

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING - A/P  
TUESDAY, JANUARY 28, 2025, 6:00 P.M.  
TOWN HALL & ZOOM  
MINUTES**

**Board of Selectmen Present In-Person:** First Selectman Rodney Fournier, Gwen Marrion, Amanda Gordon, Mather Clarke, Pamela Sawyer

**Board of Selectman Absent:** Deputy First Selectman Robert Morra, Tim Sadler

**Staff Present In-Person:** Town Administrator James Rupert

**Staff Present Via Zoom:** Recording Secretary Kacie Cannon

**Others Present Via Zoom:** Jim Loersch

**1. Call to Order:** R. Fournier called the meeting to order at 6:00 p.m.

**2. Consider and Act on Boot Reimbursement**

P. Sawyer MOVED to accept and pay the Boot Reimbursement request. G. Marrion SECONDED.

Discussion: J. Rupert explained that the Town is entering into two of three contract negotiations, and the reimbursements are being handled during negotiations.

MOTION CARRIED 5:0:2 (R. Morra and T. Sadler Absent).

**3. Consider and Act on A/P:**

P. Sawyer MOVED to APPROVE the A/P Report as presented for a total of \$64,766.00. M. Clarke SECONDED.

Discussion: G. Marrion referred to the payment of \$41.98 to Matthew Rivers for a bow saw on Page 15 and asked if it is appropriate for the Town to purchase equipment for individuals who are not Town employees. She noted that he may be doing work with the Conservation Commission but shared concerns about who would own the equipment. J. Rupert stated that the Town owns the equipment and added that it is likely something that the Conservation Commission approved. G. Marrion noted that it does not appear that the funds came out of the Commission's budget as the charge is listed under general supplies. J. Rupert will verify if it came from the general supplies of the Conservation Commission's budget. He added that anything over \$200.00 requires supervisor approval in advance.

M. Clarke asked about the delay in receiving the invoice from Shaw Vac Service for the Catch Basin Cleaning that was done over the summer. J. Rupert stated that he believes the delay was due to difficulties in getting the cleaning scheduled.

A. Gordon asked for clarification on the FOIA matters outlined on the invoice from Halloran & Sage, LLP. J. Rupert explained that a determination needed to be made on whether information provided to the BOS for employee reviews would be provided upon a FOIA request if it is in the personnel file. He stated that it was determined the information would be provided. A Gordon also asked about the middle school demolition contract listed on the invoice. J. Rupert replied that it is just the description the firm uses for the Notch Road project. A. Gordon referred to the charge from Homestead Comfort on Page 10 and asked what a mixing valve is used for. J. Rupert explained that it mixes hot and cold water from the boiler to ensure the appropriate water temperature gets delivered to the hot water faucet. A. Gordon asked if there was any change to the Board Clerk pay as part of the transition from employees to contractors. J. Rupert replied that the pay is the same.

MOTION CARRIED 5:0:2.

#### **4. Consider and Act on Budget Transfers:**

There were no budget transfers for consideration.

#### **5. Discussion and Possible Action Regarding Town Meeting:**

R. Fournier stated that the Town Meeting is in reference to spending ARPA money. J. Rupert explained that there was an assumption that the ARPA money had been moved to the Notch Road project; however, it was only listed as a recommended value and the money was never transferred. Therefore, a Town Meeting is not needed to reallocate the funds. He suggested holding a public information session instead at the next regular BOS meeting to explain how the money is being applied to projects.

A. Gordon asked if the information could just be provided on the website rather than holding a meeting. J. Rupert stated that the information is already on the website. A. Gordon and G. Marrion noted that some of the meeting minutes, including the minutes from December 23, 2024, have not been posted on the website. J. Rupert stated that a meeting is not necessary but would provide more transparency to the public. R. Fournier agreed and stated that the item will be added as the first item on the agenda of the next regular meeting.

#### **6. Adjournment**

A. Gordon MOVED to ADJOURN the meeting at 6:13 p.m. P. Sawyer SECONDED. MOTION CARRIED 5:0:2.

Respectfully submitted by Kacie Cannon

*Kacie Cannon*

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*