

TOWN OF BOLTON
BOARD OF SELECTMEN MEETING with A/P
Tuesday, July 28, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson			X
	Mather Clarke	X		
	David Cowles**		X	
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	James Rupert, Town Administrator
	Stephanie Smigala, Interim Finance Director
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

2.0 Public Comment: None.

3.0 Old Business:

a. Consider and Act on Non-Union Wage Increases

Selectman T. Sadler **MOVED to APPROVE** non-union wage increases retroactive to July 1, 2026, the start of the fiscal year.

Selectman M. Clarke **SECONDED**;

Discussions:

- Clarification on finance director salary figures: interim salary (\$95,000), previous director (\$115,417), budgeted for this year (\$118,591).
- Transparency and Process
 - Appreciation expressed for Interim Finance Director Stephanie Smigala with contributions from Selectman David Cowles for improving wage transparency through a revised chart. The chart allows residents to see salary information upon request.

MOTION CARRIED; 5:0:0

Yea	Fournier, Clarke, DePietro, Marrion, Sadler
Nay	0
Abstain	0

4.0 New Business: None

5.0 Correspondence: None

6.0 Consider and Act on A/P:

Selectman M. Clarke **MOVED to APPROVE** the accounts payable for FY25-26 in the amount of \$54,846.31. Selectman T. Sadler **SECONDED**;

Discussions:

- G. Marrion – Page 4, Lyco Workspace Solution: \$6,850
- It was confirmed that the lined item is the final expense for new workspaces in Town Hall, solution to facilitate moving staff out of temporary buildings, aiming to reduce ongoing rental costs.
- Compared to temporary building rental (\$3,600–\$5,000/month), this one-time cost is expected to reduce ongoing expenses.
- Lyco's bid was less than half the cost of other vendors (others quoted \$16,000+).

****Selectman David Cowles joins the Zoom at approximately 6:10 PM****

MOTION CARRIED; 6:0:0

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman M. Clarke **MOVED to APPROVE** the accounts payable for FY26-27 in the amount of \$429,733.46. Selectman R. DePietro **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

7.0 Consider and Act on Budget Transfers:

No action required by the BOS as transfers were observed as being under the \$2000.00 threshold for approval. Budget transfers for this meeting are an informational notice to the BOS.

- \$100 – Public Works Dept.
- \$69.52 – Town Clerk
- \$140.96 – Town Building & Operations
- \$1000.00 – Public Works Dept.
- \$662.00 – Town Building & Operations

8.0 Executive Session: Personnel Matters

Selectwoman G. Marrion **MOVED to START** Executive Session at 6:13 PM **AND INVITE** Town Administrator James Rupert and Interim Finance Director Stephanie Smigala to participate in the discussion with the BOS. Selectman T. Sadler **SECONDED; MOTION CARRIED; 6:0:0**

Start Executive Session at: 6:13 PM

End Executive Session at: X:XX PM

9.0 Adjourn:

Consensus to adjourn at X:XX PM. **MOTION CARRIED.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

