

## CITY OF REVERE

NOTICE OF MEETINGS CITY OF REVERE HOUSING AUTHORITY  
As Required by Chapter 28 of Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY: REVERE HOUSING AUTHORITY  
DATE OF MEETING: Wednesday, February 17, 2021  
TIME: 6:30 p.m.  
PLACE: Remote – Go To Meeting

**Please join our meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/953984997>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

**Access Code:** 953-984-997

TOPICS TO BE DISCUSSED:

Monthly Agenda

Wednesday, February 17, 2021 6:30 p.m.

### **Approval of Minutes**

Any omissions or corrections before the minutes of the Public Meeting held on January 13, 2021.

Any omissions or corrections before the minutes of the Regular Meeting held on January 13, 2021.

### **Crime Report**

RHA Properties

### **CORRESPONDENCE**

### **Executive Director's Report**

### **Maintenance Report**

Vacancy Report

Occupancy Rate/Plan

### **Procurement**

Approve Application and Certificate for Payment No. 5 for Brite-Lite Electrical Co., Inc., DHCD # 248112 Electrical Upgrades Proctor Avenue 667-1A - Cushman Avenue 667-1B dated December 31, 2020 and approved by the Architect on January 8, 2021 in the amount of \$82,318.12 (Resolution Needed)

Approve Application and Certificate for Payment No. 6 for Brite-Lite Electrical Co., Inc., DHCD # 248112 Electrical Upgrades Proctor Avenue 667-1A - Cushman Avenue 667-1B dated January 31, 2021 and approved by the Architect on January 28, 2021 in the amount of \$74,468.90 (Resolution Needed)

Approve Change Order #2 for Brite-Lite Electrical Co., Inc., DHCD # 248112 Electrical Upgrades Proctor Avenue 667-1A - Cushman Avenue 667-1B dated and approved by the Architect on December 11, 2020 in the amount of \$2,401.10 (Resolution Needed)

Approve Change Order #3 for Brite-Lite Electrical Co., Inc., DHCD # 248112 Electrical Upgrades Proctor Avenue 667-1A - Cushman Avenue 667-1B dated and approved by the Architect on February 5, 2021 in the amount of \$8,114.64 (Resolution Needed)

Approve the Certificate of Substantial Completion for Homer Contracting, Inc., DHCD # 248109 Gold Star Mothers 200-1 Selective Replacement of Roofs, Windows and Siding dated December 16, 2020 and approved by the Architect on January 6, 2021 (Resolution Needed)

Approve Application and Certificate of Payment No. 5 for Homer Contracting, Inc., DHCD # 248109 Gold Star Mothers 200-1 Selective Replacement of Roofs, Windows and Siding dated December 21, 2020 and approved by the Architect on December 18, 2020 in the amount of \$26,125.00 Resolution Needed)

Approve Change Order No. 2 for Homer Contracting, Inc., DHCD # 248109 Gold Star Mothers 200-1 Selective Replacement of Roofs, Windows and Siding dated and approved by the Architect on December 24, 2020 in the amount of \$4,372.66. (Resolution Needed)

|                                  |                            |
|----------------------------------|----------------------------|
| <b>Fee Accountant Report</b>     | Approval of Bills          |
| <b>Capital Funds Summary</b>     | Obligation and Expenditure |
| <b>Payroll Report</b>            | Payroll Review             |
| <b>Vendor Report</b>             | Approval of Bills          |
| <b>TARs Report</b>               | Amounts Collected          |
| <b>Laundry</b>                   | Revenue                    |
| <b>Housing Management Report</b> | Recertification Report     |

#### **Commissioner's Input**

#### **Unfinished Business**

- (a) COVID 19 Update
  - a. HUD and DHCD Guidance on Operations (found at <https://www.mass.gov/service-details/public-housing-admin-notices>)
    - 1. 12-7-2020 Executive Director includes a detailed outlining of fiscal efforts to maintain and preserve agency's strong financial standing and rent collection efforts with residents who owe rent.
  - b. Operations at RHA
    - 1. RHA continues to service all residents, program participants and applicants
    - 2. Construction projects, move-ins, emergency work orders, rent collections efforts and notices continue to be issued.
  - c. Risk Management Assessment, Program Development – Update
    - i. Hoisting License Classes – Update – Awaiting test date from state.
    - ii. First round of trainings starting in March.
  - d. Efforts to <sup>establish</sup> or partner a scholarship in Fran Rega's name for RHA students in the Revere Public School system. - Update
  - e. City of Revere's request to fund trash removal at RHA locations – Update
  - f. Director is seeking a resolution to adopt "old" technology policy as submitted by Executive Director in November 2020 Board meeting. (Resolution Needed)

**New Business**

- a. Resolution is requested to resume annual recertification again for the state chapter 667 elderly and disabled tenants. (Please see written request)
- b. FY 2021 Budget Draft
- c. New York Post Article

**Executive Session**

- d. Executive Session pursuant to G.L. c. 30A, §21(a)(2) – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel - Executive Director contract renewal.

Meeting adjourned at \_\_\_\_\_.

**Adjournment**

Please note that the Board of Commissioners may act on items in a different order than they appear on this agenda.  
Also, if it so votes, the committee may go into Executive Session

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.