

CITY OF REVERE
FY 2022 ADOPTED BUDGET



PRESENTED BY:

MAYOR BRIAN M. ARRIGO

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Acknowledgements

Presented By:

Mayor Brian M. Arrigo

To City Council:

Anthony T. Zambuto, President

Councillors at Large:

Jessica A. Giannino

Steven Morabito

George J. Rotondo

Gerry Visconti

Joanne McKenna, Ward 1

Ira Novoselsky, Ward 2

Arthur F. Guinasso, Ward 3

Patrick M. Keefe, Jr., Ward 4

John F. Powers, Ward 5

Richard Serino, Ward 6

Prepared By:

Auditor/Budget Director, Richard Viscay

Asst Budget Director, Assunta Newton

Contributions from:

School Business Manager, Matthew Kruse

Reviewed By:

City Council-

Ways & Means Sub-Committee:

Councillor Visconti, Chairman

Jessica A. Giannino

Joanne McKenna

John F. Powers

Richard Serino

Thank you to everyone who contributed to this FY2022 budget process!



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Revere
Massachusetts**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director



Mayor Arrigo Presents 2022 Budget

Driving Progress from Pandemic through investments in Technology, Greater Efficiencies, Capacity Building and Equity for Health and Human Services and Economic Development Departments

Mayor Brian Arrigo recommits his priorities with this administration's Fiscal Year 2022 budget. Since taking office, the Arrigo administration has worked towards professionalizing city services, embracing technology, upholding professional and ethical standards, and maximizing and modernizing development. This year's budget reflects Mayor Arrigo's proposed budget that focuses on moving Revere forward.

The budget we present highlights how our tax dollars will drive our city toward greater progress for all our residents. The hard work and commitment of all our department heads during the past year has informed the priorities of this budget and will allow for more collaborative work across all city agencies, stakeholders, and state partners.

Throughout the budget, you can see the implementation of Revere's priorities across many departments:

Professionalize City Services

Health and Human Service departments focused on Substance Use Disorder and Homelessness, will be equipped with resources to develop comprehensive data-driven strategies to support the goals of reducing homelessness and provide greater housing stability across the city.

Substance Use Disorder and Homelessness will:

- Implement syringe service program in Revere

- Create a report with quantitative and qualitative data that develops a baseline metric of homeless individuals in Revere

Embrace Technology

Prior investment in the office of Information Technology has allowed the city to modernize many departments and functions for residents, businesses and visitors to Revere. They will continue this work by:

- Reviewing of current services and contracts
- Rebidding of existing services
- Develop of a long-term telecommunications plan to be completed by the end of 2022
- Improving or streamline the operations of city departments
- Wireless network expansion
- Computer and printer upgrades
- Improvements to building and control systems

Uphold Professional and Ethical Standards

Revere's Department of Public Health continues to work towards an end to the COVID-19 pandemic we strive to reach a goal of getting 70% of the community fully vaccinated by the end of this summer. It is important to educate residents on the risks and benefits of health safety measures regarding the vaccination. While we enforce the positive effects of getting the City vaccinated, we look to organize a community COVID memorial committee in remembrance of the residents of Revere that we lost to COVID-19.

Department of Public Health will:

- Continue to grow a robust vaccination program that is accessible for all residents
- Work with the school department to investigate bringing childhood immunization program to school departments
- Employ a shared epidemiologist and public health nurse
- Work on youth mental health programming in coordination with neighboring communities and school population
- Ensure that all members of the emergency preparedness team are up-to-date with appropriate certifications
- Implement an easily accessible application process for licensing

Maximize and Modernize Development

The Department of Planning and Community Development continues to work toward equitable economic development throughout Revere by:

- Implement recommendations within the Next Stop Revere Master Plan, with specific attention to the construction of the Innovation Center and advanced manufacturing facilities,
- To continue the planning and permitting processes for the mixed-use redevelopment of both Caddy Farms and Wonderland
- To work with Amazon to address their transportation requirements and to enhance their working relationship with the Revere community.
- To facilitate at least ten storefront and signage improvement projects on Shirley Ave.
- To advance planning for the adaptive reuse and rehabilitation of the vacant McKinley School, Winthrop Avenue Fire Station, and Revere History Museum.
- To foster joint transportation and development planning with Lynn
- Increasing the number and variety of deed-restricted affordable housing units, with a particular focus on publicly-owned properties that further enable development feasibility
- Expand availability and access to first-time homebuyer programs and resources
- To prepare a Climate Ready Plan and a Zero Waste Plan for the City

Diversity, Equity, and Inclusion

The City of Revere is committed to fostering a climate of equity and inclusion. Included in this year's budget proposal is a Director of Equity and Inclusion that will lead the development and implementation of proactive diversity to support the City of Revere's Racial Equity Municipal Action Plan. The Director will lead the development of a vision and effective strategy that champions the importance and value of a diverse and inclusive city, working collaboratively with the HRC, Mayor's Cabinet, City Council and Department Directors throughout the city. The city will continue to engage community participation building a welcoming and inclusive culture.

GFOA Distinguished Budget Award

The administration will continue to present a budget that is consistent with the criteria guidelines of the Government Finance Officers Association (GFOA). The GFOA is the only national awards program in government budgeting and is awarded annually. It promotes best practices in public budgeting and focuses on transparency and accountability. It

provides independent review and critique of a municipalities budget document. The City of Revere has received the Distinguished Budget Award for all budgets submitted from FY 2014 to FY 2021. The City of Revere will be submitting the FY 2022 budget to the GFOA for consideration for the Distinguished Budget Award for the 9th consecutive year. You can access these budgets at GFOA.org. The FY 2022 budget is also available at Cleargov.com.

Section I - General Overview

City Overview: Revere, Massachusetts

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 51,755 (according to the 2010 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven-member City Council. The Mayor is elected for a four-year term and Councilors are elected for two-year terms.

Principal Executive Officers

<u>Title</u>	<u>Name</u>	<u>Manner of Selection</u>	<u>First Took Office</u>	<u>Term Expires</u>
Mayor	Brian Arrigo	Elected	January 2016	January 2024
Chief Financial Officer	Richard Viscay	Appointed by Mayor	February 2020	January 2024
Treasurer/Collector	Cathy Bowden	Appointed by Mayor	March 2020	January 2024
Clerk	Ashley Melnik	Elected by Council	January 2010	Tenured

Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks, and recreational facilities.

The City is located in Suffolk County but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

Corona Virus (COVID-19) Disclosure

COVID-19 is a new respiratory disease caused by a novel coronavirus that has not previously been seen in humans. On March 10, 2020, the Governor of The Commonwealth of Massachusetts declared a state of emergency to support the Commonwealth's response to the outbreak of the virus. On

March 11, 2020, the World Health Organization declared COVID-19 a pandemic. On March 13, 2020, the President declared a national emergency due to the outbreak, which has enabled disaster funds to be made available to states to fight the pandemic. On March 15, 2020, the Governor announced emergency actions to help address the spread of the virus, and as a result the City closed all municipal buildings to the public through May 25, 2020. City hall is now open by appointment only. The City is adhering to these actions by strictly following the public health recommendations of social distancing guidelines and limiting public gatherings to 10 people or less. City employees are currently reporting to work as directed and under the discretion of management. The City continues to and expects to continue to maintain all essential functions and services.

Pursuant to M.G.L. Chapter 44, Section 31, the Mayor has set up a fund specifically related to COVID-19 expenses. The City will capture all costs related to the COVID-19 pandemic and deficit spend for these costs, including but not limited to, overtime, cleaning and medical supplies, and IT equipment. The City currently expects they will be covered by City funding within one to three years.

The virus and the resulting actions by national, state and local governments is altering the behavior of businesses and people in a manner that will have negative impacts on global and local economies. There can be no assurances regarding the extent to which COVID-19 will impact the national and state economies and, accordingly, how it will adversely impact municipalities, including the City. These negative impacts are likely to include reduced collections of property taxes and other revenues, including local meals and rooms tax revenue, motor vehicle excise taxes and other fees and charges collected by the City. The City may also be affected by any reductions in state aid resulting from reduced revenues collected at the State level from such sources as income, sales, meals, hotel, and capital gains taxes, among others. The City cannot quantify these effects at this time. Furthermore, the rapid economic changes associated with the COVID-19 pandemic are likely to have negatively impacted the most recent employment, income, and related statistics presented herein.

The City expects to close out fiscal 2020 with revenues lower than anticipated; however, due to the conservative nature of revenue estimates of the City, it does not anticipate a revenue deficit. For fiscal 2021, the City lowered its estimated receipts by 12.5% with larger decreases anticipated in the local meals and room tax. Further, the City estimated revenue for Unrestricted General Governmental Aid from the state at \$800,000 lower than actual, which will help alleviate any need to appropriate \$1 million of free cash. It is the hope of the administration that any estimated increases in new growth combined with the additional UGGA money will eliminate the need to use the \$1 million of free cash budgeted for fiscal 2021.

