

BOLTON BUDGET WORKSHOP

RECREATION

No. 31

Code 4503	RECREATION	Adopted Expenditures 2024-2025	Unaudited Actual Expenditures 2024-2025	Adopted Expenditures 2025-2026	Request for 2026-2027	Proposed by Selectmen 2026-2027	Value Change	% change From Prior Year
Accounting Codes	Category	2024-2025	2024-2025	2025-2026	2026-2027	2026-2027	Change	Year
55900	Intergency Purchased Services	6,000	6,000	0	0		0	#DIV/0!
	Total	6,000	6,000	0	0	0	0	#DIV/0!

Any Change (+/-) in a category please explain.

By: Stephanie Crane

Signature(s): *Stephanie Crane*

Bolton Recreation Department Budget Summary 2026 - 2027 -

Category	Expenditure	Revenue	Difference
Payroll	\$ (64,219.32)	\$ -	\$ (64,219.32)
Other Payroll	\$ (78,037.96)	\$ -	\$ (78,037.96)
Herrick Park Summer Camp	\$ (15,650.00)	\$ 102,920.00	\$ 87,270.00
Other Summer Camps	\$ (2,125.00)	\$ 6,300.00	\$ 4,175.00
Youth Basketball	\$ (9,500.00)	\$ 21,045.00	\$ 11,545.00
Afterschool Programs	\$ -	\$ 2,575.00	\$ 2,575.00
School Recess	\$ (300.00)	\$ 2,440.00	\$ 2,140.00
Bus Trips	\$ (2,250.00)	\$ 2,900.00	\$ 650.00
Adult Programs	\$ (250.00)	\$ 4,005.00	\$ 3,755.00
Indian Notch Park	\$ (2,100.00)	\$ 30,575.00	\$ 28,475.00
Community Events	\$ (7,450.00)	\$ 9,825.00	\$ 2,375.00
Miscellaneous Youth Programs	\$ (1,255.00)	\$ 2,282.00	\$ 1,027.00
Professional Training	\$ (1,430.00)	\$ -	\$ (1,430.00)
Office Operations	\$ (250.00)	\$ -	\$ (250.00)
Request Town Support/ Rec fund	\$ -		
Total	\$ (184,817.28)	\$ 184,867.00	\$ 49.72

Payroll

		Yearly
Director	37 hours per week	\$ 59,655.66
	Social Security	\$ 4,563.66
	Subtotal	\$ (64,219.32)
	TOTAL	\$ (64,219.32)

Other Payroll

Herrick Park Summer Camp Staff

	Description	Weekly	Yearly
Camp Director @\$18.50 an hour	40 hours per week * 9 weeks	\$ 740.00	\$ 6,660.00
Head Counselor @ \$17.50/hr	40 hours per week * 8 weeks	\$ 700.00	\$ 5,600.00
Head Counselor @ \$17.50/hr	40 hours per week * 8 weeks	\$ 700.00	\$ 5,600.00
Counselor B @ \$17.00/hr	40 hours per week * 8 weeks	\$ 680.00	\$ 5,440.00
Counselor C @ \$17.00/hr	40 hours per week * 8 weeks	\$ 680.00	\$ 5,440.00
Counselor D @ \$17.00/hr	40 hours per week * 8 weeks	\$ 680.00	\$ 5,440.00
Counselor E @ \$17.00/hr	30 hours per week * 8 weeks	\$ 510.00	\$ 4,080.00
counselor G @ \$17.00/hr	24 hours per week * 8 weeks	\$ 408.00	\$ 3,264.00
	total		\$ 41,524.00

Social Security	\$ 3,176.59
Total	\$ (44,700.59)

Youth Basketball

Custodian	Open/Close School 10 weeks @ 4 hours	\$ 160.00	\$ 1,600.00
	Social Security		\$ 122.40
Basketball Coordinators @\$18.25/ hr	preseason (10 hours) plus 10 hours a week for 10 weeks	182.5	\$ 2,007.50
	Social Security		\$ 153.57
	Total		\$ (3,883.47)

