

TOWN OF BOLTON
BOARD/COMMISSION
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Elaine M Allegretti

Political Affiliation: Independent

I am interested in serving on the (name of board/commission) Temporary Building
Subcommittee
as a full member and/or alternate .

Please provide a brief statement as to why you are interested in serving on this board/commission.

I have been living in Bolton for 27 years
and have just retired after 40 years at
Bolton Center School and love this town.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

See above.

Please add any additional information or comments.

David Cowels, asked me to apply & I have
wanted to get involved.

Signed: Elaine M Allegretti

Date: 6/29/2026

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to: Selectman's Office
222 Bolton Center Road
Bolton, CT 06043
hr@boltonct.gov
(860) 649-8066 x 6111

Address: 8 Rolling Hills Tr

Telephone Number: _____ Cell Number: 860-268-2827

Email Address: eallegretti63@aol.com

70

Rupert, Jim

For June 30 Meeting

From: Richard L. Barger <barger@halloransage.com>
Sent: Wednesday, June 17, 2026 10:03 AM
To: Fishman, Kara; Rupert, Jim
Cc: Phyllis Barber-Smith
Subject: Re: Veterans and widows ax exemptions; Legal Memorandum

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Dear Kara,

Yes, using the following motion it could be adapted by the BOS:

Per Section 233 of Public Act 25-168, the Board of Selectmen hereby adopts the local option under CGS 12-81qq limiting the total tax exemption for surviving spouse, while remaining widow or widower, of person killed in action while performing military duty, a full exemption for their primary residence or one motor vehicle as provided in said Section 12-81qq as determined in assessment years commencing with the 2026 grand list.

Please advise of any questions, comments, etc.

Best regards,

Rich

From: Fishman, Kara <kfishman@boltonct.gov>
Sent: Tuesday, June 16, 2026 6:43 PM
To: Richard L. Barger <barger@halloransage.com>; Rupert, Jim <jrupert@boltonct.gov>
Subject: RE: Veterans and widows ax exemptions; Legal Memorandum

Richard,

Thank you for compiling this information. Can the adoption of Sec. 12-81qq option be put on the next BOS agenda for adoption, effective for the 2026 Grand List? The only eligible person is Rachel Clark, who requested the town's adoption almost one year ago.

Kara

Kara J. Fishman, CCMA II, MAI
 Assessor, Town of Bolton
 222 Bolton Center Rd.
 Bolton, CT 06043
 860-649-8066 x6102

From: Richard L. Barger <barger@halloransage.com>
Sent: Tuesday, June 2, 2026 9:49 AM
To: Rupert, Jim <jrupert@boltonct.gov>; Fishman, Kara <kfishman@boltonct.gov>
Subject: Veterans and widows ax exemptions; Legal Memorandum

Dear Jim and Kara,

Attached please find a comprehensive legal memorandum prepared by our summer associate, Samantha Leiby, spelling out the statutory alternatives, both mandatory and optional to the Town, for tax assessment benefits available for veterans and their surviving spouses.

Since a number of the benefits are mandatory, it would seem unnecessary for the Town to have an ordinance spelling out such benefits, especially since the Legislature seems to pass amendments to these laws with some regularity. Indeed, the Bolton ordinance adapted on September 3, 1985 has been super-ceded by subsequent mandatory statutory enactments. Accordingly, it probably should be repealed. In its place an ordinance, (which actually is not critically necessary), could provide that Bolton shall adhere to all mandatory legislative enactments regarding veteran's tax assessment benefits. Perhaps, we should discuss this further.

As you can see, there are a number of Optional exemptions which Bolton can adapt as it chooses. These would be done pursuant to Public Act 25-168, Section 233, which expressly permits the Board of Selectmen to adapt them by motion without formal ordinance or town meeting approval.

I would be pleased to discuss these matters when convenient.

Best regards,

Rich



Richard L. Barger, Esq.
Halloran & Sage LLP
One Goodwin Square, 225 Asylum Street
Hartford, CT 06103-4303

E barger@halloransage.com
C 860.916.1775

Confidentiality: The information contained in this e-mail message is intended only for the use of the individual or entity named above and is privileged and confidential. Any dissemination, distribution, or copy of this communication other than to the individual or entity named above is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone.

MEMORANDUM

To: Richard L. Barger

From: Samantha Leiby, Summer Associate

Date: June 1, 2026

Re: Town of Bolton Municipal Obligations and Options for Modifying Real Estate and Personal Property Tax Assessments

Connecticut law mandates several self-executing tax exemptions for qualifying veterans and certain surviving spouses which Bolton must grant without any local action. Separate optional exemptions may be adopted via a vote or motion by the Board of Selectmen at a duly noticed meeting, without an ordinance or town meeting approval.

