

**CITY OF REVERE**  
**FY 2020 ADOPTED BUDGET**



**PRESENTED BY:**

**MAYOR BRIAN M. ARRIGO**

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Thank you to everyone who contributed to this FY2020 budget process!

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## CITY OF REVERE

Brian M. Arrigo  
Mayor

May 30, 2019

City Council President Arthur Guinasso and Honorable Members of the Revere City Council  
Revere City Hall  
281 Broadway  
Revere, MA 02151

Dear President Guinasso and Ladies and Gentlemen of the Council:

This letter accompanies the City of Revere Operating Budget for Fiscal Year 2020. I am pleased to report that the budget is balanced, responsible, and responsive to the City's needs. The comprehensive budget document includes a detailed budget summary of the Revere Public Schools, a five-year financial forecast, a capital improvement plan, and detailed budgets for the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund. I am confident that this budget will assure Revere's continued progress and further solidify the City's financial status. I recommend its adoption.

The City's operating budget is driven by many factors that we can control, but also factors that are beyond our control. Proposition 2 ½ controls the amount of property taxes we can legally raise to keep the budget balanced. As Revere becomes a more attractive community to residents and businesses, however, "New growth", represented by new developments in long-dormant areas of our City, will generate new revenues that we can reinvest in the city. Toward this end, my Administration has worked closely with our Community Development staff to maximize opportunities for economic development. Developments currently underway, and others still in the planning stages, will strengthen our community and help us build a vibrant 21<sup>st</sup> century economy for our great city.

Our budget also relies on the overall economic success of the Commonwealth. When the Massachusetts economy is strong, more funds are distributed to the cities and towns. For FY2020, the city is scheduled receive \$82,355,243 from the Commonwealth, most of which through Chapter 70 funds that go toward education, and unrestricted general government aid (UGGA), which can be used for other municipal services. The total increase of revenues from the Commonwealth increased by 5.8% for FY2020. As the Massachusetts and Revere's own economies thrive, our revenue sources grow.

The proposed FY2020 operational budget total is \$203,390,333, an increase of 5.6% over the FY2019 budget. A substantial portion of this increase is attributable to fixed costs, including health insurance and pension obligations, and to the settlement of nearly all collective bargaining agreements for municipal employees, which accounts for two years of raises (FY2019 and FY2020). This compounding effect causes the personnel side of the budget to increase twice as much as it would in a year where only one year's worth of cost of living adjustments is funded. The budget also reflects a continued commitment to public safety and public works. Staffing increases will put more uniformed police officers and code enforcement personnel on the streets of our community, helping assure public safety and well-being. Additionally, we provide new necessary equipment for our Department of Public Works that will equip them to address the thousands of work orders generated through our 311 constituent services system.

This year's budget includes the expansion of our Parks and Recreation department to include the opening of a Community Center in the Garfield school. This multigenerational, multicultural, and inclusive space will be open to all residents and will include access to the gymnasium, auditorium and swimming pool while providing space for community meetings, fitness, and classroom activities. Additional staffing will be needed to open the Community Center, and this is reflected in the FY2020 budget for Parks and Recreation.

The Parking Department also has expanded staff to enforce the City's parking ordinances and to administer citywide resident parking restrictions adopted by the Council in 2019. The Parking Department recently replaced approximately 280 parking meters throughout the City. These new parking meters are powered by solar energy, allowing for transactions by credit card or coin, and give real time data on its back-end software. We now have the ability to track when meters need to be emptied, the amount of coin and credit card receipts on each meter, and a check-and-balance on deposits made as they compare to this data. As a result, the City is on pace to collect nearly \$150,000 in parking meter revenue for FY2019. These additional funds will help the City fund a Parking Benefit District along the Broadway and Shirley Avenue corridors of the City. Once adopted, the Parking Benefits District will allow us to implement pedestrian safety, beautification, and other initiatives in these locations at no additional costs to the bottom line.

The FY2020 budget also reorganized the Health, Inspectional Services, and Weights and Measures departments. For FY2020, all municipal inspectors will be budgeted in the Municipal Inspections Department. The Sealer of Weights and Measures, as well as all of the health, building, and sanitary inspectors, are now combined into this department. This will allow for more streamlined operations with the Director of Municipal Inspections to oversee all of the inspectors in the City. Furthermore, with the addition of a General Counsel position, we now have in-house counsel to address the day-to-day issues and legal interpretations that arise in the course of code enforcement. The new General Counsel will also manage many of the sundry legal matters that would otherwise require hiring outside counsel.

The Health Department continues to operate with separate departments for public health initiatives, healthy community initiatives, and substance abuse initiatives. These departments will continue their focus on the areas of public health as they relate to our nurses, our community, and our residents.

The proposed FY2020 school budget has increased by 4.9%, which is largely driven by the increase of the number of students in the district. We continue to work closely with the school department to address the capital needs in our school system, with increases in appropriations to address both short term and long term capital needs of the district.

Included in the FY2020 budget are two enterprise funds: the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund. For the Water and Sewer Enterprise Fund, I have proposed that the City return two million dollars to the ratepayers in order to stabilize water rates. These funds resulted from a surplus in fund balance at the end of FY2018. It is important that I return a portion of these funds to the rate payers, as water and sewer costs continue to rise as a result of our aging infrastructure and our ongoing capital project system improvements. These system improvements include the replacement of 14,000 water meters throughout the City with digital-read capacity and real-time monitoring, vastly improving the City's ability to capture water use costs and identify leaks or wasteful practices. We also address the removal of all lead service lines in the City, and continue our efforts to repair and/or replace aging water and sewer infrastructure. Investments in technology and infrastructure are, and will continue to be, a central focus of my Administration.

The newly-created Solid Waste Enterprise Fund allows for the city to segregate and monitor the business of collecting and disposing the city's solid waste and recyclable materials. The cost of collection and disposal of the city's solid waste and recyclables has risen to over four million dollars. It is essential that we seek out revenues to offset some of this cost while we also examine cost-saving measures. In the fall of 2018, we supplied some 16,000 uniform, 65-gallon barrel to households throughout the city for trash, similar to the uniform barrel for recyclables. These uniform barrels, along with a new focus on recycling and proposed ordinance changes with regard to how the City administers its solid waste and recycling operations, will save the community money in the long-term, while helping keep the city clean and rodent free.

The budget submitted this year has many features that will help both the Council and the community to better understand the financial condition of the City. A comprehensive five-year financial forecast has been included to help readers understand the City's current and future fiscal challenges. It also helps the City plan for its capital budget, debt service management, and long term sustainability. You will see that there is now a narrative for both revenues and expenses of the City that give a more comprehensive look at the budget as a whole, for FY2020 and future fiscal years.

Furthermore, the inclusion of the City's Capital Improvement Plan (CIP) helps identify the City's future needs. This will help everyone understand the challenges of funding all of the requests in the plan. I am committed to revisiting the CIP each year to ensure that we can address as many of the requests as possible, while being mindful of our debt policies and capacity to manage all of the projects.

These important documents have allowed the City to achieve and maintain a bond rating of AA, the highest rating in the Revere's history. I intend to build upon this success and continue to build strong reserves, adopt "best practice" financial policies and procedures, and pursue smart and responsible economic development. This will ensure that when Revere sells municipal bonds, we get the best rates possible.

The strong bond rating allows us to make critical investments in the city. For example, the city will soon construct a \$23-million public works facility. We will continue to address the conditions of our City's roadways, parks, and infrastructure. We foresee the remodeling, or new construction, of the Point of Pines fire station—(for which we recently submitted the results of the feasibility study which was funded as part of the City's Capital Improvement Plan.)



Every one of these projects, and the eventual-but-inevitable construction a new Revere High School, will ultimately benefit from the city's strong budgetary flexibility. Our adherence to "best practices" in our formal financial policies and procedures will help assure Revere's financial standing to obtain the funding for these future projects.

The City of Revere continues to expend its tireless effort to manage rising fixed costs, even as demands for services and contractual obligations increase. Producing a balanced budget poses a challenge that can only be met when we take the necessary steps that promote predictability in the budget process, and to utilize resources and flexibility to adjust for the unknown and the unforeseen. The documents within this budget, including the five-year financial forecast and comprehensive five-year CIP, will guide the City of Revere in continuing the trend of providing the best level of services and resources for our residents, businesses, and stakeholders. We look forward to improving upon the great strides we have made and we welcome the future's challenges.

As always, please be welcome to reach out if you have any questions. Thank you for your shared commitment to strengthening our City.

Sincerely,

Brian Arrigo  
Mayor

## Section I - General Overview

## Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City services through innovation, integrity, accountability, and teamwork; uphold the highest professional and ethical standards; maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy; and value diversity in the community and in the workplace.

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
City Council	To help guide effective public safety to our constituents and work with the Mayor, Police and Fire Departments to consider loan orders and other budget requests that allow for improved public safety services in the community.	X		X		X
City Council	To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.	X	X	X		X
City Council	To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility.	X		X		
Mayor's Office	To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.	X	X	X		
Mayor's Office	To launch a Pilot Program using the Garfield School as a Community Center.	X	X			X
Mayor's Office	To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.	X		X	X	X
Mayor's Office	To continue to work with State and Local Officials, as well as the School Committee, to begin the process of building a new High School.	X		X	X	X
Human Resources	Procure and implement the Munis applicant tracking module; Learn and utilize the Munis Payroll and Human Resources module.	X	X		X	X
Human Resources	Train department heads and managers on the progressive discipline process.	X	X			X
Human Resources	Use the newly acquired Lasfiche technology to make Human Resources as close to paperless as possible.	X			X	
Human Resources	Provide training and development programs for City hall staff.	X	X			X
Office of Innovation & Data Management	Monitor and improve the newly-launched Revere.org website redesign.	X		X	X	X
Office of Innovation & Data Management	To fully integrate the DPW Work Order system with the 311 service request system.	X		X	X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Office of Innovation & Data Management	To continue to reduce the time it takes to complete many of the service requests put into 311.	X		X	X	
Office of Innovation & Data Management	To boost the capacity and portfolio of the 311 Data Analyst.	X			X	X
Office of Innovation & Data Management	To expand E-Permitting software capacity to the entire health and fire departments.	X		X	X	
Office of Innovation & Data Management	Build a pipeline of future innovations for the City.	X		X	X	
Office of Innovation & Data Management	Implement a publicly-available 311 data dashboard.	X		X	X	
Office of Innovation & Data Management	Expand the Document Management System across all interested city departments.	X			X	X
Office of Innovation & Data Management	Build online forms and workflow within the Document Management System for licensing and other departments.	X			X	
Office of Innovation & Data Management	Expand the use of the MySidewalk Master Plan data portal and website to incorporate new data, including city data.	X			X	
Office of Innovation & Data Management	Consider the possible use of drones for municipal purposes, including engineering, public safety, and economic development.	X		X	X	
Auditing	Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.	X	X			
Auditing	Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.	X		X		X
Auditing	Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.	X	X	X		
Auditing	Create new internship program for Revere High School students who are seeking careers in finance and accounting.	X				X
Auditing	Promote training and continuing education for all staff members.	X	X		X	
Purchasing	Continue to explore areas of the City's buying practices.	X	X	X		X
Purchasing	Continue to join or initiate new cooperative bids with other municipalities.	X	X	X		X
Purchasing	Continue to encourage city employees to use state contracts when in the best interest of the City.	X	X	X		

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Purchasing	Continue to bring awareness to management and departments of state procurement requirements.	X	X	X		X
Purchasing	Continue to educate City employees in the dollar thresholds according to the Mass General Laws.	X	X	X		X
Information Technology	Continued migration of remaining City servers to cloud environment to ensure continuity of programs, services and data integrity.	X	X	X	X	
Information Technology	Finalize redesign of website to provide residents online access to information on City services.	X			X	X
Information Technology	Complete integration of Document Management System with City data to allow a searchable data of City documentation.	X		X	X	
Assessors	Successfully perform FY2020 interim year adjustment and attain approval of our tax rate from DOR.	X	X	X		
Assessors	Employ a small commercial business personal property tax exemption for sales \$10,000 and less.	X		X		X
Assessors	Develop and implement a City-wide residential exemption.	X		X		X
Assessors	Improve return rate of forms of list and income and expenses forms.	X	X	X		
Director of Finance/Collector/Treasurer	Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.	X	X	X		
Director of Finance/Collector/Treasurer	Establish and/or review all financial policies in the City and further reduce them to a written format.	X	X			
Director of Finance/Collector/Treasurer	Establish policies for funding for the newly created OPEB Liability Trust Fund.	X		X		X
Director of Finance/Collector/Treasurer	Work with the Purchasing Agent to fully automate the purchase order system.	X		X	X	
Director of Finance/Collector/Treasurer	Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's Cash Management/Cashiering and Treasurer Management Modules.	X		X	X	
Director of Finance/Collector/Treasurer	Complete the installation of the AMR meter reading system.	X	X		X	
Director of Finance/Collector/Treasurer	Have an outside audit done of the Health Insurance Trust Fund	X	X			
Director of Finance/Collector/Treasurer	Have MUNIS perform an assessment audit of how the City utilizes their software and work with I.T. department in upgrading the MUNIS to the next version of their software.	X		X	X	
Solicitor	Continue to successfully defend claims against the City.	X	X	X		
Solicitor	Revise, amend, or create new ordinances as needed.	X	X	X		X
Solicitor	Address City's real estate and land-use needs.	X	X	X		
City Clerk	Perform a recodification of the Revised Ordinances of the City of Revere to include ordinances, zoning amendments, Traffic Commission Regulations, accepted Massachusetts General Laws, and special acts covering the period of 2018 – 2019.	X	X		X	X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
City Clerk	Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building department.	X	X		X	
City Clerk	Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.	X	X		X	
Election Commission	Train Election staff and members of the Board of Election Commissioners on Automatic Registration being implemented on January 1, 2020 by the Secretary of State's Office.	X	X		X	
Election Commission	Form a Complete Count Committee to include the Mayor, his staff, City Officials and key stakeholders in the Community to promote the response of the 2020 Federal Census.	X	X	X		X
Election Commission	Work within the parameters of the budget so ratepayers know we have them in mind when spending their tax dollars.	X	X	X		
Election Commission	Work with the Boston Election Department and other Cities and Towns to ensure changes made to Election Laws are in the best interest of everyone involved with the process. Attend training sessions held by the State and other outside organizations to learn about process improvements.	X	X		X	X
Conservation Commission	To continue to process permits in accordance with timelines set forth by regulatory requirements contained in 310CMR10.00.	X	X			
Zoning Board of Appeals	To review and consider each application received based on facts and evidence provided by the each petitioner and consider testimony provided by any parties of interest.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To continue economic development activities throughout the City.	X		X	X	X
Office of Strategic Plan. & Econ. Development	To preserve and promote the affordability of housing opportunities in Revere.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To improve the infrastructure of the City.	X	X	X	X	X
Office of Strategic Plan. & Econ. Development	To strengthen the professional capabilities of the SP&ED Department.	X	X	X		X
Engineering	Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.	X	X	X	X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Engineering	To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve "No Future Sanitary Sewer Overflows". To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City's engineering consultants.	X	X	X		
Engineering	Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.	X	X	X	X	
Engineering	Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.	X	X	X		
Engineering	Improve other aspects of City infrastructure, not required under the USDOJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.	X	X	X		X
Engineering	Direct the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.	X		X	X	
Police Department	Increase the complement of the Revere Police Department to 115 Police Officers over a 5 year period.	X	X	X		X
Police Department	To open a police sub-station on Shirley Ave.	X	X			X
Police Department	To implement mountain bike patrols through-out the city.	X	X	X	X	X
Police Department	Expand the Traffic Division and begin data driven enforcement to serve the community better. This data would include crash data, as well as resident complaints.	X	X	X		
Police Department	Hire a Community Engagement Officer.	X	X			X
Police Department	Increase the number of surveillance cameras within the City.	X	X	X	X	X
Police Department	Increase the detective bureau's forensic processing abilities.	X	X		X	X
Fire Department	To secure an AFG Staffing Grant to hire an additional 4 firefighters, thereby increasing our budgeted compliment up from 106 to 110 firefighters.	X	X			
Fire Department	To secure funding to renovate and/or demo and rebuild the Alden A. Mills Fire Station.	X	X			
Fire Department	To complete crucial repairs to the Central Fire Station.	X		X		
Fire Department	To continue to replace administrative and operational of the Revere Fire Department.	X		X	X	X
Building Division	Integrate existing paper files into record tracking software.	X	X		X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Building Division	Develop a strategic plan to meet the needs of future development projects.	X		X		X
Building Division	Provide exceptional customer service and communication with public.	X	X	X		
Weights & Measures Division	Begin implementation of CitizenServe code enforcement and inspection tracking software.	X	X		X	
Weights & Measures Division	Implement a CitizenServe portal for online consumer complaint reporting.	X	X		X	
Weights & Measures Division	Maintain inspection results of retail store scanner systems and taxi meters.	X		X	X	
Weights & Measures Division	Update all personal and related parties on current and new practices, regulations and standards.	X	X	X		X
Parking Control	To work with the Mayor's office to implement a City-wide resident parking permit program.	X	X	X	X	
Parking Control	To integrate a parking app with our Smart Meters.	X	X	X	X	
Parking Control	To explore the options of improving upon the utilization of our Municipal parking lots.	X	X	X		X
Parking Control	To work with Mayor's Office to create a Parking Benefits District.	X	X	X		X
Public Works Solid Waste	To increase public awareness and education regarding the City's recycling program.	X	X	X		X
Public Works Solid Waste	Decrease contamination of curbside pickup.	X	X	X		
Public Works General	To maximize resources and personnel to improve the appearance of all park playgrounds and athletic fields throughout the City.	X				X
Public Works General	To upgrade the appearance and maintenance of the City's public buildings.	X	X	X		X
Public Works General	Work with the Community Development department to repair both residential and commercial sidewalks throughout the City.	X	X	X	X	
Public Works General	To increase the trimming of public shade trees and shrubs, remove all dying and hazardous trees and increase the number of new trees planted.	X	X			X
Public Works Water & Sewer	Complete the cleaning and rehabilitation of the Eastern County Ditch. This includes the long overdue cleaning of all culverts and streams that have contributed to flooding.	X		X		X
Public Works Water & Sewer	With the assistance of Weston & Sampson Engineering service, the City will begin the rehabilitation of Green Creek by removing 2,100 cubic yards of sediment that has accumulated over several decades.	X		X		
Public Works Water & Sewer	Implement a method to inspect and evaluate all 850 fire hydrant assemblies in the City.	X	X	X	X	
Public Works Water & Sewer	To implement the final stage of the AMR water meter system by introducing the Customer Portal.	X	X	X	X	
Health Inspection Division	Begin implementation of CitizenServe ePermitting and tracking system for permanent dumpsters, food establishments, to operate a swimming pool, and tanning facilities.	X	X	X	X	



Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Health Inspection Division	Sanitary inspectors will enforce newly amended trash ordinance.	X	X			
Health Inspection Division	Respond and investigate code enforcement complaints in a timely and efficient manner.	X	X	X		
Health Inspection Division	Continue to monitor and evaluate vacant building property registration.	X	X			X
Public Health Initiatives	To purchase 700 influenza vaccine for the general public of those 6 months and older and to market influenza vaccines to the community.	X	X		X	
Public Health Initiatives	Continue to improve Medical Emergency Operation Plan.	X	X			
Public Health Initiatives	To increase programming, equipment testing and trainings.	X	X	X		
Public Health Initiatives	Continue co-coordinating the Integrated Community Health Needs Assessment and Community Health Improvement Plan.	X	X			X
Public Health Initiatives	Organize a series of three joint meetings of school food service directors and personnel from Chelsea, Revere and Winthrop.	X	X			X
Healthy Community Initiatives	Develop and submit to MassDOT a Complete Street Prioritization Plan.	X		X	X	
Healthy Community Initiatives	Implement a Food Truck and Peddling Ordinance and projects.	X	X	X		X
Healthy Community Initiatives	Implement Placemaking projects.	X				X
Substance Use Initiatives	Change social norms about drug and alcohol use that perpetuate stigma.	X	X			X
Substance Use Initiatives	Improve service delivery and increase access to person-centered support.	X		X		X
Substance Use Initiatives	Implement policy and system changes that will improve quality of life.	X	X		X	X
Elder Affairs	To ensure Senior concerns and age-friendly initiatives are met within the scope of the Master Plan.	X	X			X
Elder Affairs	Evaluate the offerings of programs, services, and activities for the senior community in Revere.	X	X			X
Elder Affairs	To constantly promote the Office of Elder Affairs, Rossetti-Cowan Senior Center while taking advantage of the talents of the 14 council members.	X				X
Veterans' Affairs	Bring back the Veterans Council, mobilize all posts to meet once a month and work more as a team rather than individual posts.	X	X	X		X
Veterans' Affairs	Maintain coffee hours to help inform our veterans on our services.	X	X			X
Veterans' Affairs	Work with local businesses to give veteran discounts.	X		X		X
Commission on Disabilities	Become a full-time regularly staffed department within the City of Revere.	X	X			

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Commission on Disabilities	Obtain an accessible location in order for the Commission to reinstitute the medical equipment loan program.	X			X	X
Commission on Disabilities	To adopt MGL, Chapter 40 Section 22G, which states "Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assessed for violation of handicap parking in said city or town to the Commission on Disabilities."	X		X		X
Consumer Affairs	Focus on elderly consumers that are targeted and are more susceptible to scams and deceptive practices.	X	X		X	X
Consumer Affairs	To better educate the consumers on their consumer rights by attending more community events.	X	X		X	
Consumer Affairs	To increase exposure of our services in the ten other communities in our jurisdiction.	X	X		X	X
Library	Run a Revere Public Summer Reading Program independent of supporting the Revere Public School's summer reading lists in the Summer of 2019, with 50 participants using the Beanstack reading management application.	X			X	X
Library	Offer a computer program for 30 youths throughout the year.	X	X		X	
Library	Promote online access to historical data by posting 5 stories to the library website, Facebook page or local newspapers by the end of FY2020.	X			X	X
Parks & Recreation	Expand the department's resource to add a community center.	X	X	X	X	X
Parks & Recreation	Expand the department's social media outreach by providing information in different languages.	X			X	X
Parks & Recreation	Increase week night leisure activities and events in the summer for all residents especially teenagers.	X				X
Parks & Recreation	Establish a therapeutic programming division within the department to further expand on new for residents with therapeutic needs.	X				X
Parks & Recreation	Expand out of school time programming for Revere residents for k-8 grade; focusing especially on school vacations and early dismissals.	X	X			X
Parks & Recreation	Transition Adult Education programs from Revere Public Schools to the Parks and Recreation Department, such as English as a Second Foreign Language.	X	X			X

## Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on a number of factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, the Director of Finance and the Budget team, led by the City Auditor/Budget Director, meet with departments at various times during the fiscal year to introduce changes to the process and requesting updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, the Director of Finance and City Auditor/Budget Director meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

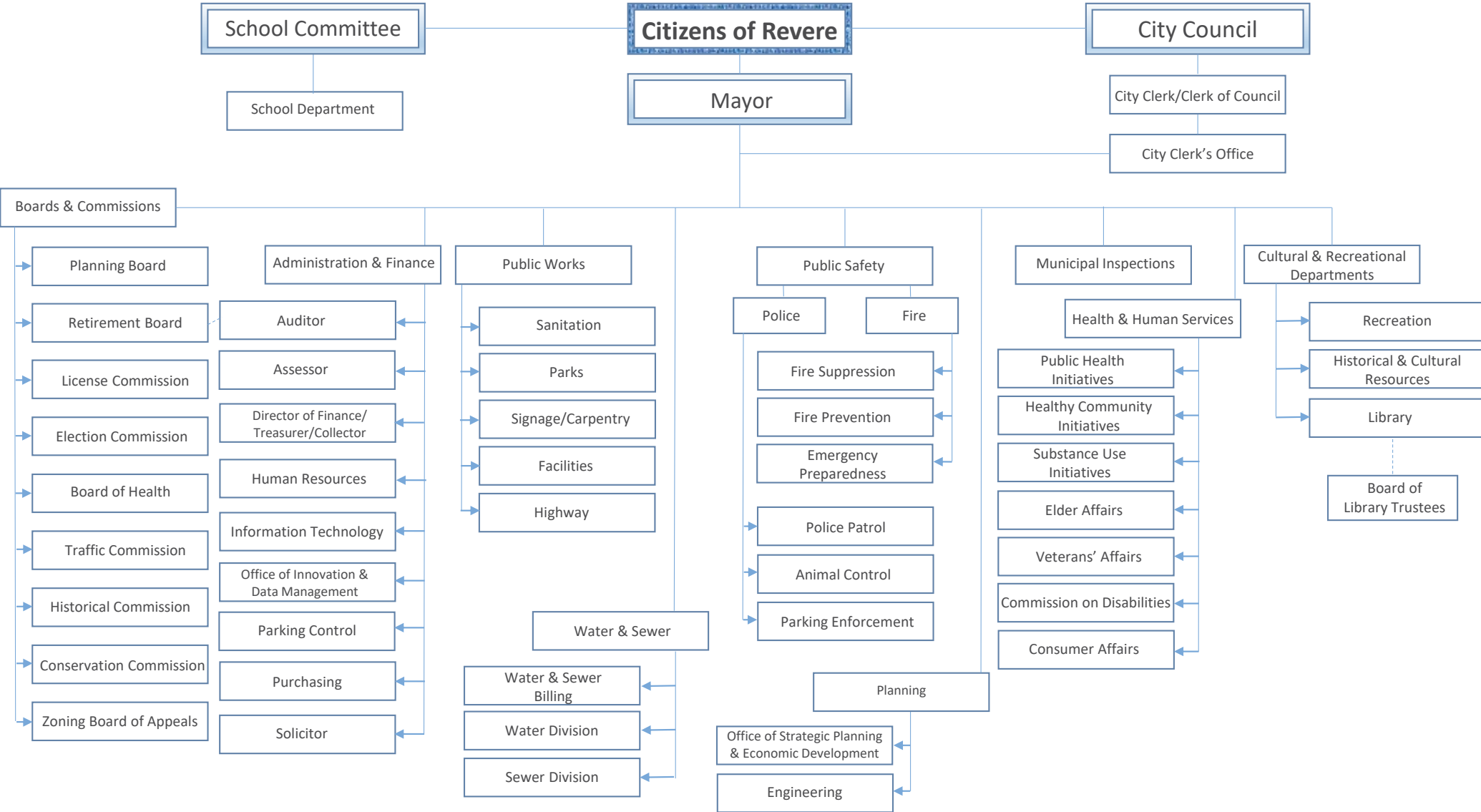
As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all of his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

## CITY OF REVERE BUDGET CALENDAR - FY 2020

Mayor & Budget Committee	Start Date	End Date
Budget Team meet to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January 2019	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Vote on Budget.	before June 30th	



# **Five Year Financial Forecast - Narrative FY2019 through FY2023**

## **Executive Summary**

The five-year financial forecast for the City of Revere is used as a budget tool that enables municipal officials to review operating needs, identify fiscal challenges and opportunities, and help develop long term budgeting policies as part of an overall strategic plan. The five-year financial forecast is invaluable in identifying key areas that the City needs to focus on such as rising health insurance costs, retirement assessments, and collective bargaining agreements. It also helps the City plan for its capital budget, debt service management, and long term sustainability.

Financial forecasting is the process of projecting revenues and expenditures over a multi-year period. Factors that affect forecasting are current and future economic conditions, collective bargaining agreements, future operating and capital scenarios, and other factors that affect future revenues and expenditures.

The five-year financial forecast is also used as a communication tool for both the City Council and the public. The forecast is always evolving and is constantly updated as information becomes available.

The FY2020 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public education. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and departmental equipment.

The FY2020 is balanced, with approximately \$217.5 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets. Below is a breakdown of all revenues and expenses as detailed in this forecast.

## **Revenues**

### **Tax Levy: \$90,309,000**

The tax levy is the City's primary revenue source, comprising approximately 48% of the City's total general fund revenues. Residential property values pay 78.5% of the total property taxes, while commercial, industrial, and personal property values pay 17.5%. The City has a split tax rate of 1.75, which translates to a residential rate of \$12.11/m and a commercial rate of \$23.68/m for FY2019.

The City realizes an automatic 2.5% increase to the tax levy under Proposition 2 ½, plus any increase due to “new growth” in the City. New growth includes new development, condominium conversions, and renovations/expansions to existing properties, to name a few. Based upon the number of large developments and building permits issued over the last year and half, it is recommended that the growth estimate to be used for FY2020 should be \$1,800,000 to reflect the development currently happening throughout the City.

**Local Receipts: \$16,784,000**

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has increased its estimate for local receipts by 15.6% for FY2020 due to the large increases in licenses and permits, significant increases in investment income from large fund balances and higher interest rates, strong increases in our meals and rooms excise tax receipts and other revenue sources that have been increasing over the last several years. It is anticipated that local receipts will increase at 2.5% per year for purposes of financial forecasting.

**Cherry Sheet Revenue (State Aid): \$82,355,243**

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

This year, the Senate budget has proposed that state aid to the City of Revere will increase by approximately \$4.5 million from the FY2019 amount. Chapter 70 and Charter School Tuition appropriations have increased by approximately \$6.1 million; from \$64.4 million in FY2019 to \$70.5 million in FY2020, a 9.5 % increase. Also, Unrestricted General Government Aid (UGGA) has been increased by approximately \$287k or 2.7%.

It is always difficult to gauge the amount that the Commonwealth will allocate to the 351 municipalities due to the volatile economy and evolving funding formulas. Nevertheless, we need to assume a figure for purposes of completing the five-year financial forecast. Therefore, it is predicted that the State will increase the FY2020 appropriation by 3% each year through FY2023.



**Enterprise Fund Revenue: \$27,604,899**

An enterprise fund, authorized by MGL Chapter 44, Section 53F ½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

The City of Revere currently has two Enterprise Funds; Water and Sewer Enterprise and Solid Waste Enterprise.

**Water/Sewer Enterprise: \$27,254,899**

The water and sewer enterprise fund provides for full cost recovery including indirect costs that are appropriated in the general fund. Water and sewer enterprise fund revenues are estimated to have various increases over the next three fiscal years depending on the costs of assessments from the MWRA, as well as the debt service from some of the major projects underway in the City, including the completion of the water meter project, the reconstruction of several water mains, rehabilitation of the sewer lines, and the consent decree infrastructure improvements.

Due to the improvements being made in the City's infrastructure, as well as the replacement of nearly 98% of all of the water meters throughout the City, the Enterprise Fund has ended fiscal year 2018 with a significant surplus of nearly \$3 million. Further, the water and sewer enterprise fund has a Stabilization Fund balance of over \$6.5 million. These reserves are indicators of an enterprise fund that is not only conservatively balanced, but also has significant reserves to address any unanticipated expenses or to stabilize water and sewer rates.

For purposes of the financial forecast, enterprise fund revenues are forecasted to increase 4% to keep up with the continued efforts put forward by the department to upgrade all of the City's infrastructure, including the elimination of inflow/infiltration of sewer lines, and illicit connections to the city's infrastructure.

**Solid Waste/Recycling Enterprise: \$350,000**

The Solid Waste Enterprise fund is currently in its first year of establishment. As stated above, an enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

In the case of collecting and disposing of the City's solid waste and recycling, there is a significant subsidy from the City's general fund to the enterprise fund. In fact, only \$350,000 in projected revenues will offset the nearly \$4.5 million cost of providing the service. The escalating costs, most notably the increasing and volatile costs of administering and disposing of single stream recycling, have many communities scrambling to fund the costs. In past years, cities and towns were making money from single stream recycling. Currently, the city is paying more per ton to dispose of single stream recycling than it does to dispose of trash. It is a frightening reality and the administration is paying close attention to this situation.

Another contributing factor in creating this enterprise fund is to address and to help eradicate the rodent population in the City. Trash barrels with no covers, trash bags laid curbside, and other barrels that may not be rodent proof had led to complexities in controlling this situation. To help with this, the Mayor has made an investment in purchasing uniform, 65 gallon commercial grade barrels with attached lids, City markings and inventory control RFID tags. Over 16,000 barrels have been delivered to all residents with the goal of ensuring that all residents have a barrel that is both aesthetically pleasing and rodent resistant.

It is estimated that the City will collect \$350,000 in revenues from the sale of overflow barrels, fines for improperly stored trash, and a newly adopted textile recycling program that pays the City \$20 per ton for all recycled textiles, which include clothing, bedding, pots, pans, and other household items that typically would be thrown in the trash. For FY2021 through FY2023, it is estimated that the solid waste enterprise revenues will increase by 3%.

**Other Financial Sources:                    \$400,000**

An appropriation of \$400,000 is being asked to fund the newly created workers compensation fund, to help track the expenses of those individuals receiving workers' compensation benefits. Any balance of the appropriated funds from this appropriation will remain in the account going forward, where, in the past, annual appropriations would be swept to the general fund.

Other financing sources typically vary from year to year, and many of these sources are appropriated after the budget is adopted. Therefore, for purposes of the five year financial forecast, no revenues are proposed as part of FY2021 through FY2023.

# Expenses

## **General Government: \$9,233,417**

Departments under General Government include all of the financial offices and overhead support functions, including Mayor, City Council, Finance, Legal, City Clerk and Elections.

The expense increase for FY2020 is 8.2%. The primary reason for the increase in general government expenses, as well as most other divisions of the operating budget, is from the settling of all but one collective bargaining unit in the City. The FY2019 budget reflected level salaries from FY2018, and, therefore, the FY2020 budget has the compounding effect of two fiscal years' worth of salary increases. However, as of May 2019, agreements have been negotiated and executed with the City's Unit A (department heads/supervisors) and Unit B (clerical/administrative) bargaining units, Police Superior Union, Firefighters Union and the DPW/Water/Sewer bargaining unit. As previously stated, these contract settlements had a compounding effect on the FY2020 budget and, as such, create increases that are misleading when looking at FY2019 vs. FY2020.

There have been several new positions budgeted in FY2020 to keep up with the increasing workload in the City. The City Clerk's office is proposed to increase their staff by one FTE to help with the increased demands of public records requests as well as to spearhead some archiving and digitizing efforts to reduce paper and files in all City offices as well as create capacity for employees in our limited space. The Assessor's office has increased its staff to help with the administration of a residential exemption and senior exemptions. Also, the Office of Strategic Planning and Economic Development increased staff by one FTE to help with the ever growing needs resulting from the many projects happening within the City.

The estimated expense increase for general government services for the City will be 2.5% for FY2021 through FY2023.

## **Public Safety: \$24,702,702**

Departments under Public Safety include Police, Fire, Municipal Inspections, Regional Emergency Communications Center, and Parking Departments.

In FY2020, Public Safety is seeing an 8.3% increase. This amount includes the addition of two new full time police officers, four new fire fighters (subject to grant funding for 75% of the costs), one new sanitary inspector, and one new clerk in municipal inspections. Two new police officers will put more boots on the streets and increase public safety across the City. A new sanitary inspector and clerk in the municipal inspections department will help with the increasing workload and demands on that department.

Also, for FY2020, we are budgeting two new FTE's for the parking department that will allow for efficient parking collections, timely maintenance of the newly installed smart parking meters and better coverage on nights, weekends and special events in the City. Further, with a citywide resident parking sticker program to be implemented, this additional staff will allow for proper enforcement and administration of the program.

Per Massachusetts General Law, the cost of purchase, installation, operations, and maintenance of all of the City's parking meters are paid for from the receipts of said parking meters. Therefore, the costs of this operating and maintaining the new parking meters, as well as the proposed staffing increase that will service, maintain, and collect revenues from the meters, will be fully funded by the revenues from the meters.

The estimated expense increase for public safety for the City will be 4% as a whole for FY2021 through FY2023. These projected increases are due to the Mayor's commitment to increase the staffing levels of the police and fire departments, as well as a commitment to fund the recently created Metro North Regional Emergency Communication Center.

### **Department of Public Works: \$4,415,682**

Departments under Public Works (DPW) include Public Works Administration, Snow and Ice Removal, Highway, Open Space/Parks, and Facilities/Public Property. All of these departments have historically been accounted for in one organizational code, 420.

For FY2019, and continuing in FY2020 (and beyond), we have broken out the DPW into several new organizational codes in order to better track the operational expenses of each sub-division. The new organizational codes within DPW are Administration (420), Snow and Ice (421), Highway (422), Open Space/Parks (423) and Facilities Maintenance (425). We also adopted MGL Chapter 44, Section 53 F ½, which created a Solid Waste/Enterprise Fund (424), which is accounted for separately, similar to the Water/Sewer Enterprise Fund.

Enterprise Fund accounting allows the City to treat the collection of its solid waste, recyclables, yard waste, and bulky items in a separate account that segregates revenues and expenses in the same manner as the Water/Sewer Enterprise Fund. While revenues do not cover the total cost of expenses incurred in the Solid Waste/Recycling Enterprise Fund, it does allow for identifying the true costs to the City for these essential operations.

The FY2020 budget reflects an -0.4% decrease for public works, reflecting the continued effort to re-organize the DPW. This decrease is somewhat misleading, as many of the employees of the DPW have shifted between divisions, with the Solid Waste Enterprise Fund adding two new FTE's from the FY2019 budget.

Estimated expense increase for the Department of Public Works is expected to increase at 4% per year from FY2021 through FY2023

**Human Services: \$2,196,988**

Departments under Human Services include the Public Health Department (Nurses, Healthy Communities, and Substance Use Initiatives) Council on Elder Affairs, Veterans Affairs, Consumer Affairs, and the Commission on Disability.

The Human Services budget has been decreased by 11.6% for several reasons. Inspectors in the Public Health department have been moved to the Municipal Inspections department. This will allow all inspectors to be budgeted and managed under the Director of Municipal Inspections. The remaining Public Health Departments remain under the Health and Human Services section of the budget. Many of the employees are subsidized by grant funds.

Estimated costs to Human Services are expected to increase as a whole by 2.5% through FY2023 for purposes of forecasting.

**Cultural and Recreation: \$1,291,724**

Departments under Cultural and Recreation include the Library, Parks & Recreation, and Historical & Cultural Resources

Expenses in the Library Department are projected to increase by 1.3% for FY2020 due to normal increases in salaries and expenses. Certain requirements of the Commonwealth require the budget of the library to be funded at a level to meet its minimum appropriation requirement. The budget set forth in FY2020 allows for such funding.

Expenses in the Parks & Recreation department will increased sharply due to several factors. Most prevalent is the creation of and funding for a Community Center at the Garfield School. This Community Center will be a multigenerational, multicultural and inclusive space for Revere residents. The Community Center will feature a swimming pool, gymnasium, auditorium, classroom space, community meeting space and a fitness area. We also have moved the function of Community Schools from the School Department to the Parks & Recreation Department. Community Schools offers adult education classes for a fee.

Estimated costs to Cultural and Recreation are expected to increase by 2.5% through FY2022 for purposes of forecasting.

**Fixed Costs: \$42,100,469**

Fixed costs are costs that are legally or contractually mandated such as debt service, health insurance, retirement assessment, Medicare, and property/casualty insurance. Fixed costs continue to be the biggest challenge in municipal budgets. Each fixed cost has its own projected increase over the five-year forecast that reflects estimated average costs municipalities are seeing in each category.

The projected increases for FY2021 through FY2023 for each fixed cost are as follows:

- Health Insurance: 4.5%
  - In FY2020, the City will see an increase of 8.78% due to the natural increase in health care costs combined the additional staffing in school and city departments during FY2019.
  - The City, in an effort to have some cost savings in FY2020, will introduced an “Opt-Out” program which will compensate employees who are able to come off of the City’s health insurance plans.
- Retirement Assessment: Per amortization schedule
  - Estimated increases needed to fully fund the unfunded liability by 2033. After 2033, the City will pay its normal costs.
- Medicare: 3.5%
  - Estimated average of salary increase over the next three years.
- Municipal Insurance: 3%
  - Estimated based upon increased investments in the City’s capital and infrastructure and normal inflationary costs.
- Debt service: Per estimated funding schedule
  - New policies show that the City should plan to spend approximately 4% of its annual general fund operating budget on capital budgeting and planning.
  - The City’s capital plan is an evolving document and will always adjust based upon the needs of the community, current market conditions, and changing circumstances of both the schools and general government operations.

**Education – Revere School District: \$89,847,444**

The School Committee oversees the budget process for the schools, and it has a bottom line budget of \$89,847,444 for FY2020, an increase of 4.93% from FY2019. For financial forecasting purposes, we expect that the cost of education will increase the general fund budget by 4% per year in both personnel and non-personnel expenses.

Please see the school department’s section of the budget for additional information about the schools and its challenges going forward.

**Enterprise Fund Expenses ~ Water/Sewer Enterprise    \$25,125,324**

Expenses in this enterprise fund represent personnel, expenses, contracted services, assessments, and debt service costs.

Expenses are projected to rise from FY2021-FY2023 as follows:

- Water/Sewer Enterprise
  - Personnel: 3%
  - Expenses: 3%
  - MWRA Assessment ~ Water 3%
  - MWRA Assessment ~ Sewer 3%
  - SRF Fees projected debt schedule
  - Debt Service: projected debt schedule

**Enterprise Fund Expenses ~ Solid Waste/Recycling Disposal    \$4,476,584**

- Solid Waste Enterprise
  - Salary: 3%
  - Expenses (Rodent Control): 3%
  - Contracted Services (including.): 3%
    - Solid Waste Disposal
    - Recycling Disposal
    - Yard Waste Disposal
    - Bulky Items Disposal
    - E-Waste/Hazardous Waste
  - Capital: per pro-forma debt schedule for uniform barrel purchase

**Cherry Sheet Assessment:    \$12,841,989**

Named for the cherry colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

The categories of charges include state assessments (retired teachers insurance, mosquito control, RMV non-renewal surcharge, etc), transportation authorities (MBTA primarily), annual charges (special education), and tuition assessments (school choice and charter schools). This year's overall assessments have increased by 7.42% from last year's assessment of \$11,954,784.

It is projected that the Cherry Sheet assessment from the Commonwealth will increase 3% from FY2021 to FY2023.

**Other Expenditures: \$1,220,820**

- Overlay: \$750,000
  - Overlay is an account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year.
  - Per the Municipal Modernization Act, all overlay balances from prior years can be combined to settle any abatements and exemptions. The balance of all prior year's overlay is approximately \$1.25m
  - Overlay will need to increase for FY2021 due to the adoption of the senior tax abatement program and projected residential exemption program for FY2020.
  - Overlay will be increased by amounts set by the Assessor for FY2021-2023 for purposes of forecasting.
- Cherry Sheet Offset: \$70,820
  - Offset receipts are receipts from the Cherry Sheet that are to be used for a specific purpose (public library). These obligations are expected to increase 3% for FY2021 to FY2023
- Supplemental Appropriations: \$400,000
  - This appropriation is to fund the workers compensation employment fund, and tax title revolving fund. No forecasts for this appropriation is necessary, since there is an offset of revenue from other financing sources.



## **Conclusion**

The City of Revere, like all municipalities throughout the Commonwealth, continues to struggle with rising fixed costs, increasing demands for services, and contractual obligations that make balancing budgets very challenging. In most cases, Proposition 2 ½, the law that regulates the increases a municipality can increase its property taxes, does not allow for property tax revenue to keep up with the costs of doing business.

The five-year financial forecast is a tool that helps us best manage the challenges. It is a tool that uses reasonable estimates in both revenue and expenditure trends while considering the overall economic picture of the current times.

The goal is to project revenues and expenditures up to five years into the future which will help the administration analyze where current trends are leading and estimate if money will be available for discretionary spending such as capital purchases, collective bargaining settlements, and new municipal program. It also will help identify those “budget buster” items that need reform from the local or state government.

The five-year forecast, combined with the capital improvement program and FY2020 budget will continue to be the basis for all future financial planning for the City of Revere.

City of Revere  
Five Year Financial Forecast  
FY2019 - FY2023

	Dept Code	% INC/DEC FY19 v FY20	% INC/DEC FY21-FY23	FY19 RECAP	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED
<b>REVENUES</b>								
<b>TAX LEVY</b>								
PRIOR YEAR LEVY LIMIT				82,685,765	86,350,244	90,309,000	94,566,725	99,130,893
AMENDED NEW GROWTH ( prior year)								
PROPOSITION 2.5 INCREASE TO LEVY			2.50%	2,067,144	2,158,756	2,257,725	2,364,168	2,478,272
NEW GROWTH		8.19%	varies	1,663,780	1,800,000	2,000,000	2,200,000	2,200,000
EXCESS CAPACITY				-66,445				
TAX LEVY		4.58%		86,350,244	90,309,000	94,566,725	99,130,893	103,809,165
LEVY LIMIT		4.50%	varies	86,416,689	90,309,000	94,566,725	99,130,893	103,809,165
LEVY CEILING		4.00%	4.00%	148,285,364	154,216,779	160,385,450	166,800,868	173,472,903
<b>LOCAL RECEIPTS</b>								
MVX	4150	4.40%	2.50%	5,460,000	5,700,000	5,842,500	5,988,563	6,138,277
MEALS EXCISE	4160	7.41%	2.50%	675,000	725,000	743,125	761,703	780,746
ROOMS EXCISE	4160	17.65%	2.50%	1,700,000	2,000,000	2,050,000	2,101,250	2,153,781
INTEREST ON TAXES	4170	0.00%	2.50%	640,000	640,000	656,000	672,400	689,210
IN LIEU OF TAXES	4180	0.00%	2.50%	144,000	144,000	147,600	151,290	155,072
FEES - POLICE DETAIL ADMIN	4320	33.33%	2.50%	150,000	200,000	205,000	210,125	215,378
OTHER DEPT REVENUE	4370	1.73%	2.50%	1,622,000	1,650,000	1,691,250	1,733,531	1,776,870
LICENCES & PERMITS	4450	56.25%	2.50%	1,600,000	2,500,000	2,562,500	2,626,563	2,692,227
FINES & FORFEITS	4770	6.67%	2.50%	1,500,000	1,600,000	1,640,000	1,681,000	1,723,025
INVESTMENT INCOME	4820	150.00%	2.50%	400,000	1,000,000	1,025,000	1,050,625	1,076,891
MEDICAID REIMBURSEMENT		0.00%	2.50%	180,000	180,000	184,500	189,113	193,840
MISC. RECURRING		0.00%	2.50%	445,000	445,000	456,125	467,528	479,216
MISC. NON-RECURRING		0.00%		0	0	0	0	0
TOTAL: LOCAL RECEIPTS		15.62%	2.50%	14,516,000	16,784,000	17,203,600	17,633,690	18,074,532
CHERRY SHEET REVENUE		5.77%	3.00%	77,864,123	82,355,243	84,825,900	87,370,677	89,991,798
<b>OTHER FINANCIAL SOURCES (OFS)</b>								
Free Cash Appropriations (page 4 column c)		-91.49%	varies	4,700,796	400,000			
Other Available Funds (page 4 columb d)		-100.00%	varies	1,273,000				
Other Sources to reduce the Tax Rate		0.00%	varies	0				
Free Cash to Reduce the Tax Rate		0.00%	varies	0				
TOTAL: OFS		-93.30%		5,973,796	400,000	0	0	0
<b>ENTERPRISE FUNDS</b>								
WATER/SEWER: REV from RATES		3.16%	varies	24,481,124	25,254,899	27,690,002	28,300,080	28,923,276
WATER/SEWER: R/E APPROP		0.00%		2,000,000	2,000,000			
WATER/SEWER: OTHER		0.00%						
SOLID WASTE ENTERPRISE		0.00%	3.00%	350,000	350,000	360,500	371,315	382,454
TOTAL ENTERPRISE FUND REVENUE		2.88%		26,831,124	27,604,899	28,050,502	28,671,395	29,305,730
<b>GRAND TOTAL: ALL REVENUES</b>		<b>2.80%</b>	<b>varies</b>	<b>211,535,287</b>	<b>217,453,142</b>	<b>224,646,727</b>	<b>232,806,655</b>	<b>241,181,225</b>

City of Revere  
Five Year Financial Forecast  
FY2019 - FY2023

	Dept Code	% INC/DEC FY19 v FY20	% INC/DEC FY21-FY23	FY19 RECAP	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED
<b>EXPENDITURES</b>								
<b>GENERAL GOVERNMENT - 100's</b>								
CITY COUNCIL	111	-7.84%	2.50%	350,262	322,794	330,864	339,135	347,614
MAYOR	121	0.75%	2.50%	570,027	574,288	588,645	603,361	618,445
NORTHEAST REGIONAL VOCATIONAL SCHOOL	122	5.26%	2.50%	2,027,689	2,134,305	2,187,663	2,242,354	2,298,413
HUMAN RESOURCES	125	-4.37%	2.50%	258,563	247,272	253,454	259,790	266,285
OFFICE OF INNOVATION AND DATA MGMT	127	36.36%	2.50%	329,374	449,130	460,358	471,867	483,664
AUDITOR/BUDGET	135	1.74%	2.50%	473,609	481,861	493,908	506,255	518,912
PURCHASING	138	7.81%	2.50%	242,226	261,145	267,674	274,365	281,225
INFORMATION TECHNOLOGY	140	4.98%	2.50%	1,175,452	1,234,047	1,264,898	1,296,521	1,328,934
ASSESSORS	141	19.51%	2.50%	368,145	439,976	450,975	462,250	473,806
COLLECTOR/TREASURER	145	4.77%	2.50%	1,179,382	1,235,580	1,266,470	1,298,131	1,330,585
SOLICITOR	151	4.74%	2.50%	480,874	503,665	516,257	529,163	542,392
CITY CLERK	161	30.90%	2.50%	306,419	401,104	411,132	421,410	431,945
ELECTIONS	162	23.61%	2.50%	312,982	386,872	396,544	406,457	416,619
LICENCE COMMISSION	165	47.62%	2.50%	4,200	6,200	6,355	6,514	6,677
CONSERVATION COMMISSION	171	0.00%	2.50%	7,000	7,000	7,175	7,354	7,538
APPEALS BOARD	176	0.00%	2.50%	12,320	12,320	12,628	12,944	13,267
STRATEGIC PLANNING/COMM DEVELOPMENT	182	49.74%	2.50%	179,463	268,731	275,449	282,336	289,394
ENGINEERING	184	4.56%	2.50%	255,469	267,127	273,805	280,650	287,667
<b>TOTAL: GENERAL GOVERNMENT</b>		<b>8.20%</b>	<b>3.00%</b>	<b>8,533,456</b>	<b>9,233,417</b>	<b>9,464,252</b>	<b>9,700,859</b>	<b>9,943,380</b>
<b>PUBLIC SAFETY - 200's</b>								
POLICE	210	4.84%	3.50%	10,599,600	11,112,226	11,501,154	11,903,694	12,320,324
AUXILIARY POLICE	211	-100.00%	3.50%	4,500	0	0	0	0
FIRE	220	8.55%	3.50%	9,535,867	10,351,285	10,713,580	11,088,555	11,476,655
REGIONAL EMERGENCY COMM CENTER	230	-4.00%	3.50%	1,650,008	1,583,986	1,639,426	1,696,805	1,756,194
MUNICIPAL INSPECTIONS	241	135.38%	3.50%	509,336	1,198,879	1,240,840	1,284,269	1,329,219
WEIGHTS AND MEASURES	244	-100.00%	3.50%	79,245	0	0	0	0
CIVIL DEFENSE	291	-100.00%	3.50%	5,500	0	0	0	0
PARKING CLERK	295	9.81%	3.50%	415,554	456,326	472,297	488,828	505,937
<b>TOTAL: PUBLIC SAFETY</b>		<b>8.35%</b>	<b>3.50%</b>	<b>22,799,610</b>	<b>24,702,702</b>	<b>25,567,297</b>	<b>26,462,152</b>	<b>27,388,327</b>
<b>PUBLIC WORKS - 400's</b>								
Administration	420	-10.20%	3.00%	527,554	473,734	487,946	502,584	517,662
Snow and Ice	421	0.00%	3.00%	350,000	350,000	360,500	371,315	382,454
Highway	422	-9.97%	3.00%	849,814	765,051	788,003	811,643	835,992
Open Space/Parks	423	15.96%	3.00%	822,514	953,766	982,379	1,011,850	1,042,206
Facilities/Public Property	425	-0.44%	3.00%	1,881,319	1,873,131	1,929,325	1,987,205	2,046,821
<b>TOTAL: PUBLIC WORKS</b>		<b>-0.35%</b>	<b>3.00%</b>	<b>4,431,201</b>	<b>4,415,682</b>	<b>4,548,152</b>	<b>4,684,597</b>	<b>4,825,135</b>

City of Revere  
Five Year Financial Forecast  
FY2019 - FY2023

	Dept Code	% INC/DEC FY19 v FY20	% INC/DEC FY21-FY23	FY19 RECAP	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED
<b>HEALTH and HUMAN SERVICES - 500's</b>								
PUBLIC HEALTH: INSPECTIONS	521	-100.00%	2.50%	586,284	0	0	0	0
PUBLIC HEALTH: PUBLIC HEALTH INITIATIVES (NURSES)	522	51.42%	2.50%	474,079	717,872	735,819	754,214	773,070
PUBLIC HEALTH: HEALTHY COMMUNITY INITIATIVES (HCI)	524	16.33%	2.50%	122,094	142,037	145,588	149,228	152,958
PUBLIC HEALTH: SUBSTANCE USE INITIATIVES (SUDI)	525	-5.61%	2.50%	40,722	38,438	39,399	40,384	41,394
COUNCIL ON ELDER AFFAIRS	541	3.91%	2.50%	268,803	279,323	286,306	293,464	300,800
VETERANS AFFAIRS	543	2.49%	2.50%	936,837	960,160	984,164	1,008,768	1,033,987
COMMISSION ON DISABILITY	549	34.78%	2.50%	6,900	9,300	9,533	9,771	10,015
CONSUMER AFFAIRS	590	-0.14%	2.50%	49,927	49,858	51,104	52,382	53,692
<b>TOTAL: HUMAN SERVICES</b>		<b>-11.61%</b>	<b>2.50%</b>	<b>2,485,646</b>	<b>2,196,988</b>	<b>2,251,913</b>	<b>2,308,211</b>	<b>2,365,916</b>
<b>LIBRARIES AND RECREATION - 600's</b>								
LIBRARY	610	1.35%	2.50%	592,423	600,423	615,434	630,819	646,590
RECREATION	650	48.35%	2.50%	459,253	681,301	698,334	715,792	733,687
HISTORICAL AND CULTURAL RESOURCES	692	100.00%	2.50%		10,000	10,250	10,506	10,769
<b>TOTAL: CULTURAL AND RECREATIONAL</b>		<b>22.83%</b>	<b>2.50%</b>	<b>1,051,676</b>	<b>1,291,724</b>	<b>1,324,017</b>	<b>1,357,118</b>	<b>1,391,045</b>
<b>SUBTOTAL - CITY DEPARTMENT COSTS</b>		<b>6.46%</b>	<b>varies</b>	<b>39,301,589</b>	<b>41,840,513</b>	<b>43,155,631</b>	<b>44,512,936</b>	<b>45,913,804</b>
<b>DEBT SERVICE - 700's</b>								
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	700-591100	-7.43%	debt sched	2,959,543	2,739,543	3,419,543	3,429,543	3,534,543
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	700-591500	1.88%	debt sched	1,912,886	1,948,804	1,859,346	1,724,259	1,585,343
SHORT TERM DEBT INTEREST	tbd	36.00%	varies	292,469	397,761			
ESTIMATED NEW DEBT - DPW Building (\$22.5m)	TBD	0.00%				350,000	787,500	1,368,000
ESTIMATED NEW DEBT - DCR Facility (\$11m)	Net \$8.6m	0.00%				301,000	522,900	522,900
ESTIMATED NEW DEBT - Point of Pines Fire Station (\$9.5m)	TBD	0.00%				70,000	332,500	577,620
ESTIMATED NEW DEBT - New High School Building	TBD	0.00%					105,000	350,000
<b>SUBTOTAL - DEBT SERVICE (GENERAL FUND)</b>		<b>-1.53%</b>	<b>varies</b>	<b>5,164,898</b>	<b>5,086,108</b>	<b>5,999,889</b>	<b>6,901,702</b>	<b>7,938,406</b>
<b>UNCLASSIFIED BENEFITS - 900's</b>								
Workers Compensation	tbd	0.00%	3.00%	0	0	0	0	0
Employee Group Health - rates	tbd	8.78%	4.50%	20,085,645	21,848,405	22,831,583	23,859,004	24,932,660
FICA - Medicare	tbd	0.00%	3.50%	1,500,000	1,500,000	1,552,500	1,606,838	1,663,077
Property and Casualty Insurance	tbd	-6.66%	3.00%	1,082,031	1,010,000	1,040,300	1,071,509	1,103,654
CONTRIBUTORY PENSION	911	6.22%	per actuary	11,914,874	12,655,956	13,661,321	14,344,387	15,061,606
<b>SUBTOTAL - PENSION AND UNCLASSIFIED BENEFITS</b>		<b>7.03%</b>	<b>varies</b>	<b>34,582,550</b>	<b>37,014,361</b>	<b>39,085,704</b>	<b>40,881,738</b>	<b>42,760,997</b>
<b>EDUCATION - 300's</b>								
Revere Public Schools (per schedule 19)	300	4.93%	4.00%	85,628,634	89,847,444	93,441,342	97,178,995	101,066,155
<b>SUBTOTAL - SCHOOL DEPARTMENT</b>		<b>4.93%</b>	<b>4.00%</b>	<b>85,628,634</b>	<b>89,847,444</b>	<b>93,441,342</b>	<b>97,178,995</b>	<b>101,066,155</b>
<b>SUBTOTAL: GENERAL FUND</b>		<b>5.53%</b>	<b>varies</b>	<b>164,677,671</b>	<b>173,788,426</b>	<b>181,682,566</b>	<b>189,475,371</b>	<b>197,679,362</b>

City of Revere  
Five Year Financial Forecast  
FY2019 - FY2023

	Dept Code	% INC/DEC FY19 v FY20	% INC/DEC FY21-FY23	FY19 RECAP	FY20 PROJECTED	FY21 PROJECTED	FY22 PROJECTED	FY23 PROJECTED
<b>WATER/SEWER ENTERPRISE</b>								
SALARIES	604301	22.10%	3.00%	1,450,435	1,770,966	1,824,095	1,878,818	1,935,182
EXPENSES -	604302	-24.38%	3.00%	2,165,880	1,637,900	1,687,037	1,737,648	1,789,778
EXPENSES - Other Indirect Costs (deduct meters/senior disc)	604304	0.00%	3.00%		0	0	0	0
EXPENSES - Other Expenses appropriated after budget	604307	0.00%	3.00%		0	0	0	0
EXPENSES - Capital	604308	0.00%	3.00%		0	0	0	0
EXPENSES - Long Term Debt Principal	604309	38.79%	debt sched	2,634,461	3,656,327	3,610,099	3,678,101	3,742,609
EXPENSES - Long Term Debt Interest	604309	8.67%	debt sched	1,554,948	1,689,835	1,591,044	1,529,425	1,466,282
EXPENSES - Short Term Debt Interest					0			
EXPENSES - SRF Admin Fees	604309	-33.35%	debt sched	169,203	112,781	102,912	98,916	94,825
MWRA ASSESSMENT - Water	604302-521300	0.77%	3.00%	5,222,979	5,263,284	5,421,183	5,583,818	5,751,333
MWRA ASSESSMENT - Sewer	604302-521200	1.32%	3.00%	10,850,970	10,994,231	11,324,058	11,663,780	12,013,693
<b>SUBTOTAL: WATER/SEWER ENTERPRISE</b>		<b>4.48%</b>	<b>varies</b>	<b>24,048,876</b>	<b>25,125,324</b>	<b>25,560,427</b>	<b>26,170,506</b>	<b>26,793,702</b>
<b>SOLID WASTE ENTERPRISE</b>								
SALARY	424	61.67%	3.00%	244,679	395,584	407,452	419,675	432,265
EXPENSES		-24.00%	3.00%	50,000	38,000	39,140	40,314	41,524
CONTRACTED SERVICES - Trash Pickup		#DIV/0!	3.00%		2,163,000	2,227,890	2,294,727	2,363,569
CONTRACTED SERVICES - Recycling Disposal		#DIV/0!	3.00%		300,000	309,000	318,270	327,818
CONTRACTED SERVICES - Solid Waste Disposal		-64.35%	3.00%	3,422,599	1,220,000	1,256,600	1,294,298	1,333,127
CAPITAL - lease payments and barrel replacement		46.08%	lease sched	232,746	340,000	330,000	199,500	0
NEW EQUIPMENT - additional barrels/recycling bins as needed					20,000	50,000	50,000	50,000
<b>SUBTOTAL: SOLID WASTE ENTERPRISE</b>		<b>13.33%</b>	<b>varies</b>	<b>3,950,024</b>	<b>4,476,584</b>	<b>4,620,082</b>	<b>4,616,784</b>	<b>4,548,302</b>
<b>SUBTOTAL: CITY, SCHOOL, AND ENTERPRISE</b>								
		<b>5.56%</b>	<b>varies</b>	<b>192,676,571</b>	<b>203,390,334</b>	<b>211,863,075</b>	<b>220,262,661</b>	<b>229,021,366</b>
<b>OTHER EXPENDITURES</b>								
CHERRY SHEET ASSESSMENT		7.42%	3.00%	11,954,784	12,841,988	13,227,248	13,624,065	14,032,787
CHERRY SHEET OFFSET		0.90%	3.00%	70,187	70,820	72,945	75,133	77,387
OVERLAY		1.36%	varies	739,949	750,000	1,000,000	1,050,000	1,100,000
SNOW AND ICE DEFICIT		0.00%	0.00%	0	0	0	0	0
OTHER DEFICITS RAISED ON RECAP								
Overlay Deficit		0.00%						
Tax Title		-100.00%		120,000				
SUPPLEMENTAL APPROPRIATIONS								
Raise and Appropriate (pg 4 column B except budget)		0.00%						
From Free Cash (pg 4 column c of recap)		-91.49%		4,700,796	400,000			
From Other Available Funds (pg 4 of recap)		-100.00%		1,273,000				
<b>TOTAL: OTHER EXPENDITURES</b>		<b>-25.43%</b>	<b>varies</b>	<b>18,858,716</b>	<b>14,062,808</b>	<b>14,300,192</b>	<b>14,749,198</b>	<b>15,210,174</b>
<b>GRAND TOTAL: ALL EXPENDITURES</b>		<b>2.80%</b>	<b>varies</b>	<b>211,535,287</b>	<b>217,453,142</b>	<b>226,163,267</b>	<b>235,011,859</b>	<b>244,231,540</b>
<b>BUDGET GAP (positive = excess capacity)</b>				<b>0</b>	<b>0</b>	<b>-1,516,540</b>	<b>-2,205,204</b>	<b>-3,050,314</b>

## FY 2020 Budget - Total of all Expenses by Department

### General Government Departments

Department	Previous Appr. 2019	Dept Rec 2020	Mayor's Req 2020	Difference Mayor/Dept	Increase/ (Decrease)	FY 19-20% Change
City Council	350,262	322,794	322,794	-	(27,468)	-7.84%
Mayor's Office	570,027	574,288	574,288	-	4,261	0.75%
Regional Schools	2,027,689	2,134,305	2,134,305	-	106,616	5.26%
Human Resources	258,563	272,272	247,272	(25,000)	(11,291)	-4.37%
Office of Innovation & Data Management	329,374	525,930	449,130	(76,800)	119,756	36.36%
Auditing	473,609	497,461	481,861	(15,600)	8,252	1.74%
Purchasing	242,226	291,145	261,145	(30,000)	18,919	7.81%
Information Technology	1,175,452	1,419,047	1,234,047	(185,000)	58,595	4.98%
Assessors	368,145	439,976	439,976	-	71,831	19.51%
Director of Finance/Collector/Treasurer	1,179,382	1,306,318	1,235,580	(70,738)	56,198	4.77%
Solicitor's Office	480,874	603,665	503,665	(100,000)	22,791	4.74%
City Clerk	306,419	401,104	401,104	-	94,685	30.90%
Election Commission	312,982	430,799	386,872	(43,927)	73,890	23.61%
License Commission	4,200	6,200	6,200	-	2,000	47.62%
Conservation Commission	7,000	7,000	7,000	-	-	0.00%
Zoning Board of Appeals	12,320	12,320	12,320	-	-	0.00%
Office of Strategic Plan. & Econ. Development	179,463	270,731	268,731	(2,000)	89,268	49.74%
Engineering	255,469	300,827	267,127	(33,700)	11,658	4.56%
<b>Total General Government</b>	<b>8,533,456</b>	<b>9,816,182</b>	<b>9,233,417</b>	<b>(582,765)</b>	<b>699,961</b>	<b>8.20%</b>

### Public Safety Departments

Police Department	10,719,100	11,332,226	11,112,226	(220,000)	393,126	3.67%
Auxiliary Police	-	-	-	-	-	0.00%
Fire Department	9,541,367	10,496,285	10,351,285	(145,000)	809,918	8.49%
Civil Defense	-	-	-	-	-	0.00%
Regional Emergency Comm. Ctr. (RECC)	1,650,008	1,583,986	1,583,986	-	(66,022)	-4.00%
Municipal Inspections	509,336	1,277,736	1,197,879	(79,857)	688,543	135.18%
Weights & Measures Division	79,245	-	-	-	(79,245)	-100.00%
Parking Control	415,554	500,798	456,326	(44,472)	40,772	9.81%
Traffic Commission	-	-	-	-	-	0.00%
<b>Total Public Safety</b>	<b>22,914,610</b>	<b>25,191,031</b>	<b>24,701,702</b>	<b>(489,329)</b>	<b>1,787,092</b>	<b>7.80%</b>

### School Department

School Department	85,628,634	89,847,444	89,847,444	-	4,218,810	4.93%
<b>Total School Department</b>	<b>85,628,634</b>	<b>89,847,444</b>	<b>89,847,444</b>	<b>-</b>	<b>4,218,810</b>	<b>4.93%</b>

## FY 2020 Budget - Total of all Expenses by Department (continued)

Department of Public Works						
Department	Previous Appr. 2019	Dept Rec 2020	Mayor's Req 2020	Difference Mayor/Dept	Increase/ (Decrease)	FY 19-20% Change
Public Works						
Dept of Public Works: Administration	527,554	473,734	473,734	-	(53,820)	-10.20%
Dept of Public Works: Snow & Ice	350,000	350,000	350,000	-	-	0.00%
Dept of Public Works: Highway Division	849,814	765,051	765,051	-	(84,763)	-9.97%
Dept of Public Works: Open Space	822,514	978,766	953,766	(25,000)	131,252	15.96%
Dept of Public Works: Facilities/ Public Property	1,881,319	2,074,812	1,873,131	(201,681)	(8,188)	-0.44%
Public Works - Solid Waste Enterprise	3,950,024	4,626,584	4,476,584	(150,000)	526,560	13.33%
Public Works - Water/ Sewer Enterprise	24,048,876	25,878,765	25,125,324	(753,441)	1,076,448	4.48%
<b>Total Public Works</b>	<b>32,430,101</b>	<b>35,147,712</b>	<b>34,017,590</b>	<b>(1,130,122)</b>	<b>1,587,489</b>	<b>4.90%</b>
Human Service Departments						
Health Inspection Division	586,284	-	-	-	(586,284)	-100.00%
Public Health Initiatives	474,079	717,872	717,872	-	243,793	51.42%
Healthy Community Initiatives	122,094	142,037	142,037	-	19,943	16.33%
Substance Use Initiatives	40,722	82,366	38,438	(43,928)	(2,284)	-5.61%
Council on Elder Affairs	268,803	318,157	279,323	(38,834)	10,520	3.91%
Office of Veterans Services	936,837	960,160	960,160	-	23,323	2.49%
Commission on Disability	6,900	10,100	9,300	(800)	2,400	34.78%
Consumer Affairs	49,927	49,858	49,858	-	(69)	-0.14%
<b>Total Human Services</b>	<b>2,485,646</b>	<b>2,280,550</b>	<b>2,196,988</b>	<b>(83,562)</b>	<b>(288,658)</b>	<b>-11.61%</b>
Cultural & Recreational Departments						
Library	592,423	600,423	600,423	-	8,000	1.35%
Parks & Recreation Services	459,253	681,301	681,301	-	222,048	48.35%
Historical and Cultural Resources	-	10,000	10,000	-	10,000	0.00%
<b>Total Cultural &amp; Recreation</b>	<b>1,051,676</b>	<b>1,291,724</b>	<b>1,291,724</b>	<b>-</b>	<b>240,048</b>	<b>22.83%</b>
Fixed Costs						
Debt Service	5,164,898	5,086,108	5,086,108	-	(78,790)	100.00%
Unclassified	22,667,676	24,383,405	24,358,405	(25,000)	1,690,729	100.00%
Retirement & Pension	11,914,874	12,655,956	12,655,956	-	741,082	6.22%
<b>Total Fixed Costs</b>	<b>39,747,448</b>	<b>42,125,469</b>	<b>42,100,469</b>	<b>(25,000)</b>	<b>2,353,021</b>	<b>5.92%</b>
<b>Total All Expenses</b>	<b>192,791,571</b>	<b>205,700,112</b>	<b>203,389,334</b>	<b>(2,310,778)</b>	<b>10,597,763</b>	<b>5.50%</b>

## FY 2020 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count. The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY2020 proposed staffing levels represent an increase of 14.45 FTE's over FY2019. Public school staffing increased by 3.5 FTE's for FY2020. The municipal changes are as follows:

(a)	addition of .62 FTE Community Liaison position
(b)	additional clerical position added to help manage 41c 1/2 senior exemptions and city wide residential exemption
(c)	additional clerical position created to manage public records requests and to spearhead archiving efforts to reduce files, digitize wherever possible, and related tasks
(d)	new CDBG program director added, new clerical position added, one infrastructure coordinator removed (net 1.0 FTE)
(e)	two new patrol officers added
(f)	reduction of FTE clerical positions
(g)	reorganization of municipal inspections, weights and measures, and health departments resulted in FTE reassignment; also, one new sanitary inspector, one new clerical and one new general counsel position have been added.
(h)	one new parking control officer added, one new parking control maintenance person added to address and service new meters
(i)	reorganization of DPW resulted in a net increase of two FTE's
(j)	some grants have expired, resulting in the general fund picking up additional FTE costs
(k)	adjustments in staffing funded by grants has led to a reduction of .1 FTE
(l)	adjustments in staffing funded by other sources has led to an increase of .13 FTE
(m)	the addition of a Community Center and expanded programs has led to an increase of 3.5 FTE's
(n)	retirement of one staff has decreased staffing by 1 FTE

### General Government

Department	FY18 Budget	FY19 Budget	FY20 Budget	Change (FY19/FY20)	Note	
City Council	-	-	-	-	(a)	
Mayor's Office	5.00	5.00	5.62	0.62		
Regional Schools	-	-	-	-		
Human Resources *	2.00	3.00	3.00	-		
Office of Innovation & Data Management	3.00	4.00	4.00	-		
Auditing	4.00	5.00	5.00	-		
Purchasing	2.00	2.00	2.00	-		
Information Technology	2.00	2.00	2.00	-		
Assessors	4.44	4.72	5.72	1.00		(b)
Director of Finance/Collector/Treasurer	12.00	13.00	13.00	-		
Solicitor	3.90	4.00	4.00	-	(c)	
City Clerk	3.51	3.51	4.51	1.00		
Election Commission	3.00	3.00	3.00	-		
Licensing	-	-	-	-		



General Government (continued)					
Conservation Commission	-	-	-	-	(d)
Zoning Board of Appeals	-	-	-	-	
Office of Strategic Planning & Economic Development *	5.00	6.00	7.00	1.00	
Engineering	3.00	3.00	3.00	-	
<b>General Government</b>	<b>52.85</b>	<b>58.23</b>	<b>61.85</b>	<b>3.62</b>	

Public Safety					
Department	FY18 Budget	FY19 Budget	FY20 Budget	Change (FY19/FY20)	Note
Police Department - Sworn	103.00	106.00	107.00	1.00	(e)
Police Department - Civilian	9.18	9.82	8.00	(1.82)	(f)
Fire Department - Sworn *	103.00	107.00	107.00	-	(g)
Fire Department - Civilian	1.00	2.00	2.00	-	
Regional Emergency Communication Center (RECC)	-	-	-	-	
Municipal Inspections *	6.00	6.00	17.51	11.51	
Weights & Measures Division	1.00	1.00	-	(1.00)	(g)
Parking Control *	5.48	8.00	10.00	2.00	(h)
<b>Public Safety</b>	<b>228.66</b>	<b>239.82</b>	<b>251.51</b>	<b>11.69</b>	

School Department					
School Department *	1,151.00	1,188.00	1,196.00	8.00	

Department of Public Works					
Public Works Administration	5.00	6.00	5.00	(1.00)	(i)
Public Works Snow & Ice	-	-	-	-	
Public Works Highway Division	5.50	8.00	5.00	(3.00)	
Public Works Open Space	1.00	3.00	4.00	1.00	
Public Works Sanitation	3.00	-	-	-	
Public Works Facilities/ Public Property	4.00	4.00	5.00	1.00	
<b>Public Works General</b>	<b>18.50</b>	<b>21.00</b>	<b>19.00</b>	<b>(2.00)</b>	

<b>Human Services</b>						
Health Inspection Division		8.51	8.51	-	(8.51)	(g)
Public Health Initiatives		7.00	7.00	10.00	3.00	(g)
Healthy Community Initiatives	*	2.67	1.90	2.52	0.62	(j)
Substance Use Initiatives	*	2.77	2.82	2.72	(0.10)	(k)
Elder Affairs	*	5.25	5.50	5.50	-	
Veterans' Affairs		2.00	2.00	2.00	-	
Commission on Disabilities		-	-	-	-	
Consumer Affairs	*	1.62	1.62	1.62	-	
<b>Human Services</b>		<b>29.82</b>	<b>29.35</b>	<b>24.36</b>	<b>(4.99)</b>	

<b>Cultural &amp; Recreational Departments</b>						
Department		FY18 Budget	FY19 Budget	FY20 Budget	Change (FY19/FY20)	Note
Library	*	7.80	7.82	7.95	0.13	(l)
Parks & Recreation	*	2.93	3.93	7.43	3.50	(m)
<b>Human Services</b>		<b>10.73</b>	<b>11.75</b>	<b>15.38</b>	<b>3.63</b>	

<b>Unclassified</b>						
Retirement & Pension	*	3.00	3.00	2.00	(1.00)	(n)
<b>Total General Fund FTE's</b>		<b>1,494.56</b>	<b>1,551.15</b>	<b>1,570.10</b>	<b>18.95</b>	

<b>Enterprise Funds</b>						
Dept of Public Works: Water/Sewer Enterprise Fund		24.50	22.00	24.00	2.00	
Dept of Public Works: Solid Waste Enterprise Fund **		-	4.00	6.00	2.00	
<b>Total Enterprise FTE's</b>		<b>24.50</b>	<b>26.00</b>	<b>30.00</b>	<b>4.00</b>	(i)

\* Includes Partial or Full Grant or other funding source

\*\* Prior to FY19, FTE was included as part of General Fund totals.

## Section II - Department Detail

## 111 - City Council

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

### FY2019 Accomplishments

- Granted a special permit for the Suffolk Downs Planned Unit Development, which will facilitate the redevelopment of Suffolk Downs into a multi-phase mixed-use project and driving force in Revere's tax base and economic development.
- Approved the use of \$1,275,000 in free cash to establish a Workers Compensation Insurance Fund, Tax Title Revolving Fund, Sick Leave Buy Back Fund, and an OPEB Liability Trust Fund. The approval of these funds further enhances Revere's financial outlook.
- Approved a \$3,800,000 bond authorization for water main improvements throughout Revere, which will improve water quality and supply in addition to improving public safety by replacing broken or deficient hydrants and gate valves.
- Approved \$980,000 in spending from the City's Capital Improvement Stabilization Fund for new police, fire, and public works vehicles, maintenance of trees, signage, and playgrounds, as well as new police computer equipment and new turnout gear for firefighters.



### FY2020 Goals & Objectives

- 1) **Goal:** To help guide effective public safety to our constituents and work with the Mayor, Police and Fire Departments to consider loan orders and other budget requests that allow for improved public safety services in the community.

**Objective:** To make the City a safe place to live and work.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.  
**Objective:** To grow the commercial tax base and provide relief to the residential tax payers.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** To work with the Mayor and the Department of Public Works to secure funding to improve roadways, waste and storm water systems, and to continue discussing funding for DPW manpower and the construction of a new DPW facility.  
**Objective:** To effectively provide necessary infrastructure repairs throughout the City.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Regular Meetings Held</b>	23	29	23	24
<b>Sub-Committee Meetings Held</b>	45	45	46	45
<b>Council Orders Reviewed</b>	346	426	386	390
<b>Ordinances Passed</b>	4	11	8	7
<b>Special Permits Reviewed</b>	12	13	13	13
<b>Loan Orders Approved</b>	10	10	3	7

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**CITY COUNCIL**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011111	510100	PERMANENT SALARIES	210,757	210,757	233,250	232,362	176,258	207,194
011111	511100	LONGEVITY	38,217	39,017	38,300	38,700	28,017	36,400
011111	512400	STIPEND	78,480	79,200	79,044	79,200	56,400	79,200
TOTAL	CITY COUNCIL		327,454	328,974	350,594	350,262	260,675	322,794



City of Revere - Fiscal Year 2020 Budget

111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Non Payroll Expenditures		-	-	-	-
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	350,262	322,794	322,794	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	350,262	322,794	322,794	-



## 121 - Mayor

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To provide high quality, efficient municipal services to our citizens and business owners.

To accomplish our mission we will:

- Professionalize City services through innovation, integrity, accountability and teamwork;
- Uphold the highest professional and ethical standards;
- Maximize opportunities for economic development that will create strong neighborhoods and a 21<sup>st</sup> century economy;
- Embrace technology to meet the evolving needs of the City and its stakeholders;
- Value diversity in the community and in the workplace.

### FY2019 Accomplishments

- Worked collaboratively with Department Heads and the City Council to adopt a balanced, responsible FY2019 operating budget and capital budget.
- Implemented a uniform barrel program, and distributed over 16,000 new, heavy duty trash carts to every residential property to keep streets aesthetically pleasing and minimize rodent issues.
- Implemented an owner-occupied real estate tax exemption for qualified seniors, resulting in over \$500 off their real estate bill.
- Committed to advancing the Department of Public Works and Water & Sewer Department, with additional staff and new equipment to increase efficiency.
- Modernized parking operations and equipped Broadway and Shirley Avenue with operational parking meters, with the capacity of using either coins or credit/debit cards.
- Received initial approval from the Massachusetts School Building Authority of the City's bud for a new Revere High School.
- Certified \$9 million in "free cash", second highest amount in Revere's history, trailing only last year.
- Launched, *Next Stop Revere*, master planning process through comprehensive community-based planning to map out the next 10-20 years.

## FY2020 Goals & Objectives

- 1) **Goal:** To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.  
**Objective:** To ensure that parking meter revenue is reinvested directly back to the district for improvements such as pedestrian safety, trees, and benches and lighting.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize & Modernize Economic Development.
  
- 2) **Goal:** To launch a Pilot Program using the Garfield School as a Community Center.  
**Objective:** To ensure residents have access to an open facility that provides a gym, swimming pool and wide variety of classes for all ages.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 3) **Goal:** To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.  
**Objective:** To meet the evolving needs of the City's residents, business owners, and developers.  
**Mayoral Focus Area:** Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology, Value Diversity.
  
- 4) **Goal:** To continue to work with State and Local Officials, as well as the School Committee, to begin the process of building a new High School.  
**Objective:** To deliver high quality facilities, classrooms, and educational tools for the students of the City.  
**Mayoral Focus Area:** Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology, Value Diversity.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
MAYOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011211	510100	PERMANENT SALARIES	410,154	420,259	369,686	425,027	324,187	479,288
011211	511100	LONGEVITY	1,638	-	-	-	-	-
011211	511910	EMPL DENTAL/VISION	21,720	-	-	-	-	-
011211	512301	EDUCATIONAL INCENTIVE	7,942	-	80	-	-	-
011211	516600	SICK LEAVE BB	5,456	-	2,536	-	3,190	-
011212	522700	LABOR RELATIONS	45,000	-	-	-	-	-
011212	525000	CONTRACTED SERVICES	44,643	46,562	108,642	50,000	60,700	-
011212	525900	HOME CARE	45,000	45,000	45,000	45,000	45,000	45,000
011212	529000	RSRVE-CONTRACT NEG.	-	574,138	25,410	-	6,481	-
011214	540000	OFFICE SUPPLIES	14,332	12,522	15,345	15,000	11,828	15,000
011217	572200	MAYOR MUNICIPAL	14,242	17,809	28,260	35,000	23,184	35,000
<b>TOTAL</b>	<b>MAYOR'S OFFICE</b>		<b>610,126</b>	<b>1,116,290</b>	<b>594,959</b>	<b>570,027</b>	<b>474,570</b>	<b>574,288</b>



City of Revere - Fiscal Year 2020 Budget

121 - MAYOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Contracted Services</u>	011212-525000	50,000	-	-	-
Collins Center					
<u>Home Care</u>	011212-525900	45,000	45,000	45,000	-
<u>Reserve - Contract Negotiations</u>	011212-529000	-	-	-	-
<u>Office Supplies</u>	011214-540000	15,000	15,000	15,000	-
<u>Mayor Municipal</u>	011217-572200	35,000	35,000	35,000	-
	<b>Total Non Payroll Expenditures</b>	<b>145,000</b>	<b>95,000</b>	<b>95,000</b>	<b>-</b>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	425,027	479,288	479,288	-
Total Non Payroll Expenses	145,000	95,000	95,000	-
<b>Total Department Expenses</b>	<b>570,027</b>	<b>574,288</b>	<b>574,288</b>	<b>-</b>

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
REGIONAL SCHOOLS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011221	510100	PERMANENT SALARIES	6,000	6,000	6,000	6,000	4,500	6,000
011221	511100	LONGEVITY	6,600	6,800	6,800	6,800	5,100	6,800
011221	512400	STIPEND	6,000	6,000	6,000	6,000	4,000	6,000
011222	524800	NE REG SCH	1,520,027	1,839,312	1,957,177	2,008,889	1,506,667	2,115,505
TOTAL	REGIONAL SCHOOLS		1,538,627	1,858,112	1,975,977	2,027,689	1,520,267	2,134,305

122 - REGIONAL SCHOOLS

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Vocational School Representativ	N	07/01/76	44.03				6,000	6,000	12,800				18,800		18,800
								6,000	12,800	-	-	-	18,800	-	18,800
															OT Per Mayor 18,800

City of Revere - Fiscal Year 2020 Budget

122 - REGIONAL SCHOOLS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Northeast Regional School</u>	011222-524800	2,008,889	2,115,505	2,115,505	-
	Total Non Payroll Expenditures	<u>2,008,889</u>	<u>2,115,505</u>	<u>2,115,505</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	18,800	18,800	18,800	-
Total Non Payroll Expenses	2,008,889	2,115,505	2,115,505	-
Total Department Expenses	<u>2,027,689</u>	<u>2,134,305</u>	<u>2,134,305</u>	<u>-</u>





- 2) **Goal:** Train department heads and managers on the progressive discipline process.  
**Objective:** Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently with regard to employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 3) **Goal:** Use the newly acquired Laserfiche technology to make Human Resources as close to paperless as possible.  
**Objective:** Create an online filing system for all employee files. Create fillable forms to reduce the number of paper forms submitted to HR.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology.
  
- 4) **Goal:** Provide training and development programs for City hall staff.  
**Objective:** Provide training and information that will strengthen the capabilities of City Hall workers allowing them to better perform at their jobs.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**HUMAN RESOURCES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011251	510100	PERMANENT SALARIES	-	42,311	154,407	158,074	114,522	164,903
011251	510101	OTHER SALARIES	-	-	-	-	-	2,040
011251	511100	LONGEVITY	-	3,111	3,240	3,800	2,555	4,000
011251	511400	WORKERS COMP	-	253,132	-	-	-	-
011251	511500	WORKERS COMP MED.	-	125,702	-	-	-	-
011251	511600	WORKERS COMP UNEMP	-	74,928	-	-	-	-
011251	511900	GROUP HEALTH	-	17,480,011	-	-	-	-
011251	512301	EDUCATIONAL INCENTIVE	-	3,174	14,007	14,389	10,425	19,029
011251	516600	SICK LEAVE BB	-	931	1,263	-	1,239	-
011252	512100	MEDICARE TAXES	-	1,305,934	(2)	-	(32)	-
011252	525000	CONTRACTED SERVICES	-	50,000	-	25,000	4,948	-
011252	526100	EMPLOYEE TRAINING	-	-	-	-	-	20,000
011252	527010	RENTALS & LEASES	-	-	-	3,300	-	3,300
011254	540000	OFFICE SUPPLIES	-	-	1,463	1,500	1,036	1,500
011257	570000	OTHER EXPENSES	-	-	2,496	2,500	1,233	7,500
011257	574100	OUTSIDE LEGAL SERV	-	-	-	50,000	43,119	25,000
TOTAL	HUMAN RESOURCES		-	19,339,234	176,874	258,563	179,045	247,272

125 - HUMAN RESOURCES

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
HR Director	N	07/17/17	2.96		39.0	1.00	105,415	105,415	10,542				115,957	-	115,957
Deputy HR Director	N	12/27/94	25.53		39.0	1.00	63,233	63,233	8,742				71,975	-	71,975
Benefits Administrator	N	05/07/18	2.15		39.0	1.00	49,929	49,929	3,745				53,674	53,674	-
						<u>3.00</u>		<u>218,577</u>	<u>23,029</u>	-	-	-	<u>241,606</u>	<u>53,674</u>	<u>187,932</u>
														<b>Part time other</b>	2,040
														<b>Per Mayor</b>	<b>189,972</b>

City of Revere - Fiscal Year 2020 Budget

125 - HUMAN RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Employee Training</u>	011252-526100	25,000	20,000	20,000	-
<u>Rentals &amp; Leases</u>	011252-527010	3,300	3,300	3,300	-
<u>Office Supplies</u>	011254-540000	1,500	1,500	1,500	-
Office supplies			1,500		
<u>Other Expenses</u>	011257-570000	2,500	7,500	7,500	-
Recruitment			5,000		
New Equipment			2,500		
<u>Outside Legal Services</u>	011257-574100	50,000	50,000	25,000	(25,000)
	<b>Total Non Payroll Expenditures</b>	<b>82,300</b>	<b>82,300</b>	<b>57,300</b>	<b>(25,000)</b>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	176,263	189,972	189,972	-
Total Non Payroll Expenses	82,300	82,300	57,300	(25,000)
<b>Total Department Expenses</b>	<b>258,563</b>	<b>272,272</b>	<b>247,272</b>	<b>(25,000)</b>

## 127 - Office of Innovation and Data Management

Contact Information: Reuben Kantor, Director, 781-286-8187

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

### Mission Statement

To improve the interaction between city government and residents through improved constituent experience, expanded use of technology, and utilizing data to drive city performance.

### FY2019 Accomplishments

- Revere 311 received over 30,000 phone calls and 3,000 Service Requests in Calendar Year 2018. 95% of all Service Requests that were opened in calendar year 2018 are closed.
- Revere 311 hired a 3<sup>rd</sup> call-taker, and transitioned an existing call-taker to a part time data analyst position.
- Implemented an online survey feature for all closed online 311 requests.
- Expanded 311 hours on Fridays until 3pm, at no additional cost.
- Worked closely with City departments – especially DPW, Water and Sewer, and Inspectional Services, to follow-up on open requests to ensure that requests were being responded to and delivered by City staff.
- Handled the constituent service needs for the City during the delivery and launch of an entirely new trash cart program.
- Launched the new DPW/Water and Sewer work order system, Mobile311. Staff was trained, and additional follow-up trainings were also completed. Asset Management features are in use. Work to integrate with the 311 Software is ongoing.
- Launched ReCollect, the new Revere Trash and Street Sweeping App and web portal.
- Worked closely with DPW and Water and Sewer Superintendents to ensure follow up on open work orders.
- Worked with DPW on the Snow Contractor GPS system during some of the most difficult storms in recent memory.
- Launched the Online Permitting system for Building, Wire, Plumbing, Gas, Sheet Metal, Mechanical, Certificate of Occupancy, Temporary Dumpster, Street Opening, Driveway Curb Cut, and Yard Sale permits. Also utilized this same system to launch new online processes for Site Plan Review, Bulky Item trash pickup, and New Trash Cart purchases.
- Launched the E-permitting system for the Health Inspections Division.



- Utilizing grant funds from the Commonwealth of Massachusetts, launched a new Document Management System for improved online archiving of City documents and files. By the end of FY2019, the following departments will be fully utilizing the system: Human Resources, Veterans Services, Police, Licensing, Water and Sewer Billing
- Launched and oversaw the Mayor’s new Integrated Pest Control plan. Revere 311 received nearly 1000 pest control extermination waivers, and oversaw the inspection of each of those properties. More than 750 rodent burrows were treated.
- Towards the end of the Fiscal Year, we will be ready to launch a new Revere.org website.
- Towards the end of the Fiscal Year, we will be ready to launch a new data portal and site for the Next Stop Revere Master Plan.
- Summer interns nearly completed a complete inventory of the City’s National Grid light poll numbers by address, and tracked them within the city’s GIS system.

### FY2020 Goals & Objectives

- 1) **Goal:** Monitor and improve the newly-launched Revere.org website redesign.  
**Objective:** To provide improved access to City and City Service information; to use the website to better sell the City of Revere to current and prospective residents, to visitors and businesses.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
- 2) **Goal:** To fully integrate the DPW Work Order system with the 311 service request system.  
**Objective:** To eliminate double-entry of work orders and service requests, and improve data collection  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 3) **Goal:** To continue to reduce the time it takes to complete many of the service requests put into 311.  
**Objective:** To measurably improve constituent service.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** To boost the capacity and portfolio of the 311 Data Analyst.  
**Objective:** To improve data collection, analysis, and transparency across city departments.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.

- 5) **Goal:** To expand E-Permitting software capacity to the entire health and fire departments.  
**Objective:** To eliminate paper-based form collection, increase efficiency and effectiveness, and improve service to constituents.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 6) **Goal:** Build a pipeline of future innovations for the City.  
**Objective:** After a number of successful technological advancements and systems improvements, OI DM seeks to stay at the forefront of municipal technology. With the help of a Kennedy School summer intern, we will have a pipeline report for future innovations for FY2020 and beyond.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 7) **Goal:** Implement a publicly-available 311 data dashboard.  
**Objective:** To provide to the public information about 311 and its effectiveness in improving constituent services.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 8) **Goal:** Expand the Document Management System across all interested city departments.  
**Objective:** To allow city departments to move away from paper filing systems into an online system for document archival and search.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.
- 9) **Goal:** Build online forms and workflow within the Document Management System for licensing and other departments.  
**Objective:** To allow residents and businesses to complete forms entirely online, and have City Departments follow up on all relevant tasks online.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology.
- 10) **Goal:** Expand the use of the MySidewalk Master Plan data portal and website to incorporate new data, including city data.  
**Objective:** To improve transparency and information available to residents.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology.



11) **Goal:** Consider the possible use of drones for municipal purposes, including engineering, public safety, and economic development.

**Objective:** To improve the ability to collect and utilize data for increased city function, as a growing number of cities are currently pursuing.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Constituent Service (311) Calls Received</b>	n/a	19,030	27,682	28,000
<b>Constituent (311) Service Requests Opened</b>	n/a	4,376	5,756	6,000
<b>Constituent (311) Service Requests Closed</b>	n/a	4,198	5,739	6,000
<b>% of 311-Created Pothole Work-Orders Closed within 2 weeks</b>	n/a	38.10%	64.10%	80%
<b>% 311 Requests Online (web+mobile)</b>	n/a	40.00%	38.90%	38%
<b>New Software Implemented</b>	n/a	6	5	5
<b>Rodent-related Constituent Service Request</b>	n/a	158	146	150
<b>Rodent Inspections</b>	n/a	n/a	1,829	1,200
<b>Rodent Treatments</b>	n/a	n/a	2,353	1,500
<b>E-permitting Total Online Requests</b>	n/a	1,028	6,892	10,338
<b>E-permitting Payments Online Total</b>	n/a	\$ 564	\$ 622,454	\$ 933,680
<b>E-permitting Payments % Paid Online Total</b>	n/a	56%	72%	75%

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
OFFICE OF INNOVATION & DATA MANAGEMENT**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011271	510100	PERMANENT SALARIES	-	72,838	180,432	226,219	155,828	236,372
011271	510900	OVERTIME	-	-	-	-	303	3,000
011271	512301	EDUCATIONAL INCENTIVE	-	758	3,825	19,155	9,208	13,058
011272	522400	COMPUTER OPERATIONS	-	-	2,002	79,000	67,810	167,200
011272	525000	CONTRACTED SERVICES	-	-	29,948	2,500	1,511	27,000
011272	526100	EMPLOYEE TRAINING	-	-	1,975	-	-	-
011274	540000	OFFICE SUPPLIES	-	-	2,365	2,500	705	2,500
<b>TOTAL</b>	<b>OFFICE OF INNOVATION &amp; DATA MANAGEMEN</b>		-	73,596	220,547	329,374	235,366	449,130

127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Director of Innovation & DM	N	08/29/16	3.84		39	1.00	91,086	91,086	9,109				100,195		100,195
Assistant to the Director	N	06/26/17	3.01		39	1.00	52,647	52,647	3,949				56,596		56,596
Principal Clerk	N	06/26/17	3.01		39	1.00	47,151	47,151	-				47,151		47,151
Call Center Representative	N	11/13/18	1.63		39	1.00	45,488	45,488	-				45,488		45,488
						<u>4.00</u>		<u>236,372</u>	<u>13,058</u>	-	-	-	<u>249,430</u>	-	<u>249,430</u>
														OT	3,000
														Per Mayor	<b>252,430</b>

City of Revere - Fiscal Year 2020 Budget

127- OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Computer Operations</b>	011272-522400	79,000	244,000	167,200	(76,800)
CitizenServe for epermitting			65,500	65,500	
Laserfiche *			36,000	26,000	
Equipment and software			25,000	25,000	
Qalert Software for 311 CRM			15,000	15,000	
Aptuitive			15,000	10,000	
MySidewalk			17,000	17,000	
STR Helper			16,500	8,700	
ClearGov			30,000	-	
ZenCity			24,000	-	
<b>Contracted Services</b>	011272-525000	2,500	27,000	27,000	-
Collins Center			25,000	25,000	
Translation services.			2,000	2,000	
<b>Office Supplies</b>	011274-540000	2,500	2,500	2,500	-
Misc Office supplies.			2,500		
<b>Total Non Payroll Expenditures</b>		<u>84,000</u>	<u>273,500</u>	<u>196,700</u>	<u>(76,800)</u>
<b>Footnotes:</b>					
* Previously grant funded.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	245,374	252,430	252,430	-
Total Non Payroll Expenses	84,000	273,500	196,700	(76,800)
Total Department Expenses	<u>329,374</u>	<u>525,930</u>	<u>449,130</u>	<u>(76,800)</u>

## 135 - Auditing

Contact Information: Richard Viscay, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### **Mission Statement**

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

### **Department Description**

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City, and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

### **FY2019 Accomplishments**

- Closed books and had City audit completed on a timely basis.
- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Received the GFOA's Distinguished Budget Award for the FY2019 budget document.
- Created new special revenue fund reconciliation process that requires all departments to reconcile quarterly the fund balances in their respective special revenue funds against the general ledger.
- Worked with the Department of Revenue to have Free Cash certified at over \$6.2 million as well as Retained Earnings of the Water and Sewer Enterprise Funds at over \$5.7 million certified on a timely basis.

- Implemented new procedures for processing the weekly payroll that ensures that the Auditor's office has signed payrolls from every department that reconcile with the payroll warrant.
- Formalized all departmental revolving funds in accordance with Massachusetts General Law Chapter 44 Section 53 E ½, as amended by the Municipal Modification Act, which ordained departmental revolving funds and how they are to be administered.

## FY2020 Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.  
**Objective:** To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.  
**Objective:** To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk. **Objective:** To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise during the course of business.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Create new internship program for Revere High School students who are seeking careers in finance and accounting.  
**Objective:** To promote the profession of municipal finance, accounting, and budgeting to the students of Revere High School, as well as to hire bright young minds to help in financial operations of the City.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.

5) **Goal:** Promote training and continuing education for all staff members.

**Objective:** To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>
<b>Free Cash Certified (General Fund)</b>	\$ 4,412,174	\$ 6,273,580	\$ 6,127,553	\$ 6,300,000
<b>Retained Earnings (Water/Sewer) Certified</b>	\$ 3,935,593	\$ 4,940,148	\$ 2,858,970	\$ 3,058,970
<b>General Fund Stabilization Fund Balance</b>	\$ 6,445,276	\$ 7,368,313	\$ 8,305,446	\$ 9,250,446
<b>Water and Sewer Stabilization Fund Balance</b>	\$ 5,513,378	\$ 6,101,401	\$ 6,530,247	\$ 6,880,247

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
AUDITING**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011351	510100	PERMANENT SALARIES	238,692	240,236	273,482	331,630	239,016	353,500
011351	510900	OVERTIME	4,597	7,254	2,010	5,000	-	5,000
011351	511100	LONGEVITY	5,531	5,995	4,100	4,800	3,040	5,200
011351	512301	EDUCATIONAL INCENTIVE	17,827	17,967	19,208	24,579	17,685	26,161
011351	516600	SICK LEAVE BB	4,976	5,105	1,140	-	5,052	-
011352	520900	TELEPHONE	48,521	552	410	-	-	-
011352	522800	AUDIT & ACCOUNTING SERVICES	-	35,000	147,979	85,600	17,138	70,000
011352	523440	PRINTING & MAILING	-	-	-	2,000	1,547	2,000
011352	525000	CONTRACTED SERVICES	-	14,839	26,235	10,000	5,800	10,000
011354	540000	OFFICE SUPPLIES	3,952	4,148	10,881	10,000	14,055	10,000
011357	570900	INSURANCE	935,118	1,114,104	-	-	-	-
<b>TOTAL</b>	<b>AUDITING DEPARTMENT</b>		<b>1,259,212</b>	<b>1,445,200</b>	<b>485,445</b>	<b>473,609</b>	<b>303,333</b>	<b>481,861</b>



City of Revere - Fiscal Year 2020 Budget

135 - AUDITING

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Auditor/ Budget Director	N	02/01/99	21.42		39.0	1.00	129,650	129,650	16,165				145,815		145,815
Budget Analyst	N	10/20/11	8.70		39.0	1.00	66,417	66,417	4,981				71,398		71,398
Assistant Auditor	N	08/02/04	15.92		39.0	1.00	62,381	62,381	6,679				69,060		69,060
Principal Clerk	N	11/05/12	7.65		39.0	1.00	47,151	47,151	3,536				50,687		50,687
Principal Clerk	N	12/20/17	2.53		39.0	1.00	47,151	47,151	750				47,901		47,901
						<u>5.00</u>		<u>352,750</u>	<u>32,111</u>	-	-	-	<u>384,861</u>	-	<u>384,861</u>
														OT	5,000
														Per Mayor	<b>389,861</b>

City of Revere - Fiscal Year 2020 Budget

135 - AUDITING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Audit &amp; Accounting Services</b>	011352-522800	85,600	85,600	70,000	(15,600)
Preparation of GAAP Financial Statements.			55,100		
Annual Audit services, including completion of CAFR.			15,500		
OPEB Actuarial GASB 45.			15,000		
<b>Printing &amp; Mailing</b>	011352-523440	2,000	2,000	2,000	-
Printing Budgets and related supplies.			2,000		
<b>Contracted Services</b>	011352-525000	10,000	10,000	10,000	-
			10,000		
<b>Office Supplies</b>	011354-540000	10,000	10,000	10,000	-
Misc Office Expense: Certifications; Alarm services; Software upgrades.			7,500		
Staff training; Dues/ memberships.			2,500		
<b>Total Non Payroll Expenditures</b>		<u>107,600</u>	<u>107,600</u>	<u>92,000</u>	<u>(15,600)</u>
<b>Footnotes:</b>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	366,009	389,861	389,861	-
Total Non Payroll Expenses	107,600	107,600	92,000	(15,600)
Total Department Expenses	<u>473,609</u>	<u>497,461</u>	<u>481,861</u>	<u>(15,600)</u>

## 138 - Purchasing

Contact Information: Marie Zelandi, Purchasing Agent, 781-286-8157

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

### FY2019 Accomplishments

- Updated standard specifications, forms and contract terms and conditions.
- Resolved many issues which arose with various department personnel and/or vendors.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.
- Created a format for requesting responses from vendors for products and/or services which fall within the \$10,000.00 to \$50,000.00 threshold of the Massachusetts Procurement Laws.

### FY2020 Goals & Objectives

- 1) **Goal:** Continue to explore areas of the City's buying practices.  
**Objective:** Promote cost savings and improve upon current practices.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 2) **Goal:** Continue to join or initiate new cooperative bids with other municipalities.  
**Objective:** Efficiency of procuring products and services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue to encourage city employees to use state contracts when in the best interest of the City.  
**Objective:** Promote cost savings and ease of use.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 4) **Goal:** Continue to bring awareness to management and departments of state procurement requirements.  
**Objective:** Create a better understanding of Massachusetts procurement laws.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 5) **Goal:** Continue to educate City employees in the dollar thresholds according to the Mass General Laws.  
**Objective:** Help employees to follow the various methods of procuring goods and services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

**Performance Measures**

	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2018</u>	<u>Fiscal Year 2019</u>	<u>Projected Fiscal Year 2020</u>
<b>Purchase Orders</b>	4,610	4,234	4,109	4,900
<b>Requisitions</b>	5,062	4,744	4,403	5,340
<b>Total Quotes and RFPs</b>	46	32	30	55
<b>New Contracts</b>	44	20	20	50
<b>Contract Renewals</b>	7	15	10	10
<b>Written Responses</b>	n/a	n/a	18	25

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
PURCHASING**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011381	510100	PERMANENT SALARIES	109,743	109,027	123,114	124,855	94,478	143,065
011381	511100	LONGEVITY	5,989	6,500	6,790	7,600	4,975	8,000
011381	512301	EDUCATIONAL INCENTIVE	1,374	1,375	1,626	1,771	1,283	2,080
011381	516600	SICK LEAVE BB	2,233	2,244	2,539	-	1,034	-
011382	522200	POSTAGE	125,959	119,126	122,477	100,000	79,974	100,000
011384	540000	OFFICE SUPPLIES	4,228	1,621	14,240	8,000	138	8,000
<b>TOTAL</b>	<b>PURCHASING DEPARTMENT</b>		<b>249,527</b>	<b>239,893</b>	<b>270,786</b>	<b>242,226</b>	<b>181,882</b>	<b>261,145</b>



City of Revere - Fiscal Year 2020 Budget

138 - PURCHASING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Postage</b>	011382-522200	100,000	130,000	100,000	(30,000)
Postage for City Hall mailings, including quarterly tax bills, excise tax bills, W&S bills					
<b>Office Supplies</b>	011384-540000	8,000	8,000	8,000	-
Office supplies; including printed forms, toner cartridges, paper, etc					
Equipment maint/repairs: Time stamp, postage machine, printers, etc					
<b>Total Non Payroll Expenditures</b>		<u>108,000</u>	<u>138,000</u>	<u>108,000</u>	<u>(30,000)</u>
<b>Footnotes:</b>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	134,226	153,145	153,145	-
Total Non Payroll Expenses	108,000	138,000	108,000	(30,000)
<b>Total Department Expenses</b>	<u>242,226</u>	<u>291,145</u>	<u>261,145</u>	<u>(30,000)</u>

## 140 - Information Technology

Contact Information: Glen DeRosa, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

To integrate, support and secure City-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all City departments.

### FY2019 Accomplishments

- Upgraded all internal network switch infrastructures to the latest technology with central management and security measures in one location.
- Migrated several financial servers to cloud environment to ensure continuity of program, services and data integrity.
- Created a Public Works temporary office space in order to continue daily operations as the new facility is being built.
- Implemented cyber security programs to detect and prevent external cyber threats that endanger data and services of City network.



### FY2020 Goals & Objectives

- 1) **Goal:** Continued migration of remaining City servers and users to cloud environment to ensure continuity of programs, services and data integrity.

**Objective:** Migrate all older servers to new equipment and latest operating systems to meet security and reliability requirements for networked systems.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.



- 2) **Goal:** Finalize redesign of website to provide residents online access to information on City services.  
**Objective:** Provide a clear and coherent interface for the City website to provide easy use and access to City services.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.
- 3) **Goal:** Complete integration of Document Management System with City data to allow a searchable data of City documentation.  
**Objective:** Implement a system to search and retrieve public information in a timely manner for residents.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Phones and Tablets Used</b>	28	39	59	64
<b>New Computer Installs</b>	24	28	30	34
<b>Website Visitors</b>	n/a	108,000	160,000	210,000
<b>Support Tickets Received</b>	138	276	408	600
<b>Support Tickets Resolved</b>	75	198	360	500
<b>Servers Migrated to Cloud</b>	0	2	3	5
<b>Number of Munis Users</b>	119	125	139	145

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
INFORMATION TECHNOLOGY**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011401	510100	PERMANENT SALARIES	198,233	156,305	158,456	153,295	116,761	175,315
011401	511100	LONGEVITY	2,099	2,199	2,478	3,000	1,907	3,200
011401	512210	TRAVEL ALLOWANCE	900	900	900	10,700	600	-
011401	512301	EDUCATIONAL INCENTIVE	4,012	3,978	4,404	900	3,086	5,097
011401	516600	SICK LEAVE BB	2,875	2,878	3,181	4,260	3,231	-
011402	520900	TELEPHONE/COMMUNIC.	-	53,575	58,548	-	42,569	73,000
011402	525000	COMP CONT SERV	789,430	761,829	323,621	58,000	963,651	963,235
011404	540000	OFFICE SUPPLIES	2,991	2,324	2,498	941,797	1,390	3,500
011404	545500	COMPUTER OPERATIONS	16,480	10,471	10,605	3,500	9,316	10,700
011407	587300	CAPITAL IMPROVEMENTS	-	-	934,582	-	-	-
<b>TOTAL</b>	<b>INFORMATION TECHNOLOGY</b>		<b>1,017,019</b>	<b>994,458</b>	<b>1,499,273</b>	<b>1,175,452</b>	<b>1,142,511</b>	<b>1,234,047</b>



140 - INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Telephone/Communications</b>	011402-520900	58,000	73,000	73,000	-
Telephone Services - Broadview		57,600	59,000		
Telephone - Licensing(Software-Yearly)		2,600	8,500		
Telephone Maintenance(Hardware-Yearly)		2,500	5,500		
<b>Computer Contracted Services</b>	011402-525000	941,797	1,148,235	963,235	(185,000)
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		101,077	101,200	101,200	
Munis Desktop Client		6,200	6,200	6,200	
Munis Disaster Recovery		19,810	20,800	20,800	
MUNIS Database Support		19,810	20,800	20,800	
Munis Tyler Forms Processing		-	4,715	4,715	
Munis Tyler Dashboard		6,100	6,320	6,320	
Munis Cash Management		4,400	4,585	4,585	
Munis 2 days Training/Travel		3,300	-	-	
Munis Tyler Reporting Services		-	6,615	6,615	
MSGovern TX & UB Billing		112,200	117,800	117,800	
Patriot Properties Property Database		18,025	18,900	18,900	
Verizon Wireless Mass360 Management Software		-	3,000	3,000	
Onsolve - CodeRed Telephone Alert (Added From EMS)		33,915	34,000	34,000	
FileMaker Safe Housing Database		2,200	2,800	2,800	
ESRI G.I.S. Licensing		10,000	10,000	10,000	
Aptuitiv Website hosting & Support		1,400	1,600	1,600	
Logmein Desktop Support		2,000	2,200	2,200	
Support Services					
Gov Connection - VMWare, Citrix, Firewall, Etc.		547,600	732,600	547,600	
Verizon Wireless Tablet & Phones for Assistants		1,800	2,300	2,300	
Comcast backup internet connection		1,350	1,400	1,400	
Retrofit Annual Printer Maintenance		9,710	9,500	9,500	
Addition Networks Internet Connection 20MB		40,900	40,900	40,900	
<b>Office supplies</b>	011404-540000	3,500	3,500	3,500	-
Paper for Printer and Plotter; toner and ink.		3,500	3,500		

City of Revere - Fiscal Year 2020 Budget

140 - INFORMATION TECHNOLOGY (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Computer Operations</u>	011404-545500	10,700	10,700	10,700	-
Miscellaneous hardware for PC, printers, and Network		10,600	10,600		
M.G.I.G.A Dues		100	100		
	<b>Total Non Payroll Expenditures</b>	<u>1,013,997</u>	<u>1,235,435</u>	<u>1,050,435</u>	<u>(185,000)</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	161,455	183,612	183,612	-
Total Non Payroll Expenses	1,013,997	1,235,435	1,050,435	(185,000)
Total Department Expenses	<u>1,175,452</u>	<u>1,419,047</u>	<u>1,234,047</u>	<u>(185,000)</u>

## 141 - Assessor

Contact Information: Dana Brangiforte, Chairman of the Board of Assessors, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To value real and personal property fairly and accurately in accordance with Massachusetts General Laws and the regulations of the Commonwealth of Massachusetts, Department of Revenue.

### FY2019 Accomplishments

- Launched and implemented the new Clause 41 C ½ Senior Exemption, which provides seniors with a discount on their property taxes.
- Effectively defended and settled all Appellate Tax Board, leaving no outstanding cases limiting the cities exposure and liabilities of tax refunds.
- Successfully perform FY2019 interim year adjustment and value certification from Department of Revenue.
- Attained approval of our new growth and tax rate from Department of Revenue.
- Worked in conjunction with CDM-Smith to update our GIS mapping with all parcel changes due to splits and merges.
- Completed a four year long data verification program, full list and measure of over 15,000 properties in the city.

### FY2020 Goals & Objectives

- 1) **Goal:** Successfully perform FY2020 interim year adjustment and attain approval of our tax rate from DOR.  
**Objective:** Submit all required supporting analysis for certification to DOR by November 1, 2018.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 2) **Goal:** Employ a small commercial business personal property tax exemption for vales \$10,000 and less.  
**Objective:** Provide small businesses with personal property tax relief.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Develop and implement a City-wide residential exemption.  
**Objective:** Provide tax relief for owner occupied properties.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** Improve return rate of forms of list and income and expenses forms.  
**Objective:** Increasing the current return rate of 25% will ensure accuracy of our data and aid the assessors in providing more precise assessments by utilizing the data on these returns.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

**Performance Measures**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>
<b>Total Value of all Real and Personal Property</b>	\$ 5,437,445,593	\$ 6,118,650,341	\$ 6,823,172,500	\$ 7,369,026,300
<b>Growth</b>	\$ 1,825,997	\$ 1,415,191	\$ 1,663,780	\$ 1,700,000
<b>Values Certified by Department of Revenue</b>	11/15/2016	11/16/2017	10/26/2018	11/1/2019
<b>Tax Rate Approved by Department of Revenue</b>	12/8/2016	11/30/2017	11/30/2018	11/30/2019
<b>Deeds Processed</b>	1,389	1,202	1,150	1,200
<b>Exemptions Processed</b>	417	385	969	1,150
<b>Real and Personal Property Abatements</b>	103	92	109	100
<b>Motor Vehicle Abatements</b>	1,439	1,453	1,450	1,500
<b>Inspections of Properties</b>	4,472	6,002	1,600	1,600

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**ASSESSORS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011411	510100	PERMANENT SALARIES	263,367	218,606	267,395	272,845	208,280	335,127
011411	510900	OVERTIME	2,917	-	1,859	1,000	711	1,000
011411	511100	LONGEVITY	16,388	16,425	10,920	13,179	8,786	13,723
011411	512210	TRAVEL ALLOWANCE	2,700	2,625	2,700	2,700	5,319	9,785
011411	512301	EDUCATIONAL INCENTIVE	9,167	8,151	9,506	9,221	7,911	11,141
011411	516600	SICK LEAVE BB	5,417	4,598	4,434	-	4,925	-
011412	521700	REVALUATION	102,600	102,600	176,100	56,500	56,500	56,500
011412	522400	COMPUTER SERVICES	4,872	3,039	3,036	4,300	2,300	4,300
011414	540000	OFFICE SUPPLIES	3,447	1,059	5,080	5,700	820	5,700
011417	570000	OTHER EXPENSES	2,754	2,649	5,739	2,700	2,186	2,700
TOTAL	ASSESSORS		413,630	359,753	486,769	368,145	297,738	439,976



City of Revere - Fiscal Year 2020 Budget

141 - ASSESSORS

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Assessor / Chairman	N	04/14/06	14.22		39.0	1.00	87,516	87,516	8,164			3,600	99,280		99,280
Assessor/ Field Lister	N	06/26/17	3.01		39.0	1.00	52,647	52,647	-			3,600	56,247		56,247
Assessor / Data Manager	N	05/20/02	18.13	X	28.0	0.72	53,122	38,139	6,300			2,585	47,024		47,024
Special Asst to the Board	N	12/31/86	33.52	X	39.0	1.00	65,606	65,606	5,600				71,206		71,206
Principal Clerk	N	10/09/90	29.75	X	39.0	1.00	49,503	49,503	4,800				54,303		54,303
Clerk I	Y	03/04/19	1.33		39.0	1.00	41,716	41,716	-				41,716		41,716
							<u>5.72</u>	<u>335,127</u>	<u>24,864</u>	<u>-</u>	<u>-</u>	<u>9,785</u>	<u>369,776</u>	<u>-</u>	<u>369,776</u>
														OT	1,000
														Per Mayor	<b>370,776</b>

141 - ASSESSORS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Revaluation</u> FY2019 Interim Year adjustment and Street Level Photography	011412-521700	56,500	56,500	56,500	-
<u>Computer Services</u> Supplies & Service Maint. for tax bills.	011412-522400	4,300	4,300	4,300	-
<u>Office Supplies</u> Office Supplies, Book Binding, Mailings	011414-540000	5,700	5,700	5,700	-
<u>Other Expenses</u> Dues, conferences, continuing educational courses.	011417-570000	2,700	2,700	2,700	-
<b>Total Non Payroll Expenditures</b>		<u>69,200</u>	<u>69,200</u>	<u>69,200</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	298,945	370,776	370,776	-
Total Non Payroll Expenses	69,200	69,200	69,200	-
Total Department Expenses	<u>368,145</u>	<u>439,976</u>	<u>439,976</u>	<u>-</u>

## 145 - Director of Finance/ Collector/ Treasurer

Contact Information: George Anzuoni, Director of Finance/City Collector/City Treasurer, 781-286-8120

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

To support the City and its departments by providing high quality financial, accounting and administrative services to perform their missions more efficiently, effectively and innovatively, both in the present and future. As Treasurer and Collector, the mission is to maximize the City's financial resources by efficiently and effectively administering the collections of all the City's receivables and by effectively and efficiently managing the City's bank accounts, short-term investments, disbursements and debt.

### FY2019 Accomplishments

- Had oversight of the City's independent Audit.
- Maintained a Bond Rating from Standard and Poor's Rating Agency at AA with a positive outlook.
- Issued for the sixth straight year The Comprehensive Financial Annual Report in accordance with the Government Finance Officers Association standards.
- Received the GFOA Certificate of Achievement of Excellence in Financial Reporting fourth straight year.
- Collaborated with independent Auditors to have Free Cash certified at slightly over \$6.1 million.
- Collaborated with independent Auditors to have Free Cash in the Water and Sewer Enterprise Fund certified at \$2.8 million.
- Collaborated with the City Auditor to issue a GFOA compliant budget.
- Received the Distinguished Budget Presentation Award for the sixth straight year.
- Commissioned an Other Public Employment Benefit (OPEB) study.
- Created and funded an OPEB Liability Trust Fund with deposits of over \$500,000 in the first year.
- Had oversight of the AMR Water Meter installations.
- Supervised major repairs to the roof at City Hall.

## FY2020 Goals & Objectives

- 1) **Goal:** Risk assessment with the various City Departments to ensure the non-existence of fraudulent actions.  
**Objective:** Maintain all City assets safe and secure.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 2) **Goal:** Establish and/or review all financial policies in the City and further reduce them to a written format.  
**Objective:** Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** Establish policies for funding for the newly created OPEB Liability Trust Fund.  
**Objective:** Take a responsible approach to the City's future obligations.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** Work with the Purchasing Agent to fully automate the purchase order system.  
**Objective:** Improve upon processing efficiencies in this area.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 5) **Goal:** Implement an upgrade in the MUNIS Payroll System and Implementation of MUNIS's Cash Management/Cashiering and Treasurer Management Modules.  
**Objective:** To more efficiently provide this service to all of the employees of the City.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
- 6) **Goal:** Complete the installation of the AMR meter reading system.  
**Objective:** Provide the City the ability to read meters from a remote location with accuracy. The ratepayers will receive a minimal amount of estimated reads therefore more accurate billing.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

- 7) **Goal:** Have an outside audit done of the Health Insurance Trust Fund  
**Objective:** Ensure that no fraud is evident in this area.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 8) **Goal:** Have MUNIS perform an assessment audit of how the City utilizes their software and work with I.T. department in upgrading the MUNIS to the next version of their software.  
**Objective:** To ensure that the all departments are using the MUNIS software as efficiently and effectively as possible and to modernize the MUNIS platform to from Version 10 to Version 11.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

**Performance Measures**

<b>Collector's Office Collections</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>
<b>Real Estate Tax</b>	\$ 75,684,367	\$ 79,236,169	\$ 82,618,000	\$ 86,440,000
<b>% RE Collected *</b>	98.76%	98.86%	98.90%	99.00%
<b>Personal Property Tax</b>	\$ 2,213,005	\$ 2,021,893	\$ 2,088,000	\$ 1,900,000
<b>Motor Vehicle Tax</b>	\$ 5,415,707	\$ 5,945,589	\$ 5,950,000	\$ 5,955,000
<b>Water/Sewer Tax</b>	\$ 22,857,787	\$ 23,732,245	\$ 24,000,000	\$ 24,500,000
<b>40U (on Tax bill)</b>	\$ 391,663	\$ 531,856	\$ 400,000	\$ 425,000
<b>Water Liens Tax</b>	\$ 3,459,350	\$ 2,985,918	\$ 2,500,000	\$ 2,700,000

\*Net of Abatements/Exemptions

<b>Treasurer's Office</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Projected FY 2020</b>
<b>Tax Title Properties *principal only</b>	\$ 2,969,603	\$ 3,141,805	\$ 3,000,000	\$ 3,200,000
<b>Tax Title Collections *principal only</b>	\$ 3,069,354	\$ 1,579,713	\$ 1,473,711	\$ 1,600,000
<b>Foreclosures *principal only</b>	\$ 156,103	\$ 25,906	\$ 219,145	\$ 140,000
<b>Foreclosed land auction receipts *purchase price</b>	\$ 672,514	n/a	\$ 430,300	n/a

\* We auction off properties quickly via in-house public auction. All properties in the City that can be on tax rolls are on the tax rolls.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DIRECTOR OF FINANCE/ COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011451	510100	PERMANENT SALARIES	628,963	585,844	637,624	687,905	484,612	758,948
011451	510900	OVERTIME	23,970	45,180	49,362	15,000	36,366	25,000
011451	511100	LONGEVITY	15,842	14,936	15,826	17,400	11,956	18,000
011451	511400	WORKERS COMP	427,268	-	7,170	-	-	-
011451	511500	WORKERS COMP MED.	213,637	-	-	-	-	-
011451	511600	WORKERS COMP UNEMP	30,000	-	-	-	-	-
011451	511900	GROUP HEALTH	17,172,725	-	-	-	-	-
011451	512100	MEDICARE TAXES	1,297,413	-	-	-	-	-
011451	512301	EDUCATIONAL INCENTIVE	48,100	44,949	45,299	39,077	28,376	38,632
011451	516600	SICK LEAVE BB	8,313	9,107	8,392	-	8,064	-
011452	525000	CONTRACTED SERVICES	-	-	25,446	-	-	-
011454	540000	OFFICE SUPPLIES	62,321	50,122	41,893	70,000	64,397	70,000
011454	545500	COMPUTER OPERATIONS	73,500	12,846	50,285	50,000	24,842	25,000
011457	522800	AUDIT/ACCOUNTING SERV	64,825	-	-	-	-	-
011457	571900	TAX TITLE	306,794	279,422	216,231	-	24	-
011457	572100	BANKING SERVICES	287,070	344,280	351,458	300,000	193,746	300,000
011459	591000	BONDED DEBT RESV/TF IN	-	(743,444)	-	-	-	-
011459	591100	BONDED DEBT	3,583,994	4,397,170	-	-	-	-
011459	591200	NOTES BOND	116,007	139,559	71,362	-	-	-
011459	591210	SRF BOND ADMIN FEES	79,323	93,949	-	-	-	-
011459	591500	INTEREST LT DEBT	2,513,316	2,704,997	-	-	-	-
<b>TOTAL</b>	<b>DIRECTOR OF FINANCE/ COLLECTOR/ TREASU</b>		<b>26,953,381</b>	<b>7,978,917</b>	<b>1,520,348</b>	<b>1,179,382</b>	<b>852,384</b>	<b>1,235,580</b>

145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Director of Finance	N	02/22/78	42.38	X	39.0	1.00	160,131	160,131	18,810				178,941		178,941
Assistant Treasurer	N	10/09/90	29.75	X	39.0	1.00	68,181	68,181	9,914				78,095		78,095
Payroll	N	06/27/05	15.02		39.0	1.00	-	66,300	6,773				73,073		73,073
Asst. Tax Title Custodian (Clerk I)	N	04/11/07	13.23		39.0	1.00	43,926	43,926	4,694				48,620		48,620
Clerk I	N	04/22/19	1.19		39.0	1.00	41,723	41,723	-				41,723		41,723
Clerk I	N				39.0	1.00	39,647	39,647	-				39,647		39,647
Assistant Collector	N	08/03/98	21.92	X	39.0	1.00	68,181	68,181	8,314				76,495		76,495
Principal Clerk	N	01/15/14	6.46		39.0	1.00	47,151	47,151	4,715				51,866		51,866
Principal Clerk	N	07/16/18	1.96		39.0	1.00	47,151	47,151	-				47,151		47,151
Deputy Collector/ Asst Princ Cler	N	07/19/11	8.96		39.0	1.00	45,488	45,488	3,412				48,900		48,900
Clerk I	N	07/16/18	1.96		39.0	1.00	43,926	43,926	-				43,926		43,926
Clerk I	N	01/16/18	2.45		39.0	1.00	43,926	43,926	-				43,926		43,926
Clerk II	N	04/30/19	1.17		39.0	1.00	43,217	43,217	-				43,217		43,217
						<u>13.00</u>		<u>758,948</u>	<u>56,632</u>	-	-	-	<u>815,580</u>	-	<u>815,580</u>
														<b>OT</b>	25,000
														<b>Per Mayor</b>	<b>840,580</b>

145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Office Supplies</u>	011454-540000	70,000	70,000	70,000	-
Wireless telephone; armored car services; alarm services; office supplies, equipment lease; tax bill supplies.					
<u>Computer Operations</u>	011454-545500	50,000	50,000	25,000	(25,000)
<u>Banking Services</u>	011457-572100	300,000	300,000	300,000	-
Banking & Related Charges					
Total Non Payroll Expenditures		<u>420,000</u>	<u>420,000</u>	<u>395,000</u>	<u>(25,000)</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	759,382	886,318	840,580	(45,738)
Total Non Payroll Expenses	420,000	420,000	395,000	(25,000)
Total Department Expenses	<u>1,179,382</u>	<u>1,306,318</u>	<u>1,235,580</u>	<u>(70,738)</u>



## 151 – Solicitor’s Office

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

### Mission Statement

To provide legal counsel for the City to operate at maximum potential with minimal risk.

### FY2019 Accomplishments

- Defended and managed Chapter 84 (a law that governs injuries or damages sustained on public ways) and Chapter 258 (law that governs all other negligence claims) citizen claims filed with the Solicitor’s Office (not filed in court) with minimal cost to the City.
- Defended lawsuits against the City and its Boards. For example, the City successfully defended a suit involving an individual who had been bitten by the Revere Police Department K9 police dog and a suit where an individual claimed injuries after a slip and fall in a City park.
- Participated with committees to draft Water and Sewer Ordinance, Food Truck Ordinance, and Short-Term Rental Ordinance.
- Assisted departments with implementation and responses to the Commonwealth’s public records law.
- Assisted with reviewing, editing, implementing, signing, and distributing City contracts.
- Assisted with oversight of EPA/DEP Consent Decree.
- Assisted with real estate title work for the Department of Public Works facility.
- Reviewed and edited Host Community Agreement for medical marijuana facility.
- Assisted School Department with specific contract/procurement matters related to school cleaning companies, including UCC secured transaction filings.

### FY2020 Goals & Objectives

- 1) **Goal:** Continue to successfully defend claims against the City.  
**Objective:** Utilize all available resources to defend claims, including the assistance of outside counsel.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 2) **Goal:** Revise, amend or create new ordinances as needed.  
**Objective:** To improve government efficiency. Meet with department heads and/or committees to discuss and conduct review of ordinances.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Address City’s real estate and land-use needs.  
**Objective:** Work with department heads and City’s real estate attorneys to clear title, procure land, and establish or remove easements and encroachments to City properties.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Contracts Administered and Reviewed</b>	53	42	47	47
<b>Lawsuits Defended and Settled</b>	10	8	11	9
<b>Citizen Ch. 84/Ch. 258 Claims Denied and Settled</b>	71	68	57	65

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
SOLICITOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011511	510100	PERMANENT SALARIES	267,376	275,680	287,932	298,916	209,213	314,451
011511	511100	LONGEVITY	3,400	4,557	5,090	6,700	3,840	6,800
011511	512301	EDUCATIONAL INCENTIVE	23,923	23,087	25,331	26,758	17,939	25,414
011511	516600	SICK LEAVE BB	5,114	5,131	4,789	-	3,690	-
011512	522410	LEGAL RESEARCH SERV&PUBL	5,818	4,526	5,514	9,000	4,972	9,000
011514	540000	OFFICE SUPPLIES	7,279	7,354	7,638	7,500	4,374	7,500
011517	570000	OTHER EXPENSES	2,298	2,345	2,886	4,000	2,776	12,500
011517	571000	LITIGATION	-	920	54	3,000	(96)	3,000
011517	571100	JUDGMENTS	-	-	-	-	50,000	-
011517	571300	SETTLEMENT	13,457	41,747	7,030	25,000	1,111	25,000
011517	574100	OUTSIDE LEGAL SERV	355,623	410,998	586,936	100,000	42,022	100,000
TOTAL	SOLICITOR		684,287	776,345	933,200	480,874	339,840	503,665

151 - SOLICITOR'S OFFICE

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Solicitor	N	05/10/01	19.15		39.0	1.00	108,324	113,740	13,974				127,714		127,714
Assistant Solicitor	N	07/09/98	21.99		39.0	1.00	100,913	100,913	13,291				114,204		114,204
Principal Clerk/ Paralegal	N	05/20/19	1.12		39.0	1.00	47,151	47,151	-				47,151		47,151
Administrative Assistant	N	09/16/10	9.79		39.0	1.00	52,647	52,647	4,949				57,596		57,596
						<u>4.00</u>		<u>314,451</u>	<u>32,214</u>	-	-	-	<u>346,665</u>	-	<u>346,665</u>
														<b>Other *</b>	-
														<b>OT</b>	
														<b>Per Mayor</b>	<b>346,665</b>

\* Parking Hearing Officer to be paid from Parking Meter Receipts. 40U Hearing Officer to be paid from 40U Revolving Fund.

City of Revere - Fiscal Year 2020 Budget

151 - SOLICITOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Legal Research Services and Publications</u>	011512-522410	9,000	9,000	9,000	-
Online research, legal/educational books, materials & services					
<u>Office Supplies</u>	011514-540000	7,500	7,500	7,500	-
Copier lease, equipment maint., office supplies & stationary					
<u>Other Charges &amp; Expenses</u>	011517-570000	4,000	12,500	12,500	-
Bar dues, non litigation travel, music licenses					
<u>Litigation Expenses</u>	011517-570000	3,000	3,000	3,000	-
Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees					
<u>Releases/Settlements</u>	011517-571300	25,000	25,000	25,000	-
Settlement/Payment of Legal Claims					
<u>Outside Legal Services</u>	011517-574100	100,000	200,000	100,000	(100,000)
Contracted Legal Services					
	<b>Total Non Payroll Expenditures</b>	<b>148,500</b>	<b>257,000</b>	<b>157,000</b>	<b>(100,000)</b>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	332,374	346,665	346,665	-
Total Non Payroll Expenses	148,500	257,000	157,000	(100,000)
Total Department Expenses	<b>480,874</b>	<b>603,665</b>	<b>503,665</b>	<b>(100,000)</b>

## 161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To accurately preserve public records, establish, maintain, correct, index and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

### FY2019 Accomplishments

- For calendar year 2018, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering approximately 763 birth records, 489 death records, and 425 marriage licenses.
- For calendar year 2018, the Office of the Clerk has registered approximately 280 new business certificates and/or business certificate renewals.
- Upgraded the City Council Chamber utilizing ETP Funds to provide the most up-to-date technology and equipment for all Boards and Commission using the City Council Chamber as a public meeting space.
- Met with the Department of Innovation and Data Management to take the first steps with Laserfiche to create a document management filing system for special permits, zoning amendments, and other commonly referenced documents and forms.

### FY2020 Goals & Objectives

- 1) **Goal:** Perform a recodification of the Revised Ordinances of the City of Revere to include ordinances, zoning amendments, Traffic Commission Regulations, accepted Massachusetts General Laws, and special acts covering the period of 2018 to 2019.  
**Objective:** To provide City staff and residents with the most updated and accurate version of the City's Charter.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, and Value Diversity.

2) **Goal:** Establish an electronic file for all special permits and zoning amendments granted by the City Council to further preserve City Council history and provide easier access to historical records frequently requested by the Building department. **Objective:** To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

3) **Goal:** Continue to maintain a well-organized vital records and public records archive by working with the Department of Innovation and Data Management to implement and utilize a document management program or software.

**Objective:** To quickly and efficiently facilitate and respond to public records requests.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

**Performance Measures**

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Births Recorded</b>	795	767	781	790
<b>Deaths Recorded</b>	483	539	511	520
<b>Marriage Licenses Recorded</b>	489	438	464	470
<b>Business Certificates Issued</b>	300	323	312	320
<b>Dog Licenses Issued</b>	898	869	884	890

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
CITY CLERK**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011611	510100	PERMANENT SALARIES	208,685	219,223	240,585	237,040	171,497	330,294
011611	510900	OVERTIME	122	(1)	-	-	-	-
011611	511100	LONGEVITY	13,676	9,345	324	11,390	7,580	11,790
011611	512301	EDUCATIONAL INCENTIVE	7,767	11,251	9,916	12,239	8,867	13,270
011611	516600	SICK LEAVE BB	12,104	4,270	12,373	-	2,906	-
011612	521900	MEMORIALS	-	795	2,071	-	-	-
011612	525000	CONTRACTED SERVICES	26,131	36,235	22,372	24,091	16,723	17,000
011614	540000	OFFICE SUPPLIES	-	-	-	28,750	17,733	28,750
<b>TOTAL</b>	<b>CITY CLERK</b>		<b>268,485</b>	<b>281,119</b>	<b>287,641</b>	<b>313,510</b>	<b>225,307</b>	<b>401,104</b>



City of Revere - Fiscal Year 2020 Budget

161 - CITY CLERK FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
City Clerk	N	01/07/04	16.49	X	39.0	1.00	94,647	94,647	23,401				118,048		118,048
Administrative Assistant	N	08/31/91	28.85	X	39.0	1.00	55,283	55,283	15,327				70,610		70,610
Administrative Assistant	N	10/02/02	17.76	X	39.0	1.00	55,283	55,283	6,546				61,829		61,829
Administrative Assistant	N	08/29/11	8.84		20.0	0.51	26,998	26,998	2,025				29,023		29,023
Archivist/ Public Records	Y				39.0	1.00	39,647	39,647	-				39,647		39,647
						<u>4.51</u>	<u>271,859</u>		<u>47,299</u>	-	-	-	319,157	-	319,157
														<b>PT Salaries</b>	36,197
														<b>OT</b>	-
														<b>Per Mayor</b>	<b>355,354</b>

\* Clerk of Council and Clerk of Committee salaries were reclassified from City Council budget to City Clerk budget.

City of Revere - Fiscal Year 2020 Budget

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Contracted Services</u>	011612-525000	17,000	17,000	17,000	-
Granicus					
<u>Office Supplies</u>	011614-540000	28,750	28,750	28,750	-
	<b>Total Non Payroll Expenditures</b>	<u>45,750</u>	<u>45,750</u>	<u>45,750</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	260,669	355,354	355,354	-
Total Non Payroll Expenses	45,750	45,750	45,750	-
Total Department Expenses	<u>306,419</u>	<u>401,104</u>	<u>401,104</u>	<u>-</u>

## 162 - Election Commission

Contact Information: Diane R. Colella, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, MA 02151

### Mission Statement

To operate fairly and impartially while adhering to Massachusetts General Laws, Campaign Finance Laws and the Revised Ordinances of the City of Revere when assisting candidates and constituents on all aspects of the Electoral process. To provide exceptional customer service to residents seeking our assistance.

### FY2019 Accomplishments

- In preparation for the 2020 Federal Census, a review of the cities address list was conducted. As such, 2,145 addresses were added to the Federal Government's address list thereby increasing the revenue and Congressional representation the City will receive when the 2020 Federal Census is done. Each response received is worth \$2,300 in revenue to the City.
- Reviewed and corrected 774 invalid addresses submitted on voter registration forms. Worked with the City Engineer to provide a resolution for addresses of two family homes having two numbers on the doors.
- Hired two new staff members. Both employees are in training.
- Administered two successful State Elections, including two weeks of early voting at a remote location.
- Successfully registered 2,064 new voters, processed 706 absentee ballots and 1,688 early voting ballots.
- Conducted the 2019 Annual City Census wherein 25,838 forms were mailed. Approximately 14,000 responses were received and processed.
- Successfully moved out of two polling locations. Elections moved from the Point of Pines Fire Station to the Point of Pines Yacht Club and from the Freeman Street Fire Station to the Turkish Cultural Center. Every voter was notified by US Mail.



- Presented to the members of the Patriots Civic Club regarding election activists.
- Hosted voter registration sessions at local events throughout the City, including the weekend long Sandcastle Event, the Moroccan Cultural Day and Beachmont City Day.

## FY2020 Goals & Objectives

- 1) **Goal:** Train Election staff and members of the Board of Election Commissioners on Automatic Registration being implemented on January 1, 2020 by the Secretary of State's Office.  
**Objective:** Ensure successful, high quality, efficient municipal Elections for our citizens.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
- 2) **Goal:** Form a Complete Count Committee to include the Mayor, his staff, City Officials and key stakeholders in the Community to promote the response of the 2020 Federal Census.  
**Objective:** Ensure the successful completion of the 2020 Federal Census to gain funding and Congressional representation for the City of Revere.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Work within the parameters of the budget so ratepayers know we have them in mind when spending their tax dollars.  
**Objective:** Be mindful when spending taxpayer dollars. Negotiate with suppliers and reduce, reuse, and recycle when possible.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Work with the Boston Election Department and other Cities and Towns to ensure changes made to Election Laws are in the best interest of everyone involved with the process. Attend training sessions held by the State and other outside organizations to learn about process improvements.  
**Objective:** Implement process improvements and follow Massachusetts General Laws.  
**Mayoral Focus Area:** Professionalize City Services; Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

Performance Measures

	<u>Calendar Year 2017</u>	<u>Calendar Year 2018</u>	<u>Calendar Year 2019</u>	<u>Projected Calendar Year 2020</u>
<b>Voters Registered</b>	2,061	2,778	2,500	4,500
<b>Absentee Ballots Processed</b>	439	706	n/a	3,000
<b>Early Voting Ballots Processed</b>	n/a	1,688	0	4,000
<b>Notary Public Services</b>	88	216	144	230
<b>Newly added addresses to Federal Census</b>	n/a	2,145	n/a	n/a
<b>Census Forms Mailed</b>	26,327	25,616	25,838	26,000
<b>Census Forms Returned</b>	17,045	11,963	15,000	16,000
<b>Confirmation Cards Sent to Voters to Confirm Residency</b>	9,291	7,280	10,000	11,000
<b>Changes to Voters Records</b>	12,475	12,794	12,000	14,000
<b>Number of Voters Deleted and Sent a Final Notice of Removal.</b>	1,365	1,352	1,300	1,500
<b>Number of Voter Registration Forms Sent to Residents Turning Eighteen Years Old</b>	600	370	176	500
<b>Total Number of Registered Voters</b>	27,325	27,073	27,368	27,500

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011621	510100	PERMANENT SALARIES	151,810	150,895	164,433	167,053	125,187	178,064
011621	510101	OTHER SALARIES	20,123	18,906	5,400	12,000	9,749	23,000
011621	510102	POLL WORKERS	76,334	47,415	29,557	43,000	26,614	79,000
011621	510103	CUSTODIANS/ELECTION	10,169	6,479	2,266	5,500	3,735	6,000
011621	511100	LONGEVITY	5,271	1,899	2,094	2,600	1,632	3,800
011621	512301	EDUCATIONAL INCENTIVE	7,879	8,490	9,358	9,067	6,840	9,708
011621	516600	SICK LEAVE BB	19,453	2,370	1,746	-	-	-
011622	522100	RENTALS	8,884	6,003	2,895	7,100	7,738	8,700
011622	522200	POSTAGE	13,680	14,484	15,053	15,362	14,035	16,500
011622	522400	COMPUTER SERVICES	40,374	36,244	33,685	25,000	9,689	22,000
011622	523440	PRINTING & MAILING	-	-	-	18,000	8,976	28,000
011622	525000	CONTRACTED SERVICES	500	560	425	800	200	4,100
011624	540000	OFFICE SUPPLIES	2,273	7,280	2,474	2,500	1,288	2,500
011628	541620	ELECTION SUPPLIES	-	-	-	5,000	554	5,500
<b>TOTAL</b>	<b>ELECTION</b>		<b>356,750</b>	<b>301,025</b>	<b>269,386</b>	<b>312,982</b>	<b>216,237</b>	<b>386,872</b>

162 - ELECTION COMMISSION

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Election Commissioner	N	01/11/01	19.48	X	39.0	1.00	76,791	76,791	8,559	-	-	-	85,350	-	85,350
Assistant to Commissioner	N	06/15/10	10.05		39.0	1.00	52,647	52,647	5,699	-	-	-	58,346	-	58,346
Clerk I	N	10/29/18	1.67		39.0	1.00	43,926	43,926	750	-	-	-	44,676	-	44,676
						<u>3.00</u>		<u>173,364</u>	<u>15,008</u>	-			<u>188,372</u>	-	<u>188,372</u>
															Staff OT 6,000
															DPW OT 17,000
															Board Salaries 3,200
															Custodial Services 6,000
															Per Mayor 220,572

**162 - ELECTION COMMISSION**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Poll Workers Salaries</u> Two local elections and one federal election.	011621-510102	43,000	79,000	79,000	-
<u>Rentals</u> Truck rentals; polling locations; equipment rentals.	011622-522100	8,700	8,700	8,700	-
<u>Postage</u>	011622-522200	15,362	16,500	16,500	-
<u>Computer Services</u> Code memory packs for (2) Local Elections and (1) Federal Election. Annual Maintenance contract of Unity software and (23) tabulators; repairs.	011622-522400	25,000	22,000	22,000	-
<u>Printing &amp; Mailing</u> Prepare and print ballots for (2) local elections; annual city census, annual street listing, and confirmation cards; signs and envelopes.	011622-523440	16,400	28,000	28,000	-
<u>Contracted Services</u> Translation services; constable services; shredding; alarm monitoring; bind voter registrations; shipping charges.	011622-525000	800	4,100	4,100	-
<u>Office Supplies</u>	011624-540000	2,500	2,500	2,500	-
<u>Election Supplies</u> Includes newspaper ads for early voting and last day to register.	011624-541620	5,000	5,500	5,500	-
<b>Total Non Payroll Expenditures</b>		<u>116,762</u>	<u>166,300</u>	<u>166,300</u>	<u>-</u>
<u>Footnotes:</u>					

**Total Department Expenses**

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	196,220	264,499	220,572	(43,927)
Total Non Payroll Expenses	116,762	166,300	166,300	-
Total Department Expenses	<u>312,982</u>	<u>430,799</u>	<u>386,872</u>	<u>(43,927)</u>



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
LICENSE COMMISSION**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,199	3,200	3,200	2,400	3,200
011654	540000	OFFICE SUPPLIES	1,000	939	1,003	1,000	57	3,000
<b>TOTAL</b>	<b>LICENSE COMMISSION</b>		<b>4,200</b>	<b>4,138</b>	<b>4,203</b>	<b>4,200</b>	<b>2,457</b>	<b>6,200</b>



165 - LICENSING COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Office Supplies	011654-540000	1,000	3,000	3,000	-
Office Supplies & Stationary					
Total Non Payroll Expenditures		<u>1,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	3,200	3,200	3,200	-
Total Non Payroll Expenses	1,000	3,000	3,000	-
Total Department Expenses	<u>4,200</u>	<u>6,200</u>	<u>6,200</u>	<u>-</u>

## 171 - Conservation Commission

Contact Information: Robert O'Brien, Director, 781-286-8201

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

### Mission Statement

To protect the wetlands of the City by controlling the activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation and aesthetics.

### FY2019 Accomplishments

- To date, the Conservation Commission has processed 7 permit applications in a timely manner and has collected over \$4,000 in fees.

### FY2020 Goals & Objectives

- Goal:** To continue to process permits in accordance with timelines set forth by regulatory requirements contained in 310CMR10.00.

**Objective:** Protect the wetlands of the City for economic and environmental purposes.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.

### Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Certificates of Compliance Issued</b>	8	7	7	8
<b>Order of Conditions Issued</b>	20	17	12	17

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011711	510100	PERMANENT SALARIES	6,400	5,667	5,400	6,400	5,400	6,400
011714	540000	OFFICE SUPPLIES	800	-	458	600	455	600
<b>TOTAL</b>	<b>CONSERVATION COMMISSION</b>		<b>7,200</b>	<b>5,667</b>	<b>5,858</b>	<b>7,000</b>	<b>5,855</b>	<b>7,000</b>



171 - CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Office Supplies	011714-540000	600	600	600	-
Office Supplies					
Total Non Payroll Expenditures		<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	6,400	6,400	6,400	-
Total Non Payroll Expenses	600	600	600	-
Total Department Expenses	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>-</u>

## 176 - Zoning Board of Appeals

Contact Information: John Henry, Clerk of Board

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

### Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.

### FY2019 Accomplishments

- The Zoning Board of Appeals heard and made decisions on 35 applications.

### FY2020 Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by the each petitioner and consider testimony provided by any parties of interest.

**Objective:** Continue to deliver results with an objective mindset.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

### Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Variance Applications Reviewed</b>	10	10	11	11
<b>Meetings Held</b>	28	36	35	35



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
ZONING BOARD OF APPEALS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011761	510100	PERMANENT SALARIES	11,600	11,600	10,314	11,600	6,100	11,600
011764	540000	OFFICE SUPPLIES	792	680	693	720	399	720
<b>TOTAL</b>	<b>ZONING BOARD OF APPEALS</b>		<b>12,392</b>	<b>12,280</b>	<b>11,007</b>	<b>12,320</b>	<b>6,499</b>	<b>12,320</b>



176 - ZONING BOARD OF APPEALS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Office Supplies	011764-540000	720	720	720	-
Office Supplies					
Total Non Payroll Expenditures		<u>720</u>	<u>720</u>	<u>720</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	11,600	11,600	11,600	-
Total Non Payroll Expenses	720	720	720	-
Total Department Expenses	<u>12,320</u>	<u>12,320</u>	<u>12,320</u>	<u>-</u>

## 182 - Office of Strategic Planning & Economic Development (SP&ED)

Contact Information: Robert O'Brien, Director, 781-286-8201

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

### Mission Statement

To create an environment in the City of Revere that is conducive to retaining, growing and attracting our commercial and residential sectors in order to strengthen and revitalize our neighborhoods and stabilize and transform our physical, social, civic and economic environment.

### FY2019 Accomplishments

- Worked on completing the permitting process for redevelopment of the Revere portion of Suffolk Downs.
- Permitted/monitored more than 30 other commercial/residential projects in the community.
- Planned and commenced the Revere visioning/master planning process with the Metropolitan Area Planning Council (MAPC).
- Continued the redevelopment planning/permitting process for Wonderland and Caddy Farm.
- Completed ten storefront improvement and signage projects on Broadway and Shirley Avenue.
- Oversaw MassWorks projects on Shirley Avenue and Revere Beach Parkway valued @ \$5.7M.
- Implemented the \$1M + Chapter 90 and 311 street/sidewalk repair/replacement programs.
- Processed more than 250 projects through the Site Plan Review Committee and Planning Board.
- Managed the Community Development Block Grant and the related Housing and Urban Development (HUD) auditing process.
- Secured Massachusetts Gaming Commission funding for both economic development and transportation purposes.
- Supported start-up of The Neighborhood Developers (TND) Connect workforce development program in Revere.
- Secured two Opportunity Zones designations for the City.
- Completed the SP&ED organizational/staff self-assessment.

## FY2020 Goals & Objectives

- 1) **Goal:** To continue economic development activities throughout the City.  
**Objective:** To monitor and support progress on the Suffolk Downs redevelopment plan in Revere, complete the Master Planning process with MAPC, continue the planning and permitting processes for Caddy Farms and Wonderland, support the re-tenanting of the former NECCO property and to oversee construction on various residential and hotel projects elsewhere in Revere.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
- 2) **Goal:** To preserve and promote the affordability of housing opportunities in Revere.  
**Objective:** To collaborate with the Revere Housing Authority and the Neighborhood Developers to formulate strategies for increasing the number of deed-restricted affordable housing units in both the public and private sectors, to promote housing rehabilitation programs that improve the quality of the existing housing stock in the community and to work with private developers to minimize, assess and address any residential and commercial displacement resulting from their plans.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** To improve the infrastructure of the City.  
**Objective:** To implement \$1M + of street and sidewalk improvements throughout the City, to plan and implement a redesign of the Revere Street/Ocean Avenue/Revere Beach Boulevard/Beachmont Square intersections and to support other city departments in their efforts to replace critical elements of their infrastructure.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
- 4) **Goal:** To strengthen the professional capabilities of the SP&ED Department.  
**Objective:** To expand the workforce development roles and responsibilities of the City Planner, recruit a Director of the CDBG Program and move the position of City Planner into the appropriated funding category.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

<u>Economic Development</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Major Ongoing Residential Projects	1	14	15	10
Major Ongoing Commercial Projects	5	8	8	8
Major Ongoing Mixed-Use Projects	1	3	4	4
Other: Medical	0	1	1	0

<u>Master Planning</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Master Planning Forums	n/a	n/a	3	1
Master Planning Participants	n/a	n/a	500	125
Master Planning Steering Group Sessions	n/a	n/a	4	4
Master Planning Working Sessions	n/a	n/a	5	4
Master Planning Report	n/a	n/a	0	1

<u>Workforce Development</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
City-Sponsored Hospitality Training Programs	0	0	1	2
Participants Served	0	0	50	75

<u>Planning Board</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Meetings	13	13	13	13
Projects Reviewed	15	10	6	12
Projects Approved	15	9	6	12

<u>Site Plan Review Committee</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Meetings	48	48	44	48
Proposals Reviewed	340	310	235	300
Proposals Approved	250	246	206	225

<u>Park Planning</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Parks in Planning	2	2	4	3
Parks in Construction	3	1	3	2
Parks Completed	3	1	3	2

<u>Storefront/Signage Program</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Projects in Process	2	2	1	7
Projects Completed	11	11	9	8

<u>Street and Sidewalk Repairs</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
Number of Major Sidewalks Repaired and Reconstructed	3	4	8	15
Number of Major Streets Repaired and Reconstructed	4	10	14	10
311 Street and Sidewalk Repair Responses	0	60	125	150
Value of Street and Sidewalk Projects (Ch. 90 plus City Appropriation)	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000

<u>Outside Funds</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>CDBG</b>	\$ 694,746	\$ 790,083	\$ 784,221	\$ 784,221
<b>I&amp;I</b>	\$ 233,090	\$ 363,409	\$ 1,139,150	\$ 750,000
<b>CIT</b>	\$ 367,645	\$ 513,720	\$ 112,842	\$ 400,000
<b>MassWorks</b>	n/a	\$ 3,708,500	\$ 2,000,000	\$ 3,000,000
<b>Other</b>	\$ 75,000	\$ 76,500	\$ 61,000.00	\$ 50,000



**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011821	510100	PERMANENT SALARIES	273,691	151,828	229,692	175,463	127,114	259,491
011821	511100	LONGEVITY	22,075	-	-	-	712	-
011821	512301	EDUCATIONAL INCENTIVE	31,684	-	4,255	-	3,985	5,240
011821	516600	SICK LEAVE BB	41,289	-	-	-	-	-
011822	525000	CONTRACTED SERVICES	6,910	-	42,860	-	35,884	-
011824	540000	OFFICE SUPPLIES	5,874	2,901	3,556	4,000	2,002	4,000
011827	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	-	-
011827	572500	WORK STUDY PROGRAM	4,371	-	-	-	-	-
<b>TOTAL PLANNING/ COMMUNITY DEVELOPMENT</b>			<b>385,893</b>	<b>154,729</b>	<b>280,363</b>	<b>179,463</b>	<b>169,695</b>	<b>268,731</b>

**Footnotes:**

\* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Director	N	07/05/16	3.99		39.0	1.00	126,385	126,385	-				126,385	-	126,385
City Planner	N	02/20/18	2.36		39.0	1.00	69,870	69,870	5,240				75,110	-	75,110
Infrastructure Program Manager	N	01/13/14	6.47		39.0	1.00	84,486	84,486	6,336				90,822	90,822	-
Project Planner	N	09/10/14	5.81		39.0	1.00	57,494	57,494	5,749				63,243	63,243	-
Business Liaison/Storefront Prog	N	01/03/06	14.50		39.0	1.00	78,037	78,037	9,604				87,641	87,641	-
CDBG Program Director	Y	05/20/19	1.12		39.0	1.00	79,051	79,051	-				79,051	79,051	-
Clerk I	Y	07/01/14	6.00		39.0	1.00	39,647	39,647	-				39,647	39,647	-
						<u>7.00</u>		<u>534,970</u>	<u>34,929</u>	-	-	-	<u>569,899</u>	<u>360,404</u>	<u>209,495</u>
														<b>Total PT Salaries</b>	133,670
														<b>Grant Funded PT Salaries</b>	(78,434)
														<b>OT</b>	-
														<b>Per Mayor</b>	<b>264,731</b>

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Office Supplies	011824-540000	4,000	4,000	4,000	-
Office Supplies, legal ads, copies/ maintenance					
Total Non Payroll Expenditures		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	175,463	266,731	264,731	(2,000)
Total Non Payroll Expenses	4,000	4,000	4,000	-
Total Department Expenses	<u>179,463</u>	<u>270,731</u>	<u>268,731</u>	<u>(2,000)</u>

## 184 - Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

### Mission Statement

To develop, track and improve all City infrastructure, such that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents is continually improved.

### FY2019 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Supported DPW maintenance and improvement work to City infrastructure and documented completed projects
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments and street extensions) for technical compliance and for impacts to existing City infrastructure.
- Worked to design a street reconfiguration, a concessions/restroom facility and other non-Consent Decree related projects throughout the City.
- Oversaw the design of water system improvements in various locations, and a proposed sanitary sewer pump station.
- Obtained annual City permits (MWRA, MassDOT, MassDEP, etc.) as well as file a Notice of Intent for the new USEPA MS4 permit
- Worked to develop and implement a City sewer and stormwater educational outreach program.
- Worked to develop FOG standards for City-wide implementation.
- Supported DPW operation and maintenance of instrumentation related to the automation of City assets (i.e. pump stations, tide gates, etc.)

## FY2020 Goals & Objectives

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.  
**Objective:** To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
  
- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.  
**Objective:** To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.  
**Objective:** Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.  
**Objective:** Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e. water distribution system, etc.) and plan, design construct and document various sewer, stormwater and water system projects.  
**Objective:** Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e. water distribution system, etc.) and plan, design, construct and document various sewer, stormwater and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** Direct the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities.  
**Objective:** Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
ENGINEERING**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
011841	510100	PERMANENT SALARIES	73,978	194,947	176,581	189,793	90,081	210,126
011841	512301	EDUCATIONAL INCENTIVE	5,547	9,999	7,950	5,926	4,293	7,251
011841	516600	SICK LEAVE BB	1,529	1,529	2,943	-	1,633	-
011842	520900	TELEPHONE/COMMUNICATIONS	761	616	672	750	505	750
011842	525000	CONTRACTED SERVICES	-	-	-	50,000	-	25,000
011844	544000	MATERIALS	527	2,089	2,920	5,850	5,121	20,850
011847	570000	OTHER EXPENSES	2,103	2,170	1,258	2,250	692	2,250
011847	570500	TRAVEL ALLOWANCE	579	300	113	900	-	900
<b>TOTAL</b>	<b>ENGINEERING</b>		<b>85,025</b>	<b>211,650</b>	<b>192,437</b>	<b>255,469</b>	<b>102,326</b>	<b>267,127</b>

184 - ENGINEERING

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
City Engineer	N	07/19/11	8.96		39.0	1.00	96,675	96,675	7,251				103,926	-	103,926
Project Manager	N				39.0	1.00	66,300	66,300	-				66,300	-	66,300
Principal Clerk	N	01/09/17	3.47		39.0	1.00	47,151	47,151	-				47,151		47,151
						3.00	210,126	210,126	7,251	-			217,377	-	217,377
														OT	
														Per Mayor	217,377



City of Revere - Fiscal Year 2020 Budget

184 - ENGINEERING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Telephone/ Communications</u>	011842-520900	750	750	750	-
Telephone Expense					
<u>Contracted Services</u>	011842-525000	50,000	50,000	25,000	(25,000)
On call engineering services					
<u>Materials &amp; Supplies</u>	011844-544000	5,850	20,850	20,850	-
Streetscan			15,000		
Office Supplies			2,000		
Large Format Printer Lease			3,850		
<u>Other Charges &amp; Expenses</u>	011847-570000	2,250	2,250	2,250	-
<u>Travel Allowance</u>	011841-512400	900	900	900	-
Mileage					
	<b>Total Non Payroll Expenditures</b>	<b>59,750</b>	<b>74,750</b>	<b>49,750</b>	<b>(25,000)</b>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	195,719	226,077	217,377	(8,700)
Total Non Payroll Expenses	59,750	74,750	49,750	(25,000)
<b>Total Department Expenses</b>	<b>255,469</b>	<b>300,827</b>	<b>267,127</b>	<b>(33,700)</b>

## 210 - Police Department

Contact Information: James Guido, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere, 02151

### Mission Statement

To deliver quality police services in an effective, responsible and professional manner and to maintain order while affording dignity and respect to each and every individual that we encounter.

### FY2019 Accomplishments

- Installed speed radar signs on 10 heavily-traveled roads throughout the city to help reduce speeding and motor vehicle crashes.
- Sent 15 Officers to the police academy (including FY2018) as we will continue toward the goal of 115 Officers.
- Instituted a full-time Community Services Division to foster greater interaction with the community on a daily basis. The department has expanded community programs, such as Police Athletic League, Youth Summer Camp, and Citizens Police Academy.
- Established a new Seniors Police Academy in partnership with the Senior Center.
- Assigned officers to facilitate traffic flow on Broadway at the start and end of school.
- Completed 30 percent review of all policies and procedures and are moving forward on accreditation.
- Enhanced school safety with expanded training and collaboration with the school department.
- Was named one of four communities to receive funding for school safety initiatives in the amount of \$339,590.



## FY2020 Goals & Objectives

- 1) **Goal:** Increase the complement of the Revere Police Department to 115 Police Officers over a 5 year period.  
**Objective:** Streamline the hiring process and have officers ready to go to the first available police academy and continue to diversify the department to reflect the population of the community.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 2) **Goal:** To open a police sub-station on Shirley Ave.  
**Objective:** To expand our outreach in the Shirley Ave area and work more closely with the diverse population in that area by continuing to build trust with the minority community through programing and community outreach.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 3) **Goal:** To implement mountain bike patrols through-out the city.  
**Objective:** To reinstitute mountain bike program and put officers on bicycles so we can have a greater presence in the neighborhoods and will allow for more interaction and communication with all of our residents.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
  
- 4) **Goal:** Expand the Traffic Division and begin data driven enforcement to serve the community better. This data would include crash data, as well as resident complaints.  
**Objective:** Reduce the number of motor vehicle crashes by increasing enforcement in high crash areas. Reduce speeding in areas that are a constant issue with increased enforcement and police presence.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 5) **Goal:** Hire a Community Engagement Officer.  
**Objective:** Expand our relationship with the community throughout the city and by being more involved with the diverse population in our community.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

- 6) **Goal:** Increase the number of surveillance cameras within the City.  
**Objective:** To provide officers with real time video to enhance public safety and have recordings of specific target areas to aid in investigations.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
  
- 7) **Goal:** Increase the detective bureau’s forensic processing abilities.  
**Objective:** To provide more training and equipment to process crime scenes and evidence related to burglaries and robberies.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>Projected FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Revere Calls</b>	28,601	28,660	28,800	29,000
<b>Winthrop Calls</b>	7,746	8,680	8,800	9,000
<b>Revere Average Dispatch Times (call to dispatch)</b>	0:03:49	0:02:57	0:02:15	0:02:00
<b>Revere Dispatch Times Percentage under 1 Minute</b>	9%	10%	12%	14%

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012101	510100	PERMANENT SALARIES	985,019	1,063,171	1,232,506	1,406,507	913,389	1,501,796
012101	510101	OTHER SALARIES	700,360	656,614	550,791	461,000	397,346	461,000
012101	510110	CHIEF SALARY	150,394	149,721	192,347	186,209	127,867	194,035
012101	510111	EXECUTIVE OFFICER SALARY	90,711	71,842	3,620	98,388	-	106,396
012101	510112	SENIOR CAPT SALARY	181,522	207,721	217,657	98,388	72,277	106,396
012101	510113	CAPTAIN SALARY	86,691	72,213	134,000	178,482	199,061	191,188
012101	510114	LIEUTENANT SALARY	863,875	858,617	985,429	926,114	669,072	1,001,845
012101	510115	SERGEANT SALARY	1,035,162	1,026,649	1,116,845	1,109,904	788,423	1,197,371
012101	510116	PATROL OFFICER SALARY	3,169,045	3,103,497	3,376,107	3,641,242	2,307,031	3,765,134
012101	511100	LONGEVITY	210,211	203,079	196,300	208,600	143,328	216,400
012101	511300	HOLIDAY PAY	448,957	430,899	490,552	533,065	218,868	575,283
012101	512000	MEDICAL EXPENSES	165,519	105,477	125,949	25,000	16,823	25,000
012101	512200	CLOTHING	110,625	101,833	107,450	111,750	54,025	127,150
012101	512301	EDUCATIONAL INCENTIVE	987,115	924,874	911,826	775,687	605,610	809,132
012101	516600	SICK LEAVE BB	89,974	84,482	93,392	-	111,592	-
012102	520300	UTILITIES	118,384	116,704	131,653	120,000	78,653	110,000
012102	520800	GASOLINE & OIL	67,000	80,964	104,259	120,000	78,887	120,000
012102	520900	TELEPHONE/COMMUNICATIONS	44,877	49,335	56,596	45,000	25,422	45,000
012102	521100	RADIO SYSTEM	34,704	16,089	34,714	30,000	10,822	30,000
012102	521800	TRAFFIC CONTROL	9,007	10,102	5,438	10,000	2,411	10,000
012102	522100	RENTALS	-	-	-	-	-	27,600
012102	522400	COMPUTER SERVICES	58,397	84,003	101,025	122,264	51,481	140,000
012102	523900	ANIMAL CONTROL	13,977	12,347	13,856	15,000	8,434	5,000
012102	524200	AUTO MAINTENANCE	41,582	36,687	66,194	55,000	30,700	55,000
012102	524500	BUILDING MAINT/REPAIR	65,956	62,159	83,599	85,000	51,795	75,000
012102	524600	MAINT OF EQUIPMENT	61,908	54,446	39,147	45,000	30,817	45,000
012102	524700	WEAPONS	25,486	27,659	21,418	20,000	15,241	25,000
012111	512200	AUXILIARY POLICE CLOTHING	4,478	3,633	3,924	4,500	1,400	4,500
012102	526100	EMPLOYEE TRAINING	34,425	48,728	66,895	60,000	24,798	45,000
012102	528400	GRANT WRITER	32,000	32,000	32,000	32,000	32,000	32,000

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
POLICE DEPARTMENT (continued)**

012104	540000	OFFICE SUPPLIES	14,128	10,466	18,543	15,000	11,720	15,000
012104	545000	I.D.	5,563	5,337	5,401	10,000	2,035	10,000
012107	570000	OTHER EXPENSES	32,990	33,888	22,659	35,000	22,614	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	5,000	5,000
012107	572250	GRANT MATCHING FUNDS	-	-	-	115,000	-	-
012108	587100	NEW EQUIPMENT	133,813	(44,541)	177,608	15,000	80,664	-
<b>TOTAL</b>	<b>POLICE DEPARTMENT</b>		<b>10,078,856</b>	<b>9,705,693</b>	<b>10,724,700</b>	<b>10,719,100</b>	<b>7,189,608</b>	<b>11,112,226</b>

## 210 - POLICE DEPARTMENT: Uniformed Base

### Salaries and Wages

Title	Step	FY 19 Budgeted		FY 20 Dept Recommendation		FY 20 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 186,209	1.00	\$ 194,035	1.00	\$ 194,035	\$ -
Executive Officer	26	1.00	98,388	1.00	106,396	1.00	106,396	-
Senior Captain	26	1.00	98,388	1.00	106,396	1.00	106,396	-
Captain	16	2.00	178,482	2.00	191,188	2.00	191,188	-
Lieutenant	26	4.00	320,356	5.00	433,045	5.00	433,045	-
Lieutenant	16	7.00	457,650	5.00	490,236	5.00	490,236	-
Lieutenant		1.00	148,108	2.00	78,564	2.00	78,564	-
Sergeant	26	4.00	273,808	5.00	370,115	5.00	370,115	-
Sergeant	16	8.00	456,344	8.00	558,664	8.00	558,664	-
Sergeant		5.00	379,752	4.00	268,592	4.00	268,592	-
Patrol Officers (Step 3)	16	21.00	1,192,842	19.00	1,249,644	19.00	1,249,644	-
Patrol Officers (Step 3)		29.00	1,568,813	42.00	2,109,783	42.00	2,109,783	-
Patrol Officers (Step 2)		9.00	459,963	7.00	357,749	7.00	357,749	-
Patrol Officers (Step 1)		10.00	419,624	2.00	47,958	2.00	47,958	-
Patrol Officers (School Funded)		3.00	-	3.00	-	3.00	-	-
Sub Total Base Salaries		106.00	\$ 6,238,727	107.00	\$ 6,562,365	107.00	\$ 6,562,365	\$ -
Longevity			\$ 195,800		\$ 205,600		\$ 205,600	\$ -
10 Year Differential			84,181		61,663		61,663	-
Night Differential			317,884		373,843		373,843	-
B-2 Schedule			333,348		385,658		385,658	-
Narcans			51,000		51,500		51,500	-
Quinn Bill - Academic Achievement			768,031		800,795		800,795	-
Holiday Pay			533,065		575,283		575,283	-
Matching Funds			6,000		6,000		6,000	-
First Responder			35,000		50,000		50,000	-
Clothing Allowance			111,100		126,500		126,500	-
Sub Total Other Salary			\$ 2,435,409		\$ 2,636,842		\$ 2,636,842	\$ -
Court Time			225,000		225,000		225,000	-
Overtime			225,000		235,000		225,000	(10,000)
Election Details			45,000		45,000		45,000	-
Sub Total Overtime			\$ 495,000		\$ 505,000		\$ 495,000	\$ (10,000)
Total Salaries - Uniformed base			\$ 9,169,136		\$ 9,704,207		\$ 9,694,207	\$ (10,000)

Footnotes:

210 - POLICE DEPARTMENT: Civilian

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated		
<b>Per Mayor</b>																	
Administrative Assistant	N	10/18/06	13.71		39.0	1.00	52,647	52,647	3,443	-			56,090		56,090		
Clerk I	N	12/16/13	6.54		39.0	1.00	43,926	43,926	-	-			43,926		43,926		
Animal Control Director	N	01/01/93	27.51	X	39.0	1.00	49,503	49,503	4,400	350			54,253		54,253		
Mechanic	N	12/18/03	16.55		39.0	1.00	69,337	69,337	7,200	300			76,837		76,837		
Public Safety Grant Manager	N	04/01/08	12.25		39.0	1.00	64,937	64,937	7,794	-			72,731		72,731		
Police Clerk	N	09/22/08	11.78		39.0	1.00	48,733	48,733	1,300	-			50,033		50,033		
Police Clerk	N	03/15/12	8.30		39.0	1.00	48,550	48,550	-	-			48,550		48,550		
Community Engagement Coordii	N				39.0	1.00	58,001	58,000	-	-			58,000		58,000		
						<u>8.00</u>		<u>435,633</u>	<u>24,137</u>	<u>650</u>	<u>-</u>	<u>-</u>	<u>460,420</u>	<u>-</u>	<u>460,420</u>		
															<b>PT Salaries</b>	93,499	
																<b>OT</b>	5,000
																<b>Per Mayor</b>	<b>558,919</b>



210 - POLICE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Medical Expenses</b> Public Safety 111F administration; mandatory drug testing.	012101-512000	25,000	25,000	25,000	-
<b>Utilities</b> Natural gas, electricity	012102-520300	120,000	120,000	110,000	(10,000)
<b>Gasoline &amp; Oil</b> Gas & Oil for all Police Vehicles	012102-520800	120,000	130,000	120,000	(10,000)
<b>Telephone/Communications</b> Comcast, Paetec, Verizon, Verizon Wireless, etc.	012102-520900	45,000	45,000	45,000	-
<b>Radio System</b> GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios	012102-521100	30,000	30,000	30,000	-
<b>Traffic Control</b> Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions &	012102-521800	10,000	10,000	10,000	-
<b>Rentals</b> Rent for substations on Pleasant St & Shirley Ave	012102-522100	-	27,600	27,600	-
<b>Computer Services &amp; Maintenance</b> Computer Hardware & Software Support, Supplies; IMC/ License support	012102-522400	122,264	140,000	140,000	-
<b>Animal Control</b> Mandated treatment of stray animals: Detention, stay, medical services and/or	012102-523900	15,000	15,000	5,000	(10,000)
<b>Automotive Maintenance</b> Maintenance & Repair of all Police Vehicles	012102-524200	55,000	60,000	55,000	(5,000)
<b>Building Maintenance &amp; Repair</b> Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M	012102-524500	85,000	100,000	75,000	(25,000)
<b>Maintenance Of Equipment</b> Repairs & Services of Equipment; Copiers, fax, printers, etc.	012102-524600	45,000	55,000	45,000	(10,000)

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Weapons &amp; Support</u>	012102-524700	20,000	25,000	25,000	-
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
<u>Auxiliary Uniform/Clothing Allowance</u>	012111-512200	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police					
<u>Employee Training</u>	012102-526100	60,000	70,000	45,000	(25,000)
Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues					
<u>Grant Writer</u>	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
<u>Office Supplies</u>	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
<u>Identifications</u>	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
<u>Other Charges &amp; Expenses</u>	012107-570000	35,000	35,000	35,000	-
Gun Permits, FID Cards, Dues Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals. New Mandatory Random Drug Testing					
<u>Drug Unit</u>	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
<u>Grant Matching Funds *</u>	012107-572250	115,000	15,000	-	(15,000)
Bullet proof vests - grant match					
		-	15,000		
CO19-025 Cops Grant Match		115,000	-		

City of Revere - Fiscal Year 2020 Budget

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>New Equipment *</b>	012108-587100	15,000	100,000	-	(100,000)
New Cruisers		-	100,000	-	
Bullet proof vests - grant match		15,000	-	-	
	<b>Total Non Payroll Expenditures</b>	<u>983,764</u>	<u>1,069,100</u>	<u>859,100</u>	<u>(210,000)</u>
<b>Footnotes:</b>					
* Funded through CIP appropriations.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	9,735,336	10,263,126	10,253,126	(10,000)
Total Non Payroll Expenses	983,764	1,069,100	859,100	(210,000)
Total Department Expenses	<u>10,719,100</u>	<u>11,332,226</u>	<u>11,112,226</u>	<u>(220,000)</u>

## 220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere, 02151

### Mission Statement

To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting, and maintain the expertise and training to provide these services with the utmost dedication, pride and efficiency.

### FY2019 Accomplishments

- Purchasing and placed in service new tiller-drawn aerial ladder truck; a one hundred (100) foot KME/Bulldog truck operating out of the Central Fire Station. This new truck is replacing our old 2004 Pierce ladder truck, which will become our spare ladder truck.
- Completed 2 Point of Pines Fire Station feasibility study by Winter Street Architects and should be completed by early May 2019.
- Re-organized and increased day staffing by adding one full-time civilian administrator (Ms. Alyssa Vozzella) and one Assistant Chief's position (Senior Deputy Chief James Cullen).
- Successfully applied for and received an AFG Staffing Grant hiring four (4) new fire fighters; and increasing our budgeted compliment to 106 firefighters. Our department has hired 19 new firefighters since FY2017.
- Enhanced our training efforts in all technical disciplines including:
  - Logan Airport staging and water supply mutual aid exercise in July/August 2018
  - Water Rescue Operations exercise, 24 members trained over 4 days in August 2018
  - Active Shooter/Hostile Event Response exercise, 24 members trained over 8 days in August/September 2018
  - Hazardous Gas Metering course trained 85 members over 4 days in March 2019
  - Fentanyl/Synthetic Opioid Response course trained 85 members over 4 days in March 2019



- Emergency Vehicle Operator course, 80 members trained over 8 days in October through December 2018. This emergency driver training course was made possible by our department's successful grant application awarded by FEMA through the Assistance to Firefighters Grants.
- Other technical and swift water rescue disciplines.

## FY2020 Goals & Objectives

- 1) **Goal:** To secure an AFG Staffing Grant to hire an additional 4 firefighters, thereby increasing our budgeted compliment up from 106 to 110 firefighters.

**Objective:** This grant will improve apparatus staffing, further minimize brown outs, and address the fire department staffing needs to better prepare for the rebuilding/reopening of a new POP Engine 2 Alden A. Mills Fire Station within the next two years.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.



- 2) **Goal:** To secure funding to renovate and/or demo and rebuild the Alden A. Mills Fire Station.

**Objective:** To ensure our ability to timely respond to the currently underserved POP neighborhood for all emergencies. This will also strengthen and improve the fire department's response to all neighborhoods in City with the addition of this project.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) **Goal:** To complete crucial repairs to the Central Fire Station.

**Objective:** To begin long needed fire station improvements including a new HVAC system and replacement of the rear stairway at the Central Fire Station.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development.

4) **Goal:** To continue to replace administrative and operational of the Revere Fire Department.

**Objective:** Follow through with next phase of CIP for the following department vehicles: the purchase of two fire engines, a command vehicle, a chief vehicle and fire prevention vehicles.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**FIRE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012201	510100	PERMANENT SALARIES	685,420	362,375	661,736	670,400	519,103	689,158
012201	510104	FIRE CHIEF	148,472	129,232	133,526	138,311	106,042	148,197
012201	510105	SR DEPUTY CHIEF	99,628	99,369	106,820	108,817	79,556	116,725
012201	510106	FIRE DEPUTY CHIEF	440,409	442,146	508,682	513,245	378,009	552,603
012201	510107	CAPTAIN SALARY	1,018,805	1,065,507	1,140,315	1,148,684	864,459	1,231,887
012201	510108	LIEUTENANT REG SALARY	1,311,299	1,197,779	1,407,191	1,489,062	994,538	1,587,058
012201	510109	FIREFIGHTERS	3,406,651	3,731,490	3,522,410	3,622,892	2,885,069	4,145,402
012201	510900	OVERTIME	520,981	619,236	836,648	525,000	760,434	525,000
012201	511100	LONGEVITY	189,274	175,407	159,437	174,600	108,105	167,400
012201	511300	HOLIDAY PAY	413,785	409,299	443,006	365,334	217,419	400,280
012201	512000	MEDICAL EXPENSES	77,815	92,589	127,774	10,000	10,989	10,000
012201	512200	CLOTHING	109,300	110,000	105,050	116,600	55,550	119,900
012201	512301	EDUCATIONAL INCENTIVE	212,138	206,253	218,617	222,422	191,738	236,675
012201	516600	SICK LEAVE BB	155,170	104,007	124,303	-	123,744	-
012202	520300	UTILITIES	82,811	73,378	74,080	100,000	74,434	100,000
012202	520800	GASOLINE & OIL	-	-	-	-	-	50,000
012202	521000	FIRE ALARM	12,634	34,306	24,197	25,000	13,370	25,000
012202	521100	RADIO SYSTEM	45,136	46,078	44,678	45,000	18,048	45,000
012202	521900	MEMORIALS	1,000	-	2,384	1,500	319	1,500
012202	522400	COMPUTER SERVICES	-	-	-	-	-	35,000
012202	524200	AUTO MAINTENANCE	108,839	(24,511)	212,978	105,000	92,180	55,000
012202	524500	BUILDING MAINT/REPAIR	70,183	60,814	60,938	65,000	43,247	61,000
012202	526100	EMPLOYEE TRAINING	6,394	2,090	15,451	25,000	8,391	25,000
012204	540000	OFFICE SUPPLIES	-	-	14,880	5,500	-	5,500
012204	542500	MEDICAL SUPPLIES	4,185	2,410	3,153	5,000	3,354	5,000
012207	570000	OTHER EXPENSES	4,484	2,950	4,220	4,000	2,430	13,000
012208	587100	NEW EQUIPMENT	42,193	3,206	42,234	40,000	45,525	-
012208	587200	PERSONAL EQUIPMENT	13,553	13,261	15,962	15,000	3,873	-
<b>TOTAL</b>	<b>FIRE DEPARTMENT</b>		<b>9,180,560</b>	<b>8,958,671</b>	<b>10,010,670</b>	<b>9,541,367</b>	<b>7,599,926</b>	<b>10,351,285</b>

## 220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 19 Budgeted		FY 20 Dept Recommendation		FY 20 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	20	1.00	\$ 126,891	1.00	\$ 135,961	1.00	\$ 135,961	\$ -
Senior Deputy Chief	20	1.00	99,832	1.00	107,087	1.00	107,087	-
Deputy Chief	20	-	-	4.00	407,956	4.00	407,956	-
Deputy Chief	16	4.00	380,316	1.00	99,019	1.00	99,019	-
Deputy Chief		1.00	90,551	-	-	-	-	-
Captain	20	-	-	8.00	703,368	8.00	703,368	-
Captain	16	10.00	819,650	5.00	426,805	5.00	426,805	-
Captain		3.00	234,186	-	-	-	-	-
Lieutenant	20	-	-	4.00	303,172	4.00	303,172	-
Lieutenant	16	6.00	423,966	9.00	662,265	9.00	662,265	-
Lieutenant		14.00	942,144	7.00	490,581	7.00	490,581	-
Firefighters (3)	20	-	-	11.00	718,729	11.00	718,729	-
Firefighters (3)	16	12.00	730,932	8.00	507,488	8.00	507,488	-
Firefighters (3)		39.00	2,262,429	31.00	1,872,803	31.00	1,872,803	-
Firefighters (2)		4.00	219,224	4.00	399,539	4.00	399,539	-
Firefighters (1)		11.00	372,842	15.00	667,324	15.00	667,324	-
Funded by Grant			(285,219)		(381,204)		(381,204)	-
Sub Total Base Salaries		106.00	\$ 6,417,744	109.00	\$ 7,120,893	109.00	\$ 7,120,893	\$ -
Hazardous Duty Pay			\$ 603,267		\$ 660,979		\$ 660,979	-
Longevity			174,600		167,400		167,400	\$ -
Academic Achievement			222,422		236,675		236,675	-
B2 Stipend			78,616		81,418		81,418	-
Narcan			53,000		54,500		54,500	-
Defibrillator Certified			170,660		175,490		175,490	-
EMT Certified			241,500		238,280		238,280	-
Holiday Pay			365,334		400,280		400,280	-
Personal Day			30,707		33,636		33,636	-
Clothing			116,600		119,900		119,900	-
Sub Total Other Salary			\$ 2,056,706		\$ 2,168,558		\$ 2,168,558	\$ -
Overtime			525,000		525,000		500,000	(25,000)
Special Event Overtime			-		50,000		25,000	(25,000)
Total Salaries			\$ 8,999,450		\$ 9,864,451		\$ 9,814,451	\$ (25,000)

### Footnotes:

Four firefighters partially funded (75%) by grant beginning in FY18; four additional firefighters partially funded (75%) by new grant beginning in FY19.



220 - FIRE DEPARTMENT: Civilian

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Administrative Asst	N	03/19/97	23.30	X	39.0	1.00	55,283	55,283	3,400	-	-	-	58,683	-	58,683
Principal Clerk	N	12/04/17	2.57		39.0	1.00	47,151	47,151	-	-	-	-	47,151	-	47,151
						<u>2.00</u>		<u>102,434</u>	<u>3,400</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>105,834</u>	<u>-</u>	<u>105,834</u>
														PT Salaries	
														OT	
														Per Mayor	105,834

**220 - FIRE DEPARTMENT**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Medical Expenses</u> Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor	012201-512000	10,000	10,000	10,000	-
<u>Utilities</u> Electricity, natural gas, telephone, Comcast.	012202-520300	100,000	100,000	100,000	-
<u>Gasoline &amp; Oil</u> Fuel - gasoline & diesel, motor oil	012202-520300	-	65,000	50,000	(15,000)
<u>Fire Alarm</u> Maintenance & repair; supplies	012202-521000	25,000	25,000	25,000	-
<u>Radio System</u> Repair & upkeep of 911 system Maintenance Contract	012202-521100	45,000	45,000	45,000	-
<u>Memorials</u> Firefighter memorial services & supplies	012202-521900	1,500	1,500	1,500	-
<u>Computer Services</u> GovConnect Tri Tech Software	012202-522400	-	35,000	35,000	-
<u>Automotive Maintenance</u> Equipment maintenance & repairs; tires.	012202-524200	105,000	55,000	55,000	-
<u>Building Maintenance &amp; Repair</u> Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors	012202-524500	65,000	81,000	61,000	(20,000)
<u>Employee Training</u> Emergency training book & test	012202-526100	25,000	25,000	25,000	-
<u>Grant Assistance</u>	012202-528400	-	-	-	-

City of Revere - Fiscal Year 2020 Budget

220 - FIRE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Office Supplies</u>	012204-540000	5,500	5,500	5,500	-
<u>Medical Supplies</u>	012204-542500	5,000	5,000	5,000	-
Emergency medical services supplies: gloves, oxygen, masks, etc					
<u>Other Charges &amp; Expenses</u>	012207-570000	4,000	13,000	13,000	-
Metro district dues, misc expenses					
<u>New Equipment *</u>	012208-587100	40,000	45,000	-	(45,000)
Equipment supplies, replacements, upgrades. Fire hoses, nozzles, masks.					
<u>Personal Equipment *</u>	012208-587200	15,000	15,000	-	(15,000)
Replacement of firefighters' personal protective equipment as per contract. Coats, boots, helmets & gloves.					
	<b>Total Non Payroll Expenditures</b>	<u>446,000</u>	<u>526,000</u>	<u>431,000</u>	<u>(95,000)</u>
<b>Footnotes:</b>					
* Funded through CIP appropriations.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	9,095,367	9,970,285	9,920,285	(50,000)
Total Non Payroll Expenses	446,000	526,000	431,000	(95,000)
<b>Total Department Expenses</b>	<u>9,541,367</u>	<u>10,496,285</u>	<u>10,351,285</u>	<u>(145,000)</u>

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**REGIONAL EMERGENCY COMMUNICATION CENTER**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012301	510100	PERMANENT SALARIES	61,992	60,231	-	-	-	-
012301	510210	REG SALARY POLICE	178,858	82,158	-	-	-	-
012301	510220	REG SALARY FIRE	186,675	39,211	-	-	-	-
012301	510230	SALARIES - FIRE	7,016	6,387	-	-	-	-
012301	510900	SALARY - OVERTIME	-	29,995	-	-	-	-
012301	510910	OT CALL TAKER POLICE	46,182	12,655	-	-	-	-
012301	510920	OT CALL TAKER FIRE	6,743	7,909	-	-	-	-
012301	510930	SALARIES-FIRE OT	420	-	-	-	-	-
012301	511100	LONGEVITY	-	755	-	-	-	-
012301	512200	CLOTHING ALLOWANCE	2,400	4,673	-	-	-	-
012301	512230	FIRE DISPATCH CLOTHING	6,000	-	-	-	-	-
012301	512301	EDUCATIONAL INCENTIVE	10,435	1,019	-	-	-	-
012302	520900	TELEPHONE/COMMUNICATIONS	-	21,391	-	-	-	-
012302	521100	RADIO SYSTEM	-	3,285	-	-	-	-
012302	524500	BUILDING MAINTENANCE & REPAIR	-	4,032	-	-	-	-
012302	524600	MAINTENANCE OF EQUIPMENT	-	43,061	-	-	-	-
012302	525000	CONTRACTED SERVICES	-	527,709	1,614,669	1,650,008	1,363,066	1,583,986
012302	526100	EMPLOYEE TRAINING	-	8,485	-	-	-	-
012304	540000	OFFICE SUPPLIES	-	4,251	-	-	-	-
012307	570000	OTHER CHARGES & EXPENDITURES	-	3,271	-	-	-	-
012308	587100	NEW EQUIPMENT	-	90,338	-	-	-	-
<b>TOTAL</b>	<b>REGIONAL EMERGENCY COMMUNICATION C</b>		<b>506,722</b>	<b>950,814</b>	<b>1,614,669</b>	<b>1,650,008</b>	<b>1,363,066</b>	<b>1,583,986</b>

230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Regional Emergency Comm. Ctr. Allocated Costs</u>				
RECC Allocated Costs	1,650,008	1,583,986	1,583,986	-
	<u>1,650,008</u>	<u>1,583,986</u>	<u>1,583,986</u>	<u>-</u>
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,650,008	1,583,986	1,583,986	-
Total Department Expenses	<u>1,650,008</u>	<u>1,583,986</u>	<u>1,583,986</u>	<u>-</u>

## 241 – Municipal Inspections

Contact Information: Benjamin DeChristoforo, Inspector of Buildings, 781-286- 8196

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

To ensure the safety and welfare of the general public by enforcing all State and City Ordinance Building Codes, as well as and to issue permits for building, plumbing, gas and electrical matters.

### FY2019 Accomplishments

- Implemented new CitizenServe code enforcement and E-permitting Software to process online building permit applications, schedule field inspections, issue code violations and improve office operations.
- Implemented new CitizenServe portal for the community to submit permit applications and provide easy access to updated permit information.
- Collaborated with the Office of Innovation and Data Management Department and code enforcement software company, CitizenServe, in the development phase of creating new 40U code enforcement and E-permitting software.
- Implemented new CitizenServe code enforcement/E-permitting software and effectively transitioned all properties from FMP database into new CitizenServe database.
- CitizenServe portal was established into service for easy public access to apply online for Yard Sale Permit and Bulky Item Trash Collection Pickup Permit.
- Developed a new weekend Pilot Program to address non-business hour code enforcement complaints.
- Sanitary inspectors enforced recently amended ordinance relative to snow and ice removal on sidewalks or public way.
- Continued to successfully address non-compliant properties through the 40U Safe Housing Task Force process.
- Attended professional development training seminars.

### FY2020 Goals & Objectives

- 1) **Goal:** Begin implementation of CitizenServe E-permitting and tracking system for permanent dumpsters, food establishments, to operate a swimming pool, and tanning facilities.  
**Objective:** Streamline Health Division permit, inspection, and code enforcement process.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

2) **Goal:** Integrate existing paper files into record tracking software.

**Objective:** To improve the storage and retrieval of records while reducing volume of paper on site.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

3) **Goal:** Sanitary inspectors will enforce newly amended trash ordinance.

**Objective:** Expand the City's trash enforcement and rodent control initiatives.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.

4) **Goal:** Respond and investigate code enforcement complaints in a timely and efficient manner.

**Objective:** Provide excellent customer service and communication with community.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

5) **Goal:** Continue to monitor and evaluate vacant building property registration.

**Objective:** Ensure vacant properties are in compliance with the City's Vacant Property Ordinance.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

6) **Goal:** Develop a strategic plan to meet the needs of future development projects.

**Objective:** Continue to review and plan for expected construction growth.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

7) **Goal:** Provide exceptional customer service and communication with public.

**Objective:** To interact with the public by answering questions, responding to complaints and addressing issues in a timely and professional manner.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Building Permits</b>	1,054	1,056	1,225	1,348
<b>Building Permit Construction Cost</b>	\$ 48,516,529	\$ 119,917,438	\$ 157,939,712	\$ 150,000,000
<b>Certificate of Occupancy</b>	106	114	76	84
<b>Electrical Permits</b>	915	885	919	1011
<b>Plumbing Permit</b>	538	573	488	536
<b>Gas Permit</b>	345	411	350	385
<b>Mechanical Permit</b>	27	23	18	19
<b>Sheet Metal Permit</b>	62	44	63	69
<b>Solar Permits</b>	n/a	54	204	224.4
<b>Bulky Item Permits Issued</b>	n/a	1,130	1,200	1,250
<b>Interior Housing Inspections Conducted</b>	n/a	1,040	1,040	1,100
<b>Food Establishment Inspections &amp; Re-Inspections</b>	n/a	652	660	665
<b>Overgrowth/Unsanitary Condition Inspections</b>	188	270	400	450
<b>Unsanitary/Improper Trash Disposal Inspection</b>	298	100	200	250
<b>Illegally Dumped Item Inspections</b>	21	67	80	100
<b>Private Uncleared Sidewalk Inspections</b>	9	43	60	80
<b>Water Runoff from Private Property Inspections</b>	7	27	50	70
<b>Total Food Permits</b>	n/a	251	256	270
<b>Total Dumpster Permits</b>	n/a	247	300	315
<b>Total Yard Sale Permits</b>	142	n/a	58	60
<b>Vacant Buildings</b>	48	46	34	28



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
INSPECTIONAL SERVICES DEPARTMENT  
MUNICIPAL INSPECTIONS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012411	510100	PERMANENT SALARIES	314,341	321,273	404,531	449,725	308,549	1,077,319
012411	511100	LONGEVITY	4,811	6,277	5,709	7,200	4,551	18,887
012411	512210	TRAVEL ALLOWANCE	13,680	16,200	17,738	19,800	13,500	41,400
012411	512215	CELL PHONE ALLOWANCE	2,115	2,220	2,374	2,580	1,350	3,780
012411	512301	EDUCATIONAL INCENTIVE	10,475	11,542	15,251	17,731	10,847	36,493
012411	516600	SICK LEAVE BB	3,776	6,453	6,874	-	5,195	-
012412	525000	CONTRACTED SERVICES	-	-	60,400	-	10,000	-
012412	526100	EMPLOYEE TRAINING	1,602	1,201	1,665	5,300	778	5,300
012412	527010	RENTALS AND LEASES	-	-	-	-	-	2,700
012414	540000	OFFICE SUPPLIES	3,785	3,424	7,229	7,000	4,052	7,000
012414	540000	OFFICE SUPPLIES HEALTH INSP	-	-	-	-	-	5,000
012414	545500	COMPUTER OPERATIONS	-	-	-	-	-	-
012417	570000	OTHER CHARGES & EXPENSES	-	-	-	-	-	1,000
<b>TOTAL</b>	<b>BUILDING</b>		<b>354,585</b>	<b>368,589</b>	<b>521,771</b>	<b>509,336</b>	<b>358,820</b>	<b>1,198,879</b>

City of Revere - Fiscal Year 2020 Budget

241 - MUNICIPAL INSPECTIONS

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Director - Municipal Inspections	N	11/06/00	19.66	X	39.0	1.00	108,194	108,194	10,915	-	360	3,600	123,069		123,069
Assistant To The Director	N	10/12/06	13.73		39.0	1.00	52,647	52,647	3,443	-	-	-	56,090		56,090
Principal Clerk	N	10/06/10	9.74		39.0	1.00	47,151	47,151	-	-	-	-	47,151		47,151
Principal Clerk	N	07/01/13	7.00		39.0	1.00	47,151	47,151	1,650	-	-	-	48,801	48,801	-
Clerk I	Y				39.0	1.00	39,647	39,647	-	-	-	-	39,647	-	39,647
Building General Counsel	N	10/01/07	12.76		39.0	1.00	91,544	91,544	10,554	-	-	-	102,098	51,050	51,048
Senior Inspector	N	09/15/10	9.80		39.0	1.00	61,935	61,935	4,645	-	360	3,600	70,540	-	70,540
Senior Inspector	N	01/24/00	20.45	X	39.0	1.00	65,038	65,038	5,276	-	360	3,600	74,274	-	74,274
Inspector - Sanitary	N	03/31/75	45.28	X	20.0	0.51	30,961	30,961	3,487	-	180	1,800	36,428	-	36,428
Inspector - Gas/Plumbing/Mech:	N	08/04/04	15.92	X	39.0	1.00	81,019	81,019	3,660	-	360	3,600	88,638	-	88,638
Inspector - Electrical	N	07/24/17	2.94		39.0	1.00	55,587	55,587	-	-	360	3,600	59,547	-	59,547
Inspector - Building	N				39.0	1.00	51,897	51,897	-	-	360	3,600	55,857	-	55,857
Sealer	N	07/05/00	20.00	X	39.0	1.00	73,899	73,899	7,288	-	-	3,600	84,787	-	84,787
Inspector - Sanitary	N	12/11/17	2.55		39.0	1.00	57,494	57,494	-	-	360	3,600	61,454	-	61,454
Inspector - Food	N	10/13/16	3.72		39.0	1.00	57,494	57,494	4,312	-	360	3,600	65,766	-	65,766
Inspector - Health	N	11/15/16	3.62		39.0	1.00	57,494	57,494	-	-	360	3,600	61,454	-	61,454
Inspector - Sanitary	N	07/15/05	14.97		39.0	1.00	57,494	57,494	1,800	-	360	3,600	63,254	-	63,254
Inspector - Sanitary	Y				39.0	1.00	51,897	51,897	-	-	360	3,600	55,857	55,857	-
							<u>17.51</u>	<u>1,088,541</u>	<u>57,030</u>	-	<u>4,140</u>	<u>45,000</u>	<u>1,194,712</u>	<u>155,708</u>	<u>1,039,004</u>
														<b>PT Salaries</b>	138,875
														<b>OT</b>	
														<b>Per Mayor</b>	<b>1,177,879</b>

**241 - MUNICIPAL INSPECTIONS**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Contracted Services</u>	012412-525000	-	-	-	-
<u>Employee Training</u>	012412-526100	5,300	5,300	5,300	-
<u>Rentals and Leases *</u>	012412-527010	-	2,700	2,700	-
Copier lease			2,200		
Kyocera copier maintenance			500		
<u>Office Supplies</u>	012414-540000	7,000	7,000	7,000	-
<u>Office Supplies Health Inspections *</u>	012414-540000	-	5,000	5,000	-
Office supplies general			5,000		
<u>Computer Operations **</u>	012414-545500	-	24,000	-	(24,000)
ISD Ticket-writing devices			24,000		
<u>Other Charges &amp; Expenses *</u>	012417-570000	-	-	-	-
Training; supplies.					
	<b>Total Non Payroll Expenditures</b>	<b>12,300</b>	<b>44,000</b>	<b>20,000</b>	<b>(24,000)</b>

**Footnotes:**

\* Moved from Weights and Measures and Health Inspections Dept.

\*\* Funded through 40U Account.

**Total Department Expenses**

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	497,036	1,233,736	1,177,879	(55,857)
Total Non Payroll Expenses	12,300	44,000	20,000	(24,000)
<b>Total Department Expenses</b>	<b>509,336</b>	<b>1,277,736</b>	<b>1,197,879</b>	<b>(79,857)</b>

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
INSPECTIONAL SERVICES DEPARTMENT  
WEIGHTS & MEASURES DIVISION**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012441	510100	PERMANENT SALARIES	23,209	58,938	68,924	67,557	52,489	-
012441	511100	LONGEVITY	2,029	1,782	2,236	2,600	1,739	-
012441	512210	TRAVEL ALLOWANCE	1,050	3,150	3,600	3,600	2,700	-
012441	512400	STIPEND			4,488	4,488	3,251	-
012441	516600	SICK LEAVE BB	-	1,406	1,464	-	1,532	-
012447	570000	OTHER EXPENSES	810	710	719	1,000	495	-
<b>TOTAL</b>	<b>WEIGHTS &amp; MEASURES</b>		<b>27,098</b>	<b>65,986</b>	<b>81,431</b>	<b>79,245</b>	<b>62,206</b>	<b>-</b>

244 - INSPECTIONAL SERVICES: Weights & Measures Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Other Charges &amp; Expenses</u>	012447-570000	1,000	-	-	-
Training; supplies.					
<u>Travel Allowance</u>	012447-570500	3,600	-	-	-
	<b>Total Non Payroll Expenditures</b>	<u>4,600</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Footnotes:</b>					
Combined Building Inspection, Weights and Measures, and Health Inspection Divisions into Municipal Inspections, Department 241					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	74,645	-	-	-
Total Non Payroll Expenses	4,600	-	-	-
Total Department Expenses	<u>79,245</u>	<u>-</u>	<u>-</u>	<u>-</u>

## 295 - Parking Control

Contact Information: James Rose, Director of Parking, 781-629-2542

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

### Mission Statement

To advance the City's vision for efficient and effective parking solutions that support economic growth and development and provide residents, visitors and business owners with easy to use technology, clear information and operational transparency.

### FY2019 Accomplishments

- Purchased and installed new Smart Meters throughout the City and fully operational with credit card and coin capabilities.
- Installed and implemented new technology for greater transparency and reporting with meter collections.
- Increased meter revenue significantly by implementing recommendations of the parking study.
- Increased parking meter hours for an additional two hours per day, bringing the City in line with our neighboring communities.
- Contracted new software company for ticket payment processing and resident stickers with the ability for customers to easily pay fines online and to clear marked vehicles through the Parking Department.
- Installed new security system in the Parking Office.

### FY2020 Goals & Objectives

- 1) **Goal:** To work with the Mayor's office to implement a City-wide resident parking permit program.  
**Objective:** To give residents of the City preference to on-street parking spaces in neighborhoods, resulting in less congestion on neighborhood streets.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To integrate a parking app with our Smart Meters.  
**Objective:** To allow customers the convenience to pay using a smartphone app, which will make payments easier and increase revenue.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 3) **Goal:** To explore the options of improving upon the utilization of our Municipal parking lots.  
**Objective:** To create more parking space availability for businesses and visitors to enhance the vitality of the City.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** To work with Mayor’s Office to create a Parking Benefits District.  
**Objective:** Reinvest parking meter revenue to improve City districts.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Violations Issued</b>	25,042	27,790	27,000	28,000
<b>Violation Revenue</b>	\$ 871,557	\$ 1,208,583	\$ 1,200,000	\$ 1,400,000
<b>Violations Appealed</b>	1,428	1,368	1,500	1,250
<b>Meter Revenue</b>	\$ 12,898	\$ 11,507	\$ 170,000	\$ 240,000
<b>Residential Parking Permits</b>	2,500	2,500	3,700	34,000
<b>Broken Parking Meters</b>	115	125	9	3
<b>Broken Parking Meters Fixed within 48 hours</b>	0	100%	100%	100%
<b>% Meters Paid with Credit Card</b>	n/a	n/a	22.14%	40%
<b>Average Parking Meter Transaction with Cash</b>	100%	100%	77.85%	60%
<b>Average Parking Meter Transaction by Credit</b>	n/a	n/a	22.14%	n/a
<b>Total Hours Meters in Use</b>	48	48	60	60
<b>Average CC Payment</b>	n/a	n/a	\$1.40	\$1.60

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**PARKING CONTROL**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
012951	510100	PERMANENT SALARIES	204,142	-	302,646	385,354	295,540	416,326
012951	510900	OVERTIME	-	-	-	15,000	7,289	15,000
012951	511100	LONGEVITY	-	-	6,557	2,200	1,644	2,400
012951	512200	CLOTHING ALLOWANCE	2,500	-	595	2,000	2,250	3,000
012951	512210	TRAVEL ALLOWANCE	-	-	-	-	-	3,600
012951	512301	EDUCATIONAL INCENTIVE	-	-	13	-	-	-
012951	516600	SICK LEAVE BB	-	-	2,460	-	-	-
012952	523440	PRINTING & MAILING	-	-	-	-	-	5,000
012952	524600	MAINT OF EQUIPMENT	-	-	2,442	-	-	-
012952	525000	CONTRACTED SERVICES	-	-	94,414	-	-	-
012954	540000	OFFICE SUPPLIES	-	-	13,184	11,000	7,072	11,000
012957	570000	OTHER EXPENSES	6,529	-	-	-	-	-
<b>TOTAL</b>	<b>PARKING CONTROL</b>		<b>213,171</b>	<b>-</b>	<b>422,311</b>	<b>415,554</b>	<b>313,795</b>	<b>456,326</b>
	540000	OFFICE SUPPLIES	-	-	-	-	-	-
<b>TOTAL</b>	<b>TRAFFIC COMMISSION</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.





City of Revere - Fiscal Year 2020 Budget

295 - PARKING CONTROL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Printing &amp; Mailing</u>	012952-523440	-	5,000	5,000	-
<u>Office Supplies</u>	012954-540000	11,000	11,000	11,000	-
Mailings		6,000			
Parking Permits		4,000			
Misc office supplies		1,000			
<u>Capital Expenditures</u>	012952-527010	-	-	-	-
	<b>Total Non Payroll Expenditures</b>	<u>11,000</u>	<u>16,000</u>	<u>16,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	404,554	484,798	440,326	(44,472)
Total Non Payroll Expenses	11,000	16,000	16,000	-
Total Department Expenses	<u>415,554</u>	<u>500,798</u>	<u>456,326</u>	<u>(44,472)</u>

295 - TRAFFIC COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Materials & Supplies	012934-540000	-	-	-	-
Office Supplies					
Total Non Payroll Expenditures		-	-	-	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	-	-	-	-

## 420 - Department of Public Works

Contact Information: Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, 02151

### Mission Statement

To support and enhance the highest quality of life for the City's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services that promote good public health, personal safety, transportation, economic growth, and civic vitality as well as respond to and aid in the recovery from natural disasters, storms and other emergencies.

### FY2019 Accomplishments

- Completed a preliminary design for the new DPW facility.
- Worked closely with the Community Development department to reconstruct Harmon Park in North Revere.
- Created 2<sup>nd</sup> pothole crew to service pothole work orders more efficiently.
- Implemented a rat control program by hiring several professional exterminating companies and by providing rodent control to all private residences and public properties.
- Increased maintenance for the City of Revere's parks, playgrounds, and athletic fields.
- Hired 4 additional employees to better increase the response times for all constituent complaints.

### FY2020 Goals & Objectives

- 1) **Goal:** To maximize resources and personnel to improve the appearance of all park playgrounds and athletic fields throughout the City.  
**Objective:** To help enrich resident experiences and to encourage a source of pride in our communities.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.
- 2) **Goal:** To upgrade the appearance and maintenance of the City's public buildings.  
**Objective:** To improve the work environment for City staff and enhance the experience of residents visiting our buildings.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Work with the Community Development department to repair both residential and commercial sidewalks throughout the City.  
**Objective:** To stay current on pending and new service requests received by 311 regarding sidewalk repairs.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** To increase the trimming of public shade trees and shrubs, remove all dying and hazardous trees and increase the number of new trees planted.  
**Objective:** To maintain standards required as a Tree City USA community.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

**Performance Measures**

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Tree Work Orders</b>	206	258	360	375
<b>Sign Work Orders</b>	273	196	403	443
<b>Signs Average Days to Complete</b>	79	20	8	7
<b>Pothole Work Orders</b>	653	1,070	764	839
<b>Potholes Average Days to Complete</b>	43	17	7	6
<b>Driveway Permits Issued Online</b>	n/a	n/a	15	n/a
<b>Temporary Dumpster/Pod Permits Issued Online</b>	n/a	22	118	n/a
<b>Total DPW Work Orders</b>	6,028	10,445	12,724	13,996

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Administration**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
<b>DEPT OF PUBLIC WORKS: Administration</b>								
014201	510100	PERMANENT SALARIES	998,110	1,011,765	1,023,303	416,417	244,706	359,001
014201	510101	OTHER SALARIES	-	-	-	11,695	-	9,149
014201	510900	SALARY - OVERTIME	209,830	164,896	181,513	10,000	29,863	10,000
014201	511100	LONGEVITY	55,926	59,668	61,000	14,600	10,184	15,400
014201	512200	CLOTHING	16,500	17,600	17,600	4,400	1,650	3,300
014201	512210	TRAVEL ALLOWANCE	6,000	6,000	6,000	2,000	3,000	4,000
014201	512301	EDUCATIONAL INCENTIVE	2,822	2,833	3,015	3,822	1,971	4,064
014201	512400	STIPEND	34,687	29,362	23,012	3,700	366	3,700
014201	516600	SICK LEAVE BB	10,379	9,399	8,858	-	10,333	-
014204	540000	OFFICE SUPPLIES	52,334	43,587	39,186	17,940	21,353	17,940
014204	541500	EQUIPMENT & SUPPLIES	25,380	24,092	22,147	24,700	21,598	30,000
014204	545500	COMPUTER OPERATIONS	1,470	1,703	1,275	14,280	6,799	17,180
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Administration</b>		<b>1,413,437</b>	<b>1,370,906</b>	<b>1,386,910</b>	<b>523,554</b>	<b>351,823</b>	<b>473,734</b>

420 - DEPT OF PUBLIC WORKS: Administration

FY2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Superintendent Of Dpw	N	09/02/80	39.85	X	39.0	1.00	64.13	130,056	10,500	1,100	-	141,656	-	141,656
Administrative Assistant	N	11/01/85	34.68	X	40.0	1.00	27.26	56,692	5,800	-	-	62,492	-	62,492
Principal Clerk	N	09/24/18	1.77		39.0	1.00	23.25	47,153	-	-	-	47,153	-	47,153
Senior Supervisor	N	10/02/01	18.76	X	40.0	1.00	32.99	70,907	2,800	1,100	2,000	76,807	-	76,807
Foreman/Storekeeper (Actin)	N	09/12/12	7.80		40.0	1.00	26.05	54,193	4,064	1,100	2,000	61,357	-	61,357
						<u>5.00</u>		<u>359,001</u>	<u>23,164</u>	<u>3,300</u>	<u>4,000</u>	<u>389,465</u>	<u>-</u>	<u>389,465</u>
													<b>PT Salaries</b>	9,149
													<b>DPW Overtime</b>	10,000
													<b>Per Mayor</b>	<b>408,614</b>

City of Revere - Fiscal Year 2020 Budget

420 - DEPT OF PUBLIC WORKS: Administration

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Office Supplies</u> Cell phone service; advertisements. Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	17,940	17,940	17,940	-
<u>Equipment &amp; Supplies</u> Misc hardware/ building supplies	014204-541500	24,700	30,000	30,000	-
<u>Computer Operations</u> Mobile311 for DPW Answering service Hardware/ Software updates & supplies	014204-545500	14,280	17,180	17,180	-
			12,500		
			2,400		
			2,280		
		<u>56,920</u>	<u>65,120</u>	<u>65,120</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	470,634	408,614	408,614	-
Total Non Payroll Expenses	56,920	65,120	65,120	-
Total Department Expenses	<u>527,554</u>	<u>473,734</u>	<u>473,734</u>	<u>-</u>



**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Snow & Ice**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
<b>DEPT OF PUBLIC WORKS: Snow &amp; Ice</b>								
014211	511000	SNOW REMOVAL OT	55,400	150,000	117,500	150,000	140,632	100,000
014212	521600	SNOW REMOVAL PRIVATE CONTRAC	457,349	713,623	895,847	200,000	356,498	200,000
014212	522400	COMPUTER OPERATIONS	-	-	-	-	-	8,000
014212	524600	MAINT OF EQUIPMENT	-	-	-	-	-	12,000
014214	544000	MATERIALS	-	-	-	-	-	30,000
TOTAL	DEPT OF PUBLIC WORKS: Snow & Ice		512,749	863,623	1,013,347	350,000	497,130	350,000

City of Revere - Fiscal Year 2020 Budget

421 - DEPT OF PUBLIC WORKS: Snow & Ice

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Snow Removal - Overtime</u>	014211-511000	150,000	100,000	100,000	-
<u>Snow Removal - Private Contractors</u> Private contractors	014212-521600	200,000	200,000	200,000	-
<u>Computer Operations</u> GPS Tracking	014212-522400	-	8,000	8,000	-
<u>Maintenance of Equipment</u> Repairs of vehicles	014212-524600	-	12,000	12,000	-
<u>Materials</u> Salt	014214-544000	-	30,000	30,000	-
		350,000	350,000	350,000	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	150,000	100,000	100,000	-
Total Non Payroll Expenses	200,000	250,000	250,000	-
Total Department Expenses	350,000	350,000	350,000	-

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Highway Division**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
<b>DEPT OF PUBLIC WORKS: Highway Division</b>								
014221	510100	PERMANENT SALARIES	-	-	-	406,264	277,898	284,701
014221	510900	SALARY - OVERTIME	-	-	-	20,000	43,600	20,000
014221	511100	LONGEVITY	-	-	-	13,000	8,854	13,600
014221	512200	CLOTHING	-	-	-	8,800	3,850	5,500
014222	523500	STREET SIGNS	8,514	19,380	32,476	23,750	13,383	23,750
014222	525200	CONTR PAINTING SERV	94,216	65,739	51,005	50,000	7,160	50,000
014222	525310	CONTR POTHOLE REPAIR	25,058	33,588	52,329	55,425	48,047	47,500
014222	526201	STREET SWEEPING	128,900	136,350	120,725	135,000	87,375	135,000
014222	528900	CATCH BASIN/ LATERAL LINE	-	-	35,600	-	-	-
014222	529300	TRAFFIC SIGNAL REP	18,733	29,798	53,729	62,983	58,255	75,000
014224	544000	MATERIALS	82,577	69,582	66,292	85,500	62,308	100,000
014228	587100	NEW EQUIPMENT	-	-	21,990	10,000	-	10,000
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Highway Division</b>		<b>357,998</b>	<b>354,438</b>	<b>434,146</b>	<b>870,722</b>	<b>610,730</b>	<b>765,051</b>

422 - DEPT OF PUBLIC WORKS: Highway Division FY2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<b>Per Mayor</b>															
Highway Supervisor	N	11/03/86	33.68	X	40.0	1.00	30.67	66,077	5,600	1,100	-	72,777	-	72,777	
Highway Foreman	N	04/01/02	18.26	X	40.0	1.00	27.36	59,191	2,400	1,100	-	62,691	-	62,691	
Craftsman	N	07/01/16	4.00		40.0	1.00	24.92	54,114	-	1,100	-	55,214	-	55,214	
Craftsman/ PM Watchman	N	09/20/86	33.80	X	40.0	1.00	26.16	54,418	5,600	1,100	-	61,118	-	61,118	
Laborer	N	11/26/18	1.59		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001	
						5.00			284,701	13,600	5,500	-	303,801	-	303,801
													PT Salaries		
													DPW Overtime	20,000	
													Per Mayor	323,801	

City of Revere - Fiscal Year 2020 Budget

422 - DEPT OF PUBLIC WORKS: Highway Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Street Signs</u>	014222-523500	23,750	23,750	23,750	-
Sign materials; banner removal/ install					
<u>Contracted Painting Services</u>	014222-525200	50,000	50,000	50,000	-
Painting of city streets, crosswalks, & school crossing zones					
<u>Contracted Pothole &amp; Trench repair</u>	014222-525310	47,500	47,500	47,500	-
<u>Street Sweeping</u>	014222-526201	135,000	135,000	135,000	-
Street sweeping services and associated costs, incl advertisement and mailings					
<u>Traffic Signal Repair</u>	014222-529300	50,000	75,000	75,000	-
Signalization repairs					
<u>Materials</u>	014224-544000	85,500	100,000	100,000	-
Replacement parts: fencing hand rails, carpentry & plumbing supplies					
Operating supplies; asphalt; gas & propane refills.					
<u>New Equipment</u>	014228-587100	10,000	10,000	10,000	-
Highway and landscaping small equipment.					
		401,750	441,250	441,250	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	448,064	323,801	323,801	-
Total Non Payroll Expenses	401,750	441,250	441,250	-
Total Department Expenses	849,814	765,051	765,051	-

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Parks & Open Space**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
<b>DEPT OF PUBLIC WORKS: Parks &amp; Open Space</b>								
014231	510100	PERMANENT SALARIES	-	-	-	157,414	145,155	257,366
014231	510900	SALARY - OVERTIME	-	-	-	17,500	67,970	17,500
014231	511100	LONGEVITY	-	-	-	6,000	6,695	11,200
014231	511200	SR CITIZENS PARK MAINTENANCE	310,463	301,007	299,000	250,000	170,175	250,000
014231	512400	STIPEND	-	-	-	3,300	919	1,200
014231	512200	CLOTHING	-	-	-	1,200	1,650	4,400
014202	523700	SPRAYING & PLANTING	65,508	39,103	71,021	59,850	1,634	59,850
014202	523800	TREE REMOVAL	49,391	63,933	91,167	50,000	-	50,000
014202	529400	FIELD MAINTENANCE	133,467	204,675	265,538	200,000	15,913	225,000
014204	541000	MISC TOOLS	3,550	3,634	3,773	3,800	-	3,800
014207	570150	POLICE DETAILS	-	924	5,290	5,000	-	25,000
014208	587300	CAPITAL IMPROVEMENTS	70,177	46,121	50,110	48,450	3,235	48,450
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Parks &amp; Open Space</b>		<b>632,555</b>	<b>659,397</b>	<b>785,899</b>	<b>802,514</b>	<b>413,345</b>	<b>953,766</b>

423 - DEPT OF PUBLIC WORKS: Parks & Open Space FY2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Senior Lead Supervisor	N	05/01/83	37.19	X	40.0	1.00	37.85	81,021	7,400	1,100	-	89,521		89,521
Supervisor	N	07/19/10	9.96		40.0	1.00	29.21	63,040	1,000	1,100	-	65,140		65,140
Foreman	N	04/13/95	25.23	X	40.0	1.00	27.36	59,191	4,000	1,100	-	64,291		64,291
Craftsman	N	11/06/17	2.65		40.0	1.00	24.92	54,114	-	1,100	-	55,214		55,214
						4.00			257,366	12,400	4,400	274,166	-	274,166
													Senior Park Program	250,000
													DPW Overtime	17,500
													Per Mayor	<b>541,666</b>

City of Revere - Fiscal Year 2020 Budget

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Spraying and Planting</u>	014232-523700	59,850	59,850	59,850	-
Planting/hanging flowers Supplies: fertilizer, mulch, plant maint. Holiday Decorations					
<u>Tree Removal *</u>	014232-523800	50,000	75,000	50,000	(25,000)
Tree trimming & removal					
<u>Field Maintenance</u>	014232-529400	200,000	225,000	225,000	-
Landscaping contracts; field maintenance					
<u>Miscellaneous Tools &amp; Equipment</u>	014234-541000	3,800	3,800	3,800	-
Replacement of small equipment: shovels, rakes, etc					
<u>Police Details</u>	014237-570150	25,000	25,000	25,000	-
For assisted tree removal & road work					
<u>Capital Maintenance &amp; Repair</u>	014238-587300	48,450	48,450	48,450	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc Playground repairs, landscaping Repairs to parks/ turf/ repair & replace park equipment					
		<u>387,100</u>	<u>437,100</u>	<u>412,100</u>	<u>(25,000)</u>
<b>Footnotes:</b>					
* Partially funded through CIP Appropriation.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	435,414	541,666	541,666	-
Total Non Payroll Expenses	387,100	437,100	412,100	(25,000)
Total Department Expenses	<u>822,514</u>	<u>978,766</u>	<u>953,766</u>	<u>(25,000)</u>



**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEPT OF PUBLIC WORKS: Facilities/ Public Property**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
<b>DEPT OF PUBLIC WORKS: Facilities/ Public Property Division</b>								
014241	510100	PERMANENT SALARIES	-	-	-	225,264	181,460	284,360
014241	510900	SALARY - OVERTIME	-	-	-	57,500	14,586	57,500
014241	511100	LONGEVITY	-	-	-	12,800	7,776	7,800
014241	512400	STIPEND	-	-	-	4,400	3,797	21,341
014241	512200	CLOTHING	-	-	-	5,850	2,200	5,500
014242	520400	STREET LIGHTS	724,777	673,487	884,948	618,000	553,907	618,000
014242	520500	PUBLIC BUILDING HEAT	50,273	67,115	46,336	76,000	64,715	90,000
014242	520600	PUBLIC BUILDING LIGHTS	178,879	177,784	228,833	292,000	188,482	292,000
014242	520800	GASOLINE & OIL	19,533	(8,797)	61,744	71,250	44,539	60,000
014242	524500	BUILDING MAINT/REPAIR	56,741	110,798	98,192	100,000	125,559	60,000
014242	524600	MAINT OF EQUIPMENT	70,684	86,832	84,200	91,625	123,541	150,000
014242	525003	PRISONERS CREW	83,380	62,450	144,266	150,000	54,532	150,000
014242	527010	RENTALS & LEASES	-	-	30,965	41,000	28,315	41,000
014242	528200	DRAINAGE & SEWER MAINT	-	-	13,634	-	-	-
014242	528500	EQUIPMENT LEASE	6,505	8,066	9,281	11,880	8,208	11,880
014242	528800	CULVERT CLEANING	-	-	19,972	100,000	20,255	-
014244	542000	JANITORIAL SUPPLIES	26,745	22,504	24,013	23,750	19,537	23,750
<b>TOTAL</b>	<b>DEPT OF PUBLIC WORKS: Facilities/ Public Pr</b>		<b>1,217,516</b>	<b>1,200,240</b>	<b>1,646,384</b>	<b>1,881,319</b>	<b>1,441,409</b>	<b>1,873,131</b>

**425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property** **FY2020**

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<b>Per Mayor</b>															
Supervisor	N	10/01/93	26.76	X	40.0	1.00	30.67	66,082	4,200	1,100	-	71,382		71,382	
Foreman/Signs	N	08/22/11	8.86		40.0	1.00	26.05	56,481	-	1,100	-	57,581		57,581	
Custodial Foreman	N	11/16/06	13.63		40.0	1.00	26.05	56,481	20,791	1,100	-	78,372		78,372	
Heo/Craftsman	N	12/01/04	15.59		40.0	1.00	26.16	56,706	4,150	1,100	-	61,956		61,956	
Laborer	N	01/02/19	1.49		40.0	1.00	23.37	48,610	-	1,100	-	49,710		49,710	
						5.00			284,360	29,141	5,500	-	319,001	-	319,001
													<b>PT Salaries</b>		
													<b>DPW Overtime</b>	57,500	
													<b>Per Mayor</b>	<b>376,501</b>	

425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Street Lighting</b>	014242-520400	618,000	618,000	618,000	-
Street lighting for most city streets, roads, flood lights and traffic signals					
<b>Public Building Heat</b>	014242-520500	76,000	90,000	90,000	-
Heating - Oil; Natural Gas					
<b>Public Building Lights</b>	014242-520600	292,000	292,000	292,000	-
Electricity for Municipal and School buildings; Stadium; pump stations					
<b>Gasoline &amp; Oil</b>	014242-520800	71,250	60,000	60,000	-
Fuel - unleaded & diesel; pump repairs					
<b>Building Maintenance &amp; Repair</b>	014242-524500	100,000	100,000	60,000	(40,000)
HVAC/ Electric/ Plumbing/ Roofing repair services Contracted Pest control, security Elevator repairs/ inspections Misc services including lock smith, glass replacement, etc					
<b>Maintenance of Equipment</b>	014242-524600	91,625	150,000	150,000	-
Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc R&M fleet and small equip. Fleet inspections/registrations. Locksmith services. Materials for equipment R&M, including Hydraulic oil, etc					
<b>Contracted Services</b>	014242-525003	150,000	150,000	150,000	-
Dept of Children & Families (DCF - ROCA)					
<b>Rentals &amp; Leases</b>	014242-527010	41,000	41,000	41,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.					
<b>Rental/ Equipment Lease</b>	014242-528500	11,880	11,880	11,880	-
Copier lease; storage space; garage space					

City of Revere - Fiscal Year 2020 Budget

425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Culvert Cleaning</b>	014242-528800	100,000	100,000	-	(100,000)
Culvert cleaning & mowing of phragmites. Mosquito control					
<b>Janitorial Supplies</b>	014244-542000	23,750	23,750	23,750	-
Janitorial supplies for all municipal buildings					
		1,575,505	1,636,630	1,496,630	(140,000)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	305,814	438,182	376,501	(61,681)
Total Non Payroll Expenses	1,575,505	1,636,630	1,496,630	(140,000)
Total Department Expenses	1,881,319	2,074,812	1,873,131	(201,681)

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
INSPECTIONAL SERVICES DEPARTMENT  
HEALTH INSPECTION DIVISION**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015211	510100	PERMANENT SALARIES	843,831	426,852	461,280	539,716	353,330	-
015211	511100	LONGEVITY	18,602	10,732	10,834	11,687	8,162	-
015211	512210	TRAVEL ALLOWANCE	25,200	18,030	18,405	16,200	12,150	-
015211	512215	TELEPHONE	1,262	870	1,283	1,620	1,215	-
015211	512301	EDUCATIONAL INCENTIVE	24,193	7,663	9,796	9,361	6,781	-
015211	516600	SICK LEAVE BB	21,532	22,789	2,872	-	5,319	-
015212	524400	MAINT ABND BUILDINGS	3,480	230	4,409	-	-	-
015212	525800	FLU SHOT	(4,496)	30,450	280	-	-	-
015214	540000	OFFICE SUPPLIES	4,289	19,956	24,201	7,700	11,553	-
015214	540000	OFFICE SUPPLIES (40U)	-	-	-	-	-	-
<b>TOTAL</b>	<b>HEALTH</b>		<b>937,893</b>	<b>537,571</b>	<b>533,359</b>	<b>586,284</b>	<b>398,511</b>	<b>-</b>

521 - INSPECTIONAL SERVICES: Health Inspection Division

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
-															
														PT Salaries	-
														OT	-
														Per Mayor	-

Combined Building Inspection, Weights and Measures, and Health Inspection Divisions into Municipal Inspections, Department 241.

521 - INSPECTIONAL SERVICES: Health Inspection Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Office Supplies</b>	015214-540000	7,700	-	-	-
Office supplies general					
Copier lease					
Kyocera copier maintenance					
<b>Computer Operations</b>	015214-545500	-	-	-	-
ISD Ticket-writing devices					
<b>Total Non Payroll Expenditures</b>		<u>7,700</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Footnotes:</b>					
Combined Building Inspection, Weights and Measures, and Health Inspection Divisions into Municipal Inspections, Department 241.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	578,584	-	-	-
Total Non Payroll Expenses	7,700	-	-	-
<b>Total Department Expenses</b>	<u>586,284</u>	<u>-</u>	<u>-</u>	<u>-</u>

## 522 - Public Health Initiatives (Nurses/Public Health)

Contact Information: Carol Donovan, Deputy Director, Public Health Coordinator of the Medical Emergency Operation Plan (MEOP) & Supervisor of School Nurses, 781-485-8470

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### **Mission Statement**

To ensure the health, safety and welfare of the City's residents and visitors through the enforcement of State and local laws, bylaws, codes and regulations. We strive to promote healthy behavior through helpful service presentations, trainings, and information for continued wellness with surveillance of contagious diseases, vaccine clinics, public service announcements and public health programming for everyone in the City.

### **FY2019 Accomplishments**

- To increase vaccinations to the adult population, by purchasing and administrating 650 vaccines, before the influenza season began.
- Worked with Commonwealth's new Medical Emergency Coordinator for Revere to streamline the communication of the City's medical emergency plan to others in the region, allowing faster delivery of emergency medical service when needed and ability to notify staff and volunteers much quicker.
- Trained school nurses in the use of the SNAP, medical reporting program.
- Increased professional development training by Children's Hospital to increase school nurse preparedness and to help nurses better understand of the increasing medical acuity in the school nurses' offices.
- Presented "The Opioid Epidemic, Our Businesses & Workplaces" forum with the Chambers of Commerce of Revere, Chelsea and Winthrop.
- Coordinated Marylou Sudders to give keynote remarks to help over 100 attendees understand what employers can do to keep workplaces safe and productive and be supportive of employees affected by substance use disorder.
- Held mini-summit on Child Obesity and Diabetes in May, bringing together health providers, people from public schools, non-profits and health departments to discuss the challenges in Revere, Chelsea and Winthrop and potential collaborations on ways to address them more effectively.



## FY2020 Goals & Objectives

- 1) **Goal:** To purchase 700 influenza vaccine for the general public of those 6 months and older and to market influenza vaccines to the community.  
**Objective:** To minimize the spread of influenza and to increase payments to the City from insurances.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
  
- 2) **Goal:** Continue to improve Medical Emergency Operation Plan.  
**Objective:** With the help of the State, we are planning to continue to work on the MEOP for our next review in 2020 and realize significant improvements every year. Assistant MEOP Coordinator will continue to attend meeting, hold tabletop discussions and attend/oversee trainings to strength our program.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 3) **Goal:** To increase programming, equipment testing and trainings.  
**Objective:** Have the ability to bill Medicaid from within the nurses' offices and generate funding in order to finance City services provided by Public Health Initiatives.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
  
- 4) **Goal:** Continue co-coordinating the Integrated Community Health Needs Assessment and Community Health Improvement Plan.  
**Objective:** Complete both the Integrated Community Health Needs Assessment and Community Health Improvement Plan to completion and results presentations, including community data collection, data analysis and report-writing.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 5) **Goal:** Organize a series of three joint meetings of school food service directors and personnel from Chelsea, Revere and Winthrop.  
**Objective:** Get acquainted and share programs, progress and challenges unique to each district, as well as hear from peer school food service/school nutrition speakers in Massachusetts on initiatives that have demonstrated success in improving nutrition for students.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

Performance Measures

	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020 (Projected)</u>
<b>Flu Vaccines Administered</b>	650	650	700	700
<b>Public School Nurse Visits</b>	48,802	61,101	71,029	80,000
<b>Trainings - Emergency Preparedness, School Nurse Trainings, Public Health Trainings</b>	54	51	58	62
<b>Blood Pressure Clinics</b>	n/a	n/a	10	12
<b>Directive Observed Therapy</b>	1,212	924	780	700
<b>Confirmed Disease Observations</b>	n/a	539	297	325
<b>Confirmed Flu Observations</b>	n/a	431	257	300

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
PUBLIC HEALTH DEPARTMENT  
PUBLIC HEALTH INITIATIVES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015221	510100	PERMANENT SALARIES	-	368,703	480,084	449,070	365,032	662,844
015221	511100	LONGEVITY	-	2,700	3,100	2,000	2,469	9,800
015221	512210	TRAVEL ALLOWANCE	-	3,600	-	3,600	2,700	3,600
015221	512215	TELEPHONE/COMMUNICATIONS	-	360	360	360	270	360
015221	512301	EDUCATIONAL INCENTIVE	-	18,356	19,162	19,049	13,477	33,568
015221	516600	SICK LEAVE BB	-	2,272	3,763	-	3,566	-
15224	540000	OFFICE SUPPLIES	-	-	-	-	-	7,700
<b>TOTAL</b>			-	395,991	506,469	474,079	387,515	717,872

City of Revere - Fiscal Year 2020 Budget

522 - PUBLIC HEALTH DEPARTMENT

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Director - Public Health	Y				39.0	1.00	96,900	96,900	-				96,900	-	96,900
Public Health Nurse	N	03/10/04	16.32		39.0	1.00	87,285	87,285	10,729		360	3,600	101,974	-	101,974
Regional Public Health Coordina	N	07/10/17	2.98		39.0	1.00	84,872	84,872	-				84,872	59,580	25,292
Administrative Assistant	N	03/01/87	33.36		39.0	1.00	55,283	55,283	7,535				62,818	-	62,818
Nurse - Float	N	03/15/12	8.30		35.0	1.00	64,974	64,974	3,249				68,223	-	68,223
Nurse	N	10/22/14	5.69		35.0	1.00	64,974	64,974	4,873				69,847	-	69,847
Nurse	N	09/10/14	5.81		35.0	1.00	64,974	64,974	3,249				68,223	-	68,223
Nurse	N	09/15/16	0.94		35.0	1.00	64,974	64,974	4,873				69,847	-	69,847
Nurse	N	07/01/03	17.01		35.0	1.00	68,214	68,214	5,611				73,825	-	73,825
Nurse	N	05/07/18	2.15		35.0	1.00	64,974	64,974	3,249				68,223	-	68,223
						<u>10.00</u>		<u>717,424</u>	<u>43,368</u>	-	360	3,600	<u>764,752</u>	<u>59,580</u>	<u>705,172</u>
														<b>Board Salaries</b>	5,000
														<b>OT</b>	
														<b>Per Mayor</b>	<b>710,172</b>

522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Office Supplies</b>	015214-540000	-	7,700	7,700	-
Office supplies general			5,000		
Copier lease			2,200		
Kyocera copier maintenance			500		
<b>Total Non Payroll Expenditures</b>		-	7,700	7,700	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	474,079	710,172	710,172	-
Total Non Payroll Expenses	-	7,700	7,700	-
Total Department Expenses	474,079	717,872	717,872	-

## 524 - Healthy Community Initiatives Office

Contact Information: Dimple Rana, Director, 781-286-8172

Location: Revere City Hall, Basement, 281 Broadway, Revere, 02151

### Mission Statement

To work with Revere residents, businesses and stakeholders in leading healthier lives, raising healthier families and building healthier communities to make healthy eating and active living the easy choice through policy, systems, and environmental changes.

### FY2019 Accomplishments

- Facilitated the implementation of a Complete Streets Policy on September 24, 2018 and accepted into the MassDOT Complete Street Program with a score of 90. Revere is now eligible for the development of a Complete Streets Prioritization Plan (Tier 2).
- Piloted the “Summer Nights” series, a platform for local food entrepreneurs to start or grow their businesses, while bringing people together in neighborhoods around local food and culture.
- In progress of a joint Integrated Community Health Needs Assessment (iCHNA), iCHNA Report, and the development of a joint and participatory community health improvement plan (CHIP), for the cities and towns of Revere, Chelsea and Winthrop for the period covering 2019-2021.
- Assisted in gathering data and research for MAPC impact reports on pocket parks and climate change.
- Worked with the City’s Department of Strategic Planning & Development on the Master Plan process to provide a decision-making guide for land use, development, and preservation over the period ending in 2030.
- One of 20 cities to receive a national America Walks \$1500 mini-grant to rehab the Pearl Ave. and Webster St. public stairs in Beachmont.
- Received for the fourth year in a row, the Massachusetts Attorney General Maura Healy’s Healthy Summer Youth Jobs \$3000 grant that funds jobs that benefit MA health care consumers and promote good health for youth by providing them with opportunities for health and wellness via health-focused employment.
- Assisted in the administration of a \$100,000 YouthWorks grant, a state-funded youth employment program that helps teens and young adults get the skills and experience needed to find and keep jobs.



## FY2020 Goals & Objectives

- 1) **Goal:** Develop and submit to MassDOT a Complete Street Prioritization Plan.  
**Objective:** Complete Streets allow safe passage for all users of the road; pedestrians, cyclists, motorists, first responders, delivery and livery drivers, despite the users' age, income or ability. The purpose of the City of Revere's Complete Streets Policy is to accommodate all road users by creating a roadway network that meets the transportation needs of individuals utilizing a variety of transportation modes and it is the intent of the City to formalize the planning, design, operation and maintenance of streets and sidewalks so that they are safe for users of all ages, all abilities, and all income levels as a matter of routine.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.
  
- 2) **Goal:** Implement a Food Truck and Peddling Ordinance and projects.  
**Objective:** To create a city-wide code and ordinance for food trucks and food peddlers to operate in the city as a new way to experience the multicultural and diverse culinary scene, strong neighborhoods, in Revere to maximize opportunities for economic development. This ordinance will create a pathway for inspection, permitting, licensing, compliance, enforcement, and designated vending locations for food trucks and peddling.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
  
- 3) **Goal:** Implement Placemaking projects.  
**Objective:** To create and maintain destinations to make Revere safer, more accessible, useful, and enjoyable. Placemaking acts with active transportation strategies to encourage walking, biking, and recreation by providing places that meet the "five D's" of walkable environments: density, diversity, design, destination, accessible, and distance to transit. While active transportation creates the infrastructure for people to walk and bike in the City, placemaking provides the destinations – the reasons people walk or bike. Placemaking has the potential to humanize Revere's urban environment by inspiring conversations and bonding among residents.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Bike Registrations</b>	40	50	60	70
<b>Helmets Distributed</b>	40	50	60	70
<b>Bike Rodeos</b>	1	1	1	1
<b>Revere Runs 5k Road Race Registered Runners</b>	125	85	100	125
<b>Bike Lanes</b>	2	3	3	3
<b>Bicycle Counts</b>	103	103	150	170
<b>Bike Share Usage</b>	n/a	9,200	5,340	n/a
<b>Urban Trails</b>	3	4	4	5
<b>Community Biking/Walking Trail</b>	1	1	1	1
<b>Public Stairs Renovation</b>	n/a	n/a	1	3
<b>Food Justice</b>	n/a	n/a	n/a	n/a
<b>Farmers Market Matching Program</b>	546	485	500	500
<b>Farmers Market Vendors</b>	8	15	20	10
<b>Farmers Market Customer Counts</b>	2,000	3,000	5,000	4,000
<b>Community Gardens</b>	2	2	2	3
<b>Community Garden plots</b>	45	47	47	57
<b>Food Trucks and Food Peddlers</b>	n/a	n/a	2	10
<b>Mini-Grants</b>	2	3	5	5
<b>Policy, Systems, and Environmental Programs</b>	11	11	5	4
<b>Summer Youth Staff</b>	8	12	16	60
<b>Weekly email subscribers</b>	50	500	700	1,000
<b>Community Partners</b>	40	50	55	60
<b>Neighborhood Groups</b>	6	5	4	5
<b>Community Playground Builds</b>	6	7	8	9
<b>Community Events</b>	32	24	20	24
<b>Volunteers</b>	400	300	300	400



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
PUBLIC HEALTH DEPARTMENT  
HEALTHY COMMUNITY INITIATIVES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015241	510100	PERMANENT SALARIES	-	6,414	105,390	109,257	58,884	129,605
015241	512301	EDUCATIONAL INCENTIVE	-	-	8,511	10,237	6,933	9,832
015241	516600	SICK LEAVE BB	-	-	780	-	-	-
015241	520900	TELEPHONE	-	-	772	900	-	900
015254	540000	OFFICE SUPPLIES	-	664	973	1,000	552	1,000
015254	545500	COMPUTER OPERATIONS	-	-	-	700	-	700
<b>TOTAL</b>			-	7,078	116,426	122,094	66,370	142,037

524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiatives FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
HCI Director	N	10/14/15	4.72		39.0	1.00	68,748	68,748	6,875				75,623	10,000	65,623
Clerk I	N	07/01/15	5.00		35.0	0.90	39,423	39,423	2,957				42,380	-	42,380
Neighborhood Organizer	N	10/22/18	1.69		24.0	0.62	50,700	31,434	-				31,434	-	31,434
						<u>2.52</u>		<u>139,605</u>	<u>9,832</u>	-	-	-	<u>149,437</u>	<u>10,000</u>	<u>139,437</u>
														<b>PT Salaries</b>	-
														<b>OT</b>	-
														<b>Per Mayor</b>	<b>139,437</b>

524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Telephone</u>	015242-520900	900	900	900	-
Cell phone					
<u>Office Supplies</u>	015244-540000	1,000	1,000	1,000	-
Office Supplies					
<u>Computer Operations</u>	015244-545500	700	700	700	-
	<b>Total Non Payroll Expenditures</b>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	119,494	139,437	139,437	-
Total Non Payroll Expenses	2,600	2,600	2,600	-
Total Department Expenses	<u>122,094</u>	<u>142,037</u>	<u>142,037</u>	<u>-</u>

## 525 - Substance Use Disorder Initiatives (SUDI)

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere, 02151

### Mission Statement

To provide knowledge, skills and resources to the community that will transform how drugs and alcohol use is perceived, and help shape policies and systems that result in an efficient and effective continuum of care (i.e., prevention, treatment, recovery, and harm reduction).

### FY2019 Accomplishments

- Held its first Recovery BBQ to recognize National Recovery Month in September. Close to 100 people attended the event in support of Revere's Recovery Community.
- Partnered with 311 to implement a mobile needle collection program. When a resident reports a discarded needle through 311, the SUDI Office is alerted, who will go to the location to collect it within a 24-hour period.
- Conducted 137 post-overdose outreach visits to offer Revere residents overdose prevention education, Narcan trainings, and access to support.
- Collaborated on Prevention Committee to develop new systems that will prevent and reduce drug and alcohol among high-school aged youth.
- Achieved our initial goal to develop a municipal strategic plan defines the SUDI Office's core functions, streamlines current efforts, and identifies existing needs and strategies to address them.

### FY2020 Goals & Objectives

- 1) **Goal:** Change social norms about drug and alcohol use that perpetuate stigma.  
**Objective:** Disseminate accurate information to target audiences.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 2) **Goal:** Improve service delivery and increase access to person-centered support.  
**Objective:** Create a coordinated network of support that focuses on the strength and resilience of individuals and families.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Implement policy and system changes that will improve quality of life.  
**Objective:** Leverage the knowledge and subject-matter expertise to promote and support the implementation of data-driven policy and system changes.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Outreach</b>	673	683	618	650
<b>Peer and Family Support</b>	425	553	418	450
<b>Narcan Enrollments</b>	197	187	166	150
<b>Community Meetings and Events</b>	497	608	650	700
<b>Referral to Services</b>	382	344	344	350

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
PUBLIC HEALTH DEPARTMENT  
SUBSTANCE USE INITIATIVES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015251	510100	PERMANENT SALARIES	-	7,119	19,602	30,765	27,864	29,894
015251	511100	LONGEVITY	-	-	311	1,067	670	1,149
015251	512301	EDUCATIONAL INCENTIVE	-	-	-	7,890	-	6,395
015251	516600	SICK LEAVE BB	-	-	-	-	304	-
015254	540000	OFFICE SUPPLIES	-	628	839	1,000	552	1,000
<b>TOTAL</b>			-	<b>7,748</b>	<b>20,752</b>	<b>40,722</b>	<b>29,390</b>	<b>38,438</b>

525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor:</b>															
Director	N	04/09/14	6.23		39.0	1.00	85,272	85,272	6,395				91,667	91,667	-
Principal Clerk	N	10/15/07	12.72		32.0	0.82	38,690	38,690	1,149				39,839	39,838	1
Principal Clerk	N	04/22/19	1.19		35.0	0.90	37,437	37,437	-				37,437	-	37,437
						<u>2.72</u>		<u>161,399</u>	-	-	-	-	168,943	131,505	37,438
														PT Salaries	-
														OT	-
														Per Mayor	37,438

525 - PUBLIC HEALTH DEPARTMENT: Substance Use Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Purchase of Services</u>	015252-520000	-	-	-	-
<u>Office Supplies</u>	015254-540000	1,000	1,000	1,000	-
<u>Other Expenses</u>	015257-570000	-	-	-	-
	Total Non Payroll Expenditures	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	39,722	81,366	37,438	(43,928)
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	<u>40,722</u>	<u>82,366</u>	<u>38,438</u>	<u>(43,928)</u>



## 541 - Elder Affairs

Contact Information: Stephen W Fielding, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

### Mission Statement

To support the independence of seniors within the City of Revere by advocating for services, programs, and activities to meet their needs, provide a healthy meals program, and offer safe, low-cost transportation to them while ensuring they are welcomed at the senior center in an inviting, positive, fun, safe, environment that enriches their quality of life.

### FY2019 Accomplishments

- Increased participants of the Senior Center by approximately 12% from last year.
- Increased exposure of senior issues and hot topics through the Senior Power Newsletter, Revere Senior News TV Show, RevereTV special PSA's, newspapers, social media platforms, and advanced outreach efforts.
- Worked with the Hispanic community and other civic and community organizations to identify expansion opportunities.

### FY2020 Goals & Objectives

- 1) **Goal:** To ensure Senior concerns and age-friendly initiatives are met within the scope of the Master Plan.  
**Objective:** Participate, contribute, and represent the senior segment of the City as part of the Next Stop Revere Master Plan in all areas: transportation and mobility, open space and recreation, sustainability, housing, economic development, public health, historic and cultural resources, and zoning.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 2) **Goal:** Evaluate the offerings of programs, services, and activities for the senior community in Revere.  
**Objective:** To confirm through flexibility that the Office of Elder Affairs changes with the demands of senior services.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

3) **Goal:** To constantly promote the Office of Elder Affairs, Rossetti-Cowan Senior Center while taking advantage of the talents of the 14 council members.

**Objective:** Expand the education the Revere community regarding the needs of seniors through expanded participation and contributions of the Council on Elder Affairs.

**Mayoral Focus Area:** Professionalize City Services, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Total Meals Served</b>	7,495	5,772	4,968	5,000
<b>Health and Exercise Program Total Participants</b>	1,174	1,443	1,973	2,200
<b>Health and Exercise Program Sessions</b>	107	287	300	320
<b>Blood Pressure Sessions</b>	24	24	24	24
<b>Blood Pressure Clients Served</b>	261	505	500	525
<b>Hearing Test Sessions</b>	12	12	12	12
<b>Hearing Test Clients</b>	360	120	150	170
<b>Podiatrist Sessions</b>	12	12	12	12
<b>Podiatrist Clients</b>	420	300	350	375
<b>Chair Massage Sessions</b>	24	24	24	24
<b>Chair Massage Clients</b>	60	48	54	60
<b>Recreation/Socialization Events</b>	198	212	220	240
<b>Recreation/Socialization Attendees</b>	6,038	5,144	5,000	5,000
<b>Shine Sessions</b>	48	48	48	48
<b>Shine Participants</b>	0	402	450	475
<b>Shuttle Usage (weekly average)</b>	152	199	200	220
<b>People Served by Phone (estimate)</b>	11,700	14,820	16,000	17,000
<b>Cultural Events</b>	4	16	13	15
<b>Cultural Event Attendees</b>	347	1,067	1,000	1,100

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015411	510100	PERMANENT SALARIES	220,447	207,867	245,421	253,686	169,774	231,519
015411	510101	OTHER SALARIES	-	-	-	-	-	31,945
015411	511100	LONGEVITY	3,900	2,752	2,800	3,400	1,700	3,700
015411	512200	CLOTHING	400	400	400	400	200	400
015411	512301	EDUCATIONAL INCENTIVE	5,171	5,720	7,026	6,817	5,017	7,259
015411	516600	SICK LEAVE BB	2,552	2,905	2,729	-	2,656	-
015412	522100	RENTALS	3,700	3,875	4,325	4,000	3,238	4,000
015412	525700	ELDER PROGRAMS	11,490	17,640	11,872	-	-	-
015414	540000	OFFICE SUPPLIES	534	384	651	500	493	500
<b>TOTAL ELDER AFFAIRS</b>			<b>248,194</b>	<b>241,543</b>	<b>275,224</b>	<b>268,803</b>	<b>183,078</b>	<b>279,323</b>



541 - ELDER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Rentals</u>	015412-522100	4,000	4,000	4,000	-
Senior trip bus rental					
<u>Office Supplies</u>	015414-540000	500	500	500	-
Copier maint, cartridges, paper, other supplies.					
		4,500	4,500	4,500	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	264,303	313,657	274,823	(38,834)
Total Non Payroll Expenses	4,500	4,500	4,500	-
Total Department Expenses	268,803	318,157	279,323	(38,834)

## 543 - Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

To provide services and benefits to eligible veterans and their families in a timely manner in compliance with Massachusetts General Law, and further, represent and advocate for veterans and family members with the U.S Government and private agencies, veteran service organizations and the public to maximize utilization of available resources.

### FY2019 Accomplishments

- Brought our local veterans \$400,000 in payments from the VA, which brings our department to the 8<sup>th</sup> highest in Massachusetts for income brought to veterans.
- Housed 10 veterans through multiple sources of local, state and federal programming.
- Offered more services and served more veterans at our food bank than any year.
- Filed and completed more 100% rated claims than any year, giving veterans \$230,000 in retro payments.
- Put 7 homeless veterans in hotels during the cold nights from 3 to 6 days.
- Created the College Veterans Intern program, which helps newly returning veterans to the City.
- Held the first annual Vietnam Veterans Breakfast.

### FY2020 Goals & Objectives

- 1) **Goal:** Bring back the Veterans Council, mobilize all posts to meet once a month and work more as a team rather than individual posts.  
**Objective:** Improve teamwork and discussions within the Veterans Department.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** Maintain coffee hours to help inform our veterans on our services.  
**Objective:** Provide a means to distribute information on our services and resources, as well as be able to interact with other veterans.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
  
- 3) **Goal:** Work with local businesses to give veteran discounts.  
**Objective:** Provide veterans with discounts for various goods and services.  
**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
VETERANS AFFAIRS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015431	510100	PERMANENT SALARIES	99,367	101,258	111,945	108,638	81,597	123,215
015431	511100	LONGEVITY	3,143	2,762	2,009	2,400	1,594	2,600
015431	512210	TRAVEL ALLOWANCE	900	675	891	1,300	1,650	3,600
015431	512215	CELL PHONE ALLOWANCE	-	-	-	-	1,575	900
015431	512301	EDUCATIONAL INCENTIVE	2,069	1,197	-	4,749	3,619	5,095
015431	516600	SICK LEAVE BB	1,982	1,999	942	-	914	-
015432	525600	SPECIAL EVENTS	2,185	1,189	5,111	10,000	1,625	10,000
015434	540000	OFFICE SUPPLIES	2,876	3,505	3,678	4,750	3,668	9,750
015437	571500	VETERANS BENEFITS	738,166	738,571	726,786	805,000	491,198	805,000
<b>TOTAL VETERANS AFFAIRS</b>			<b>850,687</b>	<b>851,156</b>	<b>851,361</b>	<b>936,837</b>	<b>587,439</b>	<b>960,160</b>



543 - VETERANS' AFFAIRS

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Veterans' Agent	N	02/15/17	3.37		39.0	1.00	67,932	67,932	5,095	-	900	3,600	77,527		77,527
Assistant to the Director	N	06/07/01	19.08	X	39.0	1.00	55,283	55,283	2,600				57,883		57,883
						<u>2.00</u>		<u>123,215</u>	<u>7,695</u>	-	900	3,600	135,410	-	135,410
														<b>OT Per Mayor</b>	<b>135,410</b>

City of Revere - Fiscal Year 2020 Budget

543 - VETERANS' AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Special Events</u> Veterans' memorial services, activities	015432-525600	10,000	10,000	10,000	-
<u>Office Expense</u> Toner cartridges, paper, office supplies Vetraspec	015434-540000	4,750	9,750 9,300 450	9,750	-
<u>Veterans' Benefits</u> Veterans payroll, health insurance, burial fees, etc	015437-571500	805,000	805,000	805,000	-
		<u>819,750</u>	<u>824,750</u>	<u>824,750</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	117,087	135,410	135,410	-
Total Non Payroll Expenses	819,750	824,750	824,750	-
Total Department Expenses	<u>936,837</u>	<u>960,160</u>	<u>960,160</u>	<u>-</u>

## 549 - Commission on Disabilities

Contact Information: Ralph DeCicco, Co-Chair/ADA Coordinator, 781-286-8267

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

### Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

### FY2019 Accomplishments

- Awarded MGH Mini Grant to establish successful pilot of full inclusion art program for disabled children and young adults from 4-22 years of age.
- Implemented a full turnkey point of sales cupcake program for Revere High School Life skills students during the winter.
- Applied for and awarded State MOD Planning Grant for \$125,000 to hire a consultant and establish a self-evaluation and transition plan in the City of Revere under Title I and Title II of Municipal properties and departments.
- Updated City Disability web page with important information for disabled residents
- Created Disability Facebook page.



### FY2020 Goals & Objectives

- 1) **Goal:** Become a full-time regularly staffed department within the City of Revere.  
**Objective:** To be able to provide the necessary time and resources to be of service to the residents of the City.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Obtain an accessible location in order for the Commission to reinstitute the medical equipment loan program.  
**Objective:** To better serve the disabled residents of Revere.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.

3) **Goal:** To adopt MGL, Chapter 40 Section 22G, which states “Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assessed for violation of handicap parking in said city or town to the Commission on Disabilities.”

**Objective:** Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.

**Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

**Performance Measures**

	<u><b>FY 2017</b></u>	<u><b>FY 2018</b></u>	<u><b>FY 2019</b></u>	<u><b>Projected FY 2020</b></u>
<b>Commission Meetings</b>	10	11	10	10
<b>Residents Served by Phone or In-Person</b>	n/a	n/a	350	500
<b>Residents Registered on City Database per Disability Accessibility Surveys</b>	n/a	25	60	100

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015491	510100	PERMANENT SALARIES	3,900	3,458	4,896	5,900	4,392	6,300
015497	570000	OTHER EXPENSES	-	-	675	1,000	213	3,000
<b>TOTAL</b>	<b>COMMISSION ON DISABILITIES</b>		<b>3,900</b>	<b>3,458</b>	<b>5,570</b>	<b>6,900</b>	<b>4,605</b>	<b>9,300</b>

549 - COMMISSION ON DISABILITIES

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<b>Per Mayor</b>																
Co-Chair/ ADA Coordinator	N	11/14/16	3.63				-	-	2,150				2,150		2,150	
Co-Chair	N	04/02/18	2.25				-	-	2,150				2,150		2,150	
Member	N	11/14/16	3.63				-	-	400				400		400	
Member	N	10/29/18	1.67				-	-	400				400		400	
Member	N	04/03/17	3.24				-	-	400				400		400	
Member	N	10/29/18	1.67				-	-	400				400		400	
Member	N	12/01/17	2.58				-	-	400				400		400	
								-	6,300	-				6,300	-	6,300
														<b>Per Mayor</b>	<b>6,300</b>	

549 - COMMISSION ON DISABILITIES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Other Charges & Expenses	015497-570000	1,000	3,000	3,000	-
		1,000	3,000	3,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	5,900	7,100	6,300	(800)
Total Non Payroll Expenses	1,000	3,000	3,000	-
Total Department Expenses	6,900	10,100	9,300	(800)

## 590 - Consumer Affairs

Contact Information: Jannine Ellis, Director, 781-286-8114

Location: Revere Recreation Department, First Floor, 150 Beach St, Revere, 02151

### Mission Statement

To assist in the resolution of consumer and business disputes for the following communities: Chelsea, Lynn, Lynnfield, Marblehead, Melrose, Nahant, Revere, Salem, Saugus, Swampscott, and Winthrop.

### FY2019 Accomplishments

- Conducted an interactive discussion with the seniors at the Revere Senior Center discussing various topics that seniors are facing such as phone scams, financial exploitation and elder abuse.
- Distributed the \$avvy \$enior, a guide that features the most common scams that target the elderly.
- Set up information tables at the 2018 Sand Sculpting Event on June 28, 2018 and also at the City's Fall Festival on September 8, 2018.



### FY2020 Goals & Objectives

- 1) **Goal:** Focus on elderly consumers that are targeted and are more susceptible to scams and deceptive practices.

**Objective:** To arrange speaking engagements in which the audience is primarily senior citizens.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

- 2) **Goal:** To better educate the consumers on their consumer rights by attending more community events.

**Objective:** To be present at local events handing out informative pamphlets. To familiarize the citizens in our area of the function of our office and the service provided.

**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.



- 3) **Goal:** To increase exposure of our services in the ten other communities in our jurisdiction.  
**Objective:** Maintain the City’s website as a source of information for education on scams and deceptive practices that target both the young and senior consumers in our jurisdiction.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Open Cases</b>	412	367	333	350
<b>Closed Cases</b>	409	336	330	330
<b>Amount Recovered</b>	\$ 137,017	\$ 114,173	\$ 168,468	\$ 170,000

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
CONSUMER AFFAIRS**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
015901	510100	PERMANENT SALARIES	36,976	36,906	39,001	47,327	31,502	47,058
015901	511100	LONGEVITY	-	-	2,206	2,600	1,679	2,800
015901	516600	SICK LEAVE BB	348	348	1,348	-	376	-
<b>TOTAL</b>	<b>CONSUMER AFFAIRS</b>		<b>37,324</b>	<b>37,254</b>	<b>42,555</b>	<b>49,927</b>	<b>33,556</b>	<b>49,858</b>

590 - CONSUMER AFFAIRS

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Director	N	07/05/00	20.00	X	39.0	1.00	56,013	56,013	2,800	-	-	-	58,813	29,294	29,519
Lead Mediator	N	02/01/13	7.41		24.0	0.62	20,339	20,339	-	-	-	-	20,339	-	20,339
						<u>1.62</u>		<u>76,352</u>	<u>2,800</u>	-	-	-	<u>79,152</u>	<u>29,294</u>	<u>49,858</u>
														<b>Other PT Salaries</b>	-
														<b>OT</b>	-
														<b>Per Mayor</b>	<b>49,858</b>

City of Revere - Fiscal Year 2020 Budget

590 - CONSUMER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Office Supplies	015904-540000	-	-	-	-
		-	-	-	-
		-	-	-	-
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	49,927	49,858	49,858	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	49,927	49,858	49,858	-
	49,927	49,858	49,858	-

## 610 - Library

Contact Information: Kevin Sheehan, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

### Mission Statement

To foster the intellectual and cultural life of the community of Revere by providing quality literature, media, programming, and access to technology to residents of all ages.

### FY2019 Accomplishments

- Ran a pilot summer reading program.
- Digitized the Revere Journal Microfilm archive.
- Upgraded security system.
- Awarded a grant for the Beanstack reading tracking application.

### FY2020 Goals & Objectives

- 1) **Goal:** Run a Revere Public Summer Reading Program independent of supporting the Revere Public School's summer reading lists in the summer of 2019, with 50 participants using the Beanstack reading management application.  
**Objective:** Provide new opportunities for the youth to engage in reading activities.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Diversity, Value Diversity.
- 2) **Goal:** Offer a computer program for 30 youths throughout the year.  
**Objective:** Provide access to technology for the sake of improving the skills of library patrons.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.



3) **Goal:** Promote online access to historical data by posting 5 stories to the library website, Facebook page or local newspapers by the end of FY2020.

**Objective:** To foster an understanding of the history of Revere.

**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.

**Performance Measures**

	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>	<b><u>Projected FY 2020</u></b>
<b>Computer Logins</b>	18,232	19,689	16,317	15,000
<b>Total Circulations</b>	29,167	29,148	28,798	28,500
<b>Number of Children's Programs</b>	127	107	115	156
<b>Children's Program Attendance</b>	1,520	1,723	1,009	1,700
<b>Museum Discounts Given</b>	n/a	574	535	590

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**LIBRARY**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
016101	510100	PERMANENT SALARIES	316,524	343,434	399,622	391,134	281,360	445,099
016101	510101	OTHER SALARIES	-	-	-	43,914	477	1,668
016101	511100	LONGEVITY	8,518	7,531	6,011	4,800	3,541	5,200
016101	512301	EDUCATIONAL INCENTIVE	16,510	19,576	20,765	22,455	13,646	16,914
016101	516600	SICK LEAVE BB	-	-	-	-	-	-
016102	520300	UTILITIES	12,707	15,017	8,425	-	-	-
016102	524500	BUILDING MAINT/REPAIR	7,710	2,522	1,703	-	-	-
016102	525300	NOBLE	48,478	37,117	63,889	54,000	41,585	57,000
016102	526200	OTHER SERVICES	5,448	1,518	3,165	-	-	-
016104	540000	OFFICE SUPPLIES	2,156	1,382	817	-	-	-
016104	542000	JANITORIAL SUPPLIES	697	360	530	-	-	-
016104	542200	LIBRARY SUPPLIES	66,664	61,420	76,303	71,120	25,124	72,042
016107	573500	LOCAL MATCHING FUNDS	11,720	7,107	6,469	5,000	2,104	2,500
016108	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	-
<b>TOTAL</b>	<b>LIBRARY</b>		<b>497,132</b>	<b>496,983</b>	<b>587,699</b>	<b>592,423</b>	<b>367,838</b>	<b>600,423</b>

City of Revere - Fiscal Year 2020 Budget

610 - LIBRARY

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>															
Library Director	N	08/28/13	6.84		39	1.00	73,032	73,032	7,303				80,335		80,335
Administrative Assistant	N	03/14/13	7.30		39	1.00	52,643	52,643	3,948				56,591		56,591
Children's Librarian	N				39	1.00	57,496	57,496	-				57,496		57,496
Children's Librarian	N				32	0.82	47,176	47,176	-				47,176		47,176
Adult Service Librarian	N	01/18/17	3.45		20	0.51	25,169	25,169	2,517				27,686		27,686
Library Assistant III	N	08/22/02	17.87	X	39	1.00	49,511	49,511	2,400				51,911		51,911
Library Assistant III	N	02/25/15	5.35		35	0.90	42,317	42,317	-				42,317		42,317
Library Assistant III	N	11/20/17	2.61		28	0.72	33,853	33,853	-				33,853		33,853
Library Assistant II	N	11/15/16	3.62		39	1.00	41,946	41,946	3,146				45,092		45,092
PT Library Staff	N	12/13/88	31.57	X	21	0.54	15,556	15,556	2,800	-	-	-	18,356	-	18,356
						<u>7.95</u>		<u>438,699</u>	<u>22,114</u>	-	-	-	<u>460,813</u>	-	<u>460,813</u>
															<b>Board Members</b> 6,400
															<b>Other PT Salaries</b> 1,668
															<b>OT</b> -
															<b>Per Mayor</b> <b>468,881</b>



City of Revere - Fiscal Year 2020 Budget

610 - LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Other Services - NOBLE</u> Contracted library service with North of Boston Library Exchange.	016102-525300	54,000	57,000	57,000	-
<u>Library Supplies</u> Books, Online databases and services, book jackets	016104-542200	71,120	72,042	72,042	-
<u>Other Expenses</u> Discretionary spending on library services, travel reimbursement, computer equipment	016107-570000	5,000	2,500	2,500	-
		130,120	131,542	131,542	-
<u>Footnotes:</u>					

610 - LIBRARY (continued)

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	462,303	468,881	468,881	-
Total Non Payroll Expenses	130,120	131,542	131,542	-
Total Department Expenses	592,423	600,423	600,423	-

## 650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

### Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

### FY2019 Accomplishments

- Increased existing therapeutic programming options by adding music therapy, sailing and Special Olympics to the 2018/2019 school year programming calendar.
- Facilitated installation of a basketball court for people of all abilities. The Bankshot system was installed outside the Beachmont School at Frederick Park in May and is the first of its kind in the Greater Boston area. It features basketball nets 3'-7' off the ground, instead of the standard 10', to allow for people of all abilities to play.
- Increased adult programming options with the launch of a co-ed adult softball league. The new league began with 13 teams and over 170 participants, taking place at Griswold Park.
- Hosted an adult 3 on 3 basketball tournament later in the summer which was held at Harry Della Russo Stadium.
- Expanded the Open Gym program from 8 weekend evenings in the 2017/2018 school year to 41 weekend evenings during the 2018/2019 school year. Open Gym is a free program for Revere Residents in middle and high school; residents may drop by an open gymnasium to use at their own leisure while being supervised by parks and rec personnel.



## FY2020 Goals & Objectives

- 1) **Goal:** Expand the department's resource to add a community center.  
**Objective:** Provide additional programs for the youth of Revere.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
- 2) **Goal:** Expand the department's social media outreach by providing information in different languages.  
**Objective:** Continued attempt at increasing participation for events.  
**Mayoral Focus Area:** Professionalize City Services, Embrace Technology, Value Diversity.
- 3) **Goal:** Increase week night leisure activities and events in the summer for all residents especially teenagers.  
**Objective:** Provide additional programs for the youth of Revere  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.
- 4) **Goal:** Establish a therapeutic programming division within the department to further expand on new for residents with therapeutic needs.  
**Objective:** Increase programming options for Revere residents with therapeutic needs.  
**Mayoral Focus Area:** Professionalize City Services, Value Diversity.
- 5) **Goal:** Expand out of school time programming for Revere residents for k-8 grade; focusing especially on school vacations and early dismissals.  
**Objective:** Provide additional programs for the youth of Revere.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 6) **Goal:** Transition Adult Education programs from Revere Public Schools to the Parks and Recreation Department, such as English as a Second Foreign Language.  
**Objective:** To help Parks and Recreation connect to more people who originally had a language barrier.  
**Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

Performance Measures

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Projected FY 2020</u>
<b>Total Registered Program Participants</b>	4,082	4,571	4,900	5,200
<b>Estimated Event Participants</b>	2,500	2,800	3,200	4,000
<b>Total Major Events</b>	3	4	4	5
<b>Total Summer Interns Assigned</b>	247	262	250	250
<b>Summer Interns Assigned to Local Businesses and City Hall</b>	30	45	70	85
<b>Total Open Gym Programs Held</b>	4	10	44	40
<b>Social Media Outreach Followers</b>	2,700	3,054	3,750	4,200

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
016501	510100	PERMANENT SALARIES	184,344	134,529	216,501	194,276	144,691	331,122
016501	510103	CUSTODIAN SALARIES	-	-	-	30,000	35,788	70,000
016501	510800	SEASONAL SALARIES	241,397	151,490	214,116	115,600	87,415	155,000
016501	510900	OVERTIME	-	-	-	10,000	9,220	15,000
016501	511100	LONGEVITY	-	-	1,050	1,200	797	1,400
016501	512210	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	2,700	3,600
016501	512301	EDUCATIONAL INCENTIVE	3,743	4,547	6,471	7,577	5,527	8,179
016501	516600	SICK LEAVE BB	3,409	2,042	2,272	-	3,405	-
016502	520900	TELEPHONE	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	133,852	129,045	134,691	75,000	68,553	75,000
016502	529400	FIELD MAINTENANCE	-	-	-	-	-	-
016504	541500	EQUIPMENT & SUPPLIES	8,128	4,824	10,744	22,000	-	22,000
<b>TOTAL</b>	<b>PARKS &amp; RECREATION</b>		<b>578,473</b>	<b>430,077</b>	<b>589,444</b>	<b>459,253</b>	<b>358,095</b>	<b>681,301</b>

650 - PARKS & RECREATION SERVICES

FY 2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
<b>Per Mayor</b>																
Director	N	06/11/13	7.06		39.0	1.00		74,868	7,620			3,600	86,088	-	86,088	
Assistant Director	N	04/01/08	12.25		39.0	1.00		55,594	14,459			-	70,053	-	70,053	
Sports Coordinator	N	10/02/17	2.75		39.0	1.00		67,626	-			-	67,626	33,813	33,813	
Activity/ Program Coordinator	N	08/28/13	6.84		36.3	0.93		40,829	-			-	40,829	-	40,829	
Activity/ Program Coordinator	N	07/01/11	9.01		39.0	1.00		43,926	-			-	43,926	43,926	-	
Activity/ Program Coordinator	Y				39.0	1.00		39,647	-			-	39,647	-	39,647	
Community Center Clerk	Y				19.5	0.50		20,280	-			-	20,280	-	20,280	
Community School Coordinator	N	05/06/13	7.16		40.0	1.00		53,591	-			-	53,591	-	53,591	
								<u>7.43</u>								
								<u>396,361</u>	<u>22,079</u>	<u>-</u>	<u>-</u>	<u>3,600</u>	<u>422,040</u>	<u>77,739</u>	<u>344,301</u>	
															<b>Seasonal Salaries</b>	155,000
															<b>Custodial OT</b>	70,000
															<b>OT</b>	15,000
															<b>Per Mayor</b>	<b>584,301</b>

\* Previously funded through the School Department.

**650 - PARKS & RECREATION SERVICES**

**Non-Payroll Expenditures**

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Recreational Programs</b>	016502-525600	75,000	75,000	75,000	-
Concerts, Holiday Activities & Summer Programs			75,000	75,000	
Columbus Day Parade*			-	-	
Revere Beach Sandcastle Event*			-	-	
<b>Equipment &amp; Supplies</b>	016504-541500	22,000	22,000	22,000	-
Office supplies, equipment lease, field supplies					
		<u>97,000</u>	<u>97,000</u>	<u>97,000</u>	<u>-</u>
<b>Footnotes:</b>					
* Funded in FY19 through Free Cash Appropriation					

**Total Department Expenses**

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	362,253	584,301	584,301	-
Total Non Payroll Expenses	97,000	97,000	97,000	-
Total Department Expenses	<u>459,253</u>	<u>681,301</u>	<u>681,301</u>	<u>-</u>

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
HISTORICAL AND CULTURAL RESOURCES**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
016917	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	-	10,000
<b>TOTAL</b>	<b>HISTORICAL AND CULTURAL RESOURCES</b>		-	-	-	-	-	10,000



691 - HISTORICAL AND CULTURAL RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Other Charges & Expenditures	016917-570000	-	10,000	10,000	-
		-	10,000	10,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	-	10,000	10,000	-
Total Department Expenses	-	10,000	10,000	-

**CITY OF REVERE: FY 2020 BUDGET SUMMARY**  
**DEBT SERVICE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
017109	591100	BONDED DEBT	-	-	2,997,543	2,959,543	2,384,543	2,739,543
017109	591210	INTEREST ON ST DEBT	-	-	-	292,469	292,469	397,761
017109	591500	INTEREST ON LT DEBT	-	-	2,192,233	1,912,886	920,869	1,948,804
<b>TOTAL</b>	<b>DEBT SERVICE</b>		-	-	<b>5,189,776</b>	<b>5,164,898</b>	<b>3,597,881</b>	<b>5,086,108</b>

700 - DEBT SERVICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Bonded Debt</b>	017109-591100	2,959,543	2,739,543	2,739,543	-
Principal Payments on O/S Bonded indebtedness (Tax levy)		3,664,543	3,864,543		
Less: Lease Rental Car Subsidy		(200,000)	(250,000)		
Less: Ameresco Pymt from School Dept		(505,000)	(525,000)		
Less: School Bldg Debt Serv. Premiums		-	(350,000)		
<b>Interest on Short Term Debt</b>	017109-591210	292,469	397,761	397,761	-
Interest pymts on Temporary Borrowing (Tax Levy)		292,469	397,761		
<b>Interest on Long Term Debt</b>	017109-591500	1,912,886	1,948,804	1,948,804	-
Interest pymts on O/S Bonded Indebtedness		2,151,980	2,167,298		
Less: Ameresco School Charge back		(239,094)	(218,494)		
		<u>5,164,898</u>	<u>5,086,108</u>	<u>5,086,108</u>	<u>-</u>
<b>Footnotes:</b>					

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
019001	511400	WORKERS COMP	-	-	227,145	-	-	-
019001	511500	WORKERS COMP MED.	-	-	113,634	-	-	-
019001	511600	WORKERS COMP UNEMP	-	-	83,746	-	-	-
019001	511900	GROUP HEALTH	-	-	17,662,114	20,085,645	19,002,728	21,848,405
019001	512100	MEDICARE TAXES	-	-	1,378,949	1,500,000	1,112,217	1,500,000
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-
019407	570900	INSURANCE			1,183,668	1,082,031	1,075,549	1,010,000
<b>TOTAL</b>	<b>UNCLASSIFIED</b>		<b>-</b>	<b>-</b>	<b>20,649,256</b>	<b>22,667,676</b>	<b>21,190,493</b>	<b>24,358,405</b>

City of Revere - Fiscal Year 2020 Budget

900 - UNCLASSIFIED

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<b>Health Insurance</b>	019001-511900	20,085,645	21,848,405	21,848,405	-
Net Health Insurance/ EAP		20,053,645	21,814,085		
Employee Dental/ Vision		32,000	34,320		
<b>Medicare Taxes</b>	019001-512100	1,500,000	1,500,000	1,500,000	-
Employer Medicare tax @ 1.45%					
<b>Sick Leave Buy Back</b>	019001-516600	-	-	-	-
<b>Insurance Premiums</b>	011357-570900	1,082,031	1,035,000	1,010,000	(25,000)
Insurance premiums (Property, vehicles, casualty, legal/officers liability)		1,047,031	1,000,000		
Insurance environmental (3 year)		-	-		
Deductibles		25,000	25,000		
Insurance advisory service		10,000	10,000		
		<u>22,667,676</u>	<u>24,383,405</u>	<u>24,358,405</u>	<u>(25,000)</u>
<b>Footnotes:</b>					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	22,667,676	24,383,405	24,358,405	(25,000)
Total Department Expenses	<u>22,667,676</u>	<u>24,383,405</u>	<u>24,358,405</u>	<u>(25,000)</u>

**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
RETIREMENT & PENSION OFFICE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
019111	511700	NON-CONTRIBUTORY	-	-	-	-	-	-
019111	511800	CONTRIBUTORY PENSION	10,492,643	11,033,908	11,566,412	11,914,874	12,057,685	12,655,956
<b>TOTAL</b>	<b>PENSION &amp; RETIREMENT</b>		<u>10,492,643</u>	<u>11,033,908</u>	<u>11,566,412</u>	<u>11,914,874</u>	<u>12,057,685</u>	<u>12,655,956</u>

City of Revere - Fiscal Year 2020 Budget

911 - RETIREMENT & PENSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Retirement Expenses	019117-575000	11,914,874	12,655,956	12,655,956	-
Total Non Payroll Expenditures		<u>11,914,874</u>	<u>12,655,956</u>	<u>12,655,956</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	11,914,874	12,655,956	12,655,956	-
Total Department Expenses	<u>11,914,874</u>	<u>12,655,956</u>	<u>12,655,956</u>	<u>-</u>

## Section III - Revere Public Schools



REVERE PUBLIC SCHOOLS  
**FY 2020 BUDGET**  
**SUMMARIZED BY SERIES**

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL	%
1000	ADMINISTRATION	\$ 1,881,172	\$ 644,416	\$ 2,525,588	2.8%
2000	INSTRUCTIONAL SERVICES	\$ 52,674,905	\$ 3,576,533	\$ 56,251,438	62.5%
3000	OTHER STUDENT SERVICES	\$ 3,461,910	\$ 4,684,618	\$ 8,146,528	9.1%
	<i>STUDENT SERVICES 3100 3200</i>	\$ 1,299,109	\$ 30,000	\$ 1,329,109	
	<i>TRANSPORTATION 3300</i>	\$ 879,052	\$ 4,374,778	\$ 5,253,830	
	<i>FOOD SERVICE 3400</i>		\$ 80,340	\$ 80,340	
	<i>STUDENT BODY ACTIVITIES 3500</i>	\$ 379,233	\$ 169,500	\$ 548,733	
	<i>SCHOOL SECURITY 3600</i>	\$ 904,516	\$ 30,000	\$ 934,516	
4000	OPERATION OF PLANT/MAINT	\$ 2,357,483	\$ 6,273,915	\$ 8,631,398	9.6%
5000	EMPLOYEE BENEFITS & INSURANCE	\$ 659,600	\$ 525,000	\$ 1,184,600	1.3%
	<i>EMPLOYER RETIREMENT CONTRIBUTIONS 5100</i>	\$ 126,500		\$ 126,500	
	<i>INSURANCE FOR ACTIVE EMPLOYEES 5200</i>	\$ 150,000	\$ 525,000	\$ 675,000	
	<i>INSURANCE FOR RETIRED EMPLOYEES 5250</i>				
	<i>NON EMPLOYEE INSURANCE 5260</i>				
	<i>SCHOOL CROSSING GUARDS 5550</i>	\$ 383,100		\$ 383,100	
6000	CIVIC & COMMUNITY SERVICES	\$ 42,638		\$ 42,638	0.0%
7000	BUILDING IMPROVEMENTS		\$ 843,494	\$ 843,494	0.9%
9000	PROGRAMS WITH OTHER SCHOOLS		\$ 12,321,760	\$ 12,321,760	13.7%
<b>SCHOOL DEPARTMENT BUDGET</b>		<b>\$ 61,077,708</b>	<b>\$ 28,869,736</b>	<b>\$ 89,947,444</b>	
<b>CITY QUALIFYING COSTS</b>				<b>\$ 22,275,739</b>	
<b>SCHOOLS FOR CITY CHARGE BACKS</b>				<b>\$ 7,106,694</b>	
<b>NET SCHOOL SPENDING REQUIREMENT</b>				<b>\$ 105,116,489</b>	

Revere Public Schools  
**FISCAL YEAR 2020 BUDGET**  
**To Be Voted On By The School Committee on June 12, 2019**

	FY19	FY20	INCR (DECR)	% INC
<b>REVENUES</b>				
Chapter 70	63,146,237	68,374,938	5,228,701	8.3%
Transitional Relief	1,894,352	1,894,352	0	0.0%
Net Minimum Contribution	32,918,306	34,847,199	1,928,893	5.9%
<b>TOTAL REVENUES</b>	<b>97,958,895</b>	<b>105,116,489</b>	<b>7,157,594</b>	<b>7.3%</b>

<b>CHARGE BACKS</b>				
City Charge Backs	20,372,516	22,275,739	1,745,872	8.6%
Excludable Costs	7,060,308	7,106,694	46,386	0.7%
<b>NET CHARGE BACKS</b>	<b>13,312,208</b>	<b>15,169,045</b>	<b>1,699,486</b>	<b>12.8%</b>

<b>APPROPRIATED SCHOOLS BUDGET</b>	<b>84,646,687</b>	<b>89,947,444</b>	<b>5,458,108</b>	<b>6.4%</b>
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<b>SCHOOL DEPARTMENT BUDGET</b>				
Salary	57,936,380	61,077,708	3,141,328	5.4%
Nonsalary	27,692,254	28,869,736	1,177,482	4.3%

<b>APPROPRIATED SCHOOLS BUDGET</b>	<b>85,628,634</b>	<b>89,947,444</b>	<b>4,318,810</b>	<b>5.0%</b>
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**FUNDS AUGMENTING APPROPRIATED BUDGET**

Carry Forward for Classroom Teachers	5,500,000	5,500,000		
Carry Forward for Other Use	991,135			

## FY20 SCHEDULE 19 AGREEMENT

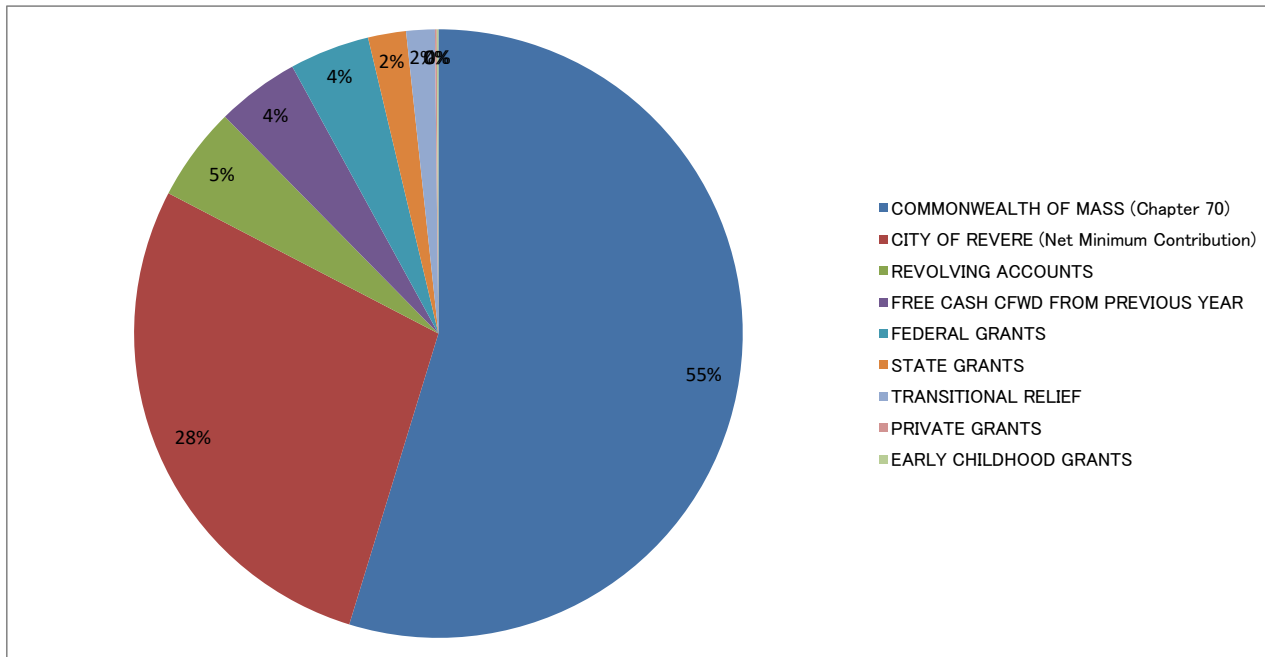
Revere Public Schools and City of Revere

	FY19	FY20	CHANGE	%
<b><i>Net School Spending Requirement</i></b>				
Chapter 70 (Commonwealth of Massachusetts)	63,146,237	68,374,938	5,228,701	8.3%
Transitional Relief 7061-0008	1,894,352	1,894,352	0	0.0%
Net Minimum Contribution (City of Revere)	32,918,306	34,847,199	1,928,893	5.9%
<b>A NET SCHOOL SPENDING REQ.</b>	<b>97,958,895</b>	<b>105,116,489</b>	<b>7,157,594</b>	<b>7.3%</b>
<b><i>Less Qualifying City Costs</i></b>				
Administration (1000)	891,816	951,488	59,672	6.7%
Support Staff (3200)	342,095	432,408	90,313	26.4%
Operations/Maintenance (4210)	167,253	186,000	18,747	11.2%
Employee Retirement Contributions (5100)	2,753,679	3,061,378	307,699	11.2%
Active Employee Insurance (5200)	11,169,872	12,103,313	933,441	8.4%
Retired Employee Insurance (5250)	526,488	530,493	4,005	0.8%
Non Employee Insurance (5260)	150,000	150,000	0	0.0%
Tuitions (incl. School Choice) (9100)	4,528,664	4,860,659	331,995	7.3%
<b>B TOTAL QUALIFYING CITY COSTS</b>	<b>20,529,867</b>	<b>22,275,739</b>	<b>1,745,872</b>	<b>8.5%</b>
<b><i>Add Excludable School Committee Costs</i></b>				
Finance & Technology (1000)	52,000	52,000	0	0.0%
Pupil Transportation (3300)	5,100,806	5,253,830	153,024	3.0%
School Security (3600)	325,611	337,678	12,067	3.7%
Custodial & Grounds (4110)	247,843	215,273	-32,570	-13.1%
Crossing Guards (5550)	359,858	383,100	23,242	6.5%
Civic Activities & Community Service (6200)	130,096	21,319	-108,777	-83.6%
Asset Acquisition & Improvement (7300)	844,094	843,494	-600	-0.1%
<b>C TOTAL EXCLUDABLE SC COSTS</b>	<b>7,060,308</b>	<b>7,106,694</b>	<b>46,386</b>	<b>0.7%</b>
<b>D SCHOOL COMMITTEE APPROPRIATION</b>	<b>84,489,336</b>	<b>89,947,444</b>	<b>5,458,108</b>	<b>6.5%</b>

## FY20 FUNDING SOURCES

All Estimated Amounts

FUNDING SOURCE	AMOUNT	% WHOLE
COMMONWEALTH OF MASS (Chapter 70)	68,374,938	54.7%
CITY OF REVERE (Net Minimum Contribution)	34,847,199	27.9%
REVOLVING ACCOUNTS	6,242,400	5.0%
FREE CASH CFWD FROM PREVIOUS YEAR	5,500,000	4.4%
FEDERAL GRANTS	5,314,345	4.3%
STATE GRANTS	2,521,255	2.0%
TRANSITIONAL RELIEF	1,894,352	1.5%
PRIVATE GRANTS	120,000	0.1%
EARLY CHILDHOOD GRANTS	107,710	0.1%
TOTAL	124,922,199	100%



Revere Public Schools  
**SPECIAL FUNDS**

FY19 FINAL	FY20 ESTIMATED	INCR (DECR)	% INC (DEC)
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**FEDERAL GRANTS**

**Expectations: Level funding of all Federal Grants**

Title I	2,703,005	2,703,005	0	0%
Title IIA	388,179	388,179	0	0%
Title III	235,962	235,962	0	0%
Title IV	196,495	196,495	0	0%
IDEA	1,790,704	1,790,704	0	0%
<b>TOTAL FEDERAL</b>	<b>5,314,345</b>	<b>5,314,345</b>	<b>0</b>	<b>0%</b>

**STATE GRANTS**

**Expectations: Level funding of all Federal Grants**

ELT	2,482,806	2,482,806	0	0%
ELT Summer	35,499	35,499	0	0%
Improving Graduation Rates	2,950	2,950	0	0%
<b>TOTAL STATE</b>	<b>2,521,255</b>	<b>2,521,255</b>	<b>0</b>	<b>0%</b>

**EEC GRANTS**

**Expectations: Inclusive Preschool Learning grant is reduced by 33%.**

Inclusive Preschool Learning	155,814	77,907	(77,907)	-50%
SPED Child Development	29,803	29,803	0	0%
<b>TOTAL EEC</b>	<b>185,617</b>	<b>107,710</b>	<b>(77,907)</b>	<b>-42%</b>

**PRIVATE GRANTS**

**Expectations: Nellie Mae ends in FY20.**

Nellie Mae	877,242	0	(877,242)	-100%
PCHP	25,000	25,000	0	0%
CCE Implementation	50,000	50,000	0	0%
Lawrence O'Toole	15,000	15,000	0	0%
Project Lead The Way	30,000	30,000	0	0%
<b>TOTAL PRIVATE</b>	<b>997,242</b>	<b>120,000</b>	<b>(877,242)</b>	<b>-88%</b>

**REVOLVING ACCOUNTS**

**Expectations: Revolving account activity increases by 2% in FY20**

Revolving Accounts	6,120,000	6,242,400	120,000	2%
<b>TOTAL REVOLVING</b>	<b>6,120,000</b>	<b>6,242,400</b>	<b>122,400</b>	<b>2%</b>

REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

**FY19                      FY20                      VARIANCE                      % CH**

**1000 SERIES**

School Committee	56,500	56,800	300	1%
Superintendents	504,832	529,910	25,078	5%
Superintendent Clerical Staff	171,979	183,112	11,133	6%
Other District Wide Administration	56,876	216,339	159,463	280%
Business and Finance	386,023	405,241	19,218	5%
Business and Finance Clerical Staff	332,021	358,000	25,979	8%
Administrative Technology	124,286	131,770	7,484	6%

<b>TOTAL 1000 SERIES</b>	<b>1,632,517</b>	<b>1,881,172</b>	<b>248,655</b>	<b>15%</b>
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**2000 SERIES**

**DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS**

Curriculum Directors	335,010	0	-335,010	-100%	*
Principals	1,429,740	1,478,000	48,260	3%	
Assistant Principals	2,042,962	2,175,266	132,304	6%	

**CLASSROOM TEACHERS AND SPECIALISTS**

REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

	<b>FY19</b>	<b>FY20</b>	<b>VARIANCE</b>	<b>% CH</b>
Beachmont Elementary	1,534,415	1,728,818	194,403	13%
Garfield Elementary	2,902,339	3,288,124	385,785	13%
Lincoln Elementary	2,120,511	2,451,679	331,168	16%
Hill Elementary	2,625,655	2,782,559	156,904	6%
Paul Revere Elementary	1,849,296	2,063,419	214,123	12%
Whelan Elementary	2,655,507	2,876,717	221,210	8%
Rumney Middle	2,119,264	2,158,697	39,433	2%
Garfield Middle	2,204,273	2,533,186	328,913	15%
Anthony Middle	2,743,365	3,052,078	308,713	11%
Revere High School	7,335,703	7,950,766	615,063	8%
Seacoast School	786,980	816,371	29,391	4%
Special Needs	7,198,013	8,001,892	803,879	11%

**INSTRUCTIONAL SUPPORT AND COORDINATION**

Instructional Support	329,921	364,366	34,445	10%
Instructional Coordinators (SPED)	822,415	862,156	39,741	5%

REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

**FY19                      FY20                      VARIANCE                      % CH**

**GUIDANCE COUNSELORS AND SOCIAL WORKERS**

Guidance	896,962	1,086,192	189,230	21%
Social Workers	1,113,829	1,235,768	121,939	11%

**OPERATIONAL ASSISTANTS AND TECHNOLOGISTS**

Curriculum Directors Staff	346,639	373,160	26,521	8%
School Building Leadership Staff	742,798	813,757	70,959	10%
Building Technologists	942,631	944,839	2,208	0%

**PARAPROFESSIONALS**

Regular Aides	153,766	212,723	58,957	38%
SPED Aides	1,041,656	1,136,410	94,754	9%

**NEGOTIATIONS**

Negotiations	1,200,000	0	-1,200,000	-100%	*
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**10% FEDERAL GRANT REDUCTION COVERAGE**

10% Federal Grant Reduction Coverage	475,000	0	-475,000	-100%	*
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REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

**FY19**

**FY20**

**VARIANCE**

**% CH**

**MISCELLANEOUS**

Miscellaneous Payments to Teachers	566,250	570,250	4,000	1%
Substitute Teachers	617,505	727,505	110,000	18%
Librarians and Media Center Directors	184,328	240,413	56,085	30%
Professional Development Leadership	148,859	162,265	13,406	9%
Degree Changes	375,000	300,000	-75,000	-20% *
Miscellaneous	164,000	287,529	123,529	75%
<b>TOTAL 2000 SERIES</b>	<b>50,004,592</b>	<b>52,674,905</b>	<b>2,670,313</b>	<b>5%</b>

REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

**FY19                      FY20                      VARIANCE                      % CH**

**3000 SERIES**

Attendance/Parent Liasion	672,779	718,794	46,015	7%
Health-Nurses	587,499	580,315	-7,184	-1%
Transportation	816,149	879,052	62,903	8%
Athletics	233,249	379,233	145,984	63%
Security	865,511	904,516	39,005	5%

<b>TOTAL 3000 SERIES</b>	<b>3,175,187</b>	<b>3,461,910</b>	<b>286,723</b>	<b>9%</b>
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**4000 SERIES**

Custodians	1,752,315	1,851,702	99,387	6%
Tradesmen	392,441	505,781	113,340	29%

<b>TOTAL 4000 SERIES</b>	<b>2,144,756</b>	<b>2,357,483</b>	<b>212,727</b>	<b>10%</b>
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**5000 SERIES**

Retirement/Buyback Incentives	225,000	50,000	-175,000	-78%	*
Sick Leave Buyback	76,500	76,500	0	0%	
Unemployment	150,000	150,000	0	0%	
School Crossing Guards	359,858	383,100	23,242	6%	

REVERE PUBLIC SCHOOLS  
 FY20 BUDGET  
**SALARY ACCOUNT SUMMARY**

	FY19	FY20	VARIANCE	% CH
<b>TOTAL 5000 SERIES</b>	811,358	659,600	-151,758	-19%
<b>6000 SERIES</b>				
Civic Activities and Community Service	167,970	42,638	-125,332	-75%
<b>TOTAL 6000 SERIES</b>	167,970	42,638	-125,332	-75%
<b>TOTAL SALARY ACCOUNTS</b>	<b>57,936,380</b>	<b>61,077,708</b>	<b>3,141,328</b>	<b>5%</b>

REVERE PUBLIC SCHOOLS  
**ANTICIPATED CFWD ALLOCATION**

Please see below allocations for FREE CASH CFWD that will be available after FY19 and must be expended on Net School Spending eligible expenses.

<b>Account</b>	<b>Original Budget</b>	<b>Covered by CFWD</b>	<b>Actual Voted</b>
Beachmont Elementary	2,028,818	300,000	1,728,818
Garfield Elementary	3,888,124	600,000	3,288,124
Lincoln Elementary	2,801,679	350,000	2,451,679
Hill Elementary	3,182,559	400,000	2,782,559
Paul Revere Elementary	2,363,419	300,000	2,063,419
Whelan Elementary	3,376,717	500,000	2,876,717
Rumney Middle	2,558,697	400,000	2,158,697
Garfield Middle	2,983,186	450,000	2,533,186
Anthony Middle	3,552,078	500,000	3,052,078
Revere High	9,550,766	1,600,000	7,950,766
Seacoast High	916,371	100,000	816,371
<b>Totals</b>	<b>37,202,414</b>	<b>5,500,000</b>	<b>31,702,414</b>

**REVERE PUBLIC SCHOOLS  
FY20 STAFFING LEVELS**

	<b>FY19</b>	<b>FY20</b>	<b>Δ</b>
<b>ADMINISTRATIVE</b>			
School Committee	6	6	0
Superintendents	3	3	0
Business/Finance	4	4	0
Other District Wide Administration	1	2	1
Administrative Technologists	1	1	0
Operations Assistants	10	10	0
<b>TOTAL ADMIN</b>	<b>25</b>	<b>26</b>	<b>1</b>
<b>INSTRUCTIONAL</b>			
Directors	6	6	0
<i>Regular Education</i>		1	
<i>Special Education</i>		2	
<i>Professional Development</i>		1	
<i>Guidance</i>		1	
<i>Title I</i>		1	
Principals	11	11	0
Assistant Principals	19	19	0
Educational Support Coaches	4	4	0
Educational Team Leaders (SPED)	10	10	0
Classroom Teachers	583	603	20
<i>Beachmont</i>		25	
<i>Garfield</i>		45	
<i>Lincoln</i>		35	
<i>Hill</i>		39	
<i>Paul Revere</i>		29	
<i>Whelan</i>		41	
<i>Rumney</i>		36	
<i>Garfield</i>		41	
<i>Anthony</i>		43	

<i>Revere High</i>		116	
<i>Seacoast</i>		11	
<i>Special Education</i>		105	
<i>Title 1</i>		21	
<i>Title IIA</i>		2	
<i>Title IV</i>		1	
<i>SPED Timex</i>		2	
<i>ELT</i>		5	
<i>Inclusive Preschool</i>		3	
<i>Early Childhood</i>		3	
Teaching Specialists	19	0	-19
Librarians	1	1	0
Guidance Counselors	12	12	0
Social Workers	23	23	0
<i>Appropriated</i>		15	
<i>SPED Timex</i>		8	
Operations Assistants	23	23	0
Technologists	14	13	-1
Paraprofessionals	156	159	3
<i>Regular Education</i>		13	
<i>Special Education</i>		66	
<i>Library</i>		10	
<i>Title I</i>		10	
<i>SPED Timex</i>		51	
<i>Title III</i>		9	
<b>TOTAL INSTR</b>	<b>881</b>	<b>884</b>	<b>3</b>

**SUPPORT STAFF**

Directors	4	5	1
<i>Parent Information Center</i>		2	
<i>Athletic</i>		1	
<i>Transportation</i>		2	
Operational Assistants	2	2	0
HART Staff	4	4	0
PIC Staff	6	6	0

Nurses	12	12	0
<i>School</i>		7	
<i>City</i>		5	
Drivers	14	15	1
<i>Full Time</i>		4	
<i>Part Time</i>		10	
<i>Cafeteria Truck</i>		1	
Monitors	21	20	-1
Cafeteria Workers	132	132	0
<i>Full Time</i>		30	
<i>Part Time</i>		102	
School Resource Officers	3	3	0
Security Guards	17	17	0
Crossing Guards	36	38	2
<b>TOTAL SUPPORT</b>	<b>251</b>	<b>254</b>	<b>3</b>
<b>PLANT AND MAINTENANCE</b>			
Directors	1	1	0
Custodians	25	25	0
Tradesmen	5	6	1
<b>TOTAL PLANT</b>	<b>31</b>	<b>32</b>	<b>1</b>
<b>DISTRICT TOTAL</b>	<b>1,188</b>	<b>1,196</b>	<b>8</b>

REVERE PUBLIC SCHOOLS  
**FY20 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

**FY19                      FY20                      VARIANCE                      %**

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	648,966	644,416	(4,550)	-1%
<b>1000 SERIES TOTAL</b>	<b>648,966</b>	<b>644,416</b>	<b>(4,550)</b>	<b>-1%</b>

2000 SERIES: INSTRUCTIONAL NON SALARY

***Schools***

Beachmont Elementary	56,332	56,332	0	0%
Garfield Elementary	78,742	78,742	0	0%
Lincoln Elementary	51,236	51,236	0	0%
Hill Elementary	72,316	72,316	0	0%
Paul Revere Elementary	42,542	42,542	0	0%
Whelan Elementary	74,260	74,260	0	0%
Rumney Middle	44,680	44,680	0	0%
Garfield Middle	41,500	41,500	0	0%
Anthony Middle	42,880	42,880	0	0%
Revere High	106,040	106,040	0	0%
Seacoast High	17,900	17,900	0	0%

***Districtwide***



REVERE PUBLIC SCHOOLS  
**FY20 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

	FY19	FY20	VARIANCE	%
Curriculum Directors	40,000	40,000	0	0%
Instructional District Wide	382,885	628,400	245,515	64% *
Professional Development	170,000	160,000	(10,000)	-6%
Guidance & Testing	57,855	55,355	(2,500)	-4%
<b><i>Special Education</i></b>				
Special Education Program	1,693,950	1,693,950	0	0%
<b><i>Technology</i></b>				
Classrooms and Labs	247,250	370,400	123,150	50% *
<b>2000 SERIES TOTAL</b>	<b>3,220,368</b>	<b>3,576,533</b>	<b>356,165</b>	<b>11%</b>

REVERE PUBLIC SCHOOLS  
**FY20 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

**FY19                      FY20                      VARIANCE                      %**

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	30,000	30,000	0	0%
School Security	30,000	30,000	0	0%
Athletics	154,500	169,500	15,000	10%
Transportation	4,284,657	4,374,778	90,121	2%
Food Services	80,340	80,340	0	0%
<b>3000 SERIES TOTAL</b>	<b>4,579,497</b>	<b>4,684,618</b>	<b>105,121</b>	<b>2%</b>

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,145,658	1,218,258	72,600	6%
Utilities	2,453,285	2,588,899	135,614	6%
Operations and Maintenance	1,587,586	1,629,222	41,636	3%
Network and Telecommunications	1,239,800	837,536	(402,264)	-32% *
<b>4000 SERIES TOTAL</b>	<b>6,426,329</b>	<b>6,273,915</b>	<b>(152,414)</b>	<b>-2%</b>

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	525,000	525,000	0	0%
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REVERE PUBLIC SCHOOLS  
**FY20 BUDGET**  
 NON-SALARY ACCOUNT SUMMARY

	FY19	FY20	VARIANCE	%
<b>5000 SERIES TOTAL</b>	<b>525,000</b>	<b>525,000</b>	<b>0</b>	<b>0%</b>
7000 SERIES: BUILDING IMPROVEMENTS				
Building Improvements	844,094	843,494	(600)	0%
<b>7000 SERIES TOTAL</b>	<b>844,094</b>	<b>843,494</b>	<b>(600)</b>	<b>0%</b>
9000 SERIES: PROGRAMS WITH OTHER SCHOOLS				
Tuitions	11,448,000	12,321,760	873,760	8%
<b>9000 SERIES TOTAL</b>	<b>11,448,000</b>	<b>12,321,760</b>	<b>873,760</b>	<b>8%</b>
<b>TOTAL NON-SALARY ACCTS</b>	<b>27,692,254</b>	<b>28,869,736</b>	<b>1,177,482</b>	<b>4%</b>

## Section IV- Enterprise Funds

## **Water & Sewer Enterprise Fund Overview**

### **Description of the Purpose of an Enterprise Fund**

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenditures of an Enterprise Fund are segregated into a separate fund with its own financial reporting and accountability. An Enterprise Fund raises revenues through its own user charges and where applicable, other funding sources. A community may choose to recover total service costs through user charges, but it is not required.

### **Water/Sewer Enterprise Fund**

The Water/Sewer Enterprise Fund was formed in FY2002. Revenues consist of water/sewer user charges, penalties & interest assessments, liens and miscellaneous revenue. Costs include mandated MWRA assessments, salaries, contracted services, maintenance fees, shared overhead costs, pension, health benefits and debt service.

The proposed FY2020 total costs of \$27,280,512 includes shared overhead costs, pension, and health benefits of \$2,155,188. The total direct expenses of \$25,125,324 represent an increase of \$1,076,448 over FY2019. This increase is attributable to several factors, including mandatory MWRA assessment increases, increases in debt and interest payments, as well as miscellaneous benefit and salary increases due to the settlement of all the union contracts in FY2019.

Since 2008, capital costs and associated debt service have continued to escalate as mandated by the Department of Justice, the Environment Protection Agency. As part of this consent decree, the City is required to reach certain capital infrastructure improvement benchmarks laid out over a 10 year period.

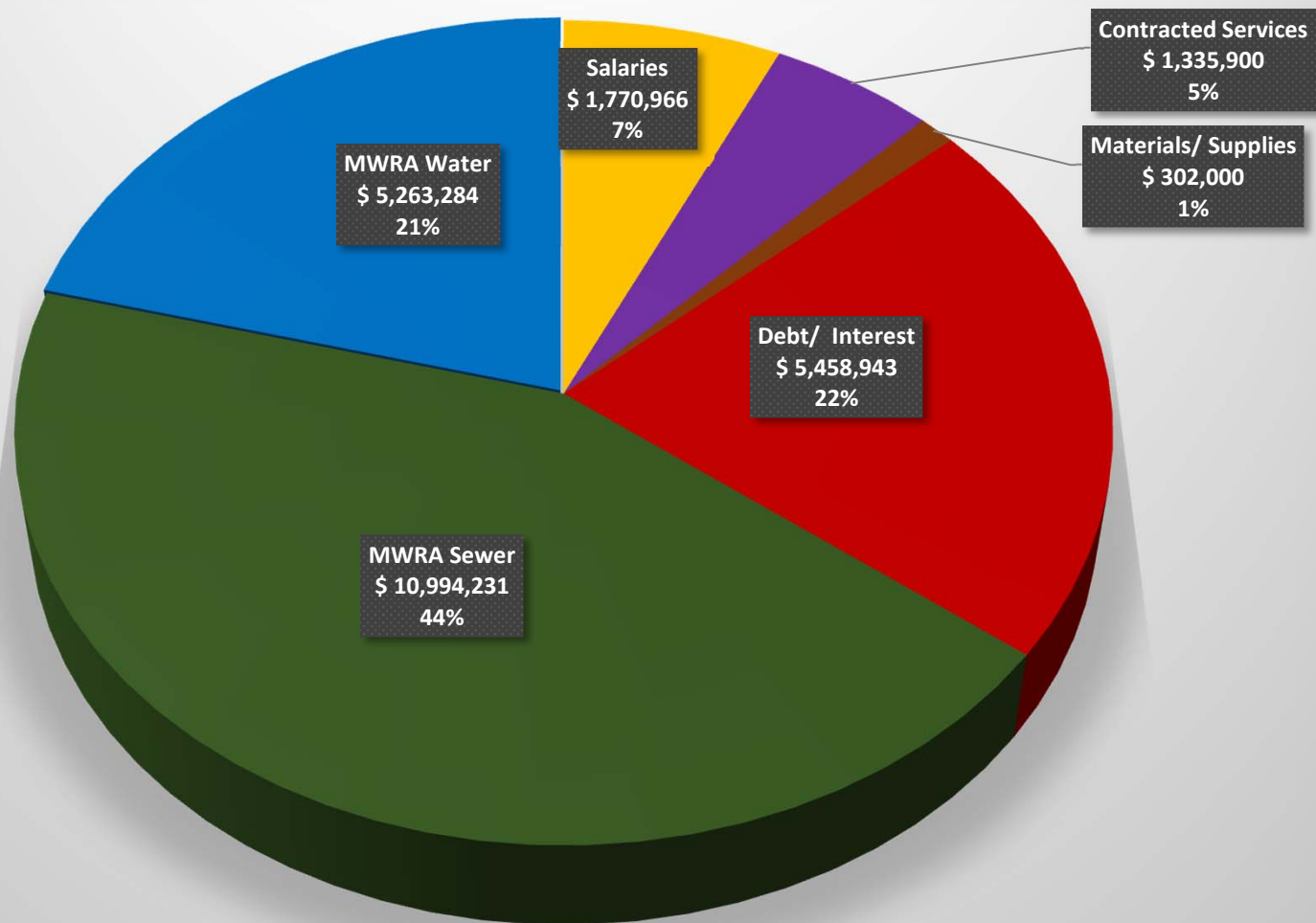
### **Solid Waste Enterprise Fund**

The Solid Waste Enterprise Fund was proposed and adopted in FY2019 as part of the budget process. Revenues consist of charges for extra barrels, certain fees and fines, and other miscellaneous revenue. Costs include salaries, contracted services, maintenance fees, shared costs, and direct costs to rollout the new barrels.

The proposed FY2020 total costs of \$4,476,584 is an estimate based on actual historical data, as this is only the second year that these specific expenses have been segregated out of the General Fund. The FY2020 total costs represent an increase of \$526,560 over FY2019. This increase is attributable to several factors, including mounting recycling costs, the renewal of vendor and union contracts, and capital costs related to the purchase of over 16,000 new trash receptacles.

While the revenues do not cover the costs of operations as they do in the water and sewer enterprise fund, they do offset the costs of the expenses. By adopting the enterprise fund for Solid Waste, the City hopes that by isolating the revenues and expenses in the fund, we can be better understand the net operating costs of the fund and be better equipped to manage related expenses.

**City of Revere - FY2020 Budget  
Public Works - Water & Sewer Enterprise Fund  
Direct Expenses: \$25,125,324**



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
WATER & SEWER ENTERPRISE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
604301	510100	PERMANENT SALARIES	674,915	1,146,460	1,035,226	1,292,792	932,791	1,548,925
604301	510900	SALARY - OVERTIME	166,315	108,000	223,298	100,000	176,102	146,000
604301	511100	LONGEVITY	24,319	21,600	21,900	25,200	16,934	28,000
604301	512200	CLOTHING ALLOWANCE	11,000	19,800	14,850	18,700	6,600	20,900
604301	512210	TRAVEL ALLOWANCE	2,000	2,000	2,000	2,000	-	-
604301	512301	EDUCATIONAL INCENTIVE	5,176	33,413	5,120	9,743	5,702	13,140
604301	512400	STIPEND	18,291	33,659	12,569	4,000	7,114	14,000
604301	516600	SALARY - SICK LEAVE BUY BACK	8,249	14,889	4,846	-	8,845	-
604302	520800	GASOLINE & OIL	26,929	66,500	41,240	66,500	20,262	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	480	500	-	500	-	22,000
604302	521200	MWRA ASSESSMENT - SEWER	10,261,623	10,676,230	10,775,969	10,850,970	7,532,898	10,994,231
604302	521300	MWRA ASSESSMENT - WATER	5,013,281	4,963,446	4,896,715	5,222,979	3,629,742	5,263,284
604302	522400	COMPUTER SERVICES	7,741	8,000	-	20,000	10,458	39,000
604302	522800	AUDIT & ACCOUNTING SERVICES	-	-	-	12,000	-	12,000
604302	523440	PRINTING & MAILING	-	-	-	7,000	7,576	40,000
604302	524000	PEST/ RODENT CONTROL	-	-	-	100,000	16,677	100,000
604302	524500	BUILDING MAINTENANCE & REPAIR	69,211	144,850	138,691	144,850	95,873	100,000
604302	524600	MAINTENANCE OF EQUIPMENT	123,181	118,750	120,327	118,750	48,587	100,000
604302	525000	CONTRACTED SERVICES	-	500,000	507,015	500,000	262,590	-
604302	527010	RENTALS & LEASES	-	-	38,998	44,300	12,040	50,000
604302	528200	DRAINAGE AND SEWER MAINTENANCE	388,432	332,500	528,376	332,500	64,501	275,000
604302	528300	LEAK DETECTION	-	13,000	-	13,000	15,435	16,000
604302	528600	SAFE WATER DRINKING ASSESSMENT	11,758	15,400	12,105	15,400	11,612	15,400
604302	528800	CULVERT CLEANING	1,000	133,000	-	-	-	-
604302	528900	CATCH BASIN/LATERAL LINE	416,385	450,000	419,775	400,000	237,361	500,000
604304	540000	OFFICE SUPPLIES	12,947	20,000	24,223	15,000	7,209	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIPMENT	8,024	9,880	2,716	9,880	7,712	35,000
604304	541500	EQUIPMENT & SUPPLIES	(9,680)	20,000	46,373	20,000	44,716	-



**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
604304	544000	MATERIALS	76,880	91,200	86,223	91,200	99,963	100,000
604304	544500	SEWER & WATER SERVICES	49,152	48,000	60,411	83,000	27,040	32,000
604307	570150	POLICE DETAILS	-	25,000	15,111	25,000	11,890	25,000
604307	572100	BANKING SERVICES	-	-	-	70,000	79,276	70,000
604308	574100	OUTSIDE LEGAL SERVICES	-	150,000	181,191	50,000	14,082	25,000
604308	587100	NEW EQUIPMENT	-	-	62,600	25,000	95,973	-
604308	587300	CAPITAL IMPROVEMENTS	928,133	-	387,000	-	38,574	-
604309	591100	BONDED DEBT	-	-	2,599,679	2,634,461	2,119,460	3,656,327
604309	591210	SRF BOND ADMIN FEES	-	-	279,657	169,203	122,873	112,781
604309	591215	INTEREST ON ST DEBT	-	-	-	21,000	-	-
604309	591500	INTEREST ON LT DEBT	-	-	1,262,067	1,533,948	1,431,012	1,689,835
604308	596000	TRANSFERS OUT	4,662,373	5,336,820	3,641,378	2,432,247	1,644,970	
TOTAL	WATER & SEWER ENTERPRISE		22,958,116	24,502,897	27,447,650	26,481,123	18,864,447	25,125,323

## FY 2020 Budget Summary

### Water & Sewer Enterprise Fund

**A. Direct Costs Appropriated in Enterprise Fund**

Salaries and Wages	\$	1,770,966
Expenses		1,637,900
Assessments - Sewer		10,994,231
Assessments - Water		5,263,284
Debt & Interest		5,458,943

**Total W/S Enterprise Appropriated Costs:** \$ 25,125,324

**B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund**

Health & Dental Insurance		331,850
Medicare		24,309
Pensions		426,592
Shared Employees		882,251
Shared Facilities		490,186

**Total Costs Appropriated in General Fund & Transferred to W/S Enterprise Fund:** \$ 2,155,188

**Total W/S Enterprise Fund Costs:** \$ 27,280,512

**C. General Fund Subsidy**

Revenue - from Rate	\$	27,775,512
P.S.M. - Outside Meter Credit		(300,000)
Discount - Senior		(195,000)
Less Total Costs		27,280,512

**Total General Fund Subsidy:** \$ -

**D. Source of Funding for Costs Appropriated in W/S Enterprise Fund**

Revenue	\$	25,280,512
Taxation		-
From Retained Earnings		2,000,000
Free Cash		-

**Total Source of Funding for Costs**

**Appropriated in W/S Enterprise Fund:** \$ 27,280,512

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

FY2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Superintendent	NO	02/12/14	6.38		39.0	1.00	-	120,258	-	1,100	-	121,358	-	121,358
Assistant Superintendent	NO	10/06/88	31.75	X	39.0	1.00	59.25	120,159	15,200	1,100	-	136,459	-	136,459
Clerk of the Works	NO	01/01/90	30.52	X	39.0	1.00	46.94	95,194	5,000	1,100	-	101,294	-	101,294
Class 4 Water Distribution Op	NO	01/01/06	14.50		39.0	1.00	-	99,960	1,800	-	-	101,760	-	101,760
Assistant to the Director	NO	01/18/17	3.45		39.0	1.00	25.96	52,643	3,948	-	-	56,591	-	56,591
Principal Clerk	NO	05/08/12	8.15		39.0	1.00	23.25	47,153	-	-	-	47,153	-	47,153
Principal Clerk	NO	12/10/18	1.56		39.0	1.00	23.25	47,153	-	-	-	47,153	-	47,153
Principal Clerk	NO	01/15/14	6.46		39.0	1.00	23.25	47,153	-	-	-	47,153	-	47,153
Enterprise General Foreman	NO	11/16/06	13.63		40.0	1.00	37.50	80,293	1,600	1,100	-	82,993	-	82,993
Supervisor	NO	03/01/85	35.36	X	40.0	1.00	30.67	66,077	10,756	1,100	-	77,933	-	77,933
Supervisor	NO	09/28/16	3.76		40.0	1.00	29.21	63,040	-	1,100	-	64,140	-	64,140
Water Technician	NO	02/05/96	24.42	X	40.0	1.00	31.35	67,496	3,600	1,100	-	72,196	-	72,196
Working Foreman	NO	11/06/17	2.65		40.0	1.00	26.05	56,481	4,236	1,100	-	61,817	-	61,817
Working Foreman	NO	11/06/17	2.65		40.0	1.00	26.05	56,481	-	1,100	-	57,581	-	57,581
Working Foreman	NO	11/13/17	2.63		40.0	1.00	26.05	56,481	-	1,100	-	57,581	-	57,581
Working Foreman	NO	11/16/06	13.63		40.0	1.00	26.05	56,481	4,100	1,100	-	61,681	-	61,681
Working Foreman	NO	10/01/97	22.76	X	40.0	1.00	27.36	59,191	4,900	1,100	-	65,191	-	65,191
Craftsman	NO	11/13/17	2.63		40.0	1.00	24.92	54,114	-	1,100	-	55,214	-	55,214
Laborer	NO	11/05/18	1.65		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001
Laborer	NO	11/05/18	1.65		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001
Laborer	NO	11/05/18	1.65		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001
Laborer	NO	11/05/18	1.65		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001
Laborer	NO	11/27/18	1.59		40.0	1.00	23.37	50,901	-	1,100	-	52,001	-	52,001
Laborer	NO	02/25/19	1.35		40.0	1.00	23.37	48,613	-	1,100	-	49,713	-	49,713
						<u>24.00</u>	<u>1,548,925</u>		<u>55,140</u>	<u>20,900</u>	<u>-</u>	<u>1,624,965</u>	<u>-</u>	<u>1,624,966</u>
													On Call	26,000
													Emergency OT	100,000
													Scheduled OT	20,000
														<u>1,770,966</u>

City of Revere - Fiscal Year 2020 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Gasoline &amp; Oil</u>	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
<u>Telephone Communication</u>	604302-520900	500	22,000	22,000	-
Cell phones (moved from Sewer & Water Services)			21,500		
Water meter reader transmitter.			500		
<u>MWRA Assessment - Sewer</u>	604302-521200	10,850,970	10,994,231	10,994,231	-
<u>MWRA Assessment - Water</u>	604302-521300	5,222,979	5,263,284	5,263,284	-
<u>Computer Services</u>	604302-522400	20,000	39,000	39,000	-
Mobile311			12,500		
Work order system			12,000		
Computer software			9,100		
Citizenserve			5,400		
<u>Audit &amp; Accounting Services</u>	604302-522800	12,000	12,000	12,000	
<u>Printing &amp; Mailing</u>	604302-523440	7,000	40,000	40,000	
<u>Pest/ Rodent Control</u>	604302-524000	100,000	100,000	100,000	-
<u>Building Maintenance &amp; Repair</u>	604302-524500	144,850	144,850	100,000	(44,850)
Building alarm; general repairs					
<u>Maintenance of Equipment</u>	604302-524600	118,750	118,750	100,000	(18,750)
Repairs of vehicles					
<u>Contracted Services *</u>	604302-525000	500,000	500,000	-	(500,000)
Project Mgmt & design for EPA Consent Decree					
<u>Rentals &amp; Leases</u>	604302-527010	44,300	50,000	50,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.		41,000	41,000		
Copy machine lease		3,300	3,300		
Other rentals as needed		-	5,700		

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Drainage &amp; Sewer Maintenance</u>	604302-528200	332,500	367,500	275,000	(92,500)
Removal of excavation materials		190,000	200,000	200,000	
Wet well cleaning of pump stations		71,250	71,250	50,000	
DEP Regulatory sampling of drainage outfalls		23,750	23,750	-	
On call Engineering services - 3 year contract providing emergency repair analysis and		47,500	47,500	-	
Soil testing		-	25,000	25,000	
<u>Leak Detection</u>	604302-528300	13,000	16,000	16,000	-
<u>Safe Water Drinking Assessment</u>	604302-528600	15,400	15,400	15,400	-
<u>Catch Basin/ Lateral Line</u>	604302-528900	400,000	500,000	500,000	-
Contracted cleaning of sewer lines		400,000	500,000		
<u>Office Supplies</u>	604304-540000	15,000	15,000	15,000	-
<u>Tools &amp; Equipment</u>	604304-541000	9,880	35,000	35,000	-
Small tools & equipment upgrades/ maintenance					
<u>Equipment &amp; Supplies</u>	604304-541500	20,000	-	-	-
<u>Materials &amp; Supplies</u>	604304-544000	91,200	100,000	100,000	-
Gravel/ structural fill; supplies for water breaks					
<u>Sewer &amp; Water Services</u>	604304-544500	83,000	32,000	32,000	-
Cell phones; supplies		83,000	26,000		
DigSafe/ other services		-	6,000		
<u>Sewer &amp; Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
<u>Banking Services</u>	604307-572100	70,000	70,000	70,000	-
<u>Outside Legal Services</u>	604308-574100	50,000	50,000	25,000	(25,000)

City of Revere - Fiscal Year 2020 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>New Equipment</u>	604308-587100	25,000	-	-	-
Equipment for camera truck, including camera, monitors, crane.		25,000	-		
	<b>Total Non Payroll Expenditures</b>	<u>18,237,829</u>	<u>18,576,515</u>	<u>17,895,415</u>	<u>-</u>
<u>Footnotes:</u>					

City of Revere - Fiscal Year 2020 Budget

DEBT SERVICE: Water and Sewer Enterprise Fund

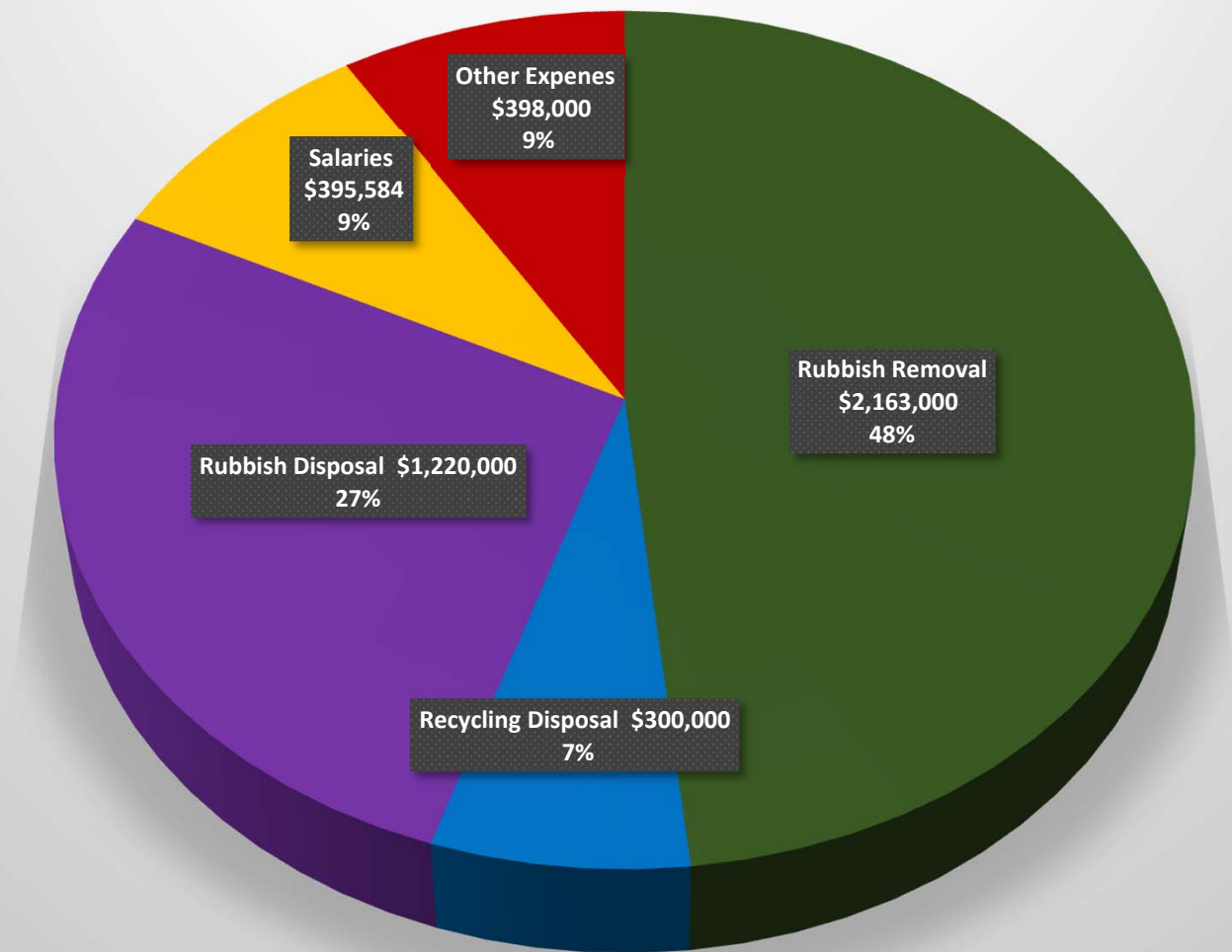
Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Bonded Debt</u>	604309-591100	2,634,461	3,656,327	3,656,327	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)					
<u>SRF Bond Administrative Fees *</u>	604309-591210	169,203	112,781	112,781	-
<u>Interest on Short Term Debt</u>	604309-591215	21,000	-	-	-
<u>Interest on Long Term Debt</u>	604309-591500	1,533,948	1,689,835	1,689,835	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise					
		<u>4,358,612</u>	<u>5,458,943</u>	<u>5,458,943</u>	<u>-</u>
<b>Footnotes:</b>					
* Will be paid from I/I Linkage fund.					

Total Department Expenses

	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	1,452,435	1,843,307	1,770,966	(72,341)
Total Non Payroll Expenses	18,237,829	18,576,515	17,895,415	(681,100)
Total Debt Expense	4,358,612	5,458,943	5,458,943	-
Total Department Expenses	<u>24,048,876</u>	<u>25,878,765</u>	<u>25,125,324</u>	<u>(753,441)</u>

**City of Revere - FY2020 Budget  
Public Works - Solid Waste Enterprise  
Direct Expenses: \$4,476,584**





**CITY OF REVERE: FY 2020 BUDGET SUMMARY  
SOLID WASTE/ RECYCLING ENTERPRISE**

Org	Object	DESCRIPTION	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY 2019 Q3 YTD	FY 2020 Mayors Rec
624231	510100	PERMANENT SALARIES	-	-	-	207,979	210,466	337,884
624231	510900	SALARY - OVERTIME	-	-	-	19,000	40,219	30,000
624231	511100	LONGEVITY	-	-	-	10,600	13,205	16,400
624231	512200	CLOTHING	-	-	-	4,400	1,650	6,600
624231	512210	TRAVEL ALLOWANCE	-	-	-	-	1,667	2,000
624231	512400	STIPEND	-	-	-	2,700	2,250	2,700
624232	521400	RUBBISH REMOVAL	-	-	-	2,067,384	1,697,234	2,163,000
624232	521450	RECYCLING DISPOSAL	-	-	-	288,105	253,918	300,000
624232	521500	RUBBISH DISPOSAL	-	-	-	1,067,110	1,047,999	1,220,000
624232	522400	COMPUTER SERVICES	-	-	-	-	-	18,000
624232	524000	PEST/ RODENT CONTROL	-	-	-	50,000	310	20,000
624238	580000	CAPITAL OUTLAY	-	-	-	232,746	221,337	340,000
624238	587100	NEW EQUIPMENT	-	-	-	-	-	20,000
<b>TOTAL</b>	<b>SOLID WASTE/RECYLCING ENTERPRISE</b>		-	-	-	3,950,024	3,490,255	4,476,584

## FY 2020 Budget Summary

### Solid Waste/ Recycling Enterprise Fund

#### A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	395,584
Expenses		3,741,000
Capital Expenditures		340,000

Total Enterprise Appropriated Costs: \$ 4,476,584

#### B. Costs Appropriated in General Fund Transferred to Solid Waste/ Recycling Enterprise Fund

Health & Dental Insurance	\$	-
Medicare		-
Pensions		-
Shared Employees		-
Shared Facilities		-

Total Costs Appropriated in General Fund & Transferred to Enterprise Fund: \$ -

Total Solid Waste/ Recycling Enterprise Fund Costs: \$ 4,476,584

#### C. General Fund Subsidy

Revenue - from charges, fines, textiles, etc	\$	350,000
Less Total Costs		4,476,584

Total General Fund Subsidy: \$ (4,126,584)

#### D. Source of Funding for Costs Appropriated in Solid Waste/ Recycling Enterprise Fund

Revenue	\$	350,000
Taxation		4,126,584
From Retained Earnings		-
Free Cash		-

Total Source of Funding for Costs  
Appropriated in Solid Waste/ Recycling Enterprise Fund: \$ 4,476,584

424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

FY2020

Job Title	New Position?	Service Date	Yrs of Service at 6/30/20	15 Yr Step	FTE # of Hours	FTE	Reg Hourly	Base Salary Request	Other Salary	Clothing	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<b>Per Mayor</b>														
Sanitation Supervisor	N	09/22/86	33.79	X	40.0	1.00	30.67	66,077	8,300	1,100	2,000	77,477	-	77,477
Sanitation Foreman	N	04/04/88	32.26	X	40.0	1.00	27.36	59,191	5,200	1,100	-	65,491	-	65,491
Craftsman	N	01/04/87	33.51	X	40.0	1.00	26.16	56,706	5,600	1,100	-	63,406	-	63,406
Craftsman	N	12/12/11	8.56		40.0	1.00	24.92	54,114	-	1,100	-	55,214	-	55,214
Laborer	N	11/05/18	1.65		40.0	1.00	23.37	50,898	-	1,100	-	51,998	-	51,998
Laborer	N	11/05/18	1.65		40.0	1.00	23.37	50,898	-	1,100	-	51,998	-	51,998
						<u>6.00</u>		<u>337,884</u>	<u>19,100</u>	<u>6,600</u>	<u>2,000</u>	<u>365,584</u>	<u>-</u>	<u>365,584</u>
													PT Salaries	
													DPW Overtime	30,000
													Per Mayor	395,584

City of Revere - Fiscal Year 2020 Budget

424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

Account Name	Account Number	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
<u>Rubbish Removal</u>	624242-521400	2,067,384	2,163,000	2,163,000	-
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
<u>Recycling Disposal</u>	624242-521450	288,105	320,000	300,000	(20,000)
<u>Rubbish Disposal</u>	624242-521500	1,067,110	1,320,000	1,220,000	(100,000)
Disposal of yard & curbside waste materials, paint & oil, white goods, etc.					
<u>Computer Services</u>	624242-522400	-	18,000	18,000	-
Trash cart tracking software					
Trash app					
<u>Pest/ Rodent Control</u>	624242-524000	50,000	20,000	20,000	-
<u>Capital Outlay</u>	624248-580000	232,746	340,000	340,000	-
Trash barrels - lease.					
<u>New Equipment</u>	624248-587100	-	50,000	20,000	(30,000)
Purchase of additional waste or recycling barrels as needed.					
<b>Total Non Payroll Expenditures</b>		<u>3,705,345</u>	<u>4,231,000</u>	<u>4,081,000</u>	<u>(150,000)</u>
<u>Footnotes:</u>					

Total Department Expenses

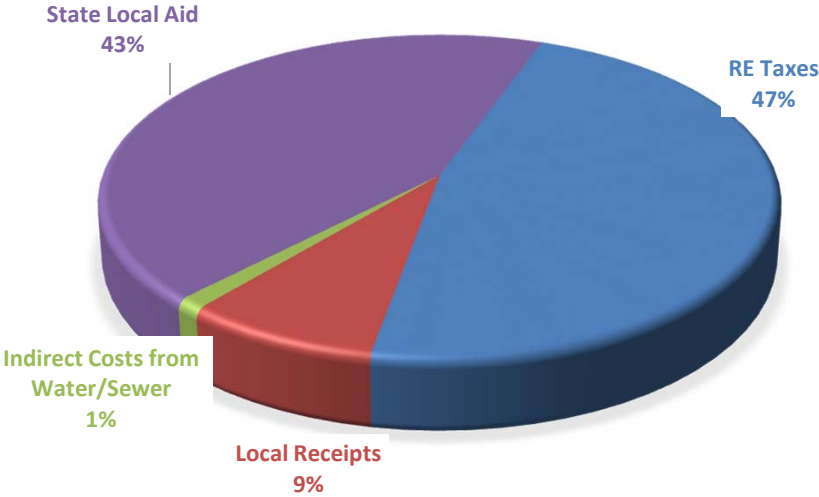
	Adopted FY 2019	Dep Req FY 2020	Mayor Req FY 2020	Difference
Total Payroll Expenses	244,679	395,584	395,584	-
Total Non Payroll Expenses	3,705,345	4,231,000	4,081,000	(150,000)
Total Department Expenses	<u>3,950,024</u>	<u>4,626,584</u>	<u>4,476,584</u>	<u>(150,000)</u>

## Section V - Revenue Detail

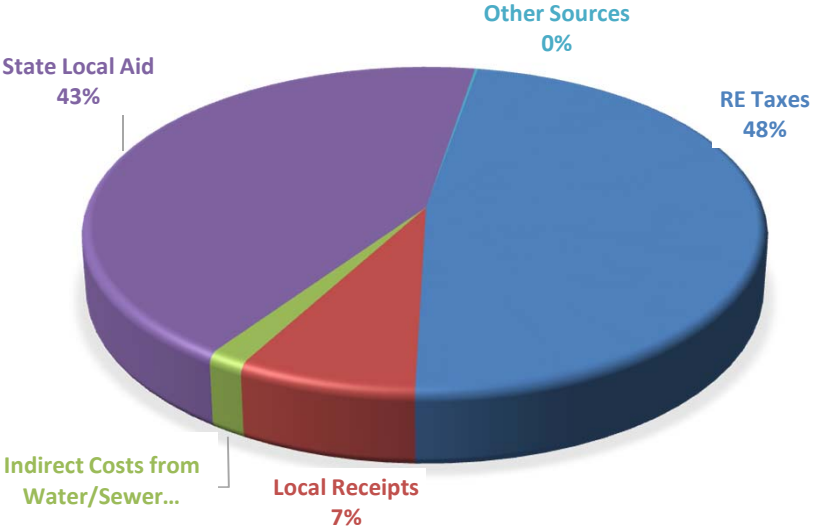
# TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including taxes, fees, licenses and intergovernmental transfers. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

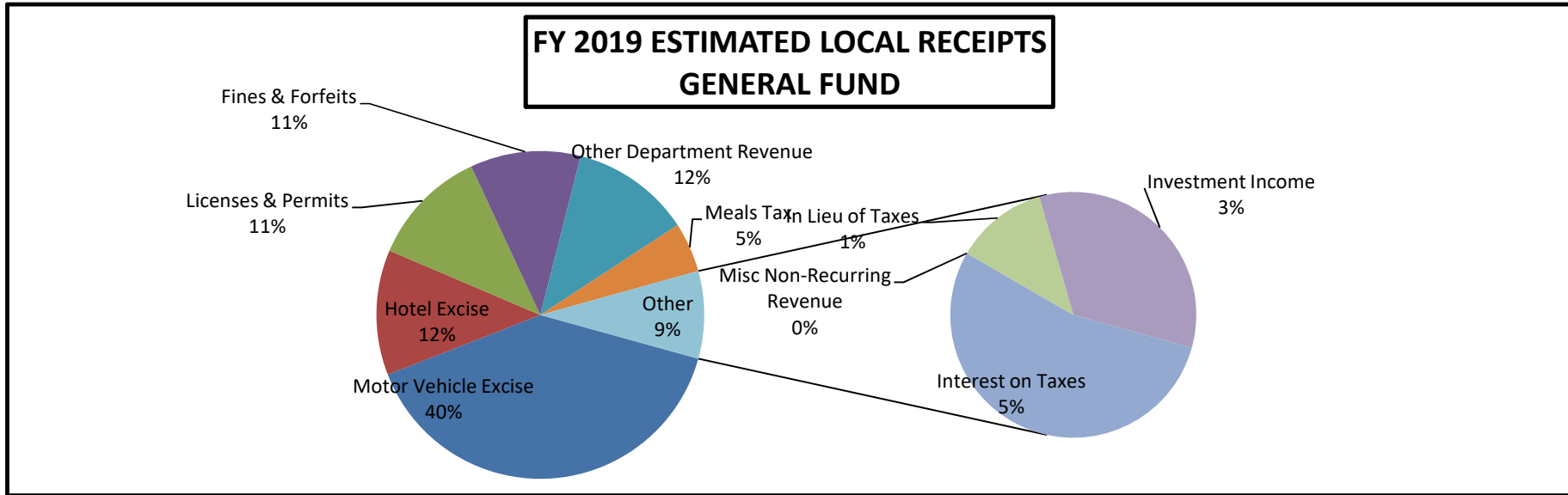
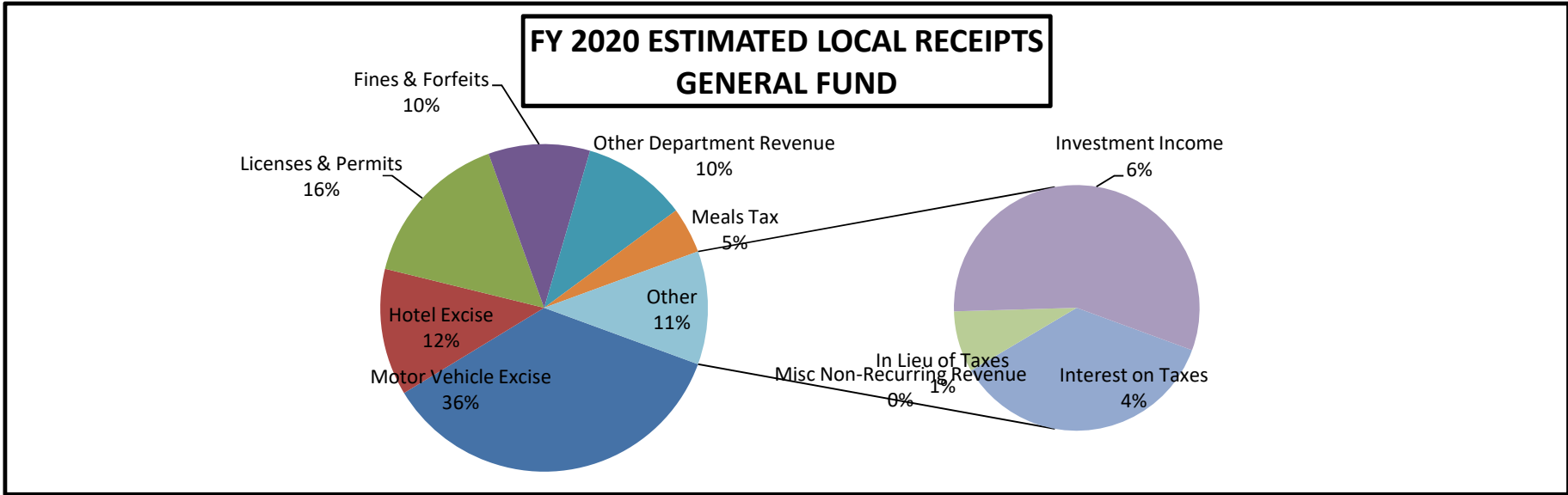
**FY 2020 ESTIMATED REVENUES  
GENERAL FUND**



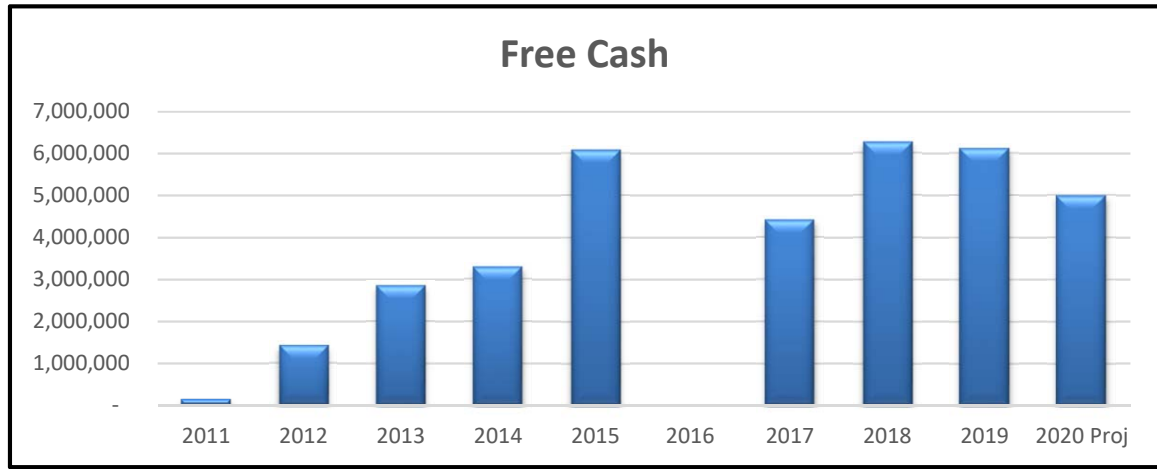
**FY 2019 ESTIMATED REVENUES  
GENERAL FUND**



# LOCAL RECEIPTS - GENERAL FUND



<b>FREE CASH</b>		
<b>2011</b>	145,848	10 FC
<b>2012</b>	1,419,030	11 FC
<b>2013</b>	2,851,427	12 FC
<b>2014</b>	3,292,270	13 FC
<b>2015</b>	6,088,407	14 FC
<b>2016</b>	-	
<b>2017</b>	4,412,174	15,16FC
<b>2018</b>	6,273,580	17 FC
<b>2019</b>	6,127,553	18 FC
<b>2020 Proj</b>	5,000,000	Est



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund.

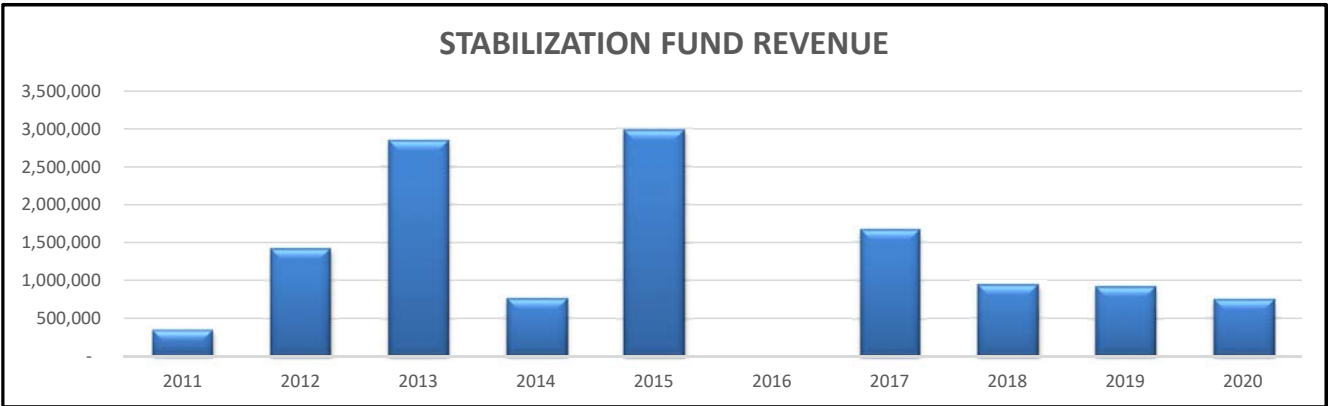
All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

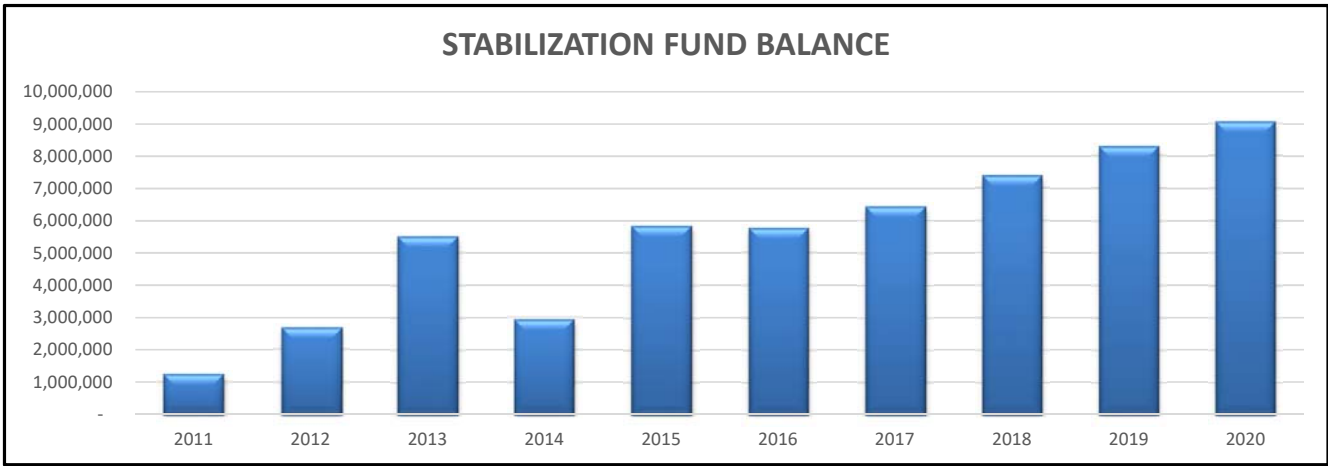
At June 30, 2018, the most recent year that has been certified by the state, Free Cash totaled more than \$6 million.



<b>STABILIZATION FUND</b>		
<b>FY</b>	<b>REVENUE</b>	<b>FUND BALANCE</b>
2011	345,848	1,244,428
2012	1,419,030	2,663,458
2013	2,851,427	5,514,885
2014	759,925	2,924,810
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	941,037	7,386,313
2019	919,133	8,305,446
2020	750,000	9,055,446



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



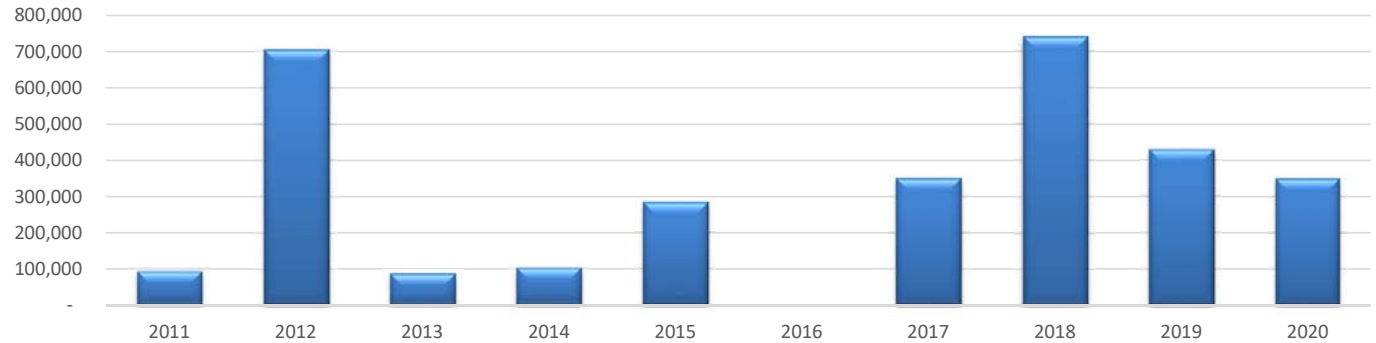
Revenue sources for the stabilization fund are as follows:

- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
- c) Host Community Fees: Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
- d) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

**WS ENTERPRISE STABILIZATION FUND**

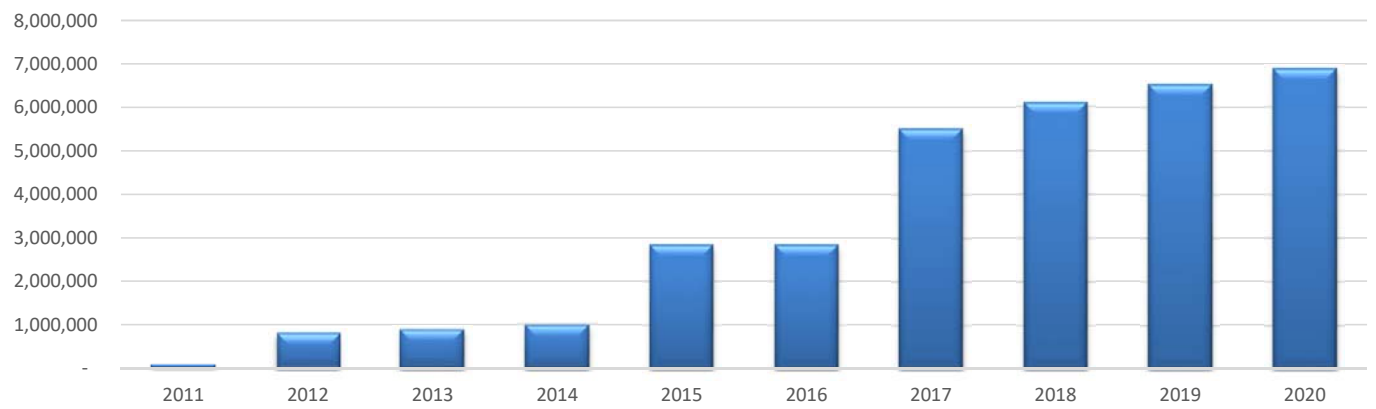
<u>FY</u>	<u>REVENUE</u>	<u>FUND BALANCE</u>
2011	93,627	93,627
2012	705,095	798,722
2013	86,043	884,765
2014	101,545	986,310
2015	283,721	2,827,785
2016	-	2,827,785
2017	350,357	5,513,378
2018	741,023	6,101,401
2019	428,846	6,530,247
2020	350,000	6,880,247

**WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE**



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

**WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE**



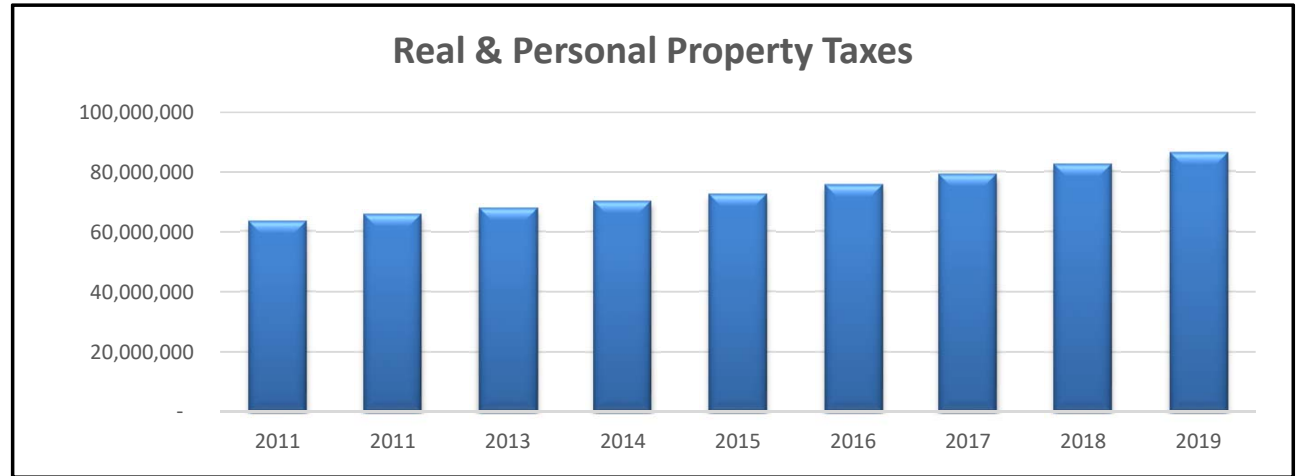
Revenue sources for the stabilization fund are as follows:

- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

**Real & Personal Property Taxes**

**Actual**

2011	63,503,716	
2011	65,846,684	
2013	67,981,190	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	
2018	82,651,350	
2019	86,350,244	Projected
2020	90,309,000	Projected

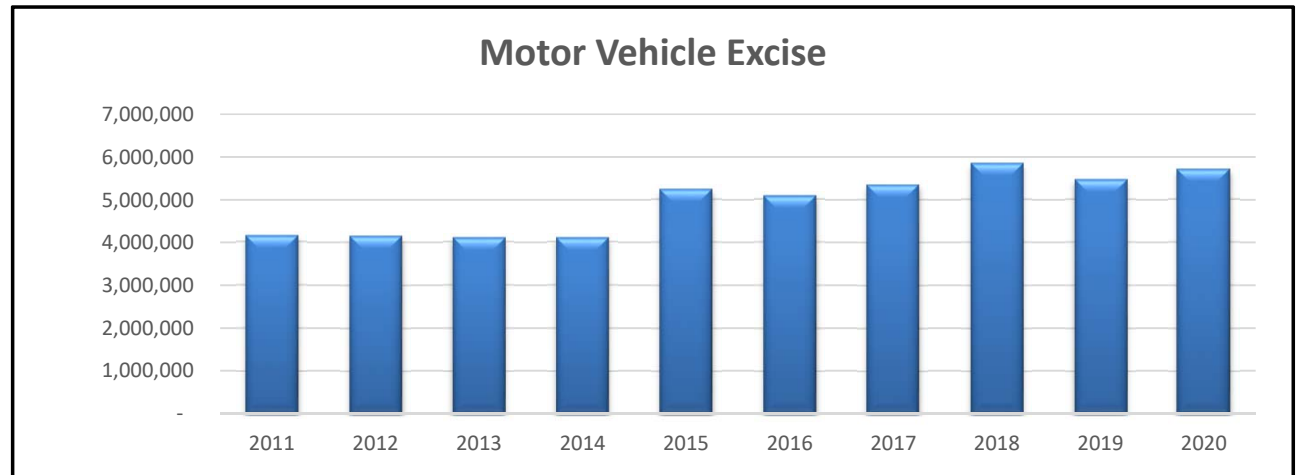


**Real Estate & Personal Property Taxes:** Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

**Motor Vehicle Excise**

**Actual**

2011	4,145,747	
2012	4,150,000	
2013	4,100,000	
2014	4,100,000	
2015	5,239,805	
2016	5,081,711	
2017	5,350,845	
2018	5,844,249	
2019	5,460,000	Projected
2020	5,700,000	Projected



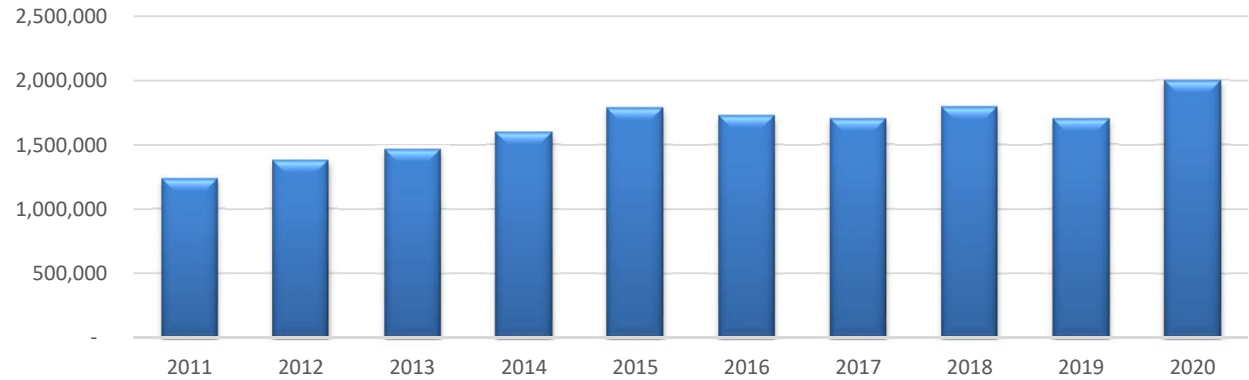
**Motor Vehicle Excise:** The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

**Hotel Excise**

**Actual**

2011	1,232,275	
2012	1,376,171	
2013	1,464,524	
2014	1,598,288	
2015	1,788,577	
2016	1,727,749	
2017	1,699,684	
2018	1,796,177	
2019	1,700,000	Projected
2020	2,000,000	Projected

**Hotel Excise Taxes**



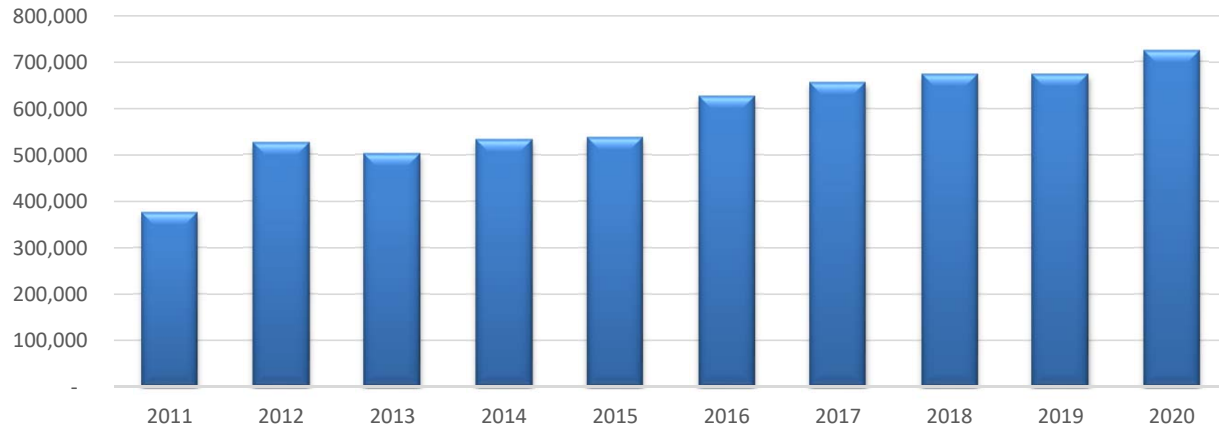
**Hotel Excise Taxes:** (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

**Meals Tax**

**Actual**

2011	375,470	
2012	526,360	
2013	502,495	
2014	533,565	
2015	537,968	
2016	626,835	
2017	657,244	
2018	675,481	
2019	675,000	Projected
2020	725,000	Projected

**Meals Tax**



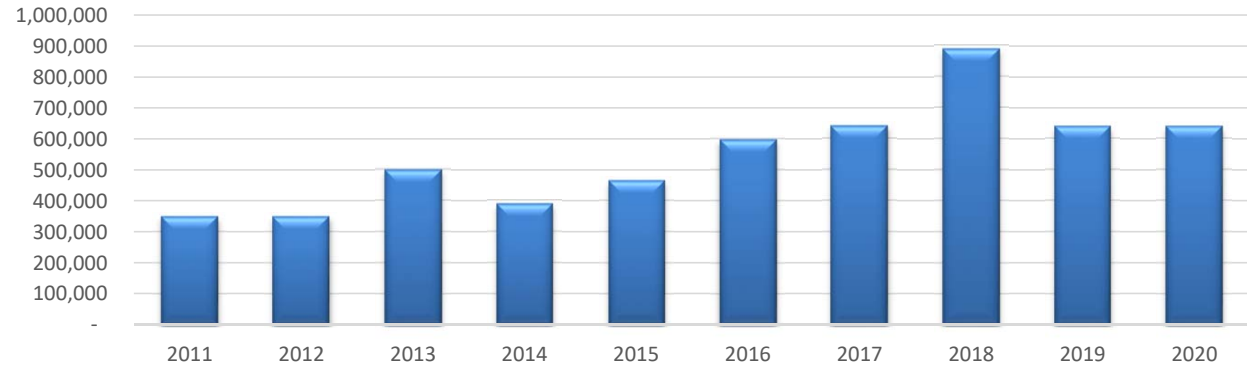
**Meals Tax:** (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

**Interest on Taxes**

**Actual**

2011	349,942
2012	350,000
2013	500,000
2014	390,000
2015	465,719
2016	597,950
2017	641,505
2018	889,791
2019	640,000 Projected
2020	640,000 Projected

**Interest on Taxes**



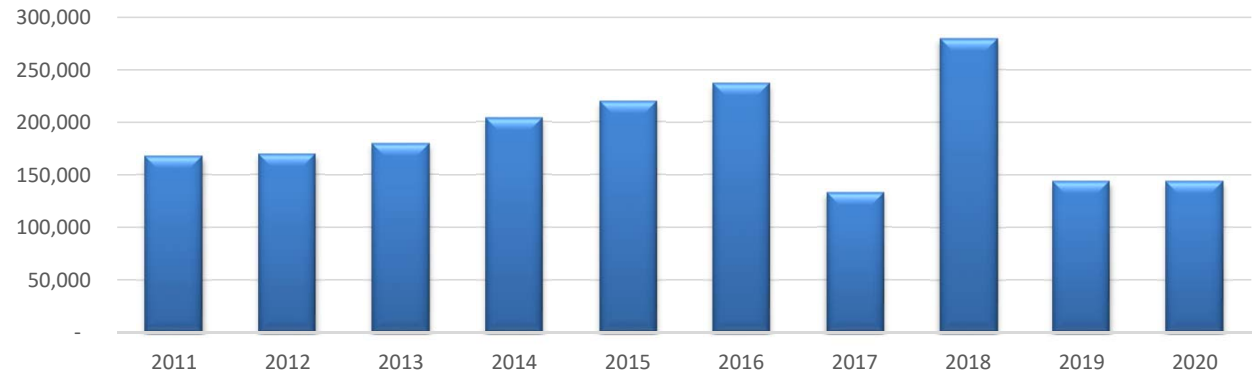
**Interest on Taxes:** This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

**Payment In Lieu of Taxes**

**Actual**

2011	167,985
2012	170,000
2013	179,500
2014	204,000
2015	219,835
2016	236,873
2017	132,506
2018	279,961
2019	144,000 Projected
2020	144,000 Projected

**Payment in Lieu of Taxes**



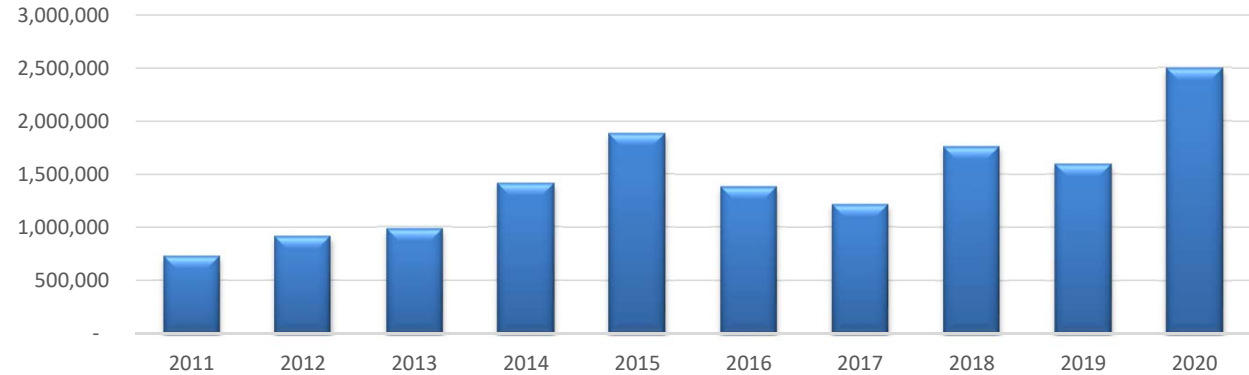
**Payment in Lieu of Taxes:** Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

**Licenses and Permits**

**Actual**

2011	730,018	
2012	914,911	
2013	985,547	
2014	1,411,278	
2015	1,881,508	
2016	1,382,497	
2017	1,215,769	
2018	1,759,986	
2019	1,600,000	Projected
2020	2,500,000	Projected

**Licenses and Permits**



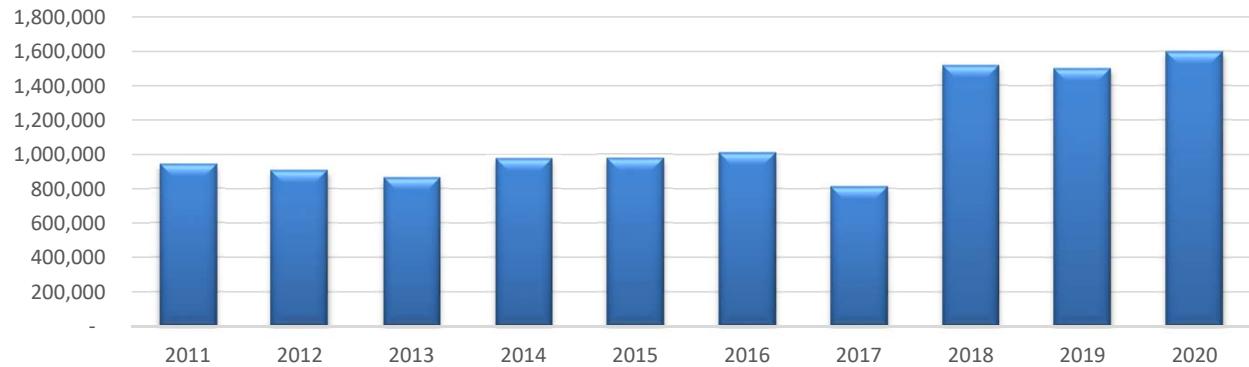
**Licenses and Permits:** License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

**Fines and Forfeits**

**Actual**

2011	941,766	
2012	908,409	
2013	864,368	
2014	975,598	
2015	977,642	
2016	1,010,412	
2017	812,165	
2018	1,516,913	
2019	1,500,000	Projected
2020	1,600,000	Projected

**Fines and Forfeits**



**Fines and Forfeits:** *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

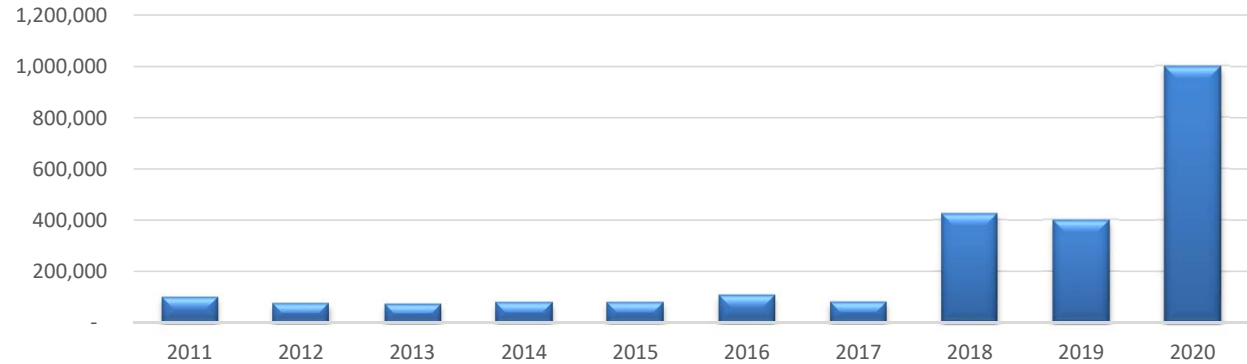
*Parking Fines* - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

**Investment Income**

**Actual**

2011	100,300
2012	74,996
2013	72,764
2014	78,035
2015	79,004
2016	106,959
2017	80,000
2018	425,818
2019	400,000 Projected
2020	1,000,000 Projected

**Investment Income**



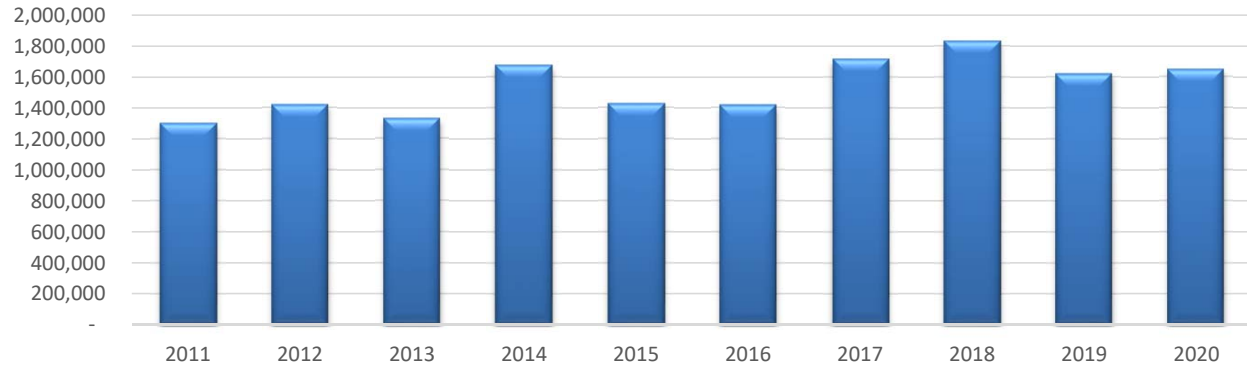
**Interest Income:** Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

**Other Department Revenue**

**Actual**

2011	1,301,591
2012	1,421,894
2013	1,330,819
2014	1,677,383
2015	1,427,482
2016	1,419,000
2017	1,719,515
2018	1,835,193
2019	1,622,000 Projected
2020	1,650,000 Projected

**Other Departmental Revenue**



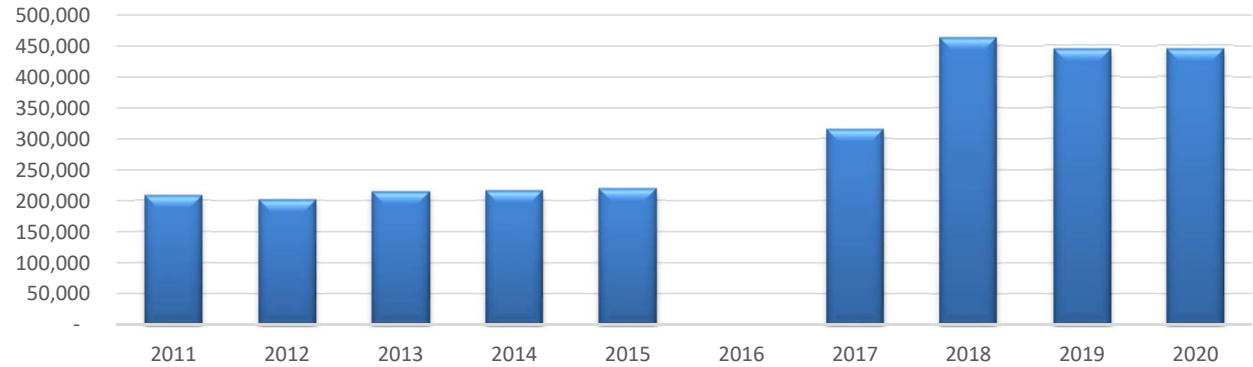
**Other Departmental Revenue:** Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Municipal Inspections, Collector/Treasurer, and other departments.

**Miscellaneous Recurring**

**Actual**

2011	208,644
2012	202,450
2013	215,198
2014	216,937
2015	219,922
2016	-
2017	315,691
2018	463,922
2019	445,000 Projected
2020	445,000 Projected

**Miscellaneous Recurring**



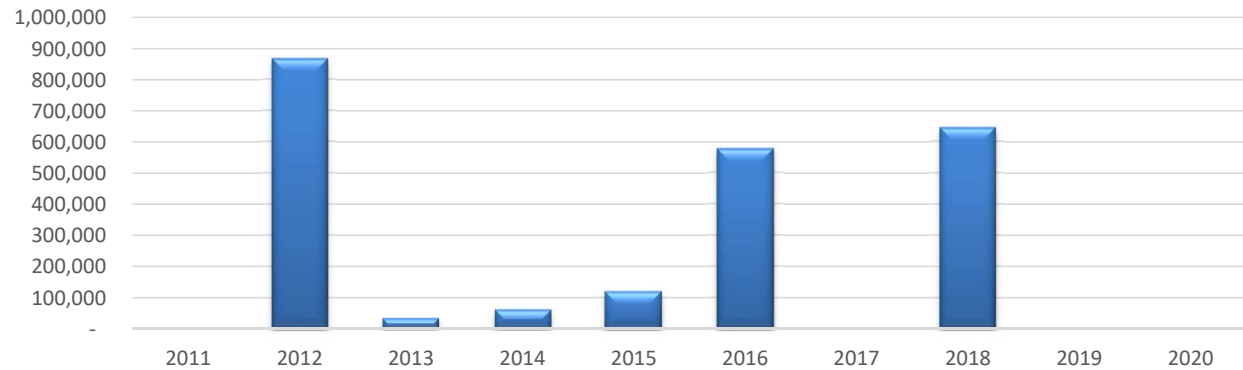
**Miscellaneous Recurring Revenue:** This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

**Miscellaneous Non-Recurring Revenue**

**Actual**

2011	-
2012	866,304
2013	31,893
2014	59,997
2015	120,346
2016	577,027
2017	-
2018	645,525
2019	- Projected
2020	- Projected

**Miscellaneous Non-Recurring Revenue**



**Miscellaneous Non-Recurring Revenue:** This category is used for all one time income sources.



## CHANGES IN FUND BALANCE BY FISCAL YEAR

<b>GENERAL FUND - 01</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	15,384,392	16,872,168	1,487,776	9%
FY 2012	16,872,168	20,915,450	4,043,282	19%
FY 2013	20,915,450	20,501,186	(414,264)	-2%
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,237,438	3,946,114	15%
FY 2018	26,237,438	22,184,155	(4,053,283)	-18%
FY 2019 Proj	22,184,155	22,479,143	294,988	1%
FY 2020 Proj	22,479,143	22,829,143	350,000	2%

<b>WATER/SEWER ENTERPRISE FUND - 60</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	585,399	1,798,547	1,213,148	67%
FY 2012	1,798,547	1,514,497	(284,050)	-19%
FY 2013	1,514,497	2,392,684	878,188	37%
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,009,681	952,071	16%
FY 2018	6,009,681	5,835,229	(174,452)	-3%
FY 2019 Proj	5,835,229	6,645,981	810,752	12%
FY 2020 Proj	6,645,981	6,845,981	200,000	3%

<b>STABILIZATION FUND - GENERAL FUND - 8415</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	2,232,467	1,244,428	(988,039)	-79%
FY 2012	1,244,428	2,663,458	1,419,030	53%
FY 2013	2,663,458	5,514,885	2,851,427	52%
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018	6,445,276	7,386,313	941,037	13%
FY 2019 Proj	7,386,313	8,305,446	919,133	11%
FY 2020 Proj	8,305,446	9,055,446	750,000	8%

<b>STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	93,627	93,627	100%
FY 2012	93,627	798,722	705,095	88%
FY 2013	798,722	884,765	86,043	10%
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018	5,513,378	6,101,401	588,023	10%
FY 2019 Proj	6,101,401	6,677,832	576,431	9%
FY 2020 Proj	6,677,832	7,000,000	322,168	5%

## CHANGES IN FUND BALANCE BY FISCAL YEAR

HEALTH INSURANCE TRUST FUND - 8402				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	4,588,543	6,417,336	1,828,793	28%
FY 2012	6,417,336	5,407,209	(1,010,127)	-19%
FY 2013	5,407,209	4,207,384	(1,199,826)	-29%
FY 2014	4,207,384	4,660,791	453,407	10%
FY 2015	4,660,791	3,457,195	(1,203,596)	-35%
FY 2016	3,457,195	4,225,395	768,200	18%
FY 2017	4,225,395	2,917,504	(1,307,891)	-45%
FY 2018	2,917,504	3,457,504	540,000	16%
FY 2019 Proj	3,457,504	3,997,504	540,000	14%
FY 2020 Proj	3,997,504	4,537,504	540,000	12%

WORKERS COMP INS FUND - 8404				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	-	-	0%
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	386,924	386,924	100%
FY 2019 Proj	386,924	400,000	13,076	3%
FY 2020 Proj	400,000	390,000	(10,000)	-3%

COMMUNITY LAND DEVELOPMENT TRUST FUND - 8405				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	101,309	59	(101,250)	0%
FY 2012	59	59	-	0%
FY 2013	59	59	-	0%
FY 2014	59	59	-	0%
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018	806,128	755,805	(50,323)	-7%
FY 2019 Proj	755,805	505,106	(250,699)	-50%
FY 2020 Proj	505,106	600,000	94,894	16%

STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	-	-	0%
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018	1,000,000	981,716	(18,284)	-2%
FY 2019 Proj	981,716	1,146,446	164,730	14%
FY 2020 Proj	1,146,446	1,500,000	353,554	24%

## CHANGES IN FUND BALANCE BY FISCAL YEAR

<b>COMMUNITY SCHOLARSHIP FUND - 8407</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	25,926	30,378	4,452	15%
FY 2012	30,378	36,096	5,718	16%
FY 2013	36,096	36,994	898	2%
FY 2014	36,994	34,898	(2,096)	-6%
FY 2015	34,898	36,580	1,682	5%
FY 2016	36,580	75,552	38,972	52%
FY 2017	75,552	76,089	536	1%
FY 2018	76,089	56,592	(19,496)	-34%
FY 2019 Proj	56,592	43,062	(13,530)	-31%
FY 2020 Proj	43,062	40,000	(3,062)	-8%

<b>POST EMPL BENE STABILIZATION - 8413</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	-	-	0%
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	250,000	250,000	100%
FY 2019 Proj	250,000	508,783	258,783	51%
FY 2020 Proj	508,783	780,000	271,217	35%

<b>SICK LEAVE BUY BACK STAB - 8414</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	-	-	0%
FY 2012	-	-	-	0%
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	425,000	425,000	100%
FY 2019 Proj	425,000	368,451	(56,549)	-15%
FY 2020 Proj	368,451	350,000	(18,451)	-5%

<b>CABLE LOCAL ACCESS FUND - 8950</b>				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	2,074	2,074	-	0%
FY 2012	2,074	2,074	-	0%
FY 2013	2,074	2,074	-	0%
FY 2014	2,074	2,074	-	0%
FY 2015	2,074	2,074	-	0%
FY 2016	2,074	2,074	-	0%
FY 2017	2,074	2,074	-	0%
FY 2018	2,074	2,074	-	0%
FY 2019 Proj	2,074	2,074	-	0%
FY 2020 Proj	2,074	2,074	-	0%

## Section VI - Debt

## DEBT POSITION ANALYSIS

### TYPE AND PURPOSE OF DEBT

The City sells bonds to finance capital improvements and other projects that require large cash outlays. General Obligation Bonds have been sold to fund general capital improvements for various municipal operations such as schools, public works, recreation and conservation. General Obligation Debt, (G.O.D) is supported by the full faith and credit of the City and is repaid from property taxes collected from both current and future property owners throughout the term of the debt. Properly structured municipal debt is tax exempt. This feature is attractive to many investors who, in turn, require less interest than they would from non-tax-exempt investments. Typical rates for municipal bonds over the past several years have been in the 2% to 4% range.

The 2% rate is from the State Revolving Fund through the Massachusetts Clean Water Trust. The City receives the advantage of these low interest loans for upgrades to the Water and Sewer infrastructure repairs over a ten year period. The MCWT has allowed the City to take advantage of a principal forgiveness program on some of these loans. The City is also operating under the terms of a Consent Decree between the United States Environmental Protection Agency and The Commonwealth of Massachusetts. Under the terms of the decree, the City will expend funds to address various sewer infrastructure matters. The City anticipates the expenditures to take place over the next seven years. The City operates a separate Water and Sewer Enterprise Fund in which all expenditures are fully recoverable through the water and sewer rates.

### CURRENT DEBT POSITION

As of June 30, 2019 the City of Revere had \$133.19 million of outstanding long-term debt. The City issued a total of \$26,068,093 long-term debt during fiscal 2019, comprised of general obligation municipal purpose loan bonds and bonds issued through the Massachusetts Water Resource Authority and Massachusetts Clean Water Trust. The existing principal debt retired was \$6.29 million, representing a 5.1% net increase in the outstanding long-term principal debt level from June 30, 2018. These debt figures include all debt incurred on behalf of the enterprise funds.

Several factors determine the amount of the debt the City can afford to maintain. These include the strength of the local economy, the wealth of the community, the amount of debt sold by overlapping jurisdictions and future capital needs. These factors influence the City's bond rating – an evaluation of the City's ability to repay debt as determined by the rating agencies. Rating agencies examine the local economy as well as the City's financial position, administrative capabilities and level of planning. In their most recent bond rating analysis, S&P Global Ratings affirmed its 'AA' rating on the City's outstanding debt. The rating reflects S&P's assessment of the City's demonstrated market access, strong financial position and fiscal management, and good income levels. Strengths:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with standard financial policies and practices;
- Adequate budgetary performance, with a slight operating deficit in the general fund and an operating deficit at the total governmental fund level in fiscal 2018;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2018 of 17% of operating expenditures;
- Very strong liquidity, with total government available cash at 22.2% of total governmental fund expenditures and 8.1x governmental debt service, and strong access to external liquidity;

- Adequate debt and contingent liability position, with debt service carrying charges at 2.7% of expenditures and net direct debt that is 38.4% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value;
- Strong institutional framework.

## INDEBTEDNESS

### *Authorization Procedure and Limitations*

Serial bonds and notes are authorized by vote of two-thirds of all the members of the City Council subject to the Mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the City Council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the Treasurer with the approval of the Mayor.

### *Debt Limits*

General Debt Limit: The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit and the special debt limit for water bonds apply at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred. Revenue Anticipation Notes: The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. In any event, the period from an original borrowing to its final maturity cannot exceed one year.

### *Types of Obligation*

General Obligations: Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes: These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 or more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes: Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes: These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes: These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes: These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds: Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

**Projected Debt Payments by Project and Fund**

The following tables set forth the projected General Obligation Debt (G.O.D.) payments by project for both the City’s governmental funds and the enterprise funds.

Governmental Bonds Payable – Total

Fiscal Year	Principal	Interest	Total
2020	7,282,831.57	3,636,259.83	10,919,091.40
2021	7,349,056.72	3,448,354.29	10,797,411.01
2022	7,451,623.20	3,237,573.40	10,689,196.60
2023	7,635,556.41	3,023,495.75	10,659,052.16
2024	7,436,891.80	2,803,509.13	10,240,400.93
Thereafter	96,040,719.16	23,521,317.94	119,562,037.10
<b>Total</b>	<b>133,196,678.86</b>	<b>39,670,510.34</b>	<b>172,867,189.20</b>



Governmental Bonds Payable – MCWT

Fiscal Year	Principal	Interest	Total
2020	2,384,289.07	1,425,287.79	3,809,576.86
2021	2,440,514.22	1,366,716.64	3,807,227.86
2022	2,498,080.70	1,313,321.10	3,811,401.80
2023	2,557,013.91	1,258,659.30	3,815,673.21
2024	2,617,349.30	1,202,697.91	3,820,047.21
Thereafter	50,308,921.66	12,673,023.66	62,981,945.32
<b>Total</b>	<b>62,806,168.86</b>	<b>19,239,703.40</b>	<b>82,045,872.26</b>

**CITY OF REVERE**

**Direct Debt Summary**

**Projected as of June 30, 2019**

**General Obligation Bonds (1):**

Inside the General Debt Limit:

Water (2)	\$ 4,958,800
School	4,731,660
General	38,918,070
MCWT	<u>56,956,772</u>

Total Inside Debt Limit

\$ 105,565,302

Outside the General Debt Limit:

Water (2)	2,666,000
School	19,115,980
MCWT	<u>5,849,397</u>

Total Outside Debt Limit

27,631,377

Total Outstanding

\$ 133,196,679

**Temporary Loans**

Bond Anticipation Notes Outstanding (2)

14,585,500

Total Short-Term Debt Outstanding

14,585,500

**Total Direct Debt**

\$ 147,782,179

(1) Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

(2) Self-supporting.

(3) Payable April 9, 2020.

**Principal Payments by Purpose**

The following table sets forth the principal payments by purpose on outstanding bonds of the City projected as of June 30, 2019.

**Principal Payments by Purpose  
Projected as of June 30, 2019**

Fiscal Year	School (1)	Water (2)	General (3)	MCWT (4)	Total
2020	\$ 1,307,973	\$ 1,034,000	\$ 2,556,570	\$ 2,384,289	\$ 7,282,832
2021	1,329,543	1,034,000	2,545,000	2,440,514	7,349,057
2022	1,339,543	1,039,000	2,575,000	2,498,081	7,451,623
2023	1,359,243	1,032,800	2,686,500	2,557,014	7,635,556
2024	1,384,543	745,000	2,690,000	2,617,349	7,436,892
2025	1,409,543	750,000	2,435,000	2,679,116	7,273,659
2026	1,174,543	565,000	2,540,000	2,742,353	7,021,896
2027	1,074,543	500,000	2,415,000	2,552,384	6,541,926
2028	1,109,543	505,000	2,505,000	2,613,132	6,732,674
2029	919,543	420,000	2,520,000	2,675,329	6,534,871
2030	939,543	-	1,940,000	2,446,943	5,326,486
2031	954,543	-	1,605,000	2,505,816	5,065,359
2032	555,000	-	1,350,000	2,530,881	4,435,881
2033	580,000	-	1,225,000	2,591,927	4,396,927
2034	595,000	-	1,260,000	2,306,450	4,161,450
2035	615,000	-	1,305,000	2,362,936	4,282,936
2036	630,000	-	1,140,000	2,341,607	4,111,607
2037	650,000	-	1,165,000	2,399,189	4,214,189
2038	675,000	-	1,215,000	1,735,587	3,625,587
2039	695,000	-	1,245,000	1,780,349	3,720,349
2040	715,000	-	-	1,826,266	2,541,266
2041	745,000	-	-	1,873,364	2,618,364
2042	770,000	-	-	1,921,681	2,691,681
2043	795,000	-	-	1,971,243	2,766,243
2044	825,000	-	-	1,767,320	2,592,320
2045	700,000	-	-	1,812,968	2,512,968
2046	-	-	-	1,494,758	1,494,758
2047	-	-	-	1,184,656	1,184,656
2048	-	-	-	95,106	95,106
2049	-	-	-	97,562	97,562
	<u>\$ 23,847,640</u>	<u>\$ 7,624,800</u>	<u>\$ 38,918,070</u>	<u>\$ 62,806,169</u>	<u>\$ 133,196,679</u>

(1) \$20,253,130 is State Qualified. \$19,115,980 is outside the debt limit.

(2) \$1,158,800 is State Qualified. \$2,666,000 is outside the debt limit.

(3) State Qualified.

(4) \$5,849,397 is outside the debt limit.

**Annual Debt Service**  
**Projected as of June 30, 2019**

Fiscal Year	Outstanding		Net Debt Service
	Principal	Interest	
2020	\$ 7,282,832	\$ 3,636,260	\$ 10,919,091
2021	7,349,057	3,448,354	10,797,411
2022	7,451,623	3,237,573	10,689,197
2023	7,635,556	3,023,496	10,659,052
2024	7,436,892	2,803,509	10,240,401
2025	7,273,659	2,582,129	9,855,788
2026	7,021,896	2,373,530	9,395,426
2027	6,541,926	2,171,299	8,713,225
2028	6,732,674	1,974,611	8,707,285
2029	6,534,871	1,781,508	8,316,380
2030	5,326,486	1,616,229	6,942,715
2031	5,065,359	1,471,244	6,536,603
2032	4,435,881	1,344,856	5,780,736
2033	4,396,927	1,230,583	5,627,510
2034	4,161,450	1,116,963	5,278,413
2035	4,282,936	1,007,587	5,290,523
2036	4,111,607	897,643	5,009,250
2037	4,214,189	789,485	5,003,674
2038	3,625,587	678,461	4,304,048
2039	3,720,349	577,952	4,298,301
2040	2,541,266	476,103	3,017,368
2041	2,618,364	407,948	3,026,312
2042	2,691,681	337,659	3,029,340
2043	2,766,243	264,875	3,031,117
2044	2,592,320	192,576	2,784,896
2045	2,512,968	123,634	2,636,602
2046	1,494,758	67,845	1,562,604
2047	1,184,656	31,943	1,216,599
2048	95,106	3,483	98,589
2049	97,562	1,171	98,733
	<u>\$ 133,196,679</u>	<u>\$ 39,670,510</u>	<u>\$ 172,867,189</u>

### Key Debt Ratios

	As of June 30,				
	2019 (5)	2018	2017	2016	2015
Long-Term Debt Outstanding (1)	\$ 133,196,679	\$ 131,345,629	\$ 132,161,083	\$ 83,085,513	\$ 76,848,603
Per Capita (2)	\$2,574	\$2,538	\$2,554	\$1,605	\$1,485
Percent of Assessed Valuation (3)	2.09 %	2.30 %	2.62 %	1.80 %	1.80 %
Percent of Equalized Valuation (4)	2.18 %	2.69 %	2.70 %	2.01 %	1.86 %
Per Capita as a Percent of Per Capita Income (2)	10.26 %	10.12 %	10.18 %	6.40 %	5.92 %

(1) Excludes overlapping debt, lease and installment purchase obligations and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - latest applicable actuals or estimates.

(3) Source: Board of Assessors - assessed valuation as of prior January 1.

(4) Source: Massachusetts Department of Revenue - equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year.)

(5) Projected.

### Coverage of Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of outstanding qualified debt service. The following table presents debt service on the City's State Qualified Bonds and the coverage ratio of total state aid to projected qualified debt service.

Fiscal Year	Total Outstanding Qualified Bond Debt Service (1)	Total State Aid (2)	Coverage Ratio
2020	\$ 5,844,082	\$ 75,969,771	13.00
2021	5,730,741	77,489,166	13.52
2022	5,624,344	79,038,950	14.05
2023	5,595,919	80,619,729	14.41
2024	5,467,884	82,232,123	15.04
2025	5,084,788	83,876,766	16.50
2026	4,810,834	85,554,301	17.78
2027	4,384,644	87,265,387	19.90
2028	4,380,331	89,010,695	20.32
2029	3,990,956	90,790,909	22.75
2030	3,327,869	92,606,727	27.83
2031	2,923,509	94,458,861	32.31
2032	2,503,719	96,348,039	38.48
2033	2,346,050	98,274,999	41.89
2034	2,340,044	100,240,499	42.84
2035	2,348,088	102,245,309	43.54
2036	2,141,856	104,290,216	48.69
2037	2,132,150	106,376,020	49.89
2038	2,150,900	108,503,540	50.45
2039	2,142,069	110,673,611	51.67
2040	857,972	112,887,083	131.57
2041	863,672	115,144,825	133.32
2042	863,369	117,447,722	136.03
2043	861,731	119,796,676	139.02
2044	863,750	122,192,610	141.47
2045	712,250	124,636,462	174.99
<b>Total</b>	<b>\$ 80,293,521</b>		

(1) Projected as of June 30, 2019.

(2) Includes total state aid available for coverage based on the FY 2019 Cherry Sheets. State aid estimates above assume an increase at a rate of 2% each year after FY 2019. The State aid figures above no longer reflect school building assistance grants as such grants are no longer paid by the Commonwealth and are now paid by the Massachusetts School Building Authority. Therefore, such payments no longer constitute "distributable aid" of the Commonwealth under the Qualified Bond Act.

**Overlapping Debt (1)**

The City is located in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere’s gross share of such debt and the fiscal 2018 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/18</u>	<u>Revere’s Estimated Share of Debt</u>	<u>Dollar Assessment (Debt &amp; Operating Expenses) Fiscal 2018</u>
Suffolk County (2)	-	-	-
Massachusetts Water Resources Authority(3)			
Water	\$2,044,213,000	2.020%	\$2,929,530
Sewer	3,449,020,000	2.304	7,326,027
Massachusetts Bay Transportation Authority(4)	5,728,840,000	2.127	3,458,445
Northeast Metropolitan Regional Vocational School District (5)	-	20.669	1,839,311

(1) Excludes debt of the Commonwealth.

(2) All Suffolk County debt is an obligation of the City of Boston. There is no assessment to the other municipalities.

(3) Source: The Massachusetts Water Resources Authority (the “MWRA”) provides wholesale drinking water services in whole or in part to 48 cities, towns and special purpose entities and provides wastewater collection and treatment services to 43 cities, towns and special purpose entities. Under its enabling legislation, as amended, the aggregate principal amount of all bonds issued by the MWRA for its corporate purposes may not exceed \$6.1 billion outstanding at any time. Its obligations are secured by revenues of the MWRA. The MWRA assesses member cities, towns and special purpose entities, which continue to provide direct retail water and sewer services to users. The cities, towns and other entities collect fees from the users to pay all or part of the assessments; some municipalities levy property taxes to pay part of the amounts assessed upon them. Debt outstanding as of June 30, 2018; assessments for fiscal 2018.

(4) Source: Massachusetts Bay Transportation Authority (“MBTA”). Debt as of June 30, 2018; assessment for fiscal 2018. The Massachusetts Bay Transportation Authority (the “MBTA”) was created in 1964 to finance and operate mass transportation facilities within the greater Boston metropolitan area. Under its enabling act, the MBTA is authorized to issue bonds for capital purposes, other than refunding bonds, and for certain specified purposes to an outstanding amount, which does not exceed the aggregate principal amount of \$3,556,300,000. In addition, pursuant to certain of the Commonwealth’s transportation bond bills, the MBTA is authorized to issue additional bonds for particular capital projects. The MBTA also is authorized to issue bonds of the purpose of refunding bonds. Under the MBTA’s enabling act debt service, as well as other operating expenses of the MBTA, are to be financed by a dedicated revenue stream consisting of the amounts assessed on the cities and towns of the MBTA and a dedicated portion of the statewide sales tax. The amount assessed to each city and town is based on its weighted percentage of the total population of the authority as provided in the enabling act. The aggregate amount of such assessments is not permitted to increase by more than 2.5 percent per year.

(5) Source: District Business Manager. Debt as of June 30, 2018; assessment for fiscal 2018.

### **Authorized Unissued Debt and Prospective Financing**

Currently, the City has approximately \$74 million authorized and unissued primarily for school construction purposes (approximately \$15 million) and water and sewer purposes (approximately \$32.4 million), DPW building construction (\$22 million), a maintenance building (\$11 million), and other various municipal projects. The school debt is expected to receive 80% state school construction grants of eligible project costs; the City anticipates its share to be approximately \$10 million. The water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2017 was \$617,060.

### Projected Debt Payments by Project and Fund

The following four tables set forth the projected General Obligation Debt (G.O.D) payments by project for both the City's governmental funds and the enterprise funds. It is significant to note that the State reimbursed for school construction projects at the rate of 90% for the new construction and for three schools that have been completed: Susan B Anthony, A.C. Whalen and Rumney Marsh Academy.

The Commonwealth of Massachusetts has approved school construction assistance to the City. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for construction costs and debt service interest of general obligation bonds outstanding. The City has received a ninety percent (90%) reimbursement of the construction costs for three schools: Susan B. Anthony School, A.C. Whalen School, and The Rumney Marsh Academy Middle School. The City received reimbursement of the New Paul Revere School construction costs in the following financing plan:

\$10,865,810	MSBA Allowable Costs
9,677,250	MSBA 90% Share
5,990,850	MSBA 2% Loan to the Community
<u>1,740,900</u>	Local Share 10%
\$17,409,000	Total Funding

The City is constructing a new middle school The Sgt. James Hill Middle School at an 80% reimbursement rate on approved costs. The MSBA reimburses the community for construction, planning and interest costs. The reimbursement happens with the submission of invoices to the MSBA, thus minimizing the need for short term borrowing and interest costs. The City's anticipated share is estimated to be \$15 million

The City is in the process of the reconstruction of the Harry Della Russo Stadium for a total cost of \$5,500,000. This past December we were informed by the Executive Office of Energy and Environmental Affairs that we would be receiving \$727,000 in FY2014 and then \$2 million in FY2015, under the Gateway City Parks Program, for the restoration of the Harry Della Russo Football Stadium/Track.

The City has authorized:



- \$2,856,627 for the construction of the new SGT James Hill Elementary School.
- \$2,500,000 for the reconstruction and repairs to the McKinley Elementary School (see above).
- \$7,858,315 for the replacement of the Garfield School roof.
- \$1,350,000 for the replacement of the Garfield School boiler.

### Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success. In virtually every corner of the City, economic development is moving forward. The City of Revere has experienced a building boom in the recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis the City is ideally situated, with its access to Boston via its 3 MBTA stations and bus lines. Revere Beach provides the perfect backdrop for any development. Logan airport is minutes away and all major highways are easily accessible.

One of the largest mixed-use master developments in the Commonwealth has been approved by the Revere City Council in 2018 at the 160 Suffolk Downs Race Track, 52 acres of which are located in Revere. The City of Revere has recently approved a master planned unit development by the HYM Investment Group, LLC for the construction of 5.8 million gross square feet of mixed use development on the 52 acre Revere portion of the Suffolk Down site. This master planned development will be constructed in 4 phases beginning at Beachmont Square adjacent to the Beachmont T Station. The total mixed-use project will consist of 2.9 million gross square feet of commercial uses including an Innovation Center, hotels, office buildings, restaurants, and retail and 2.9 million gross square feet of residential uses. Construction of the first phase is slated to start in 2019.

Also on the horizon is the development of the vacant 34 acre former Wonderland Greyhound Racetrack. This site represents a key opportunity for further economic development in the City of Revere given its prime location on Route 1A and ideal access to the adjacent Wonderland T Station and Commuter Rail. The City is currently undertaking a master plan and rezoning of this site to pursue development options.

In the City's center, the New England Confectionary Company (NECCO), the internationally famous candy manufacture, recently sold its 800,000 gross square foot building to a real estate investment firm who is looking to convert part of the building into a research and development and robotics center.

Many development projects are in the planning, design and construction phase along Revere Beach. After lengthy negotiations, the City has completed an agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for the development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit

Oriented Development locations and has worked closing with the City in the development of a Request for Proposals for dense mixed-use development on the site. The City of Revere has designated Eurovest Development as the master developer of the site known as Waterfront Square. Development on this site has been ongoing for the last several years. Most recently completed developments include 650 Ocean Avenue consisting of 230 luxury rental units along with the Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units. These developments have provided substantial growth for the City and sparked a development explosion along the Revere Beach waterfront area. In addition to these two residential development projects, two other projects have begun construction in the Waterfront Square Transit Oriented Development site. They

include the construction of a 305 unit residential mixed-use development of a 172 room Marriott Hotel with a 3,000 square foot restaurant by the Lixi Hotel Group which is also projected from completion in 2020. Both of these projects are being built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the waterfront. The final parcel in the Waterfront Square development area (parcel 2) is expected to be developed as 200 units of residential condominiums. Construction of this parcel is projected in 2019 with occupancy expected in 2021.

Both the southern and northern ends of Revere Beach are experiencing aggressive development growth as well including the completion of a 234 unit luxury apartment project at 540 Revere Beach Boulevard call the “Beach House” by Baystone Development. Adjacent to the “Beach House” development is an approximate 3 acre vacant site at 580 Revere Beach Boulevard that is printed for a 300 unit residential development project that is currently in the planning stage.

On the southerly end of Revere Beach there are a number of commercial and residential mixed-use projects in various stages of design, permitting and construction including a 175 room Windham waterfront hotel with upscale restaurant at 49 Revere Beach Boulevard, which is currently under construction and being developed by JBX Developers with occupancy expected in 2019. Also under construction is the development of a 175 room hotel at 59 Revere Beach Boulevard call the Parc hotel with restaurant and function hall. Projects in the permitting stage include a 75 unit residential project at 90 Ocean Avenue which is slated from construction in 2019. Adjacent to this site at 60 Ocean Avenue and 21 Revere Beach Boulevard is a 200 residential mixed-use project with first floor commercial space currently in the permitting stage by Gate Residential with a projected construction start in 2019. Other proposed developments along the waterfront on Revere Beach Boulevard include a 145 unit mixed-use development at 320 Revere Beach Boulevard which is in the permitting stage and could start construction in 2019.

In addition to the aforementioned developments, there are a number of additional projects that are currently in the construction phase and/or completed including: Construction is underway for 195 residential units and 162 room hotel at 205 Revere Beach Parkway by Gate Residential and XSS Hotels with a projected completion in 2019; Completion of a 35 unit mixed use residential development at 43 Nahant Ave; Completion of a new 15,000 gross square feet East Boston Neighborhood Health Center located at 10 Garofalo Way is underway with a projected completion in 2019; Construction of a 100 room LaQuinta hotel is currently underway at 125 Squire Road with a projected completion date in 2020; Construction of a 110 room Avid hotel is currently underway at 405 American Legion Highway with a projected completion date in 2020; Construction of a fast food/take out/drive thru restaurant and car wash is currently underway at 1141 Revere Beach Parkway with a projected completion in 2019; Construction of a 6 mixed use residential building has been completed in 2018 at 7-9 Dehon St.

There are a number of projects that are in the construction stage in addition to the ones previously mentioned along the beachfront. These projects include: Construction of a self-service warehouse storage facility at 320 Charger Street; Construction of a 52 unit residential development at 571 Revere Street; Construction of a 13 unit residential development at 1064 North Shore Road; Construction of a 34 condominium units at 439 Revere Beach Boulevard; Construction of a medical marijuana facility at 40 Railroad Avenue.

Projects that have been recently completed in 2018 include: Construction of 37 additional Hotel rooms at the Hampton Inn at 230 Lee Burbank Highway; Construction of 22 condominiums at 770 Washington Avenue; Construction of a mixed use residential development comprised of 8 residential units at 17-19 Dehon Street; Construction of a 231 unit residential development on Ward Street.

## **GENERAL OBLIGATION DEBT – CREDIT RATINGS**

It is important to understand that no single ratio or factor determines a General Obligation Bond rating or fully encompasses the fiscal health of a municipality. The factors must be taken as a group. Other debt ratios, as well as economic and administrative factors account for the differences in ratings. A growing community can afford more debt than a non-growth area and a community with more income wealth can afford more debt than a poor community. The following is a list of additional factors that the financial community uses in evaluating an issuer's credit rating:

Economic health and diversification

Fund balances (free cash and other reserves)

Evidence of regular planning for capital improvements by the issuer

Review of the issuer's Capital Improvements Program for its effect on future debt needs

The willingness of the community, from time to time, to approve Proposition 2 ½ overrides and/or debt exclusions

Consideration of projected debt requirement

The issuer's financial controls related to budgetary matters

The issuer's long-range planning, particularly zoning and land-use planning

The range and level of services provided by the issuer in relation to its capacity to provide services

Flexibility in the ability to raise revenue

Generally, bond ratings do not change suddenly but respond more to long-range trends. However, dramatic changes are key indicators of fiscal health and can result in a more immediate rating change. In projecting bond ratios, it is important to review the sensitivity of the ratios to changes in the economy.

## **GENERAL OBLIGATION DEBT – LIMITATIONS**

There are several legal limitations that govern the issuance of municipal debt. Under Massachusetts statutes, the General Debt Limit of the City of Revere consists of Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit for the City is 2 ½ percent of the valuation of taxable property as last equalized by the State Department of Revenue. The City can authorize debt up to this amount without State approval. It can authorize debt up to twice this amount (Double Debt Limit) with the approval of the State's Municipal Oversight Board. The current debt limitation for the City of Revere is in excess of 200 million which is significantly higher than the City's outstanding general obligation debt that is subject to this limitation. It should be pointed out that much of the existing City debt does not factor into this limitation. There are many categories of general obligation debt

that are exempt from, and do not count against, the General Debt Limit. To name a few among many, certain school bonds, water bonds, solid waste disposal facility bonds and water pollution abatement revenue bonds are not subject to these debt limits.

Under the provision of Massachusetts statutes authorizes indebtedness up to a limit of 5% of the equalized valuation. The City's equalized valuation is \$6,112,000,400. The debt limit is \$305,600,020. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that for specific purpose. Such debt, which is designated as "outside the debt limit".

Proposition 2 ½ (Chapter 580 of the Acts of 1980) also impacts the amount of municipal debt that can be issued. These limiting factors are the Primary Levy Limit and the Maximum Levy Limit and restrict the permitted amount of tax levy increase from year to year. In order to exceed these legal limits, an override initiative would need to be voted to exclude a particular debt issue or a portion of a debt issue from the effects of these limitations. The City has never passed an override provision.

TO CALCULATE THE FY 2019 LEVY LIMIT

A. FY 2018 Levy Limit	\$82,685,765
B. ADD (IIA + IIA1) * 2.5%	\$ 2,067,144
C. ADD FY 2019 New Growth	<u>\$ 1,663,780</u>
E. FY 2019 Levy Limit	\$ 86,416,689

**ADMINISTRATIVE POLICIES IN RELATION TO DEBT**

This section provides policies governing the management of debt for the City.

Debt Refinancing

An advance refunding of outstanding debt shall only be considered when present value savings of at least 3% of the principal amount of the refunded bonds are produced, unless: (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary in order to facilitate the ability to provide services or to issue additional debt. The City, in collaboration with its Financial Advisor, continually monitors municipal bond market conditions to identify refinancing opportunities. An analysis shall be conducted when necessary to determine whether debt financing, cash purchase or leasing is the most cost effective method of financing for the City.

General Obligation Debt

1. All debt shall be financed within the limitations of Proposition 2 ½ with the exception of debt related to enterprise funds, gifts and betterments. The requirements for such financing shall be an expenditure of at least \$200,000 and a useful life in excess of five years.
2. The term of long-term debt generally shall not exceed the expected useful life of the capital asset being financed and, in no case, shall it exceed twenty years.

3. The City had legislation passed that all interest earned or premiums received be placed in a separate fund to be used for payment of the debt service on School buildings. Special legislation was passed that placed a surcharge on rental cars. The purpose of this fund is to help pay the debt service on the new Public Safety Facility. The School Department entered into an energy savings contract with Ameresco Inc. for a ten year period. The debt service for this contract is part of the School Departments budget.

#### **DEBT SUMMARIZED**

A responsible debt management program is an integral part of municipal finance. A City's debt must be structured to reflect the underlying, long-term economic prospects of the community. There are statutory requirements and market forces at work to regulate a community's ability to borrow. The requirement of continuing disclosure, on an annual basis to the bond markets, provides a powerful incentive for a municipality to keep its financial house in order. This analysis has emphasized the importance of credit ratings because, in effect, these are municipal finance report cards

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - General

ISSUE DATE		Interest Rate	Debit Limit Chapter	2020
8/1/2004	Beachmont School	3.69% Inside		Principal Interest 25,000.00 1,688.00
2/15/2007	A.C. Whelan	4.11% Inside	Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal Interest 40,000.00 8,332.00
2/15/2007	A.C. Whelan	4.11% Inside	Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal Interest 155,000.00 35,325.00
2/15/2007	Rumney Marsh Academy	4.11% Inside	Chapter 44 s. 7(3) Authorized 12/29/00 &1/4/02	Principal Interest 75,000.00 15,619.00
2/15/2007	School Roof Planning	4.11% Inside	Chapter 44 s. 7(22) Authorized 1/9/02 Order #01-590C	Principal Interest 5,000.00 1,063.00
2/15/2007	High School Roof Remodeling	4.11% Inside	Chapter 44 s. 7(3A) Authorized 7/16/02 Order #02-319	Principal Interest 15,000.00 3,137.00
2/15/2007	Beachmont School Contamination Remediat	4.11% Outside	Chapter 44 s.8(9) & 164 of the Acts of 2003 Authorized 9/5/2003 Order #03-387	Principal Interest 125,000.00 27,937.00
2/15/2007	Fire Dept. Equipment	4.11% Inside	Chapter 44 s. 7(9) Authorized 7/16/02 Order #01-590D	Principal Interest 60,000.00 7,960.00
8/1/2010	General Obligation Bond School & Energy Improvement	Inside	Chapter 44 s. 7(3A)& 7(3B) auth 5/15/09	Principal Interest 525,000.00 218,494.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2020	
8/5/2010	General Obligation State Qualified Bonds Paul Revere School	3.19% Inside Chapter 44 §7(3)	Principal	80,000.00
			Interest	40,131.00
8/5/2010	General Obligation State Qualified Bonds T D Video	3.19% Inside Chapter 44 §7(11)	Principal	80,000.00
			Interest	1,600.00
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside Chapter 44 §7 G.L. c.70B	Principal	299,543.00
			Interest	71,890.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 1	2.73% Inside Chapter 44 s. 7(14) auth. 3/2/2011	Principal	60,000.00
			Interest	2,340.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 2	2.93% Inside Chapter 44 s. 7(14) auth. 3/2/2011	Principal	40,000.00
			Interest	4,360.00
2/19/2015	General Obligation Bonds Land Acquisition	3.63% Inside Chapter 44 s. 7(3) auth. 3/12/2013	Principal	125,000.00
			Interest	80,787.00
4/16/2015	General Obligation Bonds Harry Della Russo Stadium	3.43% Inside Chapter 44, s7(25) auth. 3/13/13	Principal	195,000.00
			Interest	84,975.00
4/16/2015	General Obligation Bonds Judgement	3.36% Inside Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013 auth 9/24/13	Principal	175,000.00
			Interest	50,225.00
4/16/2015	General Obligation Bonds Fire Trucks	3.22% Inside Chapter 44, s7(9) auth. 10/8/13	Principal	200,000.00
			Interest	38,000.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 1	4.79% Inside Chapter 44 s 7(3) C 370 and C 221	Principal	504,500.00
			Interest	507,930.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 2	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	30,000.00
			Interest	28,500.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 3	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	42,000.00
			Interest	49,580.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2020	
4/20/2016	General Obligation State Qualified Bonds Fire Equipment	4.79% Inside Chapter 44 s 7(9)	Principal	115,000.00
			Interest	24,000.00
4/20/2016	General Obligation State Qualified Bonds Rumney Marsh School	4.79% Inside Chapter 44 s 7(3)	Principal	153,500.00
			Interest	66,140.00
4/20/2016	General Obligation State Qualified Bonds AC. Whelan School	4.79% Inside Chapter 44 s 7(3)	Principal	10,000.00
			Interest	3,000.00
4/13/2017	James J Hill School	3.47% Outside Chapter 70B, auth 3/12/2013	Principal	270,000.00
			Interest	441,500.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside Chapter 44, s. 7(1) auth. 3/12/2013	Principal	110,000.00
			Interest	72,600.00
4/13/2017	St Mary's Ball Field -2	4.15% Inside Chapter 44, s. 7(1) auth. 3/25/2015	Principal	75,000.00
			Interest	51,875.00
4/13/2017	Harry Della Russo	3.98% Inside Chapter 44, s. 7(1) auth. 4/12/2015	Principal	95,000.00
			Interest	68,475.00
4/15/2019	Garfield School Roof General Obligation State Qualified Bonds		Principal	41,676.00
			Interest	67,860.00
4/15/2019	Garfield School Boiler General Obligation State Qualified Bonds		Principal	13,254.00
			Interest	13,853.00
4/15/2019	DPW Vehicles General Obligation State Qualified Bonds		Principal	65,070.00
			Interest	25,577.00
4/15/2019	Fire Ladder Truck General Obligation State Qualified Bonds		Principal	60,000.00
			Interest	52,545.00



**FY2020 Debt Repayment Schedule**

**Total Long Term Debt Service - General (continued)**

ISSUE DATE	Interest Rate	Debit Limit Chapter	2020
Total Principal			3,864,543.00
Total Interest			2,167,298.00
Grand Total			<u>6,031,841.00</u>
<b><u>BANS</u></b>			
Garfield School roof replacement	550,319.00	Interest	15,008.00
Garfield School boiler replacement	28,554.00	Interest	779.00
Staff Sargeant James J. Hill School	2,856,627.00	Interest	77,903.00
Point of Pines Fire Station feasibility study	50,000.00	Interest	1,364.00
DPW - Building Construction	2,500,000.00	Interest	68,177.00
Maintenance Building DCR	8,600,000.00	Interest	234,530.00
		<b>Total BAN Interest</b>	397,761.00
		<b>Total Principal</b>	3,864,543.00
		<b>Total Interest</b>	<u>2,167,298.00</u>
		<b>Total P &amp; I</b>	6,429,602.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE		Interest Rate	Debit Limit Chapter	2020
2/15/2007	Departmental Equipment - Water	4.27% Inside		Principal 80,000.00
			Chapter 44 s. 7(9) Authorized 8/31/04 Order #04-110	Interest 18,952.00
7/8/2010	Massachusetts Clean Water Trust	2.00% Inside		Principal 27,716.00
		CW-09-4		Interest 7,166.00
				Adm. Fees 537.00
6/13/2012	Massachusetts Clean Water Trust	2.00% Inside		Principal 27,077.00
		CWP-10-15		Interest 8,481.00
				Adm. Fees 636.00
6/13/2012	Massachusetts Clean Water Trust	2.37% Inside		Principal 139,143.00
		CWP-10-22		Interest 105,719.00
				Adm. Fees 6,691.00
5/22/2013	Massachusetts Clean Water Trust	2.00% Inside		Principal 230,473.00
		CWP-11-26		Interest 74,491.00
				Adm. Fees 5,587.00
6/17/2013	MWRA - Water Bond	0.00% Outside		Principal 250,000.00
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside		Principal 56,153.00
		CWP-11-25		Interest 21,217.00
				Adm. Fees 1,591.00
5/15/2015	Mass Water Clean Water Trust	0.00%		Principal 185,000.00
2/11/2016	Mass Water Clean Water Trust	2.00% Inside		Principal 144,963.00
	Series 19	Chapter 44,7(22) or 29C		Interest 21,667.00
		CW-13-17		Adm. Fees 1,625.00
2/11/2016	Mass Water Clean Water Trust	2.00% Inside		Principal 74,156.00
	Series 19	Chapter 44,7(22) or 29C		Interest 11,084.00
		CWP-12-13		Adm. Fees 831.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2020
2/11/2016	Mass Water Clean Water Trust Series 19	2.40% Inside Chapter 44,7(1) or 8(15) or 29C CWP-13-16	Principal	175,161.00
			Interest	161,259.00
			Adm. Fees	10,077.00
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside CW-13-08	Principal	45,028.00
			Interest	39,357.00
			Adm. Fees	2,460.00
1/7/2015	Massachusetts Clean Water Trust	2.40% Inside CWP-12-12	Principal	143,070.00
			Interest	125,051.00
			Adm. Fees	7,816.00
4/13/2017	Massachusetts Clean Water Trust	CW-13-14	Principal	12,669.00
			Interest	5,509.00
			Adm. Fees	413.00
4/13/2017	Massachusetts Clean Water Trust	CW-14-11	Principal	50,674.00
			Interest	22,037.00
			Adm. Fees	1,653.00
4/13/2017	Massachusetts Clean Water Trust	CW-14-25	Principal	29,560.00
			Interest	12,855.00
			Adm. Fees	964.00
4/13/2017	Massachusetts Clean Water Trust	CW-15-18	Principal	71,788.00
			Interest	31,220.00
			Adm. Fees	2,342.00
4/13/2017	Massachusetts Clean Water Trust	CW-15-19	Principal	33,783.00
			Interest	14,692.00
			Adm. Fees	1,102.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2020
4/13/2017	Massachusetts Clean Water Trust	CW-15-29	Principal 257,883.00
			Interest 249,736.00
			Adm. Fees 15,608.00
4/13/2017	Massachusetts Clean Water Trust	CW-14-12	Principal 318,368.00
			Interest 308,311.00
			Adm. Fees 19,270.00
4/13/2017	Massachusetts Clean Water Trust	DW-13-08	Principal 23,226.00
			Interest 10,100.00
			Adm. Fees 758.00
4/13/2017	Massachusetts Clean Water Trust	DWP-13-09	Principal 269,011.00
			Interest 116,988.00
			Adm. Fees 8,774.00
11/27/2017	MWRA - Water Bond	0.00% Outside	Principal 39,000.00
8/15/2018	MWRA - Water Bond		Principal 40,000.00
9/12/2018	Massachusetts Clean Water Trust	CW-13-16A	Principal 46,570.00
			Interest 49,164.00
			Adm. Fees 3,073.00
9/12/2018	Massachusetts Clean Water Trust	CWP-16-19	Principal 135,908.00
			Interest 28,641.00
			Adm. Fees 2,148.00
9/12/2018	Massachusetts Clean Water Trust	CWP-16-23	Principal 77,014.00
			Interest 16,230.00
			Adm. Fees 1,217.00
2/15/2019	MWRA - Water Bond		Principal 380,000.00

## FY2020 Debt Repayment Schedule

### Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2020	
9/12/2018	Massachusetts Clean Water Trust	DW-13-10	Principal	22,651.00
			Interest	4,773.00
			Adm. Fees	358.00
4/11/2019	Water & Sewer Enterprise Capital Equip		Principal	60,000.00
			Interest	24,722.00
	Massachusetts Clean Water Trust	CW-15-29A	Principal	16,951.00
			Interest	17,895.00
			Adm. Fees	1,118.00
	Massachusetts Clean Water Trust	CWP-16-17	Principal	62,383.00
			Interest	65,858.00
			Adm. Fees	4,116.00
	Massachusetts Clean Water Trust	CWP-16-18	Principal	99,434.00
			Interest	104,974.00
			Adm. Fees	6,562.00
	Massachusetts Clean Water Trust	CWP-16-23	Principal	31,514.00
			Interest	11,686.00
			Adm. Fees	5,454.00
			<b>Total Principal</b>	<b>3,656,327.00</b>
			<b>Total Interest</b>	<b>1,689,835.00</b>
			<b>Total Adm. Fees</b>	<b>112,781.00</b>
			<b>Grand Total</b>	<b>5,458,943.00</b>

## Section VII - Financial Policies

## FINANCIAL POLICIES

### Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

### Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

### Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

### General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."

- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

## Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.



- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

## Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

## Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.

- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

## Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

## Basis of Accounting & Basis of Budgeting

### Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

### Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

## Section VIII - Capital Improvement Plan

## Introduction

Over the next five years, the City of Revere plans to invest \$62.4 million in capital improvements citywide. This figure includes an array of funding from local, grant, and enterprise sources. The City's Capital Improvement Plan (CIP) for FY2019 to FY2023 strives to balance many significant and competing infrastructure needs, including vehicle and equipment acquisitions, parks and open space, public buildings and facilities, and roadways and sidewalks. The goal of the plan is to thoughtfully allocate the limited resources that are available, while taking into account the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan in advance for upgrades of equipment and infrastructure so as to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

During the FY2020 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

### **What is a capital budget? What is a capital project?**

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;
- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects.
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”

The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

## **What is a capital plan?**

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community's capital expenditure and "one of most important responsibilities of local government officials." Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
- high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
- large scale, ambitious public improvements can be phased over multiple years;
- critical parcels of land can be purchased before costs increase;
- costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided; and,
- methodical progress can be made toward meeting community goals.

## **CIP Overview**

In the FY2019-FY2023 Capital Improvement Plan, the City of Revere will expend just over \$62.4 million in funds for 115 capital expenditures, including the DPW facility, DCR facility, and Point of Pines fire station. These projects range in size from \$25,000 to update and replace current parking signage, to \$22.5 million for the new DPW facility. After investing nearly \$7.2 million in FY2019, the FY2020 plan lays out an additional \$11.6 million, including over \$9 million for the Point of Pines fire station.

Funding for FY2020 expenditures will be provided from an array of sources, including:

- \$9.2 million in general fund debt;
- over \$1.2 million in Pay as You Go capital;
- \$778,000 in Chapter 90 roadway improvement funds.

Additional funding is anticipated from UASI (\$170,000), parking receipts (\$55,000), and parks grant funds (\$200,000).

## **About the City**

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city's nearly 54,000 residents.<sup>1</sup> Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer, and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

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<sup>1</sup> U.S. Census, 2013 population estimate of 53,756 residents.

Revere’s population is growing and has been doing so for some time. In fact, between 1990 and 2010, the total population grew by 20% from 42,641 to 51,755 (+9,114 residents). Growth was evenly spread across the two decades, with an increase of approximately 4,700 residents in the 1990s and approximately 4,400 in the 2000s. More recent population estimates show continued growth, with an increase to 54,157 residents (+2,402 residents) as of 2014. By 2030, the Metropolitan Area Planning Council (MAPC) projects that Revere’s population will increase further to 54,636.<sup>2</sup>

Infrastructure components for which the City of Revere is responsible include:

***City Facilities***

The City manages 15 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street
Fire Department storage	929 Winthrop Avenue
Revere Historical Society	108 Beach Street
McKinley School	65 Yeamans Street
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Rossetti-Cowan Senior Center	25 Winthrop Avenue

<sup>2</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 17.

## *Information Technology*

The City's information technology infrastructure includes a fiber optic based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the Senior Center. The City Network contains approximately 300 users with 16 servers currently virtualized (e.g., where the capacity of the server can be optimized in support of many users) at City Hall of a total of 20 physical servers that are in place.

In the FY2018 budget, the City authorized a plan to move out-of-date and insecure MIS servers to the Cloud, requiring a significant up-front investment, but resulting in savings, improved security, and upgrade potential in the long-run.

## *Parks and Open Space*

Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Hill Park (3.19 acres) and Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation."<sup>3</sup> An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).<sup>4</sup>

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- **Revere Beach Reservation** - *Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100<sup>th</sup> anniversary in 1996.*
- **Belle Isle Marsh** – *The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston's last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches and an observation tower.*
- **Rumney Marsh** – *Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.*<sup>5</sup>

In recent years, the City has upgraded several parks and playgrounds, including Oak Island Park, Curtis Park, and Gibson Park.

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<sup>3</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 41.

<sup>4</sup> A complete list of active and passive open space can be found in Table 22 of the City of Revere Open Space and Recreation Plan (2010-2017).

<sup>5</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 8-9



### *Roadways and Sidewalks*

A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere’s roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off of local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.
- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017. However, this summer the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. In the summer of 2018, the City spent more than \$200,000 on sidewalk repairs, working through a 5-year backlog of requests.

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways, but may also use local streets on occasion.

### *School Facilities*

The Revere School District operates ten school facilities including six elementary schools, three middle schools, and the high school, as well as Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Staff Sgt. James Hill Elementary School	51 Park Avenue
Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
Paul Revere Elementary School	395 Revere Street
Rumney Marsh Academy (middle school)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The roof of the Garfield School was recently replaced, with 77.5% of the total project cost being reimbursable from the MSBA (i.e., \$7 million out of \$7.8 million). In addition, the City has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) seeking funding for a new Revere High School. The City anticipates \$3 million in funding for a feasibility study in FY2021.

### *Sewer*

The City's wastewater collection system consists of about 98 miles of separated sanitary sewer with the majority of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. The majority of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade's Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city's topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City's sewer lines. Some streets still have homes with septic disposal systems. Revere Beach

Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in November 2010, the EPA, MassDEP, and the City of Revere entered into a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows by 2022. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be repaid by water/sewer enterprise fund revenues in order to meet the CD's obligations. This recent multi-million dollar investment is making progress toward the CD's rigorous timelines, but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of challenge facing Revere, City officials have worked with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers.

### ***Storm Water Collection***

Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed.<sup>6</sup> Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

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<sup>6</sup> The Central County Ditch, the Eastern County Ditch, Linden Brook, Town Line Brook, Trifone Brook, Diamond Creek, Sales Creek, Pines River and the Belle Isle Inlet are bodies that receive local storm water.

Due to the City being located in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain a number of tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising up into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set in an attempt to allow some sea water upstream in order to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are located on Route 1 (Cutler Highway inlet of Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- **Roughan's Point** – *Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100 year storm could still result in flooding of streets and low lying properties. The Broadsound Avenue pump station is designed to handle flooding on Broadsound Avenue.*
- **Lower Revere Street and Kelley's Meadows** – *These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.*
- **Mills Avenue** – *During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.*
- **Rice Avenue** – *There is a short sea wall on Rice Avenue but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.*
- **Garfield School** – *The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.*
- **Town Line Brook** – *Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.*
- **DPW Yard** – *There is flooding that occurs at the DPW yard.<sup>7</sup>*

### **Vehicles and Equipment**

Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck,

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<sup>7</sup> MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 36.

vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines (a seventh is on loan to the Town of Winthrop), three engines with ladders, and a number of smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses. The Police Department currently has 22 marked vehicles, 34 support vehicles, and four motorcycles. The Parking Clerk has a total of three vehicles. In spring 2017, the City Council authorized the purchase of 15 vehicles for the DPW including a trash truck, three dump trucks, a water service truck, a crane truck, several large pickups, and a hotbox among other vehicles. The pickups and dump trucks will be equipped for snow removal. Additionally, a new ladder truck was funded in FY2019, a Police rescue boat, as well as additional police and fire vehicles.

## ***Water***

The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City's system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High pressure zone.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new mains, valves and hydrants. In addition, the City has outlined the need to remove the old reservoir no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

## **Capital Funding Sources**

There are a number of ways to finance capital improvement projects. Some of the most common methods are:

### *Local Resources*

- **Municipal Indebtedness:** The most commonly used method of financing large capital projects is general obligation bonds. They are issued for a period of time ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
  - **Bonds funded within the tax limits of Proposition 2 ½:** Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned in order to not impact the annual operating budget.
  - **Bonds funded outside the tax limits of Proposition 2 ½ :** Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
  - **Bonds funded with Enterprise Funds:** Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.
- **Capital Outlay / Pay As You Go:** Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned in order to not impact the annual operating budget.
- **Capital Outlay / Expenditure Exclusion:** Expenditure Exclusion projects are similar to Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- **Capital Stabilization Fund:** Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- **Sale of Surplus Real Property:** Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).

- **Enterprise Retained Earnings / Stabilization Fund:** Enterprise operations, such as water and sewer, are able to maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- **Municipal Infiltration and Inflow (I/I) Fund:** This is a revolving account funded by large development projects. In order to obtain a sewer connection permit and tie in to the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project on a daily basis. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- **Free Cash:** Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.
- **Special Purpose Funds:** Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

#### *Special Revenue Sources*

Special revenue sources include state and federal funds and private grants. Examples include:

- **Federal Community Development Block Grant (CDBG):** In 2010, as Revere’s population exceed 50,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.
- **Massachusetts Chapter 90 Roadway Funds:** Each year, the Massachusetts Department of Transportation (Mass DOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and, c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- **Massachusetts Department of Environmental Protection’s Dam and Seawall Repair and Removal Program:** This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- **Massachusetts Department of Environmental Protection’s State Revolving Loan Funds (SRF):** The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- **Massachusetts School Building Authority (MSBA) –** The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the

MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.

- **Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs:** The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”<sup>8</sup> Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the Mass Works Infrastructure Program.

The following schedule represents the City’s five year CIP as amended during the FY2020 budget process. This document is always evolving based upon departmental needs, available funding, and grant awards.

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<sup>8</sup> MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsaprogram.html>, retrieved August 7, 2015.



**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2019 - 2023**

CAPITAL REQUEST	Actual FY 2019	FY20 - FUNDING SOURCE	Requested FY 2020	Requested FY 2021	Requested FY 2022	Requested FY 2023
<b>Vehicle/Equipment Acquisition (Including I.T.)</b>						
Police - Vehicles	\$ 165,000					
Fire Department - Ladder 2 replacement	\$ 1,600,000					
Recreation - Vehicle (Van)	\$ 35,000					
I.T. - Disaster Recovery and Related Investments		CIP Stab Fund	\$ 150,000			
I.T. - Replacement of City Technology Systems		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning and Community Development - Equipment for alt. transportation methods	\$ 100,000					
Police - Prisoner Transportation Vehicle	\$ 65,000					
Police - Vehicles		CIP Stab Fund	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Police - Vehicle - K9 Vehicle	\$ 57,000					
Police - Vehicle - SWAT Transport Van		Grant - UASI	\$ 70,000			
Police - Equipment (Computer upgrade)	\$ 100,000	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Police - Equipment ~ Mobile Radio Replacement		Grant - UASI	\$ 100,000			
Police - Equipment ~ Mobile Radio Replacement				\$ 50,000	\$ 50,000	\$ 50,000
Police - Equipment ~ Patrol Rescue Boat	\$ 120,000					
Fire Department - Administrative Vehicles (Fire Prevention/Training/Admin)	\$ 145,000	CIP Stab Fund		\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Pumper ~ Engine replacement				\$ 700,000		
Fire Department - Pumper ~ Engine replacement					\$ 700,000	
Fire Department - Ladder 1 replacement						\$ 1,600,000
Parking Department - Vehicles	\$ 65,000	Revolving Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Parking Department - Equipment/Signage		Revolving Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
DPW - Sign Van	\$ 40,000					
DPW - Highway Dept - Crew Cab Pickup	\$ 40,000					
DPW - Equipment - Street Signage	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Vehicles (Operations)		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - International Dump Truck				\$ 80,000	\$ 80,000	\$ 80,000
DPW - Backhoe Replacement				\$ 80,000		
DPW - Loader Replacement					\$ 112,500	
<b>Subtotal: Equipment Acquisition</b>	<b>\$ 2,582,000</b>		<b>\$ 750,000</b>	<b>\$ 1,390,000</b>	<b>\$ 1,422,500</b>	<b>\$ 2,210,000</b>

**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2019 - 2023**

CAPITAL REQUEST	Actual FY 2019	FY20 - FUNDING SOURCE	Requested FY 2020	Requested FY 2021	Requested FY 2022	Requested FY 2023
<b>Parks and Open Space</b>						
Planning - Griswald Park	\$ 580,000					
Planning - Consiglia Della Russo Park		<b>CIP Stab Fund</b>	\$ 68,335			
Planning - Consiglia Della Russo Park		<b>Grant</b>	\$ 200,000			
Planning - Complete Streets/Urban Trails/Bicycle Paths	\$ 162,000			\$ 100,000	\$ 100,000	\$ 100,000
Schools - Whelan School Tot Lot	\$ 75,000	<b>CIP Stab Fund</b>				
DPW - Playground Equipment replace/repairs	\$ 50,000	<b>CIP Stab Fund</b>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 50,000	<b>CIP Stab Fund</b>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning/DPW - Park Renovations				\$ 100,000	\$ 100,000	\$ 100,000
<b>Subtotal: Parks and Open Space</b>	<b>\$ 917,000</b>		<b>\$ 368,335</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>

**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2019 - 2023**

CAPITAL REQUEST	Actual FY 2019	FY20 - FUNDING SOURCE	Requested FY 2020	Requested FY 2021	Requested FY 2022	Requested FY 2023
<b>Public Buildings and Facilities</b>						
City Hall - Roof Replacement	\$ 1,300,000					
City Hall - Replacement of HVAC Units	\$ 200,000					
Police - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Point of Pines Fire Station - Feasibility Study	\$ 50,000					
Fire - Point of Pines Fire Station		Bonding	\$ 9,200,000			
School - New High School (Feasibility)				\$ 3,000,000		
School - New High School (Construction)						tdb
DPW - Repairs to Public Stairways	\$ 100,000	CIP Stab Fund	\$ 100,000	\$ 400,000		
DPW - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
DCR - Facility				\$ 8,000,000		
DPW - Facility					\$ 22,500,000	
<b>Subtotal: Public Buildings and Facilities</b>	<b>\$ 1,650,000</b>		<b>\$ 9,500,000</b>	<b>\$ 11,600,000</b>	<b>\$ 22,700,000</b>	<b>\$ 200,000</b>
<b>Roadways and Sidewalks</b>						
DPW - Street and Sidewalk Repairs	\$ 1,400,000					
DPW - Street and Sidewalk Repairs		CIP Stab Fund	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
DPW - Full Depth Repavement Program - Chapter 90	\$ 650,000	Grant	\$ 778,442	\$ 800,000	\$ 800,000	\$ 800,000
<b>Subtotal: Roadways and Sidewalks</b>	<b>\$ 2,050,000</b>		<b>\$ 1,028,442</b>	<b>\$ 1,050,000</b>	<b>\$ 1,050,000</b>	<b>\$ 1,050,000</b>
<b>Total - General Fund</b>	<b>\$ 7,199,000</b>		<b>\$ 11,646,777</b>	<b>\$ 14,340,000</b>	<b>\$ 25,472,500</b>	<b>\$ 3,760,000</b>

**City of Revere**  
**Five Year Capital Improvement Plan - General Fund**  
**Fiscal Years 2019 - 2023**

CAPITAL REQUEST	Actual FY 2019	FY20 - FUNDING SOURCE	Requested FY 2020	Requested FY 2021	Requested FY 2022	Requested FY 2023
<b>LESS - Other Financing Sources</b>						
<b>From Capital Improvement Stabilization Fund and Free Cash (Pay-As-You-Go)</b>						
<b>Vehicles/Equipment</b>						
I.T. - Disaster Recovery and Cyber Security Software and Hardware		CIP Stab Fund	\$ (150,000)			
I.T. - Replacement of City Technology Systems		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Police - Vehicles		CIP Stab Fund	\$ (150,000)	\$ (150,000)	\$ (150,000)	\$ (150,000)
Police - Replacement of Technology		CIP Stab Fund	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Police - Mobile Radio Replacement		CIP Stab Fund		\$ (50,000)	\$ (50,000)	\$ (50,000)
Fire - Vehicles (Administrative)		CIP Stab Fund		\$ (50,000)	\$ (50,000)	\$ (50,000)
Fire - Equipment (Turnout Gear/Fire Protection Equipment)		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
DPW - Equipment (Signage)		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
DPW - Vehicles (Operaiton)		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
DPW - International Dump Truck		CIP Stab Fund		\$ (80,000)	\$ (80,000)	\$ (80,000)
DPW - Backhoe Replacement		CIP Stab Fund		\$ (80,000)		
DPW - Loader Replacement		CIP Stab Fund			\$ (112,500)	
<b>Parks/Open Space</b>						
Planning - Consiglia Della Russo Park		CIP Stab Fund	\$ (68,335)			
Planning/DPW - Park Renovations				\$ (100,000)	\$ (100,000)	\$ (100,000)
DPW - Playground Equipment replace/repairs		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
DPW - Open Space - Tree Planting and Removal		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
<b>Public Buildings/Facilities</b>						
Police - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Fire - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
DPW - Repairs to Public Stairways		CIP Stab Fund	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)
DPW - Building Maintenance/Upgrades/Repairs		CIP Stab Fund	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)
<b>Roadways and Sidewalks</b>						
DPW - Street and Sidewalk Repairs		CIP Stab Fund	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)
<b>From Grants and Other Financing Sources:</b>						
Planning - Consiglia Della Russo Park		Grant	\$ (200,000)			
Police - SWAT Vehicle		Grant - UASI	\$ (70,000)			
Police - Mobile Radio Replacement		Grant - UASI	\$ (100,000)			
Parking Dept - Vehicles		Revolving Fund	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Parking Dept - Equipment (Signage)		Revolving Fund	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
DPW - Full Depth Repavement Program - Chapter 90		Grant	\$ (778,442)	\$ (800,000)	\$ (800,000)	\$ (800,000)
<b>Net ~ General Fund Expenses - to be bonded</b>			<b>\$ 9,200,000</b>	<b>\$ 12,100,000</b>	<b>\$ 23,200,000</b>	<b>\$ 1,600,000</b>
	<b>FY 2019</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>

## Section IX - Appendix

# City of Revere, MA

## City Overview

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 51,755 (according to the 2010 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

### Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven member City Council. The Mayor is elected to a four year term and Council is elected for a two year term.

### Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks and recreational facilities.

The City is located in Suffolk County, but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

### Education

The Revere Public School system consists of a total of seven schools: six elementary schools, two of which are K-8, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,261 students, approximately 221 of whom are from Revere.

## Student Enrollments

	2013-14	2014-15	2015-16	2016-17	2017-18
Beachmont/RumneyMarsh-Mid	941	974	916	963	971
Garfield-Elem/Middle	1,267	1,286	1,278	1,385	1,306
Lincoln/Anthony-Middle	1,170	1,207	1,162	1,226	1,266
McKinley	533	564	654	696	712
Paul Revere	476	490	473	494	472
Whelan	748	693	690	730	754
RHS	1,559	1,709	1,769	1,837	1,992
Seacoast	142	102	109	121	82
Total	6,836	7,025	7,051	7,452	7,555

Source: Superintendent of Schools.

## Industry and Commerce

The following table lists the major categories of income and employment from 2012 to 2016.

Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2012	2013	2014	2015	2016
Natural Resources and Mining	11	10	-	-	-
Construction	310	315	340	373	413
Manufacturing	348	344	364	-	-
Trade, Transportation and Utilities	2,167	2,052	2,223	2,952	2,945
Information	233	240	237	227	285
Financial Activities	390	441	414	402	366
Professional and Business Services	612	661	679	621	740
Education and Health Services	2,290	2,426	2,564	2,671	2,783
Leisure and Hospitality	1,443	1,457	1,426	1,473	1,507
Other Services	478	367	366	389	414
Total Employment	8,861	8,770	9,080	9,575	9,920
Number of Establishments	790	792	874	955	1,033
Average Weekly Wages	\$ 672	\$ 683	\$ 715	\$ 747	\$ 758
Total Wages	\$ 309,905,677	\$ 311,664,814	\$ 338,189,791	\$ 392,920,481	\$ 410,700,467

## Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success. In virtually every corner of the City, economic development is moving forward. The City of Revere has experienced a building boom in the recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis the City is ideally situated, with its access to Boston via its 3 MBTA stations and bus lines. Revere Beach provides the perfect backdrop for any development. Logan airport is minutes away and all major highways are easily accessible.

In the City's center, the New England Confectionery Company ("NECCO"), the internationally famous candy manufacturer, recently sold to a real estate investment firm who is looking to convert some of the unused space into a robotics center. NECCO's world headquarters will remain at the site.

Many development possibilities exist along Revere Beach. After lengthy negotiations, the City reached agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on this site. The City of Revere designated Eurovest Development as the developer of this site. Development of this site has been ongoing for the last several years. Most recently completed developments by Union Corporation at 650 Ocean Avenue consisting of 230 luxury rental units along with The Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units, has provided substantial growth for the City and sparked a development explosion in that area of the City.

These two projects represent the next phase of the Waterfront Square development; and unlike the first two phases, there will be a significant commercial element: retail, restaurant and the hotel itself. Both of these projects will be built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the beach, so these two buildings will be as transit-oriented as possible. The residential project to the left of the pedestrian bridge will be developed by Redgate Capital, the developers of the Shaw's/Cerritani's site and the hotel to the left of the bridge will be development by Lixi Hotels out of Montreal, a company new to Revere. Both projects are now in their planning and permitting stages; and construction is expected to begin in 2018. The last parcel in the Water Front Square location is expected to be developed as 200 units of residential condominiums. Construction could begin in 2019, with occupancy expected by 2021.

Both ends of the beach are experiencing development growth with a 234 unit market-rate apartment project being developed in the more residential sector of Revere Beach toward its more northerly end. This project is being developed by Baystone Realty, a regional developer that is new to Revere. It is currently in construction; and should be ready for occupancy in 2018. On the southerly end of Revere Beach JBX Developers of NYC will develop a 175 room waterfront hotel with upscale restaurant space. Construction is expected to begin in 2018.

Construction of a 231 unit residential development on Ward Street as part of the BJ's PUD project has completed construction and fully occupied for Fiscal Year 2018.

Redgate Development has begun construction of a mixed-use development consisting of a 130 room hotel and a separate building with 195 residential units. This project provides great access to the Beachmont MBTA station and retail at the shops at Suffolk Downs.

770 Washington Avenue has just completed construction of 22 residential condominium units and 2 commercial condominium units. The same developer is going to begin the permitting process to construct a similar project on American Legion Highway in early 2018. Just down the street at 125 Squire Road a 100 room La Quinta Inn hotel is in the process of being developed at the former site of Papa Ginos and has recently been demolished with construction to begin in early 2018.



90 Ocean Avenue the site of former Lion’s Den Chinese restaurant has been demolished and will be developed into a 75 unit apartment complex.

To confront the issue of affordable housing the City has embraced a project on 43 Nahant Avenue that will have 30 units of veterans housing and 1700 square feet of retail on the ground level. This project will start in 2018. Also the Neighborhood Developers of Chelsea will look to continue its work in Revere and develop the former Cove site on Revere Street. This project will contain both low income and affordable workforce housing and will begin construction in late 2018.

17-19 Dehon Street has been redeveloped into 8 micro units. The same local developer is in the permitting phase for 30 micro units with 4 commercial units at 14 Yeamans Street which is right in the heart of Broadway. On Sears Street which is located steps to Revere Beach another local Revere developer is planning to rehabilitate an existing commercial structure for residential purposes as micro unit residences on the upper floors with retail on the first floor. It should be available for occupancy in 2019.

At Charger Street a new self-storage facility will involve a new 5-story building and a smaller ancillary structure and on-site parking. It is fully permitted and should begin construction in 2017 and be available for occupancy sometime later in 2018.

### Largest Employers

<u>Name</u>	<u>Nature of Business</u>	Approximate <u>Employment</u>
New England Confectionery Co.	Manufacturing	494+200 seasonal
Market Basket	Supermarket	400+
Target	Retail	233
Stop & Shop (Suffolk Downs)	Supermarket	204
Lighthouse Nursing	Nursing	182
Stop & Shop (Squire Road)	Supermarket	170
Mass General (Ocean Ave.)	Health Care	150
Showcase Cinema	Cinemas	150
Annemark Nursing	Nursing Home	140

Source: Data gathered by City from the individual employers.

### Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in December 2017, the City had a total labor force of 28,513 of whom 27,653 were employed and 860 or 3.0% were unemployed as compared with 3.1% for the Commonwealth.

The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2012 through 2016 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

<u>Year</u>	<u>City of Revere</u>			<u>Massachusetts</u>	<u>U.S.</u>
	<u>Labor Force</u>	<u>Employment</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>
2016	28,056	27,016	3.7%	3.7%	4.9%
2015	28,456	27,036	5.0	4.6	4.8
2014	28,399	26,734	5.9	5.8	6.2
2013	25,163	23,228	7.7	6.1	7.4
2012	25,102	23,218	7.5	6.7	7.8

Source: Massachusetts Department of Employment and Training. Data based upon place of residence, not place of employment.

### Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

<u>Fiscal Year</u>	<u>Commercial</u>	<u>%</u>	<u>Residential</u>	<u>%</u>	<u>Total</u>
2017	\$22,354,410	51%	\$21,908,970	49%	\$44,263,380
2016	36,533,823	60	24,549,472	40	61,083,295
2015	78,940,251	80	19,961,122	20	98,901,373
2014	83,016,985 (1)	87	12,895,918	13	95,912,903
2013	19,096,225	65	10,209,481	35	29,305,706

Source: City Building Inspector.

(1) Increase attributable to the commencement of a 190 room development on Revere Beach Boulevard.

## Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
<b>Median Family Income</b>			
2010	\$58,345	\$81,165	\$51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
<b>Per Capita Income</b>			
2010	\$25,085	\$33,966	\$27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

## Population Trends

<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>	<u>1970</u>
51,755	47,283	42,786	42,423	43,159

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Source: U.S. Bureau of the Census.

On the basis of the 2010 Federal Census, the City has a population density of 8,745 persons per square mile.

## Property Taxation

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

Although an allowance is made in the tax levy for abatements (see "Overlay" below) no reserve is generally provided for uncollectible real property taxes. Since some of the levy is inevitably not collected, this creates a cash deficiency which may or may not be offset by other items (see "Taxation to Meet Deficits" below).

### Tax Levy Computation

The following table illustrates the trend in the manner in which the tax levy was determined in recent years.

	Fiscal 2014	Fiscal 2015	Fiscal 2016	Fiscal 2017	Fiscal 2018
<b>GROSS AMOUNT TO BE RAISED:</b>					
Appropriations (1)	\$ 157,215,305	\$ 164,210,992	\$ 174,612,857	\$ 174,552,781	\$ 191,964,207
Local Expenditures	297,652	620,870	813,235	797,357	1,080,928
State & County Charges	7,668,514	7,813,503	8,300,552	9,488,767	10,466,333
Overlay Reserve	760,064	802,232	720,083	794,822	553,493
<b>Total Gross Amount to be Raised</b>	<b>\$ 165,941,536</b>	<b>\$ 173,447,597</b>	<b>\$ 184,446,727</b>	<b>\$ 185,633,727</b>	<b>\$ 204,064,961</b>
<b>LESS RECEIPTS &amp; OTHER REVENUE:</b>					
Estimated Receipts - State (2)	\$ 58,519,048	\$ 61,710,477	\$ 65,198,230	\$ 68,513,818	\$ 72,940,728
Estimated Receipts - Local	32,809,396	34,028,257	38,038,584	36,787,462	42,685,258
Available Funds Appropriated (3):					
Other Available Funds	-	1,924,166	5,585,881	-	1,375,551
Free Cash	2,851,427	3,292,270	74,166	1,072,000	4,412,074
Other Revenues to Reduce Tax Rate	1,500,000	-	-	-	-
<b>Total Estimated Receipts &amp; Revenue</b>	<b>\$ 95,679,871</b>	<b>\$ 100,955,170</b>	<b>\$ 108,896,861</b>	<b>\$ 106,373,280</b>	<b>\$ 121,413,611</b>
<b>NET AMOUNT TO BE RAISED (TAX LEVY)</b>	<b>\$ 70,261,665</b>	<b>\$ 72,492,427</b>	<b>\$ 75,549,866</b>	<b>\$ 79,260,447</b>	<b>\$ 82,651,350</b>

- (1) Includes annual appropriations from taxation voted subsequent to adoption of the annual budget but prior to setting the tax rate.
- (2) Estimated by the State Department of Revenue and required by law to be used in setting of the tax rate. Actual state aid payments may vary upward or downward from said estimates, and the State may withhold (generally quarterly) payments pending receipt of State and County assessments.
- (3) Transfers from available funds, including "Free Cash" (see "Free Cash"), generally made as an offset to a particular appropriation item.

## Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer's principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, every 3 years thereafter, and most recently for use in fiscal 2015. The City's local tax rates in said fiscal years are believed to have approximated full value tax rates. (See "Tax limitations," below.)

The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City's assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2018	\$ 5,622,705,384	\$ 80,577,857	\$ 5,703,283,241	\$ 4,891,574,500	116.6 %
2017	4,957,369,684	81,625,159	5,038,994,843	4,891,574,500	103.0
2016	4,532,417,436	73,616,395	4,606,033,831	4,135,457,600	111.4
2015 (1)	4,193,860,445	71,145,536	4,265,005,981	4,135,457,600	103.1
2014	3,824,491,191	72,976,627	3,897,467,818	4,012,985,500	97.1

(1) Revaluation year.

(2) Valuations are equalized by the State Commissioner of Revenue for purposes of distributions to and assessments upon municipalities.

## Tax Rates per \$1,000 Valuation (Classified)

	<u>Fiscal 2014</u>	<u>Fiscal 2015</u>	<u>Fiscal 2016</u>	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>
Residential	\$15.55	\$14.80	\$14.45	\$13.99	\$12.96
Commercial	31.55	29.74	28.70	27.53	25.36
Industrial	31.55	29.74	28.70	27.53	25.36
Personal	31.55	29.74	28.70	27.53	25.36

Source: Massachusetts Department of Revenue.

## Largest Taxpayers

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2018. All of the taxpayers listed below are current in their tax payments.

<u>Name</u>	<u>Nature of Business</u>	<u>Total Assessed Valuations for Fiscal 2018</u>
Alterra II LLC	Apartments	\$ 82,933,000
Alterra II LLC & Mack-Cali TCL	Apartments	66,244,600
TA Revere LLC	Apartments	47,391,300
Rumney Flats Apartments LLC	Apartments	43,947,600
64 VWS Owner LLC	Apartments	39,557,500
Atlantic - Revere Realty LLC	Manufacturing	38,507,622
Water Edge Limited Partnership	Apartments	33,140,800
Baystone Revere LLC	Apartments	24,949,000
HRCA Housing for Elderly Inc.	Apartments	23,586,200
Global Revco Terminal LLC	Oil Tanks	21,601,800
		<u>\$ 421,859,422</u>

Source: Board of Assessors.

## State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2016	\$ 4,891,574,500	15.46 %
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)
2008	5,571,573,100	9.37
2006	5,049,492,600	19.43

Source: Massachusetts Department of Revenue.

## Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue.

The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2017</u>
2017	\$ 78,455,619	\$ 794,822	1.01 %	\$ 404,171
2016	74,829,783	720,083	0.96	224,354
2015	71,690,195	802,232	1.12	276,227
2014	69,501,601	760,064	1.09	227,191
2013	67,186,861	788,393	1.17	205,338

(1) Tax levy prior to addition of overlay reserve.

## Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2017 (3)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2017	\$ 13.99	\$ 27.53	\$ 79,260,441	\$ 78,465,619	\$ 77,897,372	99.3 %	\$ 77,897,372	99.3 %
2016	14.45	28.70	75,549,866	74,829,783	73,213,311	97.8	73,222,407	97.9
2015	14.80	29.74	72,492,427	71,690,195	69,845,465	97.4	69,863,467	97.5
2014	15.55	31.55	70,261,665	69,501,601	67,819,727	97.6	67,830,488	97.6
2013	15.56	31.56	67,975,254	67,186,861	66,435,572	98.9	66,439,462	98.9

(1) Net after deduction of overlay for abatements.

(2) Actual dollar collections. Does not deduct refunds nor include abatements or other non-cash credits.

(3) Before the end of each fiscal year all delinquent taxes are turned over to tax title. Therefore, further collections are made under Tax Title Redemptions and are no longer categorized by fiscal year or credited back to a specific levy when collected.

## Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

As of June 30	Total Tax Titles and Possessions	Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)
2017	\$ 2,969,603	\$ 2,840,760
2016	4,570,987	3,396,501
2015	4,659,354	2,323,013
2014	4,102,261	2,054,649
2013	3,641,965	2,422,469



The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$110,000 in fiscal 2011, \$217,500 in fiscal 2012, \$735,000 in fiscal 2013, \$0 in fiscal 2014, \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, and \$519,072 in fiscal 2017.

## Taxation to Meet Deficits

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities in excess of appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work actually performed, whether or not covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues in excess of estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence. See "CITY FINANCES - Free Cash."

## Tax Limitations

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This "growth" limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the "growth" limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit "to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year".

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town's apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality's sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year's assessments and (b) "any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option". Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote of the district's governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

## Unused Levy Capacity (1)

The following table sets forth the City's tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2018	2017	2016	2015	2014
Primary Levy Limit(2)	\$ 142,582,081	\$ 125,974,871	\$ 115,150,846	\$ 106,625,150	\$ 97,436,695
Prior Fiscal Year Levy Limit	79,270,646	75,555,755	72,494,502	70,301,600	67,981,190
Amended Prior Fiscal Year Growth	17,719	-	-	-	-
2.5% Levy Growth	1,982,209	1,888,894	1,812,363	1,757,540	1,699,530
New Growth(3)	1,415,191	1,825,997	1,248,890	435,362	620,880
Overrides	-	-	-	-	-
Growth Levy Limit	82,685,765	79,270,646	75,555,755	72,494,502	70,301,600
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	82,685,765	79,270,646	75,555,755	72,494,502	70,301,600
Tax Levy	82,651,350	79,260,447	75,549,866	72,492,427	70,261,665
Unused Levy Capacity(4)	\$ 34,415	\$ 10,199	\$ 5,890	\$ 2,075	\$ 39,935
Unused Primary Levy Capacity(5)	\$ 59,930,731	\$ 46,714,424	\$ 39,600,981	\$ 34,132,723	\$ 27,175,030

(1) Source: Massachusetts Department of Revenue.

(2) 2.5% of assessed valuation.

(3) Allowed increase for new valuations - certified by the Department of Revenue.

(4) Tax Levy Limit less Tax Levy.

(5) Primary Levy Limit less Tax Levy.

## City Finances

### Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

### Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

**State Aid** - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a

number of different formulas, of which the “schools” and “lottery” formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality’s state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 1, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.

Legislation was enacted in 1991 to help municipalities compensate for additional local aid reductions by the Commonwealth for fiscal year 1992. Under that law, municipalities were allowed to defer budgeting for teacher’s summer compensation payable by the end of the fiscal years 1992 and 1993. Municipalities that chose to defer such amounts are required to amortize the resulting budget deficiency by raising at least one fifteenth of the deferred amount in each of the fiscal years 1997 through 2011, or in accordance with a more rapid amortization schedule.

### **State School Building Assistance Program:**

Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the “Authority”) to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 1, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority’s share of such project costs. Interest on debt issued by municipalities prior to July 1, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority’s share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 1, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 1, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

**Local Options Meals Tax:**

On May 24, 2010, the City adopted the local meals excise tax to be effective July 1, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. Revenue from this tax over a one-year period is estimated by the Department of Revenue to total approximately \$489,237.

**Room Occupancy Tax:**

An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009.

**Water and Sewer Enterprise Fund**

The City’s Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Residential	Commercial
2018	\$ 16.50	\$ 25.61
2017	16.15	24.48
2016	15.92	23.88
2015	15.62	23.10
2014	15.27	22.53

## Indebtedness

### Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval mayor.

### Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit and the special debt limit for water bonds apply at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

### Types of Obligation

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in

equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.



## Retirement System

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 1, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of December 31, 2014 membership in the System consisted of:

Retired members and survivors	527
Active employees	574
Vested Terminated Members	<u>6</u>
Total	<u>1,107</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification. As of January 1, 2015, the unfunded actuarial liability of the City's retirement system was \$106,726,449 assuming a 7.75% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2031.

### Funding Schedule (as of January 1, 2015)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2002 ERI	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2016	\$ 3,084,815	\$ 120,000	\$ 7,503,981	\$ 304,525	\$ 133,446	\$ 66,202	\$ 11,212,968	\$ 110,782,054	5.00 %
2017	3,223,631	120,000	7,925,813	304,525	133,446	66,202	11,773,616	110,789,981	5.00
2018	3,368,695	120,000	8,369,430	304,525	133,446	66,202	12,362,297	110,355,431	5.00
2019	3,520,286	120,000	8,835,953	304,525	133,446	66,202	12,980,412	109,421,895	5.00
2020	3,678,699	120,000	9,631,086		133,446	66,202	13,629,433	107,927,387	5.00
2021	3,844,240	120,000	10,346,664				14,310,904	105,803,979	5.00
2022	4,017,231	120,000	10,889,218				15,026,450	102,977,275	5.00
2023	4,198,007	120,000	11,459,765				15,777,772	99,365,859	5.00
2024	4,386,917	120,000	12,059,744				16,566,661	94,880,692	5.00
2025	4,584,328	120,000	12,690,665				17,394,994	89,424,453	5.00
2026	4,790,623	120,000	13,354,120				18,264,743	82,890,841	5.00
2027	5,006,201	120,000	14,051,779				19,177,980	75,163,801	5.00
2028	5,231,480	120,000	14,785,399				20,136,880	66,116,708	5.00
2029	5,466,897	120,000	15,556,827				21,143,723	55,611,465	5.00
2030	5,712,907	120,000	16,368,003				22,200,910	43,497,540	5.00
2031	5,969,988	120,000	17,220,967				23,310,955	29,610,924	5.00
2032	6,238,637	120,000	14,109,097				20,467,734	13,772,998	12.20
2033	6,519,376	120,000	-				6,639,376	-	67.66

Source: January 1, 2015 Actuarial Valuation Report of the Revere Retirement System, PERAC and Actuarial Valuation and Review as prepared by Public Employee Retirement Administration Commission.

## Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board ("GASB") Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. The City's most recent GASB 45 actuarial study as of June 30, 2017. The unfunded actuarial accrued liability (UAAL) as of June 30, 2017 was \$234,464,936, assuming an 3.25% discount rate, and the City's actuarial determined contribution (ADC) is \$20,323,811.

## Organizational Structure

### Departments and Functions

The City's organizational structure for FY 2020 provides the citizenry a visual of the overall structure of the organization. Organization responsibility codes (see below) are used in the organizational structure and in the organization chart to clearly identify the department, board, or committee (organizational unit) responsible for the management, oversight, and financial controls, (organizational unit cost centers).

## Organizational Unit Responsibility Codes

### Organization Responsibility Codes

Organization department codes group departments in a series of numbers as follows:

- 100's (general government)
- 200's (public safety)
- 300's (schools)
- 400's (department of public works)
- 500's (health and human services)
- 600's (library and recreation)
- 700's (debt)
- 800's (intergovernmental)
- 900 (unclassified)

## Organizational Unit Cost Centers

Cost centers are used to classify revenues and expenditures for external financial reporting. Classification of expenditures by organizational unit is essential to responsible accounting. The classification corresponds with the government unit's organizational structure.

### **GENERAL GOVERNMENT (100)**

Organization Responsibility codes 100-199 are reserved for general government:

*110 Legislative* - Expenditures related to the legislative operations of the community. Reporting units in this category include:

- City Council (111)

*120 Executive* - Expenditures related to the executive operations of the community. Reporting units in this category include:

- Executive Office of Mayor (121)
- Northeast Regional Vocational School (122)
- Office of Human Resources (125)
- Office of Innovation and Data Management (127)

*130 Financial Administration* - Expenditures related to the financial administration of the community. Reporting units in this category include:

- Office of the City Auditor and Budget Director (135)
- Office of Purchasing and Procurement (138)
- Office of Information Technology (140)
- Office of Assessing (141)
- Office of Treasurer/Collector (145)

*150 Operations Support* - Expenditures related to the non-financial administration of the community. Reporting units in this category include:

- Office of the City Solicitor (151)

*160 Licensing And Registration* - Expenditures related to the licensing and registration operations of the community. Reporting units in this category include:

- Office of the City Clerk (161)
- Office of Elections (162)
- Licensing Commission (165)

*170 Land Use* - Expenditures related to the management and control of land use within the community. Reporting units in this category include:

- Conservation Commission (171)

*180 Development* - Expenditures related to encouraging and managing the physical and economic growth of the community. Reporting units in this category include:

- Office of Strategic Planning and Economic Development (182)
- Office of Engineering (184)

## **PUBLIC SAFETY (200)**

Organization Responsibility codes 200-299 are reserved for public safety:

*210 Police* - Expenditures for law enforcement.

- Police (210)

*220 Fire* - Expenditures for preventing and fighting fires.

- Fire (220)

*230 Emergency Communications* – Expenditures for assessment for operations of emergency communications.

- Regional Emergency Communication Center (230)

*240 Protective Inspection* - Expenditures related to the protective inspection operations of the community. Reporting units in this category include:

- Municipal Inspections (241)

*290 Other* - Expenditures related to public safety which doesn't fall readily into one of the previous categories. Reporting units in this category include:

- Office of the Parking Clerk (295)

## **EDUCATION (300)**

Organizational Responsibility codes 300-399 are reserved for education:

*300 Education* - Expenditures for education of the Revere Public Schools. In developing this area, the Department of Elementary and Secondary Education's End of Year report can be reviewed and provided information for preparation.

- Revere Public Schools (300)

## **PUBLIC WORKS (400)**

Organizational Responsibility codes 400-499 are reserved for city services (public works):

*420 Department of Public Works* - Expenditures related to the construction, maintenance, and repair of highways and streets in the community. Reporting units in this category include:

- Public Works Administration (420)
- Snow and Ice (421)
- Streets (422)
- Open Space/Parks (423)
- Solid Waste/Recycling (424)\*\*
- Facilities/Public Property (425)
- Water and Sewer (430)\*\*

\*\* These units are enterprise funds and are accounted for in a separate fund.

## **HEALTH and HUMAN SERVICES (500)**

Organization Responsibility codes 500-599 are reserved for health and human services:

*520 Public Health* - Expenditures related to inspection and regulatory activities which contribute to the conservation and improvement of public health. Reporting units in this category include:

- Office of Public Health Initiatives (522)
- Office of Healthy Community Initiatives (524)

- Office of Public Health Substance Use Initiatives (525)

*590 Other* – Expenditures for human services which do not readily fall into one of the previous categories. Reporting units include:

- Office of the Consumer Affairs (590)

## **CULTURE AND RECREATION (600)**

Organization Responsibility codes 600-699 are reserved for culture and recreation:

*610 Library* – Expenditures related to the operation of a public library.

- Library (610)

*650 Recreation* - Expenditures related to the provision of recreational activities or the operation of recreational facilities.

- Recreation (650)

*690 Historical and Cultural Resources* - Expenditures related to the provision of historical and cultural activities or the operation of historical and cultural facilities.

- Historical and Cultural Resources (690)

## **DEBT SERVICE (700)**

Organization Responsibility codes 700-799 are reserved for debt service:

*700 Bonded Debt* - Expenditures for periodic payments bonded debt.

- Bonded Debt (700)

## **INTERGOVERNMENTAL EXPENDITURES (800)**

Organization Responsibility codes 800-899 are reserved for intergovernmental expenditures (cherry sheet charges):

*820 State Assessments and Charges* - Expenditures for periodic payments of cherry sheet charges from the Commonwealth of Massachusetts.

- State Assessments and Charges (820)

## **UNCLASSIFIED (900)**

Organizational Responsibility codes 900-999 are reserved for unclassified expenditures:

*900 Employee Benefits* - Expenditures related to employee benefits not made directly to employee, but which are allocated to specific costs and benefits on behalf of employees. Reporting units in this category include:

- Medicare (FICA) Taxes (901)
- Workers Compensation (904)
- Workers Compensation Medical (905)

- Workers Compensation Unemployment (906)
- Employee Group Insurance (909)

*910 Retirement and Pension Contributions* - Expenditures for retirement and pension contributions. Reporting units in this category include:

- Retirement and Pension Contributions (911)

*940 Property and Casualty Insurance* - Expenditures for property and casualty insurance and related costs. Reporting units in this category include:

- Property and Casualty Insurance (940)



<b>Summary Contact List</b>			
<b>Department</b>	<b>Contact</b>	<b>Phone</b>	<b>Email</b>
City Council/ City Clerk	Ashley Melnik	(781) 286-8131	amelnik@revere.org
Mayor's Office	Brian Arrigo	(781) 286-8110	revere_mayor@revere.org
Human Resources	John Viarella	(781) 286-8202	jviarella@revere.org
Office of Innovation & Data Management	Reuben Kantor	(781) 286-8311	rkantor@revere.org
Auditing	Richard Viscay	(781) 286-8131	rviscay@revere.org
Purchasing	Marie Zelandi	(781) 286-8157	mzelandi@revere.org
Information Technology	Glen DeRosa	781-286-8140	gderosa@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Director of Finance/Collector/Treasurer	George Anzuoni	781-286-8120	ganzuoni@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Diane Collela	781-286-8200	dcolella@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Conservation Commission	Andrew DeSantis	781-286-8181	adesantis@revere.org
Zoning Board of Appeals	John Henry	781-286-8160	jhenry@revere.org
Office of Strategic Plan. & Econ. Development	Robert O'Brien	781-286-8181	robrien@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	James Guido	781-284-1212	jguido@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Inspectional Services	Ben DeChristoforo	781-286-8197	bdechristoforo@revere.org
Parking Control	James Rose	781-629-2542	jrose@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Healthy Community Initiatives	Dimple Rana	781-286-8172	drana@revere.org
Substance Use Initiatives	Julia Newhall	617-629-3803	jnewhall@revere.org
Council on Elder Affairs	Stephen W. Fielding	781-286-8156	sfielding@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdecicco@revere.org
Consumer Affairs	Jannine Ellis	781-286-8114	jellis@revere.org
Library	Kevin Sheehan	781-286-8380	ksheehan@nobelnet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
121 - MAYOR'S OFFICE	Mayor	Arrigo	Brian	01/02/12	1.00	133,997
121 - MAYOR'S OFFICE	Special Asst to the Mayor	Marra	Robert	02/24/00	1.00	108,660
121 - MAYOR'S OFFICE	Administrative Assistant	DeMaio	Linda	02/17/16	1.00	60,394
121 - MAYOR'S OFFICE	Administrative Assistant	DiGiulio	Debra	01/04/16	1.00	60,394
121 - MAYOR'S OFFICE	Mayor's Aide	Romano	Nicholas	01/03/18	1.00	46,421
121 - MAYOR'S OFFICE	Community Liaison	Nickerson	Priscilla	07/02/18	0.62	25,971
125 - HUMAN RESOURCES	HR Director	Viarella	John	07/17/17	1.00	105,415
125 - HUMAN RESOURCES	Deputy HR Director	Fielding	Elaine	12/27/94	1.00	63,233
125 - HUMAN RESOURCES	Benefits Administrator	Escobar	Maria	05/07/18	1.00	49,929
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director of Innovation & DM	Kantor	Reuben	08/29/16	1.00	91,086
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Assistant to the Director	Fitzmaurice	Allan	06/26/17	1.00	52,647
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Principal Clerk	Mondestin	Randall	06/26/17	1.00	47,151
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Cardona-Ramirez	Angelica	11/13/18	1.00	45,488
135 - AUDITING	Auditor/ Budget Director	Viscay	Richard	02/01/99	1.00	129,650
135 - AUDITING	Budget Analyst	Newton	Assunta	10/20/11	1.00	66,417
135 - AUDITING	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	62,381
135 - AUDITING	Principal Clerk	Iafrate	Brenda	11/05/12	1.00	47,151
135 - AUDITING	Principal Clerk	Orellana	Miguel	12/20/17	1.00	47,151
138 - PURCHASING	Purchasing Agent	Zelandi	Marie	11/02/83	1.00	83,645
138 - PURCHASING	Asst Purchasing Agent	Piccardi	Michael	12/05/05	1.00	59,420
140 - INFORMATION TECHNOLOGY	Director	DeRosa	Glen	02/08/99	1.00	107,357
140 - INFORMATION TECHNOLOGY	Assistant Director	Skero	Vedran	01/15/14	1.00	67,958
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	87,516
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	52,647
141 - ASSESSORS	Assessor / Data Manager	Verrengia	John	05/20/02	0.72	38,139
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	65,606
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	49,503
141 - ASSESSORS	Clerk I	Romano	Gennara	03/04/19	1.00	41,716
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Director of Finance	Anzuoni	George	02/22/78	1.00	160,131
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Treasurer	Bowden	Cathy	10/09/90	1.00	68,181
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Payroll	Johnson	Rita	06/27/05	1.00	66,300
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Asst. Tax Title Custodian (Clerk I)	Audet	Michelle	04/11/07	1.00	43,926
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk I	Ferrante	Melissa	04/22/19	1.00	41,723
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk I	Vacant			1.00	39,647
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Assistant Collector	Conte	Renee	08/03/98	1.00	68,181
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Masiello	Denise	01/15/14	1.00	47,151

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Principal Clerk	Restrepo	Kevin	07/16/18	1.00	47,151
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Deputy Collector/ Asst Princ Clerk	Bitto	Margherita	07/19/11	1.00	45,488
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk I	Cimino	Vanessa	07/16/18	1.00	43,926
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk I	Riccio	Gianna	01/16/18	1.00	43,926
145 - DIRECTOR OF FINANCE/COLLECTOR/TREASURER	Clerk II	Arevalo	Stephanie	04/30/19	1.00	43,217
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	113,740
151 - SOLICITOR'S OFFICE	Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	100,913
151 - SOLICITOR'S OFFICE	Principal Clerk/ Paralegal	Bombaci	Acadia	05/20/19	1.00	47,151
151 - SOLICITOR'S OFFICE	Administrative Assistant	Haney	Maggie	09/16/10	1.00	52,647
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	94,647
161 - CITY CLERK	Administrative Assistant	Sheehan	Debra	08/31/91	1.00	55,283
161 - CITY CLERK	Administrative Assistant	Zajackowski	Robin	10/02/02	1.00	55,283
161 - CITY CLERK	Administrative Assistant	Beals	Christine	08/29/11	0.51	26,998
161 - CITY CLERK	Archivist/ Public Records	Vacant			1.00	39,647
162 - ELECTION COMMISSION	Election Commissioner	Colella	Diane	01/11/01	1.00	76,791
162 - ELECTION COMMISSION	Assistant to Commissioner	Welch	Caitlin	06/15/10	1.00	52,647
162 - ELECTION COMMISSION	Clerk I	Diaz	Jennifer	10/29/18	1.00	43,926
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Director	O'Brien	Robert	07/05/16	1.00	126,385
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	City Planner	Leng	Techrosette	02/20/18	1.00	69,870
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Infrastructure Program Manager	Kessman	Michael	01/13/14	1.00	84,486
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Project Planner	Baker	Lauriellen	09/10/14	1.00	57,494
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liaison/Storefront Program	Festa	John	01/03/06	1.00	78,037
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	CDBG Program Director	Rosa	Bethany	05/20/19	1.00	79,051
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Clerk I	Ash	Tyler	07/01/14	1.00	39,647
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/19/11	1.00	96,675
184 - ENGINEERING	Project Manager	Vacant			1.00	66,300
184 - ENGINEERING	Principal Clerk	Scalese	Francesca	01/09/17	1.00	47,151
210 - POLICE DEPARTMENT: Sworn	Police Chief	Guido	James	12/07/84	1.00	194,035
210 - POLICE DEPARTMENT: Sworn	Executive Officer	Collyer	Dennis	09/01/87	1.00	106,396
210 - POLICE DEPARTMENT: Sworn	Senior Captain	Ford	Steven	11/06/88	1.00	106,396
210 - POLICE DEPARTMENT: Sworn	Captain	O'Hara	Amy	06/26/94	1.00	95,594
210 - POLICE DEPARTMENT: Sworn	Captain	Mangino	Michelle	06/26/94	1.00	95,594
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Azzari	John	11/06/87	1.00	86,609
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Callahan	David	02/10/91	1.00	86,609
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Chapman	Brian	04/26/95	1.00	81,706

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Covino	Joseph	01/31/03	1.00	81,706
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Dusseault	Patrick	01/31/05	1.00	81,706
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Graff	Jeffrey	04/10/94	1.00	86,609
210 - POLICE DEPARTMENT: Sworn	Lieutenant	Impemba	Robert	01/31/05	1.00	78,564
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Lavita	Maria	04/03/96	1.00	81,706
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Malley	Glenn	05/20/95	1.00	81,706
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Malone	Thomas	02/19/95	1.00	81,706
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mclaughlin	Michael	04/13/86	1.00	86,609
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Randall	Sean	02/10/91	1.00	86,609
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Bruzzese	Stacey	04/12/04	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Callahan	Charles	04/26/95	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Cannon	John	05/19/97	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Carey	Patricia	06/16/94	1.00	74,023
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Colannino	Kevin	09/24/95	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant	Dean	Jackie	03/11/13	1.00	67,148
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Gagliardi	John	05/19/97	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Giannino	Christopher	10/15/89	1.00	74,023
210 - POLICE DEPARTMENT: Sworn	Sergeant	Hickey	Dennis	01/23/12	1.00	67,148
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Internicola	Joseph	04/12/02	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Mason	Michael	12/06/92	1.00	74,023
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Picardi	James	02/10/91	1.00	74,023
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Pressley	David	02/19/93	1.00	74,023
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Romboli	Lynn	09/24/95	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Rose	James	01/02/04	1.00	69,833
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Trovato	Michael	09/11/04	1.00	67,148
210 - POLICE DEPARTMENT: Sworn	Sergeant	Zagarella	Robert	11/28/13	1.00	67,148
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Ahern	Stephen	03/27/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arana	Sasha	10/14/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arsenault	Dennis	09/10/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bagnera	Christina	04/19/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bertrand	Gina	06/04/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Birritteri	Mark	01/31/05	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Brucker	Kenneth	02/18/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Caramanica	David	03/04/00	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Chann	John	02/07/93	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Chhom	Pheachy	06/04/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Cipoletta	Randy	04/19/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Crevoiserat	Paul	09/01/88	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Damore	Michael	03/09/15	1.00	54,097

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Delloiacono	Anthony	09/16/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Dellorusso	Michael	05/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Dercolo	Michael	03/09/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Desimone	Mark	01/02/04	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Digitale	Emilio	03/27/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Duca	Joseph	01/31/03	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Elalam	Youness	03/27/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fantasia	Nicholas	03/12/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fitzgerald	Daniel	03/12/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Flood	Edward	05/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fusco	Emilio	09/16/15	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Galvez	Brenda	03/27/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Gibson	Jon-Richard	07/12/03	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Griffin	James	08/13/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Hartigan	Patrick	02/10/91	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Herrera	Chase	03/12/14	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Kephart	Renee	10/21/02	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lamonica	Daryle	03/04/00	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Langone	Jeffrey	05/19/97	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Larosa	Louis	03/04/00	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Launie	Steven	09/13/06	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lauria	Andrew	12/07/86	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Leslie	Matthew	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Lessner	Keith	04/19/05	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lucero	Paul	04/03/94	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Macaskill	Leo	02/19/93	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Malvarosa	Julieann	09/24/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mannara	Franco	04/03/96	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Mathews	Sean	06/04/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mccormack	Corey	02/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mullen	Michael	07/12/02	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Patrizzi	Guido	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Resic	Kenan	03/11/13	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Romero	Jorge	10/20/07	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Salvati	Gerard	05/21/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Silvestro	Mark	03/14/16	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Tammaro	Gregory	01/10/88	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Trifkovic	Vedran	03/12/12	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Turner	Joseph	10/23/11	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Vecchia	Derek	03/09/15	1.00	54,097

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Zingali	Douglas	05/19/95	1.00	56,802
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Alas	Christopher	04/23/18	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Apollo	Daniel	03/05/18	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Brenes	Bryan	10/16/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Cavagnaro	Christina	10/16/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Puopolo	Robert	10/30/17	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Reardon	Terence	03/05/18	1.00	54,097
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Leslie	Brendon	11/19/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Marks	Daniel	06/04/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Matos	Anthony	03/25/19	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Melendez	Joel	04/02/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Orellana	Christian	04/02/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Sabino	Sindy	03/25/19	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Tiso	Michael	06/04/18	1.00	51,107
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	23,979
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	23,979
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3 - 26	Cafarelli	John	05/11/93	1.00	56,802
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Singer	Joseph	10/11/06	1.00	54,097
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Wilson	David	04/26/95	1.00	56,802
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	10/18/06	1.00	52,647
210 - POLICE DEPARTMENT: Civilian	Clerk I	Turnullo	Michele	12/16/13	1.00	43,926
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	01/01/93	1.00	49,503
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	69,337
210 - POLICE DEPARTMENT: Civilian	Public Safety Grant Manager	Callahan	Kathleen	04/01/08	1.00	64,937
210 - POLICE DEPARTMENT: Civilian	Police Clerk	Papasodora	Denise	09/22/08	1.00	48,733
210 - POLICE DEPARTMENT: Civilian	Police Clerk	De Los Santos	Lori	03/15/12	1.00	48,550
210 - POLICE DEPARTMENT: Civilian	Community Engagement Coordinator	Vacant			1.00	58,000
220 - FIRE DEPARTMENT: Sworn	Fire Chief	Bright	Christopher	02/16/86	1.00	135,961
220 - FIRE DEPARTMENT: Sworn	Sr Deputy Chief	Cullen	James	04/04/99	1.00	107,087
220 - FIRE DEPARTMENT: Sworn	Deputy	Cheever	Paul	08/02/04	1.00	99,019
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Giampietro	Anthony	04/04/99	1.00	101,989
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Manion	Sean	11/19/95	1.00	101,989
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Rich	Glen	11/19/95	1.00	101,989
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Todisco	Thomas	11/01/93	1.00	101,989

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

<b>Department</b>	<b>Job Title</b>	<b>Employee Last</b>	<b>Employee First</b>	<b>Service Date</b>	<b>FTE</b>	<b>Base Salary</b>
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Bowden	Michael	12/02/01	1.00	85,361
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Dicarlo	Michael	04/04/99	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Ferrante	Steven	02/16/86	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fleming	John	11/19/95	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fortuna	Robert	06/01/97	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Holmberg	Carl	02/13/01	1.00	85,361
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Jesoraldo	Vincent	10/16/86	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Landry	Guy	06/01/97	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Lasala	Domenic	11/20/83	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain	Laurano	Joseph	08/10/05	1.00	85,361
220 - FIRE DEPARTMENT: Sworn	Captain	Parsons	Steven	08/02/04	1.00	85,361
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Prizio	Thomas	01/10/88	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain	Wolfgang	Mark	08/02/04	1.00	85,361
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Brown	William	08/10/05	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Carey	John	11/13/94	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Carifio	David	08/02/04	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Conley	Michael	10/12/11	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Demauro	Robert	03/17/10	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Doherty	Kevin	08/27/07	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Doherty	Brian	08/10/05	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Esposito	Robert	01/11/02	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Griffin	Sean	10/12/11	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Laurano	Richard Iii	10/12/11	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Leary	Erin	08/10/05	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Mansfield	Robert	02/17/13	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Napolitano	Peter	11/08/01	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant	O'Hara	Michael	10/12/11	1.00	70,083
220 - FIRE DEPARTMENT: Sworn	Lieutenant	O'Hara	Kevin	08/02/04	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Placet	Joseph	10/16/86	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Robson	Corey	08/02/04	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Segee	Virginia	10/03/01	1.00	73,585
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Vacant			1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Vacant			1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Barry	Frank	04/04/99	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Calsimitto	Paul	06/01/97	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Ferragamo	Stanley	11/13/94	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Floyd	Lawrence	11/19/95	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Giannino	Joseph	11/13/94	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Iovine	Louis	02/16/86	1.00	65,339



**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Mcdonald	Kenneth	06/01/97	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Mclaughlin	Peter	06/01/97	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Petrilli	William	01/24/88	1.00	59,794
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Russell	Edward	12/04/88	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Steriti	Edward	06/01/97	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Vinciarelli	Anthony	10/16/86	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Amato	Michael	03/14/10	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Belliveau	Robert	02/17/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bowen	Gregg	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bruno	Sean	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Buonopane	Nicholas	02/17/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Capuano	William	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Churchill	William	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ciampoli	Brian	09/09/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Delgreco	Charles	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Digiovanni	Michael	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dusvitch	Joseph	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferragamo	Michael	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Fusco	Charles	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Johnson	Barry	03/14/10	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Lally	Justin	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macdonald	Samuel	09/09/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	McCinnis	Paul	03/14/10	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mirasolo	Christopher	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mullen	Steven	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Murphy	Michael	08/10/05	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Nadworny	Jamie	09/09/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Noll	Joseph	02/17/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stankovski	David	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Michael	09/09/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Joseph	09/09/13	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Viviano	Stephen	10/03/11	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dicarlo	Ryan	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dwyer	Andrew	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferrante	Steven Jr.	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Foster	Charles	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Roosa	Patrick	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Russo	Nicholas	08/10/15	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Messina	Jason	11/14/16	1.00	60,413



**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Muniz	Ariel	11/14/16	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Rizzo	Ryan	11/14/16	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Serino	John	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Smith	Charles	08/02/04	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Frank	09/16/05	1.00	63,436
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Warren	Michael	11/14/16	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bianchino	Jason	10/01/17	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bonito	Brendan	10/01/17	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Cadogan	Timothy	10/01/17	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Forte	Michael	10/01/17	1.00	60,413
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Dimartino	Michael	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Doherty	Daniel	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Iovine	Louis	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Palleschi	Michael	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Sarcia	Kristopher	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Serina	David	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Velez	Manuel	09/04/18	1.00	57,077
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Dibartolomeo	Leonard	02/11/19	1.00	53,557
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Gibson	Eric	02/11/19	1.00	53,557
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Festa	Gerard	02/11/19	1.00	53,557
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Hartman	Brian	02/11/19	1.00	53,557
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	13,389
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	13,389
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	13,389
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Vacant			1.00	13,389
220 - FIRE DEPARTMENT: Civilian	Administrative Asst	Sarcia	Paula	03/19/97	1.00	55,283
220 - FIRE DEPARTMENT: Civilian	Principal Clerk	Vozzella	Alyssa	12/04/17	1.00	47,151
241 - INSPECTIONAL SERVICES: Building Division	Director - Municipal Inspections	Dechristoforo	Benjamin	11/06/00	1.00	108,194
241 - INSPECTIONAL SERVICES: Building Division	Assistant To The Director	Argenzio	Colleen	10/12/06	1.00	52,647
241 - INSPECTIONAL SERVICES: Building Division	Principal Clerk	Mosccone	Valerie	10/06/10	1.00	47,151
241 - INSPECTIONAL SERVICES: Building Division	Principal Clerk	Redding	Linda	07/01/13	1.00	47,151
241 - INSPECTIONAL SERVICES: Building Division	Clerk I	Vacant			1.00	39,647
241 - INSPECTIONAL SERVICES: Building Division	Building General Counsel	Mccormick	Cheryl	10/01/07	1.00	91,544
241 - INSPECTIONAL SERVICES: Building Division	Senior Inspector	Cavagnaro	Louis	09/15/10	1.00	61,935
241 - INSPECTIONAL SERVICES: Building Division	Senior Inspector	Dicks	Richard	01/24/00	1.00	65,038
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Sanitary	Sclafani	Frank	03/31/75	0.51	30,961
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Gas/Plumbing/Mechanical	Locke	Mark	08/04/04	1.00	81,019
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Electrical	Fabiano	Matteo	07/24/17	1.00	55,587

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Building	Vacant			1.00	51,897
241 - INSPECTIONAL SERVICES: Building Division	Sealer	Ferrara	John	07/05/00	1.00	73,899
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Sanitary	Habeeb	Joseph	12/11/17	1.00	57,494
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Food	Wells	Michael	10/13/16	1.00	57,494
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Health	Lacentra	Ricci	11/15/16	1.00	57,494
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Sanitary	Tenaglia	Robert	07/15/05	1.00	57,494
241 - INSPECTIONAL SERVICES: Building Division	Inspector - Sanitary	Vacant			1.00	51,897
295 - PARKING CONTROL	Parking Clerk	Rose	James	04/30/18	1.00	76,500
295 - PARKING CONTROL	Assistant Director	Guevara-Flores	Louis	05/07/18	1.00	55,587
295 - PARKING CONTROL	Clerk I	DeBonis	Kelly	04/17/18	1.00	43,926
295 - PARKING CONTROL	Clerk I	Sullivan	Patricia	01/16/18	1.00	43,926
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	43,722
295 - PARKING CONTROL	Parking Control Officer	Lincoln	Sonia	11/25/02	1.00	45,906
295 - PARKING CONTROL	Parking Control Officer (overnight)	Veras	Anthony	02/01/17	1.00	43,722
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	43,722
295 - PARKING CONTROL	Parking Control Officer	Babo	Zachary	07/30/18	1.00	43,722
295 - PARKING CONTROL	Parking Control Officer/ Maintenance	Vacant			1.00	39,458
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of Dpw	Argenzio	Paul	09/02/80	1.00	130,056
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	56,692
420 - DEPT OF PUBLIC WORKS: Administration	Principal Clerk	Anemeduris	Debra	09/24/18	1.00	47,153
420 - DEPT OF PUBLIC WORKS: Administration	Senior Supervisor	Lavery	Paul	10/02/01	1.00	70,907
420 - DEPT OF PUBLIC WORKS: Administration	Foreman/Storekeeper (Acting)	Delgreco	Robert	09/12/12	1.00	54,193
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Supervisor	Cecere	Michael	11/03/86	1.00	66,077
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	59,191
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Vesce	Brian	07/01/16	1.00	54,114
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman/ PM Watchman	Feeley	Thomas	09/20/86	1.00	54,418
422 - DEPT OF PUBLIC WORKS: Highway Division	Laborer	Selevitch	Joseph	11/26/18	1.00	50,901
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Senior Lead Supervisor	Sposito	Richard	05/01/83	1.00	81,021
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Supervisor	Mucci	Brian	07/19/10	1.00	63,040
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Foreman	Sarro	Richard	04/13/95	1.00	59,191
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Craftsman	Curiale	Salvatore	11/06/17	1.00	54,114
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Supervisor	Verdura	Angelo	10/01/93	1.00	66,082
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Foreman/Signs	Doherty	John	08/22/11	1.00	56,481
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Custodial Foreman	Penta	Steven	11/16/06	1.00	56,481
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Heo/Craftsman	Pressley	Kenneth	12/01/04	1.00	56,706
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Tenaglia	Vincent	01/02/19	1.00	48,610

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Director - Public Health	Vacant			1.00	96,900
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Public Health Nurse	Donovan	Carol	03/10/04	1.00	87,285
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Regional Public Health Coordinator	Stone	Jeffrey	07/10/17	1.00	84,872
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Administrative Assistant	Cristiano	Noreen	03/01/87	1.00	55,283
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse - Float	Christopher	Rachel	03/15/12	1.00	64,974
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Ciccolo	Angela	10/22/14	1.00	64,974
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dionne	Bridget	09/10/14	1.00	64,974
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Hatch	Jenifer	09/15/16	1.00	64,974
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Sacco-Maguire	Adrienne	07/01/03	1.00	68,214
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Stasio	Marina	05/07/18	1.00	64,974
524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initia Hci Director		Rana	Dimple	10/14/15	1.00	68,748
524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initia Clerk I		Demauro	Julie	07/01/15	0.90	39,423
524 - PUBLIC HEALTH DEPARTMENT: Healthy Community Initia Neighborhood Organizer		Huot	Vanny	10/22/18	0.62	31,434
525 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Director	Newhall	Julia	04/09/14	1.00	85,272
526 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Principal Clerk	Duggan	Jennifer	10/15/07	0.82	38,690
527 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Principal Clerk	Onesimmo	Michelle	04/22/19	0.90	37,437
541 - ELDER AFFAIRS	Director	Fielding	Stephen	07/10/13	1.00	76,704
541 - ELDER AFFAIRS	Principal Clerk	Curiale	Marisa	12/03/12	1.00	48,360
541 - ELDER AFFAIRS	Activity/Program Coordinator	Ciambelli	Camille	11/15/16	1.00	43,021
541 - ELDER AFFAIRS	Senior Center Caretaker	Carlton	James	05/12/05	1.00	43,021
541 - ELDER AFFAIRS	Kitchen Cook	Papa	Loretta	09/25/95	0.50	16,713
541 - ELDER AFFAIRS	Caretaker	Vacant			1.00	38,834
543 - VETERANS' AFFAIRS	Veterans' Agent	Silvestri	Marc	02/15/17	1.00	67,932
543 - VETERANS' AFFAIRS	Assistant To The Director	Dreeszen	Donna	06/07/01	1.00	55,283
590 - CONSUMER AFFAIRS	Director	Ellis	Janine	07/05/00	1.00	56,013
590 - CONSUMER AFFAIRS	Lead Mediator	Nickerson	Ray	02/01/13	0.62	20,339
610 - LIBRARY	Library Director	Sheehan	Kevin	08/28/13	1.00	73,032
610 - LIBRARY	Administrative Assistant	Luongo	Diana	03/14/13	1.00	52,643
610 - LIBRARY	Children'S Librarian	Vacant		01/00/00	1.00	57,496
610 - LIBRARY	Children'S Librarian	Vacant		01/00/00	0.82	47,176
610 - LIBRARY	Library Assistant Iii	Addonizio	Janet	08/22/02	1.00	49,511
610 - LIBRARY	Library Assistant Iii	Guinasso	Arthur	02/25/15	0.90	42,317
610 - LIBRARY	Library Assistant Iii	Peloquin	Rhea	11/20/17	0.72	33,853
610 - LIBRARY	Library Assistant Ii	Croghan	Ross	11/15/16	1.00	41,946
610 - LIBRARY	Adult Service Librarian	Van Heukelom	Janis	01/18/17	0.51	25,169
610 - LIBRARY	Pt Library Staff	Hagstrom	Georgianna	12/13/88	0.54	15,556

**City of Revere Employee Listing - Fiscal Year 2020 Budget**

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
650 - PARKS & RECREATION SERVICES	Director	Hinojosa	Michael	06/11/13	1.00	74,868
650 - PARKS & RECREATION SERVICES	Assistant Director	Giuffrida	Charles	04/01/08	1.00	55,594
650 - PARKS & RECREATION SERVICES	Sports Coordinator	Leone	John	10/02/17	1.00	67,626
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Caputo-Vranos	Sally	08/28/13	0.93	40,829
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Borriello	Adriana	07/01/11	1.00	43,926
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Vacant			1.00	39,647
650 - PARKS & RECREATION SERVICES	Community Center Clerk	Vacant			0.50	20,280
650 - PARKS & RECREATION SERVICES	Community School Coordinator *	Drammeh	Fatou	05/06/13	1.00	53,591
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	D'Ambrosio	Jay	09/22/86	1.00	63,789
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Foreman	Demattio	Joseph	04/04/88	1.00	56,903
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Dibiasi	James	01/04/87	1.00	54,418
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Demauro	Edward	12/12/11	1.00	51,826
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Laborer	Guinasso	William	11/05/18	1.00	48,610
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Laborer	Porter	Seth	11/05/18	1.00	48,610
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Superintendent	Ciaramella	Donald	02/12/14	1.00	120,258
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Maglione	Joseph	10/06/88	1.00	120,159
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Clerk Of The Works	Goodwin	Donald	01/01/90	1.00	95,194
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	99,960
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant To The Director	O'Hara	Kori	01/18/17	1.00	52,643
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Penta	Deborah	05/08/12	1.00	47,153
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Micciulla	Christine	12/10/18	1.00	47,153
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Dusevitch	Karen	01/15/14	1.00	47,153
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Enterprise General Foreman	Lake	Joseph	11/16/06	1.00	80,293
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Dandrow	Frederick	03/01/85	1.00	66,077
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Fabiano	Christopher	09/28/16	1.00	63,040
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Technician	Maniscalco	John	02/05/96	1.00	67,496
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Ciaramella	Christopher	11/06/17	1.00	56,481
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Hilton	Marc	11/06/17	1.00	56,481
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Sevastakis	Nicholas	11/13/17	1.00	56,481
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Martelli	Mark	11/16/06	1.00	56,481
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Hudson	Andrew	10/01/97	1.00	59,191
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Pizzi	Stephen	11/13/17	1.00	54,114
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	D'Amelio	Francesco	11/05/18	1.00	50,901
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Micciche	Michael	11/05/18	1.00	50,901
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Pino	John	11/05/18	1.00	50,901
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Bruker	Christopher	11/05/18	1.00	50,901
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Tallent	Joseph	11/27/18	1.00	50,901
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Gambardella	Travis	02/25/19	1.00	48,613

## Section X - Glossary

## GLOSSARY OF TERMS

**Abatement** - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

**Accounting Period** - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

**Accounting System** - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

**Activity** - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

**Adopted Budget** - The resulting budget that has been approved by the City Council.

**Allocation** - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

**Annual Budget** - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

**Appropriation** - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

**Arbitrage** - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

**Assessed Valuation** - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

**Audit** - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

**Balanced Budget** - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

**Bond Anticipation Notes (BAN)** - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

**Budget Calendar** - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

**Budget Document** - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

**Budget Message** - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

**Capital Budget** - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

**Capital Improvement Program (CIP)** - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

**Charges for Service** - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

**Cherry Sheet** - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

**Community Preservation Act (CPA)** - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

**Consent Decree:** A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

**Cost Center** - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

**Debt Limits** - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

**Debt Service** - Payment of interest and repayment of principal to holders of government debt instruments.

**Deficit or Budget Deficit** - The excess of budget expenditures over receipts. City and State laws require a balance budget.

**Department** - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

**Encumbrance** - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

**Equalized Value (EQV)** – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

**Exemptions** - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

**Expenditures** - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.



**Financial Accountability** - The obligation of government to justify the raising of public resources and what those resources were expended for.

**Financial Condition** - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

**Financing Plan** - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

**Fiscal Period** - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

**Fiscal Year** - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

**Fixed Asset** - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Full and Fair Market Valuation** - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** -The portion of Fund Equity available for appropriation.

**Fund Equity** -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

**General Fund** - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

**Government Accounting Standards Board (GASB)** - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at [www.gasb.org](http://www.gasb.org).

**Grant** - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

**Inter-fund Transactions** - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

**Intra-fund Transactions** - Financial transactions between activities within the same fund. An example would be a budget transfer.

**Levy** - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

**Levy Ceiling** - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

**Levy Limit** - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

**License and Permit Fees** - The charges related to regulatory activities and privileges granted by government in connection with regulations.

**Line-item Budget** - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

**Major Funds** - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Massachusetts Department of Revenue (DOR)** - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

**Massachusetts Public Employee Retirement Administration Commission (PERAC)** - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

**MBTA-Massachusetts Bay Transportation Authority** - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

**MGL- Massachusetts General Law** - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

**MSBA-Massachusetts School Building Authority** - The MSBA is the state authority that oversees all school building projects and funding. The web site is [www.mass.gov/msba](http://www.mass.gov/msba)

**Modified Accrual Basis** - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**New Growth** - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

**Non-expendable Trust Fund** - A fund, the principal, and sometimes also the earnings, of which may not be expended.

**Non-Tax Revenue** - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

**Other Financing Sources (OFS)** - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

**Other Financing Uses (OFU)** - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

**Operating Budget** - A budget that applies to all outlays other than capital outlays.

**Overlay** - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

**Overlay Surplus** – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

**Performance Indicator** - Variables measuring the degree of goal and objective fulfillment achieved by programs.

**Performance Standard** - A statement of the conditions that will exist when a job is well done.

**PILOT – Payment in Lieu of Taxes** - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

**Policy** - A definite course of action adopted after a review of information and directed at the realization of goals.

**Priority** - A value that ranks goals and objectives in order of importance relative to one another.

**Procedure** - A method used in carrying out a policy or plan of action.

**Program** - Collections of work related activities initiated to accomplish a desired end.

**Program Budget** - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

**Proposition 2 ½** - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

**Purchase Order** - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

**Rating Agencies** - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

**Registered Bonds** - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

**Reserves** - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

**Reserve for Contingencies** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Retained Earnings** - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

**Revenue** - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

**Revolving Fund** - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

**Request for Proposal (RFP)** - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

**RMV- Registry of Motor Vehicles** - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

**Sanitary Sewer Overflows (SSOs)** – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

**Service Level** - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

**Special Revenue Fund (SRF)** - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

**Submitted Budget** - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

**Supplemental Appropriations** - Appropriation's requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

**Tax Anticipation Notes (TAN)** - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

**Tax Levy** - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

**Tax Rate** - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

**Unit Cost** - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

**Valuation (100%)** - Requirement that the assessed valuation must be the same as the market value for all properties.

**Warrant** - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

**Warrant Payable** - The amount of warrants outstanding and unpaid.