

4

McCavanagh, Kathy

From: Brittany Whiteley <bwhiteley@amplifyct.org>
Sent: Friday, April 4, 2025 2:50 PM
To: Kathy McCavangh
Cc: Perreira, Ashley
Subject: First Selectmen's May Meeting

External (bwhiteley@amplifyct.org)

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Hello Kathy,

Happy Friday!

We would like to get on the First Selectman's May Agenda. The Bolton Prevention Council would like to update the council on all of the great things the BPC has accomplished! And of course, thank them for their support.

Please advise if this is possible. The May meeting is scheduled for Tuesday May 6th? What time do the meetings start?

Thank you,

Brittany

Brittany Whiteley, M.P.Ed
Partnership For Success Program Manager



Amplify, Inc.
178 Oakwood Drive
Glastonbury, CT 06033
(860) 267-5439
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5a.

THE CONNECTICUT LIGHT AND POWER COMPANY, DBA EVERSOURCE ENERGY

STREET AND SECURITY LIGHTING

RATE 116
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AVAILABLE for street, highway, off-street and security lighting for “dusk to dawn” or “midnight” lighting services as provided below. Excludes service off the public highway except where the fixture is mounted on a Company owned distribution pole.

MONTHLY DISTRIBUTION RATE:

Effective May 26, 2018 only Light-Emitting Diode (LED) luminaires will be installed.

Overhead Service:

Includes street lights, flood lights, and spot lights served overhead and mounted on an existing distribution supply pole with existing secondary distribution.

Underground Service:

Includes street lights, flood lights, and spot lights served underground and mounted 15 feet or higher on a direct buried, center-bored wood or fiberglass pole. If mounted on an anchor base metal or fiberglass pole installed after May 1, 1980, add \$10.45 to the monthly rate below.

	Nominal Ratings in Lumens	Lamp and Ballast Wattage	Monthly Charge Components				Overhead Monthly Charge	Under- ground Monthly Charge
			Customer	Demand	O&M	Equipment		
<u>High Pressure</u>								
<u>Sodium*</u>	4,000	59	0.35	0.63	2.32	5.02	\$8.31	\$14.96
	6,300	84	0.35	0.89	2.32	5.21	\$8.77	\$15.42
	9,500	118	0.35	1.25	2.32	5.12	\$9.04	\$15.69
	13,000	190	0.35	2.02	2.32	5.44	\$10.12	\$16.77
	16,000	172	0.35	1.83	2.32	5.44	\$9.93	\$16.58
	27,500	311	0.35	3.30	2.32	5.67	\$11.64	\$18.29
	50,000	472	0.35	5.01	2.32	6.64	\$14.32	\$20.97
	140,000	1,103	0.35	11.71	2.32	10.95	\$25.33	\$31.98
<u>Metal Halide*</u>	3,450	72	0.35	0.76	2.32	5.51	\$8.94	\$15.59
	5,200	89	0.35	0.95	2.32	5.54	\$9.15	\$15.80
	8,500	119	0.35	1.26	2.32	5.54	\$9.47	\$16.12
	12,900	188	0.35	2.00	2.32	5.70	\$10.37	\$17.02
	14,400	207	0.35	2.20	2.32	5.70	\$10.57	\$17.22
	22,000	289	0.35	3.07	2.32	5.24	\$10.98	\$17.63
	36,000	451	0.35	4.79	2.32	6.96	\$14.42	\$21.07
	110,000	1,080	0.35	11.47	2.32	11.30	\$25.44	\$32.09
<u>Light-Emitting Diode</u>	2,500	28	0.35	0.30	0.23	6.52	\$7.40	\$14.05
<u>(LED)</u>	4,100	36	0.35	0.38	0.23	6.42	\$7.38	\$14.03
	4,800	51	0.35	0.54	0.23	6.42	\$7.54	\$14.19
	8,500	92	0.35	0.98	0.23	7.00	\$8.56	\$15.21
	13,300	142	0.35	1.51	0.23	7.62	\$9.71	\$16.36
	24,500	220	0.35	2.34	0.23	9.16	\$12.07	\$18.72

Supersedes Rate 116
Effective September 1, 2024
by Motion Ruling No. 38 dated August 30, 2024
Docket No. 24-01-03

Effective January 1, 2025
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Docket No. 25-01-01

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	Nominal Ratings in <u>Lumens</u>	Lamp and Ballast <u>Wattage</u>	Monthly Charge Components				Overhead Monthly <u>Charge</u>	Under- ground Monthly <u>Charge</u>
			<u>Customer</u>	<u>Demand</u>	<u>O&M</u>	<u>Equipment</u>		
<u>LED Floodlights</u>	14,579	119	0.35	1.26	0.23	9.10	\$10.95	\$17.60
	23,067	199	0.35	2.11	0.23	9.91	\$12.61	\$19.26
	48,004	391	0.35	4.15	0.23	13.45	\$18.18	\$24.83

**No additional luminaires of these types will be installed. Existing High Pressure Sodium and Metal Halide luminaires will be replaced by comparable LED luminaires at the time of replacement.*

The Company may install LED street lighting comparable to the options listed above, but that have different wattage ratings. The Distribution wattage charge for such installations shall be based on the approved demand charge per connected watt. All other charges, including the Distribution customer, O&M and equipment charges, apply as stated in this schedule.

Light Glare Shield: \$3.32 per month

Vandal Shield for Cutoff Fixtures: \$4.74 per month

Overhead Twin Lamps: Two times the above wattage and rate.

As an option to the above monthly charges for underground lighting, the customer may make a one-time payment, plus any applicable compensation for tax liability, and pay the rate for Overhead Service.

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Standard Decorative Lighting:

Includes standard decorative lighting fixtures (post-top Traditional or Contemporary) served underground on a low mounting, direct buried, wood**, metal**, or fiberglass pole, and installed on or after May 1, 1977.

***The Company no longer uses wood or metal low-mounting poles for new installations.*

For customers taking service hereunder as of May 1, 1977, deduct \$2.32 from the monthly rate below.

	Nominal Ratings in Lumens	Lamp and Ballast Wattage	Monthly Charge Components				Monthly Charge
			Customer	Demand	O&M	Equipment	
<u>High Pressure Sodium*</u>	4,000	59	0.35	0.63	2.32	7.29	\$10.58
	6,300	84	0.35	0.89	2.32	7.48	\$11.04
	9,500	118	0.35	1.25	2.32	7.39	\$11.31
	16,000	172	0.35	1.83	2.32	7.71	\$12.20
<u>Metal Halide*</u>	3,450	72	0.35	0.76	2.32	7.78	\$11.21
	5,200	89	0.35	0.95	2.32	7.81	\$11.42
	8,500	119	0.35	1.26	2.32	7.81	\$11.74
	12,900	188	0.35	2.00	2.32	7.97	\$12.64
	14,400	207	0.35	2.20	2.32	7.97	\$12.84
<u>LED Contemporary</u>	2,788	36	0.35	0.38	0.23	9.70	\$10.66
	3,898	51	0.35	0.54	0.23	9.70	\$10.82
<u>LED Traditional</u>	3,311	28	0.35	0.30	0.23	9.80	\$10.68
	4,643	51	0.35	0.54	0.23	9.70	\$10.82

**No additional luminaires of these types will be installed. Existing High Pressure Sodium and Metal Halide luminaires will be replaced by comparable LED luminaires at the time of replacement.*

As an option to the above monthly charges for decorative lighting, the customer may make a one-time payment, plus any applicable compensation for tax liability, and pay the rate for Overhead Service.

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Premium Decorative Lighting

Includes premium decorative lighting fixture served underground on an anchor base and cast aluminum pole either 12 or 14 feet.

	Nominal Ratings in Lumens	Lamp and Ballast Wattage	Monthly Charge Components				Monthly Charge
			Customer	Demand	O&M	Equipment	
<u>Metal Halide*</u>	8,500	119	0.35	1.26	2.32	30.66	\$34.60
<u>Light Emitting Diode (LED)</u>	4,234	51	0.35	0.54	0.23	32.74	\$33.86

**No additional luminaires of these types will be installed. Existing High Pressure Sodium and Metal Halide luminaires will be replaced by comparable LED luminaires at the time of replacement.*

Premium Decorative Lighting (Categories A - D) - Closed to new customers effective January 1, 2008:

Includes premium decorative lighting fixtures (e.g., acorn style) served underground on an anchor base, pole (as described below), or similar cost installation.

Extruded Aluminum Pole (Category A)
Fiberglass Pole (Category B)
Cast Aluminum Pole (Category C)
Anchor Base Cast Iron Pole (Category D)

	Category	Nominal Ratings in Lumens	Lamp and Ballast Wattage	Monthly Charge Components				Monthly Charge
				Customer	Demand	O&M	Equipment	
<u>High Pressure Sodium*</u>	A	6,300	84	0.35	0.89	2.32	\$29.51	\$33.07
	A	9,500	118	0.35	1.25	2.32	\$29.51	\$33.43
	A	16,000	172	0.35	1.83	2.32	\$29.51	\$34.01
	A	27,500	311	0.35	3.30	2.32	\$29.51	\$35.48
	B	6,300	84	0.35	0.89	2.32	\$34.62	\$38.18
	B	9,500	118	0.35	1.25	2.32	\$34.62	\$38.54
	B	16,000	172	0.35	1.83	2.32	\$34.62	\$39.12
	B	27,500	311	0.35	3.30	2.32	\$34.62	\$40.59
	C	6,300	84	0.35	0.89	2.32	\$39.46	\$43.02
	C	9,500	118	0.35	1.25	2.32	\$39.46	\$43.38
	C	16,000	172	0.35	1.83	2.32	\$39.46	\$43.95
	C	27,500	311	0.35	3.30	2.32	\$39.46	\$45.43
	D	6,300	84	0.35	0.89	2.32	\$49.49	\$53.05
	D	9,500	118	0.35	1.25	2.32	\$49.49	\$53.41
	D	16,000	172	0.35	1.83	2.32	\$49.49	\$53.98
	D	27,500	311	0.35	3.30	2.32	\$49.49	\$55.46

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<u>Metal Halide*</u>	A	5,200	89	0.35	0.95	2.32	\$30.66	\$34.28
	A	8,500	119	0.35	1.26	2.32	\$30.66	\$34.60
	A	14,400	207	0.35	2.20	2.32	\$30.66	\$35.53
	A	22,000	289	0.35	3.07	2.32	\$30.66	\$36.40
	B	5,200	89	0.35	0.95	2.32	\$35.64	\$39.26
	B	8,500	119	0.35	1.26	2.32	\$35.64	\$39.58
	B	14,400	207	0.35	2.20	2.32	\$35.64	\$40.51
	B	22,000	289	0.35	3.07	2.32	\$35.64	\$41.38
	C	5,200	89	0.35	0.95	2.32	\$40.62	\$44.23
	C	8,500	119	0.35	1.26	2.32	\$40.62	\$44.55
	C	14,400	207	0.35	2.20	2.32	\$40.62	\$45.49
	C	22,000	289	0.35	3.07	2.32	\$40.62	\$46.36
	D	5,200	89	0.35	0.95	2.32	\$50.48	\$54.09
	D	8,500	119	0.35	1.26	2.32	\$50.48	\$54.41
	D	14,400	207	0.35	2.20	2.32	\$50.48	\$55.34
	D	22,000	289	0.35	3.07	2.32	\$50.48	\$56.22

**No additional luminaires of these types will be installed. Existing High Pressure Sodium and Metal Halide luminaires will be replaced by comparable LED luminaires at the time of replacement.*

Customized Decorative Fixture: Add \$4.17 to the monthly rate above.

