

4a

2026 Reappointment

I wish to be reappointed as:

- ☒ a full-time member
☐ an alternate
☐ either as a full member or alternate
☐ I do not wish to be re-appointed at this time

Board/Commission: _____ Fire Commissioner _____

Name: _____ Daniel Moquin _____

Address: _____ 7 Laurwood Drive _____

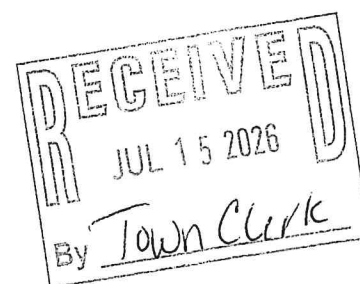
Day Phone: _____

Evening Phone: _____

E-Mail: _____

PLEASE RETURN TO: hr@boltonct.gov or Selectmen's Office,
222 Bolton Center Road
Bolton, CT 06043

BY MAY 26, 2026.



After careful consideration I have come to the conclusion that it is time for me to retire from the Bentley Library Board.

It is always good to have younger people more attuned with current needs and concerns of our library to have a chance to serve.

This has been a rewarding experience but it's time for me to make room for someone younger.

Ulana Hryn (Loni)

Handwritten signature of Ulana Hryn in cursive script.

07-26-2026

Dear Mrs. Thorton,

I am writing to inform you of my resignation from Bentley Memorial Library effective August 17th 2026.

It has been an honor to work with you, along with Sam, Amber, Sue, Linda, and Kathy. Thank you for your constant support and neverending patience with my ever changing schedule, it has meant the world to me. I have learned a lot working at Bentley and I appreciate all the work the team does to support the community.

Wishing you all the best!

Sincerely,

Kelcie Perkins

07/30/2026

MEMO

To: The Bolton Board of Selectmen
From: A.J. Golden, Public Works Supervisor
CC: Jim Rupert, Town Administrator
Subject: Request Bid Waiver

Dear Bolton Board of Selectmen,

We respectfully request a bid waiver in accordance with our Bid Ordinance to complete the purchase of Topcon 2D-MC (2 Dimensional-Machine Control) modules compatible with our Skid Steer, Grading Box, and Slope Laser. This capital purchase has been approved in the current budget and will complete the purchase split up over two years.

Laser guided machine control is the industry standard for fine grading surfaces and sub grade preparation. This technology will expand the capabilities of my department and improve the quality and quantity of work we can produce. Eliminating the waste of costly materials and the time wasted on rework saves time, money, and unnecessary headaches, this technology gets it right the first time, every time.

Purchasing Topcon 2D-MC from Superior Product Distributors (Superior Instrument), an affiliate of Topcon Positioning, grants access to their certified Topcon Instrument Technicians out of Topcon Solutions Inc., located on Murphy Road in Hartford. They provide initial setup assistance in person as well as over the phone technical assistance with operational or procedural issues.

Thank you for your consideration,

A.J. Golden
Supervisor of Public Works



TOWN OF BOLTON

222 Bolton Center Road
 Bolton, CT 06043-7698
 860 649-8066 fax 860 643-0021

For Business Office Use Only

Purchase Order No. _____

PO Date: _____

PURCHASE ORDER

Vendor Name Superior Products Dist. Inc.				Ship To:	
Address PO Box 715785				TOWN OF BOLTON	
City Cinicinnatti State OH Zip 45271				98 Notch Road	
Phone (860) 621-3621				Bolton, CT 06043-7698	
Dept.Budget: Capital Expenditure					
Account #: 2960.049.4901.000000.25704.00000					
Account Name: FY'27					

Quantity	Unit Price	Description	Total Price
0	\$0.00		
0	\$0.00	Laser Guided Machine Control Modules <i>TOPCON</i>	\$17,500.00
0	\$0.00	Kubota, Takeuchi, Trimble, Spectra, and Level-Best Compatible	\$0.00
0	\$0.00	Magnetic Boom Mounted Option for Excavating on Grade	\$0.00
0	\$0.00		\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Approval	Date	Sub-Total	\$17,500.00
Requested By: BOLTON PUBLIC WORKS	07.24.2026	Shipping & Handling	\$0.00
Authorized By: <i>[Signature]</i>	07.24.2026	Taxes ----- Exempt	\$0.00
Selectmen's Office:		Total	\$17,500.00

Notes/Remarks

Send to:

Name: _____

Fax: _____

Phone: _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Land Use

Transfer \$203.17 from category Office Supplies to category Regular Payroll

(within budget) from 1005 – 041 – 4151 – 000000 – **56120** - 000000
 to 1005 – 041 – 4151 – 000000 – **51610** - 000000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from _____ - _____ - _____ - _____ - _____ - _____
to _____ - _____ - _____ - _____ - _____ - _____

Other \$ _____

Explanation: Funds needed to cover deficit in payroll line. (25-26 Budget)

Rita M. [Signature] Signature

Land Use Head Title

07-28-26 Date

Board of Selectmen

Approved

Comments:

Approved 7/29/26
Charm [Signature]

