



February 21, 2025

Dear Mr. Fournier -

Bike Walk Bolton is contacting you to request a place on the April 1, 2025 Board of Selectperson agenda.

Bolton residents continuously express concern about excessive speed on our roads and a desire to make roads safer for all users.

The purpose of our request is to share with the BOS concerns that the people on Vernon Road have about the dangerous conditions on their cut-through road. Vernon Road has had 12 accidents since 2015. According to our recent survey, residents on the road are overwhelmingly in support of traffic calming measures. Many residents commented they do not feel safe walking on the road or entering/exiting their parking areas or mailboxes due to excessive speeding. Several commented they have seen multiple accidents in front of their house.

We have a PowerPoint presentation, included here, that we would like to share with the board and get their feedback.

We have researched many possible solutions that will reduce speeding, making Vernon Road safer for all. The ideas we are proposing align with the CT Department of Transportation's "Vision Zero". We are sure that you are aware of most if not all of these solutions. But we would like the opportunity to share and discuss this with the full board.

Realizing town resources are stretched, we have a group of dedicated people available to assist the town in any way needed. We have also compiled a list of possible resources to help with financial responsibility.

On behalf of Bike Walk Bolton -
Barbara Amodio and Sylvia Ounpuu Bike Walk Bolton co-chairs
Kim Fofana – BWB member and Vernon Rd resident

The PP presentation is below. For expediency, we request you share it with the entire BOS before the meeting. We are hoping that you will be able to project it on your whiteboard during our presentation. Thank you.

<https://1drv.ms/p/c/1c506c138494a445/EUWkIIQTbFAggBx7AAAAAABY8gxB5cIJ7CpSTwkhYHYGw?e=TqZigo>

TOWN OF BOLTON
BOARD/COMMISSION
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Camden Soucy
Address: 7 Converse Road, Bolton CT 06043
Telephone Number: Cell Number: (603)721-6291
Email Address: csoucygarcia@gmail.com
Political Affiliation: Democrat

I am interested in serving on the (name of board/commission): **Library** as a full member and/or **alternate**

Please provide a brief statement as to why you are interested in serving on this board/commission.

As a former educator, I've seen firsthand the profound impact libraries have on education and accessibility. Now, as a stay-at-home mom of two young children, our local library is an important part of our daily lives. Since stepping away from the classroom, I've been looking for ways to give back, and I would love to help ensure our library continues to thrive and meet the evolving needs of our community. I'd be honored to contribute my perspective as both an educator and a parent to support and strengthen this essential resource.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

I have a passion for education and community engagement. I hold a bachelor's degree in Elementary and Special Education and have taught preschool, middle school special education, and Montessori preschool/kindergarten next door. My time at HCAMS gave me insight into board service, including fundraising and decision-making. I would love to bring my experience and perspective to support our library and community!

Please add any additional information or comments.

While I do not have direct experience serving on a board, I am eager to learn. I am currently helping to develop a grassroots organization and serve as the Connecticut representative, which has given me experience in organizing and advocacy. I am excited for the opportunity to contribute and grow in this role.

Signed: Camden Soucy Date: 3/27/25

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office
222 Bolton Center Road
Bolton, CT 06043
hr@boltonct.org
(860) 649-8066 x 6111

7a

McCavanagh, Kathy

From: Claire Fazzina <seafazzina@gmail.com>
Sent: Tuesday, February 11, 2025 10:23 AM
To: McCavanagh, Kathy
Subject: Re: Fine-free libraries
Attachments: Fine Free Library presentation.pdf

External (seafazzina@gmail.com)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Hi Kathy, Here is the information you requested for the Board. Attached is a flyer with additional information. Let me know if I should send directly to Jim Rupert or the BOS. Thanks for your help with this!

Bolton Board of Selectmen,

The Library Board of Trustees believes that Bentley Memorial Library should join over one hundred thirty libraries in our state that do not charge fines. There is a growing consensus nationwide that charging fines for overdue materials undermines the essential mission of libraries to provide free and equitable access to information.

For the past 5 years in Bolton a total of \$2,126.61 in fines has been collected. A breakdown in fiscal years follows:

2020-2021	\$68.05 (Covid year)
2021-2022	\$552.22
2022-2023	\$744.95
2023-2024	\$521.60
2024-2025	\$239.79 (6 months)

We hope that you will consider this opportunity for Bolton. A fine-free Bentley will be a more welcoming environment for current and future Library patrons.

Sincerely yours, Bentley Memorial Library Board of Trustees

On Fri, Jan 24, 2025 at 11:18 AM McCavanagh, Kathy <kmccavanagh@boltonct.gov> wrote:

Hi Claire,

Can you please send me a quick letter (email is fine) to the Board of Selectmen requesting that they drop the late fines on library books. I know we stopped collecting fines during COVID but then started up again. Maybe you can give a date that we restarted them and how much we've collected to date

Eliminating Late Fines

Improving access to Bentley Memorial Library

Background

The Library Board of Trustees is interested in eliminating late fines as a way to make the library more accessible to everyone in Bolton.

- Bentley Memorial Library would be joining over 130 CT Libraries including Andover, Coventry, Hebron, and Manchester that are “fine-free” as of June 2024.
- Eliminating all overdue fines will have a positive impact for the citizens of Bolton, creating goodwill for both patrons and staff.

LATE FINES ARE NOT EFFECTIVE

Studies have shown that small fines do not have an impact on return rates.

Many people remain unable to check out library materials

Some Bentley cardholders cannot check out materials because they have too many fines/fees.

Late fines are a nominal source of income for Bolton

2020-2021	\$68.05 (Covid year)
2021-2022	\$552.22
2022-2023	\$744.95
2023-2024	\$521.60
2024-2025	\$239.79 (6 months)

Library Staff are often uncomfortable when required to collect fines and fees during

IN FINE-FREE LIBRARIES, PEOPLE STILL RETURN ITEMS, AND ON TIME.

Library users still need to return items, and will still receive reminders when a due date approaches and has passed.

It often costs more money to collect fines and fees than the revenue it brings in. Collecting fees takes staff time that could be used more effectively elsewhere.

Many libraries even report that patrons return more items after going fine-free.

Patrons would still be accountable for lost or destroyed items.



On Wednesday, February 19, 2025 at 05:40:34 PM EST, suzanne shippee <sshippee@sbcglobal.net> wrote:

7B

Dear Mr. Rupert and Members of the Board of Selectmen,

I hope this message finds you well. I am writing at Mr. Rupert's recommendation to request the installation of a street light at the intersection of Bolton Center Road and Old Bolton Road. This intersection is frequented by many residents and community members daily, and the need for improved lighting has become a significant safety concern.

Currently, every other intersection along Bolton Center Road is equipped with a street light, even those with much less activity.* With the high volume of traffic that passes through this particular intersection - 36 households, approximately 100 (evening only) library patrons per month, and parents and children traveling to and from the Montessori School - it is imperative that this intersection receives similar safety measures. The absence of a street light at this corner has led to numerous safety concerns from neighbors, especially during inclement weather and the darker months of the year.

