



DIANE R. COLELLA  
Election Commissioner  
City of Revere  
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**MEETING NOTICE**

August 14, 2020

TO Ashley E. Melnik, City Clerk  
FROM Diane R. Colella, Election Commissioner

The Board of Election Commissioners respectfully requests the enclosed meeting notice to be posted in accordance with Massachusetts General Law, Chapter 30A, Section 20, The Open Meeting Law.

On Wednesday, August 19, 2020 at 9:00 a.m. the Election staff will test twenty-two (22) DS200 Vote Tabulators using Official, and Absentee/Early voting ballots along with testing twenty-two (22) thumb drives containing the Election data and (1) one thumb drive containing the Election Reporting system used on Election night to report the Official Election results.

When test is done, the results paper tapes are reviewed for accuracy. When the review is done the thumb drives are put back into the machines and set to zero. A seal with an imprinted seal number is affixed to the thumb drive. The seal number is recorded on a spreadsheet for reference on Election night. The equipment is stored until Election Day.

Once the DS200 machines are done, the staff will start the test on the sixteen (16) Automark Handicap Accessible voting machines and flashcards using Official and Absentee/Early voting ballots. Once complete, the machines will be stored until needed on Election Day.

The tests are conducted in preparation for the State Primary on Tuesday, September 1, 2020.

The tests will take place in the Election Department at Revere City Hall, 281 Broadway, Revere, MA 02151.

Diane R. Colella  
Election Commissioner  
Secretary, Board of Election Commissioners