Rodney Fournier
Gwen Marrion
Mather Clarke
Tim Sadler
Bryce Aaronson
David Cowles
Robert DePietro

Yes	No
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

Date _____

FY2026 Monthly Expenditure Report – June 2026

Town of Bolton - FY2026 Expenditure Statement - June 30, 2026

Department	Adopted Budget	Revised Budget	Expenditures YTD	Balance	Encumbrance	Unexpended	% Expended	FY25	FY24	FY23	Comments
Administration	\$ 779,208.00	\$ 770,208.00	\$ 692,786.01	\$ 77,421.99	\$ 16,365.58	\$ 61,056.41	92.07%	85.66%	86.25%	86.66%	
Board of Finance	\$ 3,000.00	\$ 3,000.00	\$ 2,100.00	\$ 900.00	\$ -	\$ 900.00	70.00%	66.92%	66.15%	99.96%	
Financial Administration	\$ 250,595.00	\$ 277,145.05	\$ 272,896.13	\$ 4,248.92	\$ 177.16	\$ 4,071.76	98.53%	92.23%	97.30%	95.32%	utilized employee separation fund to offset retirement payout (\$28,581)
Auditing	\$ 45,000.00	\$ 38,500.00	\$ 38,500.00	\$ -	\$ -	\$ -	100.00%	55.56%	67.78%	95.32%	
Assessor	\$ 168,832.00	\$ 168,832.00	\$ 160,681.93	\$ 8,150.07	\$ -	\$ 8,150.07	95.17%	98.40%	94.73%	99.73%	
Tax Collector	\$ 106,010.00	\$ 106,010.00	\$ 98,047.00	\$ 7,963.00	\$ 5,822.15	\$ 2,140.85	97.98%	95.51%	92.77%	94.85%	
Fringe Benefits	\$ 1,166,875.00	\$ 1,143,406.08	\$ 1,051,440.30	\$ 91,965.78	\$ -	\$ 91,965.78	91.96%	89.96%	91.02%	81.90%	
Town Clerk	\$ 150,756.00	\$ 150,756.00	\$ 149,141.58	\$ 1,614.42	\$ 392.03	\$ 1,222.39	99.19%	99.03%	99.81%	99.14%	
Land Use	\$ 477,150.00	\$ 419,350.00	\$ 407,571.50	\$ 11,778.50	\$ 4,371.00	\$ 7,407.50	98.23%	96.22%	94.91%	93.03%	
Planning & Zoning	\$ 4,000.00	\$ 4,000.00	\$ 1,231.98	\$ 2,768.02	\$ -	\$ 2,768.02	30.80%	88.04%	55.22%	63.48%	
Zoning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ 456.96	\$ 1,193.04	\$ -	\$ 1,193.04	27.69%	45.72%	47.39%	70.68%	
Property Insurance	\$ 167,363.00	\$ 167,363.00	\$ 118,860.78	\$ 48,502.22	\$ -	\$ 48,502.22	71.02%	68.14%	72.51%	76.23%	
Probate	\$ 7,000.00	\$ 7,000.00	\$ 6,365.00	\$ 635.00	\$ -	\$ 635.00	90.93%	82.66%	83.48%	94.92%	
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 1,723.06	\$ 511.94	\$ -	\$ 511.94	77.09%	73.42%	48.71%	33.38%	
Economic Development	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%	99.76%	100.00%	N/A	
Elections	\$ 119,329.00	\$ 127,329.00	\$ 78,614.72	\$ 48,714.28	\$ 501.00	\$ 48,213.28	62.13%	62.43%	84.73%	89.29%	
Police	\$ 301,300.00	\$ 332,600.00	\$ 332,484.48	\$ 115.52	\$ -	\$ 115.52	99.97%	91.10%	88.46%	84.42%	
Fire Commission	\$ 296,089.00	\$ 296,089.00	\$ 249,779.59	\$ 46,309.41	\$ 14,120.35	\$ 32,189.06	89.13%	89.80%	99.12%	96.94%	
Animal Control	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	65.00%	65.00%	100.00%	96.77%	
Fire Marshal	\$ 31,990.00	\$ 31,990.00	\$ 26,093.25	\$ 5,896.75	\$ -	\$ 5,896.75	81.57%	90.27%	79.11%	64.20%	
Emergency Management	\$ 11,320.00	\$ 11,320.00	\$ 6,280.90	\$ 5,039.10	\$ -	\$ 5,039.10	55.48%	48.78%	53.22%	70.31%	
Highways and Streets	\$ 973,967.00	\$ 973,967.00	\$ 948,002.66	\$ 25,964.34	\$ 8,680.13	\$ 17,284.21	98.23%	98.11%	98.12%	99.89%	
Parks/Town Building Ops	\$ 866,019.00	\$ 906,519.00	\$ 877,130.29	\$ 29,388.71	\$ 1,430.89	\$ 27,957.82	96.92%	97.60%	95.38%	90.46%	
Public Health Admin	\$ 29,730.00	\$ 29,730.00	\$ 29,729.12	\$ 0.88	\$ -	\$ 0.88	100.00%	100.00%	100.00%	97.01%	
Veterans' Commission	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	50.00%	36.43%	0.00%	N/A	
Seniors / Social Services	\$ 197,643.00	\$ 197,643.00	\$ 179,243.92	\$ 18,399.08	\$ -	\$ 18,399.08	90.69%	96.94%	92.80%	96.12%	
Library	\$ 320,647.00	\$ 320,647.00	\$ 311,884.73	\$ 8,762.27	\$ 750.17	\$ 8,012.10	97.50%	98.64%	95.48%	100.40%	
Conservation	\$ 3,140.00	\$ 3,140.00	\$ 2,702.35	\$ 437.65	\$ -	\$ 437.65	86.06%	89.81%	96.67%	88.93%	
Waste Collection	\$ 727,830.00	\$ 727,830.00	\$ 651,094.22	\$ 76,735.78	\$ 1,800.00	\$ 74,935.78	89.70%	89.21%	98.85%	99.65%	
Totals	\$ 7,224,278.00	\$ 7,233,859.13	\$ 6,701,642.46	\$ 532,216.67	\$ 54,410.46	\$ 477,806.21	93.39%	91.75%	94.33%	92.07%	

