

**BOLTON BOARD OF SELECTMEN  
REGULAR MEETING  
7:00 PM, TUESDAY, FEBRUARY 6, 2024  
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD  
In-Person and Virtual (Hybrid Format)**

**MOTIONS**

**Board of Selectmen Members Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Mather Clarke, Gwen Marrion, Pamela Sawyer

**Board of Selectmen Members Present Via Zoom:** Tim Sadler

**Staff Present In-Person:** Town Administrator James Rupert

**Staff Present Via Zoom:** Recording Secretary Linda H. McDonald

**Others Present Via Zoom:** Nick Lavigne (Community Voice Channel), Registrar of Voters Sandra Pierog

**Others Present In-Person:** Bolton Heritage Farm Commission Chair Arlene Fiano, Bolton Heritage Farm Commission Secretary Beth Harney, Robb Goehring, Rhea Klein, Cynthia Russell-Williams, Thomas Williams, Leslie Shea, Diane DeNunzio, Fire Chief Bruce Dixon, Damian Pec, James Aldrich, Trudy Mitchell

1. **Call to Order:** R. Fournier called the meeting to order at 7:00 p.m.

2. **Public Comment**

3. **Correspondence**

4. **Appointments:**

4.a **Fire Marshal – William Call:**

R. Morra MOVED the Board of Selectmen appoint William Call as Fire Marshal for the Town of Bolton. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

4.b **Deputy Fire Marshal – James Quish:**

R. Morra MOVED the Board of Selectmen appoint James Quish as Deputy Fire Marshal for the Town of Bolton. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to move the approval of the minutes to the last part of the meeting. R. Morra SECONDED. MOTION CARRIED 7:0:0.

5. **Approval of Minutes:**

A. Gordon MOVED the Board of Selectmen approve the January 2, 2024 regular meeting minutes, January 16, 2024 special meeting minutes, January 16, 2024 budget workshop minutes, January 23, 2024 special meeting minutes, January 23, 2024 special meeting minutes, January 30, 2024 special meeting and budget workshop minutes, February 1, 2024 special meeting minutes as amended. R. Morra SECONDED. MOTION CARRIED 6:0:0.

6. **Ongoing Business:**

6.a **BHF Updated Business Plan and Master Plan Update**

7. **New Business:**

7.a **Consider and Act on the Grant for the Parking Lot on South Road:**

G. Marrion MOVED the Board of Selectmen table consideration and action on the grant for the parking lot on South Road to the special BOS meeting on Tuesday, February 13, 2024. P. Sawyer SECONDED. MOTION CARRIED 6:0:0.

**7.b Consider and Act on NRMC Temporary Building Public Tour Date of Facility:**  
P. Sawyer MOVED the Board of Selectmen table consideration and action on setting a public tour date of the NRMC temporary building until the BOS March regular meeting. A. Gordon SECONDED. MOTION CARRIED 6:0:0.

**7.c Consider and Act on Bid Waiver for Novus:**  
R. Morra MOVED the Board of Selectmen retrospectively approve the bid waiver for Novus. P. Sawyer SECONDED.

R. Morra amended his motion as follows:

R. Morra MOVED the Board of Selectmen retrospectively approve the bid waiver for Novus due to a recommendation from the auditor to properly meet the Town's existing regulation that the bid process the Town uses does not particularly conform to that process, therefore, by making this motion it merely corrects it. P. Sawyer SECONDED the amended motion.

R. Morra amended the prior amendment to add "The reason the Town is applying for the waiver is because Novus was taken off the State bid list." P. Sawyer SECONDED this amendment. MOTION to approve the motion with amendments CARRIED 6:0:0.

**7.d Report from G. Marrion regarding Meeting with R. Parlee and DEEP about Reporting ATV's on the Trails**

**7.e Recommendation from the Finance and Administration Subcommittee and Possible Action on Employee Wages and Benefits:**  
R. Morra MOVED the Board of Selectmen adopt the employee wages and benefits recommendations of the Finance and Administration Subcommittee. P. Sawyer SECONDED. MOTION CARRIED 5:0:1 with A Gordon abstaining.

**8. Reports and Updates**

**8.a Veterans Commission Report**

**8.b Properties and Facilities Administrator Report**

**8.c FY 24 Budget Report**

**8.d Budget Transfers**

**9. First Selectman's Report**

**10. Administrative Officer's Report**

**10.a Monthly Report**

**10.b Other**

The consensus of the board was to schedule the next A/P meeting for Tuesday, February 13, 2024 at 6:30 p.m.

**11. Adjournment:** adjourned the meeting at 9:19 p.m. R. Morra SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Linda H. McDonald

*Linda H. McDonald*