

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1512

06/30/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BDS					
Check Group:					
COPIER CONTRACT OVERAGE FOR PERIOD					
3/30-6/29/25					
	1	251710	355315	1005.045.4501.000000.53520.00000	\$883.67
				Technical Services- Libr.	
				Check #: 0	
				PO/Invoice Total:	\$883.67
				Vendor Total:	\$883.67
CENTRAL PERMIT PROCESSING UNIT.					
T2246					
Check Group:					
2024 MS4 ANNUAL REPORT - PERMIT TO DISCHARGE					
STORMWATER					
	1	0	MS4 REPORT FEE 2024 6/30/2025	1005.041.4107.000000.53300.00000	\$187.50
				Professional/Tech Services - Admin.	
				Check #: 0	
				PO/Invoice Total:	\$187.50
				Vendor Total:	\$187.50
FLT GEOSYSTEMS					
Check Group:					
7' SKIDSTEER GRADING BOX					
	1	251679	459550 6/30/2025	1005.043.4303.000000.57300.00000	\$24,912.00
				Equipment - H.W.	
				Check #: 0	
				PO/Invoice Total:	\$24,912.00
				Vendor Total:	\$24,912.00
HALLORAN & SAGE LLP					
Check Group:					
Legal Services - GENERAL COUNSEL					
	1	0	11473112 7/24/2025	1005.041.4107.000000.53020.00000	\$240.00
				Legal Services - Admin.	
				Check #: 0	
				PO/Invoice Total:	\$240.00
				Vendor Total:	\$240.00
HOMETOWN FIREFIGHTERS SERVICE					

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06/30/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
2025 ACTUARIAL/ADMINISTRATIVE FEES - FIREFIGHTERS SERVICE AWARD TRUST	1	0	2025 PROGRAM FEES	1005.041.4141.000000.52400.00000	\$3,488.95
			12/31/2024	Fire Fighter Retention Program - Empl. Bene	
				Check #: 0	
LOWES BUSINESS ACCOUNT					
T1158					
Check Group:					
LATE PAYMENT FEE CHARGED 5/13/25	1	0	LATE FEE 5/13/25	1005.043.4399.000000.56100.00000	\$29.00
			5/13/2025	Supplies - Town Building Oper.	
				Check #: 0	
PO/Invoice Total: \$3,488.95					
Vendor Total: \$3,488.95					
MAINE OXY					
Check Group:					
PAST DUE CHARGE ON 4/8/25 TANK RENTAL INVOICE	1	0	3003227691 6/30/2025	1005.043.4303.000000.56100.00000	\$3.00
				Repair & Maintenance Supplies - H.W.	
				Check #: 0	
PO/Invoice Total: \$29.00					
Vendor Total: \$29.00					
PAST DUE CHARGE ON 4/8/25 TANK RENTAL INVOICE	1	0	3003248435 7/31/2025	1005.043.4303.000000.56100.00000	\$3.00
				Repair & Maintenance Supplies - H.W.	
				Check #: 0	
PO/Invoice Total: \$6.00					
Vendor Total: \$6.00					
MANSFIELD RECREATION DEPARTMENT					
Check Group:					
6/14/25 & 6/18/25 TRAININGWATERFRONT CERTIFICATIONS - 4 LIFEGUARDS	1	251709	TRAINING 6/14 & 6/18	2970.045.4503.300108.53400.00000	\$660.00
			7/14/2025	Indian Notch Park - Other Professional Services	
				Check #: 0	
PO/Invoice Total: \$660.00					

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NATHAN L. JACOBSON & ASSOC, INC. 12272					
Check Group:					
SELECTMAN'S OFFICE - NPDES PHASE II	1	0	101279	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$153.30
SELECTMAN'S OFFICE - HERRICK PARK SOCCER FIELD	1	0	101280	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$1,510.50
0963-0048 LORI ROAD DRAINAGE - Serv Rendered 5/24-6/30/25	1	0	101281	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$1,440.70
0963-0053 TOWN CENTER SSDS Serv Rendered 5/24-6/30/25	1	0	101282	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$7,091.31
7 Bolton Center Road - PHASE I, REVIEW & APPROVE AS-BUILT	1	0	101297	2988.041.4151.415149.25000.00000 7 Bolton Center Road	\$153.00
1257-0001 LOTCIP SIDEWALK - PRELIM DESIGN/DEVELOPMENT, FINAL DESIGN, CONTRACT DOCS & ADDITIONAL SVCS	1	0	101316	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$2,296.28
Check #: 0					
				PO/Invoice Total:	\$12,645.09
				Vendor Total:	\$12,645.09
NORTHEAST AQUATIC RESEARCH					
Check Group:					
6/18/25 LAB ANALYSIS - LOWER BOLTON WATER SAMPLE NUTRIENT ANALYSES	1	0	25-103	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$221.00
Check #: 0					
				PO/Invoice Total:	\$221.00
				Vendor Total:	\$221.00
TINA REZVANI					
Check Group:					

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06/30/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1	0	1	0	CHEM CREATN CAMP 7/30/2025 Other Summer Camp - Recreation	\$200.00
Check #: 0					
PO/Invoice Total:					\$200.00
Vendor Total:					\$200.00
VESTIS					
Check Group:					
1	0	1	0	CREDIT FOR RETURNED UNIFORM JEANS PURCHASED 6/8/25 INV #27293662	(\$158.97)
Check #: 0					
PO/Invoice Total:					(\$158.97)
SHIRTS & SWEATSHIRTS FOR TOWN STAFF					
1	251622	1	251622	27301618 6/12/2025 Other Supplies - Admin.	\$841.41
SHIRTS & SWEATSHIRTS FOR TOWN STAFF					
1	251622	1	251622	27306681 6/14/2025 Other Supplies - Admin.	\$82.94
Check #: 0					
PO/Invoice Total:					\$924.35
Vendor Total:					\$765.38
Grand Total:					\$44,238.59