I. Mandatory Exemptions

The mandatory exemptions are self-executing: no municipal action of any kind is required as they are imposed by operation of law. The town assessor is legally required to grant these exemptions to all qualifying residents.

1) C.G.S. § 12-81¹

a) § 12-81(19): Property of Veterans

Property to the amount of \$1,000 is exempt for any Connecticut resident who is a "veteran," as defined by C.G.S. § 27-103, who was a member of the armed forces in service in time of war.² If the veteran does not have sufficient property in their own

¹ As a note, C.G.S. § 12-90 limits individuals from claiming more than one exemption when they are entitled under two or more of subdivisions (19), (20), (22), (23), (25), (26), and (28). The sole exception is for a surviving spouse who is also a veteran, in which case both the widow/widower exemption under subdivision (22) and the veteran's exemption under subdivision (19) may be claimed cumulatively.

² The statute also applies to:

A) residents who served in the military or naval service of an allied or associated government during World War II and received an honorable discharge; (B) residents who served as part of the World War II Allied or United Nations signatory armed forces and participated in armed conflict with an enemy of the United States, having been a U.S. citizen for at least ten years; (C) residents who served as crew members on merchant vessels during WWII and received an armed forces discharge certificate from the Department of Defense; (D) members of the armed forces still in service in time of war who have not yet received a discharge due to continuous service; (E) persons retired from the armed forces after thirty years of service or because of mental or physical disability; and (F) any person serving in the armed forces in time of war.

name, the property belonging to or held in trust for the veteran's spouse domiciled with the veteran may also be exempted up to \$1,000.

b) § 12-81(20): Property of Servicemembers and Veterans Having Disability Ratings

Property not exceeding \$3,500 is exempt for any Connecticut resident who has served, or is serving, in the armed forces³ of the U.S. and has a disability rating as determined by the U.S. Department of Veterans Affairs (VA) amounting to ten percent or more of total disability, other than a determination of being permanently and totally disabled based on a 100% service-connected disability rating.⁴ The statute also covers veterans receiving a pension, annuity, or compensation from the U.S. because of loss of a leg, arm, or equivalent loss in service. The property of the veteran's domiciled spouse may also be exempt up to this amount if the veteran lacks sufficient property in their name.

Upon the veteran's death, the property belonging to or held in trust for the deceased veteran's surviving spouse, while such spouse remains a widow or widower, or the deceased veteran's minor children during their minority, while Connecticut residents, shall be exempt in the same aggregate amount to which the disabled veteran was or would have been entitled at the time of death.

c) § 12-81(21): Property Of Disabled Veterans With Severe Disability

If the veteran has been declared by the VA to have a service-connected disability, the dwelling and lot upon which it is erected, belonging to or held in trust for any Connecticut resident veteran occupied as their domicile, is exempt from local property taxation to the extent of \$10,000 of its assessed valuation, or less of the veteran's spousal property if insufficient property is in the veteran's own name.⁵ The loss of use of one arm or one leg because of service-related injuries under subdivision (21) qualifies the veteran for a \$5,000 exemption on the same terms.

The surviving spouse of a veteran who was entitled to and had the exemption under subdivision (21) at the time of death is entitled to the same exemption (i) while remaining a widow or widower, or (ii) upon the termination of any subsequent marriage

³ Armed forces hereinafter refers to the Army, Navy, Marine Corps, Coast Guard, Air Force, or Space Force.

⁴ Disability ratings and corresponding exemption amounts are governed by subdivision (83):

- \$2,000 - rating of 10% to 25%;
- \$2,500 - rating of more than 25% but not more than 50%;
- \$3,000 - rating of more than 50% but not more than 75%; and
- \$3,500 - veteran has attained age 65, or rating is more than 75%.

⁵ Qualifying service-connected disabilities:

Paraplegia or osteochondritis resulting in permanent loss of use of both legs or permanent paralysis of both legs and lower body; hemiplegia with permanent paralysis of one leg and one arm or either side of body resulting from injury to the spinal cord, skeletal structure, or brain, or from disease of the spinal cord not resulting from syphilis; total blindness as defined in § 12-92; or amputation of both arms, both legs, both hands, both feet, or the combination of a hand and a foot - all sustained through enemy action or resulting from accident or disease in active service.

by dissolution, annulment, or death, and while a Connecticut resident, for the time such spouse is the legal owner of and actually occupies the dwelling house and premises.

d) § 12-81(22): Property of Surviving Spouse or Minor Child of Serviceman or Veteran

Property up to \$1,000 is exempt for any surviving spouse, while remaining a widow or widower, or minor child, or both the minor child and surviving spouse residing in Connecticut, of one who served in the armed forces and who died during service or after becoming a veteran as defined in § 27-103. The exemption is enhanced to \$3,000 if the veteran's death was due to service and occurred while on active duty.⁶

e) § 12-81(23): Property of Serviceman's Surviving Spouse Receiving Federal Benefits

Property up to \$1,000 is exempt for any surviving spouse, while remaining a widow or widower and a Connecticut resident, of one who served in the armed forces of the U.S., if such surviving spouse is receiving or has received a pension, annuity, or compensation from the U.S.

f) § 12-81(24): Property of Surviving Spouse or Minor Child of Veteran Receiving Compensation from United States Department of Veterans Affairs

The Surviving Spouse/Minor Child of Deceased Veteran or Servicemember Exemption under § 12-81(22) is expanded to \$3,000 for any widow or widower drawing compensation from the VA, upon letter verification from the VA.

g) § 12-81(83): Property of Veterans Permanently and Totally Disabled Based on One Hundred Per Cent Disability Rating

The fractional share of a dwelling⁷ that belongs to or is held in trust for any Connecticut resident who served in the armed forces and has been determined by the VA to be permanently and totally disabled based on a service-connected disability rating of 100%, and that is occupied as the resident's primary residence, is fully exempt from local property taxation. If the veteran lacks such a dwelling in their name, one motor vehicle belonging to or held in trust for the veteran and garaged in Connecticut is exempt. If the veteran lacks such property in their name, the same exemption extends to the property of their spouse who is domiciled with them.

When a 100%-rated veteran has died, the dwelling or motor vehicle belonging to the surviving spouse, while remaining a widow or widower, or to the minor children during their minority, while Connecticut residents, is exempt to the same extent the veteran was or would have been entitled.

⁶ The amount may be expanded to \$3,000 under § 12-81(24).

⁷ This includes condominiums, units in common interest communities, and mobile manufactured homes.

2) Additional Mandatory Exemptions

a) § 12-81g(a): Additional Exemption with Maximum Income Requirements

Any person entitled to a base exemption under §§ 12-81(19)-(26) shall be entitled to an additional exemption equal to twice the base amount.⁸ the income threshold is \$21,000 for married individuals or \$18,000 for unmarried individuals for veterans with a 100% disability rating,.

b) § 12-81g(d): Additional Exemption for Veterans not Eligible under Subsection (a)

Any person entitled to a base exemption under §§ 12-81(19)-(26) who is not receiving or eligible to receive the § 12-81g(a) additional exemption shall be entitled to an additional exemption equal to one-half of their base exemption amount.

II. Optional Exemptions

For towns utilizing town meetings as a legislative mechanism, the General Assembly expressly authorizes adoption by vote of the board of selectmen. Public Act 25-168, § 233 expressly permits Board of Selectmen action. Thus, Bolton may adopt the Act by a motion or vote at a duly noticed Board meeting, without a formal ordinance or town meeting approval. This adoption mechanism applies only to optional exemptions.

a) § 12-81g(b): Municipal Option for Exemption in Lieu of Exemption in Subsection (a)

The town may provide veterans with 100% VA disability ratings an enhanced exemption equal to three times their base § 12-81(20) exemption amount up to \$10,500 in lieu of the mandatory double exemption outlined in subsection (a). Income limits apply of \$24,000 for married individuals or \$21,000 for unmarried individuals, excluding VA disability payments. If utilized, this exemption replaces the mandatory additional exemptions.

b) § 12-81kk: Municipal Option to Provide Exemption for Certain Veterans

The town may provide veterans with federal adjusted gross income of \$50,100 or less an exemption equal to 10% of the assessed value of their primary residence. Veterans must file biennially after initial approval. The exemption applies only to owner-occupied primary residences.

⁸ The additional exemption will be granted provided that the person's qualifying income does not exceed the applicable maximum under § 12-81.

c) § 12-81jj: Municipal Option to Provide Exemption for Veterans not Eligible for Certain Other Exemptions

Bolton may provide veterans who are ineligible for the standard exemptions under § 12-81(19)-(21) an exemption of up to \$5,000 or up to 5% of assessed value.⁹

d) § 12-81f: Municipal Option to Provide Additional Exemption for Veterans or Spouses Eligible for Exemption under Section 12-81

Bolton may provide additional exemptions on top of existing § 12-81 exemptions for three categories: (i) wartime veterans (§ 12-81(19)) of up to \$20,000 or 10% of assessed value; (ii) disabled veterans (§ 12-81(20)) of a minimum of \$3,000 of assessed value; and (iii) surviving spouses (§ 12-81(22)) of up to \$20,000 or 10% of assessed value.¹⁰

e) § 12-81pp: Municipal Option to Provide Exemption to Veterans with Service-Connected Total Disability Based on Individual Unemployability

The town may provide veterans with VA-determined Total Disability based on Individual Unemployability (TDIU) a full exemption for their primary residence or one motor vehicle. Optional enhancements include (i) up to 2 acres of land exemption; (ii) coverage for surviving spouses of pre-2025 TDIU veterans; and (iii) exemption caps at median assessed residential value.

f) § 12-81qq: Municipal Option to Provide Exemption for Surviving Spouse, while Remaining Widow or Widower, of Person Killed in Action while Performing Active Military Duty

Bolton may provide surviving spouses of persons killed in action during active military duty a full exemption for their primary residence or one motor vehicle. Optional enhancements mirror § 12-81pp.

g) § 12-81ii: Municipal Option to Provide Exemption for Parent or Surviving Spouse of Person Killed in Action while Performing Active Military Duty; Eligibility Based on Qualifying Income Limits

Bolton may provide exemptions for parents or surviving spouses of persons killed in action while performing active military duty.¹¹

h) § 12-94e: Municipal Option to Grant Certain Previously Waived Exemptions

⁹ Income limits apply per § 12-811 and the town may set higher income thresholds.

¹⁰ All three categories require income qualification under § 12-811 limits.

¹¹ Subject to income qualification requirements under § 12-81ii.

The town may grant certain previously waived exemptions to veterans who may have missed filing deadlines or failed to claim benefits in prior years.

Project #117: Application - Bolton - 2025 Emergency Management Performance Grant

Routing in Progress: Subgrant Agreement Signature (Step 6 of 10)

Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

Title: Bolton - 2025 Emergency Management Performance Grant

Total Project Cost: \$0.00

Total Awarded Amount: \$12,000.00

Funding Sources:
 Federal - \$6,000.00
 State - \$0.00
 Local - \$6,000.00
[Edit](#)

These are the funds we use to pay the Emergency management Director and for training and opening the Emergency Operations Center when needed.

Grant

FY 2025 Emergency Management Performance Grant

Emergency Management Performance Grant
 Start Date: October 1, 2025
 Assistance Listing Number (CFDA): 97.042

Applicant

Bolton

DEMHS Region Jurisdiction: 3
 3 DEMHS Region
 UEI: < no value >
 FIPS:
 Type: Town
 Physical/Mailing: 222 Bolton Center Road
 Bolton, CT, 06043

Workflow Summary

Current Step: 6) Subgrant Agreement Signature
 Description: Pending Municipality or Agency signing Subgrant Agreement.

Last Advanced: Jun 30, 2026 at 1:10 PM by Emily Hein

Last Note Added: Jun 30, 2026 at 1:10 PM by Emily Hein

Submission: Jun 29, 2026 at 2:34 PM by Kathy McCavanagh

Project

F # S #117
 025E012A - Bolton - 2025 Emergency Management Performance Grant
 EMPG EMPG Project
 Project POP Deadline: September 30, 2026
 Eligible: \$0.00
 Un-Expended Eligible: \$0.00

7c.

**MEMORANDUM OF AGREEMENT
BETWEEN
TOWN OF BOLTON
AND
AFSCME LOCAL 1303-126, COUNCIL 4, AFL-CIO**

This Memorandum of Agreement (hereinafter “Agreement”) is made between the Town of Bolton (hereinafter “Town”) and AFSCME Local 1303-126 (hereinafter “Union”).

WHEREAS, The Town is an employer as defined in the Municipal Employees Relations Act (hereinafter “The Act”);

WHEREAS, The Union is the sole bargaining representative for employees who are assigned to the AFSCME Local 1303-126 Bargaining Unit and covered by the negotiated Collective Bargaining Agreement;

WHEREAS, The Town and the Union are parties to a Collective Bargaining Agreement that is in effect for the period of July 1, 2025, through June 30, 2028;

WHEREAS, The Town and the Union have agreed to make four (4) specific changes to the language currently found in APPENDIX B of the negotiated Collective Bargaining Agreement;

NOW, THEREFORE, all parties, as evidenced by their signatures below, or the signatures of their duly appointed representative, hereby agree to make only the following four (4) changes in APPENDIX B of the current Collective Bargaining Agreement:

1. Remove the current table:

Position	2024-2025	2025-2026	2026-2027	2027-2028
Crewman I	32.50	33.48	34.48	35.51
Crewman II	34.71	35.75	36.82	37.93
Crewman III	36.81	36.75	37.85	38.98

Insert the table:

Position	2024-2025	2025-2026	2026-2027	2027-2028
Crewman I (heavy dump truck operator/heavy & light equipment operator)	32.50	33.48	34.48	35.51
Crewman II (heavy equipment operator/asst. mechanic)	34.71	35.75	36.82	37.93
Crewman III (lead mechanic)	36.81	36.75	37.85	38.98
Crewman IV (Assistant Supervisor)		38.75	39.91	41.11