FY2027 Monthly Expenditure Report – July 2026

Town of Bolton - FY2027 Expenditure Statement - July 30, 2026

Department	Adopted Budget	Revised Budget	Expenditures YTD	Balance	Encumbrance	Unexpended	% Expended	FY26	FY25	FY24	Comments
Administration	\$ 729,628.00	\$ 729,628.00	\$ 97,407.01	\$ 632,220.99	\$ 5,000.00	\$ 627,220.99	14.04%	13.60%	5.23%	11.27%	
Board of Finance	\$ 4,800.00	\$ 4,800.00	\$ 75.00	\$ 4,725.00	\$ -	\$ 4,725.00	1.56%	0.00%	0.00%	0.00%	
Financial Administration	\$ 282,497.00	\$ 282,497.00	\$ 19,957.35	\$ 262,539.65	\$ -	\$ 262,539.65	7.06%	8.00%	5.37%	5.77%	
Auditing	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	0.00%	0.00%	0.00%	0.00%	
Assessor	\$ 194,641.00	\$ 194,641.00	\$ 15,495.59	\$ 179,145.41	\$ 321.76	\$ 178,823.65	8.13%	9.10%	6.34%	6.91%	
Tax Collector	\$ 104,311.00	\$ 104,311.00	\$ 10,395.55	\$ 93,915.45	\$ 1,017.97	\$ 92,897.48	10.94%	11.35%	8.36%	7.13%	
Fringe Benefits	\$ 1,295,162.00	\$ 1,295,162.00	\$ 169,663.70	\$ 1,125,498.30	\$ -	\$ 1,125,498.30	13.10%	9.28%	8.42%	8.05%	
Town Clerk	\$ 156,349.00	\$ 156,349.00	\$ 13,113.41	\$ 143,235.59	\$ 380.00	\$ 142,855.59	8.63%	14.24%	11.13%	12.10%	
Land Use	\$ 486,906.00	\$ 486,906.00	\$ 24,915.79	\$ 461,990.21	\$ 155,588.60	\$ 306,401.61	37.07%	43.04%	13.30%	14.40%	
Planning & Zoning	\$ 3,700.00	\$ 3,700.00	\$ -	\$ 3,700.00	\$ -	\$ 3,700.00	0.00%	1.88%	1.88%	2.38%	
Zoning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ -	\$ 1,650.00	\$ -	\$ 1,650.00	0.00%	0.00%	0.00%	4.55%	
Property Insurance	\$ 105,045.00	\$ 105,045.00	\$ 27,544.25	\$ 77,500.75	\$ -	\$ 77,500.75	26.22%	24.23%	20.12%	13.65%	
Probate	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	0.00%	0.00%	0.00%	0.00%	
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ -	\$ 2,235.00	\$ -	\$ 2,235.00	0.00%	0.00%	0.00%	0.00%	
Economic Development	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	0.00%	0.00%	0.00%	0.00%	
Elections	\$ 148,087.00	\$ 148,087.00	\$ 3,725.50	\$ 144,361.50	\$ 496.00	\$ 143,865.50	2.85%	5.68%	1.20%	1.82%	
Police	\$ 331,300.00	\$ 331,300.00	\$ -	\$ 331,300.00	\$ -	\$ 331,300.00	0.00%	0.00%	0.00%	0.00%	Annual invoice expected end of May/early June
Fire Commission	\$ 308,110.00	\$ 308,110.00	\$ 3,626.28	\$ 304,483.72	\$ -	\$ 304,483.72	1.18%	1.24%	36.10%	32.87%	
Animal Control	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	0.00%	65.00%	0.00%	100.00%	
Fire Marshal	\$ 31,990.00	\$ 31,990.00	\$ -	\$ 31,990.00	\$ -	\$ 31,990.00	0.00%	3.49%	1.31%	0.35%	
Emergency Management	\$ 11,510.00	\$ 11,510.00	\$ 500.00	\$ 11,010.00	\$ -	\$ 11,010.00	4.34%	3.61%	1.83%	1.75%	
Highways and Streets	\$ 933,680.00	\$ 933,680.00	\$ 29,306.12	\$ 904,373.88	\$ 150,526.69	\$ 753,847.19	19.26%	5.89%	1.86%	2.91%	
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ -	\$ 4,100.00	\$ -	\$ 4,100.00	0.00%	N/A	N/A	0.00%	
Parks/Town Building Ops	\$ 880,132.00	\$ 880,132.00	\$ 53,983.76	\$ 826,148.24	\$ 41,815.95	\$ 784,332.29	10.88%	7.54%	4.99%	6.75%	
Public Health Admin	\$ 30,692.00	\$ 30,692.00	\$ -	\$ 30,692.00	\$ -	\$ 30,692.00	0.00%	25.00%	25.00%	24.54%	
Veterans' Commission	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -	\$ 1,400.00	0.00%	0.00%	0.00%	0.00%	
Seniors / Social Services	\$ 198,903.00	\$ 198,903.00	\$ 17,125.70	\$ 181,777.30	\$ 6,720.00	\$ 175,057.30	11.99%	7.90%	10.08%	10.21%	
Library	\$ 328,400.00	\$ 328,400.00	\$ 20,141.45	\$ 308,258.55	\$ 31,124.55	\$ 277,134.00	15.61%	7.51%	4.00%	18.49%	
Conservation	\$ 3,140.00	\$ 3,140.00	\$ -	\$ 3,140.00	\$ -	\$ 3,140.00	0.00%	3.18%	4.34%	4.75%	
Waste Collection	\$ 728,730.00	\$ 728,730.00	\$ 37,785.80	\$ 690,944.20	\$ 500.00	\$ 690,444.20	5.25%	5.16%	4.76%	5.21%	
Totals	\$ 7,358,598.00	\$ 7,358,598.00	\$ 544,762.26	\$ 6,813,835.74	\$ 393,491.52	\$ 6,420,344.22	12.775%	10.13%	7.14%	8.63%	

