

**CITY OF REVERE**  
**FY 2021 ADOPTED BUDGET**



**PRESENTED BY:**

**MAYOR BRIAN M. ARRIGO**



## TABLE OF CONTENTS

Budget Message from Mayor

### General Overview

### Section I

Overview - City of Revere	I - 1
- Economic Development	I - 2
- Property Taxation	I - 6
- City Finances	I - 14
- Retirement System	I - 18
Mayoral Focus Areas	I - 22
Budget Process Overview	I - 32
Budget Calendar	I - 34
Financial Forecast Charts	I - 35
Five Year Forecast	I - 36
Financial Forecast - Narrative	I - 40
City Organizational Structure	I - 50
Budget Summary By Organization	I - 56
City of Revere Organizational Chart	I - 64
Total FTE's by Department	I - 65

### Department Detail

### Section II

#### General Government:

111 City Council	II - 1
121 Mayor's Office	II - 5
122 Regional Schools	II - 9
125 Human Resources	II - 11
127 Office of Innovation & Data Management	II - 15
135 Chief Financial Officer/ Auditing	II - 21
138 Purchasing	II - 26
140 Information Technology	II - 30
141 Assessors	II - 35
145 Treasurer/ Collector	II - 39
151 Solicitor's Office	II - 44
161 City Clerk	II - 48
162 Election Commission	II - 52
165 License Commission	II - 59
171 Conservation Commission	II - 62
176 Zoning Board of Appeals	II - 64
182 Office of Strategic Plan. & Econ. Development	II - 67
184 Engineering	II - 75

## TABLE OF CONTENTS

Department Detail (continued)	Section II
<b>Public Safety:</b>	
210 Police Department	II - 80
220 Fire Department	II - 85
230 Regional Emergency Comm. Ctr. (RECC)	II - 92
241 Municipal Inspections	II - 93
295 Parking Control	II - 98
<b>Department of Public Works:</b>	
421 Public Works Administration	II - 103
422 Public Works Snow & Ice	II - 108
423 Public Works Highway	II - 109
424 Public Works Open Space	II - 111
426 Public Works Facilities/ Public Property	II - 113
<b>Human Services:</b>	
522 Public Health Initiatives	II - 116
525 Substance Use Initiatives	II - 121
541 Elder Affairs	II - 125
543 Veterans' Affairs	II - 129
549 Commission on Disability	II - 133
590 Consumer Affairs	II - 137
<b>Cultural &amp; Recreational:</b>	
610 Library	II - 141
650 Parks & Recreation Services	II - 145
690 Historical and Cultural Resources	II - 149
<b>Other</b>	
700 Debt Service	II - 150
900 Unclassified	II - 151
911 Retirement & Pension	II - 152
Revere Public Schools	Section III
Enterprise Funds	Section IV
Enterprise Funds Overview	IV - 1
Water/Sewer Enterprise:	
Budget Summary	IV - 3
Expenditure Detail	IV - 4
Debt Service Detail	IV - 12
Solid Waste Enterprise:	
Budget Summary	IV - 13
Expenditure Detail	IV - 15
	IV - 16



**TABLE OF CONTENTS**

**Revenue Detail** **Section V**

Revenue Overview	V - 1
Detail Charts	V - 2
Changes in Fund Balances	V - 12
Summary Charts	V - 15

**Debt** **Section VI**

Debt Overview	VI - 1
FY2021 Debt Repayment Schedule	
LT Debt Service - General	VI - 8
LT Debt Service - Water/Sewer Enterprise	VI - 12

**Financial Policies** **Section VII**

Financial Policies Overview	VII - 1
Basis of Accounting & Basis of Budgeting	VII - 5
Revolving Funds	VII - 6

**Capital Improvement Plan** **Section VIII**

Capital Improvement Plan	VIII - 1
Five Year Capital Improvement Plan - General Fund	VIII - 13
Capital Improvement Projects Impact on Operating Budget-General Fund	VIII - 16
Five Year Capital Improvement Plan - Water & Sewer	VIII - 17
Capital Improvement Projects Impact on Operating Budget-Water & Sewer	VIII - 18

**Appendix** **Section IX**

Summary Contact List	IX - 1
Employee Listing	IX - 2
Retirement Board Appropriation	IX - 7
Projected Health Insurance Costs - Employee Insurance Rates	IX - 9
Historical Budget Comparison by GL Account	IX - 10

**Glossary** **Section X**





# City of Revere

Brian M. Arrigo  
Mayor

June 8, 2020

City Council President Patrick Keefe and Honorable Members of the Revere City Council  
Revere City Hall  
Revere, MA 02151

Dear President Keefe and Ladies and Gentlemen of the Council:

This letter accompanies the City of Revere's Operating Budget for Fiscal Year 2021. The City of Revere, like all municipalities throughout the Commonwealth, continues to struggle with the effects of the COVID-19 pandemic, as well as rising fixed costs, increasing demands for services, and contractual obligations. The unique challenges of the pandemic have made the FY2021 budget process one of the most challenging in recent memory. However, we have put forth a budget and a spending plan that is responsible, with realistic revenue estimates based upon currently known information that has been analyzed and adjusted accordingly. I recommend its adoption.

The FY2021 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public education. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and

departmental equipment. The FY2021 is balanced, with approximately \$223.3 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets.

General government spending for FY2021 has been decreased by 2.3%. Departments under General Government include all of the financial offices and overhead support functions, including the Mayor's Office, City Council, Finance, Legal, City Clerk, Elections, Planning and Community Development. Due to the economic downturn, every budget was reviewed closely to try to keep expenses down to offset decreased revenues. Furthermore, vacant jobs in nearly all departments have been eliminated, as well as many of the part-time and full time positions throughout the City. Reorganizations of several departments resulted in cost savings by sharing administrative and clerical roles, further decreasing expenses. A key component of the reorganizations was the newly created executive cabinet of my administration. This reorganization has created a new organizational structure that has my executive staff coordinating the efforts of multiple departments in an effort to streamline communications, promote accountability, and effect changes that are in line with the my overall mission of the City.

An appropriation of \$1,000,000 from the City's free cash has been budgeted as a contingency to the FY2021 operating budget. The City has made its best efforts to estimate the impact of the pandemic on the overall FY2021 budget, including all revenues which the City relies on to fund all departments of the City, including the Revere Public Schools. In doing so, we can run the risk of being overly conservative, which would mean that actual revenues would exceed FY2021 estimates. If this is the case, we may not need to appropriate the \$1,000,000 of free cash. However, in the event that we are accurate with our revenue estimates, we will need to appropriate \$1,000,000 to keep the budget in balance.

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has decreased its estimate for local receipts by 12.5% for FY2021 (from \$17m to \$14.9m) due to the anticipated decreases in our meals and rooms excise tax receipts (-13.8% and -20% respectively), as well as motor vehicle excise tax (-5.9%). In total, these local excise taxes are budgeted to decrease by \$850k combined. Also, it is anticipated that revenue from licenses and permits will decrease by 25% (decrease of \$700k) as we recover from the pandemic and the economic downturn that resulted from it. Investment income is also budgeted at a reduced amount due to the lowered interest rates by the federal government. Just about all local receipts are budgeted to decrease except interest on taxes. It is anticipated that local receipts will increase at 2.5% per year for purposes of financial forecasting, however, this will be closely monitored as we recover from the pandemic with the hope that we will see a strong financial recovery once the economy is 100% open.

Our budget also relies on the overall economic success of the Commonwealth. This year, the Governor proposed an initial budget that was preparing to fund the City of Revere's Chapter 70 account at \$80.1 million dollars. However, it is doubtful that the State will be able to afford to fund the Governor's requested amount which included funding for the Student Opportunity Act. Therefore, we are decreasing the Governor's estimated by nearly 10%, or \$7.9 million less (\$72.2 million). Also, the Governor's proposed funding of Unrestricted General Government Aid (UGGA) has been decreased by 10%, from \$11.2 million to \$10.1 million. Chapter 70 and UGGA funds account for nearly 97% of the City's Cherry Sheet revenue, however, in total, the City has decreased its estimated revenues from the Cherry Sheet by 9.8%, in anticipation of deep cuts to the Governor's proposed budget.

The grand total of all expenditures proposed in FY2021 is \$223,371,070, a decrease of 1% from the FY2020 budget. Although this is a decrease, the budget reflects a continued commitment to public safety and city services. Due to the current economic conditions, there are no staffing increases at this time.

Expenses in the Parks & Recreation department will increase by 7.49% due to several factors. Most prevalent is the funding required for the City to continue to operate a Community Center at the Garfield School. The Community Center is a multigenerational, multicultural and inclusive space for Revere residents. The Community Center features a swimming pool, gymnasium, auditorium, classroom space, community meeting space and a fitness area. Also, the function of administering the Community Schools Department has been moved from the School Department to the Parks & Recreation Department. Community Schools offers adult education classes for a fee. While there is a fee for these classes, it does not operate as a full cost recovery service, and requires supplemental appropriations from the City.

In FY2021, Public Safety is budgeted at a 3.7% increase in spending. Mostly all of the increase is due to collective bargaining agreements of the police and fire departments, as well as an anticipated increase in the budget for the Metro North Regional Emergency Communication Center (MNRECC) due to a shift in the assessment percentages per the agreed upon formula. The prior formula had Revere paying 76.2% in FY2020, however, the call volume data has moved that assessment apportionment to 78.0%.

Both the Parking and Municipal Inspections departments have decreases in budget due to reductions in force. Unfortunately, both departments will be working with fewer employees for FY2021, with the hope that when the economy strengthens, we will be able to bring those departments back to the staffing levels of FY2020.

For FY2021, I have created the cabinet level position of Chief of Infrastructure and Public Works. This position will coordinate the departments of DPW administration, highway, parks/open space, facilities/public property, engineering, water/sewer/drain, and solid waste. As part of this reorganization, many of the laborers and clerical staff will be merged together to create synergies and savings. In an effort to be more efficient and effective, all services that are done within these departments will be examined and modified where needed. Impact bargaining with the unions will allow for more versatility in the manner in which services are provided. Many services that have been previously done by vendors or third parties have been eliminated as a way to reduce costs. However, it is expected that those services can be handled with existing staff and members of our summer work program that is administered by the recreation department. As a result of the reorganization of the DPW, as well as the reductions in force, the FY2021 budget has been decreased by 9.7% from FY2020.

As part of the reorganization of duties, the position of Chief of Health and Human Services (HHS) has been created and filled to oversee all departments that fall under Health and Human Services. This reorganization also collapsed the department of Healthy Communities Initiatives into Public Health, and also eliminated any general fund appropriations for the operation of the City's SUDI and Consumer Affairs departments. Furthermore, the efforts of all of these departments will now be coordinated by the Chief of HHS which will create efficiencies and savings across the board. The overall budget of all departments of the City's Health and Human Services has decreased by 11.1% for FY2021, from \$2.2 million to \$1.95 million. Most all savings has come from reductions in force and greater reliance on grant revenues for staffing and related costs of those departments that are grant reliant.

The School Committee oversees the budget process for the schools, and it has a bottom line budget of \$94,113,447 for FY2021, an increase of 4.75% from FY2020. As stated above, these estimates are subject to change depending on the final approved budget of the Commonwealth, which is anticipated to happen sometime this summer. Delays in final budgeting are due to the impacts of COVID-19 and its effect on the State's ability to fund local aid. For financial forecasting purposes, we expect that the cost of education will increase the general fund budget by 4% per year in both personnel and non-personnel expenses.

Included in the FY2021 budget are two enterprise funds: the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund. For the Water and Sewer Enterprise Fund, all expenses in the W/S/D that aren't fixed costs (debt and MWRA assessment) have been decreased sharply from FY2020 budgeted amounts. Salaries have been decreased by 12.3% due to reductions in force. Expenses have also been decreased by 12.9% due to decreases in amounts budgeted for contracted services. In many of these cases, the purchases of equipment over the past several years have allowed the W/S/D department to do more work in house, thereby saving money on contracted services.

The newly-created Solid Waste Enterprise Fund allows for the city to segregate and monitor the business of collecting and disposing the city's solid waste and recyclable materials. It is estimated that the City will collect \$250,000 in revenues from the sale of overflow barrels, fines for improperly stored trash, and a newly adopted textile recycling program that pays the City \$20 per ton for all recycled textiles, which include clothing, bedding, pots, pans, and other household items that typically would be thrown in the trash. Expenses in the Solid Waste Enterprise fund consist of salary and expenses, as well as contracted services for the collection and disposal of the City's solid waste and recycling. For FY2021, all non-contract service expenses have been decreased. Salary has decreased by 9.6% due to a reduction in force. Expenses have also decreased due to reductions in appropriations in operations, including rodent control to which the City had great success in mitigating through its proactive measures and diligent management of the plan to eradicate the issue.

The budget submitted this year has many features that will help both the Council and the community to better understand the financial condition of the City. A comprehensive five-year financial forecast has been included to help readers understand the City's current and future fiscal challenges. It also helps the City plan for its capital budget, debt service management, and long term sustainability. You will see that there is now a narrative for both revenues and expenses of the City that give a more comprehensive look at the budget as a whole, for FY2021 and future fiscal years.

Furthermore, the inclusion of the City's Capital Improvement Plan (CIP) helps identify the City's future needs. This will help everyone understand the challenges of funding all of the requests in the plan. I am committed to revisiting the CIP each year to ensure that we can address as many of the requests as possible, while being mindful of our debt policies and capacity to manage all of the projects.

These important documents have allowed the City to achieve and maintain a bond rating of AA, the highest rating in the Revere's history. I intend to build upon this success and continue to build strong reserves, adopt "best practice" financial policies and procedures, and pursue smart and responsible economic development. This will ensure that when Revere sells municipal bonds, we get the best rates possible.

The City of Revere continues to expend its tireless effort to manage rising fixed costs, even as demands for services and contractual obligations increase. Producing a balanced budget poses a challenge that can only be met when we take the necessary steps that promote predictability in the budget process, and to utilize resources and flexibility to adjust for the unknown and the unforeseen. The documents within this budget, including the five-year financial forecast and comprehensive five-year CIP, will guide the City of Revere in continuing the trend of providing the best level of services and resources for our residents, businesses, and stakeholders. We look forward to improving upon the great strides we have made and we welcome the future's challenges.

As always, please be welcome to reach out if you have any questions. Thank you for your shared commitment to strengthening our City.

Sincerely,

Brian Arrigo  
Mayor





## Section I - General Overview

## CITY OF REVERE, MASSACHUSETTS

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 51,755 (according to the 2010 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

### Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven member City Council. The Mayor is elected for a four year term and Councilors are elected for two year terms.

### Principal Executive Officers

<u>Title</u>	<u>Name</u>	<u>Manner of Selection</u>	<u>First Took Office</u>	<u>Term Expires</u>
Mayor	Brian Arrigo	Elected	January 2016	January 2022
CFO/City Auditor	Richard Viscay	Appointed by Mayor	November 2017	November 2020
Treasurer/Collector	Cathy Bowden	Appointed by Mayor	March 2020	May 2020
Clerk	Ashley Melnik	Elected by Council	January 2010	Tenured

### Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks and recreational facilities.

The City is located in Suffolk County, but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

### Education

The Revere Public School system consists of a total of eight schools: six elementary schools, two of which are K-8, a middle school, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,261 students, approximately 221 of whom are from Revere.

## Student Enrollments

	2015-16	2016-17	2017-18	2018-19	2019-20
Beachmont/RumneyMarsh-Mid	916	963	971	937	970
Garfield-Elem/Middle	1,278	1,385	1,306	1,291	1,326
Lincoln/Anthony-Middle	1,162	1,226	1,266	1,265	1,240
Hill (formerly McKinley)	654	696	712	722	698
Paul Revere	473	494	472	478	461
Whelan	690	730	754	786	752
RHS	1,769	1,837	1,992	1,978	2,019
Seacoast	109	121	82	90	65
<b>Total</b>	<b>7,051</b>	<b>7,452</b>	<b>7,555</b>	<b>7,547</b>	<b>7,531</b>

## Industry and Commerce

The following table lists the major categories of income and employment from 2014 to 2018. Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2014	2015	2016	2017	2018
Natural Resources and Mining	-	-	-	-	-
Construction	340	373	413	467	735
Manufacturing	364	-	-	-	-
Trade, Transportation and Utilities	2,223	2,952	2,945	2,929	2,594
Information	237	227	285	265	253
Financial Activities	414	402	366	282	279
Professional and Business Services	679	621	740	742	755
Education and Health Services	2,564	2,671	2,783	2,781	2,762
Leisure and Hospitality	1,426	1,473	1,507	1,528	1,564
Other Services	366	389	414	419	405
<b>Total Employment</b>	<b>9,080</b>	<b>9,575</b>	<b>9,920</b>	<b>9,880</b>	<b>9,814</b>
Number of Establishments	874	955	1,033	1,058	1,140
Average Weekly Wages	\$ 715	\$ 747	\$ 758	\$ 797	\$ 795
<b>Total Wages</b>	<b>\$ 338,189,791</b>	<b>\$ 392,920,481</b>	<b>\$ 410,700,467</b>	<b>\$ 428,862,219</b>	<b>\$ 409,654,945</b>

## Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success and many future prospects for further economic growth. In virtually every corner of the City, economic development is moving forward. The City of Revere has experienced a building boom in recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis, the City of Revere has become a very desirable location with its ideal access to Boston via its 3 MBTA stations and bus lines and 3 mile crescent beach as well as its close proximity to Logan Airport and major highways.

One of the largest mixed-use master developments in the Commonwealth has been approved by the Revere City Council in 2018 at the 160 acre Suffolk Downs Race Track, 52 acres of which are located in Revere. The City of Revere has recently approved a master planned unit development by the HYM Investment Group, LLC for the construction of 5.8 million gross square feet of mixed use development on the 52 acre Revere portion of the Suffolk Downs site. This master planned development will be constructed in 4 phases beginning at Beachmont Square adjacent to the Beachmont T Station. The total mixed-use project will consist of 2.9 million gross square feet of commercial uses including an Innovation Center, hotels, office buildings, restaurants, and retail and 2.9 million gross square feet of residential uses. Construction of the first phase is slated to start in 2020.

Also on the horizon is the development of the vacant 34 acre former Wonderland Greyhound Racetrack. This site represents a key opportunity for further economic development in the City of Revere given its prime location on Route 1A and ideal access to the adjacent Wonderland T Station and Commuter Rail. The City is currently undertaking a master plan and rezoning of this site to pursue development options.

In the City's center, the New England Confectionary Company (NECCO), the internationally famous candy manufacturer, recently sold its 800,000 gsf building to a real estate investment firm who has signed a long term lease with Amazon for the operation of a major Amazon distribution center.

Many development projects are in the planning, design and construction phase along Revere Beach. After lengthy negotiations, the City has completed an agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for the development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on the site. The City of Revere has designated Eurovest Development as the master developer of the site known as Waterfront Square. Development on this site has been ongoing for the last several years. More recently completed developments include 650 Ocean Avenue consisting of 230 luxury rental units along with the Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units. These developments have provided substantial growth for the City and sparked a development explosion along the Revere Beach waterfront area. In addition to these two residential development projects, two other projects have begun construction in the Waterfront Square Transit Oriented Development site. They include the construction of a 305 unit residential mixed-use development at 500 Ocean Avenue including 3,000 s.f. of commercial space being developed by Gate Residential with a projected completion in 2020. Right next door at 400 Ocean Avenue is the development of a 172 room Marriott Hotel with a 3,000 s.f. restaurant by the Lixi Hotel Group which is also projected for completion in 2020. Both of these projects are being built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the waterfront. The final two parcels in the Waterfront Square development area are being developed as 213 unit mixed use residential development at 646 Ocean Ave. a 230 mixed use residential development at 656 Ocean Ave. Construction of these parcels are projected in 2020 with occupancy expected in 2021.

Both the southern and northern ends of Revere Beach are experiencing aggressive development growth as well including the completion of a 234 unit luxury apartment project at 540 Revere Beach Boulevard called the "Beach House" by Baystone Development. Adjacent to the "Beach House" development is an approximate 3 acre vacant site at 580 Revere Beach Boulevard that is primed for a 300 unit residential development project that is currently in the planning stage.

On the southerly end of Revere Beach there are a number of commercial and residential mixed-use projects in various stages of design, permitting and construction including a 172 room Sunrise/Great Western hotel at 58 Revere Beach Boulevard which is in the design and permitting stage with construction expected in 2020. Projects in the construction stage include a 75 unit residential project at 90 Ocean Avenue which is slated for occupancy in 2020. Adjacent to this site at 60 Ocean Avenue and 21 Revere Beach Boulevard is a 200 residential mixed-use project with first floor commercial space currently in the

construction stage by Gate Residential with a projected occupancy in 2020. Other proposed developments along the waterfront on Revere Beach Boulevard include a 145 unit mixed-use development at 320 Revere Beach Boulevard which is also under construction with projected occupancy in 2020.

In addition to the aforementioned developments, there are a number of additional projects that are currently in the construction phase and/or completed including: Construction is completed for 195 residential units at 205 Revere Beach Parkway by Gate Residential and a 162 room Staybridge Suites/Holiday Inn by XSS Hotels is presently under construction right next door at 245 Revere Beach Parkway with a projected completion in 2020; Completion of a 35 unit mixed use residential development at 43 Nahant Ave. is occupied ; Completion of a new 15,000 gsf East Boston Neighborhood Health Center located at 10 Garofalo Way is occupied; Construction of a 100 room LaQuinta hotel at 125 Squire Road is slated for construction in 2020; Construction of a 110 room Avid hotel is currently underway at 405 American Legion Highway with a projected completion date in 2020. Construction of a fast food/take out/drive thru restaurant and car wash is currently underway at 1141 Revere Beach Parkway with a projected completion in 2019; Construction of a 6 unit mixed use residential building has been completed in 2018 at 7-9 Dehon St.; Construction of a 31 unit condominium at 450 American Legion Highway which is slated for completion in 2020; Construction of 22 unit mixed use residential development at 14 Yeaman Street is currently underway with occupancy expected in 2020.

There are a number of projects that are in the construction stage in addition to the ones previously mentioned along the beachfront. These projects include: Construction of a self-service warehouse storage facility at 320 Charger Street has been completed in 2019; Construction of a 52 unit residential development at 571 Revere Street which is slated for occupancy in 2021; Construction of a 13 unit residential development at 1064 North Shore Road completed in 2019; Construction of 34 condominium units at 439 Revere Beach Boulevard; and construction of a medical marijuana facility at 40 Railroad Avenue.

Projects that have been recently completed include: Construction of 37 additional hotel rooms at the Hampton Inn at 230 Lee Burbank Highway; Construction of 22 condominiums at 770 Washington Avenue; Construction of a mixed use residential development comprised of 8 residential units at 17-19 Dehon Street; Construction of a 231 unit residential development on Ward Street.

### **Largest Employers**

<u>Name</u>	<u>Nature of Business</u>	<u>Employment</u>
Market Basket	Supermarket	210
Mass General Hospital	Medical	200
Price Rite	Supermarket	183
Lighthouse Nursing	Nursing	182
Target	Retail	170
Stop & Shop (Squire Road)	Supermarket	150
Annemark Nursing	Nursing Home	135
Showcase Cinema	Cinemas	103
BeDriven North Shore	Livery	102
OceanAir	Shipping/Logistics	100

## Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in November 2019, the City had a total labor force of 30,271 of whom 29,537 were employed and 734 or 2.4% were unemployed as compared with 2.3% for the Commonwealth. The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2014 through 2018 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

Year	City of Revere			Massachusetts	U.S.
	Labor Force	Employment	Unemployment Rate	Unemployment Rate	Unemployment Rate
2018	29,843	28,858	3.3%	3.3%	3.9%
2017	28,351	27,326	3.6	3.7	4.4
2016	28,056	27,016	3.7	3.9	4.9
2015	28,456	27,036	5.0	4.6	4.8
2014	28,399	26,734	5.9	5.8	6.2

## Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

Fiscal Year	Commercial	%	Residential	%	Total
2019	\$170,380,086	88%	\$23,277,123	12%	\$193,657,209
2018	89,571,674 (1)	78	25,406,328	22	114,978,002
2017	22,354,410	51	21,908,970	49	44,263,380
2016	36,533,823	60	24,549,472	40	61,083,295
2015	78,940,251	80	19,961,122	20	98,901,373
2014	83,016,985	87	12,895,918	13	95,912,903

## Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
<b>Median Family Income</b>			
2010	\$58,345	\$81,165	\$51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
<b>Per Capita Income</b>			
2010	\$25,085	\$33,966	\$27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

## Population Trends

<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>	<u>1970</u>
51,755	47,283	42,786	42,423	43,159

On the basis of the 2010 Federal Census, the City has a population density of 8,745 persons per square mile.

## PROPERTY TAXATION

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

## Tax Levy Computation:

The following table illustrates the trend in the manner in which the tax levy was determined in recent years.

	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020
<b>GROSS AMOUNT TO BE RAISED:</b>					
Appropriations (1)	\$ 174,612,857	\$ 174,552,781	\$ 191,964,207	\$ 198,650,367	\$ 211,584,086
Local Expenditures	813,235	797,357	1,080,928	190,187	364,345
State & County Charges	8,300,552	9,488,767	10,466,333	11,954,784	12,817,554
Overlay Reserve	720,083	794,822	553,493	739,949	742,782
<b>Total Gross Amount to be Raised</b>	<b>\$ 184,446,727</b>	<b>\$ 185,633,727</b>	<b>\$ 204,064,961</b>	<b>\$ 211,535,287</b>	<b>\$ 225,508,767</b>
<b>LESS RECEIPTS &amp; OTHER REVENUE:</b>					
Estimated Receipts - State (2)	\$ 65,198,230	\$ 68,513,818	\$ 72,940,728	\$ 77,864,123	\$ 82,188,178
Estimated Receipts - Local	38,038,584	36,787,462	42,685,258	41,347,124	44,664,512
Available Funds Appropriated (3):					
Other Available Funds	5,585,881	-	1,375,551	4,700,796	5,837,644
Free Cash	74,166	1,072,000	4,412,074	1,273,000	2,356,109
Other Revenues to Reduce Tax Rate	-	-	-	-	-
<b>Total Estimated Receipts &amp; Revenue</b>	<b>\$ 108,896,861</b>	<b>\$ 106,373,280</b>	<b>\$ 121,413,611</b>	<b>\$ 125,185,043</b>	<b>\$ 135,046,443</b>
<b>NET AMOUNT TO BE RAISED (TAX LEVY)</b>	<b>\$ 75,549,866</b>	<b>\$ 79,260,447</b>	<b>\$ 82,651,350</b>	<b>\$ 86,350,244</b>	<b>\$ 90,462,324</b>

## Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer's principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, and most recently for use in fiscal 2018. The City's local tax rates in said fiscal years are believed to have approximated full value tax rates. (See "Tax limitations," below.)



The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City's assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2020	\$ 7,136,951,122	\$ 98,884,337	\$ 7,235,835,459	\$ 6,112,000,400	118.4 %
2019	6,293,631,753	88,969,147	6,382,600,900	6,112,000,400	104.4
2018 (1)	5,622,705,384	80,577,857	5,703,283,241	4,891,574,500	116.6
2017	4,957,369,684	81,625,159	5,038,994,843	4,891,574,500	103.0
2016	4,532,417,436	73,616,395	4,606,033,831	4,135,457,600	111.4

**Tax Rates per \$1,000 Valuation (Classified)**

	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020
Residential	\$14.45	\$13.99	\$12.96	\$12.11	\$11.26
Commercial	28.70	27.53	25.36	23.68	21.88
Industrial	28.70	27.53	25.36	23.68	21.88
Personal	28.70	27.53	25.36	23.68	21.88

**Largest Taxpayers**

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2020. All of the taxpayers listed below are current in their tax payments, except as noted below.

Name	Nature of Business	Total Assessed Valuations for Fiscal 2020
Overlook Revere Owner LLC	Apartments	\$ 183,155,300
GreyStar Revere LLC	Apartments	69,183,200
Baystone Revere LLC	Apartments	67,524,600
64 VWS Owner LLC	Apartments	57,570,600
205 Revere Beach Pkwy Partners	Apartments	57,238,200
Rumney Flats Apartments LLC	Apartments	52,979,300
500 Ocean Avenue, LLC	Apartments	52,047,700
CLPF Revere LLC	Manufacturing	40,410,400
Waters Edge Limited Partnership*	Apartments	39,648,800
HRCA Housing For Elderly Inc.	Apartments	27,563,100
		<u>\$ 647,321,200</u>

## State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2018	\$ 6,112,000,400	19.97 %
2016	4,891,574,500	15.46
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)
2008	5,571,573,100	9.37

## Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue. The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2019</u>
2019	\$ 85,610,295	\$ 739,949	0.86 %	\$ 1,516,219
2018	82,097,857	553,493	0.67 %	91,114
2017	78,455,619	794,822	1.01	404,171
2016	74,829,783	720,083	0.96	224,354
2015	71,690,195	802,232	1.12	276,227

## Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal

impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2019 (3)(4)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2019	\$ 12.11	\$ 23.68	\$ 86,350,244	\$ 85,610,295	\$ 84,590,410	98.8 %	\$ 84,590,410	98.8 %
2018	12.96	25.36	82,651,350	82,097,857	81,258,062	99.0	81,258,062	99.0
2017	13.99	27.53	79,260,441	78,465,619	77,897,372	99.3	77,907,745	99.3
2016	14.45	28.70	75,549,866	74,829,783	73,213,311	97.8	73,222,565	97.9
2015	14.80	29.74	72,492,427	71,690,195	69,845,465	97.4	69,863,686	97.5

### Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

As of June 30	Total Tax Titles and Possessions	Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)
2019	\$ 2,637,297	\$ 371,823
2018	3,141,805	1,575,353
2017	2,969,603	2,840,760
2016	4,570,987	3,396,501
2015	4,659,354	2,323,013

The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$110,000 in fiscal 2011, \$217,500 in fiscal 2012, \$735,000 in fiscal 2013, \$0 in fiscal 2014, \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, \$519,072 in fiscal 2017 and \$372,534 in fiscal 2018.

### **Taxation to Meet Deficits**

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities in excess of appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work actually performed, whether or not covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues in excess of estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence. See "CITY FINANCES - Free Cash."

### **Tax Limitations**

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This “growth” limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the “growth” limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit “to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year”.

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town’s apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality’s sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year’s assessments and (b) “any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option”. Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote of the district’s governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

## Unused Levy Capacity

The following table sets forth the City's tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2020	2019	2018	2017	2016
Primary Levy Limit(2)	\$ 180,895,886	\$ 159,565,023	\$ 142,582,081	\$ 125,974,871	\$ 115,150,846
Prior Fiscal Year Levy Limit	86,416,685	82,685,765	79,270,646	75,555,755	72,494,502
Amended Prior Fiscal Year Growth	4,520	-	17,719	-	-
2.5% Levy Growth	2,160,530	2,067,144	1,982,209	1,888,894	1,812,363
New Growth(3)	1,957,926	1,663,780	1,415,191	1,825,997	1,248,890
Overrides	-	-	-	-	-
Growth Levy Limit	90,539,661	86,416,689	82,685,765	79,270,646	75,555,755
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	90,539,661	86,416,689	82,685,765	79,270,646	75,555,755
Tax Levy	90,462,233	86,350,244	82,651,350	79,260,447	75,549,866
Unused Levy Capacity(4)	\$ 77,428	\$ 66,445	\$ 34,415	\$ 10,199	\$ 5,890
Unused Primary Levy Capacity(5)	\$ 90,433,653	\$ 73,214,779	\$ 59,930,731	\$ 46,714,424	\$ 39,600,981

## Sale of Tax Receivables

Cities and towns are authorized to sell delinquent property tax receivables by public sale or auction, either individually or in bulk.

## Pledged Taxes

Taxes on certain property in designated development districts may be pledged for the payment of costs of economic development projects within such districts and may therefore be unavailable for other municipal purposes (see "TAX INCREMENT FINANCING FOR DEVELOPMENT DISTRICTS" below).

## Initiative Petitions

Various proposals have been made in recent years for legislative amendments to the Massachusetts Constitution to impose limits on state and local taxes. To be adopted such amendments must be approved by two successive legislatures and then by the voters at a state election.

## CITY FINANCES

### Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

## Operating Budget Trends

The following table sets forth the trend in general fund budgets. The budgets exclude expenditures for "non-operating" or extraordinary items:

	<u>Fiscal 2016</u>	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>
General Management and Support	\$ 44,244,253	\$ 46,060,384	\$ 47,390,469	\$ 48,280,904	\$ 51,333,885
Protection of Persons & Property	21,039,325	21,281,599	23,283,639	22,799,610	24,702,702
Human Services	1,332,325	1,236,303	1,238,933	2,485,646	2,196,888
Services to Property	27,030,075	27,775,550	31,301,915	32,430,101	34,017,590
Culture and Recreational	1,049,629	1,001,717	1,006,710	1,051,676	1,291,724
Total General Government	<u>\$ 94,695,607</u>	<u>\$ 97,355,553</u>	<u>\$ 104,221,666</u>	<u>\$ 107,047,937</u>	<u>\$ 113,542,789</u>
School Department	<u>\$ 74,386,225</u>	<u>\$ 76,649,575</u>	<u>\$ 80,215,681</u>	<u>\$ 85,628,634</u>	<u>\$ 89,847,444</u>
Total	<u>\$ 169,081,832</u>	<u>\$ 174,005,128</u>	<u>\$ 184,437,347</u>	<u>\$ 192,676,571</u>	<u>\$ 203,390,233</u>

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Revere, Massachusetts for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is the highest form of recognition in governmental budgeting.

## Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

**State Aid** - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a number of different formulas, of which the "schools" and "lottery" formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality's state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 1, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.



Legislation was enacted in 1991 to help municipalities compensate for additional local aid reductions by the Commonwealth for fiscal year 1992. Under that law, municipalities were allowed to defer budgeting for teacher's summer compensation payable by the end of the fiscal years 1992 and 1993. Municipalities that chose to defer such amounts are required to amortize the resulting budget deficiency by raising at least one fifteenth of the deferred amount in each of the fiscal years 1997 through 2011, or in accordance with a more rapid amortization schedule.

**State School Building Assistance Program:** Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the "Authority") to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of

Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 1, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority's share of such project costs. Interest on debt issued by municipalities prior to July 1, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority's share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 1, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 1, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

**Local Options Meals Tax:** On May 24, 2010, the City adopted the local meals excise tax to be effective July 1, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. In fiscal 2018, the City collected \$720,250 and the revenue from this tax.

**Room Occupancy Tax:** An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009. In fiscal 2019, the City collected \$1,903,018 from this tax.

**Water and Sewer Enterprise Fund**

The City’s Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Residential	Commercial
2020	\$ 11.79	\$ 19.44
2019	15.99	25.99
2018	16.50	25.61
2017	16.15	24.48
2016	15.92	23.88

**Annual Audits**

The City's accounts are audited annually. The most recent audit was conducted by Powers and Sullivan for fiscal 2019. The audit speaks only as of its date, and only to the matters expressly set forth therein. Except as stated in their report, the auditors have not been engaged to verify the financial information set out herein and are not passing upon and do not assume responsibility for the sufficiency, accuracy or completeness of the financial information presented.

**Contractual Obligations**

Municipal contracts are generally limited to currently available appropriations. A city or town generally has authority to enter into contracts for the exercise of any of its corporate powers for any period of time deemed to serve its best interests, but generally only when funds are available for the first fiscal year; obligations for succeeding fiscal years generally are expressly subject to availability and appropriation of funds. Municipalities have specific authority in relatively few cases to enter long term contractual obligations not subject to annual appropriation, including contracts for refuse disposal and sewage treatment and disposal. Municipalities may also enter into long-term contracts in aid of housing and renewal projects. There may be implied authority to make other long-term contracts required to carry out authorized municipal functions, such as contracts to purchase water from private water companies.

Municipal contracts relating to solid waste disposal facilities may contain provisions requiring the delivery of minimum amounts of waste and payments based thereon and requiring payments in certain circumstances without regard to the operational status of the facilities.

The City currently has two long-term contractual relationships: a contract with Refuse Energy Systems Company (RESCO) for solid waste disposal which expires June 30, 2024 and a contract with Greenworks for recycling which expires September 30, 2021.

The City appropriated \$2,163,000 for hauling trash and recycling, \$1,220,000 for trash disposal by Wheelabrator and \$300,000 for recycling disposal by Greenworks for fiscal 2020.

## **RETIREMENT SYSTEM**

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 1, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of January 1, 2019 membership in the System consisted of:

Retired members and survivors	497
Active employees	620
Vested Terminated Members	<u>11</u>
Total	<u>1,128</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification.

As of January 1, 2019, the unfunded actuarial liability of the City's retirement system was \$108,612,300 assuming a 7.25% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2033.

The Commonwealth of Massachusetts currently reimburses the System on a semiannual basis for the portion of benefit payments owing to cost-of-living increases granted after the implementation of Proposition 2 ½, but prior to local acceptance of Chapter 17 of the Acts of 1997.

## Funding Schedule (as of January 1, 2019)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2020	\$ 4,056,018	\$ 175,000	\$ 9,199,669	\$ 132,843	\$ 65,902	\$ 13,629,432	\$ 112,549,496	
2021	4,238,538	175,000	9,897,365			14,310,903	110,859,254	5.00%
2022	4,429,273	175,000	10,422,176			15,026,449	108,523,541	5.00%
2023	4,628,590	175,000	10,974,181			15,777,771	105,468,457	5.00%
2024	4,836,876	175,000	11,554,783			16,566,659	101,613,346	5.00%
2025	5,054,536	175,000	12,165,457			17,394,993	96,870,234	5.00%
2026	5,281,990	175,000	12,807,752			18,264,742	91,143,226	5.00%
2027	5,519,680	175,000	13,483,300			19,177,980	84,327,848	5.00%
2028	5,768,065	175,000	14,193,813			20,136,878	76,310,341	5.00%
2029	6,027,628	175,000	14,941,094			21,143,722	66,966,907	5.00%
2030	6,298,871	175,000	15,727,037			22,200,908	56,162,880	5.00%
2031	6,582,321	175,000	16,553,633			23,310,954	43,751,847	5.00%
2032	6,878,525	175,000	17,422,977			24,476,502	295,745,694	5.00%
2033	7,188,059	175,000	13,772,451			21,135,510	13,457,576	-13.65%
2034	7,511,521	175,000				7,686,521	-	-63.63%

### Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board (“GASB”) Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. As of June 30, 2019, the total OPEB liability for benefits was \$288,098,848 and the fiduciary net position was \$504,144, resulting in a net OPEB liability of \$287,594,704, assuming a discount rate of 2.75%. The actuarial determined contribution (ADC) is an amount determined by the actuary pursuant to GASB Statement No. 74/75 which represents a level of funding that, if paid on an ongoing basis, is projected to cover the service cost each year and amortize any unfunded actuarial liabilities. For the fiscal year ending June 30, 2019, the ADC was \$23,186,865.

The City Council adopted an OPEB liability trust in fiscal 2019. The City has since deposited money into the trust with a current balance of \$765,168. The City is working on dedicating revenue streams to this fund annually as part of the fiscal 2021 budget and its financial policies within.

### EMPLOYEE RELATIONS

City and town employees (other than managerial and confidential employees) are entitled to join unions and to bargain collectively on questions of wages, hours and other terms and conditions of employment. Provisions for compulsory arbitration of labor disputes involving fire fighters and police officers were repealed by the initiative law adopted at the November 1980 election.

The following table sets forth the number of full-time employees in the City by major department:

<u>Department</u>	<u>No. of Employees</u>
General Government	86
Public Safety	188
Public Works	37
School	<u>879</u>
Total	<u>1,190</u>

<u>Collective Bargaining Unit</u>	<u>Number of Employees Covered By Contract</u>	<u>Contract Expiration (1)</u>
Revere (School) Administrators Association	28	6/30/21
Revere Teachers Association	650	6/30/21
Educational Assistants	156	8/9/21
American Federation of State, County, and Municipal Employees, AFL-CIO	201	6/30/21
Police Officers	71	6/30/21
Police Superior Officers	35	6/30/21
Fire Department	108	6/30/21
Department of Public Works	40	6/30/21
Public Employees Local 22 Unit A	18	6/30/21
Public Employees Local 22 Unit B	85	6/30/21

### LITIGATION

At present there are various cases pending in either Suffolk District, Suffolk Superior, or U.S. District Court, where the City of Revere is a defendant. In the opinion of the City Solicitor, none of the pending litigation is likely to result, either individually or in the aggregate, in final judgments against the City that would materially affect its financial position.

## Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City services through innovation, integrity, accountability, and teamwork; uphold the highest professional and ethical standards; maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy; and value diversity in the community and in the workplace.

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
City Council	To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.	X		X		X
City Council	To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.	X	X	X		X
City Council	To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility.	X		X		
City Council	To approve a bond authorization for the construction of a new Revere High School.	X	X			
Mayor's Office	To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.	X	X	X		
Mayor's Office	To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.	X		X	X	X
Mayor's Office	To continue to work with State and Local Officials, as well as the School Committee, to begin the process of building a new High School.	X		X	X	X
Human Resources	Implement the Munis applicant tracking module; learn and utilize the Munis Payroll and Human Resources module.	X	X		X	
Human Resources	Train department heads and managers on the progressive discipline process.	X	X			X
Human Resources	Conduct research on additional software to augment the Human Resource department's capabilities.				X	
Human Resources	Provide training and development programs for City hall staff.	X	X			X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Office of Innovation & Data Management	Continue to grow the presence and response capabilities of 311.	X		X	X	X
Office of Innovation & Data Management	Expand Results for Revere.	X		X	X	
Office of Innovation & Data Management	Integrate a Data Analyst.	X		X	X	
Office of Innovation & Data Management	To better integrate OIDM and IT workflow.	X		X	X	
Office of Innovation & Data Management	To expand E-Permitting software.	X		X	X	
Office of Innovation & Data Management	To incorporate online bill pay for Laserfiche.	X		X	X	
Office of Innovation & Data Management	To assess where additional innovations can improve city operations.	X			X	X
Office of Innovation & Data Management	Expand the Document Management System across all interested city departments.	X			X	
Office of Innovation & Data Management	Create an improved culture of drone usage for improved city services and employee safety.	X			X	
Office of Innovation & Data Management	Consider the possible use of drones for municipal purposes, including engineering, public safety, and economic development.	X		X	X	
Auditing	Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.	X	X			
Auditing	Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.	X		X		X
Auditing	Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.	X	X	X		
Auditing	Create new internship program for Revere High School students who are seeking careers in finance and accounting.	X				X



Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Auditing	Promote training and continuing education for all staff members.	X	X		X	
Purchasing	Look into updating the Purchase Orders so that they can be processed with signatures electronically.	X	X	X		X
Purchasing	Look into the posting of Bids/RFP's on City's website, so that vendors would be able to receive documents electronically.	X	X	X		X
Purchasing	Look into doing new bids for items/services that are procured frequently through sound business practices.	X	X	X		
Purchasing	Continue to explore areas of the City's buying practices.	X	X	X		X
Purchasing	Continue to educate City employees in the dollar thresholds according to the Mass General Laws.	X	X	X		X
Information Technology	Migration of city infrastructure to new cloud-hosted managed service provider to ensure continuity of programs, services and data integrity and availability.	X	X		X	
Information Technology	Migration from Microsoft Exchange Server-based email to Microsoft Office 365 cloud hosted mail services.	X			X	
Information Technology	Migration from Tyler Munis on-premises application server to Tyler Munis SaaS hosted service.	X			X	
Assessors	Successfully perform FY2021 interim year adjustment and attain approval of our tax rate from DOR.			X		
Assessors	Begin process to digitize all documents within the Assessor's Office.	X			X	
Assessors	Review exempt properties and pursue PILOT agreements.	X	X			
Assessors	Improve return rate of forms of list and income and expenses forms.	X	X	X	X	
Collector/ Treasurer	Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.	X	X	X		

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Collector/ Treasurer	Establish and/or review all financial policies in the City and further reduce them to a written format.	X	X			
Collector/ Treasurer	Establish policies for funding for the newly created OPEB Liability Trust Fund.	X		X		X
Collector/ Treasurer	Work with the Purchasing Agent to fully automate the purchase order system.	X		X	X	
Collector/ Treasurer	Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's Cash Management/Cashiering and Treasurer Management Modules.	X		X	X	
Collector/ Treasurer	Complete the installation of the AMR meter reading system.	X		X	X	
Collector/ Treasurer	Have an outside audit done of the Health Insurance Trust Fund	X	X			
Collector/ Treasurer	Have MUNIS perform an assessment audit of how the City utilizes their software and work with I.T. department in upgrading the MUNIS to the next version of their software.	X		X	X	
Solicitor	Continue to successfully defend claims against the City.	X	X	X		
Solicitor	Revise, amend or create new ordinances as needed.	X	X	X		X
Solicitor	Address City's real estate and land-use needs.	X	X	X		
Solicitor	Ensure compliance with federal and state laws as they apply to municipalities.	X	X			
City Clerk	Perform a legal review and republication of the Revised Ordinances of the City of Revere.	X	X		X	X
City Clerk	Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building Department.	X	X		X	
City Clerk	Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.	X	X		X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Election Commission	To hire and train one additional full time staff member and one Board of Election Commissioner.	X			X	
Election Commission	To upgrade both the way the results are reported to City hall at the end of the night, and how these results are presented to the Public for viewing.	X			X	
Election Commission	To increase the number of voter registrations received by 2%.	X	X		X	
Election Commission	Work within the parameters of the approved budget so that the ratepayers know we have them in mind when spending their tax dollars.		X			
Election Commission	To provide exceptional customer service to constituents seeking assistance and to treat everyone walking through our doors with respect and dignity.	X	X		X	
Election Commission	Hire and train 25 poll workers for the November 2020 Presidential Election.	X	X		X	
Zoning Board of Appeals	To review and consider each application received based on facts and evidence provided by the each petitioner and consider testimony provided by any parties of interest.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To continue economic development/ transportation activities throughout the City.	X		X	X	X
Office of Strategic Plan. & Econ. Development	To preserve and promote the affordability of housing opportunities in Revere.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To improve the infrastructure of the City.	X	X	X	X	X
Office of Strategic Plan. & Econ. Development	To strengthen the professional capabilities of the SP&ED Department.	X	X	X		X
Engineering	Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.	X	X	X	X	
Engineering	To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve "No Future Sanitary Sewer Overflows". To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City's engineering consultants.	X	X	X		

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Engineering	Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.	X	X	X	X	
Engineering	Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.	X	X	X		
Engineering	Improve other aspects of City infrastructure, not required under the USDaJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.	X	X	X		X
Engineering	Direct the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.	X		X	X	
Police Department	Continue budget and hiring practices commenced in 2019 to increase the complement of the Revere Police Department to 115 Police Officers by fiscal year 2025.	X	X			X
Police Department	The Revere Police Department will continue the Accreditation process.	X	X		X	
Police Department	To expand the activity at the new Shirley Ave substation and have it be a hub of activity and a resource for all of the residents in the area.	X	X			X
Police Department	To add a fourth School Resource Officer.	X	X			X
Police Department	To install more speed safety signs throughout the community and increase traffic enforcement to reduce speeding on busy streets in the community.		X		X	
Fire Department	To secure an AFG Staffing Grant to hire an additional 4 firefighters, thereby increasing our budgeted compliment up from 112 to 116 firefighters.	X	X			
Fire Department	To demo and begin construction of the new POP Firehouse.	X	X			
Fire Department	To complete crucial repairs to the Central Firehouse.	X		X		
Fire Department	Install a separate HVAC system in the basement at the Central Firehouse.	X		X		

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Fire Department	To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.	X		X		
Fire Department	To continue to replace administrative and operational vehicles of the Revere Fire Department.	X		X	X	X
Fire Department	Purchase (2) two NFPA compliant gear washer extractors for the Central and Parkway Firehouses.	X		X		
Municipal Inspections	Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.		X			
Municipal Inspections	Evaluate e-permitting building application intake process in order to reduce turnaround time.	X		X	X	
Municipal Inspections	Provide public access to Food Establishment inspection reports via the City website.	X	X	X	X	
Municipal Inspections	Begin implementation of tracking system for issues involving interior housing code enforcement complaints and violations.	X	X	X	X	
Municipal Inspections	Revise Public Dumpster Ordinance.	X	X			
Municipal Inspections	General Counsel to address Pre-Safe Housing Task Force properties from escalating to Safe Housing Task Force Active list.	X	X	X	X	
Municipal Inspections	To automate internal communication between QAlert service requests and CitizenServe.	X			X	
Parking Control	To explore the feasibility of utilizing Municipal Parking Lots for overflow of resident only citywide overnight permit parking.	X	X	X		
Parking Control	To integrate a ticket payment app with our Smart Meters.	X	X	X	X	
Parking Control	To collaborate with local businesses, be responsive to the community by addressing their needs and concerns.	X	X	X	X	
Parking Control	To explore a Parking Benefits District.	X	X	X		X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Parking Control	To Improve Staff Utilization.	X	X	X		X
Parking Control	To reposition selected meters along Broadway to better utilize their potential.	X	X	X		X
Public Works General	To maximize resources and personnel to improve the appearance of all parks, playgrounds, and athletic fields throughout the City.	X				X
Public Works General	To upgrade the appearance and maintenance of the City's public buildings.	X	X	X		X
Public Works General	Work with Community Development to repair both residential and commercial sidewalks throughout the City.	X	X	X	X	
Public Works General	To increase the trimming of public shade trees and shrubs, remove all dying and hazardous trees and increase the number of new trees planted.	X	X			X
Public Works Water & Sewer	Complete the cleaning and rehabilitation of the Eastern County Ditch. This includes the long overdue cleaning of all culverts and streams that have contributed to flooding.	X		X		X
Public Works Water & Sewer	With the assistance of Weston & Sampson Engineering service, the City will begin the rehabilitation of Green Creek by removing 2,100 cubic yards of sediment that has accumulated over several decades.	X		X		
Public Works Water & Sewer	Implement a method to inspect and evaluate all 850 fire hydrant assemblies in the City.	X	X	X	X	
Public Works Water & Sewer	To implement the final stage of the AMR water meter system by introducing the Customer Portal.	X	X	X	X	
Public Works Solid Waste	To increase public awareness and education regarding the City's recycling program.	X	X	X		X
Public Works Solid Waste	Decrease contamination of curbside pickup.	X	X	X		
Public Health Initiatives	To purchase 800 doses of flu vaccine for the next flu season; with the hope of giving out 100% of it.	X	X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Public Health Initiatives	There are many deliverables to be completed within the FY2021 year for the Medical Emergency Operations Plan. These include completing drills to first contacts, having 2 tabletop sessions to review best practice in the event of an emergency, and having phone conferences with DPH and CDC. We will be very prepared if we need to medicate the community for any disease or issue.	X	X			
Public Health Initiatives	Continue coordinating the Working Groups of the Integrated Community Health Needs Assessment and Community Health Improvement Plan: Housing; Economic Security and Mobility; Behavioral Health; Environment-Related Health Concerns.	X	X			X
Public Health Initiatives	Organize a three-community meeting on youth overweight and obesity with schools, parents groups, young people, and food services to share ideas on how to address the issue.	X	X			X
Public Health Initiatives	Tape series of public health videos at RevereTV with nurses from Revere, Chelsea and Winthrop to be shared with Chelsea and Winthrop access TV. Various topics. This will begin when the new studios of RevereTV are ready.	X	X		X	X
Elder Affairs	To participate, contribute, and represent the senior segment of the city as part of the Next Stop Revere Master Plan in all areas: transportation and mobility, open space and recreation, sustainability, housing, economic development, public health, historic and cultural resources, and zoning.	X	X			X
Elder Affairs	Evaluate the offerings of programs, services, and activities for the senior community in Revere.	X	X			X
Elder Affairs	To constantly promote the Office of Elder Affairs, Rossetti-Cowan Senior Center while taking advantage of the talents of the 14 council members.	X				X
Veterans' Affairs	Continue to expand veteran and family outreach.	X	X	X		X
Veterans' Affairs	Increase collaboration among veteran groups and organizations in the community.			X		X
Veterans' Affairs	Increase public awareness of the history, service, and sacrifice of Revere Veterans.	X	X			X
Veterans' Affairs	Increase community education through a comprehensive media and event outreach campaign.	X	X			X
Commission on Disabilities	Become a full-time regularly staffed department within the City of Revere.	X	X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Commission on Disabilities	To Adopt MGL. 40 Section 22G which states “ Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities.”	X		X		X
Consumer Affairs	Focus on elderly consumers that are targeted and are more susceptible to scams and deceptive practices.	X	X		X	X
Consumer Affairs	To better educate the consumers on their consumer rights by attending more community events.	X	X		X	
Consumer Affairs	To increase exposure of our services 1n the ten other communities in our jurisdiction.	X	X		X	X
Library	Work with other community leaders to promote ELL engagement, such as the community school. Offer access to our space and computers for ELL training purposes.	X			X	X
Library	Offer music and video editing classes through outside vendors for 20 youths in our community on a monthly basis.	X	X		X	
Library	Launch a pride month and continuous safe meeting space for our LGBTQ community.	X			X	X
Parks & Recreation	To incorporate more online features for every day communications with the Parks and Recreation Department.	X	X	X	X	X
Parks & Recreation	Implement online payment services.	X			X	X
Parks & Recreation	Continue to expand programming across the board for kids, teenagers and adults.	X				X
Parks & Recreation	Continue to lead capital projects upgrading parks, play grounds and open spaces.	X		X		X
Parks & Recreation	Upgrade Youth Center building for more functionality.	X	X			X



## Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on a number of factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, and the Budget team, led by the Chief Financial Officer, meet with departments at various times during the fiscal year to introduce changes to the process and request updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus Areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, and the Budget team meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

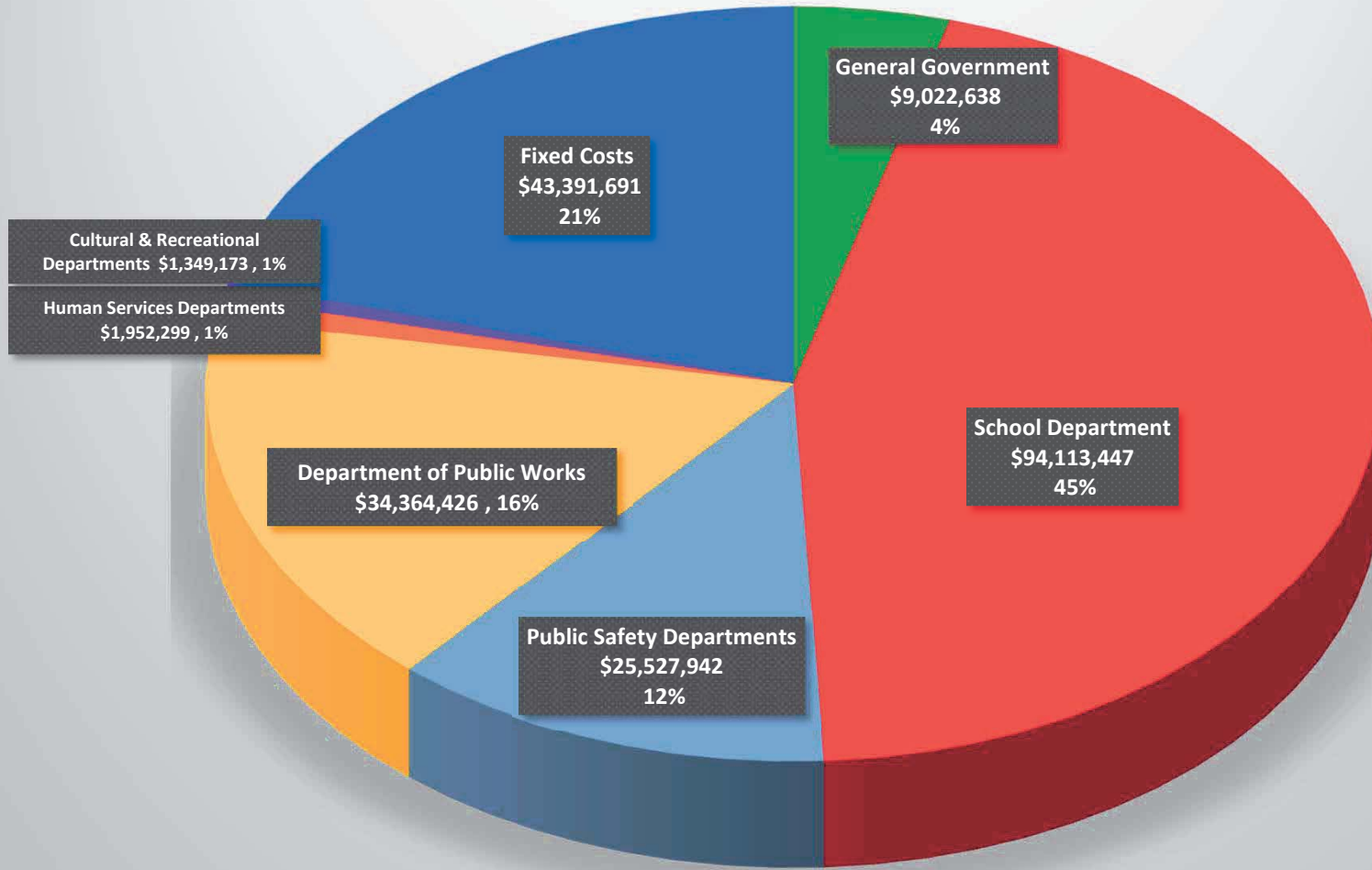
During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all of his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

## CITY OF REVERE BUDGET CALENDAR - FY 2021

Mayor & Budget Committee	Start Date	End Date
Budget Team meet to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January 2020	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Vote on Budget.	before June 30th	

**City of Revere - FY2021 Budget  
Program and Operating Budget  
Total Expenses: \$209,721,616**



	% INC/DEC FY20 v FY21	% INC/DEC FY22-FY24	FY20 RECAP	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED
<b>REVENUES</b>							
TAX LEVY							
PRIOR YEAR LEVY LIMIT			86,416,689	90,539,665	94,803,156	99,373,235	104,057,566
AMENDED NEW GROWTH ( prior year)			4,520				
PROPOSITION 2.5 INCREASE TO LEVY		2.50%	2,160,530	2,263,492	2,370,079	2,484,331	2,601,439
NEW GROWTH	2.15%	varies	1,957,926	2,000,000	2,200,000	2,200,000	2,200,000
EXCESS CAPACITY			-77,342				
TAX LEVY	4.80%	varies	90,462,323	94,803,156	99,373,235	104,057,566	108,859,005
LEVY LIMIT	4.71%	varies	90,539,665	94,803,156	99,373,235	104,057,566	108,859,005
LEVY CEILING	17.30%	4.00%	154,216,779	180,895,886	188,131,721	195,656,990	203,483,270
LOCAL RECEIPTS							
MVX	-5.88%	2.50%	5,950,000	5,600,000	5,740,000	5,883,500	6,030,588
MEALS EXCISE	-13.79%	2.50%	725,000	625,000	640,625	656,641	673,057
ROOMS EXCISE	-20.00%	2.50%	2,000,000	1,600,000	1,640,000	1,681,000	1,723,025
INTEREST ON TAXES	22.73%	2.50%	440,000	540,000	553,500	567,338	581,521
IN LIEU OF TAXES	-2.78%	2.50%	144,000	140,000	143,500	147,088	150,765
FEES - POLICE DETAIL ADMIN	0.00%	2.50%	200,000	200,000	205,000	210,125	215,378
OTHER DEPT REVENUE	-3.03%	2.50%	1,650,000	1,600,000	1,640,000	1,681,000	1,723,025
LICENCES & PERMITS	-25.93%	2.50%	2,700,000	2,000,000	2,050,000	2,101,250	2,153,781
FINES & FORFEITS	-10.00%	2.50%	1,500,000	1,350,000	1,383,750	1,418,344	1,453,802
INVESTMENT INCOME	-35.83%	2.50%	1,200,000	770,000	789,250	808,981	829,206
MEDICAID REIMBURSEMENT	0.00%	2.50%	180,000	180,000	184,500	189,113	193,840
MISC. RECURRING	-13.04%	2.50%	345,000	300,000	307,500	315,188	323,067
MISC. NON-RECURRING			0				
TOTAL: LOCAL RECEIPTS	-12.50%	2.50%	17,034,000	14,905,000	15,277,625	15,659,566	16,051,055
CHERRY SHEET REVENUE	2.90%	3.00%	82,188,178	84,571,840	87,108,996	89,722,265	92,413,933
OTHER FINANCIAL SOURCES (OFS)							
Free Cash Appropriations (page 4 column c)	-100.00%	varies	5,837,644				
Other Available Funds (page 4 columb d)	-100.00%	varies	2,356,109				
Other Sources to reduce the Tax Rate	#DIV/0!	varies					
Free Cash to Reduce the Tax Rate	#DIV/0!	varies		1,000,000			
TOTAL: OFS	-87.80%		8,193,753	1,000,000	0	0	0
ENTERPRISE FUNDS							
WATER/SEWER: REV from RATES	2.22%	4.00%	25,280,512	25,841,073	28,954,716	30,112,905	31,317,421
WATER/SEWER: R/E APPROP	0.00%		2,000,000	2,000,000			
WATER/SEWER: OTHER							
SOLID WASTE ENTERPRISE	-28.57%	3.00%	350,000	250,000	257,500	265,225	273,182
TOTAL ENTERPRISE FUND REVENUE	1.67%		27,630,512	28,091,073	29,212,216	30,378,130	31,590,602
<b>GRAND TOTAL: ALL REVENUES</b>	<b>-0.95%</b>	<b>varies</b>	<b>225,508,766</b>	<b>223,371,070</b>	<b>230,972,072</b>	<b>239,817,527</b>	<b>248,914,596</b>

	% INC/DEC FY20 v FY21	% INC/DEC FY22-FY24	FY20 RECAP	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT - 100's</b>							
CITY COUNCIL	0.01%	2.50%	322,794	322,838	330,909	339,182	347,661
MAYOR	-7.52%	2.50%	574,288	531,106	544,384	557,993	571,943
NORTHEAST REGIONAL VOCATIONAL SCHOOL	-6.32%	2.50%	2,134,305	1,999,430	2,049,416	2,100,651	2,153,167
HUMAN RESOURCES	29.87%	2.50%	247,272	321,127	329,155	337,384	345,819
OFFICE OF INNOVATION AND DATA MGMT	16.46%	2.50%	449,130	523,069	536,146	549,549	563,288
AUDITOR/BUDGET	5.23%	2.50%	481,861	507,075	519,752	532,746	546,064
PURCHASING	-4.73%	2.50%	261,145	248,794	255,014	261,389	267,924
INFORMATION TECHNOLOGY	0.55%	2.50%	1,234,047	1,240,888	1,271,910	1,303,708	1,336,301
ASSESSORS	2.29%	2.50%	439,976	450,033	461,284	472,816	484,636
COLLECTOR/TREASURER	-3.62%	2.50%	1,235,580	1,190,856	1,220,627	1,251,143	1,282,422
SOLICITOR	-5.20%	2.50%	503,665	477,478	489,415	501,650	514,192
CITY CLERK	-14.71%	2.50%	401,104	342,107	350,660	359,426	368,412
ELECTIONS	1.05%	2.50%	386,872	390,932	400,705	410,723	420,991
LICENCE COMMISSION	0.00%	2.50%	6,200	6,200	6,355	6,514	6,677
CONSERVATION COMMISSION	0.00%	2.50%	7,000	7,000	7,175	7,354	7,538
APPEALS BOARD	0.00%	2.50%	12,320	12,320	12,628	12,944	13,267
STRATEGIC PLANNING/COMM DEVELOPMENT	-11.56%	2.50%	268,731	237,670	243,612	249,702	255,945
ENGINEERING	-19.99%	2.50%	267,127	213,715	219,058	224,534	230,148
<b>TOTAL: GENERAL GOVERNMENT</b>	<b>-2.28%</b>	<b>2.50%</b>	<b>9,233,417</b>	<b>9,022,638</b>	<b>9,248,204</b>	<b>9,479,409</b>	<b>9,716,394</b>
<b>PUBLIC SAFETY - 200's</b>							
POLICE	5.44%	3.50%	11,112,226	11,716,973	12,127,067	12,551,514	12,990,817
FIRE	3.53%	3.50%	10,351,285	10,716,770	11,091,857	11,480,072	11,881,874
REGIONAL EMERGENCY COMM CENTER	-1.14%	3.50%	1,583,986	1,565,894	1,620,700	1,677,425	1,736,135
MUNICIPAL INSPECTIONS	-7.48%	3.50%	1,198,879	1,109,200	1,148,022	1,188,203	1,229,790
PARKING CLERK	-8.16%	3.50%	456,326	419,105	433,774	433,774	448,956
<b>TOTAL: PUBLIC SAFETY</b>	<b>3.34%</b>	<b>3.50%</b>	<b>24,702,702</b>	<b>25,527,942</b>	<b>26,421,420</b>	<b>27,330,988</b>	<b>28,287,572</b>
<b>PUBLIC WORKS - 400's</b>							
Administration	7.19%	3.00%	473,734	507,783	523,016	538,707	554,868
Snow and Ice	0.00%	3.00%	350,000	350,000	360,500	371,315	382,454
Highway	11.56%	3.00%	765,051	853,517	879,123	905,496	932,661
Open Space/Parks	-30.47%	3.00%	953,766	663,129	683,023	703,514	724,619
Facilities/Public Property	-12.40%	3.00%	1,873,131	1,640,790	1,690,014	1,740,714	1,792,936
<b>TOTAL: PUBLIC WORKS</b>	<b>-9.07%</b>	<b>3.00%</b>	<b>4,415,682</b>	<b>4,015,219</b>	<b>4,135,676</b>	<b>4,259,746</b>	<b>4,387,538</b>

	% INC/DEC FY20 v FY21	% INC/DEC FY22-FY24	FY20 RECAP	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED
<b>HEALTH and HUMAN SERVICES - 500's</b>							
PUBLIC HEALTH: PUBLIC HEALTH INITIATIVES (NURSES)	17.87%	2.50%	717,872	846,175	867,329	889,013	911,238
PUBLIC HEALTH: HEALTHY COMMUNITY INITIATIVES (HCI)	-100.00%	2.50%	142,037	0	0	0	0
PUBLIC HEALTH: SUBSTANCE USE INITIATIVES (SUDI)	-100.00%	2.50%	38,438	0	0	0	0
COUNCIL ON ELDER AFFAIRS	-15.94%	2.50%	279,323	234,806	240,676	246,693	252,860
VETERANS AFFAIRS	-10.22%	2.50%	960,160	862,018	883,568	905,658	928,299
COMMISSION ON DISABILITY	0.00%	2.50%	9,300	9,300	9,533	9,771	10,015
CONSUMER AFFAIRS	-100.00%	2.50%	49,858	0	0	0	0
<b>TOTAL: HUMAN SERVICES</b>	<b>-11.14%</b>	<b>2.50%</b>	<b>2,196,988</b>	<b>1,952,299</b>	<b>2,001,106</b>	<b>2,051,134</b>	<b>2,102,412</b>
<b>LIBRARIES AND RECREATION - 600's</b>							
LIBRARY	1.07%	2.50%	600,423	606,840	622,011	637,561	653,500
RECREATION	7.49%	2.50%	681,301	732,333	750,641	769,407	788,643
HISTORICAL AND CULTURAL RESOURCES	0.00%	2.50%	10,000	10,000	10,250	10,506	10,769
<b>TOTAL: CULTURAL AND RECREATIONAL</b>	<b>4.45%</b>	<b>2.50%</b>	<b>1,291,724</b>	<b>1,349,173</b>	<b>1,382,902</b>	<b>1,417,475</b>	<b>1,452,912</b>
<b>SUBTOTAL - CITY DEPARTMENT COSTS</b>	<b>0.06%</b>	<b>varies</b>	<b>41,840,513</b>	<b>41,867,271</b>	<b>43,189,308</b>	<b>44,538,751</b>	<b>45,946,829</b>
<b>DEBT SERVICE - 700's</b>							
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	0.00%	debt sched	2,739,543	2,739,544	3,349,543	3,460,743	3,469,543
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	-5.42%	debt sched	1,948,804	1,843,194	1,711,307	1,575,467	1,435,921
SHORT TERM DEBT INTEREST	-64.55%	varies	397,761	141,000	200,000	200,000	200,000
PAYDOWN OF BAN'S				105,000			
ESTIMATED NEW DEBT - DPW Building (\$22.5m)					787,500	1,368,000	1,368,000
ESTIMATED NEW DEBT - DCR Facility (\$11m)					522,900	522,900	522,900
ESTIMATED NEW DEBT - Point of Pines Fire Station (\$9.5m)					332,500	577,620	577,620
ESTIMATED NEW DEBT - New High School Building							
ESTIMATED NEW DEBT - North Shore Voc School Building							
ESTIMATED NEW DEBT - HVAC project - Lincoln School							
<b>SUBTOTAL - DEBT SERVICE (GENERAL FUND)</b>	<b>-5.06%</b>	<b>varies</b>	<b>5,086,108</b>	<b>4,828,738</b>	<b>6,903,750</b>	<b>7,704,730</b>	<b>7,573,984</b>
<b>UNCLASSIFIED BENEFITS - 900's</b>							
Employee Group Health - rates	2.57%	4.50%	21,848,405	22,409,934	23,418,381	24,472,208	25,573,458
FICA - Medicare	2.00%	3.50%	1,500,000	1,530,000	1,583,550	1,638,974	1,696,338
Property and Casualty Insurance	9.90%	3.00%	1,010,000	1,110,000	1,143,300	1,177,599	1,212,927
CONTRIBUTORY PENSION	6.77%	5.00%	12,655,956	13,513,019	14,188,670	14,898,103	15,643,009
<b>SUBTOTAL - PENSION AND UNCLASSIFIED BENEFITS</b>	<b>4.18%</b>	<b>varies</b>	<b>37,014,361</b>	<b>38,562,953</b>	<b>40,333,901</b>	<b>42,186,885</b>	<b>44,125,731</b>
<b>EDUCATION - 300's</b>							
Revere Public Schools (per schedule 19)	4.75%	4.00%	89,847,444	94,113,447	97,877,985	101,793,104	105,864,828
<b>SUBTOTAL - SCHOOL DEPARTMENT</b>	<b>4.75%</b>	<b>4.00%</b>	<b>89,847,444</b>	<b>94,113,447</b>	<b>97,877,985</b>	<b>101,793,104</b>	<b>105,864,828</b>
<b>SUBTOTAL: GENERAL FUND</b>	<b>3.21%</b>	<b>varies</b>	<b>173,788,426</b>	<b>179,372,409</b>	<b>188,304,944</b>	<b>196,223,471</b>	<b>203,511,373</b>

	% INC/DEC FY20 v FY21	% INC/DEC FY22-FY24	FY20 RECAP	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED
<b>WATER/SEWER ENTERPRISE</b>							
SALARIES	-12.32%	3.00%	1,770,966	1,552,799	1,599,383	1,647,364	1,696,785
EXPENSES	-12.90%	3.00%	1,637,900	1,426,600	1,469,398	1,513,480	1,558,884
EXPENSES - Long Term Debt Principal	7.86%	debt sched	3,656,327	3,943,720	3,914,543	4,045,743	4,074,543
EXPENSES - Long Term Debt Interest	0.62%	debt sched	1,689,835	1,700,296	1,630,596	1,559,397	1,486,740
EXPENSES - Short Term Debt Interest			0				
EXPENSES - SRF Admin Fees	-1.89%	debt sched	112,781	110,649	106,268	101,784	97,195
MWRA ASSESSMENT - Water	6.56%	3.00%	5,263,284	5,608,417	5,776,670	5,949,970	6,128,469
MWRA ASSESSMENT - Sewer	2.28%	3.00%	10,994,231	11,244,370	11,581,701	11,929,152	12,287,027
<b>SUBTOTAL: WATER/SEWER ENTERPRISE</b>	<b>1.84%</b>	<b>varies</b>	<b>25,125,324</b>	<b>25,586,851</b>	<b>26,078,559</b>	<b>26,746,890</b>	<b>27,329,643</b>
<b>SOLID WASTE ENTERPRISE</b>							
SALARY	3.16%	3.00%	395,584	408,096	420,339	432,949	445,938
EXPENSES	-39.47%	3.00%	38,000	23,000	23,690	24,401	25,133
CONTRACTED SERVICES - Trash Pickup	2.00%	3.00%	2,163,000	2,206,260	2,272,448	2,340,621	2,410,840
CONTRACTED SERVICES - Recycling Disposal	83.33%	3.00%	300,000	550,000	566,500	583,495	601,000
CONTRACTED SERVICES - Solid Waste Disposal	0.00%	3.00%	1,220,000	1,220,000	1,256,600	1,294,298	1,333,127
CAPITAL - lease payments and barrel replacement	0.00%	lease sched	340,000	340,000	199,500	0	0
NEW EQUIPMENT - additional barrels/recycling bins as needed	-25.00%	3.00%	20,000	15,000	15,450	15,914	16,391
PRIOR YEAR DEFICIT	-100.00%		243,204				
<b>SUBTOTAL: SOLID WASTE ENTERPRISE</b>	<b>0.90%</b>	<b>varies</b>	<b>4,719,788</b>	<b>4,762,356</b>	<b>4,754,527</b>	<b>4,691,677</b>	<b>4,832,428</b>
<b>SUBTOTAL: CITY, SCHOOL, AND ENTERPRISE</b>	<b>2.99%</b>	<b>varies</b>	<b>203,633,538</b>	<b>209,721,616</b>	<b>219,138,029</b>	<b>227,662,038</b>	<b>235,673,444</b>
<b>OTHER EXPENDITURES</b>							
CHERRY SHEET ASSESSMENT	-0.21%	3.00%	12,817,554	12,791,261	13,174,998	13,570,248	13,977,356
CHERRY SHEET OFFSET	-9.83%	3.00%	71,141	64,148	66,073	68,055	70,097
OVERLAY	6.90%	varies	742,782	794,045	900,000	1,000,000	1,100,000
SNOW AND ICE DEFICIT		0.00%	0	0	0	0	0
OTHER DEFICITS RAISED ON RECAP							
Final Court Judgements	-100.00%		50,000				
Overlay Deficit							
Tax Title							
<b>SUPPLEMENTAL APPROPRIATIONS</b>							
Raise and Appropriate (pg 4 column B except budget)							
From Free Cash (pg 4 column c of recap)	-100.00%		5,837,644				
From Other Available Funds (pg 4 of recap)	-100.00%		2,356,103				
<b>TOTAL: OTHER EXPENDITURES</b>	<b>-37.60%</b>	<b>varies</b>	<b>21,875,224</b>	<b>13,649,454</b>	<b>14,141,071</b>	<b>14,638,303</b>	<b>15,147,453</b>
<b>GRAND TOTAL: ALL EXPENDITURES</b>	<b>-0.95%</b>	<b>varies</b>	<b>225,508,762</b>	<b>223,371,070</b>	<b>233,279,101</b>	<b>242,300,342</b>	<b>250,820,896</b>
<b>BUDGET GAP (positive = excess capacity)</b>			<b>4</b>	<b>0</b>	<b>-2,307,029</b>	<b>-2,482,815</b>	<b>-1,906,300</b>



# Five Year Financial Forecast - Narrative

## FY2020 through FY2024

### Executive Summary

The five-year financial forecast for the City of Revere is used as a budget tool that enables municipal officials to review operating needs, identify fiscal challenges and opportunities, and help develop long term budgeting policies as part of an overall strategic plan. The five-year financial forecast is invaluable in identifying key areas that the City needs to focus on such as rising health insurance costs, retirement assessments, and collective bargaining agreements. It also helps the City plan for its capital budget, debt service management, and long term sustainability.

