

**BOLTON BOARD OF SELECTMEN
REGULAR MEETING
7:00 PM, TUESDAY, JULY 11, 2023
NOTCH ROAD MUNICIPAL CENTER, ROOM A
In-Person and Virtual (Hybrid Format)**

MOTIONS

Board of Selectmen Members Present In-Person: First Selectman Pamela Sawyer, Adam Teller

Board of Selectmen Members Present Via Zoom: Michael Eremita, Robert DePietro

Board of Selectmen Member Absent: Deputy First Selectman Robert Morra

Staff Present In-Person: Town Administrator James Rupert, Executive Assistant Kathy McCavanagh

Staff Present Via Zoom: Recording Secretary Linda H. McDonald

Others Present Via Zoom: Nick Lavigne (Community Voice Channel), Amanda Gordon, Jamie Freeman

Others Present In-Person: Resident State Trooper Brian Contenta, Bruce Hall, Cliff Massey, Jim Loersch, Dorothy Hall, Bob Neil, Betsey Sheehan, Michael Sheehan, Bill Rady, Carol Rady, Bill Freeman, Jason Norris, Trish Brudz, Elizabeth Thornton, Darlene Wolliston, Harold Wolliston, Rodney Fournier

1. **Call to Order:** P. Sawyer called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

2. **Public Comment**

3. **Public Comment to Discuss Removal of Stop Signs at the Hebron and Webster Intersection**

4. **Discuss and Possibly Act on Removal of Stop Signs at the Hebron and Webster Intersection**
A. Teller MOVED the Board of Selectmen table discussion and action on the removal of stop signs at the Hebron and Webster Intersection to the next meeting and request the Town Engineer review this intersection and offer any alternatives for the stop signs controlling the north and southbound local traffic.

A. Teller modified his motion as follows:

I MOVE that the Board of Selectmen table discussion and action on the removal of stop signs at the Hebron and Webster Intersection to the next meeting and request someone with traffic experience review this intersection and offer any alternatives for the stop signs controlling the north and southbound local traffic. M. Eremita SECONDED. MOTION CARRIED 4:0;0.

5. **Approval of Minutes:**

5.a **June 6, 2023 –Regular Meeting:** A. Teller MOVED to approve the June 6, 2023 regular meeting minutes as amended. M. Eremita SECONDED. MOTION CARRIED 4:0:0.

5.b **June 20, 2023 – Special A/P Meeting:** A. Teller MOVED to approve the June 20, 2023 special meeting minutes as presented. M. Eremita SECONDED. MOTION CARRIED 3:0:1 with M. Eremita abstaining.

5.c **July 5, 2023 – Special A/P Meeting:** R. DePietro MOVED to approve the July 5, 2023 special meeting minutes as presented. M. Eremita SECONDED. MOTION CARRIED 3:0:1 with A. Teller abstaining.

6. Appointments:

6.a Michael McDonnell – Alternate to Inland Wetlands Commission

R. DePietro MOVED that the Board of Selectmen appoint Michael McDonnell as an Alternate to the Inland Wetlands Commission for the term July 1, 2023 to July 1, 2024. M. Eremita SECONDED. MOTION CARRIED 4:0:0.

6.b Ross Lally– Re-appointment to the Inland Wetlands Commission:

M. Eremita MOVED that the Board of Selectmen re-appoint Ross Lally as a Regular member to the Inland Wetlands Commission. R. DePietro SECONDED. MOTION CARRIED 4:0:0.

7. New Business

7.a Consider and Act on Insurance Fund:

M. Eremita MOVED the Board of Selectmen leave the insurance fund intact. A. Teller SECONDED. MOTION CARRIED 4:0:0.

M. Eremita MOVED the Board of Selectmen have the Finance Director and, if necessary, the Town’s financial advisor to come before a special sub-committee meeting of the Board of Selectmen to explain where and how the town’s money is invested and what monies are invested. A. Teller SECONDED. MOTION CARRIED 4:0:0.

7.b Consider and Act on Opioid Grant – Pam Phillips:

A. Teller MOVED the Board of Selectmen authorize the town administrator to sign a grant application for an opioid grant. R. DePietro SECONDED. MOTION CARRIED 4:0:0.

