

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING  
TUESDAY, NOVEMBER 19, 2024, 6:00 P.M.  
TOWN HALL & ZOOM**

**MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Tim Sadler, Gwen Marrion

**Board of Selectmen Present Via Zoom:** Deputy First Selectman Robert Morra, Amanda Gordon

**Board of Selectman Members Absent:** Pamela Sawyer, Mather Clarke

**Staff Present Via Zoom:** Finance Director Jill Collins, Recording Secretary Kacie Cannon

**Others Present In-Person:** No others were present in person

**Others Present Via Zoom:** Jim Loersch

**1. Call to Order:** R. Fournier called the meeting to order at 6:00 p.m.

**2. Consider and Act on A/P:**

T. Sadler MOVED to accept the A/P report totaling \$96,885.92 as stated by R. Morra. G. Marrion SECONDED.

Discussion: G. Marrion asked about the location of the joist and beam that are being repaired and replaced at the Heritage Farm by Country Carpenters on Page 5. R. Fournier stated that the repairs are being done in the basement of the Heritage Farm house. He explained that the floor joists are being worked on to support the structure and make it safe to walk on the first floor. R. Morra added that the charge is for the main critical beam. J. Collins stated that half of the cost is being paid by the Historical Society.

G. Marrion asked about the charge on Page 9 for Patrice Carson's consulting contract. J. Collins explained that an audit finding is questioning whether Ms. Carson is an employee or a contracted service person. A. Gordon asked for clarification on whether the charge is for the current contract or a new contract. J. Collins stated that it is for the current contract and added that this is the third year the Town has received an audit finding on it.

A. Gordon asked why the finding is just now being brought to the attorney and whether the BOS will see the results once the attorney has addressed it. J. Collins stated that she did not have an answer but noted that it was supposed to be done last year after the finding. She added that Jim Rupert can provide information as it progresses. J. Collins noted that the auditor believes Ms. Carson works in a capacity that is more like an employee than a contracted service person. A. Gordon stated that it is important to determine because the Town could be liable for back pay in regards to employment taxes if the IRS conducts an audit and finds that she should have been an employee the entire time. R. Fournier stated that it was his understanding that some of the wording has been changed. R. Morra added that the changes are ongoing to get the wording corrected and emphasized that it is a wording issue, rather than an issue related to the work Ms. Carson does. G. Marrion asked that an update be provided to the BOS on the final result.

G. Marrion asked for clarification on the charge on Page 12 regarding a rush order on reprinting Early Voting Ballots. R. Fournier stated that it was not a rush order and explained that the Town ran out of ballots and had to get more printed. J. Collins noted that it was a rush order because the early voting turnout was much larger than expected, and a rush order had to be placed to print more ballots. R. Morra

added that approximately 49% more voters participated in early voting this year than in previous elections. A. Gordon confirmed that it was to print additional ballots, not reprint them as stated in the charge. G. Marrion agreed that it sounded as if there was a mistake on the ballot. R. Fournier confirmed that the charge was for an additional print of ballots rather than a reprint.

G. Marrion asked about the overtime for the State Troopers on Page 17 in the amount of \$3,314.55. J. Collins explained that the overtime, which is built into the budget, is usually billed on a quarterly basis. R. Morra added that \$10,000.00 has been allocated in the budget for overtime. G. Marrion asked if the \$10,000.00 limit has been reached yet. J. Collins stated that she will not know until July or August as the Department of Emergency is consistently late in submitting the overtime bills. R. Fournier agreed, and R. Morra pointed out that the charge on Page 17 is for July through September 2024, showing that the bills are behind. J. Collins stated that they are always months behind in billing, and it is challenging to get the bills in by the end of the year.

MOTION CARRIED: 5:0:2.

**3. Consider and Act on Budget Transfers:**

**4. Adjournment:**

R. Morra MOVED to Adjourn the Meeting at 6:10 p.m. A. Gordon SECONDED. MOTION CARRIED 5:0:2.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*