Lifeguards

Head Life Guard @ \$18.50/hr	40 hours per week * 9 weeks	\$ 740.00	\$ 6,660.00
Head Life Guard @ \$18.50/hr	40 hours per week * 9 weeks	\$ 740.00	\$ 6,660.00
Lifeguard @ \$17.35/hr	32 hours per week * 9 weeks	\$ 555.20	\$ 4,996.80
Lifeguard @ \$17/hr	24 hours per week * 9 weeks	\$ 408.00	\$ 3,672.00
Lifeguard @ \$17/hr	24 hours per week * 9 weeks	\$ 408.00	\$ 3,672.00
	Total		\$ 25,660.80
	Social Security		\$ 1,963.05
	Total		\$ (27,623.85)

School Recess Staff

Spring Break	2 staff at 8 hours per day for 5 days \$17.00/hr	\$ 272.00	\$ 1,360.00
	1 staff at 4 hours per day for 5 days \$17.00/hr	\$ 68.00	\$ 340.00
	Social Security		\$ 130.05
	Total		\$ (1,830.05)

TOTAL \$ (78,037.96)

***Returning staff receive raises in increments of .25 each year they return

Herrick Park Summer Camp**300101**

Expenses	Description	Costs
Trainings	Director and Staff	\$ (1,000.00)
Supplies	Crafts and Games	\$ (2,000.00)
Workshops/ entertainers/ inflatables	8 Workshops @ Camp	\$ (4,000.00)
Additional Field Trips	4 Field Trips	\$ (5,000.00)
Bus for Additional Field Trips	4 bus trips	\$ (2,500.00)
Staff Apparel	Staff Shirts	\$ (150.00)
Camper and LIT apparel	Tshirts	\$ (1,000.00)

Total Expenses: \$ (15,650.00)**Anticipated Revenue- Residents**

Description	Weekly	Yearly
Camper Revenue (9:30am-3:30pm)	\$ 3,150.00	\$ 25,200.00
Extended Am Care OR PM Care (2 hours)	\$ 1,150.00	\$ 9,200.00
Extended AM/PM Care (7:30am-5:30pm)	\$ 2,750.00	\$ 22,000.00

Anticipated Revenue- nonresidents

Description	Weekly	Yearly
Camper Revenue (9:30am-3:30pm)	\$ 1,225.00	\$ 9,800.00
Extended Am Care OR PM Care (2 hours)	\$ 1,325.00	\$ 10,600.00
Extended AM/PM Care (7:30am-5:30pm)	\$ 1,425.00	\$ 11,400.00

Other Field Trip costs

46 campers @ \$80	\$ 3,680.00	\$ 14,720.00
-------------------	-------------	--------------

Total Revenue: \$ 102,920.00**total \$ 87,270.00**

Other Summer Camps 300102

Bulldogs Sports Camps w/ High school coaches

Expenses	Description	Weekly	Yearly
Basketball Camp	Instructor Fee 1 week \$85/camper x15	\$ 1,275.00	\$ 1,275.00
Tennis Camp	Instructor Fee 1 week \$85/camper x10	\$ 850.00	\$ 850.00
Total Expenses			\$ (2,125.00)

Anticipated Revenue	Description	Weekly	Yearly
Basketball Camp	Average 20 participants	\$ 3,400.00	\$ 3,400.00
Tennis Camp	Average 10 participants	\$ 1,700.00	\$ 1,700.00
Total Revenue			\$ 5,100.00

Mad Science Camp

Anticipated Revenue	Description	Weekly	Yearly
Half Day	Average 5 participants	\$ 150.00	\$ 150.00
Full Day	Average 5 participants	\$ 300.00	\$ 300.00
Total Revenue			\$ 450.00

Art-ventures Camp

Anticipated revenue	Description	Weekly	Yearly
Art Camp	Average 10 participants	\$ 300.00	\$ 300.00
Total Revenue			\$ 300.00

Lego Camp

Anticipated Revenue	Description	Weekly	Yearly
Half Day	Average 5 participants	\$ 150.00	\$ 150.00
Full Day	Average 5 participants	\$ 300.00	\$ 300.00
Total Revenue			\$ 450.00

Summer Camp Total Expenditures	\$ (2,125.00)
Summer Camp Total Revenue	\$ 6,300.00
TOTAL	\$ 4,175.00

Youth Basketball**100103**

Expenses	Description	Weekly	Yearly
Board 8 Referees	Officials		\$ (4,750.00)
Travel League Entrance Fees	Based on one Team		\$ (250.00)
Prek-8th Shirts and Jerseys			\$ (3,500.00)
Medical Supplies	First Aid Kits and Refill Items		\$ (100.00)
Supplies	Basketballs, Scorebooks etc.		\$ (500.00)
Coach Background Checks	Protect Youth sports		\$ (400.00)

