



CITY COUNCIL
Regular Meeting

City Councillor Joseph A. DelGrosso
City Council Chamber – Revere City Hall
281 Broadway, Revere, Massachusetts 02151

Calendar

Monday, June 6, 2022, 6:00 PM

Salute to the Flag

1. **Roll Call of Members**

2. Approval of the Journal of the Regular Meeting of May 23, 2022

3. **22-161** Motion presented by Council President Visconti: That the City Council award a Certificate of Appreciation to the Revere Chamber of Commerce.

Public Hearings

4. **22-155** Hearing called as ordered on a loan order in the amount of \$1,200,000 for Phase 14 Investigations Mass DEP CY 2022 CWSRF Planning Project No. 7123.

5. **22-156** Hearing called as ordered on a loan order in the amount of \$12,000,000 for Phase 13 Construction CWSRF Construction Project No. 7099.

6. **22-169** Hearing called as ordered on a loan order in the amount of \$500,000 for MWRA Infiltration and Inflow removal projects.

Communications

7. **22-170** Communication from the City Auditor Relative to FY2023 Budget Appropriation Order.

8. **22-171** Communication from the City Auditor Relative to the MGL Chapter 44, Section 53 1/2- Departmental Revolving Funds Spending Authorization for FY2023.

9. **22-172** Communication from the City Auditor relative to the MGL Chapter 44, Section 53 1/2 - Departmental Revolving Funds.

10. **22-173** Communication from the City Auditor relative to the Water & Sewer Rates for FY2023-FY2025.

11. **22-174** Communication from the City Auditor relative to an appropriation from Free Cash to the Affordable Housing Trust Fund.

12. **22-175** Communication from the City Auditor relative to the acceptance of MGL Chapter 40, Section 13E to establish a School District Reserve Fund.

13. **22-176** Communication from the City Auditor relative to the FY2023 Capital Budget Appropriations.

14. **22-177** Communication from the City Auditor Relative to the FY2023 Capital Budget - Appropriations - Community Improvement Trust Fund.

15. **22-178** Communication from the Mayor relative to the appointment of Natividad Hernandez to the Affordable Housing Trust Fund.

Motions

16. **22-179** Motion presented by Councillor Rizzo: That the City Council adopt a new form of compensation that would negate the current salary structure in its entirety and convert to a strict and straightforward method of compensation based on public meetings attended. This proposal would compensate elected members of the City Council \$100 per meeting for only meetings they attend and only if such meeting is attended. This is in the interest of creating transparency to the voters and implementing a fair and just salary structure.
17. **22-180** Motion presented by Councillor Morabito: That the Mayor investigate the feasibility of including a line item in the Fiscal Year 2023 Budget for additional funding for any public school safety measures that the School Committee deems necessary.
18. **22-181** Motion presented by Councillor Cogliandro: That the Mayor direct the Chief of Police to install a security camera and/or increase patrols at Jacobs Park on Hastings Street. Recently there has been an increase in the dumping of bulk items in the park.
19. **22-182** Motion presented by Councillor Cogliandro: That the Mayor, School Committee, Superintendent and City Council hold a joint meeting or joint executive session to discuss what security protocols are taking place to ensure the safety of our children during school.
20. **22-183** Motion presented by Councillor Keefe: That the Mayor request the Police Department to update the School Department and the City Council on school safety protocol and active shooter preparedness.
21. **22-184** Motion presented by Councillor Rizzo: That the Mayor request the Chief of Police to provide the City Council with an explanation as to the closing of the Police Sub-Station on Pleasant Street.
22. **22-185** Motion presented by Councillor McKenna: That the Mayor request the City Solicitor and the Director of Municipal Inspections to provide an update on McMackin Field relative to any movement on an eminent domain taking and/or land taking due to non-payment of property violations.
23. **22-186** Motion presented by Councillor Morabito: That the City Council request the City Clerk to purchase an ADA compliant podium for the Council Chamber.



CITY COUNCIL
Regular Meeting

City Councillor
Joseph A. DelGrosso
City Council Chamber
Journal
Monday, May 23, 2022

Regular Meeting of the City Council was called to order at 6:00 PM. President Gerry Visconti presiding.

Salute to the Flag

1 Roll Call of Members

Attendee Name	Title	Status	Arrived
Anthony Cogliandro	Councillor	Present	
Patrick M. Keefe	Councillor	Present	
Joanne McKenna	Councillor	Present	
Steven Morabito	Councillor	Present	
Ira Novoselsky	Councillor	Absent	
Dan Rizzo	Councillor	Present	
George J. Rotondo	Councillor	Late	6:10 PM
Richard J. Serino	Councillor	Present	
Marc Silvestri	Councillor	Present	
Gerry Visconti	President	Present	

2 Approval of the Journal of the Regular Meeting of May 9, 2022

RESULT: ACCEPTED

Zoning Sub-Committee Report

The Zoning Sub-Committee met on Monday evening, May 24, 2022 at 5:00PM. Committee members present were Councillors McKenna, Serino, Visconti (ex-officio), and Chairman Keefe. Councillor Novoselsky was absent.

There was one special permit pending before the committee:

C-22-03/22-128 Revere Dev. LLC, 304 Squire Road, Revere, MA 02151 requesting a special permit from the Revere City Council to enable the appellant to raze the existing structure and construct a new fast-food restaurant with a drive through window at 304 Squire Road, Revere, MA.

Attorney Gerry D'Ambrosio, 14 Proctor Ave., Revere, MA addressed the Committee and spoke in favor of the application and highlighted the merits of the proposal.

Speaking in opposition was John Pedicini, 139 Sigourney St., Revere, MA citing that the

location of the dumpster will have a negative impact on his property. Chairman Keefe indicated that the dumpster location conforms to the City's zoning requirements.

Resident Jim Sherman, 137 Keayne St., Revere, MA inquired about the number of parking spaces and the number of employees on duty. The site plan is providing for 9 parking spaces, but the applicant could increase that number to 13. To add additional parking would decrease the square footage of decorative landscaping beds. Chairman Keefe indicated that the number of employees working at any given time would be minimal - most likely no more than 5.

The following conditions from Site Plan Review and the Zoning Sub-Committee were read into the record and made part of the special permit:

1. The revised site plan dated May 17, 2022, prepared by DiPrete Engineering shall be updated to reflect the conditions of the special permit. Further, the site plan shall be subject to additional revisions by the Site Plan Review Committee. These additional revisions and conditions shall be incorporated into and made part of the final site plan and special permit. The final site plan shall be recorded in the Suffolk County Registry of Deeds along with the special permit. A recorded copy of the special permit and a final site plan review letter shall be filed with the Building Inspector prior to the issuance of a building permit.
2. There shall be no access or egress allowed from the site onto Sigourney Street or Derby Road.
3. The special permit is contingent upon applicant receiving relief from the Zoning Board of Appeals with respect to any dimensional and/or parking requirements that may be required upon completion of the final site plan.
4. The final landscaping plan shall be approved by the Site Plan Review Committee including the planting of an evergreen screen (minimum 6' high arborvitaes or pine trees) all along residential property lines and the planting of trees, (minimum caliper of 2 1/2") along the frontage of the property on Derby Road and Sigourney Street. Further, a yearly landscape maintenance plan shall be submitted to SPRC that includes proper irrigation of all landscaped areas and the replacement of any dead trees or shrubs, fertilizing, mulching, grass cutting and weed control.
5. Permit holder shall erect an 8' stockade fence along the frontage of Derby Road and Sigourney Street, as well as the rear property line abutting residential use.
6. Any signage within the site shall be approved by the Site Plan Review Committee and shall conform to the City's sign requirements.
7. Revere Dev. LLC shall implement a neighborhood trash mitigation policy which shall not only describe the policy for the special permit holder to collect and adequately dispose of all garbage and loose trash visible on the 304 Squire Road property, but shall additionally describe a trash mitigation employee policy for the 100 block of Derby Road to the intersection of Grover Street whereby Popeye's employees shall monitor the 100 block of Derby Road to the intersection of Grover Street and remove visible loose trash with Popeye's trademarks or branding from the 100 block of Derby Road twice daily.

8. Revere Dev. LLC shall not impede and will support efforts made by surrounding neighbors to modify the direction of travel for Derby Road in the event the community wishes to reverse direction of traffic to direct Derby Road traffic towards Squire Road.
9. Revere Dev. LLC shall limit operating hours for the drive-up window/drive-through to: Sunday to Thursday 10:30 AM through 10:00 PM and Friday to Saturday 10:30 AM through 10:30 PM
10. Applicant shall install, keep, and properly maintain a code compliant odor and noise reducing hood ventilation system as approved by the Board of Health.
11. The dumpster shall be set back a minimum of 10 feet from all property lines abutting residential uses and shall be screened per the requirements of the Site Plan Review Committee including privacy fencing and/or cement block wall, rodent prevention methods, and the planting of evergreens.
12. All lighting on the site shall be oriented away from neighboring residential properties and shielded from producing glare onto abutting residential properties.
13. The final building plans must be submitted to the Fire Department for approval and compliance with fire safety codes.
14. Sewer, Water, and storm water management plans must be reviewed and approved by the City Engineer and Chief of Infrastructure.
15. The final building plans must be submitted to the Board of Health for approval and compliance with the Massachusetts Department of Public Health Regulations.
16. The installation of an exterior grease trap to be approved by the plumbing inspector and a maintenance schedule for regular cleaning of the grease trap.
17. New concrete sidewalks with granite curbing shall be installed along the full frontage of the property on Derby Road and Squire Road.
18. A street and sidewalk bond must be filed with the DPW to secure performance of any sidewalk, roadway, and driveway reconstruction and the installation of any utilities serving the site as well as landscaping.
19. One parking spot shall be dedicated for vehicles of delivery service pickup drivers.
20. The parking spaces and travel aisles shall be striped with pavement markings to define parking spaces and traffic flow direction.
21. A final as-built plan and site plan including as built utilities shall be filed with the Building Inspector, DPW, and Engineering Department prior to the issuance of an occupancy permit.
22. The project is subject to Section 17.47 of the Community Improvement Trust Fund as it is a

use that is only allowed by special permit of the City Council.

23. The special permit will be subject to any and all signage the Traffic Commission and the Massachusetts Department of Transportation deem appropriate and necessary for the regulation of traffic patterns at this location.

The special permit, subject to the findings and conditions of Site Plan Review and the Zoning Sub-Committee, received a favorable recommendation from the Zoning Sub-Committee and will be considered by the City Council this evening.

3 22-128 Revere Dev. LLC, 304 Squire Road, Revere, MA 02151 requesting a special permit from the Revere City Council to enable the appellant to raze the existing structure and construct a new fast-food restaurant with a drive through window at 304 Squire Road, Revere, MA.

“SHALL THE CITY COUNCIL GRANT THE RELIEF REQUESTED SUBJECT TO THE CONDITIONS OF SITE PLAN REVIEW AND THE ZONING SUB-COMMITTEE?”

RESULT: **ORDERED - ROLL CALL [UNANIMOUS]**
AYES: Cogliandro, Keefe, McKenna, Morabito, Rizzo, Rotondo, Serino, Silvestri, Visconti
ABSENT: Novoselsky

Communications

4 22-149 Communication from the Election Commissioner relative to the Special Municipal Election Calendar in Ward 5.

RESULT: **PLACED ON FILE**

5 22-150 Communication from the Mayor relative to the Appointment of Jeffrey Pearlman as City Historian.

RESULT: **PLACED ON FILE**

6 22-151 Communication from the Mayor relative to An Act Establishing a New Election System for the School Committee of the City of Revere.

An Order to Establish a New Election System for School Committee

Be it ordered by the City Council of the city of Revere, Massachusetts, as follows:

WHEREAS, the city of Revere has a Mayor and City Council Plan B form of government in accordance with Massachusetts General Laws chapter 43, §§ 56-63; and

WHEREAS, the Revere City Council is comprised of members elected from their respective wards and members elected at large in accordance with Massachusetts General Laws chapter 43,

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

§ 59; and

WHEREAS, the Revere School Committee consists of six members who are elected at large only in accordance with Massachusetts General Laws chapter 43, § 31; and

WHEREAS, other cities have changed the process for electing their at large School Committee in response to lawsuits; and

WHEREAS, the city of Revere wants to itself initiate a change to the process for electing School Committee members to be elected solely by the voters from their respective ward and at large;

NOW THEREFORE, it is hereby ordered that, consistent with the city of Revere’s authority under Section 8 of the Home Rule Amendment of the Massachusetts Constitution, that the following special legislation establishing a single-member ward-based and at-large system for electing members and filling member vacancies of the Revere School Committee be filed with the City’s State Representatives and State Senator, and further, that the City Council President and Mayor be authorized to take such action as may be necessary to accomplish the purposes of this Order.

AN ACT RELATIVE TO THE SCHOOL COMMITTEE OF THE CITY OF REVERE

SECTION 1. Chapter 147 of said acts of 2004 is hereby amended by deleting the text of section 4 and inserting in place thereof the following:

(a) Notwithstanding sections 31 or 36 of chapter 43 of the General Laws or of any general or special law to the contrary, the school committee of the city of Revere shall consist of the mayor and 8 members, with 1 member to be elected by and from the voters of each of the 6 respective wards into which the city is divided and 2 members to be elected at large.

(b) If a vacancy occurs in the office of school committee member, whether by death, removal, resignation or otherwise, the candidate from that ward who received the second highest number of votes at the last regular election or the at-large candidate who received the third highest number of votes at the last regular election shall be sworn and take office immediately; provided, however, such candidate is willing to serve, registered to vote and domiciled in the appropriate ward, and otherwise eligible to fill the vacancy.

(c) If there is no candidate meeting the requirements of subsection (b), or such qualified candidate declines to be sworn to the position, the city council, and the remaining members of the school committee, shall within fourteen (14) days following the date of the vacancy, meet in joint convention and fill the vacancy by a majority vote of the city council and remaining members of the school committee. The person selected to fill the vacancy under this section shall be sworn and immediately take up the duties of the office. A vacancy occurring during the last six months of the term shall not be filled in the manner set forth herein.

(d) Any person selected to fill a vacancy under subsections (b) and (c) shall be sworn and take office immediately, serving until the 10th day after the next regular city election, at

which time their successor shall be sworn and immediately take up the duties of the office in addition to the full term to which they were elected. Similarly, if the position remains vacant, the candidate elected to the position at the next regular election shall be sworn and begin serving on the 11th day after the election, in addition to the full term to which they were elected.

SECTION 2. This act shall take effect upon its passage.

RESULT:	REFERRED TO LEGISLATIVE AFFAIRS
----------------	--

- 7 22-168 Communication from the Mayor relative to the An Ordinance Establishing Inclusionary Zoning in the City of Revere.

AN ORDINANCE FURTHER AMENDMENT THE REVISED ORDINANCES OF THE CITY OF REVERE RELATIVE TO AFFORDABLE HOUSING

Be it ordained by the City of Revere as follows:

SECTION 1. Title 17 of the Revised Ordinances of the city of Revere is hereby amended by inserting the following new Chapter:

Chapter 17.29- AFFORDABLE HOUSING

Sections:

17.29.010 - Purpose.

The purpose of this chapter is to expand affordable housing options in the city of Revere in furtherance of the city’s housing goals articulated in its 2020 master plan, “Next Stop Revere,” which includes creating new deed-restricted affordable housing and preserving existing deed-restricted affordable housing, mitigating displacement pressures and creating greater housing stability for vulnerable residents, and increasing access to a variety of homeownership opportunities for moderate and low-income households.

17.29.020 - Applicability.

- A. This chapter shall apply to any development involving the creation of six (6) or more dwelling units on one or more contiguous parcels, including the following:
1. New residential construction or new mixed-use construction that includes six or more dwelling units.
 2. The conversion, alteration, redevelopment, change of use, or expansion of an existing structure, if such development results in an increase of six (6) or more dwelling units.
 3. A division of land resulting in the creation of six (6) or more residential lots.
- B. This chapter shall apply to all residential dwelling types defined in Title 17 with the exception of lodging house or rooming house. This chapter does not apply to institutional uses such as a nursing or convalescent home, independent elderly housing,

or congregate care elderly housing.

- C. Developments shall not be segmented or phased to avoid compliance with the provisions of this chapter. Where such segmentation occurs, it shall be subject to the provisions of this chapter.

17.29.030 - Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning:

- A. “Affordable Housing Restriction” means a deed restriction, covenant, contract, mortgage agreement, or other legal instrument, acceptable in form and substance to the city of Revere, that effectively restricts occupancy of an affordable housing unit to qualified low-income purchasers or renters, and meeting the requirements in MGL c. 184, § 31, and the requirements of this chapter.
- B. “Affordable Housing Unit” means a dwelling unit that is affordable to and occupied by a low-income household and meets the requirements of the Massachusetts Department of Housing and Community Development Local Initiative Program for inclusion on the Chapter 40B Subsidized Housing Inventory, and is sold, leased, or rented to an eligible household in accordance with the requirements of this chapter.
- C. “Area Median Income” means the median household income for the metropolitan area that includes the city of Revere, as defined in the annual schedule of low-income limits published by the U.S. Department of Housing and Urban Development (HUD), adjusted for household size.
- D. “Eligible Household” means a household of one or more persons whose maximum income does not exceed the income limits established in this chapter.
- E. “Local Action Unit” means an affordable housing unit created through this chapter or special permit process as part of the Local Initiative Program and eligible for inclusion on the Subsidized Housing Inventory.
- F. “Local Initiative Program” means a program administered by the Massachusetts Department of Housing and Community Development (DHCD) pursuant to 760 CMR 56.00 to develop and implement local housing initiatives that produce affordable housing units, with or without a comprehensive permit as defined in Chapter 40B, §§ 20-23.
- G. “Low-Income Household” means a household with income at or below 60% of area median income, adjusted for household size, for the metropolitan area that includes the city of Revere, as determined annually by HUD.
- H. “Market Rate Unit” means all dwelling units in a development subject to this chapter that are not affordable housing units as defined herein.

- I. “Revere Affordable Housing Trust Fund” means a fund established by the city of Revere per Revere Revised Ordinance (R.R.O.) 2.90, and pursuant to MGL c. 44, § 55C, for the purpose of creating or preserving affordable housing in the city of Revere for the benefit of low-income households.
- J. “Segmentation” shall mean any development or any division of land that would cumulatively result in an increase of six or more residential lots or dwelling units above the number existing on a parcel of land or contiguous parcels in common ownership up to twenty-four (24) months prior to the application. A subdivision or division of land shall mean any subdivision as defined in the Subdivision Control Law, MGL c.41, §81K-81GG, or any division of land under MGL c.41, §81P, into lots for residential use.
- K. "Subsidized Housing Inventory" means the Massachusetts Department of Housing and Community Development Chapter 40B Subsidized Housing Inventory as provided in 760 CMR 31.04.

17.29.040 - General requirements.

No building permit shall be issued for a development subject to this chapter unless the applicant provides the percentage of the total dwelling units in the development as affordable housing as described herein. The following are conditions of development for projects subject to this chapter:

- A. No less than twelve percent (12%) of dwelling units shall be an affordable housing unit for a household with income at or below sixty percent (60%) of the area median income.
- B. When the requirement for affordable housing units results in a fraction of a unit equal to one-half or above, the requirement shall be increased to the next highest whole number.
- C. Affordable housing units shall be made available to eligible low-income households at the income limits determined by the U.S. Department of Housing and Urban Development (HUD) applicable to the city of Revere, at purchase prices or rents that comply with DHCD’s Local Initiative Program (LIP) regulations, 760 CMR 56.00.
- D. Affordable housing units shall comply with the requirements set forth in MGL c. 40B, §§ 20-24. It is intended that the affordable housing units that result from this ordinance be considered as local action units, in compliance with the requirements specified by DHCD’s LIP.
- E. Nothing in this chapter shall preclude the applicant from providing additional affordable housing units or affordable housing units at a cost lower than the minimum affordability requirements.

17.29.050 - Methods of providing affordable housing units.

- A. Projects larger than twelve (12) units in size shall provide the affordable housing units on the locus of the development (on-site).

- B. Projects up to twelve (12) units in size may satisfy the requirements of this chapter by providing the affordable housing units on-site or by making a cash payment in lieu of affordable housing units to the Revere Affordable Housing Trust Fund. The cash payment for affordable housing units shall be equal to the required number of affordable housing units multiplied by the most current total development cost as articulated in the MA Department of Housing & Community Development's Qualified Allocation Plan for Low Income Housing Tax Credit, for the areas described as within Metro Boston/suburban area, as adjusted for the type of project and number of units.
- C. The special permit granting authority may grant a special permit to satisfy the requirements of this chapter by providing the affordable housing units in a separate building on the locus of the development through a development agreement with a non-profit housing developer. The special permit granting authority must find that such an arrangement more effectively addresses local housing need, with consideration for:
1. Whether the location of the affordable housing units is appropriate and advantageous in terms of proximity to public transit, public open space, and other amenities.
 2. Whether the arrangement results in more efficient funding and delivery of supportive services offered by the non-profit housing developer to the residents of the affordable housing units.
 3. Whether the arrangement results in a greater number of affordable housing units, affordable housing units at a cost lower than the minimum affordability requirements, or affordable units that have more bedrooms than the average number in the market-rate units.

17.29.060 - Offsets.

To facilitate the objectives of this chapter, the following dimensional and parking regulations shall apply:

- A. Any development in compliance with the affordable housing requirements of this chapter shall be permitted to reduce the total number of required off-street parking spaces under R.R.O. 17.28 as follows:
1. For developments located within a half mile of a subway or railroad station, no off-street parking shall be required.
 2. For developments located further than a half mile from subway or railroad station, the minimum number of required off-street parking spaces shall be reduced to a halfspace (0.5) per unit.
 3. The parking reduction shall apply to residential use only and does not apply to any other use.
 4. The parking reductions described in this section shall be available by right.
- B. For developments that provide the required affordable housing units on-site, the following reductions in dimensional requirements shall apply:

1. The minimum lot area required under R.R.O. 17.24 shall be reduced by fifty percent (50%).
 2. The minimum front, side, and rear yard setbacks required under R.R.O. 17.24 shall be reduced by twenty-five percent (25%).
 3. The maximum floor area ratio required under R.R.O. 17.24 shall be increased by twenty-five percent (25%).
 4. The dimensional requirement reductions and increases described in this section shall be available by right to projects that provide the required affordable housing units on-site. These dimensional requirement reductions and increases shall not be available to projects satisfying the requirements of this chapter through a cash payment in lieu of affordable housing units.
- C. For developments that provide the required affordable housing units on-site, the city shall waive the project building permit fee. Such a waiver shall be available for any building permit(s) associated with a project that is subject to the requirements of this chapter that are issued after site plan approval and before the Certificate of Occupancy is issued. This waiver applies to project building permit fees only, and does not apply to other fees required for the project. This building permit waiver shall not be available to projects satisfying the requirements of this chapter through a cash payment in lieu of affordable housing units.

17.29.070 - Provisions applicable to affordable housing units.

- A. Affordable housing units shall be dispersed evenly throughout the development in terms of both location and type of unit (e.g., townhouse unit, duplex unit, multifamily unit).
- B. The exterior of affordable housing units must be indistinguishable from the market rate units in terms of quality of design, appearance, materials, and construction.
- C. The size and interior finishes of the affordable housing units may differ from the market rate units within the following parameters:
 1. Affordable housing units shall have the same floor area as the median market rate units of the same number of bedrooms within a margin of twenty percent (20%), provided that units are not smaller than the minimum size set forth by DHCD in the most recent Local Initiative Program (LIP) design and construction standards.
 2. Interior features of affordable housing units shall be comparable to the standard package for market rate units, though designer and high-end finishes, fixtures, and appliances are not required. Affordable housing units shall comply with the LIP minimum design, size, and construction standards.
 3. Affordable housing units shall be supplied with the same mechanical systems and energy efficiency features as market rate units, including windows, insulation, plumbing, and heating and cooling systems.
 4. The bedroom mix of the affordable housing units shall be proportionate or larger to the bedroom mix of the market rate units.

5. Residents of affordable housing units shall have comparable access to all building and site common areas and amenities as residents of market rate units.
- D. Affordable housing units shall be constructed, or otherwise provided through cash payment in lieu of affordable housing units, at the same time as market rate units.
1. For phased projects in which affordable housing units are dispersed evenly throughout the development, affordable housing units shall be constructed in proportion to market rate units. Proportionality shall be determined by the number of building or occupancy permits issued for affordable and market rate units, or lot releases in the case of a subdivision, as applicable.
 2. For projects providing affordable housing units in a separate building consistent with R.R.O. 17.29.050, affordable housing units must be completed and occupied no later than completion and occupancy of the market rate units.

17.29.080 - Affirmative marketing and local preference.

Applicants creating new affordable housing units under this chapter are required to select qualified homebuyers or renters via lottery under an Affirmative Fair Housing Marketing Plan (AFHMP) that complies with federal and state fair housing laws MGL c. 40B Comprehensive Permit Guidelines, and any applicable local fair housing and local preference guidelines established by the city of Revere.

- A. The AFHMP shall be prepared and submitted by the applicant and approved by the city of Revere's Office of Planning and Community Development and DHCD as part of the LIP. The affirmative marketing costs for the affordable housing units shall be the responsibility of the applicant.
- B. To the greatest extent permitted by the law, the AFHMP shall provide for a local preference for Revere residents for up to 70% of the affordable housing units. The city shall provide the developer with supporting documentation for the AFHMP, including the documentation required to support a local preference. Where a project results in the displacement of low-income households, first preference shall be given to those displaced households, provided that the household is an eligible household under LIP guidelines, that the household qualifies for an affordable housing unit in terms of household size and income, and that such preference would be allowable under the rules of any source of funding for the project.
- C. Prior to the marketing or otherwise making available for rental or sale any of the units in the development, the applicant must obtain approval of the AFHMP from the city of Revere's Office of Planning and Community Development and DHCD. No Certificate of Occupancy for a development subject to this chapter shall be issued until such approvals are obtained.

17.29.090- Preservation of affordability.

Affordable housing units created in accordance with this chapter shall be subject to an affordable housing restriction that contains limitations on use, occupancy, resale, and rents,

and provides for periodic monitoring to verify compliance and enforce said restriction. The purpose of these limitations is to preserve the long-term affordability of the unit and to ensure its continued availability and affordability for the designated income group(s). Affordability restrictions shall be contained in applicable affordable housing restrictions, regulatory agreements, deed restrictions or covenants, contractual agreements, land trust arrangements and/or other mechanisms to ensure compliance with the affordability requirements of this chapter (collectively, "Affordable Housing Restriction").

- A. The affordable housing restriction shall comply with LIP requirements or any other applicable guidelines issued by DHCD, acceptable to the city, that ensures affordable housing units can be counted toward Revere's Subsidized Housing Inventory. The applicant shall be responsible for preparing and complying with any documentation that may be required by DHCD to qualify affordable housing units for listing on the Subsidized Housing Inventory.
- B. The affordable housing restriction shall run with the land and be in force in perpetuity or for the maximum period allowed by law and be enforceable under the provisions of MGL. c. 184, § 26 or §§ 31 and 32.
- C. The affordable housing restriction shall provide that initial sales and rentals of affordable housing units and subsequent re-sales and rentals shall comply with federal, state, and local fair housing laws, regulations and policies, and DHCD's LIP guidelines. For affordable homeownership units, the procedure for resale and the responsibilities of the homeowner, the City and/or its monitoring agent, and DHCD are described in detail in DHCD's LIP regulations.
- D. The affordable housing restriction shall provide for monitoring intended to verify that affordable housing homeownership units remain owner-occupied and are resold at a price affordable to qualified low-income homebuyers, and that affordable housing rental units are occupied by low-income tenants at rents affordable to qualified renters. The applicant shall be responsible for providing ongoing monitoring through an organization qualified to serve as a monitoring agent on behalf of the city. The city or its designee shall verify compliance with and enforce the affordable housing restriction.
- E. For affordable ownership units, the affordable housing restriction shall grant the city of Revere or its designee the right of first refusal to purchase the unit.
- F. The affordable housing restriction shall provide that in the event that any affordable rental unit is converted to a condominium unit, the condominium unit shall be restricted in perpetuity as affordable to the same income range as prior to the conversion. The affordable housing restriction for the rental project shall include a provision which reflects this chapter.
- G. When affordable housing units are provided on-site, no Certificate of Occupancy, or lot releases in the case of a subdivision, shall be issued until the applicant executes an enforceable affordable housing restriction and provides evidence acceptable to the city of

Revere’s Office of Planning and Development that the affordable housing restriction has been recorded at the Suffolk County Registry of Deeds and, in the case of affordable ownership units, signed by the homebuyer. It is the applicant's responsibility to prepare a complete regulatory agreement and supporting documentation for review and approval by the city, to obtain the necessary signatures, and to record a fully executed agreement at the Registry of Deeds.

- H. When the requirements of this chapter are met through a cash payment in lieu of an affordable housing unit, no Certificate of Occupancy, or lot releases in the case of a subdivision, shall be issued until the applicant pays the required cash payment in its entirety. The Applicant shall be required to record an Affordable Housing Payment In Lieu Covenant prior to the issuance of any building permit for a project. Said covenant shall be released by the city upon receipt of payment in accordance herewith.

17.29.100 - Application procedures.

- A. The provisions of this chapter shall be administered through the site plan review process. Application, review, and decision procedures shall be in accordance with R.R.O. Chapter 17.17 Site Plan Review.
- B. In addition to the materials for review described in R.R.O. Chapter 17.17, the applicant shall submit a plan showing the proposed location of the affordable housing units within the proposed building(s). The Site Plan Review Committee may request additional information as needed.
- C. No building permit shall be issued until the Site Plan Review Committee has reviewed the project application and determined that the development complies with the requirements of this chapter.

17.29.110 - Conflict with other sections.

Where the requirements of this chapter differ from or conflict with the requirements of other chapters or sections in Title 17, the requirements of this chapter shall apply.

17.29.120 - Severability.

If any portion of this chapter is declared to be invalid, the remainder shall continue to be in full force and effect.

RESULT:	ORDERED TO PUBLIC HEARING - CC	Next: 6/27/2022 6:00 PM
----------------	---------------------------------------	--------------------------------

- 8 22-152 Communication from the Mayor relative to An Amendment to the Revised Zoning Ordinances of the City of Revere Relative to the Legalization of Accessory Dwelling Units.

AN ORDINANCE FURTHER AMENDING THE ZONING ORDINANCE OF THE CITY OF REVERE FOR THE CREATION OF ACCESSORY DWELLING UNITS WITHIN

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

THE RA, RA1, RB, AND RB1 DISTRICTS

Be it ordained by the City of Revere as follows:

Section 1. Title 17 of the Revised Ordinances of the City of Revere is hereby amended by adding Chapter 17.25, entitled "Accessory Dwelling Units Within the RA, RA1, RB and RB1 Districts", which includes the following Sections:

17.25.000 Purpose.

Accessory dwelling units are allowed within the RA, RA1, RB and RB1 Districts under certain situations to:

Create new housing units while respecting the character and scale of single and two family homes.

Increase the housing stock of existing neighborhoods in a manner that is less intense than alternatives.

Allow more efficient use of existing housing stock and infrastructure.

Provide a mix of housing that responds to changing family needs and smaller households.

Provide a means for residents, particularly seniors, single parents, and families with grown children, to remain in their homes and neighborhoods, and obtain extra income, security, companionship, and services.

Provide a broader range of accessible and more affordable housing.

17.25.010 Definition of Accessory Unit.

Accessory dwelling unit means a dwelling unit containing no more than one bedroom and comprising no less than 350 square feet and no more than 600 square feet within an owner-occupied single family located within the RA and RA1 District and no more than 2 bedrooms comprising no less than 350 square feet and no more than 900 square feet or no more than 40% of the gross floor area (whichever is less) of a structure within the RB and RB1 District which is in compliance with parking, building and fire safety codes and in compliance with the requirements of Section 17.25.020.

17.25.020 Requirements for all Accessory Units.

All accessory units within a single-family dwelling must meet the following requirements:

1. The owner of the property on which the accessory unit is to be created shall occupy either the principal dwelling unit or accessory unit for a minimum of two years. Proof of owner occupancy can be established by two of the following documents:
 - a. A Valid, Unexpired Massachusetts ID.
 - b. A Valid Unexpired Massachusetts Driver's License.
 - c. Car Registration.
 - d. A Voter Registration Card.
2. There shall be no boarders or lodgers allowed in either dwelling unit.
3. There shall be no more than one (1) legally occupied dwelling unit in a structure that is seeking to create an accessory dwelling unit.
4. No structure that is not connected to the public water and sanitary sewer systems shall

have an accessory unit.

5. No accessory dwelling unit shall be permitted below the FEMA 100-year base flood elevation established on the FEMA 100-year flood hazard map for the City of Revere.
6. The accessory unit shall be located within the principal structure.
7. The maximum gross floor area of an accessory dwelling unit shall not be less than 350 gross square feet and no more than 600 gross square feet with no more than one bedroom within the RA and RA1 District.
8. The maximum gross floor area of an accessory dwelling unit shall not be less than 350 square feet and not more than 900 gross square feet and no more than 40% of the gross floor area (whichever is less) of the existing structure with not more than two bedrooms within the RB and RB1 District.
9. There shall be no enlargements or extensions of the dwelling in connection with the creation of an accessory unit except for minimal additions necessary to comply with building, fire safety, or health codes, or enclosure of an entryway, or for enclosure of a stairway to a second story. Any enlargements or extensions for these purposes must conform to the dimensional controls of this Title.
10. No accessory dwelling units shall be allowed within a duplex or townhouse dwelling or condominium.
11. Accessory dwelling units cannot have separate ownership.
12. Commercial use is prohibited within an accessory dwelling unit.
13. The accessory dwelling unit must comply with all building, fire safety and health codes and shall be designed so that the appearance of the principal structure maintains that of a single-family dwelling.

17.25.030 Off Street Parking Requirements.

1. There shall be no parking required for an accessory dwelling unit in cases where the accessory dwelling unit is within a single-family dwelling that is located within one half mile radius of an MBTA transit station, and the existing single-family dwelling meets the required parking of two off-street parking spaces.
2. For single-family dwellings that are located further than one half mile radius from an MBTA transit station, there shall be one additional parking space required for the accessory dwelling unit in addition to the two off-street parking spaces required for the single family. An accessory unit parking space may not be created within the front yard but may be created within the side yard to allow up to three vehicle tandem parking.

17.25.040 Transfer of Ownership.

Upon the transfer of ownership of a property that contains an accessory dwelling unit, a covenant must be signed by the new owner and recorded in the Suffolk County Registry of Deeds that states that the accessory dwelling unit must conform with the requirements of this Title as an accessory dwelling unit within an owner-occupied property.

RESULT:	ORDERED TO PUBLIC HEARING - CC	Next: 6/27/2022 6:00 PM
----------------	---------------------------------------	--------------------------------

- 9 22-169 Communication from the City Auditor relative to a loan order in the amount of \$500,000 for MWRA Infiltration and Inflow removal projects.

**Proposed Loan Order
MWRA Infiltration/Inflow Bonds**

That \$500,000 is appropriated to pay costs of investigating and designing infiltration and inflow removal projects for the City's sewer system, including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(7), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the Mayor, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the Mayor is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

RESULT:	ORDERED TO PUBLIC HEARING - CC	Next: 6/6/2022 6:00 PM
----------------	---------------------------------------	-------------------------------

- 10 22-155 Communication from the City Auditor relative to a loan order in the amount of \$1,200,000 for Phase 14 Investigations Mass DEP CY 2022 CWSRF Planning Project No. 7123.

**Proposed Loan Order
CWSRF Planning Project No. 7123**

That \$1,200,000 is appropriated to pay costs of Phase 14 engineering, design and planning costs for the development of plans and specifications for infiltration and inflow and illicit discharge detection and elimination improvements to the City's sewer system, including the payment of all costs incidental and related thereto and any other related costs or expenses thereof as defined in Chapter 29C, Section 1 of the General Laws; that to meet this appropriation, the Treasurer, with the

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(7) and/or Chapter 29C of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") established under Chapter 29C of the General Laws and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection ("DEP") with respect to such loan and for any federal or state aid that may be available for the project or for the financing thereof; and that the Mayor is authorized to enter into any agreements with the DEP, to expend all funds available for the project, and to take any other actions necessary to carry out the project.

That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

RESULT:	ORDERED TO PUBLIC HEARING - CC	Next: 6/6/2022 6:00 PM
----------------	---------------------------------------	-------------------------------

- 11 22-156 Communication from the City Auditor relative to a loan order in the amount of \$12,000,000 for Phase 13 Construction CWSRF Construction Project No. 7099.

**Proposed Loan Order
CWSRF Construction Project No. 7099**

That \$12,000,000 is appropriated to pay costs of Phase 13 construction of improvements to the City's sewer system, including infiltration and inflow, illicit discharge detection and elimination, pump station and drainage improvements, and including the payment of all costs incidental and related thereto and any other related costs or expenses thereof as defined in Chapter 29C, Section 1 of the General Laws; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) or Section 8(14) and/or Chapter 29C of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") established under Chapter 29C of the General Laws and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection ("DEP") with respect to such loan and for any federal or state aid that may be available for the project or for the financing thereof; and that the Mayor is authorized to enter into any agreements

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

Institute of Health as Biolevel-3 (BL-3) or Biolevel-4 (BL-4) facilities shall not be permitted in the City of Revere.

Section 2. Section 17.26.030 - Prohibited Uses in the Suffolk Downs Overlay District of the Revised Ordinances of the City of Revere is hereby amended by inserting new sub-section JJ. “JJ. Research and development facilities including life sciences manufacturing and biomedical facilities defined by the National Institute of Health as Biolevel-3 (BL-3) or Biolevel-4 (BL-4) facilities.

Section 3. Section 17.26.040(E) - Allowed Uses in the Suffolk Downs Overlay District of the Revised Ordinances of the City of Revere is hereby amended by deleting the existing entry and inserting in place thereof the following:

E. Research and development facilities including life sciences manufacturing and biomedical facilities defined by the National Institute of Health as Biolevel-1 (BL-1) or Biolevel-2 (BL-2) facilities.

Section 4. Section 17.16.040(C) Generally - Table of Uses, Office or Laboratory Uses of the Revised Ordinances of the City of Revere is hereby amended by deleting “Research and Development Facilities” and inserting in place thereof “Research and development facilities defined by the National Institute of Health as Biolevel-1 (BL-1) or Biolevel-2 (BL-2) facilities.”

Section 5. Section 17.16.040(G) Generally - Table of Uses, Prohibited Uses of the Revised Ordinances of the City of Revere is hereby amended by inserting a new prohibited use entitled “Research and development facilities defined by the National Institute of Health as Biolevel-3 (BL-3) or Biolevel-4 (BL-4) facilities.”

RA	RA1	RB	RB1	RC	RC1	RC2	RC3	PDD1	PDD2	NB	GB	GB1	CB	HB	TED	LI	IP
no	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no

Section 6. Section 17.26.040 Allowed Uses in the Suffolk Downs Overlay District of the Revised Ordinances of the City of Revere is hereby amended by deleting the words, “except where a special permit from the City Council is required,”.

RESULT:	ORDERED TO PUBLIC HEARING - CC	Next: 6/27/2022 6:00 PM
----------------	---------------------------------------	--------------------------------

14 22-159 Motion presented by Councillor Rizzo: That the Mayor be requested to create a Revere Biosafety Advisory Committee under the jurisdiction of the Board of Health to include the Director of Public Health, City Solicitor, Fire Chief, Police Chief, Inspectional Services Director, and Director of Planning and Community Development. This board would be charged to investigate and evaluate and amend the definition and/or addition of Research and Development /Laboratory Life Science Labs and related uses in the city of Revere's zoning ordinances. Further, that the attached draft ordinance be used as a possible starting point for discussion.

RESULT:	ORDERED - VOICE VOTE
----------------	-----------------------------

15 22-160 Motion presented by Councillor Keefe: That the Mayor request a representative from CDM Smith and the Chief of Infrastructure to appear

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

before the City Council to provide an update on the consent decree for water and sewer infrastructure.

RESULT: ORDERED - VOICE VOTE

16 22-161 Motion presented by Council President Visconti: That the City Council award a Certificate of Appreciation to the Revere Chamber of Commerce.

RESULT: ORDERED - VOICE VOTE

17 22-162 Motion presented by Councillor Cogliandro: That the City Council draft an ordinance that will deduct a percentage of a City Councillor's salary when absent from a regular meeting or a sub-committee meeting.

RESULT: REFERRED TO LEGISLATIVE AFFAIRS

18 22-163 Motion presented by Councillor Serino: That the Traffic Commission amend Schedule IV of Title 10 to add two "STOP" signs on Newhall Street at the Fenley Street intersection in both the northbound and southbound directions.

RESULT: REFERRED TO TRAFFIC COMMISSION

19 22-164 Motion presented by Councillor Serino: That the City Council adopt the attached Resolution recognizing May, 2022 as "Brain Tumor Awareness Month."

RECOGNITION OF MAY 2022 AS BRAIN TUMOR AWARENESS MONTH.

WHEREAS, THE NATIONAL BRAIN TUMOR SOCIETY INC. RECOGNIZES MAY 2022 AS BRAIN TUMOR AWARENESS MONTH TO RAISE AWARENESS OF THIS DEVASTATING DISEASE; AND

WHEREAS, BRAIN TUMORS WILL AFFECT AN ESTIMATED 88,970 AMERICANS IN 2022 OVER 1,600 PEOPLE IN THE COMMONWEALTH OF MASSACHUSETTS WILL BE DIAGNOSED WITH A BRAIN TUMOR THIS YEAR, OF WHICH 600 WILL BE MALIGNANT AND 380 OF WHOM WILL DIE BECAUSE OF A BRAIN TUMOR WITHOUT REGARD FOR AGE, ETHNICITY, GENDER OR SOCIOECONOMIC STATUS; AND

WHEREAS, MASSACHUSETTS IS HOME TO SEVERAL MAJOR FACILITIES, INCLUDING THE BRAIN TUMOR CENTER AT MASSACHUSETTS GENERAL HOSPITAL, BRIGHAM AND WOMEN’S HOSPITAL AND THE DANA-FARBER CANCER INSTITUTE, THAT FOCUS ON RESEARCH TO FIND BETTER TREATMENTS FOR THIS HORRIBLE DISEASE; AND

WHEREAS, MALIGNANT BRAIN TUMORS ARE AMONG THE DEADLIEST

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

FORMS OF CANCER AND ARE THE LEADING CAUSE OF CANCER-RELATED DEATHS IN CHILDREN UNDER THE AGE OF 20; AND

WHEREAS, INCREASING PUBLIC AWARENESS OF BRAIN TUMORS THROUGH ADVOCACY, SUPPORT FOR TARGETED RESEARCH AND EDUCATION IS CRITICAL TO SUPPORTING PATIENTS WITH BRAIN TUMORS AND THEIR FAMILIES; NOW THEREFORE BE IT

RESOLVED, THAT THE REVERE CITY COUNCIL HEREBY COMMENDS THE NATIONAL BRAIN TUMOR SOCIETY, INC. FOR ITS RECOGNITION OF MAY 2022 AS BRAIN TUMOR AWARENESS MONTH AND FURTHER EXTENDS SINCERE BEST WISHES FOR CONTINUED SUCCESS IN ALL ITS FUTURE ENDEAVORS IN RAISING AWARENESS FOR THIS DEADLY DISEASE; AND BE IT FURTHER

RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE NATIONAL BRAIN TUMOR SOCIETY, INC. AT 55 CHAPEL STREET, NEWTON, MA 02458.

RESULT: ORDERED - VOICE VOTE

20 22-165 Motion presented by Councillor Cogliandro: That the Mayor request MassDOT, Traffic Commission, and the DPW to investigate the feasibility of installing traffic lights at the intersection of Mountain Avenue and Broadway.

RESULT: ORDERED - VOICE VOTE

21 22-166 Motion presented by Councillor Cogliandro: That the Mayor request the DPW and Traffic Commission to look into the feasibility of installing speed bumps on Cushman Avenue, Proctor Avenue, and Mountain Avenue. The amount of speeding in these areas has heavily increased. The residents in the area are scared someone is going to be killed. This has been an ongoing issue.

