

The Human Resources Subcommittee met on June 21, 2018 at the Town Hall. Present were: First Selectman Sandra Pierog; Selectmen Robert Morra and Nicole Sullivan; and Administrative Officer Joyce Stille.

**1. Call to Order**

The meeting began at 7:08 P.M.

**2. Discussion on Personnel**

J. Stille shared that an additional \$20,000 contribution to the separation fund was made this fiscal year due to the number of staff approaching retirement age.

The group discussed the Fire Marshal and Deputy Fire Marshal positions. Draft job descriptions will be developed by J. Stille based on discussion and in part on information from Chief Dixon.

**3. Executive Session: Administrative Officer Review**

Discussion postponed.

**4. Adjournment**

The meeting ended at 7:55 P.M.

Respectfully submitted,



Joyce M. Stille

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.