In addition to the traffic volume, the twisting design of the road makes the lack of proper lighting difficult for all drivers, including those of bus and emergency vehicles, to navigate the turn safely, especially at night or during poor visibility conditions. Given that this intersection is a key point for both residential and school traffic, and new footpaths have been installed there, the safety of the community would be greatly enhanced by the addition of a street light.

The neighbors below** have expressed concern about the safety risks, and we believe that adding a street light at this intersection would not only align with the current standards of other intersections along Bolton Center Road but also ensure a safer environment for all who use the road.

Thank you for considering this request. Please let me know the process required to move forward and if there is anything I can do to help. Your attention to this important issue would be greatly appreciated by the residents and visitors of this area.

Respectfully,
Suzanne Shippee
54 Maple Valley Road
860-918-3536

*Every other street on the 3 mile stretch of Bolton Center Road, from the Route 85 intersection to the stop sign on the Andover town line has a street light at intersecting roads:

1. Notch Road intersection
2. Old Bolton Road one way *exit* from library and Montessori School
3. Hebron Road intersection
4. Westview Drive intersection (with 6 houses on it)
5. Bates Way (into Herrick Park)
6. St. Maurice Church (both driveways)
7. Loomis Road
8. Brian Drive
9. Green Hills Drive
10. School Road
11. Lori Road (with 16 houses on it)
12. Valerie Drive
13. Tanglewood Lane (with 7 houses on it)
14. Shoddy Mill Road
15. Daria Drive (with 6 houses on it)

** Neighbors wishing to be included in this request and the response:

- Brendan and Patty Farrell, 28 Maple Valley Road, pcf58@aol.com
- Marcel and Sandra Clavet, 70 Maple Valle Road, sc81805@yahoo.com
- Michael Keeler, 88 Maple Valley Road, kelmanlandscape@yahoo.com
- Stanley and Carol Staron, 42 Maple Valley Road, sstaron1@aol.com
- Rob and Mary Sullivan, 10 Maple Valley Road, msullivan193@gmail.com
- Bill and Michele Lane, 17 Toomey Road, mlane786@gmail.com
- Jim Clark, 41 Toomey Road, jim9461@aol.com
- Dave and Nancy Wimer, 53 Maple Valley Road, nancywimer@sbcglobal.net



48th Annual Bolton Road Race request for Sunday 3/08/2026-- official request town roads and BHS usage

From Miller, Brian <BrianMiller@massmutual.com>

Date Mon 3/10/2025 10:14 AM

To Bruce Dixon Car 34 <boltonchief34@gmail.com>; matthew.pereira34@gmail.com <matthew.pereira34@gmail.com>; Human Resources <hr@boltonct.gov>; Lundberg, Amy <alundberg@boltonct.org>; Contenta, Brian <bcontenta@boltonct.org>; Pete Morra <morrap134@gmail.com>; Golden, AJ <ajgolden@boltonct.gov>; Butymovich, John <jbutymovich@boltonct.org>

Cc Patrick Greene <patrick@greenemovingandstorage.com>; Catlin, Kelly <kelt1028@yahoo.com>; bmiller0819@gmail.com <bmiller0819@gmail.com>; Nicoledrapeau@hotmail.com <nicoledrapeau@hotmail.com>; Corderok53@gmail.com <corderok53@gmail.com>; Lezon, Allison <alezon@comcast.net>; Laurie Brooks <laurie2brooks@gmail.com>; Miller, Brian <BrianMiller@massmutual.com>

Hi Kathy,

I hope you're doing well. I'm writing to officially request that the Town approve Sunday March 8, 2026, for the 48th Annual Bolton Road Race. While I understand that the calendar for next year isn't out yet, I wanted to ensure that we get on the list as soon as it becomes available. We've established a tradition of holding the race on the second Sunday of March, which helps people anticipate the event and plan accordingly.

Additionally, the Bolton Boosters would like to rent Herrick Park (including the building and parking lot) for race day to use the parking facilities there and avoid any conflicts. Could you please let me know what the rental rate would be? Just to clarify, we won't be using the building itself, so there's no need to have it opened for us. The rental is, of course, contingent upon the approval of the race date.

Could you also let me know when we can expect an answer regarding our requested date?

Hi Amy,

We also want to reserve the Gym for the same date. Can I use the same form I used for yesterday's race, or has it changed?

Thank you both for your help.

Regards,

Brian Miller Race Director

Kelly Catlin Race Director

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**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, MARCH 4, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present In-Person: Dr. Ashley, Burkman, Eric Boone, Kevin Icart, Inge-Marie Eigsti, Lisa Holle, Karly Swanson, Sherrie Deveau, Cande Henry, John Toomey, Jr., Jon Lender, Kim Fofana, Cande Henry, Ellie King, Emily Morris, Sarah Torcello

Others Present Via Zoom: James Loersch, Krystal Belanger, Amanda Balboni, Brett Gotler, Leah Maroney

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

R. Fournier led the Pledge of Allegiance.

P. Sawyer MOVED to hear Item 4(a) as Item 2(a). R. Morra SECONDED. MOTION CARRIED 7:0:0.

a. PTA BCS Playground

Dr. Ashley Burkman, Chair of the Bolton Center School Accessible Playground Project, shared a Powerpoint presentation on proposed changes to the school's playground to make it handicap accessible. She noted that her son uses a power wheelchair, and it is difficult for him to access the playground due to the wood chips and inaccessible playground equipment. Dr. Burkman shared a proposed design from the developer of the original playground that would include leveling the entrance to ground level, installing roller slides for children with cochlear implants, and installing handicap accessible swings, a merry-go-round, and a see-saw. The playground will also include musical equipment, monkey bars and parallel bars.

Dr. Burkman shared a quote for the project and explained that it includes new fencing and levelized flooring. She stated that Representative Weir and Representative Ackman are supportive of the project, and Senator Rahman has donated \$5,000.00 toward the costs. Fundraising efforts include a Go Fund Me account, t-shirt sales, business donations, and a state bond. Dr. Burkman provided a breakdown of the costs, which total \$565,434.00, and noted that she has raised approximately 10 percent of the total. Once funding is in place, it will take approximately seven weeks for the order and installation of the equipment.

A. Gordon asked for the amount of the bond request. Dr. Burkman replied that it is just over half a million dollars. J. Rupert asked how different the footprint will be and whether any leftover equipment could be repurposed. Dr. Burkman stated that the footprint will remain the same, and the only items that will remain are the apex structure, maypole, and swing set structure. She stated that she is not sure if the items could be repurposed; however, any leftover equipment or funding can be discussed at the bond meeting. G. Marrion asked if any ADA grants have been applied for. Dr. Burkman stated that she is trying to find local ADA grants. G. Marrion noted it would be good policy to reach out to the Senior Center about the musical equipment. P. Sawyer asked if the playground is on Town of Bolton land. J. Rupert replied that it is, and explained that Dr. Burkman is seeking approval from the Board to proceed with the changes.