Financial forecasting is the process of projecting revenues and expenditures over a multi-year period. Factors that affect forecasting are current and future economic conditions, collective bargaining agreements, future operating and capital scenarios, and other factors that affect future revenues and expenditures.

The five-year financial forecast is also used as a communication tool for both the City Council and the public. The forecast is always evolving and is constantly updated as information becomes available.

The FY2021 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public education. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and departmental equipment.

The FY2021 is balanced, with approximately \$223.3 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets. Below is a breakdown of all revenues and expenses as detailed in this forecast.

### Revenues

#### **Tax Levy: \$94,803,156**

The tax levy is the City's primary revenue source, comprising approximately 49% of the City's total general fund revenues. Residential property values pay 79.5% of the total property taxes, while commercial, industrial, and personal property values pay 20.5%. The City has a split tax rate of 1.75, which translates to a residential rate of \$11.26/m and a commercial rate of \$21.88/m for FY2020.

The City realizes an automatic 2.5% increase to the tax levy under Proposition 2 ½, plus any increase due to "new growth" in the City. New growth includes new development, condominium conversions, and renovations/expansions to existing properties, to name a few. Based upon the number of

large developments and building permits issued over the last year and half, it is recommended that the growth estimate to be used for FY2021 should be \$2,000,000.

**Local Receipts: \$14,905,000**

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has decreased its estimate for local receipts by 12.5% for FY2021 (from \$17m to \$14.9m) due to the anticipated decreases in our meals and rooms excise tax receipts (-13.8% and -20% respectively), as well as motor vehicle excise tax (-5.9%). In total, these local excise taxes are budgeted to decrease by \$850k combined.

Also, it is anticipated that revenue from licenses and permits will decrease by 25% (decrease of \$700k) as we recover from the pandemic and the economic downturn that resulted from it. Investment income is also budgeted at a reduced amount due to the lowered interest rates by the federal government. Just about all local receipts are budgeted to decrease except interest on taxes.

It is anticipated that local receipts will increase at 2.5% per year for purposes of financial forecasting, however, this will be closely monitored as we recover from the pandemic with the hope that we will see a strong financial recovery once the economy is 100% open.

**Cherry Sheet Revenue (State Aid): \$84,571,840**

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

This year, the Governor proposed an initial budget that was preparing to fund the City of Revere's Chapter 70 account at \$80.1 million dollars. However, it is doubtful that the State will be able to afford to fund the Governor's requested amount which included funding for the Student Opportunity Act. Therefore, we are decreasing the Governor's estimated by nearly 10%, or \$7.9 million less (\$72.2 million).

Also, the Governor's proposed funding of Unrestricted General Government Aid (UGGA) has been decreased by 10%, from \$11.2 million to \$10.1 million. Chapter 70 and UGGA funds account for nearly 97% of the City's Cherry Sheet revenue, however, in total, the City has decreased its estimated revenues from the Cherry Sheet by 9.8%, in anticipation of deep cuts to the Governor's proposed budget.

It is always difficult to gauge the amount that the Commonwealth will allocate to the 351 municipalities due to the volatile economy and evolving funding formulas. Nevertheless, we need to assume a figure for purposes of completing the five-year financial forecast. Therefore, it is predicted that State Aid will increase by 3% of the City's modified estimates to the Governor's budget for FY2022 through FY2024.

**Enterprise Fund Revenue: \$28,091,073**

An enterprise fund, authorized by MGL Chapter 44, Section 53F ½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

The City of Revere currently has two Enterprise Funds; Water and Sewer Enterprise and Solid Waste Enterprise.

**Water/Sewer Enterprise: \$25,841,073**

The water and sewer enterprise fund provides for full cost recovery including indirect costs that are appropriated in the general fund. Water and sewer enterprise fund revenues are estimated to have various increases over the next three fiscal years depending on the costs of assessments from the MWRA, as well as the debt service from some of the major projects underway in the City, including the completion of the water meter and lead service replacement projects, the reconstruction of several water mains, rehabilitation of the sewer lines, and the consent decree infrastructure improvements.

Due to the improvements being made in the City's infrastructure, as well as the replacement of nearly 98% of all of the water meters throughout the City, the Enterprise Fund has ended fiscal year 2019 with a significant surplus of over \$3 million. Further, the water and sewer enterprise fund has a Stabilization Fund balance of over \$7.2 million. These reserves are indicators of an enterprise fund that is not only conservatively balanced, but also has significant reserves to address any unanticipated expenses or to stabilize water and sewer rates.

For purposes of the financial forecast, enterprise fund revenues are forecasted to increase 4% to keep up with the continued efforts put forward by the department to upgrade the City's infrastructure, including the elimination of inflow/infiltration of sewer lines, and illicit connections to the city's infrastructure.

**Solid Waste/Recycling Enterprise: \$250,000**

The Solid Waste Enterprise fund is currently in its first year of establishment. As stated above, an enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

In the case of collecting and disposing of the City's solid waste and recycling, there is a significant subsidy from the City's general fund to the enterprise fund. In fact, only \$250,000 in projected revenues will offset the nearly \$4.7 million cost of providing the service. The escalating costs, most notably the increasing and volatile costs of administering and disposing of single stream recycling, have many communities scrambling to fund the costs. In past

years, cities and towns were making money from single stream recycling. Currently, the city is paying more per ton to dispose of single stream recycling than it does to dispose of trash. It is a frightening reality and the administration is paying close attention to this situation.

It is estimated that the City will collect \$250,000 in revenues from the sale of overflow barrels, fines for improperly stored trash, and a newly adopted textile recycling program that pays the City \$20 per ton for all recycled textiles, which include clothing, bedding, pots, pans, and other household items that typically would be thrown in the trash. For FY2022 through FY2024, it is estimated that the solid waste enterprise revenues will increase by 3%.

**Other Financial Sources:                      \$1,000,000**

An appropriation of \$1,000,000 from the City’s free cash has been budgeted as a contingency to the FY2021 operating budget. The City has made its best efforts to estimate the impact of the pandemic on the overall FY2021 budget, including all revenues which the City relies on to fund all departments of the City, including the Revere Public Schools. In doing so, we can run the risk of being overly conservative, which would mean that actual revenues would exceed FY2021 estimates. If this is the case, we may not need to appropriate the \$1,000,000 of free cash. However, in the event that we are accurate with our revenue estimates, we will need to appropriate \$1,000,000 to keep the budget in balance.

Balancing the budget with one time revenues is something that is not recommended on a yearly basis. However, when there are extraordinary financial events such as a temporary economic downturn that will adversely affect our budgets to the point where vital services would need to be drastically reduced, it is prudent and responsible for such an appropriation. The administration fully expects the economy to recover over time, and with that recovery will be increased State Aid and local receipts that will allow us to go back to “best practices” with our budgeting policy whereby non-recurring revenues are excluded in our operating budget.

Therefore, for purposes of the five year financial forecast, no revenues are proposed as part of FY2022 through FY2024.

**Expenses**

**General Government: \$9,022,638**

Departments under General Government include all of the financial offices and overhead support functions, including Mayor, City Council, Finance, Legal, City Clerk, Elections, Planning and Community Development.

General government spending for FY2021 has been decreased by 2.3%. Due to the economic downturn, every budget was reviewed closely to try to keep expenses down to offset decreased revenues. Furthermore, vacant jobs in nearly all departments have been eliminated, as well as many of the part-time and full time positions throughout the City.

Reorganizations of several departments resulted in cost savings by sharing administrative and clerical roles, further decreasing expenses. A key component of the reorganizations was the newly created executive cabinet of Mayor Arrigo's administration. This reorganization has created a new organizational structure that has the Mayor's executive staff coordinating the efforts of multiple departments in an effort to streamline communications, promote accountability, and effect changes that are in line with the Mayor's overall mission of the City.

On the general government side of operations, the Mayor has created a Chief Financial Officer title for the City, which will oversee the departments of the Auditor, Budget, Assessor, Treasurer/Collector, Purchasing, Parking, and Water/Sewer billing departments. Also, the City's Chief Innovation Officer will manage the departments of Information Technology, Data Management and Constituent Services (311). The Chief of Economic Development will oversee the Planning and Community Development departments of the City. All three Chiefs will report directly to the Mayor on matters of the respective departments in which they now manage. All departments that operate under the respective chiefs have decreases in employees, resulting in fewer full-time equivalents (FTE's) collectively from last year's budget.

For forecasting purposes, the estimated expense increase for general government services for the City will be 2.5% for FY2022 through FY2024.

### **Public Safety: \$25,527,942**

Departments under Public Safety include Police, Fire, Municipal Inspections, Regional Emergency Communications Center, and Parking Departments.

In FY2021, Public Safety is budgeted at a 3.4% increase in spending. Mostly all of the increase is due to collective bargaining agreements of the police and fire departments, as well as an anticipated increase in the budget for the Metro North Regional Emergency Communication Center (MNRECC) due to a shift in the assessment percentages per the agreed upon formula. The prior formula had Revere paying 76.2% in FY2020, however, the call volume data has moved that assessment apportionment to 78.0%.

Both the Parking and Municipal Inspections departments have decreases due to reductions in force. Unfortunately, both departments will be working with fewer employees for FY2021, with the hope that when the economy strengthens, we will be able to bring those departments back to the staffing levels of FY2020.

The estimated expense increase for public safety for the City will be 3.5% as a whole for FY2022 through FY2024. These projected increases are due to the Mayor's commitment to maintain the staffing levels of the police and fire departments, as well as a commitment to continue to fund the Metro North Regional Emergency Communication Center for the benefit of the City and its residents.

### **Department of Public Works: \$4,015,219**

Departments under Public Works (DPW) include Public Works Administration, Snow and Ice Removal, Highway, Open Space/Parks, and Facilities/Public Property. The Water, Sewer, and Drain (W/S/D) department and the Solid Waste department are also part of the DPW, but are budgeted separately as enterprise funds.

Enterprise Fund accounting allows the City to treat the collection of its solid waste, recyclables, yard waste, and bulky items in a separate account that segregates revenues and expenses in the same manner as the Water/Sewer Enterprise Fund. While revenues of the Solid Waste Enterprise Fund do not cover the total cost of expenses incurred, as they do in the W/S/D Enterprise Fund, it does allow for identifying the true costs to the City for solid waste and recycling operations.

For FY2021, the Mayor has created the cabinet level position of Chief of Infrastructure and Public Works. This position will coordinate the departments of DPW administration, highway, parks/open space, facilities/public property, engineering, water/sewer/drain, and solid waste. As part of this reorganization, many of the laborers and clerical staff will be merged together to create synergies and savings. In an effort to be more efficient and effective, all services that are done within these departments will be examined and modified where needed. Impact bargaining with the unions will allow for more versatility in the manner in which services are provided. Many services that have been previously done by vendors or third parties have been eliminated as a way to reduce costs. However, it is expected that those services can be handled with existing staff and members of our summer work program that is administered by the recreation department.

As a result of the reorganization of the DPW, as well as the reductions in force, the FY2021 budget has been decreased by 9.07% from FY2020.

Estimated expense increase for the Department of Public Works is expected to increase at 3% per year from FY2022 through FY2024

### **Health and Human Services: \$1,952,299**

Departments under Human Services include the Public Health Department (Board of Health, Nurses, and Substance Use Initiatives (SUDI) department), Council on Elder Affairs, Veterans Affairs, Consumer Affairs, and the Commission on Disability.

As part of the Mayor's reorganization of duties, the position of Chief of Health and Human Services (HHS) has been created and filled to oversee all departments that fall under Health and Human Services. This reorganization also collapsed the department of Healthy Communities Initiatives into Public Health, and also eliminated any general fund appropriations for the operation of the City's SUDI and Consumer Affairs departments. Furthermore, the efforts of all of these departments will now be coordinated by the Chief of HHS which will create efficiencies and savings across the board.

The overall budget of all departments of the City's Health and Human Services has decreased by 11.1% for FY2021, from \$2.2 million to \$1.95 million. Most all savings has come from reductions in force and greater reliance on grant revenues for staffing and related costs of those departments that are grant reliant.

Estimated costs to Human Services are expected to increase as a whole by 2.5% through FY2024 for purposes of forecasting.

## **Cultural and Recreation: \$1,349,173**

Departments under Cultural and Recreation include the Library, Parks & Recreation, and Historical & Cultural Resources

Expenses in the Library Department are projected to increase by 1.07% for FY2021 due to normal increases in salaries and expenses. Certain requirements of the Commonwealth require the budget of the library to be funded at a level to meet its minimum appropriation requirement. The budget set forth in FY2021 allows for such funding.

Expenses in the Parks & Recreation department will increase by 7.49% due to several factors. Most prevalent is the funding required for the City to continue to operate a Community Center at the Garfield School. The Community Center is a multigenerational, multicultural and inclusive space for Revere residents. The Community Center features a swimming pool, gymnasium, auditorium, classroom space, community meeting space and a fitness area. Also, the function of administering the Community Schools Department has been moved from the School Department to the Parks & Recreation Department. Community Schools offers adult education classes for a fee. While there is a fee for these classes, it does not operate as a full cost recovery service, and requires supplemental appropriations from the City.

Estimated costs to Cultural and Recreation are expected to increase by 2.5% through FY2024 for purposes of forecasting.

## **Fixed Costs: \$43,391,691**

Fixed costs are costs that are legally or contractually mandated such as debt service, health insurance, retirement assessment, Medicare, and property/casualty insurance. Fixed costs continue to be the biggest challenge in municipal budgets. Each fixed cost has its own projected increase over the five-year forecast that reflects estimated average costs municipalities are seeing in each category.

The projected increases for FY2022 through FY2024 for each fixed cost are as follows:

- Health Insurance: 4.5%
  - In FY2021, the City will see an increase of 2.57% due to the natural increase in health care costs combined the additional staffing in school and city departments during FY2021.
  - The City, in an effort to have some cost savings in FY2021, introduced an “Opt-Out” program which will compensate employees who are able to come off of the City’s health insurance plans. This program will help reduce the head count of our employees who take the health care benefit and therefore reduce costs of providing health insurance.
- Retirement Assessment: Per amortization schedule
  - Estimated increases needed to fully fund the unfunded liability by 2033. After 2033, the City will pay its normal costs.
- Medicare: 3.5%
  - Estimated average of salary increase over the next three years.
- Municipal Insurance: 3%
  - Estimated based upon increased investments in the City’s capital and infrastructure and normal inflationary costs.

- Debt service: Per estimated funding schedule
  - The City’s capital plan is an evolving document and will always adjust based upon the needs of the community, current market conditions, and changing circumstances of both the schools and general government operations. Refunding opportunities that allow the City to refinance existing debt are reviewed annually with the City’s financial advisors in a continued effort to keep debt service as low as possible.

**Education – Revere School District: \$94,113,447**

The School Committee oversees the budget process for the schools, and it has a bottom line budget of \$94,113,447 for FY2021, an increase of 4.75% from FY2020. The school department’s budget has been built on Chapter 70 estimates that are in line with the five year financial forecast. As stated above, these estimates are subject to change depending on the final approved budget of the Commonwealth, which is anticipated to happen sometime this summer. Delays in final budgeting are due to the impacts of COVID-19 and its effect on the State’s ability to fund local aid.

For financial forecasting purposes, we expect that the cost of education will increase the general fund budget by 4% per year in both personnel and non-personnel expenses.

Please see the school department’s section of the budget for additional information about the schools overall budget and the details of such.

**Enterprise Fund Expenses ~ Water/Sewer/Drain (W/S/D) Enterprise      \$25,586,851**

Expenses in this enterprise fund represent personnel, expenses, contracted services, assessments, and debt service costs.

All expenses in the W/S/D that aren’t fixed costs (debt and MWRA assessment) have been decreased sharply from FY2020 budgeted amounts. Salaries have been decreased by 12.3% due to reductions in force. Expenses have also been decreased by 12.9% due to decreases in amounts budgeted for contracted services. In many of these cases, the purchases of equipment over the past several years have allowed the W/S/D department to do more work in house, thereby saving money on contracted services.

Expenses are projected to rise from FY2022-FY2024 as follows:

- Water/Sewer Enterprise
  - Personnel: 3%
  - Expenses: 3%
  - MWRA Assessment ~ Water 3%
  - MWRA Assessment ~ Sewer 3%
  - SRF Fees projected debt schedule
  - Debt Service: projected debt schedule



**Enterprise Fund Expenses ~ Solid Waste/Recycling Disposal      \$4,762,356**

Expenses in the Solid Waste Enterprise fund consist of salary and expenses, as well as contracted services for the collection and disposal of the City's solid waste and recycling.

For FY2021, there was a less than 1% increase in the solid waste budget. Expenses were kept in check due to reductions in appropriations in operations, including rodent control to which the City had great success in mitigating through its proactive measures and diligent management of the plan to eradicate the issue.

For FY2022 and beyond, the City is forecasting increases in Solid Waste/Recycling costs as follows:

- Solid Waste Enterprise
  - Salary: 3%
  - Expenses : 3%
  - Contracted Services (including..): 3%
    - Solid Waste Disposal
    - Recycling Disposal
    - Yard Waste Disposal
    - Bulky Items Disposal
    - E-Waste/Hazardous Waste
  - Capital: per lease schedule

**Cherry Sheet Assessment:      \$12,791,261**

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

The categories of charges include state assessments (retired teachers insurance, mosquito control, RMV non-renewal surcharge, etc), transportation authorities (MBTA primarily), annual charges (special education), and tuition assessments (school choice and charter schools). This year's overall assessments have decreased by .21% from last year's assessment of \$12,817,554.

It is projected that the Cherry Sheet assessment from the Commonwealth will increase 3% from FY2022 to FY2024.

**Other Expenditures:      \$858,193**

- Overlay: \$794,045
  - Overlay is an account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year.
  - Per the Municipal Modernization Act, all overlay balances from prior years can be combined to settle any abatements and exemptions. The balance of all prior year's overlay is approximately \$1.25m
  - Overlay will need to increase for FY2022 due to the adoption of the senior tax abatement program and projected residential exemption program for FY2020.
  - Overlay will be increased by amounts set by the Assessor for FY2022-2024 for purposes of forecasting.
  
- Cherry Sheet Offset: \$64,148
  - Offset receipts are receipts from the Cherry Sheet that are to be used for a specific purpose (public library). These obligations are expected to increase 3% for FY2022 to FY2024

## Conclusion

The City of Revere, like all municipalities throughout the Commonwealth, continues to struggle with the effects of the COVID-19 pandemic, as well as rising fixed costs, increasing demands for services, and contractual obligations. The unique challenges of the pandemic have made the FY2021 budget process one of the most challenging in recent memory. However, we have put forth a budget and a spending plan that is responsible, with realistic revenue estimates based upon currently known information that has been analyzed and adjusted accordingly.

The five-year financial forecast is a tool that helps us best manage the challenges of such events. It is a tool that uses reasonable estimates in both revenue and expenditure trends while considering the overall economic picture of the current times. It has flexibility to adapt as needed, and consistently evolves as economic trends and other extraordinary and unforeseen events happen.

The goal is to project revenues and expenditures up to five years into the future which helps the administration analyze where current trends are leading and estimate if money will be available for discretionary spending such as capital purchases, collective bargaining settlements, and new municipal program. It also will help identify those "budget buster" items that need reform from the local or state government.

The five-year forecast, combined with the capital improvement program and FY2021 budget will continue to be the basis for all future financial planning for the City of Revere.

# ORGANIZATIONAL STRUCTURE

## Departments and Functions

The City's organizational structure for FY 2021 provides the citizenry a visual of the overall structure of the organization. Organization responsibility codes (see below) are used in the organizational structure and in the organization chart to clearly identify the department, board, or committee (organizational unit) responsible for the management, oversight, and financial controls, (organizational unit cost centers).

## ORGANIZATIONAL UNIT RESPONSIBILITY CODES

### Organization Responsibility Codes

Organization department codes group departments in a series of numbers as follows:

- 100's (general government)
- 200's (public safety)
- 300's (schools)
- 400's (department of public works)
- 500's (health and human services)
- 600's (library and recreation)
- 700's (debt)
- 800's (intergovernmental – assessments from Commonwealth)
- 900's (unclassified – health insurance, pension and other fixed costs)

## ORGANIZATIONAL UNIT COST CENTERS

Cost centers are used to classify revenues and expenditures for external financial reporting. Classification of expenditures by organizational unit is essential to responsible accounting. The classification corresponds with the government unit's organizational structure.

## GENERAL GOVERNMENT (100)

Organization Responsibility codes 100-199 are reserved for general government:

110 Legislative - Expenditures related to the legislative operations of the community. Reporting units in this category include:

- City Council (111)

120 Executive - Expenditures related to the executive operations of the community. Reporting units in this category include:

- Executive Office of Mayor (121)
- Northeast Regional Vocational School (122)
- Office of Human Resources (125)
- Office of Innovation and Data Management (127)

130 Financial Administration - Expenditures related to the financial administration of the community. Reporting units in this category include:

- Office of the Chief Financial Officer, City Auditor and Budget Director (135)
- Office of Purchasing and Procurement (138)
- Office of Information Technology (140)
- Office of Assessing (141)
- Office of Treasurer/Collector (145)

150 Operations Support - Expenditures related to the non-financial administration of the community. Reporting units in this category include:

- Office of the City Solicitor (151)

160 Licensing And Registration - Expenditures related to the licensing and registration operations of the community. Reporting units in this category include:

- Office of the City Clerk (161)
- Office of Elections (162)
- Licensing Commission (165)

170 Land Use - Expenditures related to the management and control of land use within the community. Reporting units in this category include:

- Conservation Commission (171)

180 Development - Expenditures related to encouraging and managing the physical and economic growth of the community. Reporting units in this category include:

- Office of Strategic Planning and Economic Development (182)
- Office of Engineering (184)

## **PUBLIC SAFETY (200)**

Organization Responsibility codes 200-299 are reserved for public safety:

210 Police - Expenditures for law enforcement.

- Police (210)

220 Fire - Expenditures for preventing and fighting fires.

- Fire (220)

230 Emergency Communications – Expenditures for assessment for operations of emergency communications.

- Metro North Regional Emergency Communication Center (230)

240 Protective Inspection - Expenditures related to the protective inspection operations of the community. Reporting units in this category include:

- Office of Building/Inspectional Services (242)

290 Other - Expenditures related to public safety which doesn't fall readily into one of the previous categories. Reporting units in this category include:

- Office of the Parking Clerk (295)

## **EDUCATION (300)**

Organizational Responsibility codes 300-399 are reserved for education:

300 Education - Expenditures for education of the Revere Public Schools. In developing this area, the Department of Elementary and Secondary Education's End of Year report can be reviewed and provided information for preparation.

- Revere Public Schools (300)

## **D P W (400)**

Organizational Responsibility codes 400-499 are reserved for city services (public works):

420 Department of Public Works - Expenditures related to the construction, maintenance, and repair of highways and streets in the community. Reporting units in this category include:

- Public Works Administration (420)
- Snow and Ice Removal (421)
- Highway (422)
- Parks and Open Space (423)
- Solid Waste/Recycling (424)\*
- Facilities/Public Property (425)
- Water/Sewer/Drains (430)\*

*\*Enterprise Funds*

## **HEALTH and HUMAN SERVICES (500)**

Organization Responsibility codes 500-599 are reserved for health and human services:

520 Public Health - Expenditures related to inspection and regulatory activities which contribute to the conservation and improvement of public health. Reporting units in this category include:

- Office of the Health Department (522)
- Office of Public Health Substance Use Initiatives (525)

540 Public Resources – Expenditures related to activities of veterans, elderly, and disabled: Reporting units in this category include:

- Office of the Elder Affairs (541)
- Office of Veteran's Affairs (543)
- Commission on Disabilities (549)

590 Other – Expenditures for human services which do not readily fall into one of the previous categories. Reporting units include:

- Office of the Consumer Affairs (590)

## **CULTURE AND RECREATION (600)**

Organization Responsibility codes 600-699 are reserved for culture and recreation:

610 Library - Expenditures related to the operation of a public library.

- Library (610)

650 Recreation - Expenditures related to the provision of recreational activities or the operation of recreational facilities.

- Recreation (650)
- Historical and Cultural Resources (690)

## **DEBT SERVICE (700)**

Organization Responsibility codes 700-799 are reserved for debt service:

700 Bonded Debt - Expenditures for periodic payments bonded debt.

- Bonded Debt (700)

## **INTERGOVERNMENTAL EXPENDITURES (800)**

Organization Responsibility codes 800-899 are reserved for intergovernmental expenditures (cherry sheet charges):

820 State Assessments and Charges - Expenditures for periodic payments of cherry sheet charges from the Commonwealth.

- State Assessments and Charges (820)

## **UNCLASSIFIED (900)**

Organizational Responsibility codes 900-999 are reserved for unclassified expenditures:

900 Employee Benefits - Expenditures related to employee benefits not made directly to employee, but which are allocated to specific costs and benefits on behalf of employees. Reporting units in this category include:

- Medicare (FICA) Taxes (901)
- Employee Group Insurance (909)

910 Retirement and Pension Contributions - Expenditures for retirement and pension contributions. Reporting units in this category include:

- Retirement and Pension Contributions (911)

940 Property and Casualty Insurance - Expenditures for property and casualty insurance and related costs. Reporting units in this category include:

- Property and Casualty Insurance (940)



**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>GENERAL FUND</b>								
<b>111 CITY COUNCIL</b>								
PERSONNEL	353,838.90	322,794.00	322,794.00	267,635.63	322,838.00	322,838.00	322,838.00	0.00%
CITY COUNCIL	353,838.90	322,794.00	322,794.00	267,635.63	322,838.00	322,838.00	322,838.00	0.00%
<b>121 MAYOR</b>								
PERSONNEL	452,293.44	479,288.00	476,638.00	379,723.43	481,106.00	481,106.00	481,106.00	0.90%
PURCHASE OF SERV	377,554.58	45,000.00	45,000.00	45,000.00	45,000.00	-	-	0.00%
MATERIALS & SUPP	14,945.05	15,000.00	15,000.00	9,208.42	15,000.00	15,000.00	15,000.00	0.00%
OTHER CHARGES &	83,529.00	35,000.00	37,650.00	97,607.00	35,000.00	35,000.00	35,000.00	-7.00%
MAYOR	928,322.07	574,288.00	574,288.00	531,538.85	576,106.00	531,106.00	531,106.00	0.30%
<b>122 NORTHEAST REGIONAL VOCATIONAL</b>								
PERSONNEL	18,300.04	18,800.00	18,800.00	15,666.70	18,800.00	18,800.00	18,800.00	0.00%
PURCHASE OF SERVICES	2,008,889.00	2,115,505.00	2,115,505.00	1,586,628.75	1,980,630.00	1,980,630.00	1,980,630.00	-6.40%
NORTHEAST REGIONAL VOC	2,027,189.04	2,134,305.00	2,134,305.00	1,602,295.45	1,999,430.00	1,999,430.00	1,999,430.00	-6.30%
<b>125 HUMAN RESOURCES</b>								
PERSONNEL	182,708.44	189,972.00	189,972.00	159,403.01	241,827.00	216,827.00	216,827.00	27.30%
PURCHASE OF SERVICES	10,315.97	23,300.00	23,300.00	3,650.87	23,300.00	23,300.00	23,300.00	0.00%
MATERIALS & SUPPLIES	1,491.43	1,500.00	1,500.00	1,239.46	1,500.00	1,500.00	1,500.00	0.00%
OTHER	69,170.02	32,500.00	32,500.00	29,662.43	79,500.00	79,500.00	79,500.00	144.60%
HUMAN RESOURCES	263,685.86	247,272.00	247,272.00	193,955.77	346,127.00	321,127.00	321,127.00	40.00%
<b>127 OFF INNOVATION &amp; DATA MGT</b>								
PERSONNEL	235,594.29	252,430.00	252,430.00	203,641.91	393,302.00	318,319.00	271,204.00	55.80%
PURCHASE OF SERVICES	82,236.27	194,200.00	192,448.00	176,128.47	301,284.00	200,250.00	200,250.00	56.60%
MATERIALS & SUPPLIES	2,514.89	2,500.00	4,252.00	1,209.84	4,500.00	4,500.00	4,500.00	5.80%
CAPITAL EXPENDITURES	-	-	-	-	20,000.00	-	-	0.00%
OFF INNOVATION & DATA	320,345.45	449,130.00	449,130.00	380,980.22	719,086.00	523,069.00	475,954.00	60.10%
<b>135 AUDITING DEPARTMENT</b>								
PERSONNEL	373,836.27	389,861.00	389,861.00	321,448.03	435,975.00	405,975.00	405,975.00	11.80%
PURCHASE OF SERVICES	114,056.37	82,000.00	75,600.00	-10,000.32	101,100.00	91,100.00	91,100.00	33.70%
MATERIALS & SUPPLIES	15,702.72	10,000.00	16,400.00	19,422.00	10,000.00	10,000.00	10,000.00	-39.00%
AUDITING DEPARTMENT	503,595.36	481,861.00	481,861.00	330,869.71	547,075.00	507,075.00	507,075.00	13.50%

**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>138 PURCHASING DEPARTMENT</b>								
PERSONNEL	147,811.37	153,145.00	153,145.00	166,094.00	140,794.00	140,794.00	140,794.00	-8.10%
PURCHASE OF SERVICES	100,441.94	100,000.00	100,000.00	70,688.18	130,000.00	100,000.00	100,000.00	30.00%
MATERIALS & SUPPLIES	6,268.25	8,000.00	8,000.00	5,351.67	8,000.00	8,000.00	8,000.00	0.00%
<b>PURCHASING DEPARTMENT</b>	<b>254,521.56</b>	<b>261,145.00</b>	<b>261,145.00</b>	<b>242,133.85</b>	<b>278,794.00</b>	<b>248,794.00</b>	<b>248,794.00</b>	<b>6.80%</b>
<b>140 INFORMATION TECHNOLOGY</b>								
PERSONNEL	179,468.17	183,612.00	183,612.00	181,847.02	288,362.00	193,134.00	188,134.00	57.00%
PURCHASE OF SERVICES	1,045,170.44	1,036,235.00	1,036,235.00	1,021,347.96	1,090,500.00	1,039,254.00	1,039,254.00	5.20%
MATERIALS & SUPPLIES	13,392.72	14,200.00	23,631.33	8,711.44	3,500.00	3,500.00	3,500.00	-85.20%
OTHER CHARGES & EXP	19,431.33	-	130,568.67	0.00	14,900.00	5,000.00	5,000.00	-88.60%
<b>INFORMATION TECHNOLOGY</b>	<b>1,257,462.66</b>	<b>1,234,047.00</b>	<b>1,374,047.00</b>	<b>1,211,906.42</b>	<b>1,397,262.00</b>	<b>1,240,888.00</b>	<b>1,235,888.00</b>	<b>1.70%</b>
<b>141 ASSESSORS</b>								
PERSONNEL	332,529.81	370,776.00	370,776.00	310,849.98	380,833.00	380,833.00	380,833.00	2.70%
PURCHASE OF SERVICES	58,800.05	60,800.00	60,800.00	47,175.43	60,800.00	60,800.00	60,800.00	0.00%
MATERIALS & SUPPLIES	8,929.52	5,700.00	5,700.00	11,717.19	5,700.00	5,700.00	5,700.00	0.00%
OTHER CHARGES & EXP	2,569.37	2,700.00	2,700.00	683.25	2,700.00	2,700.00	2,700.00	0.00%
<b>ASSESSORS</b>	<b>402,828.75</b>	<b>439,976.00</b>	<b>439,976.00</b>	<b>370,425.85</b>	<b>450,033.00</b>	<b>450,033.00</b>	<b>450,033.00</b>	<b>2.30%</b>
<b>145 COLLECTOR/TREASURER</b>								
PERSONNEL	799,448.91	840,580.00	934,945.00	772,105.14	825,825.00	700,856.00	700,856.00	-11.70%
PURCHASE OF SERVICES	-	-	-	7,215.00	100,000.00	85,000.00	85,000.00	0.00%
MATERIALS & SUPPLIES	115,827.26	95,000.00	95,000.00	76,020.98	95,000.00	80,000.00	80,000.00	0.00%
OTHER CHARGES & EXP	265,744.08	300,000.00	300,000.00	205,461.74	350,000.00	325,000.00	325,000.00	16.70%
<b>COLLECTOR/TREASURER</b>	<b>1,181,020.25</b>	<b>1,235,580.00</b>	<b>1,329,945.00</b>	<b>1,060,802.86</b>	<b>1,370,825.00</b>	<b>1,190,856.00</b>	<b>1,190,856.00</b>	<b>3.10%</b>
<b>151 SOLICITOR</b>								
PERSONNEL	335,877.81	346,665.00	346,665.00	291,671.52	359,583.00	353,978.00	353,978.00	3.70%
PURCHASE OF SERVICES	6,840.38	9,000.00	9,000.00	6,662.59	9,000.00	9,000.00	9,000.00	0.00%
MATERIALS & SUPPLIES	6,859.10	7,500.00	7,500.00	3,745.42	7,500.00	7,500.00	7,500.00	0.00%
OTHER CHARGES & EXP	173,404.03	140,500.00	140,500.00	98,818.96	157,000.00	107,000.00	107,000.00	11.70%
<b>SOLICITOR</b>	<b>522,981.32</b>	<b>503,665.00</b>	<b>503,665.00</b>	<b>400,898.49</b>	<b>533,083.00</b>	<b>477,478.00</b>	<b>477,478.00</b>	<b>5.80%</b>
<b>161 CITY CLERK</b>								
PERSONNEL	271,216.26	355,354.00	355,354.00	285,013.84	364,171.00	299,407.00	299,407.00	2.50%
PURCHASE OF SERVICES	16,723.00	17,000.00	17,000.00	16,611.56	38,700.00	17,700.00	17,700.00	127.60%
MATERIALS & SUPPLIES	26,644.62	28,750.00	28,750.00	14,872.96	28,750.00	25,000.00	25,000.00	0.00%
<b>CITY CLERK</b>	<b>314,583.88</b>	<b>401,104.00</b>	<b>401,104.00</b>	<b>316,498.36</b>	<b>431,621.00</b>	<b>342,107.00</b>	<b>342,107.00</b>	<b>7.60%</b>

**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>162 ELECTION DEPARTMENT</b>								
PERSONNEL	235,389.42	299,572.00	299,572.00	264,837.75	344,070.00	303,632.00	303,632.00	14.90%
PURCHASE OF SERVICES	53,506.50	79,300.00	73,050.00	62,528.96	79,300.00	79,300.00	79,300.00	8.60%
MATERIALS & SUPPLIES	7,039.71	8,000.00	14,250.00	10,864.29	8,000.00	8,000.00	8,000.00	-43.90%
<b>ELECTION DEPARTMENT</b>	<b>295,935.63</b>	<b>386,872.00</b>	<b>386,872.00</b>	<b>338,231.00</b>	<b>431,370.00</b>	<b>390,932.00</b>	<b>390,932.00</b>	<b>11.50%</b>
<b>165 LICENSE COMMISSION</b>								
PERSONNEL	3,200.04	3,200.00	3,200.00	2,666.70	3,200.00	3,200.00	3,200.00	0.00%
MATERIALS & SUPPLIES	994.68	3,000.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00	0.00%
<b>LICENSE COMMISSION</b>	<b>4,194.72</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>2,666.70</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>0.00%</b>
<b>171 CONSERVATION COMMISSION</b>								
PERSONNEL	6,800.22	6,400.00	6,400.00	4,666.80	6,400.00	6,400.00	6,400.00	0.00%
MATERIALS & SUPPLIES	540.63	600.00	600.00	586.78	600.00	600.00	600.00	0.00%
<b>CONSERVATION COMMISSIO</b>	<b>7,340.85</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>5,253.58</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00%</b>
<b>176 APPEALS BOARD</b>								
PERSONNEL	9,200.00	11,600.00	11,600.00	10,600.00	11,600.00	11,600.00	11,600.00	0.00%
MATERIALS & SUPPLIES	399.00	720.00	720.00	311.00	720.00	720.00	720.00	0.00%
<b>APPEALS BOARD</b>	<b>9,599.00</b>	<b>12,320.00</b>	<b>12,320.00</b>	<b>10,911.00</b>	<b>12,320.00</b>	<b>12,320.00</b>	<b>12,320.00</b>	<b>0.00%</b>
<b>182 OFF STRAT PLAN &amp; ECON DEV</b>								
PERSONNEL	178,708.81	264,731.00	264,731.00	220,973.86	348,906.00	233,670.00	213,533.00	31.80%
PURCHASE OF SERVICES	72,508.96	-	100,000.00	24,250.00	-	-	-	-100.00%
MATERIALS & SUPPLIES	2,939.56	4,000.00	4,000.00	2,533.78	4,000.00	4,000.00	4,000.00	0.00%
OTHER CHARGES & EXP	100,000.00	-	-	-	-	-	-	0.00%
<b>OFF STRAT PLAN &amp; ECON</b>	<b>354,157.33</b>	<b>268,731.00</b>	<b>368,731.00</b>	<b>247,757.64</b>	<b>352,906.00</b>	<b>237,670.00</b>	<b>217,533.00</b>	<b>-4.30%</b>
<b>184 ENGINEERING</b>								
PERSONNEL	136,691.61	217,377.00	212,775.00	125,802.22	315,115.00	155,115.00	155,115.00	48.10%
PURCHASE OF SERVICES	731.24	25,750.00	25,750.00	508.32	129,350.00	44,350.00	44,350.00	402.30%
MATERIALS & SUPPLIES	5,840.72	20,850.00	25,452.00	15,056.49	12,000.00	12,000.00	12,000.00	-52.90%
OTHER CHARGES & EXP	2,772.97	3,150.00	3,150.00	-530.00	3,150.00	2,250.00	2,250.00	0.00%
<b>ENGINEERING</b>	<b>146,036.54</b>	<b>267,127.00</b>	<b>267,127.00</b>	<b>140,837.03</b>	<b>459,615.00</b>	<b>213,715.00</b>	<b>213,715.00</b>	<b>72.10%</b>
<b>210 POLICE DEPARTMENT</b>								
PERSONNEL	9,423,507.85	10,278,126.00	10,273,626.00	8,371,255.69	10,890,473.00	10,880,473.00	10,880,473.00	6.00%
PURCHASE OF SERVICES	846,721.92	769,100.00	899,100.00	518,588.40	888,500.00	771,500.00	771,500.00	-1.20%
MATERIALS & SUPPLIES	17,607.47	25,000.00	26,200.00	11,689.63	25,000.00	25,000.00	25,000.00	-4.60%
OTHER CHARGES & EXP	148,054.01	40,000.00	40,000.00	30,540.56	55,000.00	40,000.00	40,000.00	37.50%
CAPITAL	240,633.94	-	143,300.00	161,407.84	120,000.00	-	-	-16.30%
<b>POLICE DEPARTMENT</b>	<b>10,676,525.19</b>	<b>11,112,226.00</b>	<b>11,382,226.00</b>	<b>9,093,482.12</b>	<b>11,978,973.00</b>	<b>11,716,973.00</b>	<b>11,716,973.00</b>	<b>5.20%</b>

**City of Revere Massachusetts  
FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>211 AUXILIARY POLICE</b>								
PERSONNEL	4,239.69	-	-	1,089.85	-	-	-	0.00%
AUXILIARY POLICE	4,239.69	-	-	1,089.85	-	-	-	0.00%
<b>220 FIRE DEPARTMENT</b>								
PERSONNEL	9,591,226.44	9,930,285.00	9,930,285.00	8,133,987.86	10,366,362.00	10,269,420.00	10,269,420.00	4.40%
PURCHASE OF SERVICES	378,923.88	397,500.00	447,500.00	291,043.96	592,500.00	406,500.00	406,500.00	32.40%
MATERIALS & SUPPLIES	4,772.34	10,500.00	10,500.00	9,249.96	13,000.00	10,500.00	10,500.00	23.80%
OTHER CHARGES & EXP	2,429.61	13,000.00	13,000.00	2,147.12	30,350.00	30,350.00	30,350.00	133.50%
CAPITAL	271,399.87	-	100,000.00	124,761.23	60,000.00	-	-	-40.00%
FIRE DEPARTMENT	10,248,752.14	10,351,285.00	10,501,285.00	8,561,190.13	11,062,212.00	10,716,770.00	10,716,770.00	5.30%
<b>230 REGIONAL EMERGENCY COMMUN CTR</b>								
PURCHAS OF SERVICES	1,363,066.00	1,583,986.00	1,583,986.00	1,243,503.64	1,644,084.00	1,644,084.00	1,644,084.00	3.80%
OTHER CHARGES & EXP	-	-	-	-	-	-	-	0.00%
REGIONAL EMERGENCY COM	1,363,066.00	1,583,986.00	1,583,986.00	1,243,503.64	1,644,084.00	1,644,084.00	1,644,084.00	3.80%
<b>241 BUILDING DIVISION</b>								
PERSONNEL	506,602.12	1,177,879.00	1,177,879.00	892,783.86	1,315,906.00	1,089,200.00	1,089,200.00	11.70%
PURCHASE OF SERVICES	992.99	9,000.00	9,000.00	1,143.00	9,000.00	8,000.00	8,000.00	0.00%
MATERIALS & SUPPLIES	6,711.99	12,000.00	11,967.00	5,796.35	15,500.00	12,000.00	12,000.00	29.50%
OTHER CHARGES & EXP	-	-	33.00	137.17	24,000.00	-	-	0.00%
BUILDING DIVISION	514,307.10	1,198,879.00	1,198,879.00	899,860.38	1,364,406.00	1,109,200.00	1,109,200.00	13.80%
<b>244 WEIGHTS &amp; MEASURES DIVISION</b>								
PERSONNEL	82,937.44	-	-	-	-	-	-	0.00%
OTHER CHARGES & EXP	605.00	-	-	-	-	-	-	0.00%
WEIGHTS & MEASURES DIV	83,542.44	-	-	-	-	-	-	0.00%
<b>249 SHORT TERM RENTAL INSPECTIONS</b>								
PERSONNEL	-	-	-	-	113,294.00	-	-	0.00%
PURCHASE OF SERVICES	-	-	-	-	20,000.00	-	-	0.00%
MATERIALS & SUPPLIES	-	-	-	-	5,000.00	-	-	0.00%
OTHER CHARGES & EXP	-	-	-	-	5,000.00	-	-	0.00%
SHORT TERM RENTAL INSP	-	-	-	-	143,294.00	-	-	0.00%
<b>291 CIVIL DEFENSE</b>								
MATERIALS & SUPPLIES	1,133.38	-	-	-	-	-	-	0.00%
CIVIL DEFENSE	1,133.38	-	-	-	-	-	-	0.00%

**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>295 PARKING CONTROL</b>								
PERSONNEL	444,896.62	440,326.00	440,326.00	356,461.83	451,739.00	403,105.00	403,105.00	2.60%
PURCHASE OF SERVICES	-	5,000.00	5,000.00	0.00	20,000.00	5,000.00	5,000.00	300.00%
MATERIALS & SUPPLIES	10,657.79	11,000.00	11,000.00	4,277.14	11,000.00	11,000.00	11,000.00	0.00%
CAPITAL	65,000.00	-	-	-	-	-	-	0.00%
<b>PARKING CONTROL</b>	<b>520,554.41</b>	<b>456,326.00</b>	<b>456,326.00</b>	<b>360,738.97</b>	<b>482,739.00</b>	<b>419,105.00</b>	<b>419,105.00</b>	<b>5.80%</b>
<b>330 3000 SERIES OTHER SCHOOL SERV</b>								
STUD SERV DISTRICT WID	20,000.24	-	-	-	-	-	-	0.00%
<b>3000 SERIES OTHER SCHO</b>	<b>20,000.24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>340 4000 SERIES CUSTODIAL</b>								
MAINT DISTRICT WIDE UN	605,648.00	-	-	-	-	-	-	0.00%
<b>4000 SERIES CUSTODIAL</b>	<b>605,648.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>420 PUBLIC WORKS DEPARTMENT</b>								
PERSONNEL	411,142.49	408,614.00	408,614.00	368,969.72	413,135.00	363,806.00	351,798.00	1.10%
PURCHASE OF SERVICES	95,313.96	-	-	27.08	10,000.00	10,000.00	10,000.00	0.00%
MATERIALS & SUPPLIES	63,731.06	65,120.00	65,120.00	45,387.66	68,120.00	65,120.00	65,120.00	4.60%
CAPITAL	276,692.05	-	50,000.00	97,516.86	-	-	-	-100.00%
<b>PUBLIC WORKS DEPARTMEN</b>	<b>846,879.56</b>	<b>473,734.00</b>	<b>523,734.00</b>	<b>511,901.32</b>	<b>491,255.00</b>	<b>438,926.00</b>	<b>426,918.00</b>	<b>-6.20%</b>
<b>421 PUBLIC WORKS SNOW &amp; ICE</b>								
PERSONNEL	140,631.56	100,000.00	100,000.00	67,753.49	100,000.00	100,000.00	100,000.00	0.00%
PURCHASE OF SERVICES	560,176.42	220,000.00	218,600.00	260,725.76	220,000.00	220,000.00	220,000.00	0.60%
MATERIALS & SUPPLIES	-	30,000.00	31,400.00	172,092.89	30,000.00	30,000.00	30,000.00	-4.50%
<b>PUBLIC WORKS SNOW &amp; IC</b>	<b>700,807.98</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>500,572.14</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>0.00%</b>
<b>422 PUBLIC WORKS HIGHWAY DIVISION</b>								
PERSONNEL	485,511.80	323,801.00	323,801.00	423,542.75	388,976.00	326,026.00	326,026.00	20.10%
PURCHASE OF SERVICES	374,227.15	331,250.00	631,250.00	311,564.84	350,250.00	334,000.00	334,000.00	-44.50%
MATERIALS & SUPPLIES	84,888.77	100,000.00	100,000.00	68,763.18	100,000.00	100,000.00	100,000.00	0.00%
CAPITAL	85,000.00	10,000.00	210,000.00	89,915.32	10,000.00	10,000.00	10,000.00	-95.20%
<b>PUBLIC WORKS HIGHWAY D</b>	<b>1,029,627.72</b>	<b>765,051.00</b>	<b>1,265,051.00</b>	<b>893,786.09</b>	<b>849,226.00</b>	<b>770,026.00</b>	<b>770,026.00</b>	<b>-32.90%</b>
<b>423 PUBLIC WORKS PARKS &amp; OPEN SPCE</b>								
PERSONNEL	613,178.97	541,666.00	541,666.00	483,622.11	554,912.00	307,629.00	307,629.00	2.40%
PURCHASE OF SERVICES	348,966.31	334,850.00	369,850.00	387,806.51	384,850.00	355,000.00	355,000.00	4.10%
MATERIALS & SUPPLIES	3,799.57	3,800.00	3,800.00	2,837.44	3,800.00	3,000.00	3,000.00	0.00%
POLICE DETAIL	1,104.00	25,000.00	10,000.00	1,608.00	25,000.00	20,000.00	20,000.00	150.00%
CAPITAL	47,985.00	48,450.00	78,450.00	22,775.00	48,450.00	25,000.00	25,000.00	-38.20%
<b>PUBLIC WORKS PARKS &amp; O</b>	<b>1,015,033.85</b>	<b>953,766.00</b>	<b>1,003,766.00</b>	<b>898,649.06</b>	<b>1,017,012.00</b>	<b>710,629.00</b>	<b>710,629.00</b>	<b>1.30%</b>

**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>424 PUBLIC WORKS FACILITIES PUB PR</b>								
PERSONNEL	290,991.19	376,501.00	376,501.00	307,824.08	445,548.00	364,926.00	364,926.00	18.30%
PURCHASE OF SERVICES	1,774,203.81	1,472,880.00	1,519,849.47	1,314,483.46	1,562,880.00	1,332,880.00	1,332,880.00	2.80%
MATERIALS & SUPPLIES	28,279.36	23,750.00	23,750.00	13,363.32	23,750.00	20,000.00	20,000.00	0.00%
CAPITAL	50,000.00	-	-	9,710.00	-	-	-	0.00%
<b>PUBLIC WORKS FACILITIE</b>	<b>2,143,474.36</b>	<b>1,873,131.00</b>	<b>1,920,100.47</b>	<b>1,645,380.86</b>	<b>2,032,178.00</b>	<b>1,717,806.00</b>	<b>1,717,806.00</b>	<b>5.80%</b>
<b>521 HEALTH INSPECTION DIVISION</b>								
PERSONNEL	551,750.75	-	-	99.99	-	-	-	0.00%
MATERIALS & SUPPLIES	14,939.80	-	-	626.93	-	-	-	0.00%
<b>HEALTH INSPECTION DIVI</b>	<b>566,690.55</b>	<b>-</b>	<b>-</b>	<b>726.92</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>522 PUB HLTH INITIATIVES</b>								
PERSONNEL	510,558.71	717,872.00	710,172.00	575,494.77	788,475.00	788,475.00	757,447.00	0.20%
PURCHASE OF SERVICES	-	-	7,700.00	999.91	57,700.00	57,700.00	57,700.00	0.00%
<b>PUB HLTH INITIATIVES</b>	<b>510,558.71</b>	<b>717,872.00</b>	<b>717,872.00</b>	<b>576,494.68</b>	<b>846,175.00</b>	<b>846,175.00</b>	<b>815,147.00</b>	<b>0.20%</b>
<b>524 PUB HLTH HEALTHY COMM INITIATI</b>								
PERSONNEL	97,439.18	139,437.00	139,437.00	87,395.70	242,039.00	-	-	73.60%
PURCHASE OF SERVICES	287.40	900.00	900.00	353.94	900.00	-	-	0.00%
MATERIALS & SUPPLIES	1,685.92	1,700.00	1,700.00	136.08	1,700.00	-	-	0.00%
CAPITAL	161,999.97	-	-	131,295.40	3,900.00	-	-	0.00%
<b>PUB HLTH HEALTHY COMM</b>	<b>261,412.47</b>	<b>142,037.00</b>	<b>142,037.00</b>	<b>219,181.12</b>	<b>248,539.00</b>	<b>-</b>	<b>-</b>	<b>75.00%</b>
<b>525 PUB HLTH SUBSTANCE USE INITIAT</b>								
PERSONNEL	38,855.25	37,438.00	37,438.00	59,979.67	41,005.00	-	-	9.50%
MATERIALS & SUPPLIES	1,469.07	1,000.00	1,000.00	1,764.24	1,000.00	-	-	0.00%
<b>PUB HLTH SUBSTANCE USE</b>	<b>40,324.32</b>	<b>38,438.00</b>	<b>38,438.00</b>	<b>61,743.91</b>	<b>42,005.00</b>	<b>-</b>	<b>-</b>	<b>9.30%</b>
<b>541 COUNCIL ON ELDER AFFAIRS</b>								
PERSONNEL	258,883.60	274,823.00	274,823.00	253,992.42	256,525.00	189,806.00	189,806.00	-6.70%
PURCHASE OF SERVICES	3,237.50	4,000.00	4,000.00	3,337.50	6,000.00	45,000.00	45,000.00	50.00%
MATERIALS & SUPPLIES	492.78	500.00	500.00	295.70	1,000.00	-	-	100.00%
<b>COUNCIL ON ELDER AFFAI</b>	<b>262,613.88</b>	<b>279,323.00</b>	<b>279,323.00</b>	<b>257,625.62</b>	<b>263,525.00</b>	<b>234,806.00</b>	<b>234,806.00</b>	<b>-5.70%</b>
<b>543 VETERANS AFFAIRS</b>								
PERSONNEL	130,230.16	135,410.00	135,410.00	110,564.41	137,268.00	137,268.00	137,268.00	1.40%
PURCHASE OF SERVICES	5,401.14	10,000.00	10,000.00	5,035.48	10,000.00	10,000.00	10,000.00	0.00%
MATERIALS & SUPPLIES	5,178.41	9,750.00	9,710.00	7,951.98	9,750.00	9,750.00	9,750.00	0.40%
VETERANS BENEFITS	636,775.22	805,000.00	805,040.00	472,179.48	805,000.00	705,000.00	705,000.00	0.00%
<b>VETERANS AFFAIRS</b>	<b>777,584.93</b>	<b>960,160.00</b>	<b>960,160.00</b>	<b>595,731.35</b>	<b>962,018.00</b>	<b>862,018.00</b>	<b>862,018.00</b>	<b>0.20%</b>

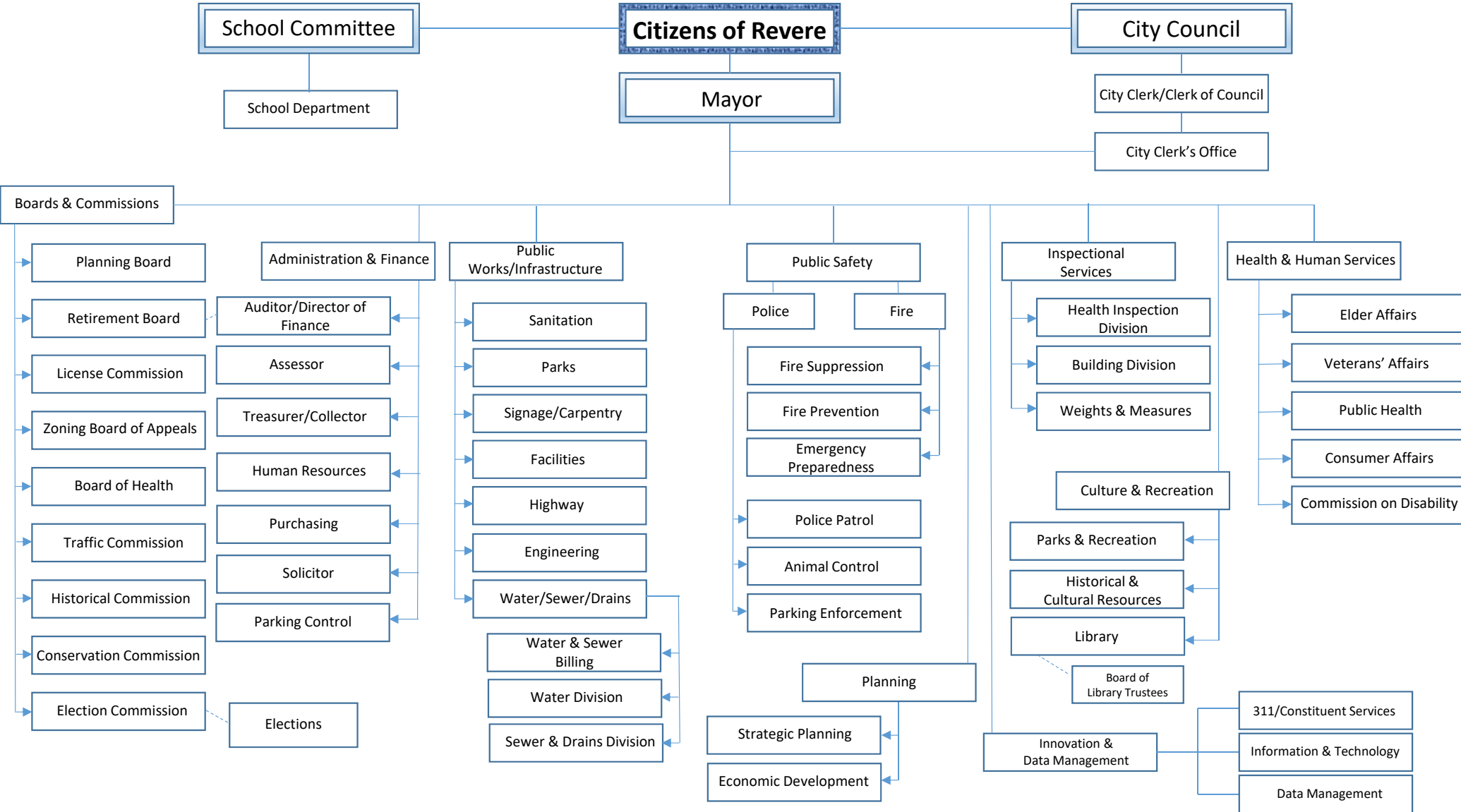
**City of Revere Massachusetts**  
**FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>549 COMMISSION ON DISABILITIES</b>								
PERSONNEL	5,966.58	6,300.00	6,300.00	5,249.90	7,100.00	6,300.00	6,300.00	12.70%
OTHER EXPENSES	494.37	3,000.00	3,000.00	1,983.21	3,000.00	3,000.00	3,000.00	0.00%
<b>COMMISSION ON DISABILI</b>	<b>6,460.95</b>	<b>9,300.00</b>	<b>9,300.00</b>	<b>7,233.11</b>	<b>10,100.00</b>	<b>9,300.00</b>	<b>9,300.00</b>	<b>8.60%</b>
<b>590 CONSUMER AFFAIRS</b>								
PERSONNEL	45,926.46	49,858.00	49,858.00	53,675.97	45,864.00	-	-	-8.00%
<b>CONSUMER AFFAIRS</b>	<b>45,926.46</b>	<b>49,858.00</b>	<b>49,858.00</b>	<b>53,675.97</b>	<b>45,864.00</b>	<b>-</b>	<b>-</b>	<b>-8.00%</b>
<b>610 LIBRARY</b>								
PERSONNEL	440,361.86	468,881.00	468,881.00	398,613.35	586,113.00	448,340.00	448,340.00	25.00%
PURCHASE OF SERVICES	54,667.32	57,000.00	57,000.00	48,784.65	57,000.00	57,000.00	57,000.00	0.00%
MATERIALS & SUPPLIES	62,451.82	72,042.00	72,042.00	64,918.09	71,949.00	99,000.00	99,000.00	-0.10%
OTHER EXPENSES	4,441.76	2,500.00	2,500.00	1,911.44	2,500.00	2,500.00	2,500.00	0.00%
<b>LIBRARY</b>	<b>561,922.76</b>	<b>600,423.00</b>	<b>600,423.00</b>	<b>514,227.53</b>	<b>717,562.00</b>	<b>606,840.00</b>	<b>606,840.00</b>	<b>19.50%</b>
<b>650 RECREATION SERVICES</b>								
PERSONNEL	383,269.21	584,301.00	584,301.00	502,755.60	677,148.00	605,333.00	605,333.00	15.90%
PURCHASE OF SERVICES	74,898.56	75,000.00	75,000.00	68,112.81	100,000.00	75,000.00	75,000.00	33.30%
MATERIALS & SUPPLIES	21,679.90	22,000.00	22,000.00	15,076.92	30,000.00	22,000.00	22,000.00	36.40%
OTHER EXPENSES	-	10,000.00	-	-	50,000.00	30,000.00	30,000.00	0.00%
<b>RECREATION SERVICES</b>	<b>479,847.67</b>	<b>691,301.00</b>	<b>681,301.00</b>	<b>585,945.33</b>	<b>857,148.00</b>	<b>732,333.00</b>	<b>732,333.00</b>	<b>25.80%</b>
<b>691 HISTORICAL &amp; CULTURAL</b>								
OTHER EXPENSES	-	-	10,000.00	-	10,000.00	10,000.00	10,000.00	0.00%
<b>HISTORICAL &amp; CULTURAL</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00%</b>
<b>700 DEBT SERVICE</b>								
BONDED DEBT	5,028,849.53	5,086,108.00	5,086,108.00	4,310,816.74	4,828,738.00	4,828,738.00	4,828,738.00	-5.10%
<b>DEBT SERVICE</b>	<b>5,028,849.53</b>	<b>5,086,108.00</b>	<b>5,086,108.00</b>	<b>4,310,816.74</b>	<b>4,828,738.00</b>	<b>4,828,738.00</b>	<b>4,828,738.00</b>	<b>-5.10%</b>
<b>800 STATE ASSESSMENT</b>								
STATE ASSESSMENTS	12,231,375.00	-	-	9,496,690.00	13,134,281.00	12,791,261.00	12,791,261.00	0.00%
<b>STATE ASSESSMENT</b>	<b>12,231,375.00</b>	<b>-</b>	<b>-</b>	<b>9,496,690.00</b>	<b>13,134,281.00</b>	<b>12,791,261.00</b>	<b>12,791,261.00</b>	<b>0.00%</b>
<b>900 UNCLASSIFIED BENEFITS</b>								
PERSONNEL	21,543,852.41	23,348,404.00	23,348,404.00	18,955,111.62	23,939,934.00	23,939,934.00	23,939,934.00	2.50%
OTHER EXPENSES	1,091,193.51	1,010,000.00	1,010,000.00	1,060,403.84	1,125,000.00	1,110,000.00	1,110,000.00	11.40%
<b>UNCLASSIFIED BENEFITS</b>	<b>22,635,045.92</b>	<b>24,358,404.00</b>	<b>24,358,404.00</b>	<b>20,015,515.46</b>	<b>25,064,934.00</b>	<b>25,049,934.00</b>	<b>25,049,934.00</b>	<b>2.90%</b>