RESULT: ORDERED - VOICE VOTE

22 22-167 Motion presented by Council President Visconti: That the Traffic Commission amend Schedule IV of Title 10 - Isolated Stop Signs of the Revised Ordinances of the City of Revere to add: Tedford Avenue at Burnett Road and Tedford Avenue at Glover Drive for southbound and northbound traffic traveling on Tedford Avenue.

RESULT: REFERRED TO TRAFFIC COMMISSION

Ordered adjourned at 6:55 PM.

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)

Attest:

City Clerk

Minutes Acceptance: Minutes of May 23, 2022 6:00 PM (Salute to the Flag)



City of Revere

CFO/City Auditor

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
CFO/City Auditor

May 19, 2022

Gerry Visconti City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

Re: Phase 14 Investigations
 MassDEP CY-2022 – CWSRF Planning Project No. 7123

Dear President Visconti:

I am writing to request a public hearing for one new Loan Order for borrowing under the Massachusetts Department of Environmental Protection's (MassDEP's) Calendar Year 2022 (CY-2022) Clean Water State Revolving Fund ("CWSRF"). The CWSRF was established to provide a low-cost funding mechanism to assist municipalities in complying with federal and state water quality requirements. In this round, the City is seeking to borrow funding for planning of the following project:

- CWSRF Planning Project No. 7123 - \$1,200,000 for the Phase 14 Investigations.

This CWSRF loan received initial approval from MassDEP through the CY-2022 CWSRF Intended Use Plan.

As was the case last year, in order to take advantage of these low interest loans and potential principal forgiveness again this year, the city must complete two steps: first – approve a Resolution expressly authorizing the Mayor to file all applications and execute documents necessary for the loans; and second – approve Loan Orders for the balance of each project. I have attached copies of the required Resolutions and Loan Orders. The planning work proposed with this new fund, as well as similar work necessary in future years, will be required commitments of the City's Consent Decree with the U.S. Dept. of Justice, to remedy historic violations of the Federal Clean Water Act.

Specifically, the work proposed with the \$1,200,000 in CY-2022 CWSRF 7123 planning funds will be utilized for three categories of work:

- (1) To investigate the condition and operation of the sanitary sewer and stormwater system.
- (2) To continue with citywide supplemental field investigations activities associated illicit discharge detection and elimination (IDDE); and
- (3) To continue to develop and implement a house-to-house inspection program for the purpose of identifying sump pump for removal or re-direction.

I ask that the City Council approve the Resolutions and move this Loan Order to a public hearing at its earliest opportunity. In advance of the public hearing, I will arrange for the City's staff and our consultants, CDM Smith, to provide the City Council with an update on the status of the previous and ongoing work completed within our sewer and stormwater systems to meet the demands of the EPA, the U.S. Justice Dept. and the Consent Decree. This background should assist the Council as it deliberates on this most recent funding request.

Very truly yours,



Richard Viscay
CFO

Cc: Brian Arrigo, Mayor
Kim Hanton, Chief of Staff
Paul Capizzi, City Solicitor
Tech Leng, Chief of Planning and Community Development
Don Ciaramella, Chief of Infrastructure & DFW
Nicholas Rystrom, City Engineer
Michael Leon, Nutter, McClennen & Fish LLP
Robert Button, CDM Smith

CITY OF REVERE
CY-2022 CWSRF PLANNING PROJECT No. 7123

RESOLUTION

Whereas, the City of Revere, Massachusetts (the "Applicant"), after thorough investigation, has determined that the work activity consisting of: Phase 14 Investigations is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by Revere City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund the planning activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

City of Revere, Massachusetts
CY 2022 CWSRF Planning Project No. 7123

\$1,200,000 Sewer Planning Bonds
Loan Order

Ordered: That \$1,200,000 is appropriated to pay costs of Phase 14 engineering, design and planning costs for the development of plans and specifications for infiltration and inflow and illicit discharge detection and elimination improvements to the City's sewer system, including the payment of all costs incidental and related thereto and any other related costs or expenses thereof as defined in Chapter 29C, Section 1 of the General Laws; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(7) and/or Chapter 29C of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") established under Chapter 29C of the General Laws and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection ("DEP") with respect to such loan and for any federal or state aid that may be available for the project or for the financing thereof; and that the Mayor is authorized to enter into any agreements with the DEP, to expend all funds available for the project, and to take any other actions necessary to carry out the project.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



City of Revere

CFO/City Auditor

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
CFO/City Auditor

May 19, 2022

Gerry Visconti City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

Re: Phase 13 Construction – I/I, IDDE, Pump Station, and Drainage Improvements
 MassDEP CY-2022 – CWSRF Construction Project No. 7099

Dear President Visconti:

I am writing to request a public hearing for one new Loan Order for borrowing under the Massachusetts Department of Environmental Protection's (MassDEP's) Calendar Year 2022 (CY-2022) Clean Water State Revolving Fund ("CWSRF"). The CWSRF was established to provide a low-cost funding mechanism to assist municipalities in complying with federal and state water quality requirements. In this round, the city is seeking to borrow funding for construction of the following project:

- CWSRF Construction Project No. 7099 - \$12,000,000 for the Phase 13 Construction, which includes I/I, IDDE, Pump Station, and Drainage Improvements

This CWSRF loan received initial approval from MassDEP through the CY-2022 CWSRF Intended Use Plan.

As was the case last year, in order to take advantage of these low interest loans and potential principal forgiveness again this year, the city must complete two steps: first – approve a Resolution expressly authorizing the Mayor to file all applications and execute documents necessary for the loans; and second – approve Loan Orders for the balance of each project. I have attached copies of the required Resolutions and Loan Orders. The construction work proposed with this new fund, as well as similar work necessary in future years, will be required commitments of the City's Consent Decree with the U.S. Dept. of Justice, to remedy historic violations of the Federal Clean Water Act.

Specifically, the work proposed under the CY-2022 CWSRF 7099 funding will be utilized for five categories of work:

- (1) To remove and redirect sources of illicit connections to the sewer system; and
- (2) To extend drains as necessary to remove illicit connections to the sewer system.
- (3) To rehabilitate sewer pipelines, pumping stations and manholes to reduce inflow into the wastewater system.
- (4) To rehabilitate storm drains and pumping stations to improve flood control and/or to reduce the amount of stormwater entering the wastewater system; and
- (5) To complete the capital improvements to stormwater and wastewater pump stations throughout the city.

I ask that the City Council approve the Resolutions and move this Loan Order to a public hearing at its earliest opportunity. In advance of the public hearing, I will arrange for the City's staff and our consultants, CDM Smith, to provide the City Council with an update on the status of the previous and ongoing work completed within our sewer and stormwater systems to meet the demands of the EPA, the U.S. Justice Dept. and the Consent Decree. This background should assist the Council as it deliberates on this most recent funding request.

Very truly yours,



Richard Viscay
CFO

Cc: Brian Arrigo, Mayor
Kim Hanton, Chief of Staff
Paul Capizzi, City Solicitor
Tech Leng, Chief of Planning and Community Development
Don Ciaramella, Chief of Infrastructure & DPW
Nicholas Rystrom, City Engineer
Michael Leon, Nutter, McClennen & Fish LLP
Robert Button, CDM Smith

CITY OF REVERE
CY-2022 CWSRF CONSTRUCTION PROJECT No. 7099

RESOLUTION

Whereas, the City of Revere, Massachusetts, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of: Phase 13 Construction – I/I, IDDE, Pump Station, and Drainage Improvements is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by Revere City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise, to act as the authorized representative of the Applicant in connection with this application.
2. That the purpose of said loan(s), if awarded, shall be to fund the construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

City of Revere, Massachusetts
CY2022 CWSRF Construction Project No. 7099

\$12,000,000 Sewer Bonds
Loan Order

Ordered: That \$12,000,000 is appropriated to pay costs of Phase 13 construction of improvements to the City's sewer system, including infiltration and inflow, illicit discharge detection and elimination, pump station and drainage improvements, and including the payment of all costs incidental and related thereto and any other related costs or expenses thereof as defined in Chapter 29C, Section 1 of the General Laws; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) or Section 8(14) and/or Chapter 29C of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") established under Chapter 29C of the General Laws and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection ("DEP") with respect to such loan and for any federal or state aid that may be available for the project or for the financing thereof; and that the Mayor is authorized to enter into any agreements with the DEP, to expend all funds available for the project, and to take any other actions necessary to carry out the project.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



City of Revere

CFO/City Auditor

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
CFO/City Auditor

May 19, 2022

Gerry Visconti City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

Re: Loan Order for MWRA Infiltration/Inflow Removal Design Projects

Dear President Visconti:

I am writing to request a public hearing for one new Loan Order for borrowing under the Massachusetts Water Resources Authority (MWRA) Infiltration/Inflow Local Financial Assistance Program. This program was established to provide a low-cost funding mechanism to assist municipalities to perform local infiltration and inflow reduction and sewer rehabilitation. The city is seeking to borrow funding for design of the following project:

- \$500,000 for eligible items related to Infiltration/Inflow Removal and sewer rehabilitation to reduce the overall I/I from the City's wastewater system.

As was the case for previous MWRA-funded projects, in order to take advantage of this loan/grants program, the city must approve a Loan Order for the balance of the project. I have attached a copy of the required Loan Order.

I ask that the City Council move this Loan Order to a public hearing at its earliest opportunity. In advance of the public hearing, I will arrange for the City's staff to provide the City Council with an update on the status of the previous and ongoing work completed within our wastewater system. This background should assist the Council as it deliberates on this most recent funding request.

Very truly yours,


 Richard Viscay
 CFO

Cc: Brian Arrigo, Mayor
 Kim Hanton, Chief of Staff
 Paul Capizzi, City Solicitor
 Tech Leng, Director of Planning and Development
 Don Ciaramella, Chief of Infrastructure and DPW
 Nicholas Rystrom, City Engineer
 Michael Leon, Nutter, McClennen & Fish LLP
 Robert Button, CDM Smith

Attachment: MWRA CoverLetter (22-169 : Loan Order - MWRA Infiltration and Inflow Bond)

City of Revere, Massachusetts
MWRA Infiltration/Inflow Bonds

Loan Order

Ordered: That \$500,000 is appropriated to pay costs of investigating and designing of Infiltration/Inflow removal projects including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1) or §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the Mayor, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the Mayor is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

City of Revere, Massachusetts
MWRA Infiltration/Inflow Bonds

Loan Order

Ordered: That \$500,000 is appropriated to pay costs of investigating and designing infiltration and inflow removal projects for the City's sewer system, including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(7), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the Mayor, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the Mayor is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



City of Revere

Chief Financial Officer/City Auditor

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
 Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: FY2023 Budget – Appropriation Order

Dear Council President Visconti,

Please find attached a copy of the appropriation order for the FY2023 budget as submitted by Mayor Arrigo. We will be distributing the budget binders to all City Councilors prior to Monday's City Council Meeting.

The budget will include a budget message from the Mayor and a Budget Overview presentation that I will be prepared to deliver as part of the first Ways and Means Committee meeting scheduled by Councilor Rizzo on Wednesday, June 8th.

I will also plan to attend the City Council meeting on June 6th as well as all scheduled Ways and Means Committee meetings related to the FY2023 budget to answer any questions from any members of the Committee or the Council in general.

Please do not hesitate to contact me if you have any questions.

Best regards,

Richard Viscay
 CFO/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
 Kim Hanton, Chief of Staff
 Assunta Newton, Assistant Budget Director

Attachment: FY2023 Appropriation Order (22-170 : FY2023 Budget - Appropriation Order)

Approving Budget for the City of Revere for Fiscal Year 2023

WHEREAS, pursuant to Mass. G.L. c.44 §32, the Mayor submitted a proposed budget for fiscal year 2023 to the City Council on June 6, 2022;

and WHEREAS, the City Council held advertised public hearings to consider the proposed budget on June 8th and any other dates necessary, as advertised in the public hearing notice;

and WHEREAS, upon motion, the City Council accepted the budget as submitted by the Mayor, after reductions otherwise separately voted, if any.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF REVERE: That the City Council of the City of Revere hereby adopts and approves the budget for FY2023 the sum of \$240,690,813, which sum shall be appropriated and raised by taxation and other sources, as listed below:

Dept Code	Department	FY23 Mayor's Budget	
GENERAL GOVERNMENT			
111	CITY COUNCIL	Payroll	284,318
		Non-Payroll	10,000
		Total	294,318
121	MAYOR	Payroll	493,123
		Non-Payroll	650,000
		Total	1,143,123
124	TALENT & CULTURE	Payroll	202,614
		Non-Payroll	87,500
		Total	290,114
125	HUMAN RESOURCES	Payroll	145,018
		Non-Payroll	322,000
		Total	467,018
127	OFFICE OF INNOVATION AND DATA MANAGEMENT	Payroll	382,489
		Non-Payroll	299,830
		Total	682,319
135	AUDITOR/BUDGET	Payroll	475,371
		Non-Payroll	136,200
		Total	611,571
138	PURCHASING	Payroll	166,882
		Non-Payroll	151,000
		Total	317,882
140	INFORMATION TECHNOLOGY	Payroll	274,310
		Non-Payroll	1,166,800
		Total	1,441,110
141	ASSESSORS	Payroll	440,850
		Non-Payroll	99,200
		Total	540,050
145	COLLECTOR/TREASURER	Payroll	814,200
		Non-Payroll	395,000
		Total	1,209,200
151	SOLICITOR	Payroll	514,543
		Non-Payroll	298,500
		Total	813,043
161	CITY CLERK	Payroll	331,710
		Non-Payroll	50,950
		Total	382,660
162	ELECTIONS	Payroll	285,060
		Non-Payroll	165,200
		Total	450,260
165	LICENCE COMMISSION	Payroll	6,400
		Non-Payroll	3,000
		Total	9,400
171	CONSERVATION COMMISSION	Payroll	37,800
		Non-Payroll	600
		Total	38,400

Attachment: FY2023 Appropriation Order (22-170 : FY2023 Budget - Appropriation Order)

Approving Budget for the City of Revere for Fiscal Year 2023

WHEREAS, pursuant to Mass. G.L. c.44 §32, the Mayor submitted a proposed budget for fiscal year 2023 to the City Council on June 6, 2022;

and WHEREAS, the City Council held advertised public hearings to consider the proposed budget on June 8th and any other dates necessary, as advertised in the public hearing notice;

and WHEREAS, upon motion, the City Council accepted the budget as submitted by the Mayor, after reductions otherwise separately voted, if any.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF REVERE: That the City Council of the City of Revere hereby adopts and approves the budget for FY2023 the sum of \$240,690,813, which sum shall be appropriated and raised by taxation and other sources, as listed below:

Dept Code	Department		FY23 Mayor's Budget
176	APPEALS BOARD	Payroll	42,200
		Non-Payroll	720
		Total	42,920
182	OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Payroll	246,368
		Non-Payroll	111,400
		Total	357,768
184	ENGINEERING	Payroll	358,349
		Non-Payroll	127,850
		Total	486,199
TOTAL: GENERAL GOVERNMENT			9,577,355
PUBLIC SAFETY			
210	POLICE	Payroll	11,128,582
		Non-Payroll	1,016,500
		Total	12,145,082
220	FIRE	Payroll	12,111,983
		Non-Payroll	502,350
		Total	12,614,333
230	REGIONAL EMERGENCY COMM CENTER	Payroll	-
		Non-Payroll	1,565,999
		Total	1,565,999
241	INSPECTIONAL SERVICES - MUNICIPAL INSPECTIONS	Payroll	1,302,288
		Non-Payroll	49,500
		Total	1,351,788
242	INSPECTIONAL SERVICES - SHORT-TERM RENTAL INSPECTIONS	Payroll	88,321
		Non-Payroll	24,000
		Total	112,321
295	PARKING CONTROL	Payroll	633,013
		Non-Payroll	92,000
		Total	725,013
TOTAL: PUBLIC SAFETY			28,514,536
DEPARTMENT OF PUBLIC WORKS (DPW)			
420	DPW - ADMINISTRATION	Payroll	342,415
		Non-Payroll	89,970
		Total	432,385
421	DPW - SNOW AND ICE	Payroll	100,000
		Non-Payroll	250,000
		Total	350,000
422	DPW - HIGHWAY & SIGNS	Payroll	480,191
		Non-Payroll	424,000
		Total	904,191
423	DPW - OPEN SPACE	Payroll	342,641
		Non-Payroll	603,595
		Total	946,236
425	DPW - FACILITIES/PUBLIC PROPERTY	Payroll	356,018
		Non-Payroll	1,367,880
		Total	1,723,898
TOTAL: PUBLIC WORKS			4,356,710

Attachment: FY2023 Appropriation Order (22-170 : FY2023 Budget - Appropriation Order)

Approving Budget for the City of Revere for Fiscal Year 2023

WHEREAS, pursuant to Mass. G.L. c.44 §32, the Mayor submitted a proposed budget for fiscal year 2023 to the City Council on June 6, 2022;

and WHEREAS, the City Council held advertised public hearings to consider the proposed budget on June 8th and any other dates necessary, as advertised in the public hearing notice;

and WHEREAS, upon motion, the City Council accepted the budget as submitted by the Mayor, after reductions otherwise separately voted, if any

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF REVERE: That the City Council of the City of Revere hereby adopts and approves the budget for FY2023 the sum of \$240,690,813, which sum shall be appropriated and raised by taxation and other sources, as listed below:

Dept Code	Department	FY23 Mayor's Budget
HEALTH and HUMAN SERVICES (HHS)		
522	HHS - PUBLIC HEALTH	
	Payroll	878,795
	Non-Payroll	57,700
	Total	936,495
524	HHS - COMMUNITY ENGAGEMENT	
	Payroll	14,884
	Non-Payroll	5,000
	Total	19,884
525	HHS - SUBSTANCE ABUSE DISORDERS & HOMELESS INITIATIVES	
	Payroll	13,328
	Non-Payroll	5,000
	Total	18,328
541	HHS - ELDER AFFAIRS	
	Payroll	282,128
	Non-Payroll	77,250
	Total	359,378
543	HHS - VETERANS SERVICES	
	Payroll	206,012
	Non-Payroll	724,750
	Total	930,762
549	HHS - COMMISSION ON DISABILITY	
	Payroll	23,984
	Non-Payroll	3,000
	Total	26,984
590	HHS - CONSUMER AFFAIRS	
	Payroll	24,960
	Non-Payroll	5,000
	Total	29,960
595	HHS - HUMAN RIGHTS COMMISSION	
	Payroll	
	Non-Payroll	10,000
	Total	10,000
	TOTAL: HUMAN SERVICES	2,331,791
CULTURE AND RECREATION		
610	LIBRARY	
	Payroll	513,887
	Non-Payroll	252,500
	Total	766,387
650	RECREATION	
	Payroll	650,216
	Non-Payroll	130,000
	Total	780,216
691	HISTORICAL & CULTURAL RESOURCES	
	Payroll	-
	Non-Payroll	10,000
	Total	10,000
	TOTAL: CULTURAL AND RECREATIONAL	1,556,603
SUBTOTAL - CITY DEPARTMENT COSTS		46,336,995
DEBT SERVICE		
017109-591100	RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	4,504,743
017109-591500	RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	2,955,279
017109-591210	SHORT TERM DEBT INTEREST	34,000
	TOTAL: DEBT SERVICE	7,494,022
BENEFITS, PENSION, & UNCLASSIFIED FIXED COSTS		
019001-511900	EMPLOYEE GROUP HEALTH	23,582,337
019001-512100	FICA - MEDICARE	1,650,000
019407-570900	PROPERTY AND CASUALTY INSURANCE	1,150,000
019111-511800	CONTRIBUTORY PENSION	14,902,828
	TOTAL: BENEFITS, PENSION & UNCLASSIFIED FIXED COSTS	41,285,165
SUBTOTAL - FIXED COSTS & CITY DEPARTMENT COSTS		48,779,187

Attachment: FY2023 Appropriation Order (22-170 : FY2023 Budget - Appropriation Order)

Approving Budget for the City of Revere for Fiscal Year 2023

WHEREAS pursuant to Mass. G.L. c. 44 §32, the Mayor submitted a proposed budget for fiscal year 2023 to the City Council on June 6, 2022;

and WHEREAS, the City Council held advertised public hearings to consider the proposed budget on June 8th and any other dates necessary, as advertised in the public hearing notice;

and WHEREAS, upon motion, the City Council accepted the budget as submitted by the Mayor, after reductions otherwise separately voted, if any.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF REVERE: That the City Council of the City of Revere hereby adopts and approves the budget for FY2023 the sum of \$240,690,813 which sum shall be appropriated and raised by taxation and other sources, as listed below:

Dept Code	Department	FY23 Mayor's Budget
EDUCATION		
300	REVERE PUBLIC SCHOOLS - PER SCHEDULE 19	109,622,848
322	NORTHEAST REGIONAL VOCATIONAL	2,214,229
SUBTOTAL - SCHOOL DEPARTMENT		111,837,077
SUBTOTAL: CITY, SCHOOL, AND COMBINED FIXED COSTS - GENERAL FUND		206,953,259
WATER/SEWER ENTERPRISE		
604301	SALARIES	1,755,787
604302	EXPENSES -	1,223,417
604309	EXPENSES - Debt Principal	5,326,121
604309	EXPENSES - Debt Interest	2,180,130
604309	EXPENSES - SRF Admin Fees	114,467
604302-521300	MWRA ASSESSMENT - Water	6,348,919
604302-521200	MWRA ASSESSMENT - Sewer	12,420,922
SUBTOTAL: WATER/SEWER ENTERPRISE		29,369,763
SOLID WASTE ENTERPRISE		
424	SALARY	423,197
424	EXPENSES	3,929,594
424	CAPITAL	15,000
SUBTOTAL: SOLID WASTE ENTERPRISE		4,367,791
TOTAL APPROPRIATION: GENERAL FUND AND ENTERPRISE FUNDS		240,690,813
<p>Furthermore, the following projected needs are costs to the City, but according to the Massachusetts General Laws as promulgated by the Massachusetts Department of Revenue, are not to be included in the appropriation order:</p>		
OTHER AMOUNTS TO BE RAISED		
	CHERRY SHEET ASSESSMENT	17,092,400
	CHERRY SHEET OFFSET	136,628
	OVERLAY	926,643
	FINAL COURT JUDGMENTS	136,000
	SNOW AND ICE DEFICIT	710,420
SUBTOTAL: OTHER AMOUNTS TO BE RAISED		19,002,091
GRAND TOTAL: ALL APPROPRIATED AND NON-APPROPRIATED EXPENDITURES		259,692,904

Attachment: FY2023 Appropriation Order (22-170 : FY2023 Budget - Appropriation Order)



City of Revere

CFO/City Auditor/Budget Director

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
 CFO/City Auditor/Budget Director

June 1, 2022

Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: MGL Chapter 44, Section 53 ½ - Departmental Revolving Funds Spending Authorization for FY2023

Dear Councilor Visconti,

To the Revere City Council:

I hereby request that the following “not to exceed” spending schedule be authorized by the Council prior to July 1, 2022. Below please find the language from Massachusetts General Law Chapter 44, Section 53 E 1/2:

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section.

In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

I have attached a summary copy of revolving funds in general and the full language of MGL Chapter 44/53 ½ for your benefit. I have also attached a FY2023 chart with for setting the spending authority for each departmental revolving fund as well as a separate chart with year-to-date expenditures through the third quarter of FY2023.

I will plan to attend the June 6th City Council meeting to answer any questions on this matter.

Best regards,

Richard Viscay
 CFO/ City Auditor/ Budget Director

Cc: Brian Arrigo, Mayor
 Assunta Newton, Assistant Budget Director
 Kevin Dacey, Assistant Auditor

Attachment: Departmental Revolving Funds FY2023 (22-171 : MGL Chapter 44, Section 53 1/2- Departmental Revolving Funds Spending

**Departmental Revolving Funds:
FY2023 Spending Authority**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY2023 Budget Request - Maximum Annual Expenditures
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licenses and related dog expenses (police and ACO included)		FY2023 and Subsequent Years	\$ 25,000.00
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		FY2023 and Subsequent Years	\$ 450,000.00
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		FY2023 and Subsequent Years	\$ 25,000.00
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2023 and Subsequent Years	\$ 20,000.00
Comm on Disabilities	1815	549 - Commission on Disabilities	Mayor and Chairman	Donations, Fees, Fines and Council Orders	Expenses related to Commission on Disabilities initiatives		FY2023 and Subsequent Years	\$ 20,000.00
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 20,000.00
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2023 and Subsequent Years	\$ 150,000.00
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders	Parks/Special Event Expenses		FY2023 and Subsequent Years	\$ 250,000.00
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 50,000.00
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		FY2023 and Subsequent Years	\$ 100,000.00
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 40,000.00
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 50,000.00
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 40,000.00
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$50k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		FY2023 and Subsequent Years	\$ 250,000.00
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		FY2023 and Subsequent Years	\$ 100,000.00
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2023 and Subsequent Years	\$ 100,000.00

**Departmental Revolving Funds:
FY2023 Spending Authority**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY2023 Budget Request - Maximum Annual Expenditures
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2023 and Subsequent Years	\$ 50,000.00
Water/Sewer Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for meters	Costs of purchasing meters and other related expenses		FY2023 and Subsequent Years	\$ 75,000.00
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		FY2023 and Subsequent Years	\$ 40,000.00
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		FY2023 and Subsequent Years	\$ 750,000.00
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2023 and Subsequent Years	\$ 50,000.00
Emergency and After Hour Inspections	1867	241 - Inspectional Services	Mayor and Inspection Services Director	Fees and charges for emergency and after hour inspections	Related expenses for emergency and after hour inspections	Fund can be used to cover additional costs, including overtime costs, of any staff needed to perform inspections.	FY2023 and Subsequent Years	\$ 30,000.00
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2023 and Subsequent Years	\$ 100,000.00
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years	\$ 50,000.00
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Agent	Non Tax Bill Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		FY2023 and Subsequent Years	\$ 30,000.00
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	FY2023 and Subsequent Years	\$ 30,000.00

Departmental Revolving Funds
MGL Chapter 44, Section 53 E 1/2
Revenue/Expense through March 31, 2022

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2022 Actual Revenues as of 3/31/22	FY 2022 Actual Expenses as of 3/31/22	FY 2022 Actual Fund Balance as of 3/31/22
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related dog expenses (police and ACO included)		2,651	7,088	27,234
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		191,197	246,404	139,009
Community Policing/Crime Watch Zoning Board of Appeals	1810 1813	210 - Police 121 - Mayor	Mayor and Police Chief Mayor and ZBA	Program fees, Council Orders, and donations Application Fees	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc. Slipends & Program Expenses		3 4,860	- 2,946	2,415 15,230
Comm on Disabilities Library Revolving Acct	1815 1816		Mayor and Library Director				-	-	-
Library Revolving	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	1,328	1,280	8,438
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		4,967	1,175	12,888
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders	Parks/Special Event Expenses		-	155,089	113,561
Reverse Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	-	9,261	26,065
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		17,845	27,773	27,153
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	1,129	5,832	22,727
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	9,706	24,575	14,123
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	2,946	28,791	835
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$150k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		135,222	83,227	51,896
Recreation Pool	1844	650 - Recreation	Mayor and Recreation Director	Fees collected for use of pool	Program and activity costs		8,074	-	8,074
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		34,412	41,547	230,955
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		31,350	-	103,731
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		400	28,856	39,062

Departmental Revolving Funds
MGL Chapter 44, Section 53 E 1/2
Revenue/Expense through March 31, 2022

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2021 Ending Fund Balance	FY 2022 Actual Revenues as of 3/31/22	FY 2022 Actual Expenses as of 3/31/22	FY 2022 Actual Fund Balance as of 3/31/22	
Water/Sewer Deduct Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for deduct meters	Costs of purchasing deduct meters and other related expenses		26,991	10,464	675	36,780	
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		71,157	148,964	83,110	137,011	
40U & Abandoned Building Program*	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		(113,532)	849,253	697,589	36,131	
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		30,395	11,135	5,137	36,393	
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		60,000	9,091	57,908	11,183	
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	(1,527)	1,882	-	355	
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Director	Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		4,783	305	-	5,088	
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	3,946	-	-	3,946	
								1,123,924.90	1,496,419.23	1,508,261.83	1,112,082.30

* activity through May 31, 2022



City of Revere

CFO/City Auditor/Budget Director

281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
 CFO/City Auditor/Budget Director

June 1, 2022

Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: MGL Chapter 44, Section 53 ½ - Departmental Revolving Funds

Dear Councilor Visconti,

To the Revere City Council:

I hereby request that the following proposed amendment to the Revised Ordinances of the City of Revere be ordered to : public hearing.

Be it ordained by the City of Revere, MA as follows:

An Ordinance Amending the Departmental Revolving Funds Table

Section 1. Table VII – Department Revolving Funds of the Revised Ordinances of the City of Revere is hereby amended by deleting the existing table and inserting in place thereof the following attached new table:

I will attend the June 6th City Council meeting to answer any questions on this matter.