7.c Consider and Act on Pay Increase for Non-Union Employees:

M. Eremita MOVED the Board of Selectmen approve pay increases for the positions in the Fire Department, Building and Grounds Department and the Recreation Department as presented and listed below. A. Teller SECONDED. MOTION CARRIED 3:0:1 with M. Eremita abstaining.

| | |
|-----------------------------------|--|
| Fire Chief | \$15,205.89 |
| Deputy Chief | \$9,078.42 |
| Assistant Chief | \$6,607.45 |
| Captain | \$3,181.67 |
| Secretary | \$21.61 per hour |
| Camp Director | \$17.00 per hour |
| Head Camp Counselor | \$16.00 per hour |
| Camp Counselor I | \$15.00 per hour |
| Camp Counselor II | \$15.25 per hour |
| Head Lifeguard | \$18.00 per hour |
| Lifeguard | \$16.00 per hour |
| Lifeguard II | \$16.25 per hour |
| School Year Counselor | \$15.00 per hour |
| Basketball Coordinator | \$17.00 per hour |
| Lead Summer maintainer | \$20.25 per hour |
| Summer Maintainer with experience | \$16.00 per hour (please check with supervisor to see who is in this category) |
| Summer Maintainer | \$15.00 per hour |
| Ticket Taker | \$15.00 per hour |

M. Eremita MOVED that the raises take effect retroactively to July 1, 2023. A. Teller SECONDED. MOTION CARRIED 4:0:0.

M. Eremita MOVED the Board of Selectmen approve a 2.75% pay increase to the non-union employees listed below, the same as was given to union people who negotiated the last raise. R. DePietro SECONDED.

Board of Selectmen
Board of Assessment Appeals
Registrars
Deputy Registrars
Moderator
Election workers
Van drivers
Deputy Fire Marshal
Snowplow driver
Snowplow driver CDL
Library substitutes
Library pages
Executive Assistant to Town Administrator
Administrative Assistant to Town Administrator
Recreation Director
Town Clerk
Tax Collector
Chief Financial Officer
Building Official

A. Teller asked that the question be divided so the Board of Selectmen's Selectman's pay increase be voted on separately from the other non-union positions.

M. Eremita amended his prior motion and MOVED the Board of Selectmen approve a 2.75% pay increase to the non-union employees listed below, the same as was given to union people who negotiated the last raise. R. DePietro SECONDED the amended motion.

Board of Assessment Appeals
Registrars
Deputy Registrars
Moderator
Election workers
Van drivers
Deputy Fire Marshal
Snowplow driver
Snowplow driver CDL
Library substitutes
Library pages
Executive Assistant to Town Administrator
Administrative Assistant to Town Administrator

Recreation Director
Town Clerk
Tax Collector
Chief Financial Officer
Building Official

MOTION CARRIED 4:0:0.

M. Eremita MOVED the Board of Selectman's pay be raised the same as the other non-union employees at 2.75%. There was no second.

M. Eremita MOVED the Board of Selectmen's pay be raised 2.75% beginning January 1, 2024 when the new board is already seated. A. Teller SECONDED. MOTION CARRIED 4:0:0.

7.d Consider and Act on Kayak Rental Agreement for INP:

A. Teller MOVED the Board of Selectmen approve the Kayak Rental Agreement for INP with the addition that the participant must be over 18 years old to rent a kayak. M. Eremita SECONDED. MOTION CARRIED 4:0:0.

8. Ongoing Business

9. Reports and Updates

9.a Properties and Facilities Report

9.a.1 Library Patio

9.a.2 8-24 Referrals

9.b Cyber Upgrades

9.c FY 24 Budget Report: M. Eremita MOVED that the Board of Selectmen accept the budget report as presented. A. Teller SECONDED. MOTION CARRIED 4:0:0.

9.d Budget Transfers: R. DePietro MOVED that the Board of Selectmen approve the transfer of \$7,500 in the Highway Department budget from category Repair and Maintenance Services to Road Repairs and the transfer of \$850 in the Highway Department budget from category Repair and Maintenance Services to Repair and Maintenance Supplies. M. Eremita SECONDED. MOTION CARRIED 4:0:0.

9.e A/P Report: M. Eremita MOVED that the Board of Selectmen accept the A/P report as presented. R. DePietro SECONDED. MOTION CARRIED 4:0:0.

10. First Selectman's Report

11. Administrative Officer's Report

10.a Monthly Report

10.b Other

11. Adjournment: R. DePietro MOVED to adjourn the meeting at 9:30 p.m. A. Teller SECONDED. MOTION CARRIED 4:0:0.

Respectfully submitted by Linda H. McDonald

Linda H. McDonald