**City of Revere Massachusetts  
FY 2021 Budget Summary By Organization**

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 YTD EXP	2021 DEPT REQ	2021 MAYOR REQ	2021 Approved	PCT CHANGE
<b>911 PENSION &amp; RETIREMENT</b>								
CONTRIBUTOR RETIREMENT	12,057,685.15	12,655,956.00	12,655,956.00	12,655,956.00	13,513,019.00	13,513,019.00	13,513,019.00	6.80%
<b>PENSION &amp; RETIREMENT</b>	<b>12,057,685.15</b>	<b>12,655,956.00</b>	<b>12,655,956.00</b>	<b>12,655,956.00</b>	<b>13,513,019.00</b>	<b>13,513,019.00</b>	<b>13,513,019.00</b>	<b>6.80%</b>
<b>990 GENERAL OTHER</b>								
TRANSFERS OUT	8,779,668.00	-	8,282,918.00	8,282,918.00	-	-	-	-100.00%
<b>GENERAL OTHER</b>	<b>8,779,668.00</b>	<b>-</b>	<b>8,282,918.00</b>	<b>8,282,918.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>
<b>300 EDUCATION</b>								
School	-	89,947,444.00	89,447,444.00	89,447,444.00	94,113,447.00	94,113,447.00	94,113,447.00	-100.00%
<b>Total School</b>	<b>-</b>	<b>89,947,444.00</b>	<b>89,447,444.00</b>	<b>89,447,444.00</b>	<b>94,113,447.00</b>	<b>94,113,447.00</b>	<b>94,113,447.00</b>	<b>-100.00%</b>
<b>TOTAL GENERAL FUND</b>	<b>103,167,197.53</b>	<b>173,888,425.00</b>	<b>183,072,677.47</b>	<b>179,347,678.71</b>	<b>196,314,425.00</b>	<b>192,214,028.00</b>	<b>192,098,740.00</b>	<b>9.00%</b>
<b>WATER SEWER ENTERPRISE</b>								
PERSONNEL	1,622,892.99	1,770,966.00	1,770,966.00	1,590,498.51	2,018,750.00	1,552,799.00	1,540,791.00	14.00%
PURCHASE OF SERVICES	17,810,660.00	17,593,415.00	17,249,415.00	14,239,892.33	18,963,937.00	17,844,687.00	17,844,687.00	9.90%
MATERIALS & SUPPLIES	271,968.70	182,000.00	271,000.00	213,023.59	382,700.00	284,700.00	284,700.00	41.20%
OTHER EXPENSES	118,024.36	95,000.00	95,000.00	111,061.03	125,000.00	125,000.00	125,000.00	31.60%
CAPITAL	345,700.18	25,000.00	1,185,000.00	268,836.89	50,000.00	25,000.00	25,000.00	-95.80%
DEBT SERVICE	7,191,998.10	5,458,943.00	5,911,610.00	5,017,125.60	5,754,665.00	5,754,665.00	5,754,665.00	-2.70%
<b>WATER SEWER ENTERPRISE</b>	<b>27,361,244.33</b>	<b>25,125,324.00</b>	<b>26,482,991.00</b>	<b>21,440,437.95</b>	<b>27,295,052.00</b>	<b>25,586,851.00</b>	<b>25,574,843.00</b>	<b>3.10%</b>
MATERIALS & SUPPLIES	419.90	-	-	419.90	-	-	-	0.00%
PUBLIC WORKS - WATER D	419.90	-	-	419.90	-	-	-	0.00%
<b>TOTAL WATER/SEWER ENTERPRISE</b>	<b>27,361,664.23</b>	<b>25,125,324.00</b>	<b>26,482,991.00</b>	<b>21,440,857.85</b>	<b>27,295,052.00</b>	<b>25,586,851.00</b>	<b>25,574,843.00</b>	<b>3.10%</b>
<b>WASTE ENTERPRISE FUND</b>								
PERSONNEL	312,560.00	395,584.00	395,584.00	320,507.89	415,507.00	357,738.00	357,738.00	5.00%
PURCHASE OF SERVICES	3,671,569.48	3,721,000.00	3,996,000.00	2,906,075.83	4,194,260.00	3,999,260.00	3,999,260.00	5.00%
CAPITAL	249,516.68	360,000.00	360,000.00	338,515.52	360,000.00	355,000.00	355,000.00	0.00%
<b>WASTE ENTERPRISE FUND</b>	<b>4,233,646.16</b>	<b>4,476,584.00</b>	<b>4,751,584.00</b>	<b>3,565,099.24</b>	<b>4,969,767.00</b>	<b>4,711,998.00</b>	<b>4,711,998.00</b>	<b>4.60%</b>
<b>TOTAL SOLID WASTE ENTERPRISE</b>	<b>4,233,646.16</b>	<b>4,476,584.00</b>	<b>4,751,584.00</b>	<b>3,565,099.24</b>	<b>4,969,767.00</b>	<b>4,711,998.00</b>	<b>4,711,998.00</b>	<b>4.60%</b>
<b>GRAND TOTAL</b>	<b>134,762,507.92</b>	<b>203,490,333.00</b>	<b>214,307,252.47</b>	<b>204,353,635.80</b>	<b>228,579,244.00</b>	<b>222,512,877.00</b>	<b>222,385,581.00</b>	<b>7.60%</b>





## FY 2021 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count.  
 The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY2021 proposed staffing levels represent a decrease of 20.71 FTE's over FY2020. Public school staffing remained level for FY2021. The municipal changes are as follows:

(a)	decreased by 2.0 FTE's due to budget cuts/reduction in force
(b)	decreased by .51 FTE due to retirement/restructuring
(c)	decreased by 1.0 due to budget cuts/restructuring (moved one employee to DPW Admin, added one employee from HCI)
(d)	decreased by 1.0 due to budget cuts/reduction in force
(e)	decreased by 1.0 FTE due to budget cuts/reduction in force
(f)	increase of 2.0 FTE due to grant funded positions
(g)	decrease of 2.0 FTE due to one retirement and one reduction in force/budget cuts
(h)	decrease of 1.0 FTE due to reduction in force/budget cuts
(i)	increase of 0.5 FTE due to 0.5 FTE Chief of Infrastructure/Public Works
(j)	decrease of 1.0 FTE due to reduction in force/budget cuts
(k)	HCI has been combined with Health Dept for FY2021 (one employee to Health Dept, one employee to Community Development)
(l)	decrease by .72 FTE due to budget cuts/reductions in force
(m)	decrease by 1.5 FTE due to budget cuts and retirement
(n)	decrease by .62 FTE due to budget cuts/reductions in force
(o)	increase by .57 FTE due to restructuring (increases in FTE funded by special revenue funds)
(p)	decrease by .68 FTE due to reorganization of duties of existing staff
(q)	decrease by 3.5 FTE due to reorganization of staff and reductions in force/budget cuts

### General Government

Department	FY19 Budget	FY20 Budget	FY21 Budget	Change (FY20/FY21)	Note
City Council	-	-	-	-	
Mayor's Office	5.00	5.62	5.77	0.15	
Regional Schools	-	-	-	-	
Human Resources	3.00	3.00	3.00	-	
Office of Innovation & Data Management	4.00	4.00	4.00	-	
Auditing	5.00	5.00	5.00	-	
Purchasing	2.00	2.00	2.00	-	
Information Technology	2.00	2.00	2.00	-	
Assessors	4.72	5.72	5.72	-	
Director of Finance/Collector/Treasurer	13.00	13.00	11.00	(2.00)	a
Solicitor	4.00	4.00	4.00	-	
City Clerk	3.51	4.51	4.00	(0.51)	b
Election Commission	3.00	3.00	3.00	-	
Licensing	-	-	-	-	

<b>General Government (continued)</b>					
<b>Department</b>	<b>FY19 Budget</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>Change (FY20/FY21)</b>	<b>Note</b>
Conservation Commission	-	-	-	-	c d
Zoning Board of Appeals	-	-	-	-	
Office of Strategic Planning & Economic Development	6.00	7.00	6.00	(1.00)	
Engineering	3.00	3.00	2.00	(1.00)	
<b>General Government</b>	<b>58.23</b>	<b>61.85</b>	<b>57.49</b>	<b>(4.36)</b>	

<b>Public Safety</b>					
Police Department - Sworn	106.00	107.00	107.00	-	e f
Police Department - Civilian	9.82	8.00	7.00	(1.00)	
Fire Department - Sworn	107.00	107.00	109.00	2.00	
Fire Department - Civilian	2.00	2.00	2.00	-	g h
Regional Emergency Communication Center (RECC)	-	-	-	-	
Municipal Inspections	6.00	17.51	15.51	(2.00)	
Weights & Measures Division	1.00	-	-	-	
Parking Control	8.00	10.00	9.00	(1.00)	
<b>Public Safety</b>	<b>239.82</b>	<b>251.51</b>	<b>249.51</b>	<b>(2.00)</b>	

<b>School Department</b>					
School Department	879.00	879.00	879.00	-	

<b>Department of Public Works</b>					
Public Works Administration	6.00	5.00	5.50	0.50	i
Public Works Snow & Ice	-	-	-	-	
Public Works Highway Division	8.00	5.00	6.00	1.00	j
Public Works Open Space	3.00	4.00	3.00	(1.00)	
Public Works Facilities/ Public Property	4.00	5.00	4.00	(1.00)	
<b>Public Works General</b>	<b>21.00</b>	<b>19.00</b>	<b>18.50</b>	<b>(0.50)</b>	

<b>Human Services</b>					
<b>Department</b>	<b>FY19 Budget</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>Change (FY20/FY21)</b>	<b>Note</b>
Health Inspection Division	8.51	-	-	-	k l m  n
Public Health Initiatives	7.00	10.00	10.00	-	
Healthy Community Initiatives	1.90	2.52	-	(2.52)	
Substance Use Initiatives	2.82	2.72	2.00	(0.72)	
Elder Affairs	5.50	5.50	4.00	(1.50)	
Veterans' Affairs	2.00	2.00	2.00	-	
Commission on Disabilities	-	-	-	-	
Consumer Affairs	1.62	1.62	1.00	(0.62)	
<b>Human Services</b>	<b>29.35</b>	<b>24.36</b>	<b>19.00</b>	<b>(5.36)</b>	

<b>Cultural &amp; Recreational Departments</b>					
Library	7.82	7.95	8.52	0.57	o p
Parks & Recreation	3.93	7.43	6.75	(0.68)	
<b>Human Services</b>	<b>11.75</b>	<b>15.38</b>	<b>15.27</b>	<b>(0.11)</b>	

<b>Unclassified</b>					
Retirement & Pension	3.00	2.00	2.00	-	
<b>Total General Fund FTE's</b>	<b>1,242.15</b>	<b>1,253.10</b>	<b>1,240.77</b>	<b>(12.33)</b>	

<b>Enterprise Funds</b>					
Dept of Public Works: Water/Sewer Enterprise Fund	22.00	24.00	20.50	(3.50)	q
Dept of Public Works: Solid Waste Enterprise Fund	4.00	6.00	6.00	-	
<b>Total Enterprise FTE's</b>	<b>26.00</b>	<b>30.00</b>	<b>26.50</b>	<b>(3.50)</b>	

## Section II - Department Detail

## 111 - City Council

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

### FY2020 Accomplishments

- The City Council approved a \$2,000,000 bond authorization for a feasibility study for a new Revere High School. This initial bond authorization will ultimately lead to the construction of a new state-of-the-art high school which will enable the School Department to provide the best possible educational opportunities and learning environment for the City's student body.
- The City Council approved the use of \$975,000 in free cash to further contribute to the City's Workers Compensation Insurance Fund, Sick Leave Buy Back Fund, and the OPEB Liability Trust Fund which has continued to enhance Revere's financial outlook.
- The City Council a \$9,200,000 bond authorization for demolition and reconstruction of the Alden Mills Point of Pines Fire Station. The approval of this bond authorization has contributed to the City's progress of providing the highest standard of public safety for its residents.
- The City Council approved \$XXX in spending from the City's Capital Improvement Stabilization Fund for road and sidewalk repairs, trees, bike paths, and other capital projects for the direct benefit of the residents.



### FY2021 Goals & Objectives

- 1) Goal: To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.

Objective: To make the City a safe place to live and work.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.  
**Objective:** To grow the commercial tax base and provide relief to the residential tax payers.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 3) **Goal:** To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility.  
**Objective:** To effectively provide necessary infrastructure repairs throughout the City.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.
  
- 4) **Goal:** To approve a bond authorization for the construction of a new Revere High School.  
**Objective:** To provide the best possible educational opportunities and learning environment for the City's student body through the construction of a new state-of-the-art high school.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.

**Performance Measures**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Projected FY 2021</b>
<b>Regular Meetings Held</b>	29	23	11*	24
<b>Sub-Committee Meetings Held</b>	45	46	18*	46
<b>Council Orders Reviewed</b>	426	386	217*	383
<b>Ordinances Passed</b>	11	8	0*	5
<b>Special Permits Reviewed</b>	13	13	10*	12
<b>Loan Orders Approved</b>	10	3	2*	3

- As of February 27, 2020.



City of Revere - Fiscal Year 2021 Budget

111 - CITY COUNCIL

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Council President	01/01/16					21,138	21,138	7,200				28,338		28,338
City Councillor	01/01/70					19,020	19,020	14,000				33,020		33,020
City Councillor	01/02/12					19,020	19,020	8,300				27,320		27,320
City Councillor	01/22/14					19,020	19,020	7,200				26,220		26,220
City Councillor	01/01/08					19,020	19,020	8,600				27,620		27,620
City Councillor	01/01/18					19,020	19,020	7,200				26,220		26,220
City Councillor	01/01/97					19,020	19,020	11,000				30,020		30,020
City Councillor	11/30/82					19,020	19,020	13,800				32,820		32,820
City Councillor	01/01/87					19,020	19,020	13,000				32,020		32,020
City Councillor	01/01/74					19,020	19,020	14,000				33,020		33,020
City Councillor	01/01/20					19,020	19,020	7,200				26,220		26,220
							211,338	111,500	-	-	-	322,838	-	322,838

\* Clerk of Council and Clerk of Committee salaries were reclassified from City Council budget to City Clerk budget.

OT -  
Per Mayor 322,838



111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
		-	-	-	-
	Total Non Payroll Expenditures	-	-	-	-
<b>Footnotes:</b>					

Total Department Expenses

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	322,794	322,838	322,838	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	322,794	322,838	322,838	-

## 121 - Mayor

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To provide high quality, efficient municipal services to our citizens and business owners.

To accomplish our mission we will:

- Professionalize City services through innovation, integrity, accountability and teamwork;
- Uphold the highest professional and ethical standards;
- Maximize opportunities for economic development that will create strong neighborhoods and a 21<sup>st</sup> century economy;
- Embrace technology to meet the evolving needs of the City and its stakeholders;
- Value diversity in the community and in the workplace.



### FY2020 Accomplishments

- Worked collaboratively with Department Heads and the City Council to adopt a balanced, responsible FY2019 operating budget and capital budget.
- Implemented a uniform barrel program, and distributed over 16,000 new, heavy duty trash carts to every residential property to keep streets aesthetically pleasing and minimize rodent issues.
- Implemented an owner-occupied real estate tax exemption for qualified seniors, resulting in over \$500 off their real estate bill.
- Committed to advancing the Department of Public Works and Water & Sewer Department, with additional staff and new equipment to increase efficiency.
- Modernized parking operations and equipped Broadway and Shirley Avenue with operational parking meters, with the capacity of using either coins or credit/debit cards.
- Received initial approval from the Massachusetts School Building Authority of the City's bud for a new Revere High School.
- Certified \$9 million in "free cash", second highest amount in Revere's history, trailing only last year.

- Launched, *Next Stop Revere*, master planning process through comprehensive community-based planning to map out the next 10-20 years.

### FY2021 Goals & Objectives

- 1) **Goal:** To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.  
**Objective:** To ensure that parking meter revenue is reinvested directly back to the district for improvements such as pedestrian safety, trees, and benches and lighting.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize & Modernize Economic Development.
- 2) **Goal:** To launch a Pilot Program using the Garfield School as a Community Center.  
**Objective:** To ensure residents have access to an open facility that provides a gym, swimming pool and wide variety of classes for all ages.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 3) **Goal:** To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.  
**Objective:** To meet the evolving needs of the City's residents, business owners, and developers.  
**Mayoral Focus Area:** Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology, Value Diversity.
- 4) **Goal:** To continue to work with State and Local Officials, as well as the School Committee, to begin the process of building a new High School.  
**Objective:** To deliver high quality facilities, classrooms, and educational tools for the students of the City.  
**Mayoral Focus Area:** Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology, Value Diversity.



121 - MAYOR'S OFFICE

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Mayor	01/02/12		39	39.0	1.00	133,990	133,990	-				133,990		133,990
Special Asst to the Mayor	02/24/00		39	39.0	1.00	110,835	110,835	-				110,835		110,835
Mayor's Aide	01/03/18		39	39.0	1.00	47,354	47,354	-				47,354		47,354
Administrative Assistant	02/17/16		39	39.0	1.00	61,590	61,590	-				61,590		61,590
Principal Clerk	01/27/20		39	39.0	1.00	48,096	48,096	-				48,096		48,096
Community Liaison	07/02/18		39	30.0	0.77	33,103	33,103	-				33,103		33,103
					<u>5.77</u>		<u>434,968</u>	-	-	-	-	<u>434,968</u>	-	<u>434,968</u>
													Other PT Salaries	46,138
													OT	
													Per Mayor	481,106

**121 - MAYOR'S OFFICE**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Contracted Services</u>	011212-525000	-	-	-	-
Collins Center					
<u>Home Care</u>	011212-525900	45,000	45,000	-	(45,000)
<u>Reserve - Contract Negotiations</u>	011212-529000	-	-	-	-
<u>Office Supplies</u>	011214-540000	15,000	15,000	15,000	-
<u>Mayor Municipal</u>	011217-572200	35,000	35,000	35,000	-
	<b>Total Non Payroll Expenditures</b>	<u>95,000</u>	<u>95,000</u>	<u>50,000</u>	<u>(45,000)</u>
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	479,288	481,106	481,106	-
Total Non Payroll Expenses	95,000	95,000	50,000	(45,000)
<b>Total Department Expenses</b>	<u>574,288</u>	<u>576,106</u>	<u>531,106</u>	<u>(45,000)</u>

122 - REGIONAL SCHOOLS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Vocational School Represer	07/01/76					6,000	6,000	12,800				18,800		18,800
							6,000	12,800	-	-	-	18,800	-	18,800
													OT Per Mayor	18,800

**122 - REGIONAL SCHOOLS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Northeast Regional School	011222-524800	2,115,505	1,980,630	1,980,630	-
Total Non Payroll Expenditures		<u>2,115,505</u>	<u>1,980,630</u>	<u>1,980,630</u>	<u>-</u>
Footnotes:					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	18,800	18,800	18,800	-
Total Non Payroll Expenses	2,115,505	1,980,630	1,980,630	-
Total Department Expenses	<u>2,134,305</u>	<u>1,999,430</u>	<u>1,999,430</u>	<u>-</u>







- 2) **Goal:** Train department heads and managers on the progressive discipline process.  
**Objective:** Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently with regard to employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 3) **Goal:** Conduct research on additional software to augment the Human Resource department's capabilities.  
**Objective:** Fully utilize the software programs currently available and determine if there are additional needs.  
**Mayoral Focus Area:** Embrace Technology.
  
- 4) **Goal:** Provide training and development programs for City hall staff.  
**Objective:** Provide training and information that will strengthen the capabilities of City Hall workers allowing them to better perform at their jobs.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

125 - HUMAN RESOURCES

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
HR Director	07/17/17		39	39.0	1.00	107,525	107,525	19,753				127,278	9,000	118,278
Deputy HR Director	12/27/94		39	39.0	1.00	64,511	64,511	9,038				73,549	-	73,549
Benefits Administrator	05/07/18		39	39.0	1.00	50,943	50,943	3,821				54,764	54,764	-
					<u>3.00</u>		<u>222,979</u>	<u>32,612</u>	-	-	-	<u>255,591</u>	<u>63,764</u>	<u>191,827</u>
													Part time other	25,000
													Per Mayor	216,827

**125 - HUMAN RESOURCES**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Employee Training</u>	011252-526100	20,000	20,000	20,000	-
<u>Rentals &amp; Leases</u>	011252-527010	3,300	3,300	3,300	-
<u>Office Supplies</u>	011254-540000	1,500	1,500	1,500	-
Office supplies			1,500		
<u>Other Expenses</u>	011257-570000	7,500	7,500	7,500	-
Recruitment			5,000		
New Equipment			2,500		
<u>Outside Legal Services</u>	011257-574100	25,000	100,000	72,000	(28,000)
	<b>Total Non Payroll Expenditures</b>	<b>57,300</b>	<b>132,300</b>	<b>104,300</b>	<b>(28,000)</b>
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	189,972	241,827	216,827	(25,000)
Total Non Payroll Expenses	57,300	132,300	104,300	(28,000)
<b>Total Department Expenses</b>	<b>247,272</b>	<b>374,127</b>	<b>321,127</b>	<b>(53,000)</b>



## 127 - Office of Innovation and Data Management

Contact Information: Reuben Kantor, Director, 781-286-8187

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

### Mission Statement

To improve the interaction between city government and residents through improved constituent experience, expanded use of technology, and utilizing data to drive city performance.

### FY2019 Accomplishments

- Revere 311 is on track to receive 38,000 phone calls and input nearly 7,000 Service Requests in Fiscal Year 2020, including over 1600 requests related to Covid-19. 89% of all Service Requests that were opened in FY20 are closed.
- Revere 311 became the clearinghouse for Covid-related calls including: health, food assistance, business reports and assistance, sanitation, and mask needs. As a result, call volume is at 100% of normal.
- Before March, 2020, 80% Calls wait times were under 45 seconds. Since March, 2020 the 311 office continues to have solid results, but average wait times did go up and 71% of calls were answered in under 45 seconds in the month of May.
- Revere 311 brought in a 4<sup>th</sup> and 5<sup>th</sup> calltaker during the global pandemic, including a second Spanish speaker.
- Expanded 311 hours both during the week and on weekends during Covid-19.
- Created an integration between the 311 software system and the Public Works work order system.
- Worked with student interns on developing a new app for Water and Sewer.
- Launched Host Compliance, a short term rental management software
- Assisted with the launch of CiviCore, Covid-19 contact tracing software
- Launched Public Input, a new communications software
- Expanded the use of Laserfiche, the document management system.
- Launched Game of Bins, the city's Trash App game.
- Launched Results for Revere using PowerBI, with the assistance of a Harvard Kennedy School fellow.



- Purchased and launched Zoom access for city staff during Covid19.
- Launched Fleetio, Fleet management software, with the assistance of a Harvard Kennedy School operations management course.
- Prepared the launch of ClearGov, budget transparency software
- Preparing to launch Tolemi, mapping software, through a state grant.
- Worked with Planning Economic Development on the launch of the Next Stop Revere Master Planning website and data pages.
- Worked with the Health Department to move to epermitting system, including Safe Housing Task Force, 40U, food and dumpster licenses, certificates of fitness, and pool permits.
- Assisted with DPW on launching the recycling grant programs.
- Continued growth and improvements to the Revere.org website.
- Worked with Licensing Department and HR Department to put forms online.
- Brought drone technology to Water/Sewer, Engineering, Planning and other departments.
- Rodent control efforts remain underway and strong, and we have seen no increase in rodent related calls. Residents know to contact 311 for issues.
- Created and manage a Covid-19 web page, including daily data updates.

### **FY2020 Goals & Objectives**

- 1) **Goal:** Continue to grow the presence and response capabilities of 311.  
**Objective:** During the Covid-19 pandemic, continue to grow 311 capacity, and focus on utilizing data to improve response times, close times, and expanded service both for covid and non-covid related matters.  
Mayoral Focus Area:
  
- 2) **Goal:** Expand Results for Revere  
**Objective:** Build additional data sets and additional data transparency opportunities to publish.  
Mayoral Focus Area:
  
- 3) **Goal:** Integrate a Data Analyst  
**Objective:** To improve the ability for most city departments to gain access to data analytics assistance.  
Mayoral Focus Area:

- 4) Goal: To better integrate OI DM and IT workflow  
Objective: To work closely with the new IT Director and the whole IT staff to better integrate the work of OI DM with the expansions and upgrades being made on the IT side.  
Mayoral Focus Area:
  
- 5) Goal: To expand E-Permitting software  
Objective: To add short term rental registration, additional permits and licenses in the Health Department, and  
Mayoral Focus Area:
  
- 6) Goal: To incorporate online bill pay for Laserfiche  
Objective: To work especially with the Licensing Department to allow for fully online applications and payments.  
Mayoral Focus Area:
  
- 7) Goal: To assess where additional innovations can improve city operations.  
Objective: To work closely with department heads on where additional technology can play a role in improved city services, especially as we push more residents to interact with the city electronically.  
Mayoral Focus Area:
  
- 8) Goal: Expand the Document Management System across all interested city departments.  
Objective: To allow city departments to move away from paper filing systems into an online system for document archival and search.  
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.
  
- 9) Goal: Build online forms for more departments.  
Objective: To allow residents and businesses to complete forms entirely online, and have City Departments follow up on all relevant tasks online.  
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

10) Goal: Create an improved culture of drone usage for improved city services and employee safety.

Objective: To improve the ability to collect and utilize data for increased city function, as a growing number of cities are currently pursuing.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020 Est.</u>	<u>Projected FY21</u>
Constituent Service (311) Calls Received	n/a	19,030	27,682	38,000	40,000
Constituent (311) Service Requests Opened	n/a	4,376	5,756	7,000	8,000
Constituent (311) Service Requests Closed	n/a	4,198	5,739	6,300	7300
% 311 Requests Online (web+mobile)	n/a	40.00%	38.90%	38%	35%
New Software Implemented	n/a	6	5	10	5
Rodent-related Constituent Service Request	n/a	158	146	150	157
Rodent Inspections	n/a	n/a	1,829	2700	2500
Rodent Treatments	n/a	n/a	2,353	1,500	2000
E-permitting Total Online Requests	n/a	1,028	6,892	8000	8500
E-permitting Payments Online Total	n/a	\$ 564	\$ 622,454	\$ 933,680	738,635
E-permitting Payments % Paid Online Total	n/a	56%	72%	75%	25%
Trash App Installations	n/a	n/a	598	1038	1000
Trash Game Plays	n/a	n/a	n/a	223	500
Trash App Schedule Views	n/a	n/a	8,275	42,655	50,000
Public Input Subscribers	n/a	n/a	n/a	1348	2500



127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Chief Innovation Officer	08/29/16		39	39	1.00	100,000	100,000	20,000				120,000	10,000	110,000
Director - 311	01/03/18		39	39	1.00	65,000	65,000	-				65,000		65,000
Assistant to the Director	06/26/17		39	39	1.00	53,696	53,696	9,027				62,723		62,723
Call Center Representative	11/13/18		39	39	1.00	46,397	46,397	750				47,147		47,147
					<u>4.00</u>		<u>265,093</u>	<u>29,777</u>	-	-	-	294,870	10,000	284,870
													OT	33,449
													Per Mayor	318,319



**127- OFFICE OF INNOVATION & DATA MANAGEMENT**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Telephone/ Communications</b>	011272-520900	-	2,700	2,700	-
<b>Computer Operations</b>	011272-522400	167,200	268,584	174,550	(94,034)
CitizenServe for epermitting		65,500	75,000	65,500	
Laserfiche		26,000	50,000	50,000	
Equipment and software		25,000	50,000	-	
Tolemi *		-	19,200	-	
CodeRED		-	17,050	17,050	
Public Input *		-	16,000	-	
Qalert Software for 311 CRM		15,000	15,000	15,000	
ClearGov		-	13,334	14,000	
Aptuitive (website)		10,000	10,000	10,000	
Drone Ops		-	3,000	3,000	
MySidewalk		17,000	-	-	
Host Compliance Short Term Rental Software		8,700	-	-	
<b>Contracted Services</b>	011272-525000	27,000	30,000	23,000	(7,000)
Collins Center			25,000	20,000	
Translation services.			5,000	3,000	
<b>Office Supplies</b>	011274-540000	2,500	4,500	4,500	-
Misc Office supplies.			2,500	2,500	
Printing			2,000	2,000	
<b>Capital Expenditures</b>	011278-580000	2,500	20,000	-	(20,000)
City Kiosks			15,000		
Digital Signage			5,000		
<b>Total Non Payroll Expenditures</b>		<b>199,200</b>	<b>325,784</b>	<b>204,750</b>	<b>(121,034)</b>
<b>Footnotes:</b>					
* Partially grant funded.					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	252,430	393,302	318,319	(74,983)
Total Non Payroll Expenses	199,200	325,784	204,750	(121,034)
<b>Total Department Expenses</b>	<b>451,630</b>	<b>719,086</b>	<b>523,069</b>	<b>(196,017)</b>

## 135 - Auditing

Contact Information: Richard Viscay, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### **Mission Statement**

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

### **Department Description**

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City, and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

### **FY2020 Accomplishments**

- Closed books and had City audit completed on a timely basis.
- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Received the GFOA's Distinguished Budget Award for the FY2019 budget document.
- Created new special revenue fund reconciliation process that requires all departments to reconcile quarterly the fund balances in their respective special revenue funds against the general ledger.
- Worked with the Department of Revenue to have Free Cash certified at over \$6.2 million as well as Retained Earnings of the Water and Sewer Enterprise Funds at over \$5.7 million certified on a timely basis.



- Implemented new procedures for processing the weekly payroll that ensures that the Auditor’s office has signed payrolls from every department that reconcile with the payroll warrant.
- Formalized all departmental revolving funds in accordance with Massachusetts General Law Chapter 44 Section 53 E ½, as amended by the Municipal Modification Act, which ordained departmental revolving funds and how they are to be administered.

### FY2021 Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.  
**Objective:** To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor’s office.  
**Objective:** To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.  
**Objective:** To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise during the course of business.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Create new internship program for Revere High School students who are seeking careers in finance and accounting.  
**Objective:** To promote the profession of municipal finance, accounting, and budgeting to the students of Revere High School, as well as to hire bright young minds to help in financial operations of the City.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.

5) Goal: Promote training and continuing education for all staff members.

Objective: To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>	<u>Projected FY 2021</u>
<b>Free Cash Certified (General Fund)</b>	\$ 6,273,580	\$ 6,127,553	\$ 6,300,000	\$ 6,300,000
<b>Retained Earnings (Water/Sewer) Certified</b>	\$ 4,940,148	\$ 2,858,970	\$ 3,058,970	\$ 3,058,970
<b>General Fund Stabilization Fund Balance</b>	\$ 7,368,313	\$ 8,305,446	\$ 9,250,446	\$ 9,250,446
<b>Water and Sewer Stabilization Fund Balance</b>	\$ 6,101,401	\$ 6,530,247	\$ 6,880,247	\$ 6,880,247

135 - CHIEF FINANCIAL OFFICER, AUDITOR & BUDGET

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Chief Financial Officer/City	02/01/99	X	39	39.0	1.00	132,243	132,243	16,624				148,867		148,867
Assistant Budget Director	10/20/11		39	39.0	1.00	81,600	81,600	7,120				88,720	12,781	75,939
Assistant Auditor	08/02/04	X	39	39.0	1.00	63,631	63,631	6,972				70,603		70,603
Principal Clerk	11/05/12		39	39.0	1.00	48,104	48,104	3,608				51,712		51,712
Principal Clerk	07/16/18		39	39.0	1.00	48,104	48,104	750				48,854		48,854
					<u>5.00</u>		<u>373,682</u>	<u>35,074</u>	-	-	-	408,756	12,781	395,975
													OT	10,000
													Per Mayor	405,975

**135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Audit &amp; Accounting Services</b>	011352-522800	70,000	88,100	78,100	(10,000)
Preparation of GAAP Financial Statements.			55,100	55,100	
Annual Audit services, including completion of CAFR.			8,000	8,000	
Special Engagements			25,000	15,000	
<b>Printing &amp; Mailing</b>	011352-523440	2,000	3,000	3,000	-
Printing Budgets and related supplies.			3,000		
<b>Contracted Services</b>	011352-525000	10,000	10,000	10,000	-
Actuary services, GASB 34 services			10,000		
<b>Office Supplies</b>	011354-540000	10,000	10,000	10,000	-
Misc Office Expense: Certifications; Alarm services; Software upgrades.			7,500		
Staff training; Dues/ memberships.			2,500		
<b>Total Non Payroll Expenditures</b>		<b>92,000</b>	<b>111,100</b>	<b>101,100</b>	<b>(10,000)</b>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	389,861	435,975	405,975	(30,000)
Total Non Payroll Expenses	92,000	111,100	101,100	(10,000)
<b>Total Department Expenses</b>	<b>481,861</b>	<b>547,075</b>	<b>507,075</b>	<b>(40,000)</b>



## 138 - Purchasing

Contact Information: Michael Piccardi, Purchasing Agent, 781-286-8157

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

### FY2020 Accomplishments

- Updated standard specifications, forms and contract terms and conditions.
- Resolved many issues which arose with various department personnel and/or vendors.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.
- Created a format for requesting responses from vendors for products and/or services which fall within the \$10,000 to \$50,000 threshold of the Massachusetts Procurement Laws.

### FY2021 Goals & Objectives

- 1) **Goal:** Look into updating the Purchase Orders so that they can be processed with signatures electronically.  
**Objective:** Efficiency of procuring products and services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 2) **Goal:** Look into the posting of Bids/RFP's on City's website, so that vendors would be able to receive documents electronically.  
**Objective:** Efficiency of procuring products and services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Look into doing new bids for items/services that are procured frequently through sound business practices.  
**Objective:** Promote cost savings and ease of use.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 4) **Goal:** Continue to explore areas of the City’s buying practices.  
**Objective:** Promote cost savings and improve upon current practices.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 5) **Goal:** Continue to educate City employees in the dollar thresholds according to the Mass General Laws.  
**Objective:** Help employees to follow the various methods of procuring goods and services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

**Performance Measures**

	<b>Fiscal Year 2018</b>	<b>Fiscal Year 2019</b>	<b>Fiscal Year 2020*</b>	<b>Projected Fiscal Year 2021</b>
<b>Purchase Orders</b>	4,234	4,109	2670	3600
<b>Requisitions</b>	4,744	4,403	2829	4000
<b>Total Quotes and RFPs</b>	32	30	22	45
<b>New Contracts</b>	20	20	15	40
<b>Contract Renewals</b>	15	10	3	15
<b>Written Responses</b>	n/a	18	20	30

\* FY2020 amounts are as of 3/4/2020.



138 - PURCHASING

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Purchasing Agent	12/05/05	0	39	39.0	1.00	81,255	81,255	4,844				86,099		86,099
Asst Purchasing Agent	01/00/00		39	39.0	1.00	54,695	54,695	-				54,695		54,695
					<u>2.00</u>		<u>135,950</u>	<u>4,844</u>	-	-	-	<u>140,794</u>	-	<u>140,794</u>
													OT Per Mayor	140,794

**138 - PURCHASING**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Postage</b>	011382-522200	100,000	130,000	100,000	(30,000)
Postage for City Hall mailings, including quarterly tax bills, excise tax bills, W&S bills					
<b>Office Supplies</b>	011384-540000	8,000	8,000	8,000	-
Office supplies; including printed forms, toner cartridges, paper, etc					
Equipment maint/repairs: Time stamp, postage machine, printers, etc					
<b>Total Non Payroll Expenditures</b>		<u>108,000</u>	<u>138,000</u>	<u>108,000</u>	<u>(30,000)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	153,145	140,794	140,794	-
Total Non Payroll Expenses	108,000	138,000	108,000	(30,000)
<b>Total Department Expenses</b>	<u>261,145</u>	<u>278,794</u>	<u>248,794</u>	<u>(30,000)</u>

## 140 - Information Technology

Contact Information: Jorge Pazos, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

The mission of the Information Technology Department is to integrate city-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all city departments.

The Information Technology Department will be undertaking an ambitious modernization plan in FY21. Core City of Revere information technology assets will make a major shift to modern cloud hosted services. The City of Revere is making this shift to provide highly available, cost-effective, modern services to employees and residents.

### FY2021 Goals & Objectives

- **Goal:** Migration of city infrastructure to new cloud-hosted managed service provider to ensure continuity of programs, services and data integrity and availability. Services will include hosted servers and applications, cybersecurity monitoring services, end-user cybersecurity training and assessments, highly-resilient data backup and recovery services.  
**Mayoral Focus Areas:** Professionalize City Government; Invest in City Services
- **Goal:** Migration from Microsoft Exchange Server-based email to Microsoft Office 365 cloud hosted mail services. This migration will provide high-availability and improved security while reducing management overhead and expenses related to email services.  
**Mayoral Focus Areas:** Professionalize City Government; Invest in City Services
- **Goal:** Migration from Tyler Munis on-premises application server to Tyler Munis SaaS hosted service. This migration will provide high-availability and improved security while reducing management overhead and expenses related to financial application services.  
**Mayoral Focus Areas:** Professionalize City Government; Invest in City Services

Performance Measures

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>	<u>Projected FY 2021</u>
Phones and Tablets Used	39	59	64	64
New Computer Installs	28	30	34	34
Website Visitors	108,000	160,000	210,000	210,000
Support Tickets Received	276	408	600	600
Support Tickets Resolved	198	360	500	500
Servers Migrated to Cloud	2	3	5	5
Number of Munis Users	125	139	145	145



140 - INFORMATION TECHNOLOGY

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	03/30/20	0	39	39.0	1.00	103,416	103,416	-				103,416		103,416
Assistant Director	01/15/14		39	39.0	1.00	69,310	69,310	5,198				74,508		74,508
					<u>2.00</u>		<u>172,726</u>	<u>5,198</u>	-	-	-	<u>177,924</u>	-	<u>177,924</u>
													Other	15,210
													Per Mayor	193,134

**140 - INFORMATION TECHNOLOGY**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Telephone/Communications</b>	<b>011402-520900</b>	<b>73,000</b>	<b>77,000</b>	<b>75,500</b>	<b>(1,500)</b>
Telephone Services - Broadview		59,000	63,000	59,000	
Telephone - Licensing(Software-Yearly)		8,500	8,500	10,700	
Telephone Maintenance(Hardware-Yearly)		5,500	5,500	5,800	
<b>Computer Contracted Services</b>	<b>011402-525000</b>	<b>963,235</b>	<b>1,013,500</b>	<b>963,754</b>	<b>(49,746)</b>
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		101,200	104,965	227,304	
Munis Desktop Client		6,200	6,200		
Munis Disaster Recovery		20,800	20,800		
MUNIS Database Support		20,800	20,800		
Munis Tyler Forms Processing		4,715	4,715		
Munis Tyler Dashboard		6,320	6,320		
Munis Cash Management		4,585	4,585		
Munis Tyler Reporting Services		6,615	6,615		
MSGovern TX & UB Billing		117,800	124,000	123,650	
Patriot Properties Property Database		18,900	20,000	19,700	
Verizon Wireless Mass360 Management Software		3,000	-	3,000	
Onsolve - CodeRed Telephone Alert (Added From EMS)		34,000	-	-	
FileMaker Safe Housing Database		2,800	-	-	
ESRI G.I.S. Licensing		10,000	6,000	6,000	
Aplultiv Website hosting & Support		1,600	1,500	1,600	
Logmein Desktop Support		2,200	4,000	3,300	
High Speed Internet		-	29,000	-	
Support Services					
Thrive Service Contract		547,600	632,600	530,000	
Verizon Wireless Tablet & Phones for Assistants		2,300	1,900	2,300	
Comcast backup internet connection		1,400	-	400	
Retrofit Annual Printer Maintenance		9,500	9,500	9,500	
Addition Networks Internet Connection 20MB		40,900	10,000	37,000	
<b>Office supplies</b>	<b>011404-540000</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
Paper for Printer and Plotter, toner and ink.		3,500	3,500		

**140 - INFORMATION TECHNOLOGY (continued)**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Computer Operations</b>	011404-545500	10,700	14,900	5,000	(9,900)
Miscellaneous hardware for PC, printers, and Network		10,600	12,400	2,500	
Dues and Memberships		100	2,500	2,500	
<b>Total Non Payroll Expenditures</b>		<u>1,050,435</u>	<u>1,108,900</u>	<u>1,047,754</u>	<u>(61,146)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	183,612	288,362	193,134	(95,228)
Total Non Payroll Expenses	1,050,435	1,108,900	1,047,754	(61,146)
<b>Total Department Expenses</b>	<u>1,234,047</u>	<u>1,397,262</u>	<u>1,240,888</u>	<u>(156,374)</u>



## 141 - Assessor

Contact Information: Dana Brangiforte, Chairman of the Board of Assessors, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To value real and personal property fairly and accurately in accordance with Massachusetts General Laws and the regulations of the Commonwealth of Massachusetts, Department of Revenue.

### FY2020 Accomplishments

- Administered new Clause 41 C ½ Senior Exemption to almost 800 seniors.
- Effectively defended and settled all Appellate Tax Board, leaving no outstanding cases, and limiting the city's exposure and liabilities of tax refunds.
- Successfully performed fiscal Year 2020 interim year adjustment and value certification from Department of Revenue.
- Attained approval of record new growth and tax rate from Department of Revenue.
- Enacted a small business personal property exemption.
- Assisted in adoption and implementation of Veteran Work off Program and expanded Veteran exemptions.

### Goals & Objectives

- 1) Goal: Successfully perform FY2021 interim year adjustment and attain approval of our tax rate from DOR.  
Objective: Submit all required supporting analysis for certification to DOR by November 1, 2020.  
Mayoral Focus Area: Maximize and Modernize Economic Development
- 2) Goal: Begin process to digitize all documents within the Assessor's Office.  
Objective: Scan and electronically file all exemptions and abatements.  
Mayoral Focus Area: Embrace Technology and Professionalize City Services
- 3) Goal: Review exempt properties and pursue PILOT agreements.  
Objective: Engage exempt entities to provide payments or services in exchange for city services they are receiving.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards



4) Goal: Improve return rate of forms of list and income and expenses forms.

Objective: Increasing the current return rate of 25% will ensure accuracy of our data and aid the assessors in providing more precise assessments by utilizing the data on these returns.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

**Performance Measures**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Projected FY 2021</b>
<b>Total Value of all Real and Personal Property</b>	\$ 6,118,650,341	\$ 6,823,172,500	\$ 7,709,746,559	\$8,700,000,000
<b>Growth</b>	\$ 1,415,191	\$ 1,663,780	\$ 1,957,926	2,000,000
<b>Values Certified by Department of Revenue</b>	11/16/2017	10/26/2018	11/19/2019	11/1/2020
<b>Tax Rate Approved by Department of Revenue</b>	11/30/2017	11/30/2018	12/6/2019	11/30/2020
<b>Deeds Processed</b>	1,202	1,150	1,214	1200
<b>Exemptions Processed</b>	385	969	1,015	1150
<b>Real and Personal Property Abatements</b>	92	109	109	110
<b>Motor Vehicle Abatements</b>	1,453	1,450	1,451	1500
<b>Inspections of Properties</b>	6,002	1,600	1,600	1600

141 - ASSESSORS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Assessor / Chairman	04/14/06		39	39.0	1.00	89,266	89,266	8,495			3,600	101,361		101,361
Assessor/ Field Lister	06/26/17		39	39.0	1.00	53,696	53,696	-			3,600	57,296		57,296
Assessor / Data Manager	05/20/02	X	39	28.0	0.72	54,184	39,012	6,553			2,592	48,157		48,157
Special Asst to the Board	12/31/86	X	39	39.0	1.00	66,911	66,911	5,800				72,711		72,711
Principal Clerk	10/09/90	X	39	39.0	1.00	50,501	50,501	5,000				55,501		55,501
Clerk I	03/04/19		39	39.0	1.00	44,807	44,807	-				44,807		44,807
					<u>5.72</u>		<u>344,193</u>	<u>25,848</u>	-	-	<u>9,792</u>	<u>379,833</u>	-	<u>379,833</u>
													OT	1,000
													Per Mayor	<u>380,833</u>

**141 - ASSESSORS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Revaluation</u>	011412-521700	56,500	56,500	56,500	-
FY2020 Interim Year adjustment and Street Level Photography					
<u>Computer Services</u>	011412-522400	4,300	4,300	4,300	-
Supplies & Service Maint. for tax bills.					
<u>Office Supplies</u>	011414-540000	5,700	5,700	5,700	-
Office Supplies, Book Binding, Mailings					
<u>Other Expenses</u>	011417-570000	2,700	2,700	2,700	-
Dues, conferences, continuing educational courses.					
<b>Total Non Payroll Expenditures</b>		<u>69,200</u>	<u>69,200</u>	<u>69,200</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	370,776	380,833	380,833	-
Total Non Payroll Expenses	69,200	69,200	69,200	-
<b>Total Department Expenses</b>	<u>439,976</u>	<u>450,033</u>	<u>450,033</u>	<u>-</u>



## 145 – Treasurer/Collector

Contact Information: Cathy Bowden, Treasurer/Collector, 781-286-8120

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

To maximize the City's financial resources by efficiently and effectively administering the collections of all the City's receivables and by effectively and efficiently managing the City's bank accounts, short-term investments, disbursements and debt.

### FY2020 Accomplishments

- Maintain a Bond Rating from Standard and Poor's Rating Agency at AA with a positive outlook.
- Hired a professional portfolio manager to invest the City's OPEB Liability Trust funds.
- Implemented citywide direct deposit of all payroll checks.
- Moving toward posting all cash receipts through the Point of Sale system.
- Reorganized the Collector and Treasurer's Office, reducing staffing while maintaining a high level of service.
- Combined multiple bank accounts to reduce fees and simplify reconciliation processes.

### FY2021 Goals & Objectives

- 1) Goal: Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.  
Objective: Maintain all City assets safe and secure.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 2) Goal: Establish and/or review all financial policies in the City and further reduce them to a written format.  
Objective: Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) Goal: Establish policies for funding for the newly created OPEB Liability Trust Fund.  
Objective: Take a responsible approach to the City's future obligations.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) Goal: Work with the Purchasing Agent to fully automate the purchase order system.  
Objective: Improve upon processing efficiencies in this area.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 5) Goal: Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's Cash Management/Cashiering and Treasurer Management Modules.  
Objective: To more efficiently provide this service to all of the employees of the City.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 6) Goal: Complete the installation of the AMR meter reading system.  
Objective: Provide the City the ability to read meters from a remote location with accuracy. The ratepayers will receive a minimal amount of estimated reads therefore more accurate billing.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 7) Goal: Have an outside audit done of the Health Insurance Trust Fund  
Objective: Ensure that no fraud is evident in this area.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 8) Goal: Have MUNIS perform an assessment audit of how the City utilizes their software and work with I.T. department in upgrading the MUNIS to the next version of their software.  
Objective: To ensure that the all departments are using the MUNIS software as efficiently and effectively as possible and to modernize the MUNIS platform to from Version 10 to Version 11.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

<u>Collector's Office Collections</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Real Estate Tax	\$ 75,684,367	\$ 79,236,169	\$ 82,618,000	\$ 86,440,000
% RE Collected *	98.76%	98.86%	98.90%	99.00%
Personal Property Tax	\$ 2,213,005	\$ 2,021,893	\$ 2,088,000	\$ 1,900,000
Motor Vehicle Tax	\$ 5,415,707	\$ 5,945,589	\$ 5,950,000	\$ 5,955,000
Water/Sewer Tax	\$ 22,857,787	\$ 23,732,245	\$ 24,000,000	\$ 24,500,000
40U (on Tax bill)	\$ 391,663	\$ 531,856	\$ 400,000	\$ 425,000
Water Liens Tax	\$ 3,459,350	\$ 2,985,918	\$ 2,500,000	\$ 2,700,000

\*Net of Abatements/Exemptions

<u>Treasurer's Office</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Tax Title Properties *principal only	\$ 2,969,603	\$ 3,141,805	\$ 3,000,000	\$ 3,200,000
Tax Title Collections *principal only	\$ 3,069,354	\$ 1,579,713	\$ 1,473,711	\$ 1,600,000
Foreclosures *principal only	\$ 156,103	\$ 25,906	\$ 219,145	\$ 140,000
Foreclosed land auction receipts *purchase price	\$ 672,514	n/a	\$ 430,300	n/a

\* We auction off properties quickly via in-house public auction. All properties in the City that can be on tax rolls are on the tax rolls.

145 - COLLECTOR/ TREASURER

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Treasurer/Collector	10/09/90	X	39	39.0	1.00	101,102	101,102	12,583				113,685		113,685
Assistant Treasurer	06/27/05	X	39	39.0	1.00	69,560	69,560	7,217				76,777		76,777
HRIS/ Payroll	06/29/20		39	39.0	1.00	67,634	67,634	-				67,634		67,634
Principal Clerk	04/11/07		39	39.0	1.00	44,799	44,799	4,960				49,759		49,759
Clerk I	04/22/19		39	39.0	1.00	42,568	42,568	-				42,568		42,568
Principal Clerk	09/23/19		39	39.0	1.00	44,068	44,068	-				44,068		44,068
Assistant Collector	01/00/00		39	39.0	1.00	66,234	66,234	-				66,234		66,234
Principal Clerk	01/15/14		39	39.0	1.00	48,104	48,104	4,810				52,914		52,914
Principal Clerk	07/19/11		39	39.0	1.00	48,104	48,104	4,608				52,712		52,712
Clerk II	07/16/18		39	39.0	1.00	46,401	46,401	-				46,401		46,401
Principal Clerk	01/29/20		39	39.0	1.00	48,104	48,104	-				48,104		48,104
					<u>11.00</u>		<u>626,678</u>	<u>34,178</u>	-	-	-	<u>660,856</u>	-	<u>660,856</u>
													OT	40,000
													Per Mayor	700,856



**145 - COLLECTOR/TREASURER**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Contracted Services</b>	011452-525000	-	100,000	85,000	(15,000)
Lockbox Services, Armor Car Services, Alarm/Security/Cell Phones					
<b>Office Supplies</b>	011454-540000	70,000	70,000	60,000	(10,000)
Office supplies, equipment lease; tax bill supplies.					
<b>Computer Operations</b>	011454-545500	25,000	25,000	20,000	(5,000)
Misc charges for collection/treasury/payroll programming					
<b>Banking Services</b>	011457-572100	300,000	350,000	325,000	(25,000)
Banking & related Charges, online/cc payment fees					
<b>Total Non Payroll Expenditures</b>		<u>395,000</u>	<u>545,000</u>	<u>490,000</u>	<u>(55,000)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	840,580	825,825	700,856	(124,969)
Total Non Payroll Expenses	395,000	545,000	490,000	(55,000)
<b>Total Department Expenses</b>	<u>1,235,580</u>	<u>1,370,825</u>	<u>1,190,856</u>	<u>(179,969)</u>



## 151 – Solicitor's Office

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

To provide legal counsel for the City to operate at maximum potential with minimal risk.

### FY2020 Accomplishments

- Defended and managed Chapter 84 (a law that governs injuries or damages sustained on public ways) and Chapter 258 (law that governs all other negligence claims) citizen claims filed with the Solicitor's Office (not filed in court) with minimal cost to the City.
- Defended lawsuits against the City and its Boards.
- Participated with committees to draft a Food Truck Ordinance, Short-Term Rental Ordinance, and small cell antenna ordinance.
- Reviewed and researched ordinance proposals and amendments, including zoning, dumpster use and enforcement, bee keeping, and parking.
- Assisted departments with implementation and responses to the Commonwealth's public records law, and adherence to the Commonwealth's open meeting law.
- Assisted with reviewing, editing, implementing, signing, and distributing City contracts.
- Assisted with oversight of EPA/DEP Consent Decree.
- Assisted with real estate title work for the Department of Public Works facility and Garfield School.
- Reviewed and corrected real estate documents for a potential eminent domain taking to improve access to a public way.

### FY2021 Goals & Objectives

- 1) Goal: Continue to successfully defend claims against the City.  
Objective: Utilize all available resources to defend claims, including the assistance of outside counsel.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 2) **Goal:** Revise, amend or create new ordinances as needed.  
**Objective:** To improve government efficiency. Meet with department heads and/or committees to discuss and conduct review of ordinances.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Address City’s real estate and land-use needs.  
**Objective:** Work with department heads and City’s real estate attorneys to clear title, procure land, and establish or remove easements and encroachments to City properties.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Ensure compliance with federal and state laws as they apply to municipalities  
**Objective:** Work with department heads and staff to inform/educate as to proper procedures for complying with the open meeting law, ethics rules, and enforcement powers and limitation  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards

**Performance Measures**

	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>	<b><u>Projected FY 2021</u></b>
<b>Contracts Administered and Reviewed</b>	42	47	53	47
<b>Lawsuits Defended and Settled</b>	8	11	10	9
<b>Citizen Ch. 84/Ch. 258 Claims Denied and Settled</b>	68	57	35	53

151 - SOLICITOR'S OFFICE

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Solicitor	05/10/01		39	39.0	1.00	116,022	116,022	14,402				130,424		130,424
Assistant Solicitor	07/09/98		39	39.0	1.00	102,941	102,941	13,694				116,635		116,635
Principal Clerk/ Paralegal	05/20/19		39	39.0	1.00	48,096	48,096	-				48,096		48,096
Administrative Assistant	09/16/10		39	39.0	1.00	53,696	53,696	5,127				58,823		58,823
					<u>4.00</u>		<u>320,755</u>	<u>33,223</u>	-	-	-	353,978	-	353,978

\* Parking Hearing Officer to be paid from Parking Meter Receipts. 40U Hearing Officer to be paid from 40U Revolving Fund.

Other *	-
OT	
Per Mayor	353,978



**151 - SOLICITOR'S OFFICE**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Legal Research Services and Publications</b>	011512-522410	9,000	9,000	9,000	-
Online research, legal/educational books, materials & services					
<b>Office Supplies</b>	011514-540000	7,500	7,500	7,500	-
Copier lease, equipment maint., office supplies & stationary					
<b>Other Charges &amp; Expenses</b>	011517-570000	12,500	4,000	4,000	-
Bar dues, non litigation travel, music licenses					
<b>Litigation Expenses</b>	011517-570000	3,000	3,000	3,000	-
Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees					
<b>Releases/Settlements</b>	011517-571300	25,000	50,000	25,000	(25,000)
Settlement/Payment of Legal Claims					
<b>Outside Legal Services</b>	011517-574100	100,000	100,000	75,000	(25,000)
Contracted Legal Services					
	<b>Total Non Payroll Expenditures</b>	<u>157,000</u>	<u>173,500</u>	<u>123,500</u>	<u>(50,000)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	346,665	359,583	353,978	(5,605)
Total Non Payroll Expenses	157,000	173,500	123,500	(50,000)
<b>Total Department Expenses</b>	<u>503,665</u>	<u>533,083</u>	<u>477,478</u>	<u>(55,605)</u>

## 161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To accurately preserve public records, establish, maintain, correct, index and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

### FY2020 Accomplishments

- For fiscal year 2020, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering approximately 750 birth records, 500 death records, and 450 marriage licenses.
- For fiscal year 2020, the Office of the Clerk has registered approximately 300 new business certificates and/or business certificate renewals.
- Performed a recodification of the Revised Ordinances of the City of Revere to include ordinances, zoning amendments, Traffic Commission Regulations, accepted Massachusetts General Laws, and special acts covering the period from 2018-2019.
- By hiring an archivist within the Office of the City Clerk, the City has begun to build a well-organized public records archive beginning with the records of the License Commission Office.



### FY2021 Goals & Objectives

- 1) **Goal:** Perform a legal review and republication of the Revised Ordinances of the City of Revere.  
**Objective:** To guarantee that the City's ordinances are legally accurate, conform to state law, and that code style is consistent throughout to ensure that City staff and residents are viewing the most accurate and easy-to-use code available.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, and Value Diversity.

2) **Goal:** Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building Department.

**Objective:** To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

3) **Goal:** Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.

**Objective:** To quickly and efficiently facilitate and respond to public records requests.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

### Performance Measures

The City Clerk anticipates that the number of vital records registered will continue to increase over time as the City of Revere increases in population.

	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>	<b><u>Projected FY 2021</u></b>
<b>Births Recorded</b>	767	781	442*	748
<b>Deaths Recorded</b>	539	511	321*	501
<b>Marriage Licenses Recorded</b>	438	464	271*	422
<b>Business Certificates Issued</b>	323	312	190*	291
<b>Dog Licenses Issued</b>	869	884	485*	867

\*As of July 1, 2019 to February 24, 2020



161 - CITY CLERK

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
City Clerk	01/07/04	X	39	39.0	1.00	96,553	96,553	24,029				120,582		120,582
Assistant City Clerk	08/31/91	X	39	39.0	1.00	56,380	56,380	15,741				72,121	7,000	65,121
Administrative Assistant	08/29/11		39	39.0	1.00	53,696	53,696	5,027				58,723		58,723
Archivist/ Public Records	09/23/19		39	39.0	1.00	44,077	44,077	-				44,077		44,077
					<u>4.00</u>		<u>250,706</u>	<u>44,797</u>	-	-	-	295,503	7,000	288,503

\* Clerk of Council and Clerk of Committee salaries were reclassified from City Council budget to City Clerk budget.

PT Salaries 10,904  
 OT -  
 Per Mayor 299,407

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Contracted Services</u>	011612-525000	17,000	17,700	17,700	-
Granicus					
<u>Office Supplies</u>	011614-540000	28,750	28,750	25,000	(3,750)
<u>Other Charges &amp; Expenditures</u>	011612-525000	-	21,000	-	(21,000)
Legal review & republication of City Ordinances.					
	<b>Total Non Payroll Expenditures</b>	<u>45,750</u>	<u>67,450</u>	<u>42,700</u>	<u>(3,750)</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	355,354	392,783	299,407	(93,376)
Total Non Payroll Expenses	45,750	67,450	42,700	(24,750)
Total Department Expenses	<u>401,104</u>	<u>460,233</u>	<u>342,107</u>	<u>(118,126)</u>



## 162 - Election Commission

Contact Information: Diane R. Colella, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, MA 02151



### Mission Statement

To operate fairly and impartially while adhering to Massachusetts General Laws, Campaign Finance Laws and the Revised Ordinances of the City of Revere when assisting candidates and constituents on all aspects of the Electoral process. To provide exceptional customer service to residents seeking our assistance.

### FY2020 Accomplishments

- Successfully handled the implementation of House Bill No 4320, Automatic Voter Registration as introduced to residents of the State of Massachusetts while seeking services from the Registry of Motor Vehicles and Mass Health/Health Connector agencies. The workload increased exponentially, yet we kept up with the demand and processed the incoming registrations for the Presidential Primary on Tuesday, March 3, 2020 without incident or delay. In forty-three days, six hundred and ninety registrations were reviewed and processed. This includes correcting invalid addresses, verifying citizenship status and verifying illegible or missing information on the forms submitted by the registrants.
- Since the program began in January 2018, the Election Department has reviewed and corrected over 1,000 invalid addresses found on incoming voter registrations. The City Engineer provided a resolution for addresses of two family homes having two numbers on the doors being “two doors may use two numbers.” The success of the invalid address program depends on input from the City Engineer.
- Renovated the Election Department while preparing for two Local Elections. This included flooring, painting, repair of the radiators and new window coverings.
- Administered two successful Local Elections and a Presidential Primary.
- Successfully conducted the 2019 Annual City Census wherein 25,838 forms were mailed. An estimated 19,500 responses were received and processed.
- Inactivated 9,360 voters for non-response of the Annual City Census. Notified voters by U.S. Mail. Processed 4,680 incoming responses.
- Successfully completed the move from the Central Fire Station to the Immaculate Conception Church. Notified 1,500 voters of the change by US Mail.

- To encourage voter registration and participation, the Election Department hosted voter registration sessions at local events throughout the City. The events included the Sandcastle Event, the Fall Festival, the Beachmont Improvement Committee Fund Raiser, and the Multi-Cultural Event held on Shirley Avenue. Additionally, visits were made to the Jack Satter House and the Revere High School. Because of these efforts, one hundred and forty residents registered to vote.
- Formed a Complete Count Committee to include the Mayor, his staff, City Officials and key stakeholders in the Community to promote the response of the 2020 Federal Census. As Co-Director of this effort along with Dimple Rana, Director of Healthy Community Initiatives, the goal is to ensure that every resident of the City of Revere is counted. The response directly effects Federal funding received by the City and Congressional representation. Notices were sent to newly registered voters reminding them to answer the 2020 Federal Census. Posters for the 2020 Federal Census were hung in 21 polling locations for the September, November and March Elections.

## FY 2021 Goals & Objectives

- 1) **Goal:** To ensure that the Board members, Voters, Election Officials and Office staff are safe from the Covid-19 virus during the 2020 Election Season. This is accomplished by introducing early voting for the September Election for both in person and by mail and extending early voting both in person and by mail for the November Election. Additionally, voters are allowed to vote early by mail without an excuse. The proposed legislation by the Secretary of the Commonwealth would allow seven days of in person early voting for the State Primary, including two weekend days for five hours and eighteen days of in person early voting for the State Election, including four-week end days for five hours each day. The legislation proposes minimum hours for each weekend day based on the number of registered voters. For the State Primary, the voters in the City of Revere may vote from Saturday, August 22, 2020 until noon on Friday August 28, 2020. For the November State Election voters may vote from Tuesday, October 13, 2020 until noon on Friday October 30, 2020. This includes five hours of early voting on Saturday, October 17, 2020, Sunday, October 18, 2020, Saturday, October 24, 2020 and Sunday, October 25, 2020. For all other days, early voting will be available during normal business hours. We are in the process of choosing an early voting location that can accommodate social distancing and the potential number of voters that may be casting an early ballot. Additionally, controls will be put in place to allow for social distancing, cleaning the voting booths, pens and check in and check out tables after each use. Potentially moving from at risk polling locations and/or possibly consolidating polling locations. The Election process is kept safe by providing the poll workers, Board members and Election staff with personal protection equipment such as sneeze shields, masks, gloves, and face shields. Voters entering without a mask will be provided with one. Voters not able to wear a mask are accommodated in an area six feet away from the voters and poll workers. Accommodations are made for handicap voters.

Many changes are proposed by the State for the upcoming 2020 Election season. It is the responsibility of the Election Commissioner and Board members to see that the process is implemented in a safe environment. Assistance from the Revere Police Department is needed in high traffic areas. In 2016, 4,049 voters cast an early ballot in a ten-day period. The Election department accommodated this number without incident. Ballots are transported to the early voting location in the morning and the process reversed at the end of the night. Once back at City hall the ballots are put in order by ward and precinct, scanned into the Central Voter Registry System, audited, packed for Election Day and delivered to the safe.

**Objective:** Ensure safe and successful, high quality, efficient Elections for our voters and poll workers.

**Mayoral Focus Area:** Professionalize City Services, Embrace Technology.

- 2) **Goal:** To upgrade the way Election results are reported to City hall at the end of the night and how these results are presented to the Public for viewing. Installing modems in to the DS200 Precinct tabulators will provide end of night results by 8:30 p.m. ES&S, the manufacturer of the equipment offers direct reporting of Election results to City hall. Upgrading to the new technology introduced two years ago allows the Election results to be available within 30 minutes of the polls closing. Additionally, a report for posting to the website would be available within 40 minutes of the polls closing.

**Objective:** To obtain and circulate Election results immediately after the polls close. The current system is archaic and must be upgraded. The benefits of having the results within minutes of the polls closing far outweighs the cost involved with the upgrade. Currently Election results are not available for over two hours from the time the polls close. Paper tapes are hung on the wall of City hall for the Public to view. Our current method is time consuming and unsightly.

**Mayoral Focus Area:** Professionalize City Services, Embrace Technology.

- 3) **Goal:** To review and process the number of voter registrations received for the 2020 Presidential Election then notify the voter the process is completed. In 2016, this number was 3,540. To review, process and notify the voter of the change of address and change of party.

- 4) **Objective:** Accommodate registrant's requests for new registrations. Accommodate voter's change of address and change of party requests.

**Mayoral Focus Area:** Professionalize City Services; Uphold Professional & Ethical Standards, Embrace Technology.

- 5) **Goal:** Work within the parameters of the approved budget so that the ratepayers know we have them in mind when spending their tax dollars.

**Objective:** Be mindful when spending taxpayer dollars. Negotiate with suppliers and reduce, reuse, and recycle when possible.



Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 6) **Goal:** To provide exceptional customer service to constituents seeking assistance and to treat everyone walking through our doors with respect and dignity.

**Objective:** Show the constituents that you are here to assist them by listening to their concerns, and providing a solution to the problem. Be professional and show kindness. Treat others, as you would like to be treated.

Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, and Embrace Technology.

- 7) **Goal:** Hire and train 25 poll workers for the November 2020 Presidential Election will adhering to the rules and regulations regarding social distancing.

**Objective:** Working with residents, business owners and local contacts I hope to spread the word that poll workers are needed to work at the polls on Election Day. Insert a help wanted ad into the letter for every newly registered voter.

Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, and Embrace Technology.

Performance Measures

	<u>Calendar Year 2018</u>	<u>Calendar Year 2019</u>	<u>Projected Calendar Year 2020</u>	<u>Projected Calendar Year 2021</u>
<b>Voters Registered</b>	2,778	2,500	4,500	4,500
<b>Absentee Ballots Processed</b>	706	n/a	3,000	3,000
<b>Early Voting Ballots Processed</b>	1,688	0	4,000	4,000
<b>Notary Public Services</b>	216	144	230	230
<b>Newly added addresses to Federal Census</b>	2,145	n/a	n/a	n/a
<b>Census Forms Mailed</b>	25,616	25,838	26,000	26,000
<b>Census Forms Returned</b>	11,963	15,000	16,000	16,000
<b>Confirmation Cards Sent to Voters to Confirm Residency</b>	7,280	10,000	11,000	11,000
<b>Changes to Voters Records</b>	12,794	12,000	14,000	14,000
<b>Number of Voters Deleted and Sent a Final Notice of Removal.</b>	1,352	1,300	1,500	1,500
<b>Number of Voter Registration Forms Sent to Residents Turning Eighteen Years Old</b>	370	176	500	500
<b>Total Number of Registered Voters</b>	27,073	27,368	27,500	27,500

162 - ELECTION COMMISSION

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Election Commissioner	01/11/01	X	39	39.0	1.00	78,327	78,327	8,875	-	-	-	87,202	-	87,202
Assistant to Commissioner	06/15/10		39	39.0	1.00	53,696	53,696	5,977	-	-	-	59,673	-	59,673
Clerk I	10/29/18		39	39.0	1.00	44,807	44,807	750	-	-	-	45,557	-	45,557
					<u>3.00</u>		<u>176,830</u>	<u>15,602</u>	-			<u>192,432</u>	-	<u>192,432</u>
													Staff OT	6,000
													DPW OT	17,000
													Board Salaries	3,200
													School Custodial OT	6,000
													Per Mayor	224,632

**162 - ELECTION COMMISSION**

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Poll Workers Salaries</b> Two state elections and 10 days early voting.	011621-510102	79,000	79,000	79,000	-
<b>Rentals</b> Truck rentals; polling locations; equipment rentals.	011622-522100	8,700	8,700	8,700	-
<b>Postage</b>	011622-522200	16,500	16,500	16,500	-
<b>Computer Services</b> Code memory packs for (2) State Elections. Annual Maintenance contract of Unity software and (23) tabulators; repairs.	011622-522400	22,000	22,000	22,000	-
<b>Printing &amp; Mailing</b> Annual city census, annual street listing, and confirmation cards; signs and envelopes.	011622-523440	28,000	28,000	28,000	-
<b>Contracted Services</b> Translation services; constable services; shredding; alarm monitoring; bind voter registrations; shipping charges.	011622-525000	4,100	4,100	4,100	-
<b>Office Supplies</b>	011624-540000	2,500	2,500	2,500	-
<b>Election Supplies</b> Includes newspaper ads for last day to register.	011624-541620	5,500	5,500	5,500	-
<b>Total Non Payroll Expenditures</b>		<u>166,300</u>	<u>166,300</u>	<u>166,300</u>	<u>-</u>
<b>Footnotes:</b>					

Total Department Expenses					
	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference	
Total Payroll Expenses	220,572	265,070	224,632	(40,438)	
Total Non Payroll Expenses	166,300	166,300	166,300	-	
<b>Total Department Expenses</b>	<u>386,872</u>	<u>431,370</u>	<u>390,932</u>	<u>(40,438)</u>	



## 165 – Licensing Commission

### **Mission Statement**

The mission of the License Commission is to ensure public safety and the service to the public by licensing and regulating the sale and/or service of alcohol, restaurants, entertainment, lodging houses, hotels, auto dealerships, pawnbrokers, secondhand dealers, jewelry sales, fortunetellers, flea markets, pool tables, automatic amusement devices, and commercial parking lots.

