

**McCavanagh, Kathy**

---

**From:** Bushnell, Lori  
**Sent:** Tuesday, May 12, 2026 5:37 PM  
**To:** McCavanagh, Kathy  
**Cc:** Rupert, Jim  
**Subject:** Set due dates for tax bills

Kathy and Jim,

Please add **Set due dates for tax bills** to the BOS meeting's agenda in June.

A motion to approve the following dates:

To set the due date of July 1, 2026 for Real Estate, Personal Property, and Motor Vehicle.

To set the due date of July 1, 2026 and January 1, 2027 for Supplemental Motor Vehicle.

Supplemental Motor Vehicle is now split into 2 billings Oct-April registrations will be billed in July and May through September registrations will be billed in January.

Let me know if you have any questions.

**Lori Bushnell, CCMC, CCMO**

Town of Bolton

Tax Collector

222 Bolton Center Rd

Bolton, CT 06043

[lbushnell@boltonct.gov](mailto:lbushnell@boltonct.gov)

860-649-8066 x6101

[PAY YOUR TAXES HERE](#)

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Account      Amount

ADVANCED BENEFIT STRATEGIES

Check Group:

PARTICIPATION - APRIL 2026

1005.041.4141.000000.52010.000000	2605705	1	0	2605705	Insurance Admin. Fees - Empl. Bene.	\$71.42
Check #: 0	5/1/2026					

PO/Invoice Total: \$71.42  
Vendor Total: \$71.42

ALL AMERICAN WASTE, LLC

T8450

Check Group:

CONTRACT PICK-UP: MAY 2026

1005.084.8405.000000.54101.000000	804259766	1	0	804259766	Refuse Removal. - Ref. Serv.	\$36,093.19
Check #: 0	5/1/2026					

PO/Invoice Total: \$36,093.19  
Vendor Total: \$36,093.19

AMY RIVERA

Check Group:

"SAFE SITTER" COURSE REFUND: PROGRAM  
CANCELLED DUE TO LOW ENROLLMENT

2970.045.4503.300109.48810.000000	SAFE SITTER REFUND	1	0	5681769	Miscellaneous - Recreation Fees	\$150.00
Check #: 0	5/4/2026			5/14/2026		

PO/Invoice Total: \$150.00  
Vendor Total: \$150.00

APEX REFRIGERATION COOLING

Check Group:

HEAT REPAIRS AT FIRE DEPT

1005.043.4399.000000.54300.000000	5681769	1	261414	5681769	Repair & Maint. Services - Town Build. Oper.	\$660.00
Check #: 0	5/14/2026					

PO/Invoice Total: \$660.00  
Vendor Total: \$660.00

ASHLEY E. PERREIRA, PSY. D.

5

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
<b>Check Group:</b>					
LPC GRANT ADMIN SUPPORT FEE DEC 2025-MAR 2026	1	0	4/1&5/5 SUPPORT FEES 5/12/2026	2822.044.4401.000000.20779.05164 LPC Grant/Amplify	\$143.00
HGH GRANT ADMIN SUPPORT FEE FEB-APRIL 2026	1	0	4/1&5/5 SUPPORT FEES 5/12/2026	2863.000.0000.0000000.25780.06012 HF Grant - Mental Health Initiative	\$300.00
REIMBURSEMENT: STAPLES PURCHASE OF MEDICATION SAFETY CARDS	1	0	4/23/26 STAPLES 5/12/2026	2822.044.4401.000000.20779.05164 LPC Grant/Amplify	\$82.99
				Check #: 0	
				PO/Invoice Total:	\$525.99
				Vendor Total:	\$525.99
<b>Check Group:</b>					
FIRE DEPT COPIER MAINTENANCE	1	0	425901 5/5/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$100.00
				Check #: 0	
				PO/Invoice Total:	\$100.00
<b>Check Group:</b>					
TOWN HALL COPIER MAINTENANCE	1	261413	423362 4/29/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,467.00
				Check #: 0	
				PO/Invoice Total:	\$1,467.00
				Vendor Total:	\$1,567.00
<b>Check Group:</b>					
9 BOOKS - REMAINING BALANCE	1	0	B7209063 4/21/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$3.36
				Check #: 0	
				PO/Invoice Total:	\$3.36

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
1	1	260313	B7209063 4/21/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$17.09
				Check #: 0	
				PO/Invoice Total:	\$17.09
Check Group:					
9	1	261107	B7209063. 4/21/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$170.05
				Check #: 0	
				PO/Invoice Total:	\$170.05
				Vendor Total:	\$190.50
CAAO, INC.					
Check Group:					
	1	261425	2026 MV ORDER FORM 5/5/2026	1005.041.4131.000000.56120.00000 Office Oper. Supplies - Assess.	\$310.00
				Check #: 0	
				PO/Invoice Total:	\$310.00
				Vendor Total:	\$310.00
CASELLA WASTE					
Check Group:					
	1	0	4072935 4/30/2026	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	\$20,318.60
				Check #: 0	
				PO/Invoice Total:	\$20,318.60
				Vendor Total:	\$20,318.60
Dell Marketing L.P.					
Check Group:					
	1	0	10809108270 4/9/2026	1005.041.4107.000000.53520.00000 Other Tech. Services - Admin.	\$198.68

