

TOWN OF BOLTON
BOARD/COMMISSION
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Kevin M. Drake
Address: 46 Birch Mt. Rd. Extension, Bolton Ct 06043
Telephone Number: 860 789 6395 Cell Number: same
Email Address: kevinmasondrake@gmail.com
Political Affiliation: Democrat (registered so I can vote in primaries but I am as centrist as they come)
I am interested in serving on the (name of board/commission) Bolton Heritage Farm
as a full member _____ and/or alternate X

Please provide a brief statement as to why you are interested in serving on this board/commission.
I have helped as a contributor to the group for approx. 2 years now. The Farm Commission is a wonderful group & cares/promotes a special piece of town history. I really enjoy helping the group & want to pursue a more formal role.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.
Board of Directors/Manchester Hist. Society 2023 to current
Chair of Cheney Homestead Museum 2024 to 2025

Please add any additional information or comments.
VERY interested in history, obviously love the Farm its history and working with this team.

Signed: [Signature] Date: 5/19/2025

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office
222 Bolton Center Road
Bolton, CT 06043
hr@boltonct.org
(860) 649-8066 x 6111

2025 Reappointment

I wish to be reappointed as:

☒ a full time member

☐ an alternate

☐ either as a full member or alternate

☐ I do not wish to be re-appointed at this time

Board/Commission: LIBRARY Board

Name: BROOK NOWAK

Address: 7 MEADOW Rd. Bolton

Day Phone: 860.647.8569

Evening Phone: SAME

E-Mail:

PLEASE RETURN TO: hr@boltonct.gov or

Selectmen's Office,
222 Bolton Center Road
Bolton, CT 06043

2025 Reappointment

I wish to be reappointed as:

- ☒ a full time member
☐ an alternate
☐ either as a full member or alternate
☐ I do not wish to be re-appointed at this time.

Board/Commission: Library Board of Trustees
Name: Claire Fazzina
Address: 32 Notch Road
Bolton, CT 06043
Day Phone: (860) 614-7534
Evening Phone: "
E-Mail: seafazzina@gmail.com

PLEASE RETURN TO: hr@boltonct.gov
or
Selectmen's Office
222 Bolton Center Road
Bolton, CT 06043

By: June 9, 2025

2025 Reappointment

I wish to be reappointed as:

☒ a full time member☐ an alternate☐ either as a full member or alternate☐ I do not wish to be re-appointed at this time.Board/Commission: Heritage Farm CommissionName: Ann MaulucciAddress: 55 School Rd - BoltonDay Phone: 860 643-0325Evening Phone: SameE-Mail: armaulucci@comcast.netPLEASE RETURN TO: hr@boltonct.gov

or

Selectmen's Office
222 Bolton Center Road
Bolton, CT 06043

By: June 9, 2025

69

Rupert, Jim

From: McCavanagh, Kathy
Sent: Sunday, May 18, 2025 10:08 PM
To: Rupert, Jim
Subject: Fw: Resident concerns, thoughts and proposals

Internal (kmccavanagh@boltonct.gov)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Get [Outlook for iOS](#)

From: Sarah Laroche <sannlaroche@gmail.com>
Sent: Friday, May 16, 2025 10:31:53 AM
To: townadmin@boltonct.org <townadmin@boltonct.org>
Subject: Resident concerns, thoughts and proposals

Good afternoon Town of Bolton Board of Selectmen;

First, let me preface my email with a thank you for your dedication to helping our small community function. With our limited businesses and relatively small population, that's no simple task.

I'm writing today because of the proposed budget that is to be voted on next week on May 20th. I will state that I am by no means an expert on municipal operations or the like, and I'm coming from the perspective of a resident of six years. My fiance and I moved to Bolton because of the small town charm and rural atmosphere. However, as the world has changed over the years, it has been alarming to see how much our taxes are raising year-by-year. It is my belief that such a projection is not sustainable.

Many of our residents are of the elderly demographic (around 20%) of whom are often burdened by fixed income on top of possible health-related financial obligations. The more concerning issue is the fact that 60% of our population falls into the working age bracket, which will eventually transition into that retired/elderly demographic.

Obviously, costs are set to increase, and that money has to come from somewhere, but it feels that the burden has been shifting more and more onto the residents of Bolton. People who have grown up in the town and are attempting to live out their lives here are not seeing increases in income (as they are retired) to offset the taxes. Which results in beloved members of the community having to leave, though affordable options are few and far between in Connecticut. Yes, there are senior facilities, but these establishments often have multi-year waitlists, which just isn't feasible for most individuals for those in this situation.

If this trend continues, the majority of our population will be unable to afford to stay in the town as we reach retirement age (may we be so lucky). For a small house right now, taxes are between \$4,750 to \$5,000, currently. That would equate to around \$600 per month, just in tax payments, and that number would be set to continue to rise. Again, I am projecting from a place of speculation based on current trends.

We have one of the highest mill rates in Connecticut, vying with towns with much wealthier citizens, a bigger population, and more businesses. We are a rural town. A sizeable chunk of our population is not absurdly wealthy. These increasing tax burdens also drive businesses from settling in our area.

One of the benefits of Bolton is its natural beauty and idyllic rural lifestyle. But it may be time to consider joining with other smaller towns to adapt to the changes coming in the future.

It appears that the 2026 budget is set to allocate around \$17,000,000 towards our educational system. The two schools consisting of under 1,000 attendees combined. I am aware that expenses such as staff, bussing, and similar are also increasing and are influencing the increase.

What I am proposing is considering the idea that it may be time for the Bolton school system to join a regional district. I have often heard that Bolton schools are good places with a ratio of around 9 students per one teacher. However, it is a similar ratio for RHAM.

I wonder if it would be possible to reduce the burden on inhabitants and taxes payers by moving our operations into said regional school. Our current school buildings could be repurposed to perhaps address other needs in our town, of which I'm not completely aware of. This initiative would of course be a huge undertaking spanning several years.

I value education, it's one of the reasons I love living in New England, but as more families are forced to make concessions on having children or fewer children, the allocation of funds needs to start shifting as well. As I've rambled on here for quite a while, I will end my email here. I hope to hear back with your boards thoughts within a prompt manner.

Thank you for your time.

Sincerely,
Sarah Laroche
Resident

May 28, 2025

Dear Bolton BOS:

A traffic calming petition was initiated by Kim Fofana at 15 Vernon Road in Bolton due to ongoing safety concerns for the residents who live on Vernon Rd. This petition was circulated to the residents of Vernon Road during the month of January 2025.

The following statement was included in the petition related to traffic calming measures:

"To improve safety and quality of life, I am proposing that we petition the town to implement traffic-calming measures along our road. These measures could include speed humps (not to be confused with speed bumps), signage, road narrowing, or other strategies to reduce speeding. If you agree that action is needed, I encourage you to sign the enclosed petition."

A total of 27 residents (17 households) from Vernon Road signed the petition. Their names and Vernon Road Street numbers are listed below. A full version of the petition is attached to this letter.

Original signed petitions are available and copies were distributed at the April BOS meeting.

Sincerely,
Kim Fofana
Bike Walk Bolton

15 Kim Fofana & Dom Perito
21 Lisa Sheehan & Ryan Minor
39 Jim Cerrigione
47 Danielle Longano
51 Kimberly & Brian Welch
55 Connie Kolesko
57 Joshua & Elizabeth Martin
69 Christine Deiling
77 Anna Spencer
81 Peter VanDine
83 Gary & Tunie Kravetz
91 Sharon FitzHenry VanDine
111 Sherrie Deveau
127 Sarah Tuller, Stephen Tuller
127 Leila McCloud
129 Lisa Holle & James Dixon
131 Inge-Marie Eigsti & James Magnuson
135 Susan Bruce & Carole S. Henry

Kim Fofana
15 Vernon Road
Bolton, CT 06043

Dear Neighbor,

I hope this letter finds you well. I am writing to address a matter of growing concern for many of us living along Vernon Road: the issue of speeding cars. As you know, the road sees frequent traffic, and many drivers exceed the speed limit, creating safety risks for pedestrians, cyclists and our community as a whole.

Since January 1, 2015 there have been 12 motor vehicle accidents on Vernon Road. Two were injury producing and 10 were property damage only (no injuries). 10 of the 12 crashes were single vehicle crashes. And since 2015 there have been 894 crashes in the town of Bolton; 8 of them caused a fatality. See the enclosed crash data per email from Eric Jackson, Ph.D., Executive Director Connecticut Transportation Institute, Director, Connecticut Transportation Safety Research Center.

To improve safety and quality of life, I am proposing that we petition the town to implement traffic-calming measures along our road. These measures could include speed humps (not to be confused with speed bumps), signage, road narrowing, or other strategies to reduce speeding.

Our neighboring town of Andover recently implemented similar measures, supported by a substantial state grant, and has seen positive results. We believe a similar effort here can make a meaningful difference.

The good news is that this effort would likely be funded by state grants, similar to the one Andover received. By showing strong community support, we can encourage the town to apply for available funding and help make this project a reality without imposing significant costs on local taxpayers.

To move forward, we need the town's approval and support. A strong show of community backing will strengthen our request. I am asking you to join me in signing a petition to demonstrate our collective commitment in addressing this safety concern.

If you agree that action is needed, I encourage you to sign the enclosed petition. Please return it to me by February 2nd so we can submit it to the town promptly. You can drop it off at my home at 15 Vernon Road or contact me at kimmer_85719@yahoo.com or 203-217-7268 if you would prefer that I pick it up.

Thank you for taking the time to consider this important issue. Together we can work to make Vernon Road a safer and more enjoyable place for everyone.

Warm Regards,
Kim Fofana

I support petitioning the town of Bolton for traffic calming measures on Vernon Road and any other roads in town that need such measures.

