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MAY 02 2022

TOWN OF BOLTON  
SELECTMEN'S OFFICE

Gary Silver  
86 School Street  
Manchester, CT 06040  
May 2<sup>nd</sup>, 2022

Dear Mr. James Rupert,

Please accept this letter as my formal resignation as Media Coordinator for the Town of Bolton, CT effective May 27<sup>th</sup>, 2022.

It has been a pleasure working with you for the last two years. I thank you for the opportunity to serve the Town of Bolton and the experience I have gained in doing so. I have learned many lessons about professionalism, patience, and teamwork, all of which I will take with me throughout my career. I am grateful for the professional guidance and comradery I have received during my time here.

I wish you and the Town the best of luck going forward. If I can be of any assistance during this transition, please let me know. I would be happy to help however I can.

Thank you for everything! Sincerely,

A handwritten signature in black ink that reads "Gary Silver". The signature is written in a cursive, flowing style.

Gary Silver

Fire Fighter Retention - Empl Benefits	\$ 2,000.00
Unemployment Comp.	\$ 5,000.00
Mileage	\$ 2,000.00
Other Payroll - P&Z	\$ 1,000.00
Due & Fees - P&Z	\$ 890.00
Other Contracts - Probate	\$ 287.00
Economic Development	\$ 1,570.00
Other Payroll - Highway	\$ 300.00
Salt & Sand - Highway	\$ 27,000.00

\$ 40,047.00

5/2/22

## May Highlights

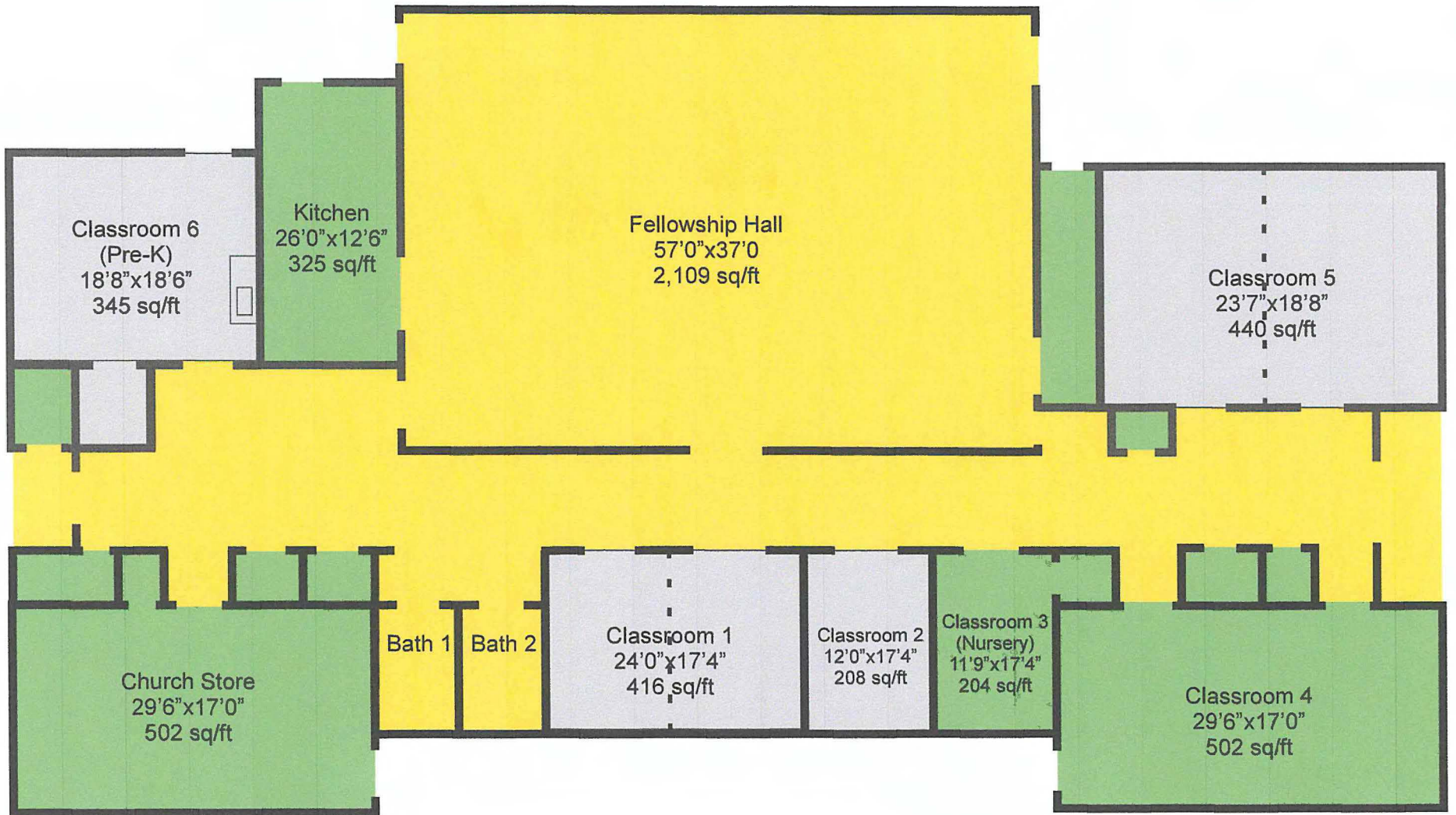
From Interim Town Administrative Officer

