



Pam Sawyer – provided an update on the 300<sup>th</sup> anniversary planning and events. We have the proposed fireworks on June 26<sup>th</sup> with the Hebron Lions Club. The fireworks have been ordered. Cancellation time is one month prior to the event. We are waiting to see what the Governor’s orders are. This could be postponed again. The parade is scheduled for the first Saturday in October. We are considering a smaller parade with local participants only. All events are contingent on the rulings coming out of Hartford. Kelly was thanked for setting up the second trivia night and John Toomey was thanked for the interviews he has given to media about the Bolton 300+1 anniversary. Also thanked were Morra and Bruce Dixon for their efforts. Pierog thanked Pam Sawyer and the others working on the anniversary events for all of their efforts.

John Toomey - said they are trying to bring back historical events for the fall.

### **3. Approval of Minutes:**

#### **March 2, 2021, Regular Meeting**

**Motion:** I move the Bolton Board of Selectmen approve the minutes of the March 2, 2021, regular meeting as presented.

By: Eremita

Seconded: Morra

Voting:

For: Pierog, Morra, Miller, Eremita, DePietro

Against: None

Abstain: None

#### **March 23, 2021, Public Hearing**

**Motion:** I move the Bolton Board of Selectmen approve the minutes of the March 23, 2021, public hearing.

By: Eremita

Seconded: Miller

Corrections:

- Calvin Trumbull of 28 Volpi Road
- Cheryl Udin of 31 Keeney Drive

Voting:

For: Pierog, Morra, Miller, Eremita, DePietro

Against: None

Abstain: None

#### **March 31, 2021, Special Meeting**

**Motion:** I move the Bolton Board of Selectmen approve the minutes of the March 31, 2021, special meeting.

By: Eremita

Seconded: Morra

Voting:

For: Pierog, Morra, Miller, Eremita, DePietro

Against: None  
Abstain: None

Pierog received consensus from the Selectmen to move items 8A and 8B up on the agenda.

**4. Appointments:**

Pierog said we had hoped to appoint volunteers to the Diversity Council today. Nine people have volunteered; six Democrats and 3 Unaffiliated. Pierog said Republican volunteer will be welcome. The appointments to the Diversity Council will be put off until the May meeting.

There have been three people interested in serving on the Economic Development Council. Pierog said it may be wise to hold off on appointments as she is not sure what they can accomplish in six months and with Charter changes the Council may not exist. Morra said he would like to hear from those volunteers with the potential of filling any vacancies that occur. Eremita said we may be able to convince them to serve on another committee. Kelly will circulate the interest forms to the BOS and will work with Jim Rupert to elaborate on the resumes to provide more information on the volunteers for the May meeting.

**5. Correspondence:**

None

**6. Reports & Updates:**

**A. Announcement of Interim Administrator**

The BOS has appointed Jim Rupert as Interim Town Administrator. He will be serving until at least January 2022. This could turn out to be a mutually beneficial arrangement. Pierog is excited about working with Rupert and will miss Kelly terribly.

**B. Subcommittee Reports**

Kelly said the Human Resources subcommittee meeting minutes will be available and posted in the morning. The meeting included union discussions, the appointment of Rupert, and Human Resources policies update.

**C. Properties and Facilities Report**

Kelly said there was an unfortunate accident at the tennis courts with someone coming into contact with the fencing. The repairs are underway after working in partnership with the insurance companies.

Morra said the work on the drainage system on Enrico Road is progressing and should be completed by the end of the week. This is quite a unique operation and interesting to view.

**D. Open Space Management & Acquisition**

None

**E. FY 21 Budget Report**

The collection rate at the end of February is at 99.82%. We are seeing a bit of discrepancy from the previous years at the same time. Pierog said Bolton is doing far better than our neighboring towns.

As of March 31, 2021 we are expensed at 59.34% which is in line with last year. This makes Kelly more comfortable with departments going ahead with some larger purchases. These will be departments getting the equipment, goods, and services needed to succeed. There is a slight uptick from the benchmark for this point of the fiscal year in Land Use. Conversations have taken place with the department to have it come to a more level range. Eremita said the income this department brings in from providing other towns with services is not recorded here.

**7. Ongoing Business**

**A. Consider and possibly act on Budget Transfers and/or Appropriation Requests**

Kelly described the proposed transfers.

Proposed FY 2021 Transfers - April 6, 2021		
\$ 1,000.00	To Town Clerk - Office Supplies	From Town Clerk - Prof. Educational Training <i>Rationale: Funds needed to cover purchase of microfilm storage, land record volumes, dog licensing and paper supplies, and shipping for these materials.</i>
\$ 15.00	To Tax Collector - Dues & Fees	From Tax Collector - Prof. Educational Training <i>Rationale: "Recertification fee for CCMC designation is \$20.00. This was not anticipated for this year's budget."</i>
\$ 8,000.00	To Administration - Equipment	From Administration - Professional & Technical Services <i>Rationale: On behalf of various departments, the Administration is looking to purchase a number of tablets, laptops, and desktops in order to ensure that systems continue to function smoothly and staff has access to the software and hardware they need to get their jobs done. Impacted departments include but are not necessarily limited to the Fire Department, Library, Registrar of Voters, Land Use, and more.</i>
\$ 8,908.00	To Administration - Other Technical Services	From Administration - Professional & Technical Services <i>Rationale: Needed for three year Fortinet subscription. Expires May 23, 2021 unless renewed.</i>
\$ 755.00	To Administration - Dues & Fees	From Administration - Prof. Educational Training <i>Rationale: Will allow for Interim Administrator to receive access to ICMA and CTCMA resources as a full member.</i>
\$ 17,630.00	To Fire Commission - Equipment	From Administration - Professional & Technical Services <i>Rationale: The Fire Commission wishes to purchase a 20 ft x 30" V9,990lb GVWR trailer that will be able to help them cut down on the total amount of space needed for an expansion to the Firehouse.</i>
\$ 1,000.00	To Senior & Social Services - Other Professional Services	From Senior & Social Services - Other Payroll <i>Rationale: Funds needed to pay for the rollout of our new partnership with UR Community Cares, which will serve as the Town's new chore program.</i>
\$ 14,782.80	To Senior & Social Services - Payroll	From Senior & Social Services - Other Payroll <i>Rationale: The Program Coordinator was made a full-time position at the beginning of this fiscal year, meaning that it should be paid for out of the Payroll line rather than the Other Payroll line. Failure to transfer this money to the Payroll line before now was an oversight and needs to be corrected.</i>
\$ 800.00	To Fire Commission - Office Operating Expenses.	From Fire Commission - Repairs & Maintenance <i>Rationale: Two desk chairs need to be purchased for the Department.</i>
\$ 328.00	To Town Building Operations - Equipment	From Town Building Operations - Supplies <i>Rationale: Will allow for the purchasing of two new copiers that have been removed from the Capital Improvement Plan.</i>

Eremita explained the transfer request to the Fire Commission – Equipment. The trailer would be a multi-functional unit to store the UTV and as a climate-controlled volunteer rehab unit at a fire scene. The trailer will be built specifically for these uses. The storage use should cut down on the firehouse expansion needs. Either one of the utility vehicles could tow this trailer. It will serve the fire department for at least 20 years.

DePietro said the BOS is lucky to have Eremita explain the need and uses of the trailer. DePietro is curious about previous discussions about such a unit. Eremita said this is one option fire department members have thought about to keep its equipment together, safe, and stored in discussions of ways to consolidate equipment rather than requesting a fire house building expansion or as a means to request a smaller building expansion. This is a need of the department that has gone by the wayside each year; this year we have been informed there is money available for purchases. The Park Department will get the open trailer the Fire Department currently has.

Pierog has problems with this request. One being that it is proposed as coming from Professional & Technical Services that is under the BOS' purview to the Fire Commission Equipment line. Second, she went through the Fire Commission meeting minutes back through November and there is no discussion about this trailer. This purchase was not discussed with the Fire Commission and the CAPA Committee. This is the second request from the fire department that seem to be attempts to bypass the correct process. This request looks like someone saw there was some money available and the fire department wants to spend it instead of sending money back to the taxpayers. Pierog does not view this as a life-saving need. Eremita said the trailer has been discussed at the Fire Officers meeting and at other times within the department as a means to help accomplish the mission of the Fire Department. Pierog said the Fire Commission is the liaison between the Fire Officers and the BOS and that has, once again, failed to happen.

Bruce Dixon, 72 Tinker Pond Road, is the Fire Chief. He talks exception to Pierog's assessment that this is an attempt to bypass CAPA and the BOF. The Fire Department produces a fiscally sound budget each year for items that will be used and it is not filled with fluff. The department was approached by the Town about having extra money if there is equipment the department might need. This trailer will be able to store equipment outside out of the elements and the trailer the department currently has will be turned back to the Town for another use. Kelly had communication with the leadership team, which includes Dixon, encouraging the team members to suggest equipment for purchase in this fiscal year. This is the only item suggested that would require funds from outside of the department's line item. Dixon said the department does not have anything to do with how funds are moved from different accounts. Pierog said she has a problem with finding items to purchase that were not on a wish list, budgeted for future purchase, or cut from a previous budget. This is the first time we are hearing about this item. She is not sure the Fire Commission knows about this proposed purchase. Dixon should have taken this proposal to the Fire Commission first.