2. Remove the language: *“Employees entering a new classification (Crewman 1) shall start at the entry-level rate, which is 75% of the job rate. At the completion of the probationary period (6 months) the employee shall be compensated at 85% of the job rate. At the employees first anniversary date the employee shall be compensated at 90% of the job rate. And on the employees second anniversary date he shall be paid at the full (100%) rate of pay.”*

Replace with the language: *“During the six (6) month probationary period, a new employee shall receive an entry-level pay rate which is 90% of the current position pay rate. Upon successful completion of the probationary period, the new employee shall be paid 100% of the current position pay rate.”*

3. Revise the current Crewman III Job Description to read:

Town of Bolton

Title: Crewman 3

Position Definition: Serves as lead mechanic; performs skilled mechanical repair work in the repair, overhaul, and maintenance of Town automobiles, trucks, and heavy and light construction equipment. Operates and maintains heavy dump trucks and heavy and light equipment used in the construction, repair, and maintenance of roads, bridges, grounds, and facilities.

Supervision Received: Works under the general supervision of the highway Supervisor and Crewman 4, who assigns maintenance and repair work of town vehicles and equipment. Reassigns to join other crew members to assist in large projects or to fill in the absence of other crew members. Works with considerable independence.

Examples of Essential Duties:

1. Plans and organizes work procedures using repair manuals, charts, and experience to maintain and repair town vehicles and equipment, including maintenance schedules and routines. Performs engine and transmission overhauls, electrical system repairs and rewiring, brake system repairs, clutch repairs and replacement, and similar mechanical work. Uses mechanics hand tools and power tools to repair damaged vehicles and body parts and performs welding as required. Reviews and recommends vehicle and equipment upgrades and prepares specifications for related bid proposals for supervisor.
2. Operates trucks and equipment to perform road and ground maintenance, equipment includes chainsaw, mowers, tractors, heavy construction, and trucks. Prepares equipment and services with fuel, lubricants, and accessories. Operates trucks and equipment to plow and sand in winter snow removal and to haul equipment and materials. Operates heavy equipment such as pay loaders, backhoes, rollers, tractors, and graders to mow roadsides and public areas, to lay and repair pipe, and to pave and repair roads.
4. Uses jackhammers, chainsaws, chippers, and related equipment in general maintenance work. Uses hand tools to repair catch basins, clear culverts, and for related repair and maintenance work. Repairs and installs fences, street signs, and guard rails. Uses power equipment and hand tools to cut and remove brush, trees, etc.

Examples of Incidental Duties:

1. Use jackhammer, chainsaws, chippers, and related equipment in general maintenance work.
2. Repairs and installs fences, street signs, and guard rails. Uses power equipment and hand tools to cut and remove brush, trees, etc.
3. Performs flag person tasks on major road construction and repair projects. Performs related work as required.

Knowledge, Skills, and Ability Required:

Minimum qualifications required: Ability to perform skilled automotive and heavy construction equipment maintenance and repair work. Ability to organize and plan work. Ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagrammatic form. Ability to diagnose vehicle and equipment failures and to prepare related repair orders. Knowledge of the functions, operating methods, and care and maintenance required of the light and heavy equipment used in roads and maintenance projects. Ability to operate and maintain truck and heavy and light maintenance and construction equipment.

License or Certification: Possession of a valid CDL Class A operator's license at the time of employment in this position.

Physical Exertion/Environmental Conditions: Ability to perform strenuous physical work under adverse weather conditions. Considerable physical effort required lifting, walking, standing, and climbing while performing equipment operations and road maintenance. Ability to lift 50 pounds. Considerable highway driving may be required to carry out duties. Exposure to hazardous conditions during routine work and in general emergencies. May include periodic repetitive tasks. Some stress involved in public contact.

Note: The above tasks and responsibilities are illustrative only. The description does not include every task or responsibility.

4. Insert the following Crewman IV Job Description into the Collective Bargaining Agreement:

Town of Bolton

Title: Crewman 4

Position Definition: Works under general supervision of the highway Supervisor, who assigns functional work. Provides general direction and task supervision to Highway maintenance crew, operates heavy dump truck and heavy and light equipment used in construction, repair and maintenance of roads, bridges, buildings, grounds and facilities. Assumes responsibility of the highway supervisor in his absence.

Supervision Received: Works under general supervision of the highway Supervisor, who assigns functional work areas; plans and outlines work from order and knowledge of project and available equipment; reports work in progress and/or upon completion and results obtained. Works with considerable independence.