FY2026 Monthly Tax Collector Summary – June 2026

FY2026 TAX COLLECTOR SUMMARY (As Of June 30, 2026)

CURRENT YEAR COLLECTIONS

Credit that was

	ADOPTED LEVY	REVISED LEVY	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TAX COLL. TRANSFERS	NET COLLECTION	COLLECTED FY26 BUDGET
CURRENT YEAR LEVY	\$ 17,650,363	\$ 17,650,363	\$ 17,658,303	\$ 360,552	\$ (66,390)	\$ 38	\$ 17,924,067	101.55%
MOTOR VEHICLE	\$ 1,706,973	\$ 1,706,973	\$ 1,652,782	\$ -	\$ (2,669)	\$ (426)	\$ 1,642,132	96.20%
SUPPLEMENTAL MV LEVY	\$ 175,000	\$ 175,000	\$ 220,041	\$ -	\$ (517)	\$ 374	\$ 219,635	125.51%
SUB TOTAL	\$ 19,532,336	\$ 19,532,336	\$ 19,531,126	\$ 360,552	\$ (69,576)	\$ (14)	\$ 19,785,835	101.30%
PRIOR YEARS	\$ 85,000	\$ 85,000	\$ 136,777	\$ -	\$ (370)	\$ (16)	\$ 132,699	156.12%
INTEREST & FEES	\$ 65,000	\$ 65,000	\$ 82,422	\$ -	\$ (56)	\$ 30	\$ 82,378	126.74%
TOTAL	\$ 19,682,336	\$ 19,682,336	\$ 19,750,325	\$ 360,552	\$ (70,003)	\$ -	\$ 20,000,912	101.62%

HISTORICAL COLLECTION RATES BY MONTH (CURRENT YEAR LEVY)

	July	August	September	October	November	December	January	February	March	April	May	June
FY2026	2.04%	83.75%	93.28%	99.86%	100.62%	100.87%	101.03%	101.14%	101.23%	101.39%	101.54%	101.55%
FY2025	89.16%	105.15%	106.56%	106.83%	106.89%	103.15%	103.32%	101.11%	99.89%	99.97%	100.01%	100.11%

FY2027 Monthly Tax Collector Summary – July 2026

FY2027 TAX COLLECTOR SUMMARY (As Of July 30, 2026)

CURRENT YEAR COLLECTIONS									
	ADOPTED LEVY	REVISED LEVY	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TAX COLL. TRANSFERS	NET COLLECTION	COLLECTED FY27 BUDGET	
CURRENT YEAR LEVY	\$ 19,413,232	\$ 19,413,232	\$ 15,408,907	\$ -	\$ (88,640)	\$ -	\$ 15,320,267	78.92%	
MOTOR VEHICLE	\$ 1,687,235	\$ 1,687,235	\$ 984,241	\$ -	\$ (1,489)	\$ -	\$ 982,752	58.25%	
SUPPLEMENTAL MV LEVY	\$ 200,000	\$ 200,000	\$ 79,235	\$ -	\$ -	\$ -	\$ 79,235	39.62%	
SUB TOTAL	\$ 21,300,467	\$ 21,300,467	\$ 16,472,383	\$ -	\$ (90,130)	\$ -	\$ 16,382,253	76.91%	
PRIOR YEARS	\$ 85,000	\$ 85,000	\$ 12,534	\$ -	\$ -	\$ -	\$ 12,534	14.75%	
INTEREST & FEES	\$ 60,000	\$ 60,000	\$ 3,739	\$ -	\$ -	\$ -	\$ 3,739	6.23%	
TOTAL	\$ 21,445,467	\$ 21,445,467	\$ 16,488,656	\$ -	\$ (90,130)	\$ -	\$ 16,398,526	76.47%	