End of Report

Town of Bolton

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Voucher Batch Number: 1038

08/14/2025

ADKINS PRINTING AND STATIONERS	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:	B29986					
VITAL RECORD CERTIFICATE HOLDERS/ENVELOPES	1	0		13058 7/29/2025	1005.041.4147.000000.56120.00000 Office Oper. Supplies - Town Clerk	\$80.54
				Check #: 0	PO/Invoice Total:	\$80.54
					Vendor Total:	\$80.54
ADVANCED BENEFIT STRATEGIES						
Check Group:						
PARTICIPATION - JULY 2025	1	0		2508689 8/1/2025	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$71.42
				Check #: 0	PO/Invoice Total:	\$71.42
					Vendor Total:	\$71.42
ALL AMERICAN WASTE, LLC						
Check Group:	T8450					
CONTRACT PICK-UP: AUG 2025	1	0		803967782 8/1/2025	1005.084.8405.000000.54101.00000 Refuse Removal. - Ref. Serv.	\$34,612.63
				Check #: 0	PO/Invoice Total:	\$34,612.63
					Vendor Total:	\$34,612.63
American Library Association						
Check Group:						
1-YEAR MEMBERSHIP RENEWAL EFFECTIVE 9/30/25	1	260130		9/30/25 RENEWAL 7/24/2025	1005.045.4501.000000.58100.00000 Dues & Fees - Libr.	\$325.00
				Check #: 0	PO/Invoice Total:	\$325.00
					Vendor Total:	\$325.00
ARI FLEET LT LTD						
	T24472					

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08/14/2025

Check Group:	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VEHICLE TAX REFUND, BILL #2023-03-0050176						
		1	0	2GNAXREV9J628 1904	1005.000.0000.000000.20780.00000	\$384.65
				7/17/2025	Tax Refund Exchange Account	
				Check #: 0		
				PO/Invoice Total:		\$384.65
				Vendor Total:		\$384.65
Bibliomation Inc.	T1261					
Check Group:						
1-YEAR MUSEUM KEY		1	260133	26-240	1005.045.4501.000000.53520.00000	\$550.00
				7/8/2025	Technical Services- Libr.	
				Check #: 0		
				PO/Invoice Total:		\$550.00
1-YEAR WOWBRARY RENEWAL FY 25/26		1	260134	26-251	1005.045.4501.000000.53520.00000	\$498.65
				7/9/2025	Technical Services- Libr.	
				Check #: 0		
				PO/Invoice Total:		\$498.65
				Vendor Total:		\$1,048.65
BIG Y FOOD, INC.	T40356					
Check Group:						
SENIOR CTR KITCHEN SUPPLIES		1	0	045-00030432700 2-IN	1005.044.4427.000000.56010.00000	\$88.72
				7/16/2025	Supplies - Sen. Serv.	
				Check #: 0		
				PO/Invoice Total:		\$88.72
				Vendor Total:		\$88.72
BRETT GOTLER						
Check Group:						

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7/28-8/1/25 TENNIS CAMP REFUND - CANCELLED DUE TO LOW ENROLLMENT	1	0	TENNIS CAMP REFUND 7/25/2025	2970.045.4503.300102.44709.00000 Other Summer Camp - Recreation	\$75.00
Check #: 0					
PO/InvoiceTotal:					\$75.00
Vendor Total:					\$75.00
BSN SPORTS LLC					
Check Group:					
Adult Programs - CARDIO WEIGHTS	1	0	930362665 7/28/2025	2970.045.4503.300107.56120.00000 Adult Programs - General Supplies	\$26.97
Check #: 0					
PO/InvoiceTotal:					\$26.97
Vendor Total:					\$26.97
CAAO.					
Check Group:					
9/11/25 SYMPOSIUM REGISTRATION - K FISHMAN	1	0	SYMPOSIUM 9/11/25 7/29/2025	1005.041.4131.000000.53200.00000 Prof. Educational Training - Assess.	\$70.00
Check #: 0					
PO/InvoiceTotal:					\$70.00
Vendor Total:					\$70.00
CASELLA WASTE					
Check Group:					
Tipping Fees MSW-IN* - JULY 2025	1	0	3927254 7/31/2025	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	\$18,996.32
Check #: 0					
PO/InvoiceTotal:					\$18,996.32
Vendor Total:					\$18,996.32
COMCAST.					
Check Group:					

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HP INTERNET #5775	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
		1	0	#5775 7/30-8/29/25 7/23/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$120.35
Check #: 0						
PO/Invoice Total:						\$120.35
Vendor Total:						\$120.35
CT INFLATABLES LLC						
Check Group:						
7/29/25 SUMMER CAMP WORKSHOP: "BUNGEE RUN"		1	260045	ORDER #39889211 7/24/2025	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$409.12
Check #: 0						
PO/Invoice Total:						\$409.12
Vendor Total:						\$409.12
DAYDREAM COMMUNICATIONS LLC						
Check Group:						
SOR Grant #2 - BPC'S CONTRIBUTION TO STATEWIDE "YOU THINK YOU KNOW" AD CAMPAIGN		1	0	352 7/15/2025	2822.044.4401.000000.20779.05163 SOR Grant #2	\$1,000.00
Check #: 0						
PO/Invoice Total:						\$1,000.00
Vendor Total:						\$1,000.00
Desiato Sand & Gravel Corp						
Check Group:						
MEADOW RD TOPSOIL	B40782	1	260165	21340 7/14/2025	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$116.00
MEADOW RD TOPSOIL		1	260165	21350 7/14/2025	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$116.00
MEADOW RD TOPSOIL		1	260165	21361 7/14/2025	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$116.00
MEADOW RD TOPSOIL		1	260165	21401 7/15/2025	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$116.00

