

Rupert, Jim

From: Haag, Jennifer <Jennifer.Haag@ct.gov>
Sent: Wednesday, August 13, 2025 3:35 PM
To: Rupert, Jim
Subject: FW: Legislative Grant Funds
Attachments: SAMPLE_Financing_Plan_and_Budget.xlsx; Overview of Application.docx; Various Grants Financing Plan and Budget 7.24.2025.xlsx; About the Campaign Contribution Certification.pdf; opm-form1-campaigncontributioncertification-8-18-final.pdf; Insurance Requirements.pdf

Importance: High

Caution: External (jennifer.haag@ct.gov)

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Good afternoon, James. My name is Jennifer; I work for the State of Connecticut Department of Economic & Community Development.

You are receiving this email because **Bolton Parks & Rec** was allocated Legislative Funds by the Connecticut General Assembly.

Amount of FY26 allocation: **\$250,000**
 Title of Allocation: **Bolton Parks & Rec**
 Funding Period: **July 1, 2025 - June 30, 2026**

Grant funds will be dispersed in quarterly payments upon completion of the contract.

HOW TO APPLY

The application for this funding must be submitted through the State's e-granting portal - SurveyMonkey Apply (SMA) - at: <https://ctofficeofthearts.smapply.org>.

- New applicants: [Register for an account](#)
- Returning applicants: Log in with the same email and password you used for our current or previous e-granting portal.

Once you complete the registration process and log in, look for the program box "**FY26 Legislative Fund Grants (GF: Various Grants)**".

REFERENCE DOCUMENTS

Please take time to carefully read through the attached documents:

1. Overview of Application

2. Financing Plan and Budget form (*applicants are required to use this form*)
3. Sample of a Financing Plan and Budget
4. Insurance Requirements
5. Campaign Contribution Certification form and instruction

Please contact me with any questions.

Jennifer



JENNIFER HAAG

Grants & Contracts Specialist

[Connecticut Statewide Marketing & Tourism](#)

Phone: 860-305-1055

jennifer.haag@ct.gov

Parks and Recreation Grant Ideas

- Indian Notch Park
 - Storage shed for the lifeguards
 - Parking lot at entrance/ move gate back to open up to public to walk in during the year
 - Move some of the playground equipment after removed at the one at Notch Road Municipal Center
 - Beach Cabanas
- Herrick Park
 - Refurbish field drainage on existing fields
 - Addition onto Herrick Park building to add more bathrooms and sinks, in case town has to start licensing the camp
 - Pavilion at Herrick Park OR purchase a 40X40 tent to use during camp and for other events
 - Shed at Herrick Park- replace or make bigger
 - Cricket field
- Town Green
 - Add to gazebo/ make bigger/ replace to make bigger so bands can play inside the gazebo
 - Work on water issues, re-grade, add parking
- General
 - Give all to the PTA for the accessible playground
 - Donate part to PTA for accessible playground
 - Purchase outdoor screen, projector, and movie license to do movie nights in town
 - Purchase porta potties to use at events
 - Put in a sports bubble to use sports fields or courts in the winter
 - Install pond per Vibrant Communities Study for recreational aspects with a side benefit of fire suppression

FY26 Legislative Fund Application

1. Applicant Information

2. Unique Entity ID (UEI)

An UEI is required to receive funding. An UEI is issued by SAM.gov which is the official government-operated website for the management of government awards. Here is a [Quick Guide on Getting a UEI](#).

**You can get an UEI without having to complete a full entity registration and there is NO CHARGE to obtain an UEI.*

Note for municipal applicants: Your municipality will have an UEI because it receives federal funding. You may have to call the Town/City Hall to obtain it.

3. About Your Organization

- a. What is your organization's mission statement?
- b. Briefly describe your core programs and services. Please limit to 1-5 sentences.
- c. Are your activities, programs, and/or services open to the public at large?
 - i. If Yes, how does the public learn about your organization and its offerings?
 - ii. If No, briefly describe the population served by your organization.
 - iii. If N/A, why is this question not applicable to your organization?
- d. Is your organization's structure volunteer-run or employees and/or contractual workers?
 - i. How many full-time and part-time employees or contractual workers did your organization employ on January 1, 2024? On January 1, 2025?
- e. Is your organization's director (or equivalent position) also a member of the governance board? If Yes, are they a voting member or a non-voting member? If voting, how does your organization avoid conflicts of interest between its board and the director (or equivalent position)?

4. Authorized Official and Signatory

- a. Identify the Authorized Official: the individual from your organization who will be responsible for ensuring compliance with the terms and conditions of the State of Connecticut's Financial Assistance Agreement (i.e. contract).
- b. Identify the Authorized Signatory: the individual from your organization who has the legal authority to sign the Financial Assistance Agreement (i.e. contract).
- c. Upload a [W-9](#)
- d. A Note to Applicants RE: Electronic Fund Transfer

Applicants are encouraged to enroll in the Office of the State Comptroller's (OSC) Electronic Fund Transfer (EFT) Automated Clearing House (ACH) Program. Enrolling in the ACH program will help to expedite the payment process. EFT applicants provide current, verifiable bank account information, and any such additional information as the OSC may require, by submitting a completed Electronic Funds Transfer ACH Election Form. Form is available at: <https://osc.ct.gov/vendor/directdeposit.html>

5. Risk Assessment – Task must be completed by Authorized Official
 - a. Has your organization administered a state or federal grant before? If Yes, did the grant amount meet the threshold that required an independent audit? (E.g. Single Audit, Program-specific Audit)
If Yes, was there an audit finding regarding program non-compliance? Was there an audit finding regarding internal control deficiencies?
 - b. Does your organization utilize accounting software that can generate detailed financial reports? (E.g. Quickbooks, Quicken, Xero, Sage, Freshbooks)
 - c. Does your organization intend to re-grant any portion of this funding to a sub-recipient? If yes, you will be asked to provide more information in the Use of Funds section.
 - d. Is your organization currently spending down American Rescue Plan Funds (ARPA) being administered by the CT Dept. of Economic & Community Development? If Yes, you will be contacted by your ARPA administrator to discuss this additional funding.
 - e. Does your organization have a cybersecurity awareness and training policy?
If No, we urge you to learn about cybersecurity and the importance of having an awareness and training policy.
6. Internal Controls – Task must be completed by Authorized Official
The authorized official will be asked to read the twelve (12) activities to strengthen internal controls in an organization.
7. Upload a copy of their Tax Exemption Determination letter from Internal Revenue Services. *(task not applicable to municipal applicants)*
8. Registered to Do Business with the Connecticut Secretary of the State's Office *(task not applicable to municipal applicants)*
 - a. Enter your ALEI number. You can look up your ALEI number at: [Online Business Search](#)
 - b. Enter annual report due date
9. Charitable Solicitation Registration with the Connecticut Department of Consumer Protection *(task not applicable to municipal applicants)*

- a. Enter your Charitable Solicitation Registration Number. You can learn more about this requirement at: [Charitable Solicitation Registration Information](#)
- b. Enter registration effective date
- c. Enter registration expiration date

10. Financial Information *(task not applicable to municipal applicants)*

- a. Have your organization's financials been through an audit, review or compilation by a Certified Public Accountant?
- b. Report your organization's annual operating revenue and expenses for three (3) fiscal years. The 3rd fiscal year being your most recently completed fiscal year.
- c. Upload a financial statement that details your organization's actuals for its most recently completed fiscal year.
- d. Does your organization have an operating reserve? If yes, how long could your organization sustain itself on its operating reserves if all revenue is halted?
- e. Is there anything else you want to share about your financials?

11. Use of Funds

- a. Enter the amount of your legislatively directed allocation.
- b. Provide an overview on how the funds will be spent. Note the funding period is July 1, 2025 – June 30, 2026.
- c. Will your organization be re-granting any portion of this funding to a sub-recipient(s)? If Yes, provide the following information:
 - i. Identify sub-recipient
 - ii. Address
 - iii. Name of Director
 - iv. How much money will the sub-recipient receive?
 - v. How will the sub-recipient use the funds?
 - vi. How was the sub-recipient chosen to receive funding? What is the application and selection process?
 - vii. What are the reporting requirements for the sub-recipients? Explain "How", "What" and "When" will the sub-recipient report to you?
- d. Upload a Project Financing Plan and Budget
Applicants are required to use the provided form. We also provided a sample to help you. *Note:* The form and the sample budget are attached to your notification email.
- e. Will funds be used to create a new job or to support an existing position? If Yes, indicate the number of new jobs (FT & PT) or existing positions supported (FT & PT).
- f. How will you acknowledge the State of Connecticut for its financial support?

g. Do you have any additional information that you would like to share regarding the use of funds?

12. Legislative Districts: Identify your State Senator, State Representative and your representative in the US Congress. Go to [Find Your Legislator](#) to get this information.

13. Campaign Contribution Certification (*not applicable to municipal applicants*)

Your organization is considered a “prospective state contractor”. Principals of a prospective state contractor are required by law to disclosure campaign contributions made within the last four (4) years to campaigns of candidates for state-wide office or the General Assembly.

Note: The application includes full instructions and the required form to complete. The form is attached to your notification email too.

14. *Insurance requirements*

15. Upload Proof of Insurance

16. Taxes: Department of Revenue Services (DRS) –

17. Acceptance of Terms

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

ADKINS PRINTING AND STATIONERS	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group: B29986						
1,600 BALLOTS - TOWN REFERENDUM 7/29/25	1	260168	13041	7/21/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$560.00
10 SAMPLE BALLOTS - TOWN REFERENDUM 7/29/25	1	260168	13041	7/21/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$20.00
"I VOTED" STICKERS	1	260168	13041	7/21/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$45.00
1,600 BALLOTS (REPRINTED) - TOWN REFERENDUM 7/29/25	1	260168	13042	7/21/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$560.00
10 SAMPLE BALLOTS (REPRINTED) - TOWN REFERENDUM 7/29/25	1	260168	13042	7/21/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$20.00
Check #: 0						
PO/Invoice Total:						\$1,205.00
Check Group: 1600 BALLOTS FOR REFERENDUM #6 - 8/12/25						
1600 BALLOTS FOR REFERENDUM #6 - 8/12/25	1	260220	13066	8/5/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$560.00
10 SAMPLE BALLOTS FOR REFERENDUM #6 - 8/12/25	1	260220	13066	8/5/2025	1005.041.4197.000000.56120.000000 Office Oper. Supplies - Elect.	\$20.00
Check #: 0						
PO/Invoice Total:						\$580.00
Vendor Total:						\$1,785.00
Check Group: ADVANCED BENEFIT STRATEGIES						
PARTICIPATION - AUG 2025	1	0	2509698	9/2/2025	1005.041.4141.000000.52010.000000 Insurance Admin. Fees - Empl. Bene.	\$71.42
Check #: 0						
PO/Invoice Total:						\$71.42
Vendor Total:						\$71.42

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALEXANDER J GOLDEN					
Check Group:					
REIMBURSEMENT: STAPLES PURCHASE OF OFFICE SUPPLIES & BLUEPRINT COPIES					
	1	0	STAPLES 8/21/25	1005.043.4303.000000.56010.000000	\$58.95
			9/15/2025	Supplies - H. W.	
			Check #: 0		
			PO/Invoice Total:		\$58.95
			Vendor Total:		\$58.95
ALL AMERICAN WASTE, LLC					
			T8450		
Check Group:					
CONTRACT PICK-UP: SEPT 2025					
	1	0	803995615	1005.084.8405.000000.54101.000000	\$34,607.86
			9/1/2025	Refuse Removal. - Ref. Serv.	
			Check #: 0		
			PO/Invoice Total:		\$34,607.86
			Vendor Total:		\$34,607.86
ATCO INTERNATIONAL					
Check Group:					
ALL-PRO INDUSTRIAL CLEANER					
	1	0	10647724	1005.043.4303.000000.56100.000000	\$100.00
			9/5/2025	Repair & Maintenance Supplies - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$100.00
			Vendor Total:		\$100.00
Becker Construction Co.					
			T1333		
Check Group:					
3/4" PROCESSED AGGREGATE					
	1	260496	40336	1005.043.4303.000000.57500.000000	\$595.02
			8/31/2025	Road Repair - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$595.02
			Vendor Total:		\$595.02
BELFOR USA GROUP INC					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
STORAGE GARAGE AS PER QUOTE USING OMNIA CONSORTIUM - INCLUDES CHANGE ORDER #1 FOR DOOR HARDWARE	1	260145	2199189	2960.049.4901.000000.25743.00000	\$135,323.34
			9/8/2025	Other Liabilities-High School Garage	
				Check #: 0	
PO/InvoiceTotal:					\$135,323.34
Vendor Total:					\$135,323.34
BIG Y FOOD, INC.					
Check Group:					
SUPPLIES & REFRESHMENTS FOR 9/4/25 SUPERVISORS MEETING	1	0	109-00030437291 9-IN	1005.041.4107.000000.56300.00000	\$55.12
			9/3/2025	Other Supplies - Admin.	
				Check #: 0	
PO/InvoiceTotal:					\$55.12
Vendor Total:					\$55.12
CASELLA WASTE					
Check Group:					
Tipping Fees - SINGLESTREAM-IN* JULY 2025	1	0	3927455	1005.084.8405.000000.54421.00000	\$3,090.05
			7/31/2025	Tipping Fees - Ref. Serv.	
Tipping Fees MSW-IN* - AUG 2025	1	0	3941575	1005.084.8405.000000.54421.00000	\$17,648.05
			8/31/2025	Tipping Fees - Ref. Serv.	
Tipping Fees - SINGLESTREAM-IN* AUG 2025	1	0	3942253	1005.084.8405.000000.54421.00000	\$2,794.51
			8/31/2025	Tipping Fees - Ref. Serv.	
				Check #: 0	
PO/InvoiceTotal:					\$23,532.61
Vendor Total:					\$23,532.61
CHARLES REXROAD					
Check Group:					
REIMBURSEMENT - REPAIR PARTS FOR PORTABLE RADIOS IN HOUSE	1	260346	EBAY 7/4/25	1005.042.4203.000000.56100.00000	\$440.18
			8/25/2025	Repairs & Maint. Supplies - Fire Comm.	

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor # QTY PO No. Invoice Date Account Amount

Check #: 0

PO/InvoiceTotal: \$440.18
Vendor Total: \$440.18

CIRMA

Check Group:

FY 25/26 LIABILITY/AUTO/PROPERTY POLICY
RENEWAL: 2nd INSTALLMENT

1 0 35884 1005.041.4157.000000.55200.00000 \$11,283.87

Property & Liability Insurance

FY 25/26 WORKERS COMP POLICY RENEWAL: 2nd
INSTALLMENT

1 0 35891 1005.041.4141.000000.52700.00000 \$11,758.11

Workers Compensation - Empl. Bene

Check #: 0

PO/InvoiceTotal: \$23,041.98
Vendor Total: \$23,041.98

CLASS

Check Group:

FY26 MEMBERSHIP FEES - C CONCATELLI

1 0 2025-2026 MEMBERSHIP 1005.044.4427.000000.58100.00000 \$120.00

Dues & Fees - Sen. Serv.

Check #: 0

PO/InvoiceTotal: \$120.00
Vendor Total: \$120.00

COASTAL TOOL AND SUPPLY INC

T3224

Check Group:

GLASSES, WIRE BRUSH, PAINT BRUSHES, PLIERS,
GRINDER KIT, CUTOFF REEL & LEVEL

1 260495

874228A

1005.043.4303.000000.56100.00000 \$656.68

Repair & Maintenance Supplies - H.W.

Check #: 0

PO/InvoiceTotal: \$656.68
Vendor Total: \$656.68

COMCAST.

Check Group:

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Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FIRE DEPT INTERNET #3962	1	0	#3962 9/12-10/11/25 9/5/2025	1005.043.4399.000000.55300.000000 Communications - Town Building Oper. Check #: 0	\$128.40
CONNECTICUT OCCUPATIONAL MEDICINE PARTNE					
Check Group:					
MEMBER PHYSICALS AT CORPCARE, SOUTH WINDSOR	1	260347	270502 9/16/2025	1005.042.4203.000000.53400.000000 Other Professional Services - Fire Comm. Check #: 0	\$414.00
CONNECTICUT TRAFFIC CONTROL LLC					
Check Group:					
FLAGGERS FOR MEADOW RD & FRENCH RD TRAFFIC CONTROL	1	260229	6/30-7/8/25 7/22/2025	1005.043.4303.000000.57500.000000 Road Repair - H.W. Check #: 0	\$2,674.00
DMV					
Check Group:					
ANNUAL BLUE LIGHT PERMIT - M PERREIRA	1	0	#209109 10/5/26 8/1/2025	1005.042.4203.000000.58100.000000 Dues & Fees - Fire Comm.	\$20.00
ANNUAL BLUE LIGHT PERMIT - B DIXON	1	0	#209117 10/19/26 8/15/2025	1005.042.4203.000000.58100.000000 Dues & Fees - Fire Comm. Check #: 0	\$20.00
PO/Invoice Total:					
Vendor Total:					
PO/Invoice Total:					
Vendor Total:					
PO/Invoice Total:					
Vendor Total:					
PO/Invoice Total:					
Vendor Total:					

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor # T3285

Amount

Check Group:

VENDOR TESTING & CALIBRATION, REPAIRS TO GAS
METERS

\$273.16

1005.042.4203.000000.54302.000000

Fire/Security Maint. & Supply - Fire Comm.

Check #: 0

PO/Invoice Total:

\$273.16

Vendor Total:

\$273.16

England True Value Hardware

Check Group:

FASTENERS & NOZZLES

1 0

ACCT #11247
7/26/25

1005.042.4203.000000.56100.000000

Repairs & Maint. Supplies - Fire Comm.

\$49.98

HORNET SPRAY

1 0

ACCT #11247
8/25/25

1005.042.4203.000000.56100.000000

Repairs & Maint. Supplies - Fire Comm.

\$16.98

MISC SUPPLIES FOR VARIOUS TOWN BUILDINGS

1 0

AUG 2025 -
PARKS DEP
8/31/2025

1005.043.4399.000000.56100.000000

Supplies - Town Building Oper.

\$526.75

Check #: 0

PO/Invoice Total:

\$593.71

Vendor Total:

\$593.71

Eversource.

Check Group:

Electricity - TRAFFIC LIGHTS #2018

1 0

#2018 8/1-9/2/25
9/2/2025

1005.043.4399.000000.56220.000000

Electricity - Town Building Oper.

\$44.46

Electricity - STREET LIGHTS #2048

1 0

#2048 8/1-9/2/25
9/2/2025

1005.043.4399.000000.56220.000000

Electricity - Town Building Oper.

\$1,449.02

Check #: 0

PO/Invoice Total:

\$1,493.48

Vendor Total:

\$1,493.48

FIRST STUDENT, INC

B3386

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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SUMMER CAMP BUS TRIP 7/31/25 - NOMADS		1	260040	SF-399027 8/1/2025	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$540.00
SUMMER CAMP BUS TRIP 8/14/25 - QUASSY		1	260040	SF-407990 9/15/2025	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$702.00
Check #: 0						
PO/InvoiceTotal:						\$1,242.00
Vendor Total:						\$1,242.00
FREIGHTLINER OF HARTFORD, INC.						
T1995						
Check Group:						
SEALS & DUST SHIELD		1	260494	1145826 8/11/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$508.45
Check #: 0						
PO/InvoiceTotal:						\$508.45
Vendor Total:						\$508.45
FRONTIER.						
Check Group:						
BHF TELEPHONE #1499		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$68.91
BML TELEPHONE #7349		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$224.33
B&G TELEPHONE #8152		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$115.06
FD TELEPHONE #3910		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$243.53
HWY TELEPHONE #4302		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$154.48
INP TELEPHONE #6643		1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$165.71

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TH TELEPHONE #8066	1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$547.04
	1	0	#0022 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$36.71
	1	0	#6060 9/1-9/30/25 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$86.18
	1	0	#6926 9/7-10/6/25 9/7/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$320.43
Check #: 0					
PO/Invoice Total:					\$1,962.38
Vendor Total:					\$1,962.38
GALLS LLC Check Group: LOCKOUT SET KIT	1	0	32426386 9/3/2025	1005.042.4203.000000.56100.00000 Repairs & Maint. Supplies - Fire Comm.	\$159.99
	Check #: 0				
	PO/Invoice Total:				\$159.99
	Vendor Total:				\$159.99
GOVERNMENT EXECUTIVE MEDIA GROUP Check Group: 1/8/24 ICMA HIGH-PERFORMANCE LEADERSHIP TRAINING	1	0	122229 12/26/2023	1005.041.4107.000000.53200.00000 Prof. Educational Training - Admin.	\$1,995.00
	Check #: 0				
	PO/Invoice Total:				\$1,995.00
	Vendor Total:				\$1,995.00
Grainger Check Group: BATTERIES	1	0	9617127551 8/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$12.60
	Check #: 0				
	PO/Invoice Total:				\$1,995.00
	Vendor Total:				\$1,995.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LIFTING STRAPS & HORNET SPRAY	1	0	9617127569 8/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$104.51
12 DELINEATOR POSTS W/BASE	1	0	9621999755 8/27/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$161.88
LIFTING STRAPS	1	0	9624735289 8/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$196.48
TRAFFIC CONE	1	0	9624735313 8/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$111.21
UNDERGROUND MARKING TAPE	1	0	9640833589 9/15/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$115.63
SOLAR EXTERIOR ENTRANCE LIGHT	1	0	9641928388 9/16/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$111.98
Check #: 0					
PO/InvoiceTotal:					\$714.29
BATHROOM PARTITIONS FOR INP	1	260391	9630393412 9/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$1,008.46
Check #: 0					
PO/InvoiceTotal:					\$1,008.46
TRAFFIC CONES	1	260485	9624735305 8/29/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$212.99
Check #: 0					
PO/InvoiceTotal:					\$212.99
60-PIECE BIT SET, TAPE MEASURE & CORDLESS COMBO KIT	1	260486	9617127544 8/22/2025	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$543.92
Check #: 0					
PO/InvoiceTotal:					\$543.92

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
PENS & PENCILS	1	260487	9621999730 8/27/2025	1005.043.4303.000000.56010.000000 Supplies - H. W.	\$52.52
SIGNS: ASSIGNED PARKING, EMPLOYEE PARKING & DO NOT ENTER	1	260487	9621999748 8/27/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$425.84
CREDIT FOR RETURN OF EMPLOYEE PARKING SIGNS	1	260487	9624735321 8/29/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	(\$119.00)
Check #: 0					
PO/Invoice Total:					\$359.36
Vendor Total:					\$2,839.02
Granite Communications, Inc.					
Check Group:					
SERVICE FOR PHONE ISSUES AT NOTCH RD AND MOVING 4 EXTENSIONS AT TOWN HALL	1	260393	120668 8/29/2025	1005.043.4399.000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$529.50
Check #: 0					
PO/Invoice Total:					\$529.50
Vendor Total:					\$529.50
GUY'S ELECTRIC SERVICE, INC. T1674					
Check Group:					
SAFETY INSPECTION OF 20-PASSENGER VAN & BRAKES - REQUIRED FOR DMV REGISTRATION	1	260225	51,570 8/29/2025	1005.044.4427.000000.54300.000000 Repairs & Maint. Services - Sen. Serv.	\$540.35
Check #: 0					
PO/Invoice Total:					\$540.35
Vendor Total:					\$540.35
HALLORAN & SAGE LLP					
Check Group:					
Legal Services - GENERAL LEGAL	1	0	11476979 9/4/2025	1005.041.4107.000000.53020.000000 Legal Services - Admin.	\$1,020.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Legal Services - JOHN LARAIA, TRUSTEE V. LAURA THWEATT	1	0	11476980	1005.041.4107.000000.53020.00000	\$90.00
			9/4/2025	Legal Services - Admin.	
			Check #: 0		
			PO/InvoiceTotal:		\$1,110.00
			Vendor Total:		\$1,110.00
Hartford Courant					
Check Group:					
IWC LEGAL NOTICE 8/26/25	1	0	123132410000	1005.041.4163.000000.55400.00000	\$32.41
			8/31/2025	Advertising - Inland/Wetland	
LEGAL NOTICES - 6th REFERENDUM & REVISION FOR LOCATION CHANGE	1	0	123134360000	1005.041.4147.000000.55400.00000	\$123.44
			8/31/2025	Advertising - Town Clerk	
LEGAL NOTICE - BAA SEPT MEETING	1	0	123137318000	1005.041.4131.000000.55400.00000	\$109.04
			8/31/2025	Advertising - Assess.	
			Check #: 0		
			PO/InvoiceTotal:		\$264.89
			Vendor Total:		\$264.89
Highland Park Market					
Check Group:					
CREAM	1	0	03-1033814	1005.044.4427.000000.56010.00000	\$3.89
			7/30/2025	Supplies - Sen. Serv.	
CREAM	1	0	03-1051246	1005.044.4427.000000.56010.00000	\$3.89
			8/11/2025	Supplies - Sen. Serv.	
			Check #: 0		
			PO/InvoiceTotal:		\$7.78
			Vendor Total:		\$7.78
Home Depot Credit Services					
Check Group:					
ROOFING NAILER & SUPPLIES	1	260353	3510437	1005.043.4399.000000.56100.00000	\$201.55
			8/26/2025	Supplies - Town Building Oper.	

Town of Bolton

Voucher Detail Listing

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Description

Voucher Batch Number: 1082

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Vendor # QTY PO No. Invoice Date Invoice Amount

Check #: 0

PO/InvoiceTotal: \$201.55
Vendor Total: \$201.55

HOOPLA

Check Group:

PATRON DOWNLOADS - JULY 2025

1 260318 507537009 1005.045.4501.000000.56400.00000
Library Materials - Libr. \$1,112.89

PATRON DOWNLOADS - AUG 2025

1 260318 507679231 1005.045.4501.000000.56400.00000
Library Materials - Libr. \$1,151.13

Check #: 0

PO/InvoiceTotal: \$2,264.02
Vendor Total: \$2,264.02

KAHN TRACTOR & EQUIPMENT, INC

B3892

Check Group:

DRIVELINE, POST-HOLE DIGGER

1 0 IV74038 1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W. \$166.22

Check #: 0

PO/InvoiceTotal: \$166.22

Check Group:

COTTER PINS & IGNITION FOR HYUNDAI LOADER

1 260492 IV73491 1005.043.4303.000000.56100.00000
Repair & Maintenance Supplies - H.W. \$208.34

Check #: 0

PO/InvoiceTotal: \$208.34
Vendor Total: \$374.56

KATHRYN CANNON

Check Group:

CLERK - BOARD OF SELECTMEN MEETING 9/2/25

1 0 9/2/25 CLERK 1005.041.4107.000000.53100.00000
Official/Administrative Services - Admin. \$100.00

Check #: 0

PO/InvoiceTotal: \$100.00

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
T1741					
MACC					Vendor Total: \$100.00
Check Group:					
FY26 Q1 CONTRIBUTION FOR SHARED SOCIAL SERVICES	1	260399	FY26 Q1 CONTRIBUTION 9/12/2025	1005.044.4427.000000.55010.00000 Shared Services/MACC - Sen. Serv.	\$2,000.00
				Check #: 0	
				PO/Invoice Total:	\$2,000.00
				Vendor Total:	\$2,000.00
Marcus Communications Llc					
Check Group:					
MONTHLY RADIO RENTAL - SEPT 2025	1	0	99859 9/1/2025	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$15.00
				Check #: 0	
				PO/Invoice Total:	\$15.00
				Vendor Total:	\$15.00
MCKESSON MEDICAL - SURGICAL					
Check Group:					
NASAL CANNULAS, PADS & GLOVES	1	260339	73934700 12/31/2024	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$142.96
ASPIRIN & EPINEPHERINE	1	260339	74798392 1/28/2025	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$257.97
VARIOUS MEDICAL ITEMS: SPLINTS, BP TOOLS, NPA, 02 CANNULAS/NR, SHARPS BOXES, GLOVES, WOUND CARE BANDAGES, COLLARS, ETC.	1	260339	80323309 8/5/2025	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$214.80
				Check #: 0	
				PO/Invoice Total:	\$615.73
				Vendor Total:	\$615.73
Minuteman Security Technologies, Inc					
Check Group:					

Town of Bolton

Voucher Detail Listing

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALARM SYSTEMS MONITORING AGREEMENT FOR ALL TOWN BUILDINGS					
1	260397	162953	9/2/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$5,519.92
				Check #: 0	
				PO/InvoiceTotal:	\$5,519.92
ALARM REPAIRS AT SENIOR CTR & LIBRARY					
1	260449	163879	9/1/2025	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$414.00
				Check #: 0	
				PO/InvoiceTotal:	\$414.00
				Vendor Total:	\$5,933.92
MONACO & SONS MOTOR SALES, INC.					
Check Group:					
1	0	1026594	9/9/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$88.18
				Check #: 0	
				PO/InvoiceTotal:	\$88.18
				Vendor Total:	\$88.18
MUNICIPAL EMERGENCY SERVICES					
Check Group:					
1	0	IN2338469	9/15/2025	1005.042.4203.000000.56100.00000 Repairs & Maint. Supplies - Fire Comm.	\$203.99
				Check #: 0	
				PO/InvoiceTotal:	\$203.99
FIREFIGHTING TOOLS, PUMP & HOSE ADAPTORS, EXTRICATION TOOLS, LIGHTING, FIREFIGHTING FOAM, ETC.					
1	260355	IN2338018	9/12/2025	1005.042.4203.000000.57300.00000 Equipment - Fire Comm.	\$1,492.13
				Check #: 0	
				PO/InvoiceTotal:	\$1,492.13

Town of Bolton

Voucher Detail Listing

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NAPA AUTO PARTS					
Check Group:					
CORE DEPOSIT REFUND - 5 BATTERIES	1	0	412498 8/18/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	(\$117.00)
MULTI-PURPOSE CLEANER	1	0	413391 8/26/2025	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$138.85
Check #: 0					
Vendor Total:					\$1,696.12
NORTH CENTRAL CONSERVATION DISTRICT					
Check Group:					
MONTHLY WETLANDS AGENT SERVICES - SEPT 2025	1	260043	2695 9/1/2025	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$1,360.00
Check #: 0					
Vendor Total:					\$21.85
NORTHEAST AQUATIC RESEARCH					
Check Group:					
8/25/25 LOWER BOLTON LAKE 2025 COMPREHENSIVE AQUATIC PLANT SURVEY	1	0	25-132 9/5/2025	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$2,506.00
Check #: 0					
Vendor Total:					\$1,360.00
Novus Insight, Inc					
Check Group:					
TECH SERVICES MONTHLY BILLING: SEPT 2025	1	0	24010 9/1/2025	1005.041.4107.000000.53520.000000 Other Tech. Services - Admin.	\$5,578.57
Check #: 0					
Vendor Total:					\$2,506.00

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PATRICE L CARSON					
Check Group:					
TOWN PLANNER CONTRACTED SERVICES 9/1-9/14/25	1	260137	PERIOD 9/1-9/14/25 9/14/2025	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$4,106.25
Check #: 0					
PO/Invoice Total:					\$5,578.57
Vendor Total:					\$5,578.57
PETE'S TIRE BARNS, INC.					
Check Group:					
FOUR TIRES & INSTALLATION - SENIOR CENTER 20 PASSENGER VAN	1	260255	198750 8/28/2025	1005.044.4427.000000.54300.000000 Repairs & Maint. Services - Sen. Serv.	\$942.54
Check #: 0					
PO/Invoice Total:					\$4,106.25
Vendor Total:					\$4,106.25
PHOENIX ENVIRONMENTAL LAB INC.					
Check Group:					
HERRICK PARK WATER TEST	1	0	1291914 9/11/2025	1005.043.4399.000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$155.00
TOWN HALL WATER TEST	1	0	1292163 9/11/2025	1005.043.4399.000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$155.00
Check #: 0					
PO/Invoice Total:					\$310.00
Vendor Total:					\$310.00
QUALITY DATA SERVICE INC.					
Check Group:					

Town of Bolton

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Vendor #	QTY	PO No.	Invoice Date	Account	Amount
NOTICE MAILED WITH TAX BILLS - "JOIN THE COMMISSION"	1	0	2019-31605	1005.041.4107.000000.55400.00000	\$230.00
			8/14/2025	Advertising - Admin.	

Check #: 0

PO/Invoice Total: \$230.00
Vendor Total: \$230.00

ROVAC

Check Group:

FALL CONFERENCE REGISTRATIONS - S PIEROG, R
LALLY, B DIXON & M TERHUNE

1	260324	FALL 2025 CONFERENCE 9/2/2025	1005.041.4197.000000.53200.00000		\$1,410.00
		Prof. Educational Training - Elect.			

Check #: 0

PO/Invoice Total: \$1,410.00
Vendor Total: \$1,410.00

SANFORD & HAWLEY INC

T1565

Check Group:

TAPE MEASURE, SCREWS & 2x10x8 FOR MAILBOXES

1	0	569185	1005.043.4303.000000.56100.00000		\$71.40
		8/20/2025	Repair & Maintenance Supplies - H.W.		

Check #: 0

PO/Invoice Total: \$71.40

Check Group:

ACRYLIC, WOOD SHIMS, RUBBER TIE-DOWNS,
RAZOR BLADES, SCREWS & LUMBER FOR MAILBOX
POSTS

1	260493	568617	1005.043.4303.000000.56100.00000		\$362.69
		8/14/2025	Repair & Maintenance Supplies - H.W.		

Check #: 0

PO/Invoice Total: \$362.69
Vendor Total: \$434.09

SENTRY MAPPING SERVICES LLC

Check Group:

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BOLTON CENTER & QUARRYVILLE CEMETERY MAPPING	1	260001	2882 9/4/2025	5202.043.4327.000000.53400.00000 Other Professional Services	\$7,300.00
Check #: 0					
PO/Invoice Total:					\$7,300.00
Vendor Total:					\$7,300.00
SITEONE LANDSCAPE SUPPLY					
Check Group:					
HAY AND STARTER FERTILIZER	1	260394	157990859-001 9/4/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$225.29
Check #: 0					
PO/Invoice Total:					\$225.29
Vendor Total:					\$225.29
STRYKER SALES LLC					
Check Group:					
SINGLE ELECTRODE KIT FOR DEFIB	4	260351	9210031726 8/14/2025	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$499.20
Check #: 0					
PO/Invoice Total:					\$499.20
Vendor Total:					\$499.20
SUPERIOR INC.					
Check Group:					
TRENCHER RENTAL FOR KEENEY DRAINAGE LINE	1	260501	123023-3 8/21/2025	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$403.81
Check #: 0					
PO/Invoice Total:					\$403.81
Vendor Total:					\$403.81
SUPERIOR PRODUCTS DISTRIBUTORS INC					
Check Group:					

Town of Bolton

Voucher Detail Listing

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09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MEASURING TAPE, LEVEL, GLOVES & SURVEYOR VEST	1	0	S3506873.002.	1005.043.4303.000000.56100.00000	\$121.81
			8/11/2025	Repair & Maintenance Supplies - H.W.	
ALUMINUM ROD, HOSE COUPLER, BATTERIES & FIELD BOOK	1	0	S3516398.001	1005.043.4303.000000.56100.00000	\$165.20
			8/26/2025	Repair & Maintenance Supplies - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$287.01
Check Group:					
HAY BALES W/TIE-DOWNS FOR DRAINAGE ON BRANDY ST	1	260498	S3512892.001	1005.043.4303.000000.57500.00000	\$237.77
			8/21/2025	Road Repair - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$237.77
Check Group:					
HARD HATS	1	260499	S3506873.003	1005.043.4303.000000.56930.00000	\$428.63
			8/11/2025	Uniforms & Supplies - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$428.63
Check Group:					
HARD HATS	1	260500	S3506873.001	1005.043.4303.000000.56930.00000	\$699.05
			8/6/2025	Uniforms & Supplies - H.W.	
CREDIT FOR RETURN OF 1 HARD HAT	1	260500	S3506873.002	1005.043.4303.000000.56930.00000	(\$186.42)
			8/11/2025	Uniforms & Supplies - H.W.	
			Check #: 0		
			PO/Invoice Total:		\$512.63
Check Group:					
TAKEUCHI FINANCIAL SERVICES				Vendor Total:	\$1,466.04
Check Group:					
EXCAVATOR PAYMENT - JULY 2025	1	0	9386912	2960.049.4901.000000.25704.00000	\$10,016.67
			6/11/2025	Other Liabilities - BOS Equipment Repl/Repairs	

