

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Five Commission

Transfer \$ 500.00 from category Professional Ed, Training to category Office Operations
(within budget) from # 1005 - 042 - 4203 - 000000 - 53200 - 00000
to # 1005 - ~~042~~ 4203 - 000000 - 56120 - 00000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from # _____ - _____ - _____ - 000000 - _____ - 000000
to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation:

*Needed Office Supplies to update files - \$500.00
pads, notebooks, hanging files, file folders, Toner cartridges.*

[Signature] Signature
Five Chief Title
1-31-2022 Date

Board of Selectmen	Approved		Comments:
	Yes	No	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

Date _____

2/1/22

February Highlights

From Interim Town Administrative Officer

- Continued work on budgets/building budget workbooks
- CAPA budget planning and meeting
- Additional pickup of masks and COVID test kits/planning distribution
- Reviewed and worked on AIS grant submission with FBL and consultant
- Received and reviewed CONN OSHA report/ working on appeal
- Finalized contract with G&G
- Completed OSHA 300 log
- Met with new sexton and provided mapping
- Had a briefing with key personnel for Branding and Trails so work can be continued
- Finalizing plan for installation of Washington – Rochambeau National Historic Trail Signs
- Letter as approved by Town Attorney and Town Engineer was sent to mark Anthony residents
- Held a Unified Command meeting regarding COVID
- Participated in CRCOG Policy Board Meeting
- Held facilities and public safety sub-committee meeting
- Communications with Unions regarding negotiations for Highway and Non-Supervisors Unions
- FEMA grant was submitted
- FEMA quarterly report submitted
- Discussions with Director Kearney at Manchester water regarding possible extension of water line
- Met with applicants for trailer park renovation on Boston Turnpike

Respectfully submitted,

James Rupert
Interim Town Administrative Officer