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MEADOW RD TOPSOIL	1	260165	21425 7/15/2025	1005.043.4303.000000.57500.000000 Road Repair - H.W.	\$116.00
			Check #: 0		
DYLAN MOONEY				PO/Invoice Total:	\$580.00
Check Group:				Vendor Total:	\$580.00
SUMMER CONCERT BAND MEMBER PERFORMANCE FEE - "FEEDBACK"	1	260055	7/30/25 CONCERT 8/4/2025	2970.045.4503.300109.53400.000000 Miscellaneous - Other Professional Services	\$250.00
			Check #: 0		
				PO/Invoice Total:	\$250.00
				Vendor Total:	\$250.00
England True Value Hardware					
Check Group:					
MISC SUPPLIES FOR VARIOUS TOWN BUILDINGS	1	0	JUL 2025 - PARKS DEP 7/31/2025	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$381.01
			Check #: 0		
				PO/Invoice Total:	\$381.01
				Vendor Total:	\$381.01
ERNEST PIEROG					
Check Group:					
REIMBURSEMENT - LUNCH FOR 7/29/25 REFERENDUM POLL WORKERS	1	0	SUBWAY 7/29/25 7/29/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect	\$64.48
			Check #: 0		
				PO/Invoice Total:	\$64.48
				Vendor Total:	\$64.48
Eversource.					
Check Group:					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - FIRE DEPT #2007	1	0	#2007 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$1,128.24
Electricity - TWN HALL/COMMUNITY HALL #2014	1	0	#2014 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$1,173.38
Electricity - 98 NOTCH REAR #2020	1	0	#2020 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$876.89
Electricity - LIONS #2031	1	0	#2031 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$55.41
Electricity - INP #2041	1	0	#2041 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$57.39
Electricity - LIBRARY #2045	1	0	#2045 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$1,227.11
Electricity - GAZEBO #2055	1	0	#2055 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$44.52
Electricity - 98 NOTCH SSS #2075	1	0	#2075 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$44.00
Electricity - RST #2086	1	0	#2086 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$351.80
Electricity - NRMC #2092	1	0	#2092 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$1,637.74
Electricity - BHF #4029	1	0	#4029 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$23.60
Electricity - BALLFIELD #4069	1	0	#4069 6/19-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$582.28

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - HP #4071	1	0	#4071 6/20-7/23/25 7/23/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$30.00
Electricity - BI-OP SHED #6034	1	0	#6034 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$45.33
Electricity - TENNIS COURTS #9098	1	0	#9098 6/20-7/22/25 7/22/2025	1005.043.4399.000000.56220.000000 Electricity - Town Building Oper.	\$251.74
Check #: 0					
PO/Invoice Total:					\$7,529.43
Vendor Total:					\$7,529.43
FIRST STUDENT, INC					
Check Group:					
SUMMER CAMP BUS TRIP TO PARKADE CINEMAS 7/3/25	1	260040	SF-377333 7/7/2025	2970.045.4503.300101.53400.000000 Herrick Park Summer Camp - Other Profess. Serv	\$432.00
Check #: 0					
PO/Invoice Total:					\$432.00
Vendor Total:					\$432.00
FLEETPRIDE					
Check Group:					
HYDRAULIC OIL/TRANSMISSION FILTER	1	0	127020664 7/7/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$88.21
Check #: 0					
PO/Invoice Total:					\$88.21
Vendor Total:					\$88.21
FREIGHTLINER OF HARTFORD, INC.					
Check Group:					
TRUCK #2 DRIVER'S SIDE DOOR HANDLE	1	0	1144071 7/31/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$14.69
Check #: 0					

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FRONTIER.					
Check Group:					
RST TELEPHONE #0933	1	0	#0933 7/27-8/26/25	1005.043.4399.000000.55300.00000	\$14.69
			7/27/2025	Communications - Town Building Oper.	\$14.69
NRMC TELEPHONE #1243	1	0	#1243 7/17-8/16/25	1005.043.4399.000000.55300.00000	\$95.81
			7/17/2025	Communications - Town Building Oper.	\$505.17
Check #: 0					
GENE REICHERT					
Check Group:					
89 FRENCH RD, BILL #2021-01-0001702	1	0	PROP TAX REFUND 1 7/22/2025	1005.000.0000.000000.20780.00000	\$600.98
			7/22/2025	Tax Refund Exchange Account	\$600.98
89 FRENCH RD, BILL #2022-01-0001688	1	0	PROP TAX REFUND 2 7/22/2025	1005.000.0000.000000.20780.00000	\$57.57
			7/22/2025	Tax Refund Exchange Account	\$63.97
Check #: 0					
GLASTONBURY REBUILDING SERVICE					
Check Group:					
SERVICE ON TRACTOR A/C - REPAIR WASN'T COMPLETED DUE TO A HOLE IN THE NEW PART	1	0	691 7/16/2025	1005.043.4303.000000.54300.00000	\$121.54
			7/16/2025	Repairs & Maintenance Services - H.W.	\$121.54
Check #: 0					
PO/Invoice Total:					
					\$160.00
Vendor Total:					\$160.00

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
B3131					
Check Group:					
BELTS FOR ALAMO MOWER HEAD, INLET FILTER FOR					
1	260195	9590168325	1005.043.4303.000000.56100.00000		\$302.95
SANDBLASTING EQUIP, BLADE SHAFT BELT FOR					
ROADSAW, ZERK EXTRACTOR & GRASE JOINT					
REJUVENATOR FOR TRUCKS & HEAVY EQUIP					
7/30/2025					
Repair & Maintenance Supplies - H.W.					
Check #: 0					
				PO/Invoice Total:	\$302.95
				Vendor Total:	\$302.95
Hartford Courant.					
Check Group:					
26-WEEK NEWSPAPER SUBSCRIPTION RENEWAL AS					
1	260129	6/27/25	1005.045.4501.000000.56400.00000		\$416.23
OF 6/27/25					
7/24/2025					
Library Materials - Libr.					
Check #: 0					
				PO/Invoice Total:	\$416.23
				Vendor Total:	\$416.23
Highland Park Market					
Check Group:					
CREAM					
1	0	03-1020338	1005.044.4427.000000.56010.00000		\$3.89
7/21/2025					
Supplies - Sen. Serv.					
CREAM					
1	0	03-999977	1005.044.4427.000000.56010.00000		\$6.99
7/7/2025					
Supplies - Sen. Serv.					
Check #: 0					
				PO/Invoice Total:	\$10.88
				Vendor Total:	\$10.88
Hillyard - New England					
Check Group:					
PAP220120 MULTIFOLD GCS NAT WHITE TOWELS					
4	260169	605899200	1005.043.4399.000000.56100.00000		\$137.80
8/4/2025					
Supplies - Town Building Oper.					