As an option to the above monthly charges for decorative lighting, the customer may make a one-time payment, plus any applicable compensation for tax liability, and pay the rate for Overhead Service.

OVERHEAD POLES ON PRIVATE PROPERTY:

(Available only to present customers as of July 31, 1971): Where required only for streetlighting purposes, the customer will pay outright for overhead poles or in the case of a single wood overhead pole may pay a monthly charge of \$2.93.

MIDNIGHT SERVICE OPTION:

The lights for customers selecting this option will turn off at midnight, and the kWh-based charges for streetlighting service will be reduced accordingly. Customers shall pay an upfront charge for the incremental cost of controls required to be installed by the Company to provide this service. Such control equipment shall normally be installed during group re-lamping. When such installation is not performed during group re-lamping, the upfront charge shall also include the additional cost of labor associated with the installation. Other costs, such as traffic control, are not included in these charges, and will be charged to the customer as per standard Company practice.

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DETERMINATION OF MONTHLY KWH:

The determination of monthly lighting kilowatt-hours for purposes of determining monthly sales and computing the fuel adjustment is as follows:

Wattage divided by 1,000 times ninety-nine percent (99%) of the monthly burning hours below (as per Docket No. 03-07-02):

Standard Dusk to Dawn Service:

January	433	July	269
February	365 (leap year - 377)	August	301
March	364	September	334
April	310	October	388
May	280	November	413
June	251	December	442

Optional Midnight Service:

January	224	July	144
February	185 (leap year - 192)	August	161
March	187	September	181
April	164	October	213
May	153	November	225
June	137	December	236

MONTHLY PER KWH RATES:

ELECTRIC SYSTEM IMPROVEMENTS:

CHARGE PER kWh \$0.03521

REVENUE ADJUSTMENT MECHANISM:

CHARGE PER kWh \$0.00195

TRANSMISSION SERVICE RATE:

CHARGE PER kWh \$0.02052

SYSTEMS BENEFITS CHARGE:

CHARGE PER kWh \$0.01296

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COMPETITIVE TRANSITION ASSESSMENT:

CHARGE PER kWh \$0.00038

CONSERVATION CHARGE:

CHARGE PER kWh \$0.00000

CONSERVATION ADJUSTMENT MECHANISM:

CHARGE PER kWh \$0.00600

RENEWABLE ENERGY:

CHARGE PER kWh \$0.00100

FMCC DELIVERY CHARGE:
(as per FMCC tariff)

CHARGE PER kWh \$0.02842

SUPPLIER SERVICE OPTIONS:
(as per the Generation Services tariff)

GENERATION SERVICES:

CHARGE PER kWh \$0.11058

THIRD-PARTY SERVICE as per contract

FMCC GENERATION CHARGE:
(as per FMCC tariff – not applicable
to customers taking THIRD-PARTY
SERVICE above)

CHARGE PER kWh -\$0.00100

COMBINED PUBLIC BENEFITS CHARGE:

Pursuant to Conn. Agencies Regs. § 16-245-1(a)(2)(A) the Systems Benefits Charge, the Conservation Charge, the Conservation Adjustment Mechanism, and the Renewable Energy Charge are combined for billing purposes into the Combined Public Benefits Charge effective January 1, 2014.

RATE ADJUSTMENTS: This rate will be adjusted as provided in the Company's Energy and Transmission Adjustment Clauses.

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COMPETITIVE TRANSITION ASSESSMENT COST ADJUSTMENT:

Competitive Transition Assessment (CTA) charges and terms under this rate includes a CTA Cost Adjustment Charge set in accordance with the Company's CTA Cost Adjustment.

SYSTEMS BENEFITS COST ADJUSTMENT:

Systems Benefits service charges for all customers taking service under this rate shall be set in accordance with the Company's Systems Benefits Cost Adjustment.

SERVICE AND SUPPLY OF FACILITIES:

All street lights shall be operated continually each and every night from approximately one-half hour after sunset until one-half hour before sunrise for dusk to dawn service, or until midnight for midnight service. All poles, lamps, brackets, luminaires and related equipment shall be furnished and maintained by the Company. All energy and normal renewal of lamps shall be furnished and controlled by the Company at its expense. Broken, cracked and damaged lamps and other equipment shall be replaced by the Company at the customer's expense.

The Company shall supply street lights whenever requested by the customer, including the poles, lamps, brackets, luminaires and related equipment therefore. All such poles, lamps, brackets, luminaires and related equipment shall be of a modern type approved for normal use by the Company. The Company shall bear the full cost of such lights except that the additional cost of underground distribution facilities required to supply street lighting service and the incremental, installed cost of midnight service control equipment shall be paid by the customer.

Conversions from incandescent or mercury vapor to high pressure sodium lights will be scheduled according to the resources of the Company. Priority for conversions will be given to those customers who have agreed to an overall conversion plan.

If at the request of the customer a luminaire is removed prior to being installed for at least fourteen (14) years, the customer upon removal of the luminaire will be billed an amount representative of the original installed cost less the depreciated cost and less the salvage value of the luminaire and related equipment.

If a municipality elects to purchase the Company's streetlighting equipment prior to being installed for at least fourteen (14) years, the purchase price shall equal the original installed cost of the existing equipment less the depreciation together with any unrecovered cost of facilities replaced by the existing equipment, and the municipality will thereafter be billed on Rate 117.

FAILURE OF LAMPS TO LIGHT:

The Company will replace inoperative lamps within three working days after written notification by the customer. No credit will be allowed for periods during which lamps are out of service. Written notification shall be deemed sufficient if it includes the exact location of the light. Exact

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location includes either the street and pole number or the street number in front of which the light is located.

MUNICIPALITY PURCHASE OPTION:

A Municipality may purchase street lighting equipment over a period not to exceed five years. If the Municipality elects to phase-in the purchase of the Company's street lights over multiple years, the Municipality must purchase all street lights billed to the Municipality's account(s) within five years from the date of the first purchase. All purchase phases shall consist of contiguous geographic sections as described in Rate 117. Partial Street Lighting Service Rate 117 is the applicable Rate for street lighting equipment owned by a Municipality.

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5d.

McCavanagh, Kathy

From: Rupert, Jim
Sent: Wednesday, April 16, 2025 11:00 AM
To: Gordon, Amanda; Rodney Fournier; McCavanagh, Kathy
Subject: RE: May Agenda

Internal (jrupert@boltonct.gov)

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Amanda,

We will be sure to discuss this with Rodney as we prepare the agenda for the regular meeting in May.

Jim

From: Gordon, Amanda <agordon@boltonct.gov>
Sent: Wednesday, April 16, 2025 9:42 AM
To: Rupert, Jim <jrupert@boltonct.gov>; Rodney Fournier <rfournier@boltonct.gov>; McCavanagh, Kathy <kmccavanagh@boltonct.gov>
Subject: May Agenda

Good Morning,

Can we please add the BWB and the complete streets plan to our May agenda?

Members from BWB are interested in hearing what the board views as next steps. They would also like to discuss with us the potential for having an internal from UCONN to work on the engineering survey for a complete streets plan to assist with the workload in addition to efforts from BWB members.

An application would be due in July, a student would have to choose the project and we would need to provide 1 hr pf supervision per week from the Town Engineer (so I think it really boils down the the availability and cost of supervision). If we have the hourly rate for the engineer for the meeting we should be able to estimate.

Thanks
Amanda

Sent from my T-Mobile 5G Device
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6a.

April 14, 2025



Dear Liz,

I am formally submitting my resignation from my position as a Library Substitute for Bentley Memorial Library. I am moving away from the Bolton area and my commute would be too long to warrant continuing this job.

I am so grateful I had the opportunity to work per diem for the library and our community after leaving my position at the Circulation Desk. Bentley will always have a special place in my heart. We are so lucky to have this gem in our community. It is bittersweet to leave this town that I have known for my whole life, but I am excited for my future!

Best,

A handwritten signature in blue ink that reads "Tina". The signature is fluid and cursive, with a long horizontal stroke at the end.

Tina Prior

7a.

McCavanagh, Kathy

From: chris lapenta <ct.lapenta@gmail.com>
Sent: Wednesday, April 23, 2025 11:27 AM
To: Human Resources
Subject: New parking for new hiking trail Stony rd

Hello,

My name is Christopher lapenta, owner of the home at 382 Hop River rd, adjacent to the new parking spaces built off Stony rd. I am requesting that a living hedge be planted between the parking spaces and my home both for privacy and separation. Because the land has already been somewhat cultivated to resemble hiking paths right up to the landing, I would not be surprised if visitors chose the path that leads to my house without realizing its not part of the new public path.

I would be happy to help with the project if approved, and would be delighted to have a say in it's creation.

Thank you for your time and consideration and if you have any questions or just to keep me informed, please feel free to contact me

Chris

McCavanagh, Kathy

From: Lynn Sobol <lynnsobol@yahoo.com>
Sent: Friday, April 11, 2025 10:24 AM
To: McCavanagh, Kathy
Subject: Re: Received Town Proclamation- for Anthony J. Sobol III

External (lynnsobol@yahoo.com)

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Kathy; Would you be so kind as to pass this message along to the Bolton Board of Selectmen, please?

To the Bolton Board of Selectmen and Kathy McCavanagh;

With the great assistance of our mutual friend, Pam Sawyer, I have received the proclamation that honors my Brother-in-Law's service to the United States and to the Air Force.

I am deeply grateful to each of you for your time, your consideration of his qualifications and the distinction of his hometown honoring him on 4/1/2025.

Your dedication to the people and community of Bolton through this special recognition has such an impact not just for Anthony, but for us, his family.

Thank you seems too little to say for such a big honor.

Please know, I am very sincerely appreciative of this distinction you have bestowed.

