

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING  
THURSDAY, AUGUST 25, 2022  
11:00 A.M. –ZOOM  
CALL-IN NUMBER: 1-929-205-6099  
MEETING ID: 889 3707 1118**

1. Call to Order.
2. Consider and Act on A/P Report To Close Out FY 2022.
3. Consider and Act on Budget Transfers.
4. Consider and Act on Resolution for STEAP Grant.
5. Adjournment.

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1072      08/26/2022

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Account      Amount

Invoice  
Invoice Date

PO No.

QTY

Vendor #

FREIGHTLINER OF HARTFORD, INC.

T1995

Check Group:

NEW FREIGHTLINER PLOW TRUCK MODEL 114 SD  
COMPLETE MINUS SNOWPLOW - PER STATE  
CONTRACT #14P6X0239

2960.049.4901.000000.25706.00000

DE-02735

1    230326

1

T1995

\$191,445.90

Other Liabilities - BOS Vehicle Repl/Repairs

8/11/2022

Check #: 12407

PO/Invoice Total: \$191,445.90

Vendor Total: \$191,445.90

FRONTIER.

Check Group:

HP TELEPHONE #6926 8/7-9/6/22

1005.043.4399.000000.55300.00000

#6926 8/7-9/6/22

1    0

1

T1995

\$184.52

Communications - Town Building Oper.

8/7/2022

Check #: 12408

PO/Invoice Total: \$184.52

Vendor Total: \$184.52

GENGRAS FORD LLC

Check Group:

FORD F/250 AS PER QUOTE #210805007 OFF THE  
STATE BID

1005.000.0000.000000.20200.00000

DEAL #41647.

1    0

1

T1995

\$1,630.90

Accounts payable - Town

8/19/2022

Check #: 12409

PO/Invoice Total: \$1,630.90

Check Group:

FORD F-250 AS PER QUOTE #210805007 OFF THE  
STATE BID

2960.049.4901.000000.25706.00000

DEAL #41647

1    230362

1

T1995

\$42,694.40

Other Liabilities - BOS Vehicle Repl/Repairs

8/19/2022

Check #: 12409

PO/Invoice Total: \$42,694.40

Vendor Total: \$44,325.30

JAMES RUPERT

Check Group:

T19241

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1072

08/26/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					\$8.49
PETTY CASH REIMB - ADVANCED AUTO LIGHT FOR SILVER FORD EXPLORER	1	0	PETTY CASH 7/13/22	1005.043.4303.000000.56100.000000	
			7/13/2022	Repair & Maintenance Supplies - H.W.	
				Check #: 12410	
				PO/Invoice Total:	\$8.49
				Vendor Total:	\$8.49
PRICE DIGESTS					
Check Group:					
COMMERCIAL VEHICLE PACKAGE	1	230243	238225-M 7/22/2022	1005.041.4131.000000.56120.000000	
				Office Oper. Supplies - Assess.	\$353.97
				Check #: 12411	
				PO/Invoice Total:	\$353.97
				Vendor Total:	\$353.97
				Grand Total:	\$236,318.18

End of Report

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1490      06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description

Account      Amount

Invoice Invoice Date

PO No.

QTY

Vendor #

CT Fire Marshal Association

Check Group:

CFMA CONFERENCE - J. RUPERT - APRIL 28&29, 2022	1	221412	APR 2022 CONFERENCE	1005.042.4219.000000.53200.000000	\$275.00
			8/22/2022		

Check #: 12401

PO/Invoice Total: \$275.00  
Vendor Total: \$275.00

JAMES RUPERT

T19241

Check Group:

PETTY CASH REIMB - UPS CHARGE TO RETURN UNIFORM PANTS

1 0

PETTY CASH 6/1/22

1005.041.4199.000000.56930.000000

\$26.55

Check #: 12402

PO/Invoice Total: \$26.55  
Vendor Total: \$26.55

JOYCE CONTRACT INTERIORS INC

Check Group:

OFFICE FURNITURE FOR SELECTMAN'S OFFICE

1 221448

22-0281R 6/27/2022

1005.041.4107.000000.57330.000000

\$12,007.02

Check #: 12403

PO/Invoice Total: \$12,007.02  
Vendor Total: \$12,007.02

STAPLES CREDIT PLAN

Check Group:

VARIOUS OFFICE SUPPLIES: BINDERS, FOLDERS, PENS, PENCILS, STAPLE REMOVERS, SCISSORS, ADDING MACHINE TAPE & RIBBON, WITE-OUT, AIR DUSTERS, RUBBER BANDS, BINDER CLIPS, PAGE DIVIDERS, NOTEPADS, POST-IT NOTES & ERASERS.

