

The Board of Selectmen Human Resources Subcommittee met on April 3, 2019 at the Board of Education. Present were: First Selectmen Sandra Pierog; Selectman Nicole Sullivan; Board of Education members Elizabeth Krueger, Chris Davey, Anne Decker and Susan Pike; Board of Finance members Robert Munroe and Emily Bradley; Superintendent Kristin Heckt and Administrative Officer Joyce Stille.

1. Call to Order

The meeting began at 7:05 p.m.

2. Discussion on Shared Services and Operations

The group discussed various questions and concerns about the new Town-wide Facilities Director and draft agreement. The BOE will provide a laptop and phone for the position. The group will conduct a four month review of how things are going. John Butrymovich will be responsible for doing custodial/maintenance staff reviews, scheduling and learning BOE purchase order system. Added to the draft agreement will be language addressing in John's absence the appointment of a designated individual. It is estimated that the new shared position will result in an overall savings of \$30,000 to \$45,000. The draft agreement will be sent to Attorney Kevin Roy for final review. At its April 2nd meeting, the Board of Selectmen authorized the Administrative Officer to sign the agreement after final approval (if any changes) by First Selectman in consultation with the Administrative Officer.

3. Adjournment

The meeting ended at 7:58 p.m.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto