

**Bolton Zoning Board of Appeals  
Regular Meeting Minutes  
January 15, 2019 7:00 p.m.  
Bolton Town Hall, 222 Bolton Center Road**

**Members Present:** Chairman Mark Altermatt, Robert Peterson, John Toomey and Jonathan Treat, Alternates Anne Decker (seated for William Pike) and Letrisa Miller

**Staff Present:** Zoning Officer Jim Rupert

**1. Call to Order:** Chairman M. Altermatt called the meeting to order at 7:00 p.m.

**2. Public Comment:** No public comment.

**NEW BUSINESS**

**1. Application of William Anderson-25 French Road- for Appeal of decision of the Zoning Enforcement Officer-Section 3A5 (General Provisions) Dwellings or Structures on small lots**

J. Rupert presented background information. In response to the appeal of a previous decision, J. Rupert researched this application extensively and attached relevant material to the agenda which was posted online and distributed at this meeting. His conclusion was that this was not a situation that is appealable. It was his opinion only with an invitation to discuss the matter at an administrative level, not a decision or violation. The application and fees were accepted by the Land Use Office in error. His suggestion was to return the fees for the sign and ZBA application and discuss the matter administratively. If there is no agreement after discussion then Mr. Anderson could appeal. The meeting adjourned briefly so that Mr. Anderson could speak with his counsel. Mr. Anderson and counsel agreed to discuss the matter with J. Rupert. If there is no resolution, Mr. Anderson's application for a zoning certificate of compliance would be denied and the appeal process could proceed.

**2. Approval of Minutes from December 11, 2018**

R. Peterson moved to accept the minutes as submitted. Seconded by J. Treat. Motion passed unanimously.

**3. Correspondence:** None

**4. Adjournment**

R. Peterson moved to adjourn at 7:06 p.m. Seconded by J. Treat. Motion passed unanimously.

Respectfully submitted,

*Leslie J. Brand*

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Please see minutes of subsequent meetings for any additions or corrections hereto.