



Town of Bolton

Assessors Office

222 Bolton Center Road • Bolton, CT 06043

860-649-8066/860-643-0021 (fax)

June 25, 2025

To: Bolton Board of Selectmen

From: Assessor's Office, Kara J. Fishman, Assessor

Re: Changes in Legislation Affecting Veterans under Public Act 25-168

In the 2024 legislative session, Public Act 24-26 added CGS Section 12-81(83), permitting the exemption of the dwelling house of a 100% Permanently and Totally Disabled veteran. If the veteran does not own his residence, the exemption would apply to a motor vehicle.

Public Act 25-168 (HB 7287) was passed at the 2025 legislative session, adding municipal options to this program and requiring an application process. Based on the prior interest of the BOS in this subject, I wanted to summarize these changes in case the Board wants to implement any of the municipal options for the 2025 Grand List year.

Section 233: Adds CGS 12-81(83)(E), for a municipal option to exempt up to 2 acres of the lot upon which the house is located, in addition to the dwelling exemption.

Adds CGS 12-81(83)(F), a municipal option to exempt the dwelling of the surviving spouse of a 100% permanently and totally disabled veteran who died prior to 10/1/2024 and after a date specified by the town, so long as the spouse remains unmarried.

Adds CGS 12-81(83)(G), a municipal option to limit the exemption under 12-81(83) to the median assessed value of residential dwellings in the town for that Grand List year. "Residential" is not defined but could be limited to the median assessed value of single family dwellings.

Section 235: Requires an annual application form, to be provided by OPM, for the exemption under 12-81(83), requiring the veteran to attest that the exemption is only being requested in one municipality in CT.

Section 240: Provides a municipal option to exempt persons that are totally disabled and unable to work (unemployable) but without the 100% disability rating from the VA. Also allows a municipal option to exempt the dwelling of the surviving spouse of a totally disabled and unemployable veteran who



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died prior to 10/1/2024 and after a date specified by the town, so long as the spouse remains unmarried.

Section 241: Municipal option to exempt the dwelling of the surviving spouse of a person killed in action while on active duty. An application form prepared by the Assessor is required biennially to be filed by October 1. The application must be accompanied by the attestation of two disinterested persons indicating the veteran was active duty when killed in action, which must be filed with the Town Clerk. There are additional municipal options to exempt up to 2 acres of the lot upon which the house is located, in addition to the dwelling, and the option to exempt the median assessed value of residential dwellings instead of the actual dwelling assessment.

Section 242: Municipal option to exempt the dwelling of the parent of a person killed in action. The exemption is income-based and can be up to \$25,000 above the unmarried income level allowed for the Additional Veterans exemption. The Additional Veterans has a maximum income limit of \$45,200 for unmarried persons on the 2025 GL.

Please let me know if you want additional information.

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**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, JUNE 3, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Pamela Sawyer, Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Town Engineer Joe Dillon, Recording Secretary Kacie Cannon

Others Present In-Person: Fire Commission Chair John Morianos, Jr., Registrar of Voters Sandra Pierog, Bolton Heritage Farm Commission Chair Arlene Fiano, Ross Lally, Leslie Shea, Sherrie Devau, Jim Adams, Barbara Amodio, Greg Carini, Anna Spencer, Michael McDonald, Kim Wells, Jim Pendergrast, Mary Terhune, Rhea Klein, Sylvia Ounpuu, Casey Carini, Richard Treat, Jennifer Baum, Janet Assard

Others Present Via Zoom: Deputy Chief Matthew Perreira, Bryce Aaronson, Ellie King, B. Martin

1. Call to Order: R. Fornier called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

R. Fornier led the Pledge of Allegiance.

3. Public Comment

Fire Commission Chair John Morianos, Jr., presented the BOS with two checks in the amount of \$458.00 and \$1,114.00 from the BEP and the State, which provides certified firefighters with stipends and pays the Town for the use of their fire apparatus.

Leslie Shea, 26 Green Hill Drive, asked the BOS to consider installing solar-powered stoplights at the corner of Heber Road and Loomis Street due to its sunny location.

Registrar of Voters Sandra Pierog stated that the new regulations requiring a camera within 20 feet of absentee ballot boxes becomes effective July 1, 2025 for all elections, primaries, and referenda. She stated that the Town currently has three referenda scheduled for June 10th, June 24th (if the June 10th referendum fails), and July 10th, and absentee ballots will be issued within four to seven days after a failed referendum. S. Pierog explained that the regulations require registrars to test the system prior to implementation of the cameras. She asked the BOS to expedite the testing process and include the Registrar's Office in the process.

Sherrie Devau, 111 Vernon Road, read a statement from Sharon Fitzgerald Van Dine, who could not attend and resides at the junction of Vernon Road and Quarry Road. She outlined Ms. Van Dine's safety concerns and request for a stop sign at the intersection.

Jim Adams, 48 Stonehedge Lane, shared his concerns about speeding on Vernon Road. He also voiced his support for extending the Bolton Heritage Farm Trail and added that he would like to see it extended all the way to Brandy Street.

Bike Walk Bolton Member Barbara Amodio, 50 Volpi Road, voiced her support for traffic calming measures on Vernon Road and shared concerns regarding safe passage between cars on Quarry Road. She added that Bike Walk Bolton is providing surveys to residents asking them to pinpoint locations throughout town where they

feel unsafe biking or walking. The group is also conducting a pledge campaign encouraging participants to commit to following traffic laws. Ms. Amodio also noted her support of the Heritage Farm Trail extension.

Greg Carini, 55 Quarry Road, stated that he has witnessed excessive speeding on Quarry Road up to 100 mph and supports the installation of stop signs.

Anna Spencer, 77 Vernon Road, shared her concerns about safety on Vernon Road, including the very small shoulder on the road and a telephone pole that is too close to the road that creates a hazard and impedes the ability for cars to safely pass others. She added that she cannot walk down the street due to the unsafe conditions.

Sandra Pierog, 37 Brandy Street, stated that she is opposed to the continuance of the Bolton Heritage Farm Trail from the barn to Brandy Street due to the poor condition of the area after rainstorms. She added that the area is sloped, and the hill would need to be cut back to make the trail wheelchair accessible. Ms. Pierog also shared concerns about the water runoff from the hill and requested that concrete, rather than amosite, be used for paving the trail.

Michael McDonald, 18 Deer Run Road, noted his support of installing stop signs at Vernon and Quarry Roads and suggested doing an engineering study prior to the installation.

Inlands Wetlands Commission Chair Ross Lally, 41 Notch Road, stated that he likes the trail extension but is not confident the extension would be engineered correctly to address the wet conditions of the area after rainstorms, which include mud, puddles, and sinking areas. He stated that anything put there will eventually sink unless the ground is corrected. Mr. Lally also shared concerns about the water runoff from the hill that crosses the pathway and lands at the fire department and other areas that experience flooding issues from the runoff. He also noted the lack of wheelchair accessibility and stated that he is opposed to the extension.

Kim Wells, 51 Vernon Road, stated that she supports traffic calming measures on Vernon and Quarry Roads. She also shared concerns about the telephone pole on the road and noted that it has been the cause of several accidents.

Jim Pendergrast, 122 West Street, stated that the Heritage Farm was bought by the Town as a historic property, and he is opposed to any changes to the historical views or aesthetics of the property. He added that allowing changes to the property by one group may encourage additional changes by other groups. Mr. Pendergrast noted that the trail is too narrow for biking and shared concerns about the wet conditions of the area.

Heritage Farm Commission Chair Arlene Fiano explained that many studies have been done by the Bolton Heritage Farm Commission and the Town Engineer, and they are aware of the wet conditions of the pathway and have plans to address them. She noted that similar challenges have been addressed through the Connectivity Grant in other areas, and she expects that examples of those failed pathways will be used by the Town Engineer to ensure they do not occur on the extension. A. Fiano added that there is a site plan and scale model available for viewing in the library and she is happy to answer any questions.

Mary Terhune, 40 School Road, also noted that she walked the area and it was very wet. She added that she thought the area was going to be ADA accessible. Ms. Terhune stated that she believes the extension is a lot of work for little benefit and is concerned about disturbances to the historic property.

Heritage Farm Commission Member Rhea Klein, 4 Bayberry Road, stated that she is not sure why the particular pathway was selected after seeing and walking the area and learning that it is not ADA accessible.

R. Fournier and J. Rupert stated that the path is ADA accessible all the way to Bolton Center Road, and the Town Engineer will provide more details later in the meeting.

Sylvia Ounpuu, 48 Stonehedge Lane, stated that she supports the extension and hopes it will eventually extend to Brandy Street to enhance the safety of the area. She also supported Mike McDonald's request for a proper engineering study to determine the best traffic calming measures for Vernon Road and suggested applying the same measures to other roads if they are successful.

Casey Carini, 55 Quarry Road, noted her support of traffic calming measures on Quarry Road. She stated that her eight-year-old son is unable to walk down the street, and she has difficulty with getting him on and off the school bus due to safety issues.

Richard Treat, 8 Lyman Road, stated that he is opposed to the trail extension and would like the history of the property to be preserved. He added that he does not support any trails past the east side of the barn. Mr. Treat also shared concerns about bicycling safety on the proposed path since it is only five-feet wide and could create issues with safe passage between bicyclists in opposing directions.

P. Sawyer MOVED to open the Agenda to add the reappointment of Rhea Klein to the Bolton Heritage Farm Commission as a permanent full-time member, as Item 5(e). M. Clarke SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to open the Agenda to add five new items of correspondence to Item No. 6 from Richard Treat, Barbara Amodio, Sylvia Ounpuu, Linda and Earle Armstrong, and Jim Adams. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to move Item No. 6 Correspondence as Item No. 3(a). M. Clarke SECONDED.

Discussion: P. Sawyer suggested taking a five-minute recess to review additional correspondence items that need to be read into the agenda. R. Fournier suggested reading the correspondence out loud to the public. G. Marrion opposed taking a recess in order to maintain the momentum of the meeting. R. Fournier stated that no recess will be taken, and the correspondence will be read out loud to the public.

MOTION CARRIED 7:0:0.

a. Correspondence:

- i. S. Laroche Letter
- ii. K. Fofana – Traffic Calming Petition
- iii. Richard Treat – Heritage Farm Proposed Trail
- iv. Barbara Amodio – Heritage Farm Proposed Trail
- v. Sylvia Ounpuu – Heritage Farm Proposed Trail
- vi. Linda & Earle Armstrong – Heritage Farm Proposed Trail
- vii. Jim Adams – Heritage Farm Proposed Trail
- viii. E-mail from Ellie King – Traffic Calming Measures and Heritage Farm Proposed Trail

R. Fournier read all of the written correspondence to the public.

4. Ongoing Business:

a. Joe Dillon – Vernon and Quarry Road Intersection

Town Engineer Joe Dillon explained that the intersection is geometrically difficult and outlined the options for calming traffic in the area, which include speed bumps, a one-way street, and/or a stop sign. He noted that speed bumps may cause noise from box trucks and landscape trailers and delays for emergency vehicles, and a

one-way street could cause difficulty for emergency and delivery vehicles. J. Dillon noted that installing a stop sign would require realigning the intersection.

A. Gordon asked if a traffic and highway engineer has been consulted and what the cost would be for a study. J. Dillon stated that a traffic engineer has not been consulted; however, he can provide an estimate of the cost of a consultation. The BOS discussed whether speed bump noise would be an issue, contacting Frontier to move the telephone pole to a better location, and considering realignment of the intersection as a T-shape for a three-way stop sign. They also discussed the disruption to emergency and service vehicles if the road is changed to a one-way street. P. Sawyer suggested tabling the item for further consideration and discussion.

R. Fournier asked if additional money should be spent to move the project forward or consult a traffic engineer. J. Rupert replied that he and J. Dillon have discussed and presented the most effective options for the intersection, which includes realigning the intersection to add stop signs and installing speed bumps. He added that J. Dillon has already determined that the survey and design work to redesign the intersection would cost approximately \$7,000.00.

R. Morra MOVED to table the item until the July Regular BOS Meeting. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

b. Discussion and Possible Action on Heritage Farm Trail

J. Dillon explained that there will be a boardwalk to bridge the wetland area and added that the trail may be extended as needed. He stated that the path will be eight-feet wide at a minimum, and the five-foot portion will be from the base of the driveway down to the bottom of the hill, which is one-foot wider than town sidewalks. He stated that the area is not ADA accessible because it follows the grade of the road which exceeds the ADA minimum. R. Fournier asked if the walkway would be installed with screws to prevent any damage to wetlands. J. Dillon confirmed that it would be installed with giant corkscrews.

J. Dillon stated that the trail will be paved with concrete, and the revisions for that have been sent to CRCOG. He added that the sidewalk will be cross-pitched so that it is constantly draining off to either side to manage runoff. J. Dillon pointed out that a four-foot culvert prevents the extension of the trail any further than the current end point and creates expensive challenges for extending the trail to Brandy Street. He assured the public that he will look at alternative methods for extending the path to Brandy Street and understands their concerns.

The BOS asked J. Dillon about the material used for the pathway from the barn to the end of the driveway, the amount of pathway that will be ADA accessible, whether any consideration was given to moving the trail to the other side of Bolton Center Road, and whether the trail impedes on the historical site. J. Dillon replied that gravel will be used for the pathway to the barn, and the path will be accessible from the barn to Brandy Street. He added that the ADA accessible portion will end at Bolton Center Road before going down the hill. J. Dillon stated that alternate locations for the trail were considered but presented more challenges, and the most sensible route is to follow the road. He also explained that the pathway is approximately 10 to 15 feet off the edge of the pavement at Bolton Center Road, and the hill will require some grading but the field below will not be disturbed.

J. Rupert explained that the design has to be approved by the State Historical Preservation Office (SHPO). J. Dillon added that they have consulted with SHPO on the current design and will submit the final plan to them for approval. A. Gordon asked if only a portion of the plan could be approved. J. Rupert explained that the project has already been scaled back and the scope change has already been submitted to CRCOG. He added that he is unsure whether they would approve another scope change. J. Dillon noted that they might consider an additional scope change for minor changes or if there is a hardship, but noted the importance of keeping the

project moving forward to keep the funding in place. J. Rupert added that they are close to providing CRCOG with the 70% submission, and CRCOG wants the Town to continue making progress on the project.

T. Sadler MOVED to approve the current plan for the Heritage Farm Trail. P. Sawyer SECONDED.

Discussion: The BOS members shared their thoughts on the project and noted that with some minor adjustments, proper drainage and maintenance, pedestrian and cyclist safety, the trail extension would be a great benefit to the Town. They also discussed concerns about the impact on the hay field, the lack of connectivity after the trail ends, and the importance of historical preservation. The BOS also discussed future plans to connect the trail to the high school for better connectivity and safety for students as well as other potential connections.

MOTION CARRIED 5:2:0 (G. Marrion and P. Sawyer Opposed).

c. Discussion on Selectman's Salary

P. Sawyer MOVED to table the discussion on the Selectman's Salary. R. Morra SECONDED.

Discussion: The BOS discussed when the item would be tabled for due to the Public Information Session being scheduled for June 17, 2025.

P. Sawyer WITHDREW the Motion.

The BOS took a recess at 8:20 p.m. The meeting reconvened at 8:24 p.m.

R. Fournier tabled the discussion and noted that the Public Information Session will be postponed. G. Marrion stated that she will continue to work on the documents that will be provided to the public for the Public Information Session. R. Fournier stated that the session will likely be held in August.

5. Appointments and Resignations:

a. Appointment – Kevin Drake – Bolton Heritage Farm (Alternate)

P. Sawyer MOVED to approve the appointment of Kevin Drake as an alternate member to the Bolton Heritage Farm Commission. M. Clarke SECONDED.

Discussion: R. Fournier read a statement provided by Kevin Drake outlining his interest in serving on the Commission.

MOTION CARRIED: 7:0:0.

b. Re-Appointment - Brook Nowak – Library Board (Full Time Member)

R. Morra MOVED to approve the re-appointment of Brook Nowak to the Library Board as a full-time member. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

c. Re-Appointment – Claire Fazzina – Library Board (Full Time Member)

P. Sawyer MOVED to approve the re-appointment of Claire Fazzina to the Library Board as a full-time member. R. Morra SECONDED. MOTION CARRIED 7:0:0.

d. Re-Appointment – Ann Malucci – Heritage Farm Commission (Full Time Member)

P. Sawyer MOVED to approve the re-appointment of Ann Malucci to the Heritage Farm Commission as a full-time member. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

e. Re-Appointment – Rhea Klein – Heritage Farm Commission (Full Time Member)

P. Sawyer MOVED to approve the re-appointment of Rhea Klein to the Heritage Farm Commission as a full-time member. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

9. New Business (*Board Clerk Note: Item No. 9b was heard out of order)

R. Morra MOVED to move Item No. 9(b) to Item No. 5(f). P. Sawyer MOVED to keep the item as numbered and to move it up on the Agenda since it is irrelevant to Item No. 5(f). _____ SECONDED. MOTION CARRIED 7:0:0.

b. Discussion and Possible Action for Approval of Wreaths Across America

Jennifer Baum and Janet Assard presented a proposal to the BOS to initiate a Wreaths Across America project, which would provide wreaths for each of the veterans at the Bolton Center Cemetery. Ms. Assard stated that there are 139 veterans buried at the cemetery, and she and Ms. Baum have written down all of their names and branches of service. R. Fournier asked who supplies the wreaths. Ms. Assard stated that, once they receive approval from the BOS to move forward, they will solicit donations and sponsorships from local businesses and agencies such as the Boys and Girls Club and the Fire Department. She noted that the wreaths cost approximately \$17.00 each. R. Fournier encouraged Ms. Baum and Ms. Assard to join the Veterans Commission and use their positions on the Commission to recruit and collaborate with other towns on the endeavor.