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name Description

Voucher Batch Number: 1401

05/21/2026

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
DLG PHOTOGRAPHY					
Check Group:					
	1	0	10691 2/11/2026	2970.045.4503.300103.56120.00000 Youth Basketball - General Supplies	\$198.68
PO/Invoice Total:					\$198.68
Vendor Total:					\$198.68
Check #: 0					
BASKETBALL SPONSORSHIP PLAQUES					
Check Group:					
	1	0	10691 2/11/2026	2970.045.4503.300103.56120.00000 Youth Basketball - General Supplies	\$180.00
PO/Invoice Total:					\$180.00
Vendor Total:					\$180.00
Check #: 0					
ELISSA NASIATKA					
Check Group:					
	1	0	SAFE SITTER REFUND 5/4/2026	2970.045.4503.300109.48810.00000 Miscellaneous - Recreation Fees	\$150.00
PO/Invoice Total:					\$150.00
Vendor Total:					\$150.00
Check #: 0					
England True Value Hardware					
Check Group:					
	1	0	APR 2026 - PARKS DEP 4/30/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$459.61
PO/Invoice Total:					\$459.61
Vendor Total:					\$459.61
Check #: 0					
Eversource.					
Check Group:					
	1	0	#2018 4/1-4/30/26 4/30/2026	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.66
PO/Invoice Total:					\$44.66
Vendor Total:					\$44.66
Check #: 0					



# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name

Description

HALLORAN & SAGE LLP

Voucher Batch Number: 1401

05/21/2026

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
	1	0	11494579	1005.041.4107.000000.53020.000000	\$1,012.50
Legal Services - GENERAL LEGAL			5/7/2026	Legal Services - Admin.	
	1	0	11494580	1005.041.4107.000000.53020.000000	\$202.50
Legal Services - PERSONNEL MATTERS			5/7/2026	Legal Services - Admin.	
	1	0	11494581	1005.041.4107.000000.53020.000000	\$225.00
Legal Services - PATRICE CARSON CONSULTING CONTRACT			5/7/2026	Legal Services - Admin.	
	1	0	11494582	1005.041.4107.000000.53020.000000	\$765.00
Legal Services - ORDINANCES			5/7/2026	Legal Services - Admin.	
	1	0	11494583	1005.041.4107.000000.53020.000000	\$382.50
Legal Services - PROPOSED CONTRACT WITH R GULLIANI			5/7/2026	Legal Services - Admin.	
	1	0	11494584	1005.041.4107.000000.53020.000000	\$315.00
Legal Services - GLOBAL MONTELLO GROUP CORP			5/7/2026	Legal Services - Admin.	
Check #: 0					
PO/Invoice Total:					\$2,902.50
Vendor Total:					\$2,902.50
Hartford Courant					
Check Group:					
	1	0	HCA15242.	1005.041.4131.000000.55400.000000	\$5.00
BALANCE OWED FOR BAA LEGAL NOTICE 2/6/26			2/9/2026	Advertising - Assess.	
	1	0	HCA40379	1005.041.4153.000000.55400.000000	\$110.08
PZC LEGAL NOTICE PUBLICATIONS 3/27/26 & 4/3/26			4/7/2026	Advertising - P & Z	
	1	0	HCA43216	1005.041.4147.000000.55400.000000	\$48.97
DELEGATES TO CONV. LEGAL NOTICE 4/6/26			4/13/2026	Advertising - Town Clerk	
	1	0	HCA51142	1005.041.4107.000000.55400.000000	\$46.06
NOTICE OF PUBLIC HEARING - FINANCE COMMITTEE			4/27/2026	Advertising - Admin.	
	1	0	HCA51161	1005.041.4153.000000.55400.000000	\$17.59
PZC LEGAL NOTICE PUBLICATION 4/23/26			4/27/2026	Advertising - P & Z	

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name Description

Voucher Batch Number: 1401

05/21/2026

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
NOTICE OF PUBLIC HEARING - FINANCE COMMITTEE					
	1	0	HCA55036 4/30/2026	1005.041.4107.000000.55400.00000 Advertising - Admin.	\$107.61
Check #: 0					
PO/Invoice Total:					\$335.31
Vendor Total:					\$335.31
HARTFORD TRUCK EQUIPMENT INC					
Check Group: T40520					
	1	261411	88324 1/5/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$1,182.00
Check #: 0					
PO/Invoice Total:					\$1,182.00
Vendor Total:					\$1,182.00
Hillyard - New England					
Check Group:					
	1	0	90141191 5/11/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$52.56
Check #: 0					
PO/Invoice Total:					\$52.56
Vendor Total:					\$52.56
HOME DEPOT CREDIT SERVICES .					
Check Group:					
	1	0	2542658 4/24/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$65.92
Check #: 0					
PO/Invoice Total:					\$65.92
Vendor Total:					\$65.92
HOOPLA					
Check Group:					
	1	260318	508600707 4/30/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$1,253.76

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Voucher Batch Number: 1401

05/21/2026

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JOHN MALISZEWSKI					
Check Group:					
	1	0	PLASTIC EGGS	2970.045.4503.300109.56120.00000	\$85.68
PURCHASE OF 612 FILLED PLASTIC EGGS FROM TROOP 73 FOR TOWN EASTER EGG HUNT					
			5/4/2026	Miscellaneous - General Supplies	
Check #: 0					
PO/Invoice Total:					\$1,253.76
Vendor Total:					\$1,253.76
JOURNAL INQUIRER .					
Check Group:					
	1	0	RENEW THRU	1005.045.4501.0000000.56400.00000	\$41.00
SUBSCRIPTION RENEWAL THROUGH 6/30/26					
			6/30/26	Library Materials - Libr.	
			4/22/2026		
Check #: 0					
PO/Invoice Total:					\$41.00
Vendor Total:					\$41.00
Laframboise Water Service Inc					
Check Group: B3773					
	1	261438	70568 TWN	1005.043.4399.0000000.54300.00000	\$511.00
TOWN'S 50% OF COST FOR WATER TESTS AT NOTCH RD WELL					
			5/6/2026	Repair & Maint. Services - Town Build. Oper.	
Check #: 0					
PO/Invoice Total:					\$511.00
Vendor Total:					\$511.00
LOUIS FAZZINA					
Check Group:					
	1	0	457	1005.045.4501.0000000.53400.00000	\$100.00
5/21/26 PROGRAM LEADER "ROCKS AND MINERALS"					
			5/4/2026	Other Professional Services - Librar.	