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LH24336N LINERS 12-16 GAL	4	260169	605899200 8/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$145.68
LX334030M LINERS 33x40	4	260169	605899200 8/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$232.08
HIL0040406 PINK LOTION HAND SOAP	2	260169	605899200 8/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$154.24
PAP3037292-PLY KITCHEN ROLL TOWELS	4	260169	605899200 8/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$159.24
HIL15033 URINAL SENTRY W DEO BLOCK	3	260169	605899200 8/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$92.22
Check #: 0					
PO/Invoice Total:					\$921.26
Vendor Total:					\$921.26
Check Group: T7321					
ANNUAL GOVERNMENTAL MEMBERSHIP - RENEWAL DATE 8/28/25	1	0	1116658 Q15000033635 5/30/2025	1005.041.4151.000000.58100.00000 Dues & Fees - Build. & Land Use	\$170.00
Check #: 0					
PO/Invoice Total:					\$170.00
Vendor Total:					\$170.00
Check Group: JASON & EILEEN RHODES					
ASSESSOR CORRECTION: 198 HEBRON RD, BILL #2021-01-0001716	1	0	PROP TAX REFUND 1 7/24/2025	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	\$171.52
ASSESSOR CORRECTION: 198 HEBRON RD, BILL #2022-01-0001701	1	0	PROP TAX REFUND 2 7/24/2025	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	\$190.62
Check #: 0					
PO/Invoice Total:					\$362.14

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JOURNAL INQUIRER .					
Check Group:					
NEWSPAPER SUBSCRIPTION RENEWAL THROUGH 10/15/25	1	0	RENEW THRU 10/15/25 7/22/2025	1005.045.4501.000000.56400.000000 Library Materials - Libr.	\$68.00
Check #: 0					
Vendor Total:					\$362.14
JULIE & ALBERT POTVIN					
Check Group:					
HP SECURITY DEPOSIT REFUND - EVENT DATE 7/19/25	1	0	HP DEPOSIT 7/19/25 7/28/2025	2990.000.0000.000000.25003.000000 Other Liability - Herrick Park Security Deposit	\$200.00
Check #: 0					
Vendor Total:					\$68.00
PO/Invoice Total:					\$68.00
KATHRYN CANNON					
Check Group:					
CLERK - BOARD OF SELECTMEN MEETING 7/29/25	1	0	7/29/25 CLERK 8/5/2025	1005.041.4107.000000.53100.000000 Official/Administrative Services - Admin.	\$75.00
Check #: 0					
Vendor Total:					\$200.00
PO/Invoice Total:					\$200.00
LUKE PREUSS					
Check Group:					
SUMMER CONCERT BAND MEMBER PERFORMANCE FEE - "FEEDBACK"	1	260052	7/30/25 CONCERT 8/4/2025	2970.045.4503.300109.53400.000000 Miscellaneous - Other Professional Services	\$250.00
Check #: 0					
Vendor Total:					\$75.00
PO/Invoice Total:					\$75.00
Vendor Total:					\$250.00
PO/Invoice Total:					\$250.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor # QTY PO No. Invoice Date Account Amount

Marcus Communications Llc

Check Group:

MONTHLY RADIO RENTAL - AUG 2025

1 0

99273

8/1/2025

1005.043.4399.000000.55300.000000
Communications - Town Building Oper.

Vendor Total: \$250.00

Check #: 0

PO/Invoice Total: \$15.00

NISSAN INFINITI LT LLC

Check Group:

VEHICLE TAX REFUND, BILL #2023-03-0053684

1 0

1N6ED1EKXNN6

95749
7/10/2025

1005.000.0000.000000.20780.000000
Tax Refund Exchange Account

\$62.42

Check #: 0

PO/Invoice Total: \$62.42

NORTH CENTRAL CONSERVATION DISTRICT

Check Group:

MONTHLY WETLANDS AGENT SERVICES - AUG 2025

1 260043

2679

8/1/2025

1005.041.4151.000000.53300.000000
Professional/ Tech Serv - Build. & Land Use

\$1,360.00

Check #: 0

PO/Invoice Total: \$1,360.00

NORTHEAST AQUATIC RESEARCH

Check Group:

7/17/25 LAB ANALYSIS - LOWER BOLTON WATER
SAMPLE NUTRIENT ANALYSES

1 0

25-103 JULY

7/22/2025

1005.041.4107.000000.53300.000000
Professional/Tech Services - Admin.

\$221.00

Check #: 0

PO/Invoice Total: \$221.00

Vendor Total: \$221.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Novus Insight, Inc					
Check Group:					
TECH SERVICES MONTHLY BILLING: AUG 2025					
	1	0	23701 8/1/2025	1005.041.4107.000000.53520.000000 Other Tech. Services - Admin.	\$5,583.57
				Check #: 0	
				PO/Invoice Total:	\$5,583.57
				Vendor Total:	\$5,583.57
PATRICE L CARSON					
Check Group:					
TOWN PLANNER HOURLY CONTRACTED SERVICES					
	1	260137	PERIOD 7/1-7/6/25 7/6/2025	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$600.00
TOWN PLANNER HOURLY CONTRACTED SERVICES					
	1	260137	PERIOD 7/21-8/3/25 8/3/2025	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$3,862.50
				Check #: 0	
				PO/Invoice Total:	\$4,462.50
				Vendor Total:	\$4,462.50
QUASSY AMUSEMENT PARK					
Check Group:					
8/14/25 SUMMER CAMP AMUSEMENT PARK FIELD TRIP					
	1	260093	CONFIRM #100235 7/29/2025	2970.045.4503.300101.53400.000000 Herrick Park Summer Camp - Other Profess. Serv	\$2,080.05
				Check #: 0	
				PO/Invoice Total:	\$2,080.05
				Vendor Total:	\$2,080.05
RYAN SKOOG					
Check Group:					
SUMMER CONCERT BAND MEMBER PERFORMANCE FEE - "FEEDBACK"					
	1	260056	7/30/25 CONCERT 8/4/2025	2970.045.4503.300109.53400.000000 Miscellaneous - Other Professional Services	\$250.00
				Check #: 0	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Amount

PO/Invoice Total: \$250.00
Vendor Total: \$250.00

S&S WORLDWIDE INC.

T2339

Check Group:

SUMMER CAMP SUPPLIES - WEEKS 5-8

1 260136 IN101625848 7/7/2025

2970.045.4503.300101.56120.000000
Herrick Park Summer Camp - General Supplies

\$459.56

Check #: 0

PO/Invoice Total: \$459.56
Vendor Total: \$459.56

SANDRA PIEROG

Check Group:

REIMBURSEMENT - SNACKS & SALAD FOR 7/29/25
REFERENDUM POLL WORKERS

1 0 SHOP RITE 7/28/25 7/29/2025

1005.041.4197.000000.56120.000000
Office Oper. Supplies - Elect.

\$125.55

Check #: 0

PO/Invoice Total: \$125.55
Vendor Total: \$125.55

SHELLEY LEONE

Check Group:

7/28-8/1/25 TENNIS CAMP REFUND - CANCELLED DUE
TO LOW ENROLLMENT

1 0 TENNIS CAMP REFUND 7/25/2025

2970.045.4503.300102.44709.000000
Other Summer Camp - Recreation

\$75.00

Check #: 0

PO/Invoice Total: \$75.00
Vendor Total: \$75.00

STANDARD INSURANCE COMPANY.