P. Sawyer MOVED to add Item 3(a) to Consider and Act on PTA BCS Playground Proposal. R. Morra SECONDED.
P. Sawyer AMENDED the MOTION to add the item as Item 2(b). R. Morra SECONDED. MOTION CARRIED 7:0:0.

b. Consider and Act on PTA BCS Playground Proposal

P. Sawyer MOVED to APPROVE the proposal and process of the Playground Rehabilitation to have it become an ADA accessible facility after procurement of the appropriate funding. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to move Item No. 4 Public Comment up to Item 2(b). R. Morra SECONDED. MOTION CARRIED 7:0:0.

Public Comment:

James Loersch appeared via Zoom and noted that he is alumni of the elementary school that is being demolished. He expressed concern over some of the comments that have been made about the project and suggested the demolition should be mourned rather than celebrated.

Jon Lender, 23 Colonial Road, stated that residents are still interested on updates on the tree removal on Colonial Road and thanked the Board for adding the item to the agenda.

Kim Fofana, 15 Vernon Road, stated that the roads in her neighborhood and in the town are unsafe and not conducive for walking and biking. She asked the Board to consider installing traffic-calming measures to slow down speeders and noted that she will be providing a more detailed presentation at the April BOS meeting.

Karly Swanson, 96 Loomis Road, requested that the tennis court lights be turned off at night as they are very blinding when driving up Loomis Road and shine on her and her neighbors' homes late at night.

Sherry DeVoe, 111 Vernon Road, echoed Kim Fofana's comments on street safety and noted that she frequently hears horns and is aware of a few accidents that have occurred at the intersection of Quarry and Vernon Roads. She stated that there is no sign on Vernon warning drivers that a road is coming up and many drivers speed through the area. She added that she spoke with Resident Trooper Contenda when he was clocking speeders in the area, and he stated that he pulls drivers over who are going twice the limit, which equates to 50 mph.

Carol Henry, 135 Vernon Road, resides in the last house before Bolton turns to Vernon Road on a dangerous corner. She stated that her fence and wall have been hit multiple times and she feels unsafe making repairs to her fence due to fear of being hit by a car. She asked the BOS to review the area for traffic-calming measures.

Inge-Marie Eigsti, 131 Vernon Road, stated that leaving her driveway is dangerous, especially on foot or on a bike.

Lisa Holle, 129 Vernon Road, explained that she is an avid runner and also commented on the dangers she faces when leaving her driveway to run, walk, or bike. She added that drivers go up to 50-60 miles per hour near the curve by Carol Henry's house.

Ellie King, 149 Brandy Street, stated that her street is very unsafe as well and she is unable to walk her baby and her dog without fear of being run over.

Emily Morris, address unknown, asked the Town to work on increasing bicycling opportunities and safety.

Sarah Torcello, address unknown, explained that over 20 accidents have occurred in her neighborhood near Clark Street. She expressed concerns about school buses traveling on the road with speeding cars and asked the Board to review this area as well.

G. Marrion shared her concerns about the change in policy to the Town e-bulletin. She read an e-mail response from the Town that was posted by a resident on Facebook stating that non-Town events and information are no longer allowed in the bulletin. G. Marrion expressed her disappointment with the new policy and asked who made the decision to change it. A. Gordon suggested adding the item to a future agenda.

3. NOVUS Presentation

NOVUS CEO Eric Boone and Manager of Professional Services Kevin Icart shared a Powerpoint presentation on the IT Services they provide to the Town which include managed services, private cloud services, backup and security services, and awareness training. Kevin Icart explained that NOVUS has been providing services to the Town since 2023 and highlighted projects that have been completed since that time including cybersecurity enhancements, domain migration to Boltonct.gov, and server consolidation to a private cloud which put the Town and school on the same network and saved the Town several thousand dollars in annual server maintenance costs.

Kevin Icart outlined the priorities and projects for 2025-2026 which include QDS replacements, firewall replacements, system replacements including Windows 11 upgrades, and hardware replacements for the Town Hall as well as wireless upgrades for the Senior Center. He also provided an overview of the cost of the projects, ongoing costs, and license fees. Eric Boone explained that the company is phasing in a cost correction over the next three years to reduce the impact of expenses they experienced during COVID and noted that the pricing realignment will have an impact on clients. He provided a budget planning spreadsheet highlighting the phased-in costs for the Town that will result in an increase from the current annual amount of \$58,107.60 to \$84,649.67 in 2027-2028.

The BOS asked about disaster recovery plans, anticipated upgrades over the next few years, and an overview of services that are provided during the four-hour scheduled service the company provides to the Town on a weekly basis. Mr. Boone noted that backup services are provided in the event of emergencies and suggested the Town may want to look into ITBR services in the future to enhance the security of the system. He added that only minor enhancements to the Town's system are anticipated over the next few years, and the weekly office hours are mainly spent on maintenance and addressing and resolving IT tickets.

J. Rupert noted that the NOVUS costs are covered in the budget for this year and next year. He added that he is working with Cam Larson, the onsite technician, to determine the focus of projects for that time period including replacing desktop computers with laptops.

T. Sadler MOVED to add Item 10(a) to Item 3(c). A. Gordon SECONDED. MOTION CARRIED 7:0:0.

****Board Clerk Note: An Amendment to the Motion is recommended when approving minutes as the motion should have been to move Item 10(b) to Item 2(c). R. Fournier recommended switching Item number 10(b) Discussion/Formation of Ad-Hoc Committee for U.S. 250th (Semi Quincentennial Celebration to Item number 10(a), which partially corrected the motion. A correction is still needed to move the Item to 2(c) as there is no Item 3 (a) or 3(b) for Item 3(c) to follow.***

c. Discussion/Formation of Ad-Hoc Committee for U.S. 250th (Semi Quincentennial) Celebration

John Toomey, 45 Heber Road, introduced himself and noted that he is available to help with planning the U.S. 250th Celebration. J. Rupert explained that Mr. Toomey and Arlene Fiano are the only two members that have volunteered to serve on the Ad-Hoc Committee and more people are needed. P. Sawyer asked if anyone from

the Historical Society would be willing to serve. Mr. Toomey explained that the members are elderly and suggested reaching out to non-profits, schools, and the public for volunteers.

R. Fournier asked if there was any framework available from the 300th Anniversary. Mr. Toomey replied that he has some information from the event and is also following state committees and conferences on the subject. The BOS discussed reaching out to Town departments for volunteers and other entities that have assisted with previous events.

R. Fournier recommended setting a date in April for the first meeting and reaching out to interested parties in the meantime. The Board agreed to forward any information they have from the 300th Anniversary to Mr. Toomey to help with planning and will advise him of the selected date for the April meeting.

4. Public Comment

a. PTA BCS Playground

The item was heard under Item 2(a) and acted on under Item 2(b).

Additional public comment was also heard under Item 2(b).

5. Appointments/Resignations

a. Anna Spencer (Appointment) to Senior Citizens Commission

R. Morra MOVED to APPOINT Anna Spencer to the Senior Citizens Commission. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

b. Paula Lynn (Appointment) to Conservation Commission

R. Morra MOVED to appoint Paula Lynn to the Conservation Commission. G. Marrison noted that there was an error in the agenda, and the motion needs to be corrected to appoint Paula Lynn to the Bolton Heritage Farm Commission.

