

Getting Married: Applying for a Marriage License

1. Marriage must take place in Bolton

2. Effective October 1st, 2026, CT Law has now changed to require a 48-hour waiting period from the time of application to pick up. *PA 26-141 Sect 6 & 7*

3. Review Requirements

- Review the Marriage License requirements.

4. Complete Application

- Complete the Marriage License Application for it to be submitted to the Office of the Town Clerk. Must be PDF format, not handwritten.
- Email it to the contacts listed on the left-hand side of our page.

5. Email Completed Application

- Once we have received the emailed application, we will verify that the information is correct and filled out.

6. Appointment Required

- After we have reviewed the application, we will contact you via email to schedule an appointment. **Walk-in services are no longer offered.**

7. Bring to the appointment

- Both applicants must appear for appointment
- Show current State ID/Passport
- Fee for license is \$50. An extra \$20 to order a certified copy to be mailed after the license has been returned by the officiator. Pay by CASH or CHECK made payable to Town of Bolton
- Plan on spending about 10-15 minutes in the office.

Officiators returning completed Marriage license:

- Return by mail in envelope proved by Town Clerk's office **OR**
- Place in envelope **(do not fold record)** and use the **drop box** located next to lower door during off hours **OR**
- Drop off in person.