Check Group:

TOWN LIFE INSURANCE - JULY 2025

1 0 10724473 6/12/2025

1005.041.4141.000000.52100.000000
Life Insurance - Empl. Bene

\$174.70

TOWN LIFE INSURANCE - AUG 2025

1 0 10753243 7/16/2025

1005.041.4141.000000.52100.000000
Life Insurance - Empl. Bene

\$219.82

Printed: 08/07/2025 2:12:18 PM

Report: rptAPVoucherDetail

2025.1.17

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 0

PO/Invoice Total: \$394.52
Vendor Total: \$394.52

SUPERIOR PRODUCTS DISTRIBUTORS INC

Check Group:

IMPACT BITS, WHITE FLAGS ON METAL STAKES,
RATCHET STRAPS, DISCHARGE HOSE, WIRE TIE &
5-GAL BUCKET

1 260196 S3498325.001 1005.043.4303.000000.56100.000000

\$229.06

Repair & Maintenance Supplies - H.W.

7/16/2025

Check #: 0

PO/Invoice Total: \$229.06
Vendor Total: \$229.06

SWE

Check Group:

7/31/25 SUMMER CAMP FIELD TRIP - NOMADS

1 260092 EVENT RESERV 2970.045.4503.300101.53400.000000

\$886.00

#16491
7/31/2025 Herrick Park Summer Camp - Other Profess. Serv

Check #: 0

PO/Invoice Total: \$886.00
Vendor Total: \$886.00

THE BOSTON GLOBE

Check Group:

NEWSPAPER SUBSCRIPTION RENEWAL THROUGH
8/9/25

1 0 RENEW THRU 1005.045.4501.000000.56400.000000

\$33.90

8/9/25
6/30/2025 Library Materials - Libr.

Check #: 0

PO/Invoice Total: \$33.90
Vendor Total: \$33.90

TIGHE & BOND INC

Check Group:

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Demolition NRMCM - ABATEMENT MONITORING THROUGH 7/5/25	1	0	TB-1022822 7/29/2025	2960.049.4901.000000.25726.000000 Other Liabilities - Demolition NRMCM	\$17,770.35
Check #: 0					
PO/Invoice Total:					\$17,770.35
Vendor Total:					\$17,770.35
TREASURER - STATE OF CONN					
Check Group:					
COMMUNITY INVESTMENT	1	0	JULY 2025 8/4/2025	1005.000.0000.000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$2,115.00
NOMINEE AS GRANTOR/GRANTEE	1	0	JULY 2025 8/4/2025	1005.000.0000.000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$1,100.00
NOMINEE AS GRANTOR (ASSIGNOR OR RELEASOR)	1	0	JULY 2025 8/4/2025	1005.000.0000.000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$254.00
Check #: 0					
PO/Invoice Total:					\$3,469.00
Vendor Total:					\$3,469.00
TREASURER, STATE OF CONNECTICUT .					
Check Group:					
1-YR FINDIT-ILL REQUEST-IT PARTICIPATION RENEWAL	1	260139	DL03737 7/17/2025	1005.045.4501.000000.53520.000000 Technical Services- Libr.	\$350.00
Check #: 0					
PO/Invoice Total:					\$350.00
Vendor Total:					\$350.00
TREASURER, STATE OF CONNECTICUT.					
Check Group:					
MONTHLY HISTORIC DOC PRESERVATION	1	0	JULY 2025 8/4/2025	1005.000.0000.000000.20790.000000 Hist Doc Preservation Exchange Account	\$376.00
Check #: 0					
PO/Invoice Total:					\$376.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TYCHE PLANNING & POLICY GROUP, LLC					
Check Group:					
MONTHLY ZEO SERVICES - JULY 2025	1	260049	012_2025_07 7/31/2025	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$2,100.00
Check #: 0					
Vendor Total:					\$376.00
VALSOFT.					
Check Group:					
E-VERIFY THROUGH 7/29/25	1	0	INV-452213 7/31/2025	1005.041.4147.000000.53520.000000 Other Contracts - Town Clerk	\$38.48
MICROFILM CREATION	1	0	INV-452281 7/31/2025	1005.041.4147.000000.53520.000000 Other Contracts - Town Clerk	\$21.47
Check #: 0					
Vendor Total:					\$2,100.00
PO/InvoiceTotal:					\$2,100.00
Verizon Wireless					
Check Group:					
TOWN TELEPHONE - TWN HALL #4985	1	0	6118895286 7/19/2025	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$38.11
SENIOR CTR PHONE - LINE 1 #1130	1	0	6118895286 7/19/2025	1005.044.4427.000000.55300.000000 Telephone - Sen. Serv.	\$18.59
TOWN TELEPHONE - HWY DEPT #7775	1	0	6118895286 7/19/2025	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$38.11
TOWN TELEPHONE - TWN ADMIN #9129 (INCLUDES NEW DEVICE)	1	0	6118895286 7/19/2025	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$112.61
TOWN TELEPHONE - J RUPERT #3386	1	0	6118895286 7/19/2025	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$50.54
Check #: 0					
Vendor Total:					\$59.95
PO/InvoiceTotal:					\$59.95

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SENIOR CTR PHONE - LINE 2 #5383					
	1	0	6118895286 7/19/2025	1005.044.4427.000000.55300.000000 Telephone - Sen. Serv.	\$18.59
Check #: 0					
PO/Invoice Total:					\$276.55
Vendor Total:					\$276.55
VESTIS					
Check Group:					
TOWN STAFF SHIRTS					
	1	0	27344442 7/3/2025	1005.041.4107.000000.56300.000000 Other Supplies - Admin.	\$20.98
Check #: 0					
PO/Invoice Total:					\$20.98
Vendor Total:					\$20.98
WATERS EDGE RESORT & SPA					
Check Group:					
HOTEL LODGING FOR CTCA CONFERENCE 9/17-9/19/25 - E WATERS					
	1	260138	CONFIRM #633192 7/16/2025	1005.041.4147.000000.53200.000000 Prof. Educational Training - Town Clerk	\$370.00
Check #: 0					
PO/Invoice Total:					\$370.00
Vendor Total:					\$370.00
WILLIAM HEBERT					
Check Group:					
REIMBURSEMENT - BREAKFAST FOR 7/29/25 REFERENDUM POLL WORKERS					
	1	0	DUNKIN 7/29/25 7/29/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$35.24
Check #: 0					
PO/Invoice Total:					\$35.24
Vendor Total:					\$35.24
WILLIAMS SCOTSMAN INC					
Check Group:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1038