HISTORICAL COLLECTION RATES BY MONTH (CURRENT YEAR LEVY)

	July	August	September	October	November	December	January	February	March	April	May	June
FY2027	78.92%											
FY2026	2.04%	83.75%	93.28%	99.86%	100.62%	100.87%	101.03%	101.14%	101.23%	101.39%	101.54%	101.55%

HIGHLIGHTS AUGUST 2026 BOS MEETING

SUBMITTED BY: James Rupert

Respectfully submitted
James Rupert Town Administrator

- Superintendent Caruso and I met to get the Temporary Public Building Committee work organized. I am looking forward to having their first meeting on August 18 if possible.
- I have completed the draft of the RFP for the design professional for the roof project.
- We held a supervisor's meeting.
- We completed the bid award for the Adaptive Playground at Memorial Field.
- We purchased a new accessible minivan which is in service.
- We purchased a replacement vehicle for Land Use which is in service.
- Novus completed some wireless upgrades at the Municipal Center.
- We have sent a letter of intent to participate in a computer lending program funded by CT DEEP.
- Working on enforcement measures regarding the mansion parties at 27 Hanover Farms Road. Our partners include State Police, Eastern Highlands Health District, the Town Attorney and other members of Halloran and Sage law firm.
- We completed test borings for the community septic design and the Heritage farm Trail.
- We were notified of another 250K grant which we are planning to use for pavilions at Heritage Farm and Herrick Park.
- The Health District is receiving a 5-year grant award to rural health care. More to come on this in the future.
- Our new hire in the Selectman's office starts on August 3rd.
- Herrick Park project should be ready to bid in about 6 weeks.
- Community septic plans are nearing completion and should be ready for bid late fall for a spring start.
- Heritage Farm Trail plans are nearing completion and should be ready for bid late winter.
- The Town Green plans are completed along with the bid specs. We are waiting for the CT Department of Labor to provide labor rates.
- The Memorial Field Playground is on track to be completed prior to the start of school.

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
Tuesday, June 30, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson	X		
	Mather Clarke			X
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	James Rupert, Town Administrator
	Stephanie Smigala, Interim Finance Director

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

2.0 Public Comment: None.

3.0 Appointments & Resignations:

a. S. Kamara – Admin Asst/Social Media Coord. (Resignation)

Selectman B. Aaronson **MOVED to ACCEPT** the resignation of Suellen Kamara. The BOS thanked Ms. Kamara for her four (4) years of public service with the Town of Bolton. Selectman T. Sadler

SECONDED; MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

b. Carole Franco – Senior Citizen's Commission (Resignation)

Selectman B. Aaronson **MOVED to ACCEPT** the resignation of Carole Franco. The BOS thanked Ms. Franco for her public service with the Town of Bolton. Selectman T. Sadler **SECONDED;**

MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

- c. **Leslie Shea - Senior Citizen's Commission (Full-Time Reappointment)**
- d. **Cheryl Udin - Senior Citizen's Commission (Full-Time Reappointment)**

Selectman D. Cowles **MOVED to REAPPOINT** Leslie Shea and Cheryl Udin as full-time members of the Senior Citizen's Commission. Selectman T. Sadler **SECONDED**;

MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

- e. **Elizabeth Malone- Fire Commission (Full-Time Reappointment)**

Selectman D. Cowles **MOVED to REAPPOINT** Elizabeth Malone as full-time member of the Fire Commission. Selectman B. Aaronson **SECONDED**;

MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

- f. **Alan Bicknell – Conservation Commission (Full-Time Reappointment)**

Selectman D. Cowles **MOVED to REAPPOINT** Alan Bicknell as full-time member of the Conservation Commission. Selectwoman G. Marrion **SECONDED**;

MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

- g. **Paula Lynn – Heritage Farm Commission (Full-Time Reappointment)**
- h. **Arlene Fiano- Heritage Farm Commission (Full-Time Reappointment)**
- i. **Kevin Drake - Heritage Farm Commission (Alternate Reappointment)**

Selectman D. Cowles **MOVED to REAPPOINT** Paula Lynn & Arlene Fiano as full-time members and Kevin Drake as alternate members of the Heritage Farm Commission.

Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

- j. **David Lynn – Inland Wetlands Commission (Full-Time Reappointment)**
- k. **Diane DeNunzio- Inland Wetlands Commission (Full-Time Reappointment)**
- l. **Ross Lally – Inland Wetlands Commission (Full-Time Reappointment)**

Selectman D. Cowles **MOVED to REAPPOINT** David Lynn, Diane DeNunzio, & Ross Lally as full-time members of the Inland Wetlands Commission

B. Aaronson **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Fournier, Aaronson, Cowles, Marrion, Sadler
Nay	0
Abstain	0

4.0 Approval of Minutes:

a. June 2, 2026 – BOS Regular Meeting with A/P.