Education

The Revere Public School system consists of a total of seven schools: six elementary schools, two of which are K-8, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,261 students, approximately 221 of whom are from Revere.

Student Enrollments

	2015-16	2016-17	2017-18	2018-19	2019-20
Beachmont/RumneyMarsh-Mid	916	963	971	937	970
Garfield-Elem/Middle	1,278	1,385	1,306	1,291	1,326
Lincoln/Anthony-Middle	1,162	1,226	1,266	1,265	1,240
Hill (formerly McKinley)	654	696	712	722	698
Paul Revere	473	494	472	478	461
Whelan	690	730	754	786	752
RHS	1,769	1,837	1,992	1,978	2,019
Seacoast	109	121	82	90	65
Total	<u>7,051</u>	<u>7,452</u>	<u>7,555</u>	<u>7,547</u>	<u>7,531</u>

Industry and Commerce

The following table lists the major categories of income and employment from 2014 to 2018. Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2014	2015	2016	2017	2018
Natural Resources and Mining	-	-	-	-	-
Construction	340	373	413	467	735
Manufacturing	364	-	-	-	-
Trade, Transportation and Utilities	2,223	2,952	2,945	2,929	2,594
Information	237	227	285	265	253
Financial Activities	414	402	366	282	279
Professional and Business Services	679	621	740	742	755
Education and Health Services	2,564	2,671	2,783	2,781	2,762
Leisure and Hospitality	1,426	1,473	1,507	1,528	1,564
Other Services	366	389	414	419	405
Total Employment	<u>9,080</u>	<u>9,575</u>	<u>9,920</u>	<u>9,880</u>	<u>9,814</u>
Number of Establishments	<u>874</u>	<u>955</u>	<u>1,033</u>	<u>1,058</u>	<u>1,140</u>
Average Weekly Wages	<u>\$ 715</u>	<u>\$ 747</u>	<u>\$ 758</u>	<u>\$ 797</u>	<u>\$ 795</u>
Total Wages	<u>\$ 338,189,791</u>	<u>\$ 392,920,481</u>	<u>\$ 410,700,467</u>	<u>\$ 428,862,219</u>	<u>\$ 409,654,945</u>

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success and many prospects for further economic growth. In virtually every corner of the City, economic development is moving forward. The City of Revere has experienced a building boom in recent years. With developers looking to capitalize on the expansion of Boston's affordable housing crisis, the City of Revere has become a very desirable location with its ideal access to Boston via its 3 MBTA stations and bus lines and 3-mile crescent beach as well as its proximity to Logan Airport and major highways.

One of the largest mixed-use master developments in the Commonwealth has been approved by the Revere City Council in 2018 at the 160-acre Suffolk Downs Racetrack, 52 acres of which are in Revere. The City of Revere has recently approved a master planned unit development by the HYM Investment Group, LLC for the construction of 5.8 million gross square feet of mixed-use development on the 52-acre Revere portion of the Suffolk Downs site. This master planned development will be constructed in 4 phases beginning at Beachmont Square adjacent to the Beachmont T Station. The total mixed-use project will consist of 2.9 million gross square feet of commercial uses including an Innovation Center, hotels, office buildings, restaurants, and retail and 2.9 million gross square feet of residential uses. Construction of the first phase is slated to start in 2020.

Also on the horizon is the development of the vacant 34-acre former Wonderland Greyhound Racetrack. This site represents a key opportunity for further economic development in the City of Revere given its prime location on Route 1A and ideal access to the adjacent Wonderland T Station and Commuter Rail. The City is currently undertaking a master plan and rezoning of this site to pursue development options.

In the City's center, the New England Confectionary Company (NECCO), the internationally famous candy manufacturer, recently sold its 800,000 gsf building to a real estate investment firm who has signed a long-term lease with Amazon for the operation of a major Amazon distribution center.

Many development projects are in the planning, design, and construction phase along Revere Beach. After lengthy negotiations, the City has completed an agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for the development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on the site. The City of Revere has designated Eurovest.

Development as the master developer of the site known as Waterfront Square. Development on this site has been ongoing for the last several years. More recently completed developments include 650 Ocean Avenue consisting of 230 luxury rental units along with the Vanguard Development at 660 Ocean Avenue consisting of 194 luxury rental units. These developments have provided substantial growth for the City and sparked a development explosion along the Revere Beach waterfront area. In addition to these two residential development projects, two other projects have begun construction in the Waterfront Square Transit Oriented Development site. They include the construction of a 305 unit residential mixed-use development at 500 Ocean Avenue including 3,000 s.f. of commercial space being developed by Gate Residential with a projected completion in 2020. Right next door at 400 Ocean Avenue is the development of a 172 room Marriott Hotel with a 3,000 s.f. restaurant

by the Lixi Hotel Group which is also projected for completion in 2020. Both projects are being built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the waterfront. The final two parcels in the Waterfront Square development area are being developed as 213-unit mixed use residential development at 646 Ocean Ave. a 230 mixed use residential development at 656 Ocean Ave. Construction of these parcels are projected in 2020 with occupancy expected in 2021.

Both the southern and northern ends of Revere Beach are experiencing aggressive development growth as well including the completion of a 234-unit luxury apartment project at 540 Revere Beach Boulevard called the “Beach House” by Baystone Development. Adjacent to the “Beach House” development is an approximate 3-acre vacant site at 580 Revere Beach Boulevard that is primed for a 300-unit residential development project that is currently in the planning stage.

On the southerly end of Revere Beach there are several commercial and residential mixed-use projects in various stages of design, permitting and construction including a 172 room Sunrise/Great Western hotel at 58 Revere Beach Boulevard which is in the design and permitting stage with construction expected in 2020. Projects in the construction stage include a 75-unit residential project at 90 Ocean Avenue which is slated for occupancy in 2020. Adjacent to this site at 60 Ocean Avenue and 21 Revere Beach Boulevard is a 200 residential mixed-use project with first floor commercial space currently in the construction stage by Gate Residential with a projected occupancy in 2020. Other proposed developments along the waterfront on Revere Beach Boulevard include a 145-unit mixed-use development at 320 Revere Beach Boulevard which is also under construction with projected occupancy in 2020.

In addition to the aforementioned developments, there are a number of additional projects that are currently in the construction phase and/or completed including: Construction is completed for 195 residential units at 205 Revere Beach Parkway by Gate Residential and a 162 room Staybridge Suites/Holiday Inn by XSS Hotels is presently under construction right next door at 245 Revere Beach Parkway with a projected completion in 2020; Completion of a 35 unit mixed use residential development at 43 Nahant Ave. is occupied ; Completion of a new 15,000 gs East Boston Neighborhood Health Center located at 10 Garofalo Way is occupied; Construction of a 100 room LaQuinta hotel at 125 Squire Road is slated for construction in 2020; Construction of a 110 room Avid hotel is currently underway at 405 American Legion Highway with a projected completion date in 2020. Construction of a fast food/take out/drive thru restaurant and car wash is currently underway at 1141 Revere Beach Parkway with a projected completion in 2019; Construction of a 6 unit mixed use residential building has been completed in 2018 at 7-9 Dehon St.; Construction of a 31 unit condominium at 450 American Legion Highway which is slated for completion in 2020; Construction of 22 unit mixed use residential development at 14 Yeaman Street is currently underway with occupancy expected in 2020.

There are several projects that are in the construction stage in addition to the ones previously mentioned along the beachfront. These projects include: Construction of a self-service warehouse storage facility at 320 Charger Street has been completed in 2019; Construction of a 52-unit residential development at 571 Revere Street which is slated for occupancy in 2021; Construction of a 13-unit residential development at 1064 North Shore Road completed in 2019; Construction of 34 condominium units at 439 Revere Beach Boulevard; and construction of a medical marijuana facility at 40 Railroad Avenue.

Projects that have been recently completed include: Construction of 37 additional hotel rooms at the Hampton Inn at 230 Lee Burbank Highway; Construction of 22 condominiums at 770 Washington Avenue; Construction of a mixed-use residential development comprised of 8 residential units at 17-19 Dehon Street; Construction of a 231-unit residential development on Ward Street.

