

**Bolton Board of Selectmen
Regular Meeting
7:00 p.m. Tuesday, November 12, 2019
Bolton Town Hall, 222 Bolton Center Road
Minutes**

The Board of Selectmen held its regular meeting on November 12, 2019, at the Town Hall with First Selectman Sandra Pierog presiding. Also in attendance were Deputy Selectman Robert Morra, Selectmen Mike Eremita and Kim Miller, incoming Selectman Robert DePietro, Administrative Officer Joshua Kelly, and 3 members of the public.

1. Call to Order

S. Pierog called the meeting to order at 7:01 p.m.

2. Pledge of Allegiance

All stood to recite the Pledge of Allegiance.

3. Public Comment – None.

S. Pierog asked to move to **Appointments, Item 10B.**

Carol Cavalieri 74 South Road is interested in serving on the Board of Directors at CVC. She has lived in town since 1996 and her children have grown up here. She feels that the CVC can be used to promote positive things about Bolton.

M. Eremita moved to accept the appointment of Carol Cavalieri to the Board of Directors at CVC. R. Morra seconded. The motion passed 4:0:0.

4. Approval of Minutes

October 1, 2019 Regular Meeting

R. Morra moved to accept the minutes as written. M. Eremita seconded. The motion passed 4:0:0.

5. Correspondence

S. Pierog received an Email from a Hebron Road resident complaining of ATVs and ATV noise. This will be addressed during the next blight ordinance discussion.

6. Ongoing Business

A. Subcommittee Reports

None.

B. Properties and Facilities Report

J. Kelly spoke about the town garage. Initial piping is complete. The foundation work will begin shortly.

C. Lower Bolton Lake Status Report

The drawdown is complete. CCM has offered to step in and help all small towns by informing them of the status of the STEAP grants.

D. Review of Augmented Reality Advertising Agreement

Adam Reiser spoke as the founder of Nucleus Augmented Reality LLC. They help towns contain and control the use augmented reality. Pokémon Go is an example of augmented reality. Ads are prevalent in all internet applications. His firm helps to make sure that inappropriate ads don't

show up on personal phones at school sporting events, functions, etc. Discussion and explanation ensued. R Morra was surprised by the ability of companies to advertise in this manner. M. Eremita reaffirmed that the Town would get to approve any advertisement that was allowed to be shown. Mr. Reiser's firm would curb the content of advertisement.

Agreements have been signed with four other Connecticut municipalities. S. Pierog noted that the Town Attorney reviewed and revised the proposed contract from Mr. Reiser.

S. Pierog moved that the Town of Bolton enter into a contract with Nucleus Augmented Reality as proposed in the representation agreement and that S. Pierog would be allowed to have signature authority. R. Morra seconded. The motion passed 4:0:0.

E. FY 20/21 Budget

The current FY 20 expenditure levels were presented. J. Kelly offered to answer any questions. The budget is trending normally on most line items. The first set of grants was received from the State. Forms were sent out to Departments, Boards and Commissions to plan for FY 2021.

F. Consideration and Possible Action on Budget Transfers and/or Appropriation Requests

There were three budget transfer requests.

Fire Department \$2,700.00 from Maintenance & Supplies to Equipment

Town Building Operations \$13,000.00 from Equipment to Building Improvements

Personnel Services/Administration \$8,852.63 from Payroll Taxes to Professional/Technical Services

J. Kelly was asked about the branding project that part of the Personnel Services/Administration transfer would fund. The plan is to establish logos to be used on all Town property and correspondence. The benefit to the everyday citizen is that by being a more recognizable presence in Connecticut, Bolton could attract new businesses or residents interested in a good school system and other excellent services. R. Morra summed up that branding can improve the marketability of properties and can attract industrial and commercial development. R. DePietro asked if the "Town of All Seasons" slogan would remain, which is an item to be determined by the town in conjunction with a potentially hired designer.

M. Eremita moved to accept the transfers as presented. K. Miller seconded. The motion passed 4:0:0.

G. Other

7. New Business

A. Consider and Act on 2020 Meeting Dates

Before acting on the 2020 Meeting dates, S. Pierog requested to change the next BOS meeting from December 3, 2019 to Wednesday, December 4, 2019. It will be a Special Meeting as the Clerk has already published the original meeting date. All Board members were agreeable to this change.

The following dates are proposed for the 2020 Board of Selectmen Meetings to be held at Town Hall unless otherwise noted:

January 14, 2020		
January 21, 2020	Budget Workshop	
January 28, 2020	Budget Workshop	NRMC 9
February 4, 2020		
February 11, 2020	Budget Workshop	NRMC 9
February 18, 2020	Budget Workshop	
February 25, 2020	Budget Workshop	NRMC 9
March 3, 2020		
April 7, 2020		
May 5, 2020		
June 2, 2020		
July 7, 2020		
August 4, 2020		
September 1, 2020		
October 6, 2020		
November 10, 2020 (November 3-Election Day)		NRMC 9
December 1, 2020		

R. Morra moved to accept the proposed meeting dates. K. Miller seconded. The motion passed 4:0:0.

B. Other

The following dates were set for Subcommittee meetings:

Human Resources-December 10, 2019

8. First Selectman's Report

A. Economic Development Grant

Discussion pending receipt of the report from the October meeting.

B. National Parks Service and WaRo

WaRo is the National Park Service denotation of the Washington Rochambeau Revolutionary Route. There is a grant opportunity for \$22,000.00. Matching funds will be required from the Heritage Farm Commission. The grant money will be used for interpretive signage and for other ways to promote the WaRo.

C. Other

A plaque was received by Patrice Carson noting that Bolton was recognized for excellent land use and economic development practices in town. M. Eremita noted that there are obstacles in Town that can't be overcome for commercial development; there are physical limitations.

9. Administrative Officer's Report

A. Personnel

J. Kelly noted that there is a new part time Deputy Fire Marshal.

Sexual harassment training must be completed by all town employees, board and commission members by February 29, 2020.

B. 300th Celebration

A blanket is the newest merchandise. The next meeting will be held on November 20, 2019. There was a meeting held on November 6, 2019 to discuss planning for the reenactment to be held at Heritage Farm.

C. Shared Services

No new updates.

D. Connectivity Grant

The Town engineer addressed some hiccups on the survey. There is not enough space for a pedestrian walkway along Bolton Center Road from the library to the Church. The walkway may go behind the library. The corner by the Town Hall is also an issue space wise.

E. Administrator's Goals Update

The Bolton Municipal Survey is almost ready to be sent out. Postcards will be sent to all residents notifying them of the survey, highlighting the 300th anniversary events, and encouraging residents to register to vote and consider joining boards and commissions.

F. Other

Learning through service is a work in progress. Policy writing continues. J. Kelly will serve on the CRCOG cyber security council.

10. Appointments

A. Charter Revision Commission

The proposed members of the Commission are, in no particular order: Jim Aldridge, Jay Brudz, Eleanor Georges, Richard Hayes, Gwen Marrion, Adam Teller, and John Toomey.

There are three Democrats, three Republicans and one Unaffiliated. Two are elected officials.

S. Pierog moved to accept all proposed members. R. Morra seconded. The motion passed 4:0:0.

B. Other

An invitation was received from Paul Shapiro to attend a dinner in his honor on November 21, 2019, from 5:00 p.m. to 7:00 p.m. He is retiring as Council Chair in Mansfield.

11. Adjournment

R. Morra moved to adjourn at 8:29 p.m. K. Miller seconded. The motion passed 4:0:0.

Respectfully submitted,

Leslie J. Brand

Leslie Brand, Board Clerk

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.