Total Expenses	\$ (9,500.00)
-----------------------	----------------------

Anticipated Revenue	Description	Weekly	Yearly
Pewee Basketball	23 Participants @ \$65.00	\$ 1,495.00	\$ 1,495.00
K1 Basketball	30 Participants @ \$75.00	\$ 2,250.00	\$ 2,250.00
Second Grade Basketball	25 Participants @ \$75.00	\$ 1,875.00	\$ 1,875.00
3-8 Divisions	75 Participants @ \$155.00	\$ 11,625.00	\$ 11,625.00
Travel Basketball	10 Participants @ \$305.00	\$ 3,050.00	\$ 3,050.00
Sponsorships	Based on 5 team sponsorships	\$ 150.00	\$ 750.00
Total Revenue		\$	21,045.00
Total		\$	11,545.00

After School Programs 300104

<i>Mad Science</i>	Description	Weekly	Yearly	
Anticipated Revenue	Based on \$35*15 Participants	\$ 525.00	\$ 1,575.00	
<i>Minds in Motion</i>	Description	Weekly	Yearly	
Anticipated Revenue	Based on 10 Participants	\$ 300.00	\$ 300.00	
<i>ArtVentures</i>	Descriptions	Weekly	Yearly	
Anticipated Revenue	Based on 10 Participants	\$ 400.00	\$ 400.00	
<i>LEGO AFTERSCHOOL</i>	Descriptions	Weekly	Yearly	
Anticipated Revenue	Based on 10 Participants	\$ 300.00	\$ 300.00	
		Revenue	\$ 2,575.00	

Afterschool Programs Total Revenue	\$ 2,575.00
---	--------------------

School Recess- Spring Break

Expenses	Description	Weekly	Yearly
Equipment/Supplies	Crafts and Activities		\$ (300.00)

Total Expense \$ (300.00)

Anticipated Revenue	Description	Weekly	Yearly
Camper Revenue (9:30am-3:30pm)	3 Campers (\$220.00 per camper)		\$ 660.00
Extended Am Care or PM Care(7:30am- 9:30a	2 Campers (\$240.00)		\$ 480.00
Extended AM/PM Care (7:30am-5:30pm)	5 campers (\$260.00)		\$ 1,300.00

Total Revenue \$ 2,440.00

Total \$ 2,140.00

Bus Trips		300106	
Expenses	Description	Weekly	Yearly
Bus Trip- Bolton Organized	Bus payment		\$ 2,500.00
		Total Expenses	\$ (2,250.00)
Anticipated Revenue	Description	Weekly	Yearly
4 Trips- profit	Avg of \$100 per town per trip	\$ 100.00	\$ 400.00
Bus Reimbursment- Bolton Trip			\$ 2,500.00
		Total Revenue	\$ 2,900.00
		Total	\$ 650.00

Adult Programs 300107

Expenses	Description	Monthly	Yearly
Program materials			\$ 250.00
		Total Expenses	\$ (250.00)

Anticipated Revenues	Description	Monthly	Yearly
Cardio/Bootcamp	20%of profits	\$ 30.00	\$ 360.00
Adult Volleyball	Average 10 Players per week school year only	\$ 50.00	\$ 450.00
Yoga	20%of profits	\$ 35.00	\$ 420.00
Jujitsu	25% of profits Oct-April, rain days	\$ 100.00	\$ 900.00
Adult Pickleball	average 15 players per week	\$ 75.00	\$ 1,875.00
		Total Revenue	\$ 4,005.00
		Total	\$ 3,755.00

Indian Notch Park 300108

Lake

Expenses	Description	Weekly	Yearly
Uniforms			\$ (100.00)
Supplies/First Aid			\$ (1,000.00)
Swimming lessons			
Expenses	Description		Yearly
Staff Training	waterfront certs		\$ (1,000.00)
Expenses			\$ (2,100.00)

Lake

Anticipated Revenue	Description	Weekly	Yearly
Pavillion Rentals	average 4 @ \$225.00	\$ 225.00	\$ 900.00
Beach Pass- season pass -resident	average 12 @\$50		\$ 600.00
Beach Pass- season pass -nrresident	Average 25 @ \$100		\$ 2,500.00
Beach Pass- season pass -senior	Average 15 @\$25		\$ 375.00
Gate	Average 5,000 visitors		\$ 26,000.00
Kayak Rentals	Avg 20 a season		\$ 200.00