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 Vendor Remit Name |

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
THE BOSTON GLOBE					PO/InvoiceTotal:	\$10,016.67
Check Group:					Vendor Total:	\$10,016.67
NEWSPAPER SUBSCRIPTION RENEWAL THROUGH 9/27/25		1	0	RENEW THRU 9/27/25 9/17/2025	1005.045.4501.000000.56400.000000 Library Materials - Libr.	\$33.90
Check #: 0						
THE CINCINNATI INSURANCE COMPANY					PO/InvoiceTotal:	\$33.90
Check Group:					Vendor Total:	\$33.90
Property & Liability Insurance - BOLTON LAKES		1	0	FY25/26 RENEW #2368 9/8/2025	1005.041.4157.000000.55200.000000 Property & Liability Insurance	\$8,460.00
Check #: 0						
TIGHE & BOND INC					PO/InvoiceTotal:	\$8,460.00
Check Group:					Vendor Total:	\$8,460.00
Demolition NRMCM - ABATEMENT MONITORING THROUGH 8/2/25		1	0	TB-1024573 9/2/2025	2960.049.4901.000000.25726.000000 Other Liabilities - Demolition NRMCM	\$6,206.87
Check #: 0						
TOLLAND COUNTY MUTUAL AID FIRE SERV	B3064				PO/InvoiceTotal:	\$6,206.87
Check Group:					Vendor Total:	\$6,206.87
ANNUAL DISPATCHING FEE		1	260340	34 25-26 7/1/2025	1005.042.4203.000000.55300.000000 Communications - Fire Comm.	\$18,238.00

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MONTHLY HISTORIC DOC PRESERVATION					
	1	0	AUG 2025	1005.000.0000.000000.20790.000000	\$376.00
			9/3/2025	Hist Doc Preservation Exchange Account	
Check #: 0					
PO/Invoice Total: \$376.00					
Vendor Total: \$376.00					
UNIVERSITY OF CONNECTICUT					
Check Group:					
10-HR OSHA ROADWAY CONSTRUCTION TRAINING FOR HIGHWAY CREWMEN	1	260395	EVN-16374	1005.043.4303.000000.53200.000000	\$800.00
			8/25/2025	Professional Ed. Training - H. W.	
Check #: 0					
PO/Invoice Total: \$800.00					
Vendor Total: \$800.00					
USA HAULING & RECYCLING					
Check Group:					
BULKY WASTE RECYCLING - AUG 2025	1	0	603244328	1005.084.8405.000000.54101.000000	\$1,022.56
			8/31/2025	Refuse Removal. - Ref. Serv.	
YARDWASTE RECYCLING - AUG 2025	1	0	603244329	1005.084.8405.000000.54101.000000	\$255.64
			8/31/2025	Refuse Removal. - Ref. Serv.	
Check #: 0					
PO/Invoice Total: \$1,278.20					
Vendor Total: \$1,278.20					
USA TODAY					
Check Group:					
1-YR SUBSCRIPTION RENEWAL	1	260408	10/1/25-9/30/26	1005.045.4501.000000.56400.000000	\$395.66
			9/15/2025	Library Materials - Libr.	
Check #: 0					
PO/Invoice Total: \$395.66					
Vendor Total: \$395.66					
UTILITY COMMUNICATIONS, INC					
T8498					

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Check Group:	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LOW BAND EMERGENCY/FIRE RADIOS		2	260407	2 FIRE RADIOS 9/11/2025	2822.042.4223.000000.25910.00000 Emergency Management Pool Grant	\$7,161.00
					Check #: 0	
VALSOFT.	T1079				PO/Invoice Total:	\$7,161.00
Check Group:					Vendor Total:	\$7,161.00
MICROFILM CREATION		1	0	INV-461181 8/29/2025	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	\$19.04
E-VERIFY 7/30-8/27/25		1	0	INV-461283 8/29/2025	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	\$30.68
					Check #: 0	
					PO/Invoice Total:	\$49.72
MONTHLY HOSTED SOLUTION - SEPT 2025		1	260132	INV-469561 9/4/2025	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	\$682.00
					Check #: 0	
					PO/Invoice Total:	\$682.00
					Vendor Total:	\$731.72
VESTIS						
Check Group:						
EMPLOYEE ZIP FLEECE PULLOVERS W/EMBROIDERY		1	0	27444443 8/26/2025	1005.041.4107.000000.56300.00000 Other Supplies - Admin.	\$257.84
					Check #: 0	
					PO/Invoice Total:	\$257.84
					Vendor Total:	\$257.84
Village Spring Distributor Llc	T1169					
Check Group:						

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WATER	1	0	176022 - TOWN HALL 9/9/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$17.90
	1	0	176027 - FINANCE CTR 9/9/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$17.90
	1	0	176028 - SENIOR CTR 9/9/2025	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	\$52.65
Check #: 0					
W.H. PREUSS & SONS, INC.					
Check Group:					
INSTALL TUBE IN TIRE					
T24631	1	0	198523 8/26/2025	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	\$42.40
Check #: 0					
PO/Invoice Total:					\$88.45
Vendor Total:					\$88.45
WHITE WAY LAUNDRY, INC.					
Check Group:					
UNIFORMS					
T7094	1	0	690246 7/1/2025	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
	1	0	705008 7/8/2025	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
CARPETS					
	1	0	705008 7/8/2025	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$16.18
	1	0	718754 7/15/2025	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$79.93
UNIFORMS					
	1	0	733292 7/22/2025	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
	1	0			

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name
Description

Voucher Batch Number: 1082

09/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
UNIFORMS	1	0	747577	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
UNIFORMS	1	0	764335	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
CARPETS	1	0	764335	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$16.18
UNIFORMS	1	0	780186	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93
UNIFORMS	1	0	795282	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$79.93
UNIFORMS	1	0	810181	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$69.93

Check #: 0

PO/Invoice Total: \$681.73

WINDHAM MATERIALS, LLC

T40529

Check Group:

INCOMING ASPHALT

Vendor Total: \$681.73

1 260461

227810

1005.043.4303.000000.57500.00000
Road Repair - H.W.

\$221.04

INCOMING CONCRETE

1 260461

227810

1005.043.4303.000000.57500.00000
Road Repair - H.W.

\$42.24

Check #: 0

PO/Invoice Total: \$263.28

Vendor Total: \$263.28

Grand Total: \$341,187.14

End of Report

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

5

BUDGET: Fire Commission

Transfer \$ 150.00 from category Dues + Fees to category Contributions
(within budget) from 042 - 4203 - 0000 - 5581C to 042 - 4203 - 0000 - 5893C

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____ - 0000 - _____ to _____ - 0000 - _____

Other \$ _____

Explanation:

State of CT Firefighters Cancer Relief Fund

 Signature
Fire Chief. Title
9-9-2025 Date

Board of Selectmen

Approved

Comments:

Approval 9/10/25
Taron Rpt

	Yes	No
_____	☐	☐
_____	☐	☐
_____	☐	☐
_____	☐	☐
_____	☐	☐

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: FIRE MARSHAL

Transfer \$ 75.00 from category EQUIPMENT to category COMMUNICATIONS/OTHER PROF & TECH SVCS

(within budget) from # 1005 - 042 - 4219 - 000000 - 57300 - 00000

to # 1005 - 042 - 4219 - 000000 - 55300 - 00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 00000

to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Funds needed to cover Fire Marshal Office annual contribution to Tolland Mutual Aid (fire, rescue, & EMS services) which increased by \$100 from last fiscal year.