Selectwoman G. Marrion **MOVED to APPROVE** the June 2, 2026, BOS Regular Meeting Minutes with A/P. Selectman B. Aaronson **SECONDED;**

Discussions:

- Correction to the motion on page 4 of 7, 6d, Selectman D. Cowles was noted as voting 'Yea' when he was not present at the June 2, 2026, meeting.

MOTION CARRIED; 4:0:0

Yea	Fournier, Aaronson, Marrion, Sadler
Nay	0
Abstain	Cowles

****Selectman R. DePietro joined the meeting approximately at 6:09 PM****

b. June 16, 2026 – BOS with A/P.

Selectman T. Sadler **MOVED to APPROVE** the June 16, 2026, BOS Meeting Minutes with A/P.

Selectman B. Aaronson **SECONDED;**

MOTION CARRIED; 5:0:0

Yea	Fournier, Aaronson, Cowles, DePietro, Sadler
Nay	0
Abstain	Marrion

5.0 New Business:

a. Consider and Act on the Revised Town Proper Budget (Capital Budget previously acted upon).

Interim Finance Director S. Smigala presented revised town budget calculations and reviewed with detail departmental changes, including original requests, reductions, and final figures. No new action is required on the capital budget.

Selectman D. Cowles **MOVED to APPROVE** the Town Proper FY26-27 Budget at \$7,383,598.
Selectman T. Sadler **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. Presentation for Facilities Study – July 14 or 21, 2026, at 6 PM.

STV facility study presentation to be held: July 14, 2026, at 6:00 PM

6.0 Consider and Act on A/P:

Selectman D. Cowles **MOVED to APPROVE** both account payable amounts:

- \$133,284.06 minus \$3,386.50 (withholding STV invoice dated June 16, 2026)
- \$37,020.73.

Selectwoman T. Sadler **SECONDED;**

Discussions:

G. Marrion, Page 12 – Concerned that the BOS hasn't seen a draft or final work product from STV for scope of work related to the Facilities Study. Town Administrator J. Rupert stated that he and town staff have reviewed draft work on two occasions, and the final bill has yet been paid.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

7.0 Consider and Act on Budget Transfers:

Selectman D. Cowles **MOVED to TRANSFER** \$27,000, \$1,600, and \$2,700 from Land Use to Police (due to higher police costs from personnel changes). Selectman T. Sadler **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman D. Cowles **MOVED to TRANSFER** \$20,000 from Personnel Services to Administration.

Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman D. Cowles **MOVED to TRANSFER** \$6,900 from Sand & Salt to Gasoline subcategories within the department of Public Works.

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman D.
Cowles **MOVED**

to TRANSFER \$3,900 from Fire Security to Uniforms subcategories within the Fire Commission.

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman D. Cowles **MOVED to TRANSFER** \$5,500 from Personnel Services to Auditing for FY 25 auditing services.

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

The remaining transfers are informational and below the \$2,000 threshold for BOS approval.

- \$500 (Office Supplies to Police)
- \$675 (General Surplus Police to Other Contract Police)
- \$68.84 (Town Clerk Office Supplies to Advertising)

8.0 Old Business:

a. Executive Session: Town Administrator FMLA.

Selectman G. Marrion **MOVED to START** Executive Session at 6:37 PM and invite the Town Administrator J. Rupert and Interim Finance Director S. Smigala to participate.

Selectman T. Sadler **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

9.0 Adjourn:

Consensus to Adjourn at **7:35 PM. MOTION CARRIED 6:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

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**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
Tuesday, July 07, 2026, at 6:30 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson	X		
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler			X

STAFF:	Stephanie Smigala, Interim Finance Director
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:30 p.m.

2.0 Pledge of Allegiance:

The BOS pledged allegiance to the United States of America.

3.0 Public Comment:

Bob Marra, Chairman of the Bolton Veterans Commission:

- Advocated for the of the veterans' widows/widowers property tax exemption, offering support from the Veterans Commission if needed.

4.0 Appointments:

a. Elaine M. Allegretti -Temporary Building Subcommittee -Full Member (Independent)

Selectman D. Cowles **MOVED to APPOINT** Elaine M. Allegretti as a full member of the Temporary Building Subcommittee. Selectman M. Clarke **SECONDED**;

Discussions:

Ms. Allegretti is an Unaffiliated voter and not registered as an Independent as listed on the agenda. She has recently retired from the school system, seeking continued civic involvement.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

5.0 Correspondence: None.

6.0 New Business: None.

7.0 Old Business:

a. Consider and Possibly Act on Veteran's Exemptions

Selectman D. Cowles **MOVED to TABLE** the topic until further clarification of the draft ordinance language and shall be presented to the BOS no later than the first meeting of August 2026.

