

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

A.D.B. CONSTRUCTION & SEPTIC CORP

Check Group:

LIBRARY SEPTIC TANK PUMPING

CVC SEPTIC TANK PUMPING

PARKS GARAGE SEPTIC TANK PUMPING

FIRE DEPT SEPTIC TANK PUMPING

ABC HYDRAULICS

Check Group:

2 HYUNDAI SEAL KITS

ABLE TOOL & EQUIPMENT

Check Group:

18" GRIZZLY ROAD SAW BLADE

ADKINS PRINTING AND STATIONERS

Check Group:

B29986

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1	251311	W4065	4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$329.00
1	251311	W4066	4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$329.00
1	251311	W4067	4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$329.00
1	251311	W4095	5/7/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$329.00

Check #: 0

PO/InvoiceTotal: \$1,316.00  
Vendor Total: \$1,316.00

1	251523	43825	3/26/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$274.57
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Check #: 0

PO/InvoiceTotal: \$274.57  
Vendor Total: \$274.57

1	251448	158901-1	4/15/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$299.99
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Check #: 0

PO/InvoiceTotal: \$299.99  
Vendor Total: \$299.99

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name

Description

Voucher Batch Number: 1426

05/22/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
5/20/25 REFERENDUM BALLOT						
		1200	251502	12698	1005.041.4197.000000.56120.00000	\$420.00
				5/8/2025	Office Oper. Supplies - Elect.	
SAMPLE BALLOT		10	251502	12698	1005.041.4197.000000.56120.00000	\$20.00
				5/8/2025	Office Oper. Supplies - Elect.	
					Check #: 0	
					PO/Invoice Total:	\$440.00
					Vendor Total:	\$440.00
ADVANCED BENEFIT STRATEGIES						
Check Group:						
PARTICIPATION - APRIL 2025		1	0	2505688	1005.041.4141.000000.52010.00000	\$66.92
				5/1/2025	Insurance Admin. Fees - Empl. Bene.	
					Check #: 0	
					PO/Invoice Total:	\$66.92
					Vendor Total:	\$66.92
ALL AMERICAN WASTE, LLC						
Check Group:						
CONTRACT PICK-UP: MAY 2025		1	0	803876735	1005.084.8405.000000.54101.00000	\$33,728.80
				5/1/2025	Refuse Removal. - Ref. Serv.	
					Check #: 0	
					PO/Invoice Total:	\$33,728.80
					Vendor Total:	\$33,728.80
BDS						
Check Group:						
SENIOR CENTER COPIER MAINTENANCE		1	251489	341299	1005.043.4399.000000.54300.00000	\$398.36
				4/22/2025	Repair & Maint. Services - Town Build. Oper.	
					Check #: 0	
					PO/Invoice Total:	\$398.36
					Vendor Total:	\$398.36
Bibliomation Inc.						
Check Group:						
					T1261	

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Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1	0		25-710	1005.045.4501.000000.56120.00000	\$80.60
2,000 BARCODE LABELS					
Office Oper. Supplies - Libr.					
Check #: 0					
PO/InvoiceTotal:					\$80.60
Vendor Total:					\$80.60
BOLTON FIRE DEPT SERVICE AWARD TRUST					
Check Group:					
Fire Fighter Retention Program - 2025 LOSAP					
1	0		2025 LOSAP	1005.041.4141.000000.52400.00000	\$20,474.00
CONTRIBUTION					
Fire Fighter Retention Program - Empl. Bene					
3/18/2025					
Check #: 0					
PO/InvoiceTotal:					\$20,474.00
Vendor Total:					\$20,474.00
BRODART CO.					
Check Group:					
5 BOOKS					
1	0		B6970120	1005.045.4501.000000.56400.00000	\$78.88
Library Materials - Libr.					
4/14/2025					
Check #: 0					
PO/InvoiceTotal:					\$78.88
Vendor Total:					\$78.88
BROWN & BROWN INSURANCE SERVICES INC.					
Check Group:					
MONTHLY CONSULTING SERVICE CONTRACT - MAY					
1	0		19979339	1005.041.4141.000000.52010.00000	\$770.00
2025					
Insurance Admin. Fees - Empl. Bene.					
4/1/2025					
Check #: 0					
PO/InvoiceTotal:					\$770.00
Vendor Total:					\$770.00
CARROT-TOP INDUSTRIES, INC.					
Check Group:					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CONNECTICUT STATE FLAG AD793-CT					
	2	251503	INV138781 4/3/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$279.98
Check #: 0					
PO/InvoiceTotal: \$279.98					
Vendor Total: \$279.98					
CASELLA WASTE					
Check Group: T5210					
	1	0	3876757 4/30/2025	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	\$16,574.21
	1	0	3877316 4/30/2025	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	\$1,454.71
Check #: 0					
PO/InvoiceTotal: \$18,028.92					
Vendor Total: \$18,028.92					
CLASS					
Check Group: 6/5/25 MEETING REGISTRATION - C CONCATELLI					
	1	0	6/5/25 MEETING 5/6/2025	1005.044.4427.000000.53200.00000 Prof. Educational Training - Sen. Serv.	\$30.00
Check #: 0					
PO/InvoiceTotal: \$30.00					
Vendor Total: \$30.00					
CONNECTICUT FIRE CHIEFS ASSOCIATION					
Check Group: 2025 MEMBERSHIP DUES - B DIXON					
	1	0	258 1/3/2025	1005.042.4203.000000.58100.00000 Dues & Fees - Fire Comm.	\$100.00
	1	0	617 4/17/2025	1005.042.4203.000000.58100.00000 Dues & Fees - Fire Comm.	\$100.00
Check #: 0					
PO/InvoiceTotal: \$200.00					
Vendor Total: \$200.00					



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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CONNECTICUT TRAILERS INC					
T24344					
Check Group:					
GREASE CAPS & SEALS					
	1	0	109598	1005.043.4303.000000.56100.00000	\$55.60
			2/24/2025	Repair & Maintenance Supplies - H.W.	
LED TAIL LIGHTS					
	1	0	109698	1005.043.4303.000000.56100.00000	\$59.90
			3/5/2025	Repair & Maintenance Supplies - H.W.	
Check #: 0					
PO/Invoice Total:					\$115.50
Vendor Total:					\$115.50
Demco Inc					
Check Group:					
TAPE, VINYL POCKETS & BOOKMARKS					
	1	0	7639481	1005.045.4501.000000.56120.00000	\$185.94
			4/28/2025	Office Oper. Supplies - Libr.	
Check #: 0					
PO/Invoice Total:					\$185.94
Vendor Total:					\$185.94
DISCOUNT TROPHY					
T1006					
Check Group:					
ANNUAL AWARD CEREMONY SUPPLIES					
	1	251438	216016	1005.042.4203.000000.56300.00000	\$1,625.44
			4/22/2025	Other Supplies - Fire Comm.	
Check #: 0					
PO/Invoice Total:					\$1,625.44
Vendor Total:					\$1,625.44
EAST RIVER ENERGY					
Check Group:					
DIESEL - 1,408.80 GAL @ \$2.495696 PER GAL					
	1	0	1093413 TWN	1005.043.4303.000000.56260.00000	\$3,515.94
			4/18/2025	Diesel & Gasoline - H.W.	
GAS - 1,043.50 GAL @ \$2.672729 PER GAL					
	1	0	1093414 TWN	1005.043.4303.000000.56260.00000	\$2,788.99
			4/18/2025	Diesel & Gasoline - H.W.	
Check #: 0					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
England True Value Hardware					
Check Group:					
MISC SUPPLIES FOR VARIOUS BUILDINGS	1	0	APR 2025 - PARKS DEP 4/30/2025	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$6,304.93
Check #: 0					Vendor Total: \$6,304.93
PO/InvoiceTotal: \$6,304.93					
EQUIPMENT SPECIALISTS					
Check Group:					
VARIOUS PARTS & SUPPLIES FOR TRUCK #3 DUMP BODY REBUILD/SIDE DUMP REBUILD	1	251524	60201 4/8/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$471.85
Check #: 0					Vendor Total: \$471.85
PO/InvoiceTotal: \$471.85					
EVERBRIDGE, INC					
Check Group:					
MASS NOTIFICATION SYSTEM CONTRACT 5/14/25-5/13/26	1	0	M86283 5/7/2025	1005.041.4107.000000.53520.000000 Other Tech. Services - Admin.	\$449.79
Check #: 0					Vendor Total: \$449.79
PO/InvoiceTotal: \$449.79					
Eversource.					
Check Group:					
Electricity - TRAFFIC LIGHTS #2018	1	0	#2018 4/1-5/1/25 5/1/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$2,649.68
Check #: 0					Vendor Total: \$2,649.68
PO/InvoiceTotal: \$2,649.68					
\$47.69					

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Electricity - STREET LIGHTS #2048

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
	1	0	#2048 4/1-5/1/25	1005.043.4399.000000.56220.00000	\$1,478.04
			5/1/2025	Electricity - Town Building Oper.	

Check #: 0

PO/InvoiceTotal: \$1,525.73  
Vendor Total: \$1,525.73

FRONTIER.

Check Group:

TH TELEPHONE #8066	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$537.60
			5/1/2025	Communications - Town Building Oper.	
BML TELEPHONE #7349	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$224.57
			5/1/2025	Communications - Town Building Oper.	
B&G TELEPHONE #8152	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$115.32
			5/1/2025	Communications - Town Building Oper.	
FD TELEPHONE #3910	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$243.91
			5/1/2025	Communications - Town Building Oper.	
HWY TELEPHONE #4302	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$154.67
			5/1/2025	Communications - Town Building Oper.	
INP TELEPHONE #6643	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$165.90
			5/1/2025	Communications - Town Building Oper.	
LATE PAYMENT FEE	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$35.82
			5/1/2025	Communications - Town Building Oper.	
BHF TELEPHONE #1499	1	0	#0022 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$69.10
			5/1/2025	Communications - Town Building Oper.	
RST TELEPHONE #0933	1	0	#0933 4/27-5/26/25	1005.043.4399.000000.55300.00000	\$96.07
			4/27/2025	Communications - Town Building Oper.	
2nd RST TELEPHONE #6060	1	0	#6060 5/1-5/31/25	1005.043.4399.000000.55300.00000	\$83.67
			5/1/2025	Communications - Town Building Oper.	
HP TELEPHONE #6926	1	0	#6926 5/7-6/6/25	1005.043.4399.000000.55300.00000	\$297.35
			5/7/2025	Communications - Town Building Oper.	

Check #: 0

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Georgina'S Restaurant And Banquets					
B8419					
Check Group:					
FOOD FOR FIREFIGHTERS - HOSE & LADDER TESTING DAY	1	0	ORDER #202353 4/25/2025	1005.042.4203.000000.56300.00000 Other Supplies - Fire Comm.	\$2,023.98 \$2,023.98
Check #: 0					
GOEHRING ELECTRIC LLC					
Check Group:					
INSTALL OUTLET & COMPUTER CONNECTIONS IN ROOM A (AS PER QUOTE)	1	251359	5/8/25 -104 NOTCH RD 5/8/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$83.25 \$83.25
Check #: 0					
Grainger					
Check Group:					
FLAG HALYARD	1	0	9498730184 5/7/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$1,700.00 \$1,700.00
Check #: 0					
HAIN MATERIALS					
Check Group:					
CLASS 2 ASPHALT - SEALING NEW CATCH BASIN TOPS PRIOR TO MILLING & PAVING	1	251522	14861 4/30/2025	2963.043.4303.000000.57500.00000 Town Aid Road Expenditures	\$90.77 \$90.77
Check #: 0					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HALLORAN & SAGE LLP					
Check Group:					
Legal Services - GENERAL LEGAL	1	0	11467494 5/6/2025	1005.041.4107.000000.53020.00000 Legal Services - Admin.	\$280.00
Legal Services - PERSONNEL MATTERS	1	0	11467495 5/6/2025	1005.041.4107.000000.53020.00000 Legal Services - Admin.	\$1,340.00
Legal Services - MIDDLE SCHOOL DEMO CONTRACT	1	0	11467496 5/6/2025	1005.041.4107.000000.53020.00000 Legal Services - Admin.	\$100.00
				Check #: 0	
				PO/Invoice Total:	\$442.41
				Vendor Total:	\$442.41
Hartford Courant					
Check Group:					
ZBA LEGAL NOTICE 4/11/25	1	0	115783841000 4/30/2025	1005.041.4155.000000.55400.00000 Advertising - Zoning BOA	\$32.41
				Check #: 0	
				PO/Invoice Total:	\$32.41
				Vendor Total:	\$32.41
Highland Park Market					
Check Group:					
CREAM	1	0	03-857929 3/31/2025	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	\$3.50
				Check #: 0	
				PO/Invoice Total:	\$3.50
				Vendor Total:	\$3.50
HOME DEPOT CREDIT SERVICES .					
Check Group:					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALUMINUM SIDING NAILS	1	0	7900386 4/24/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$31.46
Check #: 0					
PO/InvoiceTotal:					\$31.46
Vendor Total:					\$31.46
HOOPLA					
Check Group:					
DOWNLOADS - APRIL 2025	1	250352	507111804 4/30/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$975.83
Check #: 0					
PO/InvoiceTotal:					\$975.83
Vendor Total:					\$975.83
IIA FIRE DEPARTMENT TESTING					
Check Group:					
ANNUAL HOSE & GROUND LADDER TESTING	1	251450	INIIAFD6220 4/30/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$4,589.81
Check #: 0					
PO/InvoiceTotal:					\$4,589.81
Vendor Total:					\$4,589.81
KATHRYN CANNON					
Check Group:					
CLERK - 5/6/25 BOARD OF SELECTMEN MEETING	1	0	5/6/25 CLERK 5/13/2025	1005.041.4107.000000.53100.00000 Official/Administrative Services - Admin.	\$125.00
Check #: 0					
PO/InvoiceTotal:					\$125.00
Vendor Total:					\$125.00
Laframboise Water Service Inc					
Check Group:					
B3773					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TWN'S SHARE OF WELL OPERATOR CONTRACT FOR NOTCH RD WELL SYSTEM - MAY 2025					
	1	251113	65458	1005.043.4399.000000.54300.00000	\$441.74
			4/28/2025	Repair & Maint. Services - Town Build. Oper.	
Check #: 0					
PO/InvoiceTotal: \$441.74					
Vendor Total: \$441.74					
M & J Bus, Inc.					
Check Group: B35194					
	1	0	69678	1005.044.4427.000000.53400.00000	\$135.00
			4/30/2025	Other Professional Services - Sen. Serv.	
Check #: 0					
PO/InvoiceTotal: \$135.00					
Vendor Total: \$135.00					
MAINE OXY					
Check Group:					
	1	251447	3003161257	1005.043.4303.000000.56100.00000	\$307.05
			3/28/2025	Repair & Maintenance Supplies - H.W.	
Check #: 0					
PO/InvoiceTotal: \$307.05					
Vendor Total: \$307.05					
MANCHESTER AWNING & CANVAS, LLC					
Check Group:					
	1	250118	20250238	1005.044.4427.000000.54300.00000	\$345.00
			5/9/2025	Repairs & Maint. Services - Sen. Serv.	
Check #: 0					
PO/InvoiceTotal: \$345.00					
Vendor Total: \$345.00					
Marcus Communications Llc					
Check Group:					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MONTHLY RADIO RENTAL: MAY 2025	1	0	97421	1005.043.4399.000000.55300.00000	\$15.00
			5/1/2025	Communications - Town Building Oper.	
				Check #: 0	
				PO/Invoice Total:	\$15.00
				Vendor Total:	\$15.00
MARY JOHNSTON					
Check Group:					
CLERK - 4/10/25 FINANCE COMMITTEE MEETING	1	0	4/10/25 CLERK	1005.041.4115.000000.53100.00000	\$100.00
			5/6/2025	Official/Admin Services - BOF	
CLERK - 4/17/25 FINANCE COMMITTEE MEETING	1	0	4/17/25 CLERK	1005.041.4115.000000.53100.00000	\$100.00
			5/6/2025	Official/Admin Services - BOF	
CLERK - 4/22/25 FINANCE COMMITTEE PUBLIC HEARING	1	0	4/22/25 CLERK	1005.041.4115.000000.53100.00000	\$100.00
			5/6/2025	Official/Admin Services - BOF	
CLERK - 4/22/25 FINANCE COMMITTEE SPECIAL MEETING	1	0	4/22/25 CLERK	1005.041.4115.000000.53100.00000	\$75.00
			5/6/2025	Official/Admin Services - BOF	
CLERK - 5/1/25 FINANCE COMMITTEE MEETING	1	0	5/1/25 CLERK	1005.041.4115.000000.53100.00000	\$100.00
			5/6/2025	Official/Admin Services - BOF	
				Check #: 0	
				PO/Invoice Total:	\$475.00
				Vendor Total:	\$475.00
MCKESSON MEDICAL - SURGICAL					
Check Group:					
MASKS, COLD COMPRESSES, CANISTERS & TUBING	1	250153	77615394	1005.042.4203.000000.56900.00000	\$142.58
			4/29/2025	Medical Supplies - Fire Comm.	
SUCTION BULBS	1	250153	77734594	1005.042.4203.000000.56900.00000	\$6.10
			5/1/2025	Medical Supplies - Fire Comm.	
2 BLOOD PRESSURE SYSTEMS W/CUFF	1	250153	77783092	1005.042.4203.000000.56900.00000	\$307.52
			5/5/2025	Medical Supplies - Fire Comm.	
				Check #: 0	



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T29773					
MIDWEST TAPE					PO/Invoice Total: \$456.20
Check Group:					Vendor Total: \$456.20
1 DVD	1	0	507059976 4/21/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$23.24
1 BCD & 1 DVD	1	0	507096376 4/28/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$68.48
1 BCD	1	0	507096378 4/28/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$9.99
Check #: 0					
MINI PIE KITCHEN					PO/Invoice Total: \$101.71
Check Group:					Vendor Total: \$101.71
CHOCOLATE CHIPS TRAIL FOR TEACHER PRESENTATION AT SCHOOL	1	0	219 4/22/2025	1005.041.4107.000000.56300.00000 Other Supplies - Admin.	\$52.00
CHOCOLATE CHIPS TRAIL FOR TEACHER PRESENTATION AT SCHOOL	1	0	219 4/22/2025	2822.044.4401.000000.20779.00000 LPC Grant/Amplify	\$143.00
Check #: 0					
NORTH CENTRAL CONSERVATION DISTRICT					PO/Invoice Total: \$195.00
Check Group:					Vendor Total: \$195.00
WETLANDS AGENT SERVICES - MAY 2025	1	250056	2635 5/1/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$1,320.00
Check #: 0					
					PO/Invoice Total: \$1,320.00
					Vendor Total: \$1,320.00

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NORTHEAST AQUATIC RESEARCH					
Check Group:					
4/22/25 MEETING - TOWN'S 50% OF ZOOM MEETING FOR ADDITIONAL CONSULTING WITH FBL	1	0	25-036	1005.041.4107.000000.53300.00000	\$85.00
			5/2/2025	Professional/Tech Services - Admin.	
				Check #: 0	
				PO/Invoice Total:	\$85.00
				Vendor Total:	\$85.00
Novus Insight, Inc					
Check Group:					
LENOVO NOTEBOOK LAPTOP & 3 LENOVO DESKTOP COMPUTERS	1	0	22436	1005.041.4107.000000.57300.00000	\$3,719.98
			4/29/2025	Equipment - Admin.	
MONTHLY BILLING - MAY 2025	1	0	22592	1005.041.4107.000000.53520.00000	\$4,754.55
			5/1/2025	Other Tech. Services - Admin.	
				Check #: 0	
				PO/Invoice Total:	\$8,474.53
				Vendor Total:	\$8,474.53
OVERHEAD DOOR CO. OF HARTFORD, INC.					
Check Group:					
OVERHEAD DOOR REPAIR AT FIRE DEPT INCLUDING EMERGENCY CALL-IN AFTER HOURS	1	251496	516493	1005.043.4399.000000.54300.00000	\$5,359.70
			5/7/2025	Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/Invoice Total:	\$5,359.70
				Vendor Total:	\$5,359.70
PATRICE L CARSON					
Check Group:					
HOURLY CONSULTING SERVICES: 5/5-5/11/25	30	0	W/E 5/11/25	1005.041.4151.000000.53300.00000	\$2,250.00
			5/11/2025	Professional/ Tech Serv - Build. & Land Use	
HOURLY CONSULTING SERVICES: 4/28-5/4/25	29.5	0	W/E 5/4/25	1005.041.4151.000000.53300.00000	\$2,212.50
			5/11/2025	Professional/ Tech Serv - Build. & Land Use	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0					
PO/InvoiceTotal: \$4,462.50					
Vendor Total: \$4,462.50					
Check Group:					
T1250					
PHOENIX ENVIRONMENTAL LAB INC.					
Check Group:					
TOWN HALL WATER TEST 4/29/25					
	1	0	1256770 4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$155.00
HERRICK PARK WATER TEST 4/29/25					
	1	0	1256771 4/30/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$155.00
Check #: 0					
PO/InvoiceTotal: \$310.00					
Vendor Total: \$310.00					
Check Group:					
T40559					
ROAST, LLC					
Check Group:					
CANVASS SERVICE, CVR LETTERS, REPORT PRINTING & CANVASS LABELS					
	1	0	2025-147 5/1/2025	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$111.00
Check #: 0					
PO/InvoiceTotal: \$111.00					
Vendor Total: \$111.00					
Check Group:					
ROSS LALLY					
REIMBURSEMENT: AMAZON PURCHASE OF CORDLESS PHONE FOR ROV OFFICE					
2/21/25 AMAZON					
	1	0	5/6/2025	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$79.37
Check #: 0					
PO/InvoiceTotal: \$79.37					
Vendor Total: \$79.37					
Check Group:					
STAMFORD WRECKING COMPANY					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
DEMOLITION & RECONSTRUCTION AT NRMC 104 NOTCH RD - PERIOD ENDING 4/30/25	1	251129	APP #1563-04 4/30/2025	2824.000.0000.000000.25810.00000 Other Liabilities - ARPA Funds	\$93,195.00
Check #: 0					
PO/InvoiceTotal:					\$93,195.00
Vendor Total:					\$93,195.00
SUBURBAN PROPANE					
Check Group:					
LATE CHARGE FOR PROPANE BILL PYMT - MARCH 2025 HERRICK PARK	1	0	17602	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$2.75
LATE CHARGE FOR PROPANE BILL PYMT - MARCH 2025 108 NOTCH RD	1	0	17679	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$4.96
Check #: 0					
PO/InvoiceTotal:					\$7.71
Vendor Total:					\$7.71
THE BOSTON GLOBE					
Check Group:					
SUBSCRIPTION RENEWAL THRU 5/18/25, HOME DELIVERY THRU 4/20/25 & INVOICE PROCESSING FEE	1	250350	RENEW THRU 5/18/25 4/21/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$42.00
Check #: 0					
PO/InvoiceTotal:					\$42.00
Vendor Total:					\$42.00
TIGHE & BOND INC					
Check Group:					
ABATEMENT MONITORING THROUGH 3/1/25	1	0	TB-1016411 3/26/2025	2824.000.0000.000000.25810.00000 Other Liabilities - ARPA Funds	\$12,471.90
NRMC ABATEMENT MONITORING SERVICES RENDERED THROUGH 4/5/25	1	0	TB-1017902 4/24/2025	2824.000.0000.000000.25810.00000 Other Liabilities - ARPA Funds	\$4,519.40

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NRMC ABATEMENT MONITORING SERVICES RENDERED THROUGH 4/5/25	1	0	TB-1017902 4/24/2025	2960.049.4901.000000.25726.00000 Other Liabilities - Demolition NRMCMC	\$7,468.10
Check #: 0					
PO/Invoice Total:					\$24,459.40
Vendor Total:					\$24,459.40
TREASURER - STATE OF CONN					
Check Group:					
COMMUNITY INVESTMENT	1	0	APRIL 2025	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	\$1,800.00
NOMINEE AS GRANTOR/GRANTEE	1	0	APRIL 2025	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	\$550.00
Check #: 0					
PO/Invoice Total:					\$2,350.00
Vendor Total:					\$2,350.00
TREASURER, STATE OF CONNECTICUT.					
Check Group:					
MONTHLY HISTORIC DOC PRESERVATION - APRIL 2025	1	0	APRIL 2025	1005.000.0000.000000.20790.00000 Hist Doc Preservation Exchange Account	\$400.00
Check #: 0					
PO/Invoice Total:					\$400.00
Vendor Total:					\$400.00
TYCHE PLANNING & POLICY GROUP, LLC					
Check Group:					
ZEO MONTHLY SERVICES - APRIL 2025	1	250057	012_2025_04 5/1/2025	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$2,000.00
Check #: 0					
PO/Invoice Total:					\$2,000.00
Vendor Total:					\$2,000.00
UNITED SAFETY GROUP LLC					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Check Group:	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GEAR RENTAL: J LAROUX 9/17/24-2/17/25	1	251521	21855	4/25/2025	1005.042.4203.000000.56930.000000 Uniforms & Supplies - Fire Comm.	\$225.00
					Check #: 0	
					PO/Invoice Total:	\$225.00
					Vendor Total:	\$225.00
USA HAULING & RECYCLING						
Check Group:						
*BULKY WASTE* RECYCLING - APRIL 2024	1	0	603208463	5/1/2025	1005.084.8405.000000.54101.000000 Refuse Removal, - Ref. Serv.	\$757.14
					Check #: 0	
					PO/Invoice Total:	\$757.14
					Vendor Total:	\$757.14
VALSOFT.						
Check Group:						
E-VERIFY 3/28-4/28/25	1	0	INV-399713	4/30/2025	1005.041.4147.000000.53520.000000 Other Contracts - Town Clerk	\$35.36
					Check #: 0	
					PO/Invoice Total:	\$35.36
					Vendor Total:	\$35.36
MICROFILM CREATION						
Check Group:						
MONTHLY HOSTED SOLUTION - MAY 2025	1	250243	INV-401330	5/9/2025	1005.041.4147.000000.53520.000000 Other Contracts - Town Clerk	\$682.00
					Check #: 0	
					PO/Invoice Total:	\$682.00
					Vendor Total:	\$682.00
Village Spring Distributor Lic						
Check Group:						

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WATER	1	0	173086 - FIRE DEPT 3/12/2025	1005.042.4203.000000.56300.00000 Other Supplies - Fire Comm.	\$27.97
	1	0	174003 - FINANCE DEP 5/13/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$31.80
	Check #: 0				
	PO/Invoice Total:				\$59.77
Vendor Total:				\$59.77	
W.B. Mason, Co., Inc. Check Group: PAPER	1	0	253731441 4/18/2025	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$20.98
	Check #: 0				
	PO/Invoice Total:				\$20.98
	Vendor Total:			\$20.98	
W.H. PREUSS & SONS, INC. Check Group: SCAG BELT PULLEY	1	0	192609 5/8/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$30.67
	Check #: 0				
	PO/Invoice Total:				\$30.67
	Vendor Total:			\$794.03	
CHAINS AW & PARTS	1	251520	191744 4/25/2025	1005.042.4203.000000.57300.00000 Equipment - Fire Comm.	\$794.03
	Check #: 0				
	PO/Invoice Total:				\$794.03
	Vendor Total:			\$824.70	
WHITE WAY LAUNDRY, INC. Check Group:					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
UNIFORMS		1	0	504013	1005.043.4303.000000.56930.00000	\$57.93
				4/1/2025	Uniforms & Supplies - H.W.	
UNIFORMS		1	0	518688	1005.043.4303.000000.56930.00000	\$57.93
				4/8/2025	Uniforms & Supplies - H.W.	
UNIFORMS		1	0	534945	1005.043.4303.000000.56930.00000	\$57.93
				4/15/2025	Uniforms & Supplies - H.W.	
CARPETS		1	0	534945	1005.043.4399.000000.56100.00000	\$16.18
				4/15/2025	Supplies - Town Building Oper.	
UNIFORMS		1	0	548742	1005.043.4303.000000.56930.00000	\$57.93
				4/22/2025	Uniforms & Supplies - H.W.	
UNIFORMS		1	0	559725	1005.043.4303.000000.56930.00000	\$67.93
				4/29/2025	Uniforms & Supplies - H.W.	
Check #: 0						
PO/Invoice Total:						\$315.83
Vendor Total:						\$315.83
WILLIAMS SCOTSMAN INC						
Check Group:						
MODULAR BUILDING RENTAL 5/5-6/1/25		1	0	9023661441	2960.049.4901.000000.25744.00000	\$3,641.79
				5/5/2025	Other Liabilities-Modular Offices	
Check #: 0						
PO/Invoice Total:						\$3,641.79
Vendor Total:						\$3,641.79
WINDHAM MATERIALS, LLC	T40529					
Check Group:						
CONCRETE DISPOSAL - LUCK'S WAY		1	0	224991	1005.043.4303.000000.57500.00000	\$81.76
				4/19/2025	Road Repair - H.W.	
MATERIAL DISPOSAL FROM LUCK'S & WALDEN WAYS		1	0	225238	2963.043.4303.000000.57500.00000	\$110.64
				4/26/2025	Town Aid Road Expenditures	
Check #: 0						
PO/Invoice Total:						\$192.40



Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name  
Description

Voucher Batch Number: 1426

05/22/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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XEN'S CRITTERS LLC

Check Group:

5/31/25 PRESENTATION - FARM FRIENDS PETTING  
ZOO ON GRASS OUTSIDE PATIO

1 251452

05312025

1005.045.4501.000000.53400.000000

\$325.00

Other Professional Services - Librar.

4/22/2025

Check #: 0

PO/Invoice Total: \$325.00

Vendor Total: \$325.00

Grand Total: \$253,840.68

End of Report

Vendor Total: \$192.40

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Highway

Transfer \$ 19,500 from category Regular Payroll to category Road Repairs

(within budget) from # 1005 - 043 - 4303 - 000000 - 51610 - 00000

to # 1005 - 043 - 4303 - 000000 - 57500 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: Paving costs for Lucks Way and Town Hall parking lot

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	<u>      </u>	<u>      </u>
<u>Robert Morra</u>	<u>      </u>	<u>      </u>
<u>Pam Sawyer</u>	<u>      </u>	<u>      </u>
<u>Gwen Marrion</u>	<u>      </u>	<u>      </u>
<u>Amanda Gordon</u>	<u>      </u>	<u>      </u>
<u>Tim Sadler</u>	<u>      </u>	<u>      </u>
<u>Mather Clarke</u>	<u>      </u>	<u>      </u>

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Highway

Transfer \$ 19,200.00 from category Regular Payroll to category Equipment

(within budget) from # 1005 - 043 - 4303 - 000000 - 51610 - 00000

to # 1005 - 043 - 4303 - 000000 - 57300 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

Control Module for Grader Box

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Board of Selectmen

Approved

Comments:

	Yes	No
Rodney Fournier		
Robert Morra		
Pam Sawyer		
Gwen Marrion		
Amanda Gordon		
Tim Sadler		
Mather Clarke		

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Fire Commisson

Transfer \$ 11,000.00 from category Equipment to category Fire Security

(within budget) from 1005 - 042 - 4203 - 57300 to 1005 - 042 - 4203 - 54302

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - 0000 - \_\_\_\_\_ to \_\_\_\_\_ - 0000 - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

Transfer for repairs on Rescue 134, ET134 TK134..

*(y) Batteries - (10) times - Annual Service*



Signature

Fire Chief

Title

5-7-25

Date

Board of Selectmen

Approved

Comments:

Yes No

_____
_____
_____
_____
_____

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Library

Transfer \$ 500.00 from category Office Supplies to category Furniture & Fixtures

(within budget) from # 1005 - 045 - 4501 - 000000 - 56120 - 00000

to # 1005 - 045 - 4501 - 000000 - 57330 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation: To purchase chairs and storage cube

*Elizabeth Thornton 5/6/2025*

*Approved*  
*[Signature]* Administrative Officer  
*5/6/25* Date

Board of Selectmen

Approved

Comments:

Robert Morra

Yes

No

☐☐

Mike Eremita

☐☐

Robert DePietro

☐☐

Adam Teller

☐☐

Pam Sawyer

☐☐

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: ASSESSOR

Transfer \$ 487.00 from category Office Operating Supplies to category Printing & Binding

(within budget) from # 1005 - 041 - 4131 - 000000 - 56120 - 00000

to # 1005 - 041 - 4131 - 000000 - 55500 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: To cover reprocessing of motor vehicle Grand List @90% option and reprinting of 2024 GL book.

 Signature

\_\_\_\_\_  
Assessor Title

5/7/2025 Date

Board of Selectmen

Approved

Comments:

*Approved 5/6/25*

*Tom Agit*

Rodney Fournier

Yes No

Robert Morra

\_\_\_\_

Pam Sawyer

\_\_\_\_

Gwen Marrion

\_\_\_\_

Amanda Gordon

\_\_\_\_

Tim Sadler

\_\_\_\_

Mather Clarke

\_\_\_\_

Date \_\_\_\_\_

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Library

Transfer \$ 375.00 from category Equipment to category Furniture and Fixtures

(within budget) from # 1005 - 045 - 4501 - 000000 - 57300 - 00000

to # 1005 - 045 - 4501 - 000000 - 57330 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation: bookcase and office chair replacement

@ Thouton 5/14/25

*Approved*

*[Signature]*

Administrative Officer

5/14/25

Date

Board of Selectmen

Approved

Comments:

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Library

Transfer \$ 1800.00 from category Library Materials to category Technical Services

(within budget) from # 1005 - 045 - 4501 - 000000 - 56400 - 00000

to # 1005 - 045 - 4501 - 000000 - 53520 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation: To cover cost of copier contract overage.

E. Thornton 5/14/2025

Approved  
E. Thornton Administrative Officer  
5/14/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_



# BUDGET TRANSFER REQUEST TO BOARD OF SELECTMEN

BUDGET: Econ. Development

Transfer \$ 84.00 from category Shared Services to category Other Payroll

(within budget) from # 1005 - 041 - 4175 - 000000 - 55010 - 00000  
to # 1005 - 041 - 4175 - 000000 - 51620 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

*To cover payroll expenses*

*Approved*  
*Tara N. Rys* Signature  
*Town Administrator* Title  
*5/15/25* Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	_____	_____
<u>Robert Morra</u>	_____	_____
<u>Pam Sawyer</u>	_____	_____
<u>Gwen Marrion</u>	_____	_____
<u>Amanda Gordon</u>	_____	_____
<u>Tim Sadler</u>	_____	_____
<u>Mather Clarke</u>	_____	_____

Date \_\_\_\_\_

# BUDGET TRANSFER REQUEST TO BOARD OF SELECTMEN

BUDGET: Administration

Transfer \$ 50.00 from category Advertising to category Furniture & Fixtures

(within budget) from # 1005 - 041 - 4107 - 000000 - 55400 - 00000

to # 1005 - 041 - 4107 - 000000 - 57330 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: To cover furniture costs for 2 offices

Approved  
Tara M. Dye Signature  
Town Administrator Title  
5/15/25 Date

Board of Selectmen

Approved

Comments:

Rodney Fournier

Yes No

Robert Morra

\_\_\_\_

Pam Sawyer

\_\_\_\_

Gwen Marrion

\_\_\_\_

Amanda Gordon

\_\_\_\_

Tim Sadler

\_\_\_\_

Mather Clarke

\_\_\_\_

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Planning and Zoning

Transfer \$ 300.00 from category Prof. Educational to category Regular Payroll

(within budget) from # 1005 - 041 - 4153 - 000000 - 53200 - 00000

to # 1005 - 041 - 4153 - 000000 - 51610 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: To Cover Payroll Expenses

Approval  
[Signature] Signature  
Town Administrator Title  
5/15/25 Date

Board of Selectmen      Approved      Comments:

	Yes	No
<u>Rodney Fournier</u>	<u>      </u>	<u>      </u>
<u>Robert Morra</u>	<u>      </u>	<u>      </u>
<u>Pam Sawyer</u>	<u>      </u>	<u>      </u>
<u>Gwen Marrion</u>	<u>      </u>	<u>      </u>
<u>Amanda Gordon</u>	<u>      </u>	<u>      </u>
<u>Tim Sadler</u>	<u>      </u>	<u>      </u>
<u>Mather Clarke</u>	<u>      </u>	<u>      </u>

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Planning and Zoning

Transfer \$ 700.00 from category Advertising to category Regular Payroll

(within budget) from # 1005 - 041 - 4153 - 000000 - 55400 - 00000

to # 1005 - 041 - 4153 - 000000 - 51610 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation 1

To cover payroll expenses

Approval  
Thomas R. Pate Signature  
Town Administrator Title  
5/15/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	<u>      </u>	<u>      </u>
<u>Robert Morra</u>	<u>      </u>	<u>      </u>
<u>Pam Sawyer</u>	<u>      </u>	<u>      </u>
<u>Gwen Marrion</u>	<u>      </u>	<u>      </u>
<u>Amanda Gordon</u>	<u>      </u>	<u>      </u>
<u>Tim Sadler</u>	<u>      </u>	<u>      </u>
<u>Mather Clarke</u>	<u>      </u>	<u>      </u>

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Planning and Zoning

Transfer \$ 872.00 from category Office Opera. Supplies to category Regular Payroll

(within budget) from # 1005 - 041 - 4153 - 000000 - 56120 - 00000  
to # 1005 - 041 - 4153 - 000000 - 51610 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: 1

To cover payroll expenses

Approved  
Pam Sawyer Signature  
Town Administrator Title  
5/15/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	<u>      </u>	<u>      </u>
<u>Robert Morra</u>	<u>      </u>	<u>      </u>
<u>Pam Sawyer</u>	<u>      </u>	<u>      </u>
<u>Gwen Marrion</u>	<u>      </u>	<u>      </u>
<u>Amanda Gordon</u>	<u>      </u>	<u>      </u>
<u>Tim Sadler</u>	<u>      </u>	<u>      </u>
<u>Mather Clarke</u>	<u>      </u>	<u>      </u>

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Planning and Zoning

Transfer \$ 70.00 from category Dues and Fees to category Regular Payroll

(within budget) from # 1005 - 041 - 4153 - 000000 - 58100 - 00000

to # 1005 - 041 - 4153 - 000000 - 51610 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: 1

To cover payroll expenses

App. mail  
Chris Ryan Signature  
Team Administrator Title  
5/15/2015 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	<u>      </u>	<u>      </u>
<u>Robert Morra</u>	<u>      </u>	<u>      </u>
<u>Pam Sawyer</u>	<u>      </u>	<u>      </u>
<u>Gwen Marrion</u>	<u>      </u>	<u>      </u>
<u>Amanda Gordon</u>	<u>      </u>	<u>      </u>
<u>Tim Sadler</u>	<u>      </u>	<u>      </u>
<u>Mather Clarke</u>	<u>      </u>	<u>      </u>

Date \_\_\_\_\_

## 2025 Reappointment

I wish to be reappointed as:

- ☒ a full time member  
☐ an alternate  
☐ either as a full member or alternate  
☐ I do not wish to be re-appointed at this time.

Board/Commission: Library Board

Name: Dorothy R. Neil

Address: 195 West St.

Bolton, CT 06043

Day Phone: 860-648-2924

Evening Phone: 860-643-2924

E-Mail: bobdotneil@gmail.com

PLEASE RETURN TO: hr@boltonct.gov  
or  
Selectmen's Office  
222 Bolton Center Road  
Bolton, CT 06043

By: June 9, 2025

2025 Reappointment

I wish to be reappointed as:

- ☒ a full time member  
☐ an alternate  
☐ either as a full member or alternate  
☐ I do not wish to be re-appointed at this time.

Board/Commission: Library Board of Trustees

Name: Ulana S. Hryn

Address: 6 Mohegan Trail  
Bolton, CT 06043

Day Phone: 860-649-7076

Evening Phone: "

E-Mail: jhryn@comcast.net

PLEASE RETURN TO: hr@boltonct.gov  
or  
Selectmen's Office  
222 Bolton Center Road  
Bolton, CT 06043

*By: June 9, 2025*



**2025 Reappointment**

I wish to be reappointed as:

- ☒ a full time member  
☐ an alternate  
☐ either as a full member or alternate  
☐ I do not wish to be re-appointed at this time.

**Board/Commission:** Bentley Library Board

**Name:** Rebecca Holliman

**Address:** 61 Loomis Rd

**Day Phone:** 860-324-1965

**Evening Phone:** \_\_\_\_\_

**E-Mail:** rivkahh@comcast.net

**PLEASE RETURN TO:** hr@boltonct.gov  
or  
**Selectmen's Office**  
**222 Bolton Center Road**  
**Bolton, CT 06043**

**By: June 9, 2025**

**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
TUESDAY, APRIL 1 , 2025, 6:30 P.M.  
TOWN HALL & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

**Staff Present In-Person:** Town Administrator James Rupert

**Staff Present Via Zoom:** Library Director Elizabeth Thornton, Recording Secretary Kacie Cannon

**Others Present In-Person:** Dennis Griffin, Dom Perito, Ellen King, Barbara Amodio, Bryce Aaronson, Kim Fofana, Claire Fazzina, Tonia Tomoroga, James Perkins

**Others Present Via Zoom:** Benton Library Board Chair Rebecca Holliman, Fire Chief Bruce Dixon, Deputy Chief Matthew Perriera, Jim Loersch, Sylvia Ounpuu, Lisa Sheehan

**1. Call to Order:** R. Fournier called the meeting to order at 6:30 p.m.

**2. Pledge of Allegiance**

R. Fournier led the Pledge of Allegiance.

**3. Proclamation Presentation to Dennis Griffin**

R. Fournier noted that Dennis Griffin retired on January 31, 2025 with the Town of Bolton Highway Department and read a Proclamation honoring him for his 21 years of outstanding service with the Town. The Proclamation was adopted by the BOS on February 4, 2025. The Board members shared their appreciation and memories of working with Mr. Griffin and congratulated him on his retirement.

**4. Public Comment**

Dom Perito, 15 Vernon Road, asked the BOS to consider traffic calming measures on Vernon Road due to numerous accidents that have occurred due to speeding.

Ellen King, 149 Brandy Street, highlighted strategies in the 2015 Bolton's Plan for Conservation Development for enhancing the safety of local roads and plans for trails and connection development for pedestrians and cyclists. She stated that residents are interested in seeing these plans implemented.

Barbara Amodio, 50 Volpi Road, spoke on behalf of Bike Walk Bolton and thanked the BOS for adding their presentation to the agenda. She explained that Bike Walk Bolton focuses on safe bicycling, walking, and jogging in the town. She thanked the BOS for the numerous safety improvements they have made to several trail crossings and connections that align with Complete Streets and Vision Zero.

P. Sawyer MOVED to add Item 6(b) Matthew Wright Reappointment to the Ethics Commission and Item 6(c) Ellen Barnes Reappointment to the Ethics Commission for four-year terms. R. Morra SECONDED.

MOTION CARRIED 7:0:0.

**5. Bike Walk Bolton Presentation**

Bryce Aaronson, 149 Brandy Street, provided a presentation on behalf of Bike Walk Bolton to pitch a Complete Streets plan. He stated that there were 894 accidents in the town between 2015 and 2024, and eight of them

involved fatalities. Mr. Aaronson outlined the benefits of designing safe streets including a 70 percent reduction in accidents, significant savings in annual injury and collision costs, and increased property values.

Mr. Aaronson shared the Town of Andover's Complete Streets plan which focused on connectivity and had great funding success. He noted that state and federal funding is more successful when a Complete Streets plan has been adopted. J. Rupert clarified that plans have to comply with Complete Streets requirements.

G. Marrior asked who created the plan for the Town of Andover. Sylvia Ounpuu replied that Eric Anderson created the plan before he was Town Administrator. J. Rupert noted that Mr. Anderson previously stated it took him hundreds of hours to develop the plan. Ms. Ounpuu stated that he created the plan from scratch but noted there are several plans and resources available now to work from. Kim Fofana added that CRCOG has numerous resources available. T. Sadler asked how to develop specific, workable plans. Ms. Ounpuu noted that Mr. Anderson began by interviewing residents to learn where they would like to go throughout the town and how they would like to get there.

R. Fournier thanked Mr. Aaronson for the presentation and noted that the BOS will take it under consideration. R. Morra added that a sub-committee will need to be formed to consider the idea further. He noted that the interstate and two major highways create challenges and clarified that approximately 80% of the town's accidents occur on the state highways. R. Morra explained that previous boards have attempted to work with the state to initiate improvements; however, it has been difficult getting their assistance. He emphasized that implementing Complete Streets plan can be a complex and time-consuming process. Barbara Amodio suggested focusing only on town roads. A. Gordon agreed that there are numerous challenges but suggested the BOS create a sub-committee to review the possibilities.

## **6. Appointments**

### **a. Camden Soucy – Library Board – Regular Board Member**

P. Sawyer MOVED to accept the appointment of Camden Soucy as a Regular Library Board Member. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

### **b. Matthew Wright – Reappointment to Ethics Commission**

This item was acted on under Item 6(c).

### **c. Ellen Barnes – Reappointment to Ethics Commission**

R. Morra moved to reappoint Matthew Wright and Ellen Barnes for the Ethics Commission. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer noted that one more vacancy on the Ethics Commission needs to be filled by an unaffiliated member.

## **7. Correspondence**

### **a. Claire Fazzina – Fine Free Libraries**

Claire Fazzina, a former librarian of Bolton High School, asked the BOS to consider implementing a fine free policy at the town library. She noted that 130 libraries have adopted the policy and provided information on the program as well as data on fines that have been collected by the town since 2020. She explained that fine free policies make the library more accessible and do not impact timely returns.

R. Fournier asked how fines are generated. Ms. Fazzina replied that they are generated through Bibliomation and added that, if the policy is implemented, Bibliomation would be notified to make the changes. Ms. Fazzina stated that the libraries continue to charge fines for CDs and electronic materials as well as lost or damaged items. R. Fournier noted that the item will be added to the next agenda.

**b. Suzanne Shippee – Request for Streetlight at Intersection of Bolton Center Road and Old Bolton Road**  
Suzanne Shippee asked the BOS to consider installing a streetlight to illuminate the highly utilized intersection of Bolton Center Road and Old Bolton Road. She added that all of the other intersections in the area have streetlights.

Tonia Tomoroga, 8 Old Bolton Road, asked for a non-LED light. R. Morra stated that all of the lights are LED but noted that a less intense light with a shield would be installed. J. Rupert will provide a cost assessment at a future meeting for consideration by the Board.

**c. Consider and Act on Approving 2026 Date of March 8, 2026, for the Annual Bolton Road Race**

P. Sawyer MOVED to APPROVE the 2026 Date of March 8, 2026 for the Annual Bolton Road Race. T. Sadler SECONDED. MOTION CARRIED 7:0:0.

**8. Approval of Minutes**

**a. March 4, 2025 – Regular Meeting**

P. Sawyer MOVED to APPROVE the meeting minutes for the March 4, 2025 Regular Meeting. T. Sadler SECONDED.

Discussion: G. Marrion requested the following amendments to the March 4, 2025 minutes:

- Page 1, last paragraph: Replace G. Marrion with P. Sawyer to read “P. Sawyer noted it would be good policy to reach out to the Senior Center about the musical equipment.”
- Page 3, Item 3(c): Replace “Heber Road” with “Hebron Road.”
- Page 5, Item 11: Replace G. Marrion with P. Sawyer to read: “P. Sawyer asked if there was any feedback on the Groundhog Road Race or any discussion on changing the month of the event.”

A. Gordon requested that the NOVUS and PTA presentations be added to the website with the meeting materials. J. Rupert reserved the right to redact any proprietary information from the NOVUS presentation.

MOTION CARRIED 7:0:0.

**b. March 11, 2025 – A/P Meeting**

P. Sawyer MOVED to APPROVE the meeting minutes for the A/P Meeting for Tuesday, March 11, 2025.

A Gordon and G. Marrion requested the following amendments:

- Amend both of A. Gordon’s motions on Page 5 under Item 6 to add “of the Capital Budget” after “Town side” to read: “A. Gordon made a motion to approve the Town side of the Capital Budget to be presented to the Finance Committee in the amount of \$626,700.”
- Correct the spelling of G. Marrion’s name in the list of attendees from “Marion to Marrion.”

MOTION CARRIED 6:0:1. (M. Clarke abstained)

**c. March 25, 2025 – A/P Meeting**

R. Morra MOVED to APPROVE the meeting minutes for the March 25, 2025 A/P Meeting with an amendment to Item 14 to add a motion that was made regarding carrying over two weeks unused vacation pay to the following year for Administrator’s officers. T. Sadler SECONDED.

Discussion: G. Marrion requested that a change be made to her comment under Item 8 regarding purchasing e-bikes with smaller motors. She explained that there are three different sizes of e-bike

motors and she does not believe the town should buy e-bikes with the highest horsepower. She also noted that she does not support the use of e-bikes on trails and requested the following amendments to the minutes:

- Page 3, Item 8: Remove “so that they would be allowed on the trails” from the sentence to read: “G. Marrion requested that S. Crane consider e-bikes with smaller motors.”
- Page 4, Item 13: Change “The Board reached consensus to bring a First Selectman’s salary of \$35,000.00 to the public as part of the Public Hearing on April 22, 2025” to “The Board reached consensus to bring a First Selectman’s salary range to the public as part of the Public Hearing on April 22, 2025.”

MOTION CARRIED 6:0:1 (P. Sawyer Abstained).

## **9. Reports and Updates**

### **a. Consider and Act on Approving Budget Transfers (if needed)**

P. Sawyer MOVED to APPROVE the request to transfer \$5,000.00 from the category of Repairs and Maintenance Services to the category of Repairs and Maintenance Supplies from the Highway Department. R. Morra SECONDED. MOTION CARRIED 7:0:0.

## **10. Ongoing Business**

### **a. Update on Colonial Road**

J. Rupert stated John Butrymovich reached out to the tree warden of Eversource due to a continued lack of communication with the Eversource liaison. The tree warden advised him that Eversource is just waiting for a larger piece of equipment to complete the job that is currently in use on another project.

### **b. Stamford Wrecking Change Order Request**

J. Rupert provided an overview of the previous discussion the BOS held on the Change Order Request from Stamford Wrecking in the amount of \$75,000.00. He noted that he has spoken with Stamford Wrecking, Tighe & Bond, and Attorney Barger regarding the Board’s concerns and proposal to split the cost. Stamford Wrecking has agreed to reduce the cost to \$37,500.00. J. Rupert noted that Tighe & Bond will be charging the town an additional \$25,000.00 to provide monitoring and testing during the sandblasting process, and the process will create a 30-day delay.

The Board discussed the plans for sandblasting, testing, and disposal as well as concerns about the additional testing and monitoring charges. J. Rupert explained that litigating the change order and additional costs would be more expensive and cause additional delays. R. Morra added that the town generates the waste and it is the town’s responsibility to ensure it is disposed of properly. P. Sawyer agreed and noted that she is in favor of paying the costs of ensuring the disposal is conducted in the safest manner possible.

R. Morra MOVED to ACCEPT the Change Order proposal from Stamford Wrecking in the amount of \$37,500.00. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

The BOS discussed whether to approve the Tighe & Bond testing and monitoring charges in the amount of \$25,000.00 without an invoice. J. Rupert stated that he will obtain an addendum to the contract for the BOS to approve at the next meeting.

### **c. Consider and Act on Contract Dates for J. Rupert (Current End Date 6/30/2026)**

J. Rupert stated that the contract for the Town Administrator is typically three years; however, his current contract is only for two years ending on June 30, 2026. R. Morra explained that the original

contract ended in 2024 and was extended through 2026. He added that the BOS needs to extend it to 2027 to make it a three-year contract.

R. Morra MOVED to extend J. Rupert's contract to June 30, 2027. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

## **11. New Business**

### **a. Consider and Act on Fire Department Raises**

J. Rupert explained that a few items were missed when approving salary increases last year. He explained that the 3% increase for the Deputy Fire Chief and Assistant Chief, and an inclusion for the Engineer position, is not reflected in the Non-Union Pay Increases for 2023-2024.

Chief Dixon explained that the February 21, 2024 meeting minutes did not accurately reflect the discussion that took place and noted that he has provided a verbatim transcript to J. Rupert and R. Fournier containing the full discussion. He explained that a \$30,000.00 proficiency fund was approved but only \$29,200.00 was reflected in the budget. Chief Dixon added that the total budget of \$82,504.00 was approved and accurately reflected; however, the line items for the Deputy Fire Chief and Assistant Chief were not reflected properly in the Finance Department. He stated that the amounts have not changed but the 3% increases for those positions need to be reflected for payroll purposes. The proficiency fund amount of \$800.00 also needs to be added to reflect the correct amount of 30,000.00.

A. Gordon stated that she would like to review the transcript and take action at the next meeting. G. Marrion asked if the revisions will change the total amount of the budget. J. Rupert stated that it will remain the same, except for \$800.00 that will be added for the proficiency fund.

P. Sawyer MOVED to table the item until the next meeting. R. Morra SECONDED. MOTION CARRIED 7:0:0.

### **b. Consider and Act on Approving 2nd Quarter Payment to Takeuchi for \$10,016.67 without an Invoice**

P. Sawyer MOVED to put the item on the table. R. Morra SECONDED.

Discussion: J. Rupert outlined difficulties in getting a corrected invoice from Takeuchi as they continually add taxes to the bill, promise to provide correct invoices, and add unwarranted late fees to incorrect invoices. He would like to have the check ready to send once the corrected invoice is received to avoid any legitimate late fees that may occur as a result of waiting on a check. J. Rupert explained that the amount is a known number based on a monthly fee. He added that all correspondence with the company is being documented in detail and progress is being made in getting the corrected invoice.

P. Sawyer made an amended Motion to Approve the 2<sup>nd</sup> Quarter Payment to Takeuchi for \$10,016.67 upon receipt of the invoice. R. Morra SECONDED. MOTION CARRIED 7:0:0.

### **c. Consider and Act on Proclamation for Retired Air Force Colonel Anthony J. Sobol II Who is Being Honored by the Honor Flight Organization for His Life Dedication in the US Air Force as a Fighter Pilot**

P. Sawyer explained that Col. Sobol II was born and raised in Bolton and has been selected to join other veterans on an Honor Flight to tour Washington, D.C. On the flight back home, the veterans will be presented with a packet of letters. P. Sawyer has provided a personal letter for the occasion from her military family and explained that Col. Sobol's family asked her if the BOS would be willing to provide a proclamation to include in the packet of letters.

R. Morra MOVED that the BOS sign a Proclamation honoring Colonel Anthony J. Sobol II in recognition of his military service and dedication as a U.S. Air Force Fighter Pilot. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

The BOS signed the Proclamation and thanked Col. Sobol II for his service.

## **12. Town Administrators Report**

J. Rupert stated that the Town is getting a reputation as a great site for UCONN APA interns and noted that 16 applicants have applied to intern for the Town, including an internal applicant whose qualifications are currently being considered. G. Marrion asked about the Public Meeting for Heritage Farm Trail in April. J. Rupert replied that he hopes to get a date for the meeting when he speaks with the Town Engineer tomorrow.

