

**TOWN OF BOLTON  
BOARD OF SELECTMEN MEETING  
Tuesday, March 24, 2026, at 6:00 p.m.  
Town Hall & Zoom Meeting  
MEETING MINUTES**

	<b>ROSTER</b>	<b>IN-PERSON</b>	<b>ZOOM</b>	<b>ABSENT</b>
<b>FIRST SELECTMAN:</b>	Rodney Fournier		X	
<b>SELECTMEN:</b>	Bryce Aaronson		X	
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler			X

<b>STAFF:</b>	Kathy McCavanagh, Executive Assistant & Human Resources Coordinator
	Andrea Vassallo, Recording Secretary

**Members of the Public:**

**1.0 Call to Order:**

First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

Selectman R. DePietro joined the meeting via Zoom at 6:24 PM.

Selectman M. Clarke joined the meeting in-person at 6:24 PM.

**2.0 Public Comment – Re: Routes 6/44/384: No members of the public in person or on Zoom**

**3.0 Public Comment – Re: Other Topics Not on the Agenda:**

Amanda Gordon, Golf Lane, Bolton, CT

- Participated in a New Moms Group at Bolton Public Library (BPL) and reported the lack of baby changing stations in restrooms leading to mothers changing babies among book stacks during a recent event.
- First Selectman R. Fournier stated he would contact Town Administrator James Rupert and Building Operations Supervisor, John Butrymovich, to address the issue.

**4.0 Review & Discuss Plans for Town Green:**

**Proposed Changes:**

- Raising the green by two feet for improved drainage.
- Relocating the gazebo and adding a curved granite stone seating wall for amphitheater style seating.
- Adjusting picnic tables and rerouting paths to improve ADA accessibility.
- Redesigning irrigation along Old Bolton Road and library frontage.

### **Selectman Concerns & Suggestions:**

**Event Space:** The wall might restrict large groups (e.g., Windham Concert Band - 90-person band, and other large groups presenting), which would not be able to be accommodated due to limitations of proposed space. Suggestions included moving the wall further back or to the east to preserve space.

**ADA Compliance:** Concerns raised about compliance requirements when modifying recreational areas. The BOS opined and agreed to consult the town engineer and investigate relevant statutes with the town administrator.

**Drainage:** Detailed discussion on how water currently drains and how proposed changes might impact flow, particularly regarding catch basins and potential downstream effects. Selectwoman G. Marrion to email Town Administrator J. Rupert with questions on drainage impact, ADA compliance, and wall location.

**Tree Preservation:** Discussion about preserving mature and historically significant trees, including a possible Charter Oak descendant.

**Public Engagement:** Selectman B. Aaronson inquired about providing opportunities for public input on the redesign before or after the bidding process. Selectwoman G. Marrion agreed to schedule this for early April 2026.

**\*Selectman R. DePietro joins the meeting via Zoom at 6:22 PM\***

**\*Selectman M. Clarke joined the meeting in-person at 6:24 PM\***

**Timeline & Grant Extension:** Engineering drawings nearly ready for bid documents anticipated for the week of March 30, 2026. The Town of Bolton has applied for a grant extension due to weather and time constraints if approved the project may be extended another 6–12 months.

### **Existing & Replacement Soil Profiles:**

Selectman D. Cowles inquired if the existing soil profiles have been examined to determine if there is over saturation creating wetlands. First Selectman R. Fournier stated that per design specifications all existing soil has been proposed to be removed to the to sub-grade and replaced with new drainage infrastructure and/or sub-grade materials to improve drainage.

### **5.0 Consider & Act on Holding the Annual Town Meeting on Tuesday, May 12, 2026, 6 PM at Town Hall:**

Selectman D. Cowles **MOVED to HOLD** the annual Town Meeting, Tuesday, May 12, 2026, at 6 PM, at Town Hall. Selectman M. Clarke **SECONDED**.

### **Discussion:**

The BOS opined the rationale behind the selected date and confirmed with Bolton Executive Assistant Kathy McCavanagh that the meeting needs to be held prior to May 20, 2026 and did not conflict with the scheduled town referenda scheduled for May 19, 2026.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
<b>Nay</b>	0
<b>Abstain</b>	0

**6.0 Schedule a Meeting Date for a Facilities and Public Safety Meeting to Discuss the Subjects Below (Committee Members: R. Fournier, B. DePietro, G. Marrion, T. Sadler).**

- a. Discussion About the Pavilions at Herrick Park and Bolton Heritage Farm**
- b. Discussion about the School Sign from the Old Notch Road Building**

Selectman T. Sadler was recorded as absent for the March 24, 2026 BOS Meeting and Selectwoman G. Marrion asked Executive Assistant K. McCavanagh to coordinate Selectman schedules to have a future discussion regarding the following topics, listed as Agenda Items 6(a) & 6(b).

**7.0 Discussion Regarding Traffic Cameras at the Interchange of Routes 6/44/384:**

**Speeding Concerns & Traffic Cameras:** Noted issues with vehicles not adhering to the 45-mph speed limit at the Route 44 interchange. The public has made an inquiry about installing speed cameras; Selectman D. Cowles conducted further research into what the speed limits are for a limited access road and they are not permitted, however a state pilot program (House Bill 5464) may soon permit it. The Town of Bolton has requested to participate in the new pilot program upon state approval of the program.

**Further Discussion:** Scheduled for April 21 meeting.

**8.0 Consider and Act on A/P:**

Selectman M. Clarke MOVED to APPROVE the amount of \$1,221.48 for FY 25/26. Selectman D. Cowles SECONDED.

**Discussion:**

**Late Fees:** Board noted recurring late fees (e.g., \$38.22 from Frontier) and discussed tracking and reducing these costs.

**Salt & Sand Budget:** Questions raised about remaining budget for winter road materials; Selectman requested an update of the Town Administrator.

**Insurance Consulting Costs:** Monthly payments to Brown & Brown and USI (insurance broker) for insurance review and workers' comp support deemed worthwhile by town staff.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
<b>Nay</b>	0
<b>Abstain</b>	0

**9.0 Consider and Act on Budget Transfers:**

Selectman D. Cowles MOVED to APPROVE the following Budget Transfers:

- Bolton Conservation Commission to **transfer** from Administrative Services to Payroll **in the amount of \$200.00.**
- **Transfer the amount of \$12K** from Land Use to Town and Building Operations from Regular Payroll to Repairs and Maintenance Services for unexpected large repairs at the fire house and overhead garage door repairs.
- **Transfer the amount of \$7,500** from Land Use to Town and Building Operations from Regular Payroll to Overtime for the number of long duration snow storms occurring over the weekends.

**Discussion:**

Selectman B. Aaronson inquired why the overhead doors needed repair. Curious if there is an element of negligence. First Selectman R. Fournier was unclear which garage doors were damaged and suggested inquiring with the Town Administrator, J, Rupert.

**MOTION CARRIED; 6:0:0**

<b>Yea</b>	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
<b>Nay</b>	0
<b>Abstain</b>	0

**10.0 Adjourn:**

Selectman M. Clarke **MOVED to ADJOURN** the meeting **at 7:00 PM.** Selectman D. Cowles **SECONDED.**  
**MOTION CARRIED 6:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

*Andrea Vassallo*

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