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Account      Amount

Check #: 0

PO/Invoice Total: \$100.00  
Vendor Total: \$100.00

MANITOU INC

Check Group:

SVCS RENDERED IN RELATION TO FISCAL IMPACT  
STUDY OF ALTERNATE FD WORK SCHEDULE  
DEC25-APR26

1 0

25-BO-1

2960.049.4901.000000.25756.00000

\$6,167.67

4/23/2026

Other Liabilities - Fire Commission Strategic Plan

Check #: 0

PO/Invoice Total: \$6,167.67  
Vendor Total: \$6,167.67

Marcus Communications Lic

Check Group:

MONTHLY RADIO RENTAL - MAY 2026

1 0

104824

1005.043.4399.000000.55300.00000

\$15.00

5/1/2026

Communications - Town Building Oper.

Check #: 0

PO/Invoice Total: \$15.00  
Vendor Total: \$15.00

MARY JOHNSTON

Check Group:

CLERK: FINANCE COMMITTEE MEETING 4/21/26

1 0

4/21/26 CLERK

1005.041.4115.000000.53100.00000

\$125.00

4/30/2026

Official/Admin Services - BOF

CLERK: FINANCE COMMITTEE MEETING 5/7/26

1 0

5/7/26 CLERK

1005.041.4115.000000.53100.00000

\$100.00

5/14/2026

Official/Admin Services - BOF

Check #: 0

PO/Invoice Total: \$225.00  
Vendor Total: \$225.00

MIDWEST TAPE

Check Group:

T29773

**Town of Bolton**

**Voucher Detail Listing**

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
3 DVDs	1	0	508780574	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$80.22
1 DVD	1	0	508780576	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$23.24
Check #: 0					
NATHAN L. JACOBSON & ASSOC, INC.      12272					
Check Group:					
SELECTMAN'S OFFICE: GENERAL CONSULTATION	1	0	102644	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$319.50
SELECTMAN'S OFFICE: HERRICK PARK SOCCER FIELD	1	0	102645	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$239.63
SELECTMAN'S OFFICE: NPDES PHASE II	1	0	102646	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$1,460.58
SELECTMAN'S OFFICE: TOWN GARAGE STORMWATER PERMIT	1	0	102647	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$3,135.29
0963-0057 TOWN GREEN IMPROVEMENTS: PRELIMINARY DESIGN	1	0	102648	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$3,476.98
0968 PLANNING & ZONING COMMISSION: NOTCH RD QUARRY	1	0	102649	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$79.88
Check #: 0					
NORTH CENTRAL CONSERVATION DISTRICT					
Check Group:					
MONTHLY WETLANDS AGENT SERVICES: MAY 2026	1	260043	2722	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	\$1,360.00
5/1/2026					
Check #: 0					

PO/Invoice Total: \$103.46  
Vendor Total: \$103.46

PO/Invoice Total: \$8,711.86  
Vendor Total: \$8,711.86

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2025-2026

Vendor Remit Name Description

Voucher Batch Number: 1401

05/21/2026

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<p>Novus Insight, Inc                      Check Group: TECH SERVICES MONTHLY BILLING: MAY 2026</p>					
	1	0	26739 5/1/2026	1005.041.4107.000000.53520.00000 Other Tech. Services - Admin. Check #: 0	<p>PO/Invoice Total: \$1,360.00</p> <p>Vendor Total: \$1,360.00</p>
<p>PATRICE L CARSON                      Check Group: TOWN PLANNER CONTRACTED SERVICES:                      4/27-5/10/26</p>					
	1	260137	PERIOD 4/27-5/10/26 5/10/2026	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use Check #: 0	<p>PO/Invoice Total: \$5,543.70</p> <p>Vendor Total: \$5,543.70</p>
<p>PATRIOT SUPPLY, LLC                      Check Group: T8476</p>					
	1	261396	SENIOR CTR 104 NOTCH 5/3/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper. Check #: 0	<p>PO/Invoice Total: \$4,500.00</p> <p>Vendor Total: \$4,500.00</p>
<p>PHOENIX ENVIRONMENTAL LAB INC.                      Check Group: T1250</p>					
	1	0	1345429 4/28/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	<p>PO/Invoice Total: \$455.70</p> <p>Vendor Total: \$455.70</p>
	1	0	1345430 4/28/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	<p>PO/Invoice Total: \$455.70</p> <p>Vendor Total: \$455.70</p>

**Town of Bolton**

**Voucher Detail Listing**

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
	1	0	1345431	1005.043.4399.000000.54300.000000	\$162.00
			4/28/2026	Repair & Maint. Services - Town Build. Oper.	
	1	0	1345432	1005.043.4399.000000.54300.000000	\$51.00
			4/28/2026	Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/InvoiceTotal:	\$426.00
				Vendor Total:	\$426.00
	1	0	3322520735	1005.043.4399.000000.54300.000000	\$179.40
			5/1/2026	Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/InvoiceTotal:	\$179.40
				Vendor Total:	\$179.40
	1	261250	INV0001494	1005.041.4135.000000.55500.000000	\$3,004.90
			5/1/2026	Printing & Binding - Tax Coll.	
				Check #: 0	
				PO/InvoiceTotal:	\$3,004.90
				Vendor Total:	\$3,004.90
	1	261412	4736	1005.043.4303.000000.57500.000000	\$2,000.00
			4/9/2026	Road Repair - H.W.	
				Check #: 0	
				PO/InvoiceTotal:	\$2,000.00
				Vendor Total:	\$2,000.00

