

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL A/P MEETING  
TUESDAY, JULY 25, 2023 – 9:00 a.m.  
MINUTES**

The Board of Selectmen held a Special A/P Meeting on Tuesday, July 25, 2023 with First Selectman Pam Sawyer presiding. Also, in attendance were selectmen: Bob DePietro, Adam Teller and Robert Morra. Missing was selectman Mike Eremita.

**1. Call to Order.**

P. Sawyer called the meeting to order at 9:01 a.m.

**2. Consider and Act on A/P.**

**Motion:** Robert Morra moved the Board of Selectmen approve the A/P report as presented.

1<sup>st</sup>: R. Morra                      2<sup>nd</sup>: A. Teller

Vote:

Yes: R. Morra, A. Teller, B. DePietro, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**3. Consider and Act on Budget Transfers.**

None.

**4. Consider and Act on Corrected Library Page and Substitute Wage Increases.**

**Motion:** A. Teller moved the Board of Selectmen approve the adjusted wage increases for the Library Page to \$15.50 and Library Substitute to \$15.00.

1<sup>st</sup>: A. Teller                      2<sup>nd</sup>: B. DePietro

Vote:

Yes: A. Teller, B. DePietro, R. Morra, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**5. Consider and Act Wage Increases for Senior Center Secretary and Program Coordinator/Administrative Assistant.**

**Motion:** A. Teller moved the Board of Selectmen approve the 2.75% wage increases for the Senior Center Secretary and the Senior Center Program Coordinator/Administrative Assistant retroactive to July 1, 2023.

1st: A. Teller                      2nd: R. Morra

Vote:

Yes: A. Teller, R. Morra, B. DePietro, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**6. Consider and Act on STEAP Grant.**

- There is no cost share requirement for this grant but if you do allow for some sort of cost share it improves your chances of being funded.
- Grant is for \$500,000.
- Application is due August 18, 2023.
- J. Rupert thinks we should do some in-kind services to make a so-called match for the grant.
- Two projects on the board:
  - i. Herrick Park – reconfigure and expand the fields and fix the drainage issue. There are already some funds set aside in the capital budget for this project and the project is shovel ready.
  - ii. Restrooms at Bolton Heritage Farm – this project is not ready to go, no designs have been done yet. Consensus from the attending board was to push this off until next year’s STEAP grant application.

**Motion:** R. Morra moved the Board of Selectmen apply for the STEAP grant for the upgrade and expansion at Herrick Park.

1st: R. Morra                      2nd: B. DePietro

Vote:

Yes: R. Morra, B. DePietro, A. Teller, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**7. Discussion on Brush Truck.**

**Motion:** R. Morra moved the Board of Selectmen re-advertise the brush truck on the town’s website with a reserve of \$5,000.

1st: R. Morra                      2nd: B. DePietro

Vote:

Yes: R. Morra, B. DePietro, A. Teller, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**8. Appointments:**

- a. David Lynn – Inland Wetlands from Alternate to Full Member.
- b. Matthew Rivers – Conservation from Alternate to Full Member.

**Motion:** A. Teller moved the Board of Selectmen approve David Lynn move from an alternate member on the Inland Wetlands Commission to a full member.

1st: A. Teller

2nd: R. Morra

Vote:

Yes: A. Teller, R. Morra, B. DePietro, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**Motion:** R. Morra moved the Board of Selectmen approve Matthew Rivers move from an alternate member on the Conservation Commission to a full member.

1st: R. Morra

2nd: A. Teller

Vote:

Yes: R. Morra, A. Teller, B. DePietro, P. Sawyer

No: None

Abstain: None

Missing: M. Eremita

**9. Adjourn.**

P. Sawyer adjourned the meeting at 9:32 a.m.

Respectfully submitted,

Kathy McCavanagh

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*