

CITY OF REVERE

FY 2019 PROPOSED BUDGET



PRESENTED BY:
MAYOR BRIAN M. ARRIGO

Acknowledgements

Presented By:

Mayor Brian M. Arrigo

To City Council:

Jessica A. Giannino, President
Steven Morabito
Daniel Rizzo
George J. Rotondo
Anthony T. Zambuto
Joanne McKenna
Ira Novoselsky
Arthur F. Guinasso
Patrick M. Keefe, Jr.
John F. Powers
Charles J. Patch Sr.

Prepared By:

Auditor/Budget Director, Richard Viscay
Budget Analyst, Assunta Newton

Contributions from:

Director of Finance, George Anzuoni
School Business Manager, Matthew Kruse

*A special thanks to Miguel Orellana for all his
efforts assembling the budget books.*

Reviewed By:

City Council-
Ways & Means Sub-Committee:
Daniel Rizzo, Chairman
Arthur F. Guinasso
Steven Morabito
Charles J. Patch Sr.
George J. Rotondo

Thank you to everyone who contributed to this FY2019 budget process!

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City of Revere
Brian M. Arrigo
Mayor

June 18, 2018

Honorable Revere City Council
Revere City Hall
Revere, MA 02151

Ladies and Gentlemen of the Council:

Enclosed please find the FY2019 operating and capital budgets for the City of Revere. The FY2019 budget is a balanced budget that is responsible as well as responsive to the needs of the City. This budget document is a comprehensive document that includes a detail budget summary of the Revere Public Schools, a five-year financial forecast, a capital improvement plan, as well as detail budgets of the Water and Sewer Enterprise Fund and the newly created Solid Waste Enterprise Fund. I believe that this document will continue to improve the great progress we've made over the past two fiscal years and I recommend its adoption for the upcoming fiscal year.

The operating budget for the city is driven by factors that we can control, as well as other factors that are out of our control. Proposition 2 ½ controls the amount of property taxes we can legally raise to keep the budget balanced, however, any "new growth" that the city gains by new developments in our community will also help generate revenues that we can reinvest in the city. This is why it is important for my administration to work closely with the city's planning and economic development staff to maximize opportunities for economic development. Many of the

developments that are currently underway and in the planning stages will strengthen our community and help build toward the vision of a 21st century economy for our great city.

Furthermore, our budget relies on the overall economic success of the Commonwealth. When the economy of the Commonwealth is strong, more funds are distributed to the cities and towns. For FY2019, the city will receive \$78,822,621 from the Commonwealth, most of which is through Chapter 70 funds that go toward education, and unrestricted general government aid (UGGA), which can be used for other municipal services. The total increase of revenues from the Commonwealth has increased by 8.1% for FY2019, and we hope that the economy continues to thrive so that these revenue sources increase over the years.

The proposed FY2019 operational budget total is \$207,092,653, an increase of \$3,026,126 over the FY2018 budget. Much of this increase is attributable to the fixed costs of the city, including health insurance and pension obligations, and increases to debt service that reflect the many capital projects and infrastructure repairs throughout the city. Also included in the budget is a commitment to public safety and public works, with staffing increased in both that will put more uniformed police officers and firefighters in our community, as well as more employees in our public works department to address the work orders that we receive through our 311 constituent services system.

The proposed FY2019 school budget has increased by \$5,412,953, which is largely driven by the increase of students in the district. We continue to work closely with the school department to address the capital needs of our school system as well, with increases in appropriations to address both the short term and long term capital needs of the district.

Included in the FY2019 budget are two enterprise funds, the existing water and sewer enterprise fund and a newly created solid waste enterprise fund. For the water and sewer enterprise fund, the rates will decrease for the first time in recent memory due to the return of two million dollars to the ratepayers. These funds resulted from a surplus in fund balance at the end of FY2017 and it is important to me to give back some of these funds to the rate payers, as water and sewer costs continue to rise as a result of our aging infrastructure and ongoing capital project system improvements such as the replacement of 14,000 water meters with digital read capacity and real time monitoring. Investments in technology and infrastructure are and continue to be an important aspect in my mission for our city.

The newly created solid waste enterprise fund will allow for the city to segregate and monitor the business of collecting and disposing of the city's solid waste and recyclable materials. The collection and disposal of the city's solid waste and recyclables has risen to nearly four million dollars in total. It is important that we seek out revenues to offset these costs, as well as examining cost saving measures in addressing the collection and disposal of these materials. As part of the FY2019 budget, I have also committed funds to supply each household with a uniform, 65 gallon barrel for trash, similar to the uniform barrel for recyclables. This new system, along with a new focus on recycling, will not only save the community money in the long-term, but also help keep the city clean and rodent free.

The budget submitted this year has many features that will help both the council and the community to better understand the financial condition of the City. A comprehensive five-year financial forecast has been included to help readers better understand the current and future fiscal challenges of the City. It also helps the City plan for its capital budget, debt service management, and long term sustainability. You will see that there is now a narrative for both revenues and expenses of the City that give a more comprehensive look at the budget as a whole, for both FY2019 as well as future fiscal years.

Furthermore, the inclusion of the City's Capital Improvement Plan (CIP) helps identify the future needs of the city, and helps the community better understand the challenges of funding all of the requests in the plan. I am committed to revisiting the CIP each year to ensure that we can address as many of the requests as possible, while being mindful of our debt policies and capacity to manage all of the projects.

These important documents have allowed the City to achieve a bond rating of AA, the highest rating in the history of the City. It is my goal to build upon these successes and to continue to build strong reserves, adopt best practice financial policies and procedures, and pursue smart and responsible economic development to ensure that when we sell our municipal bonds, we get the best rates possible. The strong bond rating allows us to make critical investments in the city. For example, the city will soon be building a \$23 million dollar public works facility, as well as replacing the roof on City Hall. Another important project is the remodeling or rebuilding the Point of Pines fire station, for which we are planning a feasibility study. All of these projects, along with the inevitable task of building a new high school, will ultimately benefit from having strong budgetary flexibility and by adopting formal financial policies and procedures that are considered best practice for municipalities of our size.

The City of Revere, like all municipalities throughout the Commonwealth, continues to do its best to manage rising fixed costs, increasing demands for services and contractual obligations, which make balancing a budget a challenge. However, the City continues to take the necessary steps to promote predictability to the budget process and to have the resources and flexibility to adjust for the unknown or the unforeseen. The documents within this budget, including the five year financial forecast and comprehensive five year CIP, should allow the City of Revere to continue its trend of providing the best level of services and resources for our residents, businesses, and stakeholders. We look forward to continually improve upon the great strides we have made and welcome the challenges of the future.

As always, feel free to reach out if you have any questions. Thank you for your shared commitment to strengthening our City.

Sincerely,

Brian Arrigo
Mayor

Section I - General Overview

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City services through innovation, integrity, accountability, and teamwork; uphold the highest professional and ethical standards; maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy; and value diversity in the community and in the workplace.

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
City Council	To help guide effective public safety to our constituents. The City Council will work with the Mayor, Police and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.	X		X		X
City Council	To help guide the enhancement of economic development by examining and considering proposed projects by way of special permits and zoning amendment requests that will be beneficial to the economic growth of the City.			X		
City Council	To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility while simultaneously providing water rate and tax relief.			X		
Human Resources	Create and implement a full suite of human resource policies and procedures including an employee manual.		X			X
Human Resources	One of our goals in FY2018 was to procure server space for electronic employee records. When completed, the HR Department will become a paperless entity thereby reducing its impact on the environment. We will also free up precious physical space at City Hall while operating more efficiently.				X	
Human Resources	Continue to create and implement standardized human resource practices and the appropriate forms and materials to support them.	X				
Human Resources	Provide training and development programs that will strengthen the capabilities of City Hall staff.	X				
Human Resources	Procure and implement the Munis applicant tracking module; Learn and utilize the Munis HRIS module.				X	
Human Resources	Train department heads and managers on the progressive discipline process and how to engage with Human Resources.		X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Office of Innovation & Data Management	Expansion of DPW Work Order System to a full asset management and invoice control system, and to seek other expanded features that may be available as well, which should allow us the chance to utilize this expanded information in development of a performance budget.			X	X	
OIDM	To fully integrate the DPW Work Order system with the 311 service request system.	X				
OIDM	To hire a full time data analyst.	X				
OIDM	To expand E-Permitting software capacity to the entire health and fire departments, as well as City Clerk, Licensing Commission, and Assessing Office, and to fully integration E-Permitting with 311.	X		X	X	
OIDM	To add a survey feature to 311 results.	X	X		X	X
OIDM	Continue working with students at the Harvard Kennedy School on ways to improve city performance, though their budgeting and operations courses.			X	X	
OIDM	Implement a publicly-available 311 data dashboard.	X			X	
OIDM	Create publicity to increase calls to 311, and potentially expand service hours.	X			X	X
OIDM	Implement a Document Management System, starting with a pilot program of 3 to 5 departments.	X			X	
Auditing	Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.	X	X			
Auditing	Implement new payroll auditing procedures that will require signed payroll proofs from all departments that match to the final payroll proof that is submitted for the processing of payroll.		X			
Auditing	Work with the Finance Director and other affected finance departments to implement MUNIS Cash Management, Tax Billing and Collection modules and synergize the operations between the Treasurer's office and Auditor's office.			X	X	
Auditing	Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.			X		
Auditing	Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk related to internal controls of City Departments.		X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Auditing	Create new internship program for Revere High School students who are seeking careers in finance and accounting.	X				X
Auditing	Promote training and continuing education for all staff members.	X	X		X	
Purchasing	Continue to explore areas of the City's buying practices.	X		X		
Purchasing	Continue to join or initiate new cooperative bids with other municipalities.	X				
Purchasing	Continue to encourage city employees to use state contracts when in the best interest of the City.			X		
Purchasing	Continue to bring awareness to management and departments of state procurement requirements.	X				
Purchasing	Continue to educate City employees in the dollar thresholds according to the Mass General Laws.	X				
Information Technology	Continued migration of remaining City servers to cloud environment to ensure continuity of programs, services and data integrity.	X			X	
Information Technology	Implement cyber security programs to detect and stop external cyber threats that endanger the data and services of the City network.	X	X		X	
Information Technology	Integrate Document Management System with City data to allow searchable database of City documentation.	X			X	
Assessors	Successfully perform FY2019 interim year adjustment and attain approval of our tax rate from DOR.			X		
Assessors	Continue to improve policies and procedures within the Assessor's office using innovation and technology to ensure the most efficient and expeditious services to taxpayers.	X	X	X	X	
Assessors	To develop and implement procedures for new Senior Exemption Clause 41C 1/2.	X				X
Assessors	Improve Assessor's office webpage to offer more applications, forms and information available to taxpayers.	X		X	X	
Assessors	Review all Payment in Lieu of Tax agreements and reach out to those who are not participating to reach an agreement of either PIOLT or Services in Lieu of taxes.	X	X			
Director of Finance/Collector/ Treasurer	Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.	X	X	X		
Director of Finance/Collector/ Treasurer	Establish and/or review all financial policies in the City and further reduce them to a written format.	X	X			
Director of Finance/Collector/ Treasurer	Create an Other Post Employment Trust Fund and establish policies for funding for the future.			X		
Director of Finance/Collector/ Treasurer	Continue from past years the task with the Purchasing Agent to fully automate the purchase order system.			X	X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Director of Finance/ Collector/ Treasurer	Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's The Cash Management/Cashiering and Treasurer Management Modules.			X	X	
Director of Finance/ Collector/ Treasurer	Complete the installation of the AMR meter reading system.	X			X	
Director of Finance/ Collector/ Treasurer	Have an outside audit done of the Health Insurance Group, a first independent audit of the Revere Police Forfeiture Account and a Munis Audit of the use of their software.		X	X		
Director of Finance/ Collector/ Treasurer	Account and a Munis Audit of the use of their software.			X		
Solicitor	Limit legal liabilities and risks.		X	X		
Solicitor	To provide the maximum legal benefit to the City and its citizens.	X		X		
City Clerk	Procure electrical and audio visual upgrades to the City Council Chamber utilizing ETP Funds to provide the most up to date technology and equipment to be used by all boards and commissions using the City Council Chamber as a public meeting space.	X			X	X
City Clerk	Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building department.	X			X	
City Clerk	Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.	X	X		X	
Election Commission	Train Election staff and the Board of Election Commissioners on the proper use of new equipment and current Election polices and procedures set forth by the Secretary of State's Office.	X			X	
Election Commission	Complete review of the Local Update of Census Address List for the Secretary of State's Office.	X				
Election Commission	Work within the parameters of the approved budget in order to please the ratepayers with our efforts to provide them with exceptional City services using advanced equipment with a professional and friendly attitude.	X	X		X	
Election Commission	Work with the Boston Election Department and other Cities and Towns to ensure changes made to Election Laws are in the best interest of everyone involved in the process.	X	X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Election Commission	Collaborate with the Secretary of State's Office to administer early voting for both the Primary and General Election.	X	X			
Election Commission	Work with the Secretary of State's Office to administer, if introduced, Automatic Registration.	X			X	
Office of Strategic Plan. & Econ. Development	Continue to aid the Office of the Mayor on critical and demanding projects.	X				
OSP&ED	Work with MAPC on projects that benefit the City and its communities.	X		X		X
OSP&ED	Continue to advance the ongoing FY2018 projects and programs as outline above.	X	X	X		
OSP&ED	Expand opportunities for communication between our department and external agencies.	X	X			
OSP&ED	Focus attention on the potential benefits of private economic development for civic and community facilities and priorities, including the option of expanding the Community Improvement Trust Fund as a vehicle for such interaction.			X		
OSP&ED	Pursue discussions with DCR.	X		X		
Engineering	Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.	X	X		X	
Engineering	To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve "No Future Sanitary Sewer Overflows". To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City's engineering consultants.	X	X			
Engineering	Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.) Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.	X				
Engineering	Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.		X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Engineering	Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.		X			
Engineering	Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.	X				
Police Department	Increase the complement of the Revere Police Department to 115 Police Officers over a 5 year period.	X				
Police Department	To achieve accreditation over the next several years.	X	X		X	X
Police Department	Expand the Traffic Division and begin data driven enforcement to serve the community better. This data would include crash data, as well as resident complaints.	X	X		X	
Fire Department	To secure funding to demo and rebuild a new Engine 2 Fire Station on the site of the Alden A. Mills Fire Station in the POP.	X			X	
Fire Department	To apply for an AFG Staffing Grant to hire an additional 4 firefighters, increasing the Fire Department from 102 firefighters to 106 firefighters.	X				
Fire Department	To work with Community Development to ensure that a new Fire Station is built into the development plan (and paid for by the developer) on the old Wonderland Dog Track site.	X		X		
Building Division	Continue to enforce all State and City Ordinance building codes.		X			
Building Division	Use technology to expand and improve Building Division services.				X	
Building Division	Ensure that City properties meet all codes and standards.		X			
Building Division	Update all personal and related parties on current and new practices, regulations and standards.	X	X			
Weights & Measures Division	Current and updated City Seals are utilized.	X	X			
Weights & Measures Division	Promote the use of technology to improve Weights & Measures services.	X			X	
Weights & Measures Division	All current and new equipment meets all relevant codes, standards and regulations.		X			
Weights & Measures Division	Update all personal and related parties on current and new practices, regulations and standards.		X			
Parking Control	To work with the Mayor, Bob Marra and City Council members to create a transparent, effective and efficient Parking Program for the City of Revere.	X				X
Parking Control	Begin discussions on paid and permit parking on City owned lots, have program in place by FY2019.	X				

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Parking Control	Identify and discuss turning City owned property into permit parking lots where parking demand outweighs supply, present plan before City Council for vote.			X		
Parking Control	Begin discussions regarding increases for permit and meter rates as well as increased meter hours (8:00am-9:00pm), present plan before City Council.			X		
Public Works General	Complete design phase of new DPW facility and move towards demolition of current facility and begin construction of new facility.	X				
Public Works General	Add additional employees to create efficient operations of crews responsible for pothole repair, street cleaning, and sign installation.	X				
Public Works General	Institute ePermitting, which would allow residents and contractors to obtain permits online for street opening, driveway construction, and dumpster permits.			X	X	
Public Works General	Coordinate with Department of Planning and Community Development to reconstruct Harmon Park and Gibson Park.	X				
Public Works Water & Sewer	Complete a comprehensive rehabilitation of the Eastern county Ditch along with plans to address all culverts and streams that have contributed to flooding throughout the community.	X				
Public Works Water & Sewer	Complete the installation of the new residential and commercial water meter system throughout the City.	X		X		
Public Works Water & Sewer	Institute an aggressive training program for current employees in order to monitor our pump stations and infrastructure using the latest in technology.	X				
Health Inspection Division	Raise awareness and develop efficient methods to mitigate the rodent population.	X			X	
Health Inspection Division	Begin implementation of new Citzenserve code enforcement and EPermitting software.		X		X	
Health Inspection Division	Continue to identify and address non-compliant properties.	X				
Public Health Initiatives	Minimize the spread of Influenza.	X				
Public Health Initiatives	Continue to improve MEOP.		X			
Public Health Initiatives	Encourage use of the SNAP program.			X		
Public Health Initiatives	Raise awareness and advise on health concerns for the public.	X	X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Healthy Community Initiatives	Implement permanent Bikeshare program policy and projects.	X			X	X
Healthy Community Initiatives	Implement Placemaking projects.	X		X		X
Healthy Community Initiatives	Implement a Food Truck and Peddling Ordinance and projects.	X	X	X	X	
Substance Use Initiatives	Create a Strategic Plan that integrates existing activities and identifies future efforts.	X	X		X	
Substance Use Initiatives	Increase knowledge and understanding about SUD & challenge topic-related misconceptions.	X	X			
Substance Use Initiatives	Create an Information Management Plan.	X	X			
Substance Use Initiatives	Develop a Performance Management System.			X	X	
Elder Affairs	Diversify and expand senior participation at the senior center to include specific age segments, ethnicities, nationalities, and gender.	X				X
Elder Affairs	To install security cameras in and around the Senior Center.	X				
Elder Affairs	To replace entry doors at the Senior Center.	X				
Elder Affairs	Evaluate the need for creating an Age-Friendly community in Revere.	X				X
Elder Affairs	Continue to educate the Revere community regarding the needs of seniors through comprehensive communication.	X				X
Veterans' Affairs	Improve the lives of Revere's veterans and their families.	X	X			X
Veterans' Affairs	Increase public awareness of the history, service and sacrifice of all veterans.	X	X			
Veterans' Affairs	Serve as the access point for all veteran related benefits, needs and services.	X			X	
Commission on Disabilities	Become a full-time regularly staffed department within the City of Revere.	X	X		X	X
Commission on Disabilities	Obtain an accessible space or location in order for the Commission to reinstitute the medial equipment loan program.	X				X
Commission on Disabilities	To adopt MGL, Chapter 40 Section 22G, which states "Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assessed for violation of handicap parking in said city or town to the Commission on Disabilities."	X		X		X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Consumer Affairs	Increase outreach to our elderly constituents that are targeted and are more susceptible to scams and deceptive practices.	X	X		X	X
Consumer Affairs	To better educate the consumers on their consumer rights by attending more community events.	X				
Consumer Affairs	Increase funding for expanding services in the department.	X		X		
Library	Run a Revere Public Summer Reading Program to supplement the Revere Public School's summer reading lists in the Summer of 2018.	X				
Library	Create additional programs for students in middle school and above, with a minimum target of four programs within fiscal 2019.	X				
Library	Increase online access to historical data through database subscriptions, adding at least one by October 2019.	X				
Parks & Recreation	Expand the department's new movie night to include Sunday concerts and special events, such as the Fall Festival.	X	X			X
Parks & Recreation	Develop policies and procedures for all department special events.	X				
Parks & Recreation	Implement an in-house evaluation system.	X				
Parks & Recreation	Increase weeknight leisure activities and events in the summer for all residents, especially teenagers.	X				
Parks & Recreation	Administer a survey to all residents regarding Parks & Recreation services.	X			X	
Retirement & Pension	To complete the digital scanning of all Retirement System files.				X	
Retirement & Pension	To continue educating members and retirees regarding the Retirement System.	X	X			
Retirement & Pension	To develop better policies and systems to address disability retirement application review.		X			
Retirement & Pension	To cross-train staff and assure succession planning.	X				
Retirement & Pension	To improve processes to assure better communication with members, retirees and other retirement systems.	X				

Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on a number of factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, the Director of Finance and the Budget team, led by the City Auditor/Budget Director, meet with departments at various times during the fiscal year to introduce changes to the process and requesting updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, the Director of Finance and City Auditor/Budget Director meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

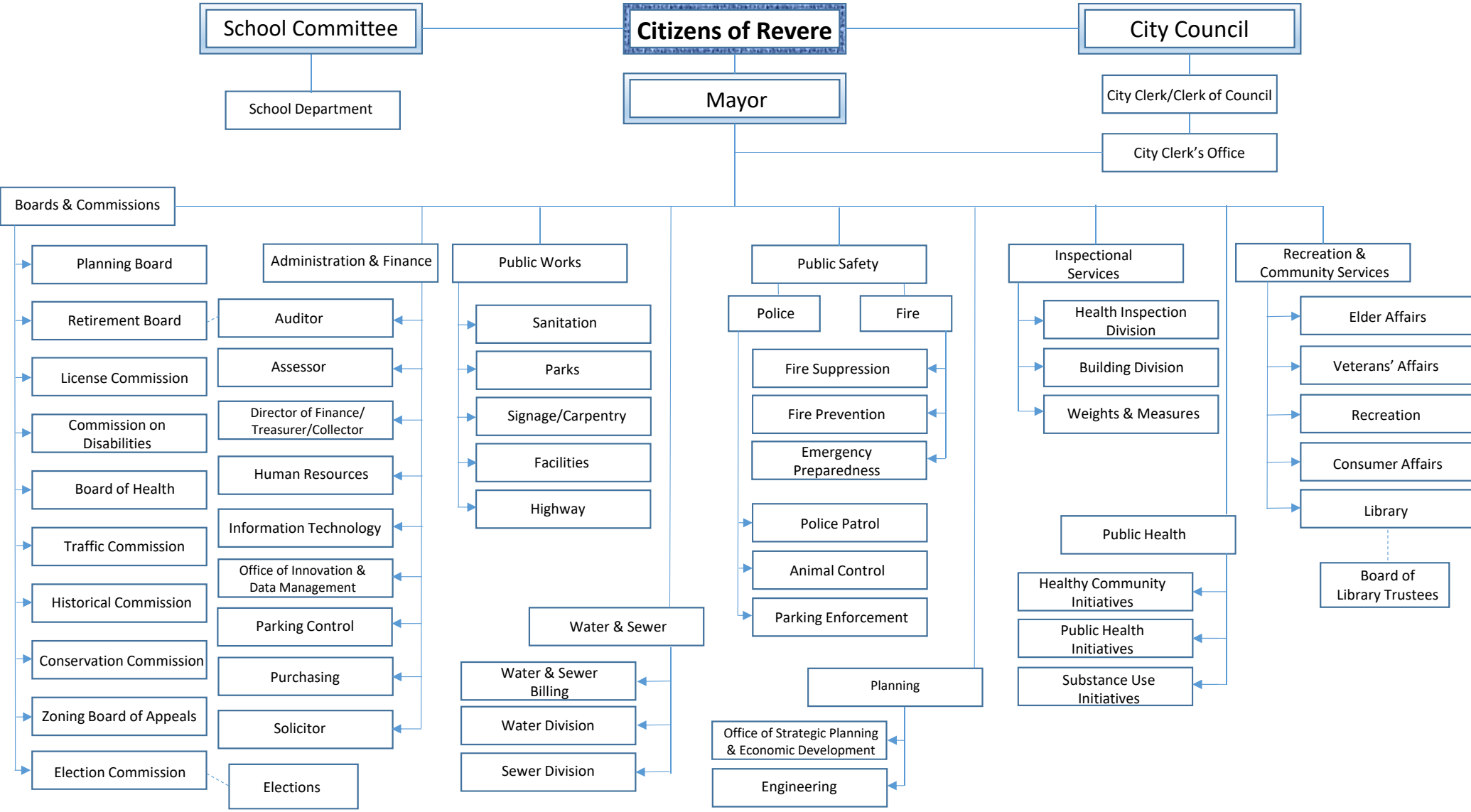
As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all of his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

CITY OF REVERE BUDGET CALENDAR - FY 2019

Mayor & Budget Committee	Start Date	End Date
Budget Team meet to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January 2016	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Vote on Budget.	before June 30th	



Five Year Financial Forecast – Narrative FY2018 through FY2022

Executive Summary

The five-year financial forecast for the City of Revere is used as a budget tool that enables municipal officials to review operating needs, identify fiscal challenges and opportunities, and help develop long term budgeting policies as part of an overall strategic plan. The five-year financial forecast is invaluable in identifying key areas that the City needs to focus on such as rising health insurance costs, retirement assessments, and collective bargaining agreements. It also helps the City plan for its capital budget, debt service management, and long term sustainability.

Financial forecasting is the process of projecting revenues and expenditures over a multi-year period. Factors that affect forecasting are current and future economic conditions, collective bargaining agreements, future operating and capital scenarios, and other factors that affect future revenues and expenditures.

The five-year financial forecast is also used as a communication tool for both the City Council and the public. The forecast is always evolving and is constantly updated as information becomes available.

The FY19 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public educations. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and departmental equipment.

The FY19 is balanced, with almost \$207 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets. Below is a breakdown of all revenues and expenses as detailed in this forecast.

Revenues

Tax Levy: \$86,252,909

The tax levy is the City's primary revenue source, comprising approximately 50% of the City's total general fund revenues. Residential property values pay 78% of the total property taxes, while commercial, industrial, and personal property values pay 18%. The City has a split tax rate of 1.75, which translates to a residential rate of \$12.96/m and a commercial rate of \$25.36/m for FY18.

The City realizes an automatic 2.5% increase to the tax levy under Proposition 2 ½, plus any increase due to “new growth” in the City. New growth includes new development, condominium conversions, and renovations/expansions to existing properties, to name a few. The City has typically averaged approximately \$1,000,000 per year in new growth; however, it is recommended by the City’s Assessor that the growth estimate to be used for FY2019 should be \$1,500,000 to reflect the development currently happening throughout the City.

Local Receipts: \$13,956,000

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has increased its estimate for local receipts by 5.2% for FY2019 due to some anticipated increases in fines and forfeitures, investment income, meals and rooms excise tax, and other revenue sources.

Cherry Sheet Revenue (State Aid): \$78,822,621

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

This year, the Legislature has increased the estimated state aid to the City of Revere by approximately \$3.4 million from the FY2018 amount. Chapter 70 appropriation has been increased by approximately \$2.3 million; from \$60.8 million in FY18 to \$63.1 million in FY19, a 3.8 % increase. Also, Unrestricted General Government Aid (UGGA) has been increased by approximately \$360,000 or 3.5%.

It is always difficult to gauge the amount that the Commonwealth will allocate to the 351 municipalities due to the volatile economy and evolving funding formulas. Nevertheless, we need to assume a figure for purposes of completing the five-year financial forecast. Therefore, it is predicted that the State will increase the FY2019 appropriation by 1.5% each year through FY2022. We hope that this is a conservative estimate; however, it could be the opposite.

Enterprise Fund Revenue: \$26,831,123

An enterprise fund, authorized by MGL Chapter 44, Section 53F ½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

The City of Revere currently has one Enterprise Fund; Water and Sewer Enterprise. However, for FY2019, we will be proposing a second enterprise fund for solid waste/recycling.

Water/Sewer Enterprise: \$26,481,123

The water and sewer enterprise fund, provides for full cost recovery including indirect costs that are appropriated in the general fund. Water and sewer enterprise fund revenues are estimated to have various increases over the next three fiscal years depending on the costs of assessments from the MWRA, as well as the debt service from some of the major projects underway in the City, including the completion of the water meter project, the reconstruction of several water mains, rehabilitation of the sewer lines, and the consent decree infrastructure improvements.

Due to the improvements being made in the City's infrastructure, as well as the replacement of nearly 95% of all of the water meters throughout the City, the Enterprise Fund has ended fiscal year 2017 with a significant surplus of nearly \$5 million. Further, the water and sewer enterprise fund has a Stabilization Fund balance of over \$6.1 million. These reserves are indicators of an enterprise fund that is not only conservatively balanced, but also has significant reserves to address any unanticipated expenses or to stabilize water and sewer rates.

For purposes of the financial forecast, enterprise fund revenues are forecasted to increase 5% to keep up with the continued efforts put forward by the department to upgrade all of the City's infrastructure, including the elimination of inflow/infiltration of sewer lines, and illicit connections to the city's infrastructure.

Solid Waste/Recycling Enterprise: \$350,000

A Solid Waste/Recycling Enterprise fund is being proposed as part of the FY2019 budget. As stated above, an enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

In the case of collecting and disposing of the City's solid waste and recycling, there is a significant subsidy to the City for this service. In fact, only \$350,000 in projected revenues will offset the nearly \$4 million cost of providing the service. This escalating cost, most notably the increasing and volatile costs of administering and disposing of single stream recycling, has many communities scrambling to fund the

costs. In recent years, cities and towns were making money from single stream recycling. Currently, the city is paying more per ton to dispose of single stream recycling than it does to dispose of trash. It is a frightening reality and the administration is paying close attention to this situation.

Another contributing factor in creating this enterprise fund is the existing rodent problem in the City. Trash barrels with no covers, trash bags laid curbside, and other barrels that may not be rodent proof are adding to the complexities in controlling this situation. To help with this, the Mayor has proposed that the City move toward a uniform, 65 gallon commercial grade barrel that will have attached lids, City markings and inventory control RFID tags. It is a program that will deliver over 16,000 barrels to residents over the course of the next 90-180 days with the goal of ensuring that all residents have a barrel that is both aesthetically pleasing and rodent resistant.

To further address the rodent issue in the City, an additional \$50,000 is recommended as part of the budget for this important issue.

There will be a separate power point presentation that will detail the new enterprise fund and its goals, objective, and projected results to follow.

Other Financial Resources: \$1,230,000

The City has proposed several appropriations to help professionalize the way we finance and operate certain areas of government.

An appropriation of \$400,000 is being asked to fund a newly created workers compensation fund, to help track the expenses of those individuals receiving workers' compensation benefits. Any balance of the appropriated funds from FY2019 will remain in the account going forward, where, in the past, annual appropriations would be swept to the general fund.

A second appropriation of \$200,000 is requested to fund the newly voted tax title revolving fund. This fund will account for the activities of processing and redeeming tax title accounts of the treasurer. Once funded, revenues from tax titles redeemed will be deposited to offset current and future administrative costs of processing tax title accounts.

Finally, an appropriation of \$630,000 is requested to fund the deficit in the snow and ice account. As you know, the winter of 2017-2018 was a powerful one, with many snow storms that forced school closings, declarations of state emergency by the governor, and massive

flooding along the coast. This appropriation will allow the City to close the fiscal year in balance, with no deficit to raise as part of the tax rate setting process.

Expenses

General Government: \$8,533,456

Departments under General Government include all of the financial offices and overhead support functions, including Mayor, City Council, Finance, Assessing, Legal, Treasury, Collector, Purchasing, and the City Clerk/Elections.

The expense decrease for FY19 is 9.81%. Primary reasons for the decrease are significant decreases in budgets of the Mayor, Assessor, Collector/Treasurer, and Solicitor's office.

All contracts are funded at the most recent collective bargaining agreements, which eliminates the need to budget for salary reserve in FY2019. Also, the Assessor's department is between assessment requirements of the Department of Revenue, which resulted in a decrease in their expenditure budget. New funds have allowed the reduction of expenses in the Collector/Treasurer budget, and expenses in the Solicitor's outside council budget has gone down specifically due to the settling of many of the city's collective bargaining agreements. Also, the cost of processing tax title and 40U programs will now be accounted for in special revenue funds.

The estimated expense increase for general government services for the City will be 3% for FY2020 - FY2022.

Public Safety: \$22,799,610

Departments under Public Safety include Police, Fire, Inspectional Services, Regional Emergency Communications Center, and Parking Departments.

In FY2019, Public Safety is seeing a 1.29% increase. This amount includes the addition of three new full time police officers and four new full time fire fighters, positions that have been staggered in the budget to reflect the time it takes to hire, train, and begin working for the respective departments.

Also, for FY2019, we are proposing that we fund the parking department with a new staffing level that will allow for efficient parking collections, and better coverage on nights, weekends and special events in the City. Further, we are going to improve the operations of the department by updating all parking meters with the latest technology that will allow for credit card payments as well as coins. We will also replace all of the housings with modern equipment that will ensure that all parking equipment is operating at full capacity and that all funds are accountable and secure.

Per Massachusetts General Law, the cost of purchase, installation, operations, and maintenance of all of the City's parking meters are paid for from the receipts of said parking meters. Therefore, the costs of this major capital investment will be fully funded by the operations of this department, further professionalizing the way the City operates its respective departments.

The estimated expense increase for public safety for the City will be 5% as a whole for FY2020 through FY2022. These projected increases are expected due to the Mayor's commitment to increase the staffing levels of the police and fire departments, as well as a commitment to fund the newly created Metro North Regional Emergency Communication Center.

Department of Public Works: \$4,431,201

Departments under Public Works (DPW) include Public Works Administration, Highway, Open Space/Parks, Snow and Ice Removal, and Facilities/Public Property. All of these departments have historically been accounted for in one organizational code, 420.

Furthermore, Sanitation/Solid Waste was also a part of this same 420 organizational code.

For FY2019, we have broken out the DPW into several new organizational codes in order to better track the operational expenses of each sub-division. The new organizational codes within DPW are Administration (420), Snow and Ice (421), Highway (422), Open Space/Parks (423) and Facilities Maintenance (425). We are also proposing the adoption of MGL Chapter 44, Section 53 F ½ for the creation of a Solid Waste/Enterprise Fund (424), that will be accounted for in a separate fund altogether, similar to the Water/Sewer Enterprise Fund.

Enterprise Fund accounting will allow the City to treat the collection of its solid waste, recyclables, yard waste, and bulky items in a separate account that segregates revenues and expenses in the same manner as the Water/Sewer Enterprise Fund. While revenues will not cover the total cost of expenses incurred in the Solid Waste/Recycling Enterprise Fund, it does allow for identifying the true costs to the City for these essential operations.

The FY2019 budget reflects an -44.8% decrease for public works, reflecting the re-organization of the DPW. Normalized, the overall budget for Public Works is \$8.3 million total, or a 3.8% increase from FY2019. The overall increase in the DPW budget are the addition of one new clerical position for the department, as well as five new craftsmen to get the department to the staffing level that is needed in a city with the economic development such as Revere, as well as to address many of the services that are now tracked by the 311 system. Work orders are now electronically processed and we are finally able to begin to make educated decisions about where we need to invest our dollars with regard to DPW operations. Ultimately, a performance based budget is the goal, using the important data collected by the newly implemented 311 system to best accomplish this goal.

Estimated expense increase for public services is expected to increase at 4% per year through FY2022

Human Services: \$2,485,646

Departments under Human Services include the Public Health Department, Council on Elder Affairs, Veterans Affairs, Consumer Affairs, and the Commission on Disability.

Expenses in Human Services are projected to increase by 4% per year. The major increase is the funding of a full time Inspectional Services Director to oversee the operations of the department. Other increases include additional funding for Veteran's Services and the Substance Use Initiatives department of Public Health to help combat the effects on drug abuse of the community.

Estimated costs to Human Services are expected to increase as a whole by 3% through FY2022 for purposes of forecasting.

Cultural and Recreation: \$1,051,676

Departments under Cultural and Recreation include the Library and Recreation.

Expenses in the Library Department are projected to increase by 5.4% in FY2019 due to normal increases in salaries and expenses. Certain requirements of the Commonwealth require the budget of the library to be funded at a level to meet its minimum appropriation requirement. The budget set forth in FY2019 allows for such funding.

Expenses in the Parks and Recreation department will increase by 3.3% in FY2019 due to the addition of one position that will help promote additional recreational activities for the ever increasing youth population in the City. Some of these costs are being offset by the revenues generated in providing such additional activities. Further, appropriations directly to funds created to enhance the annual sand sculpting festival and bi-annual Columbus Day parade have helped reduce the expenses of the department, allowing for more dollars for funding children's programs.

Estimated costs to Cultural and Recreation are expected to increase by 3% through FY2022 for purposes of forecasting.

Fixed Costs: \$39,747,448

Fixed costs are costs that are legally or contractually mandated such as debt service, health insurance, retirement assessment, Medicare, and property/casualty insurance. Fixed costs continue to be the biggest challenge in municipal budgets. Each fixed cost has its own projected increase over the five-year forecast that reflects estimated average costs municipalities are seeing in each category.

The projected increases for FY2019 through FY2022 for each fixed cost are as follows:

- Health Insurance: 6%
 - In FY2019, the City will see an increase of 13.61% due to the natural increase in health care costs combined the additional costs of funding a premium holiday in FY2019.
 - The premium holiday was funded by the fund balance of the health insurance trust, and therefore, saved both the employees and the City on their FY2018 expenses. The budget is funded for a full twelve months of appropriations for FY2019, however, if the Health Insurance Trust has a positive year end close for FY2019, the Mayor may seek to pass along a premium holiday to those employees who take the City's health insurance.
 - The City, in an effort to have some cost savings in FY2019, will introduced an "Opt-Out" program which will compensate employees who are able to come off of the City's health insurance plans.
 - Statewide, the average increase in municipal health insurance is 6%.
- Retirement Assessment: Per amortization schedule
 - Estimated increases needed to fully fund the unfunded liability by 2033. After 2033, the City will pay its normal costs.
- Medicare: 4%
 - Average amounts historically when normalized.
- Municipal Insurance: 5%
 - Estimated based upon increased investments in the City's capital and infrastructure and normal inflationary costs.
- Debt service: Per estimated funding schedule
 - New policies show that the City should plan to spend approximately 4% of its annual general fund operating budget on capital budgeting and planning.
 - The City's capital plan is an evolving document and will always adjust based upon the needs of the community, current market conditions, and changing circumstances of both the schools and general government operations.

Education – Revere School District: \$85,628,634

The School Committee oversees the budget process for the schools, and it has a bottom line budget of \$85,628,634 for FY2019, an increase of 6.75% from FY18. For financial forecasting purposes, we expect that the cost of education will increase the general fund budget by 5% per year in both personnel and non-personnel expenses.

Please see the school department's section of the budget for additional information about the schools and its challenges going forward. There is too much data to integrate in this document.

Enterprise Fund Expenses Water/Sewer Enterprise \$24,048,876

Expenses in the enterprise fund represent personnel, expenses, contracted services, assessments, and debt service costs.

Expenses are projected to rise from FY2020-FY2022 as follows:

- Water/Sewer Enterprise
 - Personnel: 3%
 - Expenses: 3%
 - MWRA Assessment ~ Water 3%
 - MWRA Assessment ~ Sewer 3%
 - SRF Fees 3%
 - Debt Service: 5%

Enterprise Fund Expenses Solid Waste/Recycling Disposal \$3,950,024

- Solid Waste Enterprise
 - Salary: 3%
 - Expenses (Rodent Control): 3%
 - Contracted Services (including.): 3%
 - Solid Waste Disposal
 - Recycling Disposal
 - Yard Waste Disposal
 - Bulky Items Disposal
 - E-Waste/Hazardous Waste
 - Capital: per pro-forma debt schedule for uniform barrel purchase

Cherry Sheet Assessment: \$11,924,616

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

The categories of charges include state assessments (retired teachers insurance, mosquito control, RMV non-renewal surcharge, etc), transportation authorities (MBTA primarily), annual charges (special education), and tuition assessments (school choice and charter schools). This year's overall assessments have increased by 34% or \$1.5m from last year's assessment of \$10,466,333, the bulk of the increase includes a \$1.4m increase to the Charter School sending tuition.

It is projected that the Cherry Sheet assessment from the Commonwealth will increase 4% from FY2020 to FY2022.

Other Expenditures: \$2,491,466

- Overlay: \$1,191,279
 - Overlay is an account established annually to fund anticipated property tax abatements exemptions and uncollected taxes in that year.
 - It is anticipated that overlay will vary in its increases due to the triennial certifications of values per the DOR and the increased values of properties throughout the City. Typically, a municipality will increase its overlay on certification years due to the adjustments typically made to conform to all Massachusetts General Laws for assessing property taxes.
 - Overlay will need to increase significantly for FY2019 due to the adoption of the senior tax abatement program effective with the FY2019 tax bills.
 - Overlay will be increased by amounts set by the Assessor for FY2020-2022 for purposes of forecasting.
- Snow and Ice Deficit \$0
 - The City plans to fund its operational deficit in Snow and Ice through its Free Cash Certification. This is a proper use of Free Cash, as it aligns one time revenue source with one-time expenses. Since we had a rough winter in FY2018, we overspent our appropriation by \$630,000, and rather than funding the deficit using FY2019 funds (via the tax rate setting process), we propose that this deficit be closed using Free Cash.
 - For forecasting purposes, we will anticipate a level funded budget for Snow and Ice for FY19, with an anticipated annual deficit to be raised of \$250,000 per year in FY2020-2022.
- Cherry Sheet Offset: \$70,187
 - Offset receipts are receipts from the Cherry Sheet that are to be used for a specific purpose (public library). These obligations are expected to increase 3% for FY2020 to FY2022
- Supplemental Appropriations: \$1,230,000

- These appropriations, as stated above in the revenue section, are an offset of anticipated appropriations for snow and ice deficit, workers compensation fund, and tax title revolving fund. No forecasts for these appropriations are necessary, since is an offset for any revenues projected from other financing sources for purposes of this document.

Conclusion

The City of Revere, like all municipalities throughout the Commonwealth, continues to struggle with rising fixed costs, increasing demands for services, and contractual obligations that make balancing budgets very challenging. In most cases, Proposition 2 ½, the law that regulates the increases a municipality can increase its property taxes, does not allow for property tax revenue to keep up with the costs of doing business.

The five-year financial forecast is a tool that helps us best manage the challenges. It is a tool that uses reasonable estimates in both revenue and expenditure trends while considering the overall economic picture of the current times.

The goal is to project revenues and expenditures up to five years into the future which will help the administration analyze where current trends are leading and estimate if money will be available for discretionary spending such as capital purchases, collective bargaining settlements, and new municipal program. It also will help identify those “budget buster” items that need reform from the local or state government.

The five-year forecast, combined with the capital improvement program and FY2019 budget will continue to be the basis for all future financial planning for the City of Revere.

City of Revere
Five Year Financial Forecast
FY2018 - FY2022

	Dept Code	% INC/DEC FY18 v FY19	% INC/DEC FY20-FY22	FY18 RECAP	FY19 Mayor's Budget	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED
REVENUES								
TAX LEVY								
PRIOR YEAR LEVY LIMIT				79,270,645	82,685,765	86,252,909	89,409,231	92,644,462
AMENDED NEW GROWTH (prior year)				17,719				
PROPOSITION 2.5 INCREASE TO LEVY			2.50%	1,982,209	2,067,144	2,156,323	2,235,231	2,316,112
NEW GROWTH		-22.50%	varies	1,415,191	1,500,000	1,000,000	1,000,000	1,000,000
EXCESS CAPACITY				-34,415				
TAX LEVY				82,651,350	86,252,909	89,409,231	92,644,462	95,960,574
LEVY LIMIT		4.31%	varies	82,685,765	86,252,909	89,409,231	92,644,462	95,960,574
LEVY CEILING		13.18%	4.00%	142,582,081	148,285,364	154,216,779	160,385,450	166,800,868
LOCAL RECEIPTS								
MVX	4150	0.00%	1.50%	5,350,000	5,350,000	5,430,250	5,511,704	5,594,379
MEALS EXCISE	4160	2.74%	1.50%	657,000	675,000	685,125	695,402	705,833
ROOMS EXCISE	4160	0.00%	1.50%	1,700,000	1,700,000	1,725,500	1,751,383	1,777,653
INTEREST ON TAXES	4170	0.00%	1.50%	640,000	640,000	649,600	659,344	669,234
IN LIEU OF TAXES	4180	9.09%	1.50%	132,000	144,000	146,160	148,352	150,578
CHARGES FOR SVCS	4200	#DIV/0!	1.50%	0	0	0	0	0
FEES - POLICE DETAIL ADMIN	4320	#DIV/0!	1.50%	0	150,000	152,250	154,534	156,852
RENTALS	4360	#DIV/0!	1.50%	0	0	0	0	0
OTHER DEPT REVENUE	4370	-8.72%	1.50%	1,720,000	1,570,000	1,593,550	1,617,453	1,641,715
LICENCES & PERMITS	4450	13.64%	1.50%	1,320,000	1,500,000	1,522,500	1,545,338	1,568,518
FINES & FORFEITS	4770	17.65%	1.50%	850,000	1,000,000	1,015,000	1,030,225	1,045,678
INVESTMENT INCOME	4820	#DIV/0!	1.50%	0	200,000	203,000	206,045	209,136
MEDICAID REIMBURSEMENT		0.00%	1.50%	582,000	582,000	590,730	599,591	608,585
MISC. RECURRING		41.27%	1.50%	315,000	445,000	451,675	458,450	465,327
MISC. NON-RECURRING		#DIV/0!		0	0	0	0	0
TOTAL: LOCAL RECEIPTS		5.20%	1.50%	13,266,000	13,956,000	14,165,340	14,377,820	14,593,487
CHERRY SHEET REVENUE		8.06%	3.00%	72,940,728	78,822,621	81,187,300	83,622,919	86,131,606
OTHER FINANCIAL SOURCES (OFS)								
Free Cash Appropriations (page 4 column c)		-72.12%	varies	4,412,074	1,230,000			
Other Available Funds (page 4 columb d)		-100.00%	varies	1,375,551	0			
Other Sources to reduce the Tax Rate			varies	0	0			
Free Cash to Reduce the Tax Rate			varies	0	0			
TOTAL: OFS				5,787,625	1,230,000	0	0	0
ENTERPRISE FUNDS								
WATER/SEWER: REV from RATES		-1.40%	5.00%	25,330,665	24,976,123	26,224,929	27,536,176	28,912,984
WATER/SEWER: Deduct Meters			5.00%		-300,000	-315,000	-330,750	-347,288
WATER/SEWER: Senior Discount			5.00%		-195,000	-204,750	-214,988	-225,737
WATER/SEWER: R/E APPROP				3,935,593	2,000,000			
WATER/SEWER: OTHER				153,000				
SOLID WASTE ENTERPRISE			5.00%		350,000	367,500	385,875	405,169
TOTAL ENTERPRISE FUND REVENUE		-8.80%	5.00%	29,419,258	26,831,123	26,072,679	27,376,313	28,745,129
GRAND TOTAL: ALL REVENUES		1.48%	varies	204,064,961	207,092,653	210,834,550	218,021,514	225,430,796

City of Revere
Five Year Financial Forecast
FY2018 - FY2022

	Dept Code	% INC/DEC FY18 v FY19	% INC/DEC FY20-FY22	FY18 RECAP	FY19 Mayor's Budget	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED
EXPENDITURES								
GENERAL GOVERNMENT - 100's								
CITY COUNCIL	111	5.82%	3.00%	330,987	350,262	360,770	371,593	382,741
MAYOR	121	-65.45%	3.00%	1,650,027	570,027	587,128	604,742	622,884
NORTHEAST REGIONAL VOCATIONAL	122	2.62%	3.00%	1,975,977	2,027,689	2,088,520	2,151,175	2,215,711
HUMAN RESOURCES	125	53.92%	3.00%	167,986	258,563	266,320	274,309	282,539
OFFICE OF INNOVATION AND DATA MGMT	127	51.58%	3.00%	217,296	329,374	339,255	349,433	359,916
AUDITOR/BUDGET	135	25.88%	3.00%	376,239	473,609	487,817	502,452	517,525
PURCHASING	138	-4.27%	3.00%	253,042	242,226	249,493	256,978	264,687
INFORMATION TECHNOLOGY	140	7.94%	3.00%	1,088,970	1,175,452	1,210,716	1,247,037	1,284,448
ASSESSORS	141	-18.84%	3.00%	453,597	368,145	379,189	390,565	402,282
COLLECTOR/TREASURER	145	-13.57%	3.00%	1,364,475	1,179,382	1,214,763	1,251,206	1,288,743
SOLICITOR	151	-20.05%	3.00%	601,465	480,874	495,300	510,159	525,464
CITY CLERK	161	12.20%	3.00%	273,107	306,419	315,612	325,080	334,832
ELECTIONS	162	5.95%	3.00%	295,405	312,982	322,371	332,043	342,004
LICENCE COMMISSION	165	0.00%	3.00%	4,200	4,200	4,326	4,456	4,589
CONSERVATION COMMISSION	171	0.00%	3.00%	7,000	7,000	7,210	7,426	7,649
APPEALS BOARD	176	0.00%	3.00%	12,320	12,320	12,690	13,070	13,462
OFFICE OF STRATEGIC PLANNING/COMM DEVELOP	182	4.95%	3.00%	171,000	179,463	184,847	190,392	196,104
ENGINEERING	184	17.05%	3.00%	218,258	255,469	263,133	271,027	279,158
TOTAL: GENERAL GOVERNMENT		-9.81%	3.00%	9,461,351	8,533,456	8,789,460	9,053,143	9,324,738
PUBLIC SAFETY - 200's								
POLICE	210	1.46%	5.00%	10,446,681	10,599,600	11,129,580	11,686,059	12,270,362
AUXILIARY POLICE	211	0.00%	5.00%	4,500	4,500	4,725	4,961	5,209
FIRE	220	1.46%	5.00%	9,398,767	9,535,867	10,012,660	10,513,293	11,038,958
REGIONAL EMERGENCY COMM CENTER	230	-2.94%	5.00%	1,700,000	1,650,008	1,732,508	1,819,134	1,910,091
INSPECTIONAL SERVICES - BUILDING	241	1.70%	5.00%	500,815	509,336	534,803	561,543	589,620
INSPECTIONAL SERVICES - WEIGHTS AND MEASURES	244	3.83%	5.00%	76,320	79,245	83,207	87,368	91,736
CIVIL DEFENSE	291	0.00%	5.00%	5,500	5,500	5,775	6,064	6,367
PARKING CLERK	295	10.02%	5.00%	377,722	415,554	436,332	458,148	481,056
TOTAL: PUBLIC SAFETY		1.29%	5.00%	22,510,305	22,799,610	23,939,591	25,136,570	26,393,399
PUBLIC WORKS - 400's								
Administration	420	-93.43%	4.00%	8,031,558	527,554	548,656	570,602	593,427
Snow and Ice	421	#DIV/0!	4.00%		350,000	364,000	378,560	393,702
Streets	422	#DIV/0!	4.00%		849,814	883,807	919,159	955,925
Open Space/Parks	423	#DIV/0!	4.00%		822,514	855,415	889,631	925,216
Facilities/Public Property	425	#DIV/0!	4.00%		1,881,319	1,956,572	2,034,835	2,116,228
TOTAL: PUBLIC WORKS		-44.83%	4.00%	8,031,558	4,431,201	4,608,449	4,792,787	4,984,498

City of Revere
Five Year Financial Forecast
FY2018 - FY2022

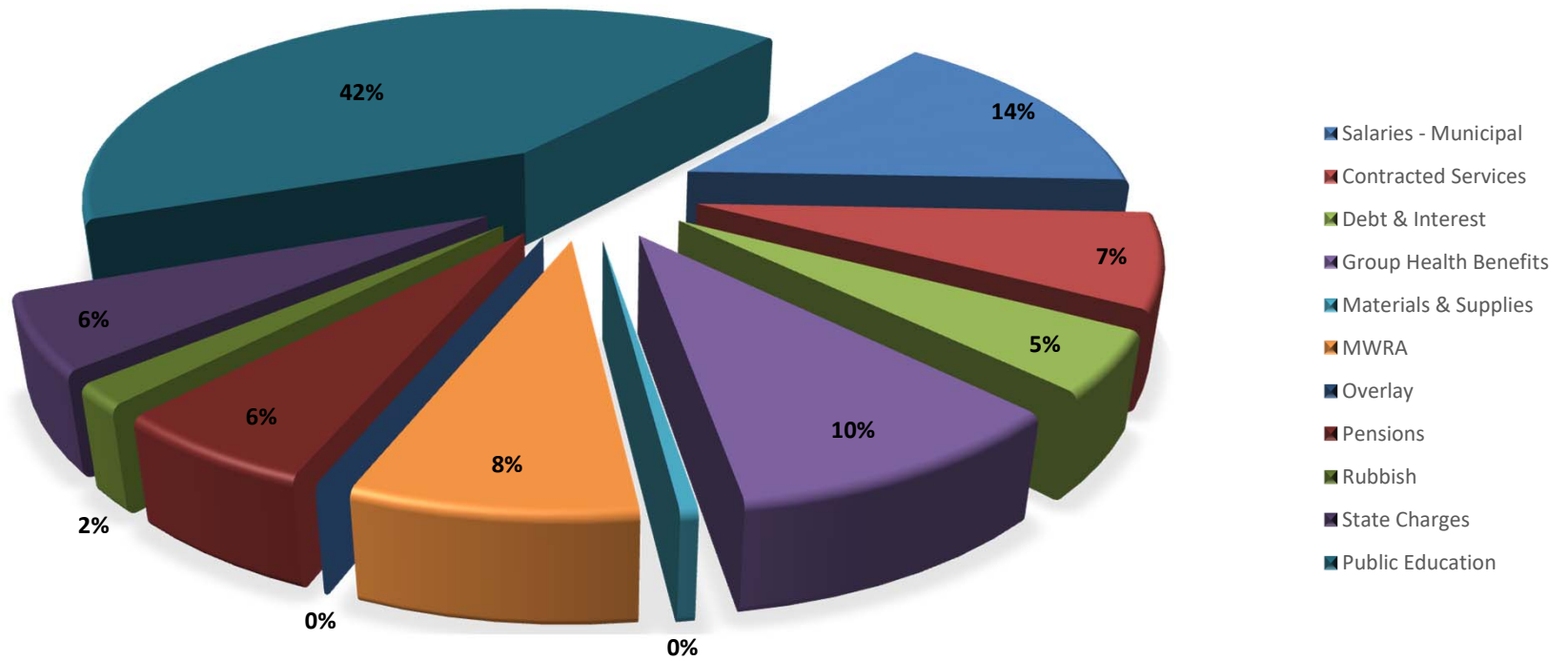
	Dept Code	% INC/DEC FY18 v FY19	% INC/DEC FY20-FY22	FY18 RECAP	FY19 Mayor's Budget	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED
HEALTH and HUMAN SERVICES - 500's								
INSPECTIONAL SERVICES	521	8.44%	3.00%	540,633	586,284	603,873	621,989	640,648
PUBLIC HEALTH: HEALTHY INITIATIVES/NURSES	522	-1.13%	3.00%	479,511	474,079	488,301	502,950	518,039
PUBLIC HEALTH: HEALTHY COMMUNITY INITIATIVES	524	1.98%	3.00%	119,725	122,094	125,757	129,530	133,415
PUBLIC HEALTH: SUBSTANCE USE INITIATIVES	525	264.01%	3.00%	11,187	40,722	41,944	43,202	44,498
COUNCIL ON ELDER AFFAIRS	541	-0.91%	3.00%	271,259	268,803	276,867	285,173	293,728
VETERANS AFFAIRS	543	1.86%	3.00%	919,712	936,837	964,942	993,890	1,023,707
COMMISSION ON DISABILITY	549	9.52%	3.00%	6,300	6,900	7,107	7,320	7,540
CONSUMER AFFAIRS	590	22.79%	3.00%	40,662	49,927	51,425	52,968	54,557
TOTAL: HUMAN SERVICES		4.05%	3.00%	2,388,989	2,485,646	2,560,215	2,637,022	2,716,132
LIBRARIES AND RECREATION - 600's								
LIBRARY	610	5.41%	3.00%	562,017	592,423	610,196	628,502	647,357
RECREATION	650	3.27%	3.00%	444,693	459,253	473,031	487,222	501,838
TOTAL: CULTURAL AND RECREATIONAL		4.47%	3.00%	1,006,710	1,051,676	1,083,226	1,115,723	1,149,195
SUBTOTAL - CITY DEPARTMENT COSTS		-9.44%	varies	43,398,913	39,301,589	40,980,941	42,735,245	44,567,962
FIXED COSTS - 700's and 900's								
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	700-591100	-1.27%	debt sched	2,997,543	2,959,543	3,664,542	3,684,542	3,694,542
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	700-591500	-14.48%	debt sched	2,236,740	1,912,886	2,151,980	2,007,465	1,869,114
SHORT TERM DEBT INTEREST	tbd	#DIV/0!	varies		292,469	250,000	250,000	250,000
ESTIMATED NEW DEBT - DPW FACILITY	TBD	#DIV/0!	varies			250,000	500,000	2,000,000
UNCLASSIFIED BENEFITS	900					0	0	0
Workers Compensation	tbd	-100.00%	3.00%	302,145	0	300,000	309,000	318,270
Workers Compensation - Medical	tbd	-100.00%	3.00%	120,000	0	120,000	123,600	127,308
Workers Compensation - Unemployment	tbd	-100.00%	3.00%	80,000	0	80,000	82,400	84,872
Employee Group Health - rates	tbd	13.61%	6.00%	17,680,225	20,085,645	21,290,784	22,568,231	23,922,325
FICA - Medicare	tbd	3.36%	4.00%	1,451,300	1,500,000	1,560,000	1,622,400	1,687,296
Property and Casualty Insurance	tbd	-3.13%	5.00%	1,117,031	1,082,031	1,136,133	1,192,939	1,252,586
CONTRIBUTORY PENSION	911	3.01%	4.00%	11,566,412	11,914,874	12,391,469	12,887,128	13,402,613
SUBTOTAL - FIXED COSTS (CITY & SCHOOL)		5.85%	varies	37,551,396	39,747,448	43,194,907	45,227,705	48,608,926
EDUCATION - 300's								
Revere Public Schools (per schedule 19)	300	6.75%	5.00%	80,215,681	85,628,634	89,910,066	94,405,569	99,125,847
SUBTOTAL - SCHOOL DEPARTMENT		6.75%	5.00%	80,215,681	85,628,634	89,910,066	94,405,569	99,125,847
SUBTOTAL: GENERAL FUND		2.18%	varies	161,165,990	164,677,671	174,085,914	182,368,519	192,302,735

City of Revere
Five Year Financial Forecast
FY2018 - FY2022

	Dept Code	% INC/DEC FY18 v FY19	% INC/DEC FY20-FY22	FY18 RECAP	FY19 Mayor's Budget	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED
WATER/SEWER ENTERPRISE	630							
SALARIES	604301	5.45%	3.00%	1,377,409	1,452,435	1,496,008	1,540,888	1,587,115
EXPENSES -	604302	8.70%	3.00%	1,990,655	2,163,880	2,228,796	2,295,660	2,364,530
EXPENSES - Other Indirect Costs (deduct meters/senior disc)	604304	-100.00%	3.00%	-2,027,134		0	0	0
EXPENSES - Other Expenses appropriated after budget	604307	-100.00%	3.00%	3,248,593		0	0	0
EXPENSES - Capital	604308	#DIV/0!	3.00%			0	0	0
EXPENSES - Debt Principal	604309	1.34%	5.00%	2,599,679	2,634,461	2,766,184	2,904,493	3,049,718
EXPENSES - Debt Interest	604309	23.21%	5.00%	1,262,067	1,554,948	1,632,695	1,714,330	1,800,047
EXPENSES - SRF Admin Fees	604309	-39.42%	3.00%	279,327	169,203	174,279	179,507	184,893
MWRA ASSESSMENT - Water	604302-521300	6.24%	3.00%	4,916,091	5,222,979	5,379,668	5,541,058	5,707,290
MWRA ASSESSMENT - Sewer	604302-521200	0.05%	3.00%	10,845,129	10,850,970	11,176,499	11,511,794	11,857,148
SUBTOTAL: WATER/SEWER ENTERPRISE		-1.81%	varies	24,491,816	24,048,876	24,854,130	25,687,732	26,550,740
SOLID WASTE ENTERPRISE	424							
SALARY		#DIV/0!	3.00%		244,679	252,019	259,580	267,367
EXPENSES (rodent control)		#DIV/0!	3.00%		50,000	51,500	53,045	54,636
CONTRACTED SERVICES		#DIV/0!	3.00%		3,422,599	3,525,277	3,631,035	3,739,966
CAPITAL		#DIV/0!	3.00%		232,746	310,327	310,327	93,099
SUBTOTAL: SOLID WASTE ENTERPRISE		-91.10%	varies	44,394,109	3,950,024	4,139,123	4,253,987	4,155,069
SUBTOTAL: CITY, SCHOOL, AND ENTERPRISE		3.78%	varies	185,657,806	192,676,571	198,940,044	208,056,251	218,853,475
OTHER EXPENDITURES								
CHERRY SHEET ASSESSMENT		13.93%	4.00%	10,466,333	11,924,616	12,401,601	12,897,665	13,413,571
CHERRY SHEET OFFSET		3.21%	3.00%	68,004	70,187	72,293	74,461	76,695
OVERLAY		115.23%	2.50%	553,493	1,191,279	1,600,000	1,640,000	1,681,000
SNOW AND ICE DEFICIT		-100.00%	0.00%	862,924	0	250,000	250,000	250,000
OTHER DEFICITS RAISED ON RECAP								
Overlay Deficit		#DIV/0!						
Tax Title				150,000	0			
SUPPLEMENTAL APPROPRIATIONS								
Raise and Appropriate (pg 4 column B except budget)				520,342				
From Free Cash (pg 4 column c of recap)		-72.12%		4,412,074	1,230,000			
From Other Available Funds (pg 4 of recap)		-100.00%		1,375,551				
TOTAL: OTHER EXPENDITURES		-21.69%	varies	18,408,721	14,416,082	14,323,893	14,862,126	15,421,266
GRAND TOTAL: ALL EXPENDITURES		1.48%	varies	204,066,527	207,092,653	213,263,938	222,918,377	234,274,742
BUDGET GAP (positive = excess capacity)				-1,566	0	-2,429,387	-4,896,863	-8,843,946

BUDGETED EXPENDITURES - FY 2019

TOTAL AMOUNT ESTIMATED - \$204,563,969



FY 2019 Budget - Total of all Expenses by Department

General Government Departments

Department	Previous Appr. FY 2018	Dept Rec FY 2019	Mayor's Req FY 2019	Difference Mayor/Dept	Increase/ (Decrease)	FY 18-19% Change
City Council	330,987	350,262	350,262	-	19,275	5.82%
Mayor's Office	1,650,027	570,027	570,027	-	(1,080,000)	-65.45%
Regional Schools	1,975,977	2,027,689	2,027,689	-	51,712	2.62%
Human Resources	167,986	294,063	258,563	(35,500)	90,577	53.92%
Office of Innovation & Data Management	217,296	352,574	329,374	(23,200)	112,078	51.58%
Auditing	376,239	477,609	473,609	(4,000)	97,370	25.88%
Purchasing	253,042	271,226	242,226	(29,000)	(10,816)	-4.27%
Information Technology	1,553,750	1,484,179	1,175,452	(308,727)	(378,298)	-24.35%
Assessors	453,597	370,445	368,145	(2,300)	(85,452)	-18.84%
Director of Finance/Collector/Treasurer	1,364,475	1,586,492	1,179,382	(407,110)	(185,093)	-13.57%
Solicitor's Office	601,465	980,874	480,874	(500,000)	(120,591)	-20.05%
City Clerk	273,107	306,419	306,419	-	33,312	12.20%
Election Commission	295,405	350,746	312,982	(37,764)	17,577	5.95%
License Commission	4,200	4,200	4,200	-	-	0.00%
Conservation Commission	7,000	7,000	7,000	-	-	0.00%
Zoning Board of Appeals	12,320	12,320	12,320	-	-	0.00%
Office of Strategic Plan. & Econ. Development	171,000	179,463	179,463	-	8,463	4.95%
Engineering	218,258	363,153	255,469	(107,684)	37,211	17.05%
Total General Government	9,926,131	9,988,741	8,533,456	(1,455,285)	(1,392,675)	-14.03%

Public Safety Departments

Police Department	10,332,731	10,867,600	10,599,600	(268,000)	266,869	2.58%
Auxiliary Police	4,500	4,500	4,500	-	-	0.00%
Fire Department	9,398,767	9,643,367	9,535,867	(107,500)	137,100	1.46%
Civil Defense	5,500	5,500	5,500	-	-	0.00%
Regional Emergency Comm. Ctr. (RECC)	1,700,000	1,650,008	1,650,008	-	(49,992)	-2.94%
Building Division	500,815	509,336	509,336	-	8,521	1.70%
Weights & Measures Division	76,320	79,245	79,245	-	2,925	3.83%
Parking Control	374,722	804,018	415,554	(388,464)	40,832	100.00%
Traffic Commission	-	-	-	-	-	100.00%
Total Public Safety	22,393,355	23,563,574	22,799,610	(763,964)	406,255	1.81%

School Department

School Department	80,215,681	85,628,634	85,628,634	-	5,412,953	100.00%
Total School Department	80,215,681	85,628,634	85,628,634	-	5,412,953	6.75%

FY 2019 Budget - Total of all Expenses by Department (continued)

Department of Public Works						
Department	Previous Appr. FY 2018	Dept Rec FY 2019	Mayor's Req FY 2019	Difference Mayor/Dept	Increase/ (Decrease)	FY 18-19% Change
Public Works						
Dept of Public Works: Administration	587,611	682,554	527,554	(155,000)	(60,057)	-10.22%
Dept of Public Works: Snow & Ice	350,000	350,000	350,000	-	-	0.00%
Dept of Public Works: Highway Division	741,276	866,064	849,814	(16,250)	108,538	14.64%
Dept of Public Works: Open Space	733,284	882,514	822,514	(60,000)	89,230	12.17%
Dept of Public Works: Sanitation	3,727,910	4,105,938	-	(4,105,938)	(3,727,910)	-100.00%
Dept of Public Works: Facilities/ Public Property	1,909,927	1,934,439	1,881,319	(53,120)	(28,608)	-1.50%
Total Public Works	8,050,008	8,821,509	4,431,201	(4,390,308)	(3,618,807)	-44.95%
Human Service Departments						
Health Inspection Division	540,633	630,271	586,284	(43,987)	45,651	8.44%
Public Health Initiatives	479,511	474,079	474,079	-	(5,432)	-1.13%
Healthy Community Initiatives	119,725	148,614	122,094	(26,520)	2,369	1.98%
Substance Use Initiatives	11,187	40,722	40,722	-	29,535	264.01%
Council on Elder Affairs	271,059	348,798	268,803	(79,995)	(2,256)	-0.83%
Office of Veterans Services	919,712	936,837	936,837	-	17,125	1.86%
Commission on Disability	7,300	10,600	6,900	(3,700)	(400)	-5.48%
Consumer Affairs	40,662	49,927	49,927	-	9,265	22.79%
Total Human Services	2,389,789	2,639,848	2,485,646	(154,202)	95,857	4.01%
Cultural & Recreational Departments						
Library	562,017	630,889	592,423	(38,466)	30,406	5.41%
Parks & Recreation Services	444,693	520,813	459,253	(61,560)	14,560	3.27%
Total Cultural & Recreation	1,006,710	1,151,702	1,051,676	(100,026)	44,966	4.47%
Fixed Costs						
Debt Service	5,234,283	5,164,898	5,164,898	-	(69,385)	100.00%
Unclassified	20,750,701	23,292,676	22,667,676	(625,000)	1,916,975	100.00%
Retirement & Pension	11,566,412	11,914,874	11,914,874	-	348,462	3.01%
Total Fixed Costs	37,551,396	40,372,448	39,747,448	(625,000)	2,196,052	5.85%
Total All Expenses	161,533,070	172,166,456	164,677,671	(7,488,785)	3,144,601	1.95%

FY 2019 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count.

The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY2019 proposed staffing levels represent an increase of 65 FTE's over FY2018. Public school staffing increased by 46 FTE's for FY2019. The municipal changes are as follows:

- (a) Added one FTE to manage benefits, which is fully funded through the Health/Benefits Trust Fund.
- (b) Added one FTE to analyze existing and incoming 311 data, to better manage requests through the system, and to help the city in its efforts to make better budgeting decisions through the tracking of data.
- (c) Added one FTE to allow for better focus on analyzing and interpreting accounts, budgets, and to better manage grant and payroll administration.
- (d) Added one FTE to help with collections at the window and from all city parking meters.
- (e) Added one FTE to help coordinate projects and assist with the increased workflow due to the development boom in the city.
- (f) Added three patrol officers to help increase public safety and welfare.
- (g) Added four additional firefighters subject to obtaining a staffing grant, and added a civilian to help manage grants and other administrative tasks of fire and emergency management.
- (h) Added additional staff in order to properly staff the enforcement of parking regulations, as well as to fully staff the collection of revenues generated in the new office location.
- (i) Increased overall DPW staffing in order to better serve the needs of the city and its stakeholders and decrease response times as indicated through data collected by 311.

General Government

Department	FY17 Budget	FY18 Budget	FY19 Budget	Change (FY18/FY19)	Note
City Council	-	-	-	-	
Mayor's Office	5.00	5.00	5.00	-	
Regional Schools	-	-	-	-	
Human Resources	2.00	2.00	3.00	1.00	(a)
Office of Innovation & Data Management	3.00	3.00	4.00	1.00	(b)
Auditing	5.00	4.00	5.00	1.00	(c)
Purchasing	2.00	2.00	2.00	-	
Information Technology	3.00	2.00	2.00	-	
Assessors	3.44	4.44	4.72	0.28	
Director of Finance/Collector/Treasurer	12.00	12.00	13.00	1.00	(d)
Solicitor	3.90	3.90	4.00	0.10	
City Clerk	3.51	3.51	3.51	-	
Election Commission	3.00	3.00	3.00	-	
Licensing	-	-	-	-	
Conservation Commission	-	-	-	-	
Zoning Board of Appeals	-	-	-	-	
Office of Strategic Planning & Economic Development	5.00	5.00	6.00	1.00	(e)
Engineering	3.00	3.00	3.00	-	
General Government	53.85	52.85	58.23	5.38	

Public Safety					
Department	FY17 Budget	FY18 Budget	FY19 Budget	Change (FY18/FY19)	Note
Police Department - Sworn	100.00	100.00	103.00	3.00	(f)
Police Department - Civilian	10.03	9.18	9.82	0.64	
Fire Department - Sworn	99.00	103.00	107.00	4.00	(g)
Fire Department - Civilian	1.00	1.00	2.00	1.00	(g)
Regional Emergency Communication Center (RECC)	12.27	-	-	-	
Building Division	5.62	6.00	6.00	-	
Weights & Measures Division	1.00	1.00	1.00	-	
Parking Control	6.00	5.48	8.00	2.52	(h)
Public Safety	234.92	225.66	236.82	11.16	

School Department					
School Department	*	833.00	833.00	879.00	46.00

Department of Public Works					
Public Works Administration	5.00	5.00	6.00	1.00	(i)
Public Works Snow & Ice	-	-	-	-	
Public Works Highway Division	5.50	5.50	8.00	2.50	
Public Works Open Space	1.00	1.00	2.00	1.00	
Public Works Sanitation	3.00	3.00	-	(3.00)	
Public Works Facilities/ Public Property	4.00	4.00	5.00	1.00	
Public Works General	18.50	18.50	21.00	2.50	

Human Services					
Health Inspection Division	8.00	8.51	8.51	-	
Public Health Initiatives	8.00	7.00	7.00	-	
Healthy Community Initiatives	1.97	2.67	1.90	(0.77)	
Substance Use Initiatives	1.00	2.77	2.82	0.05	
Elder Affairs	4.25	5.25	5.50	0.25	
Veterans' Affairs	2.00	2.00	2.00	-	
Commission on Disabilities	-	-	-	-	
Consumer Affairs	1.62	1.62	1.62	-	
Human Services	26.84	29.82	29.35	(0.47)	

Cultural & Recreational Departments					
Department	FY17 Budget	FY18 Budget	FY19 Budget	Change (FY18/FY19)	Note
Library	8.36	7.80	7.82	0.02	
Parks & Recreation	2.75	2.93	3.93	1.00	
Human Services	11.11	10.73	11.75	1.02	
Unclassified					
Retirement & Pension *	2.00	3.00	3.00	-	
Total General Fund FTE's	1,180.22	1,173.56	1,239.15	65.59	
Enterprise Funds					
Dept of Public Works: Water/Sewer Enterprise Fund	24.50	24.50	22.00	(2.50)	
Dept of Public Works: Solid Waste Enterprise Fund * *	-	-	4.00	4.00	
Total Enterprise FTE's	24.50	24.50	26.00	1.50	(i)

* Includes Partial or Full Grant or other funding source

* * Prior to FY19, FTE was included as part of General Fund totals.

Section II - Department Detail

111 - City Council

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

FY2018 Accomplishments

- Notable commercial projects approved by the City Council are a brand new hotel on Revere Beach Boulevard, a brand new health club in the Wonderland Plaza, and the upgrade and expansion of a dental office on Broadway.
- Approved various capital improvement loan orders including new fire equipment, a feasibility study for the Point of Pines Fire Station, a new DCR Maintenance Facility on Revere Beach Boulevard, and is currently working on a loan order for a new DPW facility.
- Approved a new Zoning Ordinance, the Suffolk Downs Overlay District, which will pave the way for the development of the Suffolk Downs parcel.
- Accepted the provisions of Massachusetts General Laws Chapter 64N, Section 3 as amended by Chapter 55 of the Acts of 2017 enabling the City to capitalize on a 3% local tax option on marijuana sales.
- Appropriated \$1,148,000 in spending from the City's new Capital Improvement Stabilization Fund for road and sidewalk repairs, trees, bike paths, and other capital projects for the direct benefit of the residents.



Goals & Objectives

- 1) **Goal:** To help guide effective public safety to our constituents and work with the Mayor, Police and Fire Departments to consider loan orders and other budget requests that allow for improved public safety services in the community.
Objective: To make the City a safe place to live and work.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** To help guide the enhancement of economic development by examining and considering proposed projects by way of special permits and zoning amendment requests that will be beneficial to the economic growth of the City.
Objective: To grow the commercial tax base and provide relief to the residential tax payers.
Mayoral Focus Area: Maximize and Modernize Economic Development.
- 3) **Goal:** To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility while simultaneously providing water rate and tax relief.
Objective: To effectively provide necessary infrastructure repairs throughout the City.
Mayoral Focus Area: Maximize and Modernize Economic Development.



CITY OF REVERE: FY 2019 BUDGET SUMMARY
CITY COUNCIL

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011111	510100	PERMANENT SALARIES	218,959	210,757	210,757	210,787	158,441	232,362
011111	511100	LONGEVITY	34,650	38,217	39,017	41,000	28,992	38,700
011114	540000	OFFICE SUPPLIES	77,513	78,480	79,200	79,200	59,244	79,200
TOTAL	CITY COUNCIL		331,122	327,454	328,974	330,987	246,677	350,262

City of Revere - Fiscal Year 2019 Budget

111 - CITY COUNCIL

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Council President	N	01/02/12	7.50				19,919	19,919	-		19,919		19,919
City Councillor	N	01/01/87	32.52				17,926	17,926	5,400		23,326		23,326
City Councillor	N	01/04/16	3.49				17,926	17,926	-		17,926		17,926
City Councillor	N	11/30/82	36.61				17,926	17,926	6,000		23,926		23,926
City Councillor	N	01/22/14	5.44				17,926	17,926	-		17,926		17,926
City Councillor	N	01/01/70	49.53				17,926	17,926	6,800		24,726		24,726
City Councillor	N	01/01/74	45.52				17,926	17,926	6,800		24,726		24,726
City Councillor	N	01/01/74	45.52				17,926	17,926	6,800		24,726		24,726
City Councillor	N	01/01/03	16.50				17,926	17,926	2,200		20,126		20,126
City Councillor	N	01/01/08	11.50				17,926	17,926	1,300		19,226		19,226
City Councillor	N	01/01/97	22.51				17,926	17,926	3,400		21,326		21,326
Clerk of Council Stipend							13,092	13,092	-		13,092		13,092
Clerk of Council Stipend							10,272	10,272	-		10,272		10,272
Clerk of Council Stipend							9,819	9,819	-		9,819		9,819
							232,362	232,362	38,700	-	271,062	-	271,062
												OT	-
												Per Mayor	271,062

City of Revere - Fiscal Year 2019 Budget

111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	011111-512400	79,200	79,200	79,200	-
Total Non Payroll Expenditures		<u>79,200</u>	<u>79,200</u>	<u>79,200</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	251,787	271,062	271,062	-
Total Non Payroll Expenses	79,200	79,200	79,200	-
Total Department Expenses	<u>330,987</u>	<u>350,262</u>	<u>350,262</u>	<u>-</u>

Mayor's Office

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide high quality, efficient municipal services to our citizens and business owners.

To accomplish our mission we will:

- Professionalize City services through innovation, integrity, accountability and teamwork;
- Uphold the highest professional and ethical standards;
- Maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy;
- Embrace technology to meet the evolving needs of the City and its stakeholders;
- Value diversity in the community and in the workplace.

FY2018 Accomplishments

- Worked collaboratively with Department Heads and the City Council to adopt a balanced, responsible FY2019 operating budget and capital budget.
- Committed to hiring three new police officers and four firefighters to increase public safety and five new Public Works laborers to help facilitate efficient delivery of city services for Revere's residents and stakeholders.
- Encouraged development of the City's waterfront, utilizing its proximity to Boston, the airport, and major highways.
- Utilized Revere311, StreetScan, and other technology to identify and respond to the most urgent needs of residents, and begin development of a comprehensive plan for future projects.
- Received the highest bond rating in the City's history.
- Established a stabilization fund and worked with the City Council to appropriate \$250,000 to begin funding "Other Post-Employment Benefits" on behalf of the retirees of the City of Revere.
- Created a Solid Waste Enterprise Fund to help segregate and account for the collection and disposal of the City's solid waste and recyclable materials.

FY2019 Goals & Objectives

- 1) **Goal:** To overhaul the City's parking meter program with the latest technology and equipment.
Objective: To ensure that all parking meters are operational, with the capacity of using either coins or credit/debit cards, and to continue to modernize city operations with the latest technologies.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 2) **Goal:** To implement a uniform barrel program throughout the City for the collection of solid waste.
Objective: To ensure that the City is doing all that it could to keep its streets and sidewalks clean and aesthetically pleasing, as well as to help eliminate problems with rodents and other animals.
Mayoral Focus Area: Professionalize City Services, Maximize & Modernize Economic Development
- 3) **Goal:** To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.
Objective: To meet the evolving needs of the City's residents, business owners, and developers.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 4) **Goal:** To work with State and Local Officials, as well as the School Committee, to begin the process of building a new High School.
Objective: To deliver high quality facilities, classrooms, and educational tools for the students of the City.
Mayoral Focus Area: Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology

CITY OF REVERE: FY 2019 BUDGET SUMMARY
MAYOR'S OFFICE

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011211	510100	PERMANENT SALARIES	346,258	410,154	420,259	425,027	240,667	425,027
011211	511100	LONGEVITY	2,710	1,638	-	-	-	-
011211	511910	EMPL DENTAL/VISION	22,379	21,720	-	-	-	-
011211	512301	EDUCATIONAL INCENTIVE	14,331	7,942	-	-	27	-
011211	516600	SICK LEAVE BB	6,229	5,456	-	-	2,354	-
011212	522700	LABOR RELATIONS	31,195	45,000	-	-	-	-
011212	525000	CONTRACTED SERVICES	70,000	44,643	46,562	132,795	79,099	50,000
011212	525900	HOME CARE	45,000	45,000	45,000	45,000	45,000	45,000
011212	529000	RSRVE-CONTRACT NEG.	-	-	574,138	1,100,862	2,626	-
011214	540000	OFFICE SUPPLIES	12,297	14,332	12,522	16,435	11,755	15,000
011217	572200	MAYOR MUNICIPAL	38,457	14,242	17,809	47,061	32,991	35,000
TOTAL	MAYOR'S OFFICE		588,856	610,126	1,116,290	1,767,180	414,518	570,027

City of Revere - Fiscal Year 2019 Budget

121 - MAYOR'S OFFICE

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Mayor		01/02/12	7.50		39.0	1.00	128,794	128,794	-		128,794		128,794
Special Asst to the Mayor		02/24/00	19.36		39.0	1.00	104,442	104,442	-		104,442		104,442
Mayor's Aide		01/03/18	1.49		39.0	1.00	41,200	41,200	-		41,200		41,200
Admin Asst		02/17/16	3.37		39.0	1.00	53,570	53,570	-		53,570		53,570
Admin Asst		01/04/16	3.49		39.0	1.00	53,570	53,570	-		53,570		53,570
						<u>5.00</u>		<u>381,576</u>	-	-	<u>381,576</u>	-	<u>381,576</u>
												Other PT Salaries	43,451
												OT	
												Per Mayor	425,027

City of Revere - Fiscal Year 2019 Budget

121 - MAYOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Contracted Services</u>	011212-525000	30,000	50,000	50,000	-
Collins Center *					
<u>Home Care</u>	011212-525900	45,000	45,000	45,000	-
<u>Reserve - Contract Negotiations</u>	011212-529000	1,100,000	-	-	-
<u>Office Supplies</u>	011214-540000	15,000	15,000	15,000	-
<u>Mayor Municipal</u>	011217-572200	35,000	35,000	35,000	-
	Total Non Payroll Expenditures	1,225,000	145,000	145,000	-
Footnotes:					
* Consolidated amount from OIDM budget into Mayor's budget.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	425,027	425,027	425,027	-
Total Non Payroll Expenses	1,225,000	145,000	145,000	-
Total Department Expenses	1,650,027	570,027	570,027	-

122 – Northeast Metropolitan Regional Vocational School

Contact Information: David S. DiBarri, Superintendent & Director, 781-248- 0810

Revere Representative: Ronald Jannino

Location: 100 Hemlock Road, Wakefield, MA, 01880-3597

Mission Statement

Committed to supplying its students a rigorous academic and career/ technical education in an open, diverse and supportive environment through the integration of the efforts of the communities, parents, administration, faculty, students, and staff.

FY2018 Accomplishments

- Supports curriculum in both academic and career technical classrooms with the latest equipment and technology.
- Had a well-attended Summer Transition Program for incoming freshman and as a Summer Enrichment program for enrolled at risk students preparing for the MCAS state assessments.
- Offered school day MCAS Enrichment Classes and after school enrichments programs for those students in need of additional preparation for the MCAS.
- Offered the Community Education Program, which gave people the opportunity to improve employment skills, fulfill lifelong goals, and enrich their lives with social activities.
- Conducted a Summer Transition Program to give a transitional experience for students entering grade 9 in August 2017, which provided mathematics, english language arts, and career and technical introductory activities.



Statistical Data

<u>City</u>	<u>Enrollment History School Year 14-15</u>	<u>Enrollment History School Year 15-16</u>	<u>Enrollment History School Year 16-17</u>
Chelsea	208	218	220
Malden	170	165	160
Melrose	62	60	45
North Reading	34	37	33
Reading	17	16	16
Revere	216	234	237
Saugus	199	187	205
Stoneham	71	62	66
Wakefield	64	63	63
Winchester	9	13	9
Winthrop	68	60	57
Woburn	115	114	105
Total	1,233	1,299	1,216

CITY OF REVERE: FY 2019 BUDGET SUMMARY
REGIONAL SCHOOLS

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011221	510100	PERMANENT SALARIES	6,000	6,000	6,000	6,000	4,500	6,000
011221	511100	LONGEVITY	6,400	6,600	6,800	6,800	5,100	6,800
011222	524800	NE REG SCH	1,529,360	1,520,027	1,839,312	1,957,177	1,467,883	2,008,889
011227	570000	OTHER EXPENSES	6,000	6,000	6,000	6,000	4,000	6,000
TOTAL	REGIONAL SCHOOLS		1,547,760	1,538,627	1,858,112	1,975,977	1,481,483	2,027,689

City of Revere - Fiscal Year 2019 Budget

122 - REGIONAL SCHOOLS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Rep to Voc	N	07/01/76	43.02			1.00			12,800		12,800		12,800
								-	12,800	-	12,800	-	12,800
												OT Per Mayor	12,800

122 - REGIONAL SCHOOLS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Northeast Regional School</u>	011222-524800	1,957,177	2,008,889	2,008,889	-
<u>Other Charges & Expenses</u>	011221-512400	6,000	6,000	6,000	-
Total Non Payroll Expenditures		<u>1,963,177</u>	<u>2,014,889</u>	<u>2,014,889</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	12,800	12,800	12,800	-
Total Non Payroll Expenses	1,963,177	2,014,889	2,014,889	-
Total Department Expenses	<u>1,975,977</u>	<u>2,027,689</u>	<u>2,027,689</u>	<u>-</u>

125 - Human Resources

Contact Information: John Viarella, Director, 781-286-8202

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To provide the best services possible to employees, retirees and citizens of Revere and to apply best practices in all areas of Human Resource management and by doing so; improving the lives of City employees and retirees and assisting the Mayor's office in running the City as efficiently and effectively as possible.

FY2018 Accomplishments

- Implemented policies whereby all new employees receive a welcome to the City email that provides details and resources in advance of his or her first day so they are well prepared, well informed and engaged on their first day.
- Developed standard operating procedures where all departments are notified when a new hire is brought on board which ensures a smooth process and eliminates errors and rework for the payroll and retirement departments.
- Posted a variety of information materials to the HR website providing both current and prospective employees with access to more information about HR benefits and programs.
- Became compliant with its Equal Employment Opportunity Commission (EEOC) obligations by securing its ability to apply for various grants within all departments. In addition, implemented programs that will assist the City in hiring a more qualified and diverse workforce that includes:
 - Online job postings for all positions
 - Panel interviews that include not just the hiring manager but also HR and coworkers
 - Standardized interview questions to ensure that all candidates are treated equally in the interview process



Goals & Objectives

- 1) **Goal:** Create and implement a full suite of human resource policies and procedures including an employee manual.
Objective: Having a clear set of procedures and policies will allow the City to operate more efficiently, process HR related matters and issues more quickly and efficiently and reduce the risk of liability. Clearly written policies and procedures eliminate confusion, which reduces errors and rework for other departments and helps improve employee morale.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value Diversity.

- 2) **Goal:** Procure and implement the Munis applicant tracking module; Learn and utilize the Munis Payroll and Human Resources module.
Objective: Full implementation of the MUNIS system will allow the HR Department to produce and analyze HR related data which in turn provides the ability to make informed data driven decisions with regard to HR policy and practices. It will also aid us in determining more effective programs to assist other departments within the City. Further it will allow us to examine applicant data which will be instrumental in developing more effective recruitment strategies.
Mayoral Focus Area: Embrace Technology.

- 3) **Goal:** Train department heads and managers on the progressive discipline process.
Objective: Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently with regard to employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes. **Mayoral Focus Area:** Uphold Professional & Ethical Standards.

- 4) **Goal:** One of our goals in FY2018 was to procure server space for electronic employee records. When completed, the HR Department will become a paperless entity thereby reducing its impact on the environment. We will also free up precious physical space at City Hall while operating more efficiently.
Objective: Create an online filing system for all employee files. Create PDF fillable to reduce the number of paper forms submitted to HR.
Mayoral Focus Area: Embrace Technology.

- 5) **Goal:** Provide training and development programs that will strengthen the capabilities of City Hall staff.
Objective: Host at least three training seminars by the end of FY2019, one of which should be related to Customer Service.
Mayoral Focus Area: Professionalize City services.

- 6) **Goal:** Continue to create and implement standardized human resource practices and the appropriate forms and materials to support them.
Objective: Create a procedure for processing employee changes and leaves of absence including an Employee Change Form and Request for Leave of Absence Form.
Mayoral Focus Area: Professionalize City services.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
HUMAN RESOURCES

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011251	510100	PERMANENT SALARIES	-	-	42,311	143,110	106,913	158,074
011251	511100	LONGEVITY	-	-	3,111	3,600	2,303	3,800
011251	511400	WORKERS COMP	-	-	253,132	-	-	-
011251	511500	WORKERS COMP MED.	-	-	125,702	-	-	-
011251	511600	WORKERS COMP UNEMP	-	-	74,928	-	-	-
011251	511900	GROUP HEALTH	-	-	17,480,011	-	-	-
011251	512301	EDUCATIONAL INCENTIVE	-	-	3,174	16,334	9,648	14,389
011251	516600	SICK LEAVE BB	-	-	931	942	1,263	-
011252	512100	MEDICARE TAXES	-	-	1,305,934	-	(2)	-
011252	525000	CONTRACTED SERVICES	-	-	50,000	-	-	-
011252	526100	EMPLOYEE TRAINING	-	-	-	-	-	25,000
011252	527010	RENTALS & LEASES	-	-	-	-	-	3,300
011254	540000	OFFICE SUPPLIES	-	-	-	1,500	1,294	1,500
011257	570000	OTHER EXPENSES	-	-	-	2,500	996	2,500
011257	574100	OUTSIDE LEGAL SERV	-	-	-	-	-	50,000
TOTAL	HUMAN RESOURCES		-	-	19,339,234	167,986	122,415	258,563

City of Revere - Fiscal Year 2019 Budget

125 - HUMAN RESOURCES

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
HR Director	N	07/17/17	1.95		39.0	1.00	101,320	101,320	10,132		111,452	-	111,452
Deputy HR Director	N	12/27/94	24.52		39.0	1.00	56,754	56,754	8,057		64,811	-	64,811
Benefits Administrator	N	05/07/18	1.15		39.0	1.00	48,000	48,000	-		48,000	48,000	-
						<u>3.00</u>		<u>206,074</u>	<u>18,189</u>	<u>-</u>	<u>224,263</u>	<u>48,000</u>	<u>176,263</u>
												OT Per Mayor	176,263

City of Revere - Fiscal Year 2019 Budget

125 - HUMAN RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Employee Training</u>	011252-526100	-	50,000	25,000	(25,000)
<u>Rentals & Leases</u>	011252-527010	-	3,300	3,300	-
<u>Office Supplies</u>	011254-540000	1,500	4,500	1,500	(3,000)
Memberships, training, conferences.		1,000	3,000		
Office supplies		500	1,500		
<u>Other Expenses</u>	011257-570000	2,500	10,000	2,500	(7,500)
New Equipment		1,000	5,000		
HR Recruitment Budget		1,500	5,000		
<u>Outside Legal Services *</u>	011257-574100	-	50,000	50,000	-
Total Non Payroll Expenditures		<u>4,000</u>	<u>117,800</u>	<u>82,300</u>	<u>(35,500)</u>

Footnotes:

* Moved from Solicitor's Office.

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	163,986	176,263	176,263	-
Total Non Payroll Expenses	4,000	117,800	82,300	(35,500)
Total Department Expenses	<u>167,986</u>	<u>294,063</u>	<u>258,563</u>	<u>(35,500)</u>

127 - Office of Innovation and Data Management

Contact Information: Reuben Kantor, Director, 781-853-1000

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

Mission Statement

To improve City government management and functions through the use of data for management purposes, and technology for improved government efficiency and effectiveness. Including:

- Using technology to improving internal government processes to increase efficiency, eliminate unnecessary replication, and rethinking old and outdated processes.
- Using technology to improving external relations and responsiveness to constituent concerns.
- Utilizing data to driving city management capabilities and decision-making.

FY2018 Accomplishments

- Opened the Revere 311 office, including hiring and training staff, procuring new CRM software, and development of call center software within our phone system.
- In its first 7 months, Revere 311 took in 2200 service requests (47% by phone, 36% online, 17% by other city staff or transfer from SeeClickFix). Over 11,000 phone calls were made to 311, 8,400 during city hall office hours (as of February 21, 2018).
- 92% of 311 Service Requests (as of February 21, 2017) have been closed, most in under two weeks.
- Oversaw a major overhaul of the DPW work order system to a system that sends and receives work orders to DPW staff via mobile devices and in real time. As a result, a significant improvement in tracking has been noted, improved communication with residents has resulted, and some credit can be offered for improved results as well.
- Worked with the DPW to set up a snow contractor GPS device tracking system, utilized during snow events by both the DPW and 311 to ensure contractors are within the zones they are assigned, to track and view locations, and provide constituents improved information about the location and times of plows.

- Electronic Permitting system for the Building Department is going live. This system will allow for consistency, coordination between departments on building matters, and easier access to the Building Department from contractors, builders and residents.
- Worked with and managed the UMass Boston Collins Center for Public Management on a number of projects, including the five-year CIP, monthly performance data meetings with the Department of Public Works, implementing E-Permitting, a multi-sector project grant-funded by the Boston Federal Reserve, and 311 launch.
- Worked with Harvard Kennedy School on a procurement study, and a performance budget program for DPW.



Goals & Objectives

- 1) **Goal:** Expansion of DPW Work Order System to a full asset management and invoice control system, and to seek other expanded features that may be available as well, which should allow us the chance to utilize this expanded information in development of a performance budget.
Objective: To provide a comprehensive system for DPW/Water & Sewer to match inventory to work orders, and track historical information on critical city assets.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To fully integrate the DPW Work Order system with the 311 service request system.
Objective: To eliminate double-entry of work orders and service requests.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** To hire a full time data analyst.
Objective: To reduce reliance on the Collins Center, and improve data collection and analysis across all city departments.
Mayoral Focus Area: Professionalize City Services.
- 4) **Goal:** To expand E-Permitting software capacity to the entire health and fire departments, as well as City Clerk, Licensing Commission, and Assessing Office, and to fully integration E-Permitting with 311.
Objective: To eliminate paper forms and increase efficiency and effectiveness across all departments.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

- 5) **Goal:** To add a survey feature to 311 results.
Objective: To learn how we can improve our services to the residents of Revere.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

- 6) **Goal:** Continue working with students at the Harvard Kennedy School on ways to improve city performance, though their budgeting and operations courses.
Objective: To continue utilizing this great capacity-building tool.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 7) **Goal:** Implement a publicly-available 311 data dashboard.
Objective: To provide to the public information about 311 and its effectiveness in improving constituent services.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

- 8) **Goal:** Create publicity to increase calls to 311, and potentially expand service hours.
Objective: To ensure that all residents from all neighborhoods know how to access quality city services.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.

- 9) **Goal:** Implement a Document Management System, starting with a pilot program of 3 to 5 departments.
Objective: To allow city departments to move away from paper filing systems into an online system for document archival and search.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
OFFICE OF INNOVATION & DATA MANAGEMENT

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011271	510100	PERMANENT SALARIES	-	-	72,838	172,771	130,506	226,219
011271	510900	OVERTIME						-
011271	512301	EDUCATIONAL INCENTIVE	-	-	758	6,525	2,722	19,155
011272	522400	COMPUTER OPERATIONS	-	-	-	3,500	-	79,000
011272	525000	CONTRACTED SERVICES	-	-	-	30,000	48	2,500
011272	526100	EMPLOYEE TRAINING	-	-	-	2,000	180	-
011274	540000	OFFICE SUPPLIES	-	-	-	2,500	2,559	2,500
TOTAL	OFFICE OF INNOVATION & DATA MANAGEMEN		-	-	73,596	217,296	136,013	329,374

City of Revere - Fiscal Year 2019 Budget

127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Director of Innovation & DM	N	08/29/16	2.84		39	1.00	87,550	87,550	8,755		96,305		96,305
311 Sr Call Center Rep	N	07/01/17	2.00		39	1.00	50,387	50,387	3,779		54,166		54,166
311 Call Ctr Rep	N	07/01/17	2.00		39	1.00	42,959	42,959	3,222		46,181		46,181
311 Call Ctr Rep/ Data Analyst	Y				39	1.00	45,323	45,323	3,399		48,722		48,722
						<u>4.00</u>		<u>226,219</u>	<u>19,155</u>	<u>-</u>	<u>245,374</u>	<u>-</u>	<u>245,374</u>
												OT	-
												Per Mayor	245,374

127- OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Telephone/ Communications</u>	011272-520900	-	-	-	-
<u>Computer Operations</u>	011272-522400	3,500	79,000	79,000	-
CitizenServe for epermitting			49,000	49,000	
Qalert Software for 311 CRM			15,000	15,000	
Equipment and software			15,000	15,000	
<u>Contracted Services</u>	011272-525000	30,000	22,500	2,500	(20,000)
Collins Center *		25,000	20,000		
Translation services.		5,000	2,500		
<u>Employee Training</u>	011272-526100	2,000	1,000	-	(1,000)
<u>Office Supplies</u>	011274-540000	2,500	4,700	2,500	(2,200)
Misc Office supplies.		2,500	2,700		
311 Rollout Costs		-	2,000		
Total Non Payroll Expenditures		38,000	107,200	84,000	(23,200)
Footnotes:					
* Moved to the Mayor's budget in FY2019.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	179,296	245,374	245,374	-
Total Non Payroll Expenses	38,000	107,200	84,000	(23,200)
Total Department Expenses	217,296	352,574	329,374	(23,200)

135 - Auditing

Contact Information: Richard Viscay, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

Department Description

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City, and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

FY2018 Accomplishments

- Closed books and had City audit completed on a timely basis.
- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Worked with the Department of Revenue to have Free Cash certified at over \$6.2 million as well as Retained Earnings of the Water and Sewer Enterprise Funds at over \$5.7 million certified on a timely basis.
- Conducted a financial investment analysis of the Town's financial software (MUNIS) and how it is used to ensure controls and best practices are in place for financial reporting, budgeting and procurement.
- Created new accounts for the recently adopted Community Preservations Act, and assisted in creating policies and procedures as to how approved projects will be administered between the Comptroller's office and the Community Preservation Committee.

Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.
Objective: To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Implement new payroll auditing procedures that will require signed payroll proofs from all departments that match to the final payroll proof that is submitted for the processing of payroll.
Objective: To have signed weekly payroll documents from department heads, verifying hour worked, overtime, rates of pay, and sick/vacation/personal time use.
Mayoral Focus Area: Uphold Professional & Ethical Standards.
- 3) **Goal:** Work with the Finance Director and other affected finance departments to implement MUNIS Cash Management, Tax Billing and Collection modules and synergize the operations between the Treasurer's office and Auditor's office.
Objective: To allow for more automation in the way information is passed from the Collector, Treasurer, Assessor, Auditing, and Budgeting departments.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.
Objective: To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.
Mayoral Focus Area: Maximize and Modernize Economic Development.
- 5) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk related to internal controls of City Departments.
Objective: To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise during the course of business.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 6) **Goal:** Create new internship program for Revere High School students who are seeking careers in finance and accounting.
Objective: To promote the profession of municipal finance, accounting, and budgeting to the students of Revere High School, as well as to hire bright young minds to help in financial operations of the City.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 7) **Goal:** Promote training and continuing education for all staff members.
Objective: To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
AUDITING**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011351	510100	PERMANENT SALARIES	236,675	238,692	240,236	242,582	182,762	331,630
011351	510900	OVERTIME	4,108	4,597	7,254	5,000	1,280	5,000
011351	511100	LONGEVITY	4,999	5,531	5,995	7,200	2,903	4,800
011351	512301	EDUCATIONAL INCENTIVE	17,751	17,827	17,967	18,108	12,596	24,579
011351	516600	SICK LEAVE BB	4,966	4,976	5,105	5,129	1,140	-
011352	520900	TELEPHONE	59,159	48,521	552	793	410	-
011352	522800	AUDIT & ACCOUNTING SERVICES	-	-	35,000	152,700	53,075	85,600
011352	523440	PRINTING & MAILING	-	-	-	-	-	2,000
011352	525000	CONTRACTED SERVICES	-	-	14,839	30,461	20,675	10,000
011354	540000	OFFICE SUPPLIES	3,160	3,952	4,148	10,274	7,448	10,000
011357	570900	INSURANCE	845,151	935,118	1,114,104	17,478	-	-
TOTAL	AUDITING DEPARTMENT		1,175,969	1,259,212	1,445,200	489,725	282,289	473,609

City of Revere - Fiscal Year 2019 Budget

135 - AUDITING

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
City Auditor/ Budget Director	N	02/01/99	20.42		39.0	1.00	126,480	126,480	15,648		142,128		142,128
Budget Analyst	N	10/20/11	7.70		39.0	1.00	56,648	56,648	4,249		60,897		60,897
Assistant Auditor	N	08/02/04	14.92		39.0	1.00	57,106	57,106	6,083		63,189		63,189
Principal Clerk	N	12/20/17	1.53		39.0	1.00	45,323	45,323	750		46,073		46,073
Principal Clerk	N	11/05/12	6.65		39.0	1.00	45,323	45,323	3,399		48,722		48,722
						<u>5.00</u>		<u>330,880</u>	<u>30,129</u>	<u>-</u>	<u>361,009</u>	<u>-</u>	<u>361,009</u>
												OT	5,000
												Per Mayor	366,009

135 - AUDITING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Telephone/Communications</u>	011352-520900	720	-	-	-
<u>Audit & Accounting Services</u>	011352-522800	93,850	85,600	85,600	-
Preparation of GAAP Financial Statements.		78,850	55,100		
Annual Audit services, including completion of CAFR.		-	15,500		
OPEB Actuarial GASB 45.		15,000	15,000		
<u>Printing & Mailing</u>	011352-523440	-	2,000	2,000	-
Printing Budgets and related supplies.			2,000		
<u>Contracted Services</u>	011352-525000	-	10,000	10,000	-
			10,000		
<u>Office Supplies</u>	011354-540000	3,650	14,000	10,000	(4,000)
Misc Office Expense:Certifications; Alarm services; Software upgrades.		3,650	9,000		
Staff training; Dues/ memberships.			5,000		
	Total Non Payroll Expenditures	98,220	111,600	107,600	(4,000)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	278,019	366,009	366,009	-
Total Non Payroll Expenses	98,220	111,600	107,600	(4,000)
Total Department Expenses	376,239	477,609	473,609	(4,000)

138 - Purchasing

Contact Information: Marie Zelandi, Purchasing Agent, 781-286-8181

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

FY2018 Accomplishments

- Updated standard specifications, forms and contract terms and conditions.
- Assisted in the design of the Tyler Form – Purchase Orders.
- Resolved many issues which arose with various department personnel and/or vendors.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.

FY2019 Goals & Objectives

- 1) **Goal:** Continue to explore areas of the City's buying practices.
Objective: Promote cost savings and improve upon current practices.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.
- 2) **Goal:** Continue to join or initiate new cooperative bids with other municipalities.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** Continue to encourage city employees to use state contracts when in the best interest of the City.
Objective: Promote cost savings and ease of use.
Mayoral Focus Area: Maximize and Modernize Economic Development.

- 4) **Goal:** Continue to bring awareness to management and departments of state procurement requirements.
Objective: Create a better understanding of Massachusetts procurement laws.
Mayoral Focus Area: Professionalize City Services.

- 5) **Goal:** Continue to educate City employees in the dollar thresholds according to the Mass General Laws.
Objective: Help employees to follow the various methods of procuring goods and services.
Mayoral Focus Area: Professionalize City Services.

Statistical Data

	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018*	Projected Fiscal Year 2019
Purchase orders	4,667	4,610	4,234	4,600
Requisitions	5,020	5,062	4,744	5,050
IFB's/RFP's/Rfq's	54	46	32	51
Contracts/Renewals	47/8	44/7	20/15	48/12

*Numbers as of June 1, 2018.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
PURCHASING**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011381	510100	PERMANENT SALARIES	108,805	109,743	109,027	109,311	84,326	124,855
011381	511100	LONGEVITY	5,508	5,989	6,500	7,100	4,889	7,600
011381	512301	EDUCATIONAL INCENTIVE	1,376	1,374	1,375	1,376	1,189	1,771
011381	516600	SICK LEAVE BB	1,907	2,233	2,244	2,255	2,404	-
011382	522200	POSTAGE	110,122	125,959	119,126	125,373	73,789	100,000
011384	540000	OFFICE SUPPLIES	3,666	4,228	1,621	27,644	11,293	8,000
TOTAL	PURCHASING DEPARTMENT		231,384	249,527	239,893	273,059	177,890	242,226

City of Revere - Fiscal Year 2019 Budget

138 - PURCHASING

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Purchasing Agent	N	11/02/83	35.68	X	39.0	1.00	74,261	74,261	6,000		80,261		80,261
Asst Purchasing Agent	N	12/14/05	13.55		39.0	1.00	50,594	50,594	3,371		53,965		53,965
						<u>2.00</u>		<u>124,855</u>	<u>9,371</u>	<u>-</u>	<u>134,226</u>	<u>-</u>	<u>134,226</u>
												OT	
												Per Mayor	134,226

City of Revere - Fiscal Year 2019 Budget

138 - PURCHASING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Postage	011382-522200	125,000	129,000	100,000	(29,000)
Postage for City Hall mailings, including quarterly tax bills, excise tax bills, W&S bills					
Office Supplies	011384-540000	8,000	8,000	8,000	-
Office supplies; including printed forms, toner cartridges, paper, etc		4,700			
Equipment maint/repairs: Time stamp, postage machine, printers, etc		3,300			
Total Non Payroll Expenditures		<u>133,000</u>	<u>137,000</u>	<u>108,000</u>	<u>(29,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	120,042	134,226	134,226	-
Total Non Payroll Expenses	133,000	137,000	108,000	(29,000)
Total Department Expenses	<u>253,042</u>	<u>271,226</u>	<u>242,226</u>	<u>(29,000)</u>

140 - Information Technology

Contact Information: Glen DeRosa, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To integrate City-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all City departments.

FY2018 Accomplishments

- Placed City Graphical Information System online for public use for citizens to create custom maps and explore property data.
- Migrated email server to cloud environment to ensure continuity of program, services and data integrity.
- Updating of City website continuing with redesign and searchable content for full site.

Goals & Objectives

- 1) **Goal:** Continued migration of remaining City servers to cloud environment to ensure continuity of programs, services and data integrity.
Objective: Migrate all older servers to new equipment and latest operating systems to meet security and reliability requirements for networked systems.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 2) **Goal:** Implement cyber security programs to detect and stop external cyber threats that endanger the data and services of the City network.
Objective: Establish security policy and procedures as well as educate end users as to what may be potential security threats to City network systems.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Uphold Professional & Ethical Standards.

- 3) **Goal:** Integrate Document Management System with City data to allow searchable database of City documentation.
Objective: Implement a system to search, retrieve, and email documents for public record requests in a timely fashion to meet all time limitations set by MA State Laws.
Mayoral Focus Area: Embrace Technology, Professionalize City Services.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
INFORMATION TECHNOLOGY

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011401	510100	PERMANENT SALARIES	196,539	198,233	156,305	144,145	108,607	153,295
011401	511100	LONGEVITY	1,888	2,099	2,199	2,600	1,762	3,000
011401	512301	EDUCATIONAL INCENTIVE	5,273	4,012	3,978	3,978	3,231	4,260
011401	516600	SICK LEAVE BB	1,774	2,875	2,878	2,887	3,004	-
011402	520900	TELEPHONE/COMMUNIC.	-	-	53,575	67,745	44,548	58,000
011402	525000	COMP CONT SERV	772,076	789,430	761,829	382,705	305,580	941,797
011404	540000	OFFICE SUPPLIES	2,500	2,991	2,324	3,669	1,510	3,500
011404	545500	COMPUTER OPERATIONS	12,363	16,480	10,471	18,974	9,611	10,700
011407	570500	TRAVEL ALLOWANCE	900	900	900	900	675	900
011407	587300	CAPITAL OUTLAY	-	-	-	939,700	934,582	-
TOTAL	INFORMATION TECHNOLOGY		993,313	1,017,019	994,458	1,567,304	1,413,108	1,175,452

City of Revere - Fiscal Year 2019 Budget

140 - INFORMATION TECHNOLOGY

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Director	N	02/08/99	20.40	0	39.0	1.00	96,500	96,500	3,000		99,500		99,500
Assistant Director	N	01/15/14	5.46	0	39.0	1.00	56,795	56,795	4,260		61,055		61,055
						<u>2.00</u>		<u>153,295</u>	<u>7,260</u>	<u>-</u>	<u>160,555</u>	<u>-</u>	<u>160,555</u>
												OT Per Mayor	160,555

140 - INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Telephone/Communications	011402-520900	62,700	71,600	58,000	(13,600)
Telephone Services - Broadview		57,600	58,000		
Telephone - Licensing(Software-Yearly)		2,600	8,600		
Telephone Maintenance(Hardware-Yearly)		2,500	5,000		
Computer Contracted Services	011402-525000	382,640	1,138,420	941,797	(196,623)
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		112,000	112,000	101,077	
Munis Desktop Client		6,200	6,200	6,200	
Munis Disaster Recovery		18,900	19,810	19,810	
MUNIS Database Support		18,900	19,810	19,810	
Munis MNRECC Environment Support		5,000	-	-	
Munis Tyler Forms Processing		-	4,500	-	
Munis Tyler Dashboard		-	6,100	6,100	
Munis Cash Management		-	4,400	4,400	
Munis 2 days Training/Travel		3,150	3,300	3,300	
MSGovern TX & UB Billing		106,900	112,200	112,200	
Patriot Properties Property Database		17,250	18,025	18,025	
Verizon Wireless - Maas360 Management Software		-	3,000	-	
Onsolve - CodeRed Telephone Alert (Added From EMS)		-	33,915	33,915	
FileMaker Safe Housing Database		1,200	2,200	2,200	
ESRI G.I.S. Licensing		10,000	10,000	10,000	
Aptuitiv Website hosting & Support		1,380	1,500	1,400	
Logmein Desktop Support		1,200	2,000	2,000	
Support Services					
Gov Connection - VMWare, Citrix, Firewall, Etc.		-	725,200	547,600	
Gov Connect - Fire		25,000	-	-	
Verizon Wireless Tablet & Phones for Assistants		2,300	2,300	1,800	
Comcast backup internet connection		1,350	1,350	1,350	
Retrofit Annual Printer Maintenance		9,710	9,710	9,710	
Addition Networks Internet Connection 20MB		21,200	40,900	40,900	
Rave alert		21,000	-	-	
Office supplies	011404-540000	3,500	3,500	3,500	-
Paper for Printer and Plotter; toner and ink.		3,500	3,500		

City of Revere - Fiscal Year 2019 Budget

140 - INFORMATION TECHNOLOGY (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Computer Operations</u>	011404-545500	10,700	10,700	10,700	-
Miscellaneous hardware for PC, printers, and Network		10,600	10,600		
M.G.I.G.A Dues		100	100		
<u>Travel Allowance</u>	011401-512400	900	900	900	-
<u>Capital Outlay</u>	011407-587300	939,700	62,000	-	(62,000)
Document Management for 25 users, 3rd Party Scanning and Add on Modules		-	62,000		
Upgrades of servers to cloud, DR systems, ESX Virtual Servers, Office Software,		474,900	-		
CO 17-355		430,600	-		
CO 17-387		34,200	-		
	Total Non Payroll Expenditures	1,400,140	1,287,120	1,014,897	(272,223)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	153,610	197,059	160,555	(36,504)
Total Non Payroll Expenses	1,400,140	1,287,120	1,014,897	(272,223)
Total Department Expenses	1,553,750	1,484,179	1,175,452	(308,727)

141 - Assessor's

Contact Information: Dana Brangiforte, Chairman of the Board of Assessor's, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To value real and personal property fairly and accurately in accordance with Massachusetts General Laws and the regulations of the Commonwealth of Massachusetts, Department of Revenue.

FY2018 Accomplishments

- In conjunction with patriot properties, completed data verification program of property inspections for the fiscal year 2018 Triennial certification full list and measure.
- Effectively defended and settled all Appellate Tax Board, leaving no outstanding cases limiting the cities exposure and liabilities of tax refunds.
- Successfully performed fiscal Year 2018 revaluation and value certification from Department of Revenue.
- Attained approval of our new growth and tax rate from Department of Revenue.
- Developed a sales questionnaire that is sent to new homeowners on all recently sold properties. This allows us to ensure data accuracy as well as build a relationship with new homeowners.

Goals & Objectives

- 1) **Goal:** Successfully perform FY2019 interim year adjustment and attain approval of our tax rate from DOR.
Objective: Submit all required supporting analysis for certification to DOR by November 1, 2018.
Mayoral Focus Area: Maximize and Modernize Economic Development.
- 2) **Goal:** Continue to improve policies and procedures within the Assessor's office using innovation and technology to ensure the most efficient and expeditious services to taxpayers.
Objective: Utilize GIS and websites to provide taxpayers with up-to-date information and data.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 3) **Goal:** To develop and implement procedures for new Senior Exemption Clause 41C 1/2.
Objective: Provide qualifying seniors with a newly created tax exemption starting July, 1 2018.
Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 4) **Goal:** Improve Assessor’s office webpage to offer more applications, forms and information available to taxpayers.
Objective: Provide proficient assessing services to taxpayers by adding all exemption application on our website.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

- 5) **Goal:** Review all Payment in Lieu of Tax agreements and reach out to those who are not participating to reach an agreement of either PIOLT or Services in Lieu of taxes.
Objective: Maximize City revenue streams and services available to the public.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Statistical Data

	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Projected Fiscal Year 2019
Total Value of all Real and Personal Property (\$)	4,993,078,081	5,437,445,593	6,118,650,341	6,608,142,368
Growth (\$)	1,248,890	1,825,997	1,415,191	1,500,000
Values Certified by DOR	11/29/2015	11/15/2016	11/16/2017	11/1/2018
Tax Rate Approved by DOR	12/15/2015	12/8/2016	11/30/2017	11/30/2018
Amount of Deeds Processed	1270	1389	1200	1150

CITY OF REVERE: FY 2019 BUDGET SUMMARY
ASSESSORS

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011411	510100	PERMANENT SALARIES	262,340	263,367	218,606	236,837	188,271	272,845
011411	510900	OVERTIME	443	2,917	-	1,000	3	1,000
011411	511100	LONGEVITY	14,416	16,388	16,425	10,726	8,061	13,179
011411	512301	EDUCATIONAL INCENTIVE	9,168	9,167	8,151	11,994	6,242	9,221
011411	516600	SICK LEAVE BB	5,267	5,417	4,598	4,040	4,220	-
011412	521700	REVALUATION	185,000	102,600	102,600	176,100	173,459	56,500
011412	522400	COMPUTER SERVICES	5,520	4,872	3,039	5,556	3,036	4,300
011414	540000	OFFICE SUPPLIES	3,339	3,447	1,059	5,378	3,965	5,700
011417	570000	OTHER EXPENSES	2,428	2,754	2,649	2,860	2,433	2,700
011417	570500	TRAVEL ALLOWANCE	2,700	2,700	2,625	2,700	2,025	2,700
TOTAL	ASSESSORS		490,621	413,630	359,753	457,191	391,716	368,145

City of Revere - Fiscal Year 2019 Budget

141 - ASSESSORS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Assessor / Chairman	N	04/14/06	13.22		39.0	1.00	76,432	76,432	7,332		83,764		83,764
Assessor/ Field Lister	N	06/26/17	2.01		39.0	1.00	50,918	50,918	-		50,918		50,918
Assessor / Data Mgr	N	11/14/02	16.64		28.0	0.72	48,593	34,887	5,068		39,955		39,955
Special Asst to the Board	N	12/31/86	32.52	X	39.0	1.00	63,045	63,045	5,400		68,445		68,445
Principal Clerk	N	10/09/90	28.74	X	39.0	1.00	47,563	47,563	4,600		52,163		52,163
						<u>4.72</u>		<u>272,845</u>	<u>22,400</u>	<u>-</u>	<u>295,245</u>	<u>-</u>	<u>295,245</u>
												OT	<u>1,000</u>
												Per Mayor	<u>296,245</u>

141 - ASSESSORS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Revaluation</u> FY2019 Interim Year adjustment and Street Level Photography	011412-521700	176,100	56,500	56,500	-
<u>Computer Services</u> Supplies & Service Maint. for tax bills.	011412-522400	4,300	4,300	4,300	-
<u>Office Supplies</u> Office Supplies, Book Binding, Mailings	011414-540000	3,200	5,700	5,700	-
<u>Other Expenses</u> Dues, conferences, continuing educational courses.	011417-570000	2,700	5,000	2,700	(2,300)
<u>Travel Allowance</u>	011411-512400	2,700	2,700	2,700	-
Total Non Payroll Expenditures		<u>189,000</u>	<u>74,200</u>	<u>71,900</u>	<u>(2,300)</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	264,597	296,245	296,245	-
Total Non Payroll Expenses	189,000	74,200	71,900	(2,300)
Total Department Expenses	<u>453,597</u>	<u>370,445</u>	<u>368,145</u>	<u>(2,300)</u>

145 - Director of Finance/ Collector/ Treasurer

Contact Information: George Anzuoni, Director of Finance/City Collector/City Treasurer, 781-286-8120

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To support the City and its departments by providing high quality financial, accounting and administrative services to perform their missions more efficiently, effectively and innovatively, both in the present and future. As Treasurer and Collector, the mission is to maximize the City's financial resources by efficiently and effectively administering the collections of all the City's receivables and by effectively and efficiently managing the City's bank accounts, short-term investments, disbursements and debt.

FY2018 Accomplishments

- Had oversight of the City's independent Audit.
- Received a Bond Rating upgrade from Standard and Poors' Rating Agency to AA with a positive outlook.
- Issued for the fifth straight year The Comprehensive Financial Annual Report in accordance with the Government Finance Officers Association standards.
- Received the GFOA Certificate of Achievement of Excellence in Financial Reporting fourth straight year.
- Collaborated with independent Auditor's to have Free Cash certified at slightly over \$6.2 million.
- Collaborated with independent Auditor's to have Free Cash in the Water and Sewer Enterprise Fund certified at almost \$5 million dollars.
- Collaborated with the City Auditor to issue a GFOA compliant budget.
- Received the Distinguished Budget Presentation Award for the fifth straight year.
- Commissioned an Other Public Employment Benefit Study.
- Had oversight of the AMR Water Meter installations.
- Negotiated the insurance settlement for the tornado repairs.
- Supervised major repairs to Various Municipal Buildings

Goals & Objectives

- 1) **Goal:** Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.
Objective: Maintain all City assets safe and secure.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 2) **Goal:** Establish and/or review all financial policies in the City and further reduce them to a written format.
Objective: Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** Create an Other Post Employment Trust Fund and establish policies for funding for the future.
Objective: Take a responsible approach to the City's future obligations.
Mayoral Focus Area: Maximize and Modernize Economic Development.
- 4) **Goal:** Continue from past years the task with the Purchasing Agent to fully automate the purchase order system.
Objective: Improve upon processing efficiencies in this area.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.
- 5) **Goal:** Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's The Cash Management/Cashiering and Treasurer Management Modules.
Objective: To more efficiently provide this service to all of the employees of the City.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.
- 6) **Goal:** Complete the installation of the AMR meter reading system.
Objective: Provide the City the ability to read meters from a remote location with accuracy. The ratepayers will receive a minimal amount of estimated reads therefore more accurate billing.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

- 7) **Goal:** Have an outside audit done of the Health Insurance Group, a first independent audit of the Revere Police Forfeiture Account and a Munis Audit of the use of their software.
Objective: Ensure that no fraud is evident in this area.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 8) **Goal:** Restructure the debt service in the event of the lowering of interest rates.
Objective: Efficient use of public assets.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DIRECTOR OF FINANCE/ COLLECTOR/ TREASURER

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011451	510100	PERMANENT SALARIES	641,054	628,963	585,844	592,402	449,626	687,905
011451	510900	OVERTIME	17,416	23,970	45,180	15,000	34,776	15,000
011451	511100	LONGEVITY	15,267	15,842	14,936	16,200	11,391	17,400
011451	511400	WORKERS COMP	359,467	427,268	-	-	7,244	-
011451	511500	WORKERS COMP MED.	129,849	213,637	-	-	-	-
011451	511600	WORKERS COMP UNEMP	57,290	30,000	-	-	-	-
011451	511900	GROUP HEALTH	16,673,917	17,172,725	-	-	-	-
011451	512100	MEDICARE TAXES	1,226,426	1,297,413	-	-	-	-
011451	512301	EDUCATIONAL INCENTIVE	49,092	48,100	44,949	48,356	33,388	39,077
011451	516600	SICK LEAVE BB	7,461	8,313	9,107	12,517	8,089	-
011452	525000	CONTRACTED SERVICES	-	-	-	31,000	-	-
011454	540000	OFFICE SUPPLIES	59,444	62,321	50,122	72,762	34,032	70,000
011454	545500	COMPUTER OPERATIONS	114,524	73,500	12,846	74,819	49,461	50,000
011457	522800	AUDIT/ACCOUNTING SERV	73,080	64,825	-	-	-	-
011457	571900	TAX TITLE	226,952	306,794	279,422	202,184	152,428	-
011457	572100	BANKING SERVICES	252,111	287,070	344,280	300,000	256,986	300,000
011459	591000	BONDED DEBT RESV/TF IN	-	-	(743,444)	-	-	-
011459	591100	BONDED DEBT	3,095,566	3,583,994	4,397,170	-	-	-
011459	591200	NOTES BOND	234,835	116,007	139,559	140,000	19,904	-
011459	591210	SRF BOND ADMIN FEES	16,812	79,323	93,949	-	-	-
011459	591500	INTEREST LT DEBT	2,017,222	2,513,316	2,704,997	-	-	-
TOTAL	DIRECTOR OF FINANCE/ COLLECTOR/ TREASU		25,267,784	26,953,381	7,978,917	1,505,240	1,057,326	1,179,382

City of Revere - Fiscal Year 2019 Budget

145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Director of Finance	N	02/28/78	41.36	X	39.0	1.00	153,912	153,912	18,343		172,255		172,255
Assistant Treasurer	N	10/09/90	28.74	X	39.0	1.00	65,508	65,508	9,513		75,021		75,021
Asst. Tax Title Custodian	N	04/11/07	12.23	0	39.0	1.00	42,221	42,221	4,567		46,788		46,788
Asst. Tax Title Custodian	N	01/15/14	5.46	0	39.0	1.00	42,221	42,221	3,167		45,388		45,388
Administrative Assistant	N	06/27/05	14.02	0	39.0	1.00	50,594	50,594	5,395		55,989		55,989
Assistant Collector	N	08/03/98	20.92	0	39.0	1.00	62,412	62,412	7,681		70,093		70,093
Principal Clerk	N	01/15/14	5.46	0	39.0	1.00	45,323	45,323	4,532		49,855		49,855
Principal Clerk	N	01/16/18	1.45	0	39.0	1.00	45,323	45,323	-		45,323		45,323
Payroll	N	04/17/18	1.20	0	39.0	1.00	50,000	50,000	-		50,000		50,000
Deputy Collector/ Asst Princ Clerk	N	07/19/11	7.95	0	39.0	1.00	43,721	43,721	3,279		47,000		47,000
Deputy Collector Cshr Sr.	N	01/00/00	-	0	39.0	1.00	42,221	21,111	-		21,111		21,111
Deputy Collector Cshr Jr.	N	01/16/18	1.45	0	39.0	1.00	39,559	39,559	-		39,559		39,559
Deputy Assistant Collector	Y		-	0	39.0	1.00	52,000	26,000	-		26,000		26,000
						<u>13.00</u>	<u>687,905</u>		<u>56,477</u>	<u>-</u>	<u>744,382</u>	<u>-</u>	<u>744,382</u>
												OT	15,000
												Per Mayor	759,382

145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies Wireless telephone; armored car services; alarm services; office supplies, equipment lease, HVAC maintenance; tax bill supplies.	011454-540000	70,000	70,000	70,000	-
Computer Operations	011454-545500	50,000	50,000	50,000	-
Tax Title Tax Title foreclosures & takings	011457-571900	120,000	120,000	-	(120,000)
Banking Services Banking & Related Charges	011457-572100	300,000	400,000	300,000	(100,000)
Notes and Bonds Certification of Notes & Bonds	011459-591200	140,000	140,000	-	(140,000)
Total Non Payroll Expenditures		<u>680,000</u>	<u>780,000</u>	<u>420,000</u>	<u>(360,000)</u>
Footnotes:					
(a) Reallocated to Debt Service section.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	684,475	806,492	759,382	(47,110)
Total Non Payroll Expenses	680,000	780,000	420,000	(360,000)
Total Department Expenses	<u>1,364,475</u>	<u>1,586,492</u>	<u>1,179,382</u>	<u>(407,110)</u>

151 - City Solicitor

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide legal counsel and representation to the City, which includes the administration, City Council, departments, boards, and commissions. Also, to properly advise the City to decrease potential legal liabilities, and other related legal risks to the City or any of its departments, boards, and commissions, and to advise and assist the City to ensure compliance with all applicable local, state, and federal laws.

FY2018 Accomplishments

- Successfully defended several lawsuits, including a contract suit, a zoning action in the Land Court, and a civil rights suit, among pending zoning, insurance subrogation, and personal injury suits.
- Successfully exercised the City's constitutional eminent domain powers to acquire easement rights for the implementation of the Garfield School Safe Routes to School Project, and assisted with all federal and state requirements for the implementation of the project.
- Coordinated and assisted with the implementation and responses to the Commonwealth's new public records law.
- Researched and drafted a local ballot question for the 2017 general election.
- Assisted with the implementation, signing, and distribution of City contracts; reviewed and edited contracts as needed.
- Responded to and/or settled citizen Chapter 84 and Chapter 258 claims against the City.
- Participated in the legislative subcommittee on billboards; drafted newly proposed billboard ordinance.
- Assisted with drafting and developing new water and sewer ordinances.

Goals & Objectives

- 1) **Goal:** Limit legal liabilities and risks.

Objective: To continue to successfully defend the City at the judicial and administrative level; to work with employees of the City to advise and assist in limiting legal liabilities and risks.

Mayoral Focus Area: Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 2) **Goal:** To provide the maximum legal benefit to the City and its citizens.

Objective: To advise and assist on any matters, documents or contracts for legal compliance, as well as for the necessary exercise of local authority, be it procurement or otherwise, so as to ensure the maximum legal benefit as serves the needs of the City.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
SOLICITOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011511	510100	PERMANENT SALARIES	247,697	267,376	275,680	269,610	197,361	298,916
011511	511100	LONGEVITY	3,245	3,400	4,557	6,200	3,657	6,700
011511	512301	EDUCATIONAL INCENTIVE	22,714	23,923	23,087	24,889	17,258	26,758
011511	516600	SICK LEAVE BB	4,423	5,114	5,131	5,566	4,447	-
011512	522410	LEGAL RESEARCH SERV&PUBL	8,439	5,818	4,526	7,778	4,560	9,000
011514	540000	OFFICE SUPPLIES	5,503	7,279	7,354	7,646	4,795	7,500
011517	570000	OTHER EXPENSES	4,015	2,298	2,345	3,920	1,816	4,000
011517	571000	LITIGATION	137	-	920	3,275	-	3,000
011517	571100	JUDGMENTS	5,000	-	-	-	-	-
011517	571300	SETTLEMENT	229,265	13,457	41,747	34,753	5,472	25,000
011517	574100	OUTSIDE LEGAL SERV	181,584	355,623	410,998	269,502	331,136	100,000
011517	575100	EMINENT LEGAL	-	-	-	-	-	-
TOTAL	SOLICITOR		712,023	684,287	776,345	633,138	570,501	480,874

City of Revere - Fiscal Year 2019 Budget

151 - SOLICITOR'S OFFICE

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Solicitor	N	05/10/01	18.15		39.0	1.00	92,941	92,941	11,694		104,635		104,635
Assistant Solicitor	N	07/09/98	20.99		39.0	1.00	77,678	77,678	10,768		88,446		88,446
Deputy Assistant City Solicitor	N	10/16/07	11.71		39.0	1.00	62,974	62,974	7,597		70,571		70,571
Principal Clerk-Licensing	N	09/16/10	8.79		39.0	1.00	45,323	45,323	3,399		48,722		48,722
						<u>4.00</u>		<u>278,916</u>	<u>33,458</u>	<u>-</u>	<u>312,374</u>	<u>-</u>	<u>312,374</u>
												Other	20,000
												OT	
												Per Mayor	332,374

City of Revere - Fiscal Year 2019 Budget

151 - SOLICITOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Legal Research Services and Publications</u>	011512-522410	6,300	9,000	9,000	-
Online research, legal/educational books, materials & services					
<u>Office Supplies</u>	011514-540000	7,500	7,500	7,500	-
Copier lease, equipment maint., office supplies & stationary					
<u>Other Charges & Expenses</u>	011517-570000	3,400	4,000	4,000	-
Bar dues, non litigation travel, music licenses					
<u>Litigation Expenses</u>	011517-570000	3,000	3,000	3,000	-
Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees					
<u>Executions/Judgments</u>	011517-571100	-	-	-	-
Court Judgements					
<u>Releases/Settlements</u>	011517-571300	25,000	25,000	25,000	-
Settlement/Payment of Legal Claims					
<u>Outside Legal Services</u>	011517-574100	250,000	600,000	100,000	(500,000)
Contracted Legal Services		225,000			
Labor Relations		25,000			
Total Non Payroll Expenditures		295,200	648,500	148,500	(500,000)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	306,265	332,374	332,374	-
Total Non Payroll Expenses	295,200	648,500	148,500	(500,000)
Total Department Expenses	601,465	980,874	480,874	(500,000)

161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To accurately preserve public records, establish, maintain, correct, index and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

FY2018 Accomplishments

- For calendar year 2017, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering approximately 784 birth records, 513 death records, and 451 marriage licenses.
- For calendar year 2017, the Office of the Clerk has registered approximately 300 new business certificates and/or business certificate renewals.
- The Revised Ordinances of the City of Revere have been recoded through calendar year 2017.
- Assisted with the relocation of the Parking Department to the Post Office Building thereby improving the level of customer service to residents the City Clerk's Office is now able to provide.

Goals & Objectives

- 1) **Goal:** Procure electrical and audio visual upgrades to the City Council Chamber utilizing ETP Funds to provide the most up to date technology and equipment to be used by all boards and commissions using the City Council Chamber as a public meeting space.

Objective: To provide developers, attorneys, or other individuals with the ability to conduct presentations in the Council Chamber with ease and professionalism.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, and Value Diversity.

2) **Goal:** Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building department. **Objective:** To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.

Mayoral Focus Area: Professionalize City Services, Embrace Technology.

3) **Goal:** Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.

Objective: To quickly and efficiently facilitate and respond to public records requests.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Statistical Data

	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018*</u>	<u>Projected Calendar Year 2019</u>
Births	797	786	226	791
Deaths	501	514	192	507
Marriages	467	454	123	460
Business Certificates	292	319	109	305
Dog Licenses	1,011	991	805	1,001

*Actual numbers as of May 7, 2018.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
CITY CLERK**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011611	510100	PERMANENT SALARIES	229,334	208,685	219,223	219,984	170,768	239,830
011611	510900	OVERTIME	-	122	(1)	-	10	-
011611	511100	LONGEVITY	17,620	13,676	9,345	10,390	7,146	8,600
011611	512301	EDUCATIONAL INCENTIVE	6,088	7,767	11,251	11,443	8,573	12,239
011611	516600	SICK LEAVE BB	3,783	12,104	4,270	2,540	1,987	-
011612	521900	MEMORIALS	-	-	795	-	-	-
011612	525000	CONTRACTED SERVICES	27,439	26,131	36,235	29,955	15,195	17,000
011614	540000	OFFICE SUPPLIES	-	-	-	-	-	28,750
011618	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	-
TOTAL	CITY CLERK		284,265	268,485	281,119	274,312	203,678	306,419

City of Revere - Fiscal Year 2019 Budget

161 - CITY CLERK

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
City Clerk	N	01/07/04	15.49	0	39.0	1.00	86,642	86,642	8,498		95,140		95,140
Assistant City Clerk	N	08/31/91	27.85	x	39.0	1.00	53,100	53,100	4,400		57,500		57,500
Assistant City Clerk	N	10/02/02	16.75	0	39.0	1.00	50,594	50,594	5,995		56,589		56,589
Assistant City Clerk	N	08/29/11	7.84	0	20.0	0.51	50,594	25,946	1,946		27,892		27,892
						<u>3.51</u>		<u>216,282</u>	<u>20,839</u>	<u>-</u>	<u>237,121</u>	<u>-</u>	<u>237,121</u>
												PT Salaries	23,548
												OT	-
												Per Mayor	260,669

City of Revere - Fiscal Year 2019 Budget

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Contracted Services</u>	011612-525000	28,750	17,000	17,000	-
Accela					
<u>Office Supplies</u>	011614-540000	-	28,750	28,750	-
	Total Non Payroll Expenditures	<u>28,750</u>	<u>45,750</u>	<u>45,750</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	244,357	260,669	260,669	-
Total Non Payroll Expenses	28,750	45,750	45,750	-
Total Department Expenses	<u>273,107</u>	<u>306,419</u>	<u>306,419</u>	<u>-</u>

162 - Election Commission

Contact Information: Diane R. Colella, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To operate fairly and impartially while adhering to Massachusetts General Laws, Campaign Finance Laws and the Revised Ordinances of the City of Revere while assisting candidates and others in all aspects of the Electoral process.

FY2018 Accomplishments

- Administered a successful Local Election while implementing a host of Election Law changes.
- Introduced the DS200 Optical Scanning Vote Tabulators that was purchased through a proposal procurement, saving a total of \$39,000.
- Generated a bi-lingual mass mailing to 27,183 voters that consisted of instructions to voters on the use of the new DS200 voting machines. The mailing included a letter to voters in English and Spanish as well as a diagram on how to mark the ballot. Through negotiation, our department saved \$445 on the mailing.
- Reviewed Election forms for completeness and accuracy prior to input in the Central Voter Registry System. When address discrepancies are found, we work with the Assessors, Engineer and Building Departments to correct the issue. Also, we communicate and work with the registrant on all discrepancies found on the voter registration form.
- Reviewed the spreadsheets for the Interstate Crosscheck Program to identify potential duplicate voters across those jurisdictions that participate in an effort to maintain accurate voting lists.



Goals & Objectives

- 1) **Goal:** Train Election staff and the Board of Election Commissioners on the proper use of new equipment and current Election polices and procedures set forth by the Secretary of State's Office.
Objective: Ensure successful Elections.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 2) **Goal:** Complete review of the Local Update of Census Address List for the Secretary of State's Office.
Objective: Ensure the successful completion of the 2020 Federal Census.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
- 3) **Goal:** Work within the parameters of the approved budget in order to please the ratepayers with our efforts to provide them with exceptional City services using advanced equipment with a professional and friendly attitude.
Objective: Provide exceptional customer service to the residents of the City of Revere and to any person seeking assistance from the Election Department.
Mayoral Focus Area: Professionalize City Services.
- 4) **Goal:** Work with the Boston Election Department and other Cities and Towns to ensure changes made to Election Laws are in the best interest of everyone involved in the process.
Objective: Changes on Election Laws will yield positive results on Election services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 5) **Goal:** Collaborate with the Secretary of State's Office to administer early voting for both the Primary and General Election.
Objective: Encourage and promote early voting on Elections.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 6) **Goal:** Work with the Secretary of State's Office to administer, if introduced, Automatic Registration.
Objective: Utilize technology to improve Election services.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

Statistical Data

	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018*</u>	<u>Projected Calendar Year 2019</u>
Registered Voters	4,303	2,061	822	2395
Absentee Ballots	3,071	439	500	500
Early Voting Ballots	4,061	N/A	3,000	3,500
Notary Public Services	85	88	117	120
2020 Federal Census addresses added at \$2,372 per response	N/A	N/A	2,145	N/A
Census forms processed	16,018	17,045	11,963	12,500
Confirmation cards to voters	5,823	9,291	7,280	6,500
Changes to voter records	12,847	12,475	9,470	11,597
Final notice of removal	1,200	1,365	1,400	1,360
Voter registration forms mailed to students turning 18.	400	600	176	400
Total Number of Registered Voters	28,400	27,325	27,765	28,500

*Actual numbers as of May 31, 2018.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011621	510100	PERMANENT SALARIES	157,815	151,810	150,895	153,639	113,905	167,053
011621	510101	OTHER SALARIES	8,500	20,123	18,906	12,000	5,378	12,000
011621	510102	POLL WORKERS	23,976	76,334	47,415	43,000	27,238	43,000
011621	510103	CUSTODIANS/ELECTION	4,573	10,169	6,479	5,500	2,266	5,500
011621	511100	LONGEVITY	8,263	5,271	1,899	2,400	1,487	2,600
011621	512301	EDUCATIONAL INCENTIVE	7,880	7,879	8,490	8,472	6,446	9,067
011621	516600	SICK LEAVE BB	3,283	19,453	2,370	2,382	1,608	-
011622	522100	RENTALS	3,886	8,884	6,003	5,308	2,157	7,100
011622	522200	POSTAGE	13,900	13,680	14,484	15,362	9,428	15,362
011622	522400	COMPUTER SERVICES	26,425	40,374	36,244	47,000	31,802	30,000
011622	523440	PRINTING & MAILING	-	-	-	-	-	18,000
011622	525000	CONTRACTED SERVICES	110	500	560	800	350	800
011624	540000	OFFICE SUPPLIES	2,563	2,273	7,280	2,709	2,471	2,500
011628	580000	NEW EQUIPMENT	-	-	-	-	-	-
TOTAL	ELECTION		261,175	356,750	301,025	298,572	204,536	312,982

City of Revere - Fiscal Year 2019 Budget

162 - ELECTION COMMISSION

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Election Commissioner	N	01/11/01	18.48	0	39.0	1.00	70,288	70,288	7,872		78,160		78,160
Assistant Commissioner	N	06/15/10	9.05	0	39.0	1.00	50,594	50,594	4,545		55,139		55,139
Clerk	N	12/04/17	1.57	0	39.0	1.00	42,221	42,221	-		42,221		42,221
						<u>3.00</u>		<u>163,103</u>	<u>12,417</u>	<u>-</u>	<u>175,520</u>	<u>-</u>	<u>175,520</u>
												Other Salaries	12,000
												Poll Workers Salaries	43,000
												Board Salaries	3,200
												Custodial Services	5,500
												Per Mayor	239,220

162 - ELECTION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Rentals</u>	011622-522100	5,300	7,100	7,100	-
Advertising fees; truck rentals; polling locations; alarm monitoring fees; equipment rentals.					
<u>Postage</u>	011622-522200	15,362	15,362	15,362	-
<u>Computer Services</u>	011622-522400	44,050	30,000	30,000	-
Prepare and print ballots and code memory packs for (2) Local Elections. Annual Maintenance contract of Unity software and (23) tabulators. Contingency for repairs					
<u>Printing & Mailing</u>	011622-523440	-	18,000	18,000	-
Printing annual city census, annual street listing, various election forms, second notices, and confirmation cards. Binding Voter Registration cards and Street List book.					
<u>Contracted Services</u>	011622-525000	800	800	800	-
Translation services, constable services; contingency for repairs.					
<u>Office Supplies</u>	011624-540000	2,500	2,500	2,500	-
Total Non Payroll Expenditures		<u>68,012</u>	<u>73,762</u>	<u>73,762</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	227,393	276,984	239,220	(37,764)
Total Non Payroll Expenses	68,012	73,762	73,762	-
Total Department Expenses	<u>295,405</u>	<u>350,746</u>	<u>312,982</u>	<u>(37,764)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
LICENSE COMMISSION

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,200	3,199	3,200	2,400	3,200
011654	540000	OFFICE SUPPLIES	1,000	1,000	939	1,060	593	1,000
TOTAL	LICENSE COMMISSION		4,200	4,200	4,138	4,260	2,993	4,200

City of Revere - Fiscal Year 2019 Budget

165 - LICENSING COMMISSION

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman	N					-			1,600		1,600		1,600
Board member	N					-			800		800		800
Board member	N					-			800		800		800
						<u>-</u>		<u>-</u>	<u>3,200</u>	<u>-</u>	<u>3,200</u>	<u>-</u>	<u>3,200</u>
												OT	
												Per Mayor	3,200

165 - LICENSING COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	011654-540000	1,000	1,000	1,000	-
Office Supplies & Stationary					
	Total Non Payroll Expenditures	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	3,200	3,200	3,200	-
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	<u>4,200</u>	<u>4,200</u>	<u>4,200</u>	<u>-</u>

171 - Conservation Commission

Contact Information: Robert O'Brien, Director, 781-286-8201

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

Mission Statement

To protect the wetlands of the City by controlling the activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation and aesthetics.

FY2018 Accomplishments

- To date, the Conservation Commission has processed 8 permit applications in a timely manner and has collected over \$5,000 in fees.

Goals & Objectives

- 1) **Goal:** To continue to process permits in accordance with timelines set forth by regulatory requirements contained in 310CMR10.00.

Objective: Protect the wetlands of the City for economical and environmental purposes.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011711	510100	PERMANENT SALARIES	6,134	6,400	5,667	6,400	4,200	6,400
011714	540000	OFFICE SUPPLIES	681	800	-	600	118	600
TOTAL	CONSERVATION COMMISSION		6,815	7,200	5,667	7,000	4,318	7,000

171 - CONSERVATION COMMISSION

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman									1,600		1,600		1,600
Board member									800		800		800
Board member									800		800		800
Board member									800		800		800
Board member									800		800		800
Board member									800		800		800
Board member									800		800		800
						-							
						-			6,400		6,400		6,400
												OT	-
												Per Mayor	6,400

171 - CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	011714-540000	600	600	600	-
Office Supplies		600			
Total Non Payroll Expenditures		<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	6,400	6,400	6,400	-
Total Non Payroll Expenses	600	600	600	-
Total Department Expenses	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>-</u>

176 - Zoning Board of Appeals

Contact Information: John Henry, Clerk of Board

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.

FY2018 Accomplishments

- The Zoning Board of Appeals heard and made decisions on 17 applications in calendar year 2017.

Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by the each petitioner and consider testimony provided by any parties of interest.
Objective: Continue to deliver results with an objective mindset.

Statistical Data

	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
ZBA Applications	23	32	12	32
Granted	19	27	10	N/A
Denied	2	2	N/A	N/A
Withdrawn	1	1	2	N/A
Sustained	1	1	N/A	N/A

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
ZONING BOARD OF APPEALS**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011761	510100	PERMANENT SALARIES	11,600	11,600	11,600	11,600	6,814	11,600
011764	540000	OFFICE SUPPLIES	766	792	680	720	693	720
TOTAL	ZONING BOARD OF APPEALS		12,366	12,392	12,280	12,320	7,507	12,320

176 - ZONING BOARD OF APPEALS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
ZBA Clerk			119.58						6,000		6,000		6,000
ZBA Board Chair									1,600		1,600		1,600
ZBA Board Member									800		800		800
ZBA Board Member									800		800		800
ZBA Board Member									800		800		800
ZBA Board Member									800		800		800
ZBA Board Member									800		800		800
						<u>-</u>							
						<u>-</u>		-	11,600	-	11,600	-	11,600
												OT	-
												Per Mayor	11,600

176 - ZONING BOARD OF APPEALS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	011764-540000	720	720	720	-
Office Supplies					
Total Non Payroll Expenditures		<u>720</u>	<u>720</u>	<u>720</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	11,600	11,600	11,600	-
Total Non Payroll Expenses	720	720	720	-
Total Department Expenses	<u>12,320</u>	<u>12,320</u>	<u>12,320</u>	<u>-</u>

182 - Office of Strategic Planning & Economic Development

Contact Information: Robert O'Brien, Director, 781-286-8201

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

Mission Statement

To create an environment in the City of Revere that is conducive to retaining, growing and attracting our commercial and residential sectors in order to strengthen and revitalize our neighborhoods and stabilize and transform our physical, social, civic and economic environment. We do so by advocating and facilitating the balanced economic development of the City; by expanding and diversifying job opportunities; by increasing our commercial, residential, recreational, social and civic options as a community; and by generally improving the quality, variety and security of life for the residents of Revere – all in close consultation, communication and coordination with the Office of the Mayor and other City agencies, as appropriate.

FY2018 Accomplishments

- Advanced the redevelopment of Suffolk Downs by encouraging interest in the property by HYM Investment Group and other potential developers; initiating the planning and permitting processes once HYM purchased by property; facilitating preparation of a Memorandum of Understanding regarding the scope and funding of the public process that is required for this redevelopment; responding in concert with the City of Boston and HYM to the Amazon HQ2 RFP; preparing comments on the Expanded Environmental Notification Form (EENF) for the project; coordinating formulation of a Suffolk Downs Overlay District to formalize the zoning for the site; preparing for a phased Planned Unit Development (PUD)/Master Plan Process; and generally supporting the process of developer communication and collaboration with the agencies of the City of Revere, with our elected officials and with our community organizations.
- Advancing the redevelopment of other large vacant development sites including: the planned sale of Wonderland Dog Track for redevelopment, advocacy for demolition of its existing vacant structures and encouraging interim uses that would benefit the community planning for the redevelopment of the former Weylu's/ Caddy Farms development site, the latter in conjunction with the Town of Saugus in which the Weylu's portion of the site is located.
- Completing the planning, design and permitting of a series of residential and hotel development projects at Waterfront Square and along Revere Beach Parkway and Revere Beach Boulevard, including supporting the design/bidding processes for a new DCR maintenance facility.

- Facilitating the purchase and rezoning of the NECCO property by Atlantic Management Company including working with Atlantic, the Mayor's Office and the City Council to reposition and market this property for the 21st Century advanced manufacturing, bioscience research, robotics and e-commerce uses.
- Overseeing the expanded Shirley Avenue TDI Working Group to address a series of issues and opportunities to residential and commercial revitalization and empowerment through this neighborhood, including expanding the storefront and signage improvements programs to include Shirley Avenue; preparing a successful application for \$2M of MassWorks funds for related streetscape improvements; and filing a pending application to MassDevelopment to extend the TDI designation for 2 years with the support of a MassDevelopment Fellow.
- Completing street repaving, sidewalk reconstruction and streetlight improvements for Broadway and various other major roadways in Revere, including more than 100 street and sidewalk repairs throughout the City.
- Working with MAPC on the Revere 7-year Open Space and Recreation Plan and on the formulation and implementation of a Master Plan process for the Revere community as a whole.
- Addressing a proposed 40B residential development in the Riverside neighborhood and documenting the 40B exempt status of Revere based on the percentage of its developable land devoted to deed-restricted affordable housing – 2.3% compared to exemption threshold of 1.5%.
- Completing final design and engineering for the construction of community parks and playgrounds including Harmon Park and the Lincoln School playground and preparation of preliminary designs for the reconstruction of the Gibson Park utilizing the Division of Conservation Services PARC grant program and the CDBG program.
- Worked with the Beachmont Improvement Commission to plan for the community-based adaptive reuse of the former Winthrop Avenue Fire Station.
- Supported the planning efforts of the Revere Beach Partnership for the Annual Arts Festival.
- Participated in the Working Cities Committee to address a series of issues and opportunities relating to residential revitalization and economic empowerment throughout the community.
- Expanded the organizational capacity of the department through expanding the quality, diversity and skill of our staff and consultants.
- Secured outside funding from the Urban Agenda Program of the Executive Office of Housing and Economic Development (\$50K), the Massachusetts Gaming Commission (\$200K) and the Best Practices Program of the Department of Revenue (\$30K).

Goals & Objectives

- 1) **Goal:** Continue to aid the Office of the Mayor on critical and demanding projects.
Objective: Support the policies and priorities of the Office of the Mayor as they affect or are affected by the policies, priorities and activities of the department.
Mayoral Focus Area: Professionalize City Services.

- 2) **Goal:** Work with MAPC on projects that benefit the City and its communities.
Objective: Begin the formulation and implementation of a Visioning and Master Plan process for the community as a whole.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue to advance the ongoing FY2018 projects and programs as outline above.
Objective: Ensure FY2018 projects will meet expectations, with particular attention to the formulation, refinement and implementation of redevelopment plans for Suffolk Downs, Wonderland and Caddy Farms based on an effective community process and product.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 4) **Goal:** Expand opportunities for communication between our department and external agencies.
Objective: Promote further opportunities for communication and collaboration between the department and other agencies and departments of the City and between related agencies and departments in the surrounding municipalities and with the Commonwealth of Massachusetts.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 5) **Goal:** Focus attention on the potential benefits of private economic development for civic and community facilities and priorities, including the option of expanding the Community Improvement Trust Fund as a vehicle for such interaction.
Objective: Continue to utilize City resources in an efficient manner to grow the economic development of Revere.
Mayoral Focus Area: Maximize and Modernize Economic Development.

6) **Goal:** Pursue discussions with DCR.

Objective: Discuss the opportunities for a collaborative approach to the design and funding of improvements to the DCR Reservation along the Revere Beach waterfront.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

Statistical Data

<u>Site Plan Review Committee (Projects Reviewed)</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
Residential	208	60	200
Multifamily	25	21	30
Commercial	109	31	120

<u>Planning Board</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
Meetings	11	7	12
Public Hearings	8	6	8
Zoning Amendments	27	15	20
Subdivisions	9	3	10

<u>Traffic Commission</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
Meetings	12	6	12
Public Hearings	80	30	100
Amendments	80	30	100

CITY OF REVERE: FY 2019 BUDGET SUMMARY
OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011821	510100	PERMANENT SALARIES	291,104	273,691	151,828	167,000	143,941	175,463
011821	511100	LONGEVITY	25,249	22,075	-	-	-	-
011821	512301	EDUCATIONAL INCENTIVE	33,234	31,684	-	-	1,877	-
011821	516600	SICK LEAVE BB	8,978	41,289	-	-	-	-
011822	525000	CONTRACTED SERVICES	29,166	6,910	-	129,799	-	-
011824	540000	OFFICE SUPPLIES	5,570	5,874	2,901	4,050	3,271	4,000
011827	570000	OTHER CHARGES & EXPENDITURE	10,000	-	-	-	-	-
011827	572500	WORK STUDY PROGRAM	7,614	4,371	-	-	-	-
TOTAL PLANNING/ COMMUNITY DEVELOPMENT			410,916	385,893	154,729	300,849	149,089	179,463

Footnotes:

* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

City of Revere - Fiscal Year 2019 Budget

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Director	N	07/05/16	2.99		39.0	1.00	121,481	121,481	-		121,481	-	121,481
City Planner/CDBG Program Director	N	02/20/18	1.36		39.0	1.00	68,361	68,361	6,836		75,197	75,197	-
Infrastructure Program Manager	N	01/13/14	5.46		39.0	1.00	81,200	81,200	6,090		87,290	87,290	-
Open Space /CDBG Project Manager	N	09/10/14	4.81		39.0	1.00	55,000	55,000	5,500		60,500	60,500	-
Infrastructure/Flood Plain Coordinator	N	01/31/80	39.44	x	39.0	1.00	72,848	72,848	12,064		84,912	84,912	-
Business Liason & Storefront/Signage	N	01/03/06	13.50		39.0	1.00	75,000	75,000	9,100		84,100	84,100	-
Board Chairman									1,600		1,600		1,600
Board Members (8)									6,400		6,400		6,400
						<u>6.00</u>		<u>473,890</u>	<u>47,590</u>	<u>-</u>	<u>521,480</u>	<u>391,999</u>	<u>129,481</u>
												PT Salaries	45,982
												OT	-
												Per Mayor	175,463

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	011824-540000	4,000	4,000	4,000	-
Office Supplies, legal ads, copies/ maintenance					
Total Non Payroll Expenditures		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	167,000	175,463	175,463	-
Total Non Payroll Expenses	4,000	4,000	4,000	-
Total Department Expenses	<u>171,000</u>	<u>179,463</u>	<u>179,463</u>	<u>-</u>

184 - Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To develop, track and improve all City infrastructure, ensuring that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents are continually improved.

FY2018 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments) for technical compliance and for impacts to existing City infrastructure.
- Executed water system improvements, railroad crossing improvements, tide elevation monitoring and other non-Consent Decree related projects throughout the City.
- Oversaw the rehabilitation of two sanitary sewer pump stations, decommission of a sanitary sewer pump station and design of a proposed sanitary sewer pump station.
- Developed and implement a water distribution system flushing program.
- Developed FOG standards for City-wide implementation.



Goals & Objectives

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.

Objective: To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.

Objective: To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.) Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.

Objective: Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.

Mayoral Focus Area: Professionalize City Services.



4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.

Objective: Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.

Mayoral Focus Area: Uphold Professional & Ethical Standards.

5) **Goal:** Work to improve other aspects of City infrastructure, not required under the US DoJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.



Objective: Work to improve other aspects of City infrastructure, not required under the US DoJ Consent Decree (i.e. water distribution system, etc.) and plan, design, construct and document various sewer, stormwater and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.

Mayoral Focus Area: Uphold Professional & Ethical Standards.

6) **Goal:** Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.

Objective: Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.

Mayoral Focus Area: Professionalize City Services.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
ENGINEERING

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
011841	510100	PERMANENT SALARIES	73,980	73,978	194,947	195,425	123,972	189,793
011841	512301	EDUCATIONAL INCENTIVE	5,548	5,547	9,999	10,000	5,619	5,926
011841	516600	SICK LEAVE BB	1,529	1,529	1,529	3,933	2,788	-
011842	520900	TELEPHONE/COMMUNICATIONS	873	761	616	809	504	750
011842	525000	CONTRACTED SERVICES	-	-	-	-	-	50,000
011844	544000	MATERIALS	2,345	527	2,089	5,248	1,279	5,850
011847	570000	OTHER EXPENSES	1,091	2,103	2,170	2,285	564	2,250
011847	570500	TRAVEL ALLOWANCE	600	579	300	900	113	900
TOTAL ENGINEERING			85,966	85,025	211,650	218,601	134,838	255,469

City of Revere - Fiscal Year 2019 Budget

184 - ENGINEERING

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
City Engineer	N	07/05/11	7.99		39.0	1.00	79,015	79,015	5,926		84,941	-	84,941
Project Manager	N	02/12/14	5.38		39.0	1.00	65,455	65,455	-		65,455	-	65,455
Principal Clerk *	Y	01/03/17	2.49		39.0	1.00	45,323	45,323	-		45,323		45,323
						<u>3.00</u>		<u>189,793</u>	<u>5,926</u>	<u>-</u>	<u>195,719</u>	<u>-</u>	<u>195,719</u>
												OT Per Mayor	195,719

* Position moved from Water/Sewer Billing

City of Revere - Fiscal Year 2019 Budget

184 - ENGINEERING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Telephone/ Communications</u>	011842-520900	750	750	750	-
Telephone Expense					
<u>Contracted Services</u>	011842-525000	-	50,000	50,000	-
On call engineering services					
<u>Materials & Supplies</u>	011844-544000	5,000	5,850	5,850	-
Office Supplies		2,000	2,000		
Large Format Printer Lease		3,000	3,850		
<u>Other Charges & Expenses</u>	011847-570000	2,250	7,000	2,250	(4,750)
Safety enhancements to field vehicle.		-	2,500		
Staff Training (continuing education)		-	2,250		
Other		2,250	2,250		
<u>Travel Allowance</u>	011841-512400	900	900	900	-
Mileage		900			
	Total Non Payroll Expenditures	8,900	64,500	59,750	(4,750)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	209,358	298,653	195,719	(102,934)
Total Non Payroll Expenses	8,900	64,500	59,750	(4,750)
Total Department Expenses	218,258	363,153	255,469	(107,684)

210 - Police Department

Contact Information: James Guido, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere, 02151

Mission Statement

To deliver quality police services in an effective, responsible and professional manner and to maintain order while affording dignity and respect to each and every individual that we encounter.

FY2018 Accomplishments

- Reduced overtime by implementing new rules for all areas of leave in the Revere Police Department.
- Expanded community patrol in the business districts of Broadway, Shirley Ave and the Northgate Shopping Center by balancing out the deployment of officers per shift, allowing for more walking routes in all areas.
- Instituted a full time Community Services Division which allows for greater interaction with the community on a daily basis.

Goals & Objectives

- 1) **Goal:** Increase the complement of the Revere Police Department to 115 Police Officers over a 5 year period.

Objective: Streamline the hiring process and have officers ready to go to the first available police academy and continue to diversify the department to reflect the population of the community.

Mayoral Focus Area: Professionalize City Services.



- 2) **Goal:** To achieve accreditation over the next several years.
Objective: To become certified by the end of the year and continue to review and update of all of the policies and procedures of the Revere Police Department so we can achieve full accreditation.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.
- 3) **Goal:** Expand the Traffic Division and begin data driven enforcement to serve the community better. This data would include crash data, as well as resident complaints.
Objective: Reduce the number of motor vehicle crashes by increasing enforcement in high crash areas. Reduce speeding in areas that are a constant issue with increased enforcement and police presence.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.



**CITY OF REVERE: FY 2019 BUDGET SUMMARY
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012101	510100	PERMANENT SALARIES	1,195,059	985,019	1,063,171	1,168,135	890,653	1,406,507
012101	510101	OTHER SALARIES	789,295	700,360	656,614	550,000	438,775	461,000
012101	510110	CHIEF SALARY	149,721	150,394	149,721	149,147	126,538	186,209
012101	510111	EXECUTIVE OFFICER SALARY	90,019	90,711	71,842	90,020	-	98,388
012101	510112	SENIOR CAPT SALARY	176,111	181,522	207,721	270,057	130,825	98,388
012101	510113	CAPTAIN SALARY	166,551	86,691	72,213	-	71,769	178,482
012101	510114	LIEUTENANT SALARY	853,962	863,875	858,617	861,879	654,036	926,114
012101	510115	SERGEANT SALARY	1,027,014	1,035,162	1,026,649	1,022,945	712,960	1,109,904
012101	510116	PATROL OFFICER SALARY	2,731,969	3,169,045	3,103,497	3,598,357	2,347,389	3,641,242
012101	511100	LONGEVITY	203,499	210,211	203,079	229,800	140,006	208,600
012101	511300	HOLIDAY PAY	424,735	448,957	430,899	518,552	208,628	533,065
012101	512000	MEDICAL EXPENSES	152,155	165,519	105,477	129,570	84,948	25,000
012101	512200	CLOTHING	103,875	110,625	101,833	113,950	53,478	111,750
012101	512301	EDUCATIONAL INCENTIVE	1,008,298	987,115	924,874	798,983	594,570	775,687
012101	516600	SICK LEAVE BB	82,842	89,974	84,482	99,592	75,898	-
012102	520300	UTILITIES	122,401	118,384	116,704	130,916	88,290	120,000
012102	520800	GAS & OIL	110,252	67,000	80,964	129,036	75,816	120,000
012102	520900	TELEPHONE/ COMMUNICATIONS	42,224	44,877	49,335	45,060	28,537	45,000
012102	521100	RADIO SYST	42,185	34,704	16,089	45,589	18,601	30,000
012102	521800	TRAFFIC CONTROL	13,248	9,007	10,102	11,638	5,018	10,000
012102	522400	COMPUTER SERVICES	93,351	58,397	84,003	122,264	62,743	122,264
012102	523900	ANIMAL CONTROL	13,518	13,977	12,347	15,980	9,592	15,000
012102	524200	AUTO MAINTENANCE	50,335	41,582	36,687	73,374	50,599	55,000
012102	524500	BUILDING MAINT/REPAIR	64,390	65,956	62,159	102,841	57,358	85,000
012102	524600	MAINT OF EQUIPMENT	39,957	61,908	54,446	50,745	35,236	45,000
012102	524700	WEAPONS	18,104	25,486	27,659	22,793	31,103	20,000
012102	525000	CONTRACTED SERVICES	20,000	-	-	-	-	-
012102	526100	EMPLOYEE TRANING	35,541	34,425	48,728	60,272	58,677	60,000
012102	528400	GRANT WRITER	32,000	32,000	32,000	32,000	32,000	32,000
012104	540000	OFFICE SUPPLIES	15,949	14,128	10,466	20,473	14,863	15,000

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
POLICE DEPARTMENT (continued)**

012104	545000	I.D.	6,132	5,563	5,337	12,931	3,452	10,000
012107	570000	OTHER EXPENSES	35,792	32,990	33,888	36,023	18,111	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	5,000	5,000
012108	587100	NEW EQUIPMENT	(22,599)	133,813	(44,541)	159,105	87,275	15,000
TOTAL POLICE DEPARTMENT			9,892,885	10,074,378	9,702,060	10,677,028	7,212,743	10,599,600
AUXILIARY POLICE								
012111	512200	CLOTHING	3,945	4,478	3,633	5,367	3,510	4,500
TOTAL AUXILIARY POLICE			3,945	4,478	3,633	5,367	3,510	4,500
TOTAL POLICE			9,896,830	10,078,856	9,705,693	10,682,395	7,216,253	10,604,100

210 - POLICE DEPARTMENT: Uniformed Base

Salaries and Wages

Title	Step	FY 18 Budgeted		FY 19 Dept Recommendation		FY 19 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 149,147	1.00	\$ 186,209	1.00	\$ 186,209	\$ -
Executive Officer	26	1.00	90,020	1.00	98,388	1.00	98,388	-
Senior Captain	26	3.00	270,057	1.00	98,388	1.00	98,388	-
Captain	16	-	-	2.00	178,482	2.00	178,482	-
Lieutenant	26	7.00	512,939	4.00	320,356	4.00	320,356	-
Lieutenant	16	-	-	7.00	457,650	7.00	457,650	-
Lieutenant	16	5.00	348,940	1.00	148,108	1.00	148,108	-
Sergeant	26	3.00	187,887	4.00	273,808	4.00	273,808	-
Sergeant	16	-	-	7.00	456,344	7.00	456,344	-
Sergeant	16	14.00	835,058	6.00	379,752	6.00	379,752	-
Patrol Officers (Step 3)	16	25.00	1,420,050	21.00	1,192,842	21.00	1,192,842	-
Patrol Officers (Step 3)	16	33.00	1,785,201	29.00	1,568,813	29.00	1,568,813	-
Patrol Officers (Step 2)	16	3.00	153,321	9.00	459,963	9.00	459,963	-
Patrol Officers (Step 1)	16	5.00	239,785	10.00	419,624	10.00	419,624	-
Sub Total Base Salaries		100.00	\$ 5,992,405	103.00	\$ 6,238,727	103.00	\$ 6,238,727	\$ -
Longevity			\$ 217,900		\$ 195,800		\$ 195,800	\$ -
10 Year Differential			113,843		84,181		84,181	-
Night Differential			268,825		317,884		317,884	-
B-2 Schedule			222,598		333,348		333,348	-
Narcans			49,500		51,000		51,000	-
Quinn Bill - Academic Achievement			785,096		768,031		768,031	-
Holiday Pay			518,552		533,065		533,065	-
Sick Leave Buy Back			95,000		-		-	-
Matching Funds			6,000		6,000		6,000	-
Extra Day			28,656		-		-	-
First Responder			35,000		35,000		35,000	-
Clothing Allowance			113,950		111,100		111,100	-
Sub Total Other Salary			\$ 2,454,920		\$ 2,435,409		\$ 2,435,409	\$ -
Court Time			250,000		250,000		225,000	(25,000)
Overtime			250,000		250,000		225,000	(25,000)
Election Details			45,000		45,000		45,000	-
Sub Total Overtime			\$ 545,000		\$ 545,000		\$ 495,000	\$ (50,000)
Total Salaries - Uniformed base			\$ 8,992,325		\$ 9,219,136		\$ 9,169,136	\$ (50,000)

Footnotes:

210 - POLICE DEPARTMENT: Civilian

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Per Mayor	Educ	Degree \$	Board	Stipends	Longevity	Extra Day or 2	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Per Mayor																					
Administrative Assistant	N	03/20/06	13.29		39.0	1.00	50,594	50,594	50,594	Assoc	1,771	-	-	1,400	-	3,171	-	53,765	-	53,765	
Detail Clerk	N	12/02/13	5.58		39.0	1.00	39,560	39,560	39,560	-	-	-	-	-	-	-	-	39,560	-	39,560	
Animal Control Director	N	10/16/89	29.72	X	40.0	1.00	45,383	45,383	45,383	-	-	-	-	4,800	-	4,800	350	50,533	-	50,533	
Mechanic	N	12/18/03	15.54		40.0	1.00	50,091	50,091	50,091	-	-	-	5,000	2,000	-	7,000	300	57,391	-	57,391	
Victim Advocate	N	10/27/96	22.69		39.0	1.00	52,176	52,176	52,176	-	-	-	-	3,400	-	3,400	-	55,576	-	55,576	
Grants Writer	N	12/23/10	8.52		40.0	1.00	58,847	58,847	58,847	Mast	5,885	-	-	-	-	5,885	-	64,732	-	64,732	
NIBRS Technician/Records	N	09/22/08	10.78		39.0	1.00	46,662	46,662	46,662	-	-	-	-	1,200	-	1,200	-	47,862	-	47,862	
NIBRS Technician/Records	N	02/24/14	5.35		39.0	1.00	46,662	46,662	46,662	-	-	-	-	-	-	-	-	46,662	-	46,662	
NIBRS Technician/Records	N				32.0	0.82	46,662	38,263	38,263	-	-	-	-	-	-	-	-	38,263	-	38,263	
Community Engagement Coordinator	Y				39.0	1.00	45,323	45,323	45,323	-	-	-	-	-	-	-	-	45,323	-	45,323	
							<u>9.82</u>	<u>473,561</u>	<u>473,561</u>			<u>7,656</u>	<u>-</u>	<u>5,000</u>	<u>12,800</u>	<u>-</u>	<u>25,456</u>	<u>650</u>	<u>499,667</u>	<u>-</u>	<u>499,667</u>
																				PT Salaries	61,533
																				OT	5,000
																				Per Mayor	566,200

210 - POLICE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Medical Expenses *	012101-512000	125,000	125,000	25,000	(100,000)
Medical exp for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor					
Utilities	012102-520300	120,000	120,000	120,000	-
Natural gas, electricity					
Gasoline & Oil	012102-520800	120,000	130,000	120,000	(10,000)
Gas & Oil for all Police Vehicles					
Telephone/Communications	012102-520900	45,000	45,000	45,000	-
Comcast, Paetec, Verizon, Verizon Wireless, etc.					
Radio System	012102-521100	30,000	30,000	30,000	-
GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios					
Traffic Control	012102-521800	10,000	10,000	10,000	-
Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges					
Computer Services	012102-522400	122,264	122,264	122,264	-
Computer Hardware & Software Support, Supplies IMC/License Support (Tritech)					
Animal Control	012102-523900	15,000	25,000	15,000	(10,000)
Mandated treatment of stray animals: Detention, stay, medical services and/or					
Automotive Maintenance	012102-524200	55,000	55,000	55,000	-
Maintenance & Repair of all Police Vehicles					
Building Maintenance & Repair	012102-524500	85,000	95,000	85,000	(10,000)
Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and					
Maintenance Of Equipment	012102-524600	45,000	50,000	45,000	(5,000)
Repairs & Services of Equipment; Copiers, fax, printers, etc. Computer Hardware & Software Support					

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Weapons & Support</u>	012102-524700	20,000	25,000	20,000	(5,000)
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
<u>Employee Training</u>	012102-526100	60,000	60,000	60,000	-
Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues					
<u>Grant Writer</u>	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
<u>Office Supplies</u>	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
<u>Identifications</u>	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
<u>Other Charges & Expenses</u>	012107-570000	35,000	35,000	35,000	-
Gun Permits, FID Cards, Dues Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals. New Mandatory Random Drug Testing					
<u>Drug Unit</u>	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
<u>New Equipment</u>	012108-587100	26,000	93,000	15,000	(78,000)
New Cruisers					
Bullet proof vests - grant match					
Total Non Payroll Expenditures		975,264	1,082,264	864,264	(218,000)

City of Revere - Fiscal Year 2019 Budget

211 - AUXILIARY POLICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Auxiliary Uniform/Clothing Allowance</u>	012111-512200	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police					
		4,500	4,500	4,500	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	9,357,467	9,785,336	9,735,336	(50,000)
Total Non Payroll Expenses	979,764	1,086,764	868,764	(218,000)
Total Department Expenses	10,337,231	10,872,100	10,604,100	(268,000)

220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere, 02151

Mission Statement

To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting, and maintain the expertise and training to provide these services with the utmost dedication, pride and efficiency.

FY2018 Accomplishments

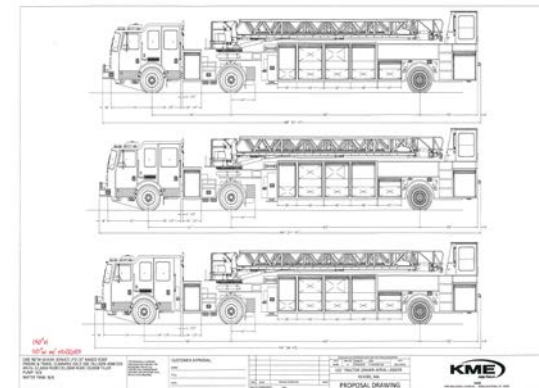
- Created and began implementation of a 5 year Capital Improvement Plan for the Fire Department, addressing the replacement of fire apparatus, vehicles and Fire Station building maintenance issues.
- Replaced roof, flag pole and bulkhead that suffered damage from the tornado on July 28, 2014.
- Renovated the Fire Prevention Office to make it more customer friendly at the Central Fire Station, inviting to the public, professional and efficient, as well as begun repairing the interior stairs and replaced water damaged ceiling tiles throughout our headquarters.
- Secured a bond and ordered a new 100ft. Ladder Truck from KME/Bulldog. Delivery date for the new truck is anticipated to be by the end of 2018. This will allow us to make our current Ladder 2 (a 2004 Pierce) a spare ladder, thereby replacing our current spare truck (a 1989 Maxim), which is 30 years old. This addition shall give us a decent reserve truck to place in service when the front line truck is out of service for maintenance and repairs.
- In collaboration with the office of Innovation and Data Management, we are preparing to launch E-Permitting in the office of Fire Prevention. This will vastly improve the ease, efficiency and work flow of permitting between ISD and the Fire Department.
- Concentrated our efforts on training more firefighters to certification level in technical and swift water rescue disciplines. We sent members for specialty training in these disciplines, and participated in a state wide structural collapse exercise in the fall of 2017.
- Increased our ability to mitigate technical rescue incidents such as a building collapse, construction accidents, confined space accidents and water rescues. These skills have recently been tested and successfully deployed.



- Performed a technical rescue on an oil tanker for a victim in cardiac arrest located at the Irving Docks, as well as, another rescue incident occurred during the recent March 2018 3-cycle astronomical high tide storm.
- During the height of the high tide, the rescue swimmers were activated to respond at the intersection of Leverett and Broadsound Avenues in Beachmont to rescue a mother and her 2 children, which were reportedly trapped, huddling together on top of the roof of their motor vehicle. Revere Firefighter Rescue Swimmers successfully rescued the trapped mother and her two children from the roof of their rapidly sinking vehicle, bringing this perilous situation to a happy conclusion.
- Resurrected our fire safety education program for our schools and seniors by successfully applying for a grant award in the amount of \$9,716. We are using this money to implement the program to pay for educational materials and train instructors to teach fire safety education in our schools and to our seniors.

Goals & Objectives

- 1) **Goal:** To secure funding to demo and rebuild a new Engine 2 Fire Station on the site of the Alden A. Mills Fire Station in the POP.
Objective: To ensure our ability to respond to the POP district for any emergency. During the most recent storm surges the vulnerability of this neighborhood was fully exposed. All access roads, both in and out of POP Riverside and Rice Avenue sections (Revere Beach Boulevard and North Shore Road), were flooded, which made accessibility impossible by motor vehicle. It is clear that this project needs to be fast tracked to provide adequate public safety to an area that has been underserved for decades.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 2) **Goal:** To apply for an AFG Staffing Grant to hire an additional 4 firefighters, increasing the Fire Department from 102 firefighters to 106 firefighters.
Objective: This will help improve apparatus staffing, decreases overtime expenditures and better prepare our staffing needs to reopen a new POP E2 Fire Station within the next couple of years.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** To work with Community Development to ensure that a new Fire Station is built into the development plan (and paid for by the developer) on the old Wonderland Dog Track site.
Objective: This move is essential to the Fire Department and will allow us to close the Freeman Street Fire Station. The Freeman Street Fire Station is currently over 100 years old and is beyond its useful life. Relocating our Engine 5 Fire Station onto the Wonderland site will allow the Fire Department to respond from a strategically better (and safer) location than the current Freeman Street Fire Station.



The current E5 is obsolete, cannot fit a modern fire apparatus, and is ill-suited for today’s fire service needs. It is not financially prudent or sustainable to keep spending money into the maintenance and repairs of the Freeman Fire Station. We cannot continue to operate in this fashion any longer. A new Fire Station at the Wonderland site will allow us to better serve the City for the next 100 years.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

Statistical Data

	<u>Calendar Year 2015</u>	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>
Fire, Other	14	13	17
Building Fire	24	19	18
Cooking Fire, Confined to Container	206	203	191
Fuel Burner/Boil Malfunction, Fire Confined	16	4	10
Trash or Rubbish Fire, Contained	9	6	2
Fire in Mobile Property, Used as Fixed Structure, Other	0	0	1
Fire in Mobile Homes used as Fixed Residence	2	1	1
Mobile Property (Vehicle) Fire, Other	6	9	3
Passenger Vehicle Fire	10	8	15
Natural Vegetation Fire, Other	20	18	2
Brush, or Brush and Grass Mixture Fire	11	14	6
Grass Fire	2	3	2
Outside Rubbish Fire, Other	33	100	59
Outside Rubbish, Trash or Waste Fire	16	20	17
Outside Stationary Compactor/Compacted Trash Fire	0	0	1
Special Outside Fire, Other	2	1	2
<u>Total</u>	<u>371</u>	<u>419</u>	<u>347</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
FIRE DEPARTMENT

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012201	510100	PERMANENT SALARIES	791,580	685,420	362,375	710,057	496,373	670,400
012201	510104	FIRE CHIEF	127,227	148,472	129,232	123,528	96,550	138,311
012201	510105	SR DEPUTY CHIEF	98,821	99,628	99,369	98,821	77,239	108,817
012201	510106	FIRE DEPUTY CHIEF	454,774	440,409	442,146	448,170	367,816	513,245
012201	510107	CAPTAIN SALARY	1,028,412	1,018,805	1,065,507	1,019,979	824,585	1,148,684
012201	510108	LIEUTENANT REG SALARY	1,098,955	1,311,299	1,197,779	1,275,653	1,014,921	1,489,062
012201	510109	FIREFIGHTERS	3,578,782	3,406,651	3,731,490	3,491,276	2,698,915	3,622,892
012201	510900	OVERTIME	618,537	520,981	619,236	350,000	640,444	525,000
012201	511100	LONGEVITY	193,901	189,274	175,407	187,400	117,562	174,600
012201	511300	HOLIDAY PAY	425,893	413,785	409,299	502,006	209,772	365,334
012201	512000	MEDICAL EXPENSES	102,253	77,815	92,589	55,000	51,306	10,000
012201	512200	CLOTHING	107,600	109,300	110,000	113,300	53,900	116,600
012201	512301	EDUCATIONAL INCENTIVE	210,604	212,138	206,253	387,374	192,944	222,422
012201	516600	SICK LEAVE BB	119,574	155,170	104,007	205,703	122,981	-
012202	520300	UTILITIES	111,805	82,811	73,378	100,000	48,842	100,000
012202	521000	FIRE ALARM	28,128	12,634	34,306	25,000	10,651	25,000
012202	521100	RADIO SYSTEM	32,259	45,136	46,078	45,000	30,488	45,000
012202	521900	MEMORIALS	1,565	1,000	-	1,500	884	1,500
012202	524200	AUTO MAINTENANCE	162,448	108,839	(24,511)	105,000	202,239	105,000
012202	524500	BUILDING MAINT/REPAIR	70,544	70,183	60,814	65,000	58,673	65,000
012202	526100	EMPLOYEE TRAINING	3,240	6,394	2,090	25,000	4,319	25,000
012202	528400	GRANT ASSISTANCE	-	-	-	-	-	-
012204	540000	OFFICE SUPPLIES	-	-	-	-	-	-
012204	542500	MEDICAL SUPPLIES	4,724	4,185	2,410	5,000	1,755	5,000
012204	545000	ID ACCOUNT	-	-	-	-	-	-
012204	545500	COMPUTER SERVICES	-	-	-	-	-	-
012207	570000	OTHER EXPENSES	3,449	4,484	2,950	4,000	3,889	4,000
012208	587100	NEW EQUIPMENT	13,775	42,193	3,206	40,000	33,529	40,000
012208	587200	PERSONAL EQUIPMENT	11,569	13,553	13,261	15,000	10,715	15,000
TOTAL	FIRE DEPARTMENT		9,400,420	9,180,560	8,958,671	9,398,767	7,371,293	9,535,867

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
FIRE DEPARTMENT (continued)**

CIVIL DEFENSE								
012914	540000	OFFICE SUPPLIES	390	-	-	5,500	14,880	5,500
TOTAL	CIVIL DEFENSE		390	-	-	5,500	14,880	5,500
TOTAL FIRE			9,400,810	9,180,560	8,958,671	9,404,267	7,386,173	9,541,367

220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 18 Budgeted		FY 19 Dept Recommendation		FY 19 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	16	1.00	\$ 115,447	1.00	\$ 126,891	1.00	\$ 126,891	\$ -
Senior Deputy Chief	16	1.00	92,356	1.00	99,832	1.00	99,832	-
Deputy Chief	16	-	-	4.00	380,316	4.00	380,316	-
Deputy Chief		5.00	418,850	1.00	90,551	1.00	90,551	-
Captain	16	4.00	303,308	10.00	819,650	10.00	819,650	-
Captain		9.00	649,944	3.00	234,186	3.00	234,186	-
Lieutenant	16	3.00	196,101	6.00	423,966	6.00	423,966	-
Lieutenant		16.00	996,096	14.00	942,144	14.00	942,144	-
Firefighters (3)	16	7.00	394,457	12.00	730,932	12.00	730,932	-
Firefighters (3)		49.00	2,649,047	39.00	2,262,429	39.00	2,262,429	-
Firefighters (2)		4.00	202,808	4.00	219,224	4.00	219,224	-
Firefighters (1)		4.00	189,160	11.00	372,842	11.00	372,842	-
Funded by Grant			(184,701)		(285,219)		(285,219)	-
Administrative Asst.		1.00	47,195	1.00	50,594	1.00	50,594	-
Principal Clerk		-	-	1.00	45,323	1.00	45,323	-
Sub Total Base Salaries		104.00	\$ 6,070,068	108.00	\$ 6,513,661	108.00	\$ 6,513,661	\$ -
Hazardous Duty Pay			\$ 434,554		\$ 603,267		\$ 603,267	-
Longevity			187,400		174,600		174,600	\$ -
Academic Achievement			270,824		222,422		222,422	-
Certifications			116,550		-		-	-
B2 Stipend			74,025		78,616		78,616	-
Narcan			51,500		53,000		53,000	-
Defibrillator Certified			165,829		170,660		170,660	-
EMT Certified			315,562		241,500		241,500	-
Holiday Pay			502,006		365,334		365,334	-
Personal Day			28,440		30,707		30,707	-
Sick Leave Buy Back			205,703		-		-	-
Clothing			113,300		116,600		116,600	-
Extra Day			27,506		-		-	-
Sub Total Other Salary			\$ 2,493,199		\$ 2,056,706		\$ 2,056,706	\$ -
Overtime			350,000		575,000		525,000	(50,000)
Total Salaries			\$ 8,913,267		\$ 9,145,367		\$ 9,095,367	\$ (50,000)

Footnotes:

Four firefighters partially funded (75%) by grant beginning in FY18.

Four additional firefighters partially funded (75%) by new grant beginning in FY19.

220 - FIRE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Medical Expenses	012201-512000	55,000	55,000	10,000	(45,000)
Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor					
Utilities	012202-520300	100,000	100,000	100,000	-
Electricity, natural gas, telephone, Comcast.					
Fire Alarm	012202-521000	25,000	25,000	25,000	-
Maintenance & repair; supplies					
Radio System	012202-521100	45,000	45,000	45,000	-
Repair & upkeep of 911 system Maintenance Contract					
Memorials	012202-521900	1,500	1,500	1,500	-
Firefighter memorial services & supplies					
Automotive Maintenance	012202-524200	105,000	115,000	105,000	(10,000)
Fuel - gasoline & diesel, motor oil Equipment maint & repairs Equipment supplies, replacements, upgrades; fire hoses, tires, nozzles, masks					
Building Maintenance & Repair	012202-524500	65,000	65,000	65,000	-
Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors					
Employee Training	012202-526100	25,000	25,000	25,000	-
Emergency training book & test					
Grant Assistance	012202-528400	-	-	-	-

220 - FIRE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Office Supplies</u>	012204-540000	-	2,500	-	(2,500)
<u>Medical Supplies</u> Emergency medical services supplies: gloves, oxygen, masks, etc	012204-542500	5,000	5,000	5,000	-
<u>Other Charges & Expenses</u> Metro district dues, misc expenses	012207-570000	4,000	4,000	4,000	-
<u>New Equipment</u> Personal protective equipment	012208-587100	40,000	40,000	40,000	-
<u>Personal Equipment</u> Replacement of firefighters' personal equipment as per contract. Coats, boots, helmets & gloves.	012208-587200	15,000	15,000	15,000	-
		485,500	498,000	440,500	(57,500)
<u>Footnotes:</u>					

City of Revere - Fiscal Year 2019 Budget

291 - FIRE DEPARTMENT - Civil Defense

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	012914-540000	5,500	5,500	5,500	-
		<u>5,500</u>	<u>5,500</u>	<u>5,500</u>	<u>-</u>
	Total Non Payroll Expenditures	<u>491,000</u>	<u>503,500</u>	<u>446,000</u>	<u>(57,500)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	8,799,967	9,145,367	9,095,367	(50,000)
Total Non Payroll Expenses	491,000	503,500	446,000	(57,500)
Total Department Expenses	<u>9,290,967</u>	<u>9,648,867</u>	<u>9,541,367</u>	<u>(107,500)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
REGIONAL EMERGENCY COMMUNICATION CENTER

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012301	510100	PERMANENT SALARIES	29,913	61,992	60,231	-	-	-
012301	510210	REG SALARY POLICE	-	178,858	82,158	-	-	-
012301	510220	REG SALARY FIRE	-	186,675	39,211	-	-	-
012301	510230	SALARIES - FIRE	-	7,016	6,387	-	-	-
012301	510900	SALARY - OVERTIME	-	-	29,995	-	-	-
012301	510910	OT CALL TAKER POLICE	-	46,182	12,655	-	-	-
012301	510920	OT CALL TAKER FIRE	-	6,743	7,909	-	-	-
012301	510930	SALARIES-FIRE OT	-	420	-	-	-	-
012301	511100	LONGEVITY	-	-	755	-	-	-
012301	512200	CLOTHING ALLOWANCE	-	2,400	4,673	-	-	-
012301	512230	FIRE DISPATCH CLOTHING	-	6,000	-	-	-	-
012301	512301	EDUCATIONAL INCENTIVE	-	10,435	1,019	-	-	-
012302	520900	TELEPHONE/COMMUNICATIONS	-	-	21,391	-	-	-
012302	521100	RADIO SYSTEM	-	-	3,285	-	-	-
012302	524500	BUILDING MAINTENANCE & REPAIR	-	-	4,032	-	-	-
012302	524600	MAINTENANCE OF EQUIPMENT	-	-	43,061	-	-	-
012302	525000	CONTRACTED SERVICES	-	-	527,709	1,700,000	1,614,669	1,650,008
012302	526100	EMPLOYEE TRAINING	-	-	8,485	-	-	-
012304	540000	OFFICE SUPPLIES	-	-	4,251	-	-	-
012307	570000	OTHER CHARGES & EXPENDITURES	-	-	3,271	-	-	-
012308	587100	NEW EQUIPMENT	-	-	90,338	-	-	-
TOTAL	REGIONAL EMERGENCY COMMUNICATION C		29,913	506,722	950,814	1,700,000	1,614,669	1,650,008

230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Regional Emergency Comm. Ctr. Allocated Costs</u>				
RECC Allocated Costs	1,700,000	1,650,008	1,650,008	-
	<u>1,700,000</u>	<u>1,650,008</u>	<u>1,650,008</u>	<u>-</u>
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,700,000	1,650,008	1,650,008	-
Total Department Expenses	<u>1,700,000</u>	<u>1,650,008</u>	<u>1,650,008</u>	<u>-</u>

241 - Building Division

Contact Information: Benjamin DeChristoforo, Inspector of Buildings, 781-286- 8196

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To ensure the safety and welfare of the general public by enforcing all State and City Ordinance Building Codes.

FY2018 Accomplishments

- Implemented new CitizenServe code enforcement and ePermitting software.
- Responded to emergency inspection requests by Police and Fire departments, as well as other departments.
- Assessed and referred unsafe structures to the Safe Housing Task Force.
- Enforced building, electrical and plumbing codes for residential and commercial construction and ensured work performed was in compliance with approved plans.
- Attended professional development training seminars.

Goals & Objectives

- 1) **Goal:** Continue to enforce all State and City Ordinance building codes.
Objective: Ensure safe, permitted dwelling structures.
Mayoral Focus Area: Uphold Professional & Ethical Standards.
- 2) **Goal:** Use technology to expand and improve Building Division services.
Objective: Utilize new online software to receive new permit applications, online review of plans to ensure compliance with applicable codes and issue online permits.
Mayoral Focus Area: Embrace Technology.
- 3) **Goal:** Ensure that City properties meet all codes and standards.
Objective: Continue zoning oversight to prevent illegal use of all properties, and uses within all zoning districts are monitored and enforced.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 4) **Goal:** Update all personal and related parties on current and new practices, regulations and standards.
Objective: Continue attending professional development training seminars.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
BUILDING DIVISION**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012411	510100	PERMANENT SALARIES	296,064	314,341	321,273	346,114	280,641	449,725
012411	511100	LONGEVITY	5,108	4,811	6,277	6,600	4,111	7,200
012411	512301	EDUCATIONAL INCENTIVE	9,620	10,475	11,542	18,027	10,665	17,731
012411	516600	SICK LEAVE BB	3,788	3,776	6,453	6,794	6,700	-
012412	520900	TELEPHONE	2,760	2,115	2,220	2,580	1,574	2,580
012412	525000	CONTRACTED SERVICES	-	-	-	88,600	29,600	-
012412	526100	EMPLOYEE TRAINING	597	1,602	1,201	5,300	1,565	5,300
012414	540000	OFFICE SUPPLIES	4,498	3,785	3,424	7,000	4,109	7,000
012417	570500	TRAVEL ALLOWANCE	15,600	13,680	16,200	19,800	11,738	19,800
TOTAL	BUILDING		338,035	354,585	368,589	500,815	350,703	509,336

City of Revere - Fiscal Year 2019 Budget

241 - INSPECTIONAL SERVICES: Building Division

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
CHIEF BUILDING INSPECTOR	N	11/06/00	18.66	0	39.0	1.00	91,335	91,335	9,450		100,785		100,785
LOCAL INSPECTOR	N	01/24/00	19.44	0	39.0	1.00	55,261	55,261	4,734		59,995		59,995
BUILDING INSPECTOR	N	09/15/10	8.79	0	39.0	1.00	59,536	59,536	4,465		64,001		64,001
PLUMBING INSPECTOR	N	08/04/04	14.91	0	39.0	1.00	74,167	74,167	6,056		80,223		80,223
WIRE INSPECTOR	N	07/24/17	1.93	0	39.0	1.00	53,892	53,892	1,886		55,778		55,778
PRINCIPAL CLERK	N	10/06/10	8.74	0	39.0	1.00	45,323	45,323	-		45,323		45,323
						<u>6.00</u>		<u>379,514</u>	<u>26,591</u>	<u>-</u>	<u>406,105</u>	<u>-</u>	<u>406,105</u>
												PT Salaries	68,551
												OT	
												Per Mayor	474,656

241 - INSPECTIONAL SERVICES: Building Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Telephone/Communications	012412-520900	2,580	2,580	2,580	-
Contracted Services	012412-525000	88,600	-	-	-
Employee Training	012412-526100	5,300	5,300	5,300	-
Office Supplies	012414-540000	7,000	7,000	7,000	-
Travel Allowance	012417-570500	19,800	19,800	19,800	-
Total Non Payroll Expenditures		<u>123,280</u>	<u>34,680</u>	<u>34,680</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	377,535	474,656	474,656	-
Total Non Payroll Expenses	123,280	34,680	34,680	-
Total Department Expenses	<u>500,815</u>	<u>509,336</u>	<u>509,336</u>	<u>-</u>

244 - Weights & Measures

Contact Information: John Ferrara, City Sealer, 781-286-8104

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To protect the economic health of the community by preserving and maintaining confidence in the accuracy of weighing and measuring instruments, product standards and business practices used in commerce. Through balanced commitment and timely responses to citizen's requests, consumers and businesses are assured the means of accurate value comparison and fair competition.

FY2018 Accomplishments

- Ensured devices that vendors used to weigh and measure products were accurate.
- Verified accuracy of commercial scanning devices.
- Worked on sealing all devices in the City of Revere in a timely manner.
- Responded to all complaints about pricing, weight and other units of measure.
- Enforced code violations.
- Attended professional development training seminars.

Goals & Objectives

- 1) **Goal:** Current and updated City Seals are utilized.
Objective: Ensure Weights & Measure is up-to-date on all City Seals.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Promote the use of technology to improve Weights & Measures services.
Objective: Ensure Weights & Measure is up-to-date on all business self-checking and scanning devices.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 3) **Goal:** All current and new equipment meets all relevant codes, standards and regulations.
Objective: Ensure all equipment is certified by the State of Massachusetts Division of Standards.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 4) **Goal:** Update all personal and related parties on current and new practices, regulations and standards.
Objective: Continue attending professional development training seminars.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

Weights & Measures Dept	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
Gasoline Pumps Sealed	224	266	314	328
Weight Kits & Scales Sealed	240	275	300	325
Taxi Meters sealed	60	60	40	30
Fuel Storage Tanks Sealed	60	80	80	80
Self Serve Coin Operated Mechanisms	60	18	24	36
Scanning Devices Sealed (Every 2 years)	0	60	0	80

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
WEIGHTS & MEASURES DIVISION**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012441	510100	PERMANENT SALARIES	66,340	23,209	58,938	63,484	45,774	67,557
012441	511100	LONGEVITY	5,600	2,029	1,782	2,400	1,630	2,600
012441	512301	EDUCATIONAL INCENTIVE	-	-	-	4,488	-	4,488
012441	516600	SICK LEAVE BB	410	-	1,406	1,348	1,344	-
012447	570000	OTHER EXPENSES	677	810	710	1,000	489	1,000
012447	570500	TRAVEL ALLOWANCE	3,150	1,050	3,150	3,600	2,400	3,600
TOTAL	WEIGHTS & MEASURES		76,177	27,098	65,986	76,320	51,636	79,245

City of Revere - Fiscal Year 2019 Budget

244 - INSPECTIONAL SERVICES: Weights & Measures Division

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Sealer	N	07/05/00	19.00	0	39.0	1.00	67,557	67,557	7,088	-	74,645	-	74,645
						<u>1.00</u>		<u>67,557</u>	<u>7,088</u>	<u>-</u>	<u>74,645</u>	<u>-</u>	<u>74,645</u>
												OT	
												Per Mayor	74,645

244 - INSPECTIONAL SERVICES: Weights & Measures Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Other Charges & Expenses</u>	012447-570000	1,000	1,000	1,000	-
Training; supplies.					
<u>Travel Allowance</u>	012447-570500	3,600	3,600	3,600	-
	Total Non Payroll Expenditures	<u>4,600</u>	<u>4,600</u>	<u>4,600</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	71,720	74,645	74,645	-
Total Non Payroll Expenses	4,600	4,600	4,600	-
Total Department Expenses	<u>76,320</u>	<u>79,245</u>	<u>79,245</u>	<u>-</u>

295 - Parking Control

Contact Information: James Rose, Director of Parking, 781-629-5127

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

Mission Statement

To use the latest technology and the industry's best practices to provide the Revere community with a transparent, effective and efficient parking program that will result in a better quality of life for its citizens, business community and the traveling public.

FY2018 Accomplishments

- Ran the first of three test pilot programs for new parking meters to be placed throughout the City.
- Put out RFP for suitable officer suite for Parking Department.
- Moved office to 300 Broadway, Main Floor – Suite #2, Revere.
- Increased Parking Department staff by one cashier.

Goals & Objectives

- 1) **Goal:** To work with the Mayor, Bob Marra and City Council members to create a transparent, effective and efficient Parking Program for the City of Revere.

Objective: To ultimately result in a better quality of life for the citizens of Revere, help the business community in Revere thrive and to maintain the property values in the City of Revere robust.

Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 2) **Goal:** Begin discussions on paid and permit parking on City owned lots, have program in place by FY2019.

Objective: To create more open parking spaces on Broadway, this will result in a more vibrant and desirable business environment.

Mayoral Focus Area: Professionalize City Services.

3) **Goal:** Identify and discuss turning City owned property into permit parking lots where parking demand outweighs supply, present plan before City Council for vote.

Objective: To create additional parking in neighborhoods where the demand outweighs supply resulting in a better quality of life for the citizens of Revere.

Mayoral Focus Area: Maximize and Modernize Economic Development.

4) **Goal:** Begin discussions regarding increases for permit and meter rates as well as increased meter hours (8:00am-9:00pm), present plan before City Council.

Objective: To generate higher parking space turn over in the City's business districts which will result in a more vibrant environment. To generate more revenue to be reinvested into City services ultimately resulting in a better quality of life for the residents of the City.

Mayoral Focus Area: Maximize and Modernize Economic Development.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
PARKING CONTROL

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
012951	510100	PERMANENT SALARIES	204,130	204,142	-	280,891	217,966	385,354
012951	510900	OVERTIME	-	-	-	-	-	15,000
012951	511100	LONGEVITY	-	-	-	4,200	4,932	2,200
012951	512200	CLOTHING ALLOWANCE	2,500	2,500	-	3,000	595	2,000
012951	512301	EDUCATIONAL INCENTIVE	-	-	-	2,100	-	-
012951	516600	SICK LEAVE BB	-	-	-	3,031	2,460	-
012952	524600	MAINT OF EQUIPMENT	-	-	-	3,500	-	-
012952	525000	CONTRACTED SERVICES	-	-	-	70,000	1,545	-
012952	527010	RENTALS & LEASES	-	-	-	-	53,868	-
012954	540000	OFFICE SUPPLIES	-	-	-	11,000	12,415	11,000
012957	570000	OTHER EXPENSES	6,529	6,529	-	-	-	-
TOTAL	PARKING CONTROL		213,160	213,171	-	377,722	293,782	415,554
	540000	OFFICE SUPPLIES	2,659	-	-	-	-	-
TOTAL	TRAFFIC COMMISSION		2,659	-	-	-	-	-

* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.

City of Revere - Fiscal Year 2019 Budget

295 - PARKING CONTROL

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Parking Clerk	N	04/30/18	1.17		39.0	1.00	65,000	65,000	-	-	65,000		65,000
Principal Clerk	N	05/07/18	1.15		39.0	1.00	45,323	45,323	-	-	45,323		45,323
Sr Account Clerk	N	04/17/18	1.20		39.0	1.00	42,221	42,221	-	-	42,221		42,221
Parking Control Officer	N	05/14/14	5.13		40.0	1.00	42,015	42,015	-	500	42,515		42,515
Parking Control Officer	N	12/26/02	16.52		40.0	1.00	42,015	42,015	2,200	500	44,715		44,715
Parking Control Officer (overnight)	N	02/01/17	2.41		40.0	1.00	42,015	42,015	-	500	42,515		42,515
Sr Account Clerk	Y				39.0	1.00	42,221	42,221	-	-	42,221		42,221
Parking Control Officer	Y				40.0	1.00	42,015	42,015	-	500	42,515		42,515
							<u>8.00</u>	<u>362,825</u>	<u>2,200</u>	<u>2,000</u>	<u>367,025</u>	<u>-</u>	<u>367,025</u>
												PT Salaries	22,529
												OT	15,000
												Per Mayor	404,554

295 - PARKING CONTROL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Contracted Services</u> *	012952-525000	70,000	84,000	-	(84,000)
Complus Contract		70,000			
Signage		-			
<u>Utilities</u> *	012952-520300	-	10,000	-	(10,000)
<u>Gasoline & Oil</u> *	012952-520800	-	2,000	-	(2,000)
<u>Telephone/Communications</u> *	012952-520900	-	20,000	-	(20,000)
Phone, internet.					
<u>Maintenance of Equipment</u> *	012952-524600	3,500	3,500	-	(3,500)
Misc vehicle upkeep/repairs		1,500			
Includes batteries, repairs, poles, parts		2,000			
<u>Rentals & Leases</u>	012952-527010	-	27,810	-	(27,810)
Office rent.					
<u>Office Supplies</u>	012954-540000	11,000	11,000	11,000	-
Mailings		6,000			
Parking Permits		4,000			
Misc office supplies		1,000			
<u>Capital Expenditures</u>	012952-527010	-	192,000	-	(192,000)
New parking meters			136,000		
Kiosks for municipal lots (6)			36,000		
New vehicles (1 per year for the next 3 years)			20,000		
	Total Non Payroll Expenditures	84,500	350,310	11,000	(339,310)
Footnotes:					
* Paid from Parking Meter receipts.					

City of Revere - Fiscal Year 2019 Budget

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	290,222	453,708	404,554	(49,154)
Total Non Payroll Expenses	84,500	350,310	11,000	(339,310)
Total Department Expenses	<u>374,722</u>	<u>804,018</u>	<u>415,554</u>	<u>(388,464)</u>

295 - TRAFFIC COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Materials & Supplies	012934-540000	-	-	-	-
Office Supplies					
Total Non Payroll Expenditures		-	-	-	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	-	-	-	-

420 - Department of Public Works

Contact Information: Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, 02151

Mission Statement

To support and enhance the highest quality of life for the City's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services that promote good public health, personal safety, transportation, economic growth, and civic vitality as well as respond to and aid in the recovery from natural disasters, storms and other emergencies.

FY2018 Accomplishments

- Implemented Mobile311 system which enabled employees to receive and respond to non-emergency reported issues (i.e. potholes) in real time by utilizing mobile devices.
- Implemented GPS tracking devices on contracted snow removal equipment enabling City staff to track and coordinate snow plowing operations more effectively.
- Received \$1.5 million in new equipment vastly improving response time to citizen complaints.
- Partnered with DCR to plant hundreds of new trees throughout the City and is now being awarded Tree City status by the Commonwealth of Massachusetts.
- Increased maintenance for the City of Revere's parks, playgrounds, and athletic fields.

Goals & Objectives

- 1) **Goal:** Complete design phase of new DPW facility and move towards demolition of current facility and begin construction of new facility.
Objective: Have a functioning DPW facility to improve working conditions for employees and provide more prompt services to tax payers.
Mayoral Focus Area: Professionalize City Services.

- 2) **Goal:** Add additional employees to create efficient operations of crews responsible for pothole repair, street cleaning, and sign installation.
Objective: Additional employees would allow all departments to run efficiently and reduce the amount of time to complete constituent work requests.
Mayoral Focus Area: Professionalize City Services.

- 3) **Goal:** Institute ePermitting, which would allow residents and contractors to obtain permits online for street opening, driveway construction, and dumpster permits.
Objective: Provide a convenient way for residents to obtain various permits from DPW from their home or office.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.

- 4) **Goal:** Coordinate with Department of Planning and Community Development to reconstruct Harmon Park and Gibson Park.
Objective: Improve the quality of life for residents to enjoy outdoor activities in our parks and play grounds.
Mayoral Focus Area: Professionalize City Services.

Statistical Data

<u>Work Orders</u>	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018*</u>
Animal Control	159	167	96
Drainage	231	351	146
Park	206	233	350
Potholes	483	713	929
Sewer	531	352	91
Signs	87	533	254
Tree	115	227	146
Sanitation	709	737	934
Water-Related	1004	942	177

*Actual numbers as of May 2018.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Administration

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Administration								
014201	510100	PERMANENT SALARIES	1,021,886	998,110	1,011,765	1,086,669	726,402	416,417
014201	510101	OTHER SALARIES	-	-	-	-	-	11,695
014201	510900	SALARY - OVERTIME	170,942	209,830	164,896	105,000	125,206	10,000
014201	511100	LONGEVITY	53,563	55,926	59,668	59,400	43,809	14,600
014201	512301	EDUCATIONAL INCENTIVE	2,790	2,822	2,833	3,715	2,148	3,822
014201	512400	STIPEND	30,169	34,687	29,362	32,062	19,319	3,700
014201	512200	CLOTHING	17,050	16,500	17,600	22,550	8,800	4,400
014201	516600	SICK LEAVE BB	11,101	10,379	9,399	21,758	8,614	-
014204	540000	OFFICE SUPPLIES	55,774	52,334	43,587	52,820	32,495	17,940
014204	541500	EQUIPMENT & SUPPLIES	22,328	25,380	24,092	24,700	12,514	24,700
014204	545500	COMPUTER OPERATIONS	1,150	1,470	1,703	2,280	1,275	14,280
014207	570500	TRAVEL ALLOWANCE	6,000	6,000	6,000	6,000	3,999	6,000
TOTAL	DEPT OF PUBLIC WORKS: Administration		1,392,753	1,413,437	1,370,906	1,416,954	984,580	527,554

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Administration FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Superintendent Of Dpw	N	09/02/80	38.85	X	39.0	1.00	125,000	125,000	10,300	1,100	136,400		136,400
General Foreman	N			X	40.0	1.00	84,760	84,760	-	1,100	85,860		85,860
Supervisor/Timekeeper	N	10/02/01	17.75		40.0	1.00	57,250	57,250	2,400	1,100	60,750		60,750
Foreman/Storekeeper (Acting)	N	09/12/12	6.80		40.0	1.00	50,960	50,960	3,822	1,100	55,882		55,882
Administrative Assistant	N	11/01/85	33.68	X	40.0	1.00	53,124	53,124	5,600	-	58,724		58,724
Principal Clerk	Y				39.0	1.00	45,323	45,323	-	-	45,323		45,323
						6.00	416,417		22,122	4,400	442,939	-	442,939
												PT Salaries	11,695
												DPW Overtime	10,000
												Per Mayor	464,634

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Administration

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Office Supplies</u> Cell phone service; GPS monitoring Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	52,820	17,940	17,940	-
<u>Equipment & Supplies</u> Misc supplies	014204-541500	24,700	24,700	24,700	-
<u>Computer Operations</u> Mobile311 for DPW Hardware/ Software updates & supplies	014204-545500	2,280	14,280 12,000 2,280	14,280	-
<u>Travel Allowance</u>	014207-570500	6,000	6,000	6,000	-
		<u>85,800</u>	<u>62,920</u>	<u>62,920</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	501,811	619,634	464,634	(155,000)
Total Non Payroll Expenses	85,800	62,920	62,920	-
Total Department Expenses	<u>587,611</u>	<u>682,554</u>	<u>527,554</u>	<u>(155,000)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Snow & Ice

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Snow & Ice								
014211	511000	SNOW REMOVAL OT	194,181	55,400	150,000	150,000	110,494	150,000
014212	521600	SNOW REMOVAL	1,871,733	457,349	713,623	200,000	587,631	200,000
TOTAL	DEPT OF PUBLIC WORKS: Snow & Ice		2,065,914	512,749	863,623	350,000	698,124	350,000

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Snow & Ice

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Snow Removal - Overtime</u> Private contractors; salt	014211-511000	150,000	150,000	150,000	-
<u>Snow Removal - Private Contractors</u> Private contractors; salt	014212-521600	200,000	200,000	200,000	-
		<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	150,000	150,000	150,000	-
Total Non Payroll Expenses	200,000	200,000	200,000	-
Total Department Expenses	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Highway Division

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Highway Division								
014221	510100	PERMANENT SALARIES	-	-	-	-	-	406,264
014221	510900	SALARY - OVERTIME	-	-	-	-	-	20,000
014221	511100	LONGEVITY	-	-	-	-	-	13,000
014221	512200	CLOTHING	-	-	-	-	-	8,800
014222	523500	STREET SIGNS	12,632	8,514	19,380	23,750	21,832	23,750
014222	525200	CONTR PAINTING SERV	43,271	94,216	65,739	71,250	32,610	50,000
014222	525310	CONTR POTHOLE REPAIR	-	25,058	33,588	47,500	26,171	47,500
014222	526201	STREET SWEEPING	133,520	128,900	136,350	123,500	78,350	135,000
014222	528900	CATCH BASIN/ LATERAL LINE	-	-	-	50,000	35,600	-
014222	529300	TRAFFIC SIGNAL REP	35,517	18,733	29,798	38,000	39,945	50,000
014224	544000	MATERIALS	86,818	82,577	69,582	85,500	37,128	85,500
014228	587100	NEW EQUIPMENT	-	-	-	25,000	-	10,000
TOTAL	DEPT OF PUBLIC WORKS: Highway Division		311,759	357,998	354,438	464,500	271,635	849,814

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Highway Division

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Highway Supervisor	N	11/03/86	32.68	X	40.0	1.00	60,112	60,112	5,400	1,100	66,612	-	66,612
Highway Foreman	N	04/01/02	17.26		40.0	1.00	50,960	50,960	2,200	1,100	54,260	-	54,260
Foreman/Signs	N	08/22/11	7.86		40.0	1.00	50,960	50,960	-	1,100	52,060	-	52,060
Craftsman	N	12/12/11	7.55		40.0	1.00	48,651	48,651	-	1,100	49,751	-	49,751
Craftsman	N	07/01/16	3.00		40.0	1.00	47,195	47,195	-	1,100	48,295	-	48,295
Craftsman/ PM Watchman	N	09/20/86	32.80	X	40.0	1.00	51,084	51,084	5,400	1,100	57,584	-	57,584
Craftsman	Y				40.0	1.00	48,651	48,651	-	1,100	49,751	-	49,751
Craftsman	Y				40.0	1.00	48,651	48,651	-	1,100	49,751	-	49,751
						<u>8.00</u>		<u>406,264</u>	<u>13,000</u>	<u>8,800</u>	<u>428,064</u>	<u>-</u>	<u>428,064</u>
												PT Salaries	
												DPW Overtime	20,000
												Per Mayor	448,064

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Highway Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Street Signs</u>	014222-523500	23,750	23,750	23,750	-
Sign materials; banner removal/ install					
<u>Contracted Painting Services</u>	014222-525200	71,250	71,250	50,000	(21,250)
Painting of city streets, crosswalks, & school crossing zones					
<u>Contracted Pothole & Trench repair</u>	014222-525310	47,500	47,500	47,500	-
<u>Street Sweeping</u>	014222-526201	123,500	135,000	135,000	-
Street sweeping services and associated costs, incl advertisement and mailings					
<u>Catch Basin/ Lateral Line</u>	014222-528900	50,000	-	-	-
Contracted catch basin/ manhole repair					
<u>Traffic Signal Repair</u>	014222-529300	38,000	50,000	50,000	-
Signalization repairs					
<u>Materials</u>	014224-544000	85,500	85,500	85,500	-
Replacement parts: fencing hand rails, carpentry & plumbing supplies					
Operating supplies: drug testing, trash bags, shirts					
Asphalt; gas refills, propane.					
<u>New Equipment</u>	014228-587100	25,000	25,000	10,000	(15,000)
Highway and landscaping small equipment.					
		<u>464,500</u>	<u>438,000</u>	<u>401,750</u>	<u>(15,000)</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	276,776	428,064	448,064	20,000
Total Non Payroll Expenses	464,500	438,000	401,750	(36,250)
Total Department Expenses	<u>741,276</u>	<u>866,064</u>	<u>849,814</u>	<u>(16,250)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Parks & Open Space

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Parks & Open Space								
014231	510100	PERMANENT SALARIES	-	-	-	-	-	157,414
014231	510900	SALARY - OVERTIME	-	-	-	-	-	17,500
014231	511100	LONGEVITY	-	-	-	-	-	6,000
014231	511200	SR CITIZENS PARK MAINTAINANCE	263,179	310,463	301,007	250,000	205,483	250,000
014231	512400	STIPEND	-	-	-	-	-	1,200
014231	512200	CLOTHING	-	-	-	-	-	3,300
014202	523700	SPRAYING & PLANTING	71,681	65,508	39,103	59,850	60,553	59,850
014202	523800	TREE REMOVAL	53,182	49,391	63,933	67,500	81,139	50,000
014202	529400	FIELD MAINTENANCE	171,338	133,467	204,675	210,000	133,601	200,000
014204	541000	MISC TOOLS	2,784	3,550	3,634	3,800	1,582	3,800
014207	570150	POLICE DETAILS	-	-	924	25,000	4,094	25,000
014208	587300	CAPITAL IMPROVEMENTS	56,702	70,177	46,121	48,450	40,410	48,450
TOTAL	DEPT OF PUBLIC WORKS: Parks & Open Space		618,866	632,555	659,397	664,600	526,862	822,514

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Parks & Open Space

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Parks Supervisor	N	05/01/83	36.19	X	40.0	1.00	60,112	60,112	7,200	1,100	68,412	-	68,412
Craftsman	Y				40.0	1.00	48,651	48,651	-	1,100	49,751	-	49,751
Craftsman	Y				40.0	1.00	48,651	48,651	-	1,100	49,751	-	49,751
						<u>3.00</u>		<u>157,414</u>	<u>7,200</u>	<u>3,300</u>	<u>167,914</u>	<u>-</u>	<u>167,914</u>
												Senior Park Program	250,000
												DPW Overtime	17,500
												Per Mayor	435,414

420 - DEPT OF PUBLIC WORKS: Parks & Open Space

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Spraying and Planting	014232-523700	59,850	59,850	59,850	-
Planting/hanging flowers Supplies: fertilizer, mulch, plant maint. Holiday Decorations					
Tree Removal *	014232-523800	67,500	100,000	50,000	(50,000)
Tree trimming & removal					
Field Maintenance	014232-529400	210,000	210,000	200,000	(10,000)
Landscaping contracts; field maintenance					
Miscellaneous Tools & Equipment	014234-541000	3,800	3,800	3,800	-
Replacement of small equipment: shovels, rakes, etc					
Police Details	014237-570150	25,000	25,000	25,000	-
For assisted tree removal & road work					
Capital Maintenance & Repair	014238-587300	48,450	48,450	48,450	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc Playground repairs, landscaping Repairs to parks/ turf/ repair & replace park equipment					
		<u>414,600</u>	<u>447,100</u>	<u>387,100</u>	<u>(60,000)</u>
Footnotes:					
* Partially funded through CIP Appropriation.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	318,684	435,414	435,414	-
Total Non Payroll Expenses	414,600	447,100	387,100	(60,000)
Total Department Expenses	<u>733,284</u>	<u>882,514</u>	<u>822,514</u>	<u>(60,000)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Sanitation

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Sanitation								
014231	510100	PERMANENT SALARIES	-	-	-	-	-	-
014231	510900	SALARY - OVERTIME	-	-	-	-	-	-
014231	511100	LONGEVITY	-	-	-	-	-	-
014231	512400	STIPEND	-	-	-	-	-	-
014231	512200	CLOTHING	-	-	-	-	-	-
014232	521400	RUBBISH REMOVAL	2,141,036	1,934,122	1,819,711	2,080,800	1,499,360	-
014232	521450	RECYCLING DISPOSAL	-	-	-	-	-	-
014232	521500	RUBBISH DISPOSAL	1,527,102	1,376,824	1,231,427	1,468,035	1,008,356	-
TOTAL	DEPT OF PUBLIC WORKS: Sanitation		3,668,139	3,310,946	3,051,137	3,548,835	2,507,716	-

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Sanitation *

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Rubbish Removal</u>	014242-521400	2,080,800	2,143,224	-	(2,143,224)
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
<u>Recycling Disposal</u>	014242-521450	-	200,000	-	(200,000)
<u>Rubbish Disposal</u>	014242-521500	1,468,035	1,468,035	-	(1,468,035)
Disposal of yard & curbside waste materials, paint & oil, white goods, etc. Recycling - lease; adv/ other; disposal of other					
<u>Pest/ Rodent Control</u>	014242-524000	-	50,000	-	(50,000)
		<u>3,548,835</u>	<u>3,861,259</u>	<u>-</u>	<u>(3,861,259)</u>
Footnotes:					
* Beginning in FY19, Sanitation will be funded through the newly created Enterprise Fund.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	179,075	244,679	-	(244,679)
Total Non Payroll Expenses	3,548,835	3,861,259	-	(3,861,259)
Total Department Expenses	<u>3,727,910</u>	<u>4,105,938</u>	<u>-</u>	<u>(4,105,938)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Facilities/ Public Property

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
DEPT OF PUBLIC WORKS: Facilities/ Public Property Division								
014241	510100	PERMANENT SALARIES	-	-	-	-	-	225,264
014241	510900	SALARY - OVERTIME	-	-	-	-	-	57,500
014241	511100	LONGEVITY	-	-	-	-	-	12,800
014241	512400	STIPEND	-	-	-	-	-	5,850
014241	512200	CLOTHING	-	-	-	-	-	4,400
014242	520400	STREET LIGHTS	691,762	724,777	673,487	618,000	547,807	618,000
014242	520500	PUBLIC BUILDING HEAT	72,079	50,273	67,115	76,000	36,706	76,000
014242	520600	PUBLIC BUILDING LIGHTS	142,024	178,879	177,784	292,000	136,681	292,000
014242	520800	GASOLINE & OIL	57,247	19,533	(8,797)	71,250	39,050	71,250
014242	524500	BUILDING MAINT/REPAIR	54,586	56,741	110,798	71,250	67,208	100,000
014242	524600	MAINT OF EQUIPMENT	100,579	70,684	86,832	91,625	58,838	91,625
014242	525003	PRISONERS CREW	146,969	83,380	62,450	130,914	108,043	150,000
014242	527010	RENTALS & LEASES	-	-	-	41,000	-	41,000
014242	528200	DRAINAGE & SEWER MAINT	-	-	-	50,000	12,316	-
014242	528500	EQUIPMENT LEASE	3,300	6,505	8,066	11,880	5,283	11,880
014242	528800	CULVERT CLEANING	-	-	-	150,000	-	100,000
014244	542000	JANITORIAL SUPPLIES	23,915	26,745	22,504	23,750	18,633	23,750
TOTAL	DEPT OF PUBLIC WORKS: Facilities/ Public Pr		1,292,461	1,217,516	1,200,240	1,627,669	1,030,564	1,881,319

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Facilities/ Public Property

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Building Maint Super	N	02/01/85	34.43	X	40.0	1.00	74,693	74,693	6,800	1,100	82,593		82,593
Carpentry Foreman	N	10/01/93	25.76		40.0	1.00	50,960	50,960	4,000	1,100	56,060		56,060
Custodial Foreman	N	12/01/06	12.59		40.0	1.00	50,960	50,960	3,900	1,100	55,960		55,960
Heo/Craftsman	N	12/01/04	14.59		40.0	1.00	48,651	48,651	3,950	1,100	53,701		53,701
						<u>4.00</u>		<u>225,264</u>	<u>18,650</u>	<u>4,400</u>	<u>248,314</u>	<u>-</u>	<u>248,314</u>
													PT Salaries
													DPW Overtime
													Per Mayor
													57,500
													305,814

420 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Street Lighting</u>	014252-520400	618,000	618,000	618,000	-
Street lighting for most city streets, roads, flood lights and traffic signals					
<u>Public Building Heat</u>	014252-520500	76,000	76,000	76,000	-
Heating for City Hall, Inspectional Services, DPW Facility, McKinley School building Heating - Oil; Natural Gas					
<u>Public Building Lights</u>	014252-520600	292,000	292,000	292,000	-
Electricity for Municipal and School buildings; Stadium; pump stations					
<u>Gasoline & Oil</u>	014252-520800	71,250	71,250	71,250	-
Fuel - unleaded & diesel Pump repairs					
<u>Building Maintenance & Repair</u>	014252-524500	71,250	100,000	100,000	-
HVAC/ Electric/ Plumbing/ Roofing repair services Contracted Pest control, security Elevator repairs/ inspections Misc services including lock smith, glass replacement, etc					
<u>Maintenance of Equipment</u>	014252-524600	91,625	91,625	91,625	-
Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc Locksmith services R&M fleet and small equip. Fleet inspections/registrations. Materials for equipment R&M, including Hydraulic oil, etc					
<u>Contracted Services</u>	014252-525003	130,914	150,000	150,000	-
Suffolk County Sherriff's Dept Dept of Children & Families (DCF - ROCA)					
<u>Rentals & Leases</u>	014252-527010	41,000	41,000	41,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.					
<u>Drainage & Sewer Maintenance *</u>	014252-528200	50,000	-	-	-
DEP regulatory sampling					
<u>Rental/ Equipment Lease</u>	014252-528500	11,880	15,000	11,880	(3,120)
Copier lease; storage space; garage space					

City of Revere - Fiscal Year 2019 Budget

420 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Culvert Cleaning</u>	014252-528800	150,000	150,000	100,000	(50,000)
Culvert cleaning & mowing of phragmites. Mosquito control					
<u>Janitorial Supplies</u>	014254-542000	23,750	23,750	23,750	-
Janitorial supplies for all municipal buildings					
		<u>1,627,669</u>	<u>1,628,625</u>	<u>1,575,505</u>	<u>(53,120)</u>
Footnotes:					
* Moved to Water/Sewer Enterprise Fund					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	282,258	305,814	305,814	-
Total Non Payroll Expenses	1,627,669	1,628,625	1,575,505	(53,120)
Total Department Expenses	<u>1,909,927</u>	<u>1,934,439</u>	<u>1,881,319</u>	<u>(53,120)</u>

521 - Health Inspection Division

Contact Information: Nicholas Catinazzo, Acting Director of Municipal Inspections, 781-286-8197

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To protect the health and wellness of the person, community and environment by providing inspections to ensure the best quality of living available through surveillance, health and vaccine clinics, public service announcements and communication throughout the City.

FY2018 Accomplishments

- Effectively transitioned from SeeClickFix to Revere 311 service requests to improve responsiveness in addressing non-emergency concerns or questions reported by members of the public.
- Continued to successfully identify vacant and/or blighted properties and refer them to the Safe Housing Task Force to bring properties into full code compliance under 40U program.
- Ensured compliance with City's foreclosed/vacant building ordinance.
- Conducted collaborative team inspections to address dwelling violations of the State Sanitary Code and refer to Board of Health to determine if unfit for human habitation and issue Order of Condemnation and Order to Vacate.
- Tracked properties in the ISD database by means of scheduled inspections to ensure compliance of sanitary codes.

Goals & Objectives

- 1) **Goal:** Raise awareness and develop efficient methods to mitigate the rodent population.
Objective: Continue education and outreach of working with the community to eliminate sources of food and breeding grounds to minimize the rodent population. In order to control the rodent population, inspectors will diligently continue to conduct routine trash and dumpster inspections to ensure compliance of sanitary codes and issue citations for visible exterior sanitary violations found at time of inspection.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 2) **Goal:** Begin implementation of new Citizenserve code enforcement and EPermitting software.
Objective: Continue to enforce health codes and expand on resources provided by the Health Inspection Division.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Embrace Technology.

- 3) **Goal:** Continue to identify and address non-compliant properties.
Objective: Ensure resident are meeting all health inspection standards, codes, and regulations.
Mayoral Focus Area: Professionalize City Services.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
HEALTH INSPECTION DIVISION**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015211	510100	PERMANENT SALARIES	852,738	843,831	426,852	470,706	336,541	539,716
015211	511100	LONGEVITY	16,979	18,602	10,732	11,187	7,961	11,687
015211	512301	EDUCATIONAL INCENTIVE	25,963	24,193	7,663	8,733	7,218	9,361
015211	516600	SICK LEAVE BB	12,305	21,532	22,789	7,337	2,862	-
015212	520900	TELEPHONE	1,340	1,262	870	2,580	803	1,620
015212	524400	MAINT ABND BUILDINGS	390	3,480	230	4,000	1,839	-
015212	525800	FLU SHOT	5,504	(4,496)	30,450	-	280	-
015214	540000	OFFICE SUPPLIES	4,376	4,289	19,956	18,090	16,431	7,700
015214	540000	OFFICE SUPPLIES (40U)	-	-	-	-	-	-
015217	570500	TRAVEL ALLOWANCE	23,400	25,200	18,030	18,000	11,745	16,200
TOTAL	HEALTH		942,995	937,893	537,571	540,633	385,678	586,284

City of Revere - Fiscal Year 2019 Budget

521 - INSPECTIONAL SERVICES: Health Inspection Division

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Director of Municipal Inspections	N	02/28/00	19.35	0	39.0	1.00	95,587	71,690	-	-	71,690	-	71,690
Health Inspector	N	12/11/17	1.55	0	39.0	1.00	55,260	55,260	-	-	55,260	-	55,260
Food Inspector	N	10/13/16	2.71	0	39.0	1.00	55,260	55,260	4,145	-	59,405	-	59,405
Housing Inspector	N	10/27/16	2.67	0	39.0	1.00	55,260	55,260	-	-	55,260	-	55,260
Sanitary Inspector	N	07/15/05	13.97	0	39.0	1.00	55,260	55,260	1,600	-	56,860	-	56,860
Sanitary Inspector	N	03/31/75	44.28	0	20.0	0.51	55,260	28,338	3,487	-	31,825	-	31,825
Administrative Assistant	N	03/01/87	32.35	x	39.0	1.00	53,124	53,124	7,059	-	60,183	-	60,183
Principal Clerk	N	07/01/13	6.00	0	39.0	1.00	45,323	45,323	1,586	-	46,909	-	46,909
Asst To The Director	N	10/12/06	12.72	0	39.0	1.00	50,594	50,594	3,171	-	53,765	-	53,765
						<u>8.51</u>		<u>470,109</u>	<u>21,048</u>	<u>-</u>	<u>491,157</u>	<u>-</u>	<u>491,157</u>
												PT Salaries	69,607
												OT	
												Per Mayor	560,764

521 - INSPECTIONAL SERVICES: Health Inspection Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Telephone/Communications</u>	015212-520900	2,580	1,620	1,620	-
<u>Maintenance of Abandoned Buildings *</u>	015212-524400	4,000	4,000	-	(4,000)
<u>Office Supplies</u>	015214-540000	18,090	7,700	7,700	-
Office supplies general			5,000		
Copier lease			2,200		
Kyocera copier maintenance			500		
<u>Office Supplies (40U) **</u>	015214-540001	-	16,090	-	(16,090)
CityCite monthly mobile software package (40U)			13,435		
NS Annual data plan			1,455		
Office supplies for 40U			1,200		
<u>Travel Allowance</u>	015217-570500	18,000	16,200	16,200	-
	Total Non Payroll Expenditures	42,670	45,610	25,520	(20,090)
Footnotes:					
* Funded through revolving fund.					
** These expenses will be paid through the 40U revolving fund.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	497,963	584,661	560,764	(23,897)
Total Non Payroll Expenses	42,670	45,610	25,520	(20,090)
Total Department Expenses	540,633	630,271	586,284	(43,987)

522 - Public Health Initiatives

Contact Information: Carol Donovan, Public Health Nurse, Coordinator of the Medical Emergency Operation Plan (MEOP) & Supervisor of School Nurses, 781-485-8470

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To ensure the health, safety and welfare of the City's residents and visitors through the enforcement of State and local laws, bylaws, codes and regulations. We strive to promote healthy behavior through helpful service and information for continued wellness with surveillance, health and vaccine clinics, public service announcements and inspections ensuring all codes and standards are met.

FY2018 Accomplishments

- Increased vaccinations to the senior population from 80 in 2014-2016 to 101 in 2017 because of an early delivery date of the vaccine and advertisement not only in the local newspaper, but also on cable, webpages and social media.
- The Medical Emergency Operations Plan (MEOP) was presented to the new leaders of the Mayor's office, Police Department, Fire Department and School Department. Each department is up-to-date on the plan and have made significant changes to improve the plan.
- The school nurses have made significant progress in implanting the new Supplemental Nutrition Assistance Program (SNAP). This improved the efficiency on data collecting, and allowed for increased accuracy of data to the state with monthly and annual reporting.
- Implemented the new Three City (Revere, Chelsea, and Winthrop) Public Health Coordinator. Jeff Stone joined the City on July 1, 2017 and will work to provide healthy programming to the three cities.

Goals & Objectives

- 1) **Goal:** Minimize the spread of Influenza.

Objective: Influenza vaccine clinics are becoming more and more competitive owing to the increase in vaccine distribution from local pharmacies. In the past, 650 Influenza vaccines had been given out. For FY2019 Influenza season, 660 Influenza vaccines have been ordered. This will be an increase in payment of over \$250 from insurances for a total income of a possible \$19,000.

Mayoral Focus Area: Professionalize City Services.

- 2) **Goal:** Continue to improve MEOP.
Objective: With the help of the State, we are planning to continue to work on the MEOP for our next review in 2020 and realize significant improvements every year. Assistant MEOP Coordinator will continue to attend meeting, hold tabletop discussions and attend/oversee trainings to strength our program.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 3) **Goal:** Encourage use of the SNAP program.
Objective: The SNAP program will have the School Department well positioned for the ability to bill Mass Health for services given to Mass Health students. This would be a great opportunity to generate funding for the schools.
Mayoral Focus Area: Maximize and Modernize Economic Development.

- 4) **Goal:** Raise awareness and advise on health concerns for the public.
Objective: The Public Health Coordinator will continue to assess and will be able to provide educational information regarding public health concerns of the three cities.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Statistical Data

	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>Projected FY2019</u>
Vaccines Given	650	650	650	660
Public Health Emergency Plan Fund Grant (\$)	9878.67*	9,868.67	9,868.67	9,868.67

*Estimated

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
PUBLIC HEALTH DEPARTMENT
PUBLIC HEALTH INITIATIVES**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015221	510100	PERMANENT SALARIES	-	-	368,703	448,176	341,233	449,070
015221	511100	LONGEVITY	-	-	2,700	3,400	2,173	2,000
015221	512301	EDUCATIONAL INCENTIVE	-	-	18,356	17,812	13,910	19,049
015221	516600	SICK LEAVE BB	-	-	2,272	6,163	3,744	-
015227	520900	TELEPHONE/COMMUNICATIONS	-	-	360	360	240	360
015227	570500	TRAVEL ALLOWANCE	-	-	3,600	3,600	-	3,600
TOTAL			-	-	395,991	479,511	361,300	474,079

City of Revere - Fiscal Year 2019 Budget

522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Public Health Nurse	N	03/10/04	15.32		39.0	1.00	74,947	74,947	9,495		84,442	-	84,442
Regional Public Health Coordinator	N	07/01/17	2.00		39.0	1.00	80,000	80,000	-		80,000	22,317	57,683
Nurse	N	09/15/16	2.79		35.0	1.00	62,448	62,448	4,684		67,132	-	67,132
Nurse	N	03/15/12	7.30		35.0	1.00	62,448	62,448	-		62,448	-	62,448
Nurse	N	10/22/14	4.69		35.0	1.00	62,448	62,448	4,684		67,132	-	67,132
Nurse	N	09/10/14	4.81		35.0	1.00	62,448	62,448	2,186		64,634	-	64,634
Nurse	N	05/07/18	1.15		35.0	1.00	62,448	62,448	-		62,448	-	62,448
						<u>7.00</u>		<u>467,187</u>	<u>21,049</u>	<u>-</u>	<u>488,236</u>	<u>22,317</u>	<u>465,919</u>
												Board Salaries	4,200
												OT	
												Per Mayor	470,119

522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Telephone/Communications	015222-520900	360	360	360	-
Travel Allowance	015227-570500	3,600	3,600	3,600	-
Total Non Payroll Expenditures		<u>3,960</u>	<u>3,960</u>	<u>3,960</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	475,551	470,119	470,119	-
Total Non Payroll Expenses	3,960	3,960	3,960	-
Total Department Expenses	<u>479,511</u>	<u>474,079</u>	<u>474,079</u>	<u>-</u>

524 - Healthy Community Initiatives Office

Contact Information: Dimple Rana, Director, 781-286-8172

Location: Revere City Hall, Basement, 281 Broadway, Revere, 02151

Mission Statement

To work with Revere residents, businesses and stakeholders in leading healthier lives, raising healthier families and building healthier communities.

FY2018 Accomplishments

- Launched successful pilot of Bikeshare between October and December 2017. Official Bikeshare program will launch in Summer 2018.
- Striped Broadway and Malden St. with bike lanes and installed signage.
- On February 1st, 2018 the Baker-Polito Administration formally announced the commitment of at least \$1.5 million to fund designs for the full length of the Northern Strand Community Trail, including design improvements for sections of the trail already open, as well as the long sought extension through Lynn.
- Worked closely with Revere 311 to resolve submissions that pertain to pedestrians and accessibility issues.
- Coordinated the Revere Runs 5k, scheduled for June 2nd, 2018.
- Secured \$23,000 in funding from MGH Revere and Chelsea Health Centers and MGH Revere CARES for 2017 Farmers' Market season.
- Assisted in opening the third season of the Revere Farmers' Market under the leadership of city management and new market manager.
- Secured Parkland Acquisitions and Renovations for Communities (PARC) grant awarded by Executive Office of Energy and Environmental Affairs' (EOEEA) for Gibson Park in the amount of \$225,556 on January 5th, 2018.
- Secured Harmon Park playground scheduled to be built for May 2018.
- Finalized Open Space and Recreation Plan.
- Secured \$7,500 to install a 2-mile urban walking trail in North Revere to provide a safe marked route for people to partake in a healthy walk while enjoying scenic views of Rumney Marsh on the Northern Strand Community Trail.



Goals & Objectives

- 1) **Goal:** Implement permanent Bikeshare program policy and projects.

Objective: To create a City-wide policy to provide residents and visitors a low cost dockless bicycle-sharing system, a service in which bicycles are made available for shared use to individuals on a short term basis for a price. Projects will include biking education, safety and awareness for cyclists and non-cyclists.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.

- 2) **Goal:** Implement Placemaking projects.

Objective: To create and maintain destinations to make Revere safer, more accessible, useful, and enjoyable. Placemaking acts with active transportation strategies to encourage walking, biking, and recreation by providing places that meet the “five D’s” of walkable environments: density, diversity, design, destination, and distance to transit. While active transportation creates the infrastructure for people to walk and bike in the City, Placemaking provides the destinations – the reasons people walk or bike. It has the potential to humanize Revere’s urban environment by inspiring conversations and bonding among residents.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Implement a Food Truck and Peddling Ordinance and projects.

Objective: To create a City-wide ordinance for food trucks and food peddlers to operate in the City as a new way to experience the multi-cultural culinary scene in Revere. This ordinance will create a pathway for inspection, permitting, licensing, compliance, enforcement and designated vending locations for food trucks and peddling.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

Statistical Data

	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>Projected FY2019</u>
Bike Registration/Helmet Distribution	30	40	50	60
5K Participants	150	175	200	225
Volunteers	300	500	800	1,100
Farmers Market Vendors	8	8	15	20
Farmers Market Customer Counts	1,000	2,000	3,000	5,000

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
PUBLIC HEALTH DEPARTMENT
HEALTHY COMMUNITY INITIATIVES**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015241	510100	PERMANENT SALARIES	-	-	6,414	101,254	79,087	109,257
015241	511100	LONGEVITY	-	-	-	-	-	-
015241	512301	EDUCATIONAL INCENTIVE	-	-	-	13,091	5,165	10,237
015241	516600	SICK LEAVE BB	-	-	-	2,780	758	-
015241	520900	TELEPHONE	-	-	-	900	568	900
015254	540000	OFFICE SUPPLIES	-	-	664	1,000	917	1,000
015254	545500	COMPUTER OPERATIONS	-	-	-	700	-	700
TOTAL			-	-	7,078	119,725	86,494	122,094

City of Revere - Fiscal Year 2019 Budget

524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiatives

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
HCI Director	N	10/14/15	3.71		39.0	1.00	68,528	68,528	6,853		75,381	40,000	35,381
Active Living Coordinator	N	07/01/15	4.00		35.0	0.90	50,139	45,125	3,384		48,509	-	48,509
						<u>1.90</u>		<u>113,653</u>	<u>10,237</u>	<u>-</u>	<u>123,890</u>	<u>40,000</u>	<u>83,890</u>
												PT Salaries	35,604
												OT	
												Per Mayor	119,494

524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Telephone</u>	015242-520900	900	900	900	-
Cell phone					
<u>Office Supplies</u>	015244-540000	1,000	1,000	1,000	-
Office Supplies					
<u>Computer Operations</u>	015244-545500	700	700	700	-
	Total Non Payroll Expenditures	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	117,125	146,014	119,494	(26,520)
Total Non Payroll Expenses	2,600	2,600	2,600	-
Total Department Expenses	<u>119,725</u>	<u>148,614</u>	<u>122,094</u>	<u>(26,520)</u>

525 - Substance Use Disorder Initiatives

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere, 02151

Mission Statement

To envision data-driven drug and alcohol policies and systems that promote the health, wellness, and human rights of those impacted by the issue. SUDI's mission is to provide knowledge, skills and resources to the community that will transform how drugs and alcohol use is perceived, and help shape policies and systems that result in an efficient and effective continuum of care (i.e., prevention, treatment, recovery, and harm reduction).

FY2018 Accomplishments

- Piloted Operation Prevention Curriculum at Seacoast School to prevent Rx Drug Misuse. Implementation planned for 2018 spring semester.
- Streamlined Public Safety Overdose Data Collection & Reporting. Data collection protocol is in place, and single report generated to SUDI on a weekly basis.
- Increased engagement to active drug users & bystanders to prevent fatal overdose by 37.5% from Q1 to Q3.

Goals & Objectives

- 1) **Goal:** Create a Strategic Plan that integrates existing activities and identifies future efforts.
Objective: Release SUDI's Strategic Plan by December 2018 that describes the planning process, reports findings, and outlines SUDI's recommendations.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
- 2) **Goal:** Increase knowledge and understanding about SUD & challenge topic-related misconceptions.
Objective: Host training sessions to inform the public about the multiple levels of stigma by July of 2019.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) **Goal:** Create an Information Management Plan.
Objective: Implement data collection and reporting software by June 2019 to track outcomes, and monitor key performance indicators as well as unify creation and utilization of documents and records by August 2018.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 4) **Goal:** Develop a Performance Management System.
Objective: Create individual annual work plans for each employee by October 2018 which reflects departmental goals, and identifies outcomes to achieve on a quarterly, monthly, and weekly basis. Also, create a performance review processes by January 2019 to review individual work plans.
Mayoral Focus Area: Maximize and Modernize Economic Development, Embrace Technology.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
PUBLIC HEALTH DEPARTMENT
SUBSTANCE USE INITIATIVES**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015251	510100	PERMANENT SALARIES	-	-	7,119	9,479	4,041	30,765
015251	511100	LONGEVITY	-	-	-	-	-	1,067
015251	512301	EDUCATIONAL INCENTIVE	-	-	-	708	-	7,890
015251	516600	SICK LEAVE BB	-	-	-	-	-	-
015254	540000	OFFICE SUPPLIES	-	-	628	1,000	839	1,000
TOTAL			-	-	7,748	11,187	4,880	40,722

City of Revere - Fiscal Year 2019 Budget

525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:													
Director	N	04/09/14	5.23		39.0	1.00	81,885	81,885	6,141		88,026	70,428	17,598
Asst Director	N	09/14/16	2.79		39.0	1.00	49,958	49,958	1,749		51,707	50,650	1,057
Principal Clerk	N	10/15/07	11.72		32.0	0.82	45,322	37,187	1,067		38,254	19,883	18,371
						<u>2.82</u>		<u>169,030</u>	<u>1,067</u>	<u>-</u>	<u>177,987</u>	<u>140,961</u>	<u>37,026</u>
												PT Salaries	2,696
												OT	
												Per Mayor	39,722

525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	015254-540000	1,000	1,000	1,000	-
Total Non Payroll Expenditures		<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	10,187	39,722	39,722	-
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	<u>11,187</u>	<u>40,722</u>	<u>40,722</u>	<u>-</u>

541 - Elder Affairs

Contact Information: Stephen W Fielding, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

Mission Statement

To support the independence of seniors within the City of Revere by advocating for services, programs, and activities to meet their needs, provide a healthy meals program, and offer safe, low-cost transportation to them while ensuring they are welcomed at the senior center in an inviting, positive, fun, safe, environment that enriches their quality of life.

FY2018 Accomplishments

- Improved the outside front entrance and façade of the building with extensive renovation completed to improve the integrity of the cement stairs, railings, handicap ramp, and footings, and bronze plaque. The work completed includes: demolishing the front wall, removing the plaque, removing the railing, building the front portion of the brick wall, re-installing the plaque and railings, adding hydraulic cement on existing railing, as well as patching the concrete ramp.
- Installed an additional sump pump in the basement to alleviate flooding in the elevator well.
- Altered the meals program with the assistance of Mystic Valley Elder Services nutritionists to ensure that healthy, balanced offerings are available through the center.
- Hosted many food education group presentations and one-to-one consultations to ensure that seniors understand and take advantage of living a healthy lifestyle.
- Improved the low-cost shuttle van service with the addition of a newly donated 2008 5-passenger van donated by Cataldo Ambulance.
- Each month we host a special monthly luncheon for seniors that attracts an average of 60 seniors. Hosted monthly luncheons for seniors, including two 100 birthdays in the last year and a half, a financial presentation, turning 65 presentation, Medicare presentation, physical therapy demonstrations, and exercise presentations. Many special events have taken place as well such as a Health Awareness Day and Open Space Forums, and the Golden Gala Dinner Dance.
- Added three new health & exercise classes, expanded a fourth to add another class, improved attendance for a book club, computer classes, iPad classes, knitting group, ceramics, canvas making, quarterly auctions, and movie offerings.
- Hosted blood pressure clinics and consultations, chair massage, podiatry clinics, hearing specialist conferences, and special demonstration for specific safety issues through the Revere Fire Department and Revere Community Police.

- Continue to serve as the access point for many service-related and senior needs through numerous telephone inquiries and walk-ins. This is increasing enormously as the aging population requires much more assistance.

Goals & Objectives

- 1) **Goal:** Diversify and expand senior participation at the senior center to include specific age segments, ethnicities, nationalities, and gender.
Objective: To initiate measurable benchmarks to develop and attain results.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 2) **Goal:** Evaluate the need for creating an Age-Friendly community in Revere.
Objective: To recruit “senior” stakeholders in the City for initial focus group discussions regarding the surging Over 60 + population and its effects on business and City services.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 3) **Goal:** Continue to educate the Revere community regarding the needs of seniors through comprehensive communication.
Objective: To increase current exposure of senior issues and hot topics through the Senior Power Newsletter, Revere Senior News TV Show, Revere TV special PSA’s, newspapers, social media platforms, and advanced outreach efforts.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 4) **Goal:** To install security cameras in and around the Senior Center.
Objective: To provide additional security for visitors at the Senior Center.
Mayoral Focus Area: Professionalize City Services.
- 5) **Goal:** To replace entry doors at the Senior Center.
Objective: To keep the Senior Center secure and accessible for the Seniors and other patrons.
Mayoral Focus Area: Professionalize City Services.

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015411	510100	PERMANENT SALARIES	195,158	220,447	207,867	234,369	172,499	237,445
015411	510101	OTHER SALARIES	-	-	-	-	-	16,241
015411	511100	LONGEVITY	3,599	3,900	2,752	3,000	2,002	3,400
015411	512200	CLOTHING	400	400	400	200	400	400
015411	512301	EDUCATIONAL INCENTIVE	5,171	5,171	5,720	6,076	4,673	6,817
015411	516600	SICK LEAVE BB	970	2,552	2,905	3,119	2,581	-
015412	522100	RENTALS	2,000	3,700	3,875	4,000	1,000	4,000
015412	525700	ELDER PROGRAMS	11,657	11,490	17,640	19,995	10,257	-
015414	540000	OFFICE SUPPLIES	453	534	384	500	517	500
TOTAL	ELDER AFFAIRS		219,409	248,194	241,543	271,259	193,930	268,803

City of Revere - Fiscal Year 2019 Budget

541 - ELDER AFFAIRS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Director	N	07/10/13	5.98		40.0	1.00	73,673	73,673	5,525	-	79,198	-	79,198
Clerk Typist	N	12/03/12	6.58		40.0	1.00	42,221	42,221	-	-	42,221	-	42,221
Program Coordinator	N	10/06/16	2.73		40.0	1.00	36,927	36,927	1,292	-	38,219	-	38,219
SR Ctr Caretaker	N	05/12/05	14.14		40.0	1.00	34,328	34,328	1,600	200	36,128	-	36,128
Transportation Specialist	N				40.0	1.00	34,192	34,192	-	-	34,192	-	34,192
Kitchen Cook	N	09/25/95	23.78		20.0	0.50	24,908	12,454	1,800	200	14,454	-	14,454
						<u>5.50</u>		<u>233,795</u>	<u>10,217</u>	<u>400</u>	<u>244,412</u>	<u>-</u>	<u>244,412</u>
												Board Members	3,650
												Other PT Salaries	16,241
												OT	-
												Per Mayor	264,303

City of Revere - Fiscal Year 2019 Budget

541 - ELDER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Rentals</u>	015412-522100	4,000	4,000	4,000	-
Senior trip bus rental					
<u>Elderly Programs *</u>	015412-525700	19,995	19,995	-	(19,995)
Supplements expenses related to running Senior Programs; including van expenses, food, and activity supplies.					
<u>Office Supplies</u>	015414-540000	500	500	500	-
Copier maint, cartridges, paper, other supplies.					
<u>Capital Improvements *</u>	015414-540000	-	60,000	-	(60,000)
Repave parking lot			20,000		
New Shuttle Van			40,000		
		24,495	84,495	4,500	(79,995)
Footnotes:					
* To be funded through revolving fund.					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	246,564	264,303	264,303	-
Total Non Payroll Expenses	24,495	84,495	4,500	(79,995)
Total Department Expenses	271,059	348,798	268,803	(79,995)

543 - Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To provide advocacy, assistance and services designed to enhance the lives of the City's veterans who served their country in the Armed Forces, their families and survivors.

FY2018 Accomplishments

- Assisted veterans and their dependents in obtaining entitlements and services from the U.S Department of Veterans Affairs (VA), U.S Department of Defense, Massachusetts Department of Veterans Services and local programs for eligible veterans and their families.
- Provided over \$686,143 in Chapter 115 benefits to veterans and their families.
- Increased VA compensation benefits by 22% to a total of \$548,965. In 2017, the City of Revere ranked 12th in the Commonwealth for total VA benefits received by their constituents.
- Partnered with the Revere Housing Authority and the U.S Department of Veterans Affairs to secure HUD-VASH housing vouchers.
- Implemented quarterly Veteran Coffee Hours that connected veterans with various subject matter experts, as well as the opportunity to network with other local veterans.

Goals & Objectives

- 1) **Goal:** Improve the lives of Revere's veterans and their families.

Objective: Increase veteran employment opportunities by engaging new businesses to participate in our Vets to Work program. Implement the ReVet program to assist newly returning veterans with VA claims, healthcare, education and employment opportunities. Develop a department website and expand social media outreach to increase community awareness the services we provide and how Revere's veterans and their families can access them.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

- 2) **Goal:** Increase public awareness of the history, service and sacrifice of all veterans.
Objective: Recognize Revere Veterans by organizing a city-wide Veterans Day event. Reconvene the Revere Veterans Council to strengthen our relationship with the local veteran organizations to enhance services and events for Revere’s veterans.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** Serve as the access point for all veteran related benefits, needs and services.
Objective: Effectively manage and improve Revere’s MGL, Chapter 115 and Veterans Administration programs. Increase referrals for federal compensation and pensions, state and federal educational benefits, tax exemptions, annuities, home loans, counseling and job training.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

Statistical Data

	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018
Pensioned Veterans	47	76	N/A
Pensioned Veterans Amount (\$)	34,794	68,913	N/A
Compensated Veterans	457	427	N/A
Compensated Veterans Amount (\$)	538,655	548,965	N/A
New Veterans Housed	7	20	25

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
VETERANS AFFAIRS**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015431	510100	PERMANENT SALARIES	89,418	99,367	101,258	101,858	77,156	108,638
015431	511100	LONGEVITY	2,467	3,143	2,762	2,200	1,449	2,400
015431	512301	EDUCATIONAL INCENTIVE	2,071	2,069	1,197		-	4,749
015431	516600	SICK LEAVE BB	1,805	1,982	1,999	854	942	-
015432	525600	SPECIAL EVENTS	2,875	2,185	1,189	4,000	2,489	10,000
015434	540000	OFFICE SUPPLIES	3,065	2,876	3,505	4,500	2,598	4,750
015431	570500	TRAVEL ALLOWANCE	900	900	675	1,300	591	1,300
015437	571500	VETERANS BENEFITS	859,102	738,166	738,571	805,000	548,817	805,000
TOTAL	VETERANS AFFAIRS		961,704	850,687	851,156	919,712	634,042	936,837

City of Revere - Fiscal Year 2019 Budget

543 - VETERANS' AFFAIRS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Commissioner	N	02/15/17	2.37	0	39.0	1.00	63,315	63,315	4,749		68,064		68,064
Principal Clerk	N	06/07/01	18.07	0	39.0	1.00	45,323	45,323	2,400		47,723		47,723
						<u>2.00</u>		<u>108,638</u>	<u>7,149</u>	<u>-</u>	<u>115,787</u>	<u>-</u>	<u>115,787</u>
												OT Per Mayor	115,787

543 - VETERANS' AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Special Events</u>	015432-525600	4,000	10,000	10,000	-
Veterans' memorial services, activities					
<u>Office Expense</u>	015434-540000	4,500	4,750	4,750	-
Toner cartridges, paper, office supplies					
Vetraspec					
One time set up fee					
		3,800	4,300		
		450	450		
		250	-		
<u>Travel Allowance</u>	015437-570500	1,300	1,300	1,300	-
<u>Veterans' Benefits</u>	015437-571500	805,000	805,000	805,000	-
Veterans payroll, health insurance, burial fees, etc					
		<u>814,800</u>	<u>821,050</u>	<u>821,050</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	104,912	115,787	115,787	-
Total Non Payroll Expenses	814,800	821,050	821,050	-
Total Department Expenses	<u>919,712</u>	<u>936,837</u>	<u>936,837</u>	<u>-</u>

549 - Commission on Disabilities

Contact Information: Ralph DeCicco, Co-Chair/ADA Coordinator, 781-286-8267

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

FY2018 Accomplishments

- Enhanced the Commission on Disabilities webpage, with downloadable forms and other important information for the residents with disabilities.
- Created a disability page with useful information for all the disabled residents and families in our community along with having monthly meetings that are televised live in the Council Chambers at night.
- Created new Handicap Parking Sign Applications and a Medical Form. We also created documents with an explanation on the criteria that needs to be met and what will be needed for submission of an application before individuals begin the process, which can be found on the Disability page on the City website.
- Helped streamline the application process with the Traffic Commission by providing them with all the necessary documentation and images.
- Created a work order through the 311 Office in order for an application to be tracked and documented.
- Organized the Massachusetts Office on Disabilities (MOD) come to Revere and offer ADA Title I and Title II training for all department heads and staff.
- Established a new Disability Accessibility Survey for the residents of Revere in both English and Spanish to help us create a database and to also let us know what their needs.

Goals & Objectives

- 1) **Goal:** Become a full-time regularly staffed department within the City of Revere.

Objective: To be able to provide the necessary time and resources to be of service to the residents of the City.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

- 2) **Goal:** Obtain an accessible location in order for the Commission to reinstitute the medical equipment loan program.
Objective: To better serve the disabled residents of Revere.
Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 3) **Goal:** To adopt MGL, Chapter 40 Section 22G, which states “Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assessed for violation of handicap parking in said city or town to the Commission on Disabilities.”
Objective: Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

Statistical Data

	<u>FY2017</u>	<u>FY2018</u>	<u>Projected FY2019</u>
Commission on Disability Meetings	10	11	10
Residents Registered on City Database Per Disability Accessibility Surveys	N/A	28	75

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015491	510100	PERMANENT SALARIES	3,900	3,900	3,458	6,300	3,521	5,900
015497	570000	OTHER EXPENSES	-	-	-	1,000	675	1,000
TOTAL	COMMISSION ON DISABILITIES		3,900	3,900	3,458	7,300	4,195	6,900

City of Revere - Fiscal Year 2019 Budget

549 - COMMISSION ON DISABILITIES

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Per Mayor														
Co-Chair/ ADA Coordinator	N	02/03/17	2.40				-	-	2,150		2,150		2,150	
Co-Chair	N	07/01/18	1.00				-	-	2,150		2,150		2,150	
Member	N	02/03/17	2.40				-	-	400		400		400	
Member	N	07/01/18	1.00				-	-	400		400		400	
Member	N	07/01/18	1.00				-	-	400		400		400	
Member	N	07/01/18	1.00				-	-	-		-		-	
Member	N	07/01/18	1.00				-	-	400		400		400	
									-	5,900	-	5,900	-	5,900
												Per Mayor	5,900	

549 - COMMISSION ON DISABILITIES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Other Charges & Expenses	015497-570000	1,000	3,100	1,000	(2,100)
		1,000	3,100	1,000	(2,100)
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	6,300	7,500	5,900	(1,600)
Total Non Payroll Expenses	1,000	3,100	1,000	(2,100)
Total Department Expenses	7,300	10,600	6,900	(3,700)

590 - Consumer Affairs

Contact Information: Jannine Ellis, Director, 781-286-8114

Location: Revere Recreation Department, First Floor, 150 Beach St, Revere, 02151

Mission Statement

To assist in the resolution of consumer and business disputes with the goals of eliminating the need for either party to go to court; and to serve as an educational resource for consumers in our service area, both proactively sharing information about consumer protection and responding to consumer questions and concerns.

FY2018 Accomplishments

- Held a free “shred day” with the AARP to assist residents of the community to properly dispose of sensitive documents.
- National Consumer Protection week – distributed Savvy Senior Book to the elderly to raise awareness on scams.
- Consumer Affairs opened 221 and closed 208 complaints returning \$74,946.67 back to the consumers.
- Set up an information table at the Fall Festival, which was visited by an estimated 8,000 people, gave the Consumer Affairs Office the opportunity to reach out to many residents in our service area to help our services and familiarize residents of Revere and surrounding communities of our services and objectives.



Goals & Objectives

- 1) **Goal:** Increase outreach to our elderly constituents that are targeted and are more susceptible to scams and deceptive practices.

Objective: To arrange speaking engagements in which the audience is primarily senior citizens.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

- 2) **Goal:** To better educate the consumers on their consumer rights by attending more community events.
Objective: To be present at local events handing out informative pamphlets. To familiarize the citizens in our area of the function of our office and the service provided.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** Increase funding for expanding services in the department.
Objective: Maintain the City’s website as a source of information for education on scams and deceptive practices that target both the young and senior consumers in our jurisdiction by seeking out additional funds from existing communities and any new grant opportunities.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

Statistical Data

<u>Fiscal Year</u>	<u>Opened Cases</u>	<u>Closed Cases</u>	<u>Amount Recovered/Returned (\$)</u>
FY2018	367	336	114,172.61
FY2017	412	409	137,016.70
FY2017	391	400	163,954.10

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
CONSUMER AFFAIRS**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
015901	510100	PERMANENT SALARIES	36,820	36,976	36,906	36,948	28,597	47,327
015901	511100	LONGEVITY	-	-	-	2,400	1,600	2,600
015901	516600	SICK LEAVE BB	-	348	348	1,314	1,348	-
TOTAL	CONSUMER AFFAIRS		36,820	37,324	37,254	40,662	31,545	49,927

City of Revere - Fiscal Year 2019 Budget

590 - CONSUMER AFFAIRS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Director	N	07/05/00	19.00	0	39.0	1.00	51,266	51,266	2,600	-	53,866	29,294	24,572
Lead Mediator	N	02/01/13	6.41	0	24.0	0.62	25,355	25,355	-	-	25,355	-	25,355
						<u>1.62</u>		<u>76,621</u>	<u>2,600</u>	<u>-</u>	<u>79,221</u>	<u>29,294</u>	<u>49,927</u>
												Other PT Salaries	-
												OT	-
												Per Mayor	49,927

590 - CONSUMER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Office Supplies	015904-540000	-	-	-	-
		-	-	-	-
		-	-	-	-
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	40,662	49,927	49,927	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	40,662	49,927	49,927	-
	40,662	49,927	49,927	-

610 - Library

Contact Information: Kevin Sheehan, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

Mission Statement

To foster the intellectual and cultural life of the community of Revere by providing quality literature, media, programming, and access to technology to residents of all ages.

FY2018 Accomplishments

- Purchased and upgraded technology to meet the evolving needs of the City and its stakeholders.
- Subscribed to publications in Spanish, French, Italian, German and Japanese to value diversity in the community and in the workplace.
- Continued the Senior Center book club, with a wide range of genres and subjects.
- Improved and professionalized Library services by adding new staff members with diverse skills and background.



Goals & Objectives

- 1) **Goal:** Run a Revere Public Summer Reading Program to supplement the Revere Public School's summer reading lists in the Summer of 2018.

Objective: Provide new opportunities for the youth to engage in reading activities.

Mayoral Focus Area: Professionalize City Services.

- 2) **Goal:** Create additional programs for students in middle school and above, with a minimum target of four programs within fiscal 2019.
Objective: Give students additional programs and activities for intellectual and cultural purposes.
Mayoral Focus Area: Professionalize City Services.

- 3) **Goal:** Increase online access to historical data through database subscriptions, adding at least one by October 2019.
Objective: Expand accessibility on historical information for the resident of Revere.
Mayoral Focus Area: Professionalize City Services.

CITY OF REVERE: FY 2019 BUDGET SUMMARY
LIBRARY

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
016101	510100	PERMANENT SALARIES	306,365	316,524	343,434	410,740	284,257	391,134
016101	510101	OTHER SALARIES	-	-	-	-	-	43,914
016101	511100	LONGEVITY	12,949	8,518	7,531	6,985	4,700	4,800
016101	512301	EDUCATIONAL INCENTIVE	9,553	16,510	19,576	21,320	14,784	22,455
016101	516600	SICK LEAVE BB	326	-	-	1,670	-	-
016102	520300	UTILITIES	19,146	12,707	15,017	15,000	6,657	-
016102	520900	TELEPHONE	-	-	-	-	-	-
016102	524500	BUILDING MAINT/REPAIR	3,629	7,710	2,522	2,000	1,703	-
016102	525300	NOBLE	48,275	48,478	37,117	51,000	51,705	54,000
016102	526200	OTHER SERVICES	4,779	5,448	1,518	2,500	2,882	-
016104	540000	OFFICE SUPPLIES	1,944	2,156	1,382	800	414	-
016104	542000	JANITORIAL SUPPLIES	1,236	697	360	300	530	-
016104	542200	LIBRARY SUPPLIES	53,417	66,664	61,420	70,544	62,065	71,120
016107	573500	LOCAL MATCHING FUNDS	13,089	11,720	7,107	5,000	5,098	5,000
016108	587300	CAPITAL IMPROVEMENTS	1,504	-	-	-	-	-
TOTAL	LIBRARY		476,211	497,132	496,983	587,859	434,795	592,423

City of Revere - Fiscal Year 2019 Budget

610 - LIBRARY

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Library Director	N	07/26/13	5.93	0	39	1.00	70,144	70,144	7,014		77,158		77,158
Marketing/ Admin Asst	N	10/29/12	6.67	0	39	1.00	45,954	45,954	3,447		49,401		49,401
Children's Librarian	N	07/06/00	18.99	0	39	1.00	55,970	55,970	4,559		60,529		60,529
Multi Lingual Children's	N	06/14/10	9.05	0	32	0.82	55,970	45,924	4,592		50,516		50,516
Lvl 3 Jr Library Asst	N	08/22/02	16.87	0	39	1.00	42,221	42,221	2,200		44,421		44,421
Lvl 3 Jr Library Asst	N	03/17/16	3.29	0	39	1.00	40,322	40,322	3,024		43,346		43,346
Lvl 3 Jr Library Asst	N	11/20/17	1.61	0	30	0.77	40,322	31,017	-		31,017		31,017
Lvl 4 Jr Library Asst	N	11/20/17	1.61	0	28	0.72	41,492	29,789	-		29,789		29,789
Adult Services Librarian	N	05/21/15	4.11	0	20	0.51	47,176	24,193	2,419		26,612		26,612
						<u>7.82</u>		<u>385,534</u>	<u>27,255</u>	<u>-</u>	<u>412,789</u>	<u>-</u>	<u>412,789</u>
												Board Members	5,600
												Other PT Salaries	43,914
												OT	-
												Per Mayor	462,303

City of Revere - Fiscal Year 2019 Budget

610 - LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Utilities *</u> Natural Gas, Electricity	016102-520300	15,000	15,000	-	(15,000)
<u>Building Maintenance and Repair *</u>	016102-524500	2,000	2,000	-	(2,000)
<u>Other Services - NOBLE</u> Contracted library service with North of Boston Library Exchange.	016102-525300	51,000	54,000	54,000	-
<u>Other Services *</u> Alarm, Pest Control, Copier service, Speakers/Performers, etc	016102-526200	2,500	2,750	-	(2,750)
<u>Office Supplies *</u> Toner cartridges, paper, craft supplies	016104-540000	800	1,000	-	(1,000)
<u>Janitorial Supplies *</u> Hand sanitizer, soap, cleaning products	016104-542000	300	500	-	(500)
<u>Library Supplies</u> Books, Online databases and services, book jackets	016104-542200	70,544	71,120	71,120	-
<u>Library - Local Matching Funds</u> Discretionary spending on library services, travel reimbursement, computer equipment	016104-573500	5,000	5,000	5,000	-
<u>Capital Improvements</u>	016108-587300	-	-	-	-
		<u>147,144</u>	<u>151,370</u>	<u>130,120</u>	<u>(21,250)</u>
Footnotes:					
* Funded through state grants and other sources in FY19.					

City of Revere - Fiscal Year 2019 Budget

610 - LIBRARY (continued)

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	414,873	479,519	462,303	(17,216)
Total Non Payroll Expenses	147,144	151,370	130,120	(21,250)
Total Department Expenses	<u>562,017</u>	<u>630,889</u>	<u>592,423</u>	<u>(38,466)</u>

650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

FY2018 Accomplishments

- Launched a sponsorship program to pair local businesses and organizations with our popular summer movie night series on Revere Beach, which resulted in the recovery of all movie night costs related to supplies and movie licensing in FY2018. Recovery of these funds in turn allowed the department to re-direct appropriated funds for movie nights to programming for middle and high school residents.
- Introduced the following new programs for middle and high school students in FY 18:
 - High School Basketball League
 - Flag Football League
 - Track & Field Program
 - Open Gym Nights
 - Middle School Dances
 - Video Game Club
- Added the following new events for the community at-large in FY2018:
 - Fall Festival, Touch-A-Truck
 - Paint & Skate at Cronin Rink
 - Glow in the Dark Fun Run at Harry Della Russo Stadium.



- Launched a brand new Teen Center at the Youth Center on Beach Street. The Teen Center is open during the school year Monday-Thursday after school until 6:00 pm. Partnered with the School Department and Revere High School to launch a new program to hire teenagers and have those kids plan their own activities and events for students their own age. This “For Kids by Kids” program is the first of its kind in the City’s history.

Goals & Objectives

- 1) **Goal:** Expand the department’s new movie night to include Sunday concerts and special events, such as the Fall Festival.
Objective: Continue recovering costs in order to re-dedicate funds to programs for the community at-large.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 2) **Goal:** Develop policies and procedures for all department special events.
Objective: Improve the quality and efficiency for each project as well as ensure continuity of programming for events in the future should department personnel ever change.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** Implement an in-house evaluation system.
Objective: Analyze department programs and events in order to improve their quality and efficiency.
Mayoral Focus Area: Professionalize City Services.
- 4) **Goal:** Increase weeknight leisure activities and events in the summer for all residents, especially teenagers.
Objective: Provide additional programs for the youth of Revere.
Mayoral Focus Area: Professionalize City Services.
- 5) **Goal:** Administer a survey to all residents regarding Parks & Recreation services.
Objective: Gather feedback regarding current leisure activities and programs and uncover additional needs of the residents of Revere.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

Statistical Data

	<u>Calendar Year 2016</u>	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Projected Calendar Year 2019</u>
Social Media Outreach (Facebook Followers)	1,979	2,451	2,984	3,300
Summer Camp Gross Revenue (\$)	29,496	33,154	59,633	60,000
Sports and Fitness Gross Revenue (\$)	N/A	N/A	20,120	60,000



**CITY OF REVERE: FY 2019 BUDGET SUMMARY
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
016501	510100	PERMANENT SALARIES	177,416	184,344	134,529	154,501	147,445	194,276
016501	510103	CUSTODIAN SALARIES	-	-	-	-	-	30,000
016501	510800	SEASONAL SALARIES	104,334	241,397	151,490	140,600	186,114	115,600
016501	510900	OVERTIME	-	-	-	-	-	10,000
016501	511100	LONGEVITY	660	-	-	-	724	1,200
016501	512301	EDUCATIONAL INCENTIVE	3,711	3,743	4,547	5,896	4,519	7,577
016501	516600	SICK LEAVE BB	2,039	3,409	2,042	2,096	2,136	-
016502	520900	TELEPHONE	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	123,383	133,852	129,045	130,000	134,426	75,000
016502	529400	FIELD MAINTENANCE	-	-	-	-	-	-
016504	541500	EQUIPMENT & SUPPLIES	7,761	8,128	4,824	8,000	9,554	22,000
016507	570500	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	2,400	3,600
TOTAL	PARKS & RECREATION		422,904	578,473	430,077	444,693	487,319	459,253

City of Revere - Fiscal Year 2019 Budget

650 - PARKS & RECREATION SERVICES

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor													
Director	N	12/17/12	6.54		39.0	1.00	71,938	71,938	2,518		74,456	-	74,456
Assistant Director	N	04/01/08	11.25		39.0	1.00	50,594	50,594	6,259		56,853	-	56,853
Sports Coordinator	N	11/08/17	1.64		39.0	1.00	65,000	65,000	-		65,000	32,500	32,500
Program Activity Co-ordinator	N	07/29/13	5.92		36.3	0.93	42,221	39,244	-		39,244	-	39,244
						<u>3.93</u>		<u>226,776</u>	<u>8,777</u>	<u>-</u>	<u>235,553</u>	<u>32,500</u>	<u>203,053</u>
												Seasonal Salaries	115,600
												Custodial OT	30,000
												OT	10,000
												Per Mayor	358,653

650 - PARKS & RECREATION SERVICES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Recreational Programs	016502-525600	130,000	150,000	75,000	(75,000)
Concerts, Holiday Activities & Summer Programs			75,000	75,000	
Columbus Day Parade*			25,000	-	
Revere Beach Sandcastle Event*			50,000	-	
Equipment & Supplies	016504-541500	8,000	22,000	22,000	-
Office supplies, equipment lease, field supplies					
Travel Allowance	016507-570500	3,600	3,600	3,600	-
Director @ \$300/month					
		<u>141,600</u>	<u>175,600</u>	<u>100,600</u>	<u>(75,000)</u>

Footnotes:

* Funded in FY19 through Free Cash Appropriation

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	303,093	345,213	358,653	13,440
Total Non Payroll Expenses	141,600	175,600	100,600	(75,000)
Total Department Expenses	<u>444,693</u>	<u>520,813</u>	<u>459,253</u>	<u>(61,560)</u>

CITY OF REVERE: FY 2019 BUDGET SUMMARY
DEBT SERVICE

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
017109	591100	BONDED DEBT	-	-	-	3,482,543	449,543	2,959,543
017109	591210	INTEREST ON ST DEBT	-	-	-	-	-	292,469
017109	591500	INTEREST ON LT DEBT	-	-	-	2,491,996	326,190	1,912,886
TOTAL	DEBT SERVICE		-	-	-	5,974,539	775,733	5,164,898

700 - DEBT SERVICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Bonded Debt	017109-591100	2,997,543	2,959,543	2,959,543	-
Principal Payments on O/S Bonded indebtedness (Tax levy)		3,482,543	3,664,543		
Less: Lease Rental Car Subsidy		-	(200,000)		
Less: Ameresco Pymt from School Dept		(485,000)	(505,000)		
Less: School Bldg Debt Serv. Premiums		-	-		
Interest on Short Term Debt	017109-591210	-	292,469	292,469	-
Interest pymts on Temporary Borrowing (Tax Levy)			292,469		
Interest on Long Term Debt	017109-591500	2,236,740	1,912,886	1,912,886	-
Interest pymts on O/S Bonded Indebtedness		2,491,996	2,151,980		
Less: Ameresco School Charge back		(255,256)	(239,094)		
		<u>5,234,283</u>	<u>5,164,898</u>	<u>5,164,898</u>	<u>-</u>
Footnotes:					
* Moved out of Director of Finance Budget in FY18.					

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
019001	511400	WORKERS COMP	-	-	-	302,145	171,817	-
019001	511500	WORKERS COMP MED.	-	-	-	120,000	57,740	-
019001	511600	WORKERS COMP UNEMP	-	-	-	80,000	54,822	-
019001	511900	GROUP HEALTH	-	-	-	17,680,225	12,559,686	20,085,645
019001	512100	MEDICARE TAXES	-	-	-	1,451,300	907,905	1,500,000
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-
019407	570900	INSURANCE				1,117,031	911,210	1,082,031
TOTAL	UNCLASSIFIED		-	-	-	20,750,701	14,663,180	22,667,676

City of Revere - Fiscal Year 2019 Budget

900 - UNCLASSIFIED

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Workers' Compensation	019001-511400	302,145	-	-	-
Benefits to Injured Municipal employees					
Third Party Administrative Fees					
Workers' Compensation Medical Benefits	019001-511500	120,000	120,000	-	(120,000)
Workers' Compensation/ Unemployment	019001-511600	80,000	80,000	-	(80,000)
Health Insurance	019001-511900	17,680,225	20,085,645	20,085,645	-
Health Insurance/ EAP		17,652,225	20,053,645		
Employee Dental/ Vision		28,000	32,000		
Medicare Taxes	019001-512100	1,451,300	1,500,000	1,500,000	-
Employer Medicare tax @ 1.45%					
Sick Leave Buy Back	019001-516600	-	425,000	-	(425,000)
Insurance Premiums	011357-570900	1,117,031	1,082,031	1,082,031	-
Insurance premiums (Property, vehicles, casualty, legal/officers liability)		1,047,031	1,047,031		
Insurance environmental (3 year)		70,000	-		
Deductables		-	25,000		
Insurance advisory service		-	10,000		
		<u>20,750,701</u>	<u>23,292,676</u>	<u>22,667,676</u>	<u>(625,000)</u>
Footnotes:					
* Paid from newly created Sick Leave Buy Back					

City of Revere - Fiscal Year 2019 Budget

900 - UNCLASSIFIED (continued)

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	20,750,701	23,292,676	22,667,676	(625,000)
Total Department Expenses	<u>20,750,701</u>	<u>23,292,676</u>	<u>22,667,676</u>	<u>(625,000)</u>

911 - Retirement/Pension Office

Contact Information: Sandor Zapolin, Retirement Administrator, 781-286-8173

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To administer retirement benefits fairly and consistently with the law, be responsive to the needs of System membership and comply with all state-mandated reporting and record-keeping requirements.

FY2018 Accomplishments

- Implemented Employee Self Service portal to allow members and retirees to access retirement data, receive retirement estimates and download essential forms and statements.
- Added Retirement Analyst position to staff to assure cross-training and succession planning.
- Prepared and distributed two Revere Retirement Board News newsletters with interesting and important information for members and retirees.
- Conducted multiple seminars to educate members about the Retirement System, retirement benefits and to introduce the Employee Self Service portal.
- Completed the state Actuarial Valuation as of January 1, 2017 and the Powers & Sullivan audit as of December 31, 2017.
- Conducted a system-wide election for two members of the Retirement Board.
- Developed and began implementation of the scanning of all retirement files to allow instant electronic access.
- Revised Board supplemental regulations and processes related to disability retirements.
- Implemented system to obtain timely information on member deaths and deaths of non-members for whom the Board is paying reimbursement under MGL c. 32, s. 3(8)(c).
- Refreshed Retirement Office with new flooring and workstations.

Goals & Objectives

- 1) **Goal:** To complete the digital scanning of all Retirement System files.
Objective: To complete the review and scanning of files of active members, inactive members, retirees, deceased members and members who transferred or received refunds.
Mayoral Focus Area: Embrace Technology.
- 2) **Goal:** To continue educating members and retirees regarding the Retirement System.
Objective: To increase use of the Employee Self Service portal, especially among retirees, to continue targeted retirement seminars, to continue producing relevant and interesting newsletters and to increase use and value of website.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** To develop better policies and systems to address disability retirement application review.
Objective: To assure that the disability retirement application process works efficiency and fairly for applicants while providing that only those eligible under Massachusetts law receive approval.
Mayoral Focus Area: Uphold Professional & Ethical Standards.
- 4) **Goal:** To cross-train staff and assure succession planning.
Objective: To assure that all staff are cross-trained to perform all essential retirement board functions, to improve efficiency and accommodate the loss of staff.
Mayoral Focus Area: Professionalize City Services.
- 5) **Goal:** To improve processes to assure better communication with members, retirees and other retirement systems.
Objective: To improve the membership, annual verification, MGL c. 32, s. 3(8)(c), and annual statements processes to assure better data and communication with members.
Mayoral Focus Area: Professionalize City Services.

Statistical Data

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>Projected FY2019</u>
New Members	26	54	70	54-70
New Retirees	16	18	26	18-26
Board Meetings	12	12	12	12

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
RETIREMENT & PENSION OFFICE**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
019111	511700	NON-CONTRIBUTORY	-	-	-	-	-	-
019111	511800	CONTRIBUTORY PENSION	10,029,357	10,492,643	11,033,908	11,566,412	11,566,412	11,914,874
TOTAL	PENSION & RETIREMENT		<u>10,029,357</u>	<u>10,492,643</u>	<u>11,033,908</u>	<u>11,566,412</u>	<u>11,566,412</u>	<u>11,914,874</u>

City of Revere - Fiscal Year 2019 Budget

911 - RETIREMENT/PENSIONS

FY 2019

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Board Administrator	N	02/01/98	21.42	N	39.0	1.00	86,213	86,213	11,821		98,034	98,034	-
Asst Retirement Administrator	N	01/02/92	27.51	Y	39.0	1.00	59,807	59,807	4,200		64,007	64,007	-
Retirement Analyst	N	01/19/00	19.46	N	39.0	1.00	56,013	56,013	7,201		63,214	63,214	-
						<u>3.00</u>		<u>202,033</u>	<u>23,222</u>	-	<u>225,255</u>	<u>225,255</u>	-
												OT/Other	-

911 - RETIREMENT & PENSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Retirement Expenses	019117-575000	11,566,412	11,914,874	11,914,874	-
	Total Non Payroll Expenditures	<u>11,566,412</u>	<u>11,914,874</u>	<u>11,914,874</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	11,566,412	11,914,874	11,914,874	-
Total Department Expenses	<u>11,566,412</u>	<u>11,914,874</u>	<u>11,914,874</u>	<u>-</u>

Section III - Revere Public Schools



REVERE PUBLIC SCHOOLS
FY19 BUDGET

VERSION 4.0

To be voted by School Committee at their June 26, 2018 meeting



REVERE PUBLIC SCHOOLS
LEADERSHIP

SCHOOL COMMITTEE:

Mayor Brian Arrigo
Carol Tye
Michael Ferrante
Susan Gravellese
Stacey Rizzo
Gerry Visconti
Frederick Sannella

Chair
Vice Chair
Secretary

DISTRICT ADMINISTRATION:

Dr. Dianne Kelly
Dr. Danielle Mokaba
Dr. Joshua Vadala
Matthew Kruse

Superintendent
Assistant Superintendent
Assistant Superintendent
Chief Financial Officer

REVERE PUBLIC SCHOOLS
FY 2019 BUDGET
SUMMARIZED BY SERIES

TO BE VOTED BY THE SCHOOL COMMITTEE ON JUNE 26, 2018

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL	%
1000	ADMINISTRATION	\$ 1,632,517	\$ 648,966	\$ 2,281,483	2.7%
2000	INSTRUCTIONAL SERVICES	\$ 50,004,592	\$ 3,220,368	\$ 53,224,960	62.2%
3000	OTHER STUDENT SERVICES	\$ 3,175,187	\$ 4,579,497	\$ 7,754,684	9.1%
	<i>STUDENT SERVICES 3100 3200</i>	\$ 1,260,278	\$ 30,000	\$ 1,290,278	
	<i>TRANSPORTATION 3300</i>	\$ 816,149	\$ 4,284,657	\$ 5,100,806	
	<i>FOOD SERVICE 3400</i>		\$ 80,340	\$ 80,340	
	<i>STUDENT BODY ACTIVITIES 3500</i>	\$ 233,249	\$ 154,500	\$ 387,749	
	<i>SCHOOL SECURITY 3600</i>	\$ 865,511	\$ 30,000	\$ 895,511	
4000	OPERATION OF PLANT/MAINT	\$ 2,144,756	\$ 6,426,329	\$ 8,571,085	10.0%
5000	EMPLOYEE BENEFITS & INSURANCE	\$ 811,358	\$ 525,000	\$ 1,336,358	1.6%
	<i>EMPLOYER RETIREMENT CONTRIBUTIONS 5100</i>	\$ 301,500		\$ 301,500	
	<i>INSURANCE FOR ACTIVE EMPLOYEES 5200</i>	\$ 150,000	\$ 525,000	\$ 675,000	
	<i>SCHOOL CROSSING GUARDS 5550</i>	\$ 359,858		\$ 359,858	
6000	CIVIC & COMMUNITY SERVICES	\$ 167,970		\$ 167,970	0.2%

REVERE PUBLIC SCHOOLS
FY 2019 BUDGET
SUMMARIZED BY SERIES

TO BE VOTED BY THE SCHOOL COMMITTEE ON JUNE 26, 2018

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL	%
7000	BUILDING IMPROVEMENTS		\$ 844,094	\$ 844,094	1.0%
9000	PROGRAMS WITH OTHER SCHOOLS		\$ 11,448,000	\$ 11,448,000	13.4%
	SCHOOL DEPARTMENT BUDGET	\$ 57,936,380	\$ 27,692,254	\$ 85,628,634	
	CITY QUALIFYING COSTS			\$ 19,989,498	
	SCHOOLS FOR CITY CHARGE BACKS			\$ 7,060,308	
	NET SCHOOL SPENDING REQUIREMENT			\$ 98,557,824	

Revere Public Schools
FISCAL YEAR 2019 BUDGET

TO BE VOTED BY THE SCHOOL COMMITTEE ON JUNE 26, 2018

FY18 FINAL	FY19 IN PROGRESS	INCR (DECR)	% INC
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REVENUES

Chapter 70	60,824,236	63,146,237	2,322,001	3.8%
Transitional Relief 7061-0008		2,500,000	2,500,000	
Net Minimum Contribution	31,495,119	32,911,587	1,416,468	4.5%
TOTAL REVENUES	92,319,355	98,557,824	6,238,469	6.8%

CHARGE BACKS

City Charge Backs	18,870,497	19,989,498	1,119,001	5.9%
Excludable Costs	6,765,706	7,060,308	294,602	4.4%
NET CHARGE BACKS	12,104,791	12,929,190	1,413,603	11.7%

APPROPRIATED SCHOOLS BUDGET	80,213,216	85,628,634	5,415,418	6.8%
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WORKING BUDGET TO DATE

Salary	54,468,460	57,936,380	3,467,920	6.4%
Nonsalary	25,744,756	27,692,254	1,947,498	7.6%

SCHOOLS BUDGET	80,213,216	85,628,634	5,415,418	6.8%
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Revere Public Schools
FY19 SCHEDULE 19

	FY18	FY19	CHANGE	%
<i>Net School Spending Requirement</i>				
Chapter 70 (Commonwealth of Massachusetts)	60,824,236	63,146,237.00	2,322,001	3.8%
Transitional Relief 7061-0008	0	2,500,000.00	2,500,000	
Net Minimum Contribution (City of Revere)	31,495,119	32,911,587.00	1,416,468	4.5%
A NET SCHOOL SPENDING REQ.	92,319,355	98,557,824.00	6,238,469	6.8%
Administration (1000)	833,283	891,816.00	58,533	7.0%
Support Staff (3200)	349,406	342,095.00	-7,311	-2.1%
Operations/Maintenance (4210)	162,382	167,253.00	4,871	3.0%
Employee Retirement Contributions (5100)	2,976,370	2,753,679.00	-222,691	-7.5%
Active Employee Insurance (5200)	10,688,303	11,169,872.00	481,569	4.5%
<i>Covered by City (on behalf of School Department)</i>	<i>10,539,584</i>	<i>11,012,521.00</i>	<i>472,937</i>	
<i>Covered by Special Funds</i>	<i>148,719</i>	<i>157,351.00</i>	<i>8,632</i>	
Retired Employee Insurance (5250)	489,857	526,488.00	36,631	7.5%
Non Employee Insurance (5260)	150,000	150,000.00	0	0.0%

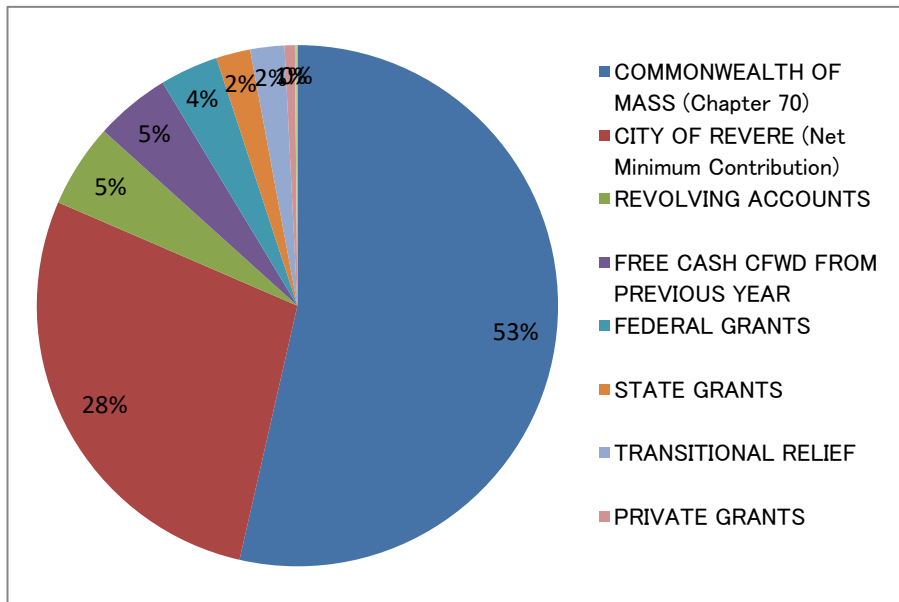
Revere Public Schools
FY19 SCHEDULE 19

	FY18	FY19	CHANGE	%
Tuitions (incl. School Choice) (9100)	3,459,355	4,145,646.00	686,291	19.8%
B TOTAL QUALIFYING CITY COSTS	18,960,237	19,989,498.00	1,029,261	5.4%
<i>Add Excludable School Committee Costs</i>				
Finance and Technology (1000)	52,000	52,000.00	0	0.0%
Pupil Transportation (3300)	4,952,239	5,100,806.00	148,567	3.0%
School Security (3600)	287,999	325,611.00	37,612	13.1%
Custodial and Grounds (4110)	182,372	247,843.00	65,471	35.9%
Crossing Guards (5550)	324,533	359,858.00	35,325	10.9%
Community Schools (6200)	126,307	130,096.00	3,789	3.0%
Asset Acquisition & Improvement (7300)	840,256	844,094.00	3,838	0.5%
C TOTAL EXCLUDABLE SC COSTS	6,765,706	7,060,308.00	294,602	4.4%
D SCHOOL COMMITTEE APPROPRIATION	80,124,824	85,628,634.00	5,503,810	7.2%

FY19 FUNDING SOURCES

All Estimated Amounts

FUNDING SOURCE	AMOUNT	PERCENT
COMMONWEALTH OF MASS (Chapter 70)	63,146,237	53.6%
CITY OF REVERE (Net Minimum Contribution)	32,911,587	27.9%
REVOLVING ACCOUNTS	6,120,000	5.2%
FREE CASH CFWD FROM PREVIOUS YEAR	5,500,000	4.7%
FEDERAL GRANTS	4,264,623	3.6%
STATE GRANTS	2,501,281	2.1%
TRANSITIONAL RELIEF	2,500,000	2.1%
PRIVATE GRANTS	750,000	0.6%
EARLY CHILDHOOD GRANTS	183,795	0.2%
TOTAL	117,877,523	100%



Revere Public Schools
SPECIAL FUNDS

FY18 FINAL	FY19 ESTIMATED	INCR (DECR)	% INC (DEC)
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FEDERAL GRANTS

Expectations: Title IIA is not renewed in FY19. All other federal grants are reduced by 10%.

Title I	2,576,573	2,318,916	(257,657)	-10%
Title IIA	392,005	112,157	(279,848)	-71%
Title III	227,928	205,135	(22,793)	-10%
Title III Summer Support	5,636	5,072	(564)	-10%
Title IV	70,457	63,411	(7,046)	-10%
IDEA	1,733,258	1,559,932	(173,326)	-10%
TOTAL FEDERAL	5,005,857	4,264,623	(741,234)	-15%

STATE GRANTS

Expectations: State grants are level funded in FY19.

ELT	2,421,080	2,421,080	0	0%
ELT Summer	68,500	68,500	0	0%
Improving Graduation Rates	11,701	11,701	0	0%
TOTAL STATE	2,501,281	2,501,281	0	0%

Revere Public Schools
SPECIAL FUNDS

FY18 FINAL	FY19 ESTIMATED	INCR (DECR)	% INC (DEC)
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EEC GRANTS

Expectations: Inclusive Preschool Learning grant is reduced by 33%.

Inclusive Preschool Learning	232,558	155,814	(76,744)	-33%
SPED Child Development	27,981	27,981	0	0%
TOTAL EEC	260,539	183,795	(76,744)	-29%

PRIVATE GRANTS

Expectations: All private grants are not renewed in FY19.

Nellie Mae	1,214,450	750,000	(464,450)	-38%
Engage New England	150,000	0	(150,000)	-100%
Pozen	15,000	0	(15,000)	-100%
TOTAL PRIVATE	1,364,450	750,000	(614,450)	-45%

REVOLVING ACCOUNTS

Expectations: Revolving account activity increases by 2% in FY19.

Revolving Accounts	6,000,000	6,120,000	120,000	2%
TOTAL REVOLVING	6,000,000	6,120,000	120,000	2%

REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
1000 SERIES				
School Committee	51,000	56,500	5,500	11%
Superintendent	504,832	504,832	0	0%
Superintendent Clerical Staff	171,979	171,979	0	0%
Other District Wide Administration	56,876	56,876	0	0%
Business and Finance	386,023	386,023	0	0%
Business and Finance Clerical Staff	283,260	332,021	48,761	17%
Administrative Technology	124,286	124,286	0	0%
TOTAL 1000 SERIES	1,578,256	1,632,517	54,261	3%

2000 SERIES

DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS

Curriculum Directors	221,099	335,010	113,911	52%
Principals	1,465,437	1,429,740	-35,697	-2%
Assistant Principals	1,947,804	2,042,962	95,158	5%

REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
CLASSROOM TEACHERS AND SPECIALISTS				
Beachmont Elementary	1,555,580	1,534,415	-21,165	-1%
Garfield Elementary	2,708,529	2,902,339	193,810	7%
Lincoln Elementary	2,126,335	2,120,511	-5,824	0%
Hill Elementary	2,366,653	2,625,655	259,002	11%
Paul Revere Elementary	1,786,102	1,849,296	63,194	4%
Whelan Elementary	2,640,051	2,655,507	15,456	1%
Rumney Middle	2,177,597	2,119,264	-58,333	-3%
Garfield Middle	2,298,993	2,204,273	-94,720	-4%
Anthony Middle	2,576,613	2,743,365	166,752	6%
Revere High School	6,669,807	7,335,703	665,896	10%
Seacoast School	720,543	786,980	66,437	9%
Special Needs	7,441,507	7,198,013	-243,494	-3%

INSTRUCTIONAL SUPPORT AND COORDINATION

Instructional Support	220,000	329,921	109,921	50%
Instructional Coordinators (SPED)	798,902	822,415	23,513	3%

REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
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GUIDANCE COUNSELORS AND SOCIAL WORKERS

Guidance	907,354	896,962	-10,392	-1%
Social Workers	1,012,837	1,113,829	100,992	10%

SECRETARIES AND TECHNOLOGISTS

Curriculum Directors Clerical Staff	396,417	346,639	-49,778	-13%
School Building Leadership Clerical Staff	737,734	742,798	5,064	1%
Building Technologists	910,760	942,631	31,871	3%

PARAPROFESSIONALS

Regular Aides	127,348	153,766	26,418	21%
SPED Aides	949,948	1,041,656	91,708	10%

NEGOTIATIONS

Negotiations	0	1,200,000	1,200,000	n/a
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REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
10% FEDERAL GRANT REDUCTION COVERAGE				
10% Federal Grant Reduction Coverage	0	475,000	475,000	n/a

MISCELLANEOUS

Miscellaneous Payments to Teachers	547,050	566,250	19,200	4%
Substitutes Teachers	600,000	617,505	17,505	3%
Librarians and Media Center Directors	184,714	184,328	-386	0%
Professional Development Leadership	148,859	148,859	0	0%
Degree Changes	335,000	375,000	40,000	12%
Miscellaneous	164,000	164,000	0	0%

TOTAL 2000 SERIES	46,743,573	50,004,592	3,261,019	7%
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REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
3000 SERIES				
Attendance/Parent Liasion	617,566	672,779	55,213	9%
Health-Nurses	553,788	587,499	33,711	6%
Transportation	816,412	816,149	-263	0%
Athletics	233,249	233,249	0	0%
Security	835,280	865,511	30,231	4%
TOTAL 3000 SERIES	3,056,295	3,175,187	118,892	4%

4000 SERIES

Custodians	1,789,046	1,752,315	-36,731	-2%
Tradesmen	392,441	392,441	0	0%
TOTAL 4000 SERIES	2,181,487	2,144,756	-36,731	-2%

REVERE PUBLIC SCHOOLS
 FY19 BUDGET
SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	% CH
5000 SERIES				
Retirement/Buyback Incentives	225,000	225,000	0	0%
Sick Leave Buyback	76,500	76,500	0	0%
Unemployment	150,000	150,000	0	0%
School Crossing Guards	324,533	359,858	35,325	11%
TOTAL 5000 SERIES	776,033	811,358	35,325	5%
6000 SERIES				
Civic Activities and Community Service	132,816	167,970	35,154	26%
TOTAL 6000 SERIES	132,816	167,970	35,154	26%
TOTAL SALARY ACCOUNTS	54,468,460	57,936,380	3,467,920	6%

REVERE PUBLIC SCHOOLS
FY19 STAFFING LEVELS

	FY18	FY19	CHANGE
ADMINISTRATIVE			
School Committee	6	6	0
Superintendent	3	3	0
Business/Finance	4	4	0
Administrative Technologists	1	1	0
Secretaries	9	10	1
TOTAL ADMIN	23	24	1
INSTRUCTIONAL			
Directors	5	5	0
Principals	11	11	0
Assistant Principals	18	19	1
Educational Support Coaches	4	4	0
Educational Team Leaders (SPED)	10	10	0
Classroom Teachers	557	583	26
Teaching Specialists	21	19	-2
Librarians	1	1	0
Guidance Counselors	12	12	0
Social Workers	21	21.5	0.5
Secretaries	24	23	-1
Technologists	14	14	0
Paraprofessionals	143	156	13
TOTAL INSTR	841	879	37.5
SUPPORT STAFF			
Directors	4	4	0
Secretaries	2	2	0
HART Department Staff	4	4	0
Parent Information Center Staff	6	6	0
Nurses	11	12	1
Transportation Drivers	14	14	0
Transportation Monitors	20	21	1
Cafeteria - FT	32	32	0

REVERE PUBLIC SCHOOLS
FY19 STAFFING LEVELS

	FY18	FY19	CHANGE
Cafeteria - PT	102	102	0
School Resource Officers	3	3	0
Security Guards	18	18	0
Crossing Guards	36	38	2
TOTAL SUPPORT	252	256	4
PLANT AND MAINTENANCE			
Directors	1	1	0
Custodians	26	25	-1
Tradesmen	5	5	0
TOTAL PLANT	32	31	-1
CIVIC ACTIVITIES			
Directors	1	1	0
Security Guards	2	2	0
TOTAL CIVIC ACTIVITIES	3	3	0
DISTRICT TOTAL	1,151	1,192.5	41.5
%			

REVERE PUBLIC SCHOOLS
FY19 BUDGET
NON-SALARY ACCOUNT SUMMARY

FY18 FY19 VARIANCE %

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	612,935	648,966	36,031	6%
1000 SERIES TOTAL	612,935	648,966	36,031	6%

2000 SERIES: INSTRUCTIONAL NON SALARY

Schools

Beachmont Elementary	63,575	56,332	(7,243)	-11%
Garfield Elementary	97,734	78,742	(18,992)	-19%
Lincoln Elementary	62,291	51,236	(11,055)	-18%
Hill Elementary	84,754	72,316	(12,438)	-15%
Paul Revere Elementary	47,692	42,542	(5,150)	-11%
Whelan Elementary	90,686	74,260	(16,426)	-18%
Rumney Middle	44,680	44,680	0	0%
Garfield Middle	41,500	41,500	0	0%
Anthony Middle	42,880	42,880	0	0%
Revere High	106,040	106,040	0	0%
Seacoast High	17,900	17,900	0	0%

REVERE PUBLIC SCHOOLS
FY19 BUDGET
 NON-SALARY ACCOUNT SUMMARY

	FY18	FY19	VARIANCE	%
<i>Districtwide</i>				
Curriculum Directors	40,000	40,000	0	0%
Instructional District Wide	319,167	382,885	63,718	20%
Professional Development	144,000	170,000	26,000	18%
Guidance & Testing	56,170	57,855	1,685	3%
<i>Special Education</i>				
Special Education Program	1,565,000	1,693,950	128,950	8%
<i>Technology</i>				
Classrooms and Labs	245,000	247,250	2,250	1%
Libraries, Media Centers, Directors			0	0%
2000 SERIES TOTAL	3,069,069	3,220,368	151,299	5%

REVERE PUBLIC SCHOOLS
FY19 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY18 FY19 VARIANCE %

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	30,000	30,000	0	0%
School Security	30,000	30,000	0	0%
Athletics	150,000	154,500	4,500	3%
Transportation	4,135,819	4,284,657	148,838	4%
Food Services	78,000	80,340	2,340	3%
3000 SERIES TOTAL	4,423,819	4,579,497	155,678	4%

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,232,040	1,145,658	(86,382)	-7%
Utilities	2,365,410	2,453,285	87,875	4%
Operations and Maintenance	1,529,227	1,587,586	58,359	4%
Network and Telecommunications	788,000	1,239,800	451,800	57%
4000 SERIES TOTAL	5,914,677	6,426,329	511,652	9%

REVERE PUBLIC SCHOOLS
FY19 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY18 FY19 VARIANCE %

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	525,000	525,000	0	0%
5000 SERIES TOTAL	525,000	525,000	0	0%

7000 SERIES: BUILDING IMPROVEMENTS

Building Improvements	840,256	844,094	3,838	0%
7000 SERIES TOTAL	840,256	844,094	3,838	0%

9000 SERIES: PROGRAMS WITH OTHER SCHOOLS

Tuitions	10,359,000	11,448,000	1,089,000	11%
9000 SERIES TOTAL	10,359,000	11,448,000	1,089,000	11%

TOTAL NON-SALARY ACCTS	25,744,756	27,692,254	1,947,498	8%
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REVERE PUBLIC SCHOOLS
ANTICIPATED CFWD ALLOCATION

Please see below allocations for FREE CASH CFWD that will be available in FY18 and must be expended on Net School Spending eligible expenses.

Account	Original Budget	Covered by CFWD	Actual Voted
Beachmont Elementary	1,834,415	300,000	1,534,415
Garfield Elementary	3,502,339	600,000	2,902,339
Lincoln Elementary	2,470,511	350,000	2,120,511
McKinley Elementary	3,025,655	400,000	2,625,655
Paul Revere Elementary	2,149,296	300,000	1,849,296
Whelan Elementary	3,155,507	500,000	2,655,507
Rumney Middle	2,519,264	400,000	2,119,264
Garfield Middle	2,654,273	450,000	2,204,273
Anthony Middle	3,243,365	500,000	2,743,365
Revere High	8,935,703	1,600,000	7,335,703
Seacoast High	886,980	100,000	786,980
Totals	34,377,308	5,500,000	28,877,308

Section IV- Enterprise Funds

Water & Sewer Enterprise Fund Overview

Description of the Purpose of an Enterprise Fund

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenditures of an Enterprise Fund are segregated into a separate fund with its own financial reporting and accountability. An Enterprise Fund raises revenues through its own user charges and where applicable, other funding sources. A community may choose to recover total service costs through user charges, but it is not required.

Water/Sewer Enterprise Fund

The Water/Sewer Enterprise Fund was formed in FY2002. Revenues consist of water/sewer user charges, penalties & interest assessments, liens and miscellaneous revenue. Costs include mandated MWRA assessments, salaries, contracted services, maintenance fees, shared overhead costs, pension, health benefits and debt service.

The proposed FY19 total costs of \$26,976,123 includes shared overhead costs, pension, and health benefits of \$2,432,247. The total direct expenses of \$24,048,876 represent an increase of \$828,519 over FY2018. This increase is attributable to several factors, including mandatory MWRA assessment increases, increases in debt and interest payments, as well as miscellaneous benefit and salary increases due to the settlement of all the union contracts in FY18.

Since 2008, capital costs and associated debt service have continued to escalate as mandated by the Department of Justice, the Environment Protection Agency. As part of this consent decree, the City is required to reach certain capital infrastructure improvement benchmarks laid out over a 10 year period.

Solid Waste Enterprise Fund

The Solid Waste Enterprise Fund was proposed for FY2019 as part of the budget process. Revenues will consist of charges for extra barrels, certain fees and fines, and miscellaneous revenue. Costs will include salaries, contracted services, maintenance fees, shared costs, and direct costs to rollout the new barrels.

The proposed FY19 total costs of \$3,950,024 is an estimate based on actual historical data, as this is the first year that these specific expenses have been segregated out of the General Fund. The City hopes that by isolating these expenses, we will be better equipped to manage related expenses.

430 – Water & Sewer Enterprise

Contact Information: Don Ciaramella, Superintendent 781-286-8145

Location: 321R Charger Street, Revere, 02151

Mission Statement

The Water Division provides maintenance and repair to the infrastructure which distributes our water, such as drainage and piping. This department is committed to strengthening the health and vitality of our region's water supply by improving the quality and distribution of it. The Sewage Division is equipped with the necessary workforce and materials to provide routine cleanings of the City's sewers to reduce the potential for blockages and damages to private and public property. Sewage treatment is the crucial process of removing contaminants, water-waste, and household sewage to produce an environmentally safe waste system. Its operations are a part of an integral maintenance system delegated by the department of public works.

FY2018 Accomplishments

- With the purchase of \$1,500,000 of new equipment, the addition of qualified skilled craftsmen as well as asset management and 311 work order system programs has had extremely positive results in productivity and services provided to our residents.
- Feasibility study along with the development plan for a new Public Works Facility has increased moral and excitement within the work force. This has given them a higher sense of purpose to perform their duties and responsibilities to the public they serve.
- Inter-department cooperation on infrastructure has helped us achieve our long time goal of replacement of the 16"inch water main on Revere Beach Blvd.
- Implementation of our CMOM program for the water sewer division has yielded very positive results in the maintenance and operations of sewer and pump station facilities.

Goals & Objectives

- 1) **Goal:** Complete a comprehensive rehabilitation of the Eastern county Ditch along with plans to address all culverts and streams that have contributed to flooding throughout the community.

Objective: To alleviate flooding conditions throughout the city, improve the quality of life for residents living in in low lying areas, along beachfront property and marshland areas.

Mayoral Focus Area: Professionalize City Services.

2) **Goal:** Complete the installation of the new residential and commercial water meter system throughout the City.

Objective: To electronically read water meters and identify potential leaks in a prompt manner to insure residents are paying an accurate amount for water consumption.

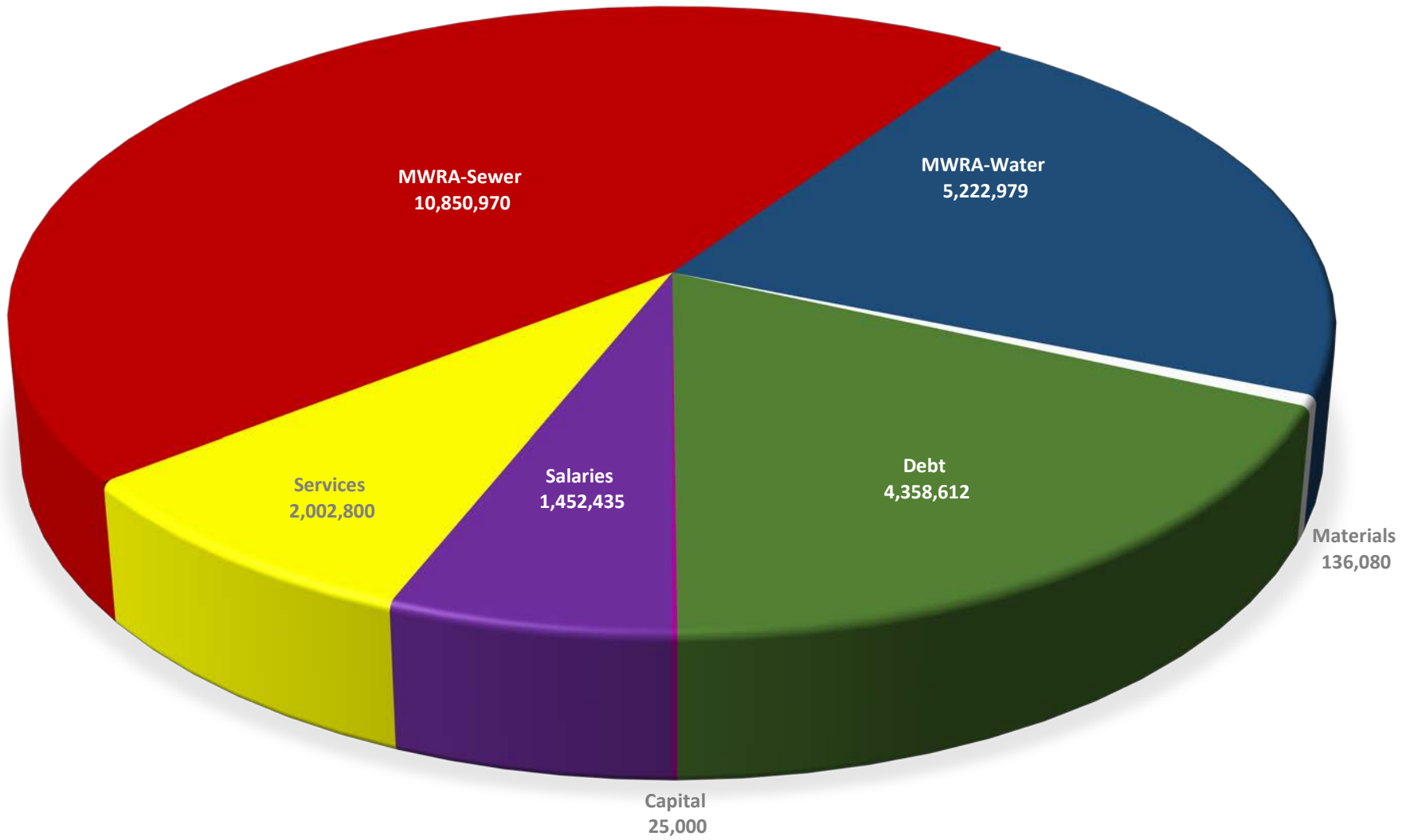
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

3) **Goal:** Institute an aggressive training program for current employees in order to monitor our pump stations and infrastructure using the latest in technology.

Objective: To insure that our pump stations and infrastructure are working to their full capacity in order to prevent further flooding or sewer problems in residential areas.

Mayoral Focus Area: Professionalize City Services.

City of Revere - FY 2019 Budget
Public Works - Water/Enterprise Fund Direct Expense
\$24,048.876



**CITY OF REVERE: FY 2019 BUDGET SUMMARY
WATER & SEWER ENTERPRISE**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
604301	510100	PERMANENT SALARIES	703,260	674,915	1,146,460	1,194,045	723,493	1,292,792
604301	510900	SALARY - OVERTIME	221,280	166,315	108,000	100,000	159,609	100,000
604301	511100	LONGEVITY	21,884	24,319	21,600	23,800	15,677	25,200
604301	512200	CLOTHING ALLOWANCE	12,100	11,000	19,800	15,075	6,050	18,700
604301	512301	EDUCATIONAL INCENTIVE	6,510	5,176	33,413	17,480	3,708	9,743
604301	512400	STIPEND	21,304	18,291	33,659	29,403	12,213	4,000
604301	516600	SALARY - SICK LEAVE BUY BACK	7,021	8,249	14,889	12,681	4,846	-
604302	520800	GASOLINE & OIL	33,557	26,929	66,500	66,500	12,728	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	(5)	480	500	500	-	500
604302	521200	MWRA ASSESSMENT - SEWER	10,193,891	10,261,623	10,676,230	10,845,129	7,543,178	10,850,970
604302	521300	MWRA ASSESSMENT - WATER	4,484,031	5,013,281	4,963,446	4,916,091	3,427,701	5,222,979
604302	522400	COMPUTER SERVICES	-	7,741	8,000	8,000	-	20,000
604302	522800	AUDIT & ACCOUNTING SERVICES	-	-	-	-	-	12,000
604302	523440	PRINTING & MAILING	-	-	-	-	-	7,000
604302	524000	PEST/ RODENT CONTROL	-	-	-	-	-	100,000
604302	524500	BUILDING MAINTENANCE & REPA	67,968	69,211	144,850	144,850	73,734	144,850
604302	524600	MAINTENANCE OF EQUIPMENT	120,260	123,181	118,750	118,750	87,369	118,750
604302	525000	CONTRACTED SERVICES	-	-	500,000	500,000	607,015	500,000
604302	527010	RENTALS & LEASES	-	-	-	41,000	-	44,300
604302	528200	DRAINAGE AND SEWER MAINTEN	48,926	388,432	332,500	332,500	16,014	332,500
604302	528300	LEAK DETECTION	11,818	-	13,000	13,000	-	13,000
604302	528600	SAFE WATER DRINKING ASSESSM	11,828	11,758	15,400	15,400	12,105	15,400
604302	528800	CULVERT CLEANING	13,680	1,000	133,000	-	-	-
604302	528900	CATCH BASIN/LATERAL LINE	372,315	416,385	450,000	400,000	3,150	400,000
604304	540000	OFFICE SUPPLIES	10,011	12,947	20,000	20,000	9,128	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIP	12,985	8,024	9,880	9,880	2,576	9,880
604304	541500	EQUIPMENT & SUPPLIES	(7,778)	(9,680)	20,000	20,000	13,361	20,000

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
604304	544000	MATERIALS	86,938	76,880	91,200	91,200	27,459	91,200
604304	544500	SEWER & WATER SERVICES	46,054	49,152	48,000	83,000	33,275	83,000
604307	570150	POLICE DETAILS	-	-	25,000	25,000	12,984	25,000
604301	512210	TRAVEL ALLOWANCE	2,000	2,000	2,000	2,000	1,333	2,000
604307	572100	BANKING SERVICES	-	-	-	-	-	70,000
604308	574100	OUTSIDE LEGAL SERVICES	-	-	150,000	100,000	114,711	50,000
604308	587100	NEW EQUIPMENT	-	-	-	25,000	9,628	25,000
604308	587300	CAPITAL IMPROVEMENTS	1,115,290	928,133	-	403,000	-	-
604309	591100	BONDED DEBT	-	-	-	2,599,679	2,109,679	2,634,461
604309	591210	SRF BOND ADMIN FEES	-	-	-	279,327	279,657	169,203
604309	591215	INTEREST ON ST DEBT	-	-	-	-	-	21,000
604309	591500	INTEREST ON LT DEBT	-	-	-	1,262,067	1,240,565	1,533,948
604308	596000	TRANSFERS OUT	6,293,806	4,662,373	5,336,820	3,641,378	2,916,289	
TOTAL	WATER & SEWER ENTERPRISE		23,910,934	22,958,116	24,502,897	27,355,735	19,479,235	24,048,876

FY 2019 Budget Summary

Water & Sewer Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$ 1,452,435
Expenses	2,163,880
Assessments - Sewer	10,850,970
Assessments - Water	5,222,979
Debt & Interest	4,358,612

Total W/S Enterprise Appropriated Costs: \$ 24,048,876

B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund

Health & Dental Insurance	\$ 344,541
Medicare	18,655
Pensions	426,592
Shared Employees	1,033,769
Shared Facilities	608,691

Total Costs Appropriated in General Fund & Transferred to W/S Enterprise Fund: \$ 2,432,247

Total W/S Enterprise Fund Costs: \$ 26,481,123

C. General Fund Subsidy

Revenue - from Rate	\$ 26,976,123
P.S.M. - Outside Meter Credit	(300,000)
Discount - Senior	(195,000)
Less Total Costs	26,481,123

Total General Fund Subsidy: \$ -

D. Source of Funding for Costs Appropriated in W/S Enterprise Fund

Revenue	\$ 24,481,123
Taxation	-
From Retained Earnings	2,000,000
Free Cash	-

Total Source of Funding for Costs

Appropriated in W/S Enterprise Fund: \$ 26,481,123

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise **FY 2019**

Job Title	New Position?	Bargain Unit?	Start Date	Yrs of Service at 6/30	26 Yr Step	# of Hrs for FT Status	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>															
Superintendent	NO	N/A	02/03/14			39	39	1.00	110,000	110,000	-	1,100	111,100		111,100
Clerk of the Works	YES			23.51			39	1.00	90,000	90,000	-		90,000	45,000	45,000
Business Manager	NO	B	02/06/17	2.20		39	39	1.00	69,487	69,487	-		69,487		69,487
Principal Clerk	NO	B	02/19/15	4.35		39	39	1.00	45,323	45,323	-		45,323		45,323
Principal Clerk	NO	B	04/17/12	7.15		39	39	1.00	45,323	45,323	-		45,323		45,323
Principal Clerk	NO	B	01/09/17	2.45		39	39	1.00	45,323	45,323	1,586		46,909		46,909
Class 4 Water Distributic	NO	DPW	12/15/05	13.50		40	40	1.00	90,000	90,000	1,600		91,600		91,600
Meter Supervisor	NO	DPW	01/21/85	34.35	X	40	40	1.00	60,112	60,112	10,108	1,100	71,320		71,320
Meter Foreman	NO	DPW	02/05/96	23.41		40	40	1.00	50,960	50,960	3,400	1,100	55,460		55,460
Swing Foreman	NO	DPW	07/19/10	8.95		40	40	1.00	50,960	50,960	-	1,100	52,060		52,060
Meter Craftsman	NO	DPW	05/28/97	21.76		40	40	1.00	48,651	48,651	4,700	1,100	54,451		54,451
Drain Foreman	NO	DPW	04/13/95	24.23		40	40	1.00	50,960	50,960	3,600	1,100	55,660		55,660
Sewer Foreman	NO	DPW	11/16/06	12.56		40	40	1.00	50,960	50,960	1,400	1,100	53,460		53,460
Craftsman	NO	DPW	09/14/16	2.75		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
W/S Facilities Director	NO	DPW	03/06/89	30.75	X	40	40	1.00	79,539	79,539	5,000	1,100	85,639		85,639
Water Foreman	NO	DPW	11/16/06	12.63		40	40	1.00	49,525	49,525	3,900	1,100	54,525		54,525
Craftsman	NO	DPW	12/12/11	7.55		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
Sewer Supervisor	NO	DPW	01/00/00	-		40	40	1.00	60,112	60,112	-	1,100	61,212		61,212
Craftsman	NO	DPW	11/06/17	1.65		40	40	1.00	48,651	48,651	3,649	1,100	53,400		53,400
Craftsman	NO	DPW	11/06/17	1.65		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
Craftsman	NO	DPW	11/06/17	1.65		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
Craftsman	NO	DPW	11/13/17	1.63		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
Craftsman	NO	DPW	11/13/17	1.63		40	40	1.00	48,651	48,651	-	1,100	49,751		49,751
								23.00	1,337,792	1,337,792	38,943	18,700	1,395,435	45,000	1,350,435
														On Call	23,400
														DPW Overtime	76,600
															1,450,435

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Gasoline & Oil</u>	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
<u>Telephone Communication</u>	604302-520900	500	500	500	-
Water meter reader transmitter.					
<u>MWRA Assessment - Sewer</u>	604302-521200	10,845,129	10,850,970	10,850,970	-
Sewer Assessment					
<u>MWRA Assessment - Water</u>	604302-521300	4,916,091	5,222,979	5,222,979	-
Water Assessment					
<u>Computer Services</u>	604302-522400	8,000	20,000	20,000	-
Mobile311			12,000		
Computer software			8,000		
<u>Audit & Accounting Services</u>	604302-522800	-	12,000	12,000	-
<u>Printing & Mailing</u>	604302-523440	-	7,000	7,000	-
<u>Pest/ Rodent Control</u>	604302-524000	-	100,000	100,000	-
<u>Building Maintenance & Repair</u>	604302-524500	144,850	144,850	144,850	-
Building alarm; general repairs					
<u>Maintenance of Equipment</u>	604302-524600	118,750	118,750	118,750	-
Repairs of vehicles					
<u>Contracted Services</u>	604302-525000	500,000	500,000	500,000	-
Project Mgmt & design for EPA Consent Decree					
<u>Rentals & Leases</u>	604302-527010	41,000	44,300	44,300	-
Rental of land and lease of trailers for temporary relocation of DPW facility.		-	41,000		
Copy machine lease		-	3,300		
CO 17-313		41,000	-		
<u>Drainage & Sewer Maintenance</u>	604302-528200	332,500	332,500	332,500	-
Removal of excavation materials		190,000			
Wet well cleaning of pump stations		71,250			
DEP Regulatory sampling of drainage outfalls		23,750			
On call Engineering services - 3 year contract providing emergency repair analysis and support		47,500			
<u>Leak Detection</u>	604302-528300	13,000	13,000	13,000	-
Leak detection					
<u>Safe Water Drinking Assessment</u>	604302-528600	15,400	15,400	15,400	-
Water System Assessment					
<u>Catch Basin/ Lateral Line</u>	604302-528900	400,000	400,000	400,000	-
National Water Main - Contracted cleaning of sewer lines		400,000	400,000		

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Office Supplies</u>	604304-540000	20,000	15,000	15,000	-
Office Supplies.			15,000		
<u>Miscellaneous Tools & Equipment</u>	604304-541000	9,880	9,880	9,880	-
Small tools & equipment upgrades/ maintenance					
<u>Equipment & Supplies</u>	604304-541500	20,000	20,000	20,000	-
Monthly & Qtly City wide billing					
Purchase of water meters					
<u>Materials</u>	604304-544000	91,200	91,200	91,200	-
Asphalt					
<u>Sewer & Water Services</u>	604304-544500	83,000	83,000	83,000	-
Cell phones; supplies		48,000	48,000		
Annual asset management software		30,000	30,000		
Grease trap module		5,000	5,000		
<u>Sewer & Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
Police details					
<u>Travel Allowance</u>	604307-570500	2,000	2,000	2,000	-
<u>Banking Services</u>	604307-572100	-	70,000	70,000	-
<u>Outside Legal Services</u>	604308-574100	100,000	150,000	50,000	(100,000)
Legal Support of EPA Consent Decree Projects					
<u>New Equipment</u>	604308-587100	25,000	65,000	25,000	(40,000)
Equipment for camera truck, including camera, monitors, crane.					
<u>Capital Improvements</u>	604308-587300	403,000	-	-	-
CO17-249B		250,000			
CO17-293		153,000			
Total Non Payroll Expenditures		18,180,800	18,379,829	18,239,829	-
<u>Footnotes:</u>					

Total Department Expenses				
	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	1,377,409	1,473,835	1,450,435	(23,400)
Total Non Payroll Expenses	18,180,800	18,379,829	18,239,829	(140,000)
Total Department Expenses	19,558,209	19,853,664	19,690,264	(163,400)

DEBT SERVICE: Enterprise Fund

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Bonded Debt</u>	604309-591100	2,599,679	2,634,461	2,634,461	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)					
<u>SRF Bond Administrative Fees *</u>	604309-591210	279,327	169,203	169,203	-
<u>Interest on Short Term Debt</u>	604309-591215	-	21,000	21,000	-
<u>Interest on Long Term Debt</u>	604309-591500	1,262,067	1,533,948	1,533,948	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)					
		<u>4,141,073</u>	<u>4,358,612</u>	<u>4,358,612</u>	<u>-</u>
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		4,141,073	4,358,612	4,358,612	-
Total Department Expenses		<u>4,141,073</u>	<u>4,358,612</u>	<u>4,358,612</u>	<u>-</u>

**CITY OF REVERE: FY 2019 BUDGET SUMMARY
SOLID WASTE/ RECYCLING ENTERPRISE**

Org	Object	DESCRIPTION	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Q3 YTD	FY 2019 Mayors Rec
614231	510100	PERMANENT SALARIES	-	-	-	-	-	207,979
614231	510900	SALARY - OVERTIME	-	-	-	-	-	19,000
614231	511100	LONGEVITY	-	-	-	-	-	10,600
614231	512200	CLOTHING	-	-	-	-	-	4,400
614231	512400	STIPEND	-	-	-	-	-	2,700
614232	521400	RUBBISH REMOVAL	-	-	-	-	-	2,067,384
614232	521450	RECYCLING DISPOSAL	-	-	-	-	-	288,105
614232	521500	RUBBISH DISPOSAL	-	-	-	-	-	1,067,110
614232	524000	PEST/ RODENT CONTROL	-	-	-	-	-	50,000
614238	587300	CAPITAL OUTLAY	-	-	-	-	-	232,746
TOTAL	SOLID WASTE/RECYLCING ENTERPRISE		-	-	-	-	-	3,950,024

FY 2019 Budget Summary

Solid Waste/ Recycling Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	244,679
Expenses		3,472,599
Capital Expenditures		232,746

Total Enterprise Appropriated Costs: \$ 3,950,024

B. Costs Appropriated in General Fund Transferred to Solid Waste/ Recycling Enterprise Fund

Health & Dental Insurance	\$	-
Medicare		-
Pensions		-
Shared Employees		-
Shared Facilities		-

Total Costs Appropriated in General Fund & Transferred to Enterprise Fund: \$ -

Total Solid Waste/ Recycling Enterprise Fund Costs: \$ 3,950,024

C. General Fund Subsidy

Revenue - from charges	\$	350,000
Less Total Costs		3,950,024

Total General Fund Subsidy: \$ (3,600,024)

D. Source of Funding for Costs Appropriated in Solid Waste/ Recycling Enterprise Fund

Revenue	\$	350,000
Taxation		3,600,024
Free Cash		-
Other Available Funds		-

**Total Source of Funding for Costs
Appropriated in Solid Waste/ Recycling Enterprise Fund:** \$ 3,950,024

City of Revere - Fiscal Year 2019 Budget

DEPT OF PUBLIC WORKS: Solid Waste/ Recycling Enterprise

Job Title	New Position?	Service Date	Yrs of Service at 6/30/19	26 Yr Step	FTE # of Hours	FTE	Reg Base Salary	Base Salary Request	Other Salary	Clothing	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>													
Sanitation Supervisor	N	09/22/86	32.79	x	40	1.00	60,112	60,112	8,100	1,100	69,312		69,312
Sanitation Foreman	N	04/04/88	31.26	x	40	1.00	52,021	52,021	5,200	1,100	58,321		58,321
Craftsman	N	01/04/87	32.51	x	40	1.00	47,195	47,195	-	1,100	48,295		48,295
Craftsman	Y				40	1.00	48,651	48,651	-	1,100	49,751		49,751
						<u>4.00</u>		<u>207,979</u>	<u>13,300</u>	<u>4,400</u>	<u>225,679</u>	-	<u>225,679</u>
												DPW Overtime	19,000
													<u>244,679</u>

DEPT OF PUBLIC WORKS: Solid Waste/Recycling Enterprise

Account Name	Account Number	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
<u>Rubbish Removal</u>	014242-521400	-	2,067,384	2,067,384	-
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
<u>Recycling Disposal</u>	014242-521450	-	288,105	288,105	-
<u>Rubbish Disposal</u>	014242-521500	-	1,067,110	1,067,110	-
Disposal of yard & curbside waste materials, paint & oil, white goods, etc. Recycling - lease; adv/ other; disposal of other					
<u>Pest/ Rodent Control</u>	014242-524000	-	50,000	50,000	-
<u>Capital Outlay</u>		-	232,746	232,746	
Purchase of barrels					
Total Non Payroll Expenditures		-	3,705,345	3,705,345	-
<u>Footnotes:</u>					

Total Department Expenses

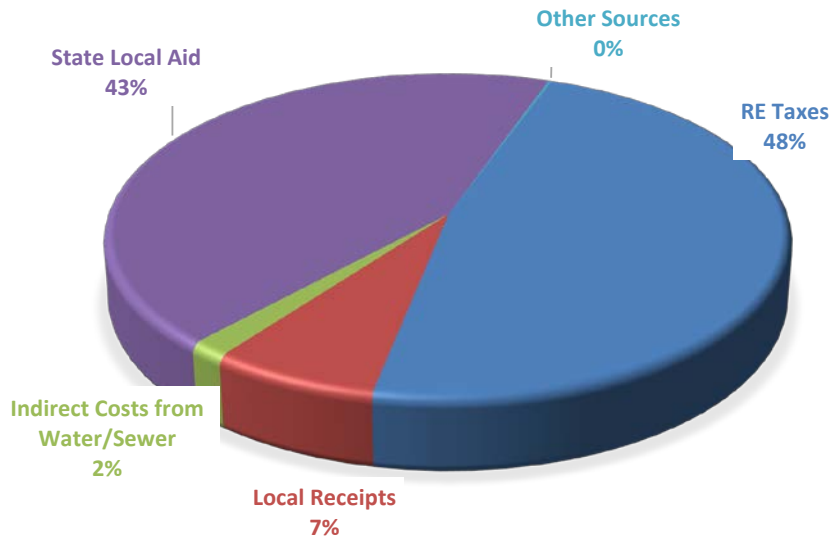
	Adopted FY 2018	Dep Req FY 2019	Mayor Req FY 2019	Difference
Total Payroll Expenses	-	244,679	244,679	-
Appropriated in Solid Waste/ Recycling Enterprise Fund:	-	3,705,345	3,705,345	-
Total Department Expenses	-	3,950,024	3,950,024	-

Section V - Revenue Detail

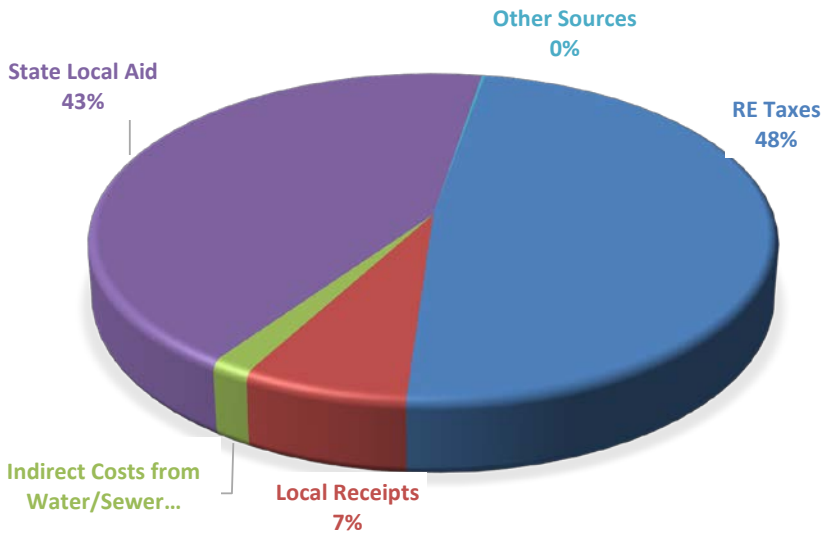
TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including taxes, fees, licenses and intergovernmental transfers. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

FY 2019 ESTIMATED REVENUES GENERAL FUND

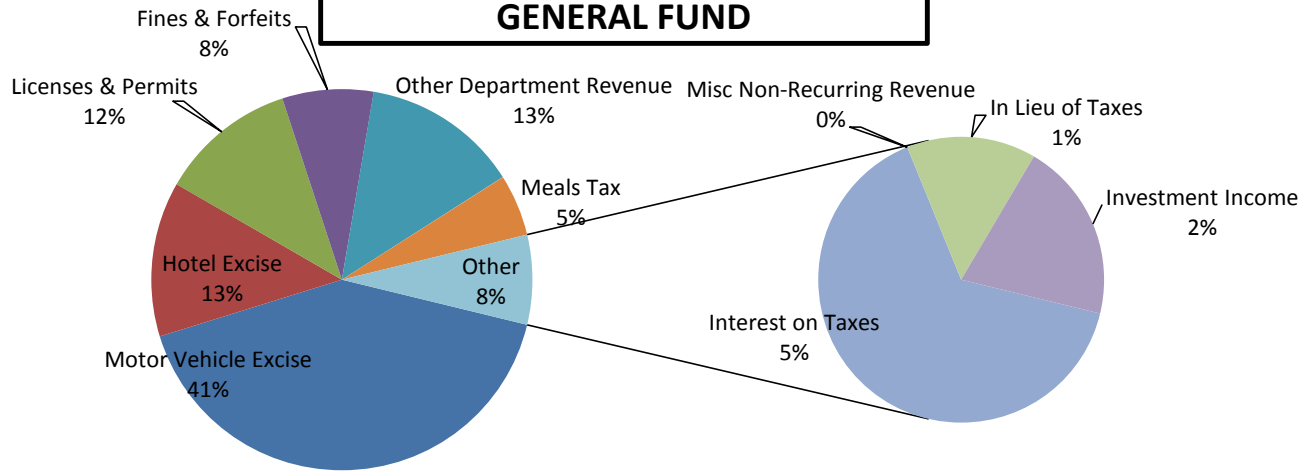


FY 2018 ESTIMATED REVENUES GENERAL FUND

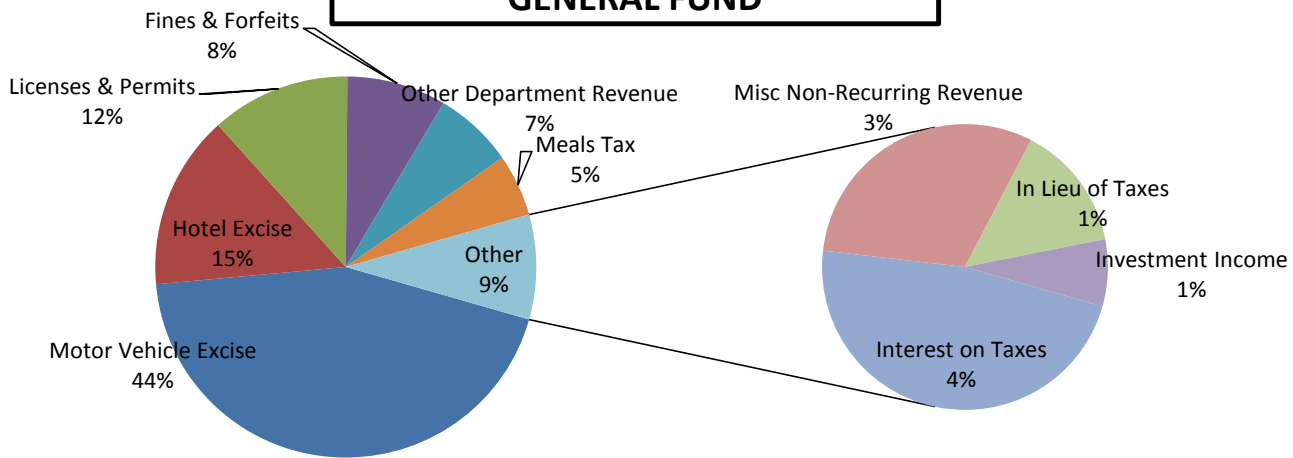


LOCAL RECEIPTS - GENERAL FUND

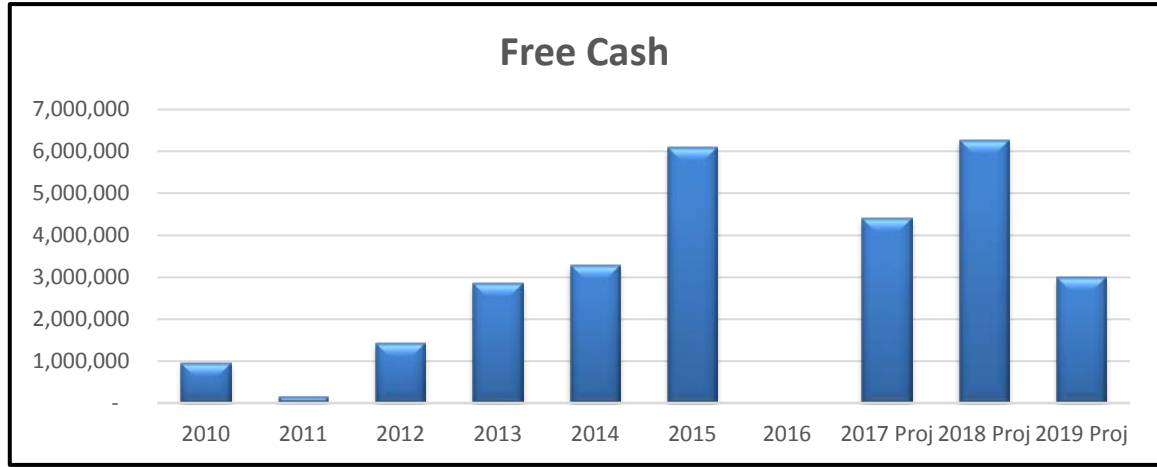
FY 2019 ESTIMATED LOCAL RECEIPTS GENERAL FUND



FY 2018 ESTIMATED LOCAL RECEIPTS GENERAL FUND



FREE CASH		
2010	957,932	09 FC
2011	145,848	10 FC
2012	1,419,030	11 FC
2013	2,851,427	12 FC
2014	3,292,270	13 FC
2015	6,088,407	14 FC
2016	-	
2017 Proj	4,412,174	15,16FC
2018 Proj	6,273,580	17 FC
2019 Proj	3,000,000	EST



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

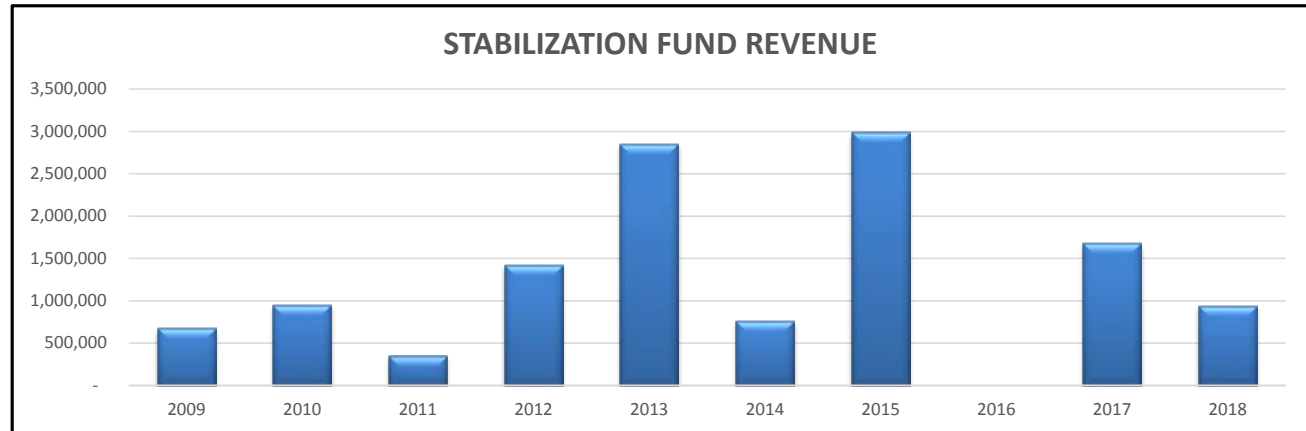
The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund.

All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

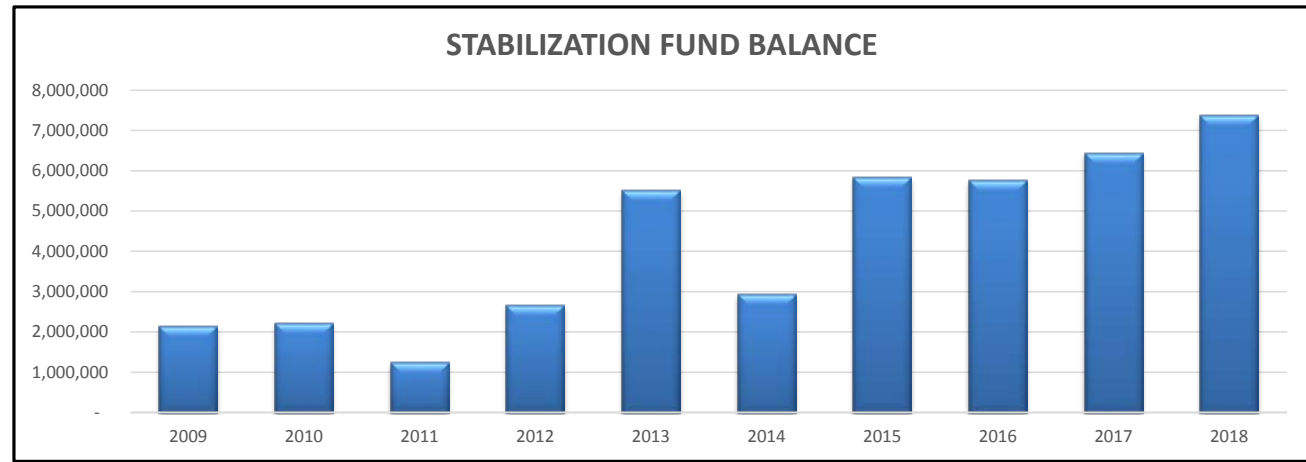
At June 30, 2017, the most recent year that has been certified by the state, Free Cash totaled more than \$6 million.

<u>STABILIZATION FUND</u>		
<u>FY</u>	<u>REVENUE</u>	<u>FUND BALANCE</u>
2009	676,287	2,157,134
2010	950,307	2,232,467
2011	345,848	1,244,428
2012	1,419,030	2,663,458
2013	2,851,427	5,514,885
2014	759,925	2,924,810
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	941,037	7,386,313
2019	450,000	7,836,313



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund.

The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



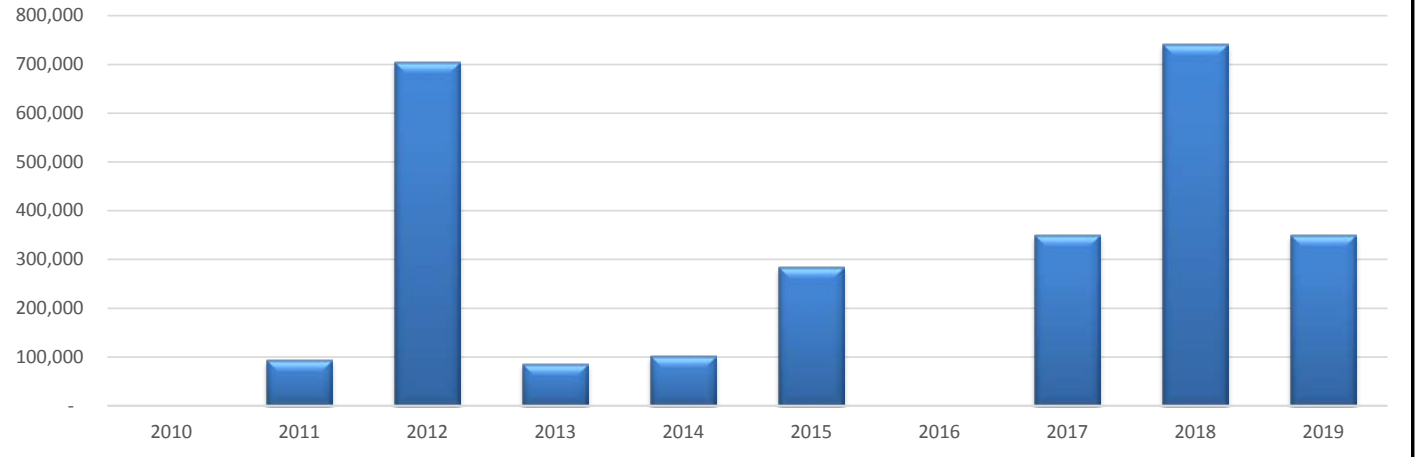
Revenue sources for the stabilization fund are as follows:

- Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
- Host Community Fees: Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
- Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

WS ENTERPRISE STABILIZATION FUND

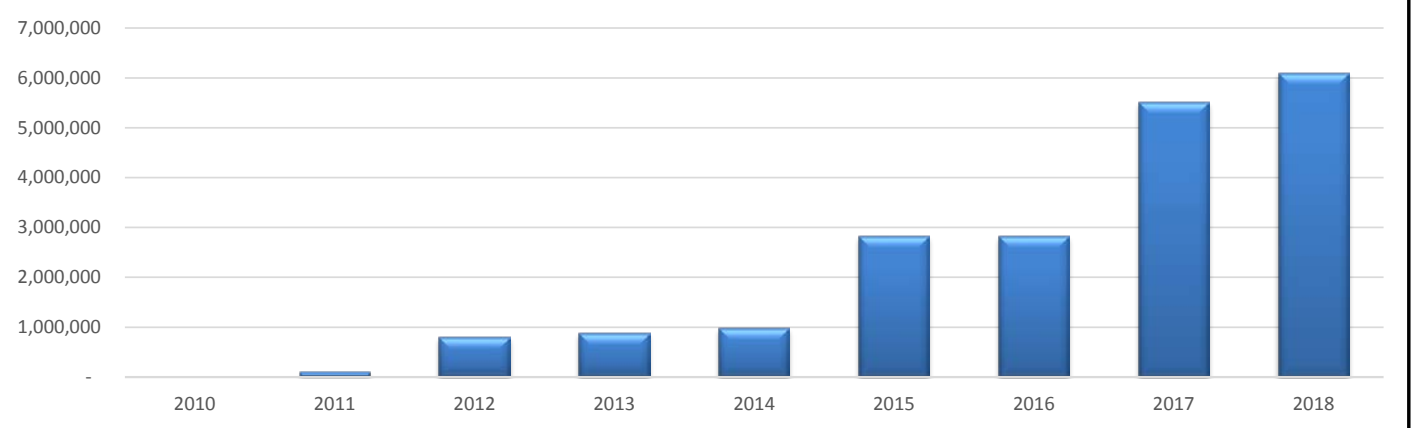
FY	REVENUE	FUND BALANCE
2010	-	-
2011	93,627	93,627
2012	705,095	798,722
2013	86,043	884,765
2014	101,545	986,310
2015	283,721	2,827,785
2016	-	2,827,785
2017	350,357	5,513,378
2018	741,023	6,101,401
2019	350,000	6,451,401

WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE



Revenue sources for the stabilization fund are as follows:

- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

Real & Personal Property Taxes

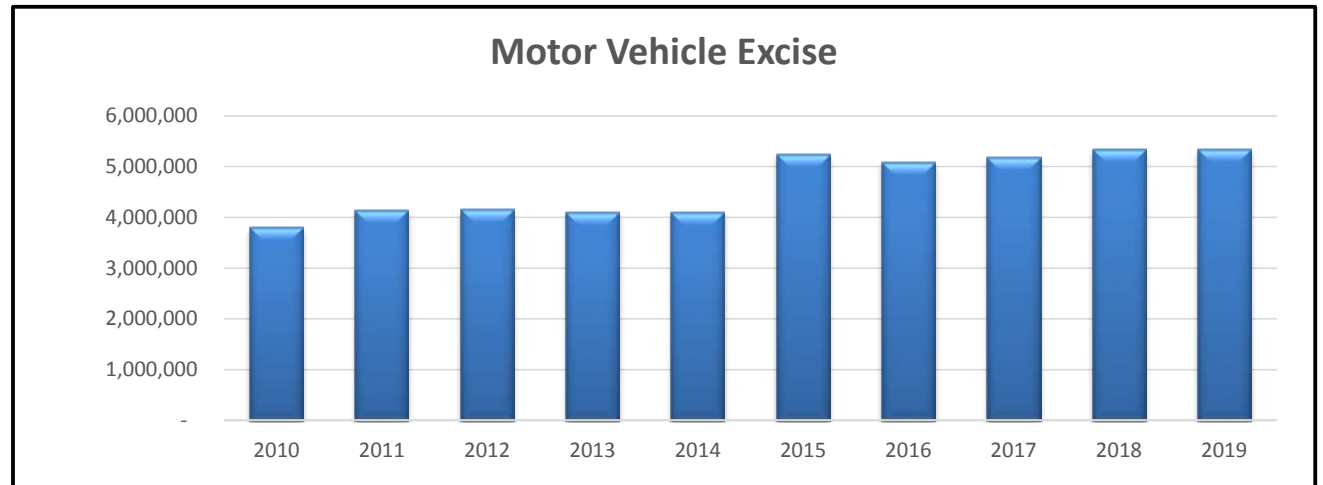
	Actual	
2010	62,072,666	
2011	63,503,716	
2011	65,846,684	
2013	67,981,190	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	
2018	82,685,765	Projected
2019	86,252,909	Projected



Real Estate & Personal Property Taxes: Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Motor Vehicle Excise

	Actual	
2010	3,807,905	
2011	4,145,747	
2012	4,150,000	
2013	4,100,000	
2014	4,100,000	
2015	5,239,805	
2016	5,081,711	
2017	5,178,000	
2018	5,350,000	Projected
2019	5,350,000	Projected



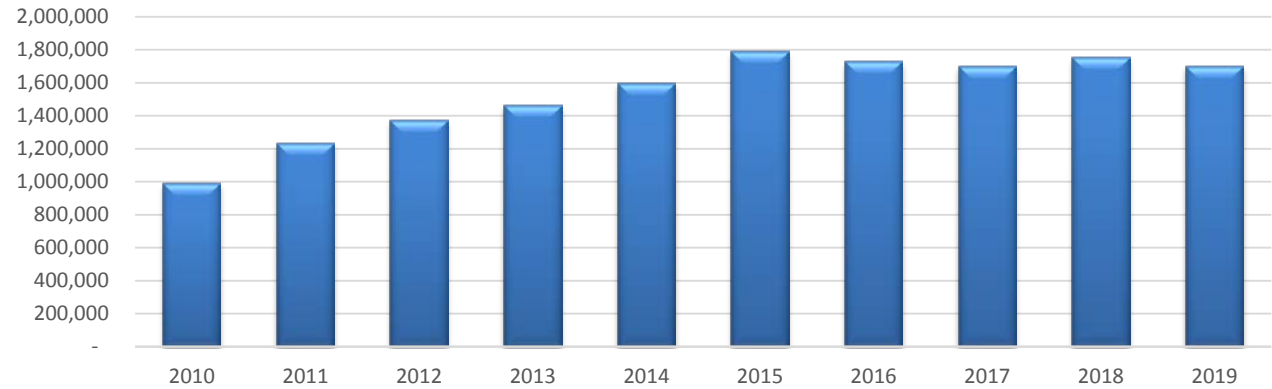
Motor Vehicle Excise: The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

Hotel Excise

Actual

2010	991,015	
2011	1,232,275	
2012	1,376,171	
2013	1,464,524	
2014	1,598,288	
2015	1,788,577	
2016	1,727,749	
2017	1,700,000	
2018	1,755,500	Projected
2019	1,700,000	Projected

Hotel Excise Taxes



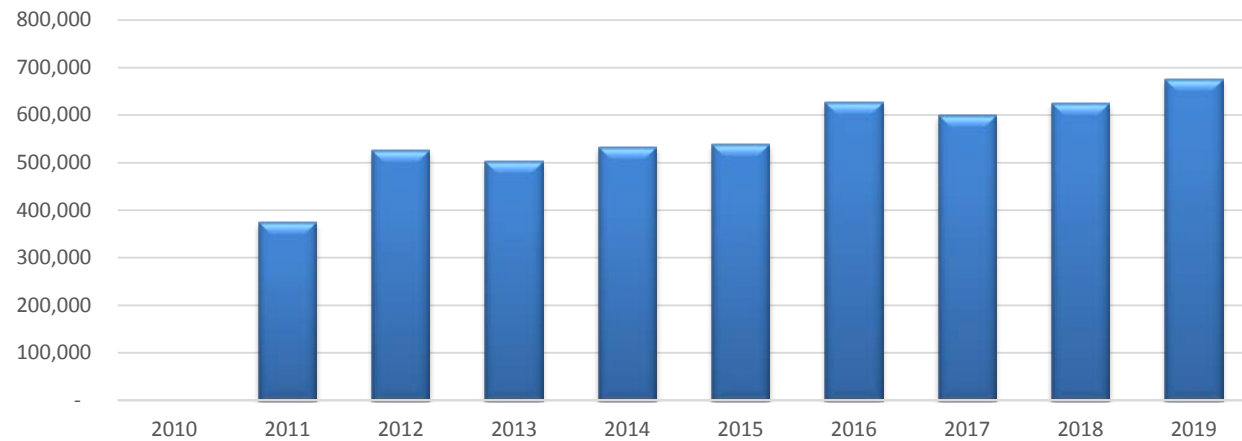
Hotel Excise Taxes: (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

Meals Tax

Actual

2010	-	
2011	375,470	
2012	526,360	
2013	502,495	
2014	533,565	
2015	537,968	
2016	626,835	
2017	600,000	
2018	625,000	Projected
2019	675,000	Projected

Meals Tax



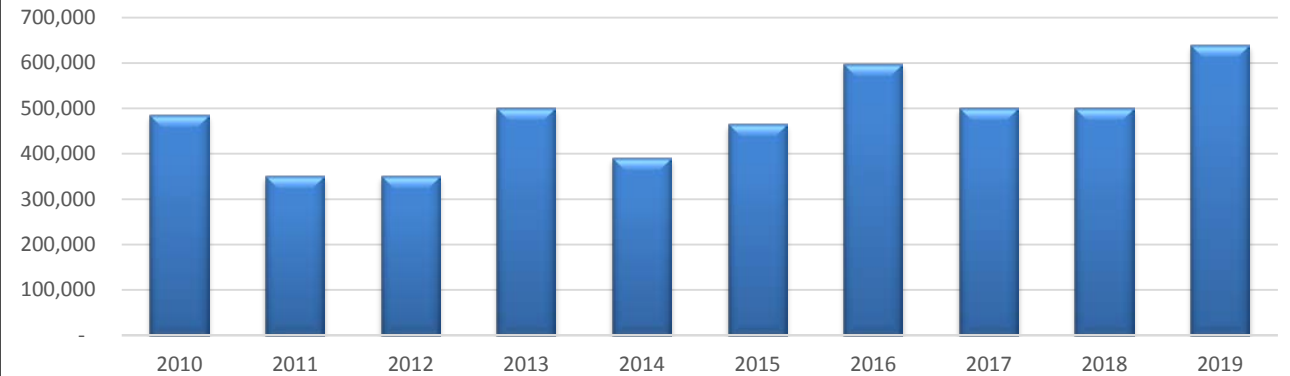
Meals Tax: (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

Interest on Taxes

Actual

2010	484,518
2011	349,942
2012	350,000
2013	500,000
2014	390,000
2015	465,719
2016	597,950
2017	500,000
2018	500,000 Projected
2019	640,000 Projected

Interest on Taxes



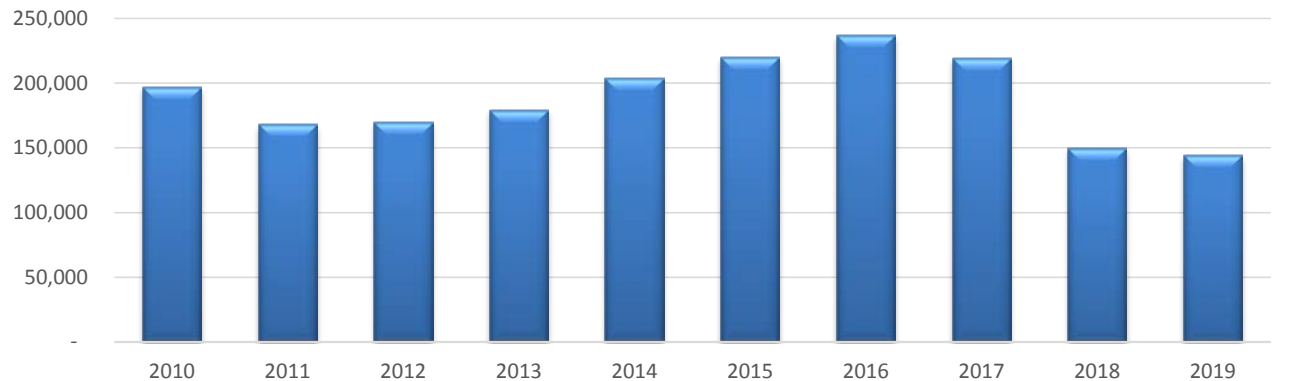
Interest on Taxes: This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

Payment In Lieu of Taxes

Actual

2010	197,216
2011	167,985
2012	170,000
2013	179,500
2014	204,000
2015	219,835
2016	236,873
2017	219,065
2018	150,000 Projected
2019	144,000 Projected

Payment in Lieu of Taxes



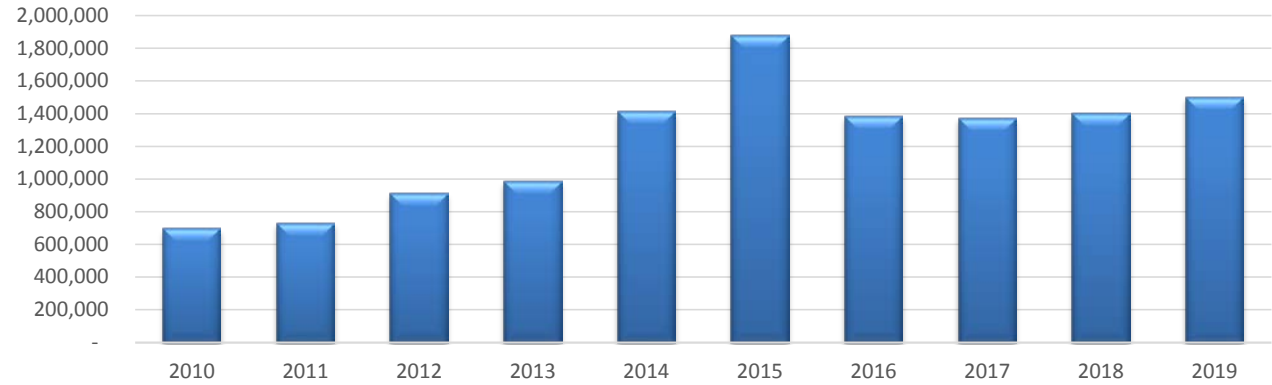
Payment in Lieu of Taxes: Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

Licenses and Permits

Actual

2010	695,953
2011	730,018
2012	914,911
2013	985,547
2014	1,411,278
2015	1,881,508
2016	1,382,497
2017	1,370,000
2018	1,400,000 Projected
2019	1,500,000 Projected

Licenses and Permits



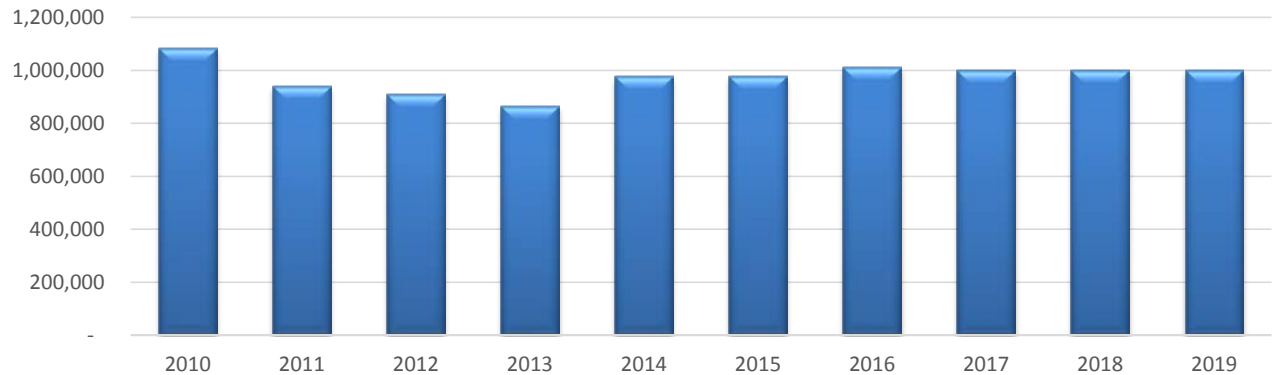
Licenses and Permits: License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

Fines and Forfeits

Actual

2010	1,083,056
2011	941,766
2012	908,409
2013	864,368
2014	975,598
2015	977,642
2016	1,010,412
2017	1,000,000
2018	1,000,000 Projected
2019	1,000,000 Projected

Fines and Forfeits

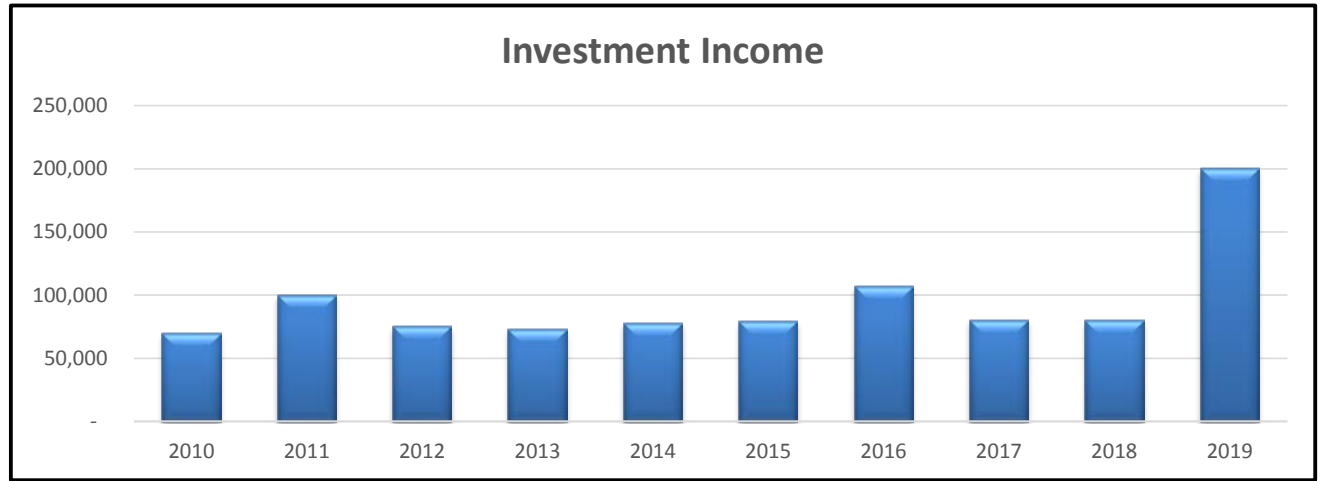


Fines and Forfeits: *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

Parking Fines - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

Investment Income

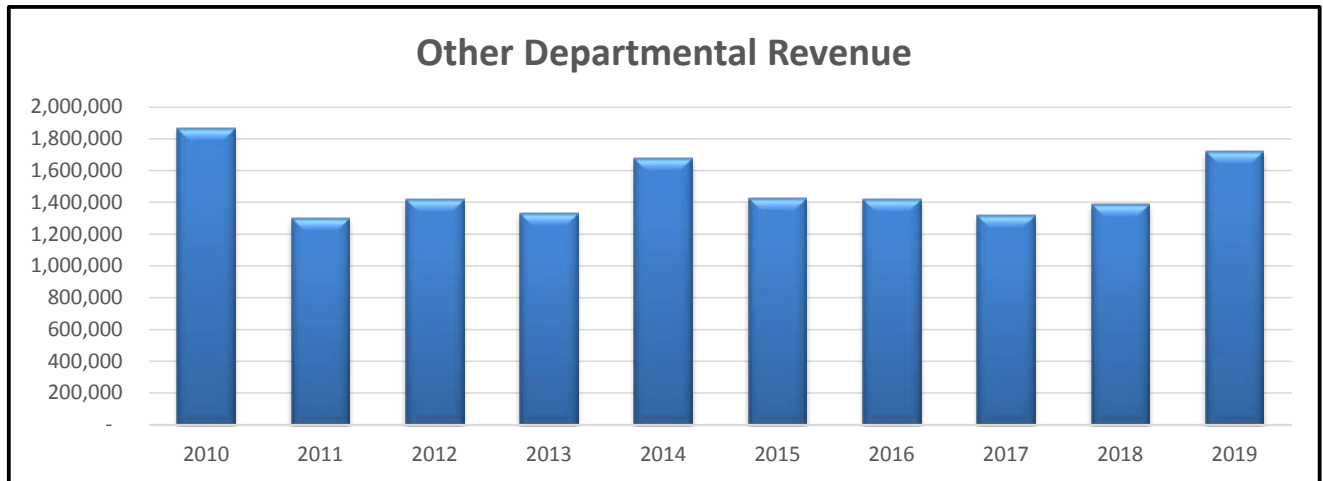
	<u>Actual</u>	
2010	69,550	
2011	100,300	
2012	74,996	
2013	72,764	
2014	78,035	
2015	79,004	
2016	106,959	
2017	80,000	
2018	80,000	Projected
2019	200,000	Projected



Interest Income: Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

Other Department Revenue

	<u>Actual</u>	
2010	1,866,503	
2011	1,301,591	
2012	1,421,894	
2013	1,330,819	
2014	1,677,383	
2015	1,427,482	
2016	1,419,000	
2017	1,320,000	
2018	1,390,000	Projected
2019	1,720,000	Projected

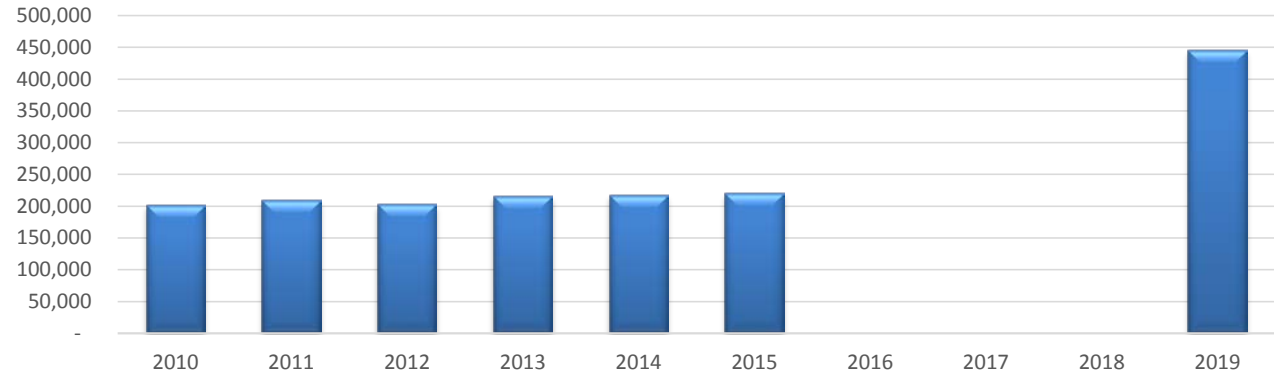


Other Departmental Revenue: Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Weights & Measures, Collector/Treasurer, and other departments.

Miscellaneous Recurring

	<u>Actual</u>	
2010	200,846	
2011	208,644	
2012	202,450	
2013	215,198	
2014	216,937	
2015	219,922	
2016	-	
2017	-	
2018	-	Projected
2019	445,000	Projected

Miscellaneous Recurring

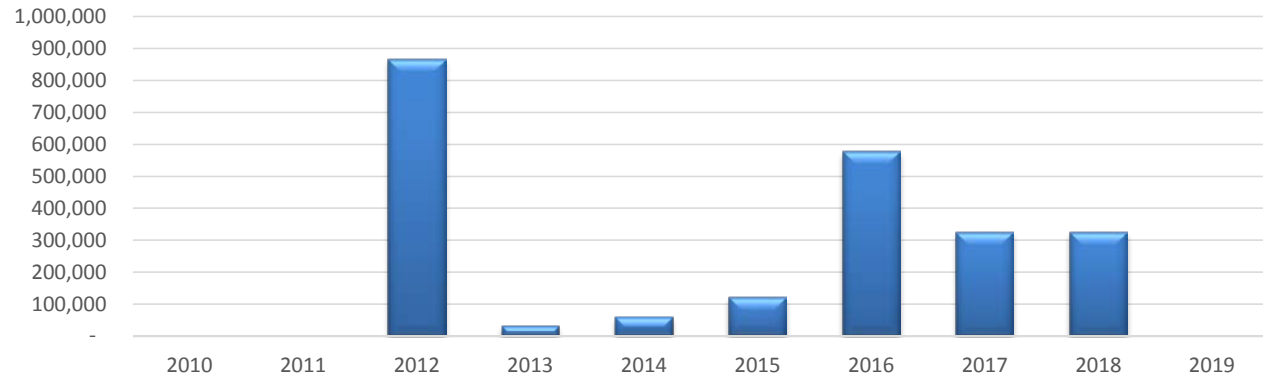


Miscellaneous Recurring Revenue: This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

Miscellaneous Non-Recurring Revenue

	<u>Actual</u>	
2010	-	
2011	-	
2012	866,304	
2013	31,893	
2014	59,997	
2015	120,346	
2016	577,027	
2017	325,000	
2018	325,000	Projected
2019	-	Projected

Miscellaneous Non-Recurring Revenue



Miscellaneous Non-Recurring Revenue: This category is used for all one time income sources.

CHANGES IN FUND BALANCE BY FISCAL YEAR

GENERAL FUND - 01				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	15,384,392	16,872,168	1,487,776	9%
FY 2012	16,872,168	20,915,450	4,043,282	19%
FY 2013	20,915,450	20,501,186	(414,264)	-2%
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,237,438	3,946,114	15%
FY 2018 Proj	26,237,438	27,237,438	1,000,000	4%
FY 2019 Proj	27,237,438	29,197,380	1,959,942	7%

WATER/SEWER ENTERPRISE FUND - 60				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	585,399	1,798,547	1,213,148	67%
FY 2012	1,798,547	1,514,497	(284,050)	-19%
FY 2013	1,514,497	2,392,684	878,188	37%
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,009,681	952,071	16%
FY 2018 Proj	6,009,681	6,510,681	501,000	8%
FY 2019 Proj	6,510,681	7,260,681	750,000	10%

STABILIZATION FUND - GENERAL FUND - 8415				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	2,232,467	1,244,428	(988,039)	-79%
FY 2012	1,244,428	2,663,458	1,419,030	53%
FY 2013	2,663,458	5,514,885	2,851,427	52%
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018 Proj	6,445,276	7,386,313	941,037	13%
FY 2019 Proj	7,386,313	7,636,313	250,000	3%

STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	93,627	93,627	100%
FY 2012	93,627	798,722	705,095	88%
FY 2013	798,722	884,765	86,043	10%
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018 Proj	5,513,378	6,101,401	588,023	10%
FY 2019 Proj	6,101,401	6,601,401	500,000	8%

CHANGES IN FUND BALANCE BY FISCAL YEAR

CABLE LOCAL ACCESS FUND - 8950				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	2,074	2,074	-	0%
FY 2012	2,074	2,074	-	0%
FY 2013	2,074	2,074	-	0%
FY 2014	2,074	2,074	-	0%
FY 2015	2,074	2,074	-	0%
FY 2016	2,074	2,074	-	0%
FY 2017	2,074	2,074	-	0%
FY 2018 Proj	2,074	2,074	-	0%
FY 2019 Proj	2,074	2,074	-	0%

HEALTH INSURANCE TRUST FUND - 8402				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	4,588,543	6,417,336	1,828,793	28%
FY 2012	6,417,336	5,407,209	(1,010,127)	-19%
FY 2013	5,407,209	4,207,384	(1,199,826)	-29%
FY 2014	4,207,384	4,660,791	453,407	10%
FY 2015	4,660,791	3,457,195	(1,203,596)	-35%
FY 2016	3,457,195	4,225,395	768,200	18%
FY 2017	4,225,395	2,917,504	(1,307,891)	-45%
FY 2018 Proj	2,917,504	3,457,504	540,000	16%
FY 2019 Proj	3,457,504	4,157,504	700,000	17%

COMMUNITY LAND DEVELOPMENT TRUST FUND - 8405				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	101,309	59	(101,250)	0%
FY 2012	59	59	-	0%
FY 2013	59	59	-	0%
FY 2014	59	59	-	0%
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018 Proj	806,128	755,805	(50,323)	-7%
FY 2019 Proj	755,805	830,805	75,000	9%

STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	-	-	0%
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018 Proj	1,000,000	1,106,716	106,716	10%
FY 2019 Proj	1,106,716	1,206,716	100,000	8%

Section VI - Debt

DEBT POSITION ANALYSIS

TYPE AND PURPOSE OF DEBT

The City sells bonds to finance capital improvements and other projects that require large cash outlays. General Obligation Bonds have been sold to fund general capital improvements for various municipal operations such as schools, public works, recreation and conservation. General Obligation Debt, (G.O.D) is supported by the full faith and credit of the City and is repaid from property taxes collected from both current and future property owners throughout the term of the debt. Properly structured municipal debt is tax exempt. This feature is attractive to many investors who, in turn, require less interest than they would from non-tax-exempt investments. Typical rates for municipal bonds over the past several years have been in the 2% to 5% range.

The 2% rate is from the State Revolving Fund through the Massachusetts Clean Water Trust. The City receives the advantage of these low interest loans for upgrades to the Water and Sewer infrastructure repairs over a ten year period. The MCWT has allowed the City to take advantage of a principal forgiveness program on some of these loans. The City is also operating under the terms of a Consent Decree between the United States Environmental Protection Agency and The Commonwealth of Massachusetts. Under the terms of the decree, the City will expend funds to address various sewer infrastructure matters. The City anticipates the expenditures to take place over the next seven years. The City operates a separate Water and Sewer Enterprise Fund in which all expenditures are fully recoverable through the water and sewer rates.

CURRENT DEBT POSITION

As of June 30, 2018 the City of Revere had \$126.273 million of outstanding long-term debt. The City issued a total of \$595,000 in long-term debt during fiscal 2018, which was issued through the Massachusetts Water Resources Authority. The existing principal debt retired was \$6.082 million. These debt figures include all debt incurred on behalf of the enterprise funds.

Several factors determine the amount of the debt the City can afford to maintain. These include the strength of the local economy, the wealth of the community, the amount of debt sold by overlapping jurisdictions and future capital needs. These factors influence the City's bond rating – an evaluation of the City's ability to repay debt as determined by the rating agencies. Rating agencies examine the local economy as well as the City's financial position, administrative capabilities and level of planning. In their most recent bond rating analysis date April 3, 2017, S&P Global Ratings affirmed the 'AA-' rating on the City's outstanding debt. This included a positive outlook. The rating reflects S&P's assessment of the City's demonstrated market access, strong financial position and fiscal management, and good income levels. Strengths:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with standard financial policies and practices;
- Strong budgetary performance, with a slight operating surplus in the general fund and an operating surplus at the total governmental fund level in fiscal 2016;

- Very strong budgetary flexibility, with an available fund balance in fiscal 2016 of 16% of operating expenditures;
- Very strong liquidity, with total government available cash at 22.9% of total governmental fund expenditures and 8.7x governmental debt service, and strong access to external liquidity;
- Adequate debt and contingent liability position, with debt service carrying charges at 2.6% of expenditures and net direct debt that is 37.5% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value;
- Strong institutional framework.

INDEBTEDNESS

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the City Council subject to the Mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the City Council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the Treasurer with the approval of the Mayor.

Debt Limits

General Debt Limit: The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit and the special debt limit for water bonds apply at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes: The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax

levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations: Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes: These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue ("DOR"). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as "qualified bonds" with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 or more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes: Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as "tax credit bonds" to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes: These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year.

For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes: These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes: These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds: Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth's Water Pollution Abatement or Drinking Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

Projected Debt Payments by Project and Fund

The following four tables set forth the projected General Obligation Debt (G.O.D.) payments by project for both the City's governmental funds and the enterprise funds.

Bonds Payable Schedule - Governmental Funds (Excludes Enterprise Fund Debt)

Project	Coupon Rate (%)	Outstanding at June 30, 2017	Issued	Redeemed	Outstanding at June 30, 2018
Buildings		22,345,307.00	-	703,807.00	21,641,500.00
Departmental Equipment	4.79	4,135,300.00	-	700,000.00	3,435,300.00
School Buildings	3.69-4.79	23,639,277.00	-	1,161,608.00	22,477,669.00
School - All Other	3.19-3.97	7,664,415.00	-	489,835.00	7,174,580.00
Solid Waste		-	-	-	-
T & D Video Settlement/Judgement	3.19-3.26	1,930,000.00	-	240,000.00	1,690,000.00
Land Acquisition	3.63	2,800,000.00		120,000.00	2,680,000.00
St Mary's Ball Field	4.15	3,247,293.00	-	147,293.00	3,100,000.00
Hospital		-	-		-
Sewer			-		-
Solid Waste		-	-		-
Other Outside		-	-		-
TOTAL Bonds Payable		\$ 65,761,592.00	\$ -	\$ 3,562,543.00	\$ 62,199,049.00

Bonds Payable Schedule – Enterprise Fund

Project	Coupon Rate (%)	Outstanding at June 30, 2017	Issued	Redeemed	Outstanding at June 30, 2018
Sewer	2.00-5.68	56,996,603.25	-	1,774,480.30	55,222,122.95
Solid Waste		-	-	-	-
GIS Implementation	2	52,512.00	-	52,512.00	-
Airport		-	-	-	-
Gas/Electric Utility		-	-	-	-
Hospital		-	-	-	-
Sewer		-	-	-	-
Solid Waste		-	-	-	-
Water	0.00-3.66	9,350,373.00	195,000.00	692,687.00	8,852,686.00
TOTAL Bonds Payable		\$ 66,399,488.25	\$ 195,000.00	\$ 2,519,679.30	\$ 64,074,808.95

Governmental Bonds Payable - Total

Fiscal Year	Principal	Interest	Total
2019	6,299,002.97	3,566,096.91	9,865,099.88
2020	6,368,444.15	3,373,354.12	9,741,798.27
2021	6,429,063.21	3,185,278.78	9,614,341.99
Thereafter	107,177,351.14	30,319,884.81	137,497,235.95
Total	126,273,861.47	40,444,614.62	166,718,476.09

Governmental Bonds Payable – MCWT

Fiscal Year	Principal	Interest	Total
2019	2,080,460.47	1,392,764.58	3,473,225.05
2020	2,129,901.65	1,346,937.64	3,476,839.29
2021	2,180,520.71	1,300,013.15	3,480,533.86
Thereafter	54,943,926.14	15,911,290.95	70,855,217.09
Total	61,334,808.97	19,951,006.32	81,285,815.29

CITY OF REVERE

Direct Debt Summary

As of June 30, 2018

General Obligation Bonds (1):

Inside the General Debt Limit:

Water (2)	\$ 603,800	
School	5,291,660	
General	39,083,000	
MCWT	<u>55,222,123</u>	
Total Inside Debt Limit		\$ 100,200,583

Outside the General Debt Limit:

Water (2)	2,740,000	
School	17,220,593	
MCWT	<u>6,112,686</u>	
Total Outside Debt Limit		<u>26,073,279</u>

Total Outstanding \$ 126,273,861

Temporary Loans

Bond Anticipation Notes Outstanding (2)	<u>7,103,970</u>	
Total Short-Term Debt Outstanding		<u>7,103,970</u>

Total Direct Debt \$ 133,377,831

(1) Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

(2) Payable April 12, 2019.

Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2018.

Principal Payments by Purpose					
As of June 30, 2018					
Fiscal Year	School (1)	Water (2)	General (3)	MCWT (4)	Total
2019	\$ 1,239,543	\$ 554,000	\$ 2,425,000	\$ 2,080,460	\$ 6,299,003
2020	1,253,043	554,000	2,431,500	2,129,902	6,368,444
2021	1,269,543	554,000	2,425,000	2,180,521	6,429,063
2022	1,269,543	554,000	2,455,000	2,232,359	6,510,901
2023	1,289,243	547,800	2,556,500	2,285,435	6,678,978
2024	1,309,543	255,000	2,550,000	2,339,785	6,454,327
2025	1,324,543	255,000	2,295,000	2,395,434	6,269,977
2026	1,089,543	70,000	2,390,000	2,452,418	6,001,960
2027	989,543	-	2,265,000	2,256,058	5,510,600
2028	1,024,543	-	2,345,000	2,310,272	5,679,814
2029	829,543	-	2,440,000	2,365,793	5,635,335
2030	844,543	-	1,860,000	2,422,664	5,127,207
2031	859,543	-	1,520,000	2,480,911	4,860,453
2032	455,000	-	1,265,000	2,505,331	4,225,331
2033	470,000	-	1,135,000	2,565,718	4,170,718
2034	485,000	-	1,165,000	2,279,564	3,929,564
2035	500,000	-	1,210,000	2,335,355	4,045,355
2036	515,000	-	1,040,000	2,313,314	3,868,314
2037	530,000	-	1,065,000	2,370,165	3,965,165
2038	550,000	-	1,110,000	1,705,813	3,365,813
2039	570,000	-	1,135,000	1,749,807	3,454,807
2040	585,000	-	-	1,794,934	2,379,934
2041	605,000	-	-	1,841,223	2,446,223
2042	630,000	-	-	1,888,710	2,518,710
2043	650,000	-	-	1,937,420	2,587,420
2044	675,000	-	-	1,732,623	2,407,623
2045	700,000	-	-	1,777,375	2,477,375
2046	-	-	-	1,458,247	1,458,247
2046	-	-	-	1,147,201	1,147,201
	<u>\$ 22,512,253</u>	<u>\$ 3,343,800</u>	<u>\$ 39,083,000</u>	<u>\$ 61,334,809</u>	<u>\$ 126,273,861</u>

-
- (1) \$18,618,200 is State Qualified. \$17,220,593 is outside the debt limit.
 - (2) \$603,800 is State Qualified. \$2,740,000 is outside the debt limit.
 - (3) \$39,083,000 is State Qualified.
 - (4) \$6,112,686 is outside the debt limit.

Annual Debt Service as of June 30, 2018

Fiscal Year	Outstanding		Total Debt Service
	Principal	Interest	
2019	\$ 6,299,003	\$ 3,566,097	\$ 9,865,100
2020	6,368,444	3,373,354	9,741,798
2021	6,429,063	3,185,279	9,614,342
2022	6,510,901	2,992,217	9,503,118
2023	6,678,978	2,796,602	9,475,579
2024	6,454,327	2,595,948	9,050,275
2025	6,269,977	2,394,900	8,664,876
2026	6,001,960	2,202,733	8,204,694
2027	5,510,600	2,017,438	7,528,038
2028	5,679,814	1,842,969	7,522,783
2029	5,635,335	1,667,744	7,303,079
2030	5,127,207	1,511,935	6,639,141
2031	4,860,453	1,373,776	6,234,229
2032	4,225,331	1,255,304	5,480,635
2033	4,170,718	1,149,364	5,320,082
2034	3,929,564	1,043,469	4,973,032
2035	4,045,355	940,983	4,986,338
2036	3,868,314	838,098	4,706,412
2037	3,965,165	737,165	4,702,330
2038	3,365,813	633,610	3,999,423
2039	3,454,807	540,814	3,995,620
2040	2,379,934	445,277	2,825,211
2041	2,446,223	382,117	2,828,340
2042	2,518,710	317,086	2,835,797
2043	2,587,420	249,750	2,837,170
2044	2,407,623	183,083	2,590,706
2045	2,477,375	117,438	2,594,813
2046	1,458,247	62,531	1,520,778
2047	1,147,201	27,533	1,174,734
	<u>\$ 126,273,861</u>	<u>\$ 40,444,615</u>	<u>\$ 166,718,476</u>

Key Debt Ratios

	As of June 30,				
	2018	2017	2016	2015	2014
Long-Term Debt Outstanding (1)	\$ 126,273,861	\$ 132,161,083	\$ 83,085,513	\$ 76,848,603	\$ 59,951,681
Per Capita (2)	\$2,440	\$2,554	\$1,605	\$1,485	\$1,158
Percent of Assessed Valuation (3)	2.21 %	2.62 %	1.80 %	1.80 %	1.54 %
Percent of Equalized Valuation (4)	2.58 %	2.70 %	2.01 %	1.86 %	1.49 %
Per Capita as a Percent of Per Capita Income (2)	9.73 %	10.18 %	6.40 %	5.92 %	4.62 %

(1) Excludes overlapping debt, lease and installment purchase obligations and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - latest applicable actuals or estimates.

(3) Source: Board of Assessors - assessed valuation as of prior January 1.

(4) Source: Massachusetts Department of Revenue - equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year.)

Coverage of Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of outstanding qualified debt service. The following table presents debt service on the City's State Qualified Bonds and the coverage ratio of total state aid to projected qualified debt service.

Fiscal Year	Total Outstanding Qualified Bond Debt Service (1)	Total State Aid (2)	Coverage Ratio
2019	\$ 5,540,451	\$ 75,696,771	13.66 %
2020	5,419,526	77,210,706	14.25
2021	5,294,366	78,754,921	14.88
2022	5,185,344	80,330,019	15.49
2023	5,159,919	81,936,619	15.88
2024	5,025,634	83,575,352	16.63
2025	4,642,163	85,246,859	18.36
2026	4,368,809	86,951,796	19.90
2027	3,948,594	88,690,832	22.46
2028	3,945,406	90,464,648	22.93
2029	3,727,681	92,273,941	24.75
2030	3,065,619	94,119,420	30.70
2031	2,662,484	96,001,809	36.06
2032	2,244,994	97,921,845	43.62
2033	2,080,025	99,880,282	48.02
2034	2,076,094	101,877,887	49.07
2035	2,085,363	103,915,445	49.83
2036	1,880,506	105,993,754	56.36
2037	1,872,325	108,113,629	57.74
2038	1,887,825	110,275,902	58.41
2039	1,880,969	112,481,420	59.80
2040	707,428	114,731,048	162.18
2041	707,347	117,025,669	165.44
2042	711,506	119,366,182	167.77
2043	709,500	121,753,506	171.60
2044	711,313	124,188,576	174.59
2045	712,250	126,672,348	177.85
Total	\$ 78,253,441		

(1) As of June 30, 2018.

(2) Includes total state aid available for coverage based on the FY 2019 Cherry Sheets. State aid estimates above assume an increase at a rate of 2% each year after FY 2018. The State aid figures above no longer reflect school building assistance grants as such grants are no longer paid by the Commonwealth and are now paid by the Massachusetts School Building Authority. Therefore, such payments no longer constitute "distributable aid" of the Commonwealth under the Qualified Bond Act.

Authorized Unissued Debt and Prospective Financing

Currently, the City has approximately \$93 million authorized and unissued primarily for school construction purposes (approximately \$15 million) and water and sewer purposes (approximately \$41.3 million), and other various municipal projects (approximately \$37 million). The school debt is expected to receive 80% state school construction grants of eligible project costs; the City anticipates its share to be approximately \$10 million. It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2017 was \$617,060.

Overlapping Debt (1)

The City is located in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere's gross share of such debt and the fiscal 2018 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/18</u>	<u>Revere's Estimated Share of Debt</u>	<u>Dollar Assessment (Debt & Operating Expenses) Fiscal 2018</u>
Suffolk County (2)	-	-	-
Massachusetts Water Resources Authority(3)			
Water	\$2,044,213,000	2.020%	\$2,929,530
Sewer	3,449,020,000	2.304	7,326,027
Massachusetts Bay Transportation Authority(4)	5,728,840,000	2.127	3,458,445
Northeast Metropolitan Regional Vocational School District (5)	-	20.669	1,839,311

(1) Excludes debt of the Commonwealth.

(2) All Suffolk County debt is an obligation of the City of Boston. There is no assessment to the other municipalities.

(3) Source: The Massachusetts Water Resources Authority (the "MWRA") provides wholesale drinking water services in whole or in part to 48 cities, towns and special purpose entities and provides wastewater collection and treatment services to 43 cities, towns and special purpose entities. Under its enabling legislation, as amended, the aggregate principal amount of all bonds issued by the MWRA for its corporate purposes may not exceed \$6.1 billion outstanding at any time. Its obligations are secured by revenues of the MWRA. The MWRA assesses member cities, towns and special purpose entities, which continue to provide direct retail water and sewer services to users. The cities, towns and other entities collect fees from the users to pay all or part of the assessments; some municipalities levy property taxes to pay part of the amounts assessed upon them. Debt outstanding as of June 30, 2018; assessments for fiscal 2018.

(4) Source: Massachusetts Bay Transportation Authority ("MBTA"). Debt as of June 30, 2018; assessment for fiscal 2018. The Massachusetts Bay Transportation Authority (the "MBTA") was created in 1964 to finance and operate mass transportation facilities within the greater Boston metropolitan area. Under its enabling act, the MBTA is authorized to issue bonds for capital purposes, other than refunding bonds, and for certain specified purposes to an outstanding amount, which does not exceed the aggregate principal amount of \$3,556,300,000. In addition, pursuant to certain of the Commonwealth's transportation bond bills, the MBTA is authorized to issue additional bonds for particular capital projects. The MBTA also is authorized to issue bonds of the purpose of refunding bonds. Under the MBTA's enabling act debt service, as well as other operating expenses of the MBTA, are to be financed by a dedicated revenue stream consisting of the amounts assessed on the cities and towns of the MBTA and a dedicated portion of the statewide sales tax. The amount assessed to each city and town is based on its weighted percentage of the total population of the authority as provided in the enabling act. The aggregate amount of such assessments is not permitted to increase by more than 2.5 percent per year.

(5) Source: District Business Manager. Debt as of June 30, 2018; assessment for fiscal 2018.

Projected Debt Payments by Project and Fund

The following four tables set forth the projected General Obligation Debt (G.O.D) payments by project for both the City's governmental funds and the enterprise funds. It is significant to note that the State reimbursed for school construction projects at the rate of 90% for the new construction and for three schools that have been completed: Susan B Anthony, A.C. Whalen and Rumney Marsh Academy.

The Commonwealth of Massachusetts has approved school construction assistance to the City. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for construction costs and debt service interest of general obligation bonds outstanding. The City has received a ninety percent (90%) reimbursement of the construction costs for three schools: Susan B. Anthony School, A.C. Whalen School, and the Rumney Marsh Academy Middle School. The City received reimbursement of the New Paul Revere School construction costs in the following financing plan:

\$10,865,810 MSBA Allowable Costs
9,677,250 MSBA 90% Share
5,990,850 MSBA 2% Loan to the Community
<u>1,740,900</u> Local Share 10%
\$17,409,000 Total Funding

The City is constructing a new middle school The Sgt. James Hill Middle School at an 80% reimbursement rate on approved costs. The MSBA reimburses the community for construction, planning and interest costs. The reimbursement happens with the submission of invoices to the MSBA, thus minimizing the need for short term borrowing and interest costs. The City's anticipated share is estimated to be \$15 million

The City is in the process of the reconstruction of the Harry Della Russo Stadium for a total cost of \$5,500,000. This past December we were informed by the Executive Office of Energy and Environmental Affairs that we would be receiving \$727,000 in FY2014 and then \$2 million in FY2015, under the Gateway City Parks Program, for the restoration of the Harry Della Russo Football Stadium/Track.

The City has authorized:

- \$2,856,627 for the construction of the new SGT James Hill Elementary School.
- \$2,500,000 for the reconstruction and repairs to the McKinley Elementary School (see above).
- \$7,858,315 for the replacement of the Garfield School roof.
- \$1,350,000 for the replacement of the Garfield School boiler.

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success. In virtually every corner of the City, economic development is moving forward.

The City of Revere has experienced a building boom in the recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis the City is ideally situated, with its access to Boston via its 3 MBTA stations and bus lines. Revere Beach provides the perfect backdrop for any development. Logan airport is minutes away and all major highways are easily accessible.

In the City's center, the New England Confectionery Company ("NECCO"), the internationally famous candy manufacturer, recently sold to a real estate investment firm who is looking to convert some of the unused space into a robotics center. NECCO's world headquarters will remain at the site.

Many development possibilities exist along Revere Beach. After lengthy negotiations, the City reached agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on this site. The City of Revere designated Eurovest Development as the developer of this site. Development of this site has been ongoing for the last several years. Most recently completed developments by Union Corporation at 650 Ocean Avenue consisting of 230 luxury rental units along with The Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units, has provided substantial growth for the City and sparked a development explosion in that area of the City.

These two projects represent the next phase of the Waterfront Square development; and unlike the first two phases, there will be a significant commercial element: retail, restaurant and the hotel itself. Both of these projects will be built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the beach, so these two buildings will be as transit-oriented as possible. The residential project to the left of the pedestrian bridge will be developed by Redgate Capital, the developers of the Shaw's/Cerritani's site and the hotel to the left of the bridge will be development by Lixi Hotels out of Montreal, a company new to Revere. Both projects are now in their planning and permitting stages; and construction is expected to begin in 2018. The last parcel in the Water Front Square location is expected to be developed as 200 units of residential condominiums. Construction could begin in 2019, with occupancy expected by 2021.

Both ends of the beach are experiencing development growth with a 234 unit market-rate apartment project being developed in the more residential sector of Revere Beach toward its more northerly end. This project is being developed by Baystone Realty, a regional developer that is new to Revere. It is currently in construction; and should be ready for occupancy in 2018. On the southerly end of Revere Beach JBX Developers of NYC will develop a 175 room waterfront hotel with upscale restaurant space. Construction is expected to begin in 2018.

Construction of a 231 unit residential development on Ward Street as part of the BJ's PUD project has completed construction and fully occupied for Fiscal Year 2018.

Redgate Development has begun construction of a mixed-use development consisting of a 130 room hotel and a separate building with 195 residential units. This project provides great access to the Beachmont MBTA station and retail at the shops at Suffolk Downs.

770 Washington Avenue has just completed construction of 22 residential condominium units and 2 commercial condominium units. The same developer is going to begin the permitting process to construct a similar project on American Legion Highway in early 2018. Just down the street at 125 Squire Road a 100 room La Quinta Inn hotel is in the process of being developed at the former site of Papa Ginos and has recently been demolished with construction to begin in early 2018.

90 Ocean Avenue the site of former Lion's Den Chinese restaurant has been demolished and will be developed into a 75 unit apartment complex.

To confront the issue of affordable housing the City has embraced a project on 43 Nahant Avenue that will have 30 units of veterans housing and 1700 square feet of retail on the ground level. This project will start in 2018. Also the Neighborhood Developers of Chelsea will look to continue its work in Revere and develop the former Cove site on Revere Street. This project will contain both low income and affordable workforce housing and will begin construction in late 2018.

17-19 Dehon Street has been redeveloped into 8 micro units. The same local developer is in the permitting phase for 30 micro units with 4 commercial units at 14 Yeamans Street which is right in the heart of Broadway. On Sears Street which is located steps to Revere Beach another local Revere developer is planning to rehabilitate an existing commercial structure for residential purposes as micro unit residences on the upper floors with retail on the first floor. It should be available for occupancy in 2019.

At Charger Street a new self-storage facility will involve a new 5-story building and a smaller ancillary structure and on-site parking. It is fully permitted and should begin construction in 2017 and be available for occupancy sometime later in 2018.

GENERAL OBLIGATION DEBT – CREDIT RATINGS

It is important to understand that no single ratio or factor determines a General Obligation Bond rating or fully encompasses the fiscal health of a municipality. The factors must be taken as a group. Other debt ratios, as well as economic and administrative factors account for the differences in ratings. A growing community can afford more debt than a non-growth area and a community with more income wealth can afford more debt than a poor community. The following is a list of additional factors that the financial community uses in evaluating an issuer's credit rating:

- Economic health and diversification
- Fund balances (free cash and other reserves)
- Evidence of regular planning for capital improvements by the issuer
- Review of the issuer's Capital Improvements Program for its effect on future debt needs
- The willingness of the community, from time to time, to approve Proposition 2 ½ overrides and/or debt exclusions
- Consideration of projected debt requirement
- The issuer's financial controls related to budgetary matters
- The issuer's long-range planning, particularly zoning and land-use planning
- The range and level of services provided by the issuer in relation to its capacity to provide services
- Flexibility in the ability to raise revenue

Generally, bond ratings do not change suddenly but respond more to long-range trends. However, dramatic changes are key indicators of fiscal health and can result in a more immediate rating change. In projecting bond ratios, it is important to review the sensitivity of the ratios to changes in the economy.

GENERAL OBLIGATION DEBT – LIMITATIONS

There are several legal limitations that govern the issuance of municipal debt. Under Massachusetts statutes, the General Debt Limit of the City of Revere consists of Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit for the City is 2 ½ percent of the valuation of taxable property as last equalized by the State Department of Revenue. The City can authorize debt up to this amount without State approval. It can authorize debt up to twice this amount (Double Debt Limit) with the approval of the State’s Municipal Oversight Board. The current debt limitation for the City of Revere is in excess of 200 million which is significantly higher than the City’s outstanding general obligation debt that is subject to this limitation. It should be pointed out that much of the existing City debt does not factor into this limitation. There are many categories of general obligation debt that are exempt from, and do not count against, the General Debt Limit. To name a few among many, certain school bonds, water bonds, solid waste disposal facility bonds and water pollution abatement revenue bonds are not subject to these debt limits.

Under the provision of Massachusetts statutes authorizes indebtedness up to a limit of 5% of the equalized valuation. The City’s equalized valuation is \$4,891,574,500. The debt limit is \$244,578,725. Debt issued in accordance with this section of the law is designated as being “inside the debt limit”. In addition, however, debt may be authorized in excess of that for specific purpose. Such debt, which is designated as “outside the debt limit”.

Proposition 2 ½ (Chapter 580 of the Acts of 1980) also impacts the amount of municipal debt that can be issued. These limiting factors are the Primary Levy Limit and the Maximum Levy Limit and restrict the permitted amount of tax levy increase from year to year. In order to exceed these legal limits, an override initiative would need to be voted to exclude a particular debt issue or a portion of a debt issue from the effects of these limitations. The City has never passed an override provision.

TO CALCULATE THE FY 2018 LEVY LIMIT

A. FY 2017 Levy Limit	\$79,270,646
A1. ADD Amended FY17 Growth	\$ 17,719
B. ADD (IIA + IIA1) * 2.5%	\$ 1,982,209
C. ADD FY 2017 New Growth	\$ 1,415,191
D. ADD FY 2018 Override	\$ <u>0</u>
E. FY 2018 Levy Limit	\$ 82,685,765

ADMINISTRATIVE POLICIES IN RELATION TO DEBT

This section provides policies governing the management of debt for the City.

Debt Refinancing

An advance refunding of outstanding debt shall only be considered when present value savings of at least 3% of the principal amount of the refunded bonds are produced, unless: (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary in order to facilitate the ability to provide services or to issue additional debt. The City, in collaboration with its Financial Advisor, continually monitors municipal bond market conditions to identify refinancing opportunities. An analysis shall be conducted when necessary to determine whether debt financing, cash purchase or leasing is the most cost effective method of financing for the City.

General Obligation Debt

1. All debt shall be financed within the limitations of Proposition 2 ½ with the exception of debt related to enterprise funds, gifts and betterments. The requirements for such financing shall be an expenditure of at least \$200,000 and a useful life in excess of five years.
2. The term of long-term debt generally shall not exceed the expected useful life of the capital asset being financed and, in no case, shall it exceed twenty years.
3. The City had legislation passed that all interest earned or premiums received be placed in a separate fund to be used for payment of the debt service on School buildings. Special legislation was passed that placed a surcharge on rental cars. The purpose of this fund is to help pay the debt service on the new Public Safety Facility. The School Department entered into an energy savings contract with Ameresco Inc. for a ten year period. The debt service for this contract is part of the School Departments budget.

DEBT SUMMARIZED

A responsible debt management program is an integral part of municipal finance. A City's debt must be structured to reflect the underlying, long-term economic prospects of the community. There are statutory requirements and market forces at work to regulate a community's ability to borrow. The requirement of continuing disclosure, on an annual basis to the bond markets, provides a powerful incentive for a municipality to keep its financial house in order. This analysis has emphasized the importance of credit ratings because, in effect, these are municipal finance report cards

IMPACT OF GENERAL FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Department	Description	Funding	Cost	Impact
Fire	Replace Air Bag/Lift System	Capital Stabilization Fund	\$ 86,000	Asset preservation.
Fire	Central Station Repairs	Capital Stabilization Fund	\$ 25,000	Asset preservation/Preventive Maintenance
Fire	Jaws of Life Auto Extraction Equipment	Capital Stabilization Fund	\$ 25,000	Scheduled replacement of equipment/Improve Public Safety Operations
Fire	Ladder Truck Replacement	Loan Order	\$ 1,600,000	Asset replacement/Improve Public Safety
Healthy Communities	Street, Trails, Pedestrian, and Bike Trail Improvements	Capital Stabilization Fund	\$ 162,000	Increase Public Safety and Recreational Space
Planning	Park Design	Capital Stabilization Fund	\$ 50,000	Increase and Improve Open Space/Recreational areas
Planning	Tree Planting and Removal	Capital Stabilization Fund	\$ 50,000	Public Safety and Welfare/Public Health
Police	Replace Patrol Vehicle	Capital Stabilization Fund	\$ 50,000	Decrease maintenance costs/Improve Public Safety Operations
Public Works	Repair Stairs at Legion of Honor	Capital Stabilization Fund	\$ 50,000	Preventative Maintenance/Improve Public Safety and Accessibility
Public Works/Engineering	Sidewalk and Roadway Improvements	Chapter 90 Grant Program	\$ 790,437	Asset Preservation/Increase Public Safety
Public Works/Engineering	Sidewalk and Roadway Improvements	Capital Stabilization Fund	\$ 500,000	Asset Preservation/Increase Public Safety
Schools	Beachmont School Emergency Generator	Capital Stabilization Fund	\$ 50,000	Emergency Preparedness and Public Safety
Schools	Replace Paul Revere School Hot Water Tank	Capital Stabilization Fund	\$ 110,000	Energy Efficiency and Maintenance of Public Buildings
Schools	Lincoln School Fire Alarm Upgrade	Loan Order	\$ 150,000	Asset Preservation/Public Safety enhancement
Schools	Garfield School Window Caulking Replacement	Loan Order	\$ 200,000	Asset Preservation/Preventive Maintenance
Schools	Garfield School Fire Alarm Panel and Sprinkler System Upgrade	Loan Order	\$ 175,000	Asset Preservation/Preventive Maintenance
Grand Total General Fund Capital Projects			\$ 4,073,437	

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - General

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
8/1/2004	Beachmont School	3.69% Inside	Principal 25,000.00 Interest 2,812.50
2/15/2007	A.C. Whelan	4.11% Inside Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 40,000.00 Interest 9,532.00
2/15/2007	A.C. Whelan	4.11% Inside Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 155,000.00 Interest 39,975.40
2/15/2007	A.C. Whelan	4.11% Inside Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 5,120.00 Interest 76.80
2/15/2007	Rumney Marsh Academy	4.11% Inside Chapter 44 s. 7(3) Authorized 12/29/00 & 1/4/02	Principal 75,000.00 Interest 17,869.00
2/15/2007	School Roof Planning	4.11% Inside Chapter 44 s. 7(22) Authorized 1/9/02 Order #01-590C	Principal 4,880.00 Interest 1,211.20
2/15/2007	High School Roof Remodeling	4.11% Inside Chapter 44 s. 7(3A) Authorized 7/16/02 Order #02-319	Principal 20,000.00 Interest 3,662.00
2/15/2007	Beachmont School Contamination Remediation	4.11% Outside Chapter 44 s.8(9) & 164 of the Acts of 2003 Authorized 9/5/2003 Order #03-387	Principal 125,000.00 Interest 31,686.60

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2019
2/15/2007	Fire Dept. Equipment	4.11%	Inside Chapter 44 s. 7(9) Authorized 7/16/02 Order #01-590D	Principal 60,000.00 Interest 9,760.00
4/1/2009	General Obligation State Qualified Bonds Public Safety 1	4.79%	Inside Chapter 44 s 7(3) C 370 and C 221	Principal 405,000.00 Interest 20,250.00
4/1/2009	General Obligation State Qualified Bonds Public Safety 2	4.79%	Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal 25,000.00 Interest 1,250.00
4/1/2009	General Obligation State Qualified Bonds Public Safety 3	4.79%	Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal 40,000.00 Interest 2,000.00
4/1/2009	General Obligation State Qualified Bonds Fire Equipment	4.79%	Inside Chapter 44 s 7(9)	Principal 110,000.00 Interest 5,500.00
4/1/2009	General Obligation State Qualified Bonds Computer Hardware	4.79%	Inside Chapter 44 s 7(28)	Principal 185,000.00 Interest 9,250.00
4/1/2009	General Obligation State Qualified Bonds Rumney Marsh School	4.79%	Inside Chapter 44 s 7(3)	Principal 150,000.00 Interest 7,500.00
4/1/2009	General Obligation State Qualified Bonds AC. Whelan School	4.79%	Inside Chapter 44 s 7(3)	Principal 10,000.00 Interest 500.00
8/1/2010	General Obligation Bond School & Energy Improvement		Inside Chapter 44 s. 7(3A)& 7(3B) auth 5/15/09	Principal 505,000.00 Interest 239,093.76
8/5/2010	General Obligation State Qualified Bonds Paul Revere School	3.19%	Inside Chapter 44 §7(3)	Principal 75,000.00 Interest 43,231.26

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
8/5/2010	General Obligation State Qualified Bonds T D Video	3.19% Inside Chapter 44 §7(11)	Principal 75,000.00
			Interest 4,700.00
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside Chapter 44 §7 G.L. c.70B	Principal 299,543.00
			Interest 77,881.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 1	2.73% Inside Chapter 44 s. 7(14) auth. 3/2/2011	Principal 55,000.00
			Interest 4,065.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 2	2.93% Inside Chapter 44 s. 7(14) auth. 3/2/2011	Principal 40,000.00
			Interest 5,560.00
2/19/2015	General Obligation Bonds Land Acquisition	3.63% Inside Chapter 44 s. 7(3) auth. 3/12/2013	Principal 120,000.00
			Interest 84,463.76
4/16/2015	General Obligation Bonds Harry Della Russo Stadium	3.43% Inside Chapter 44, s7(25) auth. 3/13/13	Principal 185,000.00
			Interest 90,675.00
4/16/2015	General Obligation Bonds Judgement	3.36% Inside Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013 auth 9/24/13	Principal 170,000.00
			Interest 55,400.00
4/16/2015	General Obligation Bonds Fire Trucks	3.22% Inside Chapter 44, s7(9) auth. 10/8/13	Principal 190,000.00
			Interest 43,850.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 1	4.79% Inside Chapter 44 s 7(3) C 370 and C 221	Principal 0.00
			Interest 507,930.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 2	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal 0.00
			Interest 28,500.00

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
4/20/2016	General Obligation State Qualified Bonds Public Safety 3	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal 0.00
			Interest 49,580.00
4/20/2016	General Obligation State Qualified Bonds Fire Equipment	4.79% Inside Chapter 44 s 7(9)	Principal 0.00
			Interest 24,000.00
4/20/2016	General Obligation State Qualified Bonds Rumney Marsh School	4.79% Inside Chapter 44 s 7(3)	Principal 0.00
			Interest 66,140.00
4/20/2016	General Obligation State Qualified Bonds AC. Whelan School	4.79% Inside Chapter 44 s 7(3)	Principal 0.00
			Interest 3,000.00
4/13/2017	Harry Della Russo	3.98% Inside	Principal 90,000.00
			Interest 73,100.00
4/13/2017	James J Hill School	3.47% Inside	Principal 255,000.00
			Interest 454,625.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside	Principal 100,000.00
			Interest 77,850.00
4/13/2017	St Mary's Ball Field -2	4.15% Inside	Principal 70,000.00
			Interest 55,500.00
Total Principal			3,664,543.00
Total Interest			2,151,980.28
Grand Total			<u>5,816,523.28</u>

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - General BANS

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
<u>BANS</u>			
Garfield School roof replacement		2,117,343.00 Interest	63,520.29
Garfield School boiler replacement		480,000.00 Interest	12,900.00
Garfield School roof feasibility study		50,000.00 Interest	1,500.00
DPW vehicles		800,000.00 Interest	24,000.00
DPW Building repair/replace design serv		100,000.00 Interest	3,000.00
Staff Sargeant James J. Hill School		2,856,627.00 Interest	85,698.81
Fire Dept Ladder Truck		1,600,000.00 Interest	48,000.00
Lincoln School upgrade fire alarm		150,000.00 Interest	4,500.00
Garfield School window caulking		200,000.00 Interest	6,000.00
Garfield School fire alarm & panel		175,000.00 Interest	5,250.00
Point of Pines Fire Station feasibility study		50,000.00 Interest	1,500.00
Fire engine pumper repair		700,000.00 Interest	21,000.00
Lincoln School light replacement		150,000.00 Interest	4,500.00
Beachmont School light replacement		370,000.00 Interest	11,100.00
		Total BAN Interest	292,469.10
		Total Principal	3,664,543.00
		Total Interest	2,151,980.28
		Total P & I	6,108,992.38

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
2/15/2007	Departmental Equipment - Water 4.27% Inside Chapter 44 s. 7(9) Authorized 8/31/04 Order #04-110		Principal 80,000.00
			Interest 21,352.00
7/8/2010	Massachusetts Clean Water Trust 2.00% Inside CW-09-4		Principal 27,167.00
			Interest 7,714.61
			Adm. Fees 578.60
6/13/2012	Massachusetts Clean Water Trust 2.00% Inside CWP-10-15		Principal 26,502.00
			Interest 9,016.68
			Adm. Fees 676.25
6/13/2012	Massachusetts Clean Water Trust 2.37% Inside CWP-10-22		Principal 135,680.00
			Interest 108,975.33
			Adm. Fees 6,897.18
5/22/2013	Massachusetts Clean Water Trust 2.00% Inside CWP-11-26		Principal 225,570.00
			Interest 79,002.22
			Adm. Fees 5,925.16
6/17/2013	MWRA - Water Bond 0.00% Outside		Principal 250,000.00
			Interest 0.00
1/7/2015	Massachusetts Clean Water Trust 2.00% Inside CWP-11-25		Principal 54,959.00
			Interest 22,316.28
			Adm. Fees 1,673.72
5/15/2015	Mass Water Clean Water Trust 0.00%		Principal 185,000.00

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
2/11/2016 Mass Water Clean Water Trust Series 19	2.00% Inside Chapter 44,7(22) or 29C CW-13-17		Principal 141,879.00
			Interest 24,504.62
			Adm. Fees 1,837.84
2/11/2016 Mass Water Clean Water Trust Series 19	2.00% Inside Chapter 44,7(22) or 29C CWP-12-13		Principal 72,578.00
			Interest 12,535.30
			Adm. Fees 940.14
2/11/2016 Mass Water Clean Water Trust Series 19	2.40% Inside Chapter 44,7(1) or 8(15) or 29C CWP-13-16		Principal 170,751.00
			Interest 165,356.84
			Adm. Fees 10,334.80
1/7/2015 Massachusetts Clean Water Trust	2.00% Inside CWP-13-08		Principal 43,894.10
			Interest 40,409.88
			Adm. Fees 2,525.62
1/7/2015 Massachusetts Clean Water Trust	2.40% Inside CWP-12-12		Principal 139,467.37
			Interest 128,398.18
			Adm. Fees 8,024.88
4/13/2017 Massachusetts Clean Water Trust	CW-13-14		Principal 12,399.00
			Interest 5,757.32
			Adm. Fees 431.80
4/13/2017 Massachusetts Clean Water Trust	CW-14-11		Principal 49,596.00
			Interest 23,029.20
			Adm. Fees 1,727.20

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter		2019
4/13/2017	Massachusetts Clean Water Trust		CW-14-25	Principal	28,931.00
				Interest	13,433.70
				Adm. Fees	1,007.52
4/13/2017	Massachusetts Clean Water Trust		CW-15-18	Principal	70,261.00
				Interest	32,624.68
				Adm. Fees	2,446.86
4/13/2017	Massachusetts Clean Water Trust		CW-15-19	Principal	33,064.00
				Interest	15,352.80
				Adm. Fees	1,151.46
4/13/2017	Massachusetts Clean Water Trust		CW-15-29	Principal	251,389.00
				Interest	255,769.16
				Adm. Fees	15,985.58
4/13/2017	Massachusetts Clean Water Trust		CW-14-12	Principal	310,352.00
				Interest	315,759.00
				Adm. Fees	19,734.94
4/13/2017	Massachusetts Clean Water Trust		DW-13-08	Principal	22,732.00
				Interest	10,555.06
				Adm. Fees	791.62
4/13/2017	Massachusetts Clean Water Trust		DWP-13-09	Principal	263,289.00
				Interest	122,253.72
				Adm. Fees	9,169.02
11/27/2017	MWRA - Water Bond	0.00%	Outside	Principal	39,000.00
				Interest	0.00

FY2019 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2019
Massachusetts Clean Water Trust	CW-13-16A		Principal 0.00
			Interest 20,717.68
			Adm. Fees 12,948.55
Massachusetts Clean Water Trust	CW-15-29A		Principal 0.00
			Interest 7,541.03
			Adm. Fees 4,713.15
Massachusetts Clean Water Trust	CWP-16-17		Principal 0.00
			Interest 27,752.61
			Adm. Fees 17,345.39
Massachusetts Clean Water Trust	CWP-16-18		Principal 0.00
			Interest 44,235.92
			Adm. Fees 27,647.45
Massachusetts Clean Water Trust	CWP-16-19		Principal 0.00
			Interest 12,500.00
			Adm. Fees 9,375.00
Massachusetts Clean Water Trust	CWP-16-23		Principal 0.00
			Interest 7,083.33
			Adm. Fees 5,312.50
<u>BANS</u>			
W&S Enterprise Capital Equipment		700,000.00	Interest 21,000.00
			Total BAN Interest 21,000.00
			Total Principal 2,634,460.47
			Total Interest 1,533,947.15
			Total Adm. Fees 169,202.23
			Grand Total 4,358,609.85

Section VII - Financial Policies

FINANCIAL POLICIES

Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."

- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.

- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.

- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

Basis of Accounting & Basis of Budgeting

Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

REVOLVING FUNDS

A revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the particular service or program. These funds are accounted for separately from the general fund. Many of these fund are established through Massachusetts General Laws (M.G.L.) and are accounted for in the manner prescribed by the particular law. Some examples of revolving funds established by law are School Rental Receipts (M.G.L. Ch. 40 Sec. 3), Student Activity and Athletic Fund (M.G.L. Ch. 71 Sec 47), and Wetland Protection Fund (MGL Ch. 131 Sec. 40).

When a specific law does not exist for the establishment of a specific source and use of funds, cities and towns have the option to create general departmental revolving funds under M.G.L. Ch. 44 Sec. 53E½ (see below). These fund are created with city council approval. Departmental revolving funds identify which department's receipts are to be credited to the revolving fund and specifies the program or purposes for which money may be spent. It designates the department, board or official with authority to expend the funds and places a limit on the total amount of the annual expenditure. The Municipal Modernization Act has changed some of the language, and the changes to the language is described below.

MGL - Section 53 E ½

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of one or more revolving funds by one or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to

wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund:

- (1) The programs or activities for which the revolving fund may be expended;
- (2) The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund;
- (3) The board, department or officer authorized to expend from such fund; and
- (4) Any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin.

Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

City of Revere – Revolving Funds as Adopted

I. AN ORDINANCE FURTHER AMENDING TITLE 3 OF THE ORDINANCES OF THE CITY OF REVERE

SECTION 1. Title 3, of the Revere Revised Ordinances is hereby amended by inserting the following new chapter and sections:

Chapter 3.05 – DEPARTMENTAL REVOLVING FUNDS

3.05.010 – Purpose.

As authorized by the provisions of Massachusetts General Laws chapter 44, § 53E½, this ordinance establishes and authorizes revolving funds for use by city departments, or boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.

3.05.020 – Expenditure Limitations.

A department head, or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund; excluding full-time or part-time school bus drivers.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the city council and mayor.

3.05.030 – Interest.

Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the general fund.

3.05.040 – Procedures and Reports.

Except as provided in General Laws chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund, and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

3.05.050 – Authorized Revolving Funds.

SEE APPENDIX – Tables; TABLE VII.

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY 2019 Budget Request Maximum Annual Expenditures
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related expenses	City Clerk stipend (\$.75 per licence) also paid from this fund	FY2019 and Subsequent Years	25,000.00
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses	Full time employees only if all fringe benefits paid	FY2019 and Subsequent Years	200,000.00
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		FY2019 and Subsequent Years	25,000.00
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2019 and Subsequent Years	10,000.00
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	10,000.00
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2019 and Subsequent Years	150,000.00
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		FY2019 and Subsequent Years	150,000.00
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	50,000.00
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses	Full time employees only if all fringe benefits paid	FY2019 and Subsequent Years	100,000.00
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	25,000.00
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	50,000.00
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	25,000.00
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Lease revenues - Fire HQ	Employee Professional Development and Training expenses; conferences, Economic Development expenses;		FY2019 and Subsequent Years	25,000.00
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses	Full time employees only if all fringe benefits paid	FY2019 and Subsequent Years	100,000.00
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2019 and Subsequent Years	25,000.00

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY 2019 Budget Request Maximum Annual Expenditures
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2019 and Subsequent Years	15,000.00
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Health/Flu Vaccine related expenses		FY2019 and Subsequent Years	25,000.00
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	40U Fines (pre-lien) and Abandoned Building fees and fines (pre-lien)	Program Costs, Legal and Administration Expenses, Board ups, Clean ups, etc.	Includes stipend for 40u hearings officer	FY2019 and Subsequent Years	250,000.00
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2019 and Subsequent Years	25,000.00
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2019 and Subsequent Years	250,000.00
Farmers Market	1878	524 -Healthy Commuities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2019 and Subsequent Years	50,000.00
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Director	Donations, Council Orders,	Related Veteran's costs as approved by the Veteran's Agent		FY2019 and Subsequent Years	25,000.00
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	FY2019 and Subsequent Years	25,000.00
Water/Sewer Deduct Meters	tbd	60 - Water	Mayor and Water Superintendent	Charges for deduct meters	Costs of purchasing deduct meters		FY2019 and Subsequent Years	35,000.00
TOTAL								1,670,000.00

Section VIII - Capital Improvement Plan

Capital Improvement Plan

Introduction

Over the next five years, the City of Revere plans to invest \$25.9 million in capital improvements citywide. This figure includes an array of local, grant, and enterprise funds. The City's Capital Improvement Plan (CIP) for FY2018 to FY2022 strives to balance many significant and competing infrastructure needs, including city facilities, parks and open space, roadways and sidewalks, school facilities, and vehicles and equipment. The goal of the plan is to thoughtfully allocate the limited resources that are available, while taking into account the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan in advance for upgrades of equipment and infrastructure so as to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

In this rolling five-year plan, the first year will become part of the City's FY2018 budget, while years two to five will provide a plan for the future that takes into account the best information currently available. During the FY2018 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

What is a capital budget? What is a capital project?

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;
- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects.
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”

The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

What is a capital plan?

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community’s capital expenditure and “one of most important responsibilities of local government officials.” Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
- high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
- large scale, ambitious public improvements can be phased over multiple years;
- critical parcels of land can be purchased before costs increase;
- costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided; and,
- methodical progress can be made toward meeting community goals.

CIP Overview

In the FY2018-FY2022 Capital Improvement Plan, the City of Revere will expend just over \$25.9 million in funds for 46 capital projects, excluding the DPW facility. These projects range in size from \$8,000 to repair/relocation the sewer line at the Library to a \$3.9 million renovation of City Hall. Funding will be provided from an array of sources, including:

- just over \$11 million in general fund debt;
- nearly \$2 million in Pay as You Go capital;
- \$3.9 million in insurance proceeds for the renovation of City Hall;
- \$2.5 million from the School District for the renovation of the former McKinley School building;
- \$3.95 million in Chapter 90 roadway improvement funds; and,
- \$1.62 million in projects eligible for MSBA reimbursement.

Additional funding is anticipated from the water/sewer enterprise (\$292,000), parking receipts (\$20,000) and parks grant funds (\$600,000).

About the City

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city’s nearly 54,000 residents.¹ Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer, and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

Revere’s population is growing and has been doing so for some time. In fact, between 1990 and 2010, the total population grew by 20% from 42,641 to 51,755 (+9,114 residents). Growth was evenly spread across the two decades, with an increase of approximately 4,700 residents in the 1990s and approximately 4,400 in the 2000s. More recent population estimates show continued growth, with an increase to 54,157 residents (+2,402 residents) as of 2014. By 2030, the Metropolitan Area Planning Council (MAPC) projects that Revere’s population will increase further to 54,636.²

Infrastructure components for which the City of Revere is responsible include:

City Facilities

The City manages 13 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2 (staffed for special events, certain holidays, storms)	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street

¹ U.S. Census, 2013 population estimate of 53,756 residents.

² MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 17.

REVERE CITY FACILITIES	
City Facility	Address
Fire Department storage	929 Winthrop Avenue
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Rossetti-Cowan Senior Center	25 Winthrop Avenue

Over the past year, the City has worked with an outside consultant to develop alternatives for the replacement of the Public Works facility.

Information Technology

The City’s information technology infrastructure includes a fiber optic based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the Senior Center. The City Network contains approximately 300 users with 16 servers currently virtualized (e.g., where the capacity of the server can be optimized in support of many users) at City Hall of a total of 20 physical servers that are in place.

In the FY2018 budget, the City authorized a plan to move out-of-date and insecure MIS servers to the Cloud, requiring a significant up-front investment, but resulting in savings, improved security, and upgrade potential in the long-run.

Parks and Open Space

Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Hill Park (3.19 acres) and Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation.”³ An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).⁴

³ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 41.

⁴ A complete list of active and passive open space can be found in Table 22 of the City of Revere Open Space and Recreation Plan (2010-2017).

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- **Revere Beach Reservation** - Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100th anniversary in 1996.
- **Belle Isle Marsh** – The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston’s last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches and an observation tower.
- **Rumney Marsh** – Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.⁵

In recent years, the City has upgraded several parks and playgrounds, including the ones at the Garfield School, Oak Island Park, and the Lincoln School.

Roadways and Walkways

A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere’s roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off of local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.
- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017. However, this summer the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. In the summer of 2018, the City spent more than \$200,000 on sidewalk repairs, working through a 5-year backlog of requests.

⁵ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 8-9

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways, but may also use local streets on occasion.

School Facilities

The Revere School District operates ten school facilities including five elementary schools, four middle schools, and the high school. Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue
Staff Sgt. James Hill Elementary School	51 Park Avenue
Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
McKinley School	65 Yeamans Street
Rumney Marsh Academy (middle sch)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The roof of the Garfield School was recently replaced, with 77.5% of the total project cost being reimbursable from the MSBA (i.e., \$7 million out of \$7.8 million). In addition, the City has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) seeking funding for a new Revere High School. The City expects to hear back on the request by the end of 2017, after which more substantive planning can begin on this transformative project.

Sewer

The City's wastewater collection system consists of about 98 miles of separated sanitary sewer with the majority of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. The majority of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade's Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city's topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City's sewer lines. Some streets still have homes with septic disposal systems. Revere Beach Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in November 2010, the EPA, MassDEP, and the City of Revere entered into a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows by 2022. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be

repaid by water/sewer enterprise fund revenues in order to meet the CD's obligations. This recent multi-million dollar investment is making progress toward the CD's rigorous timelines, but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of challenge facing Revere, City officials have begun to work with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers.

Storm Water Collection

Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed.⁶ Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

Due to the City being located in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain a number of tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising up into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set in an attempt to allow some sea water upstream in order to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are located on Route 1 (Cutler Highway inlet of Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- ***Roughan's Point*** – *Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100 year storm could still result in flooding of streets and low lying properties. The Broadsound Avenue pump station is designed to handle flooding on Broadsound Avenue.*

⁶ The Central County Ditch, the Eastern County Ditch, Linden Brook, Town Line Brook, Trifone Brook, Diamond Creek, Sales Creek, Pines River and the Belle Isle Inlet are bodies that receive local storm water.

- **Lower Revere Street and Kelley’s Meadows**– These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.
- **Mills Avenue**– During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.
- **Rice Avenue**– There is a short sea wall on Rice Avenue but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.
- **Garfield School**–The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.
- **Town Line Brook**– Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.
- **DPW Yard**– There is flooding that occurs at the DPW yard.⁷

Vehicles and Equipment

Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck, vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines (a seventh is on loan to the Town of Winthrop), three engines with ladders, and a number of smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses. The Police Department currently has 22 marked vehicles, 34 support vehicles, and four motorcycles. The Parking Clerk has a total of two vehicles. In spring 2017, the City Council authorized the purchase of 15 vehicles for the DPW including a trash truck, three dump trucks, a water service truck, a crane truck, several large pickups, and a hotbox among other vehicles. The pickups and dump trucks will be equipped for snow removal.

Water

The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City’s system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High pressure zone.

⁷ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 36.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new mains, valves and hydrants. In addition, the City has outlined the need to remove the old reservoir no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

Capital Funding Sources

There are a number of ways to finance capital improvement projects. Some of the most common methods are:

Local Resources

- **Municipal Indebtedness:** The most commonly used method of financing large capital projects is general obligation bonds. They are issued for a period of time ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
 - **Bonds funded within the tax limits of Proposition 2 ½:** Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned in order to not impact the annual operating budget.
 - **Bonds funded outside the tax limits of Proposition 2 ½ :** Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
 - **Bonds funded with Enterprise Funds:** Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.

- **Capital Outlay / Pay As You Go:** Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned in order to not impact the annual operating budget.
- **Capital Outlay / Expenditure Exclusion:** Expenditure Exclusion projects are similar to Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- **Capital Stabilization Fund:** Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- **Sale of Surplus Real Property:** Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).
- **Enterprise Retained Earnings / Stabilization Fund:** Enterprise operations, such as water and sewer, are able to maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- **Municipal Infiltration and Inflow (I/I) Fund:** This is a revolving account funded by large development projects. In order to obtain a sewer connection permit and tie in to the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project on a daily basis. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- **Free Cash:** Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.

- **Special Purpose Funds:** Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

Special Revenue Services

Special revenue sources include state and federal funds and private grants. Examples include:

- **Federal Community Development Block Grant (CDBG):** In 2010, as Revere’s population exceed 50,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.
- **Massachusetts Chapter 90 Roadway Funds:** Each year, the Massachusetts Department of Transportation (MassDOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and, c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- **Massachusetts Department of Environmental Protection’s Dam and Seawall Repair and Removal Program:** This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- **Massachusetts Department of Environmental Protection’s State Revolving Loan Funds (SRF):** The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- **Massachusetts School Building Authority (MSBA) –** The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.

- Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs:** The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”⁸ Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the MassWorks Infrastructure Program.

Capital Planning Process – Project Requests

Overall, 125 project requests were submitted, totaling just under \$131.2 million across all five years of the plan. By far the projects with the greatest dollar value were submitted by the City Engineer and these include water, sewer, and storm water improvements recommended in the recent evaluation of these systems. However, water, sewer, and storm water capital needs are not incorporated into the *FY2018-FY2022 Capital Improvement Plan* as they are being addressed separately by the City Council and the administration. They are being included here in an effort to depict the magnitude of capital needs that exist today. Following this are the Fire Department (10.5%), School Department (7.2%), and Planning and Community Development Department (7.0%). Project requests for the DPW are relatively modest due to the fact that the City Council recently authorized the purchase of multiple vehicles for the department.

CIP REQUESTS BY DEPARTMENT AND YEAR (ALL FUNDS)							
Department	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	% of Total
Assessor’s office	5,000	100,000	15,000			120,000	0.1%
Audit	6,300	11,700				18,000	0.0%
City Clerk	10,000	490,000				500,000	0.4%
Conservation Comm	212,500	125,000				337,500	0.3%
Consumer Affairs	4,000					4,000	0.0%
Director of Finance	4,190,000					4,190,000	3.2%

⁸ MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsaprogram.html>, retrieved August 7, 2015.

CIP REQUESTS BY DEPARTMENT AND YEAR (ALL FUNDS)							
Department	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	% of Total
DPW	615,000	150,000	100,000	655,000	835,000	2,355,000	1.8%
Election Department	30,514	30,514	30,514	30,514	30,514	152,570	0.1%
Engineering	21,125,000	20,900,000	21,100,000	13,800,000	10,900,000	87,825,000	67.0%
Fire	2,036,000	1,010,000	4,000,000	6,700,000		13,746,000	10.5%
Healthy Community Init	912,000	462,000	412,000	312,000	262,000	2,360,000	1.8%
Inspectional Services	7,500	7,500	7,500	7,500	7,500	37,500	0.0%
Library	8,000	30,000				38,000	0.0%
Office of Elder Affairs	5,500	75,000				80,500	0.1%
Parking Clerk	100,000	25,000				125,000	0.1%
Parks and Recreation	33,000					33,000	0.0%
Planning & Comm Devt	1,860,000	1,988,000	2,188,000	1,688,000	1,488,000	9,212,000	7.0%
Police Department	138,000	370,200	59,000			567,200	0.4%
Purchasing	10,500					10,500	0.0%
School Department	3,550,000	2,225,000	3,330,000	325,000		9,430,000	7.2%
Veterans' Services	5,000	5,000	5,000	5,000	5,000	25,000	0.0%
Grand Total	34,863,814	28,004,914	31,247,014	23,523,014	13,528,014	131,166,770	100.0%

Capital Planning Process – Evaluation Criteria

After reviewing each project request to determine if it was complete and CIP-eligible, the project team then evaluated the proposed projects based upon a series of criteria. The categories included:

- Preserve or enhance City assets – Does the proposed project maintain or improve an existing facility? What is the anticipated useful life of the investment? Does the proposed project replace a piece of equipment needed to provide public services? Is the vehicle beyond its reasonable life? Is the acquisition part of a scheduled replacement plan that will keep vehicles operational and preclude major repair costs?
- Increase efficiency and effectiveness of government – Does the project reduce operating costs (e.g., eliminate costly repairs) or increase the effectiveness of government? Does the project reduce potential legal liability (e.g. repair of a broken sidewalk) or threats to operations (e.g., replacement of a needed street sweeper before it breaks down completely)? Does it improve customer service or provide a new, needed service?
- Be a good steward of public resources – Does the project increase revenues? Are outside grant funds available to cover a portion or all of the cost?
- Specific impacts on operating budget – What types of ongoing savings might be realized from the project? Does the project increase operating costs?

In addition, each project was evaluated to see how it would influence a series of policy areas identified in collaboration with the Mayor. These included:

- Aesthetics / Historic Preservation
- Cultural and Recreational Opportunities
- Economic Growth
- Education
- Environmental Sustainability
- Public Health
- Public Safety

While these criteria were used to differentiate between the merits of the 136 projects, it should be noted that they were not used rigidly in developing the FY2016-FY2020 CIP. At times, projects that received modest scores, predominantly because they did not contribute to the policy areas, but were critically needed – such as replacing two nearly 20 year old dump trucks - were elevated for consideration in the plan based upon need and resource availability.

General Fund Capital Investment

Altogether, the proposed project plan provides just over \$29.5 million in funding for capital projects between FY2018 and FY2022 – exclusive of funding for the DPW facility. Of this, 50.4% is expected to be funded by the general fund: \$11 million in debt-funded projects and \$1.98 million in Pay As You Go capital (i.e., projects funded directly without incurring debt) funded projects. Other sources will contribute an additional \$12.86 million (49.6%).

4% General Fund Capital Funding Policy

A review of Revere’s FY2017 budget revealed that spending on capital projects, including debt service and direct payment, that year totaled 3.23% of the total operating budget (excluding enterprise funds and one time sources). After consideration of the City’s general fund revenue picture and the \$131 million in total project requests, it was determined that the CIP for FY2018 to FY2022 would be built around a general fund capital investment equivalent to 4.0% of the annual operating budget. One of the key benefits of establishing a policy regarding the amount of capital investment as a percentage of the operating budget – as opposed to a fixed annual figure - is that funding for capital will naturally increase as the local budget increases. In addition, establishing regular commitment to capital funding will encourage department directors to think of department and community needs over a multi-year period, instead of waiting to submit a capital request until a piece of equipment is broken.

The *Capital Investment as Percent of General Fund Budget* table below shows how existing debt service, estimated authorized debt service, and new capital investment collectively will equal 4.0% of the operating budget, assuming the operating budget increases 3% per year from a base year of FY2018. The existing and estimated debt service column includes all authorized borrowings, up to and including the DPW vehicle authorization approved in spring 2017. While the FY2023 to FY2025 years are outside the current CIP, they are included in the tables below to show the implications for future capital funding.

CAPITAL INVESTMENT AS PERCENT OF GENERAL FUND BUDGET					
FISCAL YEAR	Exist & Est Authorized Debt Svc	Available FY2018-22	GRAND TOTAL	Est @ 3%/yr inc GF Op Budget	Capital Inv as % of GF Op Budget
2017	5,164,267		5,164,267	160,115,107	3.2%
2018	5,858,748	738,400	6,597,148	164,918,560	4.0%
2019	5,887,586	907,000	6,794,586	169,866,117	4.0%
2020	6,190,157	887,000	7,077,157	174,962,101	4.0%
2021	6,039,156	1,171,001	7,210,157	180,210,964	4.0%
2022	5,905,969	1,603,187	7,509,156	185,617,292	4.0%
5-Year Total		5,306,588	35,188,204		
2023	5,838,329	1,809,640	7,647,969	191,185,811	4.0%
2024	5,494,979	2,381,350	7,876,329	196,921,386	4.0%
2025	5,103,567	3,009,412	8,112,979	202,829,027	4.0%

Funding for new capital investment will be provided by multiple general fund sources including:

- a) “debt service recapture” where declines in existing debt service are redeployed to support new capital investment. (Debt service recapture is tied to FY2021, which is the highest in the five year period);
- b) an “annual appropriation” within the operating budget; and,
- c) funding provided from the “capital stabilization” fund.

As can be seen below, these sources will make capital funding available in an amount increasing from \$738,400 in FY2018 to \$1.6 million in FY2022. Cumulatively, just over \$5.3 million in new funding will be available for debt service payments and Pay As You Go capital over the five year planning period.

GENERAL FUND CAPITAL INVESTMENT SCHEDULE (FY2018-FY2025)								
FISCAL YEAR	Debt Service		FY2018-FY2022 CIP				GRAND TOTAL	\$ Increase from Prior Year
	Existing	Est Auth / Unissued	Debt Svc Recapture ⁹	Annual Approp	Capital Stab	Available FY2018-22		
2017	5,164,267						5,164,267	
2018	5,858,748		0	0	738,400	738,400	6,597,148	1,432,881
2019	5,816,523	71,063	0	50,000	857,000	907,000	6,794,586	197,438
2020	5,692,007	498,150	0	100,000	787,000	887,000	7,077,157	282,571
2021	5,563,656	475,500	151,001	150,000	870,000	1,171,001	7,210,157	133,000
2022	5,451,844	454,125	284,188	250,000	1,068,999	1,603,187	7,509,156	298,999
5-Year Total			435,187	550,000	4,321,399	5,306,588	35,188,204	
2023	5,429,704	408,625	351,828	300,000	1,157,812	1,809,640	7,647,969	138,813
2024	5,296,104	198,875	695,178	350,000	1,336,172	2,381,350	7,876,329	228,360
2025	4,909,442	194,125	1,086,590	400,000	1,522,822	3,009,412	8,112,979	236,650

Although the 4.0% policy results in an annual increase in funding for capital investment as compared to FY2017, after the City reaches the 4.0% level in FY2018, the annual increase from the prior year thereafter is relatively modest, varying from \$133,000 in FY2021 to just under \$300,000 in FY2022.¹⁰ These figures take into account increases in authorized debt service together with funds available for the FY2018-FY2022 CIP.

Annual Resources for Capital Investment

New general fund capital investment will be generated from three sources. First, as debt service declines beginning in FY2021, the reduction will be redeployed to fund new capital investment. This is cost neutral to the annual budget since the funds are already appropriated for debt service purposes.

Second, over the course of the five year capital plan, the additional allocation for capital spending within the operating budget will increase gradually from \$0 in FY2018 to \$250,000 in FY2022 in increments of \$50,000 to \$100,000 year to year. These figures, which are generated by local revenues including property taxes and local receipts, are very modest relative to projected growth in property tax revenues. As seen in Appendix 2, the five-year average of new growth in Revere is approximately \$924,000 and this includes some years where the City was still in recovery from the Great Recession. In addition,

⁹ In years when existing plus authorized debt is increasing, debt service recapture has been set at \$0.

¹⁰ It should be noted that the annual differences from prior year are somewhat variable since some years' investment in the proposed CIP are slightly higher than 4.0%, but round to exactly 4.0%.

new growth projections for upcoming years based upon projects that are in the permit review process anticipate rates of new growth ranging from \$1.1 million in F2018 to \$2.3 million in FY2020. Additional potential projects not yet in the permit process could generate several million more dollars in new growth over the five year period. A review of the 10-year tax levy history for Revere (see Appendix 3) shows a consistent upward trend line since FY2008.

ANNUAL ALLOCATION & CAPITAL STABILIZATION FUNDS					
FISCAL YEAR	Annual Allocation	Capital Stab	Deposit	Withdrawal	Balance
2017			1,000,000		1,000,000
2018		738,400	1,000,000	738,400	1,261,600
2019	50,000	857,000	1,100,000	857,000	1,504,600
2020	100,000	787,000	1,100,000	787,000	1,817,600
2021	150,000	870,000	1,100,000	870,000	2,047,600
2022	250,000	1,068,999	1,100,000	1,068,999	2,078,601
5-Year Total			5,400,00	4,321,399	2,078,601
2023	300,000	1,442,000	1,200,000	1,157,812	2,120,789
2024	350,000	1,688,000	1,200,000	1,336,172	1,984,617
2025	400,000	2,218,000	1,200,000	1,522,822	1,661,795

In addition to the annual allocation and debt service recapture, significant new capital investment is projected to come from the City's capital stabilization fund. This spring, the City Council established the stabilization fund and made an initial deposit of \$1 million from free cash into the fund.

Continued annual deposits into the fund in the amount of \$1.0 to \$1.1 million are anticipated as part of the CIP funding plan. Since the Great Recession of 2007-08 the City has actively increased its free cash and reserve balances. Recent data from FY2013 to FY2017 reveals the City had an average free cash balance of over \$4.1 million during those years, with the exception of FY2016 when free cash was not certified (see Appendix 4).

As can be seen from the table above, the proposed deposits plus the existing \$1 million balance will fully fund the FY2018-FY2022 CIP project plan as proposed, leaving a balance of over \$2 million in the capital stabilization fund at the end of FY2022. That said, the balance will begin to decline in FY2024 if deposits are not increased commensurate with withdrawals.

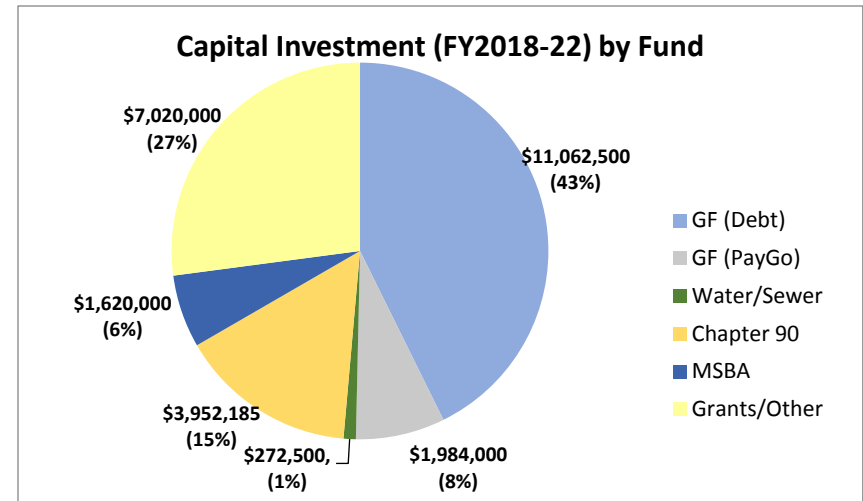
Spending Plan (FY2018-FY2022)

In the one-phase approach, a total of \$11.25 million in general fund borrowing would occur in FY2019. Interest only payments are projected in FY2021 and FY2022, with principal and interest beginning in FY2023.

ONE-PHASE DPW WITH CIP PROJECT PLAN						
Fiscal Year	CIP FUNDING		1-Phase DPW	Total	Avail Resources	Uncommit Balance
	GF PayGo	GF Debt Service				
2018	416,000	221,000	0	637,000	738,400	101,400
2019	475,000	333,210	0	808,210	907,000	98,790
2020	281,000	604,765	0	885,765	887,000	1,235
2021	395,000	747,835	112,500	1,255,335	1,171,001	(84,334)
2022	417,000	1,079,840	225,000	1,721,840	1,603,187	(118,653)
5yr Total	1,984,000	2,986,650	337,500	5,308,150	5,306,588	(1,562)
2023	400,000	1,055,190	732,500	2,187,690	1,809,640	(378,050)
2024	400,000	1,026,868	734,000	2,160,868	2,381,350	220,483
2025	400,000	1,002,118	730,000	2,132,118	3,009,412	877,295

From the table above, it can be seen that the One-Phase DPW approach does work with the proposed CIP with a few considerations. First, although the five year CIP is “balanced” across all five years (i.e., ending with slight negative balance of -\$1,562 which will need to be taken out), some projects will need to be moved forward in time since the balance in FY2011 and FY2022 are negative and FY2018 and FY2019 have uncommitted balances remaining. In addition, in 2023 a total of \$378,050 above the 4% policy will need to be appropriated for capital spending since that year is when a significant increase in debt service occurs and no new CIP projects beyond the \$400,000 in Pay As You Go can be added that year. This is a one year situation as uncommitted balances can be seen in FY2024 and FY2025 and going forward.

Overall, the CIP allocates \$29.5 million in funds for capital projects, across all five years of the plan and all funds. Of this, 49.6% will be funded by resources other than the City's general fund, including nearly \$4 million in Chapter 90 roadway funds, \$1.62 million in potential reimbursement from the Massachusetts School Building Authority (MSBA), \$3.9 million in insurance proceeds resulting from the damage caused by the 2014 EF2 Tornado, and \$2.5 million from the Revere School District.



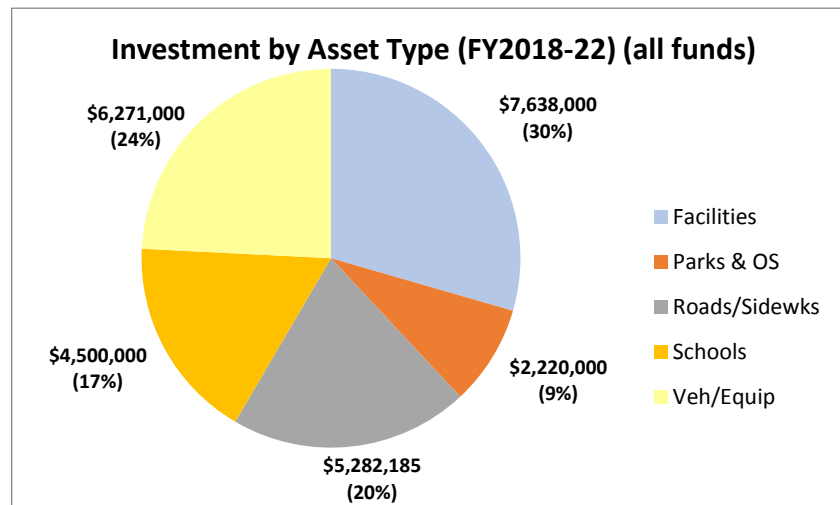
As can be seen from the table below, these resources generate significant investments in many City departments.

CAPITAL PROJECTS BY DEPARTMENT BY YEAR (FY2018-FY2022) (ALL FUNDS) (EXCLUSIVE OF POTENTIAL DPW BUILDING INVESTMENT)							
Department	FY2018	FY2019	FY2020	FY2021	FY2022	Total Project Cost	% of Total
DPW				160,000	385,000	545,000	2.1%
Finance	2,500,000	2,000,000	1,900,000		50,000	6,450,000	24.9%
Fire	1,746,000	875,000	1,650,000	735,000	1,600,000	6,606,000	25.5%
HCI	62,000	100,000	102,000	124,000	122,000	510,000	2.0%
Library	8,000	30,000				38,000	0.1%
Parking	20,000					20,000	0.1%
PCD	790,437	840,437	1,330,437	1,440,437	2,590,437	6,992,185	27.0%
Police	50,000	50,000	50,000	50,000	50,000	250,000	1.0%
Schools	675,000	690,000	2,329,000	261,000	545,000	4,500,000	17.4%
Grand Total	5,851,437	4,585,437	7,361,437	2,770,437	5,342,437	25,911,185	

A few project highlights include:

- Replacement of two aging Fire Department ladder trucks and two pumpers (\$5.3 million)
- Park design and construction (\$1.42 million)
- Complete streets, urban trails, and pedestrian/bicycle improvements (\$510,000)
- Tree planting and removal (\$200,000)
- Roadway, sidewalk, and stairway improvements (\$820,000 in general funds in addition to annual Chapter 90 allocation)
- Lincoln School roofing and flashing (\$1 million)
- Beachmont School investments including boilers, windows, walkways, lighting, etc. (\$1.88 million)

Across all asset types, the greatest amount of spending will be on facilities (\$7.6 million). Following this is investment in vehicles and equipment (\$6.3 million) and roads, sidewalks, and stairways (\$5.3 million).



Section IX - Appendix

City of Revere, MA

City Overview

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 51,755 (according to the 2010 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven member City Council. The Mayor is elected to a four year term and Council is elected for a two year term.

Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks and recreational facilities.

The City is located in Suffolk County, but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

Education

The Revere Public School system consists of a total of seven schools: six elementary schools, two of which are K-8, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,261 students, approximately 221 of whom are from Revere.

Student Enrollments

	2013-14	2014-15	2015-16	2016-17	2017-18
Beachmont/RumneyMarsh-Mid	941	974	916	963	971
Garfield-Elem/Middle	1,267	1,286	1,278	1,385	1,306
Lincoln/Anthony-Middle	1,170	1,207	1,162	1,226	1,266
McKinley	533	564	654	696	712
Paul Revere	476	490	473	494	472
Whelan	748	693	690	730	754
RHS	1,559	1,709	1,769	1,837	1,992
Seacoast	142	102	109	121	82
Total	6,836	7,025	7,051	7,452	7,555

Source: Superintendent of Schools.

Industry and Commerce

The following table lists the major categories of income and employment from 2012 to 2016.

Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2012	2013	2014	2015	2016
Natural Resources and Mining	11	10	-	-	-
Construction	310	315	340	373	413
Manufacturing	348	344	364	-	-
Trade, Transportation and Utilities	2,167	2,052	2,223	2,952	2,945
Information	233	240	237	227	285
Financial Activities	390	441	414	402	366
Professional and Business Services	612	661	679	621	740
Education and Health Services	2,290	2,426	2,564	2,671	2,783
Leisure and Hospitality	1,443	1,457	1,426	1,473	1,507
Other Services	478	367	366	389	414
Total Employment	8,861	8,770	9,080	9,575	9,920
Number of Establishments	790	792	874	955	1,033
Average Weekly Wages	\$ 672	\$ 683	\$ 715	\$ 747	\$ 758
Total Wages	\$ 309,905,677	\$ 311,664,814	\$ 338,189,791	\$ 392,920,481	\$ 410,700,467

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success. In virtually every corner of the City, economic development is moving forward. The City of Revere has experienced a building boom in the recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis the City is ideally situated, with its access to Boston via its 3 MBTA stations and bus lines. Revere Beach provides the perfect backdrop for any development. Logan airport is minutes away and all major highways are easily accessible.

In the City's center, the New England Confectionery Company ("NECCO"), the internationally famous candy manufacturer, recently sold to a real estate investment firm who is looking to convert some of the unused space into a robotics center. NECCO's world headquarters will remain at the site.

Many development possibilities exist along Revere Beach. After lengthy negotiations, the City reached agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on this site. The City of Revere designated Eurovest Development as the developer of this site. Development of this site has been ongoing for the last several years. Most recently completed developments by Union Corporation at 650 Ocean Avenue consisting of 230 luxury rental units along with The Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units, has provided substantial growth for the City and sparked a development explosion in that area of the City.

These two projects represent the next phase of the Waterfront Square development; and unlike the first two phases, there will be a significant commercial element: retail, restaurant and the hotel itself. Both of these projects will be built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the beach, so these two buildings will be as transit-oriented as possible. The residential project to the left of the pedestrian bridge will be developed by Redgate Capital, the developers of the Shaw's/Cerritani's site and the hotel to the left of the bridge will be development by Lixi Hotels out of Montreal, a company new to Revere. Both projects are now in their planning and permitting stages; and construction is expected to begin in 2018. The last parcel in the Water Front Square location is expected to be developed as 200 units of residential condominiums. Construction could begin in 2019, with occupancy expected by 2021.

Both ends of the beach are experiencing development growth with a 234 unit market-rate apartment project being developed in the more residential sector of Revere Beach toward its more northerly end. This project is being developed by Baystone Realty, a regional developer that is new to Revere. It is currently in construction; and should be ready for occupancy in 2018. On the southerly end of Revere Beach JBX Developers of NYC will develop a 175 room waterfront hotel with upscale restaurant space. Construction is expected to begin in 2018.

Construction of a 231 unit residential development on Ward Street as part of the BJ's PUD project has completed construction and fully occupied for Fiscal Year 2018.

Redgate Development has begun construction of a mixed-use development consisting of a 130 room hotel and a separate building with 195 residential units. This project provides great access to the Beachmont MBTA station and retail at the shops at Suffolk Downs.

770 Washington Avenue has just completed construction of 22 residential condominium units and 2 commercial condominium units. The same developer is going to begin the permitting process to construct a similar project on American Legion Highway in early 2018. Just down the street at 125 Squire Road a 100 room La Quinta Inn hotel is in the process of being developed at the former site of Papa Ginos and has recently been demolished with construction to begin in early 2018.

90 Ocean Avenue the site of former Lion’s Den Chinese restaurant has been demolished and will be developed into a 75 unit apartment complex.

To confront the issue of affordable housing the City has embraced a project on 43 Nahant Avenue that will have 30 units of veterans housing and 1700 square feet of retail on the ground level. This project will start in 2018. Also the Neighborhood Developers of Chelsea will look to continue its work in Revere and develop the former Cove site on Revere Street. This project will contain both low income and affordable workforce housing and will begin construction in late 2018.

17-19 Dehon Street has been redeveloped into 8 micro units. The same local developer is in the permitting phase for 30 micro units with 4 commercial units at 14 Yeamans Street which is right in the heart of Broadway. On Sears Street which is located steps to Revere Beach another local Revere developer is planning to rehabilitate an existing commercial structure for residential purposes as micro unit residences on the upper floors with retail on the first floor. It should be available for occupancy in 2019.

At Charger Street a new self-storage facility will involve a new 5-story building and a smaller ancillary structure and on-site parking. It is fully permitted and should begin construction in 2017 and be available for occupancy sometime later in 2018.

Largest Employers

<u>Name</u>	<u>Nature of Business</u>	<u>Approximate Employment</u>
New England Confectionery Co.	Manufacturing	494+200 seasonal
Market Basket	Supermarket	400+
Target	Retail	233
Stop & Shop (Suffolk Downs)	Supermarket	204
Lighthouse Nursing	Nursing	182
Stop & Shop (Squire Road)	Supermarket	170
Mass General (Ocean Ave.)	Health Care	150
Showcase Cinema	Cinemas	150
Annemark Nursing	Nursing Home	140

Source: Data gathered by City from the individual employers.

Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in December 2017, the City had a total labor force of 28,513 of whom 27,653 were employed and 860 or 3.0% were unemployed as compared with 3.1% for the Commonwealth.

The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2012 through 2016 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

<u>Year</u>	<u>City of Revere</u>			<u>Massachusetts</u>	<u>U.S.</u>
	<u>Labor Force</u>	<u>Employment</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>
2016	28,056	27,016	3.7%	3.7%	4.9%
2015	28,456	27,036	5.0	4.6	4.8
2014	28,399	26,734	5.9	5.8	6.2
2013	25,163	23,228	7.7	6.1	7.4
2012	25,102	23,218	7.5	6.7	7.8

Source: Massachusetts Department of Employment and Training. Data based upon place of residence, not place of employment.

Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

<u>Fiscal Year</u>	<u>Commercial</u>	<u>%</u>	<u>Residential</u>	<u>%</u>	<u>Total</u>
2017	\$22,354,410	51%	\$21,908,970	49%	\$44,263,380
2016	36,533,823	60	24,549,472	40	61,083,295
2015	78,940,251	80	19,961,122	20	98,901,373
2014	83,016,985 (1)	87	12,895,918	13	95,912,903
2013	19,096,225	65	10,209,481	35	29,305,706

Source: City Building Inspector.

(1) Increase attributable to the commencement of a 190 room development on Revere Beach Boulevard.

Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
Median Family Income			
2010	\$58,345	\$81,165	\$51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
Per Capita Income			
2010	\$25,085	\$33,966	\$27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

Population Trends

<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>	<u>1970</u>
51,755	47,283	42,786	42,423	43,159

Source: U.S. Bureau of the Census.

On the basis of the 2010 Federal Census, the City has a population density of 8,745 persons per square mile.

Property Taxation

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

Although an allowance is made in the tax levy for abatements (see "Overlay" below) no reserve is generally provided for uncollectible real property taxes. Since some of the levy is inevitably not collected, this creates a cash deficiency which may or may not be offset by other items (see "Taxation to Meet Deficits" below).

Tax Levy Computation

The following table illustrates the trend in the manner in which the tax levy was determined in recent years.

	Fiscal 2014	Fiscal 2015	Fiscal 2016	Fiscal 2017	Fiscal 2018
GROSS AMOUNT TO BE RAISED:					
Appropriations (1)	\$ 157,215,305	\$ 164,210,992	\$ 174,612,857	\$ 174,552,781	\$ 191,964,207
Local Expenditures	297,652	620,870	813,235	797,357	1,080,928
State & County Charges	7,668,514	7,813,503	8,300,552	9,488,767	10,466,333
Overlay Reserve	760,064	802,232	720,083	794,822	553,493
Total Gross Amount to be Raised	\$ 165,941,536	\$ 173,447,597	\$ 184,446,727	\$ 185,633,727	\$ 204,064,961
LESS RECEIPTS & OTHER REVENUE:					
Estimated Receipts - State (2)	\$ 58,519,048	\$ 61,710,477	\$ 65,198,230	\$ 68,513,818	\$ 72,940,728
Estimated Receipts - Local	32,809,396	34,028,257	38,038,584	36,787,462	42,685,258
Available Funds Appropriated (3):					
Other Available Funds	-	1,924,166	5,585,881	-	1,375,551
Free Cash	2,851,427	3,292,270	74,166	1,072,000	4,412,074
Other Revenues to Reduce Tax Rate	1,500,000	-	-	-	-
Total Estimated Receipts & Revenue	\$ 95,679,871	\$ 100,955,170	\$ 108,896,861	\$ 106,373,280	\$ 121,413,611
NET AMOUNT TO BE RAISED (TAX LEVY)	\$ 70,261,665	\$ 72,492,427	\$ 75,549,866	\$ 79,260,447	\$ 82,651,350

- (1) Includes annual appropriations from taxation voted subsequent to adoption of the annual budget but prior to setting the tax rate.
- (2) Estimated by the State Department of Revenue and required by law to be used in setting of the tax rate. Actual state aid payments may vary upward or downward from said estimates, and the State may withhold (generally quarterly) payments pending receipt of State and County assessments.
- (3) Transfers from available funds, including "Free Cash" (see "Free Cash"), generally made as an offset to a particular appropriation item.

Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer's principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, every 3 years thereafter, and most recently for use in fiscal 2015. The City's local tax rates in said fiscal years are believed to have approximated full value tax rates. (See "Tax limitations," below.)

The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City's assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2018	\$ 5,622,705,384	\$ 80,577,857	\$ 5,703,283,241	\$ 4,891,574,500	116.6 %
2017	4,957,369,684	81,625,159	5,038,994,843	4,891,574,500	103.0
2016	4,532,417,436	73,616,395	4,606,033,831	4,135,457,600	111.4
2015 (1)	4,193,860,445	71,145,536	4,265,005,981	4,135,457,600	103.1
2014	3,824,491,191	72,976,627	3,897,467,818	4,012,985,500	97.1

(1) Revaluation year.

(2) Valuations are equalized by the State Commissioner of Revenue for purposes of distributions to and assessments upon municipalities.

Tax Rates per \$1,000 Valuation (Classified)

	<u>Fiscal 2014</u>	<u>Fiscal 2015</u>	<u>Fiscal 2016</u>	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>
Residential	\$15.55	\$14.80	\$14.45	\$13.99	\$12.96
Commercial	31.55	29.74	28.70	27.53	25.36
Industrial	31.55	29.74	28.70	27.53	25.36
Personal	31.55	29.74	28.70	27.53	25.36

Source: Massachusetts Department of Revenue.

Largest Taxpayers

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2018. All of the taxpayers listed below are current in their tax payments.

<u>Name</u>	<u>Nature of Business</u>	<u>Total Assessed Valuations for Fiscal 2018</u>
Alterra II LLC	Apartments	\$ 82,933,000
Alterra II LLC & Mack-Cali TCL	Apartments	66,244,600
TA Revere LLC	Apartments	47,391,300
Rumney Flats Apartments LLC	Apartments	43,947,600
64 VWS Owner LLC	Apartments	39,557,500
Atlantic - Revere Realty LLC	Manufacturing	38,507,622
Water Edge Limited Partnership	Apartments	33,140,800
Baystone Revere LLC	Apartments	24,949,000
HRCA Housing for Elderly Inc.	Apartments	23,586,200
Global Revco Terminal LLC	Oil Tanks	21,601,800
		<u>\$ 421,859,422</u>

Source: Board of Assessors.

State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2016	\$ 4,891,574,500	15.46 %
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)
2008	5,571,573,100	9.37
2006	5,049,492,600	19.43

Source: Massachusetts Department of Revenue.

Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue.

The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2017</u>
2017	\$ 78,455,619	\$ 794,822	1.01 %	\$ 404,171
2016	74,829,783	720,083	0.96	224,354
2015	71,690,195	802,232	1.12	276,227
2014	69,501,601	760,064	1.09	227,191
2013	67,186,861	788,393	1.17	205,338

(1) Tax levy prior to addition of overlay reserve.

Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2017 (3)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2017	\$ 13.99	\$ 27.53	\$ 79,260,441	\$ 78,465,619	\$ 77,897,372	99.3 %	\$ 77,897,372	99.3 %
2016	14.45	28.70	75,549,866	74,829,783	73,213,311	97.8	73,222,407	97.9
2015	14.80	29.74	72,492,427	71,690,195	69,845,465	97.4	69,863,467	97.5
2014	15.55	31.55	70,261,665	69,501,601	67,819,727	97.6	67,830,488	97.6
2013	15.56	31.56	67,975,254	67,186,861	66,435,572	98.9	66,439,462	98.9

(1) Net after deduction of overlay for abatements.

(2) Actual dollar collections. Does not deduct refunds nor include abatements or other non-cash credits.

(3) Before the end of each fiscal year all delinquent taxes are turned over to tax title. Therefore, further collections are made under Tax Title Redemptions and are no longer categorized by fiscal year or credited back to a specific levy when collected.

Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

As of June 30	Total Tax Titles and Possessions	Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)
2017	\$ 2,969,603	\$ 2,840,760
2016	4,570,987	3,396,501
2015	4,659,354	2,323,013
2014	4,102,261	2,054,649
2013	3,641,965	2,422,469

The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$110,000 in fiscal 2011, \$217,500 in fiscal 2012, \$735,000 in fiscal 2013, \$0 in fiscal 2014, \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, and \$519,072 in fiscal 2017.

Taxation to Meet Deficits

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities in excess of appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work actually performed, whether or not covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues in excess of estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence. See "CITY FINANCES - Free Cash."

Tax Limitations

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This "growth" limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the "growth" limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit "to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year".

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town's apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality's sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year's assessments and (b) "any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option". Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote of the district's governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

Unused Levy Capacity (1)

The following table sets forth the City's tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2018	2017	2016	2015	2014
Primary Levy Limit(2)	\$ 142,582,081	\$ 125,974,871	\$ 115,150,846	\$ 106,625,150	\$ 97,436,695
Prior Fiscal Year Levy Limit	79,270,646	75,555,755	72,494,502	70,301,600	67,981,190
Amended Prior Fiscal Year Growth	17,719	-	-	-	-
2.5% Levy Growth	1,982,209	1,888,894	1,812,363	1,757,540	1,699,530
New Growth(3)	1,415,191	1,825,997	1,248,890	435,362	620,880
Overrides	-	-	-	-	-
Growth Levy Limit	82,685,765	79,270,646	75,555,755	72,494,502	70,301,600
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	82,685,765	79,270,646	75,555,755	72,494,502	70,301,600
Tax Levy	82,651,350	79,260,447	75,549,866	72,492,427	70,261,665
Unused Levy Capacity(4)	\$ 34,415	\$ 10,199	\$ 5,890	\$ 2,075	\$ 39,935
Unused Primary Levy Capacity(5)	\$ 59,930,731	\$ 46,714,424	\$ 39,600,981	\$ 34,132,723	\$ 27,175,030

(1) Source: Massachusetts Department of Revenue.

(2) 2.5% of assessed valuation.

(3) Allowed increase for new valuations - certified by the Department of Revenue.

(4) Tax Levy Limit less Tax Levy.

(5) Primary Levy Limit less Tax Levy.

City Finances

Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

State Aid - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a

number of different formulas, of which the “schools” and “lottery” formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality’s state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 1, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.

Legislation was enacted in 1991 to help municipalities compensate for additional local aid reductions by the Commonwealth for fiscal year 1992. Under that law, municipalities were allowed to defer budgeting for teacher’s summer compensation payable by the end of the fiscal years 1992 and 1993. Municipalities that chose to defer such amounts are required to amortize the resulting budget deficiency by raising at least one fifteenth of the deferred amount in each of the fiscal years 1997 through 2011, or in accordance with a more rapid amortization schedule.

State School Building Assistance Program:

Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the “Authority”) to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 1, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority’s share of such project costs. Interest on debt issued by municipalities prior to July 1, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority’s share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 1, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 1, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

Local Options Meals Tax:

On May 24, 2010, the City adopted the local meals excise tax to be effective July 1, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. Revenue from this tax over a one-year period is estimated by the Department of Revenue to total approximately \$489,237.

Room Occupancy Tax:

An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009.

Water and Sewer Enterprise Fund

The City’s Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Residential	Commercial
2018	\$ 16.50	\$ 25.61
2017	16.15	24.48
2016	15.92	23.88
2015	15.62	23.10
2014	15.27	22.53

Indebtedness

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval mayor.

Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit and the special debt limit for water bonds apply at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in

equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue ("DOR"). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as "qualified bonds" with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as "tax credit bonds" to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth's Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

Retirement System

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 1, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of December 31, 2014 membership in the System consisted of:

Retired members and survivors	527
Active employees	574
Vested Terminated Members	<u>6</u>
Total	<u>1,107</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification. As of January 1, 2015, the unfunded actuarial liability of the City's retirement system was \$106,726,449 assuming a 7.75% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2031.

Funding Schedule (as of January 1, 2015)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2002 ERI	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2016	\$ 3,084,815	\$ 120,000	\$ 7,503,981	\$ 304,525	\$ 133,446	\$ 66,202	\$ 11,212,968	\$ 110,782,054	5.00 %
2017	3,223,631	120,000	7,925,813	304,525	133,446	66,202	11,773,616	110,789,981	5.00
2018	3,368,695	120,000	8,369,430	304,525	133,446	66,202	12,362,297	110,355,431	5.00
2019	3,520,286	120,000	8,835,953	304,525	133,446	66,202	12,980,412	109,421,895	5.00
2020	3,678,699	120,000	9,631,086		133,446	66,202	13,629,433	107,927,387	5.00
2021	3,844,240	120,000	10,346,664				14,310,904	105,803,979	5.00
2022	4,017,231	120,000	10,889,218				15,026,450	102,977,275	5.00
2023	4,198,007	120,000	11,459,765				15,777,772	99,365,859	5.00
2024	4,386,917	120,000	12,059,744				16,566,661	94,880,692	5.00
2025	4,584,328	120,000	12,690,665				17,394,994	89,424,453	5.00
2026	4,790,623	120,000	13,354,120				18,264,743	82,890,841	5.00
2027	5,006,201	120,000	14,051,779				19,177,980	75,163,801	5.00
2028	5,231,480	120,000	14,785,399				20,136,880	66,116,708	5.00
2029	5,466,897	120,000	15,556,827				21,143,723	55,611,465	5.00
2030	5,712,907	120,000	16,368,003				22,200,910	43,497,540	5.00
2031	5,969,988	120,000	17,220,967				23,310,955	29,610,924	5.00
2032	6,238,637	120,000	14,109,097				20,467,734	13,772,998	12.20
2033	6,519,376	120,000	-				6,639,376	-	67.66

Source: January 1, 2015 Actuarial Valuation Report of the Revere Retirement System, PERAC and Actuarial Valuation and Review as prepared by Public Employee Retirement Administration Commission.

Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board ("GASB") Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. The City's most recent GASB 45 actuarial study as of June 30, 2017. The unfunded actuarial accrued liability (UAAL) as of June 30, 2017 was \$234,464,936, assuming an 3.25% discount rate, and the City's actuarial determined contribution (ADC) is \$20,323,811.

Organizational Structure

Departments and Functions

The City's organizational structure for FY 2019 provides the citizenry a visual of the overall structure of the organization. Organization responsibility codes (see below) are used in the organizational structure and in the organization chart to clearly identify the department, board, or committee (organizational unit) responsible for the management, oversight, and financial controls, (organizational unit cost centers).

Organizational Unit Responsibility Codes

Organization Responsibility Codes

Organization department codes group departments in a series of numbers as follows:

- 100's (general government)
- 200's (public safety)
- 300's (schools)
- 400's (department of public works)
- 500's (health and human services)
- 600's (library and recreation)
- 700's (debt)
- 800's (intergovernmental)
- 900 (unclassified)

Organizational Unit Cost Centers

Cost centers are used to classify revenues and expenditures for external financial reporting. Classification of expenditures by organizational unit is essential to responsible accounting. The classification corresponds with the government unit's organizational structure.

GENERAL GOVERNMENT (100)

Organization Responsibility codes 100-199 are reserved for general government:

110 Legislative - Expenditures related to the legislative operations of the community. Reporting units in this category include:

- City Council (111)

120 Executive - Expenditures related to the executive operations of the community. Reporting units in this category include:

- Executive Office of Mayor (121)
- Northeast Regional Vocational School (122)*
- Office of Human Resources (125)
- Office of Innovation and Data Management (127)

*Should be education for FY2020

130 Financial Administration - Expenditures related to the financial administration of the community. Reporting units in this category include:

- Office of the City Auditor and Budget Director (135)
- Office of Purchasing and Procurement (138)
- Office of Information Technology (140)
- Office of Assessing (141)
- Office of Treasurer/Collector (145)

150 Operations Support - Expenditures related to the non-financial administration of the community. Reporting units in this category include:

- Office of the City Solicitor (151)

160 Licensing And Registration - Expenditures related to the licensing and registration operations of the community. Reporting units in this category include:

- Office of the City Clerk (161)
- Office of Elections (162)
- Licensing Commission (165)

170 Land Use - Expenditures related to the management and control of land use within the community. Reporting units in this category include:

- Conservation Commission (171)

180 Development - Expenditures related to encouraging and managing the physical and economic growth of the community. Reporting units in this category include:

- Office of Strategic Planning and Economic Development (182)
- Office of Engineering (184)

PUBLIC SAFETY (200)

Organization Responsibility codes 200-299 are reserved for public safety:

210 Police - Expenditures for law enforcement.

- Police (210)
- Auxiliary Police (211)

220 *Fire* - Expenditures for preventing and fighting fires.

- Fire (220)

230 *Emergency Communications* – Expenditures for assessment for operations of emergency communications.

- Regional Emergency Communication Center (230)

240 *Protective Inspection* - Expenditures related to the protective inspection operations of the community. Reporting units in this category include:

- Office of Building Department/Inspectional Services (242)
- Office of Weights and Measures (244)

290 *Other* - Expenditures related to public safety which doesn't fall readily into one of the previous categories. Reporting units in this category include:

- Civil Defense (291)
- Office of the Parking Clerk (295)

EDUCATION (300)

Organizational Responsibility codes 300-399 are reserved for education:

300 *Education* - Expenditures for education of the Revere Public Schools. In developing this area, the Department of Elementary and Secondary Education's End of Year report can be reviewed and provided information for preparation.

- Revere Public Schools (300)

PUBLIC WORKS (400)

Organizational Responsibility codes 400-499 are reserved for city services (public works):

420 *Department of Public Works* - Expenditures related to the construction, maintenance, and repair of highways and streets in the community. Reporting units in this category include:

- Public Works Administration (420)
- Snow and Ice (421)
- Streets (422)
- Open Space/Parks (423)
- Solid Waste/Recycling (424)**
- Facilities/Public Property (425)
- Water and Sewer (430)**

**These funds are enterprise funds and are accounted for in a separate fund

HEALTH and HUMAN SERVICES (500)

Organization Responsibility codes 500-599 are reserved for health and human services:

520 Public Health - Expenditures related to inspection and regulatory activities which contribute to the conservation and improvement of public health. Reporting units in this category include:

- Office of the Health Department (521)
- Office of Public Health Initiatives (522)
- Office of Healthy Community Initiatives (524)
- Office of Public Health Substance Use Initiatives (525)

590 Other – Expenditures for human services which do not readily fall into one of the previous categories. Reporting units include:

- Office of the Consumer Affairs (590)

CULTURE AND RECREATION (600)

Organization Responsibility codes 600-699 are reserved for culture and recreation:

610 Library – Expenditures related to the operation of a public library.

- Library (610)

650 Recreation - Expenditures related to the provision of recreational activities or the operation of recreational facilities.

- Recreation (650)

DEBT SERVICE (700)

Organization Responsibility codes 700-799 are reserved for debt service:

700 Bonded Debt - Expenditures for periodic payments bonded debt.

- Bonded Debt (700)

INTERGOVERNMENTAL EXPENDITURES (800)

Organization Responsibility codes 800-899 are reserved for intergovernmental expenditures (cherry sheet charges):

820 State Assessments and Charges - Expenditures for periodic payments of cherry sheet charges from the Commonwealth of Massachusetts.

- State Assessments and Charges (820)

UNCLASSIFIED (900)

Organizational Responsibility codes 900-999 are reserved for unclassified expenditures:

900 Employee Benefits - Expenditures related to employee benefits not made directly to employee, but which are allocated to specific costs and benefits on behalf of employees. Reporting units in this category include:

- Medicare (FICA) Taxes (901)
- Workers Compensation (904)
- Workers Compensation Medical (905)
- Workers Compensation Unemployment (906)
- Employee Group Insurance (909)

910 Retirement and Pension Contributions - Expenditures for retirement and pension contributions. Reporting units in this category include:

- Retirement and Pension Contributions (911)

940 Property and Casualty Insurance - Expenditures for property and casualty insurance and related costs. Reporting units in this category include:

- Property and Casualty Insurance (940)

Summary Contact List			
Department	Contact	Phone	Email
City Council/ City Clerk	Ashley Melnik	(781) 286-8131	amelnik@revere.org
Mayor's Office	Brian Arrigo	(781) 286-8110	revere_mayor@revere.org
Human Resources	John Viarella	(781) 286-8202	jviarella@revere.org
Office of Innovation & Data Management	Reuben Kantor	(781) 286-8311	rkantor@revere.org
Auditing	Richard Viscay	(781) 286-8131	rviscay@revere.org
Purchasing	Marie Zelandi	(781) 286-8157	mzelandi@revere.org
Information Technology	Glen DeRosa	781-286-8140	gderosa@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Director of Finance/Collector/Treasurer	George Anzuoni	781-286-8120	ganzuoni@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Diane Collela	781-286-8200	dcolella@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Conservation Commission	Andrew DeSantis	781-286-8181	adesantis@revere.org
Zoning Board of Appeals	John Henry	781-286-8160	jhenry@revere.org
Office of Strategic Plan. & Econ. Development	Robert O'Brien	781-286-8181	robrien@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	James Guido	781-284-1212	jguido@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Inspectional Services	Nick Catinazzo	781-286-8197	ncatinazzo@revere.org
Parking Control	James Rose	781-629-2542	jrose@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Healthy Community Initiatives	Dimple Rana	781-286-8172	drana@revere.org
Substance Use Initiatives	Julia Newhall	617-629-3803	jnewhall@revere.org
Council on Elder Affairs	Stephen W. Fielding	781-286-8156	sfielding@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdecicco@revere.org
Consumer Affairs	Jannine Ellis	781-286-8114	jellis@revere.org
Library	Kevin Sheehan	781-286-8380	ksheehan@nobelnet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
121 - MAYOR'S OFFICE	Mayor	Arrigo	Brian	01/02/12	1.00	128,794
121 - MAYOR'S OFFICE	Special Asst to the Mayor	Marra	Robert	02/24/00	1.00	104,442
121 - MAYOR'S OFFICE	Admin Asst	DeMaio	Linda	02/17/16	1.00	53,570
121 - MAYOR'S OFFICE	Admin Asst	DiGiulio	Debra	01/04/16	1.00	53,570
121 - MAYOR'S OFFICE	Mayor's Aide	Romano	Nicholas	01/03/18	1.00	41,200
125 - HUMAN RESOURCES	HR Director	Viarella	John	07/17/17	1.00	101,320
125 - HUMAN RESOURCES	Deputy HR Director	Fielding	Elaine	12/27/94	1.00	56,754
125 - HUMAN RESOURCES	Benefits Administrator	Escobar	Maria	05/07/18	1.00	48,000
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director of Innovation & DM	Kantor	Reuben	08/29/16	1.00	87,550
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	311 Sr Call Center Rep	Fitzmaurice	Allan	07/01/17	1.00	50,387
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	311 Call Ctr Rep/ Data Analyst	Mondestin	Randall	07/01/17	1.00	45,323
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	311 Call Ctr Rep	Moncada	Johnny	09/24/18	1.00	42,959
135 - AUDITING	City Auditor/ Budget Director	Viscay	Richard	02/01/99	1.00	126,480
135 - AUDITING	Budget Analyst	Newton	Assunta	10/20/11	1.00	56,648
135 - AUDITING	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	57,106
135 - AUDITING	Principal Clerk	Orellana	Miguel	12/20/17	1.00	45,323
135 - AUDITING	Principal Clerk	lafrate	Brenda	11/05/12	1.00	45,323
138 - PURCHASING	Purchasing Agent	Zelandi	Marie	11/02/83	1.00	74,261
138 - PURCHASING	Asst Purchasing Agent	Piccardi	Michael	12/14/05	1.00	50,594
140 - INFORMATION TECHNOLOGY	Director	DeRosa	Glen	02/08/99	1.00	96,500
140 - INFORMATION TECHNOLOGY	Assistant Director	Skero	Vedran	01/15/14	1.00	56,795
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	76,432
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	50,918
141 - ASSESSORS	Assessor / Data Manager	Verrengia	John	11/14/02	0.72	34,887
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	63,045
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	47,563
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Director of Finance	Anzuoni	George	02/28/78	1.00	153,912
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Treasurer	Bowden	Cathy	10/09/90	1.00	65,508
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Administrative Assistant	Johnson	Rita	06/27/05	1.00	50,594
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Payroll Supervisor	Capobianco	Nicole	04/17/18	1.00	50,000
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Asst. Tax Title Custodian	Audet	Michelle	04/11/07	1.00	42,221
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Asst. Tax Title Custodian	Dusevitch	Karen	01/15/14	1.00	42,221
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Collector	Conte	Renee	08/03/98	1.00	62,412
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Masiello	Denise	01/15/14	1.00	45,323
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Restrepo	Kevin	01/16/18	1.00	45,323
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Deputy Collector/ Asst Princ Clerk	Bitto	Margherita	07/19/11	1.00	43,721
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Deputy Collector Cshr Jr.	Riccio	Gianna	01/16/18	1.00	39,559
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Sr Clerk	Cimino	Vanessa	01/16/18	1.00	21,111
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Deputy Assistant Collector	Vacant			1.00	26,000

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	92,941
151 - SOLICITOR'S OFFICE	Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	77,678
151 - SOLICITOR'S OFFICE	Deputy Assistant City Solicitor	McCormick	Cheryl	10/16/07	1.00	62,974
151 - SOLICITOR'S OFFICE	Principal Clerk-Licensing	Haney	Maggie	09/16/10	1.00	45,323
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	86,642
161 - CITY CLERK	Assistant City Clerk	Sheehan	Debra	08/31/91	1.00	53,100
161 - CITY CLERK	Assistant City Clerk	Zajackowski	Robin	10/02/02	1.00	50,594
161 - CITY CLERK	Assistant City Clerk	Beals	Christine	08/29/11	0.51	25,946
162 - ELECTION COMMISSION	Election Commissioner	Colella	Diane R.	01/11/01	1.00	70,288
162 - ELECTION COMMISSION	Assistant Commissioner	Welch	Caitlin	06/15/10	1.00	50,594
162 - ELECTION COMMISSION	Clerk	Vozzella	Alyssa	12/04/17	1.00	42,221
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Director	O'Brien	Robert	07/05/16	1.00	121,481
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	City Planner/CDBG Program Director	Leng	Techrosette	02/20/18	1.00	68,361
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Infrastructure Program Manager	Kessman	Michael	01/13/14	1.00	81,200
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Open Space /CDBG Project Manager	Baker	Lauriellen	09/10/14	1.00	55,000
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Infrastructure/Flood Plain Coordinator	Squibb	John	01/31/80	1.00	72,848
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liason & Storefront/Signage	Festa	John	01/03/06	1.00	75,000
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/05/11	1.00	79,015
184 - ENGINEERING	Project Manager	Ciaramella	Donald	02/12/14	1.00	65,455
184 - ENGINEERING	Principal Clerk	Scalese	Francesca	01/03/17	1.00	45,323
210 - POLICE DEPARTMENT: Sworn	Police Chief	Guido	James	12/07/84	1.00	186,209
210 - POLICE DEPARTMENT: Sworn	Executive Officer	Collyer	Dennis	09/01/87	1.00	98,388
210 - POLICE DEPARTMENT: Sworn	Senior Captain	Ford	Steven	11/06/88	1.00	98,388
210 - POLICE DEPARTMENT: Sworn	Captain	O'Hara	Amy	06/26/94	1.00	89,241
210 - POLICE DEPARTMENT: Sworn	Captain	Mangino	Michelle	06/26/94	1.00	89,241
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Azzari	John	11/06/87	1.00	80,089
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Callahan	David	02/10/91	1.00	80,089
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mclaughlin	Michael	04/13/86	1.00	80,089
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Randall	Sean	02/10/91	1.00	80,089
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Chapman	Brian	04/26/95	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Covino	Joseph	01/31/03	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Graff	Jeffrey	04/10/94	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Lavita	Maria	04/03/96	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Malley	Glenn	05/20/95	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Malone	Thomas	02/19/95	1.00	76,275
210 - POLICE DEPARTMENT: Sworn	Lieutenant	Dusseault	Patrick	01/31/05	1.00	74,054
210 - POLICE DEPARTMENT: Sworn	Lieutenant	Impemba	Rob	01/31/05	1.00	74,054

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Giannino	Christopher	10/15/89	1.00	68,452
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Picardi	James	02/10/91	1.00	68,452
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Pressley	David	02/19/93	1.00	68,452
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Callahan	Charles	04/26/95	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Carey	Patricia	06/16/94	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Colannino	Kevin	09/24/95	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Gagliardi	John	05/19/97	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Internicola	Joseph	04/12/02	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Romboli	Lynn	09/24/95	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant	Bruzzese	Stacey	04/12/04	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	Sergeant	Dean	Jackie	03/11/13	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	Sergeant	Hickey	Dennis	01/23/12	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	Sergeant	Mason	Michael	12/06/92	1.00	68,452
210 - POLICE DEPARTMENT: Sworn	Sergeant	Mullen	Michael	07/12/02	1.00	65,192
210 - POLICE DEPARTMENT: Sworn	Sergeant	Rose	James	01/02/04	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	Sergeant	Trovato	Michael	09/11/04	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	Sergeant	Zagarella	Robert	11/28/13	1.00	63,292
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Bruker	Kenneth	02/18/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Cannon	John	05/19/97	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Caramanica	David	03/04/00	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Chann	John	02/07/93	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Crevoiserat	Paul	09/01/88	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Dellorusso	Michael	05/19/97	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Duca	Joseph	01/31/03	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Flood	Edward	05/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Hartigan	Patrick	02/10/91	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lamonica	William	01/31/03	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Langone	Jeffrey	05/19/97	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Larosa	Louis	03/04/00	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lauria	Andrew	12/07/86	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lucero	Paul	04/03/94	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Macaskill	Leo	02/19/93	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Malvarosa	Julieann	09/24/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mannara	Franco	04/03/96	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mccormack	Corey	02/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Salvati	Gerard	05/21/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Tammaro	Gregory	01/10/88	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Zingali	Douglas	05/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Alfaro	Milton	09/08/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arana	Sasha	10/14/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arsenault	Dennis	09/10/14	1.00	54,097

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bagnera	Christina	09/26/16	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Birritteri	Mark	01/31/05	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Cipoletta	Randy	09/26/16	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Damore	Michael	03/09/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Delloiacono	Anthony	09/16/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Dercolo	Michael	03/09/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Desimone	Mark	01/02/04	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fantasia	Nicholas	03/12/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fitzgerald	Daniel	03/12/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fusco	Emilio	09/16/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Gibson	Jon-Richard	07/12/03	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Griffin	James	08/13/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Herrera	Chase	03/12/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Kephart	Renee	07/12/03	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Launie	Steven	09/13/06	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Leslie	Matthew	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Lessner	Keith	04/19/05	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Mathews	Sean	06/04/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Murray	Gina	06/04/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Patrizzi	Guido	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Resic	Kenan	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Romero	Jorge	10/20/08	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Silvestro	Mark	03/14/16	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Trifkovic	Vedran	03/12/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Turner	Joseph	10/23/11	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Vecchia	Derek	03/09/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Ahern	Stephen	03/27/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Brenes	Bryan	10/16/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Cavagnaro	Christina	10/16/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Digitale	Emilio	03/27/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Dzanic	Armin	01/08/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Elalam	Youness	03/27/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Galvez	Brenda	03/27/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Puopolo	Robert	10/30/17	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Alas	Christopher	04/23/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Degboe	Wisdom	03/05/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Reardon	Terence	03/04/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Apollo	Daniel	03/05/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Leslie	Brendon	04/02/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Orellana	Christian	04/02/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Melendez	Joel	04/02/18	1.00	47,957

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Tiso	Michael	06/04/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Marks	Daniel	06/04/18	1.00	47,957
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	23,979
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	11,989
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	03/20/06	1.00	50,594
210 - POLICE DEPARTMENT: Civilian	Detail Clerk	Turnullo	Michele	12/02/13	1.00	39,560
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	10/16/89	1.00	45,383
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	50,091
210 - POLICE DEPARTMENT: Civilian	Victim Advocate	Nugent	Lee	10/27/96	1.00	52,176
210 - POLICE DEPARTMENT: Civilian	Grants Writer	Callahan	Kathleen	12/23/10	1.00	58,847
210 - POLICE DEPARTMENT: Civilian	NIBRS Technician/Records	Papasodora	Denise	09/22/08	1.00	46,662
210 - POLICE DEPARTMENT: Civilian	NIBRS Technician/Records	De Los Santos	Lori	02/24/14	1.00	46,662
210 - POLICE DEPARTMENT: Civilian	NIBRS Technician/Records	Vacant			0.82	38,263
210 - POLICE DEPARTMENT: Civilian	Community Engagement Coordinator	Vacant			1.00	45,323
220 - FIRE DEPARTMENT: Sworn	Fire Chief	Bright	Christopher	02/16/86	1.00	126,891
220 - FIRE DEPARTMENT: Sworn	Sr Deputy Chief	Cullen	James	04/04/99	1.00	99,832
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Giampietro	Anthony	04/04/99	1.00	95,079
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Manion	Sean	11/19/95	1.00	95,079
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Rich	Glen	11/19/95	1.00	95,079
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Viviano	Michael	06/01/97	1.00	95,079
220 - FIRE DEPARTMENT: Sworn	Deputy	Cheever	Paul	08/02/04	1.00	90,551
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Bowden	Michael	12/02/01	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Ferrante	Steven	02/16/86	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fleming	John	11/19/95	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fortuna	Robert	06/01/97	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Holmberg	Carl	02/13/01	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Jesoraldo	Vincent	10/16/86	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Landry	Guy	06/01/97	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Lasala	Domenic	11/20/83	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Prizio	Thomas	01/10/88	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Todisco	Thomas	11/01/93	1.00	81,965
220 - FIRE DEPARTMENT: Sworn	Captain	Laurano	Joseph	08/10/05	1.00	78,062
220 - FIRE DEPARTMENT: Sworn	Captain	Parsons	Steven	08/02/04	1.00	78,062
220 - FIRE DEPARTMENT: Sworn	Captain	Wolfgang	Mark	08/02/04	1.00	78,062
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Carey	John	11/13/94	1.00	70,661
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Dicarlo	Michael	04/04/99	1.00	70,661
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Esposito	Robert	01/11/02	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Laurano	Richard	09/14/80	1.00	70,661
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Napolitano	Peter	11/08/01	1.00	70,661
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Placet	Joseph	10/16/86	1.00	70,661

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Segee	Virginia	10/03/01	1.00	70,661
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Brown	William	08/10/05	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Carifio	David	08/02/04	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Conley	Michael	10/03/11	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Demauro	Robert	03/17/10	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Doherty	Brian	08/10/05	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Doherty	Kevin	03/14/10	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Griffin	Sean	10/03/11	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Laurano	Richard lii	10/03/11	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Leary	Erin	08/10/05	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Mansfield	Robert	02/17/13	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	O'Hara	Kevin	08/02/04	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	O'Hara	Michael	10/03/11	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Robson	Corey	08/02/04	1.00	67,296
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Barry	Frank	04/04/99	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Calsimitto	Paul	02/11/01	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Ferragamo	Stanley	11/13/94	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Floyd	Lawrence	11/19/95	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Giannino	Joseph	11/13/94	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Iovine	Louis	02/16/86	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	McDonald	Kenneth	06/01/97	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	McLaughlin	Peter	06/01/97	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Petrilli	William	01/24/88	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Russell	Edward	12/04/88	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Steriti	Edward	06/01/97	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Vinciarelli	Anthony	10/16/86	1.00	60,911
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Amato	Michael	03/14/10	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Belliveau	Robert	02/17/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bowen	Gregg	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bruno	Sean	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Buonopane	Nicholas	02/17/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Capuano	William	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Churchill	William	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ciampoli	Brian	09/09/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Delgreco	Charles	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Digiovanni	Michael	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dusvitch	Joseph	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferragamo	Michael	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Fusco	Charles	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Johnson	Barry	03/14/10	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Lally	Justin	10/03/11	1.00	58,011

City of Revere Employee Listing - Fiscal Year 2019 Budget

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220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macdonald	Samuel	09/09/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mcinnis	Paul	03/14/10	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mirasolo	Christopher	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mullen	Steven	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Murphy	Michael	08/10/05	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Nadworny	Jamie	09/09/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Noll	Joseph	02/17/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stankovski	David	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Michael	09/09/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Joseph	09/09/13	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Viviano	Stephen	10/03/11	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dicarlo	Ryan	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dwyer	Andrew	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferrante	Steven Jr.	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Foster	Charles	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Roosa	Patrick	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Russo	Nicholas	08/10/15	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Messina	Jason	11/14/16	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Muniz	Ariel	11/14/16	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Rizzo	Ryan	11/14/16	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Serino	John	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Smith	Charles	08/02/04	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Frank	09/16/05	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Warren	Michael	11/14/16	1.00	58,011
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bianchino	Jason	10/01/17	1.00	54,806
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bonito	Brendan	10/01/17	1.00	54,806
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Cadogan	Timothy	10/01/17	1.00	54,806
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Forte	Michael	10/01/17	1.00	54,806
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Velez	Manuel	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Palleschi	Michael	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Iovine	Louis	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Serina	David	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Sarcia	Kristopher	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Doherty	Daniel	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Dimartino	Michael	09/04/18	1.00	38,570
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	25,713
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	25,713
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	25,713
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	25,713
220 - FIRE DEPARTMENT: Civilian	Administrative Asst	Sarcia	Paula	03/19/97	1.00	50,594
220 - FIRE DEPARTMENT: Civilian	Principal Clerk	Vacant			1.00	45,323

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
241 - INSPECTIONAL SERVICES: Building Division	Chief Building Inspector	Dechristoforo	Benjamin	11/06/00	1.00	91,335
241 - INSPECTIONAL SERVICES: Building Division	Local Inspector	Dicks	Richard	01/24/00	1.00	55,261
241 - INSPECTIONAL SERVICES: Building Division	Building Inspector	Cavagnaro	Louis	09/15/10	1.00	59,536
241 - INSPECTIONAL SERVICES: Building Division	Plumbing Inspector	Locke	Mark	08/04/04	1.00	74,167
241 - INSPECTIONAL SERVICES: Building Division	Wire Inspector	Fabiano	Matteo	07/24/17	1.00	53,892
241 - INSPECTIONAL SERVICES: Building Division	Principal Clerk	Moscone	Valerie	10/06/10	1.00	45,323
244 - INSPECTIONAL SERVICES: Weights & Measures Division	Sealer	Ferrara	John	07/05/00	1.00	67,557
295 - PARKING CONTROL	Parking Clerk	Rose	James	04/30/18	1.00	65,000
295 - PARKING CONTROL	Principal Clerk	Guevara-Flores	Louis	05/07/18	1.00	45,323
295 - PARKING CONTROL	Sr Account Clerk	DeBonis	Kelly	04/17/18	1.00	42,221
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	42,015
295 - PARKING CONTROL	Parking Control Officer	Lincoln	Sonia	12/26/02	1.00	42,015
295 - PARKING CONTROL	Parking Control Officer (overnight)	Veras	Anthony	02/01/17	1.00	42,015
295 - PARKING CONTROL	Sr Account Clerk	Sullivan	Patricia	01/16/18	1.00	42,221
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	42,015
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of Dpw	Argenzio	Paul	09/02/80	1.00	125,000
420 - DEPT OF PUBLIC WORKS: Administration	General Foreman	Vacant			1.00	84,760
420 - DEPT OF PUBLIC WORKS: Administration	Supervisor/Timekeeper	Lavery	Paul	10/02/01	1.00	57,250
420 - DEPT OF PUBLIC WORKS: Administration	Foreman/Storekeeper (Acting)	Delgreco	Robert	09/12/12	1.00	50,960
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	53,124
420 - DEPT OF PUBLIC WORKS: Administration	Principal Clerk	Anemoduris	Debra	09/24/18	1.00	45,323
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Supervisor	Cecere	Michael	11/03/86	1.00	60,112
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	50,960
422 - DEPT OF PUBLIC WORKS: Highway Division	Foreman/Signs	Doherty	John	08/22/11	1.00	50,960
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Demauro	Edward	12/12/11	1.00	48,651
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Vesce	Brian	07/01/16	1.00	47,195
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman/ Pm Watchman	Feeley	Thomas	09/20/86	1.00	51,084
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Vacant			1.00	48,651
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Vacant			1.00	48,651
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Parks Supervisor	Sposito	Richard	05/01/83	1.00	60,112
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Craftsman	Vacant			1.00	48,651
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Craftsman	Vacant			1.00	48,651
424 - DEPT OF PUBLIC WORKS: Sanitation	Sanitation Supervisor	D'Ambrosio	Jay	09/22/86	1.00	60,112
424 - DEPT OF PUBLIC WORKS: Sanitation	Sanitation Foreman	Demattio	Joseph	04/04/88	1.00	52,021
424 - DEPT OF PUBLIC WORKS: Sanitation	Craftsman	Dibiasi	James	02/04/14	1.00	47,195
424 - DEPT OF PUBLIC WORKS: Sanitation	Craftsman	Vacant			1.00	48,651
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Building Maint Super	Rotondo	Robert	02/01/85	1.00	74,693
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Carpentry Foreman	Verdura	Angelo	10/01/93	1.00	50,960
420 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Custodial Foreman	Penta	Steven	12/01/06	1.00	50,960

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Heo/Craftsman	Pressley	Kenneth	12/01/04	1.00	48,651
521 - INSPECTIONAL SERVICES: Health Inspection Division	Director Of Municipal Inspections				1.00	71,690
521 - INSPECTIONAL SERVICES: Health Inspection Division	Health Inspector	Habeeb	Joseph	12/11/17	1.00	55,260
521 - INSPECTIONAL SERVICES: Health Inspection Division	Food Inspector	Wells	Michael	10/13/16	1.00	55,260
521 - INSPECTIONAL SERVICES: Health Inspection Division	Housing Inspector	Lacentra	Ricci	10/27/16	1.00	55,260
521 - INSPECTIONAL SERVICES: Health Inspection Division	Sanitary Inspector	Tenaglia	Robert	07/15/05	1.00	55,260
521 - INSPECTIONAL SERVICES: Health Inspection Division	Sanitary Inspector	Sclafani	Frank	03/31/75	0.51	28,338
521 - INSPECTIONAL SERVICES: Health Inspection Division	Administrative Assistant	Cristiano	Noreen	03/01/87	1.00	53,124
521 - INSPECTIONAL SERVICES: Health Inspection Division	Principal Clerk	Redding	Linda	07/01/13	1.00	45,323
521 - INSPECTIONAL SERVICES: Health Inspection Division	Asst To The Director	Argenzio	Colleen	10/12/06	1.00	50,594
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Public Health Nurse	Donovan	Carol	03/10/04	1.00	74,947
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Regional Public Health Coordinator	Stone	Jeffrey	07/01/17	1.00	80,000
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Hatch	Jenifer	09/15/16	1.00	62,448
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Christopher	Rachel	03/15/12	1.00	62,448
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Ciccolo	Angela	10/22/14	1.00	62,448
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dionne	Bridget	09/10/14	1.00	62,448
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Stasio	Adrienne	05/07/18	1.00	62,448
522 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiati	Hci Director	Rana	Dimple	10/14/15	1.00	68,528
522 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiati	Active Living Coordinator	Demauro	Julie	07/01/15	0.90	45,125
522 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Director	Newhall	Julia	04/09/14	1.00	81,885
522 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Asst Director	Silvestri	Nicole	09/14/16	1.00	49,958
522 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Principal Clerk	Duggan	Jennifer	10/15/07	0.82	37,187
541 - ELDER AFFAIRS	Director	Fielding	Stephen	07/10/13	1.00	73,673
541 - ELDER AFFAIRS	Clerk Typist	Curiale	Marisa	12/03/12	1.00	42,221
541 - ELDER AFFAIRS	Program Coordinator	Piccinni-Ciambelli	Camille	10/06/16	1.00	36,927
541 - ELDER AFFAIRS	Sr Ctr Caretaker	Carlton	James	05/12/05	1.00	34,328
541 - ELDER AFFAIRS	Transportation Specialist	Vacant			1.00	34,192
541 - ELDER AFFAIRS	Kitchen Cook	Papa	Loretta	09/25/95	0.50	12,454
543 - VETERANS' AFFAIRS	Commissioner	Silvestri	Marc	02/15/17	1.00	63,315
543 - VETERANS' AFFAIRS	Principal Clerk	Dreeszen	Donna	06/07/01	1.00	45,323
590 - CONSUMER AFFAIRS	Director	Ellis	Janine	07/05/00	1.00	51,266
590 - CONSUMER AFFAIRS	Lead Mediator	Nickerson	Ray	02/01/13	0.62	25,355
610 - LIBRARY	Library Director	Sheehan	Kevin	07/26/13	1.00	70,144
610 - LIBRARY	Marketing/ Admin Asst	Luongo	Diana	10/29/12	1.00	45,954
610 - LIBRARY	Children'S Librarian	Frongillo	Lona	07/06/00	1.00	55,970
610 - LIBRARY	Multi Lingual Children'S	Martins-Pereira	Lorayne	06/14/10	0.82	45,924
610 - LIBRARY	Lvl 3 Jr Library Asst	Addonizio	Janet	08/22/02	1.00	42,221
610 - LIBRARY	Lvl 3 Jr Library Asst	Croghan	Ross	03/17/16	1.00	40,322
610 - LIBRARY	Lvl 3 Jr Library Asst	Ait El Haj	Soumia	11/20/17	0.77	31,017

City of Revere Employee Listing - Fiscal Year 2019 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
610 - LIBRARY	Lvl 4 Jr Library Asst	Peloquin	Rhea	11/20/17	0.72	29,789
610 - LIBRARY	Adult Services Librarian	Van Heukelom	Janis	05/21/15	0.51	24,193
650 - PARKS & RECREATION SERVICES	Director	Hinojosa	Michael	12/17/12	1.00	71,938
650 - PARKS & RECREATION SERVICES	Assistant Director	Giuffrida	Charles	04/01/08	1.00	50,594
650 - PARKS & RECREATION SERVICES	Sports Coordinator	Leone	John	11/08/17	1.00	65,000
650 - PARKS & RECREATION SERVICES	Program Activity Co-Ordinator	Caputo-Vranos	Sally	07/29/13	0.93	39,244
911 - RETIREMENT/PENSIONS	Board Administrator	Zapolin	Sandor	02/01/98	1.00	86,213
911 - RETIREMENT/PENSIONS	Asst Retirement Administrator	Gaskill	Helen J	01/02/92	1.00	59,807
911 - RETIREMENT/PENSIONS	Retirement Analyst	Ferrante	Charlotte	01/19/00	1.00	56,013
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Superintendent	Ciaramella	Donald	02/12/14	1.00	115,500
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Maglione	Joseph	10/06/88	1.00	115,500
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Clerk Of The Works	Goodwin	Donald	01/01/90	1.00	91,500
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Business Manager	Vacant			1.00	69,487
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Guinaso	Arthur	02/25/15	1.00	45,323
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Penta	Deborah	05/08/12	1.00	45,323
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	O'Hara	Kori	01/03/17	1.00	45,323
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	90,000
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Meter Supervisor	Dandrow	Frederick	03/01/85	1.00	60,112
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Meter Foreman	Maniscalco	John	02/05/96	1.00	50,960
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Swing Foreman	Mucci	Brian	07/19/10	1.00	50,960
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Meter Craftsman	Hudson	Andrew	10/01/97	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Drain Foreman	Sarro	Richard	04/13/95	1.00	50,960
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Sewer Foreman	Lake	Joseph	12/12/06	1.00	50,960
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Fabiano	Christopher	07/01/16	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	W/S Facilities Director	Vacant			1.00	79,539
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Foreman	Martelli	Mark	12/12/06	1.00	49,525
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Demauro	Edward	12/12/11	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Sewer Supervisor	Vacant			1.00	60,112
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Ciaramella	Christopher	11/06/17	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Curiale	Salvatore	11/06/17	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Hilton	Marc	11/06/17	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Pizzi	Stephen	11/13/17	1.00	48,651
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Sevastakis	Nicholas	11/13/17	1.00	48,651

Section X - Glossary

GLOSSARY OF TERMS

Abatement - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting Period - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

Accounting System - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

Activity - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

Adopted Budget - The resulting budget that has been approved by the City Council.

Allocation - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

Annual Budget - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

Arbitrage - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

Balanced Budget - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes (BAN) - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

Budget Document - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

Budget Message - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

Capital Budget - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

Capital Improvement Program (CIP) - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Charges for Service - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

Cherry Sheet - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

Community Preservation Act (CPA) - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

Consent Decree: A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

Cost Center - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

Debt Limits - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

Debt Service - Payment of interest and repayment of principal to holders of government debt instruments.

Deficit or Budget Deficit - The excess of budget expenditures over receipts. City and State laws require a balance budget.

Department - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

Encumbrance - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equalized Value (EQV) – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

Exemptions - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

Expenditures - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.

Financial Accountability - The obligation of government to justify the raising of public resources and what those resources were expended for.

Financial Condition - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

Financing Plan - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

Fiscal Period - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

Fixed Asset - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full and Fair Market Valuation - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance -The portion of Fund Equity available for appropriation.

Fund Equity -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

General Fund - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

Government Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at www.gasb.org.

Grant - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

Inter-fund Transactions - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Intra-fund Transactions - Financial transactions between activities within the same fund. An example would be a budget transfer.

Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Levy Ceiling - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

Levy Limit - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

License and Permit Fees - The charges related to regulatory activities and privileges granted by government in connection with regulations.

Line-item Budget - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

Major Funds - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Massachusetts Department of Revenue (DOR) - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

Massachusetts Public Employee Retirement Administration Commission (PERAC) - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

MBTA-Massachusetts Bay Transportation Authority - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

MGL- Massachusetts General Law - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

MSBA-Massachusetts School Building Authority - The MSBA is the state authority that oversees all school building projects and funding. The web site is www.mass.gov/msba

Modified Accrual Basis - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

New Growth - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

Non-expendable Trust Fund - A fund, the principal, and sometimes also the earnings, of which may not be expended.

Non-Tax Revenue - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

Other Financing Sources (OFS) - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

Other Financing Uses (OFU) - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Operating Budget - A budget that applies to all outlays other than capital outlays.

Overlay - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

Overlay Surplus – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

Performance Indicator - Variables measuring the degree of goal and objective fulfillment achieved by programs.

Performance Standard - A statement of the conditions that will exist when a job is well done.

PILOT – Payment in Lieu of Taxes - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

Policy - A definite course of action adopted after a review of information and directed at the realization of goals.

Priority - A value that ranks goals and objectives in order of importance relative to one another.

Procedure - A method used in carrying out a policy or plan of action.

Program - Collections of work related activities initiated to accomplish a desired end.

Program Budget - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

Proposition 2 ½ - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Rating Agencies - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserves - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Retained Earnings - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

Revolving Fund - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

Request for Proposal (RFP) - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

RMV- Registry of Motor Vehicles - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

Sanitary Sewer Overflows (SSOs) – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

Service Level - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

Special Revenue Fund (SRF) - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

Submitted Budget - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

Supplemental Appropriations - Appropriation's requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

Tax Anticipation Notes (TAN) - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

Tax Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Unit Cost - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

Valuation (100%) - Requirement that the assessed valuation must be the same as the market value for all properties.

Warrant - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

Warrant Payable - The amount of warrants outstanding and unpaid.