1 221599

3090834611

1005.041.4117.000000.56120.000000

\$22.45

6/17/2022

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name Description

Voucher Batch Number: 1490

06/30/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
VARIOUS OFFICE SUPPLIES: BINDERS, FOLDERS, PENS, PENCILS, STAPLE REMOVERS, SCISSORS, ADDING MACHINE TAPE & RIBBON, WITE-OUT, AIR DUSTERS, RUBBER BANDS, BINDER CLIPS, PAGE DIVIDERS, NOTEPADS, POST-IT NOTES & ERASERS.	1	221599	3090841881	1005.041.4117.000000.56120.00000	\$387.05
			6/17/2022		
VARIOUS OFFICE SUPPLIES: BINDERS, FOLDERS, PENS, PENCILS, STAPLE REMOVERS, SCISSORS, ADDING MACHINE TAPE & RIBBON, WITE-OUT, AIR DUSTERS, RUBBER BANDS, BINDER CLIPS, PAGE DIVIDERS, NOTEPADS, POST-IT NOTES & ERASERS.	1	221599	3090930381	1005.041.4117.000000.56120.00000	\$14.25
			6/17/2022		
				Check #: 12404	
				PO/Invoice Total:	\$423.75
BLACK PENS, BLUE PENS, RED PENS, ASSORTED DRY-ERASE MARKERS & TONER 2-PACK	1	221618	3095592061	1005.042.4203.000000.56120.00000	\$194.91
			6/28/2022		
				Check #: 12404	
				PO/Invoice Total:	\$194.91
				Vendor Total:	\$618.66
STATE OF CONNECTICUT					
Check Group:					
BOILER & HOT WATER HEATER INSPECTIONS AT NRMIC	1	221648	105543	1005.041.4199.000000.54300.00000	\$320.00
			8/5/2022		
				Check #: 12405	
				PO/Invoice Total:	\$320.00
				Vendor Total:	\$320.00
STATE OF CT - DEPT OF EMERGENCY					
Check Group:					
ANNUAL RST BILLING 7/1/21-6/30/22	1	0	DPS74067	1005.042.4201.000000.55010.00000	\$344,350.26
			6/20/2022		
				Check #: 12406	

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name  
Description

Voucher Batch Number: 1490

06/30/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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PO/Invoice Total: \$344,350.26

Vendor Total: \$344,350.26

Grand Total: \$357,597.49

End of Report

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Admin.

Transfer \$ 145.00 from category Office Oper. Supplies to category Other Supplies  
 (within budget) from 1005 - 041 - 4107 - 00 - 56120 to 1005 - 041 - 4107 - 00 - 56300

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_  
 from category \_\_\_\_\_ to category \_\_\_\_\_  
 from \_\_\_\_\_ - 0000 - - to \_\_\_\_\_ - 0000 - -

Other \$ \_\_\_\_\_

Explanation:  
 To purchase signs for voting.

*[Signature]* Signature  
*Admin* Title  
*8/23/12* Date

Board of Selectmen

Approved

Comments:

	<u>Yes</u>	<u>No</u>
<u>Robert Morra</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Mike Eremita</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Robert DePietro</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Adam Teller</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Pam Sawyer</u>	<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Admin.

Transfer \$ 623.86 from category Payroll to category Other Payroll

(within budget) from 1005 - 041 - 4199 - 00 - 5161C to 1005 - 041 - 4199 - 00 - 5162C

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

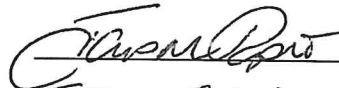
from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - \_\_\_\_\_ - 0000 - \_\_\_\_\_ to \_\_\_\_\_ - \_\_\_\_\_ - 0000 - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

To cover additional seasonal workers needed.

 Signature  
Intern Admin Title  
8/23/22 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Robert Morra</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Mike Eremita</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Robert DePietro</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Adam Teller</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Pam Sawyer</u>	<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_



**MUNICIPAL CERTIFICATION OF RESOLUTION**

Below is the suggested format for the municipal certification of the town’s resolution which authorizes the Chief Executive Officer of the municipality to accept a 2022 STEAP grant and enter into any required contracts/agreements necessary to facilitate such grant. The title of the Chief Executive Officer can be changed to reflect the appropriate title with respect to your municipality’s form of government (i.e., Mayor, Town Manager, First Selectman, etc.).

A copy of the relevant resolution shall accompany the below certification. The below certification must be printed on the municipality’s letterhead and must bear the official seal of the town/town clerk. For embossed seals with no ink, please darken the impression with graphite so it will be visible on the scanned document.

Required language to be included in the town’s resolution appears in the indented portion of the certification below.

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**Municipal Certification of Resolution - STEAP 2022**

I, \_\_\_\_\_, Town Clerk of the Town of \_\_\_\_\_, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Representative Town Meeting of said municipality at the Regular Monthly Meeting held on \_\_\_\_\_ (month, day, year):

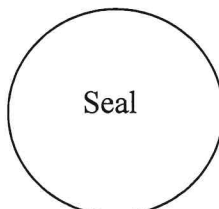
“RESOLVED, that First Selectman \_\_\_\_\_ (name) be, and hereby is, authorized to accept on behalf of the Town of \_\_\_\_\_, a 2022 Connecticut STEAP Grant in the amount of \$ \_\_\_\_\_ for \_\_\_\_\_ (project description); and

FURTHER RESOLVED, that First Selectman \_\_\_\_\_ (name) is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut.”

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that \_\_\_\_\_ (name) is the first selectman of the town of \_\_\_\_\_, and has been since \_\_\_\_\_ (date of instatement).

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 2022.



\_\_\_\_\_  
Signature/Town Clerk