### **FY 2019-2020 Accomplishments**

- Increased acceptance of online applications, including use of website forms.
- Continued process of moving files to document management system.
- Worked with other departments to develop ordinance governing mobile food vendors.
- Processed increased number of hotel and restaurant licenses.

### **FY 2021 Goals & Objectives**

**Goal:** Move license processing online where feasible

**Objective:** Continue moving files to document management system; create additional online application forms in document management system.

**Goal:** Coordinate renewal of Common Victualler licenses with Health food service permits.

**Objective:** Work with Health Inspector and Innovation department to investigate available technology and coordinate renewals.

**Goal:** Improve communication with licensed businesses

**Objective:** Work with other departments to create and maintain easily available, up-to-date contact information for city businesses.

**Goal:** Improve access to licensing information

**Objective:** Work with other departments to translate license applications and documentation into multiple languages in order to provide equitable access to information.

**Goal:** Streamline renewal process

**Objective:** Move bulk of renewal process online

165 - LICENSING COMMISSION

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman					-			1,600				1,600		1,600
Board member					-			800				800		800
Board member					-			800				800		800
					<u>-</u>			<u>3,200</u>				<u>3,200</u>		<u>3,200</u>
													OT Per Mayor	3,200

**165 - LICENSING COMMISSION**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Office Supplies	011654-540000	3,000	3,000	3,000	-
Office Supplies & Stationary					
<b>Total Non Payroll Expenditures</b>		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	3,200	3,200	3,200	-
Total Non Payroll Expenses	3,000	3,000	3,000	-
<b>Total Department Expenses</b>	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>	<u>-</u>





**171 - CONSERVATION COMMISSION**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Office Supplies</u>	011714-540000	600	600	600	-
Office Supplies					
	<b>Total Non Payroll Expenditures</b>	<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	6,400	6,400	6,400	-
Total Non Payroll Expenses	600	600	600	-
<b>Total Department Expenses</b>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>-</u>

## 176 - Zoning Board of Appeals

Contact Information: John Henry, Clerk of Board

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.



### FY2021 Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by the each petitioner and consider testimony provided by any parties of interest.

**Objective:** Continue to deliver results with an objective mindset.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

### Performance Measures

	<u>Calendar Year 2018</u>	<u>Calendar Year 2019</u>	<u>Calendar Year 2020</u>	<u>Projected Calendar Year 2021</u>
<b>ZBA Applications</b>	36	36	2*	36
<b>Granted</b>	27	31	2*	-
<b>Denied</b>	2	3	-	-
<b>Withdrawn</b>	7	2	-	-
<b>Sustained</b>	-	-	-	-

\* Applications heard as of February 26, 2020.





**176 - ZONING BOARD OF APPEALS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Office Supplies	011764-540000	720	720	720	-
Office Supplies					
Total Non Payroll Expenditures		<u>720</u>	<u>720</u>	<u>720</u>	<u>-</u>
Footnotes:					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	11,600	11,600	11,600	-
Total Non Payroll Expenses	720	720	720	-
Total Department Expenses	<u>12,320</u>	<u>12,320</u>	<u>12,320</u>	<u>-</u>

## 182 - Office of Strategic Planning & Economic Development (SP&ED)

Contact Information: Robert O'Brien, Chief of Economic Development, 781-286-8201

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

### Mission Statement

To create an environment in the City of Revere that is conducive to retaining, growing and attracting our commercial and residential sectors in order to strengthen and revitalize our neighborhoods and stabilize and transform our physical, social, civic and economic environment.

### FY2020 Accomplishments

- Finalizing the FEIR process for the redevelopment of Suffolk Downs.
- Commencing in Revere the first phase of overall Suffolk Downs redevelopment.
- Completing permitting and continuing construction on the Waterfront Square complex.
- Completing residential and hotel construction/occupancy at the One Beachmont complex.
- Permitting four other major waterfront development projects.
- Attracting Amazon to the vacant former NECCO property on American Legion Highway.
- Conducting Next Stop Revere: the inclusive visioning/master planning process with MAPC.
- Advancing the redevelopment planning process for the Wonderland and Caddy Farm sites.
- Completing various storefront/signage improvement projects on Broadway and Shirley Avenue.
- Working with the Revere School Department re: siting, planning, funding of a new high school.
- Overseeing two Mass Works Projects: \$2M on Shirley Avenue and \$1M on Ocean Avenue.
- Implementing the \$1.5M Chapter 90 and City-Funded street/sidewalk improvement programs.
- Responding to more than 100 street/sidewalk resident calls through the 311 system.
- Processing more than 200 projects through the Site Plan Review Committee and Planning Board.
- Managing the Community Development Block Grant and the related HUD auditing process.
- Securing/implementing \$1M+ of MGC funding for development, transportation and tourism.
- Restoring the Eastern County Ditch and installing a pedestrian across its alignment.
- Securing funding for various parkland and environmental improvement programs.
- Securing \$50K in National Grid funds for the installation of public EV charging stations in Revere.

- Undertaking the assessment, planning and commence re-construction of the City's public stairs.
- Securing \$1.7M of state funding and start planning for the adaptive re-signalization of Broadway.
- Enlisting National Grid to convert 3,500 Revere streetlights to LED at no cost to the City, thereby saving the City almost \$100K of annual operating costs and a one-time energy bonus of almost \$300K.
- Recouping \$55K in Energy Saving Rebates through National Grid and Green Communities Grant Program for necessary energy repairs in municipal buildings and facilities.

## FY2021 Goals & Objectives

- 1) **Goal:** To continue economic development/ transportation activities throughout the City.

**Objective:** To prioritize and implement the various recommendations of the Next Stop Revere Master Plan, including formulating substantive strategies for their implementation over time, with an initial focus of more affordable housing in the community. To formulate and implement workforce development programs with a view to the new Revere jobs being created at Amazon, Suffolk Downs, and in Revere's expanding hotel and hospitality sector. To monitor and support progress on the Suffolk Downs Phase 1 construction plans in Revere, with specific attention to timely demolition of the existing race track facilities, formulation of a related construction management plan, and maintenance of acceptable interim conditions on the balance of the site in Revere. To continue the planning and permitting processes for the mixed-use redevelopment of both Caddy Farms and Wonderland, including addressing transportation-related issues and opportunities in the vicinity of these development sites – e.g. planned Route 1 improvements and the prospect of a new regional rail station between Amazon and Wonderland with direct links to the Blue Line. To work with Amazon to address their transportation requirements and to enhance other aspects of their ongoing working relationship with the Revere community. To oversee continuing construction of various waterfront residential and mixed-use projects on Revere Beach Boulevard, Ocean Avenue, Revere Street, and Shirley Avenue. To facilitate at least ten storefront and signage improvement projects on Shirley Ave. To plan for the adaptive re-use of the vacant McKinley School and Winthrop Avenue Fire Station and the further rehabilitation of the Revere Historical & Cultural Society building. To foster joint transportation and development planning with Lynn focused on properties and roadways in the northern sector of Revere and the southern sector of Lynn. To expand collaborative transportation and/or development advocacy efforts among the municipalities north of Boston to promote economic/ workforce development and tourism. To identify and secure additional funding for any and all of the above.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 2) **Goal:** To preserve and promote the affordability of housing opportunities in Revere.



**Objective:** To collaborate with the Revere Housing Authority, the Neighborhood Developers and HYM Investment Group to formulate strategies for increasing the number and variety of deed-restricted affordable housing units in both the public and private sectors, with particular focus on the current MBTA parking lots and other public properties. To promote housing rehabilitation programs that improve the quality of the existing housing stock in the community and to expand first-time-homebuyer programs and resources in Revere. To work with private developers to minimize and proactively assess and address any residential and commercial displacement resulting from their plans. To secure and deploy additional programs and resources that benefit Revere residents directly, both homeowners and renters. To identify and secure additional funding for any and all of the above.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

3) **Goal:** To improve the infrastructure of the City.

**Objective:** To implement \$1M + of street and sidewalk improvements throughout the City, to reconstruct at least two major parks in the City and to refurbish at least two others, to improve Revere's environmental resiliency and municipal vulnerability preparedness, to prepare a Climate Ready Plan and a Zero Waste Plan for the City based on continuous collaboration with other communities in the region, to support other city departments in their efforts to replace critical elements of their infrastructure, with special focus on a new DPW facility, a new Revere High School, improved youth and senior centers, and improved public housing inventory, to work with DCR on a collaborative strategy for the improvement and maintenance of the DCR Reservation, to promote waterfront recreational and commercial activity in a manner that animates and activates this exceptional environmental resource throughout the year, to plan and implement a redesign of various waterfront roadways and streetscapes, to rehabilitate the McMakin Field and reactivate the property across the street as part of the complex, and to identify and secure additional funding for any and all of the above.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

4) **Goal:** To strengthen the professional capabilities of the SP&ED Department.

**Objective:** To improve the workforce development focus and capabilities of the Department, to enhance the transportation planning focus and capabilities of the Department, to better organize and supervise the functions within the Department, and to improve the Department's physical environment and technical equipment.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

<u>Economic Development</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Major Ongoing Residential Projects	1	14	15	10
Major Ongoing Commercial Projects	5	8	8	8
Major Ongoing Mixed-Use Projects	1	3	4	4
Other: Medical	0	1	1	0

<u>Master Planning</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Master Planning Forums	n/a	n/a	3	1
Master Planning Participants	n/a	n/a	500	125
Master Planning Steering Group Sessions	n/a	n/a	4	4
Master Planning Working Sessions	n/a	n/a	5	4
Master Planning Report	n/a	n/a	0	1

<u>Workforce Development</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
City-Sponsored Hospitality Training Programs	0	0	1	2
Participants Served	0	0	50	75

<u>Planning Board</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Meetings	13	13	13	13
Projects Reviewed	15	10	6	12
Projects Approved	15	9	6	12

<u>Site Plan Review Committee</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Meetings	48	48	44	48
Proposals Reviewed	340	310	235	300
Proposals Approved	250	246	206	225

<u>Park Planning</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Parks in Planning	2	2	4	3
Parks in Construction	3	1	3	2
Parks Completed	3	1	3	2

<u>Storefront/Signage Program</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Projects in Process	2	2	1	7
Projects Completed	11	11	9	8

<u>Street and Sidewalk Repairs</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Major Sidewalks Repaired and Reconstructed	3	4	8	15
Number of Major Streets Repaired and Reconstructed	4	10	14	10
311 Street and Sidewalk Repair Responses	0	60	125	150
Value of Street and Sidewalk Projects (Ch. 90 plus City Appropriation)	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000



<b>Outside Funds</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>
<b>CDBG</b>	\$ 694,746	\$ 790,083	\$ 784,221	\$ 784,221
<b>I&amp;I</b>	\$ 233,090	\$ 363,409	\$ 1,139,150	\$ 750,000
<b>CIT</b>	\$ 367,645	\$ 513,720	\$ 112,842	\$ 400,000
<b>MassWorks</b>	n/a	\$ 3,708,500	\$ 2,000,000	\$ 3,000,000
<b>Other</b>	\$ 75,000	\$ 76,500	\$ 61,000.00	\$ 50,000

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Chief of Economic Developr	07/05/16		39.0	39.0	1.00	128,920	128,920	-				128,920	-	128,920
Deputy Director	02/20/18		39.0	39.0	1.00	90,000	90,000	6,750				96,750	-	96,750
City Planner	06/01/77	X	39.0	18.0	-	55,233	55,233	-				55,233	55,233	-
Project Planner	09/10/14		39.0	39.0	1.00	58,646	58,646	5,865				64,511	64,511	-
Program Coordinator	07/01/15		39.0	39.0	1.00	44,799	44,799	3,360				48,159	48,159	-
Business Liaison/Storefront	01/03/06		39.0	39.0	1.00	79,591	79,591	9,959				89,550	89,550	-
CDBG Program Director	05/20/19		39.0	39.0	1.00	79,051	79,051	-				79,051	79,051	-
Board Chairman								1,600				1,600		1,600
Board Members (8)								6,400				6,400		6,400
					6.00	536,240		33,934	-	-	-	570,174	336,504	233,670
													Total PT Salaries	-
													Grant Funded PT Salaries	-
													OT	-
													Per Mayor	233,670

**182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Office Supplies	011824-540000	4,000	4,000	4,000	-
Office Supplies, legal ads, copies/ maintenance					
Total Non Payroll Expenditures		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	264,731	348,906	233,670	(115,236)
Total Non Payroll Expenses	4,000	4,000	4,000	-
Total Department Expenses	<u>268,731</u>	<u>352,906</u>	<u>237,670</u>	<u>(115,236)</u>



## 184 - Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

### Mission Statement

To develop, track and improve all City infrastructure, such that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents is continually improved.

### FY2020 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Supported DPW maintenance and improvement work to City infrastructure and documented completed projects
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments and street extensions) for technical compliance and for impacts to existing City infrastructure.
- Worked to design a street reconfiguration, a traffic intersection revision, and other non-Consent Decree related projects throughout the City.
- Oversaw the design of water system improvements in various locations, and stormwater system improvements in the Walnut Ave./Arlington Ave. neighborhood.



- Obtained annual City permits (MWRA, MassDOT, MassDEP, etc.) as well as maintained Year 2 compliance for the new USEPA MS4 permit
- Worked to further develop the City sewer and stormwater educational outreach program.
- Worked to develop FOG standards for City-wide implementation.
- Supported DPW operation and maintenance of instrumentation related to the automation of City assets (i.e. pump stations, tide gates, etc.)

### **FY2021 Goals & Objectives**

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.  
**Objective:** To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.  
**Objective:** To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.  
**Objective:** Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.  
**Objective:** Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.  
**Objective:** Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e. water distribution system, etc.) and plan, design, construct and document various sewer, stormwater and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** Direct the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.  
**Objective:** Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.



184 - ENGINEERING

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
City Engineer	07/19/11		39.0	39.0	1.00	98,622	98,622	8,397				107,019	-	107,019
Principal Clerk	01/09/17		39.0	39.0	1.00	48,096	48,096	-				48,096		48,096
					2.00	146,718	146,718	8,397	-			155,115	-	155,115
													OT Per Mayor	155,115

**184 - ENGINEERING**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Telephone/ Communications</b>	011842-520900	750	750	750	-
Telephone Expense					
<b>Contracted Services</b>	011842-525000	25,000	128,600	43,600	(85,000)
On call engineering services/StreetScan			50,000	40,000	
Outfall sampling and MS4 Compliance			75,000	-	
Stormwater Education Collaborative			3,600	3,600	
<b>Materials &amp; Supplies</b>	011844-544000	20,850	12,000	12,000	-
Office Supplies			2,000		
Large Format Printer Lease			10,000		
<b>Other Charges &amp; Expenses</b>	011847-570000	2,250	2,250	2,250	-
<b>Travel Allowance</b>	011841-512400	900	900	-	(900)
Mileage					
<b>Total Non Payroll Expenditures</b>		<b>49,750</b>	<b>144,500</b>	<b>58,600</b>	<b>(85,900)</b>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	217,377	315,115	155,115	(160,000)
Total Non Payroll Expenses	49,750	144,500	58,600	(85,900)
<b>Total Department Expenses</b>	<b>267,127</b>	<b>459,615</b>	<b>213,715</b>	<b>(245,900)</b>

## 210 - Police Department

Contact Information: James R Guido, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere

### Mission Statement

We, the members of the Revere Police Department are committed, take pride, and are dedicated to the needs of our community in the delivery of quality police services in an effective, responsible and professional manner.

We recognize and accept our responsibility to maintain order while affording dignity and respect to each and every individual that we encounter. Our objective is to improve the quality of life through the community and inter-agency partnerships to thereby promote a safe and secure community for all.

### FY2020 Accomplishments

- Opened new Sub Station on Shirley Ave.
- Increased visibility in the business districts of Broadway and Shirley Ave through bicycle patrol and walking routes.
- Expanded Police Athletic League programming through various grants and increased Officer participation in the program.
- Completed 50% review of all policies and procedures as we work towards accreditation.
- Expanded training with the school department to promote school safety.
- Worked with Mass Highway and various groups to make traffic improvements to facilitate a better flow of traffic throughout the City.
- Continued to hire new Officers and increase the complement of Patrol Officers.
- Implemented a strategic traffic plan during Sand Castle weekend that greatly improved the flow of traffic.

### FY2021 Goals & Objectives

- 1) Goal: Continue budget and hiring practices commenced in 2019 to increase the complement of the Revere Police Department to 115 Police Officers by fiscal year 2025.

Objective: Streamline the hiring process and have officers ready to go to the first available police academy and continue to diversify the department to reflect the population of the community.

Mayoral Focus Area:



- 2) Goal: The Revere Police Department will continue the Accreditation process.  
Objective: To become certified by the end of the year and continue to review and update of all of the policies and procedures of the Revere Police Department.  
Mayoral Focus Area:
  
- 3) Goal: To expand the activity at the new Shirley Ave substation and have it be a hub of activity and a resource for all of the residents in the area.  
Objective: To engage with the many diverse groups in the area and work with them to ensure their safety and quality of life.  
Mayoral Focus Area:
  
- 4) Goal: To add a fourth School Resource Officer.  
Objective: Continue a strong presence in the schools and build trust and relationships with the students and parents.  
Mayoral Focus Area:
  
- 5) Goal: To install more speed safety signs throughout the community and increase traffic enforcement to reduce speeding on busy streets in the community.  
Objective: Reduce the number of complaints for speeding vehicles and make the streets safer to travel.  
Mayoral Focus Area:

**210 - POLICE DEPARTMENT: Uniformed Base**

Salaries and Wages									
Title	Step	FY 20 Budgeted		FY 21 Dept Recommendation		FY 21 Mayor Requested		Difference	
		FTE	Amount	FTE	Amount	FTE	Amount		
Police Chief	26	1.00	\$ 194,035	1.00	\$ 202,673	1.00	\$ 202,673	\$ -	
Executive Officer	26	1.00	106,396	1.00	109,588	1.00	109,588	-	
Senior Captain	26	1.00	106,396	1.00	109,588	1.00	109,588	-	
Captain	16	2.00	191,188	2.00	208,738	2.00	208,738	-	
Lieutenant	26	5.00	433,045	8.00	713,656	8.00	713,656	-	
Lieutenant	16	5.00	490,236	4.00	336,632	4.00	336,632	-	
Lieutenant		2.00	78,564	-	-	-	-	-	
Sergeant	26	5.00	370,115	6.00	609,952	6.00	609,952	-	
Sergeant	16	8.00	558,664	8.00	431,568	8.00	431,568	-	
Sergeant		4.00	268,592	3.00	207,486	3.00	207,486	-	
Patrol Officers (Step 3)	26	-	-	11.00	807,196	11.00	807,196	-	
Patrol Officers (Step 3)	16	19.00	1,249,644	12.00	614,770	12.00	614,770	-	
Patrol Officers (Step 3)		42.00	2,109,783	39.00	2,305,407	39.00	2,305,407	-	
Patrol Officers (Step 2)		7.00	357,749	6.00	335,076	6.00	335,076	-	
Patrol Officers (Step 1)		2.00	47,958	1.00	26,202	1.00	26,202	-	
Patrol Officers (School Funded)		3.00	-	3.00	-	3.00	-	-	
Sub Total Base Salaries		107.00	\$ 6,562,365	106.00	\$ 7,018,532	106.00	\$ 7,018,532	\$ -	
Longevity			\$ 205,600		\$ 209,800		\$ 209,800	\$ -	
10 Year Differential			61,663		65,078		65,078	-	
Night Differential			373,843		401,175		401,175	-	
B-2 Schedule			385,658		413,014		413,014	-	
Narcan			51,500		51,000		51,000	-	
Quinn Bill - Academic Achievement			800,795		964,762		964,762	-	
Holiday Pay			575,283		613,570		613,570	-	
Matching Funds			6,000		6,000		6,000	-	
First Responder			50,000		50,000		50,000	-	
Clothing Allowance			126,500		125,400		125,400	-	
Sub Total Other Salary			\$ 2,636,842		\$ 2,899,799		\$ 2,899,799	\$ -	
Court Time			225,000		225,000		225,000	-	
Overtime			225,000		235,000		225,000	(10,000)	
Election Details			45,000		45,000		45,000	-	
Sub Total Overtime			\$ 495,000		\$ 505,000		\$ 495,000	\$ (10,000)	
Total Salaries - Uniformed base			\$ 9,694,207		\$ 10,423,331		\$ 10,413,331	\$ (10,000)	

Footnotes:

210 - POLICE DEPARTMENT: Civilian

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Administrative Assistant	10/18/06		39	39.0	1.00	53,696	53,696	3,679	-			57,375		57,375
Clerk I	12/16/13		39	39.0	1.00	44,807	44,807	-	-			44,807		44,807
Animal Control Director	01/01/93	X	39	39.0	1.00	50,501	50,501	4,600	350			55,451		55,451
Mechanic	12/18/03		39	39.0	1.00	70,716	70,716	7,400	300			78,416		78,416
Public Safety Grant Manage	04/01/08		39	39.0	1.00	66,243	66,243	8,024	-			74,267		74,267
Police Clerk	09/22/08		39	39.0	1.00	49,517	49,517	1,400	-			50,917		50,917
Police Clerk	03/15/12		39	39.0	1.00	49,517	49,517	1,000	-			50,517		50,517
					<u>7.00</u>		<u>384,997</u>	<u>26,103</u>	<u>650</u>	<u>-</u>	<u>-</u>	<u>411,750</u>	<u>-</u>	<u>411,750</u>
													PT Salaries	25,392
													OT	5,000
													Per Mayor	442,142



**210 - POLICE DEPARTMENT**

<b>Non-Payroll Expenditures</b>					
Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Medical Expenses</b>	012101-512000	25,000	25,000	25,000	-
Public Safety 111F administration; mandatory drug testing.					
<b>Utilities</b>	012102-520300	110,000	110,000	110,000	-
Natural gas, electricity					
<b>Gasoline &amp; Oil</b>	012102-520800	120,000	130,000	120,000	(10,000)
Gas & Oil for all Police Vehicles					
<b>Telephone/Communications</b>	012102-520900	45,000	45,000	45,000	-
Comcast, Paetec, Verizon, Verizon Wireless, etc.					
<b>Radio System</b>	012102-521100	30,000	30,000	30,000	-
GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios					
<b>Traffic Control</b>	012102-521800	10,000	12,000	10,000	(2,000)
Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges					
<b>Rentals</b>	012102-522100	27,600	30,000	30,000	-
Rent for substations on Pleasant St & Shirley Ave					
<b>Computer Services &amp; Maintenance</b>	012102-522400	140,000	140,000	140,000	-
Computer Hardware & Software Support, Supplies; IMC/ License support					
<b>Animal Control</b>	012102-523900	5,000	15,000	5,000	(10,000)
Mandated treatment of stray animals: Detention, stay, medical services and/or					
<b>Automotive Maintenance</b>	012102-524200	55,000	60,000	55,000	(5,000)
Maintenance & Repair of all Police Vehicles					
<b>Building Maintenance &amp; Repair</b>	012102-524500	75,000	120,000	75,000	(45,000)
Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M					
<b>Maintenance Of Equipment</b>	012102-524600	45,000	55,000	45,000	(10,000)
Repairs & Services of Equipment; Copiers, fax, printers, etc.					
<b>Weapons &amp; Support</b>	012102-524700	25,000	30,000	25,000	(5,000)
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
<b>Auxiliary Uniform/Clothing Allowance</b>	012111-512200	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police					

**210 - POLICE DEPARTMENT (continued)**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Employee Training</b>	012102-526100	45,000	75,000	45,000	(30,000)
Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues					
<b>Grant Writer</b>	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
<b>Office Supplies</b>	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
<b>Identifications</b>	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
<b>Other Charges &amp; Expenses</b>	012107-570000	35,000	35,000	35,000	-
Gun Permits, FID Cards, Dues, Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals. New Mandatory Random Drug Testing					
<b>Drug Unit</b>	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
<b>Grant Matching Funds *</b>	012107-572250	-	15,000	-	(15,000)
Bullet proof vests - grant match CO19-025 Cops Grant Match					
<b>New Equipment *</b>	012108-587100	-	120,000	-	(120,000)
New Cruisers					
<b>Total Non Payroll Expenditures</b>		<b>859,100</b>	<b>1,113,500</b>	<b>861,500</b>	<b>(252,000)</b>

**Footnotes:**

\* Funded through CIP appropriations.

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	10,253,126	10,865,473	10,855,473	(10,000)
Total Non Payroll Expenses	859,100	1,113,500	861,500	(252,000)
<b>Total Department Expenses</b>	<b>11,112,226</b>	<b>11,978,973</b>	<b>11,716,973</b>	<b>(262,000)</b>



## 220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere, 02151

### Mission Statement

To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting, and maintain the expertise and training to provide these services with the utmost dedication, pride and efficiency.

### FY 2020 Accomplishments

- Applied for and secured an AFG Staffing Grant to hire 4 additional firefighters (July 2020 hire date). Two additional budgeted positions have brought our total compliment to 110 members, thereby ending the practice of brownouts, which preserves our primary mission of responding to all sections of the city within NFPA response time guidelines.
- A \$120,000 grant was secured through the Metro Boston Homeland Security Region (MBHSR) which allowed us to purchase and put into service a new 26' Revere Police/Fire Rescue boat.
- A MBHSR grant in the amount of \$47,000 allowed for the purchase of (2) two new Polaris all-terrain vehicles (1 Revere Fire/1 Revere Police) to enhance our response and capabilities for water rescue, technical rescue, and large-scale event responses.
- Enhanced our training efforts in all technical disciplines including:
  - 4 members attended basic crewmember marine boat operations course in Boston MA.
  - 70 members trained in extrication techniques using the new Ladder Two battery powered extrication tools.
  - 80 members attended water rescue operations familiarization course on Revere Beach to enhance our water rescue capabilities.
  - 6 members attended phase two of the water supply drill at Boston Logan Airport further enhancing our mutual aid capability in preparation of aircraft crash/rescue operations.





- 12 members attended a Hazardous Materials Operational course for terrorist incidents to enhance operational readiness and interoperability in the City of Revere and the Metro Fire District.
- Applied for and received (2) two Department of Fire Services grants in the amount of \$11,448 for the purchase of (2) NFPA compliant gear washer extractors.
- Put out to bid and hired a project manager to oversee and begin the design and build phase of the new POP firehouse. Demolition and construction to begin Spring/Summer 2020.
- Put out to bid and awarded a contract to Kneeland Construction Corp. for the demo and replacement of the rear stairs and porch at Headquarters. The project is in the final planning stages with construction to begin late spring/summer 2020.
- Applied for and awarded a Department of Fire Services grant in the amount of \$9,754 for fire prevention education for elder's and school age children.



## FY2021 Goals & Objectives

- 1) **Goal:** To secure an AFG Staffing Grant to hire an additional 4 firefighters, thereby increasing our budgeted compliment up from 112 to 116 firefighters.  
**Objective:** This grant will improve apparatus staffing and better prepare for the rebuilding/reopening of a new POP Engine 2 Alden A. Mills Firehouse within the next two years.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** To demo and begin construction of the new POP Firehouse.  
**Objective:** To bring fire and emergency response guidelines up to NFPA standards not only for the Point of Pines neighborhood but for the entire City of Revere.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** To complete crucial repairs to the Central Firehouse.  
**Objective:** To begin long needed firehouse improvements to include, repair and replacement of the





brick and structural members of the north facing apparatus wall at the Central Firehouse, Replacement of the HVAC system(s) at the Central Firehouse.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

- 4) **Goal:** Install a separate HVAC system in the basement at the Central Firehouse.

**Objective:** This will be the first step in a multi-step, multi-year plan to move the firefighting bunker gear and equipment storage to a separate area in the basement, completion of which will comply with NFPA, NIOSH, and OSHA standards for chronic exposure to carcinogens and preventing migration of these contaminants into the living and working areas.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

- 5) **Goal:** To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.

**Objective:** To provide for safe and sanitary conditions for the members assigned to the E3 Firehouse.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

- 6) **Goal:** To continue to replace administrative and operational vehicles of the Revere Fire Department.

**Objective:** Purchase (2) two new pump apparatus to replace the E3 & E5 pump apparatus in the fleet. The replacement of these pumps will allow us to continue to modernize and provide a safer, more efficient operation of our apparatus fleet. Purchase a new 2021 Ford Expedition Deputy Chief's command car to replace an aging (2014 Chevrolet Tahoe) vehicle. Purchase a new 2021 Ford Explorer Assistant Chief's car to replace an aging (2014 Chevrolet Tahoe) vehicle. Purchase a new 2021 Ford Explorer Fire Prevention vehicle to replace and aging (2008 Ford Taurus). Purchase a new 2021 Ford 12 passenger van which will allow us to transport fire department members to and from incidents, to the Mass Fire Academy, to remote training sites, and for logistical use at large city events (Sand Sculpting Festival, Food Truck Festival, etc.)

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 7) **Goal:** Purchase (2) two NFPA compliant gear washer extractors for the Central and Parkway Firehouses.



**Objective:** To protect our members from chronic exposure to carcinogens and other harmful substances that contaminate their firefighting bunker gear.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

**Performance Measures**

	<u>Calendar Year 2018</u>	<u>Calendar Year 2019</u>	<u>Calendar YTD 2020</u>	<u>Projected Calendar Year 2021</u>
<b>Fire, Other</b>	13	6	16	16
<b>Building Fire</b>	24	14	22	22
<b>Cooking Fire, Confined to Container</b>	188	162	202	202
<b>Fuel Burner/Boil Malfunction, Fire Confined</b>	4	4	9	9
<b>Trash or Rubbish Fire, Contained</b>	7	8	6	6
<b>Fire in Mobile Property, Used as Fixed Structure, Other</b>	1	1	1	1
<b>Fire in Mobile Homes</b>	1	0	1	1
<b>Mobile Property (Vehicle) Fire, Other</b>	2	5	5	5
<b>Passenger Vehicle Fire</b>	15	6	12	12
<b>Natural Vegetation Fire, Other</b>	0	0	10	10
<b>Brush, or Brush and Grass Mixture Fire</b>	2	2	8	8
<b>Grass Fire</b>	0	2	2	2
<b>Outside Rubbish Fire, Other</b>	32	14	57	57
<b>Outside Rubbish, Trash or Waste Fire</b>	6	7	15	15
<b>Outside Stationary Compactor/Compacted Trash Fire</b>	0	0	1	1
<b>Special Outside Fire, Other</b>	1	1	2	2
<b><u>Total</u></b>	<b><u>296</u></b>	<b><u>192</u></b>	<b><u>369</u></b>	<b><u>369</u></b>



## 220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 20 Budgeted		FY 21 Dept Recommendation		FY 21 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	20	1.00	\$ 135,961	1.00	\$ 139,977	1.00	\$ 139,977	\$ -
Senior Deputy Chief	20	1.00	107,087	1.00	110,300	1.00	110,300	-
Deputy Chief	20	4.00	407,956	4.00	420,196	4.00	420,196	-
Deputy Chief	16	1.00	99,019	1.00	101,989	1.00	101,989	-
Deputy Chief		-	-	-	-	-	-	-
Captain	20	8.00	703,368	7.00	633,913	7.00	633,913	-
Captain	16	5.00	426,805	4.00	351,684	4.00	351,684	-
Captain		-	-	2.00	167,470	2.00	167,470	-
Lieutenant	20	4.00	303,172	3.00	234,201	3.00	234,201	-
Lieutenant	16	9.00	662,265	10.00	757,930	10.00	757,930	-
Lieutenant		7.00	490,581	7.00	505,302	7.00	505,302	-
Firefighters (3)	20	11.00	718,729	8.00	538,392	8.00	538,392	-
Firefighters (3)	16	8.00	507,488	11.00	718,729	11.00	718,729	-
Firefighters (3)		31.00	1,872,803	40.00	2,489,040	40.00	2,489,040	-
Firefighters (2)		4.00	399,539	8.00	470,312	8.00	470,312	-
Firefighters (1)		15.00	667,324	5.00	234,447	5.00	234,447	-
Funded by Grant			(381,204)		(458,430)		(458,430)	-
<b>Sub Total Base Salaries</b>		<b>109.00</b>	<b>\$ 7,120,893</b>	<b>112.00</b>	<b>\$ 7,415,452</b>	<b>112.00</b>	<b>\$ 7,415,452</b>	<b>\$ -</b>
Hazardous Duty Pay			\$ 660,979		\$ 708,649		\$ 708,649	-
Longevity			167,400		162,200		162,200	\$ -
Academic Achievement			236,675		223,904		223,904	-
B2 Stipend			81,418		76,935		76,935	-
Narcan			54,500		56,000		56,000	-
Defibrillator Certified			175,490		180,320		180,320	-
EMT Certified			238,280		212,520		212,520	-
Holiday Pay			400,280		430,906		430,906	-
Personal Day			33,636		36,058		36,058	-
Clothing			119,900		123,200		123,200	-
<b>Sub Total Other Salary</b>			<b>\$ 2,168,558</b>		<b>\$ 2,210,692</b>		<b>\$ 2,210,692</b>	<b>\$ -</b>
Overtime			500,000		525,000		500,000	(25,000)
Special Event Overtime			25,000		50,000		25,000	(25,000)
<b>Total Salaries</b>			<b>\$ 9,814,451</b>		<b>\$ 10,201,144</b>		<b>\$ 10,151,144</b>	<b>\$ (25,000)</b>

**Footnotes:**

Four firefighters partially funded (75%) by grant beginning in FY18; four additional firefighters partially funded (75%) by new grant beginning in FY19.

220 - FIRE DEPARTMENT: Civilian

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Administrative Asst	03/19/97	X	39	39.0	1.00	56,380	56,380	3,800	-			60,180		60,180
Principal Clerk	12/04/17		39	39.0	1.00	48,096	48,096	-	-			48,096		48,096
					<u>2.00</u>		<u>104,476</u>	<u>3,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>108,276</u>	<u>-</u>	<u>108,276</u>
													PT Salaries	
													OT	
													Per Mayor	108,276

**220 - FIRE DEPARTMENT**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Medical Expenses</b>	012201-512000	10,000	10,000	10,000	-
Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor					
<b>Utilities</b>	012202-520300	100,000	130,000	100,000	(30,000)
Electricity, natural gas, telephone, Comcast.					
<b>Gasoline &amp; Oil</b>	012202-520300	50,000	65,000	50,000	(15,000)
Fuel - gasoline & diesel, motor oil					
<b>Fire Alarm</b>	012202-521000	25,000	30,000	25,000	(5,000)
Maintenance & repair; supplies					
<b>Radio System</b>	012202-521100	45,000	45,000	45,000	-
Repair & upkeep of 911 system Maintenance Contract					
<b>Memorials</b>	012202-521900	1,500	2,500	1,500	(1,000)
Firefighter memorial services & supplies					
<b>Computer Services</b>	012202-522400	35,000	35,000	35,000	-
GovConnect Tri Tech Software					
<b>Automotive Maintenance</b>	012202-524200	55,000	150,000	65,000	(85,000)
Equipment maintenance & repairs; tires.					
<b>Building Maintenance &amp; Repair</b>	012202-524500	61,000	100,000	50,000	(50,000)
Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors					
<b>Employee Training</b>	012202-526100	25,000	35,000	35,000	-
Emergency training book & test					
<b>Grant Assistance</b>	012202-528400	-	2,500	-	(2,500)
<b>Office Supplies</b>	012204-540000	5,500	6,500	5,500	(1,000)
<b>Medical Supplies</b>	012204-542500	5,000	6,500	5,000	(1,500)
Emergency medical services supplies: gloves, oxygen, masks, etc					

**220 - FIRE DEPARTMENT (continued)**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Other Charges &amp; Expenses</b>	012207-570000	13,000	22,000	22,000	-
Metro district dues, misc expenses					
<b>Grant Matching Funds</b>	012207-572250	-	8,350	8,350	-
Hazard Mitigation Plan local cost share.					
<b>New Equipment *</b>	012208-587100	-	60,000	-	(60,000)
Equipment supplies, replacements, upgrades. Fire hoses, nozzles, masks.					
<b>Personal Protective Equipment *</b>	012208-587200	-	-	-	-
Replacement of firefighters' personal protective equipment as per contract. Coats, boots, helmets & gloves.					
<b>Total Non Payroll Expenditures</b>		<u>431,000</u>	<u>708,350</u>	<u>457,350</u>	<u>(251,000)</u>
<b>Footnotes:</b>					
* Funded through CIP appropriations.					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	9,920,285	10,309,420	10,259,420	(50,000)
Total Non Payroll Expenses	431,000	708,350	457,350	(251,000)
<b>Total Department Expenses</b>	<u>10,351,285</u>	<u>11,017,770</u>	<u>10,716,770</u>	<u>(301,000)</u>



**230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Regional Emergency Comm. Ctr. Allocated Costs</b>					
RECC Allocated Costs		1,583,986	1,644,084	1,565,894	(78,190)
		<u>1,583,986</u>	<u>1,644,084</u>	<u>1,565,894</u>	<u>(78,190)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,583,986	1,644,084	1,565,894	(78,190)
Total Department Expenses	<u>1,583,986</u>	<u>1,644,084</u>	<u>1,565,894</u>	<u>(78,190)</u>

## 241 – Municipal Inspections

Contact Information: Benjamin DeChristoforo, Inspector of Buildings, 781-286- 8196

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

The primary mission of the Municipal Services Department is to ensure the safety and welfare of the general public by enforcing, through inspections, licensing, and permitting, State laws and City Ordinances.

### FY2020 Accomplishments

- Implemented e-permitting and tracking system for permanent dumpsters and food establishments along with online payment capability.
- Commenced scanning and creating new electronic files of existing paper files. Project is still ongoing.
- Continued improving the cleanliness of the City and decreasing rodent population through diligent enforcement of the newly amended trash ordinance by Exterior Sanitary Inspectors.
- Provided efficient intake process and effective investigation of all code enforcement concerns with appropriate follow-up and prompt resolution of all service requests.
- Created Vacant Property Registry and tracking system within CitizenServe to monitor and evaluate vacant properties within the City.
- Enhanced customer service and communication with the public by utilizing the translation skills of newly hired multilingual office support staff.
- Worked in conjunction with Northeast Massachusetts Mosquito Control and Wetlands Management District to reduce mosquito population and risk of mosquito-borne viruses such as West Nile and Eastern Equine Encephalitis.
- Enforced accuracy requirements on weighing & measuring devices. Confirmed all City Seals were up-to-date.
- Expanded work force with three new positions: In-house General Counsel to provide legal guidance to the code enforcement department and address legal matters that, previously, would have been sent out-of-house; Sanitary Inspector allows for greater efficiency in increased inspections during business hours and Saturdays during non-business hours; and Administrative Assistant to provide much needed clerical, multilingual translation, and customer service support.



## FY2021 Goals & Objectives

- 1) Goal: Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.  
Objective: To ensure non-compliant conditions are corrected for public safety in homes and buildings.  
Mayoral Focus Area: Uphold Professional & Ethical Standards
  
- 2) Goal: Evaluate e-permitting building application intake process in order to reduce turnaround time.  
Objective: To ensure timely review and issuance of permits to meet the demands of the applicant(s) in a timely fashion.  
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Maximize & Modernize Economic Development
  
- 3) Goal: Provide public access to Food Establishment inspection reports via the City website.  
Objective: Improve transparency by granting public access to food establishment inspection report information online  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
  
- 4) Goal: Begin implementation of tracking system for issues involving interior housing code enforcement complaints and violations.  
Objective: Streamline Interior Housing Division inspection and code enforcement process.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
  
- 5) Goal: Revise Public Dumpster Ordinance  
Objective: to address issues of concern and enable additional code enforcement  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
  
- 6) Goal: General Counsel to address Pre-Safe Housing Task Force properties from escalating to Safe Housing Task Force Active list.  
Objective: facilitate mediation with property owner to correct violations prior to legal action.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development

- 7) **Goal:** To automate internal communication between QAlert service requests and CitizenServe  
**Objective:** to eliminate manual entry of service request into CitizenServe and improve turnaround response time.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology

**Performance Measures**

Performance Type	FY2018	FY2019	FY2020	PROJECTED FY2021
Number of interior housing inspections conducted	1,040	1,040	1,050	1,100
Number of food establishment inspections & re-inspections	652	660	626	630
Number of overgrowth/unsanitary condition inspections	270	400	310	300
Number of unsanitary/improper trash disposal inspection	100	200	252	225
Number of illegally dumped item inspections	67	80	39	35
Number of private uncleared sidewalk inspections	43	60	63	60
Number of water runoff from private property inspections	27	50	33	35
Number of reported Landlord/Apartment Issue	27	73	123	100
Number of reported Abandoned/Vacant Properties	n/a	5	15	20
Number of reported Mosquitos and bugs issues	4	4	20	15
Number of Permit Applications	1,056	1,225	1,449	1,500
Number of Certificates of Occupancy	114	76	93	100
Number of Electrical Permit Applications	885	919	1,160	1,200
Number of Plumbing Permit Applications	573	488	575	580
Number of Gas Permit Applications	411	350	387	400
Number of Mechanical Permit Applications	23	18	17	20
Number of Sheet Metal Permit Applications	44	63	85	90

241 - MUNICIPAL INSPECTIONS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Building Commissioner	10/13/16		39	39.0	1.00	98,838	98,838	7,413	-	360	3,600	110,211	-	110,211
Director - Municipal Inspect	11/06/00	X	39	39.0	1.00	103,780	103,780	10,784	-	360	3,600	118,524	-	118,524
Special Asst To Director	10/12/06		39	39.0	1.00	63,720	63,720	4,030	-	-	-	67,750	-	67,750
Principal Clerk	10/06/10		39	39.0	1.00	48,096	48,096	1,200	-	-	-	49,296	-	49,296
Clerk I			39	39.0	1.00	42,567	42,567	750	-	-	-	43,317	-	43,317
Building General Counsel	10/01/07		39	39.0	1.00	104,057	104,057	12,006	-	-	-	116,062	116,062	-
Senior Inspector	09/15/10		39	39.0	1.00	63,180	63,180	5,938	-	360	3,600	73,078	-	73,078
Senior Inspector	01/24/00	X	39	39.0	1.00	66,339	66,339	5,522	-	360	3,600	75,821	-	75,821
Inspector - Sanitary	03/31/75	X	39	20.0	0.51	31,578	31,578	3,468	-	180	1,800	37,026	-	37,026
Inspector - Gas/Plumbing/ℓ	08/04/04	X	39	39.0	1.00	82,642	82,642	3,860	-	360	3,600	90,462	-	90,462
Inspector - Electrical	07/24/17		39	39.0	1.00	56,706	56,706	-	-	360	3,600	60,666	-	60,666
Sealer	07/05/00	X	39	39.0	1.00	75,377	75,377	7,488	-	-	3,600	86,465	-	86,465
Inspector - Sanitary	12/11/17		39	39.0	1.00	58,650	58,650	-	-	360	3,600	62,610	-	62,610
Inspector - Food	10/13/16	-	39	39.0	1.00	58,650	58,650	4,399	-	360	3,600	67,009	-	67,009
Inspector - Health	11/15/16		39	39.0	1.00	58,650	58,650	-	-	360	3,600	62,610	-	62,610
Inspector - Sanitary	07/15/05		39	39.0	1.00	58,650	58,650	2,000	-	360	3,600	64,610	-	64,610
					<u>15.51</u>		<u>1,071,479</u>	<u>68,857</u>	-	<u>3,780</u>	<u>41,400</u>	<u>1,185,516</u>	<u>116,062</u>	<u>1,069,455</u>
													PT Salaries	19,745
													OT	
													Per Mayor	1,089,200



**241 - MUNICIPAL INSPECTIONS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Contracted Services</u>	012412-525000	-	-	-	-
<u>Employee Training</u>	012412-526100	5,300	6,300	5,300	(1,000)
<u>Rentals and Leases</u>	012412-527010	2,700	2,700	2,700	-
Copier lease			2,200		
Kyocera copier maintenance			500		
<u>Office Supplies</u>	012414-540000	12,000	15,500	12,000	(3,500)
<u>Computer Operations *</u>	012414-545500	-	24,000	-	(24,000)
ISD Ticket-writing devices			24,000		
<u>Other Charges &amp; Expenses</u>	012417-570000	-	-	-	-
Training; supplies.					
	<b>Total Non Payroll Expenditures</b>	<b>20,000</b>	<b>48,500</b>	<b>20,000</b>	<b>(28,500)</b>
<b>Footnotes:</b>					
* Funded through 40U Account.					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	1,177,879	1,315,906	1,089,200	(226,706)
Total Non Payroll Expenses	20,000	48,500	20,000	(28,500)
<b>Total Department Expenses</b>	<b>1,197,879</b>	<b>1,364,406</b>	<b>1,109,200</b>	<b>(255,206)</b>

## 295 - Parking Control

Contact Information: James Rose, Director of Parking, 781-629-2542

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

### Mission Statement

To advance the City's vision for efficient and effective parking solutions that support economic growth and development and provide residents, visitors and business owners with easy to use technology, clear information and operational transparency.

### FY2020 Accomplishments

- Created a city wide resident permit overnight parking program.
- Launched new Passport parking app for ease of consumer meter payment.
- Increased meter revenue by 191%.
- Purchased two new Parking Enforcement Vehicles.
- Collaborated with Traffic Commission to amend specific city street parking restrictions.
- Collaborated with the ADA Commission to ensure that parking in the City is in compliance with ADA regulations for the safety of all residents and visitors.
- Trained all Parking Enforcement personnel on the new software system for smart meters and the integration of the parking app.
- Collaborated with local businesses to alleviate their parking concerns to assist in promoting a healthy local economy.

### FY2021 Goals & Objectives

- 1) **Goal:** To explore the feasibility of utilizing Municipal Parking Lots for overflow of resident only citywide overnight permit parking.  
**Objective:** To use the resources available and offer the residents of the City an additional option for City wide overnight parking for a fee.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development
- 2) **Goal:** To integrate a ticket payment app with our Smart Meters.



**Objective:** To streamline customer service and continue to integrate new technology by allowing the convenience to pay a ticket using a smartphone app, making payments faster and easier for customers.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 3) **Goal:** To collaborate with local businesses, be responsive to the community by addressing their needs and concerns.

**Objective:** To enhance the vitality of the City, support downtown activities and creating a healthy, vibrant downtown.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 4) **Goal:** To explore a Parking Benefits District.

**Objective:** Reinvest a portion of parking meter revenue back into our business district.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 5) **Goal:** To Improve Staff Utilization.

**Objective:** Cross train staff members to have the knowledge and ability to perform further functions and tasks.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 6) **Goal:** To reposition selected meters along Broadway to better utilize their potential.

**Objective:** To reposition selected meters where they will better serve the residents and businesses for greater curbside availability, reduce cruising while generating revenue.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>	<u>Projected FY 2021</u>
<b>Violations Issued</b>	27,790	27,000	34,000	38,000
<b>Violation Revenue</b>	\$ 1,208,583	\$ 1,200,000	\$ 1,549,368	\$ 1,649,368
<b>Violations Appealed</b>	1,368	1,500	1,733	1,900
<b>Meter Revenue</b>	\$ 11,507	\$ 170,000	\$ 217,714	\$ 240,000
<b>Residential Parking Permits</b>	2,500	3,700	38,000	38,000
<b>Broken Parking Meters</b>	125	9	0	0
<b>Broken Parking Meters Repaired within 48 hours</b>	100%	100%	100%	100%
<b>% Meters Paid with Credit Card</b>	n/a	22.14%	30%	40%
<b>Average Parking Meter Transaction with Cash</b>	100%	77.85%	70%	60%
<b>Total Hours Meters in Use</b>	48	60	60	60
<b>Average CC Payment</b>	n/a	\$1.40	\$1.48	\$1.60

295 - PARKING CONTROL

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Parking Clerk	04/30/18		39	39.0	1.00	78,030	78,030	-	-		3,600	81,630		81,630
Assistant Director	05/07/18		39	39.0	1.00	56,706	56,706	-	-			56,706		56,706
Clerk I	04/17/18		39	39.0	1.00	44,807	44,807	-	-			44,807		44,807
Clerk I	01/16/18		39	39.0	1.00	44,807	44,807	-	-			44,807		44,807
Parking Control Officer	05/14/14		40	40.0	1.00	44,587	44,587	-	750			45,337		45,337
Parking Control Officer	11/25/02	X	40	40.0	1.00	46,816	46,816	2,600	750			50,166		50,166
Parking Control Officer (ove	02/01/17		40	40.0	1.00	44,587	44,587	-	750			45,337		45,337
Parking Control Officer	08/01/18		40	40.0	1.00	44,587	44,587	-	750			45,337	45,337	-
Parking Control Officer	07/30/18		40	40.0	1.00	44,587	44,587	-	750			45,337	45,337	-
					<u>9.00</u>		<u>449,513</u>	<u>2,600</u>	<u>3,750</u>	<u>-</u>	<u>3,600</u>	<u>459,463</u>	<u>90,673</u>	<u>368,790</u>
													PT Salaries	19,315
													OT	15,000
													Per Mayor	403,105

**295 - PARKING CONTROL**

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Printing & Mailing	012952-523440	5,000	20,000	5,000	(15,000)
Office Supplies	012954-540000	11,000	11,000	11,000	-
Mailings		6,000			
Parking Permits		4,000			
Misc office supplies		1,000			
Capital Expenditures	012952-527010	-	-	-	-
Total Non Payroll Expenditures		16,000	31,000	16,000	(15,000)
Footnotes:					

Total Department Expenses					
	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference	
Total Payroll Expenses	440,326	451,739	403,105	(48,634)	
Total Non Payroll Expenses	16,000	31,000	16,000	(15,000)	
Total Department Expenses	456,326	482,739	419,105	(63,634)	



## 420 - Department of Public Works

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works, 781-286-8145

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

### Mission Statement

To support and enhance the highest quality of life for the City's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services that promote good public health, personal safety, transportation, economic growth, and civic vitality as well as respond to and aid in the recovery from natural disasters, storms and other emergencies.



### FY2020 Accomplishments

- Added three full time employees to the Parks and Open Space division of the DPW.
- In conjunction with Community Development, rehabilitated both the Gibson Park Tot Lot and Athletic Field.
- Redeveloped the Tot Lot at Consiglia della Russo Park.
- Completed a \$1.2 million roof renovation at City Hall and also updated numerous offices and rest rooms.
- Added an in-house employee exclusively for carpentry repairs to help reduce costs from outside vendors.
- Significantly reduced the backlog of 311 sidewalk complaints by addressing 150 specific sidewalk issues.
- Removed all dead and dying trees on public property, and trimmed approximately 150 trees throughout the City.
- Planted 600 trees on both public and private property in conjunction with the DCR, retaining our designation as a "Tree City USA" community.
- Bought and installed new state of the art computer program for the sign department which will enable us to print our own signs and informational banners, reducing the need to hire and pay outside vendors.
- Worked with National Grid for the conversion of 3400 LED street lights throughout the City, greatly reducing the yearly cost of electricity.
- Increased much needed staffing in the sanitation department enabling us to clean streets and empty public barrels with more efficiency.



## FY2021 Goals & Objectives

- 1) **Goal:** To maximize resources and personnel to improve the appearance of all parks, playgrounds, and athletic fields throughout the City.  
**Objective:** To help enrich resident experiences and to encourage a source of pride in our communities.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.
  
- 2) **Goal:** To upgrade the appearance and maintenance of the City's public buildings.  
**Objective:** To improve the work environment for City staff and enhance the experience of residents visiting our buildings.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 3) **Goal:** Work with Community Development to repair both residential and commercial sidewalks throughout the City.  
**Objective:** To stay current on pending and new service requests received by 311 regarding sidewalk repairs.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
  
- 4) **Goal:** To increase the trimming of public shade trees and shrubs, remove all dying and hazardous trees and increase the number of new trees planted.  
**Objective:** To maintain standards required as a Tree City USA community.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Tree Work Orders	206	258	360	375
Sign Work Orders	273	196	403	443
Signs Average Days to Complete	79	20	8	7
Pothole Work Orders	653	1,070	764	839
Potholes Average Days to Complete	43	17	7	6
Driveway Permits Issued Online	n/a	n/a	15	n/a
Temporary Dumpster/Pod Permits Issued Online	n/a	22	118	n/a
<b>Total DPW Work Orders</b>	<b>6,028</b>	<b>10,445</b>	<b>12,724</b>	<b>13,996</b>

420 - DEPT OF PUBLIC WORKS: Administration

FY2021

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<u>Per Mayor</u>														
Chief of Infrastructure and Public Works				40.0	0.50	150,000	150,000				150,000	150,000	-	
Superintendent Of Dpw	09/02/80	X	39	39.0	1.00	132,651	132,651	10,500	1,100	-	144,251		144,251	
Administrative Assistant	11/01/85	X	40	40.0	1.00	57,826	57,826	6,000	-	-	63,826		63,826	
Principal Clerk	09/24/18		39	39.0	1.00	48,096	48,096	5,000	-	-	53,096		53,096	
Infrastructure Program Mgr				39.0	1.00	86,170	86,170	6,463			92,633		92,633	
Senior Supervisor	10/02/01	X	40	40.0	1.00	70,669	72,957	2,800	1,100	2,000	78,857		78,857	
					<u>5.50</u>		<u>547,699</u>	<u>30,763</u>	<u>2,200</u>	<u>2,000</u>	<u>582,662</u>	<u>150,000</u>	<u>432,663</u>	
													DPW Overtime	-
													Per Mayor	432,663

**420 - DEPT OF PUBLIC WORKS: Administration**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Automotive Maintenance</u>	014202-524200	-	10,000	10,000	-
<u>Office Supplies</u> Cell phone service; advertisements. Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	17,940	20,940	17,940	(3,000)
<u>Equipment &amp; Supplies</u> Misc hardware/ building supplies	014204-541500	30,000	30,000	30,000	-
<u>Computer Operations</u> Mobile311 for DPW Answering service Hardware/ Software updates & supplies	014204-545500	17,180	17,180	17,180	-
		65,120	78,120	75,120	(3,000)
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	408,614	413,135	432,663	19,528
Total Non Payroll Expenses	65,120	78,120	75,120	(3,000)
<b>Total Department Expenses</b>	473,734	491,255	507,783	16,528



**421 - DEPT OF PUBLIC WORKS: Snow & Ice**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Snow Removal - Overtime</u>	014211-511000	100,000	100,000	100,000	-
<u>Snow Removal - Private Contractors</u>	014212-521600	200,000	200,000	200,000	-
Private contractors					
<u>Computer Operations</u>	014212-522400	8,000	8,000	8,000	-
GPS Tracking					
<u>Maintenance of Equipment</u>	014212-524600	12,000	12,000	12,000	-
Repairs of vehicles					
<u>Materials</u>	014214-544000	30,000	30,000	30,000	-
Salt					
		350,000	350,000	350,000	-
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	100,000	100,000	100,000	-
Total Non Payroll Expenses	250,000	250,000	250,000	-
Total Department Expenses	350,000	350,000	350,000	-



422 - DEPT OF PUBLIC WORKS: Highway Division

FY2021

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<i>Per Mayor</i>													
Highway Supervisor	11/03/86	X	40	40.0	1.00	65,703	67,991	5,800	1,100	-	74,891	-	74,891
Highway Foreman	04/01/02	X	40	40.0	1.00	58,610	60,898	2,800	1,100	-	64,798	-	64,798
Foreman/Signs	08/22/11		40	40.0	1.00	55,819	58,107	2,500	1,100	-	61,707	-	61,707
Supervisor/Signs	10/01/93	X	40	40.0	1.00	65,703	67,991	4,400	1,100	-	73,491	-	73,491
Laborer	11/26/18		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459
Laborer	11/05/18		40	40.0	1.00	50,071	50,071	-	1,100	-	51,171	-	51,171
					6.00	345,977	357,417	15,500	6,600	-	379,517	-	379,517
												PT Salaries	
												DPW Overtime	30,000
												Per Mayor	409,517

**422 - DEPT OF PUBLIC WORKS: Highway Division**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Street Signs</b>	014222-523500	23,750	28,750	20,000	(8,750)
Sign materials; banner removal/ install					
<b>Contracted Painting Services</b>	014222-525200	50,000	50,000	50,000	-
Painting of city streets, crosswalks, & school crossing zones					
<b>Contracted Pothole &amp; Trench repair</b>	014222-525310	47,500	47,500	40,000	(7,500)
<b>Street Sweeping</b>	014222-526201	135,000	149,000	149,000	-
Street sweeping services and associated costs, incl advertisement and mailings					
<b>Traffic Signal Repair</b>	014222-529300	75,000	75,000	75,000	-
Signalization repairs					
<b>Materials</b>	014224-544000	100,000	100,000	100,000	-
Replacement parts: fencing hand rails, carpentry & plumbing supplies					
Operating supplies; asphalt; gas & propane refills.					
<b>New Equipment</b>	014228-587100	10,000	10,000	10,000	-
Highway and landscaping small equipment.					
		<u>441,250</u>	<u>460,250</u>	<u>444,000</u>	<u>(16,250)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	323,801	388,976	409,517	20,541
Total Non Payroll Expenses	441,250	460,250	444,000	(16,250)
<b>Total Department Expenses</b>	<u>765,051</u>	<u>849,226</u>	<u>853,517</u>	<u>4,291</u>

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

FY2021

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Supervisor	07/19/10		40	40.0	1.00	62,574	64,862	1,200	1,100	-	67,162		67,162
Foreman	04/13/95	X	40	40.0	1.00	58,610	60,898	4,200	1,100	-	66,198		66,198
Craftsman	11/06/17		40	40.0	1.00	53,381	55,669	-	1,100	-	56,769		56,769
					3.00	174,565	181,429	5,400	3,300	-	190,129	-	190,129
												Senior Park Program	50,000
												DPW Overtime	20,000
												Per Mayor	260,129



**423 - DEPT OF PUBLIC WORKS: Parks & Open Space**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Spraying and Planting</b>	014232-523700	59,850	59,850	55,000	(4,850)
Planting/hanging flowers					
Supplies: fertilizer, mulch, plant maint.					
Holiday Decorations					
<b>Tree Removal *</b>	014232-523800	50,000	75,000	50,000	(25,000)
Tree trimming & removal					
<b>Field Maintenance</b>	014232-529400	225,000	250,000	250,000	-
Landscaping contracts; field maintenance					
<b>Miscellaneous Tools &amp; Equipment</b>	014234-541000	3,800	3,800	3,000	(800)
Replacement of small equipment: shovels, rakes, etc					
<b>Police Details</b>	014237-570150	25,000	25,000	20,000	(5,000)
For assisted tree removal & road work					
<b>Capital Maintenance &amp; Repair*</b>	014238-587300	48,450	48,450	25,000	(23,450)
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc					
Playground repairs, landscaping					
Repairs to parks/ turf/ repair & replace park equipment					
		<u>412,100</u>	<u>462,100</u>	<u>403,000</u>	<u>(59,100)</u>
<b>Footnotes:</b>					
* Partially funded through CIP Appropriation.					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	541,666	554,912	260,129	(294,783)
Total Non Payroll Expenses	412,100	462,100	403,000	(59,100)
<b>Total Department Expenses</b>	<u>953,766</u>	<u>1,017,012</u>	<u>663,129</u>	<u>(353,883)</u>

**425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property** **FY2021**

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<i>Per Mayor</i>													
Municipal Building Supervisor	11/16/06		40	40.0	1.00	77,234	79,522	3,000	1,100		83,622		83,622
Foreman	12/01/04	X	40	40.0	1.00	58,610	60,898	4,350	1,100		66,348		66,348
Craftsman	08/12/13		40	40.0	1.00	53,381	55,669	-	1,100		56,769		56,769
Laborer	01/02/19		40	40.0	1.00	50,071	50,071	-	1,100		51,171		51,171
					4.00	239,296	246,160	7,350	4,400	-	257,910	-	257,910
												PT Salaries	
												DPW Overtime	30,000
												Per Mayor	287,910



424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Street Lighting</b>	014242-520400	618,000	618,000	550,000	(68,000)
Street lighting for most city streets, roads, flood lights and traffic signals					
<b>Public Building Heat</b>	014242-520500	90,000	115,000	100,000	(15,000)
Heating - Oil; Natural Gas					
<b>Public Building Lights</b>	014242-520600	292,000	317,000	300,000	(17,000)
Electricity for Municipal and School buildings; Stadium; pump stations					
<b>Gasoline &amp; Oil</b>	014242-520800	60,000	60,000	60,000	-
Fuel - unleaded & diesel; pump repairs					
<b>Building Maintenance &amp; Repair</b>	014242-524500	60,000	100,000	60,000	(40,000)
HVAC/ Electric/ Plumbing/ Roofing repair services					
Contracted Pest control, security					
Elevator repairs/ inspections					
Misc services including lock smith, glass replacement, etc					
<b>Maintenance of Equipment</b>	014242-524600	150,000	150,000	150,000	-
Maintenance/ repairs of small equipment, sprinklers, tanks, etc					
R&M fleet and small equip. Fleet inspections/registrations. Locksmith services.					
Materials for equipment R&M, including Hydraulic oil, etc					
<b>Contracted Services</b>	014242-525003	150,000	150,000	60,000	(90,000)
Dept of Children & Families (DCF - ROCA). Cleaning Services					
<b>Rentals &amp; Leases</b>	014242-527010	41,000	41,000	41,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.					
<b>Rental/ Equipment Lease</b>	014242-528500	11,880	11,880	11,880	-
Copier lease; storage space; garage space					

**424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division (continued)**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Culvert Cleaning</b>	014242-528800	-	-	-	-
Culvert cleaning & mowing of phragmites.					
Mosquito control					
<b>Janitorial Supplies</b>	014244-542000	23,750	23,750	20,000	(3,750)
Janitorial supplies for all municipal buildings					
		<u>1,496,630</u>	<u>1,586,630</u>	<u>1,352,880</u>	<u>(233,750)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	376,501	445,548	287,910	(157,638)
Total Non Payroll Expenses	1,496,630	1,586,630	1,352,880	(233,750)
<b>Total Department Expenses</b>	<u>1,873,131</u>	<u>2,032,178</u>	<u>1,640,790</u>	<u>(391,388)</u>



## 522 - Public Health Initiatives (Nurses/Public Health)

Contact Information: Kim Hanton, Chief of Health and Human Services

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

The Department of Public Health Nursing is committed to protecting the health, safety and wellbeing of the city's residents and visitors through the enforcement of State and Local laws and bylaws. We strive to promote healthy behavior through helpful service, presentations, trainings, and information for continued wellness with surveillance of contagious diseases, vaccine clinics, public service announcements and public health programming for everyone in the city.

### FY2020 Accomplishments

- Minimize the spread of Influenza: I purchased 700 influenza vaccine for the general public for those 6 months and older. I quickly ran out and needed to purchase 50 more doses and gave that out within 3 weeks. I expect to receive over twenty thousand dollars for cost and administration for the flu vaccine from insurance providers. That will be an increase in payment of about \$3,000 from insurances.
- On February 25, 2020, Chase Hunter, Austin Nagle and Garrett Simonsen from state and local departments in MA, visited the office for a review of Revere's MEOP. They commended us for work done in 2019 and moved us onto the next piece of the 5-year plan. This will include increased drills and tabletop sessions.
- Coronavirus updates and public service announcements and messages to the school department were all handled in a responsible and professional manner after discussing all the issues with MDPH and the CDC.
- Carrying over from FY2019, my primary activity and accomplishment has been leadership of the *North Suffolk Integrated Community Health Needs Assessment and Community Health Improvement Plan* (iCHNA & CHIP) via project coordination with hospitals and other health and social services agencies serving Revere, Chelsea and Winthrop. Participation of the iCHNA Steering Committee and several Sub-committees was strong and consistent, culminating in:
  - a. iCHNA Report, available at [www.northsuffolkassessments.org](http://www.northsuffolkassessments.org)
  - b. Active Working Groups established for priority areas selected by the Steering Committee:
    - i. Housing, with emphasis on affordability and availability; displacement
    - ii. Economic Security and Mobility, with emphasis on workforce development
    - iii. Behavioral Health, with emphasis on youth and community mental health

- c. In addition, a fourth Working Group on Environment-Related Health Concerns is in process of forming, which will focus initially on airport and traffic-related air quality.
- Helped organize and publicize a three-community summit on the Vaping Epidemic.
- Served on the Mass General Hospital Community Advisory Board, which will guide MGH in contributing more than \$50 million over the next 5 years for community health improvement in its service area, which includes Revere, flowing from MGH's proposal to the state to build a new hospital building valued at \$1 billion.

### FY2021 Goals & Objectives

1. **Goal:** To purchase 800 doses of flu vaccine for the next flu season; with the hope of giving out 100% of it.  
**Objective:** Prevent the spread of Influenza  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards
  
2. **Goal:** There are many deliverables to be completed within the FY2021 year for the Medical Emergency Operations Plan. We need to complete drills to the people that are the first to be contacted in case we need to use the plan. We need to have 2 tabletop sessions to review best practice in the event of an emergency. We will have phone conferences with DPH and CDC. We will be very prepared if we need to medicate the community for any disease or issue.  
**Objective:** To have a comprehensive plan to distribute medication if/when needed to the whole community. To have all stakeholders in the city knowledgeable on all details of the plan.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards
  
3. **Goal:** Continue coordinating the Working Groups of the *Integrated Community Health Needs Assessment and Community Health Improvement Plan*: Housing; Economic Security and Mobility; Behavioral Health; Environment-Related Health Concerns
  - a. With the Environment-Related Health Concerns Working Group, develop and seek funding sources for a three-community program of Air Quality Monitoring and Reporting and Mitigation of Impacts of Air Pollution**Objective:** To determine the needs of the city across cultural, financial and social lines.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional, Ethical Standards, Value Diversity

4. **Goal:** Organize a three-community meeting on youth overweight and obesity with schools, parents groups, young people, and food services to share ideas on how to address the issue.  
**Objective:** To address the need for education and outreach regarding the growing epidemic of youth overweight and obesity.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional, Ethical Standards, Value Diversity
  
5. **Goal:** Tape series of public health videos at RevereTV with nurses from Revere, Chelsea and Winthrop to be shared with Chelsea and Winthrop access TV. Various topics. This will begin when the new studios of RevereTV are ready.  
**Objective:** Public education  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional, Ethical Standards, Value Diversity



522 - PUBLIC HEALTH DEPARTMENT

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Chief - Health and Human Services			39	39.0	1.00	120,000	120,000	-				120,000	-	120,000
Deputy Director of Health	03/10/04		39	39.0	1.00	89,029	89,029	11,103		360	3,600	104,092	-	104,092
Director of Outreach	10/14/15		39	39.0	1.00	79,092	79,092	7,909				87,001	9,866	77,135
Administrative Assistant	03/01/87		39	39.0	1.00	56,380	56,380	-				56,380	-	56,380
Nurse - Float	09/16/19		35	35.0	1.00	66,266	66,266	3,313				69,579	-	69,579
Nurse	10/22/14		35	35.0	1.00	66,266	66,266	4,970				71,236	-	71,236
Nurse	09/10/14		35	35.0	1.00	66,266	66,266	3,313				69,579	-	69,579
Nurse	09/15/16		35	35.0	1.00	66,266	66,266	4,970				71,236	-	71,236
Nurse	07/01/03		35	35.0	1.00	69,580	69,580	5,879				75,459	-	75,459
Nurse	05/07/18		35	35.0	1.00	66,266	66,266	3,313				69,579	-	69,579
					<u>10.00</u>		<u>745,411</u>	<u>44,770</u>	-	360	3,600	794,141	9,866	784,275
													Board Salaries	4,200
													OT	
													Per Mayor	788,475

**522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Office Supplies</b>	015214-540000	7,700	7,700	7,700	-
Office supplies general			5,000		
Copier lease			2,200		
Kyocera copier maintenance			500		
<b>Contracted Services</b>					
MAPC - regional health collaborative			50,000	50,000	
<b>Total Non Payroll Expenditures</b>		<u>7,700</u>	<u>57,700</u>	<u>57,700</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	710,172	788,475	788,475	-
Total Non Payroll Expenses	7,700	57,700	57,700	-
<b>Total Department Expenses</b>	<u>717,872</u>	<u>846,175</u>	<u>846,175</u>	<u>-</u>

## 525 - Substance Use Disorder Initiatives (SUDI)

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere, 02151

### Mission Statement

To advance recovery-oriented attitudes, policies and systems that humanize drugs and alcohol-related issues so that all people receive dignity and respect, and individuals and families are empowered to meet their potential.

