

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING – A/P  
TUESDAY, JANUARY 14, 2024, 6:00 P.M.  
TOWN HALL & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Mather Clarke, Pamela Sawyer, Tim Sadler

**Staff Present In-Person:** Town Administrator James Rupert

**Staff Present Via Zoom:** Recording Secretary Kacie Cannon

**1. Call to Order:** R. Fournier called the meeting to order at 6:00 p.m.

**2. Consider and Act on A/P:**

R. Morra MOVED to APPROVE the A/P in the amount of \$109,160.94. M. Clarke SECONDED.

Discussion: G. Marrion inquired about the recent increase in costs from Novus Insight, Inc. from the previous average of approximately \$3,600.00 to the current amount of \$4,842.30. J. Rupert explained that the cost was increased on July 1, 2024, mainly due to the need for additional hours of managed support. He added that the higher cost is expected to continue moving forward.

MOTION CARRIED 7:0:0.

R. Morra MOVED to APPROVE the property tax refunds in the amount of \$3,107.45. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

R. Morra MOVED TO APPROVE a voucher in the amount of \$1,221.99 to move the gas meter at the Senior Center to start the demolition project on Notch Road. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

**3. Consider and Act on Budget Transfers:**

There were no budget transfers for consideration.

**4. Consider and Act on Resolution for Herrick Park STEAP Grant:**

R. Fournier stated that the grant is for \$500,000.00. J. Rupert noted that the grant has already been accepted, and this item is to vote on authorizing R. Fournier to enter into the contracts for the grant.

P. Sawyer MOVED to APPROVE the Resolution for R. Fournier to enter into the contracts for the Herrick Park STEAP Grant. A. Gordon SECONDED.

Discussion: G. Marrion stated that, although she is not opposed to the project, she is abstaining from voting on the item since she was not part of the Board when the discussions were held and does not have enough information to vote on the item.

MOTION CARRIED 6:1:0 (G. Marrion Abstained).

**5. Appointment: Kimberly Fofana: Conservation Commission:**

A. Gordon MOVED to appoint Kimberly Fofana as an alternate to the Conservation Commission. A discussion took place prior to the motion being seconded.

Discussion: P. Sawyer stated that there was a question over a year ago regarding the party affiliation of Commission members since they were all one party, and a member had changed their party affiliation to non-affiliated to ensure there were no issues. She asked for information on the current makeup and party affiliation of the Commission. A. Gordon replied that no party affiliation is currently listed on the website, but noted that she is aware of at least two members who are Democrats. She questioned whether party affiliation matters for alternates. G. Marrison also asked whether the Commission follows the same guidelines about minority use representation as the other land use boards.

P. Sawyer MOVED to table the item for discussion at the next meeting. R. Morra SECONDED. MOTION CARRIED 7:0:0.

**6. Adjournment:**

P. Sawyer MOVED to Adjourn the Meeting at 6:10 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*