Largest Employers

<u>Name</u>	<u>Nature of Business</u>	<u>Employment</u>
Market Basket	Supermarket	210
Mass General Hospital	Medical	200
Price Rite	Supermarket	183
Lighthouse Nursing	Nursing	182
Target	Retail	170
Stop & Shop (Squire Road)	Supermarket	150
Annemark Nursing	Nursing Home	135
Showcase Cinema	Cinemas	103
BeDriven North Shore	Livery	102
OceanAir	Shipping/Logistics	100

Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in November 2019, the City had a total labor force of 30,271 of whom 29,537 were employed and 734 or 2.4% were unemployed as compared with 2.3% for the Commonwealth. The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2014 through 2018 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

<u>Year</u>	<u>City of Revere</u>			<u>Massachusetts</u>	<u>U.S.</u>
	<u>Labor Force</u>	<u>Employment</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>
2018	29,843	28,858	3.3%	3.3%	3.9%
2017	28,351	27,326	3.6	3.7	4.4
2016	28,056	27,016	3.7	3.9	4.9
2015	28,456	27,036	5.0	4.6	4.8
2014	28,399	26,734	5.9	5.8	6.2

Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

Fiscal <u>Year</u>	<u>Commercial</u>	<u>%</u>	<u>Residential</u>	<u>%</u>	<u>Total</u>
2019	\$170,380,086	88%	\$23,277,123	12%	\$193,657,209
2018	89,571,674 (1)	78	25,406,328	22	114,978,002
2017	22,354,410	51	21,908,970	49	44,263,380
2016	36,533,823	60	24,549,472	40	61,083,295
2015	78,940,251	80	19,961,122	20	98,901,373
2014	83,016,985	87	12,895,918	13	95,912,903

Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
Median Family Income			
2010	\$58,345	\$81,165	\$51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
Per Capita Income			
2010	\$25,085	\$33,966	\$27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

Population Trends

<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>	<u>1970</u>
51,755	47,283	42,786	42,423	43,159

Based on the 2010 Federal Census, the City has a population density of 8,745 persons per square mile.

PROPERTY TAXATION

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

Tax Levy Computation:

The following table illustrates the trend in the way the tax levy was determined in recent years.

	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020
GROSS AMOUNT TO BE RAISED:					
Appropriations (1)	\$ 174,612,857	\$ 174,552,781	\$ 191,964,207	\$ 198,650,367	\$ 211,584,086
Local Expenditures	813,235	797,357	1,080,928	190,187	364,345
State & County Charges	8,300,552	9,488,767	10,466,333	11,954,784	12,817,554
Overlay Reserve	720,083	794,822	553,493	739,949	742,782
Total Gross Amount to be Raised	\$ 184,446,727	\$ 185,633,727	\$ 204,064,961	\$ 211,535,287	\$ 225,508,767
LESS RECEIPTS & OTHER REVENUE:					
Estimated Receipts - State (2)	\$ 65,198,230	\$ 68,513,818	\$ 72,940,728	\$ 77,864,123	\$ 82,188,178
Estimated Receipts - Local	38,038,584	36,787,462	42,685,258	41,347,124	44,664,512
Available Funds Appropriated (3):					
Other Available Funds	5,585,881	-	1,375,551	4,700,796	5,837,644
Free Cash	74,166	1,072,000	4,412,074	1,273,000	2,356,109
Other Revenues to Reduce Tax Rate		-	-	-	-
Total Estimated Receipts & Revenue	\$ 108,896,861	\$ 106,373,280	\$ 121,413,611	\$ 125,185,043	\$ 135,046,443
NET AMOUNT TO BE RAISED (TAX LEVY)	\$ 75,549,866	\$ 79,260,447	\$ 82,651,350	\$ 86,350,244	\$ 90,462,324

Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial, and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer’s principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, and most recently for use in fiscal 2018. The City's local tax rates in said fiscal years are believed to have approximated full value tax rates. (See “Tax limitations,” below.)

The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City's assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2020	\$ 7,136,951,122	\$ 98,884,337	\$ 7,235,835,459	\$ 6,112,000,400	118.4 %
2019	6,293,631,753	88,969,147	6,382,600,900	6,112,000,400	104.4
2018 (1)	5,622,705,384	80,577,857	5,703,283,241	4,891,574,500	116.6
2017	4,957,369,684	81,625,159	5,038,994,843	4,891,574,500	103.0
2016	4,532,417,436	73,616,395	4,606,033,831	4,135,457,600	111.4

Tax Rates per \$1,000 Valuation (Classified)

	<u>Fiscal 2016</u>	<u>Fiscal 2017</u>	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>
Residential	\$14.45	\$13.99	\$12.96	\$12.11	\$11.26
Commercial	28.70	27.53	25.36	23.68	21.88
Industrial	28.70	27.53	25.36	23.68	21.88
Personal	28.70	27.53	25.36	23.68	21.88

Largest Taxpayers

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2020. All of the taxpayers listed below are current in their tax payments, except as noted below.

<u>Name</u>	<u>Nature of Business</u>	<u>Total Assessed Valuations for Fiscal 2020</u>
Overlook Revere Owner LLC	Apartments	\$ 183,155,300
GreyStar Revere LLC	Apartments	69,183,200
Baystone Revere LLC	Apartments	67,524,600
64 VWS Owner LLC	Apartments	57,570,600
205 Revere Beach Pkwy Partners	Apartments	57,238,200
Rumney Flats Apartments LLC	Apartments	52,979,300
500 Ocean Avenue, LLC	Apartments	52,047,700
CLPF Revere LLC	Manufacturing	40,410,400
Waters Edge Limited Partnership*	Apartments	39,648,800
HRCAs Housing For Elderly Inc.	Apartments	27,563,100
		<u>\$ 647,321,200</u>

State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2018	\$ 6,112,000,400	19.97 %
2016	4,891,574,500	15.46
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)
2008	5,571,573,100	9.37

Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue.

The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2019</u>
2019	\$ 85,610,295	\$ 739,949	0.86 %	\$ 1,516,219
2018	82,097,857	553,493	0.67 %	91,114
2017	78,455,619	794,822	1.01	404,171
2016	74,829,783	720,083	0.96	224,354
2015	71,690,195	802,232	1.12	276,227

Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2019 (3)(4)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2019	\$ 12.11	\$ 23.68	\$ 86,350,244	\$ 85,610,295	\$ 84,590,410	98.8 %	\$ 84,590,410	98.8 %
2018	12.96	25.36	82,651,350	82,097,857	81,258,062	99.0	81,258,062	99.0
2017	13.99	27.53	79,260,441	78,465,619	77,897,372	99.3	77,907,745	99.3
2016	14.45	28.70	75,549,866	74,829,783	73,213,311	97.8	73,222,565	97.9
2015	14.80	29.74	72,492,427	71,690,195	69,845,465	97.4	69,863,686	97.5

Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

<u>As of June 30</u>	<u>Total Tax Titles and Possessions</u>	<u>Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)</u>
2019	\$ 2,637,297	\$ 371,823
2018	3,141,805	1,575,353
2017	2,969,603	2,840,760
2016	4,570,987	3,396,501
2015	4,659,354	2,323,013

The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$110,000 in fiscal 2011, \$217,500 in fiscal 2012, \$735,000 in fiscal 2013, \$0 in fiscal 2014, \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, \$519,072 in fiscal 2017 and \$372,534 in fiscal 2018.

Taxation to Meet Deficits

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities more than appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work performed, whether covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash

deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues more than estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence. See "CITY FINANCES - Free Cash."

Tax Limitations

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This "growth" limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the "growth" limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit "to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year".

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town's apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality's sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year's assessments and (b) "any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option". Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote of the district's governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

Unused Levy Capacity

The following table sets forth the City's tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2020	2019	2018	2017	2016
Primary Levy Limit(2)	\$ 180,895,886	\$ 159,565,023	\$ 142,582,081	\$ 125,974,871	\$ 115,150,846
Prior Fiscal Year Levy Limit	86,416,685	82,685,765	79,270,646	75,555,755	72,494,502
Amended Prior Fiscal Year Growth	4,520	-	17,719	-	-
2.5% Levy Growth	2,160,530	2,067,144	1,982,209	1,888,894	1,812,363
New Growth(3)	1,957,926	1,663,780	1,415,191	1,825,997	1,248,890
Overrides	-	-	-	-	-
Growth Levy Limit	90,539,661	86,416,689	82,685,765	79,270,646	75,555,755
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	90,539,661	86,416,689	82,685,765	79,270,646	75,555,755
Tax Levy	90,462,233	86,350,244	82,651,350	79,260,447	75,549,866
Unused Levy Capacity(4)	\$ 77,428	\$ 66,445	\$ 34,415	\$ 10,199	\$ 5,890
Unused Primary Levy Capacity(5)	\$ 90,433,653	\$ 73,214,779	\$ 59,930,731	\$ 46,714,424	\$ 39,600,981

Sale of Tax Receivables

Cities and towns are authorized to sell delinquent property tax receivables by public sale or auction, either individually or in bulk.

Pledged Taxes

Taxes on certain property in designated development districts may be pledged for the payment of costs of economic development projects within such districts and may therefore be unavailable for other municipal purposes (see "TAX INCREMENT FINANCING FOR DEVELOPMENT DISTRICTS" below).

Initiative Petitions

Various proposals have been made in recent years for legislative amendments to the Massachusetts Constitution to impose limits on state and local taxes. To be adopted such amendments must be approved by two successive legislatures and then by the voters at a state election.

CITY FINANCES

Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are considered by the assessors in fixing the tax levy.

