

**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
Tuesday, March 10, 2026, at 7:00 p.m.  
Town Hall & Zoom Meeting  
MEETING MINUTES**

	<b>ROSTER</b>	<b>IN-PERSON</b>	<b>ZOOM</b>	<b>ABSENT</b>
<b>FIRST SELECTMAN:</b>	Rodney Fournier	X		
<b>SELECTMEN:</b>	Bryce Aaronson	X		
	Mather Clarke			X
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

<b>STAFF:</b>	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

**Members of the Public:**

**1.0 Call to Order:**

First Selectman Rodney Fournier called the meeting to order at 7:00 p.m.

**2.0 Consider and Act on A/P:**

Selectman D. Cowles **MOVED to APPROVE** the accounts payable in the amount of \$102,478.00  
Selectman B. Aaronson **SECONDED**;

**Discussion:**

**Fire Department Copier Maintenance:** \$1,000 monthly/quarterly fee questioned; clarified as a copier service contract, not just maintenance. Comparison with library copier usage requested. Action: Town Administrator to provide a report on copier contracts and usage across departments.

**Electricity Charges:** \$2,600 in electricity for municipal buildings discussed, including temporary structures with heat pumps. Inquiry into energy loss due to insulation and roof leaks.

**Field Meter:** Uncertainty about the location and purpose of the “Lions” electricity meter. Action: Administrator to identify the meter's location.

**Delayed Accounts Payable Processing:** Question about delay in processing AP for transmission work done in December. Action: Administrator to investigate and report back.

**General Code Codification:** Progress ongoing; wetlands regulation changes are pending before all land use regulations are complete and codified.

**Phone/Internet Lines:** Costs at Notch Road Municipal Center (NRMC2) include voice, internet, and special election lines, covering multiple town facilities.

**Well Monitoring:** Ongoing monthly charge at (NRMC) for certified operation of the public water supply well serving several municipal buildings. This is a permanent, required expense.

**Firehouse LED Lighting:** \$599.96 reimbursed for semi-permanent perimeter lighting. Discussion on necessity, business justification, and potential long-term savings versus cheaper, short-lived alternatives.

**Town Green Improvements:** Plans are 95% complete; final review with consultant scheduled. Expected completion by June 30, 2026. Grant paperwork accepted and under legal review; funding anticipated in time for project bidding.

**Vernon Road Intersection:** Survey work complete; planning underway. Noted as a dangerous intersection with several serious accidents in the past year. Prioritization follows other projects (community septic system, park fields).

**Holding Tank Permitting:** Required paperwork for oil-water separator tank at highway garage completed this year; periodic charges for pumping and permitting explained.  
**Sewer Project Engineering Charges:** Expenses for specific addresses are covered by upfront fees from property owners, managed via escrow.

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**Land Use Planner Contractor Billing:** Contractor (Land Use Planner) submits hourly invoices; annual purchase order covers anticipated hours. Processed through the land use department.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

### 3.0 Consider and Act on Budget Transfers:

**Discussion:**

**Emergency Management Staffing:** Overtime for recent snow event discussed. Current employee paid hourly; future role likely to become a stipend-based position, similar to previous fire marshal arrangements.

### 4.0 Approval of Meeting Minutes:

Selectman T. Sadler **MOVED to ADD** Agenda Item 4b – Registrar of Voters’ Intent to Issues a Public Notice. Selectman D. Cowles **SECONDED**;

**Discussion:**

Selectwoman G. Marrion stressed the importance of not adding additional items to the meeting agendas after public posting due to the limitation of notice for citizen/public transparency and participation.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

Selectman T. Sadler **MOVED to ADD** Agenda Item 4c – Discuss and Possibly Act on a Budget Adjustment as a Result of the Finalized Health Insurance Rates. Selectman D. Cowles **SECONDED**;

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**a. Meeting Minutes – January 21, 2026**

Selectman D. Cowles **MOVED to APPROVE** January 21, 2026, Budget Workshop #1 Meeting Minutes as corrected. Selectman T. Sadler **SECONDED**

**Discussion:**

- Corrections made to fiscal year references (should be FY26/FY27),
- Adjournment time – Motion passed 5:0:2 NOT 7:0:0
- Clarification on road improvement costs (e.g., \$260,000 per mile for mill/overlay).

**MOTION CARRIED; 4:0:2**

<b>Yea</b>	Fournier, Aaronson, Cowles, Sadler
<b>Nay</b>	0
<b>Abstain</b>	DePietro, Marrion

**b. Registrar of Voters’ Intent to Issues a Public Notice**

Selectman B. Aaronson discussed a sentence restructure for clarification. Town Administrator J. Rupert will present the change to ROV.

**c. Discuss and Possibly Act on a Budget Adjustment as a Result of the Finalized Health Insurance Rates.**

First Selectman R. Fournier stated the final health insurance rate of 12.7% (vs. 15% budgeted) results in a \$20,000 budget reduction. Discussion ensued regarding submission and approval procedures of the BOS and Finance Committee.

Selectman D. Cowles **MOVED to APPROVE** to approve the decrease of the health insurance rate budget from 15% to 12.70% and to be sent to Finance Committee for approval without BOS final approval. Selectman T. Sadler **SECONDED**;

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Cowles, DePietro, Marrion, Sadler
<b>Nay</b>	0
<b>Abstain</b>	0

**5.0 Adjourn:**

T. Sadler **MOVED to ADJOURN** the meeting at **8:00 PM**. Selectman B. Aaronson **SECONDED**.  
**MOTION CARRIED 6:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

*Andrea Vassallo*

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

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