A. Gordon asked for details on the meeting with the Superintendent on transitioning payroll services to ADP. J. Rupert noted that there appears to be some hesitation from the Board of Education due to the complexity of teacher retirement benefits. R. Fournier agreed the process is complex and noted that they prefer to have a separate system. The meeting was cut short due to another obligation the Superintendent had, and a follow-up meeting will be scheduled between April 21<sup>st</sup> and April 28<sup>th</sup>. A. Gordon asked about the annual cost for ADP's payroll services. J. Rupert replied that the annual amount is \$28,000.00, which has been discounted from \$42,000.00 per year, and the funds are set aside in the budget.

A. Gordon asked about training taking place in the Highway Department. J. Rupert explained that the training is to address communication issues within the department and noted that Attorney Kevin Green is providing the training. He added that the training is being paid for out of the Administrative Budget. M. Clarke asked how often Attorney Green is meeting with the department. J. Rupert stated that there is one meeting scheduled for April 9<sup>th</sup>, and Attorney Green will provide him with recommendations. A. Gordon asked if J. Rupert will attend the training, and he replied that he is undecided as he is concerned the employees will not be as open to discussion if he is present.

## **13. Adjournment**

A. Gordon made a motion to add an agenda item to address changes that were made to upcoming meeting times. R. Morra SECONDED. MOTION CARRIED 7:0:0.

A. Gordon MOVED to move the Budget Presentation Public Hearing from Immediately Following the A/P Meeting at 6:00 p.m. to Immediately Following the Informational Session on the Selectman's Salary which will be Immediately Following the A/P Meeting at 6:00 p.m. on April 22, 2025. R. Morra SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED to ADJOURN the meeting at 8:25 p.m. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*



**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
TUESDAY, APRIL 8, 2025, 6:30 P.M.  
SENIOR CENTER & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

**Staff Present In-Person:** Town Administrator James Rupert

**1. Call to Order:** R. Fournier called the meeting to order at 6:30 p.m.

**2. Consider and Act on A/P**

P. Sawyer MOVED to APPROVE the A/P Report in the amount of \$93,594.34 as presented. R. Morra SECONDED.

Discussion: A. Gordon asked about the sign post purchase on Page 6. J. Rupert explained that the charge is for special posts for stop signs and street signs that break away at the ground. A. Gordon asked about the truck repair on Page 10. J. Rupert stated that one of the big trucks in the Highway garage needed repairs that could not be completed in-house. A. Gordon asked about the \$6,000.00 charge for the cemetery wall and asked if the quote previously came before the Board for approval. J. Rupert replied that it did not and noted that the total bill was originally \$9,000.00 but the Town has paid \$3,000.00 on it so far. A. Gordon asked if the inspection charge for the convenience store on Page 16 is a result of failing the first inspection, and J. Rupert confirmed that it is. A. Gordon asked about the charges from NOVUS on Page 17. J. Rupert stated that the charges were for replacement computers, screens, and a kiosk desktop.

G. Marrion asked about the excavator charges on Page 19. J. Rupert explained that those charges are from the first quarter and noted that a separate page has been included in the packet for the second quarter. He noted that he received an e-mail from the company requesting his signature on the quarterly billing agreement today.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the second voucher in the amount of \$10,016.67 for the excavator payment.  
\_\_\_\_\_ SECONDED.

Discussion: A. Gordon asked for further clarification on the e-mail J. Rupert received from the excavator company. He stated that it was in reference to signing the agreement for quarterly billing. He added that he has asked the Finance Department to send the check to the Selectmen's Office so he can mail it as soon as he receives the invoice.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Deferred Tax Revenue as presented in the amount of \$1,465.37.  
\_\_\_\_\_ SECONDED. MOTION CARRIED 7:0:0.

**3. Consider and Act on Budget Transfers**

No action was required.



#### **4. Consider and Act on Fine Free Libraries Request**

P. Sawyer MOVED to APPROVE going fine-free for the libraries for the foreseeable future. T. Sadler SECONDED.

Discussion: A. Gordon requested that the motion be amended to clarify that the fine-free policy is only for later book returns and not lost or stolen materials.

P. Sawyer amended the motion to approve going fine-free for the libraries for late book returns for the foreseeable future. T. Sadler SECONDED. MOTION CARRIED 6:0:1 (R. Morra Abstained).

#### **5. Consider and Act on Fire Department Raises**

The Board discussed that the reason for the request is that the raises were approved and budgeted in July but listed incorrectly on the payroll documentation. A. Gordon explained how the lieutenant position was miscalculated and noted that the Finance Department has already corrected it. She also stated that the BOS had agreed to approve a round number of \$30,000.00 instead of \$29,200.00 in the Proficiency Fund; however, when the motion was made, it was inadvertently made for \$29,200.00 and approved at that amount. R. Morra noted that a transfer of \$800.00 is needed to correct the error. A. Gordon stated that the figure should not be changed unless an explanation of what the additional \$800.00 is being used for. R. Morra disagreed.

A. Gordon MOVED to correct the wages for the Deputy Fire Chief for FY25 from \$9,078.00 to \$9,350.77 and the Assistant Chief position from \$6,607.00 to \$6,805.67, which is recognized as a 3% increase from the prior year. R. Morra SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED to authorize the transfer of \$800.00 into the Proficiency Fund. P. Sawyer SECONDED. MOTION CARRIED 6:1:0 (A. Gordon Opposed).

#### **6. Consider and Act on Approving the Historic Document Grant Application for Town Clerk's Office**

J. Rupert stated that the amount of the grant is \$5,500.00 and does not require a match. He added that the grant is being used for storage upgrades in the vaults in the Town Clerk's office.

P. Sawyer MOVED to APPROVE the Grant Application for the Town Clerk's Office for \$5,500.00. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

#### **7. Consider and Act on Contract Amendment for Tighe and Bond**

J. Rupert stated that the amount has been reduced from \$25,000.00 to \$23,500.00.

R. Morra MOVED to APPROVE the Contract Amendment from Tighe & Bond. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

#### **8. Set Date for Public Information Session Regarding the Heritage Farm Trail (Monday, April 21 – 6 or 6:30 p.m. or Tuesday, April 22 – with the other Public Hearing Already Scheduled)**

J. Rupert noted that Tuesday, April 22<sup>nd</sup> will be a busy day, and he does not recommend holding the Public Information meeting on that date. The BOS discussed various options including holding the meeting the following week. J. Rupert noted that he will need to ensure Joe is available since he will be providing the presentation. The Board agreed to hold the meeting on Monday, April 29, 2025 at 6:30 p.m.

J. Rupert noted that the meeting will be advertised on the website calendar and the Bolton Bulletin. G. Marrion asked if the trail map can be included. J. Rupert will ask Joe to send it to him electronically to share with the

BOS. The BOS discussed the reasons for not extending the trail further, and J. Rupert noted that it would have required additional grant funding and a match from the Town.

**9. Consider and Act on Colonel Anthony Sobol II CORRECTED Proclamation**

P. Sawyer noted that Col. Sobol's year of birth was listed incorrectly as 1974 instead of 1948.

P. Sawyer MOVED to sign the corrected Proclamation for Col. Anthony Sobol II. R. Morra SECONDED. MOTION CARRIED 7:0:0.

**10. Discussion on Budget Presentation**

A. Gordon and J. Rupert discussed how to present the budget presentation to the Finance Committee to effectively convey the information. J. Rupert noted that the budget must be submitted to the Town Clerk by April 17, 2025. The BOS discussed:

- Consolidating and simplifying the department information, pie charts, and bar graphs
- Creating a more concise and understandable presentation
- Potentially adding footnotes
- Highlighting and summarizing unchanged, increased, and decreased budgets, possibly as an addendum
- Whether or not to include organization charts and additional department information

**11. Adjourn**

A. Gordon MOVED to ADJOURN the meeting at 7:42 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING  
TUESDAY, APRIL 22, 2025, 6:00 P.M.  
TOWN HALL & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Gwen Marrion, Mather Clarke, Tim Sadler

**Board of Selectman Absent:** Pamela Sawyer

**Staff Present In-Person:** Town Administrator James Rupert

**Staff Present Via Zoom:** Recording Secretary Kacie Cannon

**Others Present Via Zoom:** Jim Loersch, Ronald Carbone

**1. Call to Order:** R. Fournier called the meeting to order at 6:00 p.m.

**2. Appointments:**

**a. Thomas Tierney – Ethics Committee**

G. Marrion MOVED to APPROVE the appointment of Thomas Tierney to the Ethics Committee. R. Morra SECONDED. MOTION CARRIED 6:0:0.

**3. Consider and Act on A/P**

R. Morra MOVED to APPROVE the A/P Report as presented in the amount of \$126,724.47. M. Clarke SECONDED.

G. Marrion asked how often the Town is billed by Northeast Aquatic Research for the Lower Bolton Lake report and data analysis and whether the Town holds a contract with the company. J. Rupert replied that the Town is billed annually through a contract with the company, and next year's contract is under negotiation. He added that volunteers from Friends of Bolton Lake help reduce costs by testing water, sending samples, and conducting invasive species surveys that allow for targeted treatment rather than treating the entire lake.

MOTION CARRIED 6:0:0.

**4. Consider and Act on Budget Transfers**

A. Gordon MOVED to APPROVE the transfer of \$8,000.00 within the Town Building Operations budget from the category of Payroll to the category of Repairs and Maintenance Services. T. Sadler SECONDED. MOTION CARRIED 6:0:0.