Selectman M. Clarke **SECONDED**;

Discussions:

- Reviewed the statutory language (Connecticut General Statutes 12-81(2)) for granting a property tax exemption to surviving spouses of military personnel killed in action.
- Key points of discussion:
 - Whether the exemption should apply to land or just the dwelling (primary residence).
 - Clarification of terms such as "dwelling," "primary residence," and inclusion of condos and mobile homes.
 - Duration of exemption (remarriage ends eligibility).
 - Application procedure (Form 457).
 - Exclusion of portions used for commercial purposes.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

b. Consider and Act on Applying for EMPG Yearly Grant in the Amount of \$12,000 (\$6,000 Federal, \$6,000 Match).

Selectman D. Cowles **MOVED to APPLY** for the Emergency Management Performance Grant (EMPG) of \$12,000 with a \$6,000 town match. Selectman B. Aaronson **SECONDED**;

Discussions:

This grant covers about half of the emergency management budget.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

c. Consider and Act on MOU for Highway Contract.

Selectwoman G. Marrion **MOVED to ADOPT** the MOA with requested clarification to paragraph 3 and a change from Arabic to Roman numerals. Selectman D. Cowles **SECONDED**;

Discussions:

- **Pay Structure**

The BOS discussed the revised language of the current contract which adjusted the distribution of the pay structure in order attract a wider talent pool.

- Difficulty in attracting applicants, especially for mechanic positions, due to low starting pay (initially 75% of full rate).

- **Proposed Contract Language**

Several recommendations for document consistency were discussed.

- New hires receive 90% of the pay rate during a 6-month probationary period, then 100% upon successful completion.
- Discussion on whether this applies to all positions and the need for consistent job title numerals (Roman vs. Arabic).
- Clarified job descriptions and supervision hierarchy for Crewman 3 and 4 positions.
- Noted intentional differences in required licenses (CDL A for Crewman 3, CDL B for Crewman 4).

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

8.0 Consider and Act on Budget Transfers:

Informational budget transfer requests. Approval threshold for the BOS to formally act is for transfers requests is over \$2,000.

9.0 Finance Report:

- **Monthly Expenditure Report (as of June 2026)**

- Year-to-date expenditures: \$6,190,099.27 (93.22% of FY 2026 budget).
- Slightly higher spending compared to last year.
- Expected remaining unspent funds: ~\$400,000, to go into surplus for FY27.

- **Tax Collector's Report (as of June 30, 2026)**

- Year-to-date collections: \$19,749,333 (101.61% of budgeted revenue).
- Interest collections exceeded budget (126%, \$82,000 collected vs. \$65,000 budgeted).

10.0 Town Administrator's Report:

The BOS reviewed the Town Administrator's report. First Selectman R. Fournier reviewed several topic areas from the report to share with the other BOS.

- **Registrar of Voters (ROV) Office**
 - Ongoing search for new space due to expiring lease; considering 6-month extensions.
 - Space constraints and suitability of various town facilities discussed (e.g., firehouse, maintenance, highway department, high school).
 - Early voting needs complicate space assignments.
 - Awaiting input from STV (consultants) on space utilization.
- **Other Projects**
 - Appointment of new committee members for the Temporary Building Committee.
 - School roof bonding project moving ahead, with expected bonding of \$1.2–1.6 million.
- **Dam Safety**
 - Persistent problem with people bypassing fences at the dam.
 - Discussion about installing a second fence and encouraging public complaints to CT DOT (Department of Transportation) to highlight the issue.
 - Communication issues with CT DEEP (Department of Energy & Environmental Protection) – full voicemail box.

11.0 Executive Session:

Selectman D. Cowles **MOVED to INVITE** Interim Finance Director to participate in the Executive Session regarding Personnel matters. Selectman M. Clarke **SECONDED**;

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

Start Executive Session: 7:17 PM.

End Executive Session: 8:29 PM.

12.0 Adjourn:

Consensus **to ADJOURN** the meeting **at 8:29 PM.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

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**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING with A/P
Tuesday, July 14, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson	X		
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	Stephanie Smigala, Interim Finance Director
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:01 p.m.

2.0 Public Comment:

Jim Lorech, Bolton Resident.

Stated he is concerned about town owned infrastructure and the current conditions of the buildings.

Mary Terhune, Bolton Resident, President of Bolton Land Trust.

Stated she is available for comment if needed related to correspondence presented to the BOS at tonight's meeting. First Selectman R. Fournier stated tha the correspondence was informal/informational and no action was planned.

3.0 New Business:

a. Consider and Act on Non-Union Wage Increases

Selectman D. Cowles **MOVED to TABLE** the vote and referred the topic back to the Finance and Administration Subcommittee for further clarification and information and present to the BOS no later than the first meeting in August. Selectwoman G. Marrion **SECONDED**;

Discussions:

- Concerns raised about lack of clarity in the documentation regarding:
 - Number of positions per category.
 - Distinction between contractual and suggested rates.
 - Consistency in listing compensation as hourly, monthly, or annual.
- Clarification is needed on which positions are under employment contracts, and which are discretionary.

- Noted some vacant positions and the need to clarify active payroll positions.
- Interim Finance Director S. Smigala stated:
 - Non-union contracts closely follow union contract values but are not exact.