Printed Name

Printed Name

Signature _____

Date _____

Signature _____

Date _____

Address

Contact Information (optional)

Contact Information (optional)

Additional Comments (optional)

7a

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, MAY 6, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Board Clerk Kacie Cannon

Others Present In-Person: Barbara Amodio, Brittany Whitely, Ashley Perriera, Suzanne Shippee, Elle King

Others Present Via Zoom: James Loersch, Elle King, Bryce Aaronson, Daryl Carbone

1. Call to Order: R. Fournier called the meeting to order at 6:31 p.m.

2. Pledge of Allegiance: R. Fournier led the Pledge of Allegiance.

3. Public Comment

Barbara Amodio, 50 Volpi Road, appeared on behalf of Bike Walk Bolton and noted that May is National Bike Safety Month. To raise awareness, the group has posted displays in the library on bike and pedestrian safety along with free safety vests and surveys for residents to complete to assist with collecting data for the Complete Streets plan. The surveys include an interactive map and request information on where residents live, where they would like to walk or bike to, and any specific safety concerns they have within town. Bike Walk Bolton is also asking residents to sign a "Safer Roads Driving Pledge" to promote adherence to traffic laws, and Ms. Amodio asked BOS members to sign the pledge in a show of support.

P. Sawyer MOVED to ADD Item 5(d) Heritage Farm Trail to the Agenda. R. Morra SECONDED. MOTION PASSED 7:0:0.

4. Presentation from Amplify by Brittany Whitely

Brittany Whitely, of Amplify, explained that Amplify is a behavioral health organization partnering with 38 towns in North Central Connecticut to provide mental health and addiction services. She added that she is working on a "Partnership for Success" grant through the Department of Mental Health and Addiction Services (DHMAS), which includes the Town of Bolton.

Ashley Perreira, Chair of the Local Prevention Council (LPC), explained that the Council works closely with Amplify and focuses on providing resources and education to Bolton's youth on substance abuse prevention. She stated that the LPC has been collaborating with the Bolton School District, the new superintendent, and the school principals. The LPC currently has three grants which include reducing alcohol use in youth, addressing opiate abuse through the State's Opiate Relief Fund, and funding from Amplify to administer the LPC.

She explained that the LPC recently surveyed students in grades 6-12 and received a 92% response rate. The data will be used to provide information to schools and develop youth programs that provide education, advocacy, and leadership opportunities. Ms. Perreira noted that the LPC focuses on youth but also provides resources for adults. She added that the LPC holds monthly Zoom meetings on Thursdays at 10:00 a.m. which are open to the public.

R. Morra asked if the LPC provides referrals for treatment. Ms. Perreira explained that the focus is on prevention, but resources are available for those actively struggling with addiction. A. Gordon requested the student survey results and information on opioid overdoses in Bolton. Ms. Perreira stated that she will share the survey results and noted that the opioid data is available on the State's website. J. Rupert noted that the Council has provided Narcan training and supplies to several staff members. Ms. Perreira stated that numerous trainings are available to the Town, including suicide prevention. R. Morra asked how to contact the LPC. Ms. Perreira stated that the website will be live soon; however, contact information can be found on their Facebook page, through Amplify's website, or through the QR code on the LPC materials that were provided.

Ms. Perreira noted that outreach efforts also include collaborating with healthcare professionals and businesses in the community to address prescription addiction and overserving alcohol in bars and restaurants and engaging in town events such as Kids to Parks Day, Project Graduation, and the upcoming concert series.

5. Ongoing Business:

a. Suzanne Shippee – Request for Streetlight at Intersection of Bolton Center Road and Old Bolton Road

J. Rupert stated that he is waiting on the cost of installation from Eversource on the streetlight that Suzanne Shippee requested. He added that area residents are supportive of adding a streetlight provided the light intensity matches the existing streetlights.

The BOS discussed the installation costs, monthly charges, and maintenance responsibilities. J. Rupert stated that Eversource owns and maintains the lights and suggested that if there is a cost for installation, it would likely be a few thousand dollars. Suzanne Shippee thanked the BOS for addressing the safety concern.

b. Discussion about Bringing on Student from UCONN School of Engineering to Work on the Complete Streets Project

Kimberly Fofana of Bike Walk Bolton reiterated that the group is collecting surveys at the library for the development of a Complete Streets plan. A. Gordon shared a sample of the survey and interactive map that allows residents to pinpoint paths from their residences to their desired locations and any areas with safety concerns. A. Gordon offered to convert the survey to a Google Form to allow broader distribution through the Town bulletin and social media websites and to simplify the data collection process.

Ms. Fofana noted that a US DOT Grant Opportunity, titled "Safe Streets for All" (SSFA), is available and requested approval from the BOS to apply for the funds to create a comprehensive Complete Streets plan. Bike Walk Bolton Member Elle King, 149 Brandy Street, added that the Town of Canton was recently awarded with funds from the grant and stated that CRCOG has additional resources that can be used. She noted that the Town would be listed as the primary applicant, and a 20% match is required.

Ms. Fofana added that the group plans to request a UCONN engineering intern in July 2026 to assist with the project; however, the Town Engineer would need to provide supervision at least one hour per week. J. Rupert stated that he or Patrice Carson can usually provide supervision, but noted that there is no guarantee that a student will accept the project.

J. Rupert stated that CRCROG requires a project scope and definition to apply for the SSFA grant. He added that the Town of Bolton is already included in CRCOG's Vision Zero project under an SSFA grant that will be completed in late summer and is also an active participant in CRCOG's Priority Pathways project, which will be completed in approximately 18 months. J. Rupert noted that CRCOG has also been collecting data through surveys, and the link is available in last month's Town bulletin.

Elle King suggested that the SSFA grant and existing regional plan could be used to develop a Complete Streets plan. J. Rupert replied that the grant requires a minimum \$100,000.00 project and a 20% match. Ms. King suggested using volunteer time to make up the 20% match.

The BOS discussed the difference between Complete Streets and Safe Streets for All, the potential for expensive road corrections that may be needed prior to implementing a Complete Streets plan, and the need for a consultant to assist with the development, proposed corrections, and cost estimates. They also discussed challenges with making corrections to roads involving state routes and highways and emphasized the importance of focusing only on town roads when developing a plan.

Bryce Aaronson, 149 Brandy Street, suggested using the grant funds to hold discussions on the plans and areas that need to be addressed. J. Rupert stated that more information would need to be included in the scope. A. Gordon recommended including a consultant to identify issues, collect data, and prepare a plan for BOS approval in the scope. Elle King added that traffic studies and community outreach could also be included.

G. Marrion summarized the action items which include an agreement from the Town to serve as the grant applicant (with Bike Walk Bolton managing the project) and a determination on whether the 20% match will be provided in the form of in-kind donations. A. Gordon noted that a budget for volunteer time that totals up to 20% would be required. R. Fournier stated that additional information is needed before adding the item to a future agenda. J. Rupert agreed and stated that staff and Bike Walk Bolton need to meet on the scope and budget prior to taking any action. K. Fofana noted that the deadline to submit the application is June 26, 2025.

c. Set Date for Informational Meeting on Selectman's Salary

The BOS agreed to schedule an Informational Meeting on the Selectman's Salary for June 17, 2025 after the BOS A/P meeting. G. Marrion requested that the median salary information be provided at the meeting.

d. Heritage Farm Trail

P. Sawyer MOVED to ACCEPT the path design provided by Nathan L. Jacobson and Associates, Inc. for the Heritage Farm Trail. R. Morra SECONDED.

Discussion: J. Rupert stated that some residents have asked that the pathway be placed on the west side of the driveway or on the west side of the house; however, there are concerns that a 5% grade cannot be achieved on

the driveway's west side, and relocating near the house would require additional surveying. P. Sawyer expressed concern that moving the path would remove it from public view and create pedestrian safety issues when crossing the driveway.

G. Marrion stated that she is opposed to the current design due to the large loop extending into the eastern field, which she believes negatively impacts the aesthetics, impacts hay operations, and encourages people to take shortcuts down the driveway. She added that Arlene Fiano is also opposed to the design. G. Marrion asked the BOS to continue working on the design and to reconsider whether the 5% grade is an impediment.

P. Sawyer asked if there is a deadline to complete the plan. J. Rupert stated that a change of scope was just filed and that CRCROG would like the 70% plan submitted soon so they can conduct a review. He added that one of goals of the current design is to build the path in conjunction with the community septic system to minimize disturbances.

A. Gordon noted that she is opposed to making any decisions since the item was not listed on the original agenda, and the public has not been given an opportunity to comment. G. Marrion noted that the Heritage Farm Commission also was not aware that the item was going to be discussed tonight. The BOS discussed their views on the design and offered suggestions on improving the driveway and placing the pathway further from the pavilion that is being planned for weddings and other events.

P. Sawyer MOVED to WITHDRAW her motion and suggested adding the item to the June 3, 2025 Regular BOS Meeting to allow for public comment. R. Morra withdrew his SECOND of the motion.

6. Appointments and Resignations:

a. Tina Prior – Resignation from the Library

P. Sawyer MOVED to ACCEPT the resignation from Tina Prior as Library Substitute for Bentley Memorial Library. T. Sadler SECONDED. MOTION CARRIED 7:0:0.

7. Correspondence:

a. Chris LaPenta re: Request for Plantings at the Stony Road Parking Lot

G. Marrion met with Chris LaPenta regarding the new trail that is being created near his residence, and he shared concerns that people may mistake the trail for the path that leads to his home. She offered to install signs pointing to the direction of the trail, and he was amenable to the idea. Mr. LaPenta informed her that he also plans to plant shrubs on his property to separate his property from the trail. G. Marrion placed stakes to serve as temporary guidance and noted that the Town will need to provide permanent trail signs.

b. Lynn Sobol- Thank you letter

P. Sawyer stated that the Sobol family is very grateful for the letter the BOS provided for Ret. Air Force Colonel Anthony J. Sobol II.

8. Approval of Minutes:

P. Sawyer MOVED to move the Approval of Minutes, including Items 8(a), 8(b), 8(c), and 8(d), to the May 20, 2025 BOS A/P Meeting Agenda. R. Morra SECONDED. MOTION CARRIED 7:0:0.

a. April 1, 2025 – Regular Meeting

- b. April 8, 2025 – A/P Meeting**
- c. April 22, 2025 – A/P Meeting**
- d. April 22, 2025 – Selectman's Salary Informational Meeting**

9. Reports and Updates

a. Consider and Act on A/P

P. Sawyer MOVED to APPROVE the A/P report as presented in the amount of \$84,962.96. M. Clarke SECONDED.

Discussion: G. Marrion asked who pays the other 50 percent to Laframboise Water Service, Inc. and how often monitoring is done. J. Rupert stated that the Board of Education pays the other half. He explained that the charges are for a shared well between the Bolton Center School and the Senior Center which provides water to the school, Senior Center, and surrounding buildings. J. Rupert noted that power outages have previously caused early school and work dismissals, and the purpose of the project is to provide a warning system. He added that the charge for the system is a one-time expense.