Revenue \$ 30,575.00

Total \$ 28,475.00

Community Events 300109

Event	Description	Expenditure
Annual Egg Hunt	Filled Eggs and Toys	\$ (800.00)
Summer Concert Series	misc fees	\$ (4,500.00)
Town Wide Tag Sale	Signs and paper advertisement	\$ (150.00)
Trunk or Treat	Supplies	\$ (1,000.00)
Winter Faire	Ad & custodial costs & breakfast	\$ (750.00)
Tree Lighting	Supplies	\$ (250.00)

Total Expenditruer \$ (7,450.00)

Event	Description	Revenue
Annual Egg Hunt	\$150.00 per sponsorship	\$ 1,000.00
Summer Concert Series	Sponsorships	\$ 5,000.00
Town Wide Tag Sale	\$25.00 per tag sale avg 15 houses	\$ 375.00
Trunk or Treat	\$150.00 per sponsorship	\$ 1,200.00
Winter Faire	\$30/space X 45 spaces +lunch and raffle	\$ 1,600.00
Tree Lighting	Donations/ sponsorships	\$ 650.00

Total Revenue \$ 9,825.00

Total \$ 2,375.00

Other Youth Programs 300110

Program	Description		Expenditure
Safe Sitter	instructor Charge	125 per student	\$ (875.00)
Home Alone Safety	Instructor charge		\$ (380.00)
Preksports	spring and fall		\$ -
Total Expenditruer			\$ (1,255.00)

Program	Description		Revenue
safe Sitter	7 Participants X \$156 per participant		\$ 1,092.00
Home Alone Safety	7 particiapnts X \$70 per participant		\$ 490.00
Pre K spring and fall sports	10 participants X \$35 per participant X 2		\$ 700.00
Total Revenue			\$ 2,282.00
Total			\$ 1,027.00

Professional and Business Training

Expenses	Description	Yearly	
Annual Dues and membership	CRPA/NPRA	\$	(250.00)
NRPA OR CRPA Conference		\$	(1,000.00)
Other Seminars or CEU's		\$	(180.00)
	Total	\$	(1,430.00)

Office Operation Expenses

Expenses	Description	Weekly	Yearly
Misc Supplies/ social media budget			\$ 250.00
	Total	\$	(250.00)

BOLTON BUDGET WORKSHOP

FIRE COMMISSION

NO. 20

Code 4203	FIRE COMMISSION	Adopted Expenditures 2024-2025	Unaudited Actual Expenditures 2024-2025	Adopted Expenditures 2025-2026	Request for 2026-2027	Proposed by Selectmen 2026-2027	Value Change	% change	
								From Prior	Year
Accounting Codes	Category	2024-2025	2024-2025	2025-2026	2026-2027	2026-2027	Change	From Prior	Year
51610	Payroll	82,503	61,590	84,978	87,527		2,549		3%
53200	Professional Education Training	8,800	7,147	8,800	8,800		0		0%
53400	Other Professional Services	7,200	6,600	10,400	10,400		0		0%
54302	Fire/Security Maint. & Supply	46,125	67,916	46,125	57,000		10,875		24%
54420	Vehicle Rental	0	510	0	0		0		#DIV/0!
55300	Communications	30,786	28,329	31,886	31,886		0		0%
55900	Proficiency Fund	29,200	30,000	30,900	31,827		927		3%
56100	Repairs & Maintenance Supplies	7,900	5,540	7,900	7,900		0		0%
56120	Office Operation Expenditures	500	848	500	500		0		0%
56300	Other Supplies	1,400	4,458	1,400	2,400		1,000		71%
56900	Medical Expenses	8,100	6,648	8,100	8,100		0		0%
56930	Uniforms & Supplies	25,200	20,540	25,200	25,200		0		0%
57300	Equipment	38,500	17,235	38,500	38,500		0		0%
58100	Dues & Fees	1,300	1,368	1,400	1,400		0		0%
58930	CT Firefighter Cancer Relief	0	170	170	170		0		0%
	Total	287,514	258,899	296,259	311,610	0	15,351		5%

Any Change (+/-) in a category please explain.