- LOTCIP grant completed
- Working on connectivity trail project
- Help public hearing on 4/26
- Special Town meeting to move funds for school projects
- Affordable housing plan presentation
- Continue work on connectivity trail
- Held a trails committee meeting
- Facilitated repairs to a bridge in Freja Park
- Began Union negotiations
- Completed wrap up with UCONN students on water line project
- Attended CRCOG Policy Board MTG
- Attended EHHD Board of Directors meeting
- Attended CTCMA meeting
- EMPG grant award for 22/22
- Renewed LAP policy
- Continuing negotiations on trash removal contract
- Continuing the budget process
- Sent out invitations for Korean War Veterans event
- Continued work on technology plan and placed a computer order
- We posted in house for the Crewman III position
- Meet with Highway Department staff regarding continuity of operations during staff absences
- Met with new evening Trooper Messier
- Collaboration with Rob Miller regarding lake communications for algae blooms/ draft policy disseminated
- Had CONN DOT meeting regarding 384/44 interchange
- Held a unified command meeting
- Annual report is completed

Respectfully submitted,

James Rupert  
Interim Town Administrative Officer

# Education Building Proposal



- = Proposed for exclusive Town use (1,409 sq/ft)
- = Proposed for exclusive BCC use
- = Proposed for shared BCC and Town use

Hi Lisa - See Below - Hope it helps. I'll call you about  
Dep. Registrar - Ross Lally.

TOWN OF BOLTON, CT

**FY 2022 BUDGET NARRATIVE**

**DEPARTMENT: Registrars of Voters**

*Please note that, in FY 2022, the Town is looking to expand the budget document to include more information for public consumption. Any text that you submit as part of the budget narrative may be included, verbatim, in the final draft of the budget document to be presented to the public; please proofread, be as thorough as physically possible in your answers, and choose your words carefully. We would rather have too much information to work with than too little as we develop the budget document. If you require more space to write, please attach additional sheets to this one.*

1. Please thoroughly describe the scope of services that your department provides to the town and how the requested funds will help deliver said services.

*Primary duties of this office are to actively solicit and process new voter registrations; coordinate and supervise all voting procedures – Elections, Primaries, Referenda; maintain accurate and up to date voter information systems, both card and computer; provide lists and electronic data of eligible and inactive electors; perform an annual canvass of all voters; compile reports and statistics of all activity concerning electors; coordinate election activities with all town departments involved in the voting process of the Town of Bolton; recruit, train supervise all election personnel. As gatekeepers to democracy, we feel responsible to insure that every eligible person has the privilege and right to cast a secret ballot.*

2. Please thoroughly explain any increases requested in specific lines. Why have you proposed those increases, and how will they help to maintain your current level of service? Are there any operational efficiencies that you are proposing?

*We are proposing a payroll increase of \$1730.40 for the Registrars and Deputies to be fairly compensated at their hourly pay rate when attending mandatory conferences. Currently they only receive \$35.00 for the entire day. This rate is based on antiquated Statute 9-6 dating from 1957 and does not meet current minimum wage laws. This would also bring the Registrars in line with the Town Clerk's compensation for attending mandatory conferences.*

*This was discussed with Jim Rupert. He approved. Finance Comm. did not remove or question. Budget was passed with this included.*

## 2020 Connecticut General Statutes

### Title 9 - Elections

### Chapter 141 - General Provisions

### Section 9-6 - Conferences of municipal clerks, registrars and Secretary.

**Universal Citation:** CT Gen Stat § 9-6 (2020)

Each registrar of voters or, in the absence of a registrar, the deputy registrar of voters, and each municipal clerk or, in the absence of a municipal clerk, one of the assistant municipal clerks shall be compensated by the municipality which the clerk represents, as provided for in this section, for attending two conferences a year for town clerks and registrars of voters which may be called by the Secretary of the State for the purpose of discussing the election laws, procedures or matters related thereto. Each such official shall be compensated by the municipality at the rate of thirty-five dollars per day for attending each such conference, plus mileage to and from such conference at a rate per mile determined by the municipality, but not less than twenty cents per mile, computed from the office of such official or, if he has no office, from his home to the place where such conference is being held.

(1957, P.A. 480; 1959, P.A. 51; 1961, P.A. 198; 1969, P.A. 97, S. 1; P.A. 79-384; P.A. 83-475, S. 3, 43; P.A. 95-171, S. 1, 14; P.A. 11-173, S. 27.)

**History:** 1959 act provided compensation for deputy registrar or assistant town clerk attending conference in the absence of a registrar or town clerk, and changed destination for computing mileage to the place where the conference is being held; 1961 act deleted requirement that conference be state-wide; 1969 act changed compensation from \$10 to \$25 per day; P.A. 79-384 changed compensation to \$35 per day and changed mileage rate from \$0.10 per mile to the same rate as that paid to state employees; P.A. 83-475 amended section by establishing minimum mileage rate of \$0.20 per mile or such greater rate as determined by municipality; P.A. 95-171 added "two" re towns divided into voting districts, effective January 8, 1997; P.A. 11-173 deleted language re towns with 2 voting districts that elect registrars for each district and made technical changes, effective July 13, 2011.

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