Approved
Thomas R. Galt Administrative Officer
09-09-25 _____ Date

Board of Selectmen

Approved

Comments:

Yes	No
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

Date _____

TOWN OF BOLTON
REQUEST FOR PAYMENT

☐ Full Payment	☒ Partial Payment
☐ No Purchase Order	Purchase Order # _____ Vendor Code _____
Vendor Name: <u>Tolland County Mutual Aid Fire Service</u>	
<u>PO Box 6</u>	
Address: _____	
City: <u>Tolland</u>	State: <u>CT</u> Zip: <u>06084</u>

Invoice # 34 25-26

Invoice Date: 7-31-25

General Fund Account

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Capital Reserve Account

2960 -

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Total Payment

665.43

Item Description Fire Marshal's contribution toward annual fee for Fire, Rescue & EMS services for FY 25-26

Authorized Signature: William Call **Date:** 8-26-25

Palazzini, Danielle

Subject: FW: ESO Invoice 2025 - 2026
Attachments: TN Fillable Request for Payment form.pdf; ESO Invoice 2025 - 2026.pdf

From: Bruce Dixon <boltonchief34@gmail.com>
Sent: Monday, August 25, 2025 2:15 PM
To: Call, William <wcall@boltonct.gov>; Finance User <jmatos@boltonct.gov>
Cc: Matthew Perreira <matthew.perreira34@gmail.com>
Subject: ESO Invoice 2025 - 2026

Jenna and Bill,

Attached is the ESO invoice for this year 2025 - 2026.

Bill, the FD is paying \$ 2,800.00 of the total noted of \$ 3,465.43. This leaves \$ 665.43 to come from the FMO budget.

Please send Jenna a Request for Purchase Order and a Request for Payment from your finance account category of Communications # 55300.

Jenna, please take the FMO and the Fire Department paperwork together to pay this total bill to Tolland County Mutual Aid. I have sent PO Request to Jim R. today for the FD request. COPY IS ATTACHED.

Call me with any questions please.

Bruce A. Dixon
Fire Chief
Bolton Fire Department
168 Bolton Center Road
Bolton, CT 06043
860-649-3910 Office

This message may contain privileged and confidential information, and is for the use of the intended recipient(s) only. If you are the intended recipient, please maintain this message in a secure and confidential manner, and do not copy or forward it without the approval of the sender. If you are not the intended recipient, please notify the sender immediately, and delete this message. Thank you.

INVOICE

Tolland County Mutual Aid Fire
Service, Inc.
56 Tolland Green, PO Box 6
Tolland, CT 06084

treasurer@tollandcounty911.org
www.tollandcounty911.org

Bill to
Bolton Fire Department
CHIEF B. Dixon
168 CENTER ROAD BOLTON,
BOLTON, CT 06043

Ship to
Bolton Fire Department
CHIEF B. Dixon
168 CENTER ROAD BOLTON,
BOLTON, CT 06043

Invoice details

Invoice no.: 34 25-26
Terms: Net 30
Invoice date: 07/01/2025
Due date: 07/31/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Annual Assessment	ANNUAL FEE FOR DISPATCHING SERVICES, FIRE, RESCUE & EMS, FOR THE PERIOD JULY 1, 2025 TO JUNE 30, 2026.	1	\$18,238.00	\$18,238.00
2.		Support Services	ANNUAL FEE FOR SUPPORT SERVICES for the period July 1, 2025 to June 30, 2026.	1	\$1,000.00	\$1,000.00
3.		ADMIN PAGING	ANNUAL FEE FOR DEPARTMENT ADMINISTRATIVE PAGING - Assessed by QV through TCMAFS, Inc. For the period of July 1, 2025 to June 30, 2026.	1	\$150.00	\$150.00
4.		ESO	ESO & CAD XML FY 2025 - 2026	1	\$3,465.43	\$3,465.43
Total						\$22,853.43

Mail payments to: Tolland County Mutual Aid Fire Service, Inc. - PO
Box 6, Tolland, CT 06084

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Rupert, Jim

From: Huynh, Kusal <khuyh@boltonct.org>
Sent: Friday, September 12, 2025 12:31 PM
To: Rupert, Jim
Cc: Caruso, David
Subject: FY25 Annual Non-fiduciary Activity Summary and Approval
Attachments: 1 2025 Student Activity Fiduciary Non Fiduciary Listing.pdf

Caution: External (khuyh@boltonct.org)

Sensitive Content [Details](#)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Hi Jim,

On 9/11/25, the Board of Education approved the FY25 Annual Non-fiduciary Activity Fund Summary and to allow these balances to be carrier forward to FY26. I am now forwarding this to you for the Board of Selectmen's Review and approval.

Regards,

Kusal Huynh
Director of Business and Finance
Bolton Board of Education
72 Brandy Street
Bolton, CT 06043
Phone: 860-643-1569
Fax: 860-647-8452

DISTRICT ACTIVITY FUNDS (Nonfiduciary)
AS OF 6/30/2025

School		Active/ Inactive		Fiduciary/ Non- fiduciary		Acc#		Name of Account		Source of Funds		Use of Funds		Audited Beg. Balance		Received		Disbursed		6/30/2025	
BCS	Active		Non-Fiduciary		100	General					Donations-unrestricted & commission check for pictures.		Miscellaneous student related/replacement expenses for school i.e. payment for field trip and bus, student planners, and promotion certificates and pins.		5,292.58		2,537.07		(3,709.02)		4,120.63
BCS		Active	Non-Fiduciary		101	School Store					Student collection		Student purchases of misc school supplies		1,566.23		360.00		(499.13)		1,427.10
BCS	Active		Non-Fiduciary		102	Library					Payment for lost and damaged books by students		Replacement for student reading materials (books, subscriptions) lost/damaged		288.63		198.62		(199.68)		287.57
BCS	Active		Non-Fiduciary		103	PBIS					Donations/misc collections from fundraising		Supports PBIS programs. Student of the Week Award Program - Prizes/Pizza		696.17		-		(185.85)		510.32
BCS	Active		Non-Fiduciary		105	Pay to Play					PTP fees		Miscellaneous expenses for athletic program such as uniforms, officials, scorekeepers, equipment, etc		6,205.51		8,175.00		(5,547.99)		8,832.52
BCS	Active		Non-Fiduciary		110	Art					PTA Restricted Donation		Art Supplies		188.97		-		-		188.97
BCS	Active		Non-Fiduciary		509	Foreign Language Fnd					Student collection		Payment for field trips/activities		420.40		-		-		420.40
													TOTAL BCS ACTIVITY FUNDS:		14,658.49		11,270.69		(10,141.67)		15,787.51
BHS	Active		Non-fiduciary		100	Officials					BOE subsidy, PTP Fees, BHS Parking Fees, Pass thru of Award Banquet Fees		Payout for officials & athletic expenses		6,856.35		29,626.39		(38,349.46)		(1,939.72)
BHS	Active		Non-fiduciary		101	Athletics					Ticket/gate receipts		Payout for athletic expenses & shortfalls		24,025.04		4,088.62		(7,889.13)		20,224.53
BHS	Active		Non-fiduciary		105	AP Exam					AP Exam Fee collected from student & Board of Ed contribution		Payout for AP Exam Fee		92.00		9,968.00		(10,510.00)		(297.50)
BHS	Active		Non-fiduciary		106	BOE Proceeds					Consolidation of BHS Non-Fiduciary accounts (collections from students, fundraising, donations & misc) for student/school departments needs and activities. Bank interest income.		Miscellaneous student related/replacement expenses for school i.e. payment for field trip bus. Bank fees.		149.02		1,486.63		(2,097.69)		(462.04)
BHS	Active		Non-Fiduciary		107	BHS Drug&Alcohol Program					Donations received in memory of M Doran		Drug/Alcohol Education		310.46		-		-		310.46
BHS	Active		Non-fiduciary		130	Art Department					Collections from students, fundraising&misc		Payout for department activities, programs & misc		-		-		-		-
BHS	Active		Non-fiduciary		131	Band&Chorus Department					Collections from students, fundraising&misc		Payout for department activities, programs & misc		354.95		62,342.13		(62,858.00)		(85.92)
BHS	Active		Non-fiduciary		132	Technology Department					Collections from students, fundraising&misc		Payout for department activities, programs & misc		2,053.36		5,900.00		(7,818.17)		185.19
BHS	Active		Non-fiduciary		135	Family&Consumer Science Department					Collections from students, fundraising&misc		Payout for department activities, programs & misc		712.79		592.64		(298.15)		1,007.28
BHS	Active		Non-fiduciary		138	Library Department					Collections from students, fundraising, CD Interest & misc		Payout for department activities and collection development		2,855.67		-		-		2,855.67
BHS	Active		Non-fiduciary		200	General BHS Student					Consolidation of BHS Fiduciary accounts for student/class/club activities or needs.		Payout for student/club/class activities		5,228.61		-		(1,059.35)		4,119.26
													TOTAL BHS ACTIVITY FUNDS:		42,640.25		114,004.41		(130,879.95)		25,917.21

