

## CITY OF REVERE

NOTICE OF MEETINGS CITY OF REVERE HOUSING AUTHORITY  
As Required by Chapter 28 of Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY: REVERE HOUSING AUTHORITY  
DATE OF MEETING: Wednesday, March 17, 2021  
TIME: 6:30 p.m.  
PLACE: Remote – Go To Meeting

**Please join our meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/953984997>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

**Access Code:** 953-984-997

### TOPICS TO BE DISCUSSED:

Monthly Agenda

Wednesday, March 17, 2021 6:30 p.m.

<b>Approval of Minutes</b>	Any omissions or corrections before the minutes of the Regular Meeting held on February 17, 2021.
<b>Crime Report</b>	RHA Properties
<b>CORRESPONDENCE</b>	
<b>Executive Director's Report</b>	
<b>Maintenance Report</b>	
Vacancy Report	Occupancy Rate/Plan
Procurement	Approve Change Order # 1 for Homer Contracting, Inc., DHCD # 248109 Gold Star Mothers 200-1 Selective Replacement of Roofs, Windows and Siding dated and approved by the Architect on November 13, 2020 in the amount of \$31,908.15 (Resolution Needed)  Approve Certificate of Final Completion for Homer Contracting, Inc., DHCD # 248109 Gold Star Mothers 200-1 Selective Replacement of Roofs, Windows and Siding dated and approved by the Architect on February 23, 2021. (Resolution Needed)  Approve Application and Certificate for Payment No. 7 for Brite-Lite Electrical Co., Inc., DHCD # 248112 Electrical Upgrades Proctor Avenue 667-1A - Cushman Avenue 667-1B dated March 2, 2021 and approved by the Architect on March 9, 2021 in the amount of \$74,468.90 (Resolution Needed)
<b>Fee Accountant Report</b>	Approval of Bills
<b>Capital Funds Summary</b>	Obligation and Expenditure
<b>Payroll Report</b>	Payroll Review

<b>Vendor Report</b>	Approval of Bills
<b>TARs Report</b>	Amounts Collected
<b>Write Offs</b>	State & Federal FYE 3-31-21
<b>Housing Management Report</b>	Recertification Report

**Commissioner's Input**

**Unfinished Business**

- (a) COVID 19 Update
  - a. HUD and DHCD Guidance on Operations (found at <https://www.mass.gov/service-details/public-housing-admin-notices>)
  - b. Operations at RHA
    - 1. RHA continues to service all residents, program participants and applicants
    - 2. COVID clinics underway in conjunction with both City NOH and MVES.
  - c. Risk Management Assessment, Program Development – Update
    - i. Hoisting License Classes – Update – Still awaiting test date from state, possibly for May 2021.
    - ii. First round of trainings starting in April.
  - d. Fran Rega Scholarship – Update from Chair
  - e. City of Revere's request to fund trash removal at RHA locations – Update
  - f. Director is seeking a resolution to adopt “old” technology policy as submitted by Executive Director in November 2020 Board meeting. (Resolution Needed)
  - g. FY 2021 Budget Draft – Due 2/28/21.

**III. NEW BUSINESS**

- a. Signature needed by chair and ED on form for acknowledgement of the wage match confidentiality agreements signed by employees authorized to access wage match information.
- b. Professional conduct of RHA staff and maintenance
- c. Discussion for Executive Director Nationwide search – Chair
- d. Discussion on Interim Executive Director and salary

**IV. EXECUTIVE SESSION**

- a. Discussion to strategize

**Adjournment**

Please note that the Board of Commissioners may act on items in a different order than they appear on this agenda. Also, if it so votes, the committee may go into Executive Session

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.