Morra said the intent of the purchase overall is to reduce the possibility of the expansion on the fire house. He suggests tabling this motion until information about the need for more space at the fire house is brought to the BOS. That information might help the Selectmen see how this trailer fits into the big picture. Pierog would like the information to clarify a building expansion request of one bay or two bays and describe the reasons for expansion. Pierog heard from Kelly that this trailer request may cut down the expansion from two bays to one. She did not know we were ever talking about a two-bay expansion. Eremita said the proposed expansion to increase the size of the fire house was for two bays at a minimum. The department has two vehicles going out of one bay. There are several places in the building that a person has to move between the equipment sideways. The department is dealing with extremely tight spaces which can be a safety issue. This one request would be saving 160 sq. feet. This trailer will save space within the building

while accomplishing several functions. If a study has to be done we may as well forget about this for this fiscal year. Morra said the BOS wants more details that will give a picture of the current conditions within the building. Photos could be used to illustrate the tight spaces and safety concerns. And the Fire Commission could come forward to support this. The BOS needs to know what the ramifications are. Eremita said the trailer pricing will increase by \$1,500 in two weeks. Morra is not in favor of a two-bay expansion. Based on the current conditions Eremita has described this trailer would save money in the long-term. But it is important that the BOS have all of the information presented to the public of what is being described. Morra thinks this trailer will work well. There has to be a solid case for the purchase for this to go forward. It is important that the purchase be supported with background information.

Miller said she does support the Fire Department. To Morra's point she does not know what this trailer is and would like more information. Like Morra, she would like to have more information before going forward with a purchase. Eremita said this is a big box trailer with heating and air conditioning. There is no space left in that building. Pierog said that condition in the fire house has been present for several years. This item has not been brought to the BOS previously through normal channels. Dixon said this has happened previously with money being available at the end of the fiscal year, in one case allowing us to purchase a Jaws of Life. The availability of money this year was offered to us. The information the BOS is looking for will be provided. The trailer will be a benefit to the Town if we have it. Morra said by providing the information the channel will be open to moving this purchase forward. Dixon said the fire house is closed to the public but BOS members are welcome to come and view the conditions inside. Pierog was invited to the delivery of the boat recently but she used to sit down once a year to discuss the department. In one meeting the need for a stairway to the warehouse was viewed and the stairway was purchased. Pierog said we bought the stairway through the normal channels.

Morra said this item should not be let go of. Eremita said someone asked us what the department might need because there is some money available – that is how this item came before the BOS. The department will be requesting a two-bay expansion. Miller said she thinks this is important and more information is needed. She would like to table this for now. Eremita said the information given tonight will be the same information brought at a later date.

Kelly apologizes for this misunderstanding for the method this was brought to the BOS. This is an item that should be discussed but the BOS needs a full understanding. Information brought in a month from now will be more expansive. Due diligence is needed for the BOS to give it a full review.

**Motion:** I move to approve the budget transfers as presented.

By: Eremita

Seconded:

With the motion not being seconded the motion dies.

**Motion:** I move to accept the transfers as presented with the exception of - *To Fire Commission – Equipment From Administration – Professional & Technical Services* and I further move to table the exception transfer to the May meeting of the Board of

Selectmen.

By: DePietro

Seconded: Miller

Voting:

For: Pierog, Morra, Miller, DePietro

Against: Eremita

Abstain: None

Eremita excused himself from the meeting at 8:41 p.m.

**B. Other**

None

**8. New Business:**

**Consider and possibly act on the following:**

**A. Acceptance of Banking Proposal from Chelsea Groton Bank**

Kelly provided background of the development and publishing of the request for banking proposals. Three proposals were submitted. Kelly, Pierog, and Jill Collins, Director of Finance, made the determination that this proposal would work best for the Town of Bolton. The proposals were evaluated on a holistic basis. This one has very low cost; most fees are covered if an account has a certain amount of money in it. Pierog said all the departments that handle cash were consulted for their concerns, recommendations, and questions. All questions have been answered.

Harry Colonis, Chelsea Groton Bank, appreciates starting this new relationship with Bolton. The bank has quite a few relationships with municipalities with a dedicated department for customer service. The bank also offers a state-of-the-art educational financial literacy program that can be used by the community. This program is working well in school systems. This is a way of giving back to the community as being a local bank.

DePietro said a member of the Board of Finance is extremely concerned about earning interest and getting the best possible rate. Colonis said the deposit rate environment is low right now. As we move forward we might see a shift in the interest rate environment as we are seeing a little shift with loan interest rates creeping up a bit. Alexis Kahn, Chelsea Groton Bank, said the bank does review the rates on a frequent basis. The Town would not be locked into a stagnant rate reflected on the money market account. The bank is headquartered in Groton with all senior management local. Escalations to senior management are not difficult.

Eremita said local banks have been bought out by larger banks over the past 15 – 20 year and they no longer give the same service. It seems to him that Chelsea Groton is a hometown bank that is probably ripe for the picking of a merger or takeover. Does the bank have a long-term projection on this? Colonis said the bank was founded in 1854 with the purpose of providing consumers a safe place to put their money and to offer money loans. That model has not changed. Chelsea Groton bank has grown to fourteen branches, primarily in New London County. It is invested in the community. The Board of Directors have no intention of merging or being bought out. Kunis added the bank's charter is

written such that it cannot be bought or sold without a change to the charter and that requires sign off of the customers. Pierog asked if Bolton would be one of the voting shareholders as a depositor. Kunis believes so and she will confirm that.

Pierog reminded the BOS the reason for the bid is that the current banking relationship has deteriorated badly over the last six years. It is no longer responsive and nothing is being done on the bank's side to resolve issues. They have grown to the point that Bolton is small potatoes. She is excited to be moving the relationship to Chelsea Groton Bank.

**Motion:** I move to accept the banking proposal of Chelsea Groton Bank.

By: Eremita

Seconded: Morra

Discussion: The bank will be calling us to check in as they are that kind of service house. Eremita asked how long the arrangement is for. Pierog said she does not believe there is an end date; this is a mutual agreement. We can break it at any time if necessary. Kelly said he conducted a full reference check. He has never heard higher praise of a business from municipalities or businesses.

Voting:

For: Pierog, Morra, Miller, DePietro, Eremita

Against: None

Abstain: None

**B. Adoption of Banking Resolution with Chelsea Groton Bank**

**Motion:** I move to adopt the banking resolution as follows:

RESOLVED, Pursuant to Sec. 7-402 of the Connecticut General Statutes, the following depositories are designated for use by the Town of Bolton:

Chelsea Groton Bank	Citizen's Bank
Bank of America	United Bank
Webster Bank	M B I A
First Niagara Bank	TD Bank
Connecticut State Treasurer's Short-Term Investment Fund	Farmington Bank
	Sovereign Bank

BE IT FURTHER RESOLVED that Chelsea Groton Bank be and hereby is designated as the primary depository of this Town and that the officials of this Town be and hereby are authorized to deposit any of the funds of this Town in said Chelsea Groton Bank; and

BE IT FURTHER RESOLVED that, until further order from the Board of Selectmen, any funds of this town deposited in said Chelsea Groton Bank be subject to withdrawal or change at any time and from time to time upon checks, notes, drafts, bills of exchange, acceptances, or other instruments for the payment of money or upon directions for the wire transfer of money when made, signed, drawn accepted, endorsed or orally directed on behalf of this Town, by any two of the following:

Jill F. Collins, Chief Financial Officer  
James Rupert, Interim Administrator  
Sandra W. Pierog, First Selectman

BE IT FURTHER RESOLVED that, until further order of the Board of Selectmen, Kristin Heckt, Superintendent of Schools, shall be an authorized signature on the checking accounts of the Board of Education in addition to those individuals authorized above; and

BE IT FURTHER RESOLVED that Chelsea Groton Bank is hereby authorized to pay any such instrument or make any such change and also to receive the same from the payee or any other holder without inquiry as the circumstances or issue or the disposition of the proceeds even if drawn to the individual order of any signing person, or payable to said Chelsea Groton Bank or others for this account, or tendered in payment of his individual obligation, and whether drawn against an account in the name of this town or in the name of any official of this town as such; and

BE IT FURTHER RESOLVED that the Town Clerk or Assistant Town Clerk of this Town be and hereby are authorized to certify to said Chelsea Groton Bank that these resolutions have been duly adopted and that they are in conformity with the Connecticut General Statutes and the Charter and Ordinances of the Town of Bolton, CT.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Morra, Miller, Eremita, DePietro

Against: None

Abstain: None

**C. Approval of Resolution Appointing Board of Education as Public Building Commission with regard to Full Roof Replacement and other repairs at Bolton Center School (For SCG-1045)**

Pierog said this is required by the Department of Administrative Services with the BOE applying for grants for the roof replacement. This may also qualify us for the engineering work as well.

**Motion:** I move to approve the resolution as follows:

- (1) **RESOLVED**, that the Bolton Board of Selectmen authorizes the Bolton Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Full Roof Replacement at Bolton Center School.
  