### FY2020 Accomplishments

- Achieved greater community outreach by increasing the number of SUDI Facebook followers, participating in speaking engagements each quarter, and hosting community events to raise awareness.
- Improved service delivery and increased access to person-centered support by increasing the number of formal support plans, developing alternative recovery support services, and increasing the number of post-outreach engagements.
- Implemented policy and system changes that improve quality of life by conducting a qualitative evaluation on peer support services and developing a best practice report for peer support services.

### FY2021 Goals & Objectives

- 1) Goal: Increase recovery capital at the community level.  
Objective: Provide trainings on leadership and community organizing, mobilize recovery leaders and change agents, support the development of a Recovery Community Organization.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 2) Goal: Reduce fatal overdose and increase access to resources across the continuum.  
Objective: Develop processes to improve data collection and reporting, and create a centralized system for sharing information across multiple sites.  
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Outreach</b>	673	683	618	650
<b>Peer and Family Support</b>	425	553	418	450
<b>Narcan Enrollments</b>	197	187	166	150
<b>Community Meetings and Events</b>	497	608	650	700
<b>Referral to Services</b>	382	344	344	350



525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>														
Director	04/09/14		39	39.0	1.00	86,977	86,977	6,523				93,500	93,500	-
Administrative Assistant	12/23/19		39	39.0	1.00	53,701	53,701	750				54,451	54,451	-
					<u>2.00</u>		<u>140,678</u>	-	-	-	-	<u>147,951</u>	<u>147,951</u>	-
													PT Salaries	-
													OT	-
													Per Mayor	-



**525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Purchase of Services	015252-520000	-	-	-	-
Office Supplies	015254-540000	1,000	1,000	-	(1,000)
Other Expenses	015257-570000	-	-	-	-
Total Non Payroll Expenditures		<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>(1,000)</u>
Footnotes:					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	37,438	41,005	-	(41,005)
Total Non Payroll Expenses	1,000	1,000	-	(1,000)
Total Department Expenses	<u>38,438</u>	<u>42,005</u>	<u>-</u>	<u>(42,005)</u>

## 541 - Elder Affairs

Contact Information: Debra Peczka DiGiulio, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

### Mission Statement

To provide advocacy and support systems to meet the needs of our seniors through physical, educational, and cultural activities and services that enhance the quality of life for our aging population.

### FY2019 Accomplishments

- Increased participants of the Senior Center by approximately 12% from last year.
- Increased exposure of senior issues and hot topics through the Senior Power Newsletter, Revere Senior News TV Show, RevereTV special PSA's, newspapers, social media platforms, and advanced outreach efforts.
- Worked with the Hispanic community and other civic and community organizations to identify expansion opportunities.



### FY2021 Goals & Objectives

- 1) **Goal:** To participate, contribute, and represent the senior segment of the city as part of the Next Stop Revere Master Plan in all areas: transportation and mobility, open space and recreation, sustainability, housing, economic development, public health, historic and cultural resources, and zoning.  
**Objective:** Ensure that our senior's concerns and age-friendly initiatives are met within the scope of the plan.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 2) **Goal:** Evaluate the offerings of programs, services, and activities for the senior community in Revere.  
**Objective:** To confirm through flexibility that the Office of Elder Affairs changes with the demands of senior services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

3) **Goal:** To constantly promote the Office of Elder Affairs, Rossetti-Cowan Senior Center while taking advantage of the talents of the 14 council members.

**Objective:** Expand the education the Revere community regarding the needs of seniors through expanded participation and contributions of the Council on Elder Affairs.

**Mayoral Focus Area:** Professionalize City Services, Value Diversity.

**Performance Measures**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Projected FY 2021</b>
<b>Total Meals Served</b>	5,772	4,968	5,371	5,000
<b>Health and Exercise Program Total Participants</b>	1,443	1,973	3,930	4,716
<b>Health and Exercise Program Sessions</b>	287	300	749	1,020
<b>Blood Pressure Sessions</b>	24	24	16	24
<b>Blood Pressure Clients Served</b>	505	500	304	500
<b>Hearing Test Sessions</b>	12	12	12	12
<b>Hearing Test Clients</b>	120	150	60	100
<b>Podiatrist Sessions</b>	12	12	12	12
<b>Podiatrist Clients</b>	300	350	385	400
<b>Chair Massage Sessions</b>	24	24	18	24
<b>Chair Massage Clients</b>	48	54	72	100
<b>Recreation/Socialization Events</b>	212	220	80	90
<b>Recreation/Socialization Attendees</b>	5,144	5,000	4,638	5,050
<b>Shine Sessions</b>	48	48	56	48
<b>Shine Participants</b>	402	450	299	300
<b>Shuttle Usage (weekly average)</b>	199	200	100	150
<b>People Served by Phone (estimate)</b>	14,820	16,000	11,000	12,500
<b>Cultural Events</b>	16	13	6	12
<b>Cultural Event Attendees</b>	1,067	1,000	480	800



541 - ELDER AFFAIRS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	01/05/16		40	40.0	1.00	78,238	78,238	5,868	-	-	-	84,106	-	84,106
Principal Clerk	12/03/12		40	40.0	1.00	49,329	49,329	-	-	-	-	49,329	-	49,329
Activity/Program Coordinat	11/15/16		40	40.0	1.00	45,947	45,947	1,608	-	-	-	47,555	-	47,555
Senior Center Caretaker	05/12/05		40	40.0	1.00	46,075	46,075	-	-	-	-	46,075	40,959	5,116
												-		
					<u>4.00</u>		<u>219,590</u>	<u>7,476</u>	-	-	-	<u>227,066</u>	<u>40,959</u>	<u>186,106</u>
													Board Members	3,700
													Other PT Salaries	-
													OT	-
													Per Mayor	189,806

**541 - ELDER AFFAIRS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Rentals and Assessments</b>	015412-522100	4,000	6,000	45,000	39,000
North Shore Elder Services FY2021 assessment					
<b>Office Supplies</b>	015414-540000	500	1,000	-	(1,000)
Copier maint, cartridges, paper, other supplies.					
		<u>4,500</u>	<u>7,000</u>	<u>45,000</u>	<u>38,000</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	274,823	256,525	189,806	(66,719)
Total Non Payroll Expenses	4,500	7,000	45,000	38,000
<b>Total Department Expenses</b>	<u>279,323</u>	<u>263,525</u>	<u>234,806</u>	<u>(28,719)</u>



## 543 - Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

To provide services and benefits to eligible veterans and their families in a timely manner in compliance with Massachusetts General Law, and further, represent and advocate for veterans and family members with the U.S Government and private agencies, veteran service organizations and the public to maximize utilization of available resources.

### FY2020 Accomplishments

- Administered \$554,404 in Chapter 115 Benefits
- Enrolled 20 new Chapter 115 recipients, for a total of 120 veterans and families receiving benefits
- Expanded our food distribution to serve 350 households in the community
- Elected to the Massachusetts Veteran Service Officer Association (MVSOA) E-Board
- Began developing a sign in system to track appointments and walk-ins to help department transition to appointment only meetings
- Held the City's first virtual Memorial Day Ceremony
- Established a working relationship with the residents and social workers at the Veterans Housing at 123 Shirley Ave.
- Collaborated with community member to raise over \$10,000 to provide grocery gift cards to veterans during COVID-19 pandemic
- As of August 2020, the yearly amount of federal veterans benefits totaled over \$1.3 million paid to Revere Veterans or widows

### FY2021 Goals & Objectives

- 1) **Goal:** Continue to expand veteran and family outreach  
**Objective:** Host quarterly coffee hours, collaborate with other city department to coordinate services, host financial advice and literacy courses provided by Department of Veteran Services, and maintain a strong social media and Revere TV presence to inform veterans and families about our services and other resources

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity, Maximize and Modernize Economic Development

2) **Goal:** Increase collaboration among veteran groups and organizations in the community

**Objective:** Reconvene Veterans Council and continue to engage local posts for future collaboration for events and fundraisers

**Mayoral Focus Area:** Maximize and Modernize Economic Development, Value Diversity.

3) **Goal:** Increase public awareness of the history, service, and sacrifice of Revere Veterans

**Objective:** - Identify and mark coordinates of all flag pole memorials throughout the City so the public can digitally access location of poles, create a digital archive of historical veteran documents, and continue working with the RMBG, and Revere Historical Society

**Mayoral Focus Area:** Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity.

4) **Goal:** Increase community education through a comprehensive media and event outreach campaign

**Objective:** Partner with Revere TV to develop a monthly program dedicated to Veteran and Military issues, and implement an annual in-school reading program with 1st-3rd grade students to educate about the importance of Veterans.

**Mayoral Focus Area:** Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity.

### Performance Measures

	FY18	FY19	FY20	Projected
VA Claims Submitted	79	109	Pending	145
VA Disability Payments to Revere Veterans	\$266,008.80	\$375,778.34	Estimated \$200,000	\$400,000
Chapter 115 Cases Filed	96	90	83	95
Number of memorial ceremonies	3	5	3	7
Number of events	3	5	4	8
Amount of Chapter 115 Benefits Administered	\$654,918.50	\$510,273	\$554, 404	\$600,000
Average Food Bank Participants	235	260	325	400

543 - VETERANS' AFFAIRS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Veterans' Agent	02/15/17		39	39.0	1.00	69,291	69,291	5,197	-	1,800	1,800	78,088		78,088
Assistant to the Director	06/07/01	X	39	39.0	1.00	56,380	56,380	2,800				59,180		59,180
					<u>2.00</u>		<u>125,671</u>	<u>7,997</u>	<u>-</u>	<u>1,800</u>	<u>1,800</u>	<u>137,268</u>	<u>-</u>	<u>137,268</u>
													OT Per Mayor	137,268

**543 - VETERANS' AFFAIRS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Special Events</u>	015432-525600	10,000	10,000	10,000	-
Veterans' memorial services, activities					
<u>Office Expense</u>	015434-540000	9,750	9,750	9,750	-
Toner cartridges, paper, office supplies					
Vetraspec					
<u>Veterans' Benefits</u>	015437-571500	805,000	805,000	705,000	(100,000)
Veterans payroll, health insurance, burial fees, etc					
		<u>824,750</u>	<u>824,750</u>	<u>724,750</u>	<u>(100,000)</u>
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	135,410	137,268	137,268	-
Total Non Payroll Expenses	824,750	824,750	724,750	(100,000)
Total Department Expenses	<u>960,160</u>	<u>962,018</u>	<u>862,018</u>	<u>(100,000)</u>



## 549 - Commission on Disabilities

Contact Information: Ralph DeCicco, Co-Chair/ADA Coordinator, 781-286-8267

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

### FY2020 Accomplishments

- Completed Self Evaluation and Transition Plan for the City of Revere under Title I and Title II of Municipal properties and departments. This was done because COD applied for and was awarded a State MOD Planning Grant for \$125,000 which enabled us to hire an Engineering consulting firm.
- Proposed and suggested the development of a fully compliant accessible playground to HYM at the Suffolk Downs development project, which was agreed upon.
- Commission on Disability office implemented and uses the Laserfiche Cloud service for documents. This will allow our office to go paperless.
- Updated City Disability web page with important information for disabled residents. We have also begun the process of creating electronic HP applications and the Disability Accessibility Survey with the Office of Innovation and Data Management.



### FY2021 Goals & Objectives

- 1) Goal: Become a full-time regularly staffed department within the City of Revere.  
Objective: Be able to continue providing the necessary time and resources to the residents of the City.  
Mayoral Focus Area: Professionalize City Services, Uphold Professional Ethical Standards.
- 2) Goal: To Adopt MGL. 40 Section 22G which states “ Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities.”



Objective: Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

**Performance Measures**

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>Projected FY 2021</u>
Commission Meetings	11	10	11	10
Residents Served by Phone or In-Person	n/a	350	550	650
Residents Registered on City Database per Disability Accessibility Surveys	25	25	70	100
Handicap Sign Applications Filed		12	25	30

549 - COMMISSION ON DISABILITIES

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Chairman/ ADA Coordinator	11/14/16					-	-	2,150				2,150		2,150
vice Chair	04/02/18					-	-	2,150				2,150		2,150
Member	11/14/16					-	-	400				400		400
Member	10/29/18					-	-	400				400		400
Member	04/03/17					-	-	400				400		400
Member	10/29/18					-	-	400				400		400
Member	12/01/17					-	-	400				400		400
							-	6,300	-			6,300	-	6,300
													Per Mayor	6,300

**549 - COMMISSION ON DISABILITIES**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Other Charges &amp; Expenses</u>	015497-570000	3,000	3,000	3,000	-
		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	6,300	7,100	6,300	(800)
Total Non Payroll Expenses	3,000	3,000	3,000	-
Total Department Expenses	<u>9,300</u>	<u>10,100</u>	<u>9,300</u>	<u>(800)</u>

## 590 - Consumer Affairs

Contact Information: Allan Fitzmaurice, Director, 781-286-8114

Location: Revere Recreation Department, First Floor, 150 Beach St, Revere, 02151

### Mission Statement

To assist in the resolution of consumer and business disputes for the following communities: Chelsea, Lynn, Lynnfield, Marblehead, Melrose, Nahant, Revere, Salem, Saugus, Swampscott, and Winthrop.

### FY2020 Accomplishments

- Conducted an interactive discussion with the seniors at the Revere Senior Center discussing various topics that seniors are facing such as phone scams, financial exploitation and elder abuse.
- Distributed the \$avvy Senior, a guide that features the most common scams that target the elderly.
- Set up information tables at the 2018 Sand Sculpting Event on June 28, 2018 and also at the City's Fall Festival on September 8, 2018.



### FY2021 Goals & Objectives

- 1) **Goal:** Focus on elderly consumers that are targeted and are more susceptible to scams and deceptive practices.  
**Objective:** To arrange speaking engagements in which the audience is primarily senior citizens.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.
- 2) **Goal:** To better educate the consumers on their consumer rights by attending more community events.  
**Objective:** To be present at local events handing out informative pamphlets. To familiarize the citizens in our area of the function of our office and the service provided.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.



3) **Goal:** To increase exposure of our services in the ten other communities in our jurisdiction.

**Objective:** Maintain the City's website as a source of information for education on scams and deceptive practices that target both the young and senior consumers in our jurisdiction.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

#### Performance Measures

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>	<u>Projected FY 2021</u>
<b>Open Cases</b>	412	367	333	350
<b>Closed Cases</b>	409	336	330	330
<b>Amount Recovered</b>	\$ 137,017	\$ 114,173	\$ 168,468	\$ 170,000



590 - CONSUMER AFFAIRS

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Director	01/00/00	0	39	39.0	1.00	54,413	54,413	4,081	-	-	-	58,494	58,494	-
					<u>1.00</u>		<u>54,413</u>	<u>4,081</u>	-	-	-	<u>58,494</u>	<u>58,494</u>	-
													Other PT Salaries	-
													OT	-
													Per Mayor	-

**590 - CONSUMER AFFAIRS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Office Supplies	015904-540000	-	-	-	-
		-	-	-	-
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	49,858	45,864	-	(45,864)
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	49,858	45,864	-	(45,864)

## 610 - Library

Contact Information: Diana Luongo, Acting Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

### Mission Statement

To foster the intellectual and cultural life of the community of Revere by providing quality literature, media, programming, and access to technology to residents of all ages.

### FY2020 Accomplishments

- Offered a commuter program for youth
- Offered more outside children's, YA, and adult resources and programs
- Ran successful adult book club
- Worked on a strategic plan for building maintenance
- Launched a social media page for more community engagement

### FY2021 Goals & Objectives

- 1) **Goal:** Work with other community leaders to promote ELL engagement, such as the community school. Offer access to our space and computers for ELL training purposes.  
**Objective:** Provide new opportunities for our ELL community through reading materials, our meeting spaces, and our 2 free language tutorial links for our patrons.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Diversity, Value Diversity.
- 2) **Goal:** Offer music and video editing classes through outside vendors for 20 youths in our community on a monthly basis.  
**Objective:** Provide access to technology for the sake of improving the skills of library patrons.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.





3) Goal: Launch a pride month and continuous safe meeting space for our LGBTQ community

Objective: To offer a safe space and encourage reading and technology for our LGBTQ community. To promote Diversity for all.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.

### Performance Measures

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Projected FY 2021</b>
<b>Computer Logins</b>	19,689	16,317	18,624	19,051
<b>Total Circulations</b>	29,148	28,798	31,083	34,028
<b>Number of Children's Programs</b>	107	115	100	200
<b>Children's Program Attendance</b>	1,723	1,009	920	1900
<b>Museum Discounts Given</b>	574	535	658	783

City of Revere - Fiscal Year 2021 Budget

610 - LIBRARY

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Library Director	01/00/00		39	39	1.00	100,000	100,000	-				100,000		100,000
Assistant Library Director	03/14/13		39	39	1.00	74,488	74,488	5,587				80,075		80,075
Children's Librarian	11/06/17		39	35	0.90	58,646	58,646	-				58,646		58,646
Library Assistant III	08/22/02	X	39	39	1.00	50,501	50,501	2,600				53,101		53,101
Library Assistant III	02/25/15		39	35	0.90	43,163	43,163	-				43,163		43,163
Library Assistant III	11/20/17		39	28	0.72	34,530	34,530	-				34,530		34,530
Library Assistant II	11/15/16		39	39	1.00	42,785	42,785	3,209				45,994		45,994
Library Assistant III	03/25/19		39	39	1.00	48,104	48,104	-				48,104	48,104	-
Library Assistant III	03/25/19		39	39	1.00	48,104	48,104	-				48,104	48,104	-
					<u>8.52</u>		<u>500,322</u>	<u>11,396</u>	-	-	-	511,718	96,208	415,509
													Board Members	6,400
													Other PT Salaries	21,431
													OT	5,000
													Per Mayor	448,340



**610 - LIBRARY**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Other Services - NOBLE</b>	016102-525300	57,000	57,000	57,000	-
Contracted library service with North of Boston Library Exchange.					
<b>Library Supplies</b>	016104-542200	72,042	71,949	99,000	27,051
Books, Online databases and services, book jackets					
<b>Other Expenses</b>	016107-570000	2,500	2,500	2,500	-
Discretionary spending on library services, travel reimbursement, computer equipment					
		<u>131,542</u>	<u>131,449</u>	<u>158,500</u>	<u>27,051</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	468,881	586,113	448,340	(137,773)
Total Non Payroll Expenses	131,542	131,449	158,500	27,051
Total Department Expenses	<u>600,423</u>	<u>717,562</u>	<u>606,840</u>	<u>(110,722)</u>

## 650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

### Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

### FY2020 Accomplishments

- Successfully added a Community Center at the Garfield School with over 50 new and continued programs.
- Expanded our Therapeutic program offerings by opening events 30 minutes early. In addition, we also added Therapeutic art, gym and yoga classes.
- Increased social media followers (Facebook) by 18% from 3,751 followers to 4,570.
- Successfully transitioned the Adult ESL program to the Parks and Recreation Department.
- Averaged 90 plus kids at open gym on Saturday nights during the winter.
- Helped facilitate the resurfacing of four school gymnasiums, Beachmont, Lincoln, Garfield and High School.



### FY2021 Goals & Objectives

- 1) **Goal:** To incorporate more online features for every day communications with the Parks and Recreation Department.

**Objective:** Provide additional technology

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 2) **Goal:** Implement online payment services  
Objective: Provide additional technology  
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.
  
- 3) **Goal:** Continue to expand programming across the board for kids, teenagers and adults  
Objective: Provide additional programs for the citizens of Revere  
Mayoral Focus Area: Professionalize City Services, Value Diversity.
  
- 4) **Goal:** Continue to lead capital projects upgrading parks, play grounds and open spaces.  
Objective: Provide esthetically pleasing outdoor spaces for leisure activities  
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development
  
- 5) **Goal:** Upgrade Youth Center building to for more functionality  
Objective: Maximize current space  
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

**Performance Measures**

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>Projected FY 2021</u>
<b>Total EZ facility Clients</b>	9,908	10,650	11,933	12,500
<b>Estimated Event Participants</b>	2,800	3,200	4,000	4,200
<b>Total Summer Interns Assigned</b>	262	250	270	225
<b>Total Open Gym Programs Held</b>	10	44	25	40
<b>Social Media Outreach Followers</b>	3,054	3,750	4,570	5,000



650 - PARKS & RECREATION SERVICES

FY 2021

Job Title	Service Date	16 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	06/11/13		39	39.0	1.00		76,365	7,673			3,600	87,638	-	87,638
Assistant Director	04/01/08		39	39.0	1.00		56,706	14,571			-	71,277	-	71,277
Sports Coordinator	10/02/17		39	39.0	1.00		67,626	-			-	67,626	33,813	33,813
Activity/ Program Coordinat	08/28/13		39	36.3	0.93		41,648	-			-	41,648	-	41,648
Activity/ Program Coordinat	07/01/11		39	39.0	1.00		44,807	1,100			-	45,907	-	45,907
Activity/ Program Coordinator			39	32.0	0.82		30,147	1,312			-	31,459	-	31,459
Community School Coordin	05/06/13		40	40.0	1.00		53,591	-			-	53,591	-	53,591
					<u>6.75</u>		<u>370,890</u>	<u>24,656</u>	-	-	3,600	399,146	33,813	365,333

Seasonal Salaries 155,000  
 Custodial OT 70,000  
 OT 15,000  
 Per Mayor 605,333

\* Previously funded through the School Department.

**650 - PARKS & RECREATION SERVICES**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Recreational Programs</b>	016502-525600	75,000	100,000	75,000	(25,000)
Concerts, Holiday Activities & Summer Programs			100,000	75,000	
<b>Equipment &amp; Supplies</b>	016504-541500	22,000	30,000	22,000	(8,000)
Office supplies, equipment lease, field supplies					
<b>Community School</b>	016507-570000	-	50,000	30,000	(20,000)
Operational costs of running community school program					
		<u>97,000</u>	<u>180,000</u>	<u>127,000</u>	<u>(53,000)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	584,301	677,148	605,333	(71,815)
Total Non Payroll Expenses	97,000	180,000	127,000	(53,000)
Total Department Expenses	<u>681,301</u>	<u>857,148</u>	<u>732,333</u>	<u>(124,815)</u>



**691 - HISTORICAL AND CULTURAL RESOURCES**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Other Charges &amp; Expenditures</b>	016917-570000	10,000	10,000	10,000	-
Utility bills at Historic building					
		10,000	10,000	10,000	-
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
<b>Total Department Expenses</b>	10,000	10,000	10,000	-

**700 - DEBT SERVICE**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Bonded Debt</b>	017109-591100	2,739,543	2,844,543	2,844,543	-
Principal Payments on O/S Bonded indebtedness (Tax levy)		3,864,543	3,874,543		
Paydown of BANS		-	105,000		
Less: Lease Rental Car Subsidy		(250,000)	(250,000)		
Less: Ameresco Pymt from School Dept		(525,000)	(535,000)		
Less: School Bldg Debt Serv. Premiums		(350,000)	(350,000)		
<b>Interest on Short Term Debt</b>	017109-591210	397,761	141,000	141,000	-
Interest pymts on Temporary Borrowing (Tax Levy)		397,761	141,000		
<b>Interest on Long Term Debt</b>	017109-591500	1,948,804	1,843,195	1,843,195	-
Interest pymts on O/S Bonded Indebtedness		2,167,298	2,040,489		
Less: Ameresco School Charge back		(218,494)	(197,294)		
		<u>5,086,108</u>	<u>4,828,738</u>	<u>4,828,738</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	5,086,108	4,828,738	4,828,738	-
<b>Total Department Expenses</b>	<u>5,086,108</u>	<u>4,828,738</u>	<u>4,828,738</u>	<u>-</u>

**900 - UNCLASSIFIED**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Health Insurance</b>	<b>019001-511900</b>	21,848,404	22,409,934	22,409,934	-
Health Insurance/Dental/Vision/Fringe Benefits		21,848,404	22,409,934		
Employee Assistance Program/Other Health/Wellness expenses					
<b>Medicare Taxes</b>	<b>019001-512100</b>	1,500,000	1,530,000	1,530,000	-
Employer Medicare tax @ 1.45%					
<b>Sick Leave Buy Back</b>	<b>019001-516600</b>	-	-	-	-
<b>Insurance Premiums</b>	<b>011357-570900</b>	1,010,000	1,125,000	1,110,000	(15,000)
Insurance premiums (Property, vehicles, casualty, legal/officers liability)		1,010,000	1,090,000	1,090,000	
Insurance environmental (3 year)		-	-	-	
Deductibles		-	25,000	10,000	
Insurance advisory service		-	10,000	10,000	
		<u>24,358,404</u>	<u>25,064,934</u>	<u>25,049,934</u>	<u>(15,000)</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	24,358,404	25,064,934	25,049,934	(15,000)
<b>Total Department Expenses</b>	<u>24,358,404</u>	<u>25,064,934</u>	<u>25,049,934</u>	<u>(15,000)</u>



**911 - RETIREMENT & PENSION**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Retirement Expenses</b>	019117-575000	12,655,956	13,513,019	13,513,019	-
Annual assessment per actuarial report from PERAC					
	<b>Total Non Payroll Expenditures</b>	<u>12,655,956</u>	<u>13,513,019</u>	<u>13,513,019</u>	<u>-</u>
<b>Footnotes:</b>					

**Total Department Expenses**

	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	12,655,956	13,513,019	13,513,019	-
<b>Total Department Expenses</b>	<u>12,655,956</u>	<u>13,513,019</u>	<u>13,513,019</u>	<u>-</u>





## Section III - Revere Public Schools

Revere Public Schools  
**FISCAL YEAR 2021 BUDGET**  
**WORKING**  
 To Be Voted June 16, 2020

	FY20 FINAL CONF COM	FY20 AS VOTED	FY21 WORKING	INCR (DECR)	% INC
<b>REVENUES</b>					
Chapter 70	71,116,050	68,374,938	72,177,946	3,803,008	5.6%
Transitional Relief		1,894,352	0	(1,894,352)	-100.0%
Net Minimum Contribution	34,860,627	34,847,199	36,998,310	2,151,111	6.2%
<b>TOTAL REVENUES</b>	<b>105,976,677</b>	<b>105,116,489</b>	<b>109,176,256</b>	<b>4,059,767</b>	<b>3.9%</b>

**SCHEDULE 19**

City Charge Backs	23,223,981	22,275,739	23,522,926	1,247,187	5.6%
Excludable Costs	7,106,694	7,106,694	8,460,117	1,353,423	19.0%
<b>NET CHARGE BACKS</b>	<b>16,117,287</b>	<b>15,169,045</b>	<b>15,062,809</b>	<b>(106,236)</b>	<b>-0.7%</b>

<b>ANTICIPATED APPROPRIATION</b>	<b>89,859,390</b>	<b>89,947,444</b>	<b>94,113,447</b>	<b>4,166,003</b>	<b>4.6%</b>
----------------------------------	-------------------	-------------------	-------------------	------------------	-------------

**SCHOOL DEPARTMENT BUDGET**

Salary	61,077,708	61,077,708	62,593,684	1,515,976	2.5%
Nonsalary	28,869,736	28,869,736	31,519,763	2,650,027	9.2%

<b>CURRENT SCHOOLS BUDGET</b>	<b>89,947,444</b>	<b>89,947,444</b>	<b>94,113,447</b>	<b>4,166,003</b>	<b>4.6%</b>
-------------------------------	-------------------	-------------------	-------------------	------------------	-------------

# FY21 SCHEDULE 19 AGREEMENT

Revere Public Schools and City of Revere

	FY20 CONF COMM	FY20 AGREEMENT	FY21 AGREEMENT	% 0.0%
<i>Foundation Amounts</i>				
Foundation Enrollment	7,991		7,979	
Foundation Budget	104,529,856		117,084,100	
<i>Net School Spending Requirement</i>				
Chapter 70 (Commonwealth of Massachusetts)	69,669,229	68,374,938	72,177,946	5.56%
<i>Recommended SOA Programs</i>			0	
<i>Recommended Ongoing Expenses</i>			2,508,717	
Transitional Relief	1,446,821	1,894,352	0	-100.00%
Net Minimum Contribution (City of Revere)	34,860,627	34,847,199	36,998,310	6.17%
<b>NET SCHOOL SPENDING REQ</b>	<b>105,976,677</b>	<b>105,116,489</b>	<b>109,176,256</b>	<b>3.86%</b>
<i>Less Qualifying City Costs</i>				
Administration (1000)	951,488	951,488	969,688	1.91%
Support Staff (3200)	432,408	432,408	440,102	1.78%
Operations/Maintenance (4210)	186,000	186,000	191,580	3.00%
Employee Retirement Contributions (5100)	3,061,378	3,061,378	3,159,848	3.22%
Active Employee Insurance (5200)	12,103,313	12,103,313	12,234,455	1.08%
Retired Employee Insurance (5250)	530,493	530,493	567,741	7.02%
Non Employee Insurance (5260)	150,000	150,000	150,000	0.00%
Tuitions (incl. School Choice) (9100)	5,808,901	4,860,659	5,809,512	19.52%
<b>TOTAL QUALIFYING CITY COSTS</b>	<b>23,223,981</b>	<b>22,275,739</b>	<b>23,522,926</b>	<b>5.60%</b>
<i>Add Excludable School Committee Costs</i>				
Finance & Technology (1000)	52,000	52,000	53,560	3.00%
Pupil Transportation (3300)	5,253,830	5,253,830	6,567,551	25.01%
School Security (3600)	337,678	337,678	368,429	9.11%

Custodial & Grounds (4110)	215,273	215,273	221,731	3.00%
Crossing Guards (5550)	383,100	383,100	394,593	3.00%
Civic Activities & Community Service (6200)	21,319	21,319	21,959	3.00%
Asset Acquisition & Improvement (7300)	843,494	843,494	832,294	-1.33%
<b>TOTAL EXCLUDABLE SC COSTS</b>	<b>7,106,694</b>	<b>7,106,694</b>	<b>8,460,117</b>	<b>19.04%</b>
 SCHOOL COMMITTEE APPROPRIATION	 89,859,390	 89,947,444	 94,113,447	 4.63%

Revere Public Schools  
SPECIAL FUNDS

	FY20 FINAL	FY21 ESTIMATES	INCR (DECR)	% INC (DEC)
--	---------------	-------------------	----------------	----------------

FEDERAL GRANTS

Expectations: Level funding of all Federal Grants

Title I	2,773,415	2,773,415	0	0%
Title IIA	22,663	22,663	0	0%
Title III	358,085	358,085	0	0%
Title IV	22,059	22,059	0	0%
IDEA	1,827,810	1,827,810	0	0%
<b>TOTAL FEDERAL</b>	<b>5,004,032</b>	<b>5,004,032</b>	<b>0</b>	<b>0%</b>

STATE GRANTS

ELT	2,794,500	2,794,500	0	0%
ELT Summer			0	0%
Improving Graduation Rates			0	0%
<b>TOTAL STATE</b>	<b>2,794,500</b>	<b>2,794,500</b>	<b>0</b>	<b>0%</b>

EEC GRANTS

SPED Child Development	31,479	31,479	0	0%
<b>TOTAL EEC</b>	<b>31,479</b>	<b>31,479</b>	<b>0</b>	<b>0%</b>

REVOLVING ACCOUNTS

Expectations: Revolving account activity increases by 2% in FY21.

Revolving Accounts	6,242,400	6,367,248	124,848	2%
<b>TOTAL REVOLVING</b>	<b>6,242,400</b>	<b>6,367,248</b>	<b>124,848</b>	<b>2%</b>



## FY21 FUNDING SOURCES

FUNDING SOURCE	AMOUNT	% WHOLE
COMMONWEALTH OF MASS (Chapter 70)	72,177,946	55.3%
CITY OF REVERE (Net Minimum Contribution)	36,998,310	28.4%
REVOLVING ACCOUNTS	6,367,248	4.9%
FREE CASH CFWD FROM PREVIOUS YEAR	7,046,000	5.4%
FEDERAL GRANTS	5,004,032	3.8%
STATE GRANTS	2,794,500	2.1%
TRANSITIONAL RELIEF	0	0.0%
EARLY CHILDHOOD GRANTS	31,479	0.0%
TOTAL	130,419,515	100%

REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 SALARY ACCOUNT SUMMARY

	FY20	FY21	VARIANCE	% CH
1000 SERIES				
School Committee	56,800	51,600	-5,200	-9%
Superintendents	529,910	552,964	23,054	4%
Superintendent Clerical Staff	183,112	181,311	-1,801	-1%
Other District Wide Administration	216,339	60,589	-155,750	-72%
Business and Finance	405,241	415,232	9,991	2%
Business and Finance Clerical Staff	358,000	363,528	5,528	2%
Administrative Technology	131,770	160,388	28,618	22%
<b>TOTAL 1000 SERIES</b>	<b>1,881,172</b>	<b>1,785,612</b>	<b>-95,560</b>	<b>-5%</b>

2000 SERIES

DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS

Curriculum Directors	0	0	0	0%
Principals	1,478,000	1,515,318	37,318	3%
Assistant Principals	2,175,266	2,219,479		0%

REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 SALARY ACCOUNT SUMMARY

	FY20	FY21	VARIANCE	% CH
--	------	------	----------	------

CLASSROOM TEACHERS AND SPECIALISTS

Beachmont Elementary	1,728,818	1,732,032	3,214	0%
Garfield Elementary	3,288,124	3,311,663	23,539	1%
Lincoln Elementary	2,451,679	2,422,153	-29,526	-1%
Hill Elementary	2,782,559	2,919,695	137,136	5%
Paul Revere Elementary	2,063,419	2,046,900	-16,519	-1%
Whelan Elementary	2,876,717	2,882,552	5,835	0%
Rumney Middle	2,158,697	2,124,295	-34,402	-2%
Garfield Middle	2,533,186	2,523,544	-9,642	0%
Anthony Middle	3,052,078	2,814,553	-237,525	-8%
Revere High School	7,950,766	8,060,302	109,536	1%
Seacoast School	816,371	777,544	-38,827	-5%
Special Needs	8,001,892	8,346,030	344,138	4%

INSTRUCTIONAL SUPPORT AND COORDINATION

Instructional Support	364,366	386,405	22,039	6%
Instructional Coordinators (SPED)	862,156	888,712	26,556	3%

REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 SALARY ACCOUNT SUMMARY

	FY20	FY21	VARIANCE	% CH
--	------	------	----------	------

GUIDANCE COUNSELORS AND SOCIAL WORKERS

Guidance	1,086,192	1,157,233	71,041	7%
Social Workers	1,235,768	1,760,557	524,789	42%

OPERATIONAL ASSISTANTS AND TECHNOLOGISTS

Curriculum Directors Staff	373,160	413,979	40,819	11%
School Building Leadership Staff	813,757	909,771	96,014	12%
Building Technologists	944,839	995,544	50,705	5%

PARAPROFESSIONALS

Regular Aides	212,723	285,652	72,929	34%
SPED Aides	1,136,410	1,164,984	28,574	3%

NEGOTIATIONS

Negotiations	0	0	0	0%
--------------	---	---	---	----

REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 SALARY ACCOUNT SUMMARY

	FY20	FY21	VARIANCE	% CH
--	------	------	----------	------

MISCELLANEOUS

Miscellaneous Payments to Teachers	570,250	576,050	5,800	1%
Substitute Teachers	727,505	727,505	0	0%
Librarians and Media Center Directors	240,413	241,054	641	0%
Professional Development Leadership	162,265	164,485	2,220	1%
Degree Changes	300,000	300,000	0	0%
Miscellaneous	287,529	212,560	-74,969	-26%

<b>TOTAL 2000 SERIES</b>	52,674,905	53,880,551	1,161,433	2%
--------------------------	------------	------------	-----------	----

3000 SERIES

Attendance/Parent Liasion	718,794	805,459	86,665	12%
Health-Nurses	580,315	618,711	38,396	7%
Transportation	879,052	1,004,207	125,155	14%
Athletics	379,233	397,421	18,188	5%
Security	904,516	951,896	47,380	5%

<b>TOTAL 3000 SERIES</b>	3,461,910	3,777,694	315,784	9%
--------------------------	-----------	-----------	---------	----



REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 SALARY ACCOUNT SUMMARY

	FY20	FY21	VARIANCE	% CH
4000 SERIES				
Custodians	1,851,702	1,930,113	78,411	4%
Tradesmen	505,781	520,331	14,550	3%
<b>TOTAL 4000 SERIES</b>	<b>2,357,483</b>	<b>2,450,444</b>	<b>92,961</b>	<b>4%</b>
5000 SERIES				
Retirement/Buyback Incentives	50,000	50,000	0	0%
Sick Leave Buyback	76,500	76,500	0	0%
Unemployment	150,000	150,000	0	0%
School Crossing Guards	383,100	383,100	0	0%
<b>TOTAL 5000 SERIES</b>	<b>659,600</b>	<b>659,600</b>	<b>0</b>	<b>0%</b>
6000 SERIES				
Civic Activities and Community Service	42,638	39,783	-2,855	-7%
<b>TOTAL 6000 SERIES</b>	<b>42,638</b>	<b>39,783</b>	<b>-2,855</b>	<b>-7%</b>
<b>TOTAL SALARY ACCOUNTS</b>	<b>61,077,708</b>	<b>62,593,684</b>	<b>1,471,763</b>	<b>2%</b>

REVERE PUBLIC SCHOOLS  
ANTICIPATED CFWD ALLOCATION

Please see below allocations for FREE CASH CFWD that will be available after FY20 and must be expended on Net School Spending eligible expenses.

Account	Original Budget	Covered by CFWD	Actual Voted
Beachmont Elementary	2,132,032	400,000	1,732,032
Garfield Elementary	4,011,663	700,000	3,311,663
Lincoln Elementary	2,922,153	500,000	2,422,153
Hill Elementary	3,519,695	600,000	2,919,695
Paul Revere Elementary	2,446,900	400,000	2,046,900
Whelan Elementary	3,582,552	700,000	2,882,552
Rumney Middle	2,624,295	500,000	2,124,295
Garfield Middle	3,123,544	600,000	2,523,544
Anthony Middle	3,414,553	600,000	2,814,553
Revere High	9,960,302	1,900,000	8,060,302
Seacoast High	923,544	146,000	777,544
<b>Totals</b>	<b>38,661,233</b>	<b>7,046,000</b>	<b>31,615,233</b>

REVERE PUBLIC SCHOOLS  
**FY21 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

FY20                      FY21                      VARIANCE                      %

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	644,416	666,500	22,084	3%
<b>1000 SERIES TOTAL</b>	<b>644,416</b>	<b>666,500</b>	<b>22,084</b>	<b>3%</b>

2000 SERIES: INSTRUCTIONAL NON SALARY

*Schools*

Beachmont Elementary	56,332	56,332	0	0%
Garfield Elementary	78,742	78,742	0	0%
Lincoln Elementary	51,236	51,236	0	0%
Hill Elementary	72,316	72,316	0	0%
Paul Revere Elementary	42,542	42,542	0	0%
Whelan Elementary	74,260	74,260	0	0%
Rumney Middle	44,680	44,680	0	0%
Garfield Middle	41,500	41,500	0	0%
Anthony Middle	42,880	42,880	0	0%
Revere High	106,040	106,040	0	0%
Seacoast High	17,900	17,900	0	0%

REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 NON-SALARY ACCOUNT SUMMARY

FY20                      FY21                      VARIANCE                      %

*Districtwide*

Curriculum Directors	40,000	40,000	0	0%
Instructional District Wide	628,400	616,603	(11,797)	-2%
Professional Development	160,000	220,000	60,000	38%
Guidance & Testing	55,355	55,355	0	0%

*Special Education*

Special Education Program	1,693,950	1,775,000	81,050	5%
---------------------------	-----------	-----------	--------	----

*Technology*

Classrooms and Labs	370,400	370,400	0	0%
<b>2000 SERIES TOTAL</b>	<b>3,576,533</b>	<b>3,705,786</b>	<b>129,253</b>	<b>4%</b>

REVERE PUBLIC SCHOOLS  
**FY21 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

FY20                      FY21                      VARIANCE                      %

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	30,000	50,000	20,000	67%
School Security	30,000	30,000	0	0%
Athletics	169,500	190,000	20,500	12%
Transportation	4,374,778	5,563,344	1,188,566	27%
Food Services	80,340	80,340	0	0%
<b>3000 SERIES TOTAL</b>	<b>4,684,618</b>	<b>5,913,684</b>	<b>1,229,066</b>	<b>26%</b>

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,218,258	1,364,450	146,192	12%
Utilities	2,588,899	2,701,197	112,298	4%
Operations and Maintenance	1,629,222	1,789,381	160,159	10%
Network and Telecommunications	837,536	837,536	0	0%
<b>4000 SERIES TOTAL</b>	<b>6,273,915</b>	<b>6,692,564</b>	<b>418,649</b>	<b>7%</b>



REVERE PUBLIC SCHOOLS  
 FY21 BUDGET  
 NON-SALARY ACCOUNT SUMMARY

FY20                      FY21                      VARIANCE                      %

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	525,000	525,000	0	0%
<b>5000 SERIES TOTAL</b>	<b>525,000</b>	<b>525,000</b>	<b>0</b>	<b>0%</b>

7000 SERIES: BUILDING IMPROVEMENTS

Building Improvements	843,494	832,294	(11,200)	-1%
<b>7000 SERIES TOTAL</b>	<b>843,494</b>	<b>832,294</b>	<b>(11,200)</b>	<b>-1%</b>

9000 SERIES: PROGRAMS WITH OTHER SCHOOLS

Tuitions	12,321,760	13,183,935	862,175	7%
<b>9000 SERIES TOTAL</b>	<b>12,321,760</b>	<b>13,183,935</b>	<b>862,175</b>	<b>7%</b>

<b>TOTAL NON-SALARY ACCTS</b>	<b>28,869,736</b>	<b>31,519,763</b>	<b>2,650,027</b>	<b>9%</b>
-------------------------------	-------------------	-------------------	------------------	-----------

## Section IV- Enterprise Funds

## Enterprise Fund Overview

### Description of the Purpose of an Enterprise Fund

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenditures of an Enterprise Fund are segregated into a separate fund with its own financial reporting and accountability. An Enterprise Fund raises revenues through its own user charges and where applicable, other funding sources. A community may choose to recover total service costs through user charges, but it is not required.

### Water/Sewer Enterprise Fund

The Water/Sewer Enterprise Fund was formed in FY2002. Revenues consist of water/sewer user charges, penalties & interest assessments, liens and miscellaneous revenue. Costs include mandated MWRA assessments, salaries, contracted services, maintenance fees, shared overhead costs, pension, health benefits and debt service.

The proposed FY21 total cost of \$27,841,073 includes shared overhead costs, pension, and health benefits of \$2,254,222. The total direct expenses of \$25,586,851 represent an increase of \$461,527 over FY2020. This increase is primarily attributable to MWRA assessment increases, as most other items in this budget were decreased.

For FY2021, the City has added Capital Improvement Plan (CIP) for water/sewer/drains, which can be found in the CIP portion of the budget.

### Solid Waste Enterprise Fund

The Solid Waste Enterprise Fund was proposed and adopted in FY2019 as part of the budget process. Revenues consist of charges for extra barrels, certain fees and fines, and other miscellaneous revenue. Costs include salaries, contracted services, maintenance fees, shared costs, and direct costs to rollout the new barrels.

The proposed FY2021 total costs of \$4,711,998 is an estimate based on actual historical data, as this is only the third year that these specific expenses have been segregated out of the General Fund. The FY2021 total costs represent a decrease of approximately \$8,000 over FY20 when considering the FY2020 revenue deficit of \$243,000 that was raised as part of the FY2020 tax rate certification. Increases in the cost of disposing of single stream recycling continue to be the biggest challenge for the City. We have applied for and was again awarded a grant for \$40,000 to promote proper recycling habits and enforcement as to help reduce the amount of “dirty” loads brought to our processor.

Furthermore, FY2021 will be the last full year in which we pay for the 16,000 barrels the City purchased to help with aesthetics, uniformity, and to help control costs of trash disposal.

Enforcement of the newly adopted trash regulations should help raise revenues to avoid any revenue deficits for FY2021. Furthermore, we have lowered our estimated revenue by \$100,000 to \$250,000, which should be a more realistic estimate based upon the historic data

While the revenues do not cover the costs of operations as they do in the water and sewer enterprise fund, they do offset the costs of the expenses. By adopting the enterprise fund for Solid Waste, the City hopes that by isolating the revenues and expenses in the fund, we can be better understand the net operating costs of the fund and be better equipped to manage related expenses.

## 430 – Water & Sewer Enterprise

Contact Information: Don Ciaramella, Superintendent 781-286-8145

Location: 321R Charger Street, Revere, 02151

### Mission Statement

To rebuild and maintain the City of Revere's aging infrastructure to support the quality of life in our community, as well as ensuring the public drinking water system is safe for all of the City's residents, businesses, and visitors and determined to educate all residents, including our younger generation, to understand the limits of our sewer system and emphasize the environmental impact of improper disposal of waste in our sewers and storm water system.

### FY2020 Accomplishments

- After an initial investment of \$400k made by the City four years ago, the CCTV truck has finally been put to use. Following the training provided, our staff is now able to utilize this valuable tool.
- Residents had made many complaints of flooding in the Dunn Rd area due to the drain station which had been inoperable for over 10 years. On February 6th, 2019, the Water, Sewer, & Drain Division reestablished the drain station and it has since back in service.
- OSHA training for all staff in the WSD Division to be completed by 3rd week of March.
- In response to several residents issuing flood complaints in the East Mountain Ave. area, the Water, Sewer, & Drain Division used the CCTV truck to assess the drainage system for any flaws or collapses that may be causing flooding issues. On September 20th, 2018 the WSD Division entered the 72" Culvert from School St to the Central County Ditch for the first time and discovered that the issue was a 2' hydraulic jump which was causing the drainage to back up.
- On September 24th, 2018, installed a newly refurbished Fairbanks Morse Pump into the Point of Pines Drainage Station. There are 2 pumps in the station each have the capability to pump 270,000 gallons per hour for a total pumping capacity of over a half a million gallons per hour during a storm. (See Point of Pines Drain Station photos attached.)





- Responded to resident complaints received by City Council member Joanne McKenna about flooding issues in the Taft St. area. On October 15th, 2018 the WSD Division assessed the drain main and found obstructions that would have the potential to cause flooding in the area. On October 19th, 2018 the WSD Division removed 11 cubic yards of debris from the 36" drain main on Taft St. which alleviated flooding conditions throughout. (See Taft St. Drain Main photos attached)
- Beginning February 1st, 2019, implemented a leak detection procedure to alert residents on inflated usage and has notified over 250 residents of possible water loss issues. Using the AMR water meter system, we have the capability to alert residents of water loss in their home. This allows both the City and the residents to reduce costs associated with water loss issues.
- Implemented a new procedure in an effort to eliminate estimated bills from our billing system. This allows the City to receive accurate consumption data and also allows residents to receive accurate bills. Since implementation, we have eliminated over 160 out of 369 estimated reads from our system.

### **FY2021 Goals & Objectives**

- 1) **Goal:** Complete the cleaning and rehabilitation of the Eastern County Ditch. This includes the long overdue cleaning of all culverts and streams that have contributed to flooding.  
**Objective:** To alleviate flooding conditions throughout the City, specifically in the areas of Dunn Road, Shawmut Street, and Sagamore Street.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 2) **Goal:** With the assistance of Weston & Sampson Engineering service, the City will begin the rehabilitation of Green Creek by removing 2,100 cubic yards of sediment that has accumulated over several decades.  
**Objective:** To alleviate flooding issues that impact one third of the City during non-catastrophic storm events.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.
- 3) **Goal:** Implement a method to inspect and evaluate all 850 fire hydrant assemblies in the City.  
**Objective:** Organize a team consisting of two Water & Sewer members and one member of the Revere Fire Department to ensure all 850 hydrants are meeting requirements and standards for public safety purposes.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** To implement the final stage of the AMR water meter system by introducing the Customer Portal.  
**Objective:** To enhance resident communication, engagement and satisfaction by providing them with a more convenient way to manage their water consumption more conveniently. By giving access to the Customer Portal, residents will readily have the information they need to better manage their consumption and even alert them of potential water loss issues.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

**Performance Measures**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>	<b>Projected FY 2021</b>
Total Work Orders Completed	854	3,691	4,060	4,060
Total Sewer and Drain	482	2,284	2,512	2,512
Total Water	372	1,407	1,547	1,547
Catch Basin Cleanings and Maintenance*	162	926	1,019	1,019
Pump Station Inspections	64	588	647	647
Manhole Inspects and Repairs**	43	68	74	74
Hydrant Inspection and Maintenance	28	462	508	508
Sink Hole Repair***	26	24	27	27
Turn-on and Shut-offs	26	80	88	88
SSO Response	3	8	9	9
Sewer Blockages Main and Private****	29	87	96	96
Water Main Break*****	17	34	38	38
Water Box Repair*****	40	59	65	65
Water-Mark Out and Dig Safe	26	351	386	386

\* For half of FY2018, included anything marked "drainage."

\*\* For half of FY2018, included anything with the word "manhole" in description.

\*\*\* For half of FY2018, included anything with the word "sinkhole" in description.

\*\*\*\* For half of FY2018, included anything with the word "water main break" in description.

\*\*\*\*\* For half of FY2018, included anything with the word "blockage" in description.

\*\*\*\*\* For half of FY2018, included anything with the word "water box" in description.

## FY 2021 Budget Summary

### Water & Sewer Enterprise Fund

#### A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	1,552,799
Expenses		1,426,600
Assessments - Sewer		11,244,370
Assessments - Water		5,608,417
Debt & Interest		5,754,665
<b>Total W/S Enterprise Appropriated Costs:</b>		\$ 25,586,851

#### B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund

Health & Dental Insurance		381,325
Medicare		24,214
Pensions		426,592
Shared Employees		899,642
Shared Facilities		522,449
<b>Total Costs Appropriated in General Fund &amp; Transferred to W/S Enterprise Fund:</b>		\$ 2,254,222

**Total W/S Enterprise Fund Costs:** \$ 27,841,073

#### C. General Fund Subsidy

Revenue - from Rate	\$	28,336,073
P.S.M. - Outside Meter Credit		(300,000)
Discount - Senior		(195,000)
Less Total Costs		27,841,073

**Total General Fund Subsidy:** \$ -

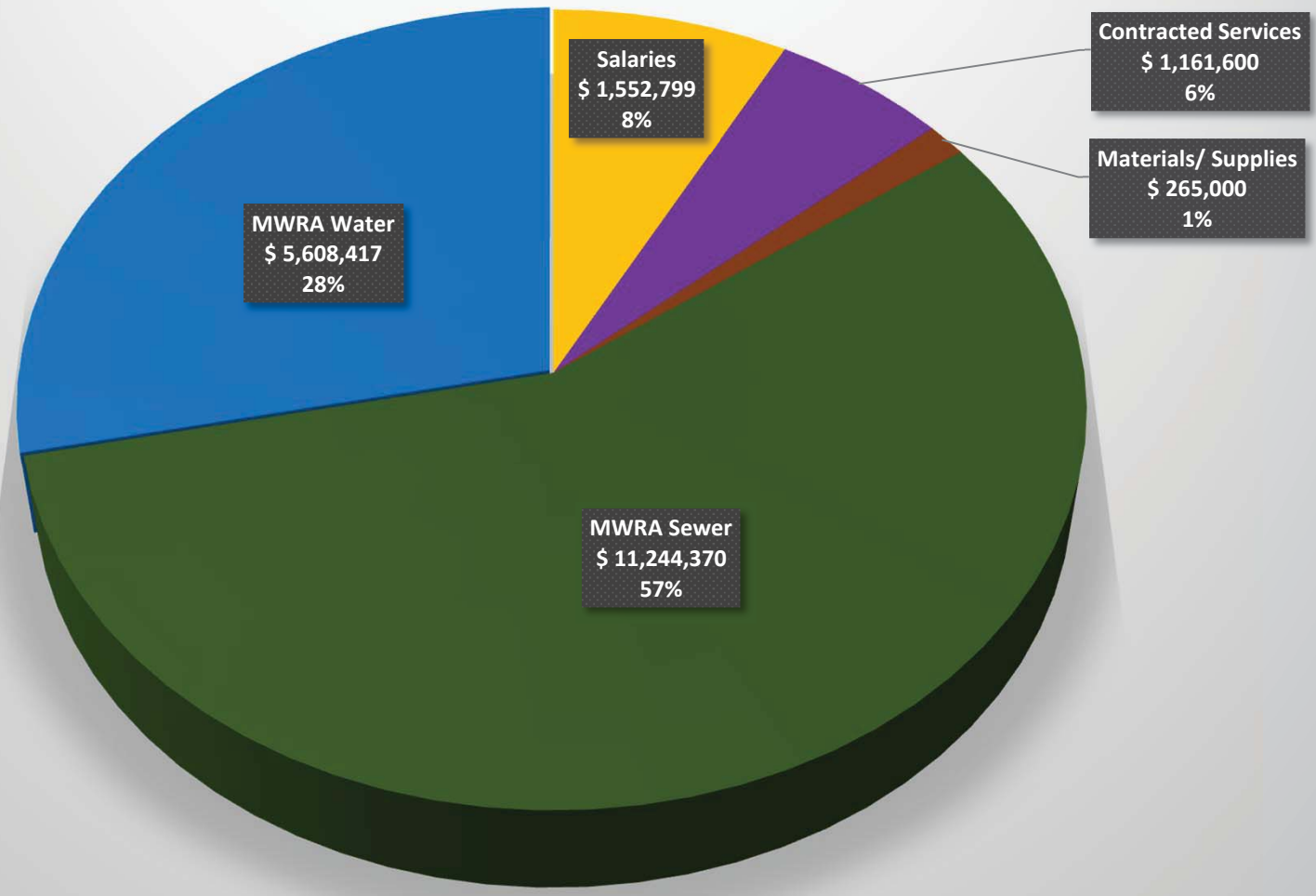
#### D. Source of Funding for Costs Appropriated in W/S Enterprise Fund

Revenue	\$	27,841,073
Taxation		-
From Retained Earnings		-
Free Cash		-

**Total Source of Funding for Costs**

**Appropriated in W/S Enterprise Fund:** \$ 27,841,073

**City of Revere - FY2021 Budget**  
**Public Works - Water & Sewer Enterprise Fund**  
**Direct Expenses: \$25,586,851**



430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

FY2021

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<b>Per Mayor</b>														
Superintendent	02/12/14		39	39.0	0.50	-	-	-	-	-	-	-	75,000	
Assistant Superintendent	10/06/88		39	39.0	1.00	122,570	122,570	15,400	1,100	-	139,070	-	139,070	
Class 4 Water Distribution Operator	01/01/06		39	39.0	1.00	101,959	101,959	2,000	-	-	103,959	-	103,959	
Special Assistant W&S Admin	01/18/17		39	39.0	1.00	59,360	59,360	4,452	-	-	63,812	-	63,812	
Principal Clerk	05/08/12		39	39.0	1.00	48,096	48,096	1,000	-	-	49,096	-	49,096	
Principal Clerk	12/10/18		39	39.0	1.00	48,096	48,096	-	-	-	48,096	-	48,096	
Principal Clerk	01/15/14		39	39.0	1.00	48,096	48,096	-	-	-	48,096	-	48,096	
Enterprise General Foreman	11/16/06		40	40.0	1.00	80,345	82,633	1,800	1,100	-	85,533	-	85,533	
Supervisor	09/28/16		40	40.0	1.00	62,574	64,862	-	1,100	-	65,962	-	65,962	
Water Technician	02/05/96		40	40.0	1.00	66,869	69,157	4,000	1,100	-	74,257	-	74,257	
Supervisor	11/06/17		40	40.0	1.00	62,574	64,862	4,359	1,100	-	70,321	-	70,321	
Supervisor	11/06/17		40	40.0	1.00	62,574	64,862	-	1,100	-	65,962	-	65,962	
Working Foreman	11/13/17		40	40.0	1.00	55,827	58,115	-	1,100	-	59,215	-	59,215	
Craftsman	11/05/18		40	40.0	1.00	53,373	55,661	-	1,100	-	56,761	-	56,761	
Craftsman	02/25/19		40	40.0	1.00	53,373	53,373	-	1,100	-	54,473	-	54,473	
Laborer	11/05/18		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459	
Laborer	11/05/18		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459	
Laborer	09/09/19		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459	
Craftsman	09/03/19		40	40.0	1.00	53,373	55,661	-	1,100	-	56,761	-	56,761	
Laborer	09/09/19		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459	
Laborer	11/27/18		40	40.0	1.00	50,071	52,359	-	1,100	-	53,459	-	53,459	
						20,50	1,229,414	1,259,158	33,011	16,500	-	1,308,669	-	1,383,669
												Part Time Other Salaries	39,934	
												On Call	26,000	
												Emergency OT	83,196	
												Scheduled OT	20,000	
													1,552,799	



430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Medical Expenses</u>	604301-512000	-	2,000	2,000	-
<u>Gasoline &amp; Oil</u>	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
<u>Telephone Communication</u>	604302-520900	22,000	28,100	25,000	(3,100)
Cell Phones			25,000		
Water meter reader transmitter			500		
Answering Services			800		
W/S alarms/fax data line			1,800		
<u>MWRA Assessment - Sewer</u>	604302-521200	10,994,231	11,244,370	11,244,370	-
<u>MWRA Assessment - Water</u>	604302-521300	5,263,284	5,608,417	5,608,417	-
<u>Computer Services</u>	604302-522400	39,000	64,900	60,000	(4,900)
Sensus Analytics Software			20,000		
Mobile 311			12,500		
Computer Hardware/Meter Handheld Devices			12,000		
Computer Software			10,000		
Citizen Serve			5,400		
Scanning			5,000		
<u>Audit &amp; Accounting Services</u>	604302-522800	12,000	12,000	12,000	-
<u>Printing &amp; Mailing</u>	604302-523440	40,000	50,000	50,000	-
<u>Pest/ Rodent Control</u>	604302-524000	100,000	100,000	20,000	(80,000)
<u>Building Maintenance &amp; Repair</u>	604302-524500	100,000	130,000	100,000	(30,000)
Building alarm; general repairs; pump station repairs.			100,000		
Pump Stations Preventative Maintenance		-	30,000	-	-
<u>Maintenance of Equipment</u>	604302-524600	100,000	100,000	85,000	(15,000)
Repairs of vehicles and equipment					
<u>Contracted Services *</u>	604302-525000	-	500,000	-	(500,000)
Project Mgmt & design for EPA Consent Decree					
<u>Rentals &amp; Leases</u>	604302-527010	50,000	50,000	50,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.		41,000	41,000		
Copy machine lease		3,300	3,300		
Other rentals as needed		5,700	5,700		

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Drainage &amp; Sewer Maintenance</b>	604302-528200	275,000	446,250	275,000	(171,250)
Removal of excavation materials		200,000	200,000		
Wet well cleaning of pump stations		50,000	150,000		
DEP Regulatory sampling of drainage outfalls		-	23,750		
On call engineering services - emergency		-	47,500		
Soil testing		25,000	25,000		
<b>Leak Detection</b>	604302-528300	16,000	16,000	16,000	-
<b>Safe Water Drinking Assessment</b>	604302-528600	15,400	15,400	15,400	-
<b>Catch Basin/ Lateral Line</b>	604302-528900	500,000	500,000	200,000	(300,000)
Contracted cleaning of sewer lines.			500,000		
<b>Office Supplies</b>	604304-540000	15,000	15,000	15,000	-
<b>Tools &amp; Equipment</b>	604304-541000	35,000	53,000	35,000	(18,000)
Small tools			20,000	15,000	
Clothing			3,000	3,000	
Equipment			30,000	17,000	
<b>Equipment &amp; Supplies</b>	604304-541500	-	-	-	-
<b>Materials &amp; Supplies</b>	604304-544000	100,000	240,000	200,000	(40,000)
Processed Gravel			40,000		
Materials for emergency water projects			150,000		
Concrete			20,000		
Infrastructure materials - manhole covers/hydrants/piping/couplings/ etc.			28,000		
Replenish supplies (paint etc.)			2,000		
<b>Sewer &amp; Water Services</b>	604304-544500	32,000	74,700	34,700	(40,000)
Pavement work			20,000	10,000	
Dig Safe			8,000	8,000	
EZpass			500	500	
MBTA Utility Fees			12,000	12,000	
Educational Membership Fees (NEWEA etc..)			1,500	1,500	
Pump repairs			30,000	-	
MWRA Lab Fees			2,700	2,700	

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Sewer &amp; Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
<u>Banking Services</u>	604307-572100	70,000	100,000	100,000	-
<u>Outside Legal Services</u>	604308-574100	25,000	50,000	25,000	(25,000)
<u>New Equipment</u>	604308-587100	-	-	-	-
<u>Capital Improvements</u>	604308-587300	-	-	-	-
<u>Water Meters</u>	604302-528800	-	30,000	15,000	(15,000)
	<b>Total Non Payroll Expenditures</b>	<u>17,895,415</u>	<u>19,521,637</u>	<u>18,279,387</u>	<u>-</u>
<u>Footnotes:</u>					



**DEBT SERVICE: Water and Sewer Enterprise Fund**

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<u>Bonded Debt</u>	604309-591100	3,656,327	3,943,720	3,943,720	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)					
<u>SRF Bond Administrative Fees *</u>	604309-591210	112,781	110,649	110,649	-
<u>Interest on Short Term Debt</u>	604309-591215	-	-	-	-
<u>Interest on Long Term Debt</u>	604309-591500	1,689,835	1,700,296	1,700,296	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)					
		<u>5,458,943</u>	<u>5,754,665</u>	<u>5,754,665</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses					
		Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
Total Payroll Expenses		1,770,966	2,018,750	1,552,799	(465,951)
Total Non Payroll Expenses		17,895,415	19,521,637	18,279,387	(1,242,250)
Total Debt Expense		5,458,943	5,754,665	5,754,665	-
Total Department Expenses		<u>25,125,324</u>	<u>27,295,052</u>	<u>25,586,851</u>	<u>(1,708,201)</u>

## 424 – Solid Waste Enterprise

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

### Mission Statement

To ensure proper and efficient waste disposal to improve the environment, prevent contamination and reduce waste products in landfill.

### FY2020 Accomplishments

- Awarded two grants totaling \$68,000 from the Mass DEP to educate residents and improve the quality of the City's recycling.
- Implemented an 18 week audit of 25% of the City's residents resulting in a 15% downward trend of contamination in those areas.

### FY2021 Goals & Objectives

- 1) **Goal:** To increase public awareness and education regarding the City's recycling program.

**Objective:** Decrease the cost of the City recycling program.

**Mayoral Focus Area:** Professionalize City Services, Uphold

Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** Decrease contamination of curbside pickup.

**Objective:** To ensure trash and recycling are disposed appropriately.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.





Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
New Trash Carts - Initial Delivery	n/a	n/a	16,582	0
New Trash Carts Subsequent Delivery	n/a	0	643	250
New Trash Carts Purchased	n/a	0	449	150
Recycling Bins Delivered	n/a	81	106	100
Trash Carts Reported Missing	n/a	0	53	25

## FY 2021 Budget Summary

### Solid Waste/ Recycling Enterprise Fund

#### A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	408,096
Expenses		4,014,260
Capital Expenditures		340,000

Total Enterprise Appropriated Costs: \$ 4,762,356

#### B. Costs Appropriated in General Fund Transferred to Solid Waste/ Recycling Enterprise Fund

Health & Dental Insurance	\$	-
Medicare		-
Pensions		-
Shared Employees		-
Shared Facilities		-

Total Costs Appropriated in General Fund & Transferred to Enterprise Fund: \$ -

Total Solid Waste/ Recycling Enterprise Fund Costs: \$ 4,762,356

#### C. General Fund Subsidy

Revenue - from charges, fines, textiles, etc	\$	250,000
Less Total Costs		4,762,356

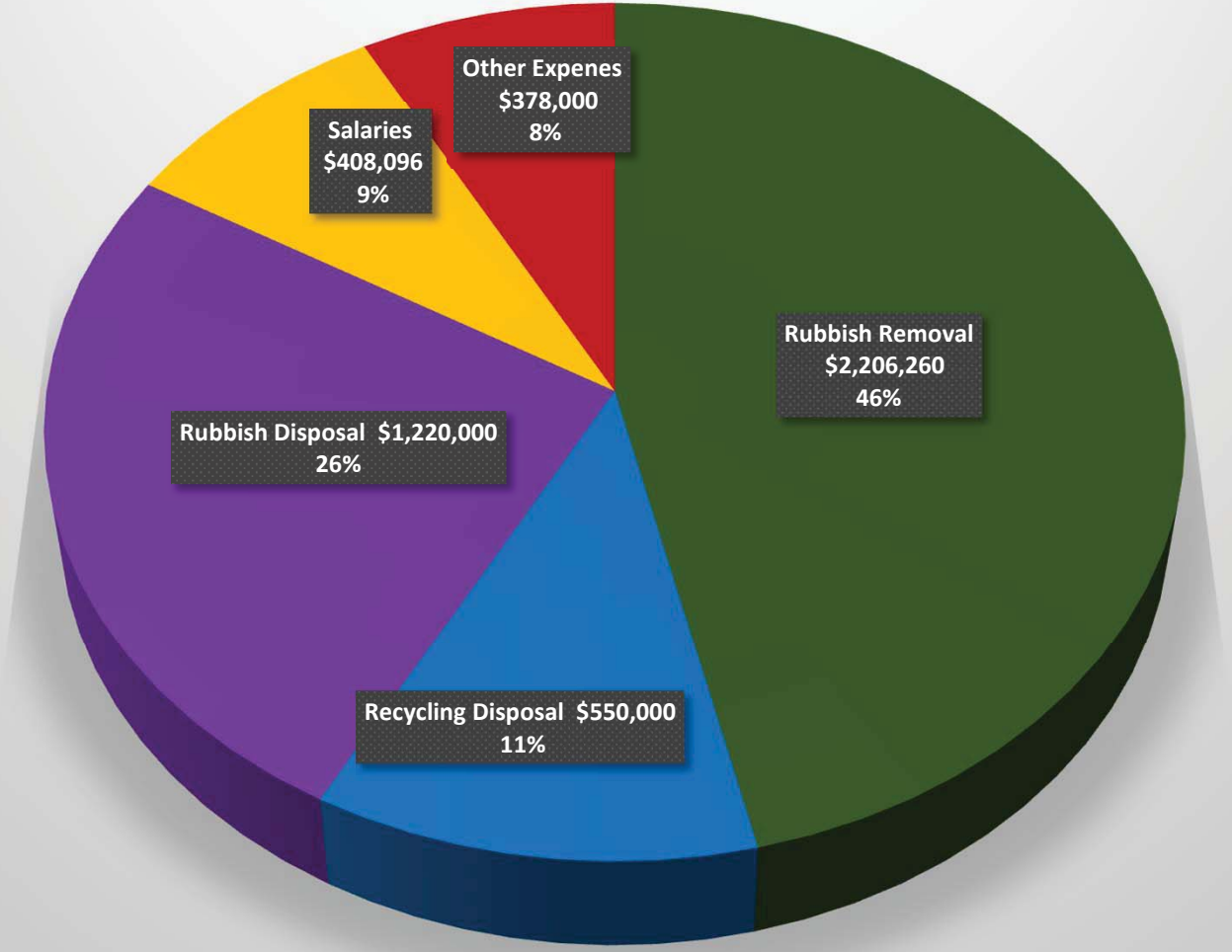
Total General Fund Subsidy: \$ (4,512,356)

#### D. Source of Funding for Costs Appropriated in Solid Waste/ Recycling Enterprise Fund

Revenue	\$	250,000
Taxation		4,512,356
From Retained Earnings		-
Free Cash		-

Total Source of Funding for Costs  
Appropriated in Solid Waste/ Recycling Enterprise Fund: \$ 4,762,356

**City of Revere - FY2021 Budget  
Public Works - Solid Waste Enterprise  
Direct Expenses: \$4,762,356**



424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

FY2021

Job Title	Service Date	15 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>													
Sanitation Supervisor	09/22/86	X	40	40.0	1.00	65,703	67,991	8,500	1,100	2,000	79,591		79,591
Sanitation Supervisor	04/04/88	X	40	40.0	1.00	65,703	67,991	5,400	1,100	-	74,491		74,491
Craftsman	01/04/87	X	40	40.0	1.00	56,050	58,338	5,800	1,100	-	65,238		65,238
Laborer	11/05/18		40	40.0	1.00	50,071	52,359	1,500	1,100	-	54,959		54,959
Craftsman	11/05/18		40	40.0	1.00	53,381	52,359	-	1,100	-	53,459		53,459
Swingshift Working Foreman	12/12/11		40	40.0	1.00	55,819	58,107	1,000	1,100	-	60,207		60,207
					6.00	346,727	357,145	22,200	6,600	2,000	387,945	-	387,945
												PT Salaries	
												DPW Overtime	20,151
												Per Mayor	408,096

**424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise**

Account Name	Account Number	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference
<b>Rubbish Removal</b>	624232-521400	2,163,000	2,206,260	2,206,260	-
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
<b>Recycling Disposal</b>	624232-521450	300,000	580,000	550,000	(30,000)
<b>Rubbish Disposal</b>	624232-521500	1,220,000	1,370,000	1,220,000	(150,000)
Disposal of yard & curbside waste materials, paint & oil, white goods, etc.					
<b>Computer Services</b>	624232-522400	18,000	18,000	18,000	-
Trash cart tracking software					
Trash app					
<b>Pest/ Rodent Control</b>	624232-524000	20,000	20,000	5,000	(15,000)
<b>Capital Outlay</b>	624238-580000	340,000	340,000	340,000	-
Trash barrels - lease.					
<b>New Equipment</b>	624238-587100	20,000	20,000	15,000	(5,000)
Purchase of additional waste or recycling barrels as needed.					
<b>Total Non Payroll Expenditures</b>		<b>4,081,000</b>	<b>4,554,260</b>	<b>4,354,260</b>	<b>(200,000)</b>
Footnotes:					

<b>Total Department Expenses</b>					
	Adopted FY 2020	Dep Req FY 2021	Mayor Req FY 2021	Difference	
Total Payroll Expenses	395,584	415,507	408,096	(7,411)	
Total Non Payroll Expenses	4,081,000	4,554,260	4,354,260	(200,000)	
<b>Total Department Expenses</b>	<b>4,476,584</b>	<b>4,969,767</b>	<b>4,762,356</b>	<b>(207,411)</b>	



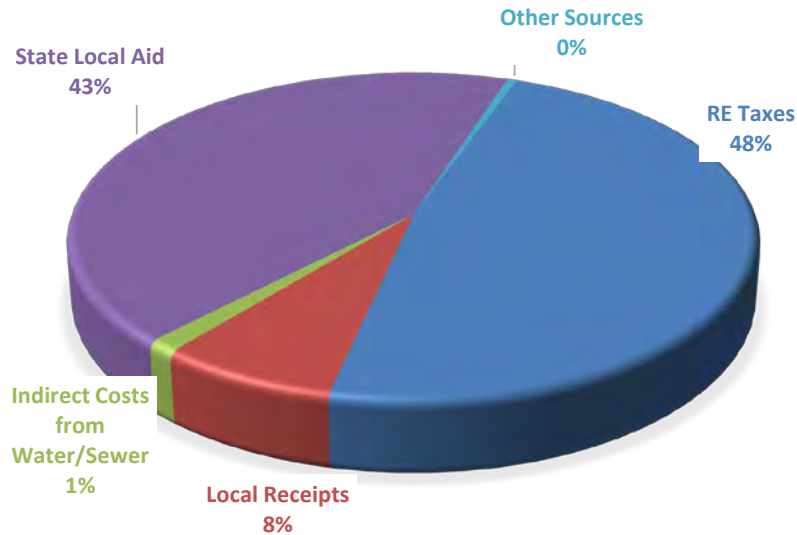


## Section V - Revenue Detail

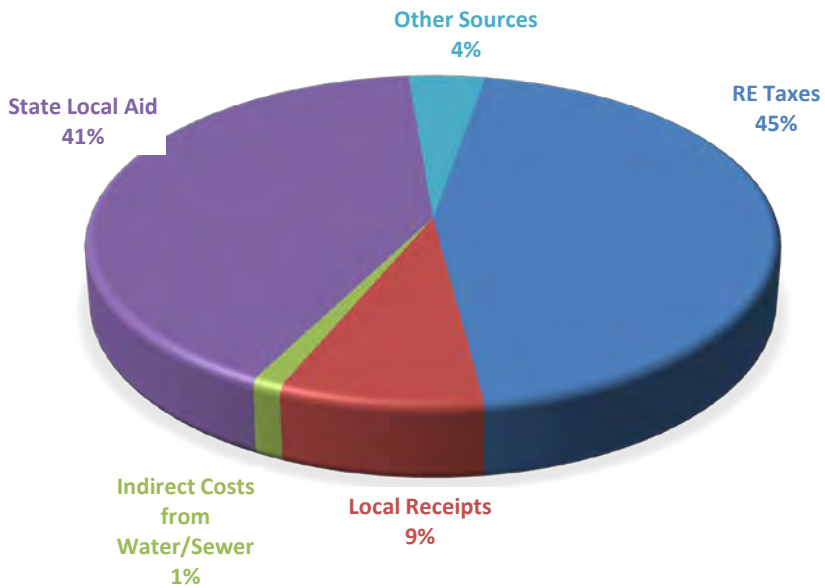
# TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including taxes, fees, licenses and intergovernmental transfers. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

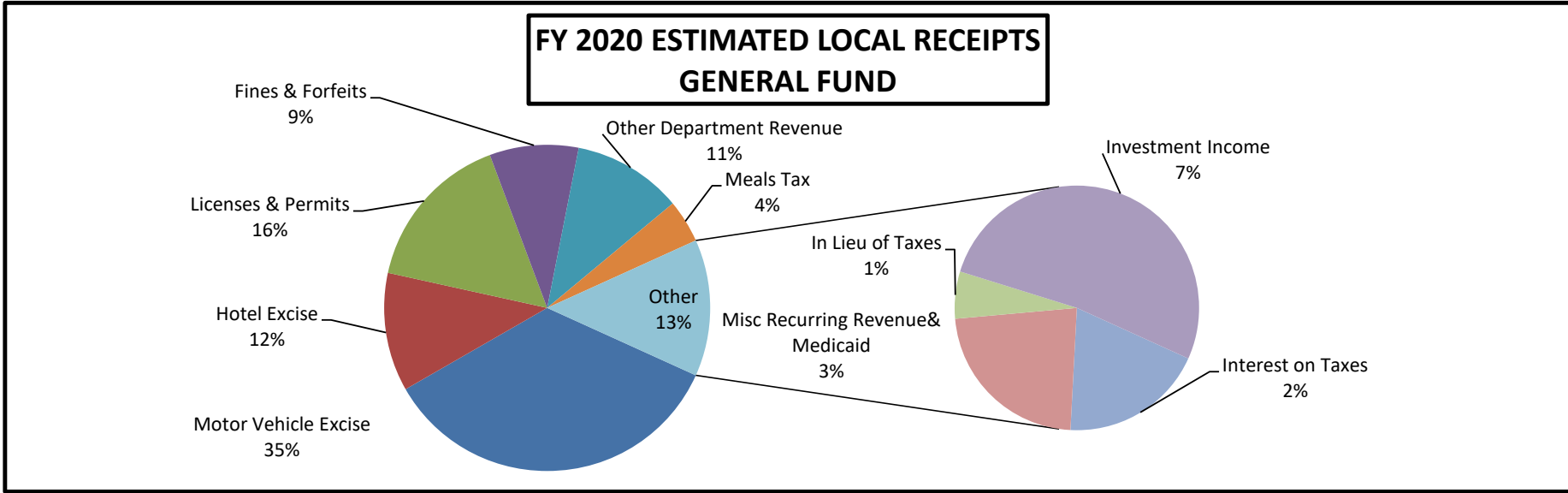
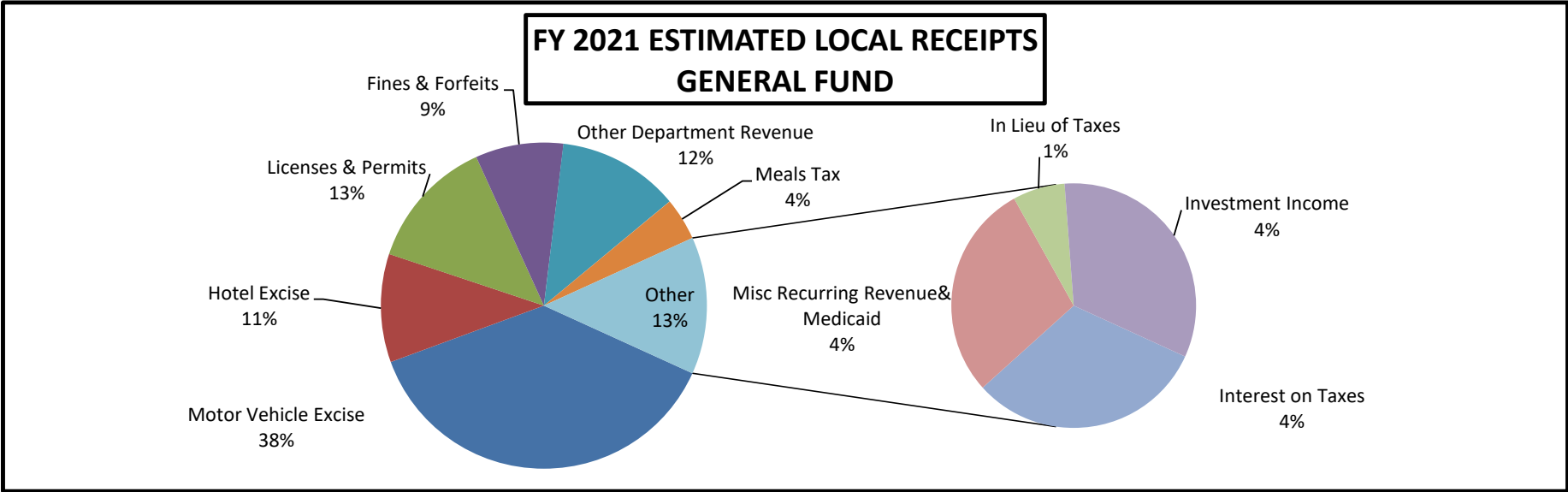
### FY 2021 ESTIMATED REVENUES GENERAL FUND



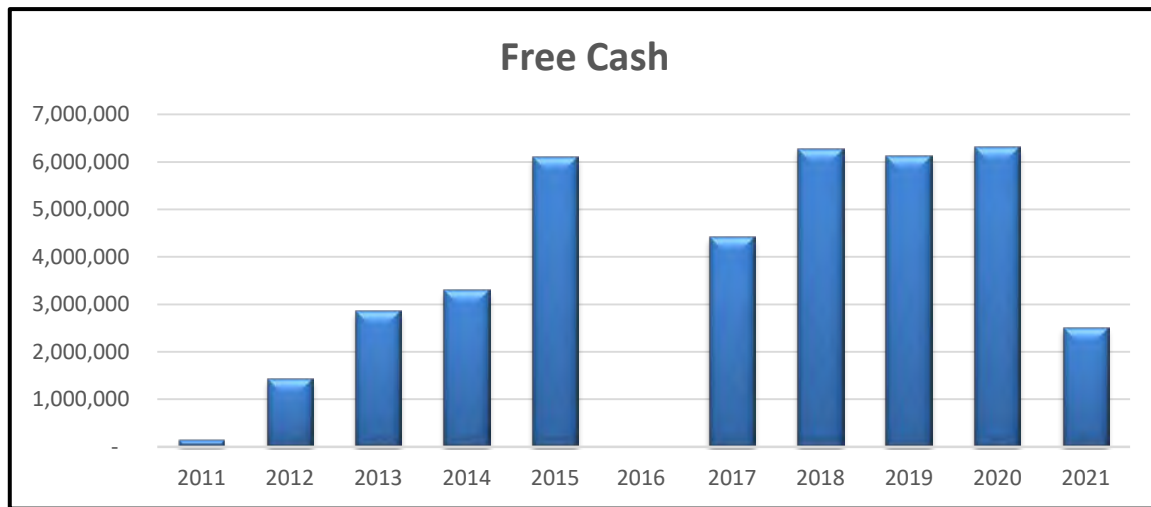
### FY 2020 ESTIMATED REVENUES GENERAL FUND



# LOCAL RECEIPTS - GENERAL FUND



<b>FREE CASH</b>		
<b>2011</b>	145,848	10 FC
<b>2012</b>	1,419,030	11 FC
<b>2013</b>	2,851,427	12 FC
<b>2014</b>	3,292,270	13 FC
<b>2015</b>	6,088,407	14 FC
<b>2016</b>	-	
<b>2017</b>	4,412,174	15,16FC
<b>2018</b>	6,273,580	17 FC
<b>2019</b>	6,127,553	18 FC
<b>2020</b>	6,303,811	19 FC
<b>2021</b>	2,500,000	Est



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund.

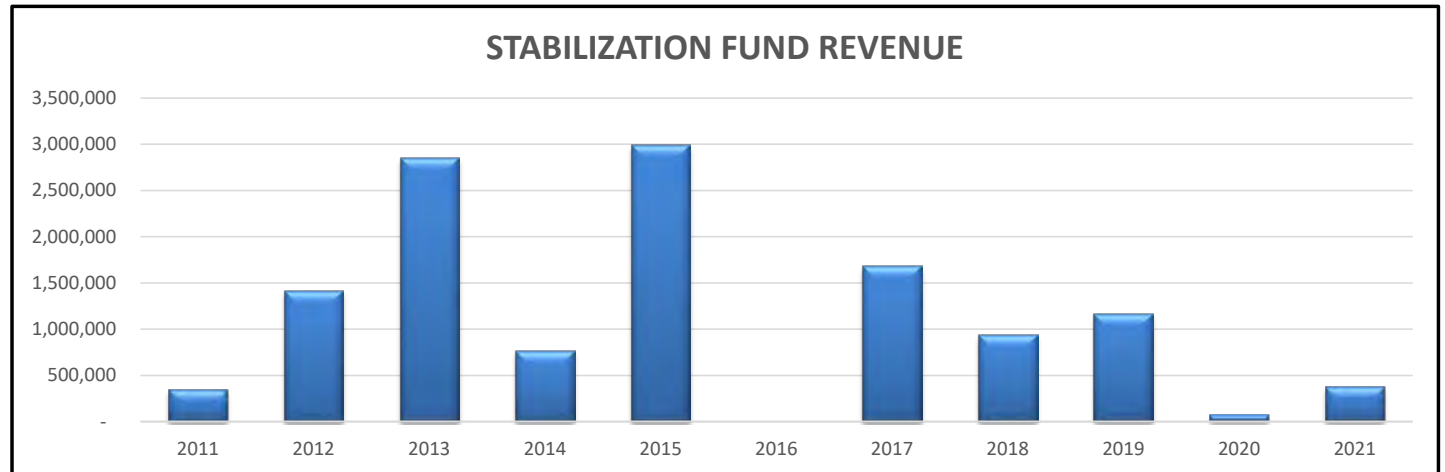
All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

At June 30, 2019, the most recent year that has been certified by the state, Free Cash totaled \$6,303,811. It is anticipated that free cash will decrease to approximately \$2.5 million due to the revenue shortfalls that resulted from the pandemic in March 2020.

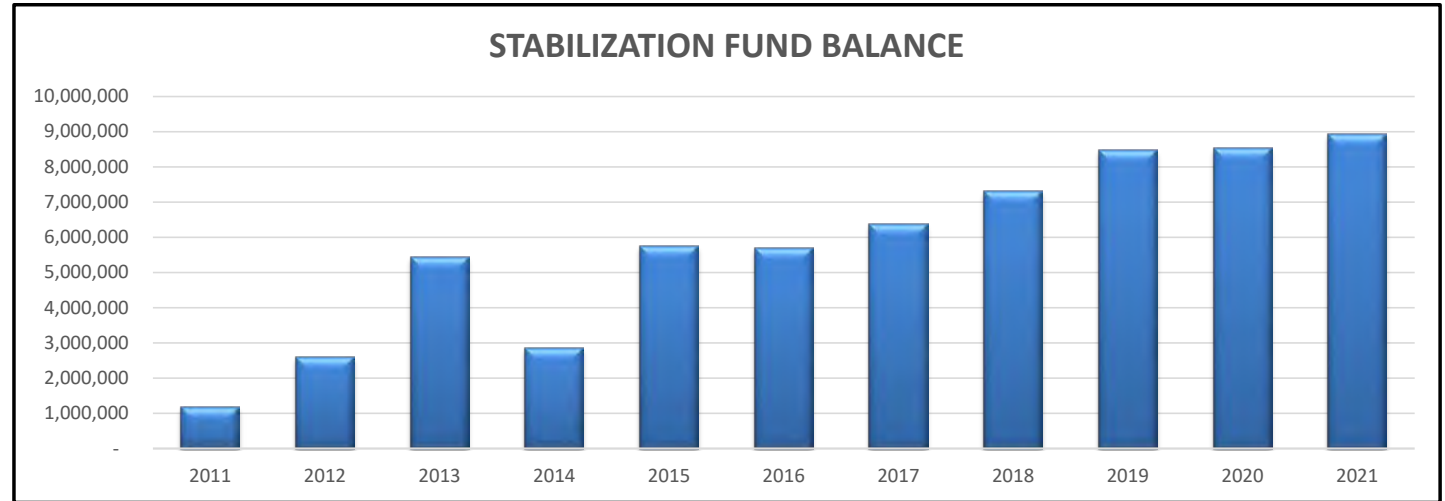


<u>STABILIZATION FUND</u>		
<u>FY</u>	<u>REVENUE</u>	<u>FUND BALANCE</u>
2011	345,848	1,169,095
2012	1,419,030	2,588,125
2013	2,851,427	5,439,552
2014	759,925	2,849,477
2015	2,987,948	5,763,259
2016	-	5,691,259
2017	1,678,683	6,369,943
2018	941,037	7,310,980
2019	1,161,473	8,472,453
2020	73,421	8,545,874
2021	375,000	8,920,874



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund.

The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



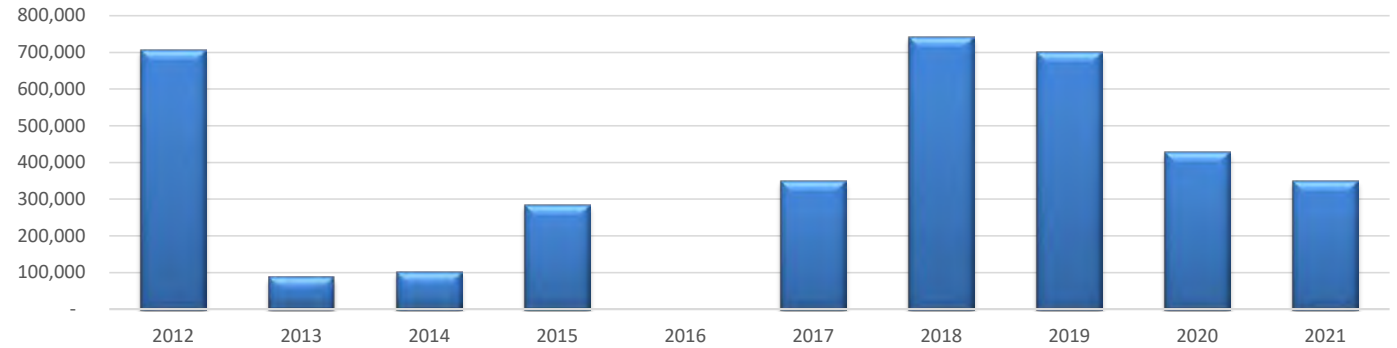
Revenue sources for the stabilization fund are as follows:

- Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
- Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

**WS ENTERPRISE STABILIZATION FUND**

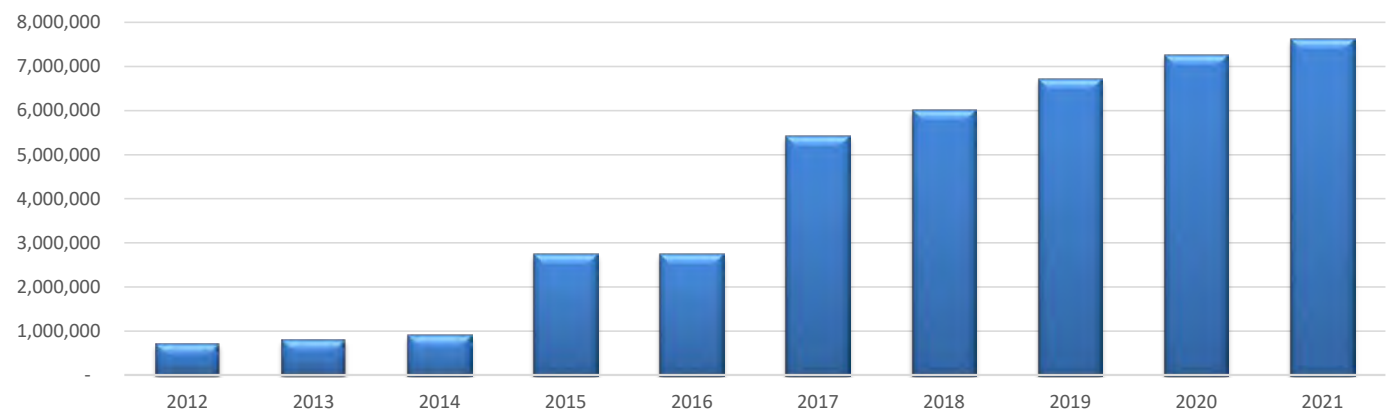
<b>FY</b>	<b>REVENUE</b>	<b>FUND BALANCE</b>
2012	705,095	705,095
2013	86,043	791,138
2014	101,545	892,683
2015	283,721	2,734,158
2016	-	2,734,158
2017	350,357	5,419,751
2018	741,023	6,007,774
2019	699,394	6,707,168
2020	428,846	7,261,554
2021	350,000	7,611,554

**WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE**



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

**WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE**



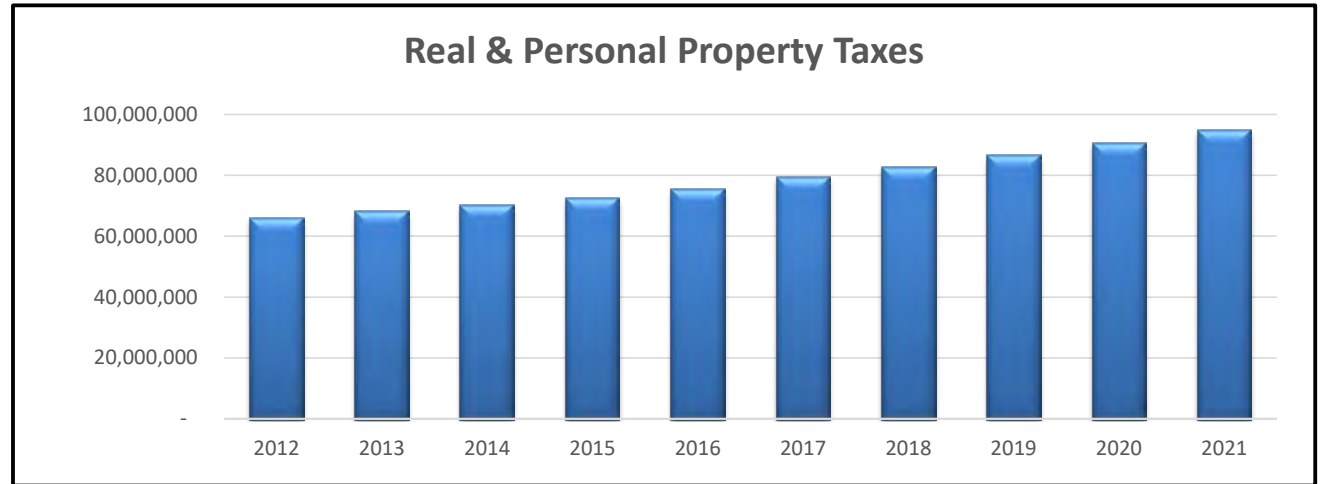
Revenue sources for the stabilization fund are as follows:

- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

## City of Revere - Local Revenue - 10 Year Analysis

### Real & Personal Property Taxes

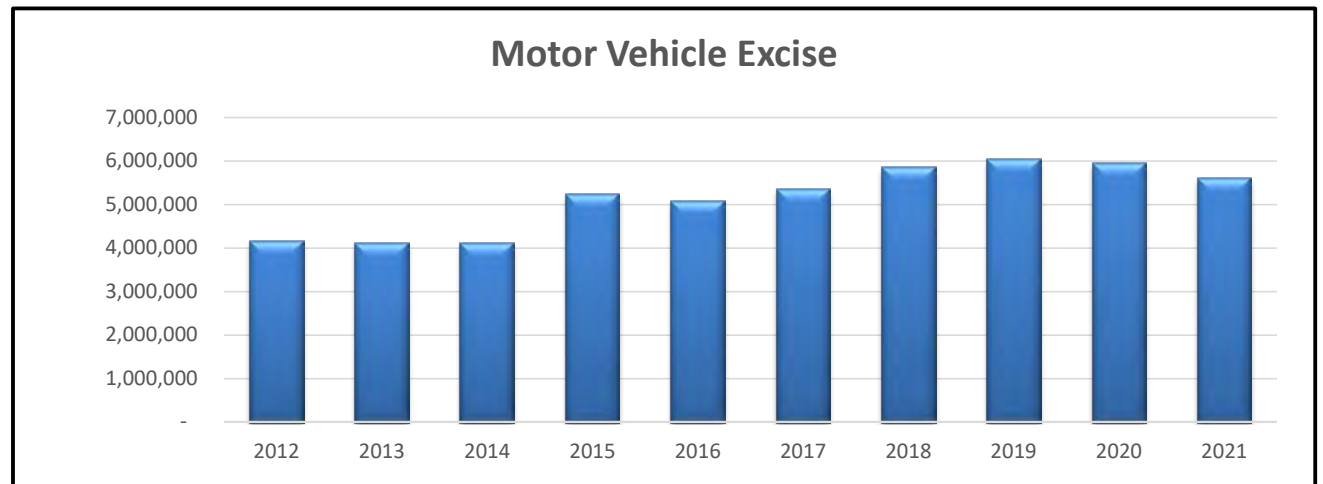
	Actual	
2012	65,846,684	
2013	67,981,190	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	
2018	82,651,350	
2019	86,350,244	
2020	90,462,324	RECAP
2021	94,803,156	Projected



**Real Estate & Personal Property Taxes:** Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

### Motor Vehicle Excise

	Actual	
2012	4,150,000	
2013	4,100,000	
2014	4,100,000	
2015	5,239,805	
2016	5,081,711	
2017	5,350,845	
2018	5,844,249	
2019	6,040,326	
2020	5,950,000	RECAP
2021	5,600,000	Projected



**Motor Vehicle Excise:** The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. For FY2021, it is anticipated that Motor Vehicle Excise taxes will decrease \$350,000, or 5.9%, due to anticipated decreases in the amount of new vehicles purchased within the City. We hope that the economic recovery will bring these revenues back to FY2019-2020 levels beginning in FY2022.

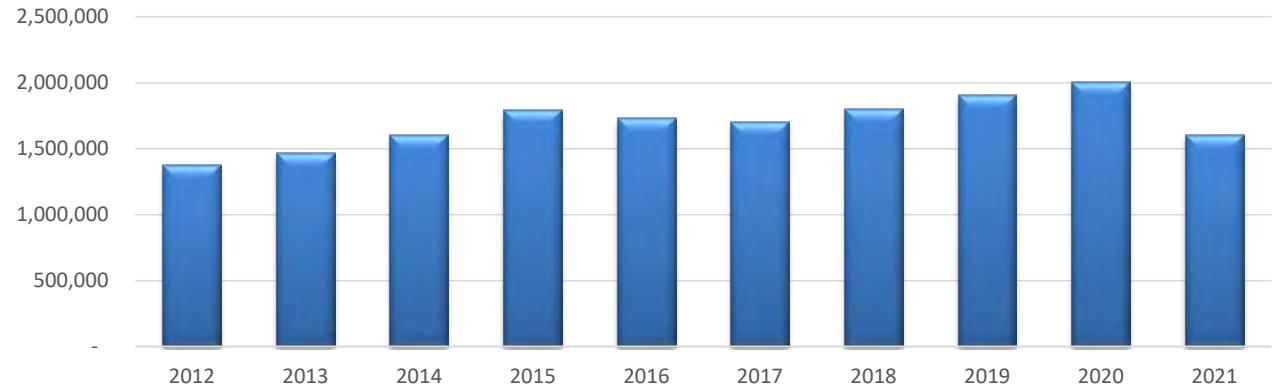
## City of Revere - Local Revenue - 10 Year Analysis

### Hotel Excise

#### Actual

2012	1,376,171
2013	1,464,524
2014	1,598,288
2015	1,788,577
2016	1,727,749
2017	1,699,684
2018	1,796,177
2019	1,903,018
2020	2,000,000 RECAP
2021	1,600,000 Projected

### Hotel Excise Taxes



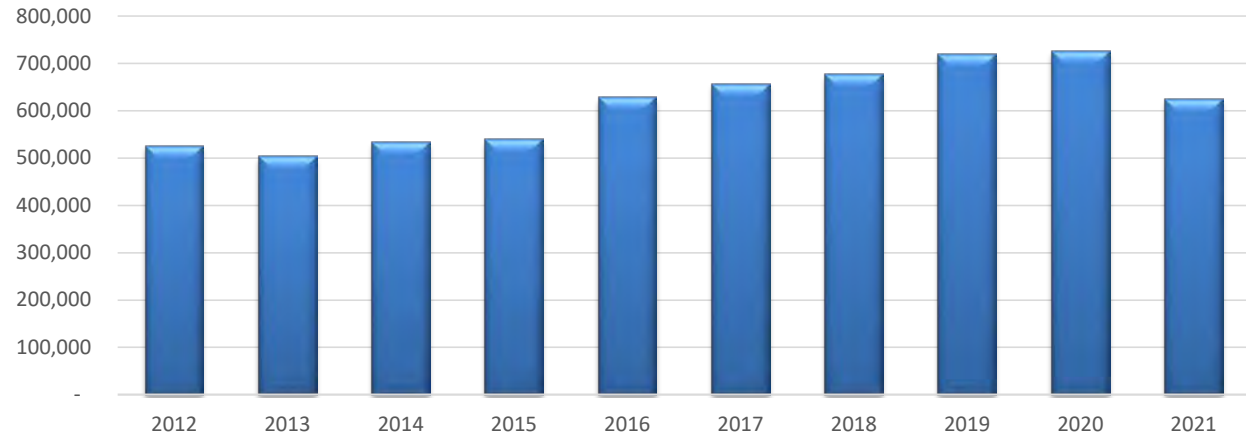
**Hotel Excise Taxes:** (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy. It is anticipated that the Hotel Taxes will decrease by 20% in FY2021 due to the economic downturn that resulted from the pandemic.

### Meals Tax

#### Actual

2012	526,360
2013	502,495
2014	533,565
2015	537,968
2016	626,835
2017	657,244
2018	675,481
2019	720,250
2020	725,000 RECAP
2021	625,000 Projected

### Meals Tax



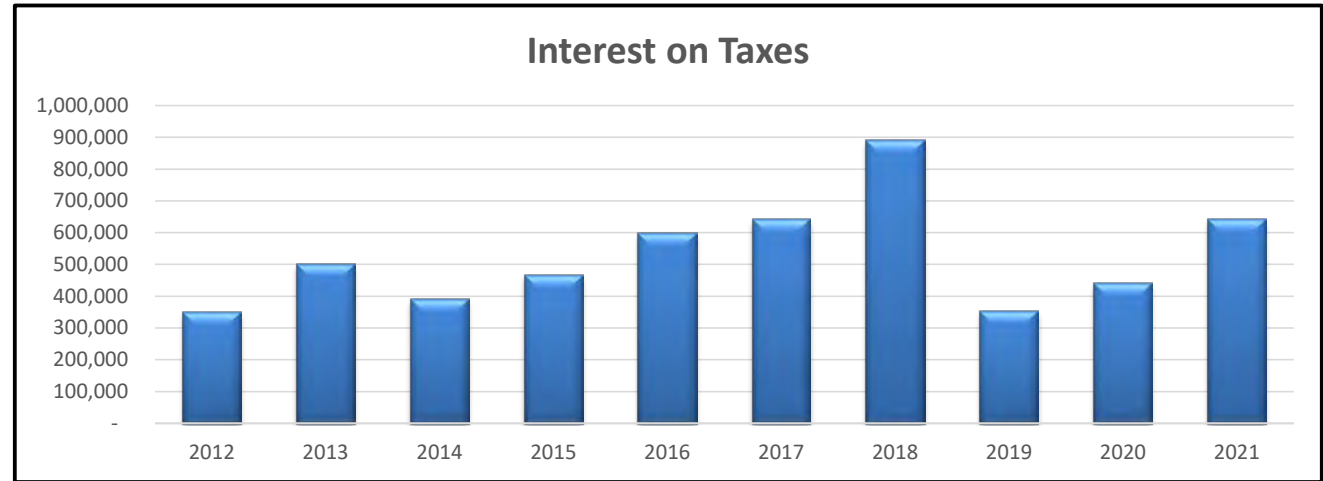
**Meals Tax:** (MGL Chapter 27 §60 and 156 of the Acts of 2009). Meals tax has increased each year since its inception in FY2012 due to the increase in development within the City. Many new restaurants have been opened within the last two years, which helps the continued growth of the local options meals tax. However, it is anticipated that these revenues will decrease by \$100,000, or 13.8%, in FY2021 due to the pandemic. While most of the restaurants will be opened by the beginning of FY2021, it is highly unlikely that everyone will rush to go out to restaurants immediately. Social distancing will also decrease the capacity of many of the restaurants, which will also affect the bottom line. It is anticipated that these revenues will revert back to the FY2018-FY2019 levels, and beyond, for FY2022.

## City of Revere - Local Revenue - 10 Year Analysis

### Interest on Taxes

#### Actual

2012	350,000
2013	500,000
2014	390,000
2015	465,719
2016	597,950
2017	641,505
2018	889,791
2019	351,221
2020	440,000 RECAP
2021	640,000 Projected

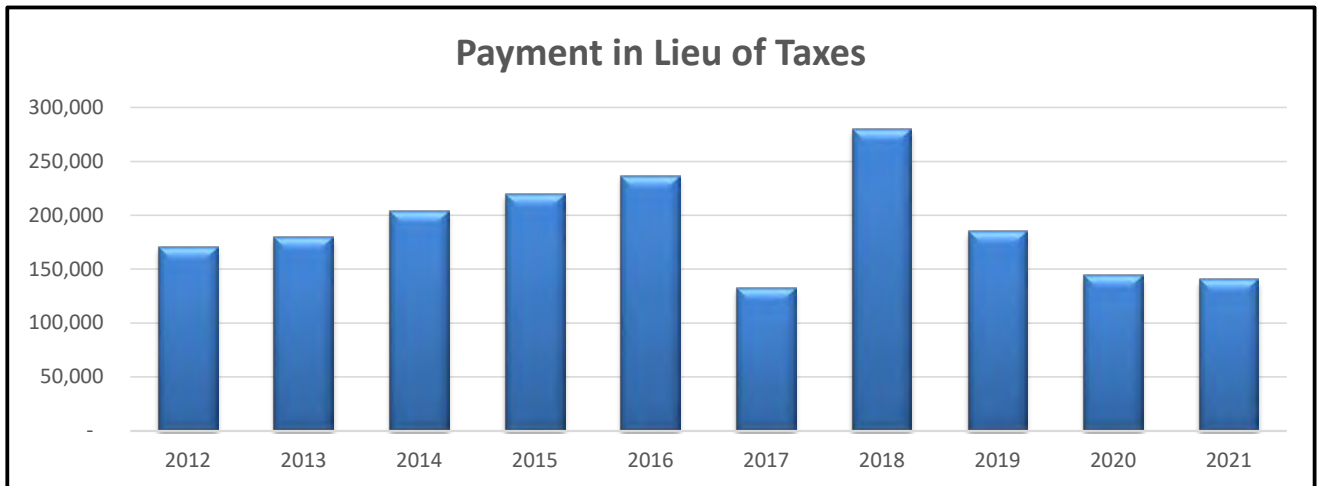


**Interest on Taxes:** This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes. Interest on taxes is expected to rise to the FY2017-2018 levels due to the poor economy and the inability for property owners to make timely payments. Further, MGL allowed for the deferral of tax payments and the waiving of interest during FY2020, which should lead to increased interest income for FY2021.

### Payment In Lieu of Taxes

#### Actual

2012	170,000
2013	179,500
2014	204,000
2015	219,835
2016	236,873
2017	132,506
2018	279,961
2019	185,119
2020	144,000 RECAP
2021	140,000 Projected



**Payment in Lieu of Taxes:** Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.



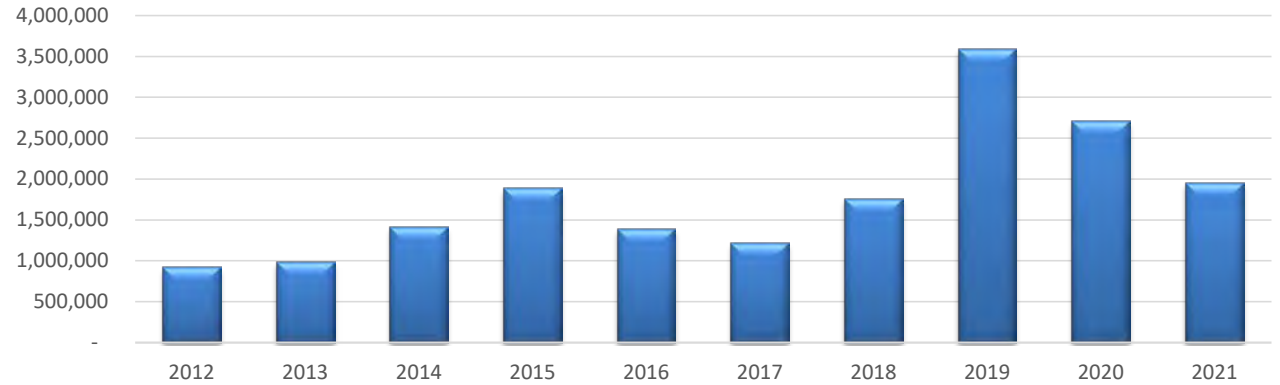
## City of Revere - Local Revenue - 10 Year Analysis

### Licenses and Permits

#### Actual

2012	914,911
2013	985,547
2014	1,411,278
2015	1,881,508
2016	1,382,497
2017	1,215,769
2018	1,759,986
2019	3,587,974
2020	2,700,000 RECAP
2021	1,950,000 Projected

### Licenses and Permits



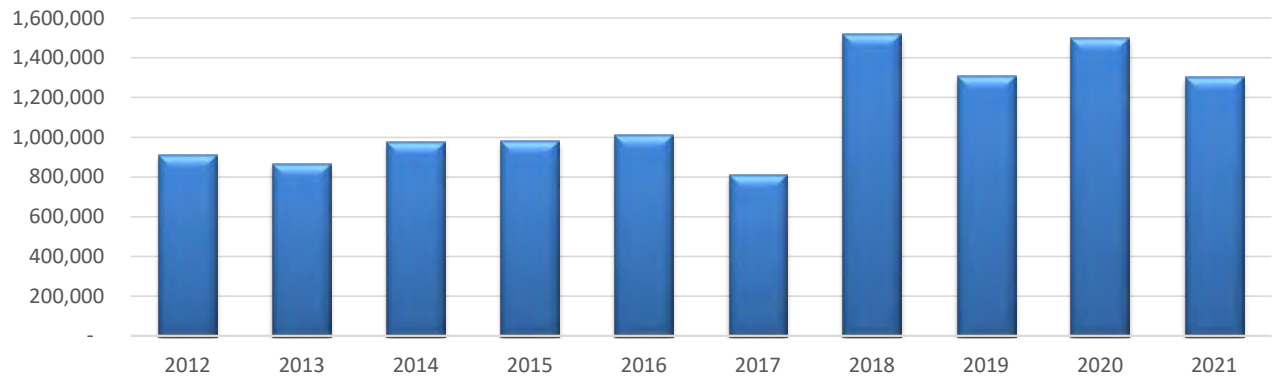
**Licenses and Permits:** License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body. A decrease in revenues of \$550,000 is anticipated for FY2021 due to the economic downturn.

### Fines and Forfeits

#### Actual

2012	908,409
2013	864,368
2014	975,598
2015	977,642
2016	1,010,412
2017	812,165
2018	1,516,913
2019	1,305,851
2020	1,500,000 RECAP
2021	1,300,000 Projected

### Fines and Forfeits



**Fines and Forfeits:** *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis.

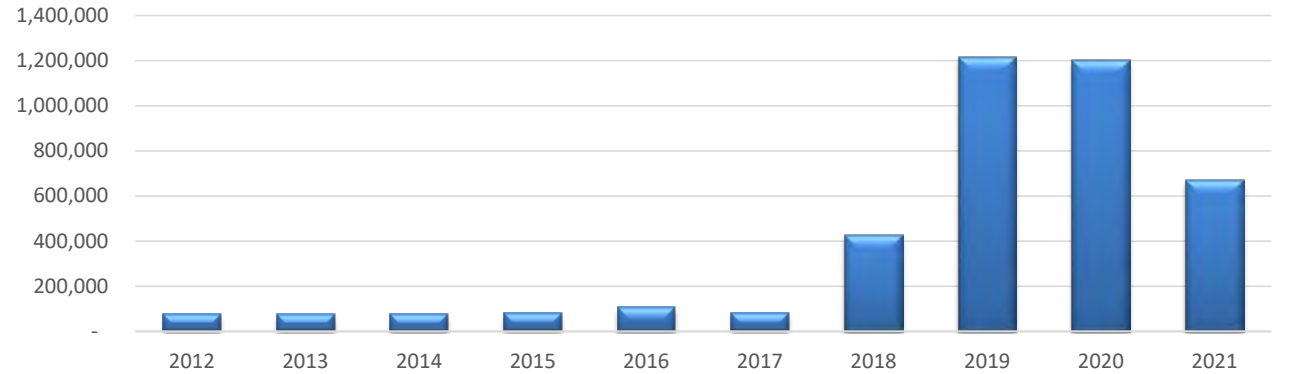
*Parking Fines* - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles. We anticipate a decrease in fines and forfeits in FY2021 due to less vehicles on the road due to the rise in unemployment.

## City of Revere - Local Revenue - 10 Year Analysis

### Investment Income

	<u>Actual</u>	
2012	74,996	
2013	72,764	
2014	78,035	
2015	79,004	
2016	106,959	
2017	80,000	
2018	425,818	
2019	1,214,506	
2020	1,200,000	RECAP
2021	670,000	Projected

### Investment Income

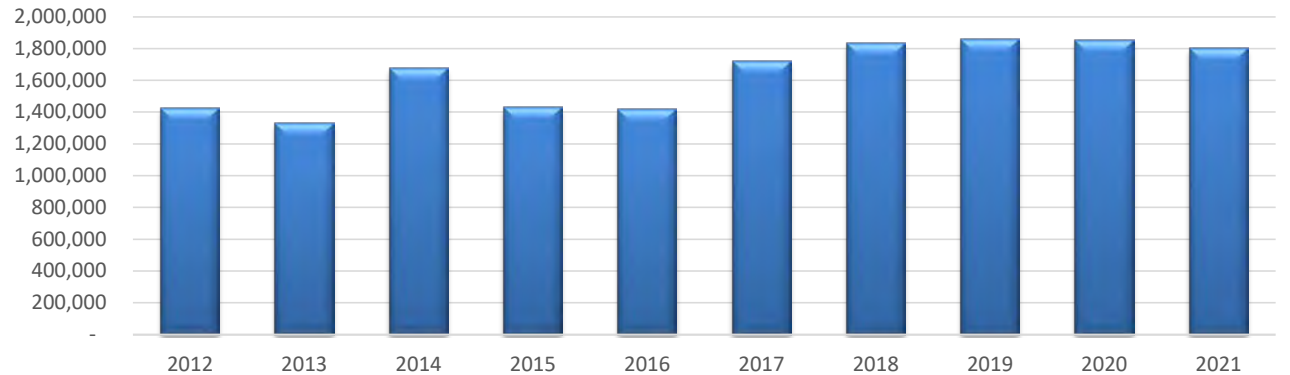


**Interest Income:** Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options. Decreases in investment income are anticipated due to the shortfall of revenue that resulted from the pandemic. Lower interest rates will also result in lower investment income.

### Other Department Revenue

	<u>Actual</u>	
2012	1,421,894	
2013	1,330,819	
2014	1,677,383	
2015	1,427,482	
2016	1,419,000	
2017	1,719,515	
2018	1,835,193	
2019	1,863,198	
2020	1,850,000	RECAP
2021	1,800,000	Projected

### Other Departmental Revenue



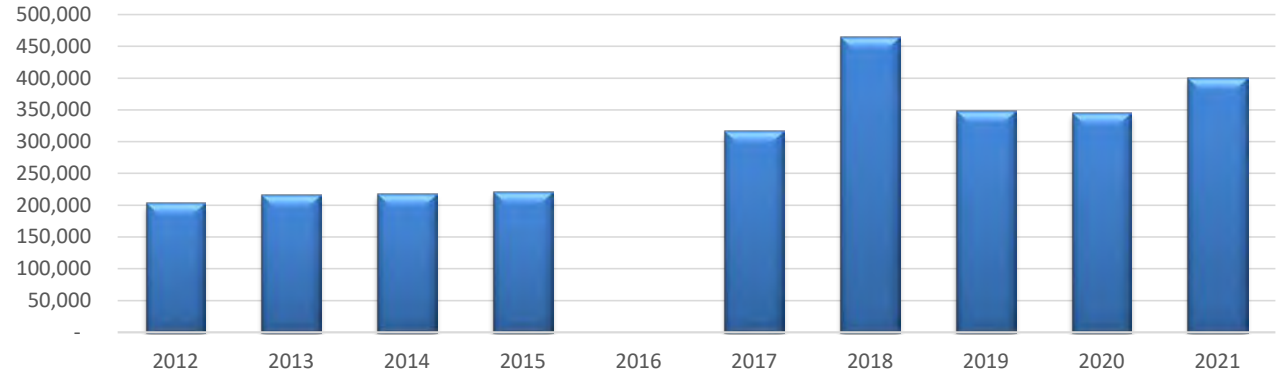
**Other Departmental Revenue:** Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Municipal Inspections, Collector/Treasurer, and other departments. It is anticipated that these revenues will remain relatively steady in FY2021.

## City of Revere - Local Revenue - 10 Year Analysis

### Miscellaneous Recurring

	<u>Actual</u>	
2012	202,450	
2013	215,198	
2014	216,937	
2015	219,922	
2016	-	
2017	315,691	
2018	463,922	
2019	347,596	
2020	345,000	RECAP
2021	400,000	Projected

### Miscellaneous Recurring

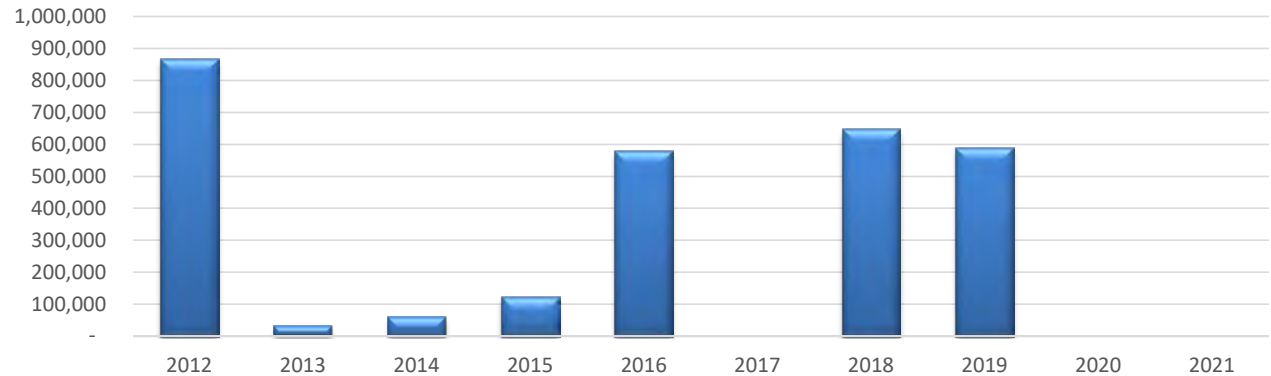


**Miscellaneous Recurring Revenue:** This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

### Miscellaneous Non-Recurring Revenue

	<u>Actual</u>	
2012	866,304	
2013	31,893	
2014	59,997	
2015	120,346	
2016	577,027	
2017	-	
2018	645,525	
2019	589,544	
2020	-	RECAP
2021	-	Projected

### Miscellaneous Non-Recurring Revenue



**Miscellaneous Non-Recurring Revenue:** This category is used for all one time income sources. We do not typically estimate revenues in misc. non-recurring for budgeting purposes.

**City of Revere - Changes in Fund Balance - 10 Year Analysis**

**CHANGES IN FUND BALANCE BY FISCAL YEAR**

<b>GENERAL FUND - 01</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	16,872,168	20,915,450	4,043,282	19%
FY 2013	20,915,450	20,501,186	(414,264)	-2%
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,237,438	3,946,114	15%
FY 2018	26,237,438	22,184,155	(4,053,283)	-18%
FY 2019	22,184,155	24,231,053	2,046,898	8%
FY 2020 Est.	24,231,053	24,581,053	350,000	1%
FY 2021 Est.	24,581,053	24,931,053	350,000	1%

<b>WATER/SEWER ENTERPRISE FUND - 60</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	1,798,547	1,514,497	(284,050)	-19%
FY 2013	1,514,497	2,392,684	878,188	37%
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,009,681	952,071	16%
FY 2018	6,009,681	5,835,229	(174,452)	-3%
FY 2019	5,835,229	5,879,403	44,173	1%
FY 2020 Est.	5,879,403	6,079,403	200,000	3%
FY 2021 Est.	6,079,403	6,279,403	200,000	3%

<b>STABILIZATION FUND - GENERAL FUND - 8415</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	1,244,428	2,663,458	1,419,030	53%
FY 2013	2,663,458	5,514,885	2,851,427	52%
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018	6,445,276	7,386,313	941,037	13%
FY 2019	7,386,313	8,472,453	1,086,140	13%
FY 2020 Est.	8,472,453	8,545,874	73,421	1%
FY 2021 Est.	8,545,874	8,920,874	375,000	4%

<b>STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	93,627	798,722	705,095	88%
FY 2013	798,722	884,765	86,043	10%
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018	5,513,378	6,101,401	588,023	10%
FY 2019	6,101,401	6,707,168	605,767	9%
FY 2020 Est.	6,707,168	7,000,000	292,832	4%
FY 2021 Est.	7,000,000	7,500,000	500,000	7%

**City of Revere - Changes in Fund Balance - 10 Year Analysis**

**CHANGES IN FUND BALANCE BY FISCAL YEAR**

<b>HEALTH INSURANCE TRUST FUND - 8402</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	6,417,336	5,407,209	(1,010,127)	-19%
FY 2013	5,407,209	4,207,384	(1,199,826)	-29%
FY 2014	4,207,384	4,660,791	453,407	10%
FY 2015	4,660,791	3,457,195	(1,203,596)	-35%
FY 2016	3,457,195	4,225,395	768,200	18%
FY 2017	4,225,395	2,917,504	(1,307,891)	-45%
FY 2018	2,917,504	3,457,504	540,000	16%
FY 2019	3,457,504	3,476,073	18,569	1%
FY 2020 Est.	3,476,073	3,500,000	23,927	1%
FY 2021 Est.	3,500,000	3,500,000	-	0%

<b>WORKERS COMP INS FUND - 8404</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	386,924	386,924	100%
FY 2019	386,924	293,327	(93,596)	-32%
FY 2020 Est.	293,327	300,000	6,673	2%
FY 2021 Est.	300,000	300,000	-	0%

<b>COMMUNITY LAND DEVELOPMENT TRUST FUND - 8405</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	59	59	0	0%
FY 2013	59	59	-	0%
FY 2014	59	59	-	0%
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018	806,128	755,805	(50,323)	-7%
FY 2019	755,805	505,106	(250,699)	-50%
FY 2020 Est.	505,106	600,000	94,894	16%
FY 2021 Est.	600,000	600,000	-	0%

<b>STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018	1,000,000	981,716	(18,284)	-2%
FY 2019	981,716	1,082,526	100,810	9%
FY 2020 Est.	1,082,526	1,200,000	117,474	10%
FY 2021 Est.	1,200,000	1,300,000	100,000	8%



**City of Revere - Changes in Fund Balance - 10 Year Analysis**

**CHANGES IN FUND BALANCE BY FISCAL YEAR**

<b>COMMUNITY SCHOLARSHIP FUND - 8407</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	30,378	36,096	5,718	16%
FY 2013	36,096	36,994	898	2%
FY 2014	36,994	34,898	(2,096)	-6%
FY 2015	34,898	36,580	1,682	5%
FY 2016	36,580	75,552	38,972	52%
FY 2017	75,552	76,089	536	1%
FY 2018	76,089	56,592	(19,496)	-34%
FY 2019	56,592	44,068	(12,524)	-28%
FY 2020 Est.	44,068	40,000	(4,068)	-10%
FY 2021 Est.	40,000	40,000	-	0%

<b>POST EMPL BENE STABILIZATION - 8413</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	250,000	250,000	100%
FY 2019	250,000	504,144	254,144	50%
FY 2020 Est.	504,144	780,000	275,856	35%
FY 2021 Est.	780,000	780,000	-	0%

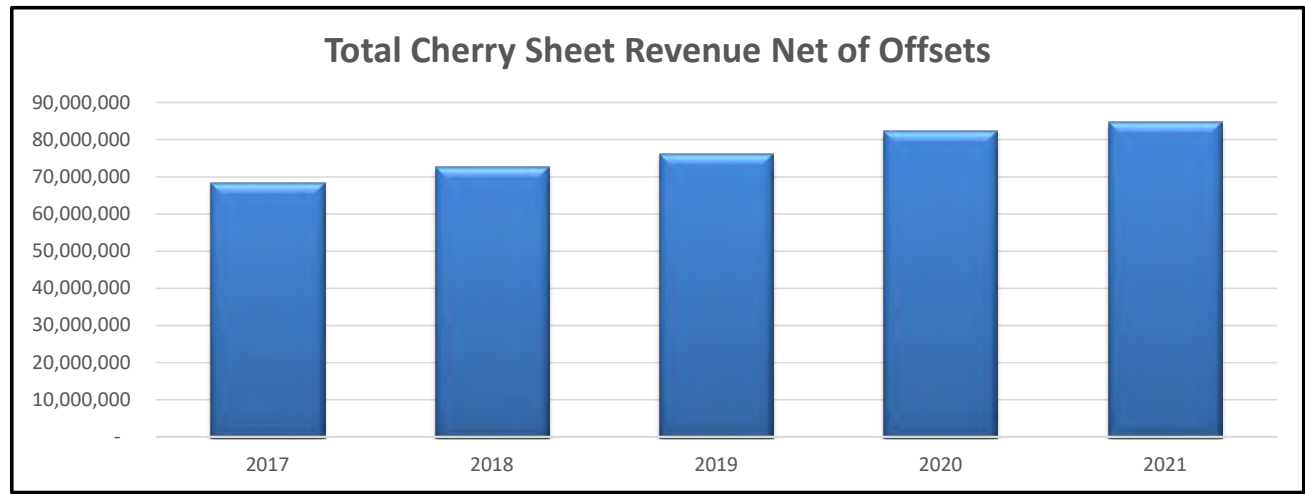
<b>SICK LEAVE BUY BACK STAB - 8414</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	425,000	425,000	100%
FY 2019	425,000	70,370	(354,630)	-504%
FY 2020 Est.	500,000	100,000	(400,000)	-400%
FY 2021 Est.	500,000	100,000	(400,000)	-400%

<b>CABLE LOCAL ACCESS FUND - 8950</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2012	2,074	2,074	-	0%
FY 2013	2,074	2,074	-	0%
FY 2014	2,074	2,074	-	0%
FY 2015	2,074	2,074	-	0%
FY 2016	2,074	2,074	-	0%
FY 2017	2,074	2,074	-	0%
FY 2018	2,074	2,074	-	0%
FY 2019	2,074	(1,157)	(3,231)	279%
FY 2020 Est.	(1,157)	2,074	3,231	156%
FY 2021 Est.	2,074	2,074	-	0%

## Revenue Detail: Summary Charts

**State Local Aid Receipts ("Cherry Sheet")** - The Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are issued once the state budget is enacted by the Legislature and approved by the Governor. Funds received under programs designated as "Offset Items" may be spent without appropriation in the local budget. All other receipt items on the Cherry Sheet are considered revenues of the municipality or regional school district's general fund and may be spent for any purpose, subject to appropriation.

<b>Total Cherry Sheet Revenue (Net of Offsets)</b>	
	<b>Actual</b>
2017	68,332,501
2018	72,541,380
2019	75,899,584
2020	82,188,178 Projected
2021	84,571,840 Projected



Total Cherry Sheet Revenue (Net of Offsets) - The total of all cherry sheet revenue is shown above.

<b>Library Offset Receipts</b>	
	<b>Actual</b>
2017	71,824
2018	68,004
2019	70,187
2020	71,141 Projected
2021	64,148 Projected

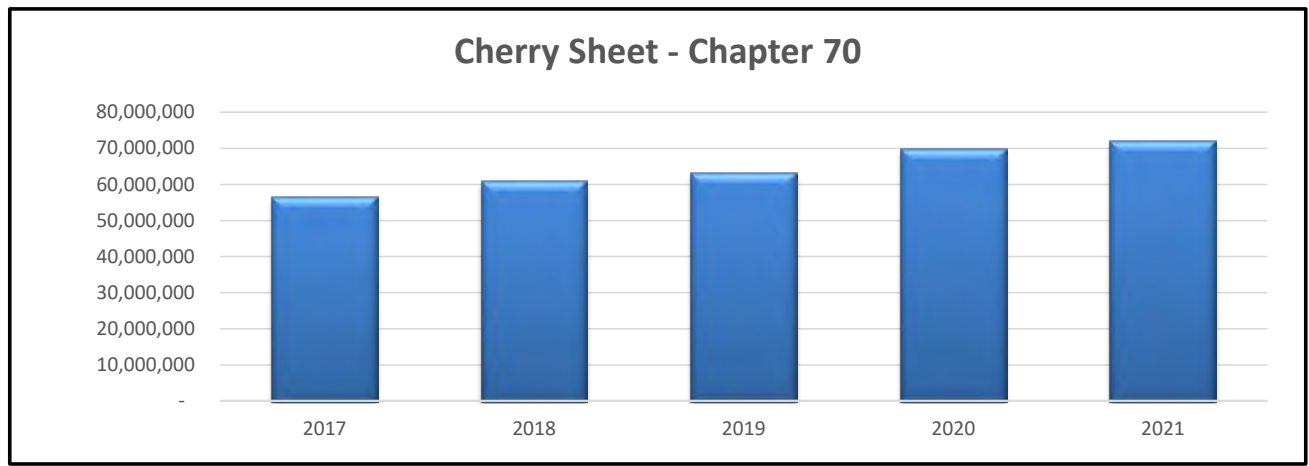
### **Cherry Sheet Offsets -**

The state provides receipts that are paid directly to departments through state granting agencies and are not part of the City's General Fund Cherry Sheet Revenue.

Although the School Lunch program is funded in both the FY2016 final budget and the Governor's budget proposal, the state has removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting.

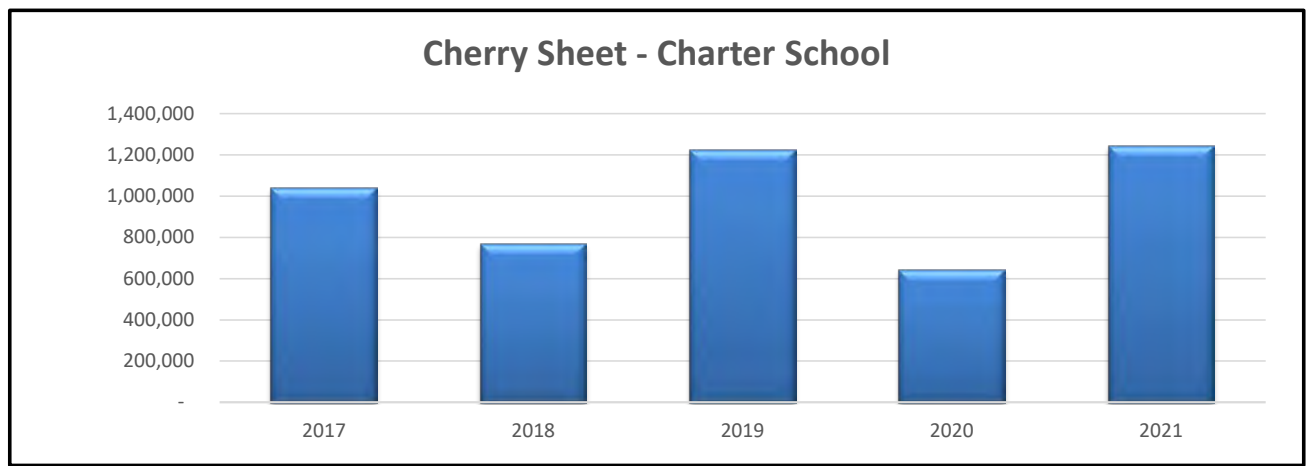
## Revenue Detail: Summary Charts

<u>Chapter 70 Reimbursement</u>		
Actual		
2017	56,509,506	
2018	60,733,485	
2019	63,146,237	
2020	69,669,229	Projected
2021	72,177,946	Projected



**Chapter 70** - Education Reform was undertaken in an effort to ensure both adequate funding of the Commonwealth's public schools and to bring equity to local taxation effort based on a community's ability to pay. Before receiving any educational aid, all districts are required to submit End of Year Pupil and Financial Reports to the Department of Elementary and Secondary Education.

<u>Charter School Reimbursement</u>		
Actual		
2017	1,041,005	
2018	767,855	
2019	1,223,104	
2020	640,443	Projected
2021	1,241,907	Projected



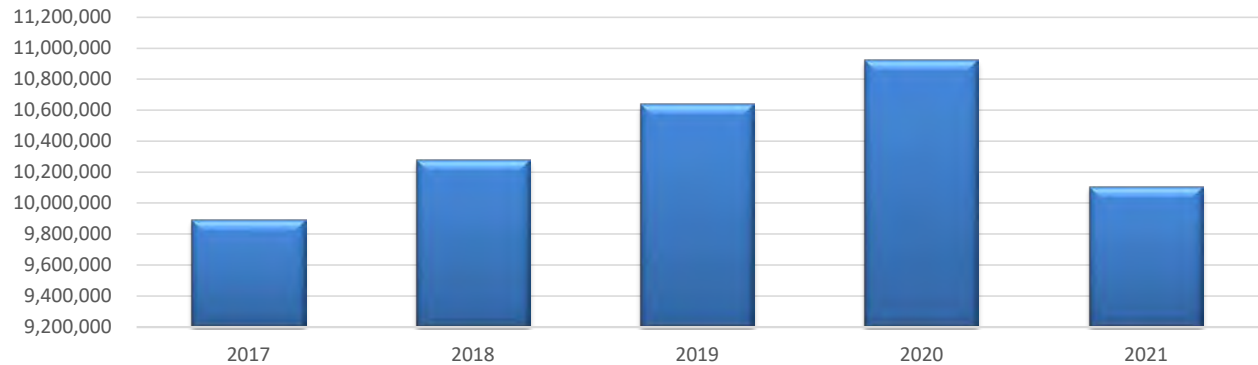
**Charter School Reimbursement** - The purpose of this revenue is to reimburse sending districts for the student tuition and the capital facilities tuition component they pay to Commonwealth charter schools. Sending districts are reimbursed a portion of the costs associated with pupils attending charter schools beginning with the second quarterly distribution.

## Revenue Detail: Summary Charts

### Unrestricted General Government Aid

	Actual	
2017	9,890,756	
2018	10,276,496	
2019	10,636,173	
2020	10,923,350	Projected
2021	10,106,284	Projected

### Cherry Sheet - Unrestricted General Government Aid

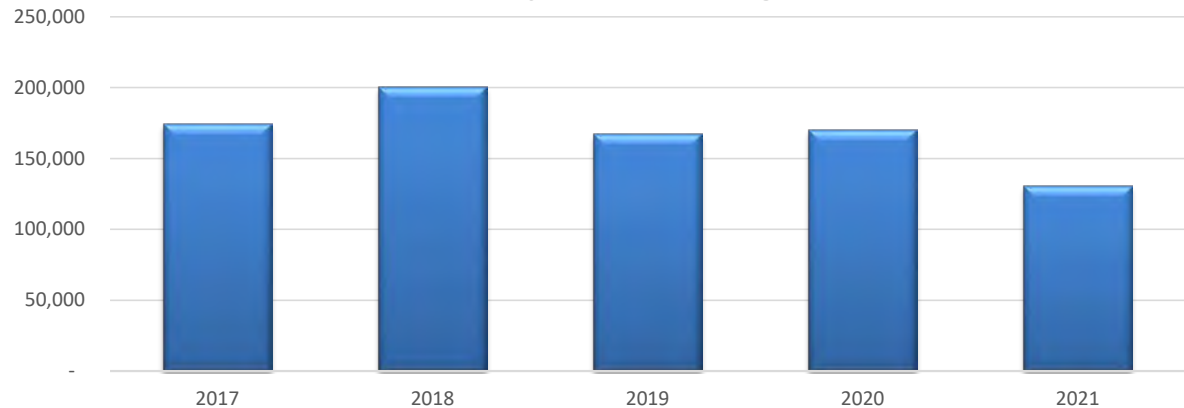


**Unrestricted General Government Aid** - The purpose of this aid is to provide general purpose financial assistance to municipalities. The Lottery formula is equalizing, with municipalities with lower property values receiving proportionately more aid than those with greater property values.

### Local Share of Racing Taxes

	Actual	
2017	174,152	
2018	200,094	
2019	166,731	
2020	169,794	Projected
2021	130,585	Projected

### Cherry Sheet - Racing Taxes



**Local Share of Racing Taxes** - To return a portion of the taxes collected from race tracks to those municipalities where the tracks are located. The Racing Commission certifies to the Treasurer the amounts to be distributed.

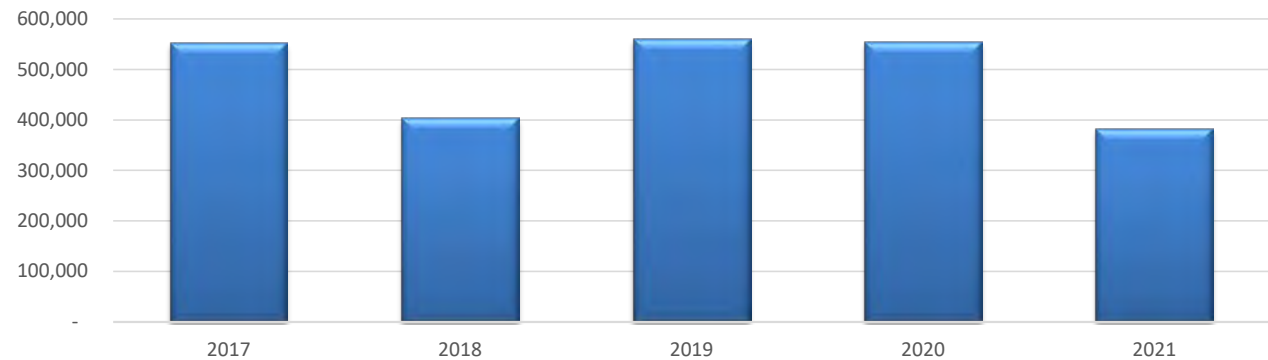
## Revenue Detail: Summary Charts

### Veterans' Benefits

#### Actual

2017	552,833	
2018	404,200	
2019	561,019	
2020	554,812	Projected
2021	382,235	Projected

### Cherry Sheet - Veterans' Benefits



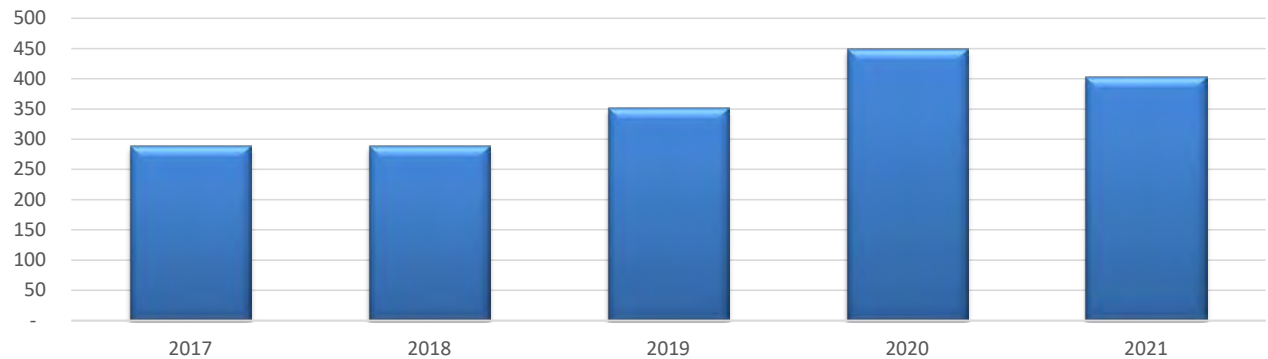
Veterans Benefits - To reimburse municipalities for a portion of authorized amounts spent for veterans' financial, medical, and burial benefits. The veterans' agent and the treasurer of each municipality shall certify the names and other information required within 30 days after the end of the month in which the expenditures were made.