Sincerely,

Lynn Sobol

500 Brewster Street

Coventry, 06238

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, APRIL 1, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Library Director Elizabeth Thornton, Recording Secretary Kacie Cannon

Others Present In-Person: Dennis Griffin, Dom Perito, Ellen King, Barbara Amodio, Bryce Aaronson, Kim Fofana, Claire Fazzina, Tonia Tomoroga, James Perkins

Others Present Via Zoom: Benton Library Board Chair Rebecca Holliman, Fire Chief Bruce Dixon, Deputy Chief Matthew Perriera, Jim Loersch, Sylvia Ounpuu, Lisa Sheehan

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

R. Fournier led the Pledge of Allegiance.

3. Proclamation Presentation to Dennis Griffin

R. Fournier noted that Dennis Griffin retired on January 31, 2025 with the Town of Bolton Highway Department and read a Proclamation honoring him for his 21 years of outstanding service with the Town. The Proclamation was adopted by the BOS on February 4, 2025. The Board members shared their appreciation and memories of working with Mr. Griffin and congratulated him on his retirement.

4. Public Comment

Dom Perito, 15 Vernon Road, asked the BOS to consider traffic calming measures on Vernon Road due to numerous accidents that have occurred due to speeding.

Ellen King, 149 Brandy Street, highlighted strategies in the 2015 Bolton's Plan for Conservation Development for enhancing the safety of local roads and plans for trails and connection development for pedestrians and cyclists. She stated that residents are interested in seeing these plans implemented.

Barbara Amodio, 50 Volpi Road, spoke on behalf of Bike Walk Bolton and thanked the BOS for adding their presentation to the agenda. She explained that Bike Walk Bolton focuses on safe bicycling, walking, and jogging in the town. She thanked the BOS for the numerous safety improvements they have made to several trail crossings and connections that align with Complete Streets and Vision Zero.

P. Sawyer MOVED to add Item 6(b) Matthew Wright Reappointment to the Ethics Commission and Item 6(c) Ellen Barnes Reappointment to the Ethics Commission for four-year terms. R. Morra SECONDED.

MOTION CARRIED 7:0:0.

5. Bike Walk Bolton Presentation

Bryce Aaronson, 149 Brandy Street, provided a presentation on behalf of Bike Walk Bolton to pitch a Complete Streets plan. He stated that there were 894 accidents in the town between 2015 and 2024, and eight of them

involved fatalities. Mr. Aaronson outlined the benefits of designing safe streets including a 70 percent reduction in accidents, significant savings in annual injury and collision costs, and increased property values.

Mr. Aaronson shared the Town of Andover's Complete Streets plan which focused on connectivity and had great funding success. He noted that state and federal funding is more successful when a Complete Streets plan has been adopted. J. Rupert clarified that plans have to comply with Complete Streets requirements.

G. Marrior asked who created the plan for the Town of Andover. Sylvia Ounpuu replied that Eric Anderson created the plan before he was Town Administrator. J. Rupert noted that Mr. Anderson previously stated it took him hundreds of hours to develop the plan. Ms. Ounpuu stated that he created the plan from scratch but noted there are several plans and resources available now to work from. Kim Fofana added that CRCOG has numerous resources available. T. Sadler asked how to develop specific, workable plans. Ms. Ounpuu noted that Mr. Anderson began by interviewing residents to learn where they would like to go throughout the town and how they would like to get there.

R. Fournier thanked Mr. Aaronson for the presentation and noted that the BOS will take it under consideration. R. Morra added that a sub-committee will need to be formed to consider the idea further. He noted that the interstate and two major highways create challenges and clarified that approximately 80% of the town's accidents occur on the state highways. R. Morra explained that previous boards have attempted to work with the state to initiate improvements; however, it has been difficult getting their assistance. He emphasized that implementing Complete Streets plan can be a complex and time-consuming process. Barbara Amodio suggested focusing only on town roads. A. Gordon agreed that there are numerous challenges but suggested the BOS create a sub-committee to review the possibilities.

6. Appointments

a. Camden Soucy – Library Board – Regular Board Member

P. Sawyer MOVED to accept the appointment of Camden Soucy as a Regular Library Board Member. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

b. Matthew Wright – Reappointment to Ethics Commission

This item was acted on under Item 6(c).

c. Ellen Barnes – Reappointment to Ethics Commission

R. Morra moved to reappoint Matthew Wright and Ellen Barnes for the Ethics Commission. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer noted that one more vacancy on the Ethics Commission needs to be filled by an unaffiliated member.

7. Correspondence

a. Claire Fazzina – Fine Free Libraries

Claire Fazzina, a former librarian of Bolton High School, asked the BOS to consider implementing a fine free policy at the town library. She noted that 130 libraries have adopted the policy and provided information on the program as well as data on fines that have been collected by the town since 2020. She explained that fine free policies make the library more accessible and do not impact timely returns.

R. Fournier asked how fines are generated. Ms. Fazzina replied that they are generated through Bibliomation and added that, if the policy is implemented, Bibliomation would be notified to make the changes. Ms. Fazzina stated that the libraries continue to charge fines for CDs and electronic materials as well as lost or damaged items. R. Fournier noted that the item will be added to the next agenda.

b. Suzanne Shippee – Request for Streetlight at Intersection of Bolton Center Road and Old Bolton Road

Suzanne Shippee asked the BOS to consider installing a streetlight to illuminate the highly utilized intersection of Bolton Center Road and Old Bolton Road. She added that all of the other intersections in the area have streetlights.

Tonia Tomoroga, 8 Old Bolton Road, asked for a non-LED light. R. Morra stated that all of the lights are LED but noted that a less intense light with a shield would be installed. J. Rupert will provide a cost assessment at a future meeting for consideration by the Board.

c. Consider and Act on Approving 2026 Date of March 8, 2026, for the Annual Bolton Road Race

P. Sawyer MOVED to APPROVE the 2026 Date of March 8, 2026 for the Annual Bolton Road Race. T. Sadler SECONDED. MOTION CARRIED 7:0:0.

8. Approval of Minutes

a. March 4, 2025 – Regular Meeting

P. Sawyer MOVED to APPROVE the meeting minutes for the March 4, 2025 Regular Meeting. T. Sadler SECONDED.

Discussion: G. Marrion requested the following amendments to the March 4, 2025 minutes:

- Page 1, last paragraph: Replace G. Marrion with P. Sawyer to read “P. Sawyer noted it would be good policy to reach out to the Senior Center about the musical equipment.”
- Page 3, Item 3(c): Replace “Heber Road” with “Hebron Road.”
- Page 5, Item 11: Replace G. Marrion with P. Sawyer to read: “P. Sawyer asked if there was any feedback on the Groundhog Road Race or any discussion on changing the month of the event.”

A. Gordon requested that the NOVUS and PTA presentations be added to the website with the meeting materials. J. Rupert reserved the right to redact any proprietary information from the NOVUS presentation.

MOTION CARRIED 7:0:0.

b. March 11, 2025 – A/P Meeting

P. Sawyer MOVED to APPROVE the meeting minutes for the A/P Meeting for Tuesday, March 11, 2025.

A Gordon and G. Marrion requested the following amendments:

- Amend both of A. Gordon’s motions on Page 5 under Item 6 to add “of the Capital Budget” after “Town side” to read: “A. Gordon made a motion to approve the Town side of the Capital Budget to be presented to the Finance Committee in the amount of \$626,700.”
- Correct the spelling of G. Marrion’s name in the list of attendees from “Marion to Marrion.”

MOTION CARRIED 6:0:1. (M. Clarke abstained)

c. March 25, 2025 – A/P Meeting

R. Morra MOVED to APPROVE the meeting minutes for the March 25, 2025 A/P Meeting with an amendment to Item 14 to add a motion that was made regarding carrying over two weeks unused vacation pay to the following year for Administrator’s officers. T. Sadler SECONDED.

Discussion: G. Marrion requested that a change be made to her comment under Item 8 regarding purchasing e-bikes with smaller motors. She explained that there are three different sizes of e-bike

motors and she does not believe the town should buy e-bikes with the highest horsepower. She also noted that she does not support the use of e-bikes on trails and requested the following amendments to the minutes:

- Page 3, Item 8: Remove “so that they would be allowed on the trails” from the sentence to read: “G. Marrion requested that S. Crane consider e-bikes with smaller motors.”
- Page 4, Item 13: Change “The Board reached consensus to bring a First Selectman’s salary of \$35,000.00 to the public as part of the Public Hearing on April 22, 2025” to “The Board reached consensus to bring a First Selectman’s salary range to the public as part of the Public Hearing on April 22, 2025.”

MOTION CARRIED 6:0:1 (P. Sawyer Abstained).

9. Reports and Updates

a. Consider and Act on Approving Budget Transfers (if needed)

P. Sawyer MOVED to APPROVE the request to transfer \$5,000.00 from the category of Repairs and Maintenance Services to the category of Repairs and Maintenance Supplies from the Highway Department. R. Morra SECONDED. MOTION CARRIED 7:0:0.

10. Ongoing Business

a. Update on Colonial Road

J. Rupert stated John Butrymovich reached out to the tree warden of Eversource due to a continued lack of communication with the Eversource liaison. The tree warden advised him that Eversource is just waiting for a larger piece of equipment to complete the job that is currently in use on another project.

b. Stamford Wrecking Change Order Request

J. Rupert provided an overview of the previous discussion the BOS held on the Change Order Request from Stamford Wrecking in the amount of \$75,000.00. He noted that he has spoken with Stamford Wrecking, Tighe & Bond, and Attorney Barger regarding the Board’s concerns and proposal to split the cost. Stamford Wrecking has agreed to reduce the cost to \$37,500.00. J. Rupert noted that Tighe & Bond will be charging the town an additional \$25,000.00 to provide monitoring and testing during the sandblasting process, and the process will create a 30-day delay.

The Board discussed the plans for sandblasting, testing, and disposal as well as concerns about the additional testing and monitoring charges. J. Rupert explained that litigating the change order and additional costs would be more expensive and cause additional delays. R. Morra added that the town generates the waste and it is the town’s responsibility to ensure it is disposed of properly. P. Sawyer agreed and noted that she is in favor of paying the costs of ensuring the disposal is conducted in the safest manner possible.

R. Morra MOVED to ACCEPT the Change Order proposal from Stamford Wrecking in the amount of \$37,500.00. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

The BOS discussed whether to approve the Tighe & Bond testing and monitoring charges in the amount of \$25,000.00 without an invoice. J. Rupert stated that he will obtain an addendum to the contract for the BOS to approve at the next meeting.

c. Consider and Act on Contract Dates for J. Rupert (Current End Date 6/30/2026)

J. Rupert stated that the contract for the Town Administrator is typically three years; however, his current contract is only for two years ending on June 30, 2026. R. Morra explained that the original

contract ended in 2024 and was extended through 2026. He added that the BOS needs to extend it to 2027 to make it a three-year contract.

R. Morra MOVED to extend J. Rupert's contract to June 30, 2027. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

11. New Business

a. Consider and Act on Fire Department Raises

J. Rupert explained that a few items were missed when approving salary increases last year. He explained that the 3% increase for the Deputy Fire Chief and Assistant Chief, and an inclusion for the Engineer position, is not reflected in the Non-Union Pay Increases for 2023-2024.

Chief Dixon explained that the February 21, 2024 meeting minutes did not accurately reflect the discussion that took place and noted that he has provided a verbatim transcript to J. Rupert and R. Fournier containing the full discussion. He explained that a \$30,000.00 proficiency fund was approved but only \$29,200.00 was reflected in the budget. Chief Dixon added that the total budget of \$82,504.00 was approved and accurately reflected; however, the line items for the Deputy Fire Chief and Assistant Chief were not reflected properly in the Finance Department. He stated that the amounts have not changed but the 3% increases for those positions need to be reflected for payroll purposes. The proficiency fund amount of \$800.00 also needs to be added to reflect the correct amount of 30,000.00.

A. Gordon stated that she would like to review the transcript and take action at the next meeting. G. Marrion asked if the revisions will change the total amount of the budget. J. Rupert stated that it will remain the same, except for \$800.00 that will be added for the proficiency fund.

P. Sawyer MOVED to table the item until the next meeting. R. Morra SECONDED. MOTION CARRIED 7:0:0.

b. Consider and Act on Approving 2nd Quarter Payment to Takeuchi for \$10,016.67 without an Invoice

P. Sawyer MOVED to put the item on the table. R. Morra SECONDED.

Discussion: J. Rupert outlined difficulties in getting a corrected invoice from Takeuchi as they continually add taxes to the bill, promise to provide correct invoices, and add unwarranted late fees to incorrect invoices. He would like to have the check ready to send once the corrected invoice is received to avoid any legitimate late fees that may occur as a result of waiting on a check. J. Rupert explained that the amount is a known number based on a monthly fee. He added that all correspondence with the company is being documented in detail and progress is being made in getting the corrected invoice.

P. Sawyer made an amended Motion to Approve the 2nd Quarter Payment to Takeuchi for \$10,016.67 upon receipt of the invoice. R. Morra SECONDED. MOTION CARRIED 7:0:0.

c. Consider and Act on Proclamation for Retired Air Force Colonel Anthony J. Sobol II Who is Being Honored by the Honor Flight Organization for His Life Dedication in the US Air Force as a Fighter Pilot

P. Sawyer explained that Col. Sobol II was born and raised in Bolton and has been selected to join other veterans on an Honor Flight to tour Washington, D.C. On the flight back home, the veterans will be presented with a packet of letters. P. Sawyer has provided a personal letter for the occasion from her military family and explained that Col. Sobol's family asked her if the BOS would be willing to provide a proclamation to include in the packet of letters.

R. Morra MOVED that the BOS sign a Proclamation honoring Colonel Anthony J. Sobol II in recognition of his military service and dedication as a U.S. Air Force Fighter Pilot. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

The BOS signed the Proclamation and thanked Col. Sobol II for his service.

12. Town Administrators Report

J. Rupert stated that the Town is getting a reputation as a great site for UCONN APA interns and noted that 16 applicants have applied to intern for the Town, including an internal applicant whose qualifications are currently being considered. G. Marrion asked about the Public Meeting for Heritage Farm Trail in April. J. Rupert replied that he hopes to get a date for the meeting when he speaks with the Town Engineer tomorrow.

A. Gordon asked for details on the meeting with the Superintendent on transitioning payroll services to ADP. J. Rupert noted that there appears to be some hesitation from the Board of Education due to the complexity of teacher retirement benefits. R. Fournier agreed the process is complex and noted that they prefer to have a separate system. The meeting was cut short due to another obligation the Superintendent had, and a follow-up meeting will be scheduled between April 21st and April 28th. A. Gordon asked about the annual cost for ADP's payroll services. J. Rupert replied that the annual amount is \$28,000.00, which has been discounted from \$42,000.00 per year, and the funds are set aside in the budget.

A Gordon asked about training taking place in the Highway Department. J. Rupert explained that the training is to address communication issues within the department and noted that Attorney Kevin Green is providing the training. He added that the training is being paid for out of the Administrative Budget. M. Clarke asked how often Attorney Green is meeting with the department. J. Rupert stated that there is one meeting scheduled for April 9th, and Attorney Green will provide him with recommendations. A. Gordon asked if J. Rupert will attend the training, and he replied that he is undecided as he is concerned the employees will not be as open to discussion if he is present.

13. Adjournment

A. Gordon made a motion to add an agenda item to address changes that were made to upcoming meeting times. R. Morra SECONDED. MOTION CARRIED 7:0:0.

A. Gordon MOVED to move the Budget Presentation Public Hearing from Immediately Following the A/P Meeting at 6:00 p.m. to Immediately Following the Informational Session on the Selectman's Salary which will be Immediately Following the A/P Meeting at 6:00 p.m. on April 22, 2025. R. Morra SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED to ADJOURN the meeting at 8:25 p.m. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

8b

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, APRIL 8, 2025, 6:30 P.M.
SENIOR CENTER & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Consider and Act on A/P

P. Sawyer MOVED to APPROVE the A/P Report in the amount of \$93,594.34 as presented. R. Morra SECONDED.

Discussion: A. Gordon asked about the sign post purchase on Page 6. J. Rupert explained that the charge is for special posts for stop signs and street signs that break away at the ground. A. Gordon asked about the truck repair on Page 10. J. Rupert stated that one of the big trucks in the Highway garage needed repairs that could not be completed in-house. A. Gordon asked about the \$6,000.00 charge for the cemetery wall and asked if the quote previously came before the Board for approval. J. Rupert replied that it did not and noted that the total bill was originally \$9,000.00 but the Town has paid \$3,000.00 on it so far. A. Gordon asked if the inspection charge for the convenience store on Page 16 is a result of failing the first inspection, and J. Rupert confirmed that it is. A. Gordon asked about the charges from NOVUS on Page 17. J. Rupert stated that the charges were for replacement computers, screens, and a kiosk desktop.

G. Marrion asked about the excavator charges on Page 19. J. Rupert explained that those charges are from the first quarter and noted that a separate page has been included in the packet for the second quarter. He noted that he received an e-mail from the company requesting his signature on the quarterly billing agreement today.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the second voucher in the amount of \$10,016.67 for the excavator payment.
_____ SECONDED.

Discussion: A. Gordon asked for further clarification on the e-mail J. Rupert received from the excavator company. He stated that it was in reference to signing the agreement for quarterly billing. He added that he has asked the Finance Department to send the check to the Selectmen's Office so he can mail it as soon as he receives the invoice.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Deferred Tax Revenue as presented in the amount of \$1,465.37.
_____ SECONDED. MOTION CARRIED 7:0:0.

3. Consider and Act on Budget Transfers

No action was required.

4. Consider and Act on Fine Free Libraries Request

P. Sawyer MOVED to APPROVE going fine-free for the libraries for the foreseeable future. T. Sadler SECONDED.

Discussion: A. Gordon requested that the motion be amended to clarify that the fine-free policy is only for later book returns and not lost or stolen materials.

P. Sawyer amended the motion to approve going fine-free for the libraries for late book returns for the foreseeable future. T. Sadler SECONDED. MOTION CARRIED 6:0:1 (R. Morra Abstained).

5. Consider and Act on Fire Department Raises

The Board discussed that the reason for the request is that the raises were approved and budgeted in July but listed incorrectly on the payroll documentation. A. Gordon explained how the lieutenant position was miscalculated and noted that the Finance Department has already corrected it. She also stated that the BOS had agreed to approve a round number of \$30,000.00 instead of \$29,200.00 in the Proficiency Fund; however, when the motion was made, it was inadvertently made for \$29,200.00 and approved at that amount. R. Morra noted that a transfer of \$800.00 is needed to correct the error. A. Gordon stated that the figure should not be changed unless an explanation of what the additional \$800.00 is being used for. R. Morra disagreed.

A. Gordon MOVED to correct the wages for the Deputy Fire Chief for FY25 from \$9,078.00 to \$9,350.77 and the Assistant Chief position from \$6,607.00 to \$6,805.67, which is recognized as a 3% increase from the prior year. R. Morra SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED to authorize the transfer of \$800.00 into the Proficiency Fund. P. Sawyer SECONDED. MOTION CARRIED 6:1:0 (A. Gordon Opposed).

6. Consider and Act on Approving the Historic Document Grant Application for Town Clerk's Office

J. Rupert stated that the amount of the grant is \$5,500.00 and does not require a match. He added that the grant is being used for storage upgrades in the vaults in the Town Clerk's office.

P. Sawyer MOVED to APPROVE the Grant Application for the Town Clerk's Office for \$5,500.00. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

7. Consider and Act on Contract Amendment for Tighe and Bond

J. Rupert stated that the amount has been reduced from \$25,000.00 to \$23,500.00.

R. Morra MOVED to APPROVE the Contract Amendment from Tighe & Bond. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

8. Set Date for Public Information Session Regarding the Heritage Farm Trail (Monday, April 21 – 6 or 6:30 p.m. or Tuesday, April 22 – with the other Public Hearing Already Scheduled)

J. Rupert noted that Tuesday, April 22nd will be a busy day, and he does not recommend holding the Public Information meeting on that date. The BOS discussed various options including holding the meeting the following week. J. Rupert noted that he will need to ensure Joe is available since he will be providing the presentation. The Board agreed to hold the meeting on Monday, April 29, 2025 at 6:30 p.m.

J. Rupert noted that the meeting will be advertised on the website calendar and the Bolton Bulletin. G. Marrion asked if the trail map can be included. J. Rupert will ask Joe to send it to him electronically to share with the

BOS. The BOS discussed the reasons for not extending the trail further, and J. Rupert noted that it would have required additional grant funding and a match from the Town.

9. Consider and Act on Colonel Anthony Sobol II CORRECTED Proclamation

P. Sawyer noted that Col. Sobol's year of birth was listed incorrectly as 1974 instead of 1948.

P. Sawyer MOVED to sign the corrected Proclamation for Col. Anthony Sobol II. R. Morra SECONDED. MOTION CARRIED 7:0:0.

10. Discussion on Budget Presentation

A. Gordon and J. Rupert discussed how to present the budget presentation to the Finance Committee to effectively convey the information. J. Rupert noted that the budget must be submitted to the Town Clerk by April 17, 2025. The BOS discussed:

- Consolidating and simplifying the department information, pie charts, and bar graphs
- Creating a more concise and understandable presentation
- Potentially adding footnotes
- Highlighting and summarizing unchanged, increased, and decreased budgets, possibly as an addendum
- Whether or not to include organization charts and additional department information

11. Adjourn

A. Gordon MOVED to ADJOURN the meeting at 7:42 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, APRIL 22, 2025, 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Gwen Marrion, Mather Clarke, Tim Sadler

Board of Selectman Absent: Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present Via Zoom: Jim Loersch, Ronald Carbone

1. Call to Order: R. Fournier called the meeting to order at 6:00 p.m.

2. Appointments:

a. Thomas Tierney – Ethics Committee

G. Marrion MOVED to APPROVE the appointment of Thomas Tierney to the Ethics Committee. R. Morra SECONDED. MOTION CARRIED 6:0:0.

3. Consider and Act on A/P

R. Morra MOVED to APPROVE the A/P Report as presented in the amount of \$126,724.47. M. Clarke SECONDED.

G. Marrion asked how often the Town is billed by Northeast Aquatic Research for the Lower Bolton Lake report and data analysis and whether the Town holds a contract with the company. J. Rupert replied that the Town is billed annually through a contract with the company, and next year's contract is under negotiation. He added that volunteers from Friends of Bolton Lake help reduce costs by testing water, sending samples, and conducting invasive species surveys that allow for targeted treatment rather than treating the entire lake.

MOTION CARRIED 6:0:0.

4. Consider and Act on Budget Transfers

A. Gordon MOVED to APPROVE the transfer of \$8,000.00 within the Town Building Operations budget from the category of Payroll to the category of Repairs and Maintenance Services. T. Sadler SECONDED. MOTION CARRIED 6:0:0.

A. Gordon MOVED to APPROVE the transfer of \$4,000.00 from the Town Building Operations budget from the category of Payroll to the category of Postage. T. Sadler SECONDED. MOTION CARRIED 6:0:0.

5. Discussion and Possible Action on Salary for First Selectman

R. Fournier stated that an amount for the First Selectman's salary has not been determined during previous meetings. R. Morra explained that a specific number cannot be determined until the public has had a chance to review and provide input on the matter. He added that a range of \$30,000.00 to \$50,000.00 will be proposed to the public for consideration. A. Gordon asked that the salary comparison data be provided during the public information session.

6. Adjourn

A. Gordon MOVED to ADJOURN the meeting at 6:10 p.m. R. Morra SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN
PUBLIC INFORMATION SESSION REGARDING THE FIRST SELECTMAN'S SALARY
TUESDAY, APRIL 22, 2025, IMMEDIATELY FOLLOWING THE A/P MEETING
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Gwen Marrion, Mather Clarke, Tim Sadler

Board of Selectman Absent: Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert, Executive Assistant, HR Director, and Emergency Management Director Kathleen McCavanagh

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present in Person: Sandra Pierog, Jim Aldrich, Mary Terhune, Barry Stearns, Rhea Klein, Bryce Aaronson, Elle King, Cheryl Udin, Richard Hayes

Others Present Via Zoom: Jim Loersch, Ron Carbone

The Public Information Session began at 6:18 p.m.

1. Public Information Session Regarding the First Selectman's Salary

R. Morra explained that the Board of Selectman is in the process of considering a potential increase to the First Selectman's salary and is seeking the public's input before making a final decision. He shared salary comparison data from other towns outlining a salary range of \$30,000 to \$50,000. A. Gordon added that a request from members of the public was made to increase the salary a few years ago, prompting the previous Board of Selectmen to form a subcommittee and collect data on salary ranges of other towns for comparison.

G. Marrion explained that the Town's intern, Tim White, assisted the subcommittee with compiling salary data from towns with similar population sizes and forms of government, including those with both a Town Administrator and a First Selectman. She noted that only a few towns have both positions. G. Marrion stated that Columbia, the most comparable town, offers a \$26,000 salary, while Bolton offers \$18,000. Based on this research, the subcommittee recommended a salary range of \$30,000 to \$50,000, based on the following factors:

- Making the position more appealing to potential candidates
- Partially compensating for time taken away from the First Selectman's primary employment
- Comparative data showing Bolton's current salary is low for part-time Selectmen
- Time commitment ranging from 10 to 30 hours per week, with the position requiring the individual to be consistently on-call
- Attracting new candidates without suggesting the role is full-time

- The position does not include health or pension benefits

R. Morra asked the public for comments on the proposed salary range.

Sandra Pierog, a former First Selectman residing at 37 Brandy Street, asked that her name be reflected correctly on any Town documents to include the correct spelling of her last name and her legal name of Sandra, instead of Sandy. She noted her support of an increase up to \$30,000.00 to cover travel expenses, and stated that \$50,000.00 is excessive since the Town Administrator assists with the responsibilities of the position.

Jim Aldrich, 35 Hanover Farms Road, explained that he serves on the Charter Commission with G. Marrion and five other citizens. He added that works to recruit people to elected positions, and he supports an increase to \$50,000.00, at a minimum, due to the extensive responsibilities, numerous events, and time commitment involved.

Ron Carbone, 15 Birch Mountain Road Extension, appeared via Zoom and agreed that there is a lot involved in the First Selectman position. He stated that it is hard to put a value on the salary and responsibilities the position carries and stressed the importance of offering adequate compensation to attract the best candidates possible. Mr. Carbone added that the Agenda for the BOS A/P Meeting did not indicate that the Public Information Session would follow immediately afterward, nor did it provide information that the Public Information Session would take place within the same Zoom link. He asked that the Town provide better clarification in the future. Mr. Carbone added that he was not aware that the change to the First Selectman's salary would become effective in the FY25-26 Budget or that the discussion had this much momentum.

Mary Terhune, 40 School Road, stated that she only supports a small increase of up to \$25,000.00. She added that the increase should include additional responsibilities such as attending CCM and CRCOG meetings and spending more time at Town Hall. She expressed concerns about the public's lack of recourse if a First Selectman fails to fulfill their duties during their four-year term and the inclusion of a placeholder in the budget without prior public input. A. Gordon clarified that the placeholder has been included in the budget but has not been approved. She explained that the Finance Committee is meeting tonight to work on finalizing the Town of Bolton and Board of Education budgets. Ms. Terhune asked what the placeholder amount is. R. Fornier stated that the amount is approximately \$32,000.00, which is \$50,000.00 minus the current First Selectman salary amount of \$18,000.00.

Barry Stearns, 21 Cook Drive, asked for clarification on the towns that have Town Administrators. G. Marrion replied that Andover, Columbia, and Bolton have a Town Administrator and a part-time Selectman. Mr. Stearns asked for the average salary of First Selectmen in Table 6 of the wage comparison. G. Marrion replied that the average salary is \$67,000 and added that some of the towns have lower populations than Bolton. Mr. Stearns suggested that the public should decide on the increase through a referendum vote. R. Morra noted that increases are not done through referendums, and it has always been the decision of the Board of Selectmen. He added that increases to the salary are

typically provided in small increments each year; however, they are not always approved, and there has never been a parity adjustment that he is aware of.

Rhea Klein, (address not provided), shared concerns that there is no specific skillset required of the First Selectman. R. Morra explained that candidates such as the governor and other elected positions are not required to have specific qualifications and noted that they generally run on platforms based on various goals they wish to accomplish and a desire to manage and benefit the Town.

Bryce Aaronson, 149 Brandy Street, shared his concerns about the lack of transparency to the public on the justification for the increase and why the change is being requested at this time. He added that the First Selectman was aware of the salary when he ran for the position. R. Morra clarified that the increase is for the position, not for the person serving in the role, to provide fair compensation in accordance with the responsibilities of the job. He added that the Town has been working on the issue of adjusting the salary for a few years and has come to the point of making a decision on the amount. Mr. Aaronson asked why the information has not been made available to the public. J. Rupert replied that the information is on the website and has been outlined in the minutes of the subcommittee meetings that took place in January and February, which were both publicly advertised.

Elle King, 149 Brandy Street, noted that she is new to the town and stated that she finds it difficult to find information on the website, including the time and other details for today's meeting. She also shared her frustration of having to visit in person to review documents such as the budget proposal. T. Sadler agreed that it can be confusing to understand the Town processes and rules and noted that it can take some time to learn and navigate the website.

Barry Stearns commented that the information should be clearer and easier to find on the website as it is not obvious that the public would need to review minutes from the February meeting to get more information on the salary discussions. He added that he expected to receive a handout with more information at the public hearing tonight and encouraged the BOS to provide handouts in the future.

Cheryl Udin, 31 Keeney Drive, stated that it does say Public Hearing on the notice. She noted that she is not aware of anyone who receives double their salary as part of a salary increase and added that the Town faces enough challenges with the budget without the increase. Although Ms. Udin disagreed with doubling the salary of any elected official, she praised the First Selectman and board members for their significant and efficient accomplishments and the work that they do.

Richard Hayes, 139 Vernon Road, asked for clarification on a comment that was made about increases being based on Cost-of-Living Adjustments (COLAS). A. Gordon clarified that she did not mean to refer to COLAS and explained that increases are typically made in line with the contracted salary increases for unionized employees of the Town. Mr. Hayes explained that he has been working on the salary increase for four years as part of the Charter Commission. He stated that the Commission reviewed comparative salaries among Town Administrators, Town Managers, and both strong and weak Mayors and First Selectmen, and ultimately voted to recommend the increase to the Board of Selectmen. Mr. Hayes

explained that he has worked on the salary issue for four years as part of the Charter Commission. He emphasized that all meetings were open to the public and that the Commission made significant efforts to encourage public participation. Mr. Hayes concluded that the First Selectman's compensation should be both respectable and reflective of the role's demands.

Ron Carbone recommended using the term "compensation" instead of "salary," explaining that while salaries are often performance-based, elected officials' compensation reflects the scope of work involved.

Mary Terhune requested that a median salary be provided rather than an average in the wage comparison document.

G. Marrion suggested that another session should be held with a transparent notice outlining clear details on the meeting posted to the website along with the wage comparison data for reference. R. Morra stated that the Board cannot make that decision tonight and would need to add it to a future agenda. He thanked the public for their comments and invited them to stay for the Finance Committee meeting.

The Public Session concluded at 7:04 p.m.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

ADAM MORGAN

Voucher Batch Number: 1410

05/08/2025

Amount

Check Group:

LEGO PROGRAM REFUND - CANCELLED DUE TO
LACK OF REGISTRANTS

1 0
LEGO PROGRAM REFUND
2970.045.4503.300104.44709.00000
Other School Program - Recreation Fees
4/22/2025

\$200.00

Check #: 0

PO/Invoice Total: \$200.00

Vendor Total: \$200.00

ANTHEM LIFE

Check Group:

TOWN LIFE INSURANCE - MAY 2025

1 0
10665623
4/15/2025
1005.041.4141.000000.52100.00000
Life Insurance - Empl. Bene

\$180.34

Check #: 0

PO/Invoice Total: \$180.34

Vendor Total: \$180.34

Becker Construction Co.

Check Group:

3/4" STONE, 2" GREY STONE, MODIFIED RIP RAP &
1-1/4" PROCESS AGGREGATE

1 251444
40017
3/31/2025
2963.043.4303.000000.57500.00000
Town Aid Road Expenditures

\$2,535.76

Check #: 0

PO/Invoice Total: \$2,535.76

Vendor Total: \$2,535.76

BIG Y FOOD, INC.

Check Group:

SENIOR CTR TEA PARTY SUPPLIES

1 0
045-00030423377
9-IN
4/12/2025
1005.044.4427.000000.56010.00000
Supplies - Sen. Serv.

\$15.16

ADDITIONAL SENIOR CTR TEA PARTY SUPPLIES

1 0
045-00030423749
0-IN
4/16/2025
1005.044.4427.000000.56010.00000
Supplies - Sen. Serv.

