

**TOWN OF BOLTON
BOARD OF SELECTMEN
MINUTES
REGULAR MEETING TUESDAY, FEBRUARY 5, 2019**

| | | Present | Absent |
|------------------------|-----------------|----------------|---------------|
| First Selectman | Sandra Pierog | X | |
| Deputy First Selectman | Robert Morra | X | |
| Selectman | Mike Eremita | X | |
| Selectman | Kim Miller | X | |
| Selectman | Nicole Sullivan | X | |
| Administrative Officer | Joyce Stille | X | |
| Members of the Public | 3 | X | |

1. Call to Order

By: Sandra Pierog

Time: 7:05 p.m.

Place: Town Hall

All stood to recite the Pledge of Allegiance.

2. Public Comment:

Jim Adams, 48 Stonehenge Lane – The newly opened bike path is putting Bolton on the biking community map. Pedal Power of Vernon will be hosting an ice cream ride from the store to the Fish Farm. Thread City Cycles has offered to provide \$450 for a port-a-potty located at the dirt parking lot. The feasibility and permission to do so is being investigated. The Town also asked about liability and insurance. Mr. Adams asked if the Town would be interested in contributing so the rental period can be extended. The gutter on the west side of the Hop River Trail was cleared out last year with wheelbarrows and human power. Town staff is monitoring the flow on the east side which has not been cleared. DEEP is okay with having equipment on the trail for the cleaning. The mini excavator that is shared with Coventry would be very useful. The group will copy Stille and Pierog on all correspondence they have with the vendors and state agencies.

Pierog responded that the Town does not have any money to fund a port-a-potty; the EDC does not have the ability to override the BOS on this issue. The group would have to work with the DOT for this location, rather than DEEP. They should consider which state agency is easier to work with in the placement of the port-a-potty.

The group will have to work with the Inland Wetland Agent regarding the cleaning of the ditch gutter on the Hop River Trail as this area provides spring nesting for amphibians. Adams stated that some in the DEEP agree with this assessment of clearing the ditch in

the spring. Pierog restated that they must work with the IWA in order to do no harm. The ditches should be cleaned in the fall and winter.

There is no scheduled date for the grand opening of the Charter Oak Trail. The Town is working with DOT to obtain the necessary permissions to install the kiosk at the top of exit 5.

The realignment of Notch Road and the shared path remain supported by the Town as one project. Morra and Lance walked the end of Notch Road Extension area, at least an acre in size, and could not find an ADA accessible area to construct a trail area with the steep slope and ledge. There is also the issue of two rights-of-way with the DOT and DEEP. The neighbors have already expressed concerns about any trail improvements in that area. A spring walk will be scheduled for Pierog and Stille to view the area. Adams stated the informal trail that is there is not ADA compliant. Morra replied that if a new trail is constructed it must be ADA compliant. Communication from DEEP has not been received regarding the trail deterioration near Railroad Brook.

Pierog thanks Bike/Walk Bolton for all of their efforts.

Gwen Marion, 38 Maple Valley Road – spoke about the possibility of adding a kiosk at the commuter lot to be no taller than 8’ or wider than 4’. An encroachment permit from DOT will be required; they have tentatively approved placement. This kiosk will encourage economic development with information about businesses nearby. Funding, possibly from a grant, of the kiosk will be the next step. An estimate of \$2,500-\$3,000 has been obtained for the kiosk. Marion will get the vendor’s name that the state uses for kiosks. Does the BOS support this idea and how would the long-term maintenance be handled? The BOS does support the idea. The construction should be such that fast and inexpensive repairs can be made as necessary. Stille will apply for the necessary permit once funds are secured.

Kim Welch, 53 Vernon Road – added that there are two other kiosks in town. One at the boat launch and one at Steele’s Crossing. These are not frequently vandalized. The vast majority that using these areas and the bike path are concerned about keeping it nice. However, the commuter parking lot has more activity and caters to a different audience.

3. Approval of Minutes:

A. January 15, 2019 Regular Meeting

Motion: Move to approve the minutes of the January 15, 2019, meeting.

By: Eremita

Seconded: Morra

Voting:

For: Pierog, Eremita, Morra, Sullivan, Miller

Against: None

Abstain: None

B. January 22, 2019 Budget Workshop

Motion: Move to approve the minutes of the January 22, 2019, workshop.

By: Morra

Seconded: Eremita

Voting:

B. Lower Bolton Lake Status Report

Kim Welch, 53 Vernon Road – has sent files re: curly pond weed to the consultant. Small areas of the weed was in the lower lake in about twelve locations. A public meeting date for the conservation report will likely be in late March or early April. She has also sent an email to the IWA about activity on the property adjacent to the Lake House. The parcel was clear cut in 2013 and has been again. Welch’s understanding was that only trees could be planted and further clearing was not permitted.

C. FY19 Budget

50.91% has been expensed through 1-31-2019, which is consistent with previous years. Collections are doing fairly well.

D. Consider and Act on Budget Transfers and/or Appropriation Requests

Motion: Move to approve the budget transfer request from the Conservation Commission of \$60 from the Office Operating Expense account to the Professional Business & Training account.

By: Sullivan

Seconded: Eremita

Voting:

For: Pierog, Eremita, Morra, Sullivan, Miller

Against: None

Abstain: None

7. Ongoing Business:

A. Subcommittee Reports

The Human Resources subcommittee met to discuss possible shared services with the school system. The upcoming union contracts were also discussed. A meeting with the Board of Ed representatives will be held tomorrow to discuss possible shared services.

B. Properties and Facilities

The fire department generator installation continues; a needed part is on order.

The well at Bolton Center School was discussed. The well does not feed the cistern, but does feed a number of Town buildings.

Solar powered stop signs that flash will be investigated as a safety measure that the Town might fund. These lights are very directional and should not be of a concern to neighbors.

C. Revenue Sources

Pierog stated that additional grant funding has been approved by the state for the Community Connectivity Grant. This will be used to enclose the ditch on the north side of Notch Road with a walking path on top of the enclosed area. It will also be used for some safety improvements through the center of Town.

8. First Selectman’s Report:

A. Shared Services

See above.

B. Other

Scheduling dates for subcommittee meetings are needed; please watch your emails.

9. Administrative Officer's Report:

A. Personnel

Postings for a Senior Center Van driver with CDL endorsement and the Finance Clerk position have been posted.

Coventry has agreed to contract with Bolton for 3.5 hours per week of our Assistant Building Official for the remainder of the fiscal year and next fiscal year. East Windsor has contacted the Town about the use of our Building Officials services.

B. CRGOG

For crumbling foundations applications are being accepted by the Captive Insurance and processed for residential issues. Eighteen homeowners participated in the evaluation of foundations. Now that funding is available, more homeowners may come forward for state funding.

EDMS continues to move forward; conference calls have been held. A vendor has been selected for Cyber. The time tracking is not costly, but it will save a lot of paper and time if it moves forward.

Pierog, Stille, and Patrice Carson attended a regional transportation safety meeting on Bolton. We expressed the greatest safety concern for Bolton pertains to the end of I384. Camp Meeting Road at Birch Mountain was also mentioned.

C. CT-CHIP

Information has been sent to all employees. There is over a 97% match on providers with CIGNA.

D. Other

None

10. APPOINTMENTS:

None

11. ADJOURNMENT:

Motion: Move to adjourn the meeting at 8:21 p.m.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Eremita, Morra, Sullivan, Miller

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.