### State Owned Land

#### Actual

2017	289	
2018	289	
2019	352	
2020	449	Projected
2021	402	Projected

### Cherry Sheet - State Owned Land

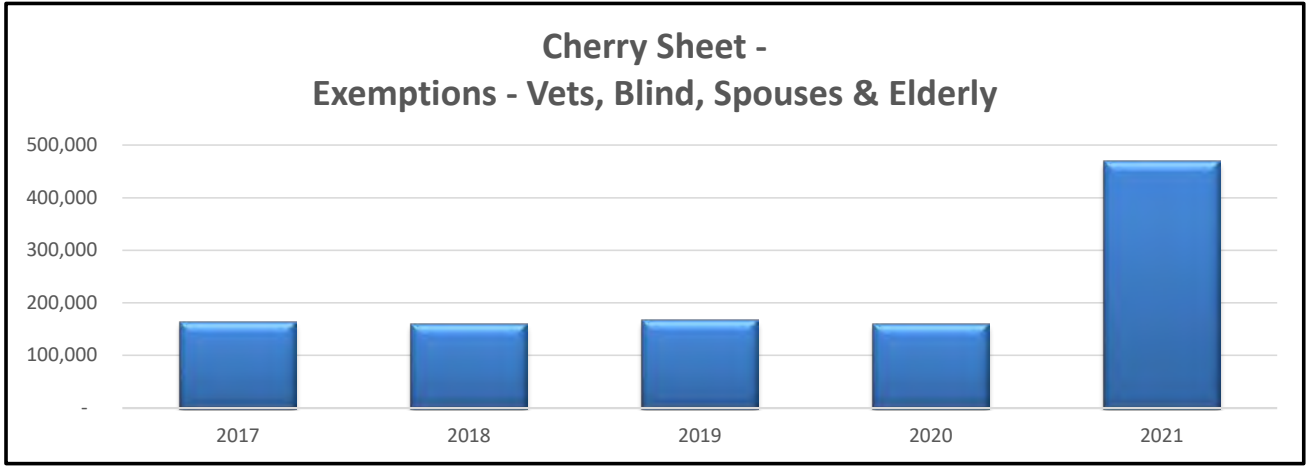


State Owned Land - To reimburse communities for forgone tax revenues due to certain types of tax exempt state owned land. The Bureau of Local Assessment is required to conduct a reappraisal of all eligible property every four years.



**Revenue Detail: Summary Charts**

<b>Exemption - Vets, Spouses &amp; Elderly</b>		
	<u>Actual</u>	
2017	163,960	
2018	158,960	
2019	165,968	
2020	158,960	Projected
2021	468,334	Projected



The Cherry Sheet reimburses the City for loss of taxes due to real estate abatements to veterans, surviving spouses, and the legally blind. The amounts are determined by Chapter 50, Section 5 of M. G. L.

## Section VI - Debt

## INDEBTEDNESS

### Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval mayor.

### Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit applies at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

## **Types of Obligation**

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the

bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

**CITY OF REVERE**  
**Direct Debt Summary**  
**As of June 30, 2020**

Inside the General Debt Limit:		
Water	\$ 4,438,800	
School	4,173,160	
General	36,361,500	
MCWT	67,322,851	
Total Inside Debt Limit		\$ 112,296,311
Outside the General Debt Limit:		
Water	2,152,000	
School	18,366,508	
MCWT	6,359,443	
Total Outside Debt Limit		26,877,951
Total Outstanding		\$ 139,174,261
This Issue of Bonds to be dated October 22, 2020		
		36,575,000
<b>Temporary Loans</b>		
Bond Anticipation Notes Outstanding	14,077,633	
Less:		
Funded with Bond Proceeds	(10,826,006)	
Total Short-Term Debt Outstanding After This Issue		3,251,627
<b>Total Direct Debt</b>		<b>\$ 179,000,888</b>



## Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2020.

Fiscal Year	School	Water	General	MCWT	Total
2021	\$ 1,329,543	\$ 1,034,000	\$ 2,545,000	\$ 2,895,073	\$ 7,803,615
2022	1,339,543	1,039,000	2,575,000	2,962,956	7,916,498
2023	1,359,243	1,032,800	2,686,500	3,032,440	8,110,982
2024	1,384,543	745,000	2,690,000	3,103,564	7,923,107
2025	1,409,543	750,000	2,435,000	3,176,367	7,770,909
2026	1,174,543	565,000	2,540,000	3,250,890	7,530,432
2027	1,074,543	500,000	2,415,000	3,072,464	7,062,007
2028	1,109,543	505,000	2,505,000	3,145,019	7,264,561
2029	919,543	420,000	2,520,000	3,219,288	7,078,831
2030	939,543	-	1,940,000	3,003,253	5,882,795
2031	954,543	-	1,605,000	2,872,545	5,432,088
2032	555,000	-	1,350,000	2,906,129	4,811,129
2033	580,000	-	1,225,000	2,975,897	4,780,897
2034	595,000	-	1,260,000	2,699,342	4,554,342
2035	615,000	-	1,305,000	2,764,958	4,684,958
2036	630,000	-	1,140,000	2,752,971	4,522,971
2037	650,000	-	1,165,000	2,820,112	4,635,112
2038	675,000	-	1,215,000	2,166,294	4,056,294
2039	695,000	-	1,245,000	2,221,064	4,161,064
2040	715,000	-	-	2,277,222	2,992,222
2041	745,000	-	-	2,237,664	2,982,664
2042	770,000	-	-	2,294,594	3,064,594
2043	795,000	-	-	2,352,971	3,147,971
2044	825,000	-	-	2,158,074	2,983,074
2045	700,000	-	-	2,212,959	2,912,959
2046	-	-	-	1,904,206	1,904,206
2047	-	-	-	1,603,783	1,603,783
2048	-	-	-	553,300	553,300
2049	-	-	-	566,651	566,651
2050	-	-	-	480,245	480,245
	<u>\$ 22,539,668</u>	<u>\$ 6,590,800</u>	<u>\$ 36,361,500</u>	<u>\$ 73,682,294</u>	<u>\$ 139,174,261</u>

**Annual Debt Service as of June 30, 2020**

Fiscal Year	Outstanding		Total Debt Service
	Principal	Interest	
2021	\$ 7,803,615	\$ 3,732,919	\$ 11,536,534
2022	7,916,498	3,506,889	11,423,387
2023	8,110,982	3,282,961	11,393,943
2024	7,923,107	3,052,900	10,976,007
2025	7,770,909	2,821,217	10,592,126
2026	7,530,432	2,602,081	10,132,513
2027	7,062,007	2,389,073	9,451,080
2028	7,264,561	2,181,363	9,445,924
2029	7,078,831	1,976,988	9,055,819
2030	5,882,795	1,800,180	7,682,975
2031	5,432,088	1,645,426	7,077,514
2032	4,811,129	1,511,066	6,322,196
2033	4,780,897	1,388,637	6,169,534
2034	4,554,342	1,266,672	5,821,014
2035	4,684,958	1,148,755	5,833,713
2036	4,522,971	1,030,073	5,553,044
2037	4,635,112	912,973	5,548,084
2038	4,056,294	792,799	4,849,093
2039	4,161,064	682,927	4,843,992
2040	2,992,222	571,497	3,563,720
2041	2,982,664	494,510	3,477,174
2042	3,064,594	416,154	3,480,748
2043	3,147,971	335,112	3,483,083
2044	2,983,074	254,360	3,237,434
2045	2,912,959	176,765	3,089,724
2046	1,904,206	112,119	2,016,325
2047	1,603,783	67,150	1,670,933
2048	553,300	29,408	582,708
2049	566,651	16,896	583,547
2050	480,245	5,283	485,528
	<u>\$ 139,174,261</u>	<u>\$ 40,205,152</u>	<u>\$ 179,379,414</u>

### Coverage of State Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of outstanding state qualified debt service. The following table presents debt service on the City's State Qualified Bonds and the coverage ratio of total state aid to projected qualified debt service projected qualified debt service.

Fiscal Year	Total Outstanding Qualified Bond Debt Service	Total State Aid	Coverage Ratio
2021	\$ 5,730,741	\$ 83,831,942	14.63
2022	5,624,344	85,508,580	15.20
2023	5,595,919	87,218,752	15.59
2024	5,467,884	88,963,127	16.27
2025	5,084,788	90,742,390	17.85
2026	4,810,834	92,557,237	19.24
2027	4,384,644	94,408,382	21.53
2028	4,380,331	96,296,550	21.98
2029	3,990,956	98,222,481	24.61
2030	3,327,869	100,186,930	30.11
2031	2,923,509	102,190,669	34.95
2032	2,503,719	104,234,482	41.63
2033	2,346,050	106,319,172	45.32
2034	2,340,044	108,445,555	46.34
2035	2,348,088	110,614,467	47.11
2036	2,141,856	112,826,756	52.68
2037	2,132,150	115,083,291	53.98
2038	2,150,900	117,384,957	54.57
2039	2,142,069	119,732,656	55.90
2040	857,972	122,127,309	142.34
2041	863,672	124,569,855	144.23
2042	863,369	127,061,252	147.17
2043	861,731	129,602,477	150.40
2044	863,750	132,194,527	153.05
2045	712,250	134,838,418	189.31
<b>Total</b>	<b>\$ 74,449,439</b>		

### Authorized Unissued Debt and Prospective Financing

The City has approximately \$36.5 million authorized and unissued primarily for municipal building construction (approximately \$2.4 million), school construction (approximately \$7.93 million) and water and sewer purposes (approximately \$24.9 million). It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2020 was \$646,156.

### Overlapping Debt

The City is in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere's gross share of such debt and the fiscal 2021 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/20</u>	<u>Revere's Estimated Share of Debt</u>	<u>Dollar Assessment (Debt &amp; Operating Expenses) Fiscal 2021</u>
Suffolk County	-	-	-
Massachusetts Water Resources Authority			
Water	\$1,982,967,000	2.086%	\$3,289,290
Sewer	3,227,492,000	2.204	7,007,480
Massachusetts Bay Transportation Authority	5,475,549,153	2.082	3,616,480
Northeast Metropolitan Regional Vocational School District	-	20.669	1,980,630

### Key Debt Ratios

Long-Term Debt Outstanding	\$ 139,174,261	\$ 133,196,679	\$ 131,345,629	\$ 132,161,083	\$ 83,085,513
Per Capita	\$2,689	\$2,574	\$2,538	\$2,554	\$1,605
Percent of Assessed Valuation	1.92 %	2.09 %	2.30 %	2.62 %	1.80 %
Percent of Equalized Valuation	2.28 %	2.18 %	2.69 %	2.70 %	2.01 %
Per Capita as a Percent of Per Capita Income	10.72 %	10.26 %	10.12 %	10.18 %	6.40 %

## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - General

ISSUE DATE		Interest Rate	Debit Limit Chapter	2021
8/1/2004	Beachmont School	3.69% Inside		Principal 25,000.00 Interest 562.50
2/15/2007	A.C. Whelan	4.11% Inside	Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 40,000.00 Interest 6,932.00
2/15/2007	A.C. Whelan	4.11% Inside	Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 150,000.00 Interest 30,000.40
2/15/2007	Rumney Marsh Academy	4.11% Inside	Chapter 44 s. 7(3) Authorized 12/29/00 &1/4/02	Principal 75,000.00 Interest 12,994.00
2/15/2007	School Roof Planning	4.11% Inside	Chapter 44 s. 7(22) Authorized 1/9/02 Order #01-590C	Principal 5,000.00 Interest 888.00
2/15/2007	High School Roof Remodeling	4.11% Inside	Chapter 44 s. 7(3A) Authorized 7/16/02 Order #02-319	Principal 15,000.00 Interest 2,612.00
2/15/2007	Beachmont School Contamination Remediat	4.11% Outside	Chapter 44 s.8(9) & 164 of the Acts of 2003 Authorized 9/5/2003 Order #03-387	Principal 125,000.00 Interest 23,561.60
2/15/2007	Fire Dept. Equipment	4.11% Inside	Chapter 44 s. 7(9) Authorized 7/16/02 Order #01-590D	Principal 60,000.00 Interest 5,860.00
8/1/2010	General Obligation Bond School & Energy Improvement	Inside	Chapter 44 s. 7(3A)& 7(3B) auth 5/15/09	Principal 535,000.00 Interest 197,293.76



## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2021	
8/5/2010	General Obligation State Qualified Bonds Paul Revere School	3.19% Inside	Chapter 44 §7(3)	Principal	80,000.00
				Interest	36,931.26
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside	Chapter 44 §7 G.L. c.70B	Principal	299,543.00
				Interest	65,899.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 1	2.73% Inside	Chapter 44 s. 7(14) auth. 3/2/2011	Principal	60,000.00
				Interest	720.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 2	2.93% Inside	Chapter 44 s. 7(14) auth. 3/2/2011	Principal	40,000.00
				Interest	3,280.00
2/19/2015	General Obligation Bonds Land Acquisition	3.63% Inside	Chapter 44 s. 7(3) auth. 3/12/2013	Principal	130,000.00
				Interest	77,353.76
4/16/2015	General Obligation Bonds Harry Della Russo Stadium	3.43% Inside	Chapter 44, s7(25) auth. 3/13/13	Principal	200,000.00
				Interest	78,050.00
4/16/2015	General Obligation Bonds Judgement	3.36% Inside	Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013 auth 9/24/13	Principal	180,000.00
				Interest	44,000.00
4/16/2015	General Obligation Bonds Fire Trucks	3.22% Inside	Chapter 44, s7(9) auth. 10/8/13	Principal	205,000.00
				Interest	30,900.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 1	4.79% Inside	Chapter 44 s 7(3) C 370 and C 221	Principal	520,000.00
				Interest	487,750.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 2	4.79% Inside	Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	30,000.00
				Interest	27,300.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 3	4.79% Inside	Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	55,000.00
				Interest	47,900.00

## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2021	
4/20/2016	General Obligation State Qualified Bonds Fire Equipment	4.79% Inside Chapter 44 s 7(9)	Principal	115,000.00
			Interest	19,400.00
4/20/2016	General Obligation State Qualified Bonds Rumney Marsh School	4.79% Inside Chapter 44 s 7(3)	Principal	165,000.00
			Interest	60,000.00
4/20/2016	General Obligation State Qualified Bonds AC. Whelan School	4.79% Inside Chapter 44 s 7(3)	Principal	10,000.00
			Interest	2,600.00
4/13/2017	James J Hill School	3.47% Outside Chapter 70B, auth 3/12/2013	Principal	280,000.00
			Interest	427,750.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside Chapter 44, s. 7(1) auth. 3/12/2013	Principal	115,000.00
			Interest	66,975.00
4/13/2017	St Mary's Ball Field -2	4.15% Inside Chapter 44, s. 7(1) auth. 3/25/2015	Principal	80,000.00
			Interest	48,000.00
4/13/2017	Harry Della Russo	3.98% Inside Chapter 44, s. 7(1) auth. 4/12/2015	Principal	100,000.00
			Interest	63,600.00
4/15/2019	Garfield School Roof General Obligation State Qualified Bonds	3.80% Outside	Principal	50,000.00
			Interest	74,181.26
4/15/2019	Garfield School Boiler General Obligation State Qualified Bonds	3.80% Outside	Principal	10,000.00
			Interest	15,043.76
4/15/2019	DPW Vehicles General Obligation State Qualified Bonds	4.67% Inside	Principal	65,000.00
			Interest	25,725.00
4/15/2019	Fire Ladder Truck General Obligation State Qualified Bonds	4.15% Inside	Principal	55,000.00
			Interest	56,425.00

**FY2021 Debt Repayment Schedule**

**Total Long Term Debt Service - General (continued)**

ISSUE DATE	Interest Rate	Debit Limit Chapter	2021
Total Principal			3,874,543.00
Total Interest			2,040,488.30
Grand Total			<u>5,915,031.30</u>
<b><u>BANS</u></b>			
Garfield School Roof Replacement	176,006.00	Interest	1,762.31
Staff Sergeant James J. Hill	2,751,627.00	Interest	27,551.44
Point of Pines Fire Station Feasibility Study	50,000.00	Interest	500.64
DPW - Building Construction	2,500,000.00	Interest	25,031.94
Maintenance Building DCR	8,600,000.00	Interest	86,109.88
		<b>Total BAN Interest</b>	140,956.21
		<b>Total Principal</b>	3,874,543.00
		<b>Total Interest</b>	<u>2,040,488.30</u>
		<b>Total P &amp; I</b>	<u>6,055,987.51</u>

## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE	Interest Rate	Debit Limit Chapter	2021	
2/15/2007	Departmental Equipment - Water	4.27% Inside	Principal	80,000.00
		Chapter 44 s. 7(9) Authorized 8/31/04 Order #04-110	Interest	16,152.00
7/8/2010	Massachusetts Clean Water Trust	2.00% Inside	Principal	28,275.00
		CW-09-4	Interest	6,605.87
			Adm. Fees	495.44
6/13/2012	Massachusetts Clean Water Trust	2.00% Inside	Principal	27,666.00
		CWP-10-15	Interest	7,933.46
			Adm. Fees	595.01
6/13/2012	Massachusetts Clean Water Trust	2.37% Inside	Principal	142,694.00
		CWP-10-22	Interest	102,378.90
			Adm. Fees	6,479.68
5/22/2013	Massachusetts Clean Water Trust	2.00% Inside	Principal	235,482.00
		CWP-11-26	Interest	69,881.36
			Adm. Fees	5,241.10
6/17/2013	MWRA - Water Bond	0.00% Outside	Principal	250,000.00
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside	Principal	57,373.00
		CWP-11-25	Interest	20,094.04
			Adm. Fees	1,507.06
5/15/2015	Mass Water Clean Water Trust	0.00%	Principal	185,000.00
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside	Principal	148,113.00
		Chapter 44,7(22) or 29C	Interest	18,767.78
		CW-13-17	Adm. Fees	1,407.58
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside	Principal	75,767.00
		Chapter 44,7(22) or 29C	Interest	9,600.62
		CWP-12-13	Adm. Fees	720.04

## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2021
2/11/2016	Mass Water Clean Water Trust Series 19	2.40% Inside Chapter 44,7(1) or 8(15) or 29C CWP-13-16	Principal	179,686.00
			Interest	157,054.94
			Adm. Fees	9,815.94
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside CW-13-08	Principal	46,190.35
			Interest	38,275.76
			Adm. Fees	2,392.24
1/7/2015	Massachusetts Clean Water Trust	2.40% Inside CWP-12-12	Principal	146,765.36
			Interest	121,617.26
			Adm. Fees	7,601.08
4/13/2017	Massachusetts Clean Water Trust	CW-13-14	Principal	12,944.00
			Interest	5,255.96
			Adm. Fees	394.20
4/13/2017	Massachusetts Clean Water Trust	CW-14-11	Principal	51,775.00
			Interest	21,023.80
			Adm. Fees	1,576.78
4/13/2017	Massachusetts Clean Water Trust	CW-14-25	Principal	30,202.00
			Interest	12,263.88
			Adm. Fees	919.80
4/13/2017	Massachusetts Clean Water Trust	CW-15-18	Principal	73,349.00
			Interest	29,783.70
			Adm. Fees	2,233.78
4/13/2017	Massachusetts Clean Water Trust	CW-15-19	Principal	34,517.00
			Interest	14,015.86
			Adm. Fees	1,051.18



## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2021	
4/13/2017	Massachusetts Clean Water Trust	CW-15-29	Principal	264,544.00
			Interest	243,546.62
			Adm. Fees	15,221.66
4/13/2017	Massachusetts Clean Water Trust	CW-14-12	Principal	298,118.51
			Interest	274,457.12
			Adm. Fees	17,153.56
4/13/2017	Massachusetts Clean Water Trust	DW-13-08	Principal	23,730.00
			Interest	9,635.90
			Adm. Fees	722.70
4/13/2017	Massachusetts Clean Water Trust	DWP-13-09	Principal	274,857.00
			Interest	111,607.72
			Adm. Fees	8,370.58
11/27/2017	MWRA - Water Bond	0.00% Outside	Principal	39,000.00
8/15/2018	MWRA - Water Bond		Principal	40,000.00
9/12/2018	Massachusetts Clean Water Trust	CW-13-16A	Principal	47,773.00
			Interest	48,031.48
			Adm. Fees	3,001.97
9/12/2018	Massachusetts Clean Water Trust	CWP-16-19	Principal	138,861.00
			Interest	25,893.23
			Adm. Fees	1,941.99
9/12/2018	Massachusetts Clean Water Trust	CWP-16-23	Principal	78,688.00
			Interest	14,672.84
			Adm. Fees	1,100.46
2/15/2019	MWRA - Water Bond	0.00% Inside	Principal	380,000.00

## FY2021 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2021	
9/12/2018	Massachusetts Clean Water Trust	DW-13-10	Principal	23,144.00
			Interest	4,315.54
			Adm. Fees	323.66
4/11/2019	Water & Sewer Enterprise Capital Equip	4.67% Inside	Principal	60,000.00
			Interest	25,000.00
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-17	Principal	99,715.00
			Interest	93,362.51
			Adm. Fees	6,365.63
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-18	Principal	97,663.00
			Interest	91,441.01
			Adm. Fees	6,234.61
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-26	Principal	31,674.00
			Interest	15,343.80
			Adm. Fees	1,150.78
10/24/2019	Massachusetts Clean Water Trust	2.20% CW-17-27	Principal	45,550.00
			Interest	42,647.95
			Adm. Fees	2,907.82
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-28	Principal	54,363.00
			Interest	11,456.37
			Adm. Fees	859.23
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-29	Principal	108,726.00
			Interest	22,912.74
			Adm. Fees	1,718.46

**FY2021 Debt Repayment Schedule**

**Total Long Term Debt Service - Water/Sewer Enterprise (continued)**

ISSUE DATE		Interest Rate	Debit Limit Chapter		2021
10/24/2019	Massachusetts Clean Water Trust	2.00%	DW-13-09-A	Principal	31,514.00
				Interest	15,266.00
				Adm. Fees	1,144.95
	<u>BANS</u>				
	W&S Enterprise Capital Equipment			- Interest	-
				Total BAN Interest	-
				Total Principal	3,943,719.22
				Total Interest	1,700,296.02
				Total Adm. Fees	110,648.97
				Grand Total	5,754,664.21



## Section VII - Financial Policies

## FINANCIAL POLICIES

### Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

### Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

### Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

### General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."



- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

## Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.

- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

## Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

## Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.

- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

## Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

## Basis of Accounting & Basis of Budgeting

### Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

### Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

## **REVOLVING FUNDS**

A revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the particular service or program. These funds are accounted for separately from the general fund. Many of these fund are established through Massachusetts General Laws (M.G.L.) and are accounted for in the manner prescribed by the particular law. Some examples of revolving funds established by law are School Rental Receipts (M.G.L. Ch. 40 Sec. 3), Student Activity and Athletic Fund (M.G.L. Ch. 71 Sec 47), and Wetland Protection Fund (MGL Ch. 131 Sec. 40).

When a specific law does not exist for the establishment of a specific source and use of funds, cities and towns have the option to create general departmental revolving funds under M.G.L. Ch. 44 Sec. 53E½ (see below). These fund are created with city council approval. Departmental revolving funds identify which department's receipts are to be credited to the revolving fund and specifies the program or purposes for which money may be spent. It designates the department, board or official with authority to expend the funds and places a limit on the total amount of the annual expenditure. The Municipal Modernization Act has changed some of the language, and the changes to the language is described below.

### **MGL - Section 53 E ½**

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of one or more revolving funds by one or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund:

- (1) The programs or activities for which the revolving fund may be expended;
- (2) The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund;
- (3) The board, department or officer authorized to expend from such fund; and
- (4) Any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin.

Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

### **Departmental Revolving Fund Ordinance**

G.L. c. 44, § 53E½

ORDER. To see if the city will vote to amend the general ordinances of the city by adding a new section to establish and authorize revolving funds for use by certain city departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto.

### **Departmental Revolving Funds**

#### 1. Purpose.

This ordinance establishes and authorizes revolving funds for use by city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.



These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

## 2. Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund [except for those employed as school bus drivers].
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the mayor and city council.

## 3. Interest.

Interest earned on monies credited to a revolving fund established by this by-law/ordinance shall be credited to the general fund.

## 4. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

## 5. Authorized Revolving Funds.

See attached table.

City of Revere: Revolving Funds

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2019 Fund Balance	FY 2020 Estimated Fund Balance as of 6/30/20	FY2021 Budget 7/1/20 - 6/30/21: Maximum Allowable Expenditures
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related expenses	City Clerk stipend (\$.75 per licence) also paid from this fund	53,424.21	47,524.16	25,000.00
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses	Full time employees only if all fringe benefits paid	305,535.03	80,230.53	250,000.00
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		2,383.03	2,407.23	25,000.00
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		21,624.30	19,760.22	10,000.00
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	11,874.61	13,522.96	10,000.00
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		11,212.77	10,603.43	150,000.00
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		302,297.27	171,784.48	150,000.00
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	64,566.74	53,810.74	50,000.00
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses	Full time employees only if all fringe benefits paid	23,573.54	12,780.21	100,000.00
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	11,534.20	33,736.14	40,000.00
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	115,710.08	22,674.88	50,000.00
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	41,986.73	35,769.73	30,000.00
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Lease revenues - Fire HQ	Employee Professional Development and Training expenses; conferences, Economic Development expenses;		20,416.95	20,644.32	25,000.00
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses	Full time employees only if all fringe benefits paid	232,388.62	200,833.84	100,000.00
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		4,371.85	38,390.90	25,000.00
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		35,413.83	40,383.79	15,000.00

City of Revere: Revolving Funds

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2019 Fund Balance	FY 2020 Estimated Fund Balance as of 6/30/20	FY2021 Budget 7/1/20 - 6/30/21: Maximum Allowable Expenditures
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Health/Flu Vaccine related expenses		59,760.70	60,144.37	25,000.00
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	40U Fines (pre-lien) and Abandoned Building fees and fines (pre-lien)	Program Costs, Legal and Administration Expenses, Board ups, Clean ups, etc.	Includes stipend for 40u hearings officer	273,810.29	67,542.57	250,000.00
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		20,289.71	30,087.77	25,000.00
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		48,336.02	35,222.79	250,000.00
Farmers Market	1878	524 -Healthy Commuities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	5,559.70	45.82	50,000.00
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Director	Donations, Council Orders,	Related Veteran's costs as approved by the Veteran's Agent		2,024.01	3,423.31	25,000.00
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	2,042.28	3,040.13	25,000.00
							<b>2,358,755.43</b>	<b>1,443,280.77</b>	<b>1,705,000.00</b>



## Section VIII - Capital Improvement Plan

## Introduction

Over the next five years, the City of Revere plans to invest \$71.2 million in general fund capital improvements citywide, not including the amounts assumed for the new Revere High School construction (which is at the feasibility stage) and the Northern Strand Trail, which is a five (5) community project being managed by the City of Revere and funded by the Commonwealth. This figure includes an array of funding from local, grant, and enterprise sources. The City's Capital Improvement Plan (CIP) for FY2020 to FY2024 strives to balance many significant and competing infrastructure needs, including vehicle and equipment acquisitions, parks and open space, public buildings and facilities, and roadways and sidewalks. Additionally, and as an added feature of the FY2021 capital plan and budget, we have broken down separately the capital plan and budget for the water and sewer enterprise funds. As you will see, over the next five years, the City plans to invest over \$48 million in water and sewer infrastructure, including \$24 million as part of the FY2021 capital budget.

The goal of the plan is to thoughtfully allocate the limited resources that are available, while considering the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan in advance for upgrades of equipment and infrastructure so as to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

During the FY2021 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

### **What is a capital budget? What is a capital project?**

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;
- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects;
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”



The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

### **What is a capital plan?**

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community’s capital expenditure and “one of most important responsibilities of local government officials.” Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
- high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
- large scale, ambitious public improvements can be phased over multiple years;
- critical parcels of land can be purchased before costs increase;
- costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided; and,
- methodical progress can be made toward meeting community goals.

### **CIP Overview**

In the FY2020-FY2024 Capital Improvement Plan, the City of Revere will expend just over \$71.2 million in funds for all general fund capital expenditures, including the DPW facility, DCR facility, and Point of Pines fire station. These projects range in size from \$25,000 to update and replace current parking signage, to \$22.5 million for the new DPW facility. The FY2020-2021 plans show approximately \$58.4 million in expenditures, including \$22.5 million for the new DPW facility, \$8 million for the DCR facility, and \$9.2 million for the Point of Pines fire station.

Funding for FY2020-2021 expenditures will be provided from an array of sources, including:

- approx. \$47 million in general fund debt;
- over \$4.6 million in Pay as You Go capital;
- approx. \$21 million in other financing source, including grants and Chapter 90 funds.

### **About the City**

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city’s nearly 54,000 residents.<sup>1</sup> Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer,

---

<sup>1</sup> U.S. Census, 2013 population estimate of 53,756 residents.

and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

Revere’s population is growing and has been doing so for some time. In fact, between 1990 and 2010, the total population grew by 20% from 42,641 to 51,755 (+9,114 residents). Growth was evenly spread across the two decades, with an increase of approximately 4,700 residents in the 1990s and approximately 4,400 in the 2000s. More recent population estimates show continued growth, with an increase to 54,157 residents (+2,402 residents) as of 2014. By 2030, the Metropolitan Area Planning Council (MAPC) projects that Revere’s population will increase further to 54,636.<sup>2</sup>

Infrastructure components for which the City of Revere is responsible include:

**City Facilities**

The City manages 15 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street
Fire Department storage	929 Winthrop Avenue
Revere Historical Society	108 Beach Street
McKinley School	65 Yeamans Street
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Rossetti-Cowan Senior Center	25 Winthrop Avenue

<sup>2</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 17.

### *Information Technology*

The City's information technology infrastructure includes a fiber optic-based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the Senior Center. The City Network contains approximately 300 users with 11 virtualized servers and 5 physical servers that are in place.

In the FY2021 budget, the City authorized an ambitious modernization plan to move most on-premises infrastructure to modern cloud hosted services, requiring a significant up-front investment, but resulting in highly-available, cost-effective, modern services to employees and residents.

### *Parks and Open Space*

Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Hill Park (3.19 acres) and Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation.”<sup>3</sup> An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).<sup>4</sup>

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- **Revere Beach Reservation** - *Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100<sup>th</sup> anniversary in 1996.*
- **Belle Isle Marsh** – *The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston's last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches and an observation tower.*
- **Rumney Marsh** – *Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.*<sup>5</sup>

In recent years, the City has upgraded several parks and playgrounds, including Oak Island Park, Curtis Park, and Gibson Park.

---

<sup>3</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 41.

<sup>4</sup> A complete list of active and passive open space can be found in Table 22 of the City of Revere Open Space and Recreation Plan (2010-2017).

<sup>5</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 8-9

### *Roadways and Sidewalks*

A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere’s roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off of local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.
- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017. However, several years ago, the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. The City has since invested a significant amount of money on addressing these substandard streets, including approximately \$3.5 million dollars alone during FY2020 and FY2021. The City is in contract to have all streets scanned again in FY2021 through revenue received through ride share assessments that are passed through from the Commonwealth to cities and towns to address repairs and maintenance of roads due to the additional amounts of vehicles that originate ride share pickups from the respective cities and towns (Uber and Lyft primarily).

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways, but may also use local streets on occasion.

### *School Facilities*

The Revere School District operates ten school facilities including six elementary schools, three middle schools, and the high school, as well as Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue
Staff Sgt. James Hill Elementary School	51 Park Avenue
Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
Paul Revere Elementary School	395 Revere Street
Rumney Marsh Academy (middle school)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The roof of the Garfield School was recently replaced, with 77.5% of the total project cost being reimbursable from the MSBA (i.e., \$7 million out of \$7.8 million). In addition, the City has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) seeking funding for a new Revere High School. The City has bonded \$2m for such study as part of its Capital Improvement Plan.

### *Sewer*

The City's wastewater collection system consists of about 98 miles of separated sanitary sewer with the majority of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. The majority of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade's Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city's topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem

Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City's sewer lines. Some streets still have homes with septic disposal systems. Revere Beach Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in November 2010, the EPA, MassDEP, and the City of Revere entered into a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows by 2022. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be repaid by water/sewer enterprise fund revenues in order to meet the CD's obligations. This recent multi-million dollar investment is making progress toward the CD's rigorous timelines, but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of challenge facing Revere, City officials have worked with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers.

### *Storm Water Collection*

Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed.<sup>6</sup> Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

---

<sup>6</sup> The Central County Ditch, the Eastern County Ditch, Linden Brook, Town Line Brook, Trifone Brook, Diamond Creek, Sales Creek, Pines River and the Belle Isle Inlet are bodies that receive local storm water.



Due to the City being located in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain a number of tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising up into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set in an attempt to allow some sea water upstream in order to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are located on Route 1 (Cutler Highway inlet of Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- **Roughan's Point** – *Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100 year storm could still result in flooding of streets and low lying properties. The Broadsound Avenue pump station is designed to handle flooding on Broadsound Avenue.*
- **Lower Revere Street and Kelley's Meadows** – *These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.*
- **Mills Avenue** – *During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.*
- **Rice Avenue** – *There is a short sea wall on Rice Avenue but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.*
- **Garfield School** – *The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.*
- **Town Line Brook** – *Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.*
- **DPW Yard** – *There is flooding that occurs at the DPW yard.<sup>7</sup>*

### **Vehicles and Equipment**

Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck,

---

<sup>7</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 36.

vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines, three engines with ladders, and a number of smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses. The Police Department currently has 22 marked vehicles, 34 support vehicles, and four motorcycles. The Parking Clerk has a total of five vehicles, and the Council on Aging has two transportation vans and a small SUV. As part of the annual Capital Improvement Budget submittal, and the five year Capital Improvement Plan, the administration continues to work with all departments to determine the needs of vehicles, equipment, and other capital items of this nature to try to balance the costs of new equipment vs. the costs of maintaining older, less reliable vehicles and equipment.

Over the next several years, the City will be looking to replace two of its fire pumpers (Engine 3 and Engine 5) as well as to begin to replace its fleet of 2006 ten (10) wheel dump trucks, which serve as vital equipment in the warm months for repairs and maintenance, and in the winter for snow plowing.

### *Water*

The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City's system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High pressure zone.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new mains, valves and hydrants. In addition, the City has outlined the need to remove the old reservoir no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

## Capital Funding Sources

There are a number of ways to finance capital improvement projects. Some of the most common methods are:

### *Local Resources*

- **Municipal Indebtedness:** The most commonly used method of financing large capital projects is general obligation bonds. They are issued for a period of time ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
  - **Bonds funded within the tax limits of Proposition 2 ½:** Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned in order to not impact the annual operating budget.
  - **Bonds funded outside the tax limits of Proposition 2 ½ :** Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
  - **Bonds funded with Enterprise Funds:** Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.
- **Capital Outlay / Pay As You Go:** Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned in order to not impact the annual operating budget.
- **Capital Outlay / Expenditure Exclusion:** Expenditure Exclusion projects are similar to Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- **Capital Stabilization Fund:** Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- **Sale of Surplus Real Property:** Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).

- **Enterprise Retained Earnings / Stabilization Fund:** Enterprise operations, such as water and sewer, are able to maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- **Municipal Infiltration and Inflow (I/I) Fund:** This is a revolving account funded by large development projects. In order to obtain a sewer connection permit and tie in to the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project on a daily basis. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- **Free Cash:** Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.
- **Special Purpose Funds:** Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

#### *Special Revenue Sources*

Special revenue sources include state and federal funds and private grants. Examples include:

- **Federal Community Development Block Grant (CDBG):** In 2010, as Revere’s population exceed 50,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.
- **Massachusetts Chapter 90 Roadway Funds:** Each year, the Massachusetts Department of Transportation (Mass DOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and, c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- **Massachusetts Department of Environmental Protection’s Dam and Seawall Repair and Removal Program:** This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- **Massachusetts Department of Environmental Protection’s State Revolving Loan Funds (SRF):** The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- **Massachusetts School Building Authority (MSBA) –** The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the

MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.

- **Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs:** The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”<sup>8</sup> Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the Mass Works Infrastructure Program.

The following schedule represents the City’s five year CIP as amended during the FY2020 budget process. This document is always evolving based upon departmental needs, available funding, and grant awards.

---

<sup>8</sup> MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsaprogram.html>, retrieved August 7, 2015.

**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2020 - 2024**

CAPITAL REQUEST	Actual FY 2020	PROPOSED FUNDING SOURCE	Requested FY 2021	Requested FY 2022	Requested FY 2023	Requested FY 2024
<b>Vehicle/Equipment Acquisition (Including I.T.)</b>						
I.T. - Replacement of Technology Systems (Citywide - non school)		CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
I.T. - Infrastructure		CIP Stab Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Police - Equipment (cruisers)	\$ 115,000	CIP Stab Fund	\$ 50,000	\$ 100,000	\$ 110,000	\$ 110,000
Police/Fire - Equipment ~ Mobile Radio Replacement	\$ 125,000	CIP Stab Fund	\$ 125,000			
Police - Equipment ~ Two ATV's	\$ 50,000	Grant - UASI				
Police - Equipment ~ I.T. Upgrades	\$ 85,000	Grant - UASI				
Police - Equipment ~ Building Improvements/Door Access Control	\$ 83,000	Grant - UASI				
Police/Fire - Equipment ~ Mobile Radio Replacement		Grant - UASI	\$ 100,000			
Police - Security Cameras		Grant - UASI	\$ 100,000			
Police - High Water Recovery Vehicle		Grant - UASI	\$ 180,000			
Fire Department - Administrative Vehicles	\$ 145,000	CIP Stab Fund		\$ 60,000	\$ 60,000	
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Pumper ~ Engine 3 - replacement		Bonding	\$ 750,000			
Fire Department - Pumper ~ Engine 5 - replacement		Bonding		\$ 750,000		
Fire Department - Ladder 1 replacement		Bonding				
Parking Department - Vehicles	\$ 65,000	CIP Stab Fund				
Parking Department - Vehicles		Revolving Fund	\$ 30,000	\$ 35,000	\$ 35,000	\$ 35,000
Parking Department - Expanded Parking Meter Program		Revolving Fund	\$ 50,000			
DPW/Parking - Equipment - Street Signage (Residential Parking/Street Sweeping)		CIP Stab Fund	\$ 150,000			
DPW - Equipment - Street Signage (ADA compliant street signs - citywide)	\$ 50,000	CIP Stab Fund	\$ 50,000			
DPW - Vehicles (4x4 Silverado with plow)		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 55,000	\$ 55,000
DPW - Vehicles (4x4 Silverado with compressor/generator)		Bonding	\$ 85,000			
DPW - International Dump Truck with Plow (4 wheel drive)		Bonding	\$ 450,000	\$ 225,000	\$ 225,000	\$ 225,000
DPW - Street Sweeper Replacement		Bonding	\$ 280,000			
DPW - Backhoe Replacement		Bonding		\$ 125,000		
DPW - Loader Replacement		Bonding			\$ 225,000	
<b>Subtotal: Equipment Acquisition</b>	<b>\$ 768,000</b>		<b>\$ 2,725,000</b>	<b>\$ 1,620,000</b>	<b>\$ 985,000</b>	<b>\$ 700,000</b>



**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2020 - 2024**

CAPITAL REQUEST	Actual FY 2020	PROPOSED FUNDING SOURCE	Requested FY 2021	Requested FY 2022	Requested FY 2023	Requested FY 2024
<b>Parks and Open Space</b>						
Planning - Consiglia Della Russo Park	\$ 68,335	CIP Stab Fund				
Planning - Consiglia Della Russo Park	\$ 200,000	Grant				
Planning - Sonny Myers	\$ 129,220	Comm. Inv. Trust Fund				
Planning - Sonny Myers	\$ 266,515	Grant				
Planning - Northern Strand (Revere - Lead Community)	\$ 13,800,000	Grant				
Schools/DPW - High School Turf Field Replacement		Bonding		\$ 500,000		
DPW - Playground Equipment replace/repairs	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning/DPW - Park Renovations (matching funds)		CIP Stab Fund		\$ 100,000	\$ 100,000	\$ 100,000
Parks & Recreation - Recreation Dome		tbd		\$ 200,000		
<b>Subtotal: Parks and Open Space</b>	<b>\$ 14,564,070</b>		<b>\$ 100,000</b>	<b>\$ 900,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Public Buildings and Facilities</b>						
Police - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Point of Pines Fire Station - Feasibility Study	\$ 50,000	Bonding				
Fire - Point of Pines Fire Station	\$ 9,200,000	Bonding				
School - High School Lighting Improvements	\$ 240,000	ESCO Funds				
Schools - Lincoln Electrical Service Update	\$ 166,000	School Dept				
Schools - New Generators - High School, Beachmont & Lincoln Schools		School Dept	\$ 285,000			
Schools - New Bleachers - Beachmont School		School Dept	\$ 55,000			
Schools - Lighting/Weatherization/HVAC Mechanical Upgrades - Beachmont School		Grant	\$ 200,000			
Schools - Lincoln Air Conditioning		Bonding	\$ 2,000,000			
School - New High School (Feasibility)	\$ 2,000,000	Bonding				
School/MSBA - Beachmont School Boilers (@ 23% of \$1.3m estimate)		Bonding		\$ 300,000		
School/MSBA - Lincoln School Roof (23% of \$5m estimate)		Bonding		\$ 1,150,000		
School/MSBA - Lincoln School Windows (23% of \$3m estimate)		Bonding		\$ 700,000		
School - New High School (Construction - City Share)		Bonding/MSBA				\$ 75,000,000
DPW - Repairs to Public Stairways	\$ 100,000	CIP Stab Fund				
DPW - Repairs to Public Stairways		Bonding	\$ 1,400,000			
DCR - Facility	\$ 8,000,000	Bonding				
DPW - Facility	\$ 22,500,000	Bonding				
<b>Subtotal: Public Buildings and Facilities</b>	<b>\$ 42,256,000</b>		<b>\$ 4,040,000</b>	<b>\$ 2,250,000</b>	<b>\$ 100,000</b>	<b>\$ 75,100,000</b>

**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2020 - 2024**

CAPITAL REQUEST	Actual FY 2020	PROPOSED FUNDING SOURCE	Requested FY 2021	Requested FY 2022	Requested FY 2023	Requested FY 2024
<b>Roadways and Sidewalks</b>						
Planning - Street Repairs (pavement management)	\$ 1,400,000	Free Cash	\$ 700,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
DPW - Street and Sidewalk Repairs (smaller 311/DPW repairs)		Free Cash	\$ 300,000	\$ 250,000	\$ 250,000	\$ 250,000
Complete Streets		CIP Stab Fund	\$ 100,000			
Planning - Full Depth Repavement Program - Chapter 90	\$ 828,736	Grant	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Planning - Street Repairs (Transportation Network Infrastructure Fund)	\$ 94,204	Grant	\$ 100,000	\$ 110,000	\$ 120,000	\$ 130,000
Planning - Roadway Improvement Advanced Planning Grant (Rt 1/Rt 99)		Grant	\$ 425,000			
Planning - Street Light Replacement Program		Grant	\$ 300,000			
Planning - Roadways (Massworks - Ocean Ave)	\$ 1,000,000	Grant				
Planning - Traffic Lights Improvements - Broadway	\$ 1,700,000	Grant				
<b>Subtotal: Roadways and Sidewalks</b>	<b>\$ 5,022,940</b>		<b>\$ 2,725,000</b>	<b>\$ 2,160,000</b>	<b>\$ 2,170,000</b>	<b>\$ 2,180,000</b>
<b>Total - General Fund Capital Expenditures</b>	<b>\$ 62,611,010</b>		<b>\$ 9,590,000</b>	<b>\$ 6,930,000</b>	<b>\$ 3,455,000</b>	<b>\$ 78,180,000</b>
Less: Pay as you Go - Capital Improvement Stabilization Fund	\$ 2,628,555		\$ 1,000,000			
Less: Pay as you Go - Free Cash			\$ 1,000,000			
Less: Other Financing Sources/Grant	\$ 18,232,455		\$ 2,625,000			
Equals: Capital to be Bonded	\$ 41,750,000		\$ 4,965,000			

**IMPACT OF GENERAL FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET**

Department	Description	Funding	Cost	Impact
Info Technology	Replace Technology Systems-Citywide non school	CIP Stab Fund	\$ 75,000	Increased efficiency.
Info Technology	IT infrastructure	CIP Stab Fund	\$ 100,000	New Capital Investment - Less Maintenance
Police	Equipment - Cruisers	CIP Stab Fund	\$ 50,000	Increased efficiency - Less Maintenance
Police/Fire	Mobile Radio Replacement	CIP Stab Fund	\$ 125,000	Increased efficiency - Less Maintenance
Police	Equipment-Mobile Radio Replacement	Grant - UASI	\$ 100,000	New Capital Investment - Less Maintenance
Police	Security Cameras	Grant - UASI	\$ 100,000	Asset Preservation - Increased security
Police/Fire	High Water Recovery Vehicle	Grant - UASI	\$ 180,000	New Capital Investment - Less Maintenance
Fire	Equipment - Turnout Gear/Fire Protection Equipment	CIP Stab Fund	\$ 50,000	Increase Employee safety
Fire	Equipment - Hoses/Nozzles/Firefighting Equipment	CIP Stab Fund	\$ 50,000	New Capital Investment - Less Maintenance
Fire	Pumper - Engine 3 Replacement	Bonding	\$ 750,000	New Capital Investment - Less Maintenance
Parking	Vehicles	Revolving Fund	\$ 30,000	New Capital Investment
Parking	Expanded Parking Meter Program	Revolving Fund	\$ 50,000	Increased Revenues
DPW/Parking	Equipment-Street Signage-Residential Parking/Street Sweeping	CIP Stab Fund	\$ 150,000	No Impact
DPW	Equipment-street Signage-ADA compliant street signs-citywide	CIP Stab Fund	\$ 50,000	No Impact
DPW	Vehicles-4X4 Silverado with plow	CIP Stab Fund	\$ 50,000	New Capital Investment - Less Maintenance
DPW	Vehicles 4X4 Silverado with Compressor/generator	Bonding	\$ 85,000	New Capital Investment - Less Maintenance
DPW	International Dump Truck with Plow - 4 wheel drive	Bonding	\$ 450,000	New Capital Investment - Less Maintenance
DPW	Street Sweeper Replacement	Bonding	\$ 280,000	New Capital Investment - Less Maintenance
DPW	Playground Equipment replace/repairs	CIP Stab Fund	\$ 50,000	Less Maintenance Costs
DPW	Open Space - Tree Planting and Removal	CIP Stab Fund	\$ 50,000	New Capital Investment
Police	Building Maint - Upgrades & Repairs	CIP Stab Fund	\$ 50,000	Less Maintenance Costs
Fire	Building Maint - Upgrades & Repairs	CIP Stab Fund	\$ 50,000	Less Maintenance Costs
School	New Generators - HS, Beachmont & Lincoln	School Dept	\$ 285,000	New Capital Investment - Less Maintenance
School	New Bleachers - Beachmont	School Dept	\$ 55,000	New Capital Investment - Less Maintenance
School	Lighting/Weatherization/HVAC Mech Upgrades - Beachmont	Grant	\$ 200,000	New Capital Investment - Less Maintenance
School	Lincoln Air Conditioning	Bonding	\$ 2,000,000	New Capital Investment - Improved productivity
DPW	Repairs to Public Stairways	Bonding	\$ 1,400,000	Less Maintenance - Improved Safety
Planning	Street Repairs - pavement management	Free Cash	\$ 700,000	Less Maintenance - Improved Safety
DPW	Street & Sidewalk repairs - smaller 311/DPW repairs	Free Cash	\$ 300,000	Less Maintenance - Improved Safety
DPW	Complete Streets	CIP Stab Fund	\$ 100,000	Less Maintenance - Improved Safety
Planning	Full depth Repavement Program - Chapter 90	Grant	\$ 800,000	Less Maintenance - Improved Safety
Planning	Street Repairs - Transportation Network Infrastructure Fund	Grant	\$ 100,000	Less Maintenance - Improved Safety
Planning	Roadway Improvement Advanced Planning Grant - Rt1/Rt99	Grant	\$ 425,000	Less Maintenance - Improved Safety
Planning	Street Light Replacement Program	Grant	\$ 300,000	Efficiency and Less Maintenance

**Grand Total General Fund Capital Projects \$ 9,590,000**

**City of Revere**  
**Five Year Capital Improvement Plan - Water and Sewer Enterprise Fund**  
**Fiscal Years 2021 - 2025**

CAPITAL REQUEST	FY2021 FUNDING SOURCE	FY2021	FY2022	FY2023	FY2024	FY2025
<b>Water/Sewer Vehicle &amp; Equipment Acquisition</b>						
GapVax Excavator	Bonding - SRF Funds	\$ 550,000.00				
Water/Sewer Crew Cab Pickup	Retained Earnings	\$ 48,000.00	\$ 48,000.00	\$ 50,000.00	\$ 52,000.00	\$ 54,000.00
Bobcat Skid-Steer Loader & Trailer	Retained Earnings	\$ 55,000.00				
One Ton Chevy Chassis - Sander	Retained Earnings	\$ 102,000.00				
Water Meter Van	Retained Earnings	\$ 35,000.00				\$ 40,000.00
Ten (10) Wheel Dump Truck	Retained Earnings	\$ 235,000.00				
Hot Box	Retained Earnings	\$ 60,000.00				
Case Backhoe	Retained Earnings	\$ 120,000.00				
Wheeled Excavator				\$ 160,000.00		
<b>Subtotal: Vehicle &amp; Equipment Acquisition</b>		<b>\$ 1,205,000.00</b>	<b>\$ 48,000.00</b>	<b>\$ 210,000.00</b>	<b>\$ 52,000.00</b>	<b>\$ 94,000.00</b>
<b>Water Infrastructure</b>						
Hydrant and Rate Replacement Citywide	Retained Earnings	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Water Systems Improvements	MWRA LWSAP Program	\$ 578,500.00				
Argyle/Ellerton Street Improvements	Water/Sewer Avail. Funds	\$ 175,000.00				
York/Ellerton Street Improvements			\$ 200,000.00			
Beverly Street Improvements				\$ 110,000.00		
<b>Subtotal: Water Infrastructure</b>		<b>\$ 1,003,500.00</b>	<b>\$ 200,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sewer Infrastructure &amp; Storm Water Management</b>						
Webster Street Outfall	Inflow/Infiltration Fund	\$ 550,000.00				
McClure Street Infrastructure Improvements	Inflow/Infiltration Fund	\$ 335,000.00				
Green Creek Dredging - Engineering and Permitting	Inflow/Infiltration Fund	\$ 150,000.00				
Pitcairn Street Drainage Extension	Inflow/Infiltration Fund	\$ 55,000.00				
Fats/Oil/Grease Intervention Program	Bonding - SRF Funds	\$ 250,000.00				
Eliot Circle Wastewater Capacity Improvements	Bonding - SRF Funds	\$ 9,500,000.00				
Phase 11 Construction - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 6,700,000.00				
Phase 12 Investigations - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 1,300,000.00				
Alternative Wastewater Connections and Storage Evaluations	Bonding - SRF Funds	\$ 750,000.00				
MWRA: Inflow/Infiltration Program - Phase 8 & 9	MWRA I/I Program	\$ 2,775,000.00				
MWRA: Inflow/Infiltration Program - Phase 10			\$ 1,853,000.00			
MWRA: Inflow/Infiltration Program - Phase 11				\$ 2,270,000.00		
MWRA: Inflow/Infiltration Program - Phase 12					\$ 2,270,000.00	
MWRA: Inflow/Infiltration Program - Phase 13						\$ 2,270,000.00
Point of Pines Drain Station - Pump #1			\$ 115,000.00			
Point of Pines Easement - Construction			\$ 310,000.00			
Sherman Street Infrastructure Improvements - Design			\$ 30,000.00			
Sherman Street Infrastructure Improvements - Construction				\$ 975,000.00		
Geneva Street Infrastructure Improvements - Design			\$ 30,000.00			
Geneva Street Infrastructure Improvements - Construction				\$ 725,000.00		
Festa & Nell Road Drainage Improvements - Design			\$ 35,000.00			
Festa & Nell Road Drainage Improvements - Construction				\$ 350,000.00		
Taft & Wilson Area Storm Ceptor Installation - Design			\$ 50,000.00			
Taft & Wilson Area Storm Ceptor Installation - Construction				\$ 400,000.00		
Trifone Brook Dredging - Design			\$ 50,000.00			
Trifone Brook Dredging - Construction				\$ 400,000.00		
Martin Street Headwall Repair			\$ 170,000.00			
School Street Pump Station 72" Culvert				\$ 350,000.00		
Hastings Street Stormwater Drainage Improvement - Design				\$ 100,000.00		
Hastings Street Stormwater Drainage Improvement - Construction					\$ 1,400,000.00	
Ward 1 & 5 Drainage Improvements - Design				\$ 500,000.00		
Ward 1 & 5 Drainage Improvements - Construction					\$ 3,000,000.00	
Malden Street Drainage Infrastructure Improvements - Design					\$ 450,000.00	
Malden Street Drainage Infrastructure Improvements - Construction						\$ 5,000,000.00
<b>Subtotal: Sewer Infrastructure &amp; Storm Water Management</b>		<b>\$ 22,365,000.00</b>	<b>\$ 2,643,000.00</b>	<b>\$ 6,070,000.00</b>	<b>\$ 7,120,000.00</b>	<b>\$ 7,270,000.00</b>
<b>Grand Total: Water/Sewer Capital Improvement Plan</b>	VIII - 17	<b>\$ 24,573,500.00</b>	<b>\$ 2,891,000.00</b>	<b>\$ 6,390,000.00</b>	<b>\$ 7,172,000.00</b>	<b>\$ 7,364,000.00</b>

**IMPACT OF ENTERPRISE FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET**

Department	Description	Funding	Cost	Impact
DPW	Gap Vax Excavator	Bonding - SRF Funds	\$ 550,000	New Capital Investment - Less Maintenance
DPW	Water/Sewer Crew Cab pickup	Retained Earnings	\$ 48,000	New Capital Investment - Less Maintenance
DPW	Bobcat Skid-Steer Loader & Trailer	Retained Earnings	\$ 55,000	New Capital Investment - Less Maintenance
DPW	One Ton Chevy Chassis - Sander	Retained Earnings	\$ 102,000	New Capital Investment - Less Maintenance
DPW	Water Meter VAN	Retained Earnings	\$ 35,000	New Capital Investment - Less Maintenance
DPW	Ten Wheel Dump Truck	Retained Earnings	\$ 235,000	New Capital Investment - Less Maintenance
DPW	Hot Box	Retained Earnings	\$ 60,000	New Capital Investment - Less Maintenance
DPW	Case Backhoe	Retained Earnings	\$ 120,000	New Capital Investment - Less Maintenance
DPW	Hydrant & Rate Replacement Citywide	Retained Earnings	\$ 250,000	New Capital Investment - Less Maintenance
DPW	Water Systems Improvements	MWRA LWSAP Prog	\$ 578,500	Better efficiency
DPW	Argyle/Ellerton Street Improvements	W/S Avail Funds	\$ 175,000	Less Maintenance Costs
DPW	Webster Street Outfall	Inflow/Infiltration Fund	\$ 550,000	New Capital Investment - Less Maintenance
DPW	McClure Street Infrastructure Improvements	Inflow/Infiltration Fund	\$ 335,000	New Capital Investment - Less Maintenance
DPW	Green Creek Dredging-Engineering & Permitting	Inflow/Infiltration Fund	\$ 150,000	New Capital Investment - Less Maintenance
DPW	Pitcaim Street Drainage Extension	Inflow/Infiltration Fund	\$ 55,000	New Capital Investment - Less Maintenance
DPW	Fats/Oils/Grease Intervention Program	Bonding - SRF Funds	\$ 250,000	New Capital Investment - Less Maintenance
DPW	Eliot Circle Wastewater Capacity Improvements	Bonding - SRF Funds	\$ 9,500,000	New Capital Investment - Less Maintenance
DPW	Phase 11 Construction - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 6,700,000	New Capital Investment - Less Maintenance
DPW	Phase 12 Investigations - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 1,300,000	New Capital Investment - Less Maintenance
DPW	Alternative Wastewater Connections and Storage Evaluations	Bonding - SRF Funds	\$ 750,000	New Capital Investment - Less Maintenance
DPW	MWRA Inflow/Infiltration Program - Phase 8 & 9	MWRA I/I Program	\$ 2,775,000	New Capital Investment - Less Maintenance

**Grand Total General Fund Capital Projects \$ 24,573,500**





## Section IX - Appendix

<b>Summary Contact List</b>			
<b>Department</b>	<b>Contact</b>	<b>Phone</b>	<b>Email</b>
City Council/ City Clerk	Ashley Melnik	(781) 286-8131	amelnik@revere.org
Mayor's Office	Brian Arrigo	(781) 286-8110	revere_mayor@revere.org
Human Resources	John Viarella	(781) 286-8202	jviarella@revere.org
Office of Innovation & Data Management	Reuben Kantor	(781) 286-8311	rkantor@revere.org
Auditing	Richard Viscay	(781) 286-8131	rviscay@revere.org
Purchasing	Michael Piccardi	(781) 286-8157	mpiccardi@revere.org
Information Technology	Jorge Pazos	781-286-8140	jpazos@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Collector/Treasurer	Cathy Bowden	781-286-8120	cbowden@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Diane Collela	781-286-8200	dcolella@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Conservation Commission	Andrew DeSantis	781-286-8181	adesantis@revere.org
Zoning Board of Appeals	John Henry	781-286-8160	jhenry@revere.org
Office of Strategic Plan. & Econ. Development	Robert O'Brien	781-286-8181	robrien@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	David Callahan	781-284-1212	dcallahan@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Municipal Inspections	Michael Wells	781-286-8197	mwells@revere.org
Parking Control	James Rose	781-629-2542	jrose@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Public Health Initiatives	Kim Hanton	781-485-8470	khanton@revere.org
Council on Elder Affairs	Debra Peczka DiGiulio	781-286-8156	dpeczka@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdecicco@revere.org
Consumer Affairs	Allan Fitzmaurice	781-286-8114	afitzmaurice@revere.org
Library	Diana Luongo	781-286-8380	dluongo@noblenet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

## City of Revere Employee Listing - Fiscal Year 2021 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
121 - MAYOR'S OFFICE	Mayor	Arrigo	Brian	01/02/12	1.00	133,990
121 - MAYOR'S OFFICE	Special Asst to the Mayor	Marra	Robert	02/24/00	1.00	110,835
121 - MAYOR'S OFFICE	Mayor's Aide	open	0	01/03/18	1.00	47,354
121 - MAYOR'S OFFICE	Administrative Assistant	DeMaio	Linda	02/17/16	1.00	61,590
121 - MAYOR'S OFFICE	Principal Clerk	McLaughlin	Jackie	01/27/20	1.00	48,096
121 - MAYOR'S OFFICE	Community Liaison	Nickerson	Priscilla	07/02/18	0.77	33,103
125 - HUMAN RESOURCES	HR Director	Viarella	John	07/17/17	1.00	107,525
125 - HUMAN RESOURCES	Deputy HR Director	Fielding	Elaine	12/27/94	1.00	64,511
125 - HUMAN RESOURCES	Benefits Administrator	Escobar	Maria	05/07/18	1.00	50,943
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Chief Innovation Officer	Kantor	Reuben	08/29/16	1.00	100,000
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director - 311	Romano	Nick	01/03/18	1.00	65,000
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Assistant to the Director	Mondestin	Randall	06/26/17	1.00	53,696
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Cardona-Ramirez	Angelica	11/13/18	1.00	46,397
135 - CFO/AUDITING	Chief Financial Officer/City Auditor	Viscay	Richard	02/01/99	1.00	132,243
135 - CFO/AUDITING	Assistant Budget Director	Newton	Assunta	10/20/11	1.00	81,600
135 - CFO/AUDITING	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	63,631
135 - CFO/AUDITING	Principal Clerk	Iafrate	Brenda	11/05/12	1.00	48,104
135 - CFO/AUDITING	Principal Clerk	Restrepo	Kevin	07/16/18	1.00	48,104
138 - PURCHASING	Purchasing Agent	Piccardi	Michael	12/05/05	1.00	81,255
138 - PURCHASING	Asst Purchasing Agent	tbd	0	01/00/00	1.00	54,695
140 - INFORMATION TECHNOLOGY	Director	Pazos	Jorge	03/30/20	1.00	103,416
140 - INFORMATION TECHNOLOGY	Assistant Director	Skero	Vedran	01/15/14	1.00	69,310
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	89,266
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	53,696
141 - ASSESSORS	Assessor / Data Manager	Verrengia	John	05/20/02	0.72	39,012
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	66,911
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	50,501
141 - ASSESSORS	Clerk I	Romano	Gennara	03/04/19	1.00	44,807
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Treasurer/Collector	Bowden	Cathy	10/09/90	1.00	101,102
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Treasurer	Johnson	Rita	06/27/05	1.00	69,560
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	HRIS/ Payroll	Mundis	Eileen	06/29/20	1.00	67,634
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Audet	Michelle	04/11/07	1.00	44,799
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk I	Ferrante	Melissa	04/22/19	1.00	42,568
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Maddrey	Tarik	09/23/19	1.00	44,068
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Collector	vacant	0	01/00/00	1.00	66,234
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Masiello	Denise	01/15/14	1.00	48,104
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Bitto	Margherita	07/19/11	1.00	48,104
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk II	Rindone	Vanessa	07/16/18	1.00	46,401
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Porter	Scott	01/29/20	1.00	48,104

## City of Revere Employee Listing - Fiscal Year 2021 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	116,022
151 - SOLICITOR'S OFFICE	Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	102,941
151 - SOLICITOR'S OFFICE	Principal Clerk/ Paralegal	Bombaci	Acadia	05/20/19	1.00	48,096
151 - SOLICITOR'S OFFICE	Administrative Assistant	Haney	Maggie	09/16/10	1.00	53,696
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	96,553
161 - CITY CLERK	Assistant City Clerk	Sheehan	Debra	08/31/91	1.00	56,380
161 - CITY CLERK	Administrative Assistant	Beals	Christine	08/29/11	1.00	53,696
161 - CITY CLERK	Archivist/ Public Records	Roman	Cynthia	09/23/19	1.00	44,077
162 - ELECTION COMMISSION	Election Commissioner	Colella	Diane	01/11/01	1.00	78,327
162 - ELECTION COMMISSION	Assistant to Commissioner	Welch	Caitlin	06/15/10	1.00	53,696
162 - ELECTION COMMISSION	Clerk I	Diaz	Jennifer	10/29/18	1.00	44,807
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Chief of Economic Development	O'Brien	Robert	07/05/16	1.00	128,920
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Deputy Director	Leng	Techrosette	02/20/18	1.00	90,000
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	City Planner	Stringi	Frank	06/01/77	-	55,233
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Project Planner	Baker	Lauriellen	09/10/14	1.00	58,646
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Program Coordinator	Demauro	Julie	07/01/15	1.00	44,799
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liaison/Storefront Program	Festa	John	01/03/06	1.00	79,591
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	CDBG Program Director	Rosa	Bethany	05/20/19	1.00	79,051
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/19/11	1.00	98,622
184 - ENGINEERING	Principal Clerk	Scalese	Francesca	01/09/17	1.00	48,096
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	10/18/06	1.00	53,696
210 - POLICE DEPARTMENT: Civilian	Clerk I	Turnullo	Michelle	12/16/13	1.00	44,807
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	01/01/93	1.00	50,501
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	70,716
210 - POLICE DEPARTMENT: Civilian	Public Safety Grant Manager	Callahan	Kathleen	04/01/08	1.00	66,243
210 - POLICE DEPARTMENT: Civilian	Police Clerk	Papasodora	Denise	09/22/08	1.00	49,517
210 - POLICE DEPARTMENT: Civilian	Police Clerk	De Los Santos	Lori	03/15/12	1.00	49,517
220 - FIRE DEPARTMENT: Civilian	Administrative Asst	vacant	0	03/19/97	1.00	56,380
220 - FIRE DEPARTMENT: Civilian	Principal Clerk	Vozzella	Alyssa	12/04/17	1.00	48,096
241 - MUNICIPAL INSPECTIONS	Building Commissioner	Dechristoforo	Benjamin	10/13/16	1.00	98,838
241 - MUNICIPAL INSPECTIONS	Director - Municipal Inspections	Vacant		11/06/00	1.00	103,780
241 - MUNICIPAL INSPECTIONS	Special Asst To Director	Argenzio	Colleen	10/12/06	1.00	63,720
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Moscone	Valerie	10/06/10	1.00	48,096
241 - MUNICIPAL INSPECTIONS	Clerk I	Mendes	Marcia	01/00/00	1.00	42,567
241 - MUNICIPAL INSPECTIONS	Building General Counsel	Mccormick	Cheryl	10/01/07	1.00	104,057
241 - MUNICIPAL INSPECTIONS	Senior Inspector	Cavagnaro	Louis	09/15/10	1.00	63,180
241 - MUNICIPAL INSPECTIONS	Senior Inspector	Dicks	Richard	01/24/00	1.00	66,339
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Sclafani	Frank	03/31/75	0.51	31,578

**City of Revere Employee Listing - Fiscal Year 2021 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
241 - MUNICIPAL INSPECTIONS	Inspector - Gas/Plumbing/Mechanical	Locke	Mark	08/04/04	1.00	82,642
241 - MUNICIPAL INSPECTIONS	Inspector - Electrical	Fabiano	Matteo	07/24/17	1.00	56,706
241 - MUNICIPAL INSPECTIONS	Sealer	Ferrara	John	07/05/00	1.00	75,377
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Habeeb	Joseph	12/11/17	1.00	58,650
241 - MUNICIPAL INSPECTIONS	Inspector - Food	Wells	Michael	10/13/16	1.00	58,650
241 - MUNICIPAL INSPECTIONS	Inspector - Health	Lacentra	Ricci	11/15/16	1.00	58,650
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Tenaglia	Robert	07/15/05	1.00	58,650
295 - PARKING CONTROL	Parking Clerk	Rose	James	04/30/18	1.00	78,030
295 - PARKING CONTROL	Assistant Director	Guevara-Flores	Louis	05/07/18	1.00	56,706
295 - PARKING CONTROL	Clerk I	DeBonis	Kelly	04/17/18	1.00	44,807
295 - PARKING CONTROL	Clerk I	Sullivan	Patricia	01/16/18	1.00	44,807
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Lincoln	Sonia	11/25/02	1.00	46,816
295 - PARKING CONTROL	Parking Control Officer (overnight)	Veras	Anthony	02/01/17	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Babo	Zachary	07/30/18	1.00	44,587
420 - DEPT OF PUBLIC WORKS: Administration	Chief of Infrastructure and Public Works	Ciamarella	Donny	01/00/00	1.00	150,000
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of Dpw	Argenzio	Paul	09/02/80	1.00	132,651
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	57,826
420 - DEPT OF PUBLIC WORKS: Administration	Principal Clerk	Anemeduris	Debra	09/24/18	1.00	48,096
420 - DEPT OF PUBLIC WORKS: Administration	Infrastructure Program Mgr	Kessman	Michael	01/00/00	1.00	86,170
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Supervisor	Cecere	Michael	11/03/86	1.00	67,991
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	60,898
422 - DEPT OF PUBLIC WORKS: Highway Division	Foreman/Signs	Doherty	John	08/22/11	1.00	58,107
422 - DEPT OF PUBLIC WORKS: Highway Division	Laborer	Selevitch	Joseph	11/26/18	1.00	52,359
422 - DEPT OF PUBLIC WORKS: Highway Division	Laborer	Micciche	Michael	11/05/18	1.00	50,071
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Supervisor	Mucci	Brian	07/19/10	1.00	64,862
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Foreman	Sarro	Richard	04/13/95	1.00	60,898
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Craftsman	Curiale	Salvatore	11/06/17	1.00	55,669
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Supervisor	Verdura	Angelo	10/01/93	1.00	67,991
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Foreman	Penta	Steven	11/16/06	1.00	58,107
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Heo/Craftsman	Pressley	Kenneth	12/01/04	1.00	58,338
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Craftsman	Traversy	Thomas	08/12/13	1.00	55,669
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Tenaglia	Vincent	01/02/19	1.00	50,071
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Chief - Health and Human Services	Hanton	Kim	01/00/00	1.00	120,000
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Deputy Director of Health	Donovan	Carol	03/10/04	1.00	89,029
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Director of Outreach	Rana	Dimple	10/14/15	1.00	79,092
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Administrative Assistant	Vacant		03/01/87	1.00	56,380
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse - Float	Catano	Isabel	09/16/19	1.00	66,266

**City of Revere Employee Listing - Fiscal Year 2021 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Ciccolo	Angela	10/22/14	1.00	66,266
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dionne	Bridget	09/10/14	1.00	66,266
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Hatch	Jenifer	09/15/16	1.00	66,266
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Sacco-Maguire	Adrienne	07/01/03	1.00	69,580
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Stasio	Marina	05/07/18	1.00	66,266
525 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Director	Newhall	Julia	04/09/14	1.00	86,977
526 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Administrative Assistant	Marin	Sabrina	12/23/19	1.00	53,701
541 - ELDER AFFAIRS	Director	Digiulio	Debra	01/05/16	1.00	78,238
541 - ELDER AFFAIRS	Principal Clerk	Curiale	Marisa	12/03/12	1.00	49,329
541 - ELDER AFFAIRS	Activity/Program Coordinator	Ciambelli	Camille	11/15/16	1.00	45,947
541 - ELDER AFFAIRS	Senior Center Caretaker	Vacant		05/12/05	1.00	46,075
543 - VETERANS' AFFAIRS	Veterans' Agent	Silvestri	Marc	02/15/17	1.00	69,291
543 - VETERANS' AFFAIRS	Assistant To The Director	Dreeszen	Donna	06/07/01	1.00	56,380
590 - CONSUMER AFFAIRS	Director	Fitzmaurice	0	01/00/00	1.00	54,413
610 - LIBRARY	Library Director	Vacant		01/00/00	1.00	100,000
610 - LIBRARY	Assistant Library Director	Luongo	Diana	03/14/13	1.00	74,488
610 - LIBRARY	Children'S Librarian	Vacant		01/00/00	1.00	58,646
610 - LIBRARY	Library Assistant Iii	Addonizio	Janet	08/22/02	1.00	50,501
610 - LIBRARY	Library Assistant Iii	Guinasso	Arthur	02/25/15	0.90	43,163
610 - LIBRARY	Library Assistant Iii	Heaven-Peloquin	Rhea	11/20/17	0.72	34,530
610 - LIBRARY	Library Assistant Ii	Croghan	Ross	11/15/16	1.00	42,785
610 - LIBRARY	Library Assistant Iii	Maniscalco	Krystee	03/25/19	1.00	48,104
610 - LIBRARY	Library Assistant Iii	Mott	Krystina	03/25/19	1.00	48,104
610 - LIBRARY	Library Assistant Iii	Paskos	Sydney	11/06/17	0.90	43,163
650 - PARKS & RECREATION SERVICES	Director	Hinojosa	Michael	06/11/13	1.00	76,365
650 - PARKS & RECREATION SERVICES	Assistant Director	Giuffrida	Charles	04/01/08	1.00	56,706
650 - PARKS & RECREATION SERVICES	Sports Coordinator	Leone	John	10/02/17	1.00	67,626
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Caputo-Vranos	Sally	08/28/13	0.93	41,648
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Borriello	Adriana	07/01/11	1.00	44,807
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Duggan	Jen	01/00/00	0.82	30,147
650 - PARKS & RECREATION SERVICES	Community School Coordinator *	Drammeh	Fatou	05/06/13	1.00	53,591
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	D'Ambrosio	Jay	09/22/86	1.00	67,991
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	Demattio	Joseph	04/04/88	1.00	67,991
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Diblaso	James	01/04/87	1.00	58,338
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Laborer	Guinasso	William	11/05/18	1.00	52,359
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Laborer	Porter	Seth	11/05/18	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Superintendent	Ciaramella	Donald	02/12/14	1.00	-
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Maglione	Joseph	10/06/88	1.00	122,570



## City of Revere Employee Listing - Fiscal Year 2021 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	101,959
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Special Assistant W&S Admin	O'Hara	Kori	01/18/17	1.00	59,360
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Penta	Deborah	05/08/12	1.00	48,096
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Micciulla	Christine	12/10/18	1.00	48,096
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Dusevitch	Karen	01/15/14	1.00	48,096
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Enterprise General Foreman	Lake	Joseph	11/16/06	1.00	82,633
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Fabiano	Christopher	09/28/16	1.00	64,862
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Technician	Maniscalco	John	02/05/96	1.00	69,157
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Ciaramella	Christopher	11/06/17	1.00	58,115
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Hilton	Marc	11/06/17	1.00	58,107
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Sevastakis	Nicholas	11/13/17	1.00	58,115
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	D'Amelio	Francesco	11/05/18	1.00	55,661
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Gambardella	Travis	02/25/19	1.00	53,373
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Bruker	Christopher	11/05/18	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Pino	John	11/05/18	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Courage	Christopher	09/09/19	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Digregorio	Michael	09/03/19	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Petrigno	Michael	09/09/19	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Tallent	Joseph	11/27/18	1.00	52,359

# PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | ROBERT B. McCARTHY | JENNIFER F. SULLIVAN

## MEMORANDUM

TO: Revere Retirement Board  
FROM: John W. Parsons, Esq., Executive Director  
RE: Appropriation for Fiscal Year 2021  
DATE: December 11, 2019

Required Fiscal Year 2021 Appropriation: **\$14,310,904**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2021 which commences July 1, 2020.