Supervision Exercised: Provides general direction and task supervision to Highway maintenance crew. Ability to organize and plan work projects and to supervise assigned skilled and semi-skilled workers. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagrammatic form. A working knowledge of the work hazards and safety practices relating to light and heavy equipment operations and road maintenance work.

Examples of Essential Duties

1. Assists in organizing and preparing road maintenance and improvement projects. Winter and general emergency procedures to assure safe road and bridge operating conditions. Inspect roads for sanding and plowing and may initiate emergency call-ins as necessary. Assures all safety levels and security standards, as determined by Highway Supervisor, are maintained. Prepares specifications for related bid proposals for Supervisor.

S

2. Operates truck and equipment to perform roads and ground maintenance; equipment includes chainsaw, mowers, tractors, heavy construction, and trucks. Prepares equipment and services with fuel, lubricants, and accessories. Operates trucks and equipment to plow and sand in winter snow removal and to haul equipment and materials. Operates heavy equipment such as pay loaders, backhoes, rollers, tractors, and graders to mow roadsides and public areas to lay and repair pipe and pave and repair roads.

3. Uses jack-hammer, chainsaws, chippers and related equipment in general maintenance work. Uses hand tools to repair catch basins, clear culverts and for related repair and maintenance work. Repairs and installs fences, street signs and guard rails. Uses power equipment and hand tools to cut and remove brush, trees, etc. Maintains all safety levels and security standards as determined by the Highway Supervisor.

License and Certification: Possession of a valid CDL, class B operator's license at the time of employment in this position.

Physical Exertion/Environmental Conditions:

Ability to perform strenuous physical work under adverse weather conditions. Considerable physical effort required lifting, walking, standing and climbing while performing equipment operations, road maintenance, and roads inspection Duties. Ability to lift a minimum of 50 pounds. Considerable Highway driving may be required to carry out Duties. Exposure to hazardous conditions during routine work and in general emergencies. May include periodic repetitive tasks. Some stress involved in public contact.

Note: The above tasks and responsibilities are illustrative only. The description does not include every task or responsibility.

Town

Union

James Rupert, Town Administrator

Date Signed: _____

Joseph White, Local 1303-126 President

Date Signed: _____

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Town Buildings Operations

Transfer \$ 500⁰⁰ from category Uniforms to category Communications
(within budget) from 1005-043-4399-000000-56930-0000 to 1005-043-4399-000000-55300-0000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____
to _____

Other \$ _____
Explanation:

Funds are needed to pay the last month of Phone Bills

[Signature] Signature
Facilities Director Title
6/29/24 Date

Board of Selectmen

Approved

Comments: Approved 6/30/24
[Signature]

- Rodney Fournier
- Gwen Marrion
- Mather Clarke
- Tim Sadler
- Bryce Aaronson
- David Cowles
- Robert DePietro

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date _____

Updated May 2026

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Library _____

Transfer \$ 66.00 from category - Library Materials _____ to category - Technical Services _____
(within budget) from 1005 - 045 - 4501 - 000000 - 56400 - 00000 _
to 1005 - 045 - 4501 - 000000 - 53520 - 00000 _

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____ - _____ - _____ - _____ - _____ - _____
to _____ - _____ - _____ - _____ - _____ - _____

Other \$ _____

Explanation:

For payment to BDS for copier contract from 6/17/2026-6/30/2026 (remaining 2 weeks of fiscal year)

C. Thornton Signature
Director _____ Title
6/30/2026 Date

Board of Selectmen

Approved

Comments: *7/2/26 approved*
Tom Rps

Rodney Fournier
Gwen Marrion
Mather Clarke
Tim Sadler
Bryce Aaronson
David Cowles
Robert DePietro

