



Town of Bolton

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BOS HUMAN RESOURCES SUBCOMMITTEE TUESDAY, AUGUST 25, 2020 7:00 PM – VIRTUAL SPECIAL MEETING MINUTES

The August 25, 2020 meeting of the Board of Selectmen's Human Resources Subcommittee was called to order by Chair, Sandra Pierog, at 7:03 PM.

ROLL CALL

MEMBERS PRESENT: First Selectman Sandra Pierog and Selectman Bob Morra.

OTHERS PRESENT: Deputy First Selectman Kim Miller and Administrator Joshua Steele Kelly.

PUBLIC COMMENT

None.

AGENDA ITEM 3 – Discussion on the Administrator's Goals.

DISCUSSION: Morra began by stating that he hopes one of the Administrator's Goals will include implementing routine one-on-one meetings with all supervisors rather than leaving meetings to an as-needed basis. Kelly agreed that his idea was both good and important to implement sooner rather than later, and he stated that the goal would be incorporated in with his other ideas. Pierog stated that the goal should be listed under "Staff Development & Inclusion" and suggested that the idea be introduced to the Supervisors at the Supervisor's retreat that Kelly proposed in the listing of his other goals.

Kelly went on to present his proposed twelve goals for FY 2021. Questions were asked about select proposed goals. It was suggested that the "Town Budget Document Template Modernization" goal be amended to reflect that the change would merely be a recommendation to the Board of Finance rather than something that can be done on their behalf, and Kelly agreed to the changes.

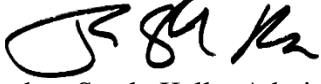
AGENDA ITEM 4 – Consideration and possible action on compensation for the Treasurer.

DISCUSSION: Pierog asked Kelly to share his thoughts on the compensation for the Treasurer position, to which he responded by summarizing the new responsibilities that Jill Collins will have in this position. He concluded by stating that an increase of \$3,000 - \$4,000 would be fair. Morra stated that he was thinking a third of the former Treasurer's compensation would be fair, which totals just about \$3,500.

CONSENSUS was reached that a one-time increase of \$3,500 to the Chief Financial Officer's salary would be just compensation for somewhat increased level of work that position will take on while also serving as Treasurer, and it was recommended that formal action be taken by the Board at the next full meeting to make it so.

The Chair adjourned the meeting at 7:38 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. S. Kelly', written in a cursive style.

Joshua Steele Kelly, Administrator