

**BOLTON BOARD OF SELECTMEN  
REGULAR MEETING  
7:00 PM, TUESDAY, MARCH 7, 2023  
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD  
In-Person and Virtual (Hybrid Format)**

**MOTIONS**

**Board of Selectmen Members Present In-Person:** First Selectman Pamela Sawyer, Deputy First Selectman Robert Morra, Adam Teller

**Board of Selectmen Members Present Via Zoom:** Michael Eremita, Robert DePietro

**Staff Present In-Person:** Interim Administrative Officer James Rupert

**Staff Present Via Zoom:** Recording Secretary Linda H. McDonald

**Others Present Via Zoom:** Nick Lavigne (Community Voice Channel), Fire Chief Bruce Dixon

1. Call to Order: P. Sawyer called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public Comment
3. Resignations: Lance Dimock

A. Teller MOVED to add the resignation of Tina Pryor to agenda item 3. R. DePietro SECONDED. MOTION CARRIED 5:0:0.

R. Morra MOVED to accept the resignation of Lance Dimock with appreciation and regret. R. DePietro SECONDED. MOTION CARRIED 5:0:0.

R. Morra MOVED to accept the resignation of Tina Pryor with appreciation and regret. R. DePietro SECONDED. MOTION CARRIED 5:0:0.
4. New Business
  - 4.A Discussion on 4-Day Work Week
  - 4.B Bolton Center School Air Conditioning Bid Waived
  - 4.C Consider and Act on Waiving the Bid for the Skid Steer:

R. Morra MOVED to approve the purchase of a used skid steer with approximately 25 hours of use for \$60,000 or less from funds currently reserved in the budget for such use. R. DePietro SECONDED. MOTION CARRIED 5:0:0.

M. Eremita MOVED to waive the requirement for competitive bidding for the purchase of the skid steer in accordance with section 3 of the "Bids" ordinance. A. Teller SECONDED. MOTION CARRIED 5:0:0.
  - 4.D Consider and Act on Applying for Safer Grant for Fire Department

4.E Consider and Act on Draft Referendum Dates and Town Meeting Date:

A. Teller MOVED to set the budget town meeting date for Tuesday, May 16, 2023. R. Morra SECONDED. MOTION CARRIED 5:0:0.

A. Teller MOVED to set the budget referendum date for Tuesday, May 23, 2023 with June 6, June 20, July 11, July 25 as possible additional dates. R. Morra SECONDED. MOTION CARRIED 5:0:0.

4.F Consider and Act on Congressionally Directed Spending (CDS) and Grants:

A. Teller MOVED to authorize the Town Administrator to apply for FY24 Congressionally Directed Spending grants for the following projects:

- \$25,000 for a Strategic Plan for the Fire Department
- \$2.2 million dollars for a soccer field with track at Bolton High School
- \$2.2 million dollars for a water line with appropriate drainage from Manchester through the Bolton business district
- Construction of Herrick Park soccer fields based on updated pricing for the project from the Town Engineer

M. Eremita SECONDED. MOTION CARRIED 5:0:0.

M. Eremita MOVED to add the following items to the agenda under New Business.

- 4.g: Interest Form from Jessica Webb for Appointment to the BLRWPCA
- 4.h J. Rupert email from PZC regarding public hearing on cannabis regulations
- 4.i Joint Grant Application Request between the Deputy Fire Marshal and the Senior Center

4.g Interest Form from Jessica Webb for Appointment to the BLRWPCA

M. Eremita MOVED to appoint Jessica Webb to fill a vacancy on the Bolton Lakes Regional Water Pollution Control Authority Board of Directors. R. DePietro SECONDED. MOTON CARRIED 5:0:0

4.h J. Rupert email from PZC regarding public hearing on cannabis regulations

4.i Joint Grant Application Request between the Deputy Fire Marshal and the Senior Center

M. Eremita MOVED to approve the application for a grant for the purchase of 25 knox boxes for \$5,000 plus \$1,000 for the key safe to go in the medical service truck response vehicle. R. DePietro SECONDED. MOTION CARRIED 5:0:0.

5. Ongoing Business

5.A Diversity Training Dates

5.B Review Draft Financial Policy for Student Activity Fund:

M. Eremita MOVED to approve the following Financial Policy for Student Activity Fund

RESOLUTION: Effective with the 7/1/2022 account balances, the Board of Selectmen allow certain Board of Education department specific revenues which are non-fiduciary in nature to be deposited into the school student activity accounts, which are fiduciary in nature and to allow any remaining unspent balances of these non-fiduciary funds to be carried over from year to year. A listing of the sources and uses of these non-fiduciary funds must be presented to the Board of Education, the Board of Selectmen, the Superintendent of Schools, and the Town Administrator for review and approval by October 1 every year. Everyone must agree on the approvals. Any new revenue sources or changes in approved uses that occur during a fiscal year and prior to the yearly review must be submitted to the above mentioned Boards and individuals who must approve the request before the new funds can be received or before the changes in any approved uses can be made.

R. DePietro SECONDED.

M. Eremita MOVED to amend his motion regarding the Financial Policy for Student Activity Fund as follows:

RESOLUTION: Effective with the 7/1/2022 account balances, the Board of Selectmen allow certain Board of Education department specific revenues which are non-fiduciary in nature to be deposited into the school student activity accounts, which are fiduciary in nature and to allow any remaining unspent balances of these non-fiduciary funds to be carried over from year to year. A listing of the sources and uses of these non-fiduciary funds must be presented to the Board of Education, the Board of Selectmen, the Superintendent of Schools, and the Town Administrator for review and approval **with an accounting of the funds that were received and spent annually** by October 1 every year. Everyone must agree on the approvals. Any new revenue sources or changes in approved uses that occur during a fiscal year and prior to the yearly review must be submitted to the above mentioned Boards and individuals who must approve the request before the new funds can be received or before the changes in any approved uses can be made.

R. DePietro SECONDED the amended motion. MOTION CARRIED 5:0:0.

5.C Consider and Act on Budget:

M. Eremita MOVED to approve the Fiscal Year 2024 Town Proper budget with a 5.31% increase as agreed upon during the BOS workshop time. A. Teller SECONDED. MOTION CARRIED 5:0:0.

5.D Review Draft ARPA Funding Motion

6. Reports and Updates

6.A Properties and Facilities Report

- Update on Temporary Building

6.B FY 22 Budget Report

6.C Budget Transfers:

M. Eremita MOVED to approve the following transfers:

- \$6,900 from the Highway department line-item Tree Trimming to line-item Equipment.
- \$3,000 from Town Building Operations line-item Supplies to line-item Postage.
- \$2,525 from Building and Land Use department line-item Payroll to Other Payroll.

R. De Pietro SECONDED. MOTION CARRIED 5:0:0.

6.D A/P Report:

R. DePietro MOVED to approve the A/P Report as presented. R. Morra SECONDED. MOTION CARRIED 4:0:1 with A. Teller abstaining.

7. First Selectman's Report

8. Administrative Officer's Report

8.A Monthly Report

8.B Other

9. Adjournment: R. Morra MOVED to adjourn the meeting at 9:03 p.m. A. Teller SECONDED. MOTION CARRIED 5:0:0.

Respectfully submitted by Linda H. McDonald

*Linda H. McDonald*