P. Sawyer MOVED to appoint Paula Lynn to the Heritage Farm Commission as a full member. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

c. Leslie Brand – Board Clerk Resignation

A Gordon MOVED to accept with regret the resignation of Leslie Brand as the Board Clerk from the Conservation Commission and the Zoning Board of Appeals. P. Sawyer SECONDED.

R. Fournier thanked Leslie Brand for her years of service.

MOTION CARRIED 7:0:0.

6. Correspondence

A Gordon stated that Amanda Balboni submitted a letter to the BOS requesting that the Board fulfill Stephanie Crane's budget request of \$15,892.00. R. Fournier thanked Ms. Balboni for her letter.

7. Approval of Minutes

a. February 4, 2025 – Regular Meeting

b. February 11, 2025 – Special A/P Meeting

c. February 25, 2025 – Special A/P Meeting

P. Sawyer MOVED to table Items 7(a), (b), and (c) for March 11, 2025. R. Morra SECONDED. MOTION CARRIED 7:0:0.

8. Reports and Updates

a. Budget and Tax Update

A Gordon noted that the taxes have not yet been adjusted for the corrections being carried over to next year.

b. Consider and Act on Approving Budget Transfers

A. Gordon MOVED to APPROVE the \$6,000.00 transfer from the Elections budget from the category of Office Supplies to the category of Professional Education and Training Elections. R. Morra SECONDED. MOTION CARRIED 7:0:0.

9. Ongoing Business

a. Update on Colonial Road:

J. Rupert reported that he continues to reach out to Eversource for updates but has not received a response. He noted that they removed three trees from Colonial Road but have not returned. A. Gordon suggested reaching out to legislators again to assist with getting the matter resolved. J. Rupert agreed it may be helpful.

10. New Business

**Board Clerk Note: Due to an error in the motion regarding Item 3(c), R. Fornier noted that Items 10(a) and 10(b) need to be switched. Item 10(a) and Item 10(b) have been renumbered accordingly.*

a. Discussion/Formation of Ad-Hoc Committee for U.S. 250th (Semi Quincentennial) Celebration

This item was heard under Item 3(c).

b. Discuss Appointment of Committee and Consider and Possibly act on Memorial Day Parade:

P. Sawyer stated that with the resignation of Kathy Walsh, she has been contacting potential replacements to serve on the committee but has not received any responses. She added that Recreation Director Stephanie Crane has agreed to spearhead the committee but volunteers are still needed. J. Toomey, P. Sawyer and R. Morra agreed to serve on the committee.

A. Gordon MOVED to appoint a Memorial Day Parade Committee spearheaded by Stephanie Crane with John Toomey, R. Morra, and P. Sawyer. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer requested an Amendment to the Motion to include a volunteer from the community.

A. Gordon MOVED to AMEND the motion to include a volunteer from the community. R. Morra SECONDED. MOTION CARRIED 7:0:0.

11. Town Administrators Report

G. Marrison asked if there was any feedback on the Groundhog Road Race or any discussion on changing the month of the event. The BOS noted that the event had a successful turnout and discussed the polar plunge taking place on March 15, 2025.

R. Fournier announced that a \$75,000.00 Grant for a handicap accessible van is available that would require a 20% match from the Town. J. Rupert added that he just became aware of the 5310-grant last

week and noted that he does not believe the ARPA funding could be used for the match. He requested approval from the BOS to apply for the grant which must be submitted by April 1, 2025.

R. Morra MOVED to add Item 11(a) to Consider and Act on a \$75,000.00 grant for a Handicap Accessible Van. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

a. Consider and Act on Authorizing Town Administrator to Apply for a \$75,000.00 Grant for a Handicap Accessible Van.

A Gordon MOVED to authorize the Town Administrator to apply for the \$75,000.00 grant for a Handicap Accessible Van. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

R. Fournier noted that Tighe & Bond has been asked to provide constant monitoring as the Notch Road building is being demolished. He stated that an increase of \$23,000.00 out of the Contingency Fund was approved to cover the costs. J. Rupert explained that Tighe & Bond are monitoring and reporting on the PCB remediation to the EPA and conducting air quality monitoring around the site.

J. Rupert provided a monthly report and highlighted the schematic plan for the Town Hall. He suggested putting out an RFQ rather than an RFP since it will provide an opportunity to assess the qualifications of interested bidders prior to putting the project out to bid. The BOS discussed the differences between putting out an RFP versus an RFQ and came to a consensus to issue an RFQ. G. Marrison asked how long the RFQ process would take. J. Rupert stated that he will attempt to have it completed within three weeks. G. Marrison suggested a goal of March 31, 2025 for completion so that interviews can be conducted by mid-April.

12. Adjournment

A. Gordon MOVED to Adjourn the Meeting at 8:38 p.m. A. Gordon SECONDED. MOTION CARRIED 6:0:1.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

Town of Bolton

Sign In Sheet

Meeting: B.O.S

Date: _____

Print Name	Print Address
1. Kevin Jack -Novus	49 Corinne Drive Tolland
2. Eric Boone -Novus.	
3. Inge-marie EIGSTI	131 Vernon Rd 06043
4. Lisathelle	129 VERNON ROAD
5. Harley Swanson	90 Loomis Rd
6. Sherrie Deveau	111 Vernon Rd
7. John B. Toomey Jr	45 Hebron Rd
8. Jon Lender	23 Colonial Rd.
9. Kim Fetara	15 Vernon Rd
10. Cande Henry	135 VERNON
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**REVISED
TOWN OF BOLTON
BOARD OF SELECTMEN- SPECIAL MEETING – A/P
TUESDAY, MARCH 11, 2025 – 6:00 P.M.
TOWN HALL – IN PERSON ONLY
MINUTES**

The Board of Selectmen held a special meeting with First Selectman Rodney Fournier Presiding. Also in attendance were selectmen: Robert Morra, Pam Sawyer, Tim Sadler, Amanda Gordon, Gwen Marion; Town Administrator Jim Rupert and Kathy McCavanagh.

Audience members included: Cheryl Udin, Jim Loersch, Sandy Pierog, Ross Lally and John Toomey.

Absent: Mather Clarke (selectman)

1. Call to Order.

R. Fournier called the meeting to order at 6:00 p.m.

2. Consider and Act on A/P.

Motion: P. Sawyer made a motion to approve the A/P for \$137,636.35 as presented. P. Sawyer then amended the motion to also approve the voucher detail for \$2519.59 as proposed.

Discussion: A. Gordon asked to note that the Notch Road Municipal Electrical bill seems really high. We had gone down to about \$1,000 and this bill was for around \$4,000. J. Rupert explained that the demolition crew has been running heavy electrical equipment working toward the demolition.

1st P. Sawyer

2nd R. Morra

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

3. Consider and Act on Budget Transfers.

None.

