

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING
Tuesday, January 13, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson	X		
	Mather Clarke	X		
	David Cowles		X	
	Robert DePietro			X
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

Members of the Public:

1.0 Call to Order:

Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

2.0 Consider and Act on Polar Plunge:

Selectwoman Gwen Marrion and Selectman Mather Clarke recuse themselves from the vote.

Approval of the application was delayed at the January 06, 2026, BOS meeting due to a missing signature of a current director, which has now been provided. Consideration by the BOS for the approval of the Polar Plunge event scheduled for March 2026.

Selectman T. Sadler **MOVED to APPROVE** the Polar Plunge Event to be held at Indian Notch Park, March 2026.

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 4:0:2**

Yea	Fournier, Aaronson, Cowles, Sadler
Nay	0
Recusal	Clarke, Marrion

3.0 Consider and Act on A/P:

Selectman T. Sadler **MOVED to APPROVE** the A/P in the amount of \$184,552.19 which excludes PO #26804 in the amount of \$613.26 for the Town Garage Generator Maintenance which is a duplicate line item.

Selectman D. Cowles **SECONDED**;

Discussions:

B. Aaronson: Page 4, Maintenance of Town Garage Generator – Raised the concern that it appeared that Purchase Order (PO) #26804 for the maintenance of the Town Garage Generator was a duplicate line item from the last A/P report. J. Rupert, Town Administrator, confirmed that it was. The A/P report presented to the BOS totaled \$185,165.45 and should not include this duplicate line item. Consensus by the BOS to adjust the total approved amount in the final motion.

M. Clarke: Page 12, Rock Salt Purchases – Questioned the specific charges, including multiple rock salt deliveries. J. Rupert confirmed that the total costs presented, \$19K and \$3,500 for sand, are based on separate deliveries. M. Clarke estimated that each delivery was approximately \$2K per delivery, which J. Rupert confirmed as correct. G. Marrion asked if the Town was still within the budgeted allotment for this fiscal year. J. Rupert confirmed the Town is within the annual budget.

G. Marrion: Page 16, STV Consulting Services – Questioned the \$4,100 line item and if there were certain milestones that were being achieved. J. Rupert confirmed there are benchmarks and milestones being tracked and he has reached out to STV and is waiting for an update from the consulting firm.

G. Marrion: Page 19, Mechanical/Energy Services – Inquired if the \$13K cost associated with USA Mechanical Services, for the replacement of control valves, was budgeted for the fiscal year. J. Rupert stated that the payment was covered by capital budget and not part of the original Phase 2 quote.

D. Cowles: Page 2, Library Copier Replacement – Inquired if the \$5,728.00 cost to replace the library copier went over the approved budget. J. Rupert stated the cost of the replacement copier was anticipated and budgeted. He further stated that a cost overrun occurred associated with the amount of copies that were made during the year – not the replacement equipment.

M. Clarke: Page 20 & 21, Uniform Costs – Questioned why the town is paying for two different uniform vendors and can these costs be consolidated and/or put out to a cost competitive bid. J. Rupert stated that the two different vendors service two different town departments. Whereas the Building and Grounds Department purchases their uniforms directly from one vendor and launders their own uniforms. The Highway Department rents and launders their uniforms with the second vendor. J. Rupert stated that he can investigate alternative vendors and solicit a competitive bid.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, Marrion, Sadler
Nay	0
Abstain	0

4.0 Consider and Act on Budget Transfers: None.

5.0 Approval of Minutes:

a. December 30, 2025 – A/P Minutes

B. Aaronson **MOTIONS to AMEND** Agenda Item 5.a to include the Recreational Grant Discussion meeting minutes along with the BOS A/P meeting minutes for December 30, 2025.

Selectman M. Clarke **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, Marrion, Sadler
Nay	0
Abstain	0

M. Clarke **MOTIONS to APPROVE** December 30, 2025, BOS A/P & Recreational Grant Discussion meeting minutes as presented. Selectman T. Salder **SECONDED;**

Discussion:

- Page 3 of 7 - Typo acknowledged to correct the spelling of ‘adjourn’

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, Marrion, Sadler
Nay	0
Abstain	0

b. January 06, 2026 – Regular Meeting

Selectwoman G. Marrion **MOVED to APPROVE** the January 06, 2026, BOS Regular meeting minutes. Selectman T. Salder **SECONDED;**

Discussion:

- Page 4 of 7, Agenda Item 8.0: Heritage Farm Lease Agreement - Typo acknowledged to correct the date to December 31.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, Marrion, Sadler
Nay	0
Abstain	0

6.0 Adjourn:

M. Clarke **MOVED to ADJOURN** the meeting at **6:21 PM.**

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, Marrion, Sadler
Nay	0
Abstain	0

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

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