

The Capital Acquisition, Planning and Allocation Committee (CAPA) held a meeting on January 24, 2018 at the Board of Education Conference Room with First Selectman Sandra Pierog presiding. Also in attendance were: CAPA Committee members Robert Morra, Matt Maulucci, Scott Rich, Andrew Broneill and Carl Preuss; Administrative Officer Joyce Stille; Superintendent Kristin Heckt; Ray Boyd; and Board of Finance members Emily Bradley and Richard Tuthill.

1. Call To Order.

S. Pierog called the meeting to order at 7:00 p.m.

2. Discussion on Capital Plan.

J. Stille provided the current five year capital plan, list of items funded in FY18, and the new submitted requests for the Town and BOE. For FY19, one mil will equal \$436,000.

K. Heckt reviewed the FY19 requests:

- \$33,000 Phone System Upgrade BCS – an e-rate grant is being used for part of the technology upgrade, will permit outside calling.
- \$29,000 Maintenance/Activity Van – remainder of van cost (\$10,000 in FY18 budget).
- \$57,000 Dump Truck with Plow/Sander – not needed, can coordinate with Town
- \$47,000 Utility Truck/Plow – replacement vehicle.
- \$11,000 Auto Floor Scrubber – replacement machine.
- \$18,000 Ball Field Conditioner – replacement equipment.

R. Morra discussed the plan to provide the school system with the fire department four wheel drive truck equipped with a sander and plow. The fire department is receiving a crew cab. With discussions on shared services, the request for the dump truck will require further discussion.

S. Pierog discussed the Town's FY19 list of capital items. The original request totaled \$1,783,860. Several items were postponed and the Town Garage addition (\$360,000) will hopefully be funded out of LOCIP funds. The list of items are:

- \$40,000 Road Resurfacing – contribution made annually, lack of Town Aid Road funding could impact the dollar amount.
- \$125,000 Plow Truck – remainder of truck cost (\$60,000 in FY18).
- \$30,860 Natural Gas Infrastructure – payment on natural gas project.
- \$30,000 Herrick Park Field Lights – funds towards replacement of original poles and lights.
- \$30,000 Debt Service – contribution towards debt.
- \$12,000 Herrick Park Doors – replacement of original exterior doors.
- \$40,000 Highway Truck – pickup replacement.
- \$50,000 Service 134 FD – partial funding for replacement.
- \$34,000 Town Hall Painting – total expected cost.
- \$18,000 Senior Center Carpeting – replacement of main room area.
- \$50,000 Fire Truck Replacement – annual contribution.
- \$50,000 Fire Suppression/Water Supply – annual contribution.

The group also discussed if any unused funds might be available to fund items.

3. Future Meeting Dates.

By consensus, the group agreed to meet at 7:00 p.m. on February 21, 2018 at the BOE Conference room.

4. Adjournment.

The meeting ended at 7:45 p.m.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.