4. Consider and Act on Approving Applying for Community Wi-Fi Grant – CENConnect if needed.

J. Rupert reported that Novus became just become aware last week of a grant opportunity for wireless communications that might benefit the town. The due date for submitting the grant is this Thursday. We were going to try to work to apply for it but after more research and a discussion with the Town Administrator today Novus reported back that this grant was to improve wireless internet for town hall, library and senior center it also comes with a myriad of reporting requirements. In order to be able to report on how many users we have on those portals are wireless points that would be installed in the buildings go for a cost from around \$300 to \$1600 a piece. After doing the budget analysis, it is not cost beneficial to apply for this grant and be required to have the added cost for the hardware and reporting. J. Rupert then stated we recommend not to move forward with this grant.

Motion was then made by A. Gordon to not apply for this grant.

1st: A. Gordon

2nd: P. Sawyer

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

5. Consider and Act on Approving Budget to Send to Finance Committee.

Within the budget presentation the following recommendations made:

- On the FY26 Change by Town Dept also add the percentage to each bar.
- On Budget Change Info add “By Department” to title and add percentage to each department number so that it can be sorted by the change in percentage
- Budget Change info add percentage change column

- Budget Change Summary add “Biggest Drivers of” to the beginning of the title.
- Impact of Inflation - 2nd bullet point where did the CPI number come from? 3rd bullet point – erase completely.
- Surrounding Town Budgets – keep a running list of your sources for these numbers (don’t put on sheet though). Fill in numbers for any towns you can and erase the rest.
- Organization Chart should be included in presentation with number of FTE’s, seasonal, etc.
- Make presentation available in the meeting so audience can also view it at next year's meeting.
- BOS Goals – add estimated date of workshop to sheet.
- Accomplishments add “building official to last line for town of Marlborough, add Ad Hoc Herrick Park Committee, Community Septic, and Heritage Farm Trail as bullet points.
- Add page numbers.

Discussion: the town is currently estimating a 13% change for insurance and the BOE is at 11.4%. This number may come down, but it still does not include vision or dental which will have a bigger impact on the BOE’s percentage due to the number of employees. We do not have the blended rate yet.

Individual Budget Sheets:

- Admin budget – show what line items add up to the \$328,000 payroll line. There is a \$50,000 place holder for raises in the \$328,000. Selectman’s salary increase minus his actual salary now, Town Administrator and administrative assistant’s raise, and possible raise for other selectmen.

Motion: A.Gordon made a motion to approve the FY26 proposed budget for presentation to the finance committee in the amount of \$7,426,162 minus the amount of the current first selectman’s wages.

1st: A. Gordon

2nd: R Morra

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

6. Approval of Minutes:

Motion: P.Sawyer made a motion to accept the minutes of February 4, 2025 meeting.

1st: P. Sawyer

2nd: T. Sadler

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

Motion: P.Sawyer made a motion to accept the minutes of February 11, 2025 special a/ meeting.

1st: P. Sawyer

2nd: T. Sadler

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

Motion: P. Sawyer made a motion to accept the minutes of February 25, 2025 special a/p meeting.

Changes to minutes:

#5 – 2nd paragraph, Ross Lally Assistant Registrar needs to be changed to Registrar and Bernice Dixon to be changed to Deputy Registrar (these also need to be changed on page 1 under Staff Present In- Person).

#6 Last sentence change number to \$1,093,016.

1st: P. Sawyer

2nd: R. Morra

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

Abstain: A. Gordon

Motion: A. Gordon made a motion to approve the Town side to be presented to the Finance Committee in the amount of \$626,700.

Discussion: J. Rupert asked that the highlighted amount on the sheet be added to the capital budget as new line item for grant submittal purposes.

Motion: A. Gordon made a motion to approve the Town side to be presented to the Finance Committee in the amount of \$626,700. Motion amended by A. Gordon to add a line item to the 5-year capital plan for renovations for rooms A and B in the amount of \$450,000 falling under fiscal year 2029.

1st: A. Gordon

2nd: G. Marrion

Vote:

Yes: P. Sawyer, R. Morra, T. Sadler, A. Gordon, G. Marrion and R. Fournier

No: None

Absent: M. Clarke

Motion: P. Sawyer made a motion to accept the minutes of February 25, 2025, special a/p meeting.

7. Adjourn.

R. Morra made a motion to adjourn the meeting at 6:45 p.m., seconded by P. Sawyer.

Respectfully submitted,

Kathy McCavanagh

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, MARCH 25, 2025, 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Gwen Marrion, Mather Clarke, Tim Sadler

Board of Selectman Absent: Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert, Assessor Kara Fishman, Executive Assistant, HR Director, and Emergency Management Director Kathleen McCavanagh

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present Via Zoom: Jim Loersch

1. Call to Order: R. Fournier called the meeting to order at 6:00 p.m.

2. Consider and Act on A/P

R. Morra MOVED to APPROVE the A/P Report as presented in the amount of \$293,962.77. A. Gordon SECONDED.

A Gordon inquired about the charges from Aptuitiv, Inc., and J. Rupert replied that the charges are for the Town website. A. Gordon asked about the late fee for telephone utilities on Page 7. J. Rupert explained that late fees sometimes occur due to the length of the A/P process as previously discussed. A. Gordon emphasized the need for more efficiencies to ensure timely payments.

A. Gordon asked about the software charge on Page 7 for eCode360 Annual Maintenance. J. Rupert explained that the company codifies the Town’s regulations and the charge is for additional work that was conducted as a result of the charter change. A. Gordon asked what hydrotesting is on Page 13. J. Rupert explained that hydrotesting is completed annually on fire hoses to ensure they do not explode during fire incidents or separate from couplings under high pressure. Self-Contained Breathing Apparatus (SCBA) bottles are also tested under pressure in a water bath every six to eight years.

G. Marrion asked about the billing process for Stamford Wrecking on Page 16. J. Rupert explained that Stamford Wrecking submits requests for payment to Tighe & Bond. They review the requests and ensure the work is completed prior to approving the invoices and forwarding to the Town for payment. He added that requests for payment are sent upon the completion of work.

MOTION CARRIED 6:0:0.

3. Consider and Act on Budget Transfers.

A. Gordon MOVED to APPROVE the transfer within the Highway budget of \$5,000.00 from the category of Repairs and Maintenance Services to the category of Repairs and Maintenance Supplies because they have been completing more repairs in-house which allows quicker turn around times for down trucks and equipment. M. Clarke SECONDED. MOTION CARRIED 6:0:0.

depreciation schedule from 85% to 90% starting with this year's current grand list. R. Morra SECONDED. MOTION CARRIED 6:0:0.

7. Consider and Act on House Bill 7067 – A Property Tax Exemption for Veterans who are Permanently and Totally Disabled

K. Fishman stated that the bill does not change anything for the Town since the current recipients are already at 100% disability. A. Gordon asked for clarification on whether exemptions pass on to living members of disabled veterans. K. Fishman replied that it does as long as the veteran was enrolled prior to death. The BOS discussed impacts to the grand list. J. Rupert explained that there is no net impact.