- (2) **RESOLVED**, that the Full Roof Replacement at Bolton Center School Temporary Building Committee is hereby established as the building committee with regard to the Full Roof Replacement at Bolton Center School.
  
- (3) **RESOLVED**, that the Bolton Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the Full Roof Replacement at Bolton Center School.

By: DePietro

Seconded: Morra

Voting:

For: Pierog, Morra, Miller, DePietro

Against: None

Abstain: None

**D. Setting a referendum date for the FY 2022 Budget**

Pierog said the Governor has issued a new Executive Order that permits no-excuse absentee ballots for local referendums until May 20, 2021. Further the order allows municipalities such as Bolton to alter their budget adoption dates provided such vote is taken before May 20 and the final budget is approved by June 30, 2021 or at a minimum the first meeting of the Town Meeting or budget referendum that may be required to approve such budget is conducted by June 30. Some larger communities are expecting significant dollars from the federal government. The concern is that the federal government may say money from the ARP cannot be spent on items that were otherwise budgeted for. The allocation of ARP funds for Bolton is \$48k. Pierog is suggesting May 18, 2021 be set as the referendum date. If there is a pandemic surge or Bolton finds out it is qualified for more money we can still change the date.

**Motion:** I move to set the referendum date for May 18, 2021.

By: Morra

Seconded: DePietro

Discussion: Pierog said the BOS will discuss where the referendum will be held at the May meeting. She asked Dixon if there is the possibility of moving out the fire equipment from 6:00 a.m. to 8:00 p.m. and open the doors at each end of the fire house for an open-air voting place. Dixon said the equipment can be moved and secured elsewhere and the remaining equipment secured with the public accessing the building. His understanding is

that weather will be a key factor with the polling equipment in humid conditions. That should be checked with the voting registrar. John Toomey said rain or moisture off of clothing is what presents a problem with the voting machines.

Voting:

For: Pierog, Morra, Miller, DePietro

Against: None

Abstain: None

Pierog asked Rupert to see if Jim Dwire, Democrat Registrar, or Bernice Dixon, Republican Registrar, have suggestions for voting locations. There are banquet facilities that may fit the bill, such as Georgina's Restaurant or Villa Louisa, since the schools are not available but she is not sure if it is legal to take the voting off of public property. Rupert said he had been told that we can hold it anywhere.

**E. Appointment of Town Treasurer**

Pierog asked that this item be on the agenda for the meeting to be held on Thursday, April 8, 2021.

**F. Charter Revision Commission's recommendations**

Pierog asked that this item be on the agenda for the meeting to be held on Thursday, April 8, 2021.

**9. First Selectman's Report:**

**A. COVID-19**

Pierog said Bolton is up to 256 cases. We have had five cases in last two days among high school students due to spreader events. The Senior Center does maintain a vaccine availability list. You must have a cell phone, an email address, and be able to get to Mansfield within 30 minutes of the call of available doses.

**B. Other**

None

**10. Administrative Officer's Report:**

**A. Administrator's Goals**

Kelly said Jim Rupert is uniquely positioned to take over in the interim. There is a wealth of knowledge out there that has been useful to Kelly. He thanked everyone for the transition support.

Rupert thanked the BOS in having faith in him to carry the ball forward. He is learning what he does not know from Kelly. It is fortunate there is a good staff in place that will bridge the gap as he forges forward.

Pierog said on behalf of the BOS we wish Kelly well.

**B. Administrator's Transition**

**C. Other**

**11. Adjournment:**

Pierog adjourned the meeting at 8:59 p.m.

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.



# Town of Bolton

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**BOARD OF SELECTMEN  
THURSDAY, APRIL 8, 2021  
7:00 P.M. - VIRTUAL  
SPECIAL MEETING MINUTES**

The April 8, 2021 special meeting was called to order at 7:02 PM.

**ROLL CALL**

MEMBERS PRESENT: First Selectman Sandra Pierog, Deputy First Selectman Kim Miller, Selectman Bob DePietro, and Selectman Michael Eremita.

OTHERS PRESENT: Gwen Marrion, Emily Bradley, Adam Teller, Jay Brudz, Milton Hathaway, James Aldrich, Richard Hayes, and Administrator Joshua Steele Kelly.

**APPOINTMENT OF A TREASURER**

MOTION by Pierog, seconded by Eremita, to appoint Jill Collins as the Treasurer of the Town of Bolton.

VOTING IN FAVOR: Unanimous.

**DISCUSSION ON CHARTER REVISION COMMISSION RECOMMENDATIONS**

**Section 3.5 – Town Elections, Terms of Commissions and Boards**

Eremita stated that he supports the change in term for the Board of Selectmen, he supports the increase in Selectmen so long as there is a decrease in the number of people elected to the Board of Finance, and he is opposed to the Commission’s proposal to eliminate losing First Selectman candidates as prospective Selectmen candidates. Miller expressed her agreement with Eremita on the final item in this section. DePietro stated that he is opposed to all issues presented under this section, stating that four years is too long a term for the Board of Selectmen. Discussion continued.

**Section 3.1 (B) – Town Elections**

Dialogue occurred between Board and Commission members. Ultimate decision of the Board was to support the recommendations made in this section as presented.

**Section 7.1 (A) – Boards and Commissions in the Charter**

Milton Hathaway spoke against the removal of the Economic Development Commission from the Charter. (Eremita left just before 8:00 PM to take a call from the Fire Department). Several Selectmen asked questions of Charter Revision Commission members about their rationale for each recommendation under this section, and several Commission members gave their input. The Board

expressed its support for all recommendations but specifically stated that they would postpone further discussion on the combination of the Planning & Zoning and Inland Wetlands Commissions until the next meeting.

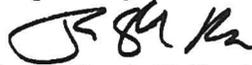
#### Section 3.5 – Town Elections, Terms of Commissions and Boards

Pierog stated that she does not believe the proposed changes to the Board of Finance correct issues that she sees with the budget process, and thus she suggested that the Board of Finance be maintained as-is. DePietro stated that he agreed that the Board of Finance should remain intact. Miller stated that she sees merit in the proposed changes. Commission members and other members of the public provided commentary on their reasoning for the recommendations. It was decided that a decision would not be made until all Selectmen could be present.

Consensus was reached to poll the absent Selectmen about whether 5:00 PM on Monday, April 12<sup>th</sup>, would work for a next meeting date and time.

The meeting adjourned at 8:31 PM.

Respectfully submitted,



Joshua Steele Kelly, Administrator

*See minutes of subsequent meetings for approval of these minutes and any corrections hereto.*

**TOWN OF BOLTON  
BOARD OF SELECTMEN SPECIAL MEETING  
MONDAY, APRIL 12, 2021, 5:00 P.M. VIRTUAL  
MINUTES**

The Board of Selectmen held a Special meeting virtually by zoom on Monday April 12, 2021 with First Selectman Sandra Pierog presiding. Also in attendance were: Selectmen Michael Eremita, Kimberly Miller, Robert DePietro, Robert Morra joined at 5:16pm; and Administrative Officer James Rupert. Members of the public present were: John Toomey, Adam Teller, Gwen Marrison, Milton Hathaway, Emily Bradley and Richard Hayes.

**1. Call to Order**

First Selectman Pierog called the meeting to order at 5:12 pm.

**2. Approval of Change of Health Insurance Provider for the Town of Bolton**

The Board had a brief discussion about moving to the State Partnership Health Plan and Michael Eremita made a motion to move to the State Health Plan. The motion was seconded by Kimberly Miller and the motion passed 4-0-0.

**3. Consider and Possibly Act on Recommendations from the Charter Revision Committee**

***Section 3.5 – Increase term of BOS/ Increase size of BOS/ Eliminate First Selectman loser provision***

The Board began a discussion of item 3.5 on the working document provided by the Charter Revision Committee regarding the terms of the Board of Selectmen. The conversation started with a recap of the previous conversation on the topic for the benefit of those not present at the last meeting. Michael Eremita indicated that after some consideration he was comfortable with the idea. Sandy Pierog shared that it may be better to fill out the subcommittees. Kimberly Miller was in support of the idea. Robert DePietro agreed with the comments made by others. Robert Morra felt that seven members made sense and the staggered terms would bring continuity to the board. There was consensus on this matter to accept as recommended.

A discussion began regarding the election of the First Selectman. Robert Morra expressed that if someone had enough votes they should be on the board even if not the First selectman. Kimberly Miller agreed as did Michael Eremita, Robert DePietro and Sandra Pierog.

***Section 7.1 – (A) eliminate EDC, combine IWC and PZC, change PZC, ZBA and alternates to be appointed***

Sandra Pierog opened the conversation about section 7.1 of the Charter Revision Committee working document regarding a combined Planning and Zoning and Wetlands Commission.

Michael Eremita indicated he was in favor of the change in that it would be easier for applicants.

Robert DePietro felt that each Board had special knowledge and felt it should stay as is.

Kimberly Miller stated that both Gwen Marrison and James Aldrich made compelling arguments on both sides.

Bob Morra indicated that combining the two made sense and if wetlands were a subcommittee it may be able to address issues on both sides.

Comment was solicited from Gwen Marrion who indicated that a Wetlands Commission was required by Statute. Adam Teller was also asked for comment on the statute and he stated he would want to look at the statute and be sure of the legalities of that issue. Gwen Marrion agreed that both boards have areas of specialty but indicated that it would require all the members to act on items. Adam Teller stated that you would have seven members and if you designated specialists how would it play out in practice. He felt that the best thing was to appoint the same people to both boards so that the meetings are separate and are served by the same staff.

Richard Hayes weighed in and shared that Mansfield and Manchester were two good examples of how this would work in reality. You would simply have the same members on both boards and Wetlands would meet first with one agenda followed by Planning and Zoning. He indicated that this model works well for all applicants who have business with both boards.

At the conclusion of the discussion there was complete consensus by the Board of Selectmen to combine the two commissions.

#### ***Section 9.7 – (A) (1) and (2) Thresholds for referenda***

There was a brief discussion regarding item 9.7 with regard to the threshold for holding a referendum. Gwen Marrion felt that would require additional discussion if the Board of Selectmen have a lower threshold than the recommendation of the Committee. As such it was agreed to postpone discussion until after the next Charter Revision Committee meeting.

#### ***Section 3.1 – (B) reconfiguring BOF***

A discussion began regarding item 3.1 on the Charter Revision Committee working document regarding reconfiguring the Board of Finance.

Robert Morra offered a modified approach which was one from member from the Board of Ed and one member from the Board of Selectman. His thought was it would provide continuity of information between each of the boards. He felt that it is similar to shared services and was more effective. The balance of the board would be elected.

Sandra Pierog offered the following idea, one voting member from Board of Selectmen, one voting member from Board of Ed making a board of five and two. She stated it would be beneficial to model it similar to the CAPP Committee.

Michael Eremita expressed that he wanted the Board to be able to make informed decisions. One member from BOS and one member from BOE would get a minority opinion. His goal would be to create a well-informed Board that could make good decisions. He proposed two members from the BOS and two from the BOE with three at large members elected by the public.

Sandra Pierog commented in that if it were only a small window during the year with review of expenses and additional appropriations in addition to the budget preparation it might work but this doesn't fix what's broken. Michael said he felt strongly about having a well-informed better prepared board and that this would do that. Emily Bradley offered that they could require Board of Finance members to participate in BOS and BOE meetings which would give them intimate knowledge and help them to be

better prepared for budget preparation. Michael Eremita remarked that it's not just the budget prep it's the stuff that goes on all year along with long range planning like the old school and Enrico Road storm drains. They would have to attend all meetings for it to be effective.

Kimberly Miller asked Sandra what issues it doesn't fix. Sandra felt that the BOS and BOE go through the budget process twice and then defend it to the BOF. The BOF then seems to control policy through controlling spending. Kimberly Miller asked Sandra if she had a suggestion. Sandra suggested three members from each the BOS and BOE with one member from the public appointed because there would be issues with the 2+2+3 model.

John Toomey spoke and indicated that the BOS works on the budget all year round and Emily Bradley goes to most of the meetings but no one else from the BOF does. Following Sandra's suggestion would mean that people don't need to spend time going to extra meetings which would minimize the time spent on the process.

Robert DePietro stated that the cost of a clerk for the meetings was miniscule and that it would be a lot for anyone to share all the information, even paid staff. No one can be fully aware of all things.

Richard Hayes indicated the BOF should include the First Selectman plus two from the BOS and two from the BOE. Richard shared that he had served on the BOE and made monthly reports to the BOS regarding transfers. The BOF does not need to get involved in those transfers but would if additional appropriations were needed. He was in favor of reducing duplication of efforts and wasting time and energy.

Sandra polled the BOS and the results are as follows. Robert DePietro said to keep as is. Michael Eremita, Robert Morra, Kimberly Miller and Sandra Pierog were in favor of following the recommendation of the Charter Revision Committee.

Sandra inquired of Gwen Marrion if the BOS had addressed the Charter Revision Recommendation list to date. Gwen indicated that it did and the next step would be for the Charter Revision Committee to go over the list and accept or reject the recommendations. There would then need to be a joint meeting between the two boards to discuss the gender neutral terminology and the thresholds. Gwen indicated that she would be in touch after the meeting on Thursday.

#### **4. Adjournment**

Sandra Pierog adjourned the meeting at 6:15 pm.

Respectfully Submitted,

James Rupert

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Status of BOS decisions on charter proposals  
As of April 8, 2021

1.4 (B) Gender neutral language: Charter Revision Commission will come up with new terms.

2.3 Eligibility – agreed

2.4 Breaking a tie – agreed

2.4 Vacancies in Elected Offices – agreed

Removing references to Judge of Probate – agreed

3.1 (B) changing P&Z and ZBA to appointed – agreed

3.1 (B) reconfiguring BOF – BOS to discuss 4-12-21

3.5

Increase term of BOS – BOS to discuss 4-12-21

Increase size of BOS – yes if reconfiguring BOF

Eliminate FS loser provision – “probably no” – confirm

5.1 (B) – changing majority in connection with increase in size of BOS – agreed

5.1 (D) administrative officer – CRC will provide language to BOS before BOS decision

6.1 “non voting” ex officio – agreed

7.1 (A) eliminate EDC (agreed), combine IWC and PZC (BOS to discuss 4-12-21), change PZC, ZBA and alternates to be appointed (agreed)

7.3 (A) non-citizens serving on appointed boards – agreed

7.3 (C) – remove “deemed resignation” – agreed

7.3(D) no automatic offer to alternate to fill vacancy – agreed

7.3 (E) and (F) term of appointment to vacancies and reporting – agreed

7.4 (B) Board of Fire Commissioners – agreed

7.4 (D) – Temporary Public Building Commission – agreed

8.2 – Term of auditor - agree but specify that BOS can set the term of the auditor.

8.3 Town Treasurer - agree but add that the Town Administrator can serve as the treasurer

8.4 – addition of terms – agreed

8.5 (B) provide simplified financial statement – agreed

8.5 (C)(1) Reduce vs. revise - agree to use "revise" but consider adding that advisory questions can be put on ballot.

8.5 (E) collecting taxes – agreed

8.6 (B) notice of transfers – agreed

8.6 (C) (3) and (5) Supplemental Appropriations thresholds - ok to change \$20K but the new percentage should to be tied to "total expenditures" not "current budget"

8.6 (D) (1) actions on supplemental appropriations – see 9.7

8.7 (A) Reserve Fund for Capital and Nonrecurring Expenditures - agreed

8.7 (C)(3) change \$10,000 to .05% - agreed

8.8 (B)(3) – borrowing – see 9.7

8.9(E) Accounting - instead of March 15 use "within 30 days of receipt of audit from auditor"- agreed

8.11 Pubic Records - agreed

9.1 (B) Voter Eligibility owners of \$1,000 assessed property – agreed

9.7 (A)(1) and (2) Thresholds for referenda – disagree. Need to discuss with BOS.

9.9 Paper ballots - rejected

10.2 Incompatible offices - ok except remove Town Administrator (so he or she can serve on fire dept. etc)

10.3 Conflicts of Interest - rejected all. Any weakness in Ethics Ordinance can be corrected by improving that ordinance.

11.1 (A) Organization Meeting of Elected Commissions – 1) agree to change timing of election  
2) reject recording BOS, BOF, BOE meetings

Chapter 12 – ok to change title

12.1 (A) Suspension/Removal: ok to change vote needed to remove, add can suspend member for felony arrest and can remove for felony conviction

12.1 (B) Suspension process: add "law enforcement agency" to list of those who can make a credible allegation

**From:** Tom Ansaldi [<mailto:tansaldi@comcast.net>]

**Sent:** Saturday, March 27, 2021 2:13 PM

**To:** Dimock, Lance <[ldimock@boltonct.org](mailto:ldimock@boltonct.org)>

**Cc:** Kelly, Joshua <[jkelly@boltonct.org](mailto:jkelly@boltonct.org)>; Barry Chambers <[stagelightsmissp@gmail.com](mailto:stagelightsmissp@gmail.com)>; Joe Hryn <[jhryn@comcast.net](mailto:jhryn@comcast.net)>

**Subject:** Parking on Iroquois Trail

Town of Bolton Highway Department,

I travel up Iroquois Trail every day to get to my home on Mohegan Trail. Ever since the walking/bike trail opened there have been more and more vehicles, cars and trucks, parked along Iroquois Trail, both on and off the road. I can only assume that this is a result of people using the pathway. This not only makes driving an issue but has become a safety concern. Iroquois Trail is not designed to be a parking lot. There are areas set aside for parking for people using the pathway. Please arrange to have "NO PARKING" signs put on both sides of Iroquois Trail up to the first 200 to 300 feet. If this doesn't solve the problem, further action may be necessary before there is an accident or someone is injured. If such an event were to occur, and the Town does not address this problem, it could be liable for any resulting damages. I would appreciate a response to my request. Thank you.

