

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING - A/P
TUESDAY, FEBRUARY 11, 2025, 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

Board of Selectmen Present In-Person: Deputy First Selectman Robert Morra, Gwen Marrion, Amanda Gordon, Mather Clarke, Pamela Sawyer, Tim Sadler

Board of Selectman Absent: First Selectman Rodney Fournier

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Kacie Cannon

Others Present Via Zoom: Jim Loersch, Amanda Balboni

1. Call to Order: R. Morra called the meeting to order at 6:00 p.m.

2. Consider and Act on A/P

A. Gordon moved to approve the A/P Budget Report in the amount of \$202,379.96. P. Sawyer SECONDED.

A Gordon asked why the Town is incurring late fees from Lowe's. J. Rupert explained that the budget approval process takes approximately 27 days, and it is not unusual for a bill to be paid late depending on when the bill came in and when it was approved for payment.

G. Marrion asked if the entire Lori Road Drainage Improvements project is being paid from the Town Aid Road Expenditures account. J. Rupert replied that it is. G. Marrion asked if the Town Hall parking lot is going to be repaved and paid from the same fund. J. Rupert stated that it is coming out of the fund in a roundabout way. He explained that since it is not a qualified expense under Town Aid Road Expenditures, the money will come from the Highways Department but will be augmented by money from the Town Aid fund.

G. Marrion asked about the reimbursement on Page 23 for materials to build a wall in a portable building. J. Rupert explained that air quality tests are being conducted in the Town Hall annex building where financial records are currently being stored to determine if there are asbestos particles or other hazardous materials in the air. The wall was built to provide a clean space for the crew conducting the testing to work in and to provide a secure space for the financial records. G. Marrion asked if the wall will remain after the testing is complete. J. Rupert replied that it will likely be kept to store voting machines until a more appropriate storage space can be secured.

MOTION CARRIED 6:0:1 (R. Fournier absent)

3. Consider and Act on Budget Transfers:

The budget transfers were informational only and did not require any action.

4. Adjournment

A. Gordon MOVED to ADJOURN the meeting at 6:06 p.m. P. Sawyer SECONDED. MOTION CARRIED 6:0:1.

Respectfully submitted by Kacie Cannon

Kacie Cannon

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.