Yes No

Date _____

Monthly Expenditure Report – June 2026

Town of Bolton – FY2026 Expenditure Statement – June 30, 2026

Department	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expensed	FY25	FY24	FY23	Comments
Administration	\$ 779,208.00	\$ 770,208.00	\$ 675,350.49	\$ 94,857.51	\$ 31,335.74	\$ 63,521.77	91.75%	85.66%	96.25%	86.66%	
Board of Finance	\$ 3,000.00	\$ 3,000.00	\$ 1,925.00	\$ 1,075.00	\$ -	\$ 1,075.00	64.17%	66.92%	66.15%	99.96%	
Financial Administration	\$ 250,595.00	\$ 250,595.00	\$ 266,865.83	\$ (16,270.83)	\$ 6,053.05	\$ (22,323.88)	108.91%	92.23%	97.30%	95.32%	Due to final payout for Finance Director
Auditing	\$ 45,000.00	\$ 38,500.00	\$ 32,500.00	\$ 6,000.00	\$ 6,000.00	\$ -	100.00%	55.56%	67.78%	98.28%	
Assessor	\$ 168,832.00	\$ 168,832.00	\$ 158,028.11	\$ 10,803.89	\$ 2,648.02	\$ 8,155.87	95.17%	98.40%	94.73%	99.73%	
Tax Collector	\$ 106,010.00	\$ 106,010.00	\$ 97,767.01	\$ 8,242.99	\$ 6,599.95	\$ 1,643.04	98.45%	95.51%	92.77%	94.85%	
Range Benefits	\$ 1,166,875.00	\$ 1,141,375.00	\$ 1,044,190.69	\$ 117,184.31	\$ 66.92	\$ 97,117.39	91.49%	89.96%	91.02%	81.90%	
Town Clerk	\$ 150,756.00	\$ 150,756.00	\$ 146,601.45	\$ 4,154.55	\$ 2,438.52	\$ 1,716.03	98.86%	99.03%	99.81%	99.14%	
Planning and Use	\$ 477,150.00	\$ 419,350.00	\$ 393,875.23	\$ 25,474.77	\$ 21,904.00	\$ 3,570.77	99.15%	96.22%	94.91%	93.03%	
Planning & Zoning	\$ 4,000.00	\$ 4,000.00	\$ 1,231.98	\$ 2,768.02	\$ -	\$ 2,768.02	30.80%	88.04%	55.22%	63.48%	
Planning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ 456.96	\$ 1,193.04	\$ -	\$ 1,193.04	27.69%	45.72%	47.39%	70.68%	
Property Insurance	\$ 167,363.00	\$ 167,363.00	\$ 118,860.78	\$ 48,502.22	\$ -	\$ 48,502.22	71.02%	68.14%	72.51%	76.23%	
Robate	\$ 7,000.00	\$ 7,000.00	\$ 6,365.00	\$ 635.00	\$ -	\$ 635.00	90.93%	82.66%	83.48%	94.92%	
Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 1,623.06	\$ 611.94	\$ -	\$ 611.94	72.62%	73.42%	48.71%	33.38%	
Economic Development	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%	99.76%	100.00%	N/A	
lections	\$ 119,329.00	\$ 127,329.00	\$ 74,820.19	\$ 52,508.81	\$ 197.28	\$ 52,311.53	58.92%	62.43%	84.73%	89.29%	
Police	\$ 301,300.00	\$ 332,600.00	\$ 1,081.20	\$ 331,518.80	\$ 331,403.28	\$ 115.52	99.97%	91.10%	88.46%	84.42%	
Fire Commission	\$ 296,089.00	\$ 296,089.00	\$ 238,159.03	\$ 57,929.97	\$ 30,103.72	\$ 27,826.25	90.60%	89.80%	99.12%	96.94%	
Animal Control	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	65.00%	65.00%	100.00%	96.77%	
Fire Marshal	\$ 31,990.00	\$ 31,990.00	\$ 25,545.77	\$ 6,444.23	\$ 1,160.93	\$ 5,283.30	83.48%	90.27%	79.11%	64.20%	
Emergency Management	\$ 11,320.00	\$ 11,320.00	\$ 6,280.90	\$ 5,039.10	\$ -	\$ 5,039.10	55.48%	48.78%	53.22%	70.31%	
Highways and Streets	\$ 973,967.00	\$ 973,967.00	\$ 914,980.24	\$ 58,986.76	\$ 34,045.60	\$ 24,941.16	97.44%	98.11%	98.12%	99.89%	
arks/Town Building Ops	\$ 866,019.00	\$ 906,519.00	\$ 854,115.18	\$ 52,403.82	\$ 26,911.44	\$ 25,492.38	97.19%	97.60%	95.38%	90.46%	
Public Health Admin	\$ 29,730.00	\$ 29,730.00	\$ 22,296.84	\$ 7,433.16	\$ -	\$ 7,433.16	75.00%	100.00%	100.00%	97.01%	
Eaters' Commission	\$ 600.00	\$ 600.00	\$ 225.00	\$ 375.00	\$ -	\$ 375.00	37.50%	36.43%	0.00%	N/A	
eniors / Social Services	\$ 197,643.00	\$ 197,643.00	\$ 175,232.95	\$ 22,410.05	\$ 2,797.01	\$ 19,613.04	90.08%	96.94%	92.80%	96.12%	
Library	\$ 320,647.00	\$ 320,647.00	\$ 302,979.67	\$ 17,667.33	\$ 11,253.66	\$ 6,413.67	98.00%	98.64%	95.48%	100.40%	
nservation	\$ 3,140.00	\$ 3,140.00	\$ 1,877.35	\$ 1,262.65	\$ 700.00	\$ 562.65	82.08%	89.81%	96.67%	88.93%	
Waste Collection	\$ 727,830.00	\$ 727,830.00	\$ 629,518.36	\$ 98,311.64	\$ 1,800.00	\$ 96,511.64	86.74%	89.21%	98.85%	99.65%	
Totals	\$ 7,224,278.00	\$ 7,205,278.00	\$ 6,199,254.27	\$ 1,006,023.73	\$ 517,419.12	\$ 488,604.61	93.22%	91.75%	94.33%	90.65%	