Operating Budget Trends

The following table sets forth the trend in general fund budgets. The budgets exclude expenditures for "non-operating" or extraordinary items:

	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020
General Management and Support	\$ 44,244,253	\$ 46,060,384	\$ 47,390,469	\$ 48,280,904	\$ 51,333,885
Protection of Persons & Property	21,039,325	21,281,599	23,283,639	22,799,610	24,702,702
Human Services	1,332,325	1,236,303	1,238,933	2,485,646	2,196,888
Services to Property	27,030,075	27,775,550	31,301,915	32,430,101	34,017,590
Culture and Recreational	1,049,629	1,001,717	1,006,710	1,051,676	1,291,724
Total General Government	<u>\$ 94,695,607</u>	<u>\$ 97,355,553</u>	<u>\$ 104,221,666</u>	<u>\$ 107,047,937</u>	<u>\$ 113,542,789</u>
School Department	<u>\$ 74,386,225</u>	<u>\$ 76,649,575</u>	<u>\$ 80,215,681</u>	<u>\$ 85,628,634</u>	<u>\$ 89,847,444</u>
Total	<u>\$ 169,081,832</u>	<u>\$ 174,005,128</u>	<u>\$ 184,437,347</u>	<u>\$ 192,676,571</u>	<u>\$ 203,390,233</u>

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Revere, Massachusetts for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is the highest form of recognition in governmental budgeting.

Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

State Aid - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a number of different formulas, of which the "schools" and "lottery" formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality's state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 1, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.

Legislation was enacted in 1991 to help municipalities compensate for additional local aid reductions by the Commonwealth for fiscal year 1992. Under that law, municipalities were allowed to defer budgeting for teacher's summer compensation payable by the end of the fiscal years 1992 and 1993. Municipalities that chose to defer such amounts are required to amortize the resulting budget deficiency by raising at least one fifteenth of the deferred amount in each of the fiscal years 1997 through 2011, or in accordance with a more rapid amortization schedule.

State School Building Assistance Program: Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the "Authority") to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 1, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority's share of such project costs. Interest on debt issued by municipalities prior to July 1, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority's share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 1, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 1, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

Local Options Meals Tax: On May 24, 2010, the City adopted the local meals excise tax to be effective July 1, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. In fiscal 2018, the City collected \$720,250 and the revenue from this tax.

Room Occupancy Tax: An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009. In fiscal 2019, the City collected \$1,903,018 from this tax.

Water and Sewer Enterprise Fund

The City’s Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Residential	Commercial
2020	\$ 11.79	\$ 19.44
2019	15.99	25.99
2018	16.50	25.61
2017	16.15	24.48
2016	15.92	23.88

Contractual Obligations

Municipal contracts are generally limited to currently available appropriations. A city or town generally has authority to enter into contracts for the exercise of any of its corporate powers for any period of time deemed to serve its best interests, but generally only when funds are available for the first fiscal year; obligations for succeeding fiscal years generally are expressly subject to availability and appropriation of funds. Municipalities have specific authority in relatively few cases to enter long term contractual obligations not subject to annual appropriation, including contracts for refuse disposal and sewage treatment and disposal. Municipalities may also enter into long-term contracts in aid of housing and renewal projects. There may be implied authority to make other long-term contracts required to carry out authorized municipal functions, such as contracts to purchase water from private water companies.

Municipal contracts relating to solid waste disposal facilities may contain provisions requiring the delivery of minimum amounts of waste and payments based thereon and requiring payments in certain circumstances without regard to the operational status of the facilities.

The City currently has two long-term contractual relationships: a contract with Refuse Energy Systems Company (RESCO) for solid waste disposal which expires June 30, 2024 and a contract with Greenworks for recycling which expires September 30, 2021.

The City appropriated \$2,163,000 for hauling trash and recycling, \$1,220,000 for trash disposal by Wheelabrator and \$300,000 for recycling disposal by Greenworks for fiscal 2020.

RETIREMENT SYSTEM

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 1, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their

system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of January 1, 2019 membership in the System consisted of:

Retired members and survivors	497
Active employees	620
Vested Terminated Members	<u>11</u>
Total	<u><u>1,128</u></u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification.

As of January 1, 2019, the unfunded actuarial liability of the City's retirement system was \$108,612,300 assuming a 7.25% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2033.

The Commonwealth of Massachusetts currently reimburses the System on a semiannual basis for the portion of benefit payments owing to cost-of-living increases granted after the implementation of Proposition 2 ½, but prior to local acceptance of Chapter 17 of the Acts of 1997.

Funding Schedule (as of January 1, 2019)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2020	\$ 4,056,018	\$ 175,000	\$ 9,199,669	\$ 132,843	\$ 65,902	\$ 13,629,432	\$ 112,549,496	
2021	4,238,538	175,000	9,897,365			14,310,903	110,859,254	5.00%
2022	4,429,273	175,000	10,422,176			15,026,449	108,523,541	5.00%
2023	4,628,590	175,000	10,974,181			15,777,771	105,468,457	5.00%
2024	4,836,876	175,000	11,554,783			16,566,659	101,613,346	5.00%
2025	5,054,536	175,000	12,165,457			17,394,993	96,870,234	5.00%
2026	5,281,990	175,000	12,807,752			18,264,742	91,143,226	5.00%
2027	5,519,680	175,000	13,483,300			19,177,980	84,327,848	5.00%
2028	5,768,065	175,000	14,193,813			20,136,878	76,310,341	5.00%
2029	6,027,628	175,000	14,941,094			21,143,722	66,966,907	5.00%
2030	6,298,871	175,000	15,727,037			22,200,908	56,162,880	5.00%
2031	6,582,321	175,000	16,553,633			23,310,954	43,751,847	5.00%
2032	6,878,525	175,000	17,422,977			24,476,502	295,745,694	5.00%
2033	7,188,059	175,000	13,772,451			21,135,510	13,457,576	-13.65%
2034	7,511,521	175,000				7,686,521	-	-63.63%

Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board (“GASB”) Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. As of June 30, 2019, the total OPEB liability for benefits was \$288,098,848 and the fiduciary net position was \$504,144, resulting in a net OPEB liability of \$287,594,704, assuming a discount rate of 2.75%. The actuarial determined contribution (ADC) is an amount determined by the actuary pursuant to GASB Statement No. 74/75 which represents a level of funding that, if paid on an ongoing basis, is projected to cover the service cost each year and amortize any unfunded actuarial liabilities. For the fiscal year ending June 30, 2019, the ADC was \$23,186,865.

The City Council adopted an OPEB liability trust in fiscal 2019. The City has since deposited money into the trust with a current balance of \$765,168. The City is working on dedicating revenue streams to this fund annually as part of the fiscal 2021 budget and its financial policies within.

EMPLOYEE RELATIONS

City and town employees (other than managerial and confidential employees) are entitled to join unions and to bargain collectively on questions of wages, hours and other terms and conditions of employment. Provisions for compulsory arbitration of labor disputes involving fire fighters and police officers were repealed by the initiative law adopted at the November 1980 election.

The following table sets forth the number of full-time employees in the City by major department:

<u>Department</u>	<u>No. of Employees</u>
General Government	86
Public Safety	188
Public Works	37
School	<u>879</u>
Total	<u>1,190</u>

<u>Collective Bargaining Unit</u>	<u>Number of Employees Covered By Contract</u>	<u>Contract Expiration (1)</u>
Revere (School) Administrators Association	28	6/30/21
Revere Teachers Association	650	6/30/21
Educational Assistants	156	8/9/21
American Federation of State, County, and Municipal Employees, AFL-CIO	201	6/30/21
Police Officers	71	6/30/21
Police Superior Officers	35	6/30/21
Fire Department	108	6/30/21
Department of Public Works	40	6/30/21
Public Employees Local 22 Unit A	18	6/30/21
Public Employees Local 22 Unit B	85	6/30/21

LITIGATION

At present there are various cases pending in either Suffolk District, Suffolk Superior, or U.S. District Court, where the City of Revere is a defendant. In the opinion of the City Solicitor, none of the pending litigation is likely to result, either individually or in the aggregate, in final judgments against the City that would materially affect its financial position.

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City services through innovation, integrity, accountability, and teamwork; uphold the highest professional and ethical standards; maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy; and value diversity in the community and in the workplace.