8. Consider and Act on Active Transportation Microgrant (up to \$5,000 no match)

J. Rupert explained that Stephanie Crane is working on a small grant for bicycles and bicycle safety equipment. He asked for approval to apply for the grant to use the funds for e-bikes and helmets. J. Rupert stated that the shed next door would be repaired to provide a location for renting the bikes and equipment. He explained that S. Crane met with Eric Anderson in Andover, who applied for and received the same grant last year, and learned that their e-bike program has been very successful.

R. Morra asked if the Town could charge for the rentals, and J. Rupert replied that he believes it would be allowed. J. Rupert noted that he would work with the Town Attorney on waiver and liability language. He added that the rental location will be adjacent to the Heritage Farm Trail and the trail that was recently completed with the Connectivity Grant. G. Marrison requested that S. Crane consider e-bikes with smaller motors so that they would be allowed on the trails. J. Rupert noted that S. Crane will purchase the e-bikes, helmets, and bike locks from a local vendor per Eric Anderson's recommendation.

T. Sadler MOVED to APPROVE the submission of the Active Transportation Microgrant to purchase e-bikes and safety equipment with the requirement that e-bikes with appropriate power limits be purchased for use on the trails. G. Marrison SECONDED. MOTION CARRIED 6:0:0.

9. Consider and Act on Town and BOE Portion of Capital Budget

A. Gordon stated that the BOS only approved the Board of Selection portion of the Capital Budget and needs to approve the entire budget to include the Board of Education projects.

R. Morra MOVED to APPROVE the Board of Education Capital Improvement Budget in the amount of \$492,000.00. A. Gordon SECONDED. MOTION CARRIED 6:0:0.

10. Discussion on Stamford Wrecking Change Order

J. Rupert stated that Tighe & Bond will be sending a memo to the BOS with a detailed explanation of what occurred to create the change order. He explained that Stamford Wrecking originally came in with a bid that was much lower than other bidders as a result of their unique plan to take the time to separate the waste and dispose of hazardous materials at a facility in New York. The plan included trucking fees to transport the material, but a very good price was obtained from the disposal location.

J. Rupert explained that Stamford Wrecking checked regulations and had conversations with Minerva about paint on the concrete, which has a low level of PCBs (less than 50 parts per million), and determined that disposal would be acceptable at the New York location. However, the State of New York got involved and stated that the materials cannot be disposed in the state, even though there is nothing in the regulations prohibiting the disposal. Stamford Wrecking is experimenting this week with sandblasting the paint off of the concrete walls, and Tighe & Bond will be testing to ensure the PCBs are

9a

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Highway

Transfer \$ 5,000 from category Repairs & Maintenance Services to category Repairs + Maint. Supplies

(within budget) from # 1005-043-4303-000000-54300-00000

to # 1005-043-4303-000000-56100-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Repairs being done in house. #3K AIR COMPRESSOR TRUCK #03,

[Signature] Signature

Highway Supervisor Title

03/24/2025 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Conservation

Transfer \$ 280⁰⁰ from category Payroll to category Other Payroll

(within budget) from # 1005-045-4599 000000 - 51610 - 00000

to # 1005-045-4599 000000 - 53100 - 00000

Transfer ⁰⁰ from Budget _____ to Budget _____

from category _____ to category _____

from _____ 00000

to # _____ 00000

Other \$ _____

Explanation: Board Clerk payroll for Conservation Commission.

Approved
[Signature] Administrative Officer

3/27/25 Date

Board of Selectmen

Approved

Comments:

F _____

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date _____

106.

Stamford Wrecking Company

DEMOLITION & REMEDIATION CONTRACTOR

TEL (203) 380-8300
FAX (203) 380-3944
30 Nutmeg Drive
Trumbull, CT 06611
www.StamfordWrecking.com

Via Email: big.it.css@gmail.com

January 7, 2025

Mr. Perry Palazzetti
President
CSS, Inc.
30 Hardscrabble Heights
Brewster, NY 10509

Re: Notch Road Municipal Center Demolition
104 Notch Road, Bolton, CT 06043

Dear Mr. Palazzetti,

We have been awarded the demolition project in Bolton, CT. We would like to dispose of approximately 1,000 tons of concrete and 500 tons of brick at your facility located in Brewster, NY. The masonry will be sized to 1 foot minus as discussed. The painted masonry has been tested for PCB and lead. The PCB levels in the paint range from non-detected to 20 PPM, well under your acceptance level of 50 PPM. The lead levels in the paint range 0.018 to 0.088% by weight which is considered to be non-hazardous.

Please sign this letter of acceptance and email it back. We will provide CSS, Inc. with a purchase order you can use to bill us at your established per ton rates for the masonry and brick disposal.

Thank you,



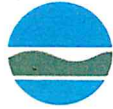
Lawrence Kurt
Vice President
Stamford Wrecking Company

The masonry and brick material described above is acceptable at CSS, Inc. It will not be used in products that will be returned to Connecticut.

Name:  Date: 1/31/25



Department of
Environmental
Conservation



ample test after the removal and disposal of the soils exceeding 1 ppm. We can discuss further tomorrow or Friday.
Have a nice day. – Ka

From: Harley A. Langford <HALangford@tigheBond.com>
Sent: Friday, March 14, 2025 9:32 AM
To: dec.sm.recycling <recycling@dec.ny.gov>
Subject: Demolition Debris Recycling

You don't often get email from halangford@tighebond.com. [Learn why this is important](#)

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good Morning,

I am working with a contractor in CT who proposed sending masonry demolition debris to NY for processing (crushing and potential mixing with other materials) and reuse as fill material. Some of this debris is coated with paint reported to contain PCB concentrations <50 ppm. My question is if DEC has any regulations that preclude reuse of painted masonry debris in this manner.

Please reply with any questions or advice. I am also available to discuss by phone if that's easier.

Thank you

Harley Langford, LEP

Senior Project Manager

Tighe&Bond

o. 860.704.4781 | m. 860.878.2943

213 Court Street, Suite 1100, Middletown, CT 06457

w: tighebond.com | halvorsondesign.com



Rupert, Jim

From: Wong, Ka F (DEC) <ka.wong@dec.ny.gov>
Sent: Friday, March 21, 2025 2:01 PM
To: Harley A. Langford
Cc: Prather, Kathleen A (DEC)
Subject: Demolition Debris Recycling

[Caution - External Sender]

Good afternoon Harley,

Your message was directed to me by my coworker. The following are steps you can take before transferring the masonry demolition debris to NYS for further processing and reuse as fill material. The paint coated on some of those debris that are known to be contaminated with PCB must be tested to show it's below 1 ppm (PCB concentration) for the materials to be considered recyclable. If the PCB concentration of that debris is more than 1 ppm and less than 50 ppm, the material is considered non-compliant and non-hazardous. If that's the case, you're responsible for removing and disposing of the masonry debris to a C&D debris landfill, a permitted (not registered) C&D transfer facility (provided no processing occurs), or a treatment facility like Clean Earth. Upon ensuring all the masonry demolition debris is below 1 ppm, the materials can be transferred to NYS for crushing and potentially mixed with other materials to be reused as fill material.