By: Bruce Dixon/John Morianos Jr.

Budget Categories for the Bolton Fire Commission

This is a brief explanation of the services, equipment, NFPA obligations, training, emergency service communications, and maintenance that are needed every year.

Payroll

Officer, Engineer, and secretary positions for fire department and the Fire Commission.

Professional Education Training

Initial and annual training costs for members to be certified in fire, EMS, and/or traffic incident management to do their jobs effectively and safely. This also includes costs for specialty classes and conferences for EMS, rescue and fire.

Other Professional Services

Includes annual physicals that are required by OSHA for our members to participate in emergency activities. These physicals include specialized physicals targeted to the category of job that the member is involved in, to include but not limited to audiology, PPE fit testing, cardiac, Hepatitis B vaccines, and CDL physicals. OSHA is still proposing major changes and upgraded physicals with the focus on looking to increase firefighter health screening and cancer recognition.

Fire / Security Maintenance & Supply

This budget category covers expenses for all labor and materials that are performed by outside vendors both inhouse and at the vendor's location. Some examples would be DOT testing, fire pump, and aerial ladder testing of your apparatus on an annual basis, annual fire hose and ground ladder testing, fire extinguisher testing, personnel's annual SCBA mask fit testing, and more.

Emergency repairs done by an outside vendor would be also included in this category.

Communications

This category covers your 911 dispatching costs, Active 911 paging service, antenna rental space on a communications tower, cell phone monthly costs.

Proficiency Fund

This fund was initially given to the fire department every year to reimburse the members for their fuel, vehicle tax, clothing, etc. as the member sees fit. We changed this program in the last year to focus on increasing member attendance to emergency calls due to the drop in volunteer's response. This change has resulted in a 14% increase in our members responding to emergency calls in town.

Repairs & Maintenance Supplies

Items needed to be repaired in house by our members and town staff to keep your equipment in working condition.

Office Operation Expenditures

The category where we purchase computer supplies including toner, filing materials, general office supplies, etc.

Other Supplies

Water, member annual award materials

Medical Expenses

Bolton Fire Department has a DPH certification as R1. We are the first responders to go to any medical emergency in town. We provide EMS services with include using many medical supplies and tools, ie: oxygen and supplies, bandaging, CPR equipment and supplies, major trauma supplies, collars, bio hazards, PPE, suction supplies, Epi, glucose and Narcan, etc.

Uniforms & Supplies

The Uniform category is where we purchase firefighter and EMS gear. One set of firefighter gear that includes pants and jackets average \$3840 per person. Add helmet, boots, gloves, and thermo hoods, the total can average \$4,500. This gear has a ten year life expectancy per NFPA, except for wear and tear.

Equipment

This category encompasses cost for equipment used in our daily activities. Sometimes specialized tools are included in this account.

Dues & Fees

This covers annual fees for Fire Chiefs and Firefighter Associations that include specialized insurance plans for each member covering life and A&D plans.

Decision Package # 1 out of # 4 .
#1 being the most important to fund

Department: Fire Commission

Subject: Payroll

Explain proposed addition here (programs or services added and their effect on hours, etc.):

Every year the Selectmen have adjust this line item by 3 % increase

Explain why this particular item was selected:

Quantify categories that are added/funded:

Budget Category	Addition Amount	Staffing Impact	Comments
Payroll	2,549.00	No change in personnel	3 % increase
Professional/ Technical Services			
Fire/Security Maint. & Supply			
Office Operating Expenses			
Other Supplies			
Equipment			
Proficiency Fund			
Total	2.549.00		

Summary: See above

Decision Package # 2 out of # 4
#1 being the most important to fund

Department: Fire Commission

Subject: Fire Security Maint.

Explain proposed addition here (programs or services added and their effect on hours, etc.):

Vendor increases to work on our emergency response apparatus for parts and labor – trying to catch this budget line up to reality. No effect on hours for members, just member safety operating emergency apparatus

Explain why this particular item was selected:

Labor and Parts costs are escalating quickly. All automotive industry partners have gone up a lot.