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
City Council	To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.	X		X		X
City Council	To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.	X	X	X		X
City Council	To work with the Mayor and the City's financial team to establish and implement 10% residential tax exemption.	X		X		
City Council	To work with the Planning & Economic Development team to create an RFP which would provide for the highest and best use of surplus city-owned properties, specifically the McKinley School.	X	X			
Mayor's Office	To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.		X	X		
Mayor's Office	Disburse funding for capital improvements, housing stability, food security, and other recovery initiatives.		X	X	X	X
Mayor's Office	Complete the Racial Equity Municipal Action Plan process and implement policies designed by the municipal REMAP team.		X			X
Mayor's Office	Hire a social worker integrated into the Health and Human Services division of our City departments.	X	X			X
Mayor's Office	Develop and implement strategies to promote housing affordability with feedback from residents and other stakeholders.			X		X
Human Resources	Learn and utilize the Munis Payroll and Human Resources module.	X	X		X	
Human Resources	Procure and implement the Munis applicant tracking module.	X			X	
Human Resources	Train department heads and managers on the progressive discipline process.		X			
Human Resources	Conduct research on additional software to augment the Human Resource department's capabilities.				X	
Human Resources	Provide training and development programs for City hall staff.	X				

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Office of Innovation & Data Management	Continue to grow the response capabilities of Revere 311, with expected call volume at least 50% above pre-pandemic levels.	X			X	X
Office of Innovation & Data Management	Integrate Data Analyst	X			X	
Office of Innovation & Data Management	Increase usage of online resources. Increase website traffic, mobile app downloads, and online payments. Website saw double prepandemic traffic and want to continue that trend to meet double prepandemic online traffic.	X			X	X
Office of Innovation & Data Management	High-level quality assurance of service requests. Consistent 4-5 ratings on 311 service request satisfaction.	X			X	
Office of Innovation & Data Management	Reduce call waiting times: Consistent goal of being above 85% of calls waiting less than 45 seconds to reach an operator.	X			X	
Office of Innovation & Data Management	Audit of all service request types in the 311 Q-Alert Software.	X			X	
Office of Innovation & Data Management	Integrate new DPW Work Order software. Seamless as possible transition out of existing system.	X			X	
Office of Innovation & Data Management	Improve interdepartmental communications to 311.	X	X		X	
Office of Innovation & Data Management	Foster an improved culture of drone usage for improved city services and employee safety. Start tracking drone use hours by months and show a monthly increase of 25% usage across departments over the year.				X	
Office of Innovation & Data Management	Integrate Waste Collection Contractor into 311/DPW Software after RFP. 80% of missed pickups should be addressed directly by waste contractor within mobile applications or existing software systems.	X			X	
Office of Innovation & Data Management	Bring online bill pay to more departments.	X			X	
Office of Innovation & Data Management	Major integrations for Laserfiche to improve access across departments of important data.	X			X	
Office of Innovation & Data Management	Increased use of mapping for improves city services.	X		X	X	
Office of Innovation & Data Management	Expand use of Public Input Engagement Hub tool to at least 6 departments.	X		X	X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Auditing	Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.	X	X			
Auditing	Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.	X		X		X
Auditing	Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.	X	X	X		
Auditing	Create new internship program for Revere High School students who are seeking careers in finance and accounting.	X				X
Auditing	Promote training and continuing education for all staff members.	X	X		X	
Purchasing	Work with the IT Department to get Purchase Order's processed electronically, eliminating the signing of Purchase orders.	X		X		
Purchasing	Continue to join or initiate new cooperative bids with other municipalities.	X	X	X		X
Purchasing	Continue to encourage city employees to use state contracts when in the best interest of the City.	X	X	X		
Purchasing	Continue to bring awareness to management and departments of state procurement requirements.	X	X	X		X
Purchasing	Continue to educate City employees in the dollar thresholds according to the Mass General Laws.	X	X	X		X
Information Technology	Conversion of collections applications to Tyler Munis, with completion of motor vehicle, real estate, and personal property collections by the end of FY22.	X			x	
Information Technology	Upgrade of Tyler Munis from version 11.3 to Tyler Munis 2019, a web-based version of the Munis application providing greater flexibility and modern functions for City staff.				x	
Information Technology	Begin modernization of telecommunications services, starting with a review of current services and contracts. Rebid of existing services and development of a long-term telecommunications plan to be completed by the end of FY22.	x			x	
Information Technology	Infrastructure improvements designed to improve or streamline the operations of City departments, including wireless network expansion, computer and printer upgrades and improvements to building control systems.	x			x	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Assessors	Successfully perform FY2022 interim year adjustment and attain approval of our tax rate from DOR.			x		
Assessors	Begin process to digitize all documents within the Assessor's Office.	x			x	
Assessors	Continue to review exempt properties and pursue PILOT agreements.	x	x			
Assessors	Improve return rate of sales questionnaires.	x	x	x	x	
Collector/ Treasurer	Implement new receivable software in both Treasurer and Collector's office.	X	X	X		
Collector/ Treasurer	Establish and/or review all financial policies in the City and further reduce them to a written format.	X	X			
Collector/ Treasurer	Establish policies for funding for the newly created OPEB Liability Trust Fund.	X		X		X
Collector/ Treasurer	Assist the Department of Public Works and Water/Sewer/Drain departments in upgrading their time keeping system to Executive Time, attendance, and scheduling system (MUNIS integration).	X			X	
Collector/ Treasurer	Increase training for all staff, including Treasurer and Collector best practices, customer service, and any other trainings involving currently used technologies and financial systems.	X			X	
Solicitor	Continue to successfully defend claims against the City.	X	X	X		
Solicitor	Revise, amend or create new ordinances as needed.	X	X	X		X
Solicitor	Address City's real estate and land-use needs.	X	X	X		
Solicitor	Ensure compliance with federal and state laws as they apply to municipalities.	X	X			
City Clerk	To launch online requests and payments for vital records and dog licenses.	X	X		X	X
City Clerk	Continue to build the electronic file system within LaserFiche for all City Council special permits, Zoning Board of Appeals variances, and City Council meeting minutes.	X	X		X	
City Clerk	Continue to maintain and build a well-organized public records archive by working with the Department of Innovation and Data Management and the Archivist to implement and utilize Laserfiche throughout various departments.	X	X		X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Election Commission	Work with Communities of Interest to increase voter registration and participation in the Electoral process.					X
Election Commission	To hire a new member of the Board of Election Commissioners.	X				
Election Commission	To provide constituents with the Election results soon after the polls close.	X			X	
Election Commission	Run successful Elections.	X	X			
Election Commission	Work within the parameters of the approved budget so that the ratepayers know we have them in mind when spending their tax dollars.	X	X			
Election Commission	Provide exceptional customer service to constituents and businesses seeking our assistance and to treat all people equally and with respect and dignity.	X	X			X
Election Commission	Successfully complete the re-precincting project and provide a fair and transparent process to the residents of the City of Revere. Work with the members of the re-precincting team to get the project done on time and as prescribed by Massachusetts General Laws while ensuring that the lines drawn are fair for all residents.		X		X	X
Zoning Board of Appeals	To review and consider each application received based on facts and evidence provided by each petitioner and consider testimony provided by any parties of interest to discharge the legal obligations of the Zoning Board of Appeals expeditiously and impartially.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To continue economic development activities throughout the City.	X		X		X
Office of Strategic Plan. & Econ. Development	To preserve and promote the affordability of housing opportunities in Revere.			X		X
Office of Strategic Plan. & Econ. Development	To secure and administer resources supporting the City's recovery from the Covid-19 pandemic.	X	X	X		X
Office of Strategic Plan. & Econ. Development	To enhance the infrastructure and resiliency of the City.			X		X
Office of Strategic Plan. & Econ. Development	To strengthen the professional functions of the Department of Planning and Community Development.	X	X	X	X	X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Engineering	Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.	X	X	X	X	
Engineering	To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve "No Future Sanitary Sewer Overflows". To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City's engineering consultants.	X	X	X		
Engineering	Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.	X	X	X	X	
Engineering	Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.	X	X	X		
Engineering	Improve other aspects of City infrastructure, not required under the USDOJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects.	X	X	X		X
Engineering	Move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure regarding O/M of City utilities.	X		X	X	
Police Department	Implementation of a new Use of Force Policy and Use of Force Reporting which will separately document each use of force incident along with what type of force was used. There will also be mandatory reporting forms that must be completed by the officer as well as the supervisor	X	X			
Police Department	Increase officer training in CIT (Crisis Intervention Training) to further educate officers on current and updated de-escalation techniques.	X	X			X
Police Department	Complete review of all policies and procedures to ensure compliance with recent mandated Police Reform Legislation.	X	X			
Police Department	To increase the number of opportunities for Police Officers to engage with members of the Community.	X	X			X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Fire Department	To obtain an AFG Staffing Grant to hire 14 additional firefighters in preparation for the reopening of E2's firehouse in the Point of Pines Neighborhood.	X		X		
Fire Department	To secure an AFG Grant to purchase a new pump apparatus for E2's new firehouse.	X		X	X	X
Fire Department	To obtain an AFG Grant to purchase an NFPA compliant SCBA compressor.	X		X	X	X
Fire Department	To demo and begin construction of the new POP Firehouse.	X		X		
Fire Department	To complete crucial repairs to Central and Freeman Street Firehouses.	X		X		X
Fire Department	To install a separate HVAC system in the basement at the Central Firehouse.	X		X	X	X
Fire Department	To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.	X		X		
Fire Department	To continue to replace administrative and operational vehicles of the Revere Fire Department.	X		X	X	X
Municipal Inspections	Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.		X			
Municipal Inspections	Maintain Inspection results of retail Store scanner systems, electronic scales, and taxi meters.	X		X	X	
Municipal Inspections	Provide public access to Food Establishment inspection reports via the City website.	X	X	X	X	
Municipal Inspections	Begin implementation of tracking system for issues involving interior housing code enforcement complaints and violations.	X	X	X	X	
Municipal Inspections	General Counsel to address Pre-Safe Housing Task Force properties from escalating to Safe Housing Task Force Active list.	X	X	X	X	
Municipal Inspections	To automate internal communication between QAlert service requests and CitizenServe.	X			X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Short Term Rental Inspections	Register all short-term rentals that are active in the City of Revere and bring them into safety compliance.		X		X	
Short Term Rental Inspections	Identify all active short-term rentals in the City of Revere using technology.	X			X	
Short Term Rental Inspections	Inform all hosts of current city regulations and ordinances related to short-term rentals.	X	X	X		
Parking Control	To implement and manage beach sticker parking.	X	X	X	X	
Parking Control	To create a business parking district and multispace meter system.	X	X	X	X	
Parking Control	To hire four new parking control officers for better night coverage.	X	X	X	X	
Parking Control	To integrate a parking ticket payment app PayTix for smartphones.	X	X	X	X	
Parking Control	To create an ecosystem for our parking meter app Passport allowing customers to use additional options to pay at the meter, making payment more convenient, increase revenue and future proofing for innovations such as connected or autonomous vehicles.	X	X	X	X	
Parking Control	Provide excellent customer service and communication with our citizens.	X	X	X		X
Parking Control	To explore the possibility of introducing and integrating EV Smart Charging stations that can connect to our payment network at the meters.	X	X	X		X
Parking Control	Add EV charging stations at the Central Ave Municipal Parking Lot.	X	X	X		X
Public Works General	To focus our workforce and resources on services and projects that will provide maximum benefits for the City and its residents.	X	X			
Public Works General	To continue to improve the aesthetics and cleanliness of City streets.	X	X			
Public Works General	To utilize Street Scan software to identify the streets most needed for repair & repaving.	X	X		X	
Public Works General	To assess the health of Public Shade Trees throughout the City.	X	X			
Public Works General	To work closely with the OPM to find temporary space for the current DPW.	X	X	X		
Public Works General	To continue updating and improving Municipal offices and buildings.	X		X	X	

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Public Works Water & Sewer	To complete major drainage rehab from the Malden St. area to the Squire Rd. area. Currently 2/3 of the city is without proper drainage.	X			X	
Public Works Water & Sewer	The Water, Sewer and Drain Dept has identified new issues related to isolation values. By replacing valves in the areas of Reservoir and Suffolk Ave., we will alleviate low pressure issues.	X	X			
Public Works Water & Sewer	The City of Revere currently is working to replace the single speed pump system located at the Reservoir with a variable speed pump station system. We are currently the only City in Massachusetts that still runs off of the old model single speed pump system.	X	X		X	
Public Works Water & Sewer	Add a new sanitary pump station to the Beachmont area. Specifically, to impact the George Ave. and Henry St areas.	X			X	
Public Works Water & Sewer	To request a bid to replace 40 new fire hydrants within the City.	X	X			
Public Works Water & Sewer	Begin to exercise gates throughout the City that have not been assessed or exercised in many years due to the lack of manpower.		X			
Public Works Water & Sewer	To continue the City's leak detection program.		X			
Public Works Water & Sewer	Continue to work with engineering firms to help better familiarize staff with our current water infrastructure.	X	X		X	
Public Works Solid Waste	To focus our workforce and resources on services and projects that will provide maximum benefits for the City and its residents.	X	X			
Public Works Solid Waste	To continue to improve the aesthetics and cleanliness of City streets.		X	X		
Public Works Solid Waste	To purchase a new City trash compactor.	X	X	X		
Public Health Initiatives	Continue to work to end COVID-19 pandemic.	X	X			
Public Health Initiatives	Ensure vaccination program is administered professionally in accordance with all state and federal regulations.	X	X			
Public Health Initiatives	Strengthen relationships with neighboring communities to work on social determinants of health and chronic disease management.	X	X			X
Public Health Initiatives	Update Medical Emergency Operations Plan according to the recommendations from the state emergency preparedness planning team (4AB).	X	X			X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Community Engagement	Implement a Revere Food Hub – “Grow in Revere.”		X			X
Community Engagement	Implement an Urban Farming Ordinance and projects..	X		X		
Community Engagement	Implement and strengthen community engagement practices through continued development of the Covid Ambassador Program and resident led leadership.	X	X			
Substance Use Disorder Initiatives	Prevention of transmission of blood-borne diseases among active drug users. Secure DPH funding designated for Syringe Service Program in Revere.	X				
Substance Use Disorder Initiatives	Develop data-driven strategies and interventions. Utilize an Application Program Interface (API) that is utilized by appropriated parties.	X			X	
Substance Use Disorder Initiatives	Police and operations that reflect recovery-oriented language. Key stakeholders informed about the importance of language.		X			
Substance Use Disorder Initiatives	Create a robust report with quantitative and qualitative data that highlights the magnitude of the problem. Proficient knowledge to develop a comprehensive homelessness plan.	X	X			
Substance Use Disorder Initiatives	Draft a set of recommendations to present to key stakeholders based on findings and best practice. Increase capacity and readiness to implement a strategic plan.			X		
Substance Use Disorder Initiatives	Host a community event dedicated to families who have lost a loved one. Create a community space designated for those to honor their loved ones.		X			
Substance Use Disorder Initiatives	Utilize an academic institution identified to conduct a feasibility study and present the findings of that study to key stakeholders and elected officials.			X		
Elder Affairs	Ensure that Senior Center membership and activities are representative and responsive to Revere’s needs.	X	X			X
Elder Affairs	Ensure that Senior Center activities effectively support the health, entertainment, and general well being of our Senior Community.	X	X			X
Elder Affairs	Ensure that Senior Center can effectively support the transportation needs of our Senior Community.	X				X
Elder Affairs	Ensure that Senior Center staff are effectively informed on current and new developments in senior care programs, processes, and tools.	X				X
Elder Affairs	Ensure the proper employment and maintenance of tools to catalogue pertinent information to support effective outreach to all seniors in the city.	X				X
Veterans' Affairs	Continue to expand veteran and family outreach.	X	X	X		X
Veterans' Affairs	Continue a working collaboration among veteran groups and organizations in the community to help our local posts to build membership.			X		X
Veterans' Affairs	Continue to build a strong working relationship with the other departments within Health and Human Services.	X	X			X
Veterans' Affairs	Increase community education through a comprehensive media and event outreach campaign.	X	X			X

Department	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize and Modernize Economic Development	Embrace Technology	Value Diversity
Commission on Disabilities	Become a full-time regularly staffed department within the City of Revere.	X	X			
Commission on Disabilities	To Adopt MGL. 40 Section 22G which states "Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assessed for violations of handicap parking in said city or town to the Commission on Disabilities."	X		X		X
Consumer Affairs	Increase the awareness of Consumer Information using Social Media and Community Access Cable Television.	X			X	
Consumer Affairs	Schedule more group presentations at Community Organization Events.	X			X	
Consumer Affairs	Perform outreach activities in the four municipalities that will be added to the Revere Consumer Affairs Office's jurisdiction in FY2022. As of July 1, 2021, the city of Peabody and the towns of Lynnfield, Stoneham, and Wakefield will join the five cities and five towns that the office currently serves.	X			X	
Library	Increase quality and quantity of services to patrons and the public at large.	X			X	X
Library	Reclassify staff positions to attract qualified professionals.	X			X	X
Library	Launch new Young Adult space and host monthly reading groups as part of our diversity commitment to feature ELL and LGBTQ specific programs.	X			X	X
Library	Offer more technology based educational services using outside vendors to host virtual sessions.	X	X		X	
Library	Launch a virtual or in person pride month program and continuous safe meeting space for our LGBTQ community.	X	X		X	
Parks & Recreation	To incorporate more online features for everyday communications with the Parks and Recreation Department.	X	X	X	X	X
Parks & Recreation	Implement online payment services.	X			X	X
Parks & Recreation	Continue to expand programming across the board for kids, teenagers and adults.	X				X
Parks & Recreation	Continue to lead capital projects upgrading parks, playgrounds and open spaces.	X		X		X
Parks & Recreation	Locate additional space for expanded Recreational activities.	X	X			X

City Wide Strategic Goals

Next Stop Revere: Executive Summary

Next Stop Revere is the city's first comprehensive master plan in more than four decades. The planning process comes at a critical point in Revere's history, as it seeks to build on its unique identity, location, and place in the region, in order to ensure that all residents can benefit from its growth and development.

The City of Revere partnered with the Metropolitan Area Planning Council (MAPC) to develop a set of actions for the City to take over the next fifteen to twenty years. The planning process built on several community planning initiatives over the past ten years and leveraged the data and insights gathered through each of those processes. Previous planning processes include:

- The 2009 Shirley Ave. Neighborhood Gateway Initiative
- The 2010 Community Health Assessment (MGH)
- The 2013 Cultural Districts Initiative Application
- The 2016 Revere Technical Assistance Panel Report
- The 2017 Boston Amazon HQ2 Proposal
- The 2018 Revere Open Space and Recreation Plan
- The 2019 Municipal Vulnerability Preparedness (MVP) Program Assessment

Three key elements shape the past, present, and future of Revere. Revere's residents represent a mix of families who have called Revere home for generations as well as recently arrived immigrants from all over the world. Revere's location at the gateway to Greater Boston and the North Shore has increased its regional significance, while also presenting transportation, housing, and economic development opportunities and challenges. Recent interest from developers has provided benefits for Revere but has also presented challenges as the City seeks to provide the highest quality of life for its current and future residents.

Results of the Master Plan: Strategic Goals Developed

HISTORIC AND CULTURAL RESOURCES

The Historic and Cultural Resources section of the Master Plan sets the context for both history and culture in Revere. It describes the history of Revere, the places, objects, and sites that have been recognized for their historic significance, and the organizations active in remembering and preserving Revere's history. It also identifies the arts and cultural events, enterprises, activities, and organizations active in Revere today, documenting the challenges and concerns related to equitable cultural preservation and enhancement. The following strategies are designed to strengthen preservation efforts and ensure the enhancement of cultural resources in Revere.

- Goal 1: Increase cultural equity and inclusion in Revere
- Goal 2: Improve access to historic resources and cultural facilities for all Revere residents
- Goal 3: Expand access to arts education for all Revere residents
- Goal 4: Increase funding for Revere's historic and cultural resources
- Goal 5: Preserve and celebrate Revere's historic legacy as a destination for culture and entertainment
- Goal 6: Improve pedestrian access to cultural resources

HOUSING

Revere has long been an affordable place to live that welcomes people from all walks of life. The metropolitan region has seen significant increases in housing costs in recent years, and with new investment and development, Revere is beginning to experience similar increases. This will provide new sources of revenue and expand the capacity of the City to serve its residents and address unmet housing need. While market-rate housing development brings many benefits, it also needs to be balanced with the addition of deed-restricted Affordable Housing that will help ensure the overall supply of new housing is affordable to all of Revere's residents and can help mitigate the impacts of an increasingly expensive market. A balanced approach will be important to maintain the diversity that makes Revere so unique and to ensuring that it continues to have a stable workforce as it continues to grow.

Goal 1: Create new deed-restricted Affordable Housing and preserve existing deed-restricted Affordable Housing

Goal 2: Mitigate displacement pressures and create greater housing stability for vulnerable residents

Goal 3: Increase access to a variety of homeownership opportunities for moderate and low-income households (deed-restricted Affordable and market-rate condos, duplexes, and townhomes)

Goal 4: Strengthen and expand the existing naturally affordable housing stock

Goal 5: Help residents afford new market-rate housing

TRANSPORTATION AND MOBILITY

An affordable, well-connected, and safe transportation network is a critical component of a thriving and vibrant community and the backbone of a strong economy. Ensuring there are strong connections between homes, jobs, and services is fundamental to support residents' livelihood and promoting local job growth.

Revere is fortunate in that the city is served by three MBTA subway stations, twelve MBTA bus lines, and two MBTA commuter rail tracks (though no stations), as well as some pedestrian and cycling facilities, including the Northern Strand Trail and the waterfront side paths on Revere Beach Boulevard. It is also intersected by several heavily trafficked regional roadways and is located within a short distance of Logan International Airport in neighboring East Boston. However, the City is grappling with significant traffic issues, as well as major pedestrian and bicyclist safety concerns.

Goal 1: Continue to prioritize transportation safety improvements at high crash corridors and intersections

Goal 2: Continue to improve and expand on- and off-street walking and biking infrastructure in Revere

Goal 3: Require new residential developments and new large employers to provide activities, incentives, and infrastructure improvements to encourage residents and visitors to travel by public transit, walking, and biking

Goal 4: Consider modifying parking regulations to make sure parking spaces are being used efficiently and effectively in the downtown, on the waterfront, and in residential neighborhoods

Goal 5: Continue to partner with the MBTA to bring improvements to the Blue Line, Commuter Rail, and local bus service

Goal 6: Continue to work closely with MassDOT, DCR, and neighboring communities on highway projects on state-owned roadways in Revere

Goal 7: Continue advocacy for regional transportation improvements to alleviate regional traffic congestion and minimize its local impacts

ECONOMIC DEVELOPMENT

Planning for Revere's economic future requires an integrated assessment of the city's land-use policies, business composition, transportation infrastructure, social capital, and housing stock to leverage existing assets and find new opportunities. While Revere is planning for its economic future as an independent agent within the Boston metro region, the city also plays a role in the development of the region as a whole and has engaged in collaborative planning efforts with neighboring municipalities. Revere is now planning for its economic future within the Boston metro area, given its key location and role as a gateway city between Boston and the North Shore. Revere is home to two of the biggest transit-oriented development sites in the region, Wonderland and Suffolk Downs, which could bring a large influx of new commercial space to the city, in addition to a host of new residential units.

Goal 1: Improve Revere residents' employment opportunities through workforce development programming and policies

Goal 2: Support small business retention, growth, and expansion in Revere's commercial corridors (Broadway, Beachmont/Donnelly, Revere Beach, Revere Street, Shirley Avenue, Squire Road)

Goal 3: Attract established businesses to Revere in the technology, scientific and innovation industries

Goal 4: Support and expand job dense businesses in the industrial sectors (manufacturing, transportation, warehousing, construction, wholesale trade)

Goal 5: Build local entrepreneurship models for home-based workers, consultants, food entrepreneurs, and local microenterprises

OPEN SPACE AND RECREATION

Open space and parks are critical to the quality of life in a community and provide a wide range of benefits. The environmental benefits provided by open space include water absorption and filtering, flood control, removal of carbon dioxide and other pollutants from the urban environment, habitat, and food for wildlife, and shade that mitigates the urban heat index. By providing opportunities for outdoor activity for all age groups in Revere, open space promotes healthy lifestyles. Outdoor opportunities include both active recreation, such as structured sports, running, biking, and hiking, as well as passive activities, such as bird watching, picnicking, and strolling. Public recreation areas and open space provide a setting for community life and promote a unique and identifiable community character.

Goal 1: Implement the Master Plan consistent with the current Open Space and Recreation Plan

Goal 2: Provide recreational opportunities for residents of all ages and abilities

Goal 3: Develop facilities and programs that promote fitness and health

Goal 4: Maintain, enhance, and maximize the quality of existing parks, playgrounds, trails, and recreation areas

Goal 5: Coordinate with DCR and other state and regional entities that operate and maintain open spaces. Maintaining these critical partnerships provide a relational vehicle for open space and recreational opportunities to be realized

Goal 6: Promote pocket park development on city-owned land in neighborhoods with limited park access, and where they can best provide climate resilience, social, and health benefits

Goal 7: Encourage ongoing public education and direct sponsorship of pocket park development among civic, neighborhood, and business groups

PUBLIC HEALTH

Population health is shaped by our collective exposures to healthy and unhealthy environments – it begins in our homes, in our children’s schools, in the natural and built environment, and at our places of employment. Given the connection of our neighborhoods to our health, the Master Plan provides a framework for understanding how community conditions affect the health of Revere residents and identifies strategies to sustain healthy outcomes among residents, from childhood to later in life. Public health is deeply linked to other elements of *Next Stop Revere* by presenting new perspectives on how recommendations in other chapters of the Plan, such as Economic Development, Housing, Open Space, and Transportation, can contribute to healthier outcomes for residents.

- Goal 1: Create indoor and outdoor spaces, linked with programming, to strengthen community connectedness and promote physical activity and healthy eating among residents of all ages
- Goal 2: Use the built environment, policy, and programmatic interventions that improve and sustain the behavioral and mental health of all residents
- Goal 3: Address environmental exposures that affect the physical health of residents
- Goal 4: Prioritize healthy eating and active living investments to reduce the risk of acute, chronic disease, injury and premature mortality
- Goal 5: Assure a high performing municipal public health system that promotes the health and equity of residents in local decision-making, including decisions made by non-health sectors

ENERGY AND CLIMATE

As a dense, urban, coastal city, Revere faces several challenges in terms of climate change impacts, including sea-level rise, storm surge, and coastal flooding, and the urban heat island effect. These risks put a strain on municipal services, strains wastewater systems, damage public property, and impact the health, safety, and welfare of residents and businesses. The City has already taken steps to plan for the impacts of climate change through the State’s Municipal Vulnerability Preparedness (MVP) program. Through this process, Revere identified climate vulnerabilities and created an action plan to begin to address priority projects. The Plan also summarizes municipal energy usage, energy across the community, and the City’s successes to date related to energy efficiency and renewable energy. The goal of this planning effort is to continue to make Revere a more prepared and resilient place.

- Goal 1: Reduce energy use and GHG emissions across the community
- Goal 2: Increase access for residents, businesses and non-profits to clean energy for electricity and heating/cooling needs
- Goal 3: Ensure that built infrastructure is protected or adapted from natural hazards and climate change impacts
- Goal 4: Implement programs to increase education, awareness, and access to climate resilience for all community members, including those most vulnerable to climate change impacts

PUBLIC FACILITIES & SERVICES

In many ways, the character of our communities can be reflected in the quality and appearance of its civic facilities. The Master Plan helps to guide decisions and develop a plan relevant to public buildings, utilities, and infrastructure in order to meet future needs of the community. Public facilities make it possible for municipal employees and volunteers to provide services for the public good. The City's ability to provide adequate facilities depends on effective capital planning and a commitment to implementation, asset management policies, and the amount of revenue available for local government operations.

Goal 1: Ensure adequate resources for Revere's public services

Goal 2: Strengthen effective communication and collaboration within City government and with the public

Goal 3: Ensure facilities and services meet community and departmental needs

Goal 4: Promote sustainability in municipal operations and facilities

Goal 5: Improve stewardship of public properties

Goal 6: Explore new strategies for creating Public Facilities to gain more land and operational efficiencies

CONCLUSION

With the commencement of the FY2022 budget, the Mayor has appointed a new Chief of Planning, who, along with the rest of the Cabinet, is tasked with implementing the Master Plan. While the Master Plan was not developed with the budget in mind specifically, the members of the Cabinet are tasked with working within budgetary parameters to achieve these goals.

Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on several factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, and the Budget team, led by the Chief Financial Officer, meet with departments at various times during the fiscal year to introduce changes to the process and request updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus Areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, and the Budget team meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate for the City Council to make an informed decision regarding the finances of the City of Revere.

As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

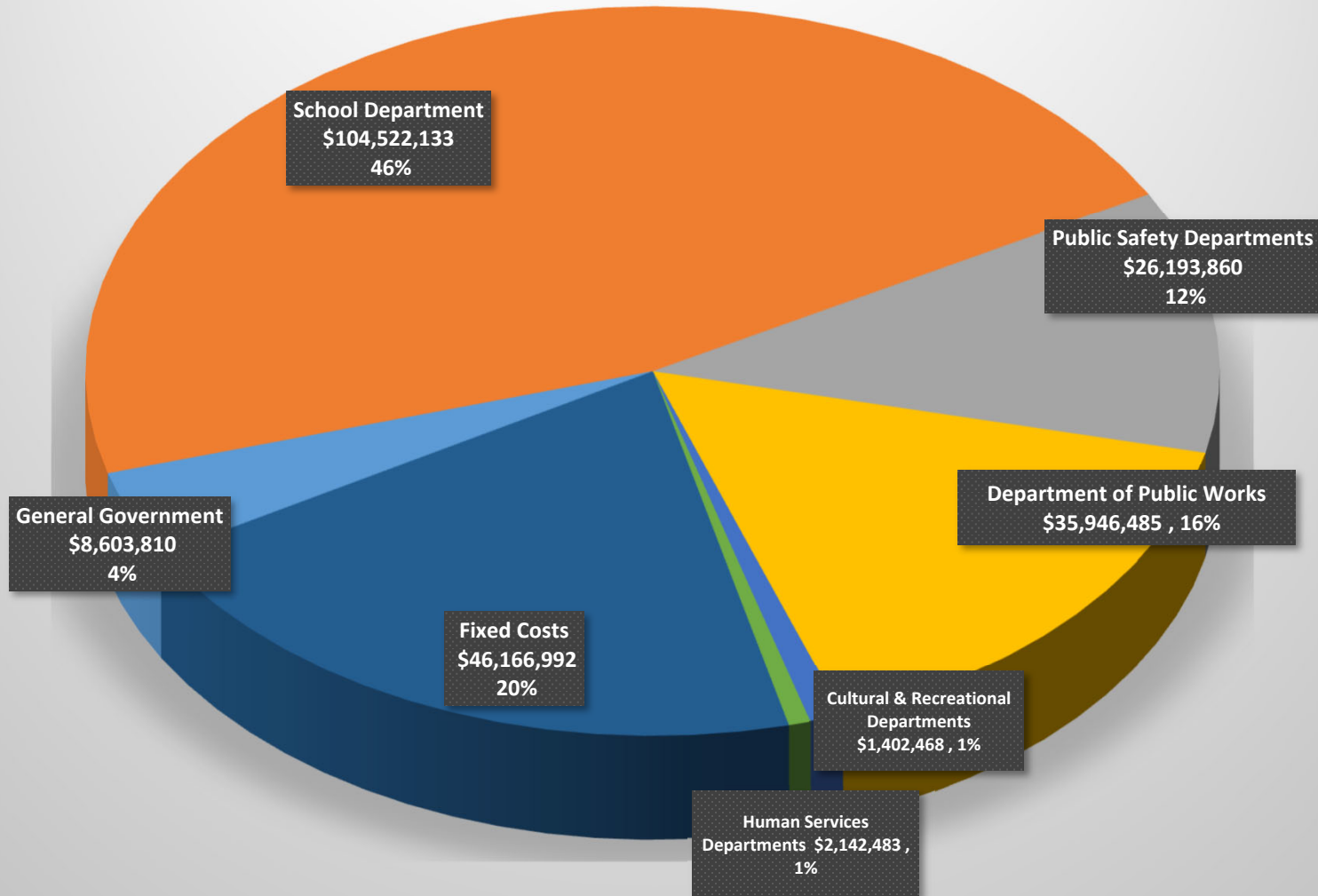
During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

CITY OF REVERE BUDGET CALENDAR - FY 2022

Mayor & Budget Committee	Start Date	End Date
Budget Team meet to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Vote on Budget.	before June 30th	

**City of Revere - FY2022 Budget
Program and Operating Budget
Total Expenses: \$224,978,231**



City of Revere
Five Year Financial Forecast
FY2021 - FY2025

	% INC/DEC FY21 v FY22	% INC/DEC FY23-FY25	FY21 RECAP	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED
REVENUES							
TAX LEVY							
PRIOR YEAR LEVY LIMIT			90,539,665	95,665,289	100,756,922	106,575,845	112,540,241
AMENDED NEW GROWTH (prior year)							
PROPOSITION 2.5 INCREASE TO LEVY		2.50%	2,263,492	2,391,632	2,518,923	2,664,396	2,813,506
NEW GROWTH - NEW DEVELOPMENT - typical	-5.66%	varies	2,862,133	2,700,000	3,300,000	3,300,000	2,700,000
EXCESS CAPACITY			-67,620				
TAX LEVY	5.40%	varies	95,597,669	100,756,922	106,575,845	112,540,241	118,053,747
LEVY LIMIT	5.32%	varies	95,665,289	100,756,922	106,575,845	112,540,241	118,053,747
LEVY CEILING	4.00%	4.00%	180,895,886	188,131,721	195,656,990	203,483,270	211,622,601
LOCAL RECEIPTS							
MVX	3.57%	1.00%	5,600,000	5,800,000	5,858,000	5,916,580	5,975,746
MEALS EXCISE	0.00%	2.50%	520,000	520,000	533,000	546,325	559,983
ROOMS EXCISE	-23.08%	3.00%	1,300,000	1,000,000	1,030,000	1,060,900	1,092,727
INTEREST ON TAXES	0.00%	0.00%	540,000	540,000	540,000	540,000	540,000
IN LIEU OF TAXES	0.00%	2.50%	140,000	140,000	143,500	147,088	150,765
FEES - POLICE DETAIL ADMIN	0.00%	2.50%	150,000	150,000	153,750	157,594	161,534
OTHER DEPT REVENUE	-3.23%	2.50%	1,550,000	1,500,000	1,537,500	1,575,938	1,615,336
LICENCES & PERMITS	17.02%	2.00%	2,350,000	2,750,000	2,805,000	2,861,100	2,918,322
FINES & FORFEITS	25.00%	2.00%	1,200,000	1,500,000	1,530,000	1,560,600	1,591,812
INVESTMENT INCOME	-50.00%	0.00%	630,000	315,000	315,000	315,000	315,000
MEDICAID REIMBURSEMENT	0.00%	2.00%	180,000	180,000	183,600	187,272	191,017
MISC. RECURRING	0.00%	0.00%	400,000	400,000	400,000	400,000	400,000
MISC. NON-RECURRING	-100.00%		300,000	0			
MISC. NON-RECURRING - ARPA Funds				1,145,290			
TOTAL: LOCAL RECEIPTS	7.27%	2.50%	14,860,000	15,940,290	15,029,350	15,268,396	15,512,242
CHERRY SHEET REVENUE	14.45%	2.50%	83,280,650	95,316,582	97,699,497	100,141,984	102,645,534
OTHER FINANCIAL SOURCES (OFS)							
Free Cash Appropriations (page 4 column c)	-18.56%	varies	4,754,266				
Other Available Funds (page 4 columb d)	20.91%	varies	2,848,691				
Other Sources to reduce the Tax Rate		varies					
Free Cash to Reduce the Tax Rate		varies	0				
TOTAL: OFS	-100.00%		7,602,957	0	0	0	0
ENTERPRISE FUNDS							
WATER/SEWER: REV from RATES	5.48%	3.00%	26,667,057	26,894,330	27,453,