08/14/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MODULAR BUILDING RENTAL 7/28-8/24/25	1	0	9024245383 7/28/2025	2960.049.4901.000000.25744.00000 Other Liabilities-Modular Offices	\$3,641.79

Check #: 0

PO/Invoice Total:	\$3,641.79
Vendor Total:	\$3,641.79
Grand Total:	\$115,016.16

End of Report

**TOWN OF BOLTON
BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, JULY 29, 2025, 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Amanda Gordon (Arrived at 6:32 p.m.), Gwen Marrion, Pamela Sawyer

Board of Selectman Absent: Tim Sadler, Mather Clarke

Staff Present In-Person: Town Administrator Jim Rupert, Tax Collector Lori Bushnell

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present via Zoom: James Loersch

1. Call to Order: R. Fournier called the meeting to order at 6:00 p.m.

2. Public Comment: There was no Public Comment.

P. Sawyer MOVED to OPEN the Agenda to add Item No. 2(a) to discuss and possibly decide on modifying the current due date for Personal Property, Motor Vehicle, and Motor Vehicle Supplemental tax bills. R. Morra SECONDED. MOTION CARRIED 4:0:3 (T. Sadler, M. Clarke, and A. Gordon Absent).

a. Discussion and Possible Decision on Modifying Due Date for Taxes on Personal Property, Motor Vehicle and Supplemental Motor Vehicle

R. Morra suggested that the Board consider modifying the due date for personal property, motor vehicle, and supplemental motor vehicle taxes if the budget fails to pass to avoid the expense of sending the tax bills out twice. Tax Collector Lori Bushnell agreed, recommending that only real estate tax bills be sent at this time using the temporary mill rate. She added that if the budget passes today, the personal property and motor vehicle tax bills could potentially be issued by August 1st, depending on the software vendor's ability to meet the deadline. In that case, the due dates would remain unchanged.

R. Morra MOVED that if the budget does not pass in today's referendum, the due date for the Motor Vehicle, Supplemental Motor Vehicle, and Personal Property accounts will be determined at a later time. P. Sawyer SECONDED.

Discussion: G. Marrion asked if the motion was necessary and what would happen if the motion was not made. R. Morra explained that tax bills would need to be sent with the temporary mill rate and would require a second mailing with the permanent mill rate, resulting in unnecessary expenses. A. Gordon asked if the Town could avoid setting a fixed due date and instead base it on a set number of days after the mill rate is finalized (i.e., due 30 days after the mill rate is set). L. Bushnell stated that it would be difficult as the bills are structured to be due on the first of the month.

MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

R. Morra MOVED that if the budget does pass in today's referendum, the mill rate can be set on Wednesday, July 30, and if the tax software vendor can handle getting tax bills out for August 1st, the due dates for Motor Vehicle, Supplemental Motor Vehicle, and Personal Property accounts will remain at a due date of August 1, 2025 with a delinquent date of September 2, 2025. If one or more of the above criteria cannot be met for any reason, the due date for those bills will be determined at a later time. P. Sawyer SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

3. Consider and Act on A/P

P. Sawyer MOVED to APPROVE the July 31, 2025 FY 2025-2026 A/P Report in the amount of \$40,024.93. R. Morra SECONDED.

Discussion: G. Marrion asked if the street sweeping costs were paid with Nips funds, as noted on Page 8, and if that figure represented the total amount of Nips funds received. J. Rupert confirmed that some of the costs were paid with Nips, but it was not the total amount received. G. Marrion asked if street sweeping costs will continue to be paid with Nips funds. J. Rupert replied that doing so would be a good use of the funds. A. Gordon questioned why General Funds were used when Nips funds were available. J. Rupert explained that a specific amount was allocated from the General fund for this year, with Nips covering the remainder.

MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

The Board determined that the discussion above referred to the incorrect A/P report. Therefore, the original motion was withdrawn and restated to reflect the correct A/P report totaling \$218,481.88 as noted below.

P. Sawyer MOVED to WITHDRAW her original motion. A. Gordon SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

P. Sawyer MOVED to APPROVE the June 30, 2025 FY 2024-2025 A/P Report as presented in the amount of \$218,481.88. R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

P. Sawyer MOVED to APPROVE the July 31, 2025 FY 2025-2026 A/P Report in the amount of \$40,024.93. R. Morra SECONDED.

Discussion: A. Gordon asked about the deductible increase for liability insurance on Page 5. J. Rupert explained that the deductibles were increased to lower the premiums on Fire Department vehicles.

A. Gordon also asked about the cemetery mapping charges on Page 8. J. Rupert explained that Phase I, which includes aerial views and ground-penetrating radar, has been completed. He added that the results are expected in a few weeks and explained that the red flags that have been placed in the cemetery represent unmarked graves.

A. Gordon asked for confirmation on whether the costs for the bands for the summer concerts were paid for with sponsorships and asked if the bands were supposed to be paid different amounts. J. Rupert confirmed that they were paid with sponsorships at different amounts.

MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

4. Consider and Act on Budget Transfers

J. Rupert addressed G. Marrion's prior inquiries regarding invoices from Gowans Knight Co., Inc. and confirmed that fire truck inspections are done annually. He also addressed firefighter certification reimbursements, noting that certifications are only granted after meeting specific employment and performance requirements. He added that the Fire Chief will be providing information on the process in writing. G. Marrion thanked J. Rupert for the information and for providing public transparency on the required maintenance for fire trucks each year. She recommended that the Board consider the additional testing costs when approving purchases of new fire trucks and other apparatus.

A. Gordon asked if the invoice for \$12,000 from Gowans Knight Co., Inc. was included as part of the \$21,000.00 invoice. J. Rupert clarified that the larger amount reflected the updated purchase order, which included the inspection and required repairs.

