

Bolton Board of Selectmen
Facilities and Public Safety Subcommittee
Minutes of Meeting
Wednesday May 13, 2026

The Facilities and Public Safety Subcommittee met on Wednesday, May 13, 2026 at the Bolton Town Hall beginning at 8:30. In attendance were committee members Tim Sadler and Gwen Marrion and guests Kevin Drake and Arlene Fiano from the Heritage Farm Commission, Roger Barrett of Country Carpenters and John Butrymovich. Jim Rupert joined the meeting later.

The primary purpose of the meeting was to discuss the possible construction of pavilions at the Heritage Farm and Herrick Park. Gwen Marrion reiterated that Sen. MD Rahman told her that Bolton will receive \$250,000 this year for the projects, but no timetable or written confirmation has been provided.

Previously the Board of Selectmen indicated that it would like Roger Barrett to construct the pavilion at the Heritage Farm. There was discussion about whether Roger's company is qualified under CHRO regulations to work under state funding. Jim will send Roger the paperwork for the current state grant for improvements to the gazebo green to give Roger an idea of the State requirements.

Details discussed:

- Size and style. Preference is to have a ceiling to prevent birds from nesting, wood construction, and approximately 40' x 60'. 8' x 8' posts, rough sawn braces and beams, and trusses. Ceiling would be "smooth side down", white pine, shiplap or tongue and groove.
- A preservative would have to be applied to the wood.
- The concrete floor could be installed before or after construction.
- Type of shingles: probably asphalt.
- Arlene and Kevin agree with the proposed details.
- Electrical and water provisions – if water provided, would have to winterize.
- Bid waivers by the BOS and by the State will be required to ensure that Country Carpenters is the contractor.

Next step: committee and guests will meet at the barn on Monday June 1 at 8:30 to look at the site and determine location and size.

Following the discussion of the pavilion at the Heritage Farm the committee met with John Hollerbach of Creative Recreation to discuss a possible pavilion at Herrick Park. His company is constructing the playscape at Memorial Field. He represents manufacturers of pre-engineered pavilions and other structures. Creative Recreation can assemble the

pavilion on site or the components can be delivered and the Town can assemble. His company has crews that can do the concrete floor, electrical and plumbing work.

Jim explained that the primary purpose of the pavilion is to provide shelter for children attending summer camp. Possible size is 30' x50'. John said there is no design fee. Steel or wood are options, with steel requiring about 16 weeks lead time and wood requiring about six weeks. Installation by his crew takes about 5-7 days plus five for the concrete. John indicated he has worked under CHRO requirements which can be onerous.

Jim and John plan to look at the park site at the conclusion of the meeting.

The meeting ended at 9:55.

Submitted by,

Gwen Marrion