Please note: it's important to contact the facility and consult with them on what their DEC permits allow and what the company policy is, as some facilities have cutoff acceptable limits well below 50 ppm.

I can provide you with a list of facilities where you can dispose of the debris if needed. Please don't hesitate to reach out if you have any additional questions. Thank you, and I hope you'll have a nice weekend.

Best regards,

Ka Wong

Assistant Engineer 1 (Environmental)
Solid Waste Recovery and Medical Waste Section
Bureau of Solid Waste Management
Division of Materials Management
Pronouns: he/him/his

New York State Department of Environmental Conservation
625 Broadway, Albany, NY 12233-7260
P: (518) 402-8682

ka.wong@dec.ny.gov

www.dec.ny.gov |  |  | 

Rupert, Jim

From: Harley A. Langford <HALangford@tigheBond.com>
Sent: Thursday, March 27, 2025 9:54 AM
To: Rupert, Jim
Cc: Stephen G. Hicks; Bryan Terlizzi
Subject: RE: 1563 - Bolton Municipal Center - Sand Blast Change Request
Attachments: Demolition Debris Recycling; 25.02.03.CCS,Inc. Brewster, NY.pdf

External (halangford@tighebond.com)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Good Morning,

As noted in Bryan's email below, we identified some issues with the Brewster NY facility that was proposed to receive the painted masonry debris containing low level PCB concentrations. The issue revolves around a grey area in the NY Department of Environmental Conservation (DEC) solid waste and recycling regulations, which do not clearly define how to manage painted debris in general and do not clearly address materials with PCB concentrations <50 parts per million (PPM), which are not federally regulated. It should also be noted that NY DEC follows US EPA PCB regulations (40CFR761, also known as TSCA) and does not have state specific regulations, like CT has.

Initially Stamford Wrecking Company (SWC) approached the facility about receiving this material and was told that they were allowed to receive, process and reuse (sell) the material in New York. They also indicated that the material would be reused exclusively in NY and not sent back to CT, where it would be considered a PCB waste. The facility signed the attached letter to this effect, which was sent to Tighe & Bond on February 17, 2025.

Taking the attached letter at face value, it appeared that the proposed approach was likely acceptable. To confirm this, I called the facility to inquire about 1) what type of permit or other backup they have confirming that they can accept the material and 2) how they will ensure that this material is not sent back to CT. The response I received did not support their claim of being able to accept the material nor was I convinced that they intended to track the material during or after processing.

To further vet SWC's proposed option, I contacted NY DEC by phone and via email asking the general question of how PCB painted debris can be managed in NY. The response I received is that any material proposed for reuse cannot contain a PCB concentration greater than 1 ppm. The attached email from NY DEC further summarizes their position. This information was conveyed to SWC on March 14, 2025.

Please let me know if there are any questions or if you would like to discuss.

Thanks,

Harley Langford, LEP

Senior Project Manager

Tighe&Bond

o. 860.704.4781 | m. 860.878.2943

213 Court Street, Suite 1100, Middletown, CT 06457

w: tighebond.com | halvorsondesign.com



From: Bryan Terlizzi <BTerlizzi@DemolitionServices.com>
Sent: Friday, March 21, 2025 10:50 AM
To: Rupert, Jim <jrupert@boltonct.gov>
Cc: Stephen G. Hicks <Shicks@demolitionservices.com>; Harley Langford (halangford@tighebond.com) <halangford@tighebond.com>; Melissa Stepankiw <MStepankiw@DemolitionServices.com>
Subject: 1563 - Bolton Municipal Center - Sand Blast Change Request

Hi Jim,

Please see attached for the change request we provided at our meeting earlier in the week.

We are starting the test removals on the three surface types Monday. Once we get results, we will let you know if this approach is successful as we anticipate it to be.

Harley agreed to provide a statement regarding the issues with the originally proposed facility in Brewster, NY for the PCB painted masonry disposal.

As a result of the issues with the original facility, we are proposing an alternate approach to handling the PCB painted masonry while being mindful of the Town's budget to complete the project. As an alternate, we are going to sand blast the paint off the masonry surfaces with the anticipation that the masonry will test below the 1 ppm PCB limit to be handled as clean waste in CT. Upon the completion of the sand blasting and resulting test results below 1 ppm PCB, the masonry will be demolished and disposed of in state as clean debris.

Please let me know if you have any questions.

Thank you,

Bryan Terlizzi
Senior Project Manager
Stamford Wrecking Company
Cell: (203) 219-8042

Stamford Wrecking Company

30 Nutmeg Drive
 Trumbull, CT 06611
 PH: 203.380.8300

Change Request

CR Number:
 CR Revision:
 CR Date:

PROJECT INFORMATION	
PROJECT NUMBER:	SW-BOLT-1563
PROJECT INFO:	Bolton Municipal Center 104 Notch Rd Bolton, CT

CHANGE ORDER INFORMATION	
SOURCE:	
DESCRIPTION:	Sand blast cost analysis.

LABOR & EQUIPMENT				
DESCRIPTION	QUANTITY	UNIT	RATE	EXTENSION
Demo Laborer	30.0	Man Days	\$577.68	\$17,330.40
Remediaiton Laborer	45.0	Man Days	\$609.76	\$27,439.20
Sand Blast Equipment	1.0	Month	\$0.00	\$0.00
Air Compressor	1.0	Month	\$0.00	\$0.00
Skid Steer	1.0	Week	\$0.00	\$0.00
				\$0.00
LABOR & EQUIPMENT SUBTOTAL				\$44,769.60

MATERIAL				
DESCRIPTION	QUANTITY	UNIT	RATE	EXTENSION
Air Compressor Fuel	160.0	Gallons	\$4.00	\$640.00
Skid Steer Fuel	80.0	Gallons	\$4.00	\$320.00
Black Beauty	20.0	pallets	\$1,100.00	\$22,000.00
DOT Cubic Yard Sacks	40.0	Ea	\$35.00	\$1,400.00
Poly/Tape/Glue	1.0	LS	\$650.00	\$650.00
				\$0.00
				\$0.00
MATERIAL SUBTOTAL				\$25,010.00

SUBCONTRACTOR				
DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
PCB Bulk Product Waste Disposal	276.0	Tons	\$181.50	\$50,094.00
Sand Blast Disposal	2.0	loads	\$4,500.00	\$9,000.00
Clean Brick Disposal	496.0	Tons	\$15.00	\$7,440.00
Clean Concrete Disposal	1,086.0	Tons	\$0.00	\$0.00
Trucking	12.0	Days	\$1,040.00	\$12,480.00
				\$0.00
SUBCONTRACTOR SUBTOTAL				\$79,014.00

SUBTOTAL		\$148,793.60
OH&P	15%	\$22,319.04
Markup	0%	
Bond	0%	\$0.00
Tax	2.00%	\$3,422.25
GRAND TOTAL		\$174,534.89
BASE CONTRACT CREDIT		(\$100,220.00)
GRAND TOTAL		\$74,314.89

NON-UNION PAY INCREASES (2023-2024)

Current Minimum Wage: \$15.69/ hour
 Minimum Wage to increase again Jan 2025?