Quantify categories that are added/funded:

Budget Category	Addition Amount	Staffing Impact	Comments
Payroll			
Professional/ Technical Services			
Fire/Security Maint. & Supply	10,875.00	none	Vendor increases to work on our emergency response apparatus for parts and labor – trying to catch this budget line up to reality.
Office Operating Expenses			
Other Supplies			
Equipment			
Proficiency Fund			
Total	10,875.00		

Summary: see above

Decision Package # 3 out of # 4
#1 being the most important to fund

Department: Fire Commission

Subject: Other Supplies

Explain proposed addition here (programs or services added and their effect on hours, etc.):

No effect on hours

Explain why this particular item was selected:

Last year we transferred 3,400 into this account, 1,200 which will not be needed this year. We should be on track for a total of 2,400.00 in this account.

Quantify categories that are added/funded:

Budget Category	Addition Amount	Staffing Impact	Comments
Payroll			
Professional/ Technical Services			
Fire/Security Maint. & Supply			
Office Operating Expenses			
Other Supplies	1,000.00	None	YTD we will be behind, will need to cut other accounts to catch this line item up
Equipment			
Proficiency Fund			
Total	1,000.00		

Summary: see above

Decision Package # 4 out of # 4
#1 being the most important to fund

Department: Fire Commission

Subject: Proficiency Fund

Explain proposed addition here (programs or services added and their effect on hours, etc.):

Proficiency Account is increased by the Selectmen every year for the volunteers by 3 %

Explain why this particular item was selected:

Quantify categories that are added/funded:

Budget Category	Addition Amount	Staffing Impact	Comments
Payroll			
Professional/ Technical Services			
Fire/Security Maint. & Supply			
Office Operating Expenses			
Other Supplies			
Equipment			
Proficiency Fund	927.00	Increasing response and applications	3 %
Total	927.00		

Summary: See above

BOLTON BUDGET WORKSHOP

TAX COLLECTOR

NO. 6

Code 4135	TAX COLLECTOR	Unaudited Actual Expenditures 2024-2025	Adopted Expenditures 2024-2025	Request for 2026-2027	Proposed by Selectmen 2026-2027	Value Change	% change From Prior Year
Accounting Codes	Category	2024-2025	2024-2025	2026-2027	2026-2027		
51610	Payroll	80,160	79,289	86,951		3,301	4%
51620	Other Payroll	2,907	5,000	5,000		0	0%
53200	Professional Educational Training	470	1,080	1,330		0	0%
55400	Advertising	399	900	900		0	0%
55500	Printing & Binding	5,985	8,200	12,900		0	0%
56120	Office Operating Expenditures	2,066	1,850	2,000		0	0%
58100	Dues & Fees	215	215	230		0	0%
	Total	92,202	96,534	109,311	0	3,301	3%

Any Change (+/-) in a category please explain.

By: Lori Bushnell

Line Item	Explanation/Discription
51610-Payroll	FTE=1, increase in salary of 2,300.38 plus longevity
51620-Other Payroll	Internship money, goal is to have an intern to help in the office, same amount as last year
53200-Professional Educational Training	Attend tax conference in March, and various meeting same as last year
55400-Advertising	Legal notices, same amount as last year
55500-Printing & Binding	Prepare and mail tax bills and Ratebook Same as last year
56120-Office Operating Expenditures	Office supplies, same as last year
58100-Dues & Fees	Membership to various organizations, amount same as last year

Decision Package #1 out of # 1 .
#1 being the most important to fund

Department: TAX COLLECTOR

Subject:

Explain proposed addition here (programs or services added and their effect on hours, etc.):

Salary

Explain why this particular item was selected:

Yearly increase and longevity pay

Quantify categories that are added/funded:

Budget Category	Addition Amount	Staffing Impact	Comments
Payroll	\$3,301.	None	Yearly increase/Longevity
Professional/ Technical Services			
Repairs & Maintenance Supplies			
Office Operating Expenses			
Other Supplies			
Equipment			
Other (specify line item)			
Total			

Summary:

Decision Package #1 out of # 1 .
#1 being the first one to take (least impact)

Department: Tax Collector

Explain **proposed** reduction (programs or services reduced or eliminated and its effect on hours, etc.):

There is no proposed reductions.

Explain why this particular item was selected:

Quantify categories that are reduced:

Expenditure Category	Reduction Amount	Staffing Impact	Remarks
Payroll			
Professional/ Technical Services			
Repairs & Maintenance Supplies			
Office Operating Expenses			
Other Supplies			
Equipment			
Other (specify line item)			
Total			

Summary: