

The Capital, Acquisition, Planning and Allocation Committee (CAPA) held a meeting on February 21, 2018 at the Board of Education Conference Room, with First Selectman Sandra Pierog presiding. Also in attendance were: CAPA Committee members Robert Morra, Matt Maulucci, Scott Rich, Andrew Broneill, and Carl Preuss; Superintendent Kristin Heckt and Ray Boyd.

1. Call to order
S. Pierog called the meeting to order at 7:02 PM.
2. Approval of Minutes: January 24, 2018 meeting
R. Morra moved, C. Preuss seconded to approve the minutes. A. Broneill requested change to reflect Scott Rich as not present. Motion to approve the minutes as corrected passed unanimously.
3. Discussion on Capital Plan
S. Pierog reviewed the existing funds in capital reserve. Completed items need to be reallocated by Town Meeting. Items to be reallocated include:

BOE Athletic Facilities	\$ 6,250.00
FD Grant Match	\$ 2.00
Financial Software	\$ 4,915.90
BCS Road Entrance	\$10,000.00
BHS Tennis Courts	\$ 2,525.00

The Board of Selectmen is requesting these funds be reallocated to road resurfacing. Accepted by consensus.

The committee discussed leaving \$2,414,00 allocated to Equipment Replacement BOE to be in addition to a current year allocation for Equipment replacement, including an auto floor scrubber and ball field conditioner.. Accepted by consensus.

A discussion followed on capital projects requested. R. Morra suggested a “motor pool” concept for vehicles. K. Heckt stated in order for this to work the BOE would need it codified in writing to ensure the BOE would have the vehicle first to plow the schools to be ready to open.

The Board of Selectmen will be transferring the 2003 pickup truck from the fire department to the BOE when the replacement truck is purchased. The 2003 truck will be provided with a sander and plow before transfer at BoS expense.

C. Preuss stated he felt Service 134 could be postponed as it still has good miles left on it.

4. Consider and Act on Capital Plan
No action was taken.
5. Future meeting dates
Next meeting set for February 28, 2018 at 7 PM in the Board of Education conference room.
6. Adjournment

The meeting adjourned at 8:10 PM. Robert Morra moved to adjourn at 8:10 PM, seconded by Carl Preuss. Motion passed unanimously.

Respectfully Submitted,

Sandra W. Pierog
First Selectman
(from notes by Superintendent K. Heckt)

PLEASE SEE MINUTES OF SUBSEQUENT MEETINGS FOR ADDITIONS OR CORRECTIONS TO THESE MINUTES.