A. Gordon MOVED to APPROVE the transfer of \$4,000.00 from the Town Building Operations budget from the category of Payroll to the category of Postage. T. Sadler SECONDED. MOTION CARRIED 6:0:0.

**5. Discussion and Possible Action on Salary for First Selectman**

R. Fournier stated that an amount for the First Selectman's salary has not been determined during previous meetings. R. Morra explained that a specific number cannot be determined until the public has had a chance to review and provide input on the matter. He added that a range of \$30,000.00 to \$50,000.00 will be proposed to the public for consideration. A. Gordon asked that the salary comparison data be provided during the public information session.

**6. Adjourn**

A. Gordon MOVED to ADJOURN the meeting at 6:10 p.m. R. Morra SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
PUBLIC INFORMATION SESSION REGARDING THE FIRST SELECTMAN'S SALARY  
TUESDAY, APRIL 22, 2025, IMMEDIATELY FOLLOWING THE A/P MEETING  
TOWN HALL & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon, Gwen Marrion, Mather Clarke, Tim Sadler  
**Board of Selectman Absent:** Pamela Sawyer

**Staff Present In-Person:** Town Administrator James Rupert, Executive Assistant, HR Director, and Emergency Management Director Kathleen McCavanagh  
**Staff Present Via Zoom:** Recording Secretary Kacie Cannon

**Others Present in Person:** Sandra Pierog, Jim Aldrich, Mary Terhune, Barry Stearns, Rhea Klein, Bryce Aaronson, Elle King, Cheryl Udin, Richard Hayes  
**Others Present Via Zoom:** Jim Loersch, Ron Carbone

The Public Information Session began at 6:18 p.m.

**1. Public Information Session Regarding the First Selectman's Salary**

R. Morra explained that the Board of Selectman is in the process of considering a potential increase to the First Selectman's salary and is seeking the public's input before making a final decision. He shared salary comparison data from other towns outlining a salary range of \$30,000 to \$50,000. A. Gordon added that a request from members of the public was made to increase the salary a few years ago, prompting the previous Board of Selectmen to form a subcommittee and collect data on salary ranges of other towns for comparison.

G. Marrion explained that the Town's intern, Tim White, assisted the subcommittee with compiling salary data from towns with similar population sizes and forms of government, including those with both a Town Administrator and a First Selectman. She noted that only a few towns have both positions. G. Marrion stated that Columbia, the most comparable town, offers a \$26,000 salary, while Bolton offers \$18,000. Based on this research, the subcommittee recommended a salary range of \$30,000 to \$50,000, based on the following factors:

- Making the position more appealing to potential candidates
- Partially compensating for time taken away from the First Selectman's primary employment
- Comparative data showing Bolton's current salary is low for part-time Selectmen
- Time commitment ranging from 10 to 30 hours per week, with the position requiring the individual to be consistently on-call
- Attracting new candidates without suggesting the role is full-time

- The position does not include health or pension benefits

R. Morra asked the public for comments on the proposed salary range.

Sandra Pierog, a former First Selectman residing at 37 Brandy Street, asked that her name be reflected correctly on any Town documents to include the correct spelling of her last name and her legal name of Sandra, instead of Sandy. She noted her support of an increase up to \$30,000.00 to cover travel expenses, and stated that \$50,000.00 is excessive since the Town Administrator assists with the responsibilities of the position.

Jim Aldrich, 35 Hanover Farms Road, explained that he serves on the Charter Commission with G. Marrion and five other citizens. He added that works to recruit people to elected positions, and he supports an increase to \$50,000.00, at a minimum, due to the extensive responsibilities, numerous events, and time commitment involved.

Ron Carbone, 15 Birch Mountain Road Extension, appeared via Zoom and agreed that there is a lot involved in the First Selectman position. He stated that it is hard to put a value on the salary and responsibilities the position carries and stressed the importance of offering adequate compensation to attract the best candidates possible. Mr. Carbone added that the Agenda for the BOS A/P Meeting did not indicate that the Public Information Session would follow immediately afterward, nor did it provide information that the Public Information Session would take place within the same Zoom link. He asked that the Town provide better clarification in the future. Mr. Carbone added that he was not aware that the change to the First Selectman's salary would become effective in the FY25-26 Budget or that the discussion had this much momentum.

Mary Terhune, 40 School Road, stated that she only supports a small increase of up to \$25,000.00. She added that the increase should include additional responsibilities such as attending CCM and CRCOG meetings and spending more time at Town Hall. She expressed concerns about the public's lack of recourse if a First Selectman fails to fulfill their duties during their four-year term and the inclusion of a placeholder in the budget without prior public input. A. Gordon clarified that the placeholder has been included in the budget but has not been approved. She explained that the Finance Committee is meeting tonight to work on finalizing the Town of Bolton and Board of Education budgets. Ms. Terhune asked what the placeholder amount is. R. Fornier stated that the amount is approximately \$32,000.00, which is \$50,000.00 minus the current First Selectman salary amount of \$18,000.00.

Barry Stearns, 21 Cook Drive, asked for clarification on the towns that have Town Administrators. G. Marrion replied that Andover, Columbia, and Bolton have a Town Administrator and a part-time Selectman. Mr. Stearns asked for the average salary of First Selectmen in Table 6 of the wage comparison. G. Marrion replied that the average salary is \$67,000 and added that some of the towns have lower populations than Bolton. Mr. Stearns suggested that the public should decide on the increase through a referendum vote. R. Morra noted that increases are not done through referendums, and it has always been the decision of the Board of Selectmen. He added that increases to the salary are

typically provided in small increments each year; however, they are not always approved, and there has never been a parity adjustment that he is aware of.

Rhea Klein, (address not provided), shared concerns that there is no specific skillset required of the First Selectman. R. Morra explained that candidates such as the governor and other elected positions are not required to have specific qualifications and noted that they generally run on platforms based on various goals they wish to accomplish and a desire to manage and benefit the Town.

Bryce Aaronson, 149 Brandy Street, shared his concerns about the lack of transparency to the public on the justification for the increase and why the change is being requested at this time. He added that the First Selectman was aware of the salary when he ran for the position. R. Morra clarified that the increase is for the position, not for the person serving in the role, to provide fair compensation in accordance with the responsibilities of the job. He added that the Town has been working on the issue of adjusting the salary for a few years and has come to the point of making a decision on the amount. Mr. Aaronson asked why the information has not been made available to the public. J. Rupert replied that the information is on the website and has been outlined in the minutes of the subcommittee meetings that took place in January and February, which were both publicly advertised.

Elle King, 149 Brandy Street, noted that she is new to the town and stated that she finds it difficult to find information on the website, including the time and other details for today's meeting. She also shared her frustration of having to visit in person to review documents such as the budget proposal. T. Sadler agreed that it can be confusing to understand the Town processes and rules and noted that it can take some time to learn and navigate the website.

Barry Stearns commented that the information should be clearer and easier to find on the website as it is not obvious that the public would need to review minutes from the February meeting to get more information on the salary discussions. He added that he expected to receive a handout with more information at the public hearing tonight and encouraged the BOS to provide handouts in the future.

Cheryl Udin, 31 Keeney Drive, stated that it does say Public Hearing on the notice. She noted that she is not aware of anyone who receives double their salary as part of a salary increase and added that the Town faces enough challenges with the budget without the increase. Although Ms. Udin disagreed with doubling the salary of any elected official, she praised the First Selectman and board members for their significant and efficient accomplishments and the work that they do.

Richard Hayes, 139 Vernon Road, asked for clarification on a comment that was made about increases being based on Cost-of-Living Adjustments (COLAS). A. Gordon clarified that she did not mean to refer to COLAS and explained that increases are typically made in line with the contracted salary increases for unionized employees of the Town. Mr. Hayes explained that he has been working on the salary increase for four years as part of the Charter Commission. He stated that the Commission reviewed comparative salaries among Town Administrators, Town Managers, and both strong and weak Mayors and First Selectmen, and ultimately voted to recommend the increase to the Board of Selectmen. Mr. Hayes

explained that he has worked on the salary issue for four years as part of the Charter Commission. He emphasized that all meetings were open to the public and that the Commission made significant efforts to encourage public participation. Mr. Hayes concluded that the First Selectman's compensation should be both respectable and reflective of the role's demands.

Ron Carbone recommended using the term "compensation" instead of "salary," explaining that while salaries are often performance-based, elected officials' compensation reflects the scope of work involved.

Mary Terhune requested that a median salary be provided rather than an average in the wage comparison document.

G. Marrion suggested that another session should be held with a transparent notice outlining clear details on the meeting posted to the website along with the wage comparison data for reference. R. Morra stated that the Board cannot make that decision tonight and would need to add it to a future agenda. He thanked the public for their comments and invited them to stay for the Finance Committee meeting.

The Public Session concluded at 7:04 p.m.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*



5/1/25

**Draft motion for Retroactive bid waiver for Novus managed support services from July 1, 2024, through June 30, 2025.**

The Bolton Board of Selectmen waives the bidding requirement for the Novus managed support contract beginning July 1, 2024 and ending on June 30, 2025

The reasons the Board is waiving the bid are as follows. By entering into the one-year contract at the same time the Bolton Public Schools enters their contract it has savings for both entities. The Board also recognizes that the continuity of service with the same provider has significant value to our organization. Additionally, Novus has been vetted through the Capitol Region Council of Governments bidding process as well as the State of Connecticut and is an approved vendor on both lists.