	<u>22/23</u>	<u>Current</u>	<u>24/25</u>	<u>Contract Followed/ Suggested Increase</u>
Buildings & Grounds				
Lead Summer Maintainer	\$20.00	\$20.25	\$20.50	
Summer Maintainer II	\$15.00	\$16.00	\$16.25	
Ticket Taker	\$15.00	\$15.00/15.69	min. wage \$15.69	
Summer Maintainer I	\$15.00	\$15.00/15.69	min. wage \$15.69	
Cemetery Maintenance Maintainer			\$22.00	
Recreation				
Camp Director	\$17.00	\$17.00	\$17.50	
Head Counselor	\$15.34	\$16.00	\$16.50	
Camp Counselor I	\$15.00	\$15.00/15.69	\$15.69	
Camp Counselor II	\$15.00	\$15.25/15.69	\$15.94	
Head Lifeguard	\$16.00	\$18.00	\$18.00	
Lifeguard	\$15.00	\$16.00	\$16.00	
Lifeguard II	\$15.00	\$16.25	\$16.25	
School Year Counselor	\$15.00	\$15.00/15.69	\$15.69	
Basketball Coordinator	\$16.00	\$17.00	\$17.50	
Fire Department				
Fire Chief	\$14,763	\$15,205.89	\$29,500.00	
Deputy Fire Chief	\$8,814	\$9,078.42	\$9,078.00	Does not reflect
Assistant Chief	\$6,415	\$6,607.45	\$6,607.00	3% increase
Captains (2) (per each)	\$3,089	\$3,181.67	\$3,277.12	
Lieutenants (8) (per each)	\$2,091	\$2,153.73	\$2,218.34	
Secretary Fire Dept. (hourly rate)	\$20.98	\$21.61	\$22.20	
Fire Marshal		\$38.00	\$39.14	Supervisor's Contract
Deputy Fire Marshal		\$38.00	\$39.04	Non-Supy Contract

119
 Does not include
 Engineer positions
 Approved on 2-21-24

Bos 07.02.24

Fire Commission

2024 - 2025 Proposed

Option 1

	Max. With Certs	10% of calls	8% of calls	5% of calls
Certification Compensation				
Chief	52,800.00	26,400.00	29,200.00	38,400.00
Deputy Chief	29,500.00	29,500.00	29,500.00	29,500.00
Asst Chief	9,350.77	9,350.77	9,350.77	9,350.77
Captain 2	3,277.12	6,805.67	6,805.67	6,805.67
Lieutenant 8	2,153.73	6,554.24	6,554.24	6,554.24
Engineer 6	1,050.00	17,746.72	17,746.72	17,746.72
Fire Department Secretary	6,300.00	6,300.00	6,300.00	6,300.00
Fire Commission Secretary	7,200.00	7,200.00	7,200.00	7,200.00
	1,200.00	1,200.00	1,200.00	1,200.00
Current Officers and Proficiency	\$ 137,457.40	111,057.40	113,857.40	123,057.40

February 21, 2024 Audio Transcripts note:

Presented	Actual Printed Budget
Less	Adjust up to \$30,000.00 BUT not added to Budget
New Payroll Line	Finance corrected this, it should be \$ 2,218.34
Less One Lt Position	
New Payroll Line	
\$ 113,857.00	
29,200.00	
84,657.00	
2,153.00	
\$ 82,504.00	

Adopted by the Town: Total Budget for Fire Commission 2024 - 2025 \$ 287,514.00 Payroll Total of \$ 82,503

07-02-24 BOS adopted pay increase sheet is incorrect for the Fire Commission. Pay noted above includes 3% where BSO sheet does not. Adopted Fire Commission total Regular Payroll 2024 - 2025 is the agreed upon figure.

TOWN OF BOLTON
OFFICIAL PROCLAMATION

WHEREAS, Retired Air Force Colonel, Anthony J. Sobol II, former Bolton resident, born on December 13, 1974, first son of Anthony and Viola Sobol; and

WHEREAS, Anthony J. Sobol II attended Bolton Schools then Manchester High School; and

WHEREAS, Anthony J. Sobol II, graduated from UCONN's ROTC program which began his life career with the US Air Force; and

WHEREAS, Anthony J. Sobol II, while serving in the Air Force became a Fighter Pilot; and

WHEREAS, Anthony J. Sobol II, served in two tours of duty in Vietnam; and

WHEREAS, Anthony J. Sobol II while in the Air Force served many classified missions, including missions in Libya; and

WHEREAS, Anthony J. Sobol II after 26 years of service has retired as a full Colonel in the Air Force; and

NOW, THEREFORE, the Bolton Board of Selectmen, in recognition of Air Force Colonel, Anthony J. Sobol II's dedicated service, do hereby proclaim April 1st, 2025, a day to congratulate

Former Air Force Colonel, Anthony J. Sobol II,

On being honored by the Honor Flight Organization for his life dedication in the US Air Force as a Fighter Pilot.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Bolton this 1st day of April 2025.

Rodney Fournier

Robert Morra

Pamela Sawyer

Gwen Marrison

Amanda Gordon

Timothy Sadler

Mather Clarke

0/28/25

Highlights for April Meeting

From Town Administrator

James Rupert

- Our office has been actively managing the abatement and demolition project. We have had on-site meetings with Stamford Wrecking and continue to communicate with Tighe & Bond.
- We held a meeting with the Herrick Park Ad Hoc Committee and the Town Engineer. We received great feedback and will have a second meeting in about three weeks.
- I am in regular communication with our engineer regarding ongoing projects. He reports that we are on track for a mid-April public meeting regarding the Heritage Farm Trail.
- We held a meeting with the Superintendent on Monday March 3 to discuss payroll services. We have provided the BOE with the requested references. We hope to meet with Superintendent Heckt and ADP at the beginning of April.
- We are engaged with the UCONN MPA coordinator about an intern for next year. We have sixteen candidates to review for an early match.
- We have received some of the computers that need replacement in this cycle, and they will be placed into service in the near future.
- We held a quarterly supervisor's meeting.
- We have begun the cyber insurance renewal and met with Novus and Fifth Wall for their assistance.
- I participated in the CRCOG Executive Committee meeting.
- We completed the budget presentation and will make some changes for the public presentation.
- We have created invoices for CRCOG regarding the Regional Performance Incentive Grant regarding building official services to Marlborough.
- Attended the Emergency Management Symposium with the EMD and Intern.
- We posted for the Crewman II position that is currently vacant at the Highway Department.
- We submitted for objective one of the cyber grant and are preparing the paperwork for objective three.
- We have set up some training for the Highway Department which will occur in early April.
- We sent information to the Union for upcoming contract negotiations.
- Met with Yankee Street Fair committee for their event scheduled for June 21.
- Trained on the new platform for Emergency Management.

Respectfully Submitted, James Rupert