



Town of Bolton

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**BOARD OF SELECTMEN
TUESDAY, JANUARY 28, 2020
7:00 P.M. - TOWN HALL
BUDGET WORKSHOP MINUTES**

The January 28, 2020 Board of Selectmen Budget Workshop was called to order by Chair, Sandra Pierog, at 7:02 PM.

ROLL CALL

MEMBERS PRESENT: First Selectman Sandra Pierog, Deputy First Selectman Kim Miller, Selectman Michael Eremita, Selectman Robert Morra, and Selectman Robert DePietro.

OTHERS PRESENT: Administrator Joshua Steele Kelly, Buildings & Grounds Supervisor John Butrymovich, Director of Senior & Social Services Carrie Concatelli, and Board of Finance Chair Emily Bradley.

PUBLIC COMMENT

None.

It was agreed by consensus that the Agenda would be reordered to allow Concatelli to present her budgets first.

AGENDA ITEM 2C – Senior & Social Services

DISCUSSION: Concatelli presented a requested budget request that is a total increase of 10.33% over the FY 2020 budget, largely because her department is budgeting for half of the salary of the new Program Coordinator. There were few questions, and generally the Board did not raise serious concerns about the budget as presented.

AGENDA ITEM 2D – Public Health

DISCUSSION: Concatelli presented a level budget with the previous year, and further acknowledged that Kelly's proposal to lower the budget by approximately \$2,500 was in order and would not harm current operations, as there have been savings in the past several years due to decreased services from the Visiting Nurse and Health Services of CT, such as their removal of the Meals on Wheels program. There were no serious concerns raised about this budget.

AGENDA ITEM 2A – Buildings & Grounds

DISCUSSION: Butrymovich presented his proposed budget, which represented an increase to \$80,285. After hearing feedback from Kelly, he agrees with much of Kelly's proposal to roll that total back a bit, including cutting the postage line by about \$6,000. Board members asked why \$71,920 was budgeted for supplies when only \$21,971 was spent in that line in FY 2019,

but it was deduced that the money from that line was most likely transferred to the Equipment line that year, resulting in an anomaly. Pierog requested greater detail of the detail of this budget.

AGENDA ITEM 2B – Recreation

DISCUSSION: Kelly presented the Recreation budget request from the Recreation Director and recommendation from his office, which totaled \$44,100 and \$0.00 respectively. Kelly explained that the Recreation Director had arrived at her total by taking the past-year allocation and adding the other half of the new Program Coordinator's salary to that total. After conversations with the auditor, neither Kelly nor the Finance Director feel it is wise to fund the Recreation Round Fund to that amount, as the fund is already at least near self-sustaining status with a fund balance of over \$250,000. There was a consensus from the Board that a number between those two extremes would likely be most agreeable.

AGENDA ITEM 2E – Other Budgets

DISCUSSION: First, Kelly explained components of the budget document that had been rewritten and distributed via email the previous night. After, the Employee Fringe Benefits, Administration, and Refuse Services budgets were all reviewed and discussed to varying extents. Board members requested more detail for several lines in the Administration budget and information about the tonnage that is carried away through garbage and recycling pick-up.

The Chair adjourned the meeting at 8:15 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Steele Kelly', written in a cursive style.

Joshua Steele Kelly, Administrator

See minutes of subsequent meetings for approval of these minutes and any corrections hereto.