G. Marrion asked if the cost of catch basins on Page 14 under United Concrete Products, Inc. is \$3,375.00 each. T. Sadler clarified that the cost is for three catch basins. J. Rupert confirmed that each catch basin costs approximately \$1,200.00. A. Gordon asked for an explanation of the dialer for the fire panel at Town Hall. J. Rupert stated that the cost covers the interface and installation of the communication device.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the A/P Report on Deferred Tax Revenue in the amount of \$964.25. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

b. Consider and Act on Approving Budget Transfers (if needed)

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Administration Budget to the Land Use Budget in the amount of \$19,500.00 from the category of Legal Services to the category of Regular Payroll. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Administration Budget to the Land Use Budget in the amount of \$10,000.00 from the category of Professional and Technical Services to the category of Regular Payroll. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Administration Budget to the ZBA Budget in the amount of \$300.00 from the category of Professional and Technical Services to the category of Official Administrative Services. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Administration Budget to the Fire Commission in the amount of \$800.00 from the category of Professional and Technical Services to the category of Proficiency Fund. R. Morra SECONDED. MOTION CARRIED 6:1:0 (A. Gordon Opposed).

10. New Business:

a. Consider and Act on NOVUS Bid Waiver

P. Sawyer MOVED to waive the bidding requirement for the Novus Management Support Contract beginning July 1, 2025 and ending June 30, 2028 and to approve the costs of \$67,002.48 for the first year, \$70,561.44 for the second year, and \$74,435.04 for the third year. M. Clarke SECONDED.

A Gordon questioned why the contract did not go out to bid given the high amount and noted that the contract should go out to bid when the current contract expires. G. Marrion concurred. J. Rupert explained that the services went out to bid through the State and CRCOG, and NOVUS provided the most competitive bid.

MOTION CARRIED 7:0:0.

b. Consider and Act on Signing Off on the EMPG Grant

P. Sawyer MOVED to sign off on the grant.

P. Sawyer MOVED to AMEND the Motion to sign off on the grant for a total budget of \$10,000.00 with a match of \$5,000.00. M. Clarke SECONDED.

Discussion: R. Morra stated that the \$5,000.00 match is in the budget. J. Rupert added that the grant helps pay for the Emergency Management Director and other costs within the Emergency Management budget.

MOTION CARRIED 7:0:0.

11. Town Administrators Report

J. Rupert provided the Town Administrators Report and asked if Board members had any questions.

G. Marrion asked who holds hearings on the pistol permit denial process. J. Rupert noted that a board in the Department of Emergency Services and Public Protection at the State handles the hearings. R. Morra added that the board has the authority to overrule or uphold a denial. G. Marrion asked if a ruling was made on the hearing that staff recently participated in. J. Rupert replied that the board ruled in favor of the Town of Bolton since the individual who requested the hearing failed to appear.

G. Marrion referenced a recent article reporting on the revenue towns receive for the sale of nips. She asked how much revenue the Town of Bolton receives and how the funds are used. J. Rupert replied that the Town receives approximately \$15,000.00 and has used the revenue to pay almost 100% of street sweeping costs over the past few years. He added that the Town is required to report what the money is spent on.

J. Rupert advised that the Town Hall parking lot project is underway and is scheduled to be paved on May 12th. He requested the lot be paved prior to paving Lucks Way to ensure there are no issues with access to the voting booths for the upcoming referendum.

A Gordon asked about the three-way stop that is being planned at Vernon Road and Quarry Road. J. Rupert explained that he and Joe Dillon have discussed realigning the section of Vernon Road between Route 44 and Quarry Road to form a "T" rather than a "Y" and installing a three-way stop sign. He noted that the estimate for

the engineering design and survey work would cost approximately \$7,000.00 and would come out of the Administration operating budget. He added that staff could likely complete the work.

A. Gordon asked that the item be added to a future agenda to allow the public to comment and discuss alternative options such as installing flashing lights or a speed bump prior to moving forward with the project. J. Rupert noted that he and Joe discussed installing a speed table in addition to the stop sign to calm speeding on that section of Vernon Road. R. Morra recommended also installing stop signs on Quarry Road to reduce speeding. The BOS agreed to add the item to the May 20, 2025 meeting, and J. Rupert will invite Joe Dillon to answer any technical questions.

J. Rupert reported that Eversource is working on addressing the issues on Colonial Road; however, the area has been too wet to complete any work.

12. Adjournment

P. Sawyer MOVED to ADJOURN the meeting at 8:34 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING – A/P
TUESDAY, MAY 20, 2025 – 6:00 P.M.
MINUTES**

The Board of Selectmen held its special meeting on Tuesday, May 20, 2025, at 6:00 P.M., with First Selectman Rodney Fournier presiding, and in attendance were Robert Morra, Amanda Gordon, Pamela Sawyer, and Town Administrator Jim Rupert.

Others Present Via Zoom: James Loersch.

Not present: Gwen Marrion, Tim Sadler, and Mather Clarke.

1. Call to Order.

Rodney Fournier called the meeting to order at 6:00 PM

2. Consider and Act on A/P.

Motion: Pam Sawyer made a motion to accept the A/P report in the amount of \$253,840.68 .

2nd Robert Morra. Vote: 4 Yes, 3 Absent

During the discussion, questions were raised about Tighe & Bond charges for abatement monitoring at Notch Road and the municipal center, with clarification provided that some charges were for additional work related to hazardous material removal.

3. Consider and Act on Budget Transfers.

Motion: Pam Sawyer made a motion to accept the budget transfer for the Highway Department of 19,500 from Regular payroll to Road Repairs.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

Motion: Pam Sawyer made a motion to accept the budget transfer for the Highway Department of 19,200 from Regular payroll to Road Repairs.

2nd Amanda Gordon. Vote: 4 Yes, 3 Absent

Motion: Pam Sawyer made a motion to accept the budget transfer for the Fire Department of 11,000 from Equipment to Fire Security.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

Motion: Pam Sawyer made a motion to accept the budget transfer for the Town Buildings Operations of 5,000 from Payroll to Repairs & Maint. Services.

2nd Amanda Gordon. Vote: 4 Yes, 3 Absent

Motion: Pam Sawyer made a motion to accept the budget transfer for the Town Buildings Operations of 4,300 from Equipment to Communications.

2nd Amanda Gordon. Vote: 4 Yes, 3 Absent

Motion: Pam Sawyer made a motion to accept the budget transfer for the Town Buildings Operations of 10,000 from Heating Fuel to Electricity.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

The board approved several budget transfers, including \$19,500 for highway department payroll to road repairs, \$19,200 for equipment, and \$11,000 for fire department security batteries and truck service. They also approved transfers of \$5,000 from payroll to repair services for higher-than-expected copier use, \$4,300 from equipment to communications for telephone service, and \$10,000 from heating fuel to electricity due to increased electricity costs.

The discussion also focused on other various budget transfers, including changes in categories for furniture, office supplies, payroll, and advertising expenses. Notable transfers included a \$1,800 request from the library for a bookcase and office chair, a \$700 transfer from advertising to regular payroll, and multiple transfers from planning and zoning to cover intern payroll and other expenses. Town clarified that the planning and zoning transfers were not for a clerk but for an intern to work on PZC-related tasks.

4. Appointments:

- a. Dorothy Neil – Library (Full-Time Member) Reappointment.

Motion: Pam Sawyer made a motion to reappoint Dorothy Neil as a full-time member of Library Board with a 2-year term.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

- b. Ulana Hryn - Library (Full-Time Member) Reappointment.

Motion: Pam Sawyer made a motion to reappoint Ulana Hryn as a full-time member of Library Board with a 2-year term.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

- c. Rebecca Holliman - Library (Full-Time Member) Reappointment.

Motion: Pam Sawyer made a motion to reappoint Rebecca Holliman as a full-time member of Library Board with a 4-year term.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

5. Approval of Minutes:

- a. April 1, 2025 – Regular Meeting.

Motion: Pam Sawyer made a motion to accept the minutes from April 1st, 2025- Regular Meeting.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

- b. April 8, 2025 – A/P Meeting.

The board decided to table the minutes from the April 8, 2025 meeting until the next meeting to confirm who seconded the motions.

- c. April 22, 2025 – A/P Meeting.

Motion: Pam Sawyer made a motion to accept the minutes from April 22, 2025- A/P Meeting.

2nd Robert Morra. Vote: 4 Yes, 3 Absent

- d. April 22, 2025 – Selectman's Salary Informational Meeting.

Motion: Robert Morra made a motion to accept the minutes from April 22, 2025- Selectman's Salary Informational Meeting.

2nd Amanda Gordon. Vote: 3 Yes, 1 Abstain, 3 Absent

6. Consider and Act on Bid Waiver for Novus.

Motion: Pam Sawyer made a motion to the Bolton Board of Selectmen waives the bidding requirement for the Novus managed support contract beginning July 1, 2024 and ending on June 30, 2025.

2nd Robert Morra Vote: 4 Yes, 3 Absent

The reasons the Board is waiving the bid are as follows. By entering into the one-year contract at the same time the Bolton Public Schools enters their contract, it has savings for both entities. The Board also recognizes that the continuity of service with the same provider has significant value to our organization. Additionally, Novus has been vetted through the Capitol Region Council of Governments bidding process as well as the State of Connecticut and is an approved vendor on both lists.

7. Update on meeting with Town of Manchester regarding possible waterline.

The town discussed a potential water line project with Manchester, exploring the possibility of involving three towns to attract more state and legislative attention. Manchester's water and sewer director, Shannon, agreed to investigate the capacity for the project and examine data on Bolton's wells. The group estimated that a study for the project could cost around half a million dollars, with hopes to secure 80% funding from the state.

