A lifeguard's efficiency is not based upon the number of rescues he/she makes, but rather on the limited number of emergencies occurring in the area of his/her responsibility. Lifeguards need to recognize and prevent actions or situations that may lead to an emergency. Prevention of accidents through knowledge of lifeguarding, proper use of equipment, and realization of responsibilities are the chief attributes of a skilled lifeguard. In the eyes of the child and the adult, the lifeguard is a fail-safe mechanism; they look to him/her as a ready source of help in time of emergency. Participants become critical of staff and the facility when a lifeguard exhibits inattention, irritability and/or domineering supervision. They respect the lifeguard who displays courteous adherence to his/her duties. The very nature of lifeguarding (guarding the health and safety of individuals) demands that one conduct themselves in such a manner that others recognize as professional.

Qualifications

- Preference will be given to previous employees in good standing with the Recreation Department
- Must be at least 18 years of age
- Must hold current certifications in Lifeguard Training, Standard First Aid, and CPR for the Professional Rescuer
- Experience is required

Responsibilities

The primary responsibilities of a lifeguard include: 1) safety, 2) security, and 3) public relations. These three areas are of utmost importance in fulfilling your position.

- Schedule and oversee all other lifeguards
- Respond quickly to all emergency situations
- Administer first aid to victims of an injury
- Observe and enforce all park rules and regulations
- Prevent injury and minimize or eliminate hazardous situations
- Scan water for problems
- Maintain a positive rapport and image with the patrons
- Participate in at least 3 drills per week and log them
- Complete all necessary reports and records
- Clean beach daily
- Carry out additional duties assigned by supervisory staff members
- Check and stock equipment, do paperwork, and work as Maintainers on days when the park is closed (OPTIONAL)
- Available to work when the lake opens in June until the last day the lake is open Labor day, this includes July 4.
- Keep an open communication with patrons, maintainers as well as coworkers and the Recreation Director throughout the summer
- Over sees other guards throughout the summer; ensures they are participating in appropriate drills, following procedures and enforcing lake rules
- Schedules staff throughout the summer

Evaluations

Lifeguard evaluations will take place during and at the end of the season. These evaluations are taken into consideration for future employment with the recreation department.

Competences:

- Problem Solving – identifies and resolves problems that arise in a timely manner.
- Punctuality- is consistently at work and on time; ensures responsibilities are covered when absent.
- Confidentiality- upholds strong level of discretion when interacting with sensitive and personal information.
- Interpersonal skills- is respectful with the ability to establish effective working relationships with other staff, campers, and parents camp visitors and others. Ability to express new ideas effectively in oral and written forms and has the ability to be innovative and receptive to new ideas. Listens to others without interrupting. Shows respect and sensitivity for cultural differences.

Evaluations:
Evaluations will take place during as well as at the end of the season. Your evaluations will be taken into consideration when determining the offer of future employment opportunities.

Tools and Equipment used:
All tools and equipment needed are provided in a storage space on site at camp.

Physical Demands and Work Environment:
Employee is required to work in an outdoor environment during the heat and in climate weather of the summer months. Employee must be able to sit or stand for long periods of time depending on the patron to staff ratio at the lake. Lifeguards are frequently required to communicate with others in person including but not limited to other town employees, supervisors, and patrons. Must have the ability to make quick decisions in emergency situations. Work is performed daily in a noisy environment.

DISCLAIMER:
The above description is illustrative of tasks and abilities. It is not meant to be all-inclusive of every task or responsibility. The description does not constitute an employment agreement between the Town of Bolton and the employee and is subject to change by the Town as the needs of the Town and requirements of the job change