



DIANE R. COLELLA  
Election Commissioner  
City of Revere  
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**MEETING NOTICE**

December 3, 2021

TO Ashley E. Melnik, City Clerk  
FROM Diane R. Colella, Election Commissioner

The Board of Election Commissioners respectfully requests the enclosed meeting notice be posted in accordance with Massachusetts General Law, Chapter 30A, Section 20, the Open Meeting Law.

On Tuesday, December 7, 2021, at 9:00 a.m. the Election staff will test twenty-one (21) DS200 vote tabulators using Official, and Absentee/Early voting ballots. Additionally, the staff will test sixteen (16) Automark handicap voting machines. The machines, ballots and software are tested.

When the test is done, the results paper tapes are reviewed for accuracy. After the review, the thumb drives are put back into the machines and set to zero. An imprinted seal number is affixed to the thumb drive. The seal number is recorded on a spreadsheet for reference on Election night. The equipment is stored in a locked room until needed on Election Day.

The tests are conducted in preparation for the Special State Primary on Tuesday, December 14, 2021.

The tests take place in the Election Department at Revere City Hall, 281 Broadway, Revere, MA 02151.

If the media, (thumb drives) is not received from the manufacturer, Electronic Systems and Software by Tuesday, December 7, 2021, the test will be held on Wednesday, December 8, 2021.

Diane R. Colella  
Election Commissioner  
Secretary, Board of Election Commissioners