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Highway Department from the category of Sand and Salt to the category of Road Repair in the amount of \$21,000.00 to pay the balance of repaving the Town Hall parking lot. R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Highway Department from the category of Equipment to the category of Road Repair in the amount of \$8,000.00 to pay the balance of repaving the Town Hall parking lot. R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

P. Sawyer MOVED to APPROVE the Budget Transfer Request from the Highway Department from the category of Overtime to the category of Road Repair in the amount of \$8,000.00 to pay the balance of repaving the Town Hall parking lot. R. Morra SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

P. Sawyer outlined the remaining budget transfers included in the meeting packet that do not require budget approval since the amounts were under \$2,000.00.

A Gordon expressed concern that the budget transfers were requested after the paving project's completion and noted that the project should not have been approved if the funds were not available. J. Rupert replied that the Board had discussed the need for transfers prior to approving the project. R. Morra confirmed that the discussion took place several months ago. J. Rupert added that the Town has maintained its paving schedule and made various improvements using Town Aid Road funds, without impacting taxpayers.

5. Approval of Minutes:

a. July 15, 2025 – Regular Meeting

P. Sawyer MOVED to APPROVE the July 15, 2025 Meeting Minutes as written. R. Morra SECONDED.

Discussion: Board Clerk Kacie Cannon noted that the title of the July 15, 2025 meeting was listed as a Special A/P Meeting rather than a Regular Meeting as listed on the agenda title above. J. Rupert

explained that all meetings should be listed as Regular Meetings so that items can be added to the agenda as needed.

P. Sawyer requested that the title of the July 15, 2025 Meeting Minutes be corrected to remove the title of "Special Meeting" and rescinded her original motion.

P. Sawyer MOVED to APPROVE the July 15, 2025 Board of Selectman Meeting Minutes of July 15, 2025 with the deletion of the words "Special Meeting" in the title. R. Morra SECONDED.

MOTION CARRIED 4:1:2 (A. Gordon Abstained, T. Sadler and M. Clarke Absent).

6. Adjourn

R. Morra MOVED to ADJOURN the meeting at 6:42 p.m. A. Gordon SECONDED. MOTION CARRIED 5:0:2 (T. Sadler and M. Clarke Absent).

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
TUESDAY, AUGUST 5, 2025, 6:30 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Pamela Sawyer, Gwen Marrion, Tim Sadler

Board of Selectman Present via Zoom: Amanda Gordon

Board of Selectman Absent: Mather Clarke

Staff Present In-Person: Town Administrator James Rupert, Registrar of Voters Ross Lally, Registrar of Voters Sandra Pierog, Town Clerk Elizabeth Waters

Staff Present Via Zoom: Recording Secretary Kacie Cannon

1. Call to Order: R. Fournier called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

R. Fournier led the Pledge of Allegiance.

3. Public Comment

There was no Public Comment.

R. Morra MOVED to open the Agenda to modify Item No. 4(a) to include discussion and possible action on changing the voting location. P. Sawyer SECONDED. MOTION PASSED 6:0:1 (M. Clarke Absent).

4. New Business:

a. Discussion and Possible Action on Changing Public Voting Hours *and Venue* for the Referendum for the Rest of this Fiscal Year

Registrar Ross Lally proposed that the Board of Selectman (BOS) consider reducing referendum voting hours from 6:00 a.m. - 8:00 p.m. to 12:00 p.m. - 8:00 p.m. to save on labor and meal costs. He noted that the change is permitted by statute and a Town Resolution, which was provided to the Board. The proposed reduction would save approximately \$1,200.00. R. Lally noted that he is also able to program the tabulators himself, which reduces the cost of each referendum by \$748.00.

Registrar Sandra Pierog added that the change would inconvenience roughly 300 voters who typically vote between 6:00 a.m. and 12:00 p.m., but most voters cast ballots between 3:00 p.m. and 8:00 p.m. R. Lally emphasized that continued budget reduction demands by voters are creating unanticipated expenses.

R. Lally also requested changing the voting venue to the Bolton Congregational Church due to inadequate air conditioning at the current location. He explained that elderly poll workers are struggling with the heat, and the portable air conditioning units and additional insulation have not improved conditions. R. Lally noted that the high school was initially considered and offers better parking and logistics; however, it cannot be used once school resumes if the budget fails again. He added that the church offers ADA-compliant parking and facilities, air conditioning, a kitchen for meal breaks, and a separate entrance and exit through Chandler Hall. Upon approval, voters would be notified via the Town Bulletin and signs at both the current and new locations.

G. Marrion asked if the Registrar's Office would program the tabulators for all future voting events. R. Lally explained that they could only do so for any repeat referenda where the questions and ovals from the original referenda line up. He added that the vendor charges \$750.00 to format the ballot and \$40.00 for shipping via

e-mail, and he just changes the date on the original PDF for each repeat referenda. G. Marrion noted that the ordinance requires the hours to be 12:00 p.m. – 8:00 p.m., unless the election is connected with a town, state, or federal election and asked for clarification on why the time is set from 6:00 a.m. to 8:00 p.m. R. Morra stated that the Board sets the hours each time and set them to begin at 6:00 a.m. for this referendum. R. Lally requested that the hours for budget referenda be changed indefinitely from 12:00 p.m. – 8:00 p.m.

A Gordon suggested that any public notices clarify that the changes to the hours are due to budget constraints as a result of failing to pass the budget and reference the Town's ordinance. She also proposed citing hot weather as the reason for the venue change.

R. Fournier stated no changes can be made to the hours or location since the Public Notice has already been published. J. Rupert confirmed that the Town Attorney advised against any modifications at this stage. S. Pierog and R. Lally expressed their disappointment in being excluded from the legal discussion and argued that the heat constitutes an emergency under OSHA standards. They stated that they would not work in such conditions. J. Rupert explained that he consulted the Town Attorney to fulfill his duty to the Board and was advised that changing the hours or location could jeopardize the referendum results.

R. Lally pointed out that state statutes authorize the Registrar to change the venue in the event of an emergency. The Board discussed whether the heat constitutes an emergency and reviewed the publishing requirements. Town Clerk Elizabeth Waters cited Section 8.5 B(3) of the Town Charter which requires notice be published at least five (5) business days prior to the referendum, which does not provide enough time for the next referendum. A. Gordon recommended referencing the August 12, 2025 to justify the emergency change.

