

**BOLTON BOARD OF SELECTMEN
SPECIAL MEETING
6:30 PM, TUESDAY, DECEMBER 19, 2023
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD
In-Person and Virtual (Hybrid Format)**

MINUTES

Board of Selectmen Members Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Mather Clarke, Gwen Marrion, Tim Sadler

Board of Selectmen Members Present Via Zoom: Amanda Gordon

Board of Selectmen Members Absent: Pamela Sawyer

Staff Present Via Zoom: Buildings and Grounds Supervisor John Butrymovich, Recording Secretary Linda H. McDonald

1. **Call to Order:** R. Fournier called the meeting to order at 6:32 p.m.

2. **Consider and Act on the A/P Report:**
R. Morra MOVED to accept the A/P report as presented. G. Marrion SECONDED. Members had questions on items in the report that will be forwarded to the Town Administrator for explanation. By roll call vote, MOTION CARRIED 6:0:0.

3. **Consider and Act on Down Payment for the Ramp at Town Hall Annex Building:** J. Butrymovich explained the town is ordering a temporary aluminum ramp for the modular Town Hall annex building that meets ADA and building code. He said the company is asking for 50% down upfront in the amount of \$11,125. Responding to a question from A. Gordon, he said the total cost is less than renting the unit for three years.

G. Marrion MOVED to authorize payment of \$11,125 for down payment on a ramp at the temporary Town Hall building. R. Morra SECONDED. By roll call vote, MOTION CARRIED 6:0:0.

4. **Consider and Act on Budget Transfers:**
R. Morra MOVED to approve the transfer of \$5,000 from the Equipment category to the Repair and Maintenance Services category in the Town Buildings Operations budget and to approve the transfer of \$5,000 from the Equipment category to the Repair and Maintenance Services category in the Town Buildings Operations budget. T. Sadler SECONDED.

R. Morra restated his prior motion to address the proposed budget transfers separately.

R. Morra MOVED to approve the transfer of \$5,000 from the Equipment category to the Repair and Maintenance Services category in the Town Buildings Operations budget. M. Clarke SECONDED. By roll call vote, MOTION CARRIED 6:0:0.

R. Morra MOVED to approve the transfer of \$10,000 from the Seasonal Payroll category to the Repair and Maintenance Services category in the Town Buildings Operations budget. M. Clarke SECONDED. By roll call vote, MOTION CARRIED 6:0:0.

The board members received information on a \$385 transfer within the library budget.

5. Consider and Act on Town Administrator applying for Early Voting Grant:

R. Fournier explained the Secretary of State was offering a grant of \$10,500 to municipalities, with the understanding it was on a first come, first served basis. He said the town filled out the grant application and sent it in so that Bolton would have a chance to receive the money. R. Fournier said the board can approve the application. If not approved, the Town Administrator would rescind the application on behalf of the town.

T. Sadler MOVED to approve the Town Administrator applying for the early voting grant. A. Gordon SECONDED. R. Morra said the intent is to help offset some of the costs of early voting. By roll call vote, MOTION CARRIED 6:0:0.

6. Adjournment: R. Morra MOVED to adjourn the meeting at 6:52 p.m. M. Clarke SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Linda H. McDonald

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.