Shannon (Manchester Water and Sewer Director) to check if Manchester has the capacity to provide water to Bolton and examine data on Bolton's two wells.

Rodney is to reach out to Tim and Steve regarding the water line project.

Steve Stefano (from Manchester) is to contact Coventry about the water line project.

8. Update on meeting with CT DEEP regarding proposed parking area at Bolton Notch State Park.

An update was provided on a meeting with Connecticut DEEP regarding a proposed parking area contiguous to Freya, where local representatives discussed the project with DEEP officials. The discussion focused on a parking proposal for a 40-space lot, with discussions about safety concerns and the need for handicapped parking. The group discussed signage and the legality of a property used for parking, noting a handwritten agreement for state property use. They also considered upgrading the commuter lot and implementing an electronic board to indicate parking availability.

9. Adjourn.

Motion: Robert Morra made a motion to adjourn the meeting at 6:30 P.M.

2nd Pam Sawyer Vote: 4 Yes, 3 Absent

Respectfully Submitted,
Suellen Kamara

~~8~~ 7c

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, APRIL 8, 2025, 6:30 P.M.
SENIOR CENTER & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Consider and Act on A/P

P. Sawyer MOVED to APPROVE the A/P Report in the amount of \$93,594.34 as presented. R. Morra SECONDED.

Discussion: A. Gordon asked about the sign post purchase on Page 6. J. Rupert explained that the charge is for special posts for stop signs and street signs that break away at the ground. A. Gordon asked about the truck repair on Page 10. J. Rupert stated that one of the big trucks in the Highway garage needed repairs that could not be completed in-house. A. Gordon asked about the \$6,000.00 charge for the cemetery wall and asked if the quote previously came before the Board for approval. J. Rupert replied that it did not and noted that the total bill was originally \$9,000.00 but the Town has paid \$3,000.00 on it so far. A. Gordon asked if the inspection charge for the convenience store on Page 16 is a result of failing the first inspection, and J. Rupert confirmed that it is. A. Gordon asked about the charges from NOVUS on Page 17. J. Rupert stated that the charges were for replacement computers, screens, and a kiosk desktop.

G. Marrion asked about the excavator charges on Page 19. J. Rupert explained that those charges are from the first quarter and noted that a separate page has been included in the packet for the second quarter. He noted that he received an e-mail from the company requesting his signature on the quarterly billing agreement today.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the second voucher in the amount of \$10,016.67 for the excavator payment.
_____ SECONDED.

Discussion: A. Gordon asked for further clarification on the e-mail J. Rupert received from the excavator company. He stated that it was in reference to signing the agreement for quarterly billing. He added that he has asked the Finance Department to send the check to the Selectmen's Office so he can mail it as soon as he receives the invoice.

MOTION CARRIED 7:0:0.

P. Sawyer MOVED to APPROVE the Deferred Tax Revenue as presented in the amount of \$1,465.37.
_____ SECONDED. MOTION CARRIED 7:0:0.

3. Consider and Act on Budget Transfers

No action was required.

4. Consider and Act on Fine Free Libraries Request

P. Sawyer MOVED to APPROVE going fine-free for the libraries for the foreseeable future. T. Sadler SECONDED.

Discussion: A. Gordon requested that the motion be amended to clarify that the fine-free policy is only for later book returns and not lost or stolen materials.

P. Sawyer amended the motion to approve going fine-free for the libraries for late book returns for the foreseeable future. T. Sadler SECONDED. MOTION CARRIED 6:0:1 (R. Morra Abstained).

5. Consider and Act on Fire Department Raises

The Board discussed that the reason for the request is that the raises were approved and budgeted in July but listed incorrectly on the payroll documentation. A. Gordon explained how the lieutenant position was miscalculated and noted that the Finance Department has already corrected it. She also stated that the BOS had agreed to approve a round number of \$30,000.00 instead of \$29,200.00 in the Proficiency Fund; however, when the motion was made, it was inadvertently made for \$29,200.00 and approved at that amount. R. Morra noted that a transfer of \$800.00 is needed to correct the error. A. Gordon stated that the figure should not be changed unless an explanation of what the additional \$800.00 is being used for. R. Morra disagreed.

A. Gordon MOVED to correct the wages for the Deputy Fire Chief for FY25 from \$9,078.00 to \$9,350.77 and the Assistant Chief position from \$6,607.00 to \$6,805.67, which is recognized as a 3% increase from the prior year. R. Morra SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED to authorize the transfer of \$800.00 into the Proficiency Fund. P. Sawyer SECONDED. MOTION CARRIED 6:1:0 (A. Gordon Opposed).

6. Consider and Act on Approving the Historic Document Grant Application for Town Clerk's Office

J. Rupert stated that the amount of the grant is \$5,500.00 and does not require a match. He added that the grant is being used for storage upgrades in the vaults in the Town Clerk's office.

P. Sawyer MOVED to APPROVE the Grant Application for the Town Clerk's Office for \$5,500.00. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

7. Consider and Act on Contract Amendment for Tighe and Bond

J. Rupert stated that the amount has been reduced from \$25,000.00 to \$23,500.00.

R. Morra MOVED to APPROVE the Contract Amendment from Tighe & Bond. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

8. Set Date for Public Information Session Regarding the Heritage Farm Trail (Monday, April 21 – 6 or 6:30 p.m. or Tuesday, April 22 – with the other Public Hearing Already Scheduled)

J. Rupert noted that Tuesday, April 22nd will be a busy day, and he does not recommend holding the Public Information meeting on that date. The BOS discussed various options including holding the meeting the following week. J. Rupert noted that he will need to ensure Joe is available since he will be providing the presentation. The Board agreed to hold the meeting on Monday, April 29, 2025 at 6:30 p.m.

J. Rupert noted that the meeting will be advertised on the website calendar and the Bolton Bulletin. G. Marrion asked if the trail map can be included. J. Rupert will ask Joe to send it to him electronically to share with the

BOS. The BOS discussed the reasons for not extending the trail further, and J. Rupert noted that it would have required additional grant funding and a match from the Town.

9. Consider and Act on Colonel Anthony Sobol II CORRECTED Proclamation

P. Sawyer noted that Col. Sobol's year of birth was listed incorrectly as 1974 instead of 1948.

P. Sawyer MOVED to sign the corrected Proclamation for Col. Anthony Sobol II. R. Morra SECONDED. MOTION CARRIED 7:0:0.

10. Discussion on Budget Presentation

A. Gordon and J. Rupert discussed how to present the budget presentation to the Finance Committee to effectively convey the information. J. Rupert noted that the budget must be submitted to the Town Clerk by April 17, 2025. The BOS discussed:

- Consolidating and simplifying the department information, pie charts, and bar graphs
- Creating a more concise and understandable presentation
- Potentially adding footnotes
- Highlighting and summarizing unchanged, increased, and decreased budgets, possibly as an addendum
- Whether or not to include organization charts and additional department information

11. Adjourn

A. Gordon MOVED to ADJOURN the meeting at 7:42 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Amount

Account

Invoice Date

PO No.

QTY

Vendor #

ABLE TOOL & EQUIPMENT

Check Group:

TUNE-UP & REPAIR PARTS FOR HUSQVARNA

1 251564

159110-1

1005.043.4303.000000.56100.000000

\$791.86

Repair & Maintenance Supplies - H.W.

Check #: 0

PO/InvoiceTotal:

\$791.86

Vendor Total:

\$791.86

ANTHEM LIFE

Check Group:

TOWN LIFE INSURANCE - JUNE 2025

1 0

10695393

1005.041.4141.000000.52100.000000

\$174.70

Life Insurance - Empl. Bene

Check #: 0

PO/InvoiceTotal:

\$174.70

Vendor Total:

\$174.70

ATC Group Services, LLC Depository

Check Group:

O&M ASBESTOS TRAINING REFRESHER FOR J
BUTRYMOVICH, W SARGENT, M KACYZOWSKI & B
MARTIN

1 251192

2649650

1005.043.4399.000000.53200.000000

\$640.00

Prof. Ed. Training - Town Building Oper.

Check #: 0

PO/InvoiceTotal:

\$640.00

Vendor Total:

\$640.00

B.T. LINDSAY & CO., INC.

Check Group:

BOILER REPAIR AT TROOPER'S INCLUDING
EXPANSION TANK & WATER FEED REPLACEMENTS

1 251488

15054

1005.043.4399.000000.54300.000000

\$1,978.75

Repair & Maint. Services - Town Build. Oper.

Check #: 0

PO/InvoiceTotal:

\$1,978.75

Vendor Total:

\$1,978.75

88

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BDS					
Check Group:					
FINANCE DEPT PRINTER MAINTENANCE	1	251537	346664 5/14/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,073.00
				Check #: 0	
				PO/InvoiceTotal:	\$1,073.00
Check Group:					
TOWN HALL COPIER MAINTENANCE	1	251538	343208 4/30/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,276.00
				Check #: 0	
				PO/InvoiceTotal:	\$1,276.00
Check Group:					
FIRE HOUSE COPIER MAINTENANCE	1	251539	342689 4/28/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,343.75
				Check #: 0	
				PO/InvoiceTotal:	\$1,343.75
BIG Y FOOD, INC.					
				Vendor Total:	\$3,692.75
Check Group:					
SENIOR CTR KITCHEN SUPPLIES	1	0	045-00030426083 4-IN 5/9/2025	1005.044.4427.0000000.56010.00000 Supplies - Sen. Serv.	\$8.38
SENIOR CTR ITALIAN LUNCH SUPPLIES	1	0	045-00030426601 6-IN 5/15/2025	1005.044.4427.0000000.56010.00000 Supplies - Sen. Serv.	\$88.91
				Check #: 0	
				PO/InvoiceTotal:	\$97.29
BRODART CO.					
				Vendor Total:	\$97.29
				Check Group:	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BOOK BINDING TAPE, CARD POCKETS, FOAM STAMPS, DISCRING BINDERS	1	0	657249 5/2/2025	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$149.17
Check #: 0					
PO/Invoice Total:					\$149.17
Vendor Total:					\$149.17
BROWN & BROWN INSURANCE SERVICES INC.					
Check Group:					
MONTHLY CONSULTING SERVICE CONTRACT - JUNE 2025	1	0	20391710 5/2/2025	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$770.00
Check #: 0					
PO/Invoice Total:					\$770.00
Vendor Total:					\$770.00
CAAQ, INC.					
Check Group:					
2025 MOTOR VEHICLE PRICING	1	251497	2025 MV ORDER FORM 4/29/2025	1005.000.0000.000000.18005.00000 Prepaid expenses - town	\$290.00
Check #: 0					
PO/Invoice Total:					\$290.00
Vendor Total:					\$290.00
CHARHAUSE COOKIE LLC					
Check Group:					
DMHAS SOR Funding - SNACKS FOR 5/22/25 MEETING	1	0	129 4/30/2025	2822.044.4401.000000.56010.05160 DMHAS SOR Funding - Supplies	\$215.00
Check #: 0					
PO/Invoice Total:					\$215.00
Vendor Total:					\$215.00
COMCAST.					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

FD INTERNET #3962

1 0
#3962
5/12-6/11/25
5/5/2025

1005.043.4399.000000.55300.00000

\$128.40

HP INTERNET #5775

1 0
#5775
4/30-5/29/25
4/23/2025

1005.043.4399.000000.55300.00000

\$120.35

HP INTERNET #5775

1 0
#5775
5/30-6/29/25
5/23/2025

1005.043.4399.000000.55300.00000

\$120.35

Communications - Town Building Oper.

Communications - Town Building Oper.

Communications - Town Building Oper.

Check #: 0

PO/Invoice Total:

\$369.10

CONNECTICUT NATURAL GAS CORP.

Check Group:

#9069 FIRE DEPT

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$425.21

Heating Fuel - Town Building Oper.

#1148 RST

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$210.02

Heating Fuel - Town Building Oper.

#8180 PARK BUILDING

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$203.18

Heating Fuel - Town Building Oper.

#7591 LIBRARY

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$196.45

Heating Fuel - Town Building Oper.

#1461 TOWN GARAGE

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$282.05

Heating Fuel - Town Building Oper.

#1072 TOWN HALL

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$309.60

Heating Fuel - Town Building Oper.

#1664 NRMC SMALL TANK

1 0
HEAT 4/9-5/8/25
5/12/2025

1005.043.4399.000000.56210.00000

\$543.58

Heating Fuel - Town Building Oper.

Check #: 0

PO/Invoice Total:

\$2,170.09

Vendor Total:

\$2,170.09

CROWN CASTLE FIBER, LLC

Printed: 05/30/2025 7:58:44 AM

Report: rptAPVoucherDetail

2024.1.44

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Amount

Check Group:

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
TOWN HALL FIBER LINE MAINTENANCE	1	251526	1833862 5/1/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$600.00

Check #: 0

PO/InvoiceTotal: \$600.00

Vendor Total: \$600.00

Cummins Sales and Service

T1480

Check Group:

FIRE DEPT GENERATOR - FULL MAINTENANCE	1	251439	G4-250537091 5/2/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$710.04
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Check #: 0

PO/InvoiceTotal: \$710.04

Vendor Total: \$897.03

Check Group:

TOWN GARAGE GENERATOR - FULL MAINTENANCE	1	251440	G4-250537166 5/6/2025	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$897.03
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Check #: 0

PO/InvoiceTotal: \$897.03

Vendor Total: \$1,607.07

EAST HAMPTON AUTO PARTS INC

Check Group:

AIR FILTER FOR ROAD SAW	1	0	896359 4/14/2025	1005.043.4303.0000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$16.79
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Check #: 0

PO/InvoiceTotal: \$16.79

Vendor Total: \$16.79

ELLEN KING

Check Group:

RELEASE OF HP SECURITY DEPOSIT - EVENT DATE 5/17/25	1	0	HP DEPOSIT 5/17/25	2990.000.0000.0000000.25003.00000 Other Liability - Herrick Park Security Deposit	\$200.00
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Report: rptAPVoucherDetail

2024.1.44

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1447

06/05/2025

Vendor Remit Name
Description

Amount

Vendor # QTY PO No. Invoice Invoice Date Account

Check #: 0

PO/InvoiceTotal: \$200.00

Vendor Total: \$200.00

England True Value Hardware

Check Group:

WIRE & SCREWS

1 0

ACCT #11247
5/21/25
5/21/2025

1005.042.4203.000000.56100.00000
Repairs & Maint. Supplies - Fire Comm.

\$36.98

Check #: 0

PO/InvoiceTotal: \$36.98

Vendor Total: \$36.98

ERNEST PIEROG

Check Group:

REIMBURSEMENT - SUBWAY LUNCH FOR POLL
WORKERS 5/20/25

1 0

SUBWAY 5/20/25
5/22/2025

1005.041.4197.000000.56120.00000
Office Oper. Supplies - Elect.

\$77.02

Check #: 0

PO/InvoiceTotal: \$77.02

Vendor Total: \$77.02

Eversource.

Check Group:

Electricity - FD #2007

1 0

#2007
4/17-5/20/25
5/20/2025

1005.043.4399.000000.56220.00000
Electricity - Town Building Oper.

\$914.23

Electricity - TH/COMM HALL #2014

1 0

#2014
4/17-5/20/25
5/20/2025

1005.043.4399.000000.56220.00000
Electricity - Town Building Oper.

\$616.64

Electricity - 98 NOTCH REAR #2020

1 0

#2020
4/17-5/20/25
5/20/2025

1005.043.4399.000000.56220.00000
Electricity - Town Building Oper.

\$619.57

Electricity - LIONS #2031

1 0

#2031
4/17-5/20/25
5/20/2025

1005.043.4399.000000.56220.00000
Electricity - Town Building Oper.

\$60.49

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - INP #2041	1	0	#2041 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.86
Electricity - BML #2045	1	0	#2045 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$787.10
Electricity - GAZEBO #2055	1	0	#2055 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - 98 NOTCH SSS #2075	1	0	#2075 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - RST #2086	1	0	#2086 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$152.19
Electricity - NRMCM #2092	1	0	#2092 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$1,261.42
Electricity - BHF #4029	1	0	#4029 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$25.12
Electricity - BALLFIELD #4069	1	0	#4069 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$228.01
Electricity - HIGH RIDGE FARM #5034	1	0	#5034 4/11-5/14/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$13.60
Electricity - BI-OP SHED #6034	1	0	#6034 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$46.71
Electricity - TENNIS COURTS #9098	1	0	#9098 4/17-5/20/25	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$229.55

Check #: 0

PO/Invoice Total: \$5,087.49
Vendor Total: \$5,087.49

FIREMATIC SUPPLY CO. INC

T3439

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
REPAIRS & ANNUAL TESTING OF FIRE APPARATUS	1	250248	INTSCT10583 4/17/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$1,546.67
REPAIRS & ANNUAL TESTING OF FIRE APPARATUS	1	250248	INTSCT10699 5/8/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$5,668.39
REPAIRS & ANNUAL TESTING OF FIRE APPARATUS	1	250248	INTSCT10703 5/8/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$10,962.44
Check #: 0					
PO/InvoiceTotal:					\$18,177.50
Check Group:					
REPLACEMENT DIESEL FUEL TANK FOR TRUCK 134 (LABOR TO BE PERFORMED BY HWY DEPT)	1	251441	INTSCT10726 5/14/2025	1005.042.4203.000000.56100.00000 Repairs & Maint. Supplies - Fire Comm.	\$1,874.57
Check #: 0					
PO/InvoiceTotal:					\$1,874.57
Check Group:					
INSTALLATION OF SEAT BELT ON ET-134	1	251560	INTSCT10731 5/14/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$742.10
Check #: 0					
PO/InvoiceTotal:					\$742.10
Vendor Total:					\$20,794.17
FLUID DYNAMICS LLC					
Check Group:					
HYDRAULIC FITTING FOR EXCAVATOR	1	0	988861-001 5/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$39.82
Check #: 0					
PO/InvoiceTotal:					\$39.82
Vendor Total:					\$39.82
FRONTIER.					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NRMC TELEPHONE #1243	1	0	#1243 5/17-6/16/25 5/17/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper. Check #: 0	\$522.97
Georgina'S Restaurant And Banquets Check Group:				PO/InvoiceTotal: Vendor Total:	\$522.97 \$522.97
DINNER FOR POLL WORKERS	1	0	ORDER #205591 5/20/2025	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect. Check #: 0	\$132.00
Hartford Courant Check Group:				PO/InvoiceTotal: Vendor Total:	\$132.00 \$132.00
LEGAL NOTICE - NOTICE OF PUBLIC HEARING	1	0	115782981000 4/30/2025	1005.041.4115.000000.55400.00000 Advertising - BOF	\$135.10
LEGAL NOTICE - ANNUAL TOWN MEETING	1	0	115782981000 4/30/2025	1005.041.4107.000000.55400.00000 Advertising - Admin. Check #: 0	\$81.98
HC RISK REDUCTION Check Group:				PO/InvoiceTotal: Vendor Total:	\$217.08 \$217.08
CLEANING & INSPECTION OF FIREFIGHTER GEAR	1	251561	1871 5/12/2025	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm. Check #: 0	\$3,432.00
J & S RADIO SALES INC. T1794				PO/InvoiceTotal: Vendor Total:	\$3,432.00 \$3,432.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1447

06/05/2025

Vendor Remit Name
Description

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Check Group:							
INSTALLATION OF NEW RADIOS - RADIO STRAPS & ANTENNA		1	250155	35424	1005.042.4203.000000.57300.00000	\$2,968.78	
				5/15/2025	Equipment - Fire Comm.		
				Check #: 0			
				PO/InvoiceTotal:			\$2,968.78
				Vendor Total:			\$2,968.78
KATHRYN CANNON							
Check Group:							
CLERK - 3/11/25 ZONING BOARD OF APPEALS MEETING		1	0	3/11/25 CLERK	1005.041.4155.000000.53100.00000	\$75.00	
				4/17/2025	Official/Admin Services - Zoning BOA		
				4/8/25 CLERK.	1005.041.4155.000000.53100.00000	\$75.00	
				5/14/2025	Official/Admin Services - Zoning BOA		
				5/14/25 CLERK	1005.041.4153.000000.53100.00000	\$100.00	
CLERK - 5/14/25 PLANNING & ZONING MEETING		1	0	5/21/2025	Official/Admin Services - Planning & Zoning		
				Check #: 0			
				PO/InvoiceTotal:			\$250.00
				Vendor Total:			\$250.00
				Laframboise Water Service Inc B3773			
Check Group:							
REMAINING CERTIFIED WELL OPERATOR CONTRACT FOR NOTCH RD WELL SYSTEM - TOWN'S 50%		1	251113	65733	1005.043.4399.000000.54300.00000	\$497.26	
				5/21/2025	Repair & Maint. Services - Town Build. Oper.		
				Check #: 0			
				PO/InvoiceTotal:			\$497.26
				Vendor Total:			\$497.26
LOWES BUSINESS ACCOUNT T1158							
Check Group:							
ASSORTED SUPPLIES TO FIX TOWN HALL DOWN SPOUTS, TROOPERS SHED & TRIMMER STRING		1	0	72667	1005.043.4399.000000.56100.00000	\$163.25	
				5/8/2025	Supplies - Town Building Oper.		

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GUTTER DOWN SPOUT FOR TOWN HALL					
	1	0	92573	1005.043.4399.000000.56100.00000	\$35.88
			5/13/2025	Supplies - Town Building Oper.	
PATIO BLOCKS AND 2x4s					
	1	0	94939	1005.043.4399.000000.56100.00000	\$43.73
			4/28/2025	Supplies - Town Building Oper.	
Check #: 0					
PO/InvoiceTotal:					\$242.86
Check Group:					
MATERIALS TO REPAIR SHED AT TROOPER'S					
	1	251475	71719	1005.043.4399.000000.56100.00000	\$508.17
			4/30/2025	Supplies - Town Building Oper.	
MATERIALS TO REPAIR SHED AT TROOPER'S					
	1	251475	81017	1005.043.4399.000000.56100.00000	\$269.88
			5/2/2025	Supplies - Town Building Oper.	
Check #: 0					
PO/InvoiceTotal:					\$778.05
Vendor Total:					\$1,020.91
MIDWEST TAPE					
T29773					
Check Group:					
1 DVD					
	1	0	507135987	1005.045.4501.000000.56400.00000	\$26.99
			5/6/2025	Library Materials - Libr.	
Check #: 0					
PO/InvoiceTotal:					\$26.99
Vendor Total:					\$26.99
MUNICIPAL EMERGENCY SERVICES					
Check Group:					
SCBA MASK FIT TESTING					
	1	250251	IN2260517	1005.042.4203.000000.54302.00000	\$672.50
			5/13/2025	Fire/Security Maint. & Supply - Fire Comm.	
Check #: 0					
PO/InvoiceTotal:					\$672.50
Vendor Total:					\$672.50
NATHAN L. JACOBSON & ASSOC, INC.					
12272					
Check Group:					

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1447

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Vendor #	QTY	PO No.	Invoice Date	Account	Amount
SELECTMAN'S OFFICE: NPDES PHASE II	1	0	100917	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$229.95
SELECTMAN'S OFFICE: GENERAL CONSULTATION	1	0	100918	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$957.20
SELECTMAN'S OFFICE: HERRICK PARK SOCCER FIELD	1	0	100919	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$879.75
0963-0039 COMMUNITY CONNECTIVITY GRANT: DESIGN	1	0	100920	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$153.00
0963-0053 TOWN CTR SSDS: PRELIMINARY DESIGN	1	0	100921	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$1,313.43
0963-0053 TOWN CTR SSDS: FINAL DESIGN	1	0	100921	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$153.30
1065-0003 LAUREL WOOD LN SUBDIVISION: REVIEW	1	0	100937	2988.041.4151.415145.25000.000000 Laurel Wood Lane	\$153.00
1257-0001 LOTCIP SIDEWALK DESIGN: PRELIMINARY DESIGN; DESIGN DEVELOPMENT	1	0	100955	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$1,861.08
Check #: 0					
PO/Invoice Total:					\$5,700.71
Vendor Total:					\$5,700.71
PATRICE L CARSON					
Check Group:					
HOURLY CONSULTING SERVICES: 5/12-5/18/25	27	0	W/E 5/18/25	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$2,025.00
HOURLY CONSULTING SERVICES: 5/19-5/25/25	29	0	W/E 5/25/25	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$2,175.00
Check #: 0					
PO/Invoice Total:					\$4,200.00
Vendor Total:					\$4,200.00
PETE'S TIRE BARN, INC.					
B35118					

Town of Bolton

Voucher Detail Listing

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Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
10 TIRES FOR TRUCK 134	1	251550	196382	1005.042.4203.000000.54302.00000	\$8,053.56
			5/16/2025	Fire/Security Maint. & Supply - Fire Comm.	
				Check #: 0	
				PO/InvoiceTotal:	\$8,053.56
				Vendor Total:	\$8,053.56
PITNEY BOWES GLOBAL FINANCIAL SERV LLC					
Check Group:					
FINANCE DEPT POSTAGE METER CONTRACT	1	0	3320708424	1005.043.4399.000000.54300.00000	\$179.40
3/30-6/29/25			5/12/2025	Repair & Maint. Services - Town Build. Oper.	
TOWN HALL POSTAGE METER CONTRACT	1	0	3320708424	1005.043.4399.000000.54300.00000	\$846.12
3/30-6/29/25			5/12/2025	Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/InvoiceTotal:	\$1,025.52
				Vendor Total:	\$1,025.52
QUALITY DATA SERVICE INC.					
Check Group:					
PRINTING & PROCESSING TAX BILLS INCLUDING	1	251083	2019-29411	1005.041.4135.000000.55500.00000	\$3,234.75
POSTAGE			5/2/2025	Printing & Binding - Tax Coll.	
				Check #: 0	
				PO/InvoiceTotal:	\$3,234.75
REPROCESS MVs AT 90% DEPRECIATION AND					
REPRINT 2024 GL					
	1	251495	2019-29385	1005.041.4131.000000.55500.00000	\$600.00
			5/2/2025	Printing & Binding - Assess.	
				Check #: 0	
				PO/InvoiceTotal:	\$600.00
				Vendor Total:	\$3,834.75
RECDESK LLC					

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
ANNUAL RECDESK SUBSCRIPTIONS					
	1	251569	RD-001193 5/1/2025	1005.041.4107.000000.53520.00000 Other Tech. Services - Admin.	\$2,940.00
				Check #: 0	
				PO/Invoice Total:	\$2,940.00
				Vendor Total:	\$2,940.00
SHAMROCK TREE SERVICE					
Check Group:					
TREE WORK AT HERITAGE FARM					
	1	251266	5/1/25 HERITAGE FARM 5/1/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$700.00
				Check #: 0	
				PO/Invoice Total:	\$700.00
				Vendor Total:	\$700.00
SPOSITO BROTHERS CONSTRUCTION					
Check Group:					
DRIVEWAY BOND RELEASE - 180 BOLTON CENTER RD					
	1	0	180 BOL CTR RD BOND 5/16/2025	2990.000.0000.000000.25004.00000 Other Liability - Driveway Bonds	\$1,000.00
				Check #: 0	
				PO/Invoice Total:	\$1,000.00
				Vendor Total:	\$1,000.00
SPRINGFIELD MUSEUMS					
Check Group:					
2025 ANNUAL LIBRARY PASS RENEWAL					
	1	0	2025 LIBRARY PASS 5/15/2025	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$175.00
				Check #: 0	
				PO/Invoice Total:	\$175.00
				Vendor Total:	\$175.00
STATE OF CT - DEPT OF EMERGENCY					
B40325					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
RST OVERTIME: 4/1-4/30/25					
	1	0	DPS84851 5/13/2025	1005.042.4201.000000.55010.00000 Other Contract - Police	\$215.49
Check #: 0					
PO/InvoiceTotal:					\$215.49
Vendor Total:					\$215.49
SUPERIOR PRODUCTS DISTRIBUTORS INC					
Check Group:					
DRAINAGE PARTS FOR TOWN HALL PARKING LOT PROJECT					
	1	251563	S3464173.001 4/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$242.24
Check #: 0					
PO/InvoiceTotal:					\$242.24
Vendor Total:					\$242.24
TARGET ENTERPRISES INC					
Check Group:					
DETECTABLE BURIAL TAPE & DOWNSPOUT ADAPTER					
	1	0	25232621 4/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$39.46
Check #: 0					
PO/InvoiceTotal:					\$39.46
Check Group:					
MORTAR TO FIX LUCK'S WAY & WALDEN WAY DRAINAGE					
	1	251565	25232194 4/22/2025	2963.043.4303.000000.57500.00000 Town Aid Road Expenditures	\$389.90
PALLET RETURN CREDIT FROM MORTAR TO FIX LUCK'S WAY & WALDEN WAY DRAINAGE					
	1	251565	C18851 4/23/2025	2963.043.4303.000000.57500.00000 Town Aid Road Expenditures	(\$30.00)
Check #: 0					
PO/InvoiceTotal:					\$359.90
Vendor Total:					\$399.36
TEAM EJP VERNON CT					

Town of Bolton

Voucher Detail Listing

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Voucher Batch Number: 1447

06/05/2025

Vendor Remit Name
Description

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Check Group:

CREDIT FOR RETURN OF UNUSED PIPE

1

0

6473457

4/24/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

(\$144.00)

Check #: 0

PO/InvoiceTotal:

(\$144.00)

Check Group:

TOWN HALL DOWNSPOUT CONNECTION & PARKING
LOT DRAINAGE SUPPLIES

1

251566

6479187

5/6/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$1,578.49

TOWN HALL DOWNSPOUT CONNECTION & PARKING
LOT DRAINAGE SUPPLIES

1

251566

6480232

5/8/2025

1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W.

\$22.25

Check #: 0

PO/InvoiceTotal:

\$1,600.74

TOWN OF BOLTON.

\$1,456.74

Check Group:

2025 SUMMER CONCERT SERIES SPONSOR -
BOLTON PREVENTION COUNCIL

1

0

2025 CONCERT
SERIES
5/14/2025

2822.044.4401.000000.20799.05161
Opioid Response Initiative Grant-Amplify

\$600.00

Check #: 0

PO/InvoiceTotal:

\$600.00

TREASURER -- STATE OF CT

\$600.00

Check Group:

TOWN HALL INTERNET: 4/1-6/30/25

1

0

CEN118254
5/23/2025

1005.043.4399.000000.55300.00000
Communications - Town Building Oper.

\$369.00

LIBRARY INTERNET: 4/1-6/30/25

1

0

CEN190254
5/23/2025

1005.043.4399.000000.55300.00000
Communications - Town Building Oper.

\$369.00

Check #: 0

PO/InvoiceTotal:

\$738.00

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Amount

TWAC					Vendor Total:	\$738.00
Check Group:						
ANNUAL MUNICIPAL TREE WARDEN MEMBERSHIP - A	1	0	1601	1005.043.4303.000000.58100.000000		\$95.00
GOLDEN			4/24/2025	Dues & Fees - H. W.		
ADVANCED CERTIFIED TREE WARDEN PROGRAM	1	0	1601	1005.043.4303.000000.58100.000000		\$50.00
RENEWAL - A GOLDEN			4/24/2025	Dues & Fees - H. W.		
Check #: 0					PO/InvoiceTotal:	\$145.00
Verizon Wireless					Vendor Total:	\$145.00
Check Group:						
FD CELL PHONE 4/7-5/6/25	1	0	6112806965	1005.042.4203.000000.55300.000000		\$125.00
			5/7/2025	Communications - Fire Comm.		
TOWN TELEPHONE - HWY DEPT #7775	1	0	6113869647	1005.043.4399.000000.55300.000000		\$41.17
			5/19/2025	Communications - Town Building Oper.		
TOWN TELEPHONE - J RUPERT #3386	1	0	6113869647	1005.043.4399.000000.55300.000000		\$50.59
			5/19/2025	Communications - Town Building Oper.		
SENIOR CTR PHONE - LINE 1 #1130	1	0	6113869647	1005.044.4427.000000.55300.000000		\$18.66
			5/19/2025	Telephone - Sen. Serv.		
SENIOR CTR PHONE - LINE 2 #5383	1	0	6113869647	1005.044.4427.000000.55300.000000		\$18.66
			5/19/2025	Telephone - Sen. Serv.		
TOWN TELEPHONE - TOWN HALL #4985	1	0	6113869647	1005.043.4399.000000.55300.000000		\$41.17
			5/19/2025	Communications - Town Building Oper.		
Check #: 0					PO/InvoiceTotal:	\$295.25
Village Spring Distributor Llc					Vendor Total:	\$295.25
Check Group:						
T1169						

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
WATER	1	0	17398 - TOWN HALL 5/13/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$87.40
WATER	1	0	17400 - BLDG&GROUND 5/13/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$66.55
WATER	1	0	17401 - TOWN GARAGE 5/13/2025	1005.043.4303.000000.56010.00000 Supplies - H. W.	\$17.90
WATER	1	0	17404 - SENIOR CTR 5/13/2025	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	\$45.70
Check #: 0					
W.H. PREUSS & SONS, INC.					
Check Group:					
FUEL FILTER	1	0	193120 5/16/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$8.74
Check #: 0					
Check Group:					
PARTS TO REPAIR 2010 SCAG DECK	1	251533	193280 5/19/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$293.04
Check #: 0					
Check Group:					
WESLEY SARGENT	1	251551	LOWES 5/20/25 5/22/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$253.65
Check Group:					
REIMBURSEMENT - LOWE'S PURCHASE OF PAINT FOR TOWN HALL	1	251551	LOWES 5/20/25 5/22/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$253.65
Check #: 0					

PO/InvoiceTotal: \$217.55
Vendor Total: \$217.55

PO/InvoiceTotal: \$8.74
Vendor Total: \$8.74

PO/InvoiceTotal: \$293.04
Vendor Total: \$293.04

PO/InvoiceTotal: \$253.65
Vendor Total: \$253.65

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1447

06/05/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
WILLIAM HEBERT Check Group: REIMBURSEMENT - DUNKIN DONUTS BREAKFAST FOR POLL WORKERS 5/20/25	T40367					PO/InvoiceTotal: \$253.65	
						Vendor Total: \$253.65	
			1	0	DUNKIN 5/20/25	1005.041.4197.000000.56120.000000	\$57.20
					5/22/2025	Office Oper. Supplies - Elect.	
					Check #: 0		
							PO/InvoiceTotal: \$57.20
							Vendor Total: \$57.20
WINDHAM MATERIALS, LLC Check Group: 1-1/4" PROCESS GRAVEL & INCOMING CONCRETE	T40529						
			1	251534	225702	1005.043.4303.000000.57500.000000	\$540.91
					5/10/2025	Road Repair - H.W.	
					Check #: 0		
							PO/InvoiceTotal: \$540.91
							Vendor Total: \$540.91
							Grand Total: \$82,631.25

FY2025 May 29, 2025	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expensed	FY24	FY23	FY22
Administration	\$ 754,500.00	\$ 733,900.00	\$ 532,574.58	\$ 201,325.42	\$ 15,765.74	\$ 185,559.68	74.72%	81.30%	72.83%	69.34%
Finance Committee	\$ 2,700.00	\$ 2,700.00	\$ 1,275.00	\$ 1,425.00	\$ -	\$ 1,425.00	47.22%	54.89%	97.68%	81.01%
Financial Administration	\$ 262,074.00	\$ 262,074.00	\$ 215,791.34	\$ 46,282.66	\$ -	\$ 46,282.66	82.34%	87.92%	86.20%	86.28%
Auditing	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	22.22%	54.44%	81.03%	73.58%
Assessor	\$ 164,721.00	\$ 164,721.00	\$ 146,191.23	\$ 18,529.77	\$ 890.00	\$ 17,639.77	89.29%	85.52%	92.49%	82.21%
Tax Collector	\$ 96,534.00	\$ 96,534.00	\$ 81,215.20	\$ 15,318.80	\$ 6,844.08	\$ 8,474.72	91.22%	85.85%	84.53%	87.26%
Fringe Benefits	\$ 1,051,480.00	\$ 1,051,480.00	\$ 956,543.07	\$ 94,936.93	\$ -	\$ 94,936.93	90.97%	91.76%	86.21%	86.74%
Town Clerk	\$ 146,209.00	\$ 146,209.00	\$ 131,371.75	\$ 14,837.25	\$ 682.00	\$ 14,155.25	90.32%	91.19%	89.87%	90.46%
Land Use	\$ 382,844.00	\$ 402,344.00	\$ 337,974.92	\$ 64,369.08	\$ 5,016.52	\$ 59,352.56	85.25%	81.33%	80.16%	73.41%
Planning & Zoning	\$ 4,000.00	\$ 4,000.00	\$ 1,853.33	\$ 2,146.67	\$ -	\$ 2,146.67	46.33%	39.24%	58.11%	73.38%
Zoning Board of Appeals	\$ 1,650.00	\$ 1,950.00	\$ 741.48	\$ 1,208.52	\$ -	\$ 1,208.52	38.02%	47.39%	56.97%	42.29%
Property Insurance	\$ 159,450.00	\$ 159,450.00	\$ 108,653.00	\$ 50,797.00	\$ -	\$ 50,797.00	68.14%	72.92%	69.85%	72.71%
Probate	\$ 7,476.00	\$ 7,476.00	\$ -	\$ 7,476.00	\$ -	\$ 7,476.00	0.00%	83.48%	94.92%	100.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 1,442.37	\$ 792.63	\$ -	\$ 792.63	64.54%	40.70%	30.40%	34.79%
Economic Development	\$ 5,000.00	\$ 5,000.00	\$ 4,988.00	\$ 12.00	\$ -	\$ 12.00	99.76%	80.00%		
Elections	\$ 138,878.00	\$ 138,878.00	\$ 68,074.58	\$ 70,803.42	\$ 994.47	\$ 69,808.95	49.73%	67.66%	70.15%	63.38%
Police	\$ 301,300.00	\$ 301,300.00	\$ 5,307.93	\$ 295,992.07	\$ -	\$ 295,992.07	1.76%	0.43%	0.39%	9.77%
Fire Commission	\$ 287,514.00	\$ 288,314.00	\$ 140,152.46	\$ 148,161.54	\$ 76,055.34	\$ 72,106.20	74.99%	92.81%	77.17%	70.27%
Animal Control	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	65.00%	100.00%	96.77%	100.00%
Fire Marshal	\$ 29,900.00	\$ 29,900.00	\$ 22,887.43	\$ 7,012.57	\$ -	\$ 7,012.57	76.55%	68.11%	53.68%	65.51%
Emergency Management	\$ 11,165.00	\$ 11,165.00	\$ 4,688.78	\$ 6,476.22	\$ -	\$ 6,476.22	42.00%	46.14%	66.48%	71.76%
Highways and Streets	\$ 1,073,967.00	\$ 1,073,967.00	\$ 719,212.23	\$ 354,754.77	\$ 138,302.65	\$ 216,452.12	79.85%	77.81%	91.12%	89.29%
Public Building Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	8.21%	15.39%
Parks/Town Building Ops	\$ 826,308.00	\$ 826,308.00	\$ 691,065.25	\$ 135,242.75	\$ 14,814.93	\$ 120,427.82	85.43%	84.47%	81.58%	82.37%
Public Health Admin	\$ 28,409.00	\$ 28,702.00	\$ 28,701.96	\$ 0.04	\$ -	\$ 0.04	100.00%	100.00%	97.01%	99.89%
Veterans' Commission	\$ 600.00	\$ 600.00	\$ 218.56	\$ 381.44	\$ -	\$ 381.44	36.43%	0.00%		
Seniors / Social Services	\$ 184,642.00	\$ 184,349.00	\$ 160,316.42	\$ 24,032.58	\$ 1,895.00	\$ 22,137.58	87.99%	83.45%	81.79%	88.44%
Library	\$ 313,067.00	\$ 313,067.00	\$ 274,747.88	\$ 38,319.12	\$ 4,875.66	\$ 33,443.46	89.32%	87.06%	8.81%	88.89%
Recreation	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00	0.00%	0.00%		
Conservation	\$ 2,305.00	\$ 2,305.00	\$ 1,651.98	\$ 653.02	\$ -	\$ 653.02	71.67%	89.55%	71.02%	76.48%
Waste Collection	\$ 727,830.00	\$ 727,830.00	\$ 567,849.50	\$ 159,980.50	\$ -	\$ 159,980.50	78.02%	93.39%	91.50%	88.36%
Totals	\$ 7,027,758.00	\$ 7,027,758.00	\$ 5,221,990.23	\$ 1,805,767.77	\$ 266,136.39	\$ 1,539,631.38	78.09%	78.29%	69.56%	66.18%

TAX COLLECTOR
3.31.25

	ADOPTED	REVISED	COLLECTIONS YTD	OVERPAYMENT REFUNDS	Credit that was rolled over to FY2026				TAX COLL. TRANSFERS	NET COLLECTION 3.31.25	PERCENTAGE COLLECTED FY 25 BUDGET
					REFUNDS	REFUNDS	PAYMENTS	REFUNDS			
CURRENT YR. LEVY	\$ 16,848,510.00	\$ 17,065,213.00	\$ 18,187,700.13	\$ (655,308.83)	\$ (366,212.29)	\$ (39,506.95)	\$ (65,522.37)	\$ (14,294.71)	\$ 17,046,854.98	99.89%	
MOTOR VEHICLE	\$ 1,689,405.00	\$ 1,689,405.00	\$ 1,693,337.85	\$ -	\$ -	\$ (15,545.52)	\$ (11,083.74)	\$ 10,938.38	\$ 1,677,646.97	99.30%	
SUPP. MV LEVY	\$ 175,000.00	\$ 190,484.00	188,333.19	-	-	-	\$ -	\$ 1,281.29	\$ 189,614.48	99.54%	
SUB TOTAL	\$ 18,712,915.00	\$ 18,945,102.00	\$ 20,069,371.17	\$ (655,308.83)	\$ (366,212.29)	\$ (55,052.47)	\$ (76,606.11)	\$ (2,075.04)	\$ 18,914,116.43	99.84%	
PRIOR YEARS	\$ 75,000.00	\$ 107,018.00	\$ 102,569.67	\$ -	\$ -	\$ (2,605.98)	\$ -	\$ 1,105.86	\$ 101,069.55	94.44%	
INTEREST & FEES	\$ 65,000.00	\$ 73,802.00	\$ 70,252.02	\$ (191.11)	\$ -	\$ -	\$ (60.25)	\$ 969.18	\$ 70,969.84	96.16%	
TOTAL	\$ 18,852,915.00	\$ 19,125,922.00	\$ 20,242,192.86	\$ (655,499.94)	\$ (366,212.29)	\$ (57,658.45)	\$ (76,666.36)	\$ -	\$ 19,086,155.82	99.79%	

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2024	8.31.2024	9.30.2024	10.31.2024	11.30.2024	12.31.2024
89.16%	105.15%	106.56%	106.83%	106.89%	103.15%
1.31.2025	2.28.2025	3.31.2025	4.30.2025	5.31.2025	6.30.2025
103.32%	101.11%	99.89%			
7.31.2023	8.31.2023	9.30.2023	10.31.2023	11.30.2023	12.31.2023
80.73%	99.99%	100.34%	100.45%	100.54%	100.77%
1.31.2024	2.28.2024	3.31.2024	4.30.2024	5.31.2024	6.30.2024
100.85%	100.92%	100.94%	100.96%	100.06%	100.15%

Revised Request 5-28-25
BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

86

BUDGET: BLU

Transfer \$ 2,200.00 ~~3200.00~~ from category PROF ED & TRAINING to category REG PAYROLL

(within budget) from # 1005 - 041 - 4151 - 000000 - 53200 - 00000
to # 1005 - 041 - 4151 - 000000 - 51610 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

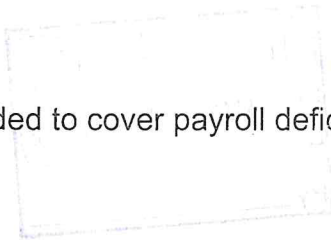
from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Funds needed to cover payroll deficit for non-budgeted new hire.



Administrative Officer
~~05-22-25~~ 5/28/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rod Fournier</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Bob Morra</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Pam Sawyer</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Amanda Gordon</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Gwen Mason</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Tim Sadler</u>		
<u>McClure Clarke</u>		

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Seniors

Transfer \$ 1500 from category Other Professional to category Regular Payroll

(within budget) from 1005 - 044 - 4427 - - 53400 to 1005 - 044 - 4427 - - 51610

Transfer \$ _____ from Budget _____ to Budget _____

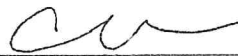
from category _____ to category _____

from _____ - _____ - 0000 - - to _____ - _____ - 0000 - -

Other \$ _____

Explanation:

Shortage in line item.

 Signature

Dir. Senior/Serial Title

5/28/25. Date

Board of Selectmen

Approved

Comments:

Approved 5/29/25
Thomas R. Rios

R. Fournier
R. Motta
P. Sawyer
G. Marrison
A. Gordon
T. Sadler
M. Clavice
Date _____

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: BLU

Transfer \$ 500.00 from category SUPPLIES to category OTHER PAYROLL

(within budget) from # 1005 - 041 - 4151 - 000000 - 56010 - 00000

to # 1005 - 041 - 4151 - 000000 - 51620 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Funds needed to cover payroll for intern

Approved
[Signature] _____ Administrative Officer
05-22-25 _____ Date

Board of Selectmen

Approved

Comments:

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Fire Commission

Transfer \$ 2000.00 from category Professional Education to category Fire Security

(within budget) from 042 - 4203 - 0000 - 5320C to 042 - 4203 - 0000 - 54302

Transfer \$ _____ from Budget _____ to Budget _____

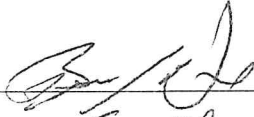
from category _____ to category _____

from _____ - 0000 - - to _____ - 0000 - -

Other \$ _____

Explanation:

SCBA Annual Testing and FF Fit testing

 Signature
Fire Chief Title
5-25-25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Approval
Transm Appt 5/27/25

Date _____

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Highway

Transfer \$ 7500 from category Sand & Salt to category Catch Basin Cleaning

(within budget) from # 1005-043-4303-000000-56910-00000

to # 1005-043-4303-000000-54306-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: We paid for last FY catch basin cleaning this year because the invoice had been sent to Sean's email and they didn't get it to me until October

[Signature] Signature

Public Works Supervisor Title

05.27.2025 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

Memorandum

TO: Bolton Board of Selectmen
Jim Rupert, Town Administrative Officer

FR: Kristin B. Heckt
Superintendent of Schools

DT: May 12, 2025

RE: Bid Waivers for the BHS Garage and District Managed IT Support

CC: Bolton Board of Education

The Bolton Board of Education approved the following bid waivers at their May 9, 2025 meeting:

- To award Belfor the BHS Garage project in the amount of \$202,984.25. Belfor is part of the Omnia Partners which is a national buying consortium. Jill Collins spoke with the auditor who shared that the BOE needs to approve the bid waiver not the BOS even though it is in their budget. Please note there is \$285,100.00 already approved in CAPA for this project so they are much lower than what John was given as a quote for this project.
- To retroactively waive the bid to award Novus Insight as the Managed IT Support for 2024-2025.

May 30, 2025

Bolton Board of Selectmen

222 Bolton Center Road

Bolton, CT 06043

Dear Board of Selectmen:

The purpose of this letter is to request approval from the Board of Selectmen to hold a "Wreaths Across America" ceremony in Bolton. The event would take place in Bolton Center Cemetery on Saturday, December 13, 2025 at a time to be determined. The purpose of this event is to remember our Bolton Veterans, to acknowledge them and to place a wreath at their headstone, say their name and thank them for their service. In early January after the holidays and the wreaths have probably turned brown, we would facilitate a way to remove all of the wreaths.

We are asking this request now because this is the first step in planning this event. We are hoping to get the community involved such as the senior citizens, boy scouts, girl scouts, fire department, Woman's Auxiliary and local businesses.

We think this would be a great community event. If you approve this request we can get started on the many steps we needed to make to make this a success and hopefully be the first of many more "Wreaths Across America" ceremonies in the future.

Thank you for your consideration.

Janet Assard

Jennifer Baum

HIGHLIGHTS JUNE 2025 BOS MEETING

SUBMITTED BY: James Rupert

- We received the STEAP Grant award of \$427,863.00 for renovations to rooms A and B. The next step is an RFP for the design.
- RFQ for the schematic plan of a new Town Hall bid opening is June 3
- Provided new contracts for Ashford and Willington for building official services
- Hired a new van driver
- The Herrick Park soccer field plans should be completed in June.
- We have submitted the cyber insurance renewal applications.
- The new Crewman I has started at the Highway Department. It is now fully staffed.
- We are actively purchasing and replacing computers on our replacement plan.
- The QDS migration to the new platform is complete.
- Began the 250th committee meetings, the next meeting is scheduled for June 11th at 8:30 am.
- Lucks Way and Walden Way paving is complete.
- Town Hall parking lot project is complete with the exception of striping, backfill of topsoil and planting grass.
- The Memorial Day event was very successful.
- Active demolition of the Notch Road facility is scheduled to resume June 2.
- Heritage Farm Trail has been staked out as proposed
- Interviews for the facility study with three firms are scheduled for June 9.
- I have requested that our engineering team complete the plans for the community septic field by the end of June so we can put the project out to bid.
- The RFP for the Fire Department Strategic plan is complete and is being put out to bid.
- The Lori Road Drainage project is ready for final inspection by the town engineer.
- Roadside mowing has started for the season.
- Street sweeping is scheduled for the second week of June.
- We have scheduled paving for Meadow Road for the last week of June.
- Interviewed two cemetery groups for cemetery mapping.
- Working with Novus to install the required camera and video storage for the ballot box

Respectfully submitted

James Rupert
Town Administrator