Best regards,

Richard Viscay
 CFO/ City Auditor/ Budget Director

Cc: Brian Arrigo, Mayor
 Assunta Newton, Assistant Budget Director
 Kevin Dacey, Assistant Auditor

Attachment: New Departmental Revolving Funds FY2023 (22-172 : MGL Chapter 44, Section 53 1/2 - Departmental Revolving Funds)

Table of Departmental Revolving Funds

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related dog expenses (police and ACO included)		FY2023 and Subsequent Years
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		FY2023 and Subsequent Years
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc		FY2023 and Subsequent Years
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2023 and Subsequent Years
Comm on Disabilities	1815	549 - Commission on Disabilities	Mayor and Chairman	Donations, Fees, Fines and Council Orders	Expenses related to Commission on Disabilities initiatives		FY2023 and Subsequent Years
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2023 and Subsequent Years
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders	Parks/Special Event Expenses		FY2023 and Subsequent Years
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		FY2023 and Subsequent Years
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$50k	Professional Development, Economic Development, and Training expenses, Related insurance expenses.		FY2023 and Subsequent Years
Recreation: Garfield Pool	1844	650 - Recreation	Mayor and Recreation Director	Fees collected for use of pool	Program and activity costs		FY2023 and Subsequent Years
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		FY2023 and Subsequent Years
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2023 and Subsequent Years
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2023 and Subsequent Years
Water/Sewer Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for meters	Costs of purchasing meters and other related expenses		FY2023 and Subsequent Years
Trash/ Recycling Barrels	1857	62 - Solid Waste	Mayor and DPW Superintendent	Charges for purchases of additional barrels	Costs associated with procuring additional barrels		FY2023 and Subsequent Years
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		FY2023 and Subsequent Years
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc		FY2023 and Subsequent Years
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2023 and Subsequent Years
Emergency and After Hour Inspections	1867	241 - Inspectional Services	Mayor and Inspection Services Director	Fees and charges for emergency and after hour inspections	Related expenses for emergency and after hour inspections	Fund can be used to cover additional costs, including overtime costs, of any staff needed to perform inspections.	FY2023 and Subsequent Years
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2023 and Subsequent Years

Attachment: New Departmental Revolving Funds FY2023 (22-172 : MGL Chapter 44, Section 53 1/2 - Departmental Revolving Funds)

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Electric vehicle charging stations*	1871	181 - Community Development	Mayor and CD Director	Charges collected from charging, parking fines related to parking in EV specific spots	Costs associated with running/ maintaining stations		FY2023 and Subsequent Years
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Agent	Non Tax Bill Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		FY2023 and Subsequent Years
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests	FY2023 and Subsequent Years

Attachment: New Departmental Revolving Funds FY2023 (22-172 : MGL Chapter 44, Section 53 1/2 - Departmental Revolving Funds)



City of Revere
Chief Financial Officer/City Auditor
 281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: Water & Sewer Rates – FY2023-FY2025

Dear Council President Visconti,

I am writing to inform you that, pursuant to his authority under Title 13, Chapter 13.08, Section 13.08.580 of the revised ordinances of the City of Revere, the Superintendent of Public Works has determined that the new sewer rates for FY2023 shall be \$12.77 per hundred cubic feet (HCF) for residential property owners and \$21.06 per HCF for commercial property owners, effective for billings as of July 1, 2021. With respect to the water rates, pursuant to Title 13, Chapter 13.04, Section 13.04.130 of the revised ordinances of the City of Revere, I am hereby recommending to the City Council that it adopt a rate of \$4.23 per HCF for residential property owners and \$7.02 per HCF for commercial owners, effective for billings as of July 1, 2023.

If the Council adopts the recommended adjustments, the combined residential rate will be \$17.00 per HCF and the combined commercial rate will be \$28.08 per HCF. This rate represents a 4.25% increase from the FY2022 rates.

It is extremely important to note that the recommended increase is much lower than what would be needed to fully fund the Water and Sewer Enterprise Fund for FY2023. In fact, without a subsidy from other financing sources, the increase would need to be nearly 17%. This increase is a result of increases to our fixed costs, including a \$1 million increase (15.5%) to our debt service, \$1.28 million increase (11.4%) to our MWRA sewer assessment and \$570k increase (9.8%) to our MWRA water assessment. Our actual operating costs outside of our fixed costs (debt service and MWRA assessments) has decreased 6.4% from FY2022.

To establish the rates recommended above, I am requesting the following:

- the Council appropriate \$1 million from the Water & Sewer Stabilization Fund to the Water & Sewer Enterprise fund.
- the Council appropriate \$900,000 from the Water & Sewer Retained Earnings to the Water & Sewer Enterprise Fund.
- the Mayor allocate up to \$3 million dollars to offset any increases above and beyond 4.25% for fiscal years 2023, 2024, and 2025.

As such, I am also recommending that the Council consider voting a three-year rate structure as follows:

FY2023 Water Rates:

- \$4.23 per hundred cubic feet (HCF) for residential
- \$7.02 per hundred cubic feet (HCF) for commercial

FY2023 Sewer Rates:

- \$12.77 per hundred cubic feet (HCF) for residential
- \$21.06 per hundred cubic feet (HCF) for commercial

FY2024 Water Rates:

- \$4.41 per hundred cubic feet (HCF) for residential
- \$7.32 per hundred cubic feet (HCF) for commercial

FY2024 Sewer Rates:

- \$13.31 per hundred cubic feet (HCF) for residential
- \$21.96 per hundred cubic feet (HCF) for commercial

FY2025 Water Rates:

- \$4.60 per hundred cubic feet (HCF) for residential
- \$7.63 per hundred cubic feet (HCF) for commercial

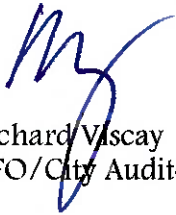
FY2025 Sewer Rates:

- \$13.88 per hundred cubic feet (HCF) for residential
- \$22.89 per hundred cubic feet (HCF) for commercial

I respectfully urge the City Council to adopt the proposed three-year rate structure strategy not only to avoid any deficits in the Water and Sewer Enterprise fund for FY2023 but also to stabilize rates for the next three years while we strategize on a long-term plan for addressing the unfunded mandate of the Consent Decree as well as the large increases from the MWRA year over year.

I will attend Monday's Council meeting to answer any questions.

Best regards,



Richard Viscay
CFO/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
Donny Ciaramella, Chief of Infrastructure/Public Works
Paul Argenzio, DFW Superintendent
Assunta Newton, Assistant Budget Director



City of Revere
Chief Financial Officer/City Auditor
 281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: Free Cash Appropriation – Affordable Housing Trust Fund

Dear Council President Visconti,

As you know, the City Council passed an ordinance earlier this year establishing an affordable housing trust fund to provide for the creation and preservation of affordable housing within the City of Revere.

Per section 2.90.052 of the ordinance, the Mayor "...shall present to the City Council, and the City Council shall approve, a transfer to the Affordable Housing Trust Fund a sum equal to, but not less than ten (10) percent of the total free cash amount certified by the Department of Revenue".

As such, I respectfully request that a transfer of \$157,355 be made from General Fund Certified Free Cash to the Affordable Housing Trust Fund. Please find attached a verification of available fund for this transfer.

I will attend the June 6th City Council meeting to answer any questions.

Best regards,

Richard Viscay
 CFO/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
 Tech Leng, Chief of Planning and Community Development
 Assunta Newton, Assistant Budget Director



City of Revere Chief Financial Officer/City Auditor

281 Broadway
Revere, MA 02151
Tel: (781) 286-8131

Richard Viscay
CFO/City Auditor

MEMORANDUM

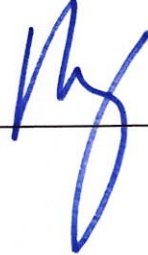
To: Mayor Brian Arrigo
From: Richard Viscay
Cc: Assunta Newton, Assistant Budget Director
Date: June 1, 2022
RE: Verification of Available Funds for Authorization and Transfer

The attached request asks that funds be transferred as follows:

FROM:	General Fund Certified Free Cash (019909-596000)	\$157,355
	<i>Available Balance:</i>	<i>\$597,810</i>
TO:	Affordable Housing Trust Fund (84201-497000)	\$157,355
	<i>Current Balance</i>	<i>\$100,000</i>

Based on the amount available as of June 1, 2022, there are sufficient funds to support such a transfer.

Account verified by 

Reviewed by 

For Audit Use Only:

CO# _____ DATE _____ ENTRIES MADE BY _____

Attachment: Free Cash Appropriation- Affordable Housing Trust Fund (22-174 : Free Cash Appropriation - Affordable Housing Trust Fund)



City of Revere
City Council

City Council Order No. 21-172

Date: July 12, 2021

Offered by Revere City Council

AN ORDINANCE FURTHER AMENDING TITLE 2 OF THE REVISED ORDINANCES OF THE CITY OF REVERE ESTABLISHING THE AFFORDABLE HOUSING TRUST FUND.

SECTION 1. Title 2 of the Revised Ordinances of the city of Revere is hereby amended by inserting the following new chapter and sections:

Chapter 2.90 - Affordable Housing Trust Fund; Board

2.90.010 - Board of Trustees: established; appointment; term; filling of vacancies; removal.

The city of Revere shall establish an Affordable Housing Trust Fund Board of Trustees consisting of nine members appointed by the Mayor, and who shall serve without compensation. The Mayor shall ensure, to the extent feasible, that the composition of the board reflects the geographic and ethnic mix that exists in the city. All board members should have some working interest in the City. Members shall be appointed as follows:

- (1) The Mayor, or a designee, who shall serve as chair;
- (2)
 - A. There shall be at all times appointed to the board at least one individual with financial/lending experience.
 - B. At least one individual with experience in housing development, which may include, but is not limited to:
 - a. Non-profit affordable housing development.
 - b. Real estate or finance, especially with regard to affordable housing development.
 - c. Non-profit housing services.
 - C. At least two individuals referred to the Mayor by a community organization conducting supportive housing or other anti-poverty work in the City of Revere. The Mayor ought to solicit nominations from these community organizations for the purposes of filling these board positions.
 - D. At least two individuals who are tenants in the City of Revere. One member must live in an affordable housing property, and the other

Page 1 of 4

An Ordinance Establishing the Affordable Housing Trust Fund

must live in a market-rate unit.

- E. One board membership shall be reserved for the City Council president or their designee. The Mayor must approve this nomination.
- (3) A minimum of five of the nine trustees shall be Revere residents.
 - (4) All members, excluding the Mayor or his/her designee, are subject to confirmation by the City Council.
 - (5) Trustees shall be appointed for a two-year term.
 - (6) Members shall be eligible for reappointment in the same manner as the original appointment. If a vacancy occurs, it shall be filled for the balance of the unexpired term in the same manner as the initial appointment was made.
 - (7) Trustees may be removed by the Mayor.

2.90.20 - Powers and duties.

The trustees shall administer an Affordable Housing Trust Fund to provide for the creation and preservation of affordable housing within the city of Revere for the benefit of low- to moderate-income households, as defined by income limits published from time to time by the U.S. Department of Housing and Urban Development, and to pursue other strategies to support the City's affordable housing goals.

The specific powers and duties of the trustees, all of which shall be carried on in furtherance of the purposes set forth in this ordinance, are as follows:

- (1) To accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including without limitation grants of funds or other property tendered to the trust in connection with provisions of any zoning ordinance or bylaw or any other ordinance or bylaw;
- (2) To purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- (3) To sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract;
- (4) To execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the board engages for the accomplishment of the purposes of the trust;

Page 2 of 4

An Ordinance Establishing the Affordable Housing Trust Fund

- (5) To employ advisors and agents, such as accountants, appraisers and lawyers as the board deems necessary;
- (6) To pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the board deems advisable;
- (7) To apportion receipts and charges between incomes and principal as the board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- (8) To participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- (9) To deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the board may deem necessary and appropriate;
- (10) To carry property for accounting purposes other than acquisition date values;
- (11) To borrow money on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets as collateral;
- (12) To make distributions or divisions of principal in kind;
- (13) To comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the board may deem appropriate;
- (14) To manage or improve real property; and to abandon any property which the board determines not to be worth retaining;
- (15) To hold all or part of the trust property uninvested for such purposes and for such time as the board may deem appropriate; and
- (16) To extend the time for payment of any obligation to the trust.

The powers and duties enumerated above are intended to encompass all powers and duties of the trustees. Any action, power or duty not enumerated above shall require prior approval of the city council.

2.90.030 - Records; annual report.

The trustees shall keep a record of its doings and at the close of every fiscal year make a report thereof to the City Council. The report shall include a description and source of funds received and expended and the type of affordable housing programs or properties assisted with the funding. The trustees shall also provide the city council with a copy of the trust's annual audit.

2.90.040 - Affordable housing trust fund.


There is hereby created, pursuant to M.G.L. c. 44, § 55C, an affordable housing trust fund. The city treasurer shall be the custodian of such fund. The fund shall be utilized to provide for the creation and preservation of affordable housing in Revere for the benefit of low and moderate-income households and for the funding of community housing.

2.90.050 - Transfers to the affordable housing trust fund.

Within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, and the city council shall approve, a transfer to the affordable housing trust fund of a sum equal to but not less than ten percent of the total free cash amount certified by the department of revenue.

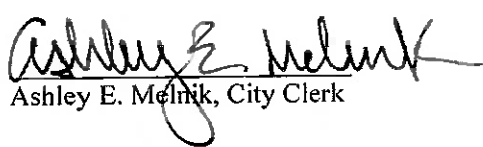
- June 21, 2021 Ordered to first reading.
- July 12, 2021 Ordered on a second reading.
- July 12, 2021 Ordered on a third and final reading.
- July 12, 2021 Ordered Engrossed and Ordained on a Roll Call.

In City Council, July 12, 2021 ORDERED on ENGROSSED and ORDAINED on a Roll Call: Councillors Giannino, Guinasso, Keefe, McKenna, Morabito, Novoselsky, Powers, Rotondo, Serino, Visconti, and Council President Zambuto voting "YES". Attest: Ashley E. Melnik, City Clerk

Approved by:


 Mayor Brian M. Arrigo
 07/22/2021

 Date

Attest:


 Ashley E. Melnik, City Clerk

Attachment: Free Cash Appropriation- Affordable Housing Trust Fund (22-174 : Free Cash Appropriation - Affordable Housing Trust Fund)



City of Revere
Chief Financial Officer/City Auditor
 281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: Establishment of School District Reserve Fund (MGL Chapter 40/Section 13E)

Dear Council President Visconti,

The cost of student transportation has been skyrocketing since the end of the pandemic. Increasing costs in gasoline, labor, and equipment has been the major factor in these increases. The estimated cost for transportation for the FY23 budget has increased to over \$9.3 million. This is over \$2.5 million more that was budgeted in FY22.

The Commonwealth has acknowledged this problem and is now reimbursing cities and towns at 75% of eligible out of district (OOD) special education transportation costs, as well as 33% of eligible homeless transportation costs as of FY2022. While this does not solve the problem, it does help offset these large increases for the next year (due to the delay in receiving such reimbursements). In fact, it is estimated that the FY22 reimbursement for these costs will be \$367,000 for OOD special education transportation and \$250,000 for homeless transportation costs. These reimbursements will be deposited into the school department's transportation budget as an offset to FY2023 transportation costs.

However, after meeting with the Mayor, Superintendent, and the School Committee, it was agreed that the city should adopt MGL 40/13E as a mechanism for receiving future eligible reimbursements. The law is attached for your review, but in summary, the purpose of this funds is "...to pay, without further appropriation, for unanticipated or unbudgeted costs of...out-of-district tuition or transportation."

This law must be approved by a majority vote of the city council and a majority vote of the school committee. This mechanism for accounting for and expending transportation reimbursements has been viewed favorably by both the Mayor and Superintendent. As such, I respectfully encourage you to adopt MGL Chapter 40/13E to help us better account for these revenues and expenses.

I will attend the June 6th City Council meeting to answer any questions.

Best regards,


 Richard Viscay
 CFO/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
 Assunta Newton, Assistant Budget Director
 Dianne Kelly, Superintendent of Schools

Chapter 40/Section 13E:

- School district reserve funds to pay for unanticipated or unbudgeted costs for special education, out-of-district tuition, or transportation

Section 13E. Any school district which accepts this section, by a majority vote of the school committee and a majority vote of the legislative body or, in the case of a regional school district by a majority vote of the legislative bodies in a majority of the member communities of the district, may establish and appropriate or transfer money to a reserve fund to be utilized in the upcoming fiscal years, to pay, without further appropriation, for unanticipated or unbudgeted costs of special education and recovery high school programs, out-of-district tuition or transportation. The balance in such reserve fund shall not exceed 2 per cent of the annual net school spending of the school district.

Funds shall only be distributed from the reserve funds after a majority vote of the school committee and a majority vote of the board of selectman or city council, or, in the case of a regional school district by a majority vote of the board of selectmen or city council in a majority of the member communities of the district.

The district treasurer may invest the monies in the manner authorized in section 54 of chapter 44 and any interest earned thereon shall be credited to and become part of the fund.



City of Revere
Chief Financial Officer/City Auditor
 281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: FY2023 Capital Budget - Appropriations

Dear Council President Visconti,

Now that budget season is upon us, the administration will be presenting to the City Council various requests for appropriations for FY2023. An important part of the budgetary process is the City's Capital Improvement Plan and FY2023 Capital Improvement Budget. Please find attached summary documents for the General Fund and Water/Sewer Enterprise Fund Capital Improvement Plans for FY2022-FY2026. The complete narrative on the City's Capital Improvement Plan is included in your budget book.

As part of this plan, the administration respectfully requests appropriations from the following funds:

Capital Improvement Stabilization Fund to fund the following "pay-as-you-go" items as listed below:

- Mayor – Vehicle: \$ 55,000 (new transportation vehicle – multi-purpose)
- Police – Vehicle: \$ 100,000 (one police patrol vehicle, one administration vehicle)
- Police – Equipment: \$ 175,000 (replacement of outdated equipment/new cameras)
- Fire – Equipment: \$ 175,000 (replacement of radios, firefighting gear, and equip.)
- Fire – Maintenance: \$ 25,000 (maintenance of citywide fire alarms)
- Parking – Vehicle: \$ 35,000 (new parking control vehicle)
- DPW – Equipment: \$ 25,000 (repairs/replacement of playground equip. citywide)
- DPW – Maintenance: \$ 25,000 (maintenance/removal of trees citywide)

Free Cash to fund the following "pay-as-you-go" items as listed below:

- DPW – Vehicle: \$ 75,000 (4x4 Silverado Crew Cab with plow/sander)
- DPW – Equipment: \$ 40,000 (Paving roller truck with trailer)
- DPW - Equipment: \$ 50,000 (Ventrex sidewalk snow plow)
- Library – Vehicle: \$ 100,000 (Library Bookmobile)

Water/Sewer Retained Earnings to fund "pay-as-you-go" items as listed below:

- Water/Sewer – Drainage: \$ 90,000 (Point of Pines and Liberty Ave drainage design)

These important capital expenditures represent items from the City's Capital Improvement Plan that can be addressed using available funds.

Please let me know if you have any questions on this request. I will be available to discuss this request and answer any questions on the City's Capital Improvement Plan at the June 6th City Council meeting and any of the scheduled Ways and Means Committee meetings.

Best regards,



Richard Viscay
Chief Finance Officer/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
Kim Hanton, Chief of Staff
Assunta Newton, Assistant Budget Director



City of Revere CFO/City Auditor/Budget Director

281 Broadway
Revere, MA 02151
Tel: (781) 286-8131

Richard Viscay
CFO/Auditor/Budget Director

MEMORANDUM

To: Mayor Brian Arrigo
From: Richard Viscay, Director of Finance
CC: Kevin Dacey, Assist Auditor
Assunta Newton, Assist Budget Director
Date: June 2, 2022
RE: Verification of Available Funds for Authorization and Transfer

The attached request asks that funds be transferred as follows:

FROM:	Capital Improvement Stabilization Fund	\$ 640,000
	<i>Available Balance:</i> \$ 755,947	
TO:	Departmental Capital Accounts – General Fund (various)	\$ 640,000
FROM:	Certified Free Cash	\$ 265,000
	<i>Available Balance</i> \$440,455	
TO:	Departmental Capital Accounts – General Fund (various)	\$ 265,000
FROM:	Certified Water/Sewer Retained Earnings	\$ 90,000
	<i>Available Balance</i> \$993,000	
TO:	Water/Sewer Capital Improvements (60-587300)	\$ 90,000
	<i>Available Balance</i> \$106,995	

Based on the amount available as of June 2, 2022, there are sufficient funds to support such a transfer.

Account verified by

Reviewed by _____

For Audit Use Only:

CO# _____ DATE _____ ENTRIES MADE BY _____

Attachment: FY2023 Capital Budget - Appropriations (22-176 : FY2023 Capital Budget - Appropriations)

**City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026**

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Vehicle/Equipment Acquisition (Including I.T.)						
Mayor - New Mobile City Hall Vehicle	\$ 55,000	CIP Stab Fund				
City Hall - Shuttle Van	\$ 80,000	CIP Stab Fund	\$ 80,000			
I.T. - Replacement of Technology Systems (Citywide - non school)	\$ 75,000	ARPA Funds	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
I.T. - Infrastructure	\$ 100,000	ARPA Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Police - Equipment (cruisers)	\$ 65,000	CIP Stab Fund	\$ 65,000	\$ 135,000	\$ 140,000	\$ 140,000
Police - Equipment (Command vehicle/ Ford Expedition)	\$ -	CIP Stab Fund	\$ 35,000			
Police - Equipment (Command vehicle/ Ford Expedition)	\$ -	OFS - Towing Fees	\$ 50,000			
Police - Equipment (Tasers)	\$ -	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Police - Equipment ~ Mobile Radio Replacement	\$ 75,000	CIP Stab Fund	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - Equipment Crime Prevention Cameras	\$ -	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Police - Equipment ~ Firearms (Replace/Upgrade)	\$ 25,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000
Fire - Equipment ~ Mobile Radio Replacement	\$ 50,000	Grant - UASI				
Fire - Equipment ~ Mobile Radio Replacement	\$ 75,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Equipment ~ All Band Portable Radio Replacement for Command Staff	\$ 75,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Equipment ~ Apparatus Mobile Radio Replacement	\$ 70,000	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - Administrative Vehicles	\$ -	CIP Stab Fund		\$ 50,000		\$ 70,000
Fire Department - Operations Support Vehicle	\$ -	Grant - UASI				
Fire - Equipment ~ Building Improvements/Door Access Control	\$ 75,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment	\$ -	CIP Stab Fund		\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ SCBA	\$ 25,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Fire Alarm Repairs - Citywide	\$ -	Grant - UASI	\$ 92,500			
Fire Department - EOC	\$ -	Grant - DFS	\$ 33,000			
Fire Department - Equipment - Turnout Gear dryer equipment (3)	\$ -	Grant - FEMA AFG	\$ 70,000			
Fire Department - Equipment SCBA Compressor	\$ -	CIP Stab Fund		\$ 100,000		
Fire Department - Municipal Alarm Circuit Extension	\$ -	CIP Stab Fund	\$ 25,000			
Fire Department - Emergency Backup Generator (Central Fire)	\$ -	CIP Stab Fund	\$ 27,500			
Fire Department - Emergency Backup Generator (Central Fire)	\$ -	Grant - UASI	\$ 190,000			
Fire Department - High Water Rescue Vehicle	ongoing	Bonded				
Fire Department - Pumper ~ Engine 3 - replacement (\$750k)	ongoing	Bonded				
Fire Department - Pumper ~ Engine 5 - replacement (\$750k)	ongoing	Bonding		\$ 750,000		
Fire Department - Engine 2 (Point of Pines)	\$ -	Bonding			\$ 1,500,000	
Fire Department - Ladder 1 replacement	\$ -	Bonding				
Fire Department - Refurbish reserve apparatus Engine 3 or 5	\$ -	Bonding				
Fire Department - Engine 4 Replacement	\$ -	Bonding				
Fire Department - Ladder/Pumper Repairs	\$ 100,000	tdb				
Library - Vehicle (Bookmobile)	\$ -	Free Cash	\$ 100,000			
Parking Department - Vehicles	\$ -	CIP Stab Fund	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000
DPW - Vehicles (4x4 Silverado Crew Cab with plow/sander)	\$ -	Free Cash	\$ 75,000	\$ 55,000	\$ 60,000	\$ 60,000
DPW - Paving Roller Truck with Trailer	\$ -	Free Cash	\$ 40,000			
DPW - Ventrex sidewalk snow plow	\$ -	Free Cash	\$ 50,000			
DPW - International Dump Truck with Plow (4 wheel drive)	\$ -	Bonding		\$ 475,000		\$ 475,000
DPW - Street Sweeper Replacement	in house/contract	Bonding		\$ 300,000		
DPW - Backhoe Replacement (\$125k)	\$ 175,000	Bonded				
DPW - Loader Replacement	\$ -	Bonding		\$ 225,000		
Subtotal: Equipment Acquisition			\$ 1,543,000	\$ 3,180,000	\$ 2,340,000	\$ 2,135,000

Attachment: FY2023 Capital Budget - Appropriations (22-176 : FY2023 Capital Budget - Appropriations)

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Parks and Open Space						
Schools/DPW/Parks & Recreation - High School Turf Field Replacement						
Schools/DPW/Parks & Recreation - High School Turf Field Lighting		APRA funds	\$ 475,000	\$ 250,000		
		tbd				
DPW - Playground Equipment replacer/repairs	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - New Tree Plantings, Maintenance and associated repairs to sidewalks		CDBG Funds	\$ 125,000			
Planning - Citywide Tree Inventory and Planting		Grant - DCR Urban Forestry	\$ 40,000			
Planning - Park Renovations (matching funds)	\$ 50,000	CIT Funds	\$ 80,000			
Planning - Pocket Park Renovations		CDBG Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Parks & Recreation - Field Maintenance/Repairs @ St. Mary's Fields (3 total)	\$ 85,000	CIP Stab Fund				
Parks & Recreation - Ball Field Maintenance Equipment	\$ 40,000	Special Revenue Grant				
Subtotal: Parks and Open Space			\$ 795,000	\$ 375,000	\$ 125,000	\$ 125,000
Public Buildings and Facilities						
Police - Building Maintenance/Upgrades/Repairs	\$ 50,000	Special Rev - Bldg Repairs				
Fire - Building Maintenance/Upgrades/Repairs	\$ 50,000	Special Rev - Bldg Repairs				
All Municipal Buildings - Maintenance/Upgrades/Repairs		OFS - Tornado Fund	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
School/MSBA - Beachmont School Boilers (City Share @ 23% of \$1.5m estimate)	\$ 350,000	Bonding				
School/MSBA - Beachmont School Boilers (MSBA Share @ 77% of \$1.5m estimate)	\$ 1,150,000	MSBA Grant				
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)	\$ 700,000	Bonding				
School/MSBA - Lincoln School Windows (MSBA Share @ 23% of \$3.0 m estimate)	\$ 2,300,000	MSBA Grant				
School - New High School (Construction - City Share @ \$450m estimate)		Bonding/MSBA				\$ 75,000,000
School - New High School (Construction - City Share @ \$450m estimate)		MSBA Grant				\$ 225,000,000
City/School - Renovations - McKinley School	\$ 6,900,000	ESSER Grants				
City/School - Renovations - McKinley School	\$ 1,300,000	Repurpose of Bonds				
City Hall - Weatherization Measures		Grant - Green Communities	\$ 100,000			
City Hall - Light Fixtures		Grant - Green Communities	\$ 90,000			
Senior Center - Building Repairs - Replace Front Ramp and Stairs		CDBG Funds		\$ 150,000		
Senior Center - Building Repairs - Design/Construct HP Ramp - rear of building		tbd		\$ 100,000		
Senior Center - Building Repairs - Fire Escape from 2nd floor		tbd		\$ 150,000		
Senior Center - Basement repairs to increase area for Senior Center activities		tbd			\$ 75,000	
Senior Center - Envelope - Repair Bricks/Repair fascia & cornice, doors and windows		tbd			\$ 150,000	
Winthrop Ave Former Fire Station - 929 Winthrop Ave. - Adaptive Reuse Study		Community Investment Trust	\$ 25,000			
DPW - Repairs to Public Stairways (\$1.4m)	ongoing	Bonded				
DCR - Facility	ongoing	Bonded				
DPW - Facility (\$22.5m bond + \$2.5m bond contingency)	ongoing	Bonded		\$ 2,500,000		
Point of Pines Fire Station (\$9.2m bond issued)	ongoing	Bonded				
Subtotal: Public Buildings and Facilities			\$ 365,000	\$ 3,050,000	\$ 375,000	\$ 300,150,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Roadways and Sidewalks						
DPW - Street & Sidewalk Repairs (pavement management & 311/small repairs) @ \$5m	\$ 5,000,000	Bonded				
DPW - Full Depth Repavement Program - Chapter 90	\$ 800,000	Special Rev - Chap 90	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Planning - Street Repairs (Transportation Network Infrastructure Fund)	\$ 25,000	Special Rev - Trans Network	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000
Planning - ADA Sidewalk Repairs (Complete Streets)		CDBG Funds	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - Route 1A South - Planning and Engineering		Grant - MassWorks	\$ 750,000			
Subtotal: Roadways and Sidewalks			\$ 1,675,000	\$ 975,000	\$ 975,000	\$ 975,000
Total - General Fund Capital Expenditures			\$ 4,378,000	\$ 7,580,000	\$ 3,815,000	\$ 303,385,000

City of Revere
Five Year Capital Improvement Plan - Water and Sewer Enterprise Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	FY2022	FUNDING SOURCE	FY2023	FY2024	FY2025	FY2026
Water/Sewer Vehicle & Equipment Acquisition						
GapVax Excavator		Retained Earnings				
Water/Sewer Utility Body Pickup		Retained Earnings		\$ 650,000.00		
Water/Sewer Crew Cab Pickup	\$ 50,000.00	Retained Earnings		\$ 75,000.00		\$ 75,000.00
Water Meter Van		Retained Earnings			\$ 40,000.00	
Water/Sewer Utility Van (Silverado C-4500 with under deck compressor)		Retained Earnings		\$ 140,000.00		
Crane Truck		Retained Earnings		\$ 125,000.00		
Wheeled Mini Excavator/Bobcat		Retained Earnings			\$ 275,000.00	
Subtotal: Vehicle & Equipment Acquisition	\$ 50,000.00		\$ -	\$ 950,000.00	\$ 315,000.00	\$ 75,000.00
Water Infrastructure						
Hydrant and Gate Replacement and Maintenance - Citywide		ARPA Funding	\$ 500,000.00		\$ 250,000.00	\$ -
Hydrant and Gate Replacement and Maintenance - Citywide	\$ 250,000.00	Retained Earnings		\$ 250,000.00	\$ 250,000.00	\$ 500,000.00
Water Systems Improvements - Taft/Argyle/Elierton/York/Beverly St.	\$ 1,110,000.00	MWRA LWSAP Program				
Water Main Replacement - Engineering - Citywide	\$ 3,000,000.00	MWRA LWSAP Program	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00
Water Main Replacement - Construction - Citywide	\$ 3,000,000.00	Bonding	\$ 6,000,000.00	\$ 6,000,000.00	\$ 6,000,000.00	\$ 6,000,000.00
Water Main Replacement - Citywide	\$ 1,000,000.00	ARPA Funding	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Subtotal: Water Infrastructure	\$ 6,360,000.00		\$ 8,031,500.00	\$ 8,031,500.00	\$ 8,031,500.00	\$ 8,031,500.00
Sewer Infrastructure & Storm Water Management						
Phase 12 Construction - III, IDDE, Pump Station and Drainage	\$ 5,500,000.00	Bonding - SRF Funds				
Phase 13 Investigations - I/II, IDDE, Pump Station and Drainage	\$ 1,500,000.00	Bonding - SRF Funds				
Phase 13 Construction - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 12,000,000.00			
Phase 14 Investigations - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 1,200,000.00			
Phase 14 Construction - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 3,000,000.00		
Phase 15 Investigations - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 1,000,000.00		
Phase 15 Construction - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 3,000,000.00	
Phase 16 Investigations - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 1,000,000.00	
Phase 16 Construction - I/II, IDDE, Pump Station and Drainage		Bonding - SRF Funds				\$ 3,000,000.00
Phase 17 Investigations - I/II, IDDE, Pump Station and Drainage	\$ 300,000.00	Bonding - SRF Funds				\$ 3,000,000.00
Program Management - Eligible Sewer Infrastructure/Storm Water Mgmt	\$ 100,000.00	Retained Earnings		\$ 200,000.00	\$ 900,000.00	\$ 300,000.00
Program Management - Ineligible Sewer Infrastructure/Storm Water Mgmt	\$ 2,175,000.00	MWRA III Program		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
MWRA - Inflow/Infiltration Program - Phase 8 & 9		MWRA III Program	\$ 500,000.00		\$ 1,053,000.00	
MWRA - Inflow/Infiltration Program - Phase 10		MWRA III Program			\$ 1,970,000.00	
MWRA - Inflow/Infiltration Program - Phase 11		MWRA III Program			\$ 1,970,000.00	
MWRA - Inflow/Infiltration Program - Phase 12		MWRA III Program			\$ 1,970,000.00	
MWRA - Inflow/Infiltration Program - Phase 13		MWRA III Program			\$ 1,970,000.00	
Point of Pines Drain Station - Pump #2	\$ 115,000.00	Retained Earnings				
Point of Pines Drain Station - Outfall Dredging - Design		Retained Earnings	\$ 25,000.00			
Point of Pines Drain Station - Outfall Dredging - Construction		Retained Earnings		\$ 200,000.00		
Point of Pines Drain Station - Pump #1		Retained Earnings		\$ 150,000.00		
Stormwater/Sewerage Bypass Trailer Pumps		Retained Earnings				
Sargent Street/Tritone Brook Infrastructure Improvements - Design	\$ 465,000.00	Bonding - SRF Funds				
Sargent Street/Tritone Brook Infrastructure Improvements - Construction		Bonding		\$ 5,000,000.00		
Liberty Ave Drainage - Design		Retained Earnings	\$ 65,000.00			
Liberty Ave Drainage - Construction		Bonding		\$ 1,000,000.00		
Sherman St./Griswald Park Infrastructure Improvements - Design	\$ 50,000.00	Inflow/Infiltration Fund				
Sherman St./Griswald Park Infrastructure Improvements - Construction		Bonding	\$ 1,500,000.00			
Festa & Nell Road Drainage Improvements - Design	\$ 35,000.00	Bonding - SRF Funds				
Festa & Nell Road Drainage Improvements - Construction		Bonding			\$ 350,000.00	
Fenno/Penn Drainage Improvement - Design/Construction	\$ 150,000.00	Retained Earnings				
Library/Sewell neighborhood - Drainage Improvements - Design		Bonding	\$ 350,000.00			
Library/Sewell neighborhood - Drainage Improvements - Construction		Bonding		\$ 3,500,000.00		
Taft & Wilson Area Storm Ceptor Installation - Design		Retained Earnings			\$ 75,000.00	
Taft & Wilson Area Storm Ceptor Installation - Construction		Bonding				
Malden Street Drainage Infrastructure Improvements - Design		Retained Earnings		\$ 450,000.00		\$ 750,000.00
Malden Street Drainage Infrastructure Improvements - Construction		Bonding				
Hastings St/Martin St Headwall & Drainage Improvement - Design		ARPA Funding	\$ 50,000.00			
Hastings St/Martin St Headwall & Drainage Improvement - Design		MVP Grant	\$ 285,640.00			
Subtotal: Sewer Infrastructure & Storm Water Management	\$ 10,390,000.00		\$ 15,975,640.00	\$ 14,500,000.00	\$ 15,018,000.00	\$ 7,220,000.00

Attachment: FY2023 Capital Budget - Appropriations (22-176 : FY2023 Capital Budget - Appropriations)



City of Revere
Chief Financial Officer/City Auditor
 281 Broadway
 Revere, MA 02151
 Tel: (781) 286-8131

Richard Viscay
Chief Financial Officer/City Auditor

June 2, 2022

The Honorable Revere City Council
 Gerry Visconti, City Council President
 Revere City Hall
 281 Broadway
 Revere, MA 02151

RE: FY2023 Capital Budget – Appropriations – Community Investment Trust

Dear Council President Visconti,

As part of the FY2023 capital budget, two requests on behalf of the Department of Planning and Community Development (DPCD) are proposed to be funded by the City's Community Investment Trust as follows:

- \$80,000 Planning and Community Development
 - Matching funds for PARC grant program for Costa Park, Gibson Park, and Harmon Park
- \$25,000 Planning and Community Development
 - Adaptive Reuse Study for Winthrop Ave. Fire Station

Please let me know if you have any questions on this request. I will be available to discuss this request and answer any questions on the City's Capital Improvement Plan at the June 6th City Council meeting and any of the scheduled Ways and Means Committee meetings.

Best regards,

Richard Viscay
 Chief Finance Officer/City Auditor/Budget Director

Cc: Brian Arrigo, Mayor
 Kim Hanton, Chief of Staff
 Tech Leng, Chief of Planning and Community Development
 Assunta Newton, Assistant Budget Director
 Elle Baker, Open Space and Environmental Planner, DPCD



City of Revere

Chief Financial Officer/City Auditor

281 Broadway
Revere, MA 02151
Tel: (781) 286-8131

Richard Viscay
CFO/City Auditor

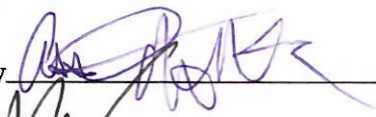

MEMORANDUM

To: Mayor Brian Arrigo
From: Richard Viscay
Cc: Assunta Newton, Assistant Budget Director
Date: June 2, 2022
RE: Verification of Available Funds for Authorization and Transfer

The attached request asks that funds be transferred as follows:

FROM:	Community Investment Trust Fund (84051-596000)	\$105,000
	<i>Available Balance:</i> \$ 877,245	
TO:	PARC Grant Match (Costa, Gibson, Harmon Parks)	\$80,000
	<i>Original Certification:</i> \$ 0.00	
TO:	DPCD – Winthrop Ave Fire Station	\$25,000
	<i>Original Certification:</i> \$ 0.00	

Based on the amount available as of June 2, 2022, there are sufficient funds to support such a transfer.

Account verified by 
Reviewed by 

For Audit Use Only:

CO# _____ DATE _____ ENTRIES MADE BY _____



CITY OF REVERE

Brian M. Arrigo
Mayor

June 2, 2022

Honorable Revere City Council
Revere City Hall
281 Broadway
Revere, MA 02151

Dear Members of the Honorable City Council:

I write to inform you of my appointment of Natividad Hernandez to the Affordable Housing Trust Fund. Natividad has decades of experience as an administrative professional and community leader, most recently working at Women Encouraging Empowerment (WEE). As a COVID ambassador during the pandemic, Natividad knows the struggles facing our community. Every day she worked with residents in distributing food, vaccines, and outreach to our most vulnerable. Natividad will also offer one perspective on several populations for whom housing affordability is a pressing concern in our city, as she is an immigrant mother herself who serves on the Concilio Latino. Natividad is eager to continue serving our city, and I have full trust she will serve effectively and appropriately on the Affordable Trust Fund.

Regards,

Brian M. Arrigo
Mayor

Laila Pietri

525 Beach St. Apt 301, Revere MA 02151
 Work Phone: 857-368-7637 Cell Phone: 781-367-2360
 Email: lalypietri@gmail.com

Objective

Be part of the Affordable Housing Trust Fund where I can use my skills and hard work ability to benefit the residents of Revere.

Qualifications and Skills

MassDOT Outstanding Performance 2021

Microsoft Software: Outlook, Word, Excel.

Capable serving politely and working under pressure.

Languages: Spanish.

Experience

June 2005 - Present

MERIT RATING BOARD

CITATION PROCESSING (Civil & Criminal)

- Ability to exercise discretion in handling confidential information when adding over 100 traffic citation documents daily to the motor vehicle violation file maintained on the system by following the procedures to add motor vehicle citation information to the specific violator's driving history record.
- Correct coding and data entry errors during the addition or update of a citation previously to the automated motor vehicle information file and implement Department policies accurately and in a timely manner.
- Working with Civil, Criminal, Hearing (request and payments), Warning and Violator Batches.
- Report any errors in the submitter code written on the batch envelope to the team leader.
- Report to Document Control for rescanning when inconsistencies between the information written on the standard envelope label and the contents of the batch envelope.
- Enter citations that are faxed over from the courts, police departments and registries.
- Communicate with personnel from law enforcement agencies, courts, the MRB and the RMV regarding problem traffic citation documentation.
- Volunteer to work in QC to help them with their backlog.
- Updated the Speeding Project every day.
- I work with the faxes and emails coming from Courts, Branches of RMV, Polices Dpt. and State Polices; all information have to be updated on the system, in case of a errors I have to figure out and fix it.
- Receive and made phone calls to personnel from law enforcement agencies, courts, the MRB and the RMV regarding problems traffic citation documentation.
- I have been in the office helping to the employees working from home with any problem or question with the citations by email.
- Helping to my co-workers if they have any question related to the citations.

June 2004 - June 2005 MASSACHUSETTS BEHAVIORAL HEALTH PARTNERSHIP
CLAIMS ADJUSTOR

- Handled customer accounts with special emphasis on inpatient accounts.
- Claims auditor for all accounts requested by all hospitals in Massachusetts.
- Ensures that verifications delivered by doctors and patients are distributed to staff timely.
- Knowledge of benefits and services including eligibility requirements.
- Analyzed monthly, weekly, and daily reports.
- Communicated with physicians and physician's staff, medical records staff, clients and client families to effectively meet clients' needs and discretion in handling confidential information.
- Immediately resolved issues between clients and providers with meticulous documentation for accurate record of the service.

July 2001 - July 2004 MASSACHUSETTS BEHAVIORAL HEALTH PARTNERSHIP
CLAIMS PROCESSOR

- Billed claims through SSI, Medicaid, Medicare and worker rejections.
- Set up maintained medical files databases, including records, and procedures records, medical histories, diagnostic workups, admission and discharge clinical information.
- Identify mistakes in reports and check to obtain the correct information.
- Performed a variety of clerical and office tasks such as typing, filing and operating office machines.

Education

- *NORTH SHORE COMMUNITY COLLEGE, Danvers MA*
BAT Business Administration, 2016
- *AUTONOMA OF THE CARIBBEAN UNIVERSITY, Barranquilla (Colombia)*
Bachelor of Liberal Arts specialist in Journalism and Communications, December 1993

Additional Training and Certificates

- Microsoft Software: Outlook, Word, Excel, Power Point.
- ATLAS Database
- Capable of serving customers politely.
- Capable of working under pressure.
- Spanish: oral and writing.

REFERENCES

Mrs. Mary Bertollino
MRB Supervisor - Team Criminal
25 Newport Ave
Quincy, MA 02171
857-368-7632

Mrs. Debra Eaton
Assistant Director MRB
25 Newport Ave
Quincy, MA 02171
857-368-7617

Mrs. Tracey Trotman
MRB Supervisor - Team Civil
25 Newport Ave
Quincy, MA 02171
857-368-7615

NATIVIDAD HERNANDEZ

271 Fenno Street, Revere, MA 02151

(781) 971-0340

Natividad.hernandez@gmail.com

WORK EXPERIENCE

Encouraging Empowerment Inc. WEE 2018 - Present
Revere, MA

Team Leader; coordinates small groups for the community to take English as Second Language classes

Healthy Community Initiatives 2021
Revere, MA

COVID Ambassador; Distributing food, masks, vaccine outreach work, and community education

Concilio Latino 2019 – Present
Revere, MA

Co-Founder

Community organization which supports Latino community development

Macy's 2007- Present
Michael Korr's Handbag Specialist

- Developed a high level of product knowledge for Michael Korr's within the handbag department by reading product literature, pamphlets, and attending training classes in order to communicate it to the customer.
- Maintain communication with all vendors, MTMs, and regional and district offices for support on driving sales, promotions, and product knowledge.
- Assist department sales manager and vendors with special events as needed.

Tropical Enterprises, Inc. 2000 - 2007
Administrative Assistant

- Performed general office duties, such as ordering supplies, maintaining records
- Answered phone calls and directed them to the appropriate parties or took messages.
- Manage/ maintained executives' schedules, rental apartment and computer data.

Best Friends Child Care 2011- 2012
Teacher Assistant

- Communicated with children's parents or their guardians about the child's daily activities, behaviors, and any other related issues.
- Read to children and taught them how to do simple painting, drawing and songs.
- Identified signs of emotional or developmental problems with children and brought them to the parents' or guardians' attention.

SKILLS / EDUCATION

- Bilingual/ Bicultural Spanish/English
- Associates of Arts in Early Childhood Education from the Urban College of Boston 2012
- Certificate in Early Childhood Education