Thomas A. Ansaldi  
10 Mohegan Trail  
Bolton, CT 06043

Transfer			
To			
1005.041.4107.000000.51520.00000	Admin. Other Payroll	\$	997.13
1005.041.4147.000000.51510.00000	Town Clerk - Regular Payroll	\$	201.21
1005.045.4501.000000.51520.00000	Library -Other Payroll	\$	30,000.00
1005.042.4223.000000.51510.00000	Emerg. Mgmt - Payroll	\$	212.92
1005.041.4107.000000.57300.00000	Admin. - Equipment	\$	13,000.00
Server			
1005.049.4903.000000.57325.00000	Capital Impr. - Trailer	\$	18,000.00
1005.000.0000.000000.32001.00000	Separation Fund	\$	40,000.00
1005.000.0000.000000.32001.00000	Separation Fund	\$	35,000.00
1005.041.4107.000000.57330.00000	Admin - Furnit./Fixtures	\$	4,400.00
Town Clerk Furniture			
1005.041.4107.000000.57300.00000	Admin. - Equipment	\$	1,000.00
Owl			
1005.041.4107.000000.57300.00000	Admin. - Equipment	\$	500.00
Senior Center			
1005.043.4303.000000.57500.00000	Highway - Road Repair	\$	46,000.00
Hebron Road and Flagman			
1005.042.4203.000000.57300.00000	Fire Comm. -Equipment	\$	3,000.00
1005.042.4203.000000.56300.00000	Fire Comm. - Other Supplies	\$	1,000.00
1005.042.4203.000000.56120.00000	Fire Comm. - Office Supplies	\$	600.00
1005.042.4203.000000.56930.00000	Fire Comm. - Uniforms	\$	5,000.00
1005.041.4151.000000.53300.00000	B & L Use - Prof/Tech Services	\$	4,563.89
Patrice			
1005.041.4151.000000.53300.00000	B & L Use - Prof/Tech Services	\$	17,500.00
Patrice			

**Transfer  
From**

1004.041.4107.000000.51510.00000	Admn.- Regular Payroll
1005.041.4147.000000.53520.00000	Town Clerk - Other Contracts
1005.045.4501.000000.51510.00000	Library - Regular Payroll
1005.042.4233.000000.56300.00000	Emerg. Mgmt - Other supplies
1005.041.4107.000000.53300.00000	Admin. - Prof/Tech. Services
1005.041.4107.000000.53300.00000	Admin. - Prof/Tech. Services
1005.041.4107.000000.53300.00000	Admin. - Prof/Tech. Services
1005.000.0000.000000.32001.00000	Highway - Regular Payroll
1005.041.4107.000000.57010.00000	Admin - Property
1005.041.4107.000000.55400.00000	Admin. - Advertising
1005.041.4107.000000.55400.00000	Admin. - Advertising
1005.043.4303.000000.56910.00000	Highway - Salt & Sand
1005.042.4203.000000.56100.00000	Fire Comm. - Repair & Maint. Supplies
1005.042.4203.000000.53400.00000	Fire Comm. - Other Prof. Services
1005.042.4203.000000.53400.00000	Fire Comm. - Other Prof. Services
1005.042.4203.000000.55300.00000	Fire Comm. - Communications
1005.041.4151.000000.51520.00000	B & L Use - Other Payroll
1005.041.4151.000000.51510.00000	B & L Use -Regular Payroll

7E

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Five Department

Transfer \$ 5,000.00 from category Communications to category Uniforms

(within budget) from # 1005 - 042 - 4203 - 000000 - 55300 - 00000

to # 1005 - 042 - 4203 - 000000 - 56930 - 00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation:

*Firefighter turnout gear, safety vests*

*Helmets, boots*

*J. M. ...* Signature

Chair - Fire Commission Title

4-28-21 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date \_\_\_\_\_

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Fire Department

Transfer \$ 600.00 from category Other Professional Services to category Office Supplies

(within budget) from # 1005-042-4203-000000-53400-00000

to # 1005-042-4203-000000-56120-00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ -000000- \_\_\_\_\_ -00000

to # \_\_\_\_\_ -000000- \_\_\_\_\_ -00000

Other \$ \_\_\_\_\_

Explanation:

*copy paper, stationery, computer monitor,  
EGC fines*

  
 \_\_\_\_\_ Signature  
 Chair, Fire Commission Title  
 4-28-21 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date \_\_\_\_\_

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Fire Department

Transfer \$ 3,000<sup>00</sup> from category Repairs (+) Maintenance to category Equipment

(within budget) from # 1005-042-4203-000000-56100-00000

to # 1005-042-4203-000000-57300-00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 000000

to # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 000000

Other \$ \_\_\_\_\_

Explanation:

Flashlights, hand tools, salvage covers

Rescue rope, Radio Batteries

Radio portable mics, hose reels (station)

[Signature] Signature  
Chair - Fire Commission Title  
4-28-21 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date \_\_\_\_\_

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Fire Department

Transfer \$ 1,000<sup>00</sup> from category Other Professional Services to category Other Supplies

(within budget) from # 1005-042-4203-000000-53400-00000

to # 1005-042-4203-000000-56300-00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ -000000- \_\_\_\_\_ -00000

to # \_\_\_\_\_ -000000- \_\_\_\_\_ -00000

Other \$ \_\_\_\_\_

Explanation:

water, FF Awards

  
 \_\_\_\_\_ Signature  
Chair - Fire Commission Title  
4-28-21 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date \_\_\_\_\_



# Bolton Volunteer Fire Department

"Serving our neighbors with pride since 1941."

## Board of Fire Commissioners

April 28, 2021

Board of Selectmen  
222 Bolton Center Road  
Bolton, CT 06043

Dear Members of the Board,

The Fire Commissioners are presenting you this letter to clarify a few items after reviewing your Selectmen meeting on April 6, 2021.

1) At your last meeting, you did not want to approve a cargo box trailer that the fire department asked for because you had never heard about this before. The town Administrator had solicited all department supervisors for requests for purchases prior to your meeting. The Fire Officers have brought the subject of a cargo trailer and many other items to our attention a number of times, in discussion with the Fire Commission, as we try to stay fiscally responsible, we've never brought it forward for budget consideration because we have had other items on our list that have had higher priority to our emergency operations and did not feel proper to ask above and beyond the limitations of what we can get from the Board of Finance.

This trailer has many uses including being able to haul the off road 4 wheel drive utility vehicle (UTV). The UTV is used at brush fires and rescue operations, including the rail trails. This trailer would also give your fire department a place to do personnel rehabilitation during very

hot or very cold weather operations, shelter during storm related emergencies for the fire department, potential town emergency management operations, and refuge for the public in single emergency incidents. Other uses could include moving emergency equipment and supplies back and forth during long extended calls. During the severe storms last summer this trailer, with its intended capabilities, would have aided emergency management and Eversource in getting our community back on line.

This trailer would also free up space in the fire house, since space is a premium at this time as several of you have experienced. By repurposing the existing open bed trailer, another department could benefit thereby saving the town thousands of dollars that a new trailer would cost. And another very key point, with this new cargo trailer being stored outside, the potential expansion of the fire house new vehicle bays might be reduced from several bays to one drive through bay, with storage rooms similar to the new Coventry fire house.

2) As far as Chief Dixon doing things without the Fire Commission's approval, Chief Dixon and I are always in communication, by phone, email, and in person meetings. He does most of the communication with you and the finance department as I work during the hours that you are open. If there is a problem with the way this is being handled, I am always available for a phone conversation. 99% of what is done is being done is with my or the Fire Commission's knowledge. This has been done this way for as long as I can remember. I have been on the Board of Fire Commission for many years. I was also the Assistant Fire Chief in town. I have attended many meetings. The way things are being handled with the Chief, being the go-between, has worked under Chiefs Jim Preuss, Rick Highter, Jim Preuss Jr, Mike Hickey and now for over 8 years with Chief Dixon. If the Selectmen would like more information on a subject or like something to be changed, it should be brought up in advance of any meeting. This has been ok for the 25 plus years I have been involved with the commission. We look forward to positive interaction going forward.

3) Service 134 is being replaced with a new vehicle with additional emergency capabilities. This current vehicle, Service 134, was donated thirteen years ago to the Fire Department by Simoniz, back in 2008. The Department intends to repurpose this vehicle with several uses. This older vehicle would be used as the duty officer vehicle, as the Ford pickup truck was used several years back. When your duty officer responds to emergencies, like being called out on the highway, this duty officer would now have a Command vehicle, emergency lights, multiple communication sources, and equipment on it, rather than using their less equipped personal car. This vehicle would also be used by fire department members to attend classes at the fire schools, EMT training classes, and meetings without taking other emergency vehicles out of town.

4) The new engine tank committee meets regularly reviewing manufacture's specifications and details. At this time they are on target for making a recommendation by 1 June to the Chief for this CIP project. The Chief has sent several communications to the First Selectman, Finance Director, Administrator, and me with information on HGACBuy cooperative purchasing, a nationwide government procurement service striving to make the government procurement process more efficient. They note that units of local government, including nonprofits providing governmental services, are eligible to become participating members of the HGACBuy cooperative. All contracts available to participating members of HGACBuy have been awarded by virtue of the public cooperative or current process compliant with state statutes. This program can save the Town of Bolton from 1 to 3% off of this capital purchase, or \$8,000 to over \$20,000. The manufacturers are encouraging us to use this program. Many of the surrounding communities have taken advantage of this program, including our Bolton Board of Education. We hope to hear back from

the Selectmen and Finance Director on this opportunity for the taxpayers in town. A list of CT towns that use HGACBuy is at bottom of this letter.