Attached please find summary information based on the present funding schedule for your system. Below is the portion of the Fiscal Year 2021 appropriation to be paid by each of the governmental units within your system.

Based on the agreement between the City of Revere and the Town of Winthrop, the MNRE will pay the employer's share of the normal cost (the present value of benefits earned each year) of its employees each year. Our calculations are based on the results of the January 1, 2019 actuarial valuation and the appropriation data provided to us as of September 30, 2019. We will review the normal cost for the MNRE in each actuarial valuation we perform. The next valuation will be performed as of January 1, 2021.

The allocation by governmental unit is as follows:

City	\$10,353,171
School	3,159,848
Housing	692,648
MNRE	105,237

If you have any questions, please contact PERAC's Actuary, John Boorack, at (617) 666-4446 Extension 935.

JWP/jfb

Attachment

cc: Office of the Mayor  
City Council  
c/o City Clerk

*p:\actuarial\approp\approp21\fy21 for web\revere approp 21.docx*



**Revere Retirement Board**

Projected Appropriations

Fiscal Year 2021 - July 1, 2020 to June 30, 2021

Aggregate amount of appropriation: **\$14,310,904**

<b>Fiscal Year</b>	<b>Estimated Cost of Benefits</b>	<b>Funding Schedule (Excluding ERI)</b>	<b>ERI</b>	<b>Total Appropriation</b>	<b>Pension Fund Allocation</b>	<b>Pension Reserve Fund Allocation</b>	<b>Transfer From PRF to PF</b>
<b>FY 2021</b>	\$14,230,789	\$14,310,904	\$0	\$14,310,904	\$14,230,789	\$80,115	\$0
<b>FY 2022</b>	\$14,511,972	\$15,026,449	\$0	\$15,026,449	\$14,511,972	\$514,477	\$0
<b>FY 2023</b>	\$14,798,779	\$15,777,771	\$0	\$15,777,771	\$14,798,779	\$978,992	\$0
<b>FY 2024</b>	\$15,091,322	\$16,566,660	\$0	\$16,566,660	\$15,091,322	\$1,475,338	\$0
<b>FY 2025</b>	\$15,389,716	\$17,394,993	\$0	\$17,394,993	\$15,389,716	\$2,005,277	\$0

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

CITY OF REVERE  
 EMPLOYEE INSURANCE RATES  
 7/1/20 - 6/30/21

PROVIDER	TYPE OF PLAN	MONTHLY RATE 100%	CITY'S MONTHLY CONTRIBUTION	EMPLOYEE MONTHLY CONTRIBUTION	EMPLOYEE WEEKLY CONTRIB	COBRA RATE 102%		
Blue Choice	Individual	\$ 1,347.84	75%	\$ 1,010.88	25%	\$ 336.96	\$ 77.76	\$ 1,374.80
	Family	\$ 3,647.30	75%	\$ 2,735.48	25%	\$ 911.83	\$ 210.42	\$ 3,720.25
Network Blue Enhanced	Individual	\$ 851.45	80%	\$ 681.16	20%	\$ 170.29	\$ 39.30	\$ 868.48
	Family	\$ 2,237.13	80%	\$ 1,789.70	20%	\$ 447.43	\$ 103.25	\$ 2,281.87
Harvard Enhanced	Individual	\$ 829.19	80%	\$ 663.35	20%	\$ 165.84	\$ 38.27	\$ 845.77
	Family	\$ 2,214.87	80%	\$ 1,771.90	20%	\$ 442.97	\$ 102.22	\$ 2,259.17
Dental Blue	Individual	\$ 42.23	50%	\$ 21.12	50%	\$ 21.12	\$ 4.87	\$ 43.07
	Family	\$ 99.24	50%	\$ 49.62	50%	\$ 49.62	\$ 11.45	\$ 101.22

Boston Mutual Life	Firefighters, Police Officers	City, DPW, School
Basic	1.08/week	1.01/week or 4.38/month
Dependent	0.44/week	0.44/week
Voluntary	varies by amount and age	varies by amount and age

Direct Pay Subscribers: Payments are due on the 1st of the month preceding the month of coverage (payment for July is due June 1st).  
 Make checks payable to City of Revere. Mail to Human Resources, City of Revere, 281 Broadway, Revere, MA 02151.

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**CITY COUNCIL**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011111	510100	PERMANENT SALARIES	210,757	233,250	240,172	207,194	155,387	211,338
011111	511100	LONGEVITY	39,017	38,300	37,467	36,400	26,492	32,300
011111	512400	STIPEND	79,200	79,044	76,200	79,200	59,400	79,200
TOTAL	CITY COUNCIL		328,974	350,594	353,839	322,794	241,279	322,838

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**MAYOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011211	510100	PERMANENT SALARIES	420,259	369,686	452,293	479,288	334,466	481,106
011211	511100	LONGEVITY	-	-	-	-	-	-
011211	511910	EMPL DENTAL/VISION	-	-	-	-	-	-
011211	512301	EDUCATIONAL INCENTIVE	-	80	-	-	-	-
011211	516600	SICK LEAVE BB	-	2,536	-	-	3,738	-
011212	522700	LABOR RELATIONS	-	-	-	-	-	-
011212	525000	CONTRACTED SERVICES	46,562	108,642	70,700	-	-	-
011212	525900	HOME CARE	45,000	45,000	45,000	45,000	45,000	-
011212	529000	RSRVE-CONTRACT NEG.	574,138	25,410	6,481	-	-	-
011214	540000	OFFICE SUPPLIES	12,522	15,345	14,653	15,000	8,348	15,000
011217	570000	OTHER CHARGES & EXP	-	-	-	-	60,000	-
011217	572200	MAYOR MUNICIPAL	17,809	28,260	23,529	35,000	37,607	35,000
TOTAL	MAYOR'S OFFICE		1,116,290	594,959	612,657	574,288	489,159	531,106



**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**REGIONAL SCHOOLS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011221	510100	PERMANENT SALARIES	6,000	6,000	6,000	6,000	4,500	6,000
011221	511100	LONGEVITY	6,800	6,800	6,800	6,800	5,100	6,800
011221	512400	STIPEND	6,000	6,000	5,500	6,000	4,500	6,000
011222	524800	NE REG SCH	1,839,312	1,957,177	2,008,889	2,115,505	1,586,629	1,980,630
TOTAL	REGIONAL SCHOOLS		1,858,112	1,975,977	2,027,189	2,134,305	1,600,729	1,999,430

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**HUMAN RESOURCES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011251	510100	PERMANENT SALARIES	42,311	154,407	164,130	164,903	124,013	159,215
011251	510101	OTHER SALARIES	-	-	-	2,040	-	25,000
011251	511100	LONGEVITY	3,111	3,240	3,602	4,000	2,838	4,200
011251	511400	WORKERS COMP	253,132	-	-	-	-	-
011251	511500	WORKERS COMP MED.	125,702	-	-	-	-	-
011251	511600	WORKERS COMP UNEMP	74,928	-	-	-	-	-
011251	511900	GROUP HEALTH	17,480,011	-	-	-	-	-
011251	512301	EDUCATIONAL INCENTIVE	3,174	14,007	14,894	19,029	11,006	19,412
011251	512400	STIPEND	-	-	-	-	-	9,000
011251	516600	SICK LEAVE BB	931	1,263	83	-	3,585	-
011252	512100	MEDICARE TAXES	1,305,934	(2)	(32)	-	(24)	-
011252	525000	CONTRACTED SERVICES	50,000	-	7,048	-	-	-
011252	526100	EMPLOYEE TRAINING	-	-	-	20,000	3,675	20,000
011252	527010	RENTALS & LEASES	-	-	-	3,300	-	3,300
011254	540000	OFFICE SUPPLIES	-	1,463	1,491	1,500	1,239	1,500
011257	570000	OTHER EXPENSES	-	2,496	1,323	7,500	9,370	7,500
011257	574100	OUTSIDE LEGAL SERV	-	-	61,040	25,000	20,293	72,000
<b>TOTAL</b>	<b>HUMAN RESOURCES</b>		<b>19,339,234</b>	<b>176,874</b>	<b>253,579</b>	<b>247,272</b>	<b>175,994</b>	<b>321,127</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
OFFICE OF INNOVATION & DATA MANAGEMENT**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011271	510100	PERMANENT SALARIES	72,838	180,432	222,029	236,372	169,840	265,093
011271	510900	OVERTIME	-	-	-	3,000	2,643	33,449
011271	512301	EDUCATIONAL INCENTIVE	758	3,825	764	13,058	9,029	14,027
011271	512400	STIPEND	-	-	-	-	-	5,750
011272	520900	TELEPHONE/ COMMUNICATIONS	-	-	-	-	-	2,700
011272	522400	COMPUTER OPERATIONS	-	2,002	12,801	167,200	112,418	174,550
011272	525000	CONTRACTED SERVICES	-	29,948	80,022	27,000	14,251	23,000
011272	526100	EMPLOYEE TRAINING	-	1,975	1,511	-	-	-
011274	540000	OFFICE SUPPLIES	-	2,365	2,034	2,500	1,210	4,500
<b>TOTAL</b>	<b>OFFICE OF INNOVATION &amp; DATA MANAGEMEN</b>		<b>73,596</b>	<b>220,547</b>	<b>319,162</b>	<b>449,130</b>	<b>309,391</b>	<b>523,069</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**CHIEF FINANCIAL OFFICER/ AUDITOR/ BUDGET DIRECTOR**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011351	510100	PERMANENT SALARIES	240,236	273,482	341,348	353,500	252,390	361,651
011351	510900	OVERTIME	7,254	2,010	2,775	5,000	5,728	10,000
011351	511100	LONGEVITY	5,995	4,100	4,360	5,200	3,365	6,600
011351	512301	EDUCATIONAL INCENTIVE	17,967	19,208	25,329	26,161	18,815	27,724
011351	516600	SICK LEAVE BB	5,105	1,140	24	-	4,116	-
011352	520900	TELEPHONE	552	410	-	-	-	-
011352	522800	AUDIT & ACCOUNTING SERVICES	35,000	147,979	-	70,000	58,220	78,100
011352	523440	PRINTING & MAILING	-	-	19,463	2,000	2,575	3,000
011352	525000	CONTRACTED SERVICES	14,839	26,235	1,879	-	5,730	10,000
011354	540000	OFFICE SUPPLIES	4,148	10,881	7,620	10,000	18,749	10,000
011357	570900	INSURANCE	1,114,104	-	14,546	-	-	-
<b>TOTAL</b>	<b>AUDITING DEPARTMENT</b>		<b>1,445,200</b>	<b>485,445</b>	<b>417,344</b>	<b>471,861</b>	<b>369,688</b>	<b>507,075</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
PURCHASING**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011381	510100	PERMANENT SALARIES	109,027	123,114	138,662	143,065	132,215	135,950
011381	511100	LONGEVITY	6,500	6,790	6,959	8,000	5,754	2,000
011381	512301	EDUCATIONAL INCENTIVE	1,375	1,626	2,038	2,080	1,584	2,844
011381	516600	SICK LEAVE BB	2,244	2,539	152	-	18,460	-
011382	522200	POSTAGE	119,126	122,477	98,751	100,000	70,549	100,000
011384	540000	OFFICE SUPPLIES	1,621	14,240	4,908	8,000	3,407	8,000
<b>TOTAL</b>	<b>PURCHASING DEPARTMENT</b>		<b>239,893</b>	<b>270,786</b>	<b>251,470</b>	<b>261,145</b>	<b>231,968</b>	<b>248,794</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**INFORMATION TECHNOLOGY**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011401	510100	PERMANENT SALARIES	156,305	158,456	170,990	175,315	145,328	172,726
011401	510900	OVERTIME	-	-	-	-	-	15,210
011401	511100	LONGEVITY	2,199	2,478	2,678	3,200	1,699	-
011401	512210	TRAVEL ALLOWANCE	900	900	600	-	-	-
011401	512301	EDUCATIONAL INCENTIVE	3,978	4,404	4,997	5,097	3,693	5,198
011401	516600	SICK LEAVE BB	2,878	3,181	203	-	16,941	-
011402	520900	TELEPHONE/COMMUNIC.	53,575	58,548	57,672	73,000	53,134	75,500
011402	525000	COMP CONT SERV	761,829	323,621	987,751	963,235	963,136	963,754
011404	540000	OFFICE SUPPLIES	2,324	2,498	2,618	3,500	3,257	3,500
011404	545500	COMPUTER OPERATIONS	10,471	10,605	9,801	10,700	5,185	5,000
011407	587300	CAPITAL IMPROVEMENTS	-	934,582	10,000	-	-	-
<b>TOTAL</b>	<b>INFORMATION TECHNOLOGY</b>		<b>994,458</b>	<b>1,499,273</b>	<b>1,247,310</b>	<b>1,234,047</b>	<b>1,192,373</b>	<b>1,240,888</b>



**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**ASSESSORS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011411	510100	PERMANENT SALARIES	218,606	267,395	301,336	335,127	242,947	344,193
011411	510900	OVERTIME	-	1,859	904	1,000	922	1,000
011411	511100	LONGEVITY	16,425	10,920	12,224	13,723	9,239	14,472
011411	512210	TRAVEL ALLOWANCE	2,625	2,700	7,092	9,785	10,044	9,792
011411	512301	EDUCATIONAL INCENTIVE	8,151	9,506	10,931	11,141	8,060	11,376
011411	516600	SICK LEAVE BB	4,598	4,434	43	-	4,238	-
011412	521700	REVALUATION	102,600	176,100	56,500	56,500	34,000	56,500
011412	522400	COMPUTER SERVICES	3,039	3,036	2,300	4,300	12,838	4,300
011414	540000	OFFICE SUPPLIES	1,059	5,080	2,424	5,700	11,717	5,700
011417	570000	OTHER EXPENSES	2,649	5,739	2,569	2,700	683	2,700
<b>TOTAL</b>	<b>ASSESSORS</b>		<b>359,753</b>	<b>486,769</b>	<b>396,323</b>	<b>439,976</b>	<b>334,689</b>	<b>450,033</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011451	510100	PERMANENT SALARIES	585,844	637,624	689,668	758,948	549,225	626,678
011451	510900	OVERTIME	45,180	49,362	52,900	25,000	32,403	40,000
011451	511100	LONGEVITY	14,936	15,826	16,552	18,000	13,443	9,600
011451	511400	WORKERS COMP	-	7,170	-	-	-	-
011451	511900	GROUP HEALTH	-	-	-	-	(131)	-
011451	512100	MEDICARE TAXES	-	-	(18)	-	(15)	-
011451	512301	EDUCATIONAL INCENTIVE	44,949	45,299	40,123	38,632	30,326	24,578
011451	516600	SICK LEAVE BB	9,107	8,392	224	-	40,304	-
011452	525000	CONTRACTED SERVICES	-	25,446	-	-	5,395	85,000
011454	540000	OFFICE SUPPLIES	50,122	41,893	79,500	70,000	46,403	60,000
011454	545500	COMPUTER OPERATIONS	12,846	50,285	24,842	25,000	28,207	20,000
011457	571900	TAX TITLE	279,422	216,231	374	-	30	-
011457	572100	BANKING SERVICES	344,280	351,458	265,370	300,000	191,537	325,000
011459	591000	BONDED DEBT RESV/TF IN	(743,444)	-	-	-	-	-
011459	591100	BONDED DEBT	4,397,170	-	-	-	-	-
011459	591200	NOTES BOND	139,559	71,362	-	-	-	-
011459	591210	SRF BOND ADMIN FEES	93,949	-	-	-	-	-
011459	591500	INTEREST LT DEBT	2,704,997	-	-	-	-	-
<b>TOTAL</b>	<b>DIRECTOR OF FINANCE/ COLLECTOR/ TREASURER</b>		<b>7,978,917</b>	<b>1,520,348</b>	<b>1,169,535</b>	<b>1,235,580</b>	<b>937,127</b>	<b>1,190,856</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
SOLICITOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011511	510100	PERMANENT SALARIES	275,680	287,932	304,698	314,451	229,922	320,755
011511	511100	LONGEVITY	4,557	5,090	5,053	6,800	3,726	7,300
011511	512301	EDUCATIONAL INCENTIVE	23,087	25,331	26,127	25,414	18,456	25,923
011511	516600	SICK LEAVE BB	5,131	4,789	6,001	-	4,638	-
011512	522410	LEGAL RESEARCH SERV&PUBL	4,526	5,514	6,584	9,000	6,650	9,000
011514	540000	OFFICE SUPPLIES	7,354	7,638	3,803	7,500	3,575	7,500
011517	570000	OTHER EXPENSES	2,345	2,886	-	12,500	662	4,000
011517	571000	LITIGATION	920	54	(96)	3,000	1,749	3,000
011517	571100	JUDGMENTS	-	-	50,000	-	-	-
011517	571300	SETTLEMENT	41,747	7,030	16,601	25,000	41,566	25,000
011517	574100	OUTSIDE LEGAL SERV	410,998	586,936	75,044	100,000	52,342	75,000
TOTAL	SOLICITOR		776,345	933,200	493,815	503,665	363,285	477,478

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**CITY CLERK**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011611	510100	PERMANENT SALARIES	219,223	240,585	247,658	330,294	231,619	280,139
011611	510900	OVERTIME	(1)	-	57	-	-	-
011611	511100	LONGEVITY	9,345	324	10,579	11,790	8,042	8,000
011611	512301	EDUCATIONAL INCENTIVE	11,251	9,916	12,848	13,270	9,615	11,268
011611	516600	SICK LEAVE BB	4,270	12,373	74	-	1,991	-
011612	521900	MEMORIALS	795	2,071	16,723	-	-	-
011612	525000	CONTRACTED SERVICES	36,235	22,372	25,656	17,000	16,612	17,700
011614	540000	OFFICE SUPPLIES	-	-	-	28,750	14,757	25,000
TOTAL	CITY CLERK		281,119	287,641	313,596	401,104	282,636	342,107

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011621	510100	PERMANENT SALARIES	150,895	164,433	174,235	178,064	128,552	181,530
011621	510101	OTHER SALARIES	18,906	5,400	10,627	23,000	16,747	23,000
011621	510102	POLL WORKERS	47,415	29,557	34,884	79,000	83,458	79,000
011621	510103	CUSTODIANS/ELECTION	6,479	2,266	3,832	6,000	6,388	6,000
011621	511100	LONGEVITY	1,899	2,094	2,294	3,800	2,508	4,200
011621	512301	EDUCATIONAL INCENTIVE	8,490	9,358	9,517	9,708	7,033	9,902
011621	516600	SICK LEAVE BB	2,370	1,746	-	-	1,634	-
011622	522100	RENTALS	6,003	2,895	7,748	8,700	5,067	8,700
011622	522200	POSTAGE	14,484	15,053	14,035	16,500	11,806	16,500
011622	522400	COMPUTER SERVICES	36,244	33,685	18,141	22,000	18,646	22,000
011622	523440	PRINTING & MAILING	-	-	10,303	28,000	25,817	28,000
011622	525000	CONTRACTED SERVICES	560	425	300	4,100	884	4,100
011624	540000	OFFICE SUPPLIES	7,280	2,474	3,184	2,500	2,322	2,500
011628	541620	ELECTION SUPPLIES	-	-	3,856	5,500	8,042	5,500
TOTAL	ELECTION		301,025	269,386	292,956	386,872	318,904	390,932

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**LICENSE COMMISSION**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011651	510100	PERMANENT SALARIES	3,199	3,200	3,200	3,200	2,400	3,200
011654	540000	OFFICE SUPPLIES	939	1,003	995	3,000	-	3,000
<b>TOTAL</b>	<b>LICENSE COMMISSION</b>		<b>4,138</b>	<b>4,203</b>	<b>4,195</b>	<b>6,200</b>	<b>2,400</b>	<b>6,200</b>



**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011711	510100	PERMANENT SALARIES	5,667	5,400	6,800	6,400	4,200	6,400
011714	540000	OFFICE SUPPLIES	-	458	455	600	587	600
<b>TOTAL</b>	<b>CONSERVATION COMMISSION</b>		<b>5,667</b>	<b>5,858</b>	<b>7,255</b>	<b>7,000</b>	<b>4,787</b>	<b>7,000</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**ZONING BOARD OF APPEALS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011761	510100	PERMANENT SALARIES	11,600	10,314	9,200	11,600	10,100	11,600
011764	540000	OFFICE SUPPLIES	680	693	399	720	311	720
<b>TOTAL</b>	<b>ZONING BOARD OF APPEALS</b>		<b>12,280</b>	<b>11,007</b>	<b>9,599</b>	<b>12,320</b>	<b>10,411</b>	<b>12,320</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011821	510100	PERMANENT SALARIES	151,828	229,692	177,722	259,491	187,689	226,920
011821	511100	LONGEVITY	-	-	987	-	94	-
011821	512301	EDUCATIONAL INCENTIVE	-	4,255	(0)	5,240	3,796	6,750
011821	516600	SICK LEAVE BB	-	-	-	-	4,108	-
011822	525000	CONTRACTED SERVICES	-	42,860	48,259	-	24,250	-
011824	540000	OFFICE SUPPLIES	2,901	3,556	2,889	4,000	2,534	4,000
011827	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	-	-
011827	572500	WORK STUDY PROGRAM	-	-	-	-	-	-
<b>TOTAL PLANNING/ COMMUNITY DEVELOPMENT</b>			<b>154,729</b>	<b>280,363</b>	<b>229,856</b>	<b>268,731</b>	<b>222,472</b>	<b>237,670</b>

**Footnotes:**

\* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**ENGINEERING**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
011841	510100	PERMANENT SALARIES	194,947	176,581	130,381	210,126	104,022	146,718
011841	511100	LONGEVITY	-	-	-	-	-	1,000
011841	512301	EDUCATIONAL INCENTIVE	9,999	7,950	6,311	7,251	5,254	7,397
011841	516600	SICK LEAVE BB	1,529	2,943	-	-	1,999	-
011842	520900	TELEPHONE/COMMUNICATIONS	616	672	-	750	452	750
011842	525000	CONTRACTED SERVICES	-	-	675	25,000	-	43,600
011844	544000	MATERIALS	2,089	2,920	5,841	20,850	15,056	12,000
011847	570000	OTHER EXPENSES	2,170	1,258	2,663	2,250	(530)	2,250
011847	570500	TRAVEL ALLOWANCE	300	113	-	900	-	-
<b>TOTAL</b>	<b>ENGINEERING</b>		<b>211,650</b>	<b>192,437</b>	<b>145,870</b>	<b>267,127</b>	<b>126,253</b>	<b>213,715</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
012101	510100	PERMANENT SALARIES	1,063,171	1,232,506	1,272,160	1,501,796	1,058,879	1,440,656
012101	510101	OTHER SALARIES	656,614	550,791	478,103	461,000	333,133	461,000
012101	510110	CHIEF SALARY	149,721	192,347	183,239	194,035	140,289	202,673
012101	510111	EXECUTIVE OFFICER SALARY	71,842	3,620	-	106,396	-	109,588
012101	510112	SENIOR CAPT SALARY	207,721	217,657	102,522	106,396	79,918	109,588
012101	510113	CAPTAIN SALARY	72,213	134,000	275,800	191,188	231,841	208,738
012101	510114	LIEUTENANT SALARY	858,617	985,429	926,649	1,001,845	752,031	1,050,288
012101	510115	SERGEANT SALARY	1,026,649	1,116,845	1,100,329	1,197,371	910,740	1,249,006
012101	510116	PATROL OFFICER SALARY	3,103,497	3,376,107	3,351,596	3,765,134	2,674,922	4,088,651
012101	511100	LONGEVITY	203,079	196,300	200,219	216,400	150,777	222,400
012101	511300	HOLIDAY PAY	430,899	490,552	489,397	575,283	288,178	613,570
012101	512000	MEDICAL EXPENSES	105,477	125,949	21,763	25,000	25,161	25,000
012101	512200	CLOTHING	101,833	107,450	125,375	127,150	61,525	126,050
012101	512301	EDUCATIONAL INCENTIVE	924,874	911,826	883,089	809,132	669,684	973,265
012101	516600	SICK LEAVE BB	84,482	93,392	10,894	-	103,681	-
012111	512200	AUXILIARY POLICE CLOTHING	3,633	3,924	4,550	4,500	1,359	4,500
012102	520300	UTILITIES	116,704	131,653	114,383	110,000	87,161	110,000
012102	520800	GASOLINE & OIL	80,964	104,259	105,216	120,000	82,262	120,000
012102	520900	TELEPHONE/COMMUNICATIONS	49,335	56,596	34,689	45,000	25,240	45,000
012102	521100	RADIO SYSTEM	16,089	34,714	16,856	30,000	14,816	30,000
012102	521800	TRAFFIC CONTROL	10,102	5,438	2,929	10,000	8,055	10,000
012102	522100	RENTALS	-	-	-	27,600	7,625	30,000
012102	522400	COMPUTER SERVICES	84,003	101,025	125,859	140,000	126,063	140,000
012102	523900	ANIMAL CONTROL	12,347	13,856	55	5,000	1,811	5,000
012102	524200	AUTO MAINTENANCE	36,687	66,194	50,900	55,000	31,238	55,000
012102	524500	BUILDING MAINT/REPAIR	62,159	83,599	91,052	75,000	43,037	75,000
012102	524600	MAINT OF EQUIPMENT	54,446	39,147	44,917	45,000	37,024	45,000
012102	524700	WEAPONS	27,659	21,418	23,131	25,000	7,413	25,000
012102	526100	EMPLOYEE TRAINING	48,728	66,895	36,820	45,000	24,982	45,000
012102	528400	GRANT WRITER	32,000	32,000	32,000	32,000	-	32,000

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
POLICE DEPARTMENT (continued)**

012104	540000	OFFICE SUPPLIES	10,466	18,543	14,768	15,000	8,095	15,000
012104	545000	I.D.	5,337	5,401	2,328	10,000	2,529	10,000
012107	570000	OTHER EXPENSES	33,888	22,659	32,925	35,000	29,613	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	-	5,000
012107	572250	GRANT MATCHING FUNDS	-	-	-	-	-	-
012108	587100	NEW EQUIPMENT	(44,541)	177,608	55,664	-	161,408	-
<b>TOTAL</b>	<b>POLICE DEPARTMENT</b>		<b>9,705,693</b>	<b>10,724,700</b>	<b>10,215,178</b>	<b>11,112,226</b>	<b>8,180,488</b>	<b>11,716,973</b>



**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
FIRE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
012201	510100	PERMANENT SALARIES	362,375	661,736	707,714	689,158	559,566	666,309
012201	510104	FIRE CHIEF	129,232	133,526	146,676	148,197	109,284	152,575
012201	510105	SR DEPUTY CHIEF	99,369	106,820	110,812	116,725	84,401	120,227
012201	510106	FIRE DEPUTY CHIEF	442,146	508,682	526,461	552,603	399,582	569,180
012201	510107	CAPTAIN SALARY	1,065,507	1,140,315	1,204,449	1,231,887	883,418	1,256,841
012201	510108	LIEUTENANT REG SALARY	1,197,779	1,407,191	1,358,482	1,587,058	1,028,303	1,632,200
012201	510109	FIREFIGHTERS	3,731,490	3,522,410	3,740,548	4,145,402	2,930,643	4,393,078
012201	510900	OVERTIME	619,236	836,648	841,496	525,000	457,611	525,000
012201	511100	LONGEVITY	175,407	159,437	147,990	167,400	99,539	166,000
012201	511300	HOLIDAY PAY	409,299	443,006	469,828	400,280	235,171	430,906
012201	512000	MEDICAL EXPENSES	92,589	127,774	13,649	10,000	9,313	10,000
012201	512200	CLOTHING	110,000	105,050	111,650	119,900	58,850	123,200
012201	512301	EDUCATIONAL INCENTIVE	206,253	218,617	217,166	236,675	206,958	223,904
012201	516600	SICK LEAVE BB	104,007	124,303	(5,693)	-	114,672	-
012202	520300	UTILITIES	73,378	74,080	102,334	100,000	76,475	100,000
012202	520800	GASOLINE & OIL	-	-	-	50,000	9,826	50,000
012202	521000	FIRE ALARM	34,306	24,197	17,273	25,000	21,425	25,000
012202	521100	RADIO SYSTEM	46,078	44,678	43,180	45,000	4,818	45,000
012202	521900	MEMORIALS	-	2,384	669	1,500	517	1,500
012202	522400	COMPUTER SERVICES	-	-	-	35,000	2,096	35,000
012202	524200	AUTO MAINTENANCE	(24,511)	212,978	110,805	55,000	100,137	65,000
012202	524500	BUILDING MAINT/REPAIR	60,814	60,938	63,923	61,000	50,551	50,000
012202	526100	EMPLOYEE TRAINING	2,090	15,451	15,191	25,000	6,605	35,000
012204	540000	OFFICE SUPPLIES	-	14,880	1,133	5,500	3,812	5,500
012204	542500	MEDICAL SUPPLIES	2,410	3,153	4,772	5,000	4,388	5,000
012207	570000	OTHER EXPENSES	2,950	4,220	2,430	13,000	500	22,000
012207	572250	GRANT MATCHING	-	-	-	-	-	8,350
012208	587100	NEW EQUIPMENT	3,206	42,234	54,392	-	109,830	-
012208	587200	PERSONAL EQUIPMENT	13,261	15,962	8,968	-	12,496	-
<b>TOTAL</b>	<b>FIRE DEPARTMENT</b>		<b>8,958,671</b>	<b>10,010,670</b>	<b>10,016,296</b>	<b>10,351,285</b>	<b>7,580,787</b>	<b>10,716,770</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**REGIONAL EMERGENCY COMMUNICATION CENTER**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
012301	510100	PERMANENT SALARIES	60,231	-	-	-	-	-
012301	510210	REG SALARY POLICE	82,158	-	-	-	-	-
012301	510220	REG SALARY FIRE	39,211	-	-	-	-	-
012301	510230	SALARIES - FIRE	6,387	-	-	-	-	-
012301	510900	SALARY - OVERTIME	29,995	-	-	-	-	-
012301	510910	OT CALL TAKER POLICE	12,655	-	-	-	-	-
012301	510920	OT CALL TAKER FIRE	7,909	-	-	-	-	-
012301	510930	SALARIES-FIRE OT	-	-	-	-	-	-
012301	511100	LONGEVITY	755	-	-	-	-	-
012301	512200	CLOTHING ALLOWANCE	4,673	-	-	-	-	-
012301	512230	FIRE DISPATCH CLOTHING	-	-	-	-	-	-
012301	512301	EDUCATIONAL INCENTIVE	1,019	-	-	-	-	-
012302	520900	TELEPHONE/COMMUNICATIONS	21,391	-	-	-	-	-
012302	521100	RADIO SYSTEM	3,285	-	-	-	-	-
012302	524500	BUILDING MAINTENANCE & REPAIR	4,032	-	-	-	-	-
012302	524600	MAINTENANCE OF EQUIPMENT	43,061	-	-	-	-	-
012302	525000	CONTRACTED SERVICES	527,709	1,614,669	1,363,066	1,583,986	1,243,504	1,565,894
012302	526100	EMPLOYEE TRAINING	8,485	-	-	-	-	-
012304	540000	OFFICE SUPPLIES	4,251	-	-	-	-	-
012307	570000	OTHER CHARGES & EXPENDITURES	3,271	-	-	-	-	-
012308	587100	NEW EQUIPMENT	90,338	-	-	-	-	-
<b>TOTAL</b>	<b>REGIONAL EMERGENCY COMMUNICATION CE</b>		<b>950,814</b>	<b>1,614,669</b>	<b>1,363,066</b>	<b>1,583,986</b>	<b>1,243,504</b>	<b>1,565,894</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
MUNICIPAL INSPECTIONS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
012411	510100	PERMANENT SALARIES	321,273	404,531	462,442	1,077,319	710,410	975,162
012411	511100	LONGEVITY	6,277	5,709	6,614	18,887	12,932	22,668
012411	512210	TRAVEL ALLOWANCE	16,200	17,738	18,000	41,400	27,000	41,400
012411	512215	CELL PHONE ALLOWANCE	2,220	2,374	1,800	3,780	2,430	3,780
012411	512301	EDUCATIONAL INCENTIVE	11,542	15,251	17,598	36,493	22,845	46,190
012411	516600	SICK LEAVE BB	6,453	6,874	148	-	15,177	-
012412	525000	CONTRACTED SERVICES	-	60,400	10,000	-	-	-
012412	526100	EMPLOYEE TRAINING	1,201	1,665	1,168	5,300	1,143	5,300
012412	527010	RENTALS AND LEASES	-	-	-	3,700	-	2,700
012414	540000	OFFICE SUPPLIES	3,424	7,229	5,223	7,000	5,796	12,000
012414	540000	OFFICE SUPPLIES HEALTH INSP	-	-	-	5,000	-	-
012414	545500	COMPUTER OPERATIONS	-	-	-	-	-	-
012417	570000	OTHER CHARGES & EXPENSES	-	-	-	-	137	-
<b>TOTAL</b>	<b>BUILDING</b>		<b>368,589</b>	<b>521,771</b>	<b>522,993</b>	<b>1,198,879</b>	<b>797,870</b>	<b>1,109,200</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**PARKING CONTROL**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
012951	510100	PERMANENT SALARIES	-	302,646	427,982	416,326	305,382	378,155
012951	510900	OVERTIME	-	-	12,475	15,000	7,012	15,000
012951	511100	LONGEVITY	-	6,557	2,190	2,400	1,488	2,600
012951	512200	CLOTHING ALLOWANCE	-	595	2,250	3,000	3,750	3,750
012951	512210	TRAVEL ALLOWANCE	-	-	-	3,600	-	3,600
012951	512301	EDUCATIONAL INCENTIVE	-	13	-	-	-	-
012951	516600	SICK LEAVE BB	-	2,460	-	-	-	-
012952	523440	PRINTING & MAILING	-	-	-	5,000	-	5,000
012952	524600	MAINT OF EQUIPMENT	-	2,442	-	-	-	-
012952	525000	CONTRACTED SERVICES	-	94,414	-	-	-	-
012954	540000	OFFICE SUPPLIES	-	13,184	8,959	11,000	4,277	11,000
012958	587100	NEW EQUIPMENT	-	-	24,855	-	-	-
<b>TOTAL PARKING CONTROL</b>			-	<b>422,311</b>	<b>478,711</b>	<b>456,326</b>	<b>321,909</b>	<b>419,105</b>
	540000	OFFICE SUPPLIES	-	-	-	-	-	-
<b>TOTAL TRAFFIC COMMISSION</b>			-	-	-	-	-	-

\* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Administration**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
<b>DEPT OF PUBLIC WORKS: Administration</b>								
014201	510100	PERMANENT SALARIES	1,011,765	1,023,303	348,093	359,001	271,224	397,700
014201	510101	OTHER SALARIES	-	-	-	9,149	-	-
014201	510900	SALARY - OVERTIME	164,896	181,513	34,693	10,000	33,823	-
014201	511100	LONGEVITY	59,668	61,000	14,265	15,400	10,901	15,600
014201	512200	CLOTHING	17,600	17,600	3,300	3,300	1,650	2,200
014201	512210	TRAVEL ALLOWANCE	6,000	6,000	4,000	4,000	3,000	2,000
014201	512301	EDUCATIONAL INCENTIVE	2,833	3,015	1,971	4,064	-	6,463
014201	512400	STIPEND	29,362	23,012	3,782	3,700	2,676	8,700
014201	516600	SICK LEAVE BB	9,399	8,858	31	-	6,380	-
014202	524200	AUTOMOTIVE MAINT	-	-	-	-	-	10,000
014204	540000	OFFICE SUPPLIES	43,587	39,186	25,175	17,940	4,603	17,940
014204	541500	EQUIPMENT & SUPPLIES	24,092	22,147	31,867	30,000	27,368	30,000
014204	545500	COMPUTER OPERATIONS	1,703	1,275	7,199	17,180	13,304	17,180
014208	580000	CAPITAL OUTLAY	-	-	-	-	19,350	-
014208	587100	NEW EQUIPMENT	-	-	-	-	44,417	-
TOTAL	DEPT OF PUBLIC WORKS: Administration		1,370,906	1,386,910	474,375	473,734	438,697	507,783

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Snow & Ice**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
<b>DEPT OF PUBLIC WORKS: Snow &amp; Ice</b>								
014211	511000	SNOW REMOVAL OT	150,000	117,500	140,632	100,000	66,957	100,000
014212	521600	SNOW REMOVAL PRIVATE CONTRAC	713,623	895,847	560,176	200,000	213,166	200,000
014212	522400	COMPUTER OPERATIONS	-	-	-	8,000	-	8,000
014212	524600	MAINT OF EQUIPMENT	-	-	-	12,000	47,559	12,000
014214	544000	MATERIALS	-	-	-	30,000	172,093	30,000
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Snow &amp; Ice</b>		<b>863,623</b>	<b>1,013,347</b>	<b>700,808</b>	<b>350,000</b>	<b>499,775</b>	<b>350,000</b>



**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Highway Division**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
<b>DEPT OF PUBLIC WORKS: Highway Division</b>								
014221	510100	PERMANENT SALARIES	-	-	398,745	284,701	293,918	358,917
014221	510900	SALARY - OVERTIME	-	-	66,178	20,000	74,656	30,000
014221	511100	LONGEVITY	-	-	12,339	13,600	9,288	14,000
014221	512200	CLOTHING	-	-	8,250	5,500	3,850	6,600
014222	523500	STREET SIGNS	19,380	32,476	23,906	23,750	62,118	20,000
014222	525200	CONTR PAINTING SERV	65,739	51,005	15,544	50,000	27,744	50,000
014222	525310	CONTR POTHOLE REPAIR	33,588	52,329	51,647	47,500	75,847	40,000
014222	526201	STREET SWEEPING	136,350	120,725	-	135,000	96,050	149,000
014222	528900	CATCH BASIN/ LATERAL LINE		35,600	130,530	-	-	-
014222	529300	TRAFFIC SIGNAL REP	29,798	53,729	87,220	75,000	44,683	75,000
014224	544000	MATERIALS	69,582	66,292	83,024	100,000	64,172	100,000
014228	587100	NEW EQUIPMENT		21,990	2,396	10,000	89,915	10,000
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Highway Division</b>		<b>354,438</b>	<b>434,146</b>	<b>879,778</b>	<b>765,051</b>	<b>842,240</b>	<b>853,517</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Parks & Open Space**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
<b>DEPT OF PUBLIC WORKS: Parks &amp; Open Space</b>								
014231	510100	PERMANENT SALARIES	-	-	199,766	257,366	154,599	181,429
014231	510900	SALARY - OVERTIME	-	-	90,484	17,500	61,771	20,000
014231	511100	LONGEVITY	-	-	9,322	11,200	7,516	5,400
014231	511200	SR CITIZENS PARK MAINTENANCE	301,007	299,000	310,064	250,000	225,477	50,000
014231	512200	CLOTHING	-	-	3,300	4,400	1,650	3,300
014231	512400	STIPEND	-	-	1,251	1,200	868	-
014202	523700	SPRAYING & PLANTING	39,103	71,021	58,298	59,850	44,978	55,000
014202	523800	TREE REMOVAL	63,933	91,167	49,819	50,000	49,148	50,000
014202	529400	FIELD MAINTENANCE	204,675	265,538	166,703	225,000	269,506	250,000
014204	541000	MISC TOOLS	3,634	3,773	3,772	3,800	2,595	3,000
014207	570150	POLICE DETAILS	924	5,290	1,104	25,000	1,608	20,000
014208	587300	CAPITAL IMPROVEMENTS	46,121	50,110	38,135	48,450	22,775	25,000
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Parks &amp; Open Space</b>		<b>659,397</b>	<b>785,899</b>	<b>932,017</b>	<b>953,766</b>	<b>842,491</b>	<b>663,129</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Facilities/ Public Property**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
<b>DEPT OF PUBLIC WORKS: Facilities/ Public Property Division</b>								
014241	510100	PERMANENT SALARIES	-	-	248,768	284,360	221,637	246,160
014241	510900	SALARY - OVERTIME	-	-	23,420	57,500	46,328	30,000
014241	511100	LONGEVITY	-	-	9,684	7,800	5,124	4,000
014241	512200	CLOTHING	-	-	4,400	21,341	2,420	4,400
014241	512400	STIPEND	-	-	4,719	5,500	2,750	3,350
014242	520400	STREET LIGHTS	673,487	884,948	826,513	618,000	545,399	550,000
014242	520500	PUBLIC BUILDING HEAT	67,115	46,336	79,718	90,000	79,644	100,000
014242	520600	PUBLIC BUILDING LIGHTS	177,784	228,833	265,917	292,000	191,394	300,000
014242	520800	GASOLINE & OIL	(8,797)	61,744	59,888	60,000	40,809	60,000
014242	524500	BUILDING MAINT/REPAIR	110,798	98,192	173,498	60,000	80,303	60,000
014242	524600	MAINT OF EQUIPMENT	86,832	84,200	175,616	150,000	113,918	150,000
014242	525003	PRISONERS CREW	62,450	144,266	122,843	150,000	81,712	60,000
014242	527010	RENTALS & LEASES	-	30,965	35,807	41,000	14,497	41,000
014242	528200	DRAINAGE & SEWER MAINT	-	13,634	-	-	-	-
014242	528500	EQUIPMENT LEASE	8,066	9,281	9,033	11,880	2,475	11,880
014242	528800	CULVERT CLEANING	-	19,972	23,923	-	4,161	-
014244	542000	JANITORIAL SUPPLIES	22,504	24,013	28,123	23,750	13,363	20,000
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Facilities/ Public Prop</b>		<b>1,200,240</b>	<b>1,646,384</b>	<b>2,091,871</b>	<b>1,873,131</b>	<b>1,445,933</b>	<b>1,640,790</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
WATER & SEWER ENTERPRISE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
604301	510100	PERMANENT SALARIES	1,146,460	1,035,226	1,330,539	1,548,925	1,106,095	1,299,092
604301	510900	SALARY - OVERTIME	108,000	223,298	232,789	146,000	257,212	129,196
604301	511100	LONGEVITY	21,600	21,900	23,195	28,000	13,119	14,200
604301	512000	MEDICAL EXPENSES	-	-	-	-	-	2,000
604301	512200	CLOTHING ALLOWANCE	19,800	14,850	16,500	20,900	8,800	16,500
604301	512210	TRAVEL ALLOWANCE	2,000	2,000	1,833	-	-	-
604301	512301	EDUCATIONAL INCENTIVE	33,413	5,120	7,268	13,140	5,782	8,811
604301	512400	STIPEND	33,659	12,569	10,751	14,000	9,232	85,000
604301	516600	SALARY - SICK LEAVE BUY BACK	14,889	4,846	18	-	9,412	-
604302	520800	GASOLINE & OIL	66,500	41,240	35,789	66,500	11,750	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	500	-	2,758	22,000	5,982	25,000
604302	521200	MWRA ASSESSMENT - SEWER	10,676,230	10,775,969	10,761,283	10,994,231	7,627,626	11,244,370
604302	521300	MWRA ASSESSMENT - WATER	4,963,446	4,896,715	5,185,345	5,263,284	3,683,655	5,608,417
604302	522400	COMPUTER SERVICES	8,000	-	12,609	39,000	15,544	60,000
604302	522800	AUDIT & ACCOUNTING SERVICES	-	-	11,400	12,000	11,400	12,000
604302	523440	PRINTING & MAILING	-	-	37,452	40,000	22,284	50,000
604302	524000	PEST/ RODENT CONTROL	-	-	45,788	100,000	24,495	20,000
604302	524500	BUILDING MAINTENANCE & REPA	144,850	138,691	110,668	100,000	81,040	100,000
604302	524600	MAINTENANCE OF EQUIPMENT	118,750	120,327	64,305	100,000	90,514	85,000
604302	525000	CONTRACTED SERVICES	500,000	507,015	464,990	-	210,432	-
604302	527010	RENTALS & LEASES	-	38,998	30,766	50,000	6,572	50,000
604302	528200	DRAINAGE AND SEWER MAINTEN	332,500	528,376	89,064	275,000	312,088	275,000
604302	528300	LEAK DETECTION	13,000	-	15,435	16,000	-	16,000
604302	528600	SAFE WATER DRINKING ASSESSMI	15,400	12,105	11,612	15,400	11,122	15,400
604302	528800	WATER METERS	133,000	-	-	-	-	15,000
604302	528900	CATCH BASIN/LATERAL LINE	450,000	419,775	289,961	500,000	458,440	200,000
604304	540000	OFFICE SUPPLIES	20,000	24,223	10,540	15,000	11,344	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIP	9,880	2,716	7,961	35,000	18,848	35,000
604304	541500	EQUIPMENT & SUPPLIES	20,000	46,373	60,180	-	7,814	-

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
604304	544000	MATERIALS	91,200	86,223	137,577	100,000	107,063	200,000
604304	544500	SEWER & WATER SERVICES	48,000	60,411	31,802	32,000	44,128	34,700
604307	570150	POLICE DETAILS	25,000	15,111	14,008	25,000	16,094	25,000
604307	572100	BANKING SERVICES	-	-	104,017	70,000	76,784	100,000
604308	574100	OUTSIDE LEGAL SERVICES	150,000	181,191	27,591	25,000	2,451	25,000
604308	587100	NEW EQUIPMENT	-	62,600	211,553	-	-	-
604308	587300	CAPITAL IMPROVEMENTS	-	387,000	90,442	-	-	-
604309	591100	BONDED DEBT	-	2,599,679	2,634,460	3,656,327	2,903,289	3,943,720
604309	591200	NOTES AND BONDS	-	-	111,208	-	87,956	-
604309	591210	SRF BOND ADMIN FEES	-	279,657	122,873	112,781	51,413	110,649
604309	591215	INTEREST ON ST DEBT	-	-	10,000	-	-	-
604309	591500	INTEREST ON LT DEBT	-	1,262,067	1,452,364	1,689,835	1,503,667	1,700,296
604308	596000	TRANSFERS OUT	5,336,820	3,641,378	2,861,093	-	452,667	-
<b>TOTAL</b>	<b>WATER &amp; SEWER ENTERPRISE</b>		<b>24,502,897</b>	<b>27,447,650</b>	<b>26,679,786</b>	<b>25,125,323</b>	<b>19,266,112</b>	<b>25,586,851</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
SOLID WASTE/ RECYCLING ENTERPRISE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
624231	510100	PERMANENT SALARIES	-	-	245,240	337,884	226,358	357,145
624231	510900	SALARY - OVERTIME	-	-	43,120	30,000	45,327	20,151
624231	511100	LONGEVITY	-	-	15,101	16,400	11,178	18,000
624231	512200	CLOTHING	-	-	4,400	6,600	2,750	6,600
624231	512210	TRAVEL ALLOWANCE	-	-	2,000	2,000	1,500	2,000
624231	512400	STIPEND	-	-	2,700	2,700	3,110	4,200
624232	521400	RUBBISH REMOVAL	-	-	1,901,198	2,163,000	1,558,057	2,206,260
624232	521450	RECYCLING DISPOSAL	-	-	373,441	300,000	325,703	550,000
624232	521500	RUBBISH DISPOSAL	-	-	1,276,392	1,220,000	898,546	1,220,000
624232	522400	COMPUTER SERVICES	-	-	990	18,000	9,152	18,000
624232	524000	PEST/ RODENT CONTROL	-	-	3,877	20,000	260	5,000
624232	525000	CONTRACTED SERVICES	-	-	-	-	1,649	-
624238	580000	CAPITAL OUTLAY	-	-	249,517	340,000	334,766	340,000
624238	587100	NEW EQUIPMENT	-	-	-	20,000	3,750	15,000
<b>TOTAL</b>	<b>SOLID WASTE/RECYLCING ENTERPRISE</b>		-	-	4,117,974	4,476,584	3,422,105	4,762,356



**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
PUBLIC HEALTH INITIATIVES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015221	510100	PERMANENT SALARIES	368,703	480,084	478,040	662,844	461,807	739,745
015221	511100	LONGEVITY	2,700	3,100	3,463	9,800	6,537	4,600
015221	512210	TRAVEL ALLOWANCE	3,600	-	3,600	3,600	4,050	3,600
015221	512215	TELEPHONE/COMMUNICATIONS	360	360	360	360	405	360
015221	512301	EDUCATIONAL INCENTIVE	18,356	19,162	24,986	33,568	24,038	40,170
015221	516600	SICK LEAVE BB	2,272	3,763	110	-	5,310	-
015242	523440	CONTRACTED SERVICES	-	-	-	-	-	50,000
015224	540000	OFFICE SUPPLIES	-	-	-	7,700	-	7,700
015227	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	1,000	-
<b>TOTAL</b>			<b>395,991</b>	<b>506,469</b>	<b>510,559</b>	<b>717,872</b>	<b>503,147</b>	<b>846,175</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**PUBLIC HEALTH DEPARTMENT**  
**HEALTHY COMMUNITY INITIATIVES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015241	510100	PERMANENT SALARIES	6,414	105,390	87,806	129,605	68,478	-
015241	512301	EDUCATIONAL INCENTIVE	-	8,511	9,633	9,832	5,200	-
015241	516600	SICK LEAVE BB	-	780	287	-	815	-
015241	520900	TELEPHONE	-	772	993	900	354	-
015254	540000	OFFICE SUPPLIES	664	973	693	1,000	72	-
015254	545500	COMPUTER OPERATIONS	-	-	22,588	700	64	-
015248	580000	CAPITAL OUTLAY	-	-	-	-	131,295	-
<b>TOTAL</b>			<b>7,078</b>	<b>116,426</b>	<b>122,001</b>	<b>142,037</b>	<b>206,279</b>	<b>-</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
PUBLIC HEALTH DEPARTMENT  
SUBSTANCE USE INITIATIVES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015251	510100	PERMANENT SALARIES	7,119	19,602	37,605	29,894	48,125	-
015251	511100	LONGEVITY	-	311	940	1,149	199	-
015251	512301	EDUCATIONAL INCENTIVE	-	-	-	6,395	1,587	-
015251	516600	SICK LEAVE BB	-	-	310	-	-	-
015254	540000	OFFICE SUPPLIES	628	839	601	1,000	1,020	-
TOTAL			7,748	20,752	39,456	38,438	50,931	-

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015411	510100	PERMANENT SALARIES	207,867	245,421	249,023	231,519	205,363	182,330
015411	510101	OTHER SALARIES	-	-	-	31,945	10,298	-
015411	511100	LONGEVITY	2,752	2,800	2,438	3,700	2,412	-
015411	512200	CLOTHING	400	400	200	400	400	-
015411	512301	EDUCATIONAL INCENTIVE	5,720	7,026	7,145	7,259	4,765	7,476
015411	516600	SICK LEAVE BB	2,905	2,729	77	-	5,856	-
015412	522100	RENTALS	3,875	4,325	3,238	4,000	3,338	-
015412	525700	ELDER PROGRAMS	17,640	11,872	-	-	-	-
015412	525900	HOME CARE	-	-	-	-	-	45,000
015414	540000	OFFICE SUPPLIES	384	651	493	500	296	-
<b>TOTAL</b>	<b>ELDER AFFAIRS</b>		<b>241,543</b>	<b>275,224</b>	<b>262,614</b>	<b>279,323</b>	<b>232,727</b>	<b>234,806</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**VETERANS AFFAIRS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015431	510100	PERMANENT SALARIES	101,258	111,945	118,784	123,215	87,357	125,671
015431	511100	LONGEVITY	2,762	2,009	2,205	2,600	1,739	2,800
015431	512210	TRAVEL ALLOWANCE	675	891	2,100	3,600	1,350	1,800
015431	512215	CELL PHONE ALLOWANCE	-	-	2,025	900	1,350	1,800
015431	512301	EDUCATIONAL INCENTIVE	1,197	-	4,995	5,095	3,691	5,197
015431	516600	SICK LEAVE BB	1,999	942	121	-	2,463	-
015432	525600	SPECIAL EVENTS	1,189	5,111	3,341	10,000	4,776	10,000
015434	540000	OFFICE SUPPLIES	3,505	3,678	5,048	9,750	7,598	9,750
015437	571500	VETERANS BENEFITS	738,571	726,786	636,413	805,000	427,263	705,000
<b>TOTAL</b>	<b>VETERANS AFFAIRS</b>		<b>851,156</b>	<b>851,361</b>	<b>775,033</b>	<b>960,160</b>	<b>537,587</b>	<b>862,018</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015491	510100	PERMANENT SALARIES	3,458	4,896	5,967	6,300	4,725	6,300
015497	570000	OTHER EXPENSES	-	675	708	3,000	1,983	3,000
<b>TOTAL</b>	<b>COMMISSION ON DISABILITIES</b>		<b>3,458</b>	<b>5,570</b>	<b>6,674</b>	<b>9,300</b>	<b>6,708</b>	<b>9,300</b>



**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**CONSUMER AFFAIRS**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
015901	510100	PERMANENT SALARIES	36,906	39,001	43,619	47,058	43,856	-
015901	511100	LONGEVITY	-	2,206	2,300	2,800	-	-
015901	516600	SICK LEAVE BB	348	1,348	8	-	436	-
<b>TOTAL</b>	<b>CONSUMER AFFAIRS</b>		<b>37,254</b>	<b>42,555</b>	<b>45,926</b>	<b>49,858</b>	<b>44,292</b>	<b>-</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**LIBRARY**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
016101	510100	PERMANENT SALARIES	343,434	399,622	416,452	445,099	338,862	410,513
016101	510101	OTHER SALARIES	-	-	487	1,668	139	21,431
016101	510900	OVERTIME	-	-	-	-	-	5,000
016101	511100	LONGEVITY	7,531	6,011	4,758	5,200	3,463	2,600
016101	512301	EDUCATIONAL INCENTIVE	19,576	20,765	18,664	16,914	10,643	8,796
016101	516600	SICK LEAVE BB	-	-	-	-	1,280	-
016102	520300	UTILITIES	15,017	8,425	-	-	-	-
016102	524500	BUILDING MAINT/REPAIR	2,522	1,703	0	-	-	-
016102	525300	NOBLE	37,117	63,889	54,067	57,000	42,564	57,000
016102	526200	OTHER SERVICES	1,518	3,165	-	-	-	-
016104	540000	OFFICE SUPPLIES	1,382	817	-	-	-	-
016104	542000	JANITORIAL SUPPLIES	360	530	-	-	-	-
016104	542200	LIBRARY SUPPLIES	61,420	76,303	61,610	72,042	64,145	99,000
016107	573500	LOCAL MATCHING FUNDS	7,107	6,469	4,092	2,500	1,911	2,500
016108	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	-
TOTAL	LIBRARY		496,983	587,699	560,131	600,423	463,007	606,840

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
016501	510100	PERMANENT SALARIES	134,529	216,501	205,661	331,122	237,821	349,577
016501	510103	CUSTODIAN SALARIES	-	-	40,309	70,000	9,367	70,000
016501	510800	SEASONAL SALARIES	151,490	214,116	110,077	155,000	215,272	155,000
016501	510900	OVERTIME	-	-	14,378	15,000	19,059	15,000
016501	511100	LONGEVITY	-	1,050	1,126	1,400	1,384	3,812
016501	512210	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	2,700	3,600
016501	512301	EDUCATIONAL INCENTIVE	4,547	6,471	8,020	8,179	5,926	8,344
016501	516600	SICK LEAVE BB	2,042	2,272	98	-	6,977	-
016502	520900	TELEPHONE	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	129,045	134,691	68,846	75,000	68,113	75,000
016504	541500	EQUIPMENT & SUPPLIES	4,824	10,744	20,574	22,000	15,077	22,000
016507	570000	COMMUNITY SCHOOL	-	-	-	-	-	30,000
<b>TOTAL</b>	<b>PARKS &amp; RECREATION</b>		<b>430,077</b>	<b>589,444</b>	<b>472,689</b>	<b>681,301</b>	<b>581,695</b>	<b>732,333</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
HISTORICAL AND CULTURAL RESOURCES**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
016917	570000	OTHER CHARGES & EXPENDITURES	-	-	-	10,000	-	10,000
<b>TOTAL</b>	<b>HISTORICAL AND CULTURAL RESOURCES</b>		-	-		10,000	-	10,000

**CITY OF REVERE: FY 2021 BUDGET SUMMARY**  
**DEBT SERVICE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
017109	591100	BONDED DEBT	-	2,997,543	2,964,543	2,739,543	1,964,543	2,844,543
017109	591210	INTEREST ON ST DEBT	-	-	151,420	397,761	-	141,000
017109	591500	INTEREST ON LT DEBT	-	2,192,233	1,912,886	1,948,804	926,686	1,843,195
<b>TOTAL</b>	<b>DEBT SERVICE</b>		-	<b>5,189,776</b>	<b>5,028,850</b>	<b>5,086,108</b>	<b>2,891,229</b>	<b>4,828,738</b>

**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
019001	511400	WORKERS COMP	-	227,145	-	-	-	-
019001	511500	WORKERS COMP MED.	-	113,634	-	-	-	-
019001	511600	WORKERS COMP UNEMP	-	83,746	-	-	-	-
019001	511900	GROUP HEALTH	-	17,662,114	20,078,807	21,848,404	15,217,915	22,409,934
019001	512100	MEDICARE TAXES	-	1,378,949	1,465,046	1,500,000	1,022,902	1,530,000
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-
019407	570900	INSURANCE	-	1,183,668	1,084,049	1,010,000	1,060,404	1,110,000
TOTAL	UNCLASSIFIED		-	20,649,256	22,627,901	24,358,404	17,301,221	25,049,934



**CITY OF REVERE: FY 2021 BUDGET SUMMARY  
RETIREMENT & PENSION OFFICE**

Org	Object	DESCRIPTION	FY 2017 Actual	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Q3 YTD	FY 2021 Final Budget
019111	511800	CONTRIBUTORY PENSION	11,033,908	11,566,412	12,057,685	12,655,956	12,655,956	13,513,019
TOTAL	PENSION & RETIREMENT		11,033,908	11,566,412	12,057,685	12,655,956	12,655,956	13,513,019



## Section X - Glossary

## GLOSSARY OF TERMS

**Abatement** - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

**Accounting Period** - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

**Accounting System** - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

**Activity** - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

**Adopted Budget** - The resulting budget that has been approved by the City Council.

**Allocation** - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

**Annual Budget** - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

**Appropriation** - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

**Arbitrage** - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

**Assessed Valuation** - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

**Audit** - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

**Balanced Budget** - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

**Bond Anticipation Notes (BAN)** - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

**Budget Calendar** - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

**Budget Document** - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

**Budget Message** - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

**Capital Budget** - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

**Capital Improvement Program (CIP)** - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

**Charges for Service** - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

**Cherry Sheet** - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

**Community Preservation Act (CPA)** - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

**Consent Decree:** A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

**Cost Center** - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

**Debt Limits** - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

**Debt Service** - Payment of interest and repayment of principal to holders of government debt instruments.

**Deficit or Budget Deficit** - The excess of budget expenditures over receipts. City and State laws require a balance budget.

**Department** - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

**Encumbrance** - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

**Equalized Value (EQV)** – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

**Exemptions** - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

**Expenditures** - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.



**Financial Accountability** - The obligation of government to justify the raising of public resources and what those resources were expended for.

**Financial Condition** - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

**Financing Plan** - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

**Fiscal Period** - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

**Fiscal Year** - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

**Fixed Asset** - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Full and Fair Market Valuation** - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** -The portion of Fund Equity available for appropriation.

**Fund Equity** -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

**General Fund** - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

**Government Accounting Standards Board (GASB)** - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at [www.gasb.org](http://www.gasb.org).

**Grant** - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

**Inter-fund Transactions** - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

**Intra-fund Transactions** - Financial transactions between activities within the same fund. An example would be a budget transfer.

**Levy** - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

**Levy Ceiling** - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

**Levy Limit** - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

**License and Permit Fees** - The charges related to regulatory activities and privileges granted by government in connection with regulations.

**Line-item Budget** - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

**Major Funds** - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Massachusetts Department of Revenue (DOR)** - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

**Massachusetts Public Employee Retirement Administration Commission (PERAC)** - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

**MBTA-Massachusetts Bay Transportation Authority** - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

**MGL- Massachusetts General Law** - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

**MSBA-Massachusetts School Building Authority** - The MSBA is the state authority that oversees all school building projects and funding. The web site is [www.mass.gov/msba](http://www.mass.gov/msba)

**Modified Accrual Basis** - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**New Growth** - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

**Non-expendable Trust Fund** - A fund, the principal, and sometimes also the earnings, of which may not be expended.

**Non-Tax Revenue** - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

**Other Financing Sources (OFS)** - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

**Other Financing Uses (OFU)** - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

**Operating Budget** - A budget that applies to all outlays other than capital outlays.

**Overlay** - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

**Overlay Surplus** – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

**Performance Indicator** - Variables measuring the degree of goal and objective fulfillment achieved by programs.

**Performance Standard** - A statement of the conditions that will exist when a job is well done.

**PILOT – Payment in Lieu of Taxes** - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

**Policy** - A definite course of action adopted after a review of information and directed at the realization of goals.

**Priority** - A value that ranks goals and objectives in order of importance relative to one another.

**Procedure** - A method used in carrying out a policy or plan of action.

**Program** - Collections of work related activities initiated to accomplish a desired end.

**Program Budget** - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

**Proposition 2 ½** - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

**Purchase Order** - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

**Rating Agencies** - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

**Registered Bonds** - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

**Reserves** - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

**Reserve for Contingencies** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Retained Earnings** - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

**Revenue** - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

**Revolving Fund** - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

**Request for Proposal (RFP)** - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

**RMV- Registry of Motor Vehicles** - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

**Sanitary Sewer Overflows (SSOs)** – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

**Service Level** - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

**Special Revenue Fund (SRF)** - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

**Submitted Budget** - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

**Supplemental Appropriations** - Appropriation's requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

**Tax Anticipation Notes (TAN)** - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

**Tax Levy** - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

**Tax Rate** - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

**Unit Cost** - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

**Valuation (100%)** - Requirement that the assessed valuation must be the same as the market value for all properties.

**Warrant** - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

**Warrant Payable** - The amount of warrants outstanding and unpaid.