\$32.94

Check #: 0

Printed: 05/01/2025 9:48:11 AM

Report: rptAPVoucherDetail

2024.1.42

Page: 1

99.

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Amount

PO/InvoiceTotal:
Vendor Total:

\$48.10
\$48.10

CASELLA WASTE

Check Group:

Tipping Fees MSW-IN* - FEB 2025

1 0

3842564
2/28/2025

1005.084.8405.000000.54421.00000
Tipping Fees - Ref. Serv.

\$11,981.13

Check #: 0

PO/InvoiceTotal:
Vendor Total:

\$11,981.13
\$11,981.13

COASTAL TOOL AND SUPPLY INC

Check Group:

5/8" x 18" WOOD AUGER BIT FOR STONY RD PARKING
AREA ENTRY RAILS

1 0

851651A
4/4/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$28.00

Check #: 0

PO/InvoiceTotal:
Vendor Total:

\$28.00
\$28.00

COMCAST.

Check Group:

FD INTERNET #3962

1 0

#3962
4/12-5/11/25
4/5/2025

1005.043.4399.000000.55300.00000
Communications - Town Building Oper.

\$128.40

Check #: 0

PO/InvoiceTotal:
Vendor Total:

\$128.40
\$128.40

CONNECTICUT NATURAL GAS CORP.

Check Group:

#9069 FIRE DEPT

1 0

HEAT 3/11-4/8/25
4/17/2025

1005.043.4399.000000.56210.00000
Heating Fuel - Town Building Oper.

\$620.59

#1148 RST

1 0

HEAT 3/11-4/8/25
4/17/2025

1005.043.4399.000000.56210.00000
Heating Fuel - Town Building Oper.

\$319.44

Printed: 05/01/2025 9:48:11 AM

Report: rptAPVoucherDetail

2024.1.42

Page:

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
#8180 PARK BUILDING	1	0	HEAT 3/11-4/8/25 4/17/2025	1005.043.4399.000000.56210.000000 Heating Fuel - Town Building Oper.	\$364.60
#7591 LIBRARY	1	0	HEAT 3/11-4/8/25 4/17/2025	1005.043.4399.000000.56210.000000 Heating Fuel - Town Building Oper.	\$336.81
#1461 TOWN GARAGE	1	0	HEAT 3/11-4/8/25 4/17/2025	1005.043.4399.000000.56210.000000 Heating Fuel - Town Building Oper.	\$452.80
#1072 TOWN HALL	1	0	HEAT 3/11-4/8/25 4/17/2025	1005.043.4399.000000.56210.000000 Heating Fuel - Town Building Oper.	\$554.49
#1664 NRMC SMALL TANK	1	0	HEAT 3/11-4/8/25 4/17/2025	1005.043.4399.000000.56210.000000 Heating Fuel - Town Building Oper.	\$806.28

Check #: 0

PO/InvoiceTotal: \$3,455.01
Vendor Total: \$3,455.01

DEBORAH ROZELL

Check Group:

RELEASE OF HP SECURITY DEPOSIT - EVENT DATE
4/12/25

1	0	HP DEPOSIT 4/12/25	2990.000.0000.000000.25003.000000	\$200.00
		4/15/2025	Other Liability - Herrick Park Security Deposit	

Check #: 0

PO/InvoiceTotal: \$200.00
Vendor Total: \$200.00

Eversource.

Check Group:

Electricity - FD #2007

1	0	#2007 3/20-4/17/25	1005.043.4399.000000.56220.000000	\$1,031.12
		4/17/2025	Electricity - Town Building Oper.	

Electricity - TH/COMM HALL #2014

1	0	#2014 3/20-4/17/25	1005.043.4399.000000.56220.000000	\$720.58
		4/17/2025	Electricity - Town Building Oper.	

Electricity - 98 NOTCH REAR #2020

1	0	#2020 3/20-4/17/25	1005.043.4399.000000.56220.000000	\$720.88
		4/17/2025	Electricity - Town Building Oper.	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - LIONS #2031	1	0	#2031 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$52.81
Electricity - INP #2041	1	0	#2041 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.31
Electricity - BML #2045	1	0	#2045 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$523.73
Electricity - GAZEBO #2055	1	0	#2055 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - 98 NOTCH SSS #2075	1	0	#2075 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - RST #2086	1	0	#2086 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$106.48
Electricity - NRMC #2092	1	0	#2092 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$1,342.74
Electricity - BHF #4029	1	0	#4029 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$23.95
Electricity - BALLFIELD #4069	1	0	#4069 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$351.52
Electricity - HP #4071	1	0	#4071 2/21-3/21/25 3/26/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$131.81
Electricity - HIGH RIDGE FARM #5034	1	0	#5034 3/14-4/11/25 4/11/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$13.98
Electricity - BI-OP SHED #6034	1	0	#6034 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$45.60

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - TENNIS COURTS #9098	1	0	#9098 3/20-4/17/25 4/17/2025	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$214.74
Check #: 0					
PO/Invoice Total:					\$5,412.25
Vendor Total:					\$5,412.25
FLEETPRIDE					
Check Group:					
2 SPEEDI-SLEEVE SEALS	1	0	124910701 4/11/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$135.90
Check #: 0					
PO/Invoice Total:					\$135.90
Vendor Total:					\$135.90
FREIGHTLINER OF HARTFORD, INC.					
Check Group:					
TRUCK #3 AIR BRAKE COMPRESSOR MOTOR, GASKETS & STUDS PLUS CORE DEPOSIT	1	251334	1118525 3/20/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$2,140.75
CORE DEPOSIT REFUND - CHARGED ON 3/20/25 INV #1118525	1	251334	CM1118525 3/21/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	(\$162.50)
Check #: 0					
PO/Invoice Total:					\$1,978.25
Vendor Total:					\$1,978.25
FRONTIER.					
Check Group:					
NRMC TELEPHONE #1243	1	0	#1243 4/17-5/16/25 4/17/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$522.65
Check #: 0					
PO/Invoice Total:					\$522.65
Vendor Total:					\$522.65

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Grainger B3131

Check Group:

ANCHORING ADHESIVE & MIXING NOZZLES

1 0

9471742909
4/14/2025

1005.043.4399.000000.56100.00000
Supplies - Town Building Oper.

\$104.48

20"x20" HARD HOSE ASSEMBLY

1 0

9475037041
4/16/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$89.31

ANCHORING ADHESIVE

1 0

9475037058
4/16/2025

1005.043.4399.000000.56100.00000
Supplies - Town Building Oper.

\$192.20

NITRILE GLOVES & CONE BARS

1 0

9475037066
4/16/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$43.24

Check #: 0

PO/Invoice Total:

\$429.23

Check Group:

TSURUMI 2" SUBMERSIBLE ELECTRIC PUMP

1 251436

9475037074
4/16/2025

1005.043.4303.000000.57300.00000
Equipment - H.W.

\$515.63

Check #: 0

PO/Invoice Total:

\$515.63

Check Group:

DIGITAL LEVELS, HD PENCILS, MARKERS, NITRILE &
LATEX GLOVES AND TELESCOPING CONE BARS

1 251437

9475037033
4/16/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$651.74

Check #: 0

PO/Invoice Total:

\$651.74

HALLORAN & SAGE LLP

Check Group:

Legal Services - GENERAL LEGAL

1 0

11464911
4/7/2025

1005.041.4107.000000.53020.00000
Legal Services - Admin.

\$1,380.00

Legal Services - JOHN LARAIA, TRUSTEE V. LAURA
THWEATT

1 0

11464912
4/7/2025

1005.041.4107.000000.53020.00000
Legal Services - Admin.

\$45.00

Vendor Total:

\$1,596.60

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Legal Services - PERSONNEL MATTERS					
	1	0	11464913	1005.041.4107.000000.53020.00000	\$220.00
			4/7/2025	Legal Services - Admin.	
Legal Services - MIDDLE SCHOOL DEMO CONTRACT					
	1	0	11464914	1005.041.4107.000000.53020.00000	\$420.00
			4/7/2025	Legal Services - Admin.	
Check #: 0					
PO/InvoiceTotal:					\$2,065.00
Vendor Total:					\$2,065.00
Home Depot Credit Services					
Check Group:					
TOOLS, SAFETY VESTS & SUPPLIES					
	1	251227	7022572	1005.043.4399.000000.56100.00000	\$358.86
			3/5/2025	Supplies - Town Building Oper.	
Check #: 0					
PO/InvoiceTotal:					\$358.86
Vendor Total:					\$358.86
JENNIFER PAQUIN					
Check Group:					
NANTUCKET BUS TRIP REFUND - CANCELLED DUE TO LACK OF REGISTRANTS					
	1	0	NANTUCKET REFUND	2970.045.4503.300106.44709.00000	\$585.00
			4/21/2025	Bus Trips - Recreation Fees	
Check #: 0					
PO/InvoiceTotal:					\$585.00
Vendor Total:					\$585.00
KATHRYN CANNON					
Check Group:					
CLERK - 2/4/25 BOARD OF SELECTMEN MEETING					
	1	0	2/4/25 CLERK	1005.041.4107.000000.53100.00000	\$100.00
			4/23/2025	Official/Administrative Services - Admin.	
CLERK - 3/12/25 PLANNING & ZONING MEETING					
	1	0	3/12/25 CLERK	1005.041.4153.000000.53100.00000	\$100.00
			4/17/2025	Official/Admin Services - Planning & Zoning	
CLERK - 3/25/25 BOARD OF SELECTMEN MEETING					
	1	0	3/25/25 CLERK	1005.041.4107.000000.53100.00000	\$100.00
			4/23/2025	Official/Administrative Services - Admin.	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CLERK - 4/1/25 BOARD OF SELECTMEN MEETING	1	0	4/1/25 CLERK 4/9/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$100.00
CLERK - 4/22/25 BOARD OF SELECTMEN PUBLIC INFO SESSION	1	0	4/22/25 CLERK 4/28/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$75.00
CLERK - 4/22/25 BOARD OF SELECTMEN AP MEETING	1	0	4/22/25 CLERK 4/28/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$75.00
CLERK - 4/7/25 HERITAGE FARM COMMISSION MEETING	1	0	4/7/25 CLERK. 4/14/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$75.00
CLERK - 4/8/25 BOARD OF SELECTMEN MEETING	1	0	4/8/25 CLERK 4/14/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$75.00
Check #: 0					
Knox Associates Inc					
Check Group:					
KNOX BOXES FOR SAFETY PROGRAM	4	251372	INV-KA-395918 4/15/2025	2863.000.0000.000000.20778.00000 Hartford Found. Air Purif & Knox Box Senior & Soc.	\$976.00
Check #: 0					
Laframboise Water Service Inc					
Check Group:					
CELLULAR MONITORING SYSTEM FOR NOTCH RD WELL (TOWN'S 50%)	1	251247	65155 4/14/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$3,420.00
Check #: 0					
LAURIE FARIA					
Check Group:					
PO/Invoice Total:					\$3,420.00
Vendor Total:					\$3,420.00