One apparatus dealer has also informed us that the Detroit DD 13 engine will not be available for fire trucks after July 1, 2021. If a letter of intent is signed prior to this date, the majority of our town apparatus would then have the same engine, and save the town over \$4000 by not going with a different engine manufacturer. This same manufacturer has a number of discount programs for additional cash down payment programs that we would like to discuss with you.

5) As ET334 is in the process of being replaced, the Fire Commission has discussed with the Fire Chief and his officers that it would be advantageous for the town to keep this truck as a second line piece. In case one of your trucks is out of service, we feel it would be of greater value as good back-up vehicle rather than being sold at scrap value. We should retain this truck until there is a major mechanical failure to it, and then sell it a scrap. Other towns around us do this so if the primary truck is out of service, we still have plenty of rolling water at the scene, or as a mutual aid piece to help keep our assets in town. Another option if the town did not want to keep it, could be to donate it to the Eastern Connecticut Fire School where it could be used as a training fire truck to help our multiple mutual aid communities.

We look forward to continuing discussions on the items above.

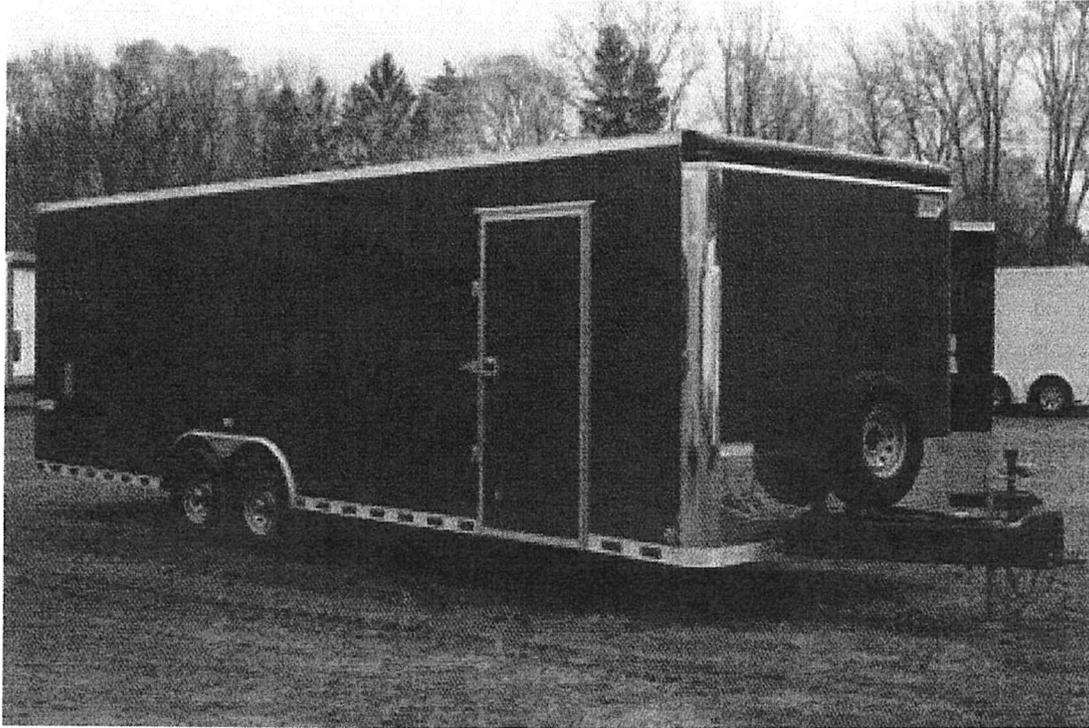


John Morianos

Chairman

The Bolton Fire Commission

Cc: Fire Commissioners, Chief Dixon





**List of some of the Municipalities that use HGACBuy**

Bolton Board of Education (CT)

Bolton

Borough of Naugatuck (CT)

Naugatuck

Brookfield Volunteer Fire Department, Candlewood Company  
Incorporated (CT)

Brookfield

Central Connecticut State University (CT)

New Britain

City of Bridgeport (CT)

Bridgeport

City of Danbury (CT)

Danbury

City of Derby Water Pollution Control Authority (CT)

DERBY

City of Groton (CT)

Groton

City of Hartford (CT)

Hartford

City of Meriden (CT)

Meriden

City of Middletown (CT)

Middletown

City of New Britain (CT)

New Britain

City of New London (CT)	New London
City of Norwalk (CT)	Norwalk
City of Norwich (CT)	Norwich
City of Stamford (CT)	Stamford
Connecticut Airport Authority (CT)	Windsor Locks
Cromwell Fire District (CT)	Cromwell
Moosup Fire District (CT)	Moosup
Naugatuck Valley Council of Governments (CT)	Waterbury
Putnam Special Service District (CT)	Putnam
South Windham Fire Department (CT)	South Windham
South Windsor Public Schools (CT)	South Windsor
Southington, Town of (CT)	Southington
State of Connecticut DDS North Region (CT)	East Hartford
TEAM, Inc. (CT)	Derby
The Eighth Utilities District (CT)	Manchester

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The Southwestern Regional Communications Center, Inc. (CT)	Bridgeport
Town of Andover (CT)	Andover
Town of Barkhamsted (CT)	Barkhamsted
Town of Beacon Falls (CT)	Beacon Falls
Town of Bethel (CT)	Bethel
Town of Cheshire (CT)	Cheshire
Town of Coventry (CT)	Coventry
Town of Darien(CT)	Darien
Town of East Hampton (CT)	East Hampton
Town of East Hartford (CT)	East Hartford
Town of East Haven (CT)	East Haven
Town of Enfield (CT)	Enfield
Town of Fairfield (CT)	Fairfield
Town of Farmington (CT)	Farmington
Town of Glastonbury (CT)	Glastonbury

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Town of Granby (CT)	Granby
Town of Greenwich (CT)	Greenwich
Town of Griswold (CT)	Jewett City
Town of Groton (CT)	Groton
Town of Hamden (CT)	Hamden
Town of Killingly (CT)	Killingly
Town of Madison (CT)	MADISON
Town of Manchester (CT)	Manchester
Town of Mansfield (CT)	Mansfield
Town of Middlebury (CT)	Middlebury
Town of New Canaan (CT)	New Canaan
Town of New Fairfield (CT)	New Fairfield
Town of Newington (CT)	Newington
Town of North Branford (CT)	North Branford
Town of North Haven (CT)	North Haven

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Town of Plainfield (CT)	central village
Town of Plymouth (CT)	Terryville
Town of Portland (CT)	Portland
Town of Putnam (CT)	Putnam
Town of Salem (CT)	Salem
Town of Sherman (CT)	Sherman
Town of Simsbury (CT)	Simsbury
Town of Somers (CT)	Somers
Town of Stafford (CT)	Stafford
Town of Stratford (CT)	Stratford
Town of Suffield (CT)	Suffield
Town of Vernon (CT)	Vernon
Town of Wallingford (CT)	Wallingford
Town of Waterford (CT)	Waterford
Town of West Hartford (CT)	West Hartford

Town of Weston (CT)	Weston
Town of Wethersfield (CT)	Wethersfield
Town of Windham (CT)	Willimantic
Town of Windsor (CT)	Windsor
Town of Woodbridge (CT)	Woodbridge
Town of Woodstock (CT)	Woodstock
University of Connecticut (CT)	Storrs
Water Witch Hose Company #2 of New Milford (CT)	New Milford
Westfield Fire District (CT)	Middleton



TE

Pricing Proposal  
Quotation #: 20313522  
Created On: 4/8/2021  
Valid Until: 4/30/2021

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## City of Bolton

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## Inside Account Executive

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**Alain Jacques**  
222 Bolton Center Road  
Bolton, CT 06043  
United States  
Phone: (860) 649-8066  
Fax:  
Email: [ajacques@boltonct.org](mailto:ajacques@boltonct.org)

**Maxine Adams**  
290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-652-0869  
Fax:  
Email: [maxine\\_adams@shi.com](mailto:maxine_adams@shi.com)

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 PowerEdge T640 Dell - Part#: 3000082811518.1	1	\$12,010.87	\$12,010.87
2 VMware vSphere Essentials Kit - (v. 7) - license - 3 hosts (up to 2 processors per host) VMware - Part#: VS7-ESSL-KIT-C	1	\$461.03	\$461.03
3 VMware vSphere Essentials Kit - (v. 7) - subscription (3 years) VMware - Part#: VS7-ESSL-3SUB-C	1	\$169.20	\$169.20
		Total	\$12,641.10

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Optional Items For: 2. VMware vSphere Essentials Kit - (v. 7) - license - 3 hosts (up to 2 processors per host)

VMware vSphere Essentials Kit - (v. 7) - subscription (3 years) VMware - Part#: VS7-ESSL-3SUB-C	1	\$170.00	\$170.00
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### Additional Comments

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VMware production support now includes Skyline, a feature the helps avoid problems before they occur. You can register for the additional support [HERE](#)

Please note the following:

- 1) VMware EULA -- [VMware EULA](#)
- 2) VMware Does Not offer a standard return policy
- 3) Service offerings are non-refundable
- 4) PSO Credits are only active for 1 Year

1. By issuing a purchase order or acknowledging this quote, when applicable, Customer certifies that employees at each of their locations adhere to all applicable export and re-export control laws and regulations covering the distributed products purchased and/or received by the Customer.