SHAMROCK TREE SERVICE

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
WEBSTER LANE TREE REMOVAL INCLUDING CRANE, CLIMBER & CHIPPER: 2 MAPLES, 2 OAKS, 1 ASH	1	261444	5/4/26 LN	1005.043.4303.000000.54304.00000	\$3,500.00
			5/4/2026	Tree Trimming - H.W.	
				Check #: 0	
				PO/Invoice Total:	\$3,500.00
				Vendor Total:	\$3,500.00
SUBURBAN PROPANE					
				T1251	
Check Group:					
PROPANE - HERRICK PARK GENERATOR	1	0	73350517145 4/16/2026	1005.043.4399.000000.56210.00000	\$59.49
				Heating Fuel - Town Building Oper.	
				Check #: 0	
				PO/Invoice Total:	\$59.49
				Vendor Total:	\$59.49
TESLA LEASE TRUST					
Check Group:					
VEHICLE TAX REFUND, BILL #2024-03-0054906	1	0	7SAYGDEE2NA0 09463	1005.000.0000.000000.20780.00000	\$166.09
			4/22/2026	Tax Refund Exchange Account	
VEHICLE TAX REFUND, BILL #2024-03-0054905	1	0	7SAYGDEE8NF3 09365	1005.000.0000.000000.20780.00000	\$828.43
			4/22/2026	Tax Refund Exchange Account	
				Check #: 0	
				PO/Invoice Total:	\$994.52
				Vendor Total:	\$994.52
THE BOSTON GLOBE					
Check Group:					
NEWSPAPER SUBSCRIPTION RENEWAL THROUGH 5/30/26	1	0	RENEW THRU 5/30/26	1005.045.4501.000000.56400.00000	\$41.90
			4/20/2026	Library Materials - Libr.	
				Check #: 0	
				PO/Invoice Total:	\$41.90

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TOLLAND COUNTY TOWN CLERKS ASSOC.					
Check Group:					
2025-2026 ANNUAL DUES: E WATERS & C CHMIELOWIEC	1	0	2025-2026 4/30/2026	DUES 1005.041.4147.000000.58100.000000 Dues & Fees - Town Clerk	\$50.00
					Vendor Total: \$41.90
TREASURER - STATE OF CONN					
Check Group:					
COMMUNITY INVESTMENT	1	0	APRIL 2026 5/5/2026	1005.000.0000.0000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$1,215.00
NOMINEE AS GRANTOR/GRANTEE	1	0	APRIL 2026 5/5/2026	1005.000.0000.0000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$770.00
NOMINEE AS GRANTOR (ASSIGNOR OR RELEASOR)	1	0	APRIL 2026 5/5/2026	1005.000.0000.0000000.20792.000000 Housing/Open Space/Rec Fee Exchange Account	\$762.00
					Vendor Total: \$50.00
					PO/Invoice Total: \$50.00
TREASURER, STATE OF CONNECTICUT.					
Check Group:					
MONTHLY HISTORIC DOC PRESERVATION - APRIL 2026	1	0	APRIL 2026 5/5/2026	1005.000.0000.0000000.20790.000000 Hist Doc Preservation Exchange Account	\$216.00
					Vendor Total: \$2,747.00
					PO/Invoice Total: \$2,747.00
TRINKS BROTHERS OIL LLC					
Check Group:					
					Vendor Total: \$216.00
					PO/Invoice Total: \$216.00

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
FINANCIAL ASSISTANCE: 150-GAL OIL DELIVERY 14W CARPENTER RD	1	261426	305195 5/6/2026	2860.000.0000.0000000.25200.000000 Other Liability - Resident Assist. Fund	\$771.00
Check #: 0					PO/Invoice Total: \$771.00
Vendor Total: \$771.00					
TYCHE PLANNING & POLICY GROUP, LLC					
Check Group:					
MONTHLY ZEO SERVICES: APRIL 2026	1	260049	012_2026_04 5/1/2026	1005.041.4151.0000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$2,100.00
Check #: 0					PO/Invoice Total: \$2,100.00
Vendor Total: \$2,100.00					
UCONN EVENTS & CONFERENCE SERVICES					
Check Group:					
CCMA COURSE 3 - A JOHNSON	1	261370	24-04152026-107 30957 4/15/2026	1005.041.4131.0000000.53200.000000 Prof. Educational Training - Assess.	\$650.00
ONSITE PARKING - A JOHNSON	1	261370	24-04152026-107 30957 4/15/2026	1005.041.4131.0000000.53200.000000 Prof. Educational Training - Assess.	\$80.00
Check #: 0					PO/Invoice Total: \$730.00
Vendor Total: \$730.00					
CAAO ADVANCED WORKSHOP REGISTRATION - K FISHMAN	1	261371	24-04222026-118 81088 4/22/2026	1005.041.4131.0000000.53200.000000 Prof. Educational Training - Assess.	\$500.00
Check #: 0					PO/Invoice Total: \$500.00
Vendor Total: \$1,230.00					
UNITED RENTALS (NORTH AMERICA), INC					
Check Group:					
T1878					

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
ANNUAL INSPECTION FOR MAN LIFT					
	1	261395	261809592-001	1005.043.4399.000000.54300.00000	\$525.00
			4/30/2026	Repair & Maint. Services - Town Build. Oper.	
				Check #: 0	
				PO/Invoice Total:	\$525.00
				Vendor Total:	\$525.00
USA HAULING & RECYCLING					
Check Group:					
	1	0	603315184	1005.084.8405.000000.54101.00000	\$936.90
			4/30/2026	Refuse Removal. - Ref. Serv.	
	1	0	603315185	1005.084.8405.000000.54101.00000	\$283.91
			4/30/2026	Refuse Removal. - Ref. Serv.	
				Check #: 0	
				PO/Invoice Total:	\$1,220.81
				Vendor Total:	\$1,220.81
VALSOFT.					
Check Group:					
	1	0	INV-610404	1005.041.4147.000000.53520.00000	\$20.28
			4/30/2026	Other Contracts - Town Clerk	
	1	0	INV-610457	1005.041.4147.000000.53520.00000	\$15.46
			4/30/2026	Other Contracts - Town Clerk	
				Check #: 0	
				PO/Invoice Total:	\$35.74
MONTHLY HOSTED SOLUTION: MAY 2026					
	1	260132	INV-616709	1005.041.4147.000000.53520.00000	\$682.00
			5/1/2026	Other Contracts - Town Clerk	
				Check #: 0	
				PO/Invoice Total:	\$682.00
				Vendor Total:	\$717.74
Village Spring Distributor Llc					
Check Group:					

**Town of Bolton**

**Voucher Detail Listing**

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WATER	1	0	178746 - TOWN GARAGE 3/10/2026	1005.043.4303.000000.56010.00000 Supplies - H. W.	\$10.95
WATER	1	0	179658 - TOWN HALL 5/5/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$45.70
WATER	1	0	179659 - LIBRARY 5/5/2026	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$17.90
WATER	1	0	179660 - BLDG&GROUND 5/5/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$10.95
WATER	1	0	179663 - FINANCE DEP 5/5/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$17.90
WATER	1	0	179664 - SENIOR CTR 5/5/2026	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	\$59.60
WL CONSTRUCTION SUPPLY INC					PO/Invoice Total: \$163.00
Check Group:					Vendor Total: \$163.00
2 RESCUE MASTER DIAMOND SAW BLADES					
Check Group:					
1 261415					
37667					
3/19/2026					
1005.042.4203.000000.57300.00000					\$826.00
Equipment - Fire Comm.					
Check #: 0					
WECARE DENALI LLC					PO/Invoice Total: \$826.00
Check Group:					Vendor Total: \$826.00
1 261430					
INVELTN103986					
5/7/2026					
1005.084.8405.000000.54101.00000					\$250.00
Refuse Removal. - Ref. Serv.					
Check #: 0					

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1401      05/21/2026

Fiscal Year: 2025-2026

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHITE WAY LAUNDRY, INC.					
Check Group: T7094					
UNIFORMS	1	0	282627 4/7/2026	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$57.93
UNIFORMS	1	0	302456 4/14/2026	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$57.93
CARPETS	1	0	302456 4/14/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$16.18
UNIFORMS	1	0	326140 4/21/2026	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$57.93
UNIFORMS	1	0	348877 4/28/2026	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W.	\$57.93
PO/Invoice Total: \$250.00 Vendor Total: \$250.00					
WILLIAMS SCOTSMAN INC					
Check Group: 2026.1.10					
MODULAR BUILDING RENTAL 5/4-5/31/26	1	0	9026111982 5/4/2026	2960.049.4901.000000.25744.00000 Other Liabilities-Modular Offices	\$3,641.79
PO/Invoice Total: \$3,641.79 Vendor Total: \$3,641.79 Grand Total: \$123,021.67					

End of Report

Updated May 2026

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: **Town Clerk**

Transfer \$300 from category **Office Supplies** to category **Payroll**

(within budget) from **1005-041+-4147-000000-56120-00000** to **1005-041-4147-000000-51610-00000**

to \_\_\_\_\_

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_

to \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation: **Shortfall to payroll per Lisa Gonsor, Finance Department**

Elizabeth C. Waters Signature

Town Clerk Title

5/12/26 Date

Board of Selectmen

Approved

Comments:

Rodney Fournier  
Gwen Marrion  
Mather Clarke  
Tim Sadler  
Bryce Aaronson  
David Cowles  
Robert DePietro

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

*Approved 5/12/26  
C. Gonsor*

Date \_\_\_\_\_

**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
Tuesday, March 10, 2026, at 7:00 p.m.  
Town Hall & Zoom Meeting  
MEETING MINUTES**

	<b>ROSTER</b>	<b>IN-PERSON</b>	<b>ZOOM</b>	<b>ABSENT</b>
<b>FIRST SELECTMAN:</b>	Rodney Fournier	X		
<b>SELECTMEN:</b>	Bryce Aaronson	X		
	Mather Clarke			X
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

<b>STAFF:</b>	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

### Members of the Public:

#### 1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 7:00 p.m.

#### 2.0 Consider and Act on A/P:

Selectman D. Cowles **MOVED to APPROVE** the accounts payable in the amount of \$102,478.00  
Selectman B. Aaronson **SECONDED**;

#### Discussion:

**Fire Department Copier Maintenance:** \$1,000 monthly/quarterly fee questioned; clarified as a copier service contract, not just maintenance. Comparison with library copier usage requested. Action: Town Administrator to provide a report on copier contracts and usage across departments.

**Electricity Charges:** \$2,600 in electricity for municipal buildings discussed, including temporary structures with heat pumps. Inquiry into energy loss due to insulation and roof leaks.

**Field Meter:** Uncertainty about the location and purpose of the "Lions" electricity meter. Action: Administrator to identify the meter's location.

**Delayed Accounts Payable Processing:** Question about delay in processing AP for transmission work done in December. Action: Administrator to investigate and report back.

**General Code Codification:** Progress ongoing; wetlands regulation changes are pending before all land use regulations are complete and codified.

**Phone/Internet Lines:** Costs at Notch Road Municipal Center (NRMC2) include voice, internet, and special election lines, covering multiple town facilities.

**Well Monitoring:** Ongoing monthly charge at (NRMC) for certified operation of the public water supply well serving several municipal buildings. This is a permanent, required expense.

**Firehouse LED Lighting:** \$599.96 reimbursed for semi-permanent perimeter lighting. Discussion on necessity, business justification, and potential long-term savings versus cheaper, short-lived alternatives.

**Town Green Improvements:** Plans are 95% complete; final review with consultant scheduled. Expected completion by June 30, 2026. Grant paperwork accepted and under legal review; funding anticipated in time for project bidding.

**Vernon Road Intersection:** Survey work complete; planning underway. Noted as a dangerous intersection with several serious accidents in the past year. Prioritization follows other projects (community septic system, park fields).

**Holding Tank Permitting:** Required paperwork for oil-water separator tank at highway garage completed this year; periodic charges for pumping and permitting explained.  
**Sewer Project Engineering Charges:** Expenses for specific addresses are covered by upfront fees from property owners, managed via escrow.

**Sewer Project Engineering Charges:** Expenses for specific addresses are covered by upfront fees from property owners, managed via escrow.

**Land Use Planner Contractor Billing:** Contractor (Land Use Planner) submits hourly invoices; annual purchase order covers anticipated hours. Processed through the land use department.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

### 3.0 Consider and Act on Budget Transfers:

**Discussion:**

**Emergency Management Staffing:** Overtime for recent snow event discussed. Current employee paid hourly; future role likely to become a stipend-based position, similar to previous fire marshal arrangements.

### 4.0 Approval of Meeting Minutes:

Selectman T. Sadler **MOVED to ADD** Agenda Item 4b – Registrar of Voters’ Intent to Issues a Public Notice. Selectman D. Cowles **SECONDED**;

**Discussion:**

Selectwoman G. Marrion stressed the importance of not adding additional items to the meeting agendas after public posting due to the limitation of notice for citizen/public transparency and participation.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

Selectman T. Sadler **MOVED to ADD** Agenda Item 4c – Discuss and Possibly Act on a Budget Adjustment as a Result of the Finalized Health Insurance Rates. Selectman D. Cowles **SECONDED**;

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**a. Meeting Minutes – January 21, 2026**

Selectman D. Cowles **MOVED to APPROVE** January 21, 2026, Budget Workshop #1 Meeting Minutes as corrected. Selectman T. Sadler **SECONDED**

**Discussion:**

- Corrections made to fiscal year references (should be FY26/FY27),
- Adjournment time – Motion passed 5:0:2 NOT 7:0:0
- Clarification on road improvement costs (e.g., \$260,000 per mile for mill/overlay).

**MOTION CARRIED; 4:0:2**

<b>Yea</b>	Fournier, Aaronson, Cowles, Sadler
<b>Nay</b>	0
<b>Abstain</b>	DePietro, Marrion

**b. Registrar of Voters' Intent to Issues a Public Notice**

Selectman B. Aaronson discussed a sentence restructure for clarification. Town Administrator J. Rupert will present the change to ROV.

**c. Discuss and Possibly Act on a Budget Adjustment as a Result of the Finalized Health Insurance Rates.**

First Selectman R. Fournier stated the final health insurance rate of 12.7% (vs. 15% budgeted) results in a \$20,000 budget reduction. Discussion ensued regarding submission and approval procedures of the BOS and Finance Committee.

Selectman D. Cowles **MOVED to APPROVE** to approve the decrease of the health insurance rate budget from 15% to 12.70% and to be sent to Finance Committee for approval without BOS final approval. Selectman T. Sadler **SECONDED**;

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**5.0 Adjourn:**

T. Sadler **MOVED to ADJOURN** the meeting at **8:00 PM**. Selectman B. Aaronson **SECONDED**.  
**MOTION CARRIED 6:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

*Andrea Vassallo*

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

Originals Printed on 100% Recycled Paper – Earth Day and Every Day



**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
Tuesday, March 24, 2026, at 6:00 p.m.  
Town Hall & Zoom Meeting  
MEETING MINUTES**

	<b>ROSTER</b>	<b>IN-PERSON</b>	<b>ZOOM</b>	<b>ABSENT</b>
<b>FIRST SELECTMAN:</b>	Rodney Fournier		X	
<b>SELECTMEN:</b>	Bryce Aaronson		X	
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler			X

<b>STAFF:</b>	Kathy McCavanagh, Executive Assistant & Human Resources Coordinator
	Andrea Vassallo, Recording Secretary

**Members of the Public:**

**1.0 Call to Order:**

First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.  
 Selectman R. DePietro joined the meeting via Zoom at 6:24 PM.  
 Selectman M. Clarke joined the meeting in-person at 6:24 PM.

**2.0 Public Comment – Re: Routes 6/44/384: No members of the public in person or on Zoom**

**3.0 Public Comment – Re: Other Topics Not on the Agenda:**

Amanda Gordon, Golf Lane, Bolton, CT

- Participated in a New Moms Group at Bolton Public Library (BPL) and reported the lack of baby changing stations in restrooms leading to mothers changing babies among book stacks during a recent event.
- First Selectman R. Fournier stated he would contact Town Administrator James Rupert and Building Operations Supervisor, John Butrymovich, to address the issue.

**4.0 Review & Discuss Plans for Town Green:**

**Proposed Changes:**

- Raising the green by two feet for improved drainage.
- Relocating the gazebo and adding a curved granite stone seating wall for amphitheater style seating.
- Adjusting picnic tables and rerouting paths to improve ADA accessibility.
- Redesigning irrigation along Old Bolton Road and library frontage.

### **Selectman Concerns & Suggestions:**

**Event Space:** The wall might restrict large groups (e.g., Windham Concert Band - 90-person band, and other large groups presenting), which would not be able to be accommodated due to limitations of proposed space. Suggestions included moving the wall further back or to the east to preserve space.

**ADA Compliance:** Concerns raised about compliance requirements when modifying recreational areas. The BOS opined and agreed to consult the town engineer and investigate relevant statutes with the town administrator.