Voucher Detail Listing

[illegible]

05/08/2025

Minuteman Security Technologies, Inc

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
REPLACE DIALER FOR FIRE PANEL AT TOWN HALL	1	251291	145621 4/14/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,980.82
				Check #: 0	
				PO/Invoice Total:	\$1,980.82
				Vendor Total:	\$1,980.82
MOHAWK SAFETY					
Check Group:					
WORK GLOVES ASSORTMENT	1	251435	134836 4/11/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$279.30
				Check #: 0	
				PO/Invoice Total:	\$279.30
				Vendor Total:	\$279.30
MONACO & SONS MOTOR SALES, INC.					
Check Group:					
TAIL LIGHT ASSEMBLY FOR 2019 FORD F-350 PICKUP TRUCK	1	251443	1018198 4/21/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$238.57
				Check #: 0	
				PO/Invoice Total:	\$238.57
				Vendor Total:	\$238.57
MONROE TRACTOR & IMPLEMENT CO, INC.					
Check Group:					
CASE 580 EXCAVATOR RIDE CONTROL ACCUMULATOR - PARTS, LABOR, ECO & FLUIDS	1	251445	W05908 4/7/2025	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	\$1,635.16
				Check #: 0	
				PO/Invoice Total:	\$1,635.16
				Vendor Total:	\$1,635.16
NATHAN L. JACOBSON & ASSOC, INC.					
Check Group:					
		12272			

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SELECTMAN'S OFFICE: GENERAL CONSULTATION	1	0	100751 4/17/2025	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$937.15
SELECTMAN'S OFFICE: HERRICK PARK SOCCER FIELD	1	0	100752 4/17/2025	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$876.74
0963-0039 COMMUNITY CONNECTIVITY GRANT: STUDY	1	0	100753 4/17/2025	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$459.00
0963-0054 BARGER PROPERTY DRAINAGE: PRELIMINARY DESIGN	1	0	100754 4/17/2025	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$692.81
1065-0003 LAURELWOOD LANE SUBDIVISION: REVIEW	1	0	100772 4/17/2025	2988.041.4151.415145.25000.00000 Laurel Wood Lane	\$76.50
Check #: 0					
PO/Invoice Total:					\$3,042.20
Vendor Total:					\$3,042.20
NISSAN INFINITI LT LLC					
Check Group:					
VEHICLE TAX REFUND, BILL #2023-03-0053687	1	0	3N1AB8BV3NY24 0410 5/22/2025	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	\$212.25
Check #: 0					
PO/Invoice Total:					\$212.25
Vendor Total:					\$212.25
OLD IRON REPAIR, LLC					
Check Group:					
REPAIR SOCCER GOALS	1	251310	873 4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$750.00
Check #: 0					
PO/Invoice Total:					\$750.00
Vendor Total:					\$750.00
PATRICE L CARSON					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
HOURLY CONSULTING SERVICES: 4/7-4/13/25	28	0	W/E 4/13/25 4/13/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$2,100.00
HOURLY CONSULTING SERVICES: 4/14-4/20/25	25.5	0	W/E 4/20/25 4/27/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$1,912.50
HOURLY CONSULTING SERVICES: 4/21-4/27/25	30	0	W/E 4/27/25 4/27/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$2,250.00
HOURLY CONSULTING SERVICES: 3/31-4/6/25	28	0	W/E 4/6/25 4/13/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$2,100.00
				Check #: 0	
				PO/Invoice Total:	\$8,362.50
				Vendor Total:	\$8,362.50
PERFORATED PAPER					
Check Group: T40476					
BILL PAPER LESS 10% PROMOTIONAL DISCOUNT	1	251398	10304766 4/8/2025	1005.041.4135.000000.56120.00000 Office Oper. Supplies - Tax Coll.	\$296.94
				Check #: 0	
				PO/Invoice Total:	\$296.94
				Vendor Total:	\$296.94
PITNEY BOWES INC					
Check Group:					
RED INK CARTRIDGE - FINANCE DEPT POSTAGE METER	2	251457	1027341253 4/23/2025	1005.043.4399.000000.55301.00000 Postage - Town Building Oper.	\$210.57
				Check #: 0	
				PO/Invoice Total:	\$210.57
				Vendor Total:	\$210.57
PROJECT GRADUATION					
Check Group: T13931					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LPC Grant/Amplify - DONATION TO BHS PROJECT GRADUATION	1	0	BPC DONATION 4/17/2025	2822.044.4401.000000.20779.00000 LPC Grant/Amplify	\$500.00
Check #: 0					
PO/Invoice Total:					\$500.00
Vendor Total:					\$500.00
QUALITY DATA SERVICE INC. Check Group: OFFICE ENVELOPES	1	251396	20119-29321 4/15/2025	1005.041.4135.000000.56120.00000 Office Oper. Supplies - Tax Coll.	\$280.00
Check #: 0					
PO/Invoice Total:					\$280.00
Vendor Total:					\$280.00
STRYKER SALES CORP Check Group: FY2024 PURCHASE: D-FIB PADS	1	251449	9205561389 2/8/2024	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$769.85
BATTERIES	1	251449	9208373311 1/30/2025	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$1,061.88
Check #: 0					
PO/Invoice Total:					\$1,831.73
Vendor Total:					\$1,831.73
SWE Check Group: DEPOSIT FOR 7/31/25 SUMMER CAMP FIELD TRIP	1	251451	16491 4/7/2025	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$460.00
Check #: 0					
PO/Invoice Total:					\$460.00
Vendor Total:					\$460.00
TARGET ENTERPRISES INC					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
QUIKRETE MASON MIX	1	251453	25231773	2963.043.4303.000000.57500.00000	\$354.90
			4/8/2025	Town Aid Road Expenditures	
	1	251453	25231773	2963.043.4303.000000.57500.00000	\$35.00
			4/8/2025	Town Aid Road Expenditures	
2" x 20' UL CONDUIT PVC SCHEDULE 40 (BALANCE TO BE RETURNED)	1	251453	25231773	2963.043.4303.000000.57500.00000	\$384.00
			4/8/2025	Town Aid Road Expenditures	
90-DEGREE SWEEP CONDUITS, COUPLINGS, CAPS, CEMENT & PRIMER	1	251453	25231773	2963.043.4303.000000.57500.00000	\$142.03
			4/8/2025	Town Aid Road Expenditures	
				Check #: 0	
				PO/InvoiceTotal:	\$915.93
				Vendor Total:	\$915.93
TOWN OF MANSFIELD					
Check Group:					
QUARTERLY HEALTH DISTRICT ASSESSMENT: 4/1-6/30/25	1	0	2025-18-0000152	1005.044.4401.000000.55010.00000	\$7,175.49
			4/10/2025	Other Contracts - Pub. Hlth	
				Check #: 0	
				PO/InvoiceTotal:	\$7,175.49
				Vendor Total:	\$7,175.49
UNITED CONCRETE PRODUCTS INC					
Check Group:					
STANDARD PARK CURB CATCH BASIN TOP	15	251326	245109	2963.043.4303.000000.57500.00000	\$8,100.00
			4/8/2025	Town Aid Road Expenditures	
TYPE 1 PARK CURB CATCH BASIN TOP	3	251326	245109	2963.043.4303.000000.57500.00000	\$3,375.00
			4/8/2025	Town Aid Road Expenditures	
TYPE 2 PARK CURB CATCH BASIN TOP	1	251326	245109	2963.043.4303.000000.57500.00000	\$1,200.00
			4/8/2025	Town Aid Road Expenditures	
				Check #: 0	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Amount

PO/InvoiceTotal: \$12,675.00
Vendor Total: \$12,675.00

UNITED STATES TREASURY.

Check Group:

IRS REFUND CK SENT TO US IN ERROR

\$20.69

06-6002583 06/24 1005.000.0000.000000.20200.000000

941

Accounts payable - Town

Check #: 0

PO/InvoiceTotal: \$20.69
Vendor Total: \$20.69

Verizon Wireless

Check Group:

TOWN TELEPHONE - HWY DEPT #7775

\$41.17

6111367106

1005.043.4399.000000.55300.000000

4/19/2025

Communications - Town Building Oper.

TOWN TELEPHONE - J RUPERT #3386

\$50.59

6111367106

1005.043.4399.000000.55300.000000

4/19/2025

Communications - Town Building Oper.

SENIOR CTR PHONE - LINE 1 #1130

\$18.66

6111367106

1005.044.4427.000000.55300.000000

4/19/2025

Telephone - Sen. Serv.

SENIOR CTR PHONE - LINE 2 #5383

\$18.66

6111367106

1005.044.4427.000000.55300.000000

4/19/2025

Telephone - Sen. Serv.

TOWN TELEPHONE - TOWN HALL #4985

\$41.17

6111367106

1005.043.4399.000000.55300.000000

4/19/2025

Communications - Town Building Oper.

Check #: 0

PO/InvoiceTotal: \$170.25
Vendor Total: \$170.25

VICKIE ARMSTRONG

Check Group:

NANTUCKET BUS TRIP REFUND - CANCELLED DUE
TO LACK OF REGISTRANTS

\$195.00

NANTUCKET

2970.045.4503.300106.44709.000000

REFUND

Bus Trips - Recreation Fees

Check #: 0

Printed: 05/01/2025 9:48:11 AM

Report: rptAPVoucherDetail

2024.1.42

Page:

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Village Spring Distributor Lic					
Check Group:					
WATER					
T1169	1	0	173546 - TOWN GARAGE 4/9/2025	1005.043.4303.000000.56010.00000 Supplies - H. W.	\$17.90
PO/InvoiceTotal:					\$195.00
Vendor Total:					\$195.00
Check #: 0					
W.B. Mason, Co., Inc.					
Check Group:					
CORRECTION TAPE, CORRECTION FLUID & POUCHES					
B3049	1	0	253551059 4/10/2025	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$43.95
PO/InvoiceTotal:					\$17.90
Vendor Total:					\$17.90
Check #: 0					
MISC PAPER					
	1	0	253584227 4/11/2025	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$122.13
PO/InvoiceTotal:					\$166.08
Vendor Total:					\$166.08
Check #: 0					
W.H. PREUSS & SONS, INC.					
Check Group:					
GASOLINE & OIL					
T24631	1	0	190274 3/31/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$72.93
PO/InvoiceTotal:					\$72.93
Check #: 0					
PARTS TO REPAIR SOD CUTTER					
	1	251397	191033 4/15/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$306.88
PO/InvoiceTotal:					\$306.88
Vendor Total:					\$306.88
Check #: 0					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WAAA					
Check Group:					
RELEASE OF HP SECURITY DEPOSIT - EVENT DATE 4/23/25	1	0	HP DEPOSIT 4/23/25	2990.000.0000.000000.25003.00000	\$400.00
Other Liability - Herrick Park Security Deposit					
Check #: 0					
Vendor Total:					\$379.81
WEST REACH CONSTRUCTION CO., INC. T5361					
Check Group:					
REPLACE EXTERIOR DOOR IN THE ADMIN'S OFFICE AS PER QUOTE	1	250859	10569 4/22/2025	1005.043.4399.000000.54300.00000	\$4,995.00
Repair & Maint. Services - Town Build. Oper.					
Check #: 0					
PO/InvoiceTotal:					\$4,995.00
Vendor Total:					\$4,995.00
WESTERN OIL INC.					
Check Group:					
RECYCLE OIL AT RECYCLE CENTER	1	251446	77608 4/22/2025	1005.084.8405.000000.54101.00000	\$233.24
Refuse Removal. - Ref. Serv.					
Check #: 0					
PO/InvoiceTotal:					\$233.24
Vendor Total:					\$233.24
WINZER CORPORATION T3657					
Check Group:					
FLANGE BOLTS & 3/4" SPIRAL FLUTE CARBIDE REAMER	1	251442	3194077 4/7/2025	1005.043.4303.000000.56100.00000	\$320.13
Repair & Maintenance Supplies - H.W.					
Check #: 0					
PO/InvoiceTotal:					\$320.13

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1410

05/08/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Vendor Total: \$320.13

Grand Total: \$84,962.96

End of Report

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1409

05/08/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
----------	-----	--------	-------------------------	---------	--------

PETER & MARYBETH LOWREY

Check Group:

Deferred tax revenue - 25 ENRICO RD

1	0	10000748	1005.000.0000.000000.22301.00002		\$964.25
		5/8/2025	Deferred tax revenue - Other		

Check #: 0

PO/InvoiceTotal:

\$964.25

Vendor Total:

\$964.25

Grand Total:

\$964.25

End of Report

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: ADMINISTRATION TO Land USE

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - 000000 - _____ - 00000

Transfer \$ 9,500 from Budget ADMINISTRATION to Budget LAND USE

from category LEGAL SERVICES to category REGULAR Payroll

from # 1005-041-4107 - 000000 - 53020 - 00000

to # 1005-041-4151 - 000000 - 51610 - 00000

Other \$ _____

Explanation: TO COVER PAY ROLL FOR NEW BUILDING OFFICIAL COVERING MARLBOROUGH AND OTHER COMMUNITIES UNDER SHARED SERVICES AGREEMENTS. THIS COST IS COVERED BY THE REGIONAL PERFORMANCE GRANT AND INCOME FROM OUR PARTNER COMMUNITIES.

Thomas Apter Administrative Officer
5/1/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Date _____

NEEDS BOS then Finance
Comm.
approval.

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: _____

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - 000000 - _____ - 00000

Transfer \$ 300⁰⁰ from Budget Admin to Budget ZBA

from category Prof/Tech to category Official Admin Sics.

from # 1005-041-4107 - 000000 - 53300 - 00000

to # 1005-041-4155 - 000000 - 53100 - 00000

Other \$ 300⁰⁰

Explanation:

TO COVER board clerk costs.

Administrative Officer

Date

Board of Selectmen

Approved

Comments:

Robert Morra

Mike Eremita

Robert DePietro

Adam Teller

Pam Sawyer

Yes

No

Date _____

BUDGET TRANSFER REQUEST TO BOARD OF SELECTMEN

BUDGET: Fire Commisson

Transfer \$600⁰⁰ from category Communications to category Office Operations
(within budget) from 1005 - 042 - 4203 - 55300 to 1005 - 042 - 4203 - 56120

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____ - 0000 - to _____ - 0000 -

Other \$ _____

Explanation: The Finance Dept elected to move expenses into The Office Category which contradict past practices - Monies needed for Supplies -

Transfer for emergency repairs on Rescue 134

[Signature] Signature
Fire Chief Title
4-17-25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Date _____

Approved 4/17/25
Tamara

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Fire Commisson

Transfer \$ 410.⁰⁰ from category Equipment to category Dues + fees
(within budget) from 1005 - 042 - 4203 - 57300 to 1005 - 042 - 4203 - 58100

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____ - _____ - 0000 - _____ to _____ - _____ - 0000 - _____

Other \$ _____

Explanation: Add fund funds needed to
cover expenses -

Transfer for emergency repairs on Rescue 134

[Signature] Signature
Fire Chief Title
~~6-18-2024~~ 4-17-25 Date

Board of Selectmen

Approved

Comments:

Approved 4/17/25
Taron R. [Signature]

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Town Clerk

Transfer \$ 7.52 from category Dues + fees to category Office Supplies

(within budget) from # 1005-041-4147-000000-58100-00000

to # 1005-041-4147-000000-56120-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: To cover shortage for supplies
ordered.

Elizabeth C. Waters Signature
Town Clerk Title
4-25-25 Date

Board of Selectmen

Approved

Comments:

Approved 4/28/25
Town Clerk

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

5/1/25

Draft motion for bid waiver for Novus managed support services from July 1, 2025, through June 30, 2028.

The Bolton Board of Selectmen waives the bidding requirement for the Novus managed support contract beginning July 1, 2025 and ending on June 30, 2028. The first year of the contract cost is \$67,002.84. The second year is \$70,561.44 and the third year is \$74,435.04.

The reasons the Board is waiving the bid are as follows. By entering into the three-year contract at the same time the Bolton Public Schools enters their contract it has savings for both entities. The Board also recognizes that the continuity of service with the same provider has significant value to our organization. Additionally, Novus has been vetted through the Capitol Region Council of Governments bidding process as well as the State of Connecticut and is an approved vendor on both lists.

Emergency Management Performance Grant

[Overview](#) >

[Grant Process](#) >

[Eligibility](#) >

[Guidance And Forms](#) >

[Apply And Contact](#) >

Overview

The Emergency Management Performance Grant (EMPG) is a yearly federal grant program from FEMA that provides funding assistance to states

for eligible



emergency management costs. The Department of Emergency Services and Public Protection (DESPP) serves as the State Administrative Agent (SAA) and is the State's eligible applicant for EMPG funds.

Yearly, DEMHS compiles an EMPG Workplan that details the use of EMPG funds to meet annual and long term goals and objectives. The state allocates a percentage of the total federal allocation to local municipalities for eligible costs. The EMPG State and Local Assistance (SLA)

program provides funding through a matching reimbursement program to communities for eligible personnel, training, equipment and operational expenses related to their emergency management program. Additional program guidance and information is available on the pages in this section.

[Click Here For An EMPG Summary Sheet](#)

Department of Emergency Services and Public Protection



1111 Country Club Road
Middletown, CT 06457

[About CT](#) [Policies](#) [Accessibility](#) [Directories](#)
[Social Media](#) [For State Employees](#)



United States
Mast: (Full)



Connecticut
Mast: (Full)



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY



NOTICE OF GRANT AWARD

Purpose: This document is the obligating contract between the Grantor and Grantee.

Signatory: DESPP/DEMHS Deputy Commissioner Brenda M. Bergeron or designee.

Authorizing Legislation: Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762);

GRANTEE INFORMATION		GRANT INFORMATION	GRANTOR INFORMATION:
Grantee: Bolton		DEMHS Grant #: 024E012A	Grantor: DESPP/DEMHS
Address: 222 Bolton Center Road, Bolton, CT 06043		Funding Type: Federal	Unit: Strategic Planning Comm. Preparedness
		Date of Award: Apr 28, 2025	Address: 1111 Country Club Rd. Middletown, CT 06457
FEIN: 066002583		Subgrant Start Date: Oct 1, 2024	POC:
UEI: KFV1P0194RC5		Subgrant End Date: Sep 30, 2025	Phone #: 860-250-2548
POC: Kathy McCavanagh			Email: josh.cingranelli@ct.gov

FUNDING BREAKDOWN (Summary of Attached Budget)

Total Budget: \$10,000.00	In-Kind State Match: \$0.00
Total State Funding: \$0.00	Grantee Match: \$5,000.00
Total Federal Funding: \$5,000.00	
Federal Awarding Agency: US DHS/FEMA	R&D Award (2CFR 200.331): ___ Yes <input checked="" type="checkbox"/> No
Federal Grant No.: EMB-2024-EP-05003	Assistance Listing No.: 97.042
Federal Budget Period: Oct 1, 2024 - Sep 30, 2027	Grantee Fiscal Year: July 1 to June 30
Federal Award Amount: \$4,444,987.00	Date of Federal Award: Sep 23, 2024

SUMMARY DESCRIPTION OF FUNDING

Through this accord, Bolton will use grant funding in the amount of \$5,000.00 from the **Emergency Management Performance Grant** for costs related to supporting all-hazards emergency management mission areas.

AUTHORIZATION OF AGREEMENT

My signature below, for and on behalf of the above-named grantee, indicates acceptance of the above referenced award and further certifies that:

- I have the authority to execute this agreement on behalf of the grantee; and the grantee acknowledges that they have read, understand and will comply the attached budgets, general and Special Grant Conditions contained within this grant award package on the following pages.

By: _____ (Signature of Authorized Official) _____ (Date)

(Printed or Typed Name of Authorized Official)

For the Department of Emergency Services and Public Protection

By: _____ (Signature of Authorized Official) _____ (Date)

DEPUTY COMMISSIONER, Brenda M. Bergeron

(Printed or Typed Name of Authorized Official)

CORE CT INFORMATION (FOR DESPP OFFICE USE)

Contract #: _____ PO # _____ Receipt Date: _____

Amount	Fund	Dept.	SID	Program	Account	CH 1	CH 2	Bud Ref.	Proj.
\$5,000.00	12060		21881	27570	55050	190103	J-1	2024	20130

HIGHLIGHTS MAY 2025 BOS MEETING

SUBMITTED BY: James Rupert

- Completed the RFQ for the schematic plan of a new Town Hall
- Held interviews with UCONN intern candidates
- Interviewed a potential van driver
- Put out notices for public hearing, Town Meeting, Informational meetings
- The Herrick Park AD Hoc Committee has finalized plans with the Town Engineer
- We are working on the cyber insurance renewal
- We are working on the cyber grant submittals
- We filled the Crewman II position in Highway
- We filled the Crewman I position at Highway. He has not started yet.
- We are actively purchasing and replacing computers on our replacement plan
- We are moving QDS to cloud based as part of our cyber security projects
- We participated in a hearing regarding a pistol permit denial
- The Assessors Conference was held in Bolton at Herrick park
- Began the 250th committee meeting
- Lucks way catch basins have been replaced and milling is completed
- Town Hall parking lot project is underway
- The committee for Memorial Day has had their first meeting
- I have had a few on site meetings with the contractors for Notch Road demo
- We attended the Emergency management Symposium
- I have met with the Town Engineer regarding Vernon Road and Quarry Road. We believe the first step is to create a plan to make a three-way stop there.

Respectfully submitted

James Rupert
Town Administrator