Note: Report includes payroll encumbrances (previous reports did not include this). Payroll encumbrance may be slightly inaccurate for employees who work variable hours due to system calculations. Additional invoices expected to be paid through September related to FY26

Monthly Tax Collector Summary – June 2026

FY2026 TAX COLLECTOR SUMMARY (As Of June 30, 2026)

CURRENT YEAR COLLECTIONS

	ADOPTED LEVY	REVISED LEVY	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TAX COLL. TRANSFERS	NET COLLECTION	COLLECTED FY26 BUDGET
CURRENT YEAR LEVY	\$ 17,650,363	\$ 17,650,363	\$ 17,658,069	\$ 360,552	\$ (66,390)	\$ 69	\$ 17,923,865	101.55%
MOTOR VEHICLE	\$ 1,706,973	\$ 1,706,973	\$ 1,652,238	\$ -	\$ (2,669)	\$ (426)	\$ 1,641,589	96.17%
SUPPLEMENTAL MV LEVY	\$ 175,000	\$ 175,000	\$ 220,041	\$ -	\$ (517)	\$ 374	\$ 219,635	125.51%
SUB TOTAL	\$ 19,532,336	\$ 19,532,336	\$ 19,530,349	\$ 360,552	\$ (69,576)	\$ 18	\$ 19,785,089	101.29%
PRIOR YEARS	\$ 85,000	\$ 85,000	\$ 136,777	\$ -	\$ (370)	\$ (16)	\$ 132,699	156.12%
INTEREST & FEES	\$ 65,000	\$ 65,000	\$ 82,207	\$ -	\$ (56)	\$ (1)	\$ 82,131	126.36%
TOTAL	\$ 19,682,336	\$ 19,682,336	\$ 19,749,333	\$ 360,552	\$ (70,003)	\$ 0	\$ 19,999,919	101.61%

Credit that was rolled over from 23 GL

HISTORICAL COLLECTION RATES BY MONTH (CURRENT YEAR LEVY)

	July	August	September	October	November	December	January	February	March	April	May	June
FY2026	2.04%	83.75%	93.28%	99.86%	100.62%	100.87%	101.03%	101.14%	101.23%	101.39%	101.54%	101.55%
FY2025	89.16%	105.15%	106.56%	106.83%	106.89%	103.15%	103.32%	101.11%	99.89%	99.97%	100.01%	100.11%

HIGHLIGHTS JULY 2026 BOS MEETING

SUBMITTED BY: James Rupert

Respectfully submitted
James Rupert Town Administrator

- There was a joint meeting with Superintendent Caruso and his team. We discussed space needs for the Town, BCS roof replacement, impacts of the Facilities Director retirement and opportunities to share other staffing. A second meeting is planned for August.
- Collaborating with Superintendent Caruso to set up the first meeting of the Temporary Public Building Commission.
- Working on RFP for school roof design professional.
- Drafted an RFP for bond council with regard to bonding for the school roof.
- Working with Interim Finance Director Smigala to complete refinancing documents for the fire truck.
- I was unavailable to attend the audit kickoff meeting but collaborated with our Interim Finance Director on strategies for meeting a beneficial deadline for the completion of the audit.
- We held a supervisor's meeting and will be holding a second one later on in July.
- We held two meetings with STV to review the draft facilities study.
- We met with our banking institution to go over interest rates and fees.
- I worked with Interim Finance Director Smigala and various department heads to develop a budget that included the budget cuts imposed by the Finance Committee. BOS approved the budget with the cuts at the June 30th meeting.
- Completed all insurance renewals with a cost savings on cyber insurance.
- I organized and held a meeting with CT DEEP law enforcement. The meeting included Resident Trooper Contenta, First Selectman Fournier, Recreation Director Cochardo and Town Wide Facilities Director Butrymovich. Our main topic of discussion was the concerns we have with people entering Indian Notch Park after hours via the State boat launch and crossing the spillway at the Lower Bolton lake dam.
- We completed the bid award for the Adaptive Playground at Memorial Field.
- I provided notice to the State Commission on Human Rights regarding the award of the playground bid.
- We put the accessible mini van out to bid and received one bid back which we are reviewing and will be looking to make a recommendation to the BOS in the near future.