**Drainage:** Detailed discussion on how water currently drains and how proposed changes might impact flow, particularly regarding catch basins and potential downstream effects. Selectwoman G. Marrion to email Town Administrator J. Rupert with questions on drainage impact, ADA compliance, and wall location.

**Tree Preservation:** Discussion about preserving mature and historically significant trees, including a possible Charter Oak descendant.

**Public Engagement:** Selectman B. Aaronson inquired about providing opportunities for public input on the redesign before or after the bidding process. Selectwoman G. Marrion agreed to schedule this for early April 2026.

**\*Selectman R. DePietro joins the meeting via Zoom at 6:22 PM\***

**\*Selectman M. Clarke joined the meeting in-person at 6:24 PM\***

**Timeline & Grant Extension:** Engineering drawings nearly ready for bid documents anticipated for the week of March 30, 2026. The Town of Bolton has applied for a grant extension due to weather and time constraints if approved the project may be extended another 6–12 months.

### **Existing & Replacement Soil Profiles:**

Selectman D. Cowles inquired if the existing soil profiles have been examined to determine if there is over saturation creating wetlands. First Selectman R. Fournier stated that per design specifications all existing soil has been proposed to be removed to the to sub-grade and replaced with new drainage infrastructure and/or sub-grade materials to improve drainage.

### **5.0 Consider & Act on Holding the Annual Town Meeting on Tuesday, May 12, 2026, 6 PM at Town Hall:**

Selectman D. Cowles **MOVED to HOLD** the annual Town Meeting, Tuesday, May 12, 2026, at 6 PM, at Town Hall. Selectman M. Clarke **SECONDED**.

### **Discussion:**

The BOS opined the rationale behind the selected date and confirmed with Bolton Executive Assistant Kathy McCavanagh that the meeting needs to be held prior to May 20, 2026 and did not conflict with the scheduled town referenda scheduled for May 19, 2026.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
<b>Nay</b>	0
<b>Abstain</b>	0

**6.0 Schedule a Meeting Date for a Facilities and Public Safety Meeting to Discuss the Subjects Below (Committee Members: R. Fournier, B. DePietro, G. Marrion, T. Sadler).**

- a. Discussion About the Pavilions at Herrick Park and Bolton Heritage Farm**
- b. Discussion about the School Sign from the Old Notch Road Building**

Selectman T. Sadler was recorded as absent for the March 24, 2026 BOS Meeting and Selectwoman G. Marrion asked Executive Assistant K. McCavanagh to coordinate Selectman schedules to have a future discussion regarding the following topics, listed as Agenda Items 6(a) & 6(b).

**7.0 Discussion Regarding Traffic Cameras at the Interchange of Routes 6/44/384:**

**Speeding Concerns & Traffic Cameras:** Noted issues with vehicles not adhering to the 45-mph speed limit at the Route 44 interchange. The public has made an inquiry about installing speed cameras; Selectman D. Cowles conducted further research into what the speed limits are for a limited access road and they are not permitted, however a state pilot program (House Bill 5464) may soon permit it. The Town of Bolton has requested to participate in the new pilot program upon state approval of the program.

**Further Discussion:** Scheduled for April 21 meeting.

**8.0 Consider and Act on A/P:**

Selectman M. Clarke MOVED to APPROVE the amount of \$1,221.48 for FY 25/26. Selectman D. Cowles SECONDED.

**Discussion:**

**Late Fees:** Board noted recurring late fees (e.g., \$38.22 from Frontier) and discussed tracking and reducing these costs.

**Salt & Sand Budget:** Questions raised about remaining budget for winter road materials; Selectman requested an update of the Town Administrator.

**Insurance Consulting Costs:** Monthly payments to Brown & Brown and USI (insurance broker) for insurance review and workers' comp support deemed worthwhile by town staff.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
<b>Nay</b>	0
<b>Abstain</b>	0

## 9.0 Consider and Act on Budget Transfers:

Selectman D. Cowles MOVED to APPROVE the following Budget Transfers:

- Bolton Conservation Commission to **transfer** from Administrative Services to Payroll **in the amount of \$200.00.**
- **Transfer the amount of \$12K** from Land Use to Town and Building Operations from Regular Payroll to Repairs and Maintenance Services for unexpected large repairs at the fire house and overhead garage door repairs.
- **Transfer the amount of \$7,500** from Land Use to Town and Building Operations from Regular Payroll to Overtime for the number of long duration snow storms occurring over the weekends.

### Discussion:

Selectman B. Aaronson inquired why the overhead doors needed repair. Curious if there is an element of negligence. First Selectman R. Fournier was unclear which garage doors were damaged and suggested inquiring with the Town Administrator, J, Rupert.

### MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

## 10.0 Adjourn:

Selectman M. Clarke **MOVED to ADJOURN** the meeting **at 7:00 PM.** Selectman D. Cowles **SECONDED.**  
**MOTION CARRIED 6:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

*Andrea Vassallo*

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

Originals Printed on 100% Recycled Paper – Earth Day and Every Day



**TOWN OF BOLTON  
 BOARD OF SELECTMEN MEETING w/ AP  
 Tuesday, April 07, 2026, at 6:00 p.m.  
 Town Hall & Zoom Meeting  
 MEETING MINUTES**

	<b>ROSTER</b>	<b>IN-PERSON</b>	<b>ZOOM</b>	<b>ABSENT</b>
<b>FIRST SELECTMAN:</b>	Rodney Fournier	X		
<b>SELECTMEN:</b>	Bryce Aaronson	X		
	Mather Clarke	X		
	David Cowles		X	
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

<b>STAFF:</b>	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

**Members of the Public:**

**1.0 Executive Session:**

First Selectwoman Gwen Marrion called the **Executive Session to order at order at 6:00 p.m** to discuss the Changes to Local 1303-126 Highway Contract. Selectman Bryce Aaronson **SECONDED**. Unanimous.  
**Present:** BOS and Town Administrator James Rupert & Highway Union President Chip White.  
**Executive Session ended at 6:31 p.m.**

**2.0 Call to Order Regular Meeting:**

First Selectman Rodney Fournier called the BOS Regular Meeting w/ AP to order at order at 6:31 p.m.