R. Morra opposed changing the voting hours, but was open to changing the venue. The Board agreed the hours should not be changed. R. Fournier noted that he and J. Rupert considered renting a large air conditioning unit for the current venue, but J. Rupert noted that there is no guarantee it would effectively cool the large space.

P. Sawyer MOVED to APPROVE an emergency declaration that the venue for the upcoming budget referendum on August 12, 2025 will be changed for health reasons to Chandler Hall, located at 228 Bolton Center Street, with significant signage posted of the change at both the current and new locations. T. Sadler SECONDED. MOTION CARRIED 6:0:1 (M. Clarke Absent).

R. Morra noted that the temperature is expected to reach 90 degrees on August 12, 2025. R. Fournier asked if the venue change needs to be published. J. Rupert replied that it does not and noted that he and R. Lally will work together to clarify the notification requirements.

b. BOE Bid Waiver for BHS HVAC Energy Management System Upgrade

J. Rupert noted that this item is for informational purposes only and no action is required by the Board. He added that he has advised the Board of Education that he would not be able to sign off on a purchase order in the amount of \$410,000.00 anytime soon, and that it will have to wait until a significant amount of revenue is collected.

5. Ongoing Business:

There was no ongoing business.

6. Appointments and Resignations:

There were no appointments or resignations.

7. Correspondence:

There was no correspondence.

8. Approval of Minutes:

a. July 29, 2025 – A/P Meeting

P. Sawyer MOVED to APPROVE the July 29, 2025 Meeting Minutes. A. Gordon SECONDED.

Discussion: A. Gordon noted that her arrival time was incorrectly listed as 6:32 p.m. instead of 6:02 p.m. Board Clerk Kacie Cannon acknowledged the error and confirmed the arrival time was 6:02 p.m.

MOTION CARRIED 5:1:1 (T. Sadler Abstained, M. Clarke Absent).

9. Reports and Updates

G. Marrion referenced the Property Insurance line on the budget spreadsheet and asked if only part of the bill was paid since there is a remaining unencumbered balance of \$50,797.00. A. Gordon asked if it was carried over as part of the givebacks. J. Rupert stated that it was likely part of the givebacks as the bill was paid in full at the beginning of the year.

J. Rupert reported that trespassing is occurring at Indian Notch Park after hours, and he has asked the state troopers to enforce the trespassing rules. He explained that residents have complained and submitted video evidence of groups leaving at closing time, parking their cars at the boat launch, and re-entering with coolers and lawn chairs by crossing the dam and climbing the fence. R. Morra noted this is a long-standing issue that the Town has asked DEEP to address without success. A. Gordon suggested involving legislators and holding DEEP accountable for any incidents that occur as a result of these violations. J. Rupert stated that he is working with DEEP, who appears to be more cooperative now, and state troopers to fine violators in an effort to deter future incidents. There have also been discussions about requiring wristbands and extending park hours. P. Sawyer recommended posting signs advising violators that they will be fined for trespassing to serve as a deterrent. J. Rupert agreed and added that he is also working with the Recreation Director to provide more features and attractions to encourage patrons to use the park appropriately and set an example for others.

10. Town Administrators Report

P. Sawyer requested an update on the cemetery mapping. J. Rupert stated that the aerial imaging and ground penetrating radar are complete and a rough draft of the map is expected next week. P. Sawyer expressed her appreciation for the recent Coffee and Conversation events. R. Morra noted that they have been well attended, and R. Fournier added that there are plans to hold them every quarter.

P. Sawyer noted a typo on the Town Administrators report that stated “puck up” instead of “pick up” regarding the trees on Colonial Road. J. Rupert noted the error and reported that the trees have finally been cut down on Colonial Road after a long delay. P. Sawyer shared comments from a resident of the area expressing gratitude for the Board’s assistance in making the requested improvements to the area.

J. Rupert stated that State Trooper Contenta is certified as a Bicycle Officer and often works Indian Notch Park on his bicycle. He also rides the trails in Bolton and, although he does not have jurisdiction in those areas, it is helpful to have his presence there. State Trooper Contenta is currently collaborating with the Andover State Trooper, and they will be spending time riding on the trails in Andover and Bolton over the next few weeks.

P. Sawyer shared concerns about recent e-bike accidents and asked J. Rupert to take that into consideration when developing the e-bike rental program. J. Rupert explained that the Town will only rent e-bikes that require pedaling and do not exceed 20 mph. He added that safety policies will be put in place similar to the kayak rental program. P. Sawyer asked if there are any other small grants the Board can consider. T. Sadler replied that he is interested in participating in long-term planning for Indian Notch Park to utilize the open

space that is available. J. Rupert stated that staff is currently brainstorming and collaborating on potential uses for the space and will be soliciting input from the public.

A. Gordon requested an update on the Notch Road Municipal Building project. J. Rupert stated that the costs for the remaining work are currently being determined, including the ADA walkways, doors, and air conditioning. A meeting is also scheduled to determine where the grade will stop for waterproofing, and J. Rupert will have a better idea of the completion date in a few weeks. He added that the demolition is complete, except for pieces of the wall that were left in place while conducting PCB testing on the soil. The testing has been completed and came back negative for any contaminants. G. Marrion asked when the hole will be filled in. J. Rupert stated that it is in the contract but it will take some time before it is addressed.

11. Adjournment

T. Sadler MOVED to Adjourn the Meeting at 7:51 p.m. R. Morra SECONDED. MOTION CARRIED 6:0:1 (M. Clarke Absent.)

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

4

BUDGET TRANSFER REQUEST TO BOARD OF SELECTMEN

BUDGET: Library

Transfer \$ 825.70 from category Library Materials to category Technical Services

(within budget) from # 1005 - 045 - 4501 - 000000 - 56400 - 00000

to # 1005 - 045 - 4501 - 000000 - 53520 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - 000000 - 00000

to # _____ - 000000 - 00000

Other \$ _____

Explanation: BDS copier overage for period 3/30-6/29/2025.
(E. Thornton 8/4/2025) 

Approved
E. Thornton Administrative Officer
8/5/25 Date

Board of Selectmen

Approved

Comments:

Robert Morra
Mike Eremita
Robert DePietro
Adam Teller
Pam Sawyer

Yes	No
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

Date _____