P. Sawyer MOVED to approve the Wreaths Across America project. R. Morra SECONDED.

Discussion: R. Morra shared his appreciation of Ms. Baum's and Ms. Assard's efforts to honor Bolton's veterans. Ms. Assard noted that they are only focusing on the Bolton Center Cemetery this year but plan to include the other cemetery next year. She added that the event would provide an excellent teaching experience and involvement opportunity for youth.

MOTION CARRIED 7:0:0.

6. Correspondence:

a. S. Laroche Letter

b. K. Fofana – Traffic Calming Position

This item was moved to Item No. 3(a).

7. Approval of Minutes:

a. May 6, 2025 – Regular and A/P Meeting.

b. May 20, 2025 – A/P Meeting.

c. April 8, 2025 – Unable to Identify Who Seconded Meeting Minutes – Minutes Still Need to Be Approved.

A. Gordon MOVED to table the Approval of Minutes until the July Regular BOS Meeting. R. Morra SECONDED. MOTION CARRIED 7:0:0.

8. Reports and Updates

a. Consider and Act on A/P

P. Sawyer MOVED to accept the Accounts Payable report as presented in the amount of \$82,631.25. M. Clarke SECONDED.

Discussion: G. Marrion asked why there are three separate charges on Page 8 from Firematic Supply Co., Inc. for repairs and testing of fire apparatus. Deputy Chief Matthew Perreira explained that the charges are for three fire trucks. G. Marrion asked for more information on the tree work provided by Shamrock Tree Service

on Page 14. J. Rupert will find out which trees were worked on. A. Gordon asked for specifics on the charges from Nathan L. Jacobson & Associates, Inc. on Page 12. J. Rupert outlined the projects the company worked on.

MOTION CARRIED 7:0:0.

b. Consider and Act on Approving Budget Transfers (if needed)

P. Sawyer MOVED to approve the Budget Transfer Request from the category of Professional Education and Training to the Category of Regular Payroll for the BLU budget in the amount of \$2,200.00. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to approve the Budget Transfer Request from the Fire Commission from the category of Professional Education to the Category of Fire Security for SCBA Annual Testing and FF Fit Testing in the amount of \$2,000.00. R. Morra SECONDED. MOTION CARRIED 7:0:0.

P. Sawyer MOVED to approve the Budget Transfer Request from the Highway Department from the category of Sand and Salt to the Category of Catch Basin Clearing in the amount of \$7,500.00. R. Morra SECONDED. MOTION CARRIED 7:0:0.

9. New Business:

a. BOE Bid Waiver NOVUS and Garage Project – Information Only

R. Fournier stated that this item is for informational only and advised that the Bolton Board of Education approved a bid waiver to Belfor for the Bolton High School Garage project in the amount of \$202,984.25 which is already budgeted in CAPA and lower than expected, and to retroactively waive the bid to award Novus Insight as the Managed IT support for 2024-2025.

b. Discussion and Possible Action for Approval of Wreaths Across America

This item was heard out of order after Item No. 5.

10. Town Administrators Report

G. Marrion asked about the bid for the schematic plan. J. Rupert replied that an RFQ has been issued which includes the scope of the project and production of the schematic plan, and noted that seven or eight companies have responded so far. A. Gordon asked for clarification on the STEAP grant and what work has been done. J. Rupert replied that the floor has been repaired including asbestos removal and carpeting. He added that the construction will take approximately two years to complete, but they are working on making the rooms useable in the meantime. He added that some of the demolition is currently being conducted and tested and they are waiting on the test results for the last section that was sandblasted.

A. Gordon asked about the camera requirements for the ballot box and how many boxes the Town has. J. Rupert confirmed that there is only one ballot box. He explained that the Town will work with NOVUS to meet the requirements since they already have access, can store the footage on-site, and expand in the future if needed rather than contracting with the Town's camera vendor, who does not have access. A. Gordon asked what the retention period is on preserving footage. J. Rupert stated that it is one year; however, if a complaint is filed, the retention period would be until the complaint is resolved. Sandra Pierog pointed out that the camera has to be located within 20 feet of the ballot box and must record all sides of the box. J. Rupert confirmed that the camera will record continuously from the time the absentee ballots are issued until the closing of the polls. S. Pierog explained that the new regulations came from the Connecticut Legislature, the Governor signed it into law in June 2024 with an effective date of July 1, 2025, and the Secretary of State issued regulations that the cameras must be tested and operational by July 1, 2025.

11. Adjournment

R. Morra MOVED to Adjourn the Meeting at 8:50 p.m. T. Sadler SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

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**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, JUNE 17, 2025, 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Mather Clarke, Tim Sadler, Pamela Sawyer (Arrived at 6:25 p.m.)

Board of Selectman Present Via Zoom: Amanda Gordon (Present until 6:30 p.m.)

Board of Selectman Absent: Mather Clarke

Staff Present In-Person: Executive Assistant, HR Director, and Emergency Management Director Kathleen McCavanagh

Staff Present Via Zoom: Chief Financial Officer Jill Collins, Recording Secretary Kacie Cannon

1. Call to Order: R. Fournier called the meeting to order at 6:00 p.m.

2. Public Comment: There was no Public Comment.

3. Consider and Act on A/P

R. Morra MOVED to APPROVE the A/P Report as presented in the amount of \$636,123.49. T. Sadler SECONDED.

Discussion: A. Gordon noted that the library's overage charges for copies have amounted to almost \$900.00 each quarter and shared concerns that the library did not increase their budget for next year. J. Collins agreed and stated that the library will need to find money in their budget to cover the expenses. A. Gordon suggested that the library increase their fees to cover future overages.

A. Gordon asked about the charge for the Continuing Disclosure Fund listed on Page 14 in the amount of \$1,550.00. J. Collins stated that the charge was for the financial advisor to file the debt on EMMA and includes a late fee since the audit was not complete by the filing deadline of February 28, 2025.

A. Gordon inquired about the Performance Payout for Patrice Carson and asked when the metrics on her performance would be provided. J. Collins stated that P. Carson receives performance payouts in January and June as part of her contract. R. Morra added that Jim Rupert can provide details on her performance. A. Gordon requested samples of P. Carson's weekly invoices to determine where her time is being spent and whether she is available to assist with economic development.

A. Gordon asked if the \$5,800.00 charge paid to the Town of Manchester was for the disposal of hazardous waste. R. Morra confirmed that it is and explained that the assessment fee is based on the town population rather than the quantity of waste disposed.

G. Marrion asked why the cost to pave the Town Hall parking lot was not paid with Town Aid Road funds. R. Morra explained that the fund can only be used for public roadways and cannot be used for private drives and lots.

MOTION CARRIED 5:0:2 (M. Clarke and P. Sawyer Absent).

4. Consider and Act on Budget Transfers

R. Fournier noted that two budget transfer requests from the Fire Commission were added to the packet to transfer \$1400.00 from Payroll to Other Supplies and \$500.00 from Equipment to Professional Training for health and safety classes.

R. Morra MOVED to APPROVE the Budget Transfer Request from Town Building Operations in the amount of \$8,000.00 from the category of Overtime to the category of Repairs and Maintenance Services to replace the condenser at Herrick Park. T. Sadler SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and P. Sawyer Absent).

5. Consider and Act on the Dissolution of the Health Insurance Fund

R. Fornier explained that the Health Insurance Fund has been in place for many years and was originally created to provide a dental and eyeglass plan for employees. He added that the Town transitioned to a different health insurance plan three years ago, and the BOS needs to determine what to do with the balance of approximately \$180,000.00 that remains in the fund.

K. McCavanagh noted that the fund was created using employee contributions for a self-funded dental insurance policy. She shared concerns from employees about dividing the funds into thirds and reallocating it to the Town's General Fund over the next three years, noting that it would change the intent and purpose of the fund and have a negative impact on staff morale. The employees are requesting that the fund be preserved to manage future healthcare cost increases, which will benefit the Town and employees in the future, and are asking the BOS to consider alternative options.

R. Morra proposed reducing the Town's budget by \$63,000, reallocating \$63,000.00 from the Health Insurance Fund to offset healthcare cost increases, and keeping the remaining balance in the Health Insurance Fund for future needs. He also clarified that the fund contains contributions from taxpayers as well as Town and Board of Education employees and noted that he is not in support of dissolving the fund. A. Gordon noted her support of the proposal.

J. Collins stated that only the Finance Committee has the authority to alter the budget and their next meeting is not scheduled until after the budget referendum. She also clarified that the Town contributed a significant amount of money to the fund at one point, and employee premiums were used to reimburse the Town. J. Collins explained that the premiums function like any other insurance plan, and employees do not get reimbursed for unused portions. She also noted that the fund has grown to approximately \$190,000, due to interest, and added that a substantial portion of the fund belongs to the Town. When asked if the amount on the referendum ballot could be changed, J. Collins replied that it was too late, as the ballots have already been printed.

The BOS discussed various options, which included reallocating funds gradually over three years, keeping the fund and modifying the ordinance to allow the funds to be spent more broadly on healthcare costs, dissolving the fund, allocating the funds in a manner that benefits employees to honor their contributions, and creating a new fund dedicated solely to healthcare expenses.

J. Collins explained that the current ordinance requires that funds be transferred to the General Fund when the purpose of the fund is complete, but noted that a new ordinance could be created to repurpose the funds. She stated that reallocating \$63,000 out of the assigned fund balance to the

unassigned balance of the General Fund would decrease the amount needed for taxes by \$63,000.00 and would result in a lower mill rate. She added that the funds cannot be placed into a specific account at this time because the budget amount on the referendum cannot be changed.

A. Gordon MOVED to DISSOLVE the fund and the ordinance as written, to release the balance of the fund into the General Fund, and to allocate \$63,000 of the fund toward givebacks for next fiscal year with the intent of using the revenue to offset health insurance expenses for Fiscal Years 2026, 2027, and 2028. R. Morra SECONDED.

Discussion: J. Collins explained that if funds are reallocated to the General Fund, they cannot be reserved for future years unless only \$63,000 is reallocated annually and the remainder is restricted and assigned to the Health Insurance Fund until released by the Board. She explained that once the money enters the General Fund, it becomes unassigned unless it is specifically reserved through an ordinance.

A. Gordon WITHDREW the MOTION, and R. Morra WITHDREW his SECOND of the MOTION.

R. Morra MOVED to MOVE \$63,000.00 from the Health Insurance assigned fund to the unassigned General Fund. P. Sawyer SECONDED.

Discussion: R. Morra suggested that the BOS develop a policy to guide future use of the remaining balance for healthcare cost offsets and include the discussion in a future agenda. P. Sawyer recommended considering the Board of Education's share in the fund during future decisions. J. Collins clarified that the money benefits residents via a reduced mill rate and does not increase Town revenues. R. Morra and P. Sawyer agreed, but emphasized the importance of recognizing and honoring the contributions of employees working for Bolton, including the Board of Education, in the policy.

G. Marrion asked Board Secretary Kacie Cannon to read the Motion back to the Board. The Board came to a unanimous consensus to have the Motion read back.

MOTION CARRIED 5:0:2 (A. Gordon and M. Clarke Absent)

(Note: P. Sawyer arrived at 6:25 p.m., and A. Gordon departed the meeting at approximately 6:30 p.m.)

6. Consider and Act on Cemetery Bid Waiver and Accepting Bid

P. Sawyer stated that the Town's current cemetery mapping system is outdated and contains numerous errors. She emphasized the importance of providing accurate records to honor families and the deceased, and expressed her support for the project.

G. Marrion raised concerns about the project costs given the current budget. P. Sawyer replied that the Town has a separate cemetery fund of approximately \$800,000, which was inherited from the Bolton Cemetery Association. R. Morra added that the account is funded through cemetery plot purchases. He agreed that the mapping system is outdated and includes significant errors such as incorrect burial locations.

K. McCavanagh explained that the project was put out to bid last year and this year, but only two bids were received each time. She stated that she and Jim Rupert have reviewed the proposals and recommend Sentry Mapping. Sentry Mapping offers ground-penetrating radar, GPS, and drones to assess burial locations and update the maps and will remain on-site for one to two weeks until the project is complete. K. McCavanagh reported that she has received frequent complaints about mapping errors, mislocated headstones, and uncertain burial placements at the cemeteries, particularly after transitioning from the Bolton Cemetery Association to U.S. Cemetery Services. She added that Sentry

will also provide a website with the updated maps and noted that they submitted the lowest bid. G. Marrion asked what steps would be taken to resolve the errors. K. McCavanagh replied that headstones may need to be relocated and appropriate steps would be taken to rectify any other issues.

P. Sawyer noted that the bid for \$6,800.00 for the Quarryville Cemetery incorrectly states that the contract is for the Bolton Center Cemetery and requested that the bid be corrected. K. McCavanagh stated that she will make the correction and noted that the prices on the bids are still valid, although they are both dated August 23, 2024. She added that the work will begin within three to four months.

P. Sawyer MOVED to WAIVE the bidding requirements for Sentry Mapping for digital mapping services for the contract costs of \$6,800.00 for the Quarryville Cemetery and \$14,300.00 for the Bolton Center Cemetery. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon Absent)

P. Sawyer MOVED to ACCEPT the contracts from Sentry Mapping for the digital mapping of both the Quarryville Cemetery and the Bolton Center Cemetery. T. Sadler SECONDED. MOTION CARRIED 5:0:2.

The BOS thanked K. McCavanagh for her time and efforts in securing bids for the cemeteries.

7. Consider and Act on Hiring Firm for Facilities Study

P. Sawyer reported that the Facilities Subcommittee thoroughly reviewed three firms, which included Russell & Dawson, Bureau Veritas, and STV, Inc., to conduct a facilities study of the Town's buildings. Based on the evaluation, the committee is recommending that STV, Inc. be hired to complete the study.

R. Fournier expressed strong confidence in STV, Inc., and noted that they would be a good fit for the Town. G. Marrion also supported the recommendation and proposed that the Community Voice Channel Building and State Trooper Building be included in the study for an additional cost of \$3,000, bringing the total contract amount to \$27,766. R. Fournier noted that the committee is also considering working with STV's consultant in the future to analyze student population.

P. Sawyer MOVED to HIRE STV, Inc. to conduct a Facility Study of the Town buildings for approximately \$25,000.00, plus an extra \$3,000.00 for the additional buildings. T. Sadler SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon Absent).

8. Consider and Act on Banking Resolution to Add David Caruso as a Signer on the Account

P. Sawyer recommended adding the new Superintendent of Schools, David Caruso, as a signer on the Chelsea Groton Bank account.

P. Sawyer MOVED to ADD David Caruso as an active signer on the Town's checking account. G. Marrion SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

9. Appointments and Resignations:

a. Kimberly Fofana – Conservation Commission – Resignation

P. Sawyer MOVED to ACCEPT with regret the resignation of Kimberly Fofana from the Conservation Commission and thanked her for her service. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

b. C. Peter Van Dine – Conservation Commission – Change from Full to Alternate Member

P. Sawyer MOVED to ACCEPT C. Peter Van Dine's request to change from a full member to an alternate member of the Conservation Commission. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

c. Paula Friez – Senior Citizen Commission – Reappointment as Full Time Member

P. Sawyer MOVED to ACCEPT the reappointment of Paula Friez as a full-time member of the Senior Citizen Commission. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

d. Kelly Goldsnider – Library Board – Reappointment as Full Time Member

P. Sawyer MOVED to ACCEPT the reappointment of Kelly Goldsnider as a full-time member of the Library Board. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

e. Carrie Concatelli – Senior Social Services Municipal Agent – 2 yrs. Term

P. Sawyer MOVED to ACCEPT the reappointment of Carrie Concatelli as the Senior Social Services Municipal Agent for a two-year term. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon absent).

10. Approval of Minutes:

a. May 6, 2025 – Regular and A/P Meeting

P. Sawyer MOVED to APPROVE the May 6, 2025 Regular and A/P Meeting Minutes as written. R. Morra SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon Absent).

b. May 20, 2025 – A/P Meeting

P. Sawyer MOVED to APPROVE the May 20, 2025 A/P Meeting Minutes as written. T. Sadler SECONDED. MOTION CARRIED 4:1:2 (G. Marrion Abstained, M. Clarke and A. Gordon Absent).

c. April 8, 2025 – Unable to Identify Who Seconded Meeting Minutes – Minutes Still Need to Be Approved

P. Sawyer MOVED to APPROVE the April 8, 2025 Regular Meeting Minutes. T. Sadler SECONDED.

Discussion: P. Sawyer noted that a determination needed to be made as to who seconded the motions under Item No. 2 of the minutes. R. Morra volunteered to be listed as the person who seconded the motions since the audio was inaudible and the board could not recall who seconded.

MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon Absent).

11. Adjourn

R. Morra MOVED to ADJOURN the meeting at 7:12 p.m. P. Sawyer SECONDED. MOTION CARRIED 5:0:2 (M. Clarke and A. Gordon Absent).

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Conservation

Transfer \$ 30.00 from category Official / Admin Services to category Regular Payroll

(within budget) from # 1005 - 045 - 4599 - 000000 - 53100 - 00000

to # 1005 - 045 - 4599 - 000000 - 51610 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - _____ - _____ - _____

to # _____ - _____ - _____ - _____ - _____ - _____

Other \$ _____

Explanation: TO COVER CLERK'S PAYMENT.

Approved
[Signature] Signature
Town Administrator Title
6/12/25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	<u> </u>	<u> </u>
<u>Robert Morra</u>	<u> </u>	<u> </u>
<u>Pam Sawyer</u>	<u> </u>	<u> </u>
<u>Gwen Marrion</u>	<u> </u>	<u> </u>
<u>Amanda Gordon</u>	<u> </u>	<u> </u>
<u>Tim Sadler</u>	<u> </u>	<u> </u>
<u>Mather Clarke</u>	<u> </u>	<u> </u>

Date _____

BUDGET TRANSFER REQUEST TO BOARD OF SELECTMEN

BUDGET: Conservation

Transfer \$ 170.00 from category Other Prof Serv to category Regular Payroll

(within budget) from # 1005 - 045 - 4599 - 000000 - 53400 - 00000

to # 1005 - 045 - 4599 - 000000 - 51610 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - _____ - _____ - _____

to # _____ - _____ - _____ - _____ - _____ - _____

Other \$ _____

Explanation: _____

TO COVER CLERK'S PAYMENT

Approval 6/13/25

[Signature] Signature

Team Administrator Title

_____ Date

Board of Selectmen

Approved

Comments:

	Yes	No
<u>Rodney Fournier</u>	_____	_____
<u>Robert Morra</u>	_____	_____
<u>Pam Sawyer</u>	_____	_____
<u>Gwen Marrion</u>	_____	_____
<u>Amanda Gordon</u>	_____	_____
<u>Tim Sadler</u>	_____	_____
<u>Mather Clarke</u>	_____	_____

Date _____

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, JUNE 24, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Amanda Gordon
Gwen Marrion, Mather Clarke.

Board of Selectman Present Via Zoom: Deputy First Selectman Robert Morra.

Board of Selectman Absent: Pamela Sawyer and Tim Sadler.

Staff Present In-Person: Town administrator Jim Rupert.

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Consider and Act on Budget Transfers

A. Gordon MOVED to APPROVE the Budget Transfer Request from Administration in the amount of \$2,075 from the category of professional and technical services to the category of equipment for Novus equipment's order. G. Marrion SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

A. Gordon MOVED to APPROVE the Budget Transfer Request from Fire Commission in the amount of \$4,000 from the category of equipment to the fire security for vehicle repairs. M. Clarke SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

A. Gordon MOVED to APPROVE the Budget Transfer Request from Fire Commission in the amount of \$3,000 from the category of payroll to the fire security for emergency repairs to tanker 234. M. Clarke SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

A. Gordon MOVED to APPROVE the Budget Transfer Request from Highway in the amount of \$6,750 from the category of sand and salt to new equipment for cover the balance of grading box. M. Clarke SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

A. Gordon MOVED to APPROVE the Budget Transfer Request from Highway in the amount of \$10,000 from the category of seasonal payroll to the repairs and maintenance for truck #3 to repair the body. R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

3. Adjourn.

R. Fournier MOVED to ADJOURN the meeting at 6:33 p.m.

R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and P. Sawyer Absent).

10A

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Air Temp Mechanical Services, Inc.					
Check Group:					
HVAC SERVICE CALL FOR HERRICK PARK	1	251662	SD43129 6/19/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$205.00
				Check #: 0	
				PO/Invoice Total:	\$205.00
				Vendor Total:	\$205.00
ANDOVER ELEMENTARY SCHOOL					
Check Group:					
RELEASE OF HP SECURITY DEPOSIT - EVENT DATE 6/21/25	1	0	HP DEPOSIT 6/21/25 6/24/2025	2990.000.0000.000000.25003.00000 Other Liability - Herrick Park Security Deposit	\$200.00
				Check #: 0	
				PO/Invoice Total:	\$200.00
				Vendor Total:	\$200.00
ASCAP					
Check Group:					
2025 LICENSE RENEWAL FEE	1	251637	#500642060 MAY 2025 5/20/2025	2970.045.4503.300109.53400.00000 Miscellaneous - Other Professional Services	\$457.63
				Check #: 0	
				PO/Invoice Total:	\$457.63
				Vendor Total:	\$457.63
BDS					
Check Group:					
FINANCE DEPT & TOWN CLERK COPIER MAINTENANCE	1	251643	348738 5/27/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$679.01
				Check #: 0	
				PO/Invoice Total:	\$679.01
				Vendor Total:	\$679.01

Voucher Detail Listing

[illegible]

07/03/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BOLTON VOL FIRE DEPT						
Check Group:	T1123					
REMAINING BALANCE OF 2024-2025 PROFICIENCY FUNDS	1	250284	FY 24/25 PROF #2	1005.042.4203.000000.55900.000000	Proficiency - Fire Comm.	\$1,000.00
			6/26/2025		Check #: 0	
					PO/Invoice Total:	\$1,000.00
					Vendor Total:	\$1,000.00
BRODART CO.						
Check Group:	T1259					
4 BOOKS	1	0	B6999844	2875.000.0000.000000.25203.000000	Other Liability - BML Fund	\$69.11
			6/4/2025		Check #: 0	
					PO/Invoice Total:	\$69.11
					Vendor Total:	\$69.11
CHARLES REXROAD						
Check Group:	T7345					
REIMBURSEMENT - PROGRAMMING CABLES	1	0	BLUEMAX49ers 5/20/25	1005.042.4203.000000.56120.000000	Office Oper. Supplies - Fire Comm.	\$32.95
			6/12/2025		Check #: 0	
					PO/Invoice Total:	\$32.95
					Vendor Total:	\$32.95
COASTAL TOOL AND SUPPLY INC						
Check Group:	T3224					
SNAP RING PLIER, 17-IN-1 PAINTERS TOOL, STICK LIGHT, RATCHET, BATTERY & SOCKET SET	1	251677	859508A	1005.043.4303.000000.56100.000000	Repair & Maintenance Supplies - H.W.	\$482.00
			5/28/2025		Check #: 0	
					PO/Invoice Total:	\$482.00
					Vendor Total:	\$482.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Amount

COMCAST.

Check Group:

FD INTERNET #3962

1	0	#3962	1005.043.4399.000000.55300.00000	\$128.40
		6/12-7/11/25	Communications - Town Building Oper.	
		6/5/2025		

Check #: 0

PO/InvoiceTotal: \$128.40
Vendor Total: \$128.40

CONNECTICUT OCCUPATIONAL MEDICINE PARTNE

Check Group:

MEMBER PHYSICALS AT CORPCARE, SOUTH WINDSOR

1	250249	268649	1005.042.4203.000000.53400.00000	\$1,307.02
		5/1/2025	Other Professional Services - Fire Comm.	

MEMBER PHYSICALS AT CORPCARE, SOUTH WINDSOR

1	250249	269103	1005.042.4203.000000.53400.00000	\$416.00
		6/2/2025	Other Professional Services - Fire Comm.	

Check #: 0

PO/InvoiceTotal: \$1,723.02
Vendor Total: \$1,723.02

CONNECTICUT TRAFFIC CONTROL LLC

Check Group:

TRAFFIC CONTROL: LUCKS WAY & WALDEN WAY

1	251678	MAY 2025 TRAFF CTRL	2963.043.4303.000000.57500.00000	\$6,372.00
		5/23/2025	Town Aid Road Expenditures	

Check #: 0

PO/InvoiceTotal: \$6,372.00
Vendor Total: \$6,372.00

CRPA

Check Group:

MED & EPI-PEN TRAINING

1	251638	30206	2970.045.4503.300101.53400.00000	\$441.00
		5/28/2025	Herrick Park Summer Camp - Other Profess. Serv	

Check #: 0

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
ELECTION SYSTEMS & SOFTWARE LLC					
Check Group:					
BALLOT LAYOUT CHARGE	1	251590	CD2121229 5/29/2025	1005.041.4197.000000.53520.000000 Other Contracts - Elect.	\$441.00
BALLOT PROGRAMMING - REFERENDUMS 1&2	1	251590	CD2121230 5/29/2025	1005.041.4197.000000.53520.000000 Other Contracts - Elect.	\$441.00
Check #: 0					
England True Value Hardware					
Check Group:					
SOCKET, ADAPTER, FILE & FASTENERS	1	0	APRIL 2025 - HWY DEP 4/30/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$745.00
Check #: 0					
ERNEST PIEROG					
Check Group:					
REIMBURSEMENT - SUBWAY LUNCH FOR POLL WORKERS 6/10/25 REFERENDUM	1	0	SUBWAY 6/10/25 6/10/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$20.05
Check #: 0					
Eversource.					
Check Group:					
				PO/InvoiceTotal:	\$72.53
				Vendor Total:	\$72.53

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - HIGH RIDGE FARM #5034	1	0	#5034 5/14-6/13/25 6/13/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper. Check #: 0	\$13.19
PO/Invoice Total: \$13.19					
Vendor Total: \$13.19					
FIRST-ADVANTAGE OCCUPATIONAL HEALTH SV Check Group: T24628					
EMPLOYEE ALCOHOL/DRUG TESTING	1	0	2500452505 5/31/2025	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin. Check #: 0	\$172.10
PO/Invoice Total: \$172.10					
Vendor Total: \$172.10					
FLEETPRIDE Check Group: T1173					
HYDRAULIC OIL FILTER	1	0	126182244 6/2/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W. Check #: 0	\$142.99
PO/Invoice Total: \$142.99					
Vendor Total: \$142.99					
FREIGHTLINER OF HARTFORD, INC. Check Group: T1995					
DIESEL EXHAUST FLUID	1	0	1133068 6/3/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W. Check #: 0	\$144.80
PO/Invoice Total: \$144.80					
Vendor Total: \$144.80					
DIAGNOSIS & REPAIR SERVICES - EGR VALVE, GRID HEATER, FLOW PORTS & LEAKY FITTING Check Group:	1	251578	132213 5/30/2025	1005.043.4303.000000.54300.000000 Repairs & Maintenance Services - H.W. Check #: 0	\$5,057.29
PO/Invoice Total: \$5,057.29					
Vendor Total: \$5,057.29					

Printed: 06/27/2025 9:24:42 AM

Report: rptAPVoucherDetail

2024.1.47

Page:

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FRONTIER.					
Check Group:					
TH TELEPHONE #8066	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$536.75
BML TELEPHONE #7349	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$228.03
B&G TELEPHONE #8152	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$115.28
FD TELEPHONE #3910	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$244.04
HWY TELEPHONE #4302	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$154.67
INP TELEPHONE #6643	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$165.90
BHF TELEPHONE #1499	1	0	#0022 6/1-6/30/25 6/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$69.10
NRMC TELEPHONE #1243	1	0	#1243 6/17-7/16/25 6/17/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$527.33
HP TELEPHONE #6926	1	0	#6926 6/7-7/6/25 6/7/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$297.35
Check #: 0					
PO/Invoice Total:					\$5,057.29
Vendor Total:					\$5,202.09
Georgina'S Restaurant And Banquets					
Check Group:					
FOOD FOR POLL WORKERS - 6/10/25 REFERENDUM	1	0	ORDER #208138 6/10/2025	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$168.00
Check #: 0					
PO/Invoice Total:					\$2,338.45
Vendor Total:					\$2,338.45

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GOEHRING ELECTRIC LLC					
Check Group:					
RUN POWER TO SHED AND INSTALL OUTLET & LIGHT AT TROOPER'S	1	251635	220 BOLTON CTR RD 6/22/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,440.00
Check #: 0					PO/InvoiceTotal: \$168.00
					Vendor Total: \$168.00
Grainger					
Check Group:					
RETAINING RING PLIER SET & FLAME-RETARDENT VEST	1	251667	9522424424 5/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$219.20
Check #: 0					PO/InvoiceTotal: \$1,440.00
					Vendor Total: \$1,440.00
Check Group:					
MANHOLE LADDER, SUBMERSIBLE PUMP PLUG & FLAGGING TAPE	1	251668	9530435735 6/5/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$295.73
Check #: 0					PO/InvoiceTotal: \$295.73
Check Group:					
IR THERMOMETER W/DATA LOGGING & HANDHELD BATTERY-POWERED PRUNING SAW	1	251669	9530435719 6/5/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$503.60
Check #: 0					PO/InvoiceTotal: \$503.60

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PERMANENT MARKERS/MARKING CHALK, SAW BLADES, PENETRATING SPRAY, LARGE CHALK LINE REEL & ELEVATOR TRI-POD	1	251670	9530435693 6/5/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W. Check #: 0	\$675.23 PO/InvoiceTotal: \$675.23
Check Group: WHEELBARROW, RETAINING RING PLIERS & LAWN RAKES	1	251673	9522424432 5/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W. Check #: 0	\$368.92 PO/InvoiceTotal: \$368.92
Check Group: BATTERIES & ADAPTERS	1	251674	9522424416 5/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W. Check #: 0	\$433.33 PO/InvoiceTotal: \$433.33
Check Group: ASPHALT LUTE, BANDSAW KIT, LAWN RAKE & WATER HOSE ASSEMBLY	1	251675	9518090023 5/23/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W. Check #: 0	\$658.90 PO/InvoiceTotal: \$658.90 Vendor Total: \$3,154.91
Granite Communications, Inc. Check Group: TROUBLESHOOT & REPAIR SENIOR CTR PHONES	1	0	119822 6/12/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper. Check #: 0	\$165.00 PO/InvoiceTotal: \$165.00 Vendor Total: \$165.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

HALLORAN & SAGE LLP

Check Group:

LEGAL SERVICES - GENERAL LEGAL

1 0 11469593 1005.041.4107.000000.53020.000000
6/5/2025 Legal Services - Admin.

Check #: 0

PO/Invoice Total: \$2,403.80
Vendor Total: \$2,403.80

J & S RADIO SALES INC.

T1794

Check Group:

STREAMLIGHT BATTERY STICKS

1 0 35458 1005.042.4203.000000.56100.000000
5/30/2025 Repairs & Maint. Supplies - Fire Comm.

Check #: 0

PO/Invoice Total: \$48.00
Vendor Total: \$48.00

JASON VINCENT

Check Group:

REIMBURSEMENT - USPS PRIORITY MAILING

1 0 USPS 12/2/24 1005.042.4203.000000.56120.000000
6/18/2025 Office Oper. Supplies - Fire Comm.

REIMBURSEMENT - USPS PRIORITY MAILING

1 0 USPS 12/23/24 1005.042.4203.000000.56120.000000
6/18/2025 Office Oper. Supplies - Fire Comm.

REIMBURSEMENT - USPS PRIORITY MAILING

1 0 USPS 2/7/25 1005.042.4203.000000.56120.000000
6/18/2025 Office Oper. Supplies - Fire Comm.

REIMBURSEMENT - USPS CLEAR TAPE

1 0 USPS 2/7/25. 1005.042.4203.000000.56120.000000
6/18/2025 Office Oper. Supplies - Fire Comm.

REIMBURSEMENT - USPS PACKING TAPE

1 0 USPS 7/2/24 1005.042.4203.000000.56120.000000
6/18/2025 Office Oper. Supplies - Fire Comm.

Check #: 0

PO/Invoice Total: \$51.13

Check Group:

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
REIMBURSEMENT - DIVERS COVE MAINTENANCE ON SCUBA EQUIPMENT					
1	251661	DIVERS COVE 1/20/25	1005.042.4203.000000.54302.000000		\$221.00
				Fire/Security Maint. & Supply - Fire Comm.	
				Check #: 0	
				PO/Invoice Total:	\$221.00
				Vendor Total:	\$272.13
JOLLEY PRECAST INC					
Check Group:					
STEPS FOR TOWN HALL					
1	251536	63630 6/18/2025	1005.043.4399.000000.56100.000000		\$1,271.00
				Supplies - Town Building Oper.	
				Check #: 0	
				PO/Invoice Total:	\$1,271.00
				Vendor Total:	\$1,271.00
KATHRYN CANNON					
Check Group:					
1	0	6/17/25 CLERK 6/24/2025	1005.041.4107.000000.53100.000000		\$100.00
				Official/Administrative Services - Admin.	
				Check #: 0	
				PO/Invoice Total:	\$100.00
				Vendor Total:	\$100.00
Laframboise Water Service Inc					
Check Group:					
1	251659	66003 6/13/2025	1005.043.4399.000000.54300.000000		\$649.96
				Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/Invoice Total:	\$649.96
				Vendor Total:	\$649.96
LEBANON VOLUNTEER FIRE DEPARTMENT					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HEALTH & SAFETY CLASS PLUS MATERIALS - CAPT ROSS	1	251663	TRAINING MAY 3-10 5/3/2025	1005.042.4203.000000.53200.000000 Prof. Educational Training - Fire Comm.	\$200.00
Check #: 0					
PO/Invoice Total:					\$200.00
Vendor Total:					\$200.00
LOWES BUSINESS ACCOUNT					
Check Group: T1158					
MATERIALS TO FIX KIOSK AT TOWN HALL	1	0	94221 6/5/2025	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$74.55
Check #: 0					
PO/Invoice Total:					\$74.55
Vendor Total:					\$74.55
MANCHESTER SAFE & LOCK LLC					
Check Group: NEW KEYS					
	1	0	83938 5/19/2025	1005.042.4203.000000.56100.000000 Repairs & Maint. Supplies - Fire Comm.	\$18.70
Check #: 0					
PO/Invoice Total:					\$18.70
Vendor Total:					\$18.70
MARY JOHNSTON					
Check Group: CLERK - FINANCE COMMITTEE MEETING 6/11/25					
	1	0	6/11/25 CLERK 6/15/2025	1005.041.4115.000000.53100.000000 Official/Admin Services - BOF	\$100.00
Check #: 0					
PO/Invoice Total:					\$100.00
Vendor Total:					\$100.00
MATTHEW PERREIRA					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
REIMBURSEMENT - LUNCH FOR 6 MEMBERS DURING VERNON UTV CLASS	1	0	FAMILY PIZZA 6/7/25	1005.042.4203.000000.56300.000000	\$62.23
			6/12/2025	Other Supplies - Fire Comm.	
				Check #: 0	
				PO/Invoice Total:	\$62.23
				Vendor Total:	\$62.23
MIDWEST TAPE					
Check Group:					
12 DVDs & BCDs	1	251612	507313696 6/13/2025	1005.045.4501.000000.56400.000000	\$339.13
				Library Materials - Libr.	
				Check #: 0	
				PO/Invoice Total:	\$339.13
				Vendor Total:	\$339.13
MUNICIPAL EMERGENCY SERVICES					
Check Group:					
SCBA BOTTLES - 6 CYLINDER & VALVE ASSEMBLIES	1	250164	SO2129516 6/11/2025	1005.042.4203.000000.57300.000000	\$8,310.00
				Equipment - Fire Comm.	
				Check #: 0	
				PO/Invoice Total:	\$8,310.00
FIREFIGHTER PANTS & COATS	1	250165	SO2130222 6/12/2025	1005.042.4203.000000.56930.000000	\$13,210.00
				Uniforms & Supplies - Fire Comm.	
				Check #: 0	
				PO/Invoice Total:	\$13,210.00
				Vendor Total:	\$21,520.00
NATHAN L. JACOBSON & ASSOC, INC.					
Check Group:					
1065-0003 LAUREL WOOD LN SUBDIVISION: INSPECTION	1	0	101106 6/12/2025	2988.041.4151.415145.25000.000000	\$254.60
				Laurel Wood Lane	
				Check #: 0	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NORTHEAST AQUATIC RESEARCH					
Check Group:					
6/4/25 AQUATIC PLANT SURVEY - LOWER BOLTON LAKE CURLY-LEAF PONDWEED	1	0	25-062	1005.041.4107.000000.53300.000000	\$1,380.00
			6/16/2025	Professional/Tech Services - Admin.	
5/17/25 LAB ANALYSIS	1	0	25-067	1005.041.4107.000000.53300.000000	\$116.00
			6/17/2025	Professional/Tech Services - Admin.	
Check #: 0					
PO/Invoice Total: \$254.60					
Vendor Total: \$254.60					
Novus Insight, Inc					
Check Group:					
FULL HD LENOVO NOTEBOOK	1	0	23008	1005.041.4107.000000.57300.000000	\$587.34
			6/9/2025	Equipment - Admin.	
Check #: 0					
PO/Invoice Total: \$587.34					
Vendor Total: \$587.34					
PAMELA SAWYER					
Check Group:					
REIMBURSEMENT - BOGNER'S NOT DOGS & ROLLS FOR EMPLOYEE COOKOUT	1	0	BOGNER'S 6/17/25	1005.041.4107.000000.56300.000000	\$73.64
			6/24/2025	Other Supplies - Admin.	
REIMBURSEMENT - SHADY GLEN COLESLAW FOR EMPLOYEE COOKOUT	1	0	SHADY GLEN 6/17/25	1005.041.4107.000000.56300.000000	\$28.00
			6/24/2025	Other Supplies - Admin.	
Check #: 0					
PO/Invoice Total: \$101.64					
Vendor Total: \$101.64					
PATRICE L CARSON					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
HOURLY CONSULTING SERVICES: 6/9-6/15/25	27.75	0	W/E 6/15/25	1005.041.4151.000000.53300.000000	\$2,081.25
			6/22/2025	Professional/ Tech Serv - Build. & Land Use	
HOURLY CONSULTING SERVICES: 6/16-6/22/25	27.25	0	W/E 6/22/25	1005.041.4151.000000.53300.000000	\$2,043.75
			6/22/2025	Professional/ Tech Serv - Build. & Land Use	
Check #: 0					
PO/Invoice Total: \$4,125.00					
Vendor Total: \$4,125.00					
PETE'S TIRE BARN, INC.					
Check Group: B35118					
2 MOUNTED BACKHOE TIRES	1	0	196910	1005.043.4303.000000.54300.000000	\$137.00
			6/9/2025	Repairs & Maintenance Services - H.W.	
Check #: 0					
PO/Invoice Total: \$137.00					
Vendor Total: \$137.00					
POSITIVE PROMOTIONS					
Check Group: B2159					
JR FIRE HAT	500	251611	7593730	1005.042.4219.000000.56010.000000	\$565.79
			6/18/2025	Supplies - Fire Marshal	
FIREFIGHTER ACTIVITY BOOKS	500	251611	7593730	1005.042.4219.000000.56010.000000	\$310.00
			6/18/2025	Supplies - Fire Marshal	
FIREFIGHTER BADGE STICKERS	10	251611	7593730	1005.042.4219.000000.56010.000000	\$149.90
			6/18/2025	Supplies - Fire Marshal	
SET-UP CHARGE	1	251611	7593730	1005.042.4219.000000.56010.000000	\$30.00
			6/18/2025	Supplies - Fire Marshal	
Check #: 0					
PO/Invoice Total: \$1,055.69					
Vendor Total: \$1,055.69					
RAINBOW GRAPHICS INC					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SUMMER CAMP, LIFEGUARD & STAFF SHIRTS	1	251639	25561 6/6/2025	2970.045.4503.300101.56120.000000 Herrick Park Summer Camp - General Supplies	\$1,179.00
Check Group:				Check #: 0	PO/Invoice Total: \$1,179.00
SUMMER HELP T-SHIRTS	1	251640	25561 6/6/2025	1005.043.4399.000000.56930.000000 Uniforms - Town Building Oper.	\$324.00
Check Group:				Check #: 0	PO/Invoice Total: \$324.00
S&S WORLDWIDE INC.				Vendor Total:	\$1,503.00
Check Group:					
SUMMER CAMP SUPPLIES: WEEKS 1-4	1	251676	IN101612473 6/13/2025	2970.045.4503.300101.56120.000000 Herrick Park Summer Camp - General Supplies	\$352.33
Check Group:				Check #: 0	PO/Invoice Total: \$352.33
SANDY PIEROG				Vendor Total:	\$352.33
Check Group:					
REIMBURSEMENT - SHOP-RITE SNACKS FOR POLL WORKERS 6/10/25 REFERENDUM	1	0	SHOP-RITE 6/9/25 6/10/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$53.33
Check Group:				Check #: 0	PO/Invoice Total: \$53.33
TARGET ENTERPRISES INC				Vendor Total:	\$53.33
Check Group:					
42 BAGS OF MASON MIX, PRECAST CONCRETE CATCH BASIN TOPS & PALLET DEPOSIT	1	251671	25234804 5/30/2025	2963.043.4303.000000.57500.000000 Town Aid Road Expenditures	\$3,864.08
Check Group:				Check #: 0	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Uline					
Check Group:					
1 CARPET MAT	1	0	193984186 6/10/2025	1005.045.4501.000000.57330.00000 Furniture and Fixtures - Library	\$150.94
Check #: 0					
PO/Invoice Total:					\$3,864.08
Vendor Total:					\$3,864.08
Check Group:					
GREEN PICNIC TABLE FOR PATIO	1	251615	194569242 6/24/2025	2863.000.0000.000000.20799.05210 Impro. Patron's Exp-Hartford Foundatin Grant	\$1,150.12
8 CHAIRS - RED & BLACK	1	251615	194569758 6/24/2025	2863.000.0000.000000.20799.05210 Impro. Patron's Exp-Hartford Foundatin Grant	\$1,435.13
Check #: 0					
PO/Invoice Total:					\$150.94
Vendor Total:					\$2,585.25
UNITED AG & TURF					
Check Group:					
3-POINT HITCH PIN & TRACTOR FILTERS	1	0	11169970 6/17/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$167.02
Check #: 0					
PO/Invoice Total:					\$167.02
Vendor Total:					\$167.02
USA HAULING & RECYCLING					
Check Group:					
YARDWASTE RECYCLING - MAY 2025	1	0	603216542 6/1/2025	1005.084.8405.000000.54101.00000 Refuse Removal. - Ref. Serv.	\$251.50
Check #: 0					
PO/Invoice Total:					\$251.50

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1487

07/03/2025

Vendor Remit Name
Description

Amount

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

USI CONSULTING GROUP INC (HH)

Vendor Total: \$251.50

Check Group:

TOWN'S PORTION (10%) OF ACTUARIAL SERVICES
1/10/24-3/31/25

\$262.50

HOH012753 TWN 1005.041.4117.000000.53300.00000
Professional/Tech Services - Finan.
4/23/2025

Check #: 0

PO/Invoice Total: \$262.50

Verizon Wireless

\$262.50

Check Group:

FD CELL PHONE 5/7-6/6/25

\$132.00

6115316651 1005.042.4203.000000.55300.00000
6/7/2025 Communications - Fire Comm.

Check #: 0

PO/Invoice Total: \$132.00

VESTIS

Check Group:

UNIFORMS

\$291.77

27291486 1005.043.4399.000000.56930.00000
6/7/2025 Uniforms - Town Building Oper.

UNIFORMS

\$317.94

27293662 1005.043.4399.000000.56930.00000
6/8/2025 Uniforms - Town Building Oper.

Check #: 0

PO/Invoice Total: \$609.71

Village Spring Distributor Llc

\$609.71

Check Group:

WATER FOR SUMMER CAMP

\$177.75

174513 - REC 2970.045.4503.300101.56120.00000
DEPT 6/12/2025 Herrick Park Summer Camp - General Supplies

Printed: 06/27/2025 9:24:42 AM

Report: rptAPVoucherDetail

2024.1.47

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WATER		1	0	174514 - TOWN HALL	1005.043.4399.000000.56100.00000	\$73.50
				6/12/2025	Supplies - Town Building Oper.	
				174516 - BLDG&GROUND	1005.043.4399.000000.56100.00000	\$10.95
				6/12/2025	Supplies - Town Building Oper.	
WATER		1	0	174517 - TOWN GARAGE	1005.043.4303.000000.56010.00000	\$10.95
				6/12/2025	Supplies - H. W.	
WATER		1	0	174520 - SENIOR CTR	1005.044.4427.000000.56010.00000	\$38.75
				6/12/2025	Supplies - Sen. Serv.	
Check #: 0						
PO/Invoice Total:						\$311.90
WATER		1	250334	174515 - LIBRARY	1005.045.4501.000000.56120.00000	\$73.50
				6/12/2025	Office Oper. Supplies - Libr.	
				Check #: 0		
				PO/Invoice Total:		\$73.50
Vendor Total:						\$385.40
W.B. Mason, Co., Inc. TAPE, RUBBER BANDS & PAPER	B3049	1	0	254861139	1005.045.4501.000000.56120.00000	\$182.86
				6/11/2025	Office Oper. Supplies - Libr.	
				254938412	1005.045.4501.000000.57330.00000	\$189.99
				6/16/2025	Furniture and Fixtures - Library	
Check #: 0						
PO/Invoice Total:						\$372.85
W.H. PREUSS & SONS, INC. Check Group:	T24631	Vendor Total:				\$372.85

W.B. Mason, Co., Inc.

Check Group:

B3049

W.H. PREUSS & SONS, INC.

Check Group:

T24631

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1487

07/03/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUSHING FOR IDLER ON SCAG MOWER					
	1	0	194909	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$6.51
REPAIR TO CHAINSAW - TRUCK 134					
	1	0	195017	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$152.06
Check #: 0					
PO/Invoice Total:					\$158.57
Vendor Total:					\$158.57
WILLIAM HEBERT					
Check Group:					
REIMBURSEMENT - DUNKIN DONUTS FOR POLL					
WORKERS 6/10/25 REFERENDUM					
	1	0	DUNKIN 6/10/25	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$52.21
Check #: 0					
PO/Invoice Total:					\$52.21
Vendor Total:					\$52.21
Grand Total:					\$71,141.89

End of Report

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1488

07/03/2025

Amount

CHRISTOPHER DUTTON

Check Group:

Deferred tax revenue - 20 NORTH RD

1005.000.0000.000000.22301.00002
Deferred tax revenue - Other

10000799
6/20/2025

1 0

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

\$265.81

Check #: 0

PO/Invoice Total: \$265.81

JON E ROGERS
Check Group:

Deferred tax revenue - 155 CAMP MEETING RD

1005.000.0000.000000.22301.00002
Deferred tax revenue - Other

10000596
6/16/2025

1 0

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

\$502.74

Check #: 0

PO/Invoice Total: \$502.74

Vendor Total: \$502.74

Grand Total: \$768.55

End of Report

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Highway

Transfer \$ 200 from category Sand and Salt to category Supplies

(within budget) from # 1005-043-4303-000000-56010-00000

to # 1005-043-4303-000000-56010-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation:

AP Goble Signature
Public Works Supervisor Title
06.24.2025 Date

Board of Selectmen	Approved		Comments: <u>Approved 6/24/25</u> <u>Tara M. Rye</u>
	Yes	No	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
Date _____			

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Highway

Transfer \$ 2,000 from category Waste Water Removal to category Repairs + Maint. Supplies

(within budget) from # 1005-043-4303-000000-54411-00000

to # 1005-043-4303-000000-56100-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ -000000- _____ -00000

to # _____ -000000- _____ -00000

Other \$ _____

Explanation: In-House Repairs to Truck #03 (Tenco All-Season-Body Rebuild)

Ad Jollet Signature

Public Works Supervisor Title

06.24.2005 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Approved 6/24/05
Tanen Rpt

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Fire Commission

Transfer \$ 400.00 from category Other Services to category Repairs and Mtce

(within budget) from 042 - 4203 - 0000 - 53400 to 042 - 4203 - 0000 - 56100

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from _____ - _____ - 0000 - _____ to _____ - _____ - 0000 - _____

Other \$ _____

Explanation:

Paint for fire dept training shed mtce

[Signature] Signature
Fire Chief Title
6-18-25 Date

Board of Selectmen

Approved

Comments:

	Yes	No
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Approved 6/16/25
Tram Rpt

Date _____

BUDGET: CONSERVATION COMMISSION

10050455499

Transfer \$ 45.16 from category Other Regional Services to category General Supplies

(within budget) from # 1005-045-4599-00000-53700-00000

to # 1005-045-4599-00000-56700-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____

to # _____

Other \$ _____

Explanation:

Replacing parts & Repairing of trucks, machines, vehicles in house.

Amazon purchase of THUMB DRIVE
Cheryl R. Fisher Signature
BC Chair Title
6/26/25 Date

Board of Selectmen Approved Comments: Approved 6/26/25

Yes No
Rodney Fournier
Robert Morra
Pam Sawyer
Gwen Marriott
Amanda Gordon
Tim Sadler
Mather Clarke

Date _____

HIGHLIGHTS JULY 2025 BOS MEETING

SUBMITTED BY: James Rupert

- Interviewed and awarded contract to STV for facility study.
- Signed contracts with Ashford and Willington for BO services.
- Hired a second new van driver.
- We renewed cyber insurance, workmans comp and liability and auto policies
- Continuing the 250th committee meetings, the next meeting is scheduled for July 9th at 8:30 am.
- Started paving Meadow and the remaining portion of French Road.
- Demolition of the building at Notch Road is nearly complete.
- Heritage Farm Trail has been staked out as proposed.
- Bids are due for the RFP for the Fire Department Strategic Plan on July 7th.
- Roadside mowing is ongoing.
- Hired Sentry Mapping Services for mapping our cemeteries.
- Cameras for ballot box are installed and functioning. Training to be scheduled with Novus.
- Yankee Street Fair went according to the safety plans.
- Completed open enrollment.
- Completed interviews for an intern. We did not select an intern at this time.
- Summer staff and Fire Department hire and rehire paperwork.
- Off the record negotiations are occurring with two unions.
- Some staff attended the CCM conference along with First Selectman Fournier.
- Submitted another EMPG grant.
- We received a quarterly bill from Takeuchi without tax and remitted the payment.
- Sent a work order to Eversource for the installation of the streetlight as previously discussed.

Respectfully submitted

James Rupert
Town Administrator