TE



JOYCE CONTRACT INTERIORS / CONNECTICUT OFFICE. Workspace that Works™  
Affordable Furniture in Connecticut from Joyce Contract Interiors, Inc.  
| Jerry Lalancette | 1 Lakeside Circle | Bolton, CT 06043 | Phone: 860-836-5128 |

To: Kathy McCavanagh  
Company: Town Of Bolton  
Date: 3/25/2021

Dear Kathy,

Per your request, it is our pleasure to present the following quotation.

Qty.	Part #	Description	Unit Price	Extd. Price
4	WALLTRACK72.BU	72" WALL TRACK (No Hardware Incl.) BU	19.25	77.00
1	ECCWS482460L	48 X 24 X 60 CURVILINEAR CORNER SURFACE - LFT EXT	239.75	239.75
1	ECCWS482460R	48 X 24 X 60 CURVILINEAR CORNER SURFACE - RHT EXT	239.75	239.75
1	TT2460	24 X 60 TRAINING TABLE TOP	109.75	109.75
1	WS2436	24 X 36 WORK SURFACE	91.25	91.25
1	WS2466	24 X 66 WORK SURFACE	136.25	136.25
3	CENLEG.BU	CENTER LEG W/ DATA ACCESS - BU	102.25	306.75
2	CRNRLEG.BU	CORNER LEG 90* ACCEPTS MODESTY PANEL - BU	83.75	167.50
2	FDU4812B.BU	48 x 12 FLIPPER DOOR UNIT - B STYLE - BU	159.75	319.50
2	SH4812B.BU	48 x 12 SHELF UNIT - B STYLE - BU	58.75	117.50
2	TB48B	48" X 16" TACKBOARD B-STYLE	58.75	117.50
2	BBF-FP.BU	BOX, BOX, FILE, FULL PULL 23"D NO TOP - BU	199.75	399.50
2	FF-FP.BU	FILE, FILE, FULL PULL 23"D NO TOP - BU	199.75	399.50
2	AKABEST	BEST KEYBOARD SET 2 - INCLUDES 21" TRACK & 20" TRAY	211.25	422.50
1	DSD60.F	FABRIC DESK SCREEN DIVIDER 30H X 58W	219.75	219.75
2	FLATBR 2x3	2" X 3" FLAT BRACKET	2.25	4.50
		Freight, Delivery & Installation		938.00
			Total	4,306.25

Leadtime: 2 to 4 weeks from placement of order.

Delivery and Installation is priced during normal business hours (Monday – Friday, 7:30am – 4:00pm). Free and clear access to space required.

Electrician is needed for hardwire.

Voice and data is not the responsibility of JCI.

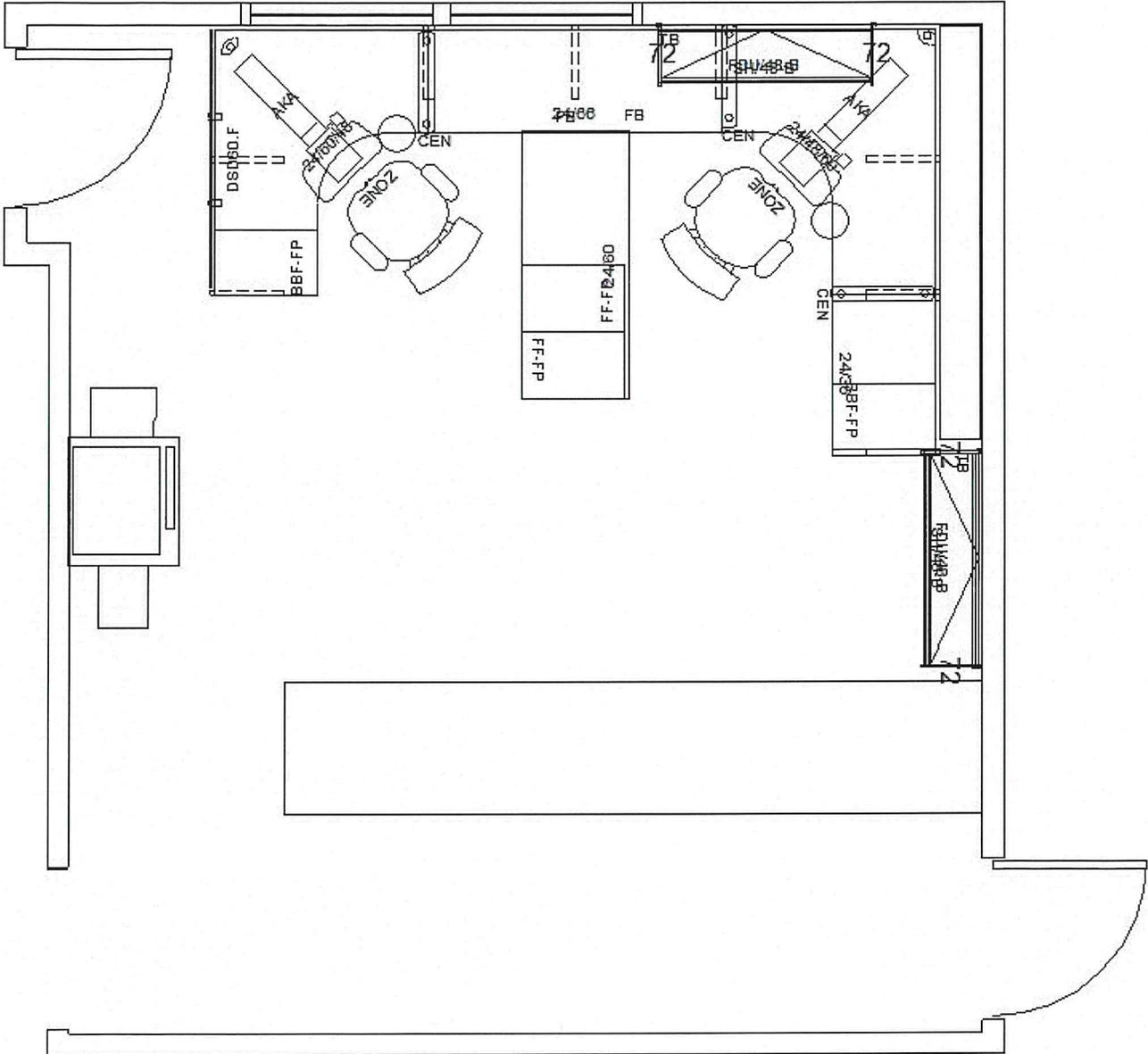
The pricing does not include any unforeseen problems or delays that may occur during the project.

Terms: 50% deposit is required to place this order, balance upon completion of walkthrough. Sales tax is not included in this quote. Applicable sales tax will be added to the invoice.

Thank you for the opportunity to present this quotation, if you have any questions please do not hesitate to call.

Sincerely,

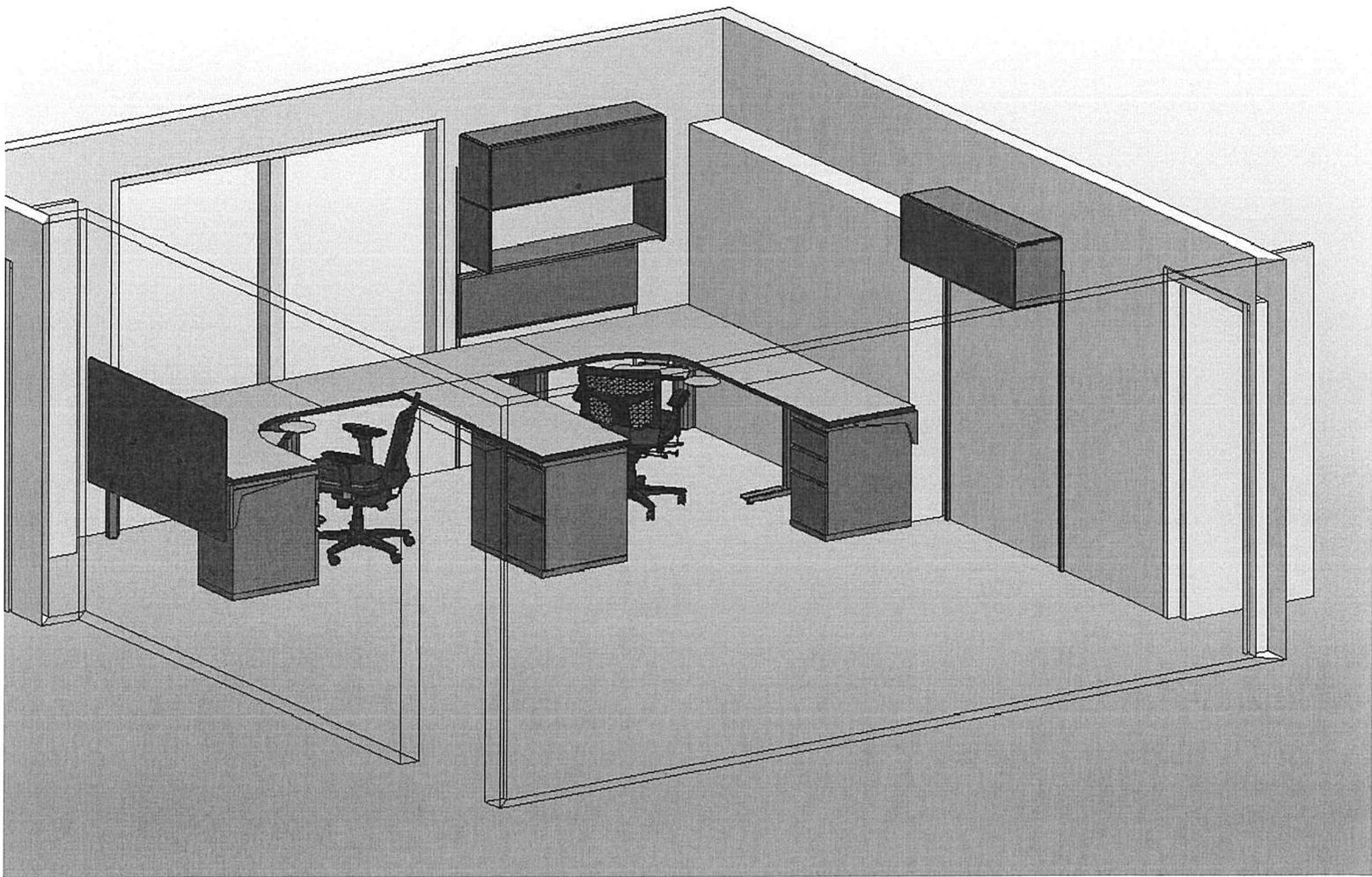
Jerry Lalancette



Town of Bolton, CT



JOYCE CONTRACT INTERIORS / COMMERCIAL OFFICE, 400 Corporate Blvd, Suite 200  
 Allendale, NJ 07001 | Phone: 908-333-1111 | Fax: 908-333-1112  
 1000 Lakeside Circle, Suite 100, Bolton, CT 06033 | Phone: 860-336-1120



**TOWN OF BOLTON**

222 Bolton Center Road  
 Bolton, CT 06043-7698  
 860 649-8066 fax 860 643-0021

**For Business Office Use Only**

Purchase Order No. \_\_\_\_\_

PO Date: \_\_\_\_\_

**PURCHASE ORDER**

Vendor Name <u>JP Morgan Chase (Amazon)</u> Address _____ City _____ State <u>CT</u> Zip _____ Phone _____	Ship To: TOWN OF BOLTON Bolton, CT 06043-7698
Dept. Budget <u>Administration</u>	
Account #: _____ Account Name: <u>Equipment</u>	

Quantity	Unit Price	Description	Total Price
1		Dell Inspiron i3052-3600 BLK 19.5 inch touchscreen all-in-one comp.	\$499.99

Approval _____	Date	Sub-Total	499.99
Requested By: <u>Carrie Concatelli</u>	<u>5/3/21</u>	Shipping & Handling	
Authorized By: <u>Carrie Concatelli</u>	<u>5/3/21</u>	Taxes ----- Exempt	
Selectmen's Office _____		Total	\$499.99

Notes/Remarks	
Send to:	Name: _____
	Fax: _____
	Phone: _____

Back to results



Roll over image to zoom in

## Dell Inspiron i3052-3600BLK 19.5 Inch Touchscreen All in One (Intel Pentium, 4 GB RAM, 500 GB HDD, Black Bezel with Black Easel)

Visit the Dell Store  
★★★★☆ 159 ratings | 100 answered questions

Price: \$499.99

Pay \$83.33/month for 6 months (plus S&H tax) with 0% interest equal monthly payments when you're approved for an Amazon Store Card.

processor\_description: Intel Pentium

Size: 4 GB RAM / 500 GB HDD

4 GB RAM / 1 TB HDD 4 GB RAM / 500 GB HDD

Style: Touchscreen

Non-touch Touchscreen

Brand Dell  
CPU Model Pentium  
Computer 4 GB  
Memory Size 4 GB  
Ram Memory Installed Size 4 GB  
Series Inspiron 20 3000  
See more

### About this item

- Intel Pentium N3700 2.5 GHz Processor
  - 4 GB DDR3L SDRAM Included; 8 GB Maximum
  - 500 GB HDD Storage; Tray load DVD Drive (RW to DVD/CD)
  - 19.5 Inch HD+ (1600x900 pixels) LED-lit Touchscreen. Windows 10 Operating System; Black Bezel with Black Easel
  - This product can be easily mounted. (VESA wall mount sold separately).
- See more product details

\$499.99

FREE delivery: May 7 - 12

Fastest delivery: May 5 - 7

Deliver to Bolton - Bolton 06045

Only 1 left in stock - order soon.

Add to Cart

Buy Now

Secure transaction

Ships from Wind Electronics  
Sold by Wind Electronics

### Add a Protection Plan:

- 3-Year Protection for \$57.99
- 2-Year Protection for \$42.99

### Add an Accessory:

- Microsoft 365 Family | Premium Office Apps | 1TB O... \$89.99
- Adobe Acrobat Professional DC | Create, edit and s... \$24.99
- Norton 360 for Amazon 2021 - Antivirus software fo... \$89.99

Add to List

Share



8A.

# Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043

## BOLTON REGISTRARS OF VOTERS

April 29, 2021

To: Town of Bolton Administration

We, Bernice K. Dixon and James Dwire, Bolton Registrars of Voters have determined, as per CGS 9-168, that the best polling location for the May 18, 2021 Budget Referendum is the Parish Center at St. Maurice Church, 32 Hebron Road, Bolton. This location meets our needs for central location, space, parking, handicapped accessibility, internet connectivity and the ability to follow Covid-19 protocol, as directed by the Office of the Secretary of the State. There is no cost to the Town other than cleaning the polling area, following Covid-19 protocol. We request signage and traffic cones on Hebron Road to slow traffic and direct voters to the correct location.

We are appreciative of the generosity of St. Maurice Church in sharing their Parish Center with us.

Best Regards,

Bernice K. Dixon  
James Dwire  
Bolton Registrars of Voters

**TOWN OF BOLTON  
CALL FOR ANNUAL TOWN MEETING  
THURSDAY, MAY 20, 2021 – 7:00 P.M. (VIRTUAL)**

The legal voters of the Town of Bolton are hereby warned and notified to meet in the Annual Town Meeting to be held virtually via zoom Thursday, May 20, 2021 at 7:00 P.M. for the following purposes:

1. To hear annual reports from each town Commission, Board, Agency and Office.
2. To discuss the proposed annual budget for the Town of Bolton.
3. To authorize the Board of Selectmen and the Treasurer of the Town of Bolton, when the annual budget is adopted, to borrow on specific accounts, or otherwise, such sums of money from time to time, and at such time or times as may be necessary to meet the expenses and obligations of said Town of Bolton for the fiscal year 2021-2022 in an amount not exceeding the appropriations authorized herein.
4. To consider and act upon the five (5) year capital improvement plans as presented by the Board of Selectmen and Board of Education in the annual budget document.
5. The unauthorizing of the authorized but unissued debt for projects in the Official Bond Statements.

Dated at Bolton, Connecticut, this 4<sup>th</sup> day of May 2021.

Bolton Board of Selectmen

\_\_\_\_\_  
Sandra W. Pierog

\_\_\_\_\_  
Kimberly A. Miller

\_\_\_\_\_  
Michael W. Eremita

\_\_\_\_\_  
Robert R. Morra

\_\_\_\_\_  
Robert DePietro

Item #1

**RESOLVED:** That the Annual Reports for each Board, Commission, Agency and Office be accepted as printed in the “Annual Report of the Town of Bolton,” for the year ending June 30, 2020, as published by the Board of Finance and filed with the Town Clerk.

Item #2

**RESOLVED:** (Item for discussion only, no motion required.)

Item #3

**RESOLVED:** That the Board of Selectmen and the Treasurer of the Town of Bolton be authorized to borrow on specific accounts, or otherwise, such sums of money from time to time, and at such times as may be necessary to meet the expenses and obligations of said Town of Bolton for the fiscal year 2021-2022, in an amount not exceeding the appropriations authorized herein.

Item #4

**RESOLVED:** That the five (5) year capital improvement plans be accepted as presented by the Board of Selectmen and Board of Education in the annual budget document.

Item #5

**RESOLVED:** That the unauthorizing of the authorized but unissued debt be accepted as presented by the Board of Selectmen in the Official Bond Statements for the following projects:

<b>Projects</b>	<b>Amount</b>
Board of Education Facilities Improvements	\$ 1,860.00
Town Facilities Improvements	\$ 9,386.00
Aerial Fire Truck	\$ 10,850.00
Center Road Property Acquisitions	\$ 10,000.00
High School Project	\$ 70,024.00
Tanker Fire Truck and Related Equipment Acquisition	<u>\$ 41,000.00</u>
	\$ 643,120.00