**a. Pledge of Allegiance**

The BOS stated the Pledge of Allegiance.

**3.0 Public Comment:** None.

**4.0 Consider and Act on Changes to the Local 1303-126 Highway Contract:**

Selectwoman G. Marrion **MOVED to AMEND** the existing Highway Contract to add a Crewman Supervisor position to be drafted by the Town Attorney.

Selectman T. Sadler **SECONDED; MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**5.0 Communications:**

**a. J. Collins – Resignation**

First Selectman R. Fournier thanked J. Collins for her service.

**b. Copiers & Printer Info.**

First Selectman R. Fournier noted the supplemental information provided to the BOS which explained the existing costs associated with Town wide copiers and printers.

**6.0 Heritage Farm Commission Report**

Arlene Fiano, Kevin Drake, and Rhea Klein are members of Heritage Farm Commission and explained they want to notify the public that the organization exists. Supplemental information was provided to the BOS. The Heritage Farm Commission went over elements of their Strategic Plan and several other key documents as well as stated their current needs/plans and appealed to the BOS to be proactive when considering potential grant funding for anticipated project work.

**Key Documents Discussed with BOS:**

- **House and Barn Condition Report:** A 20-year-old document, recently validated by the Connecticut Preservation authority.
- **Master Site Plan:** Comprehensive, including history, business planning, and future visions, designed for both professionals and the public (with a summarized version in development).
- **Working Documents:** Regularly updated, with biannual reviews and a focus on preservation, improvement, investment needs, strategic direction, and phased implementation.

**Current Needs & Plans:**

- **Phased Development Plan:** The Commission seeks to work with architect Sarah Nelson (proposed as a sole-source consultant due to her expertise and history with the farm) to create a phased plan for barn and property improvements.
- **Funding & Grants:** Discussion of leveraging existing and future grants, including potential \$250,000 state funding, and the need for matching funds for larger projects.
- **Facility Use & Revenue:** The barn and farm are targeted for increased public and event use, with future improvements expected to generate self-sustaining revenue. Examples include historical events, weddings, and community gatherings.
- **Fire Safety:** Following a past fire incident, a new heat-detection alarm system was installed in the barn, tested per state fire code.

Selectman B. Aaronson **MOVED to ADD Agenda Item 6.a - A Discussion on Possible Grant Funds.**

Selectman T. Sadler **SECONDED; MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**6.a Discussion on Possible Grant Funds**

State Senator MD Rahman wants to be strategically positioned to request state grant money for pending municipal projects. He has communicated to the Town to be poised with a variety project narratives and high-level budget projections for consideration.

Discussion ensued among BOS and Town Administrator J. Rupert about a variety of different rolling grants and known upcoming improvement projects for potential solicitation.

Selectwoman G. Marrion proposed to the BOS to have a short list of projects decided on tonight to respond back to Senator Rahman - who is soliciting project ideas for grant funds for other municipalities in his District.

**Short List of Proposed Projects for Consideration for Future Grant Money:**

1. Improvements to the Heritage Farm Barn
2. Improvements to Herrick Park Recreation Facilities

**7.0 Consider and Act on Approving the Application for the Historical Preservation Grant for \$4,000.00 for use to Preserve Documents in the care of the Town Clerk. No Required Match.**

Selectman Sadler **MOVED to APPROVE** the Application for the Historical Preservation Grant in the amount of \$4,000 for the use to preserve documents in the care of the Town Clerk.

Selectman Aaronson **SECONDED; MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**8.0 Consider and Act on the Certified Resolution for the Aquatic Invasive Species Grant awarded jointly to the Towns of Bolton and Vernon.**

Selectwoman G. Marrion **MOVED to APPROVE** the Certified Resolution for the Aquatic Invasive Species Grant awarded to the Towns of Bolton and Vernon. Selectman B. Aaronson **SECONDED;**

**Discussion:**

Selectwoman G. Marrion thanked Town Administrator J. Rupert for his work.

**MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**9.0 Consider and Act on AP:**

Selectman Clarke **MOVED to APPROVE** the AP amount of \$62,015.42. Selectman T. Sadler **SECONDED**;

**Discussion:**

Discussion ensued regarding the following including but not limited to:

- Bolton Fire Department Service Award Trust
- Existing boiler repairs
- Temporary generator rental to keep multiple town owned facilities and public water supply online while a new generator was delayed during shipment.

**MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**10.0 Consider and Act on Budget Transfers:**

Selectman M. Clarke **MOVED to APPROVE** the Fire Commission budget transfer amount of \$7,500 from Equipment to Fire Security/Maintenance. Selectman T. Sadler **SECONDED**;

**Discussion:**

Selectman Aaronson asked for more clarification. Town Administrator J. Rupert stated the monies are largely dedicated to the repair and maintenance of town owned vehicles.

**MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

Selectman M. Clarke **MOVED to APPROVE** the Public Works - Highway budget transfer amount of \$9,600 from Payroll to Repairs and Maintenance Services.

Selectman T. Sadler **SECONDED; MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

Selectman M. Clarke **MOVED to APPROVE** the Public Works – Highway budget transfer amount of \$9,500 from Payroll to Overtime.

Selectman T. Sadler **SECONDED; MOTION CARRIED; 7:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**11.0 Adjourn:**

Consensus to Adjourn at **7:45 PM.**

**MOTION CARRIED 7:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

*Andrea Vassallo*

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