2025 Bolton Greater Together Community Fund Grant Proposal

The Bolton Recreation Department would like to apply for the **Bolton Greater Together Community Fund** for the 2025 grant cycle to purchase a projector, a screen, misc. supplies and funding for a license to show movies. We would like to use this equipment so we can provide community wide movie nights, which community members young and old would benefit from. While we plan to purchase the supplies for the Recreation Department, the thought is that any town of Bolton department could use the equipment. As each movie is licensed separately, we should be able to be umbrellaed under "Town of Bolton, CT" and use the equipment in more than one of our facilities- such as Herrick Park, Indian Notch Park, Library or the town Green.

Information and criteria for the grant is below:

Eligibility

- Funding must benefit residents of Bolton
- Nonprofits must have a 501(c)3 designation or be fiscally sponsored
- Individuals may apply if partnered with a fiscal sponsor
- Fiscal sponsors can include organizations with a 501(c)3 designation or municipalities (e.g., the Town of Bolton)
- Religious organizations are eligible if seeking support for non-religious purposes

Guidelines

- The maximum grant award is \$7,500
- A final report with project photos is due when the project is complete, no later than December 31, 2026.

Application Process

The application including the budget worksheet are due by October 6, 2025.

Project Criteria:

- Provide a beneficial impact to a sizable group of Bolton residents
- Address needs that can't be funded through normal means
- Offer a likelihood of success, based on the plan design
- Provide ongoing benefit / impact to town residents

Who is eligible to apply:

- 501(c)(3) Non-profit organizations
- Groups that partner with the Town of Bolton as the fiscal agent

This grant is a wonderful opportunity for the department to be able to purchase some of these items, as we would not ordinarily have funding for them. There is no match, so the town would not have to produce anything monetarily to receive the grant.

I have listed the supplies and equipment below. There may be additional costs, but I expect \$3,500 would be enough to get us started with the supplies and any additional equipment we may need to purchase (ex. extension cords). We can request up to \$7,500, so we may be able to request some money for snacks, but I also will be adding sponsorship opportunities for individual movie nights. The bulk of the cost is the projector, screen, and licensing to show the films.

Equipment/ supplies	price	Link
Swank Movie Licensing- Per email from Swank representative: 3 or more movies for only \$395 per movie event	\$1,185.00-\$1,580.00 (3-4 movie events)	https://www.swank.com/
Projector: Epson Pro EX11000	\$1,300	https://a.co/d/hQGUt0Z
Movie screen- VIVOHOME 20 FT Inflatable Projector Screen	\$170.00	https://a.co/d/7oV8kyK
DVD Player	\$40.00	https://a.co/d/13uQr3A
Speakers	We have already	
table	We have already	
TOTAL (out of \$7,500)	~\$3,090.00 -\$3,500	

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From: rmk11@aol.com <rmk11@aol.com>

Sent: Friday, September 5, 2025 11:29 AM

To: McCavanagh, Kathy <kmccavanagh@boltonct.gov>; Arlene Fiano
<affiano@comcast.net>

Subject: Re: grant

Thanks, Kathy. This is a grant from the Hartford Foundation for Giving. We are asking for \$7500 to create an exhibit to house the artifacts found at the farm and curate and create an exhibit. We would now be able to retrieve the artifacts from UCONN to be permanently displayed in Bolton. The grant must be submitted by October 6, but I would like to submit it early. Thanks, Rhea



Bolton Volunteer Fire Department

"Serving our neighbors with pride since 1941."

September 8, 2025

Mr Jim Rupert
Bolton Town Administrator
222 Bolton Center Road
Bolton, CT 06043

Dear Jim,

I want to thank you for including me with documentation on the recent Request for Bid concerning the Strategic Plan for the fire department. I have taken some time to review the three bids received and I conclude with the following report to you.

Bidder 1: Manitou Incorporated, Corton on Hudson, NY - Proposed 180 hr of evaluation. 20 weeks turnaround. Request payment in three phases. 10 year plan. This firm has presented us with references for the most local clients than the other candidates. The proposal calls for in-person meetings and a virtual meeting if needed. **Proposal bid of \$ 18,500.00.**

Bidder 2: Jensen Hughes, Colorado Springs, CO - Proposed 26 weeks turnaround. Additional time will be billed as noted in the bid. 10 year plan. Billing will be monthly. This firm has presented us with worldwide references, none local to the Northeast. The proposal calls for a two hour in person meeting and other virtual meetings as needed. **Proposal bid of \$ 42,000.00.**

Bidder 3: ESCI, Chantilly, VA - Proposed 6 month turnaround. Additional time will be billed as noted in the bid. Will present a "long range plan". Billing will be monthly with 10% up front with signing. This firm did not present any references. Their proposal calls for an in person meetings and other virtual meetings as needed. **Proposal bid of \$ 54,906.00.**

Each of the bidders basically indicated that they will be communicating with the town, the fire department, and senior personnel. Community risks, fire department analysis of station, turnout response, staffing, apparatus, budgets, ISO, current call volume trends, historical data and development of the town going forward. More details are available in each bid.

In reading each of these, Manitou Incorporated presented a bid that I feel would best fit into what we have discussed as pertinent information. They present a plan and information that appears to be beneficial to the fire department, you, and the Selectmen to proceed forward to make some solid decisions in the future.

Please contact me to discuss this some more.

Best regards,

A handwritten signature in blue ink, appearing to read "Bruce A. Dixon". The signature is fluid and cursive, with the first name "Bruce" being the most prominent.

Bruce A. Dixon
Fire Chief

cc. DC Perreira

9?18/25

To: Bolton Board of Selectmen

From: Jim Rupert
Town Administrator

Subject: Fire Department master plan

Dear Board of Selectmen Members,

After review of the proposals independently from Chief Dixon I came to the same conclusion and believe we should engage Manitou for or Fire Department strategic plan. I came to that conclusion for the following reasons.

- 1) They are the most local option.
- 2) They propose in person meetings which are better for information exchange.
- 3) Their bid is within our price range.
- 4) I have reached out to their references and have spoken with two of the four. They were very pleased with them for the reasons listed below which were derived from questions I asked.
 - a. They were pleasure to work with and communicated well.
 - b. The projects came in on time and on budget.
 - c. Their report was unbiased.
 - d. The report met expectations.
 - e. They are using the reports to plan for future expenses.
 - f. The reports are used to drive decision making.
 - g. The results of the decisions made using the reports have been positive.

Thank you for your consideration.

Respectfully,

Jim Rupert