MOTION CARRIED; 7:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. Consider and Act Van Bid Award

Selectman R. DePietro **MOVED to APPROVE** the purchase of the 2025 van for municipal use and award the bid to Mobility Works in East Hartford. Selectman T. Sadler **SECONDED**;

Discussions:

- Availability, pricing, and proximity for service considered.
- Bid went out on the state authorized bidders list as well as;
- Internal cost bidding was conducted by municipal staff and came back in 15% higher than state bidders.
- An awarded grant of \$15,460 will be applied to the purchase of the van, as well as \$55,000 in capital budget cover the purchase.

MOTION CARRIED; 7:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

4.0 STV Presentation Regarding Facility Study:

Angela Cahill, Architect, Architectural Department, STV presented and discussed with the BOS the results of the Bolton Facility Assessment Report:

- **Scope:**
 - Reviewed Town Hall, Library, Senior Center, schools, Trooper Building, Community Voice Building, and fire station.
 - STV was directed to exclude from the scope of work parks and public works properties.
- **Key Findings:**
 - Declining School Enrollment:
 - Not dramatic, but steady; high school and middle school require maintaining current classroom offerings.
 - Potential Overabundance of Town Properties:
 - Opportunity for consolidation and more efficient use.

- Library and Fire Station:
 - Well-suited to current locations; both need expansion but not relocation.
- Need for Large Community Space:
 - Identified by multiple departments as a critical gap.
- Deferred Maintenance:
 - Urged inclusion in capital improvement plans.
- **Recommendations Summarized as Three (3) Potential Options:**
 1. **All-in-One at Notch Road:**
 - Combine town functions at Notch Road site, possibly requiring new construction or adaptive reuse.
 - Existing buildings (Town Hall, Trooper, Community Voice) could be sold or repurposed.
 2. **Expand Current Town Center:**
 - Keep and expand at current site, though challenging due to site constraints.
 - Retains town center character.
 3. **Dual-Site Strategy:**
 - Maintain functions at both locations; less efficient but preserves town assets.
- **Next Steps:**
 - Community engagement and input on options.
 - Cost estimation and scheduling to be developed in collaboration with architects.
 - Consideration of state grants and potential funding sources.
 - BOS to study the assessment report and consider budgeting options.
- **Discussion Highlights:**
 - Questions about use of vacant space in schools for administrative offices.
 - Challenges of making historic buildings ADA compliant.
 - Importance of public input before final decisions.
 - Clarification on deliverables and cost estimation timeline for STV.

5.0 Correspondence:

a. R. Parlee – Conservation Commission to Bolton Land Trust

Rod Parlee, Chair, Conservation Commission provided a letter to the BOS about the possible sale of private land in a commercially zoned area that the town should consider purchasing with a possible interested “angel investor.” The BOS inferred no immediate action is needed; M. Terhune, President of the Bolton Land Trust stated the BLT does not meet during the summer season and meets the first week in September 2026 and will add to their September agenda.

6.0 Old Business: None.

7.0 Consider and Act on A/P:

Selectman T. Sadler **MOVED to ACCEPT** the A/P for FY25-26 in the amount of \$437,181.39.

Selectman M. Clarke **SECONDED**;

Discussions:

B. Aaronson: Page 2 – Senior Center Cookout, \$283.

Inquired if there was a designated participant list and if documentation is common practice for the event. Town Staff stated that the Senior Center Director does collect participation information for events and reviews annual participation data.

T. Sadler: Page 2 – Bolton Notch Valley Falls Ecological Study

Inquired about the Bolton Notch Valley Falls Ecological Study; its purpose and results.

D. Cowles: STV Engineering Firm

Stated he would like to see the approved contract amount and scope of work for FY25-26.

B. Aaronson: Page 7 – Home Depot Credit Account

Excited to see that there are no late fees incurred this month!

BOS Discussion: Page 11 – State Trooper Service Fees

BOS inquired if the Town is paying for state trooper service fees retroactively from the year prior. Interim Finance Director S. Simgala confirmed that is correct

MOTION CARRIED; 7:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman T. Sadler **MOVED to ACCEPT** the A/P for FY26-27 in the amount of \$138,625.75.

Selectman M. Clarke **SECONDED;**

Discussions:

R. DePietro: Page 2 – Liability Insurance, 1st Installment.

Inquired how many installments total there are?

R. Fournier: Democratic Annual Dues

Inquired if both political parties' annual dues were being paid? Interim Finance Director S. Smigala confirmed that both political entities annual dues are paid for by the town.

MOTION CARRIED; 7:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

8.0 Consider and Act on Budget Transfers:

The budget transfer was in the amount less than the \$2000 threshold and in the amount of \$75. Therefore, the BOS was notified informationally about the transfer approval.

9.0 Executive Session: Personnel Matter:

Selectman D. Cowles **MOVED to** invite Interim Finance Director to the Executive Session.

Selectman M. Clarke **SECONDED; MOTION CARRIED; 7:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Start: Executive Session at 7:26 AM

End: Executive Session at 8:26 PM

10.0 Adjourn:

Consensus **to ADJOURN** the meeting at 8:26 PM.

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

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