

# CITY OF REVERE RETIREMENT BOARD

## AGENDA

Meeting Date: Wednesday, November 18, 2015 TIME: 9:00 A.M.

Location: Revere Retirement System Office

City Hall, Revere, Massachusetts

1. **Call to Order**
  - Roll Call
2. a.) **Approval of the Regular and Executive Session Minutes of prior meetings**
  - Meeting Date/Time: Wednesday, October 14, 2015b.) **Approval of the Minutes of Special meeting**
  - Meeting Date/Time: Wednesday, October 28, 2015

### 3. Legal Matters

Fin	Comments

### 4. Unfinished Business:

Name	Dept	Comments
John Finn	<u>Fire</u>	Member request for review of creditable service, based on Board Counsel review, calculation falls under Chapter 32, Sec3, Para 5, unless, he buys back his military time.
Robert Morrissey	<u>Fire</u>	Board to discuss medical panel responses for clarification regarding accidental disability. Have received all 3 medical responses
Gertrude Scenna	7/6/2015	Deceased, Nicholas Scenna / Board to voted to send medical records to Perac for medical panel review, Perac has appointed a doctor to review
Gabe Coppola	Elder Aff	Board to discuss possible further appeal to DALA. Board Counsel to provide assessment on appeal and likelihood of positive vote.
John Verrengia	<u>Assessor</u>	Member request for review of creditable service was tabled to review documentation of additional hours presented to the Board for the Sept 10, 2015 meeting, board awaiting supplemental documentation from member.
Martha DiBartolomeo	<u>School</u>	Member request for review of creditable service was tabled pending receipt of release of medical records to the board
Eugene Doherty	<u>Fire</u>	Member request for review of creditable service was tabled since Sept 10, 2015 pending documentation regarding Hazmat contracts from 2001 to present, per conversation with Gene, looking for prelim, w/ or w/out Hazmat.

### 5. New Enrollments:

Name	Dept	Title/Start Date/# of hrs/Other Comments
Joseph Lanza	School	FT Athletic Stadium Security Officer/11-9-2015/Seasonal position March 1-December 1, includes health benefits, will work 1pm to 9pm, 40/wk, working M-F
Charlene DiPlatzi	School	FT, Cafeteria Employee @ W. Revere Complex, beginning 10/26/15, 35 Hours
Veronica Herrera	School	FT, Translator/Security @ Revere High School, beginning 10/13/15, FT 40 hours

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Name		Dept	Date of Retirement/Type of Retirement/Other Comments
Elaine	Harkins	Library	Date to be determined /Superannuation/Has been out of work since w/e 5/28/15
Vincenza	Di Flumeri	School	11/30/2015/Superannuation
Linda	DeChristoforo	Police	12/31/15/Superannuation/
Linda	Shaw	RHA	10/22/2015/ Superannuation/ Purchased military time of 9 months

**7. Changes in Benefits:**

Name		Dept	Comments
James	Guido	Police	Board to discuss Dala decision regarding time as an elected official

**8. Survivor Benefits:**

Name of Survivor	Date of Death of Member	Comments

**9. Disability Benefit Award:**

Name	Dept	Comments
N/a		

**10. Awards of Creditable Service/Approval of Installment Plans/Acceptance of Liability:**

Name		Start	Comments
Carly	Clifford		Worked for School Dept, between 4/2015-10/10/2015, not a member of the system.

**11. Approval of Warrants:**

Type	Amount	Comments
Refunds, Rollovers and Transfers	n/a	
Cash Disbursements	?	Lawson & Weitzen
	\$ 721.87	Kingsbury Press, 1099's, notice of deposit, envelopes
	\$ 107.02	W.B. Mason, copy paper, cartridge, ribbons, etc.
Retirees Payroll		
Retro Active Adjustments		
RRB Payroll		

**12. Executive Session:**

Name	Dept	Comments

**13. New Business/Review of Administrative Items:**

Description	Comments
n/a	

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### 14. a. Administrative/Other Items:

Description	Comments
Special Meeting	Board to determine meeting date to review new formats, supplemental regulation changes, policies & procedures, Injury Report.
Administrative Update Board	- Gennaro and Laurie met with PTG, they will be scanning 3 different files. Upon completion will review before start full project - Update Board on Job search.
Administrative	- Will be forwarding to Perac the Monthly Cash Reports for the period of January through September.

### b. Administrator's Reports:

Monthly Expenditures	
Trial Balance	
Prit Fund Report	
Budget Report	

### 15. Communications:

From	Dated		Description
PTG			Board to discuss PTG scanning estimate and Hosting maintenance fee. Time sensitive, if commit to now, cost is \$3,650/yr, increasing to \$4,000 in 2016
Perac	10/9/2015		Open for discussion: Memo #23/2015 New Fraud Prevention
Perac	10/27/2015		Open for discussion: Memo #24/2015 Survey for PERAC Technology Improvement Plan
PRIM Board	10/29/2015	Action need by 12/31/15	Open for discussion: Private Equity Vintage Year 2016 Commitment Deadline
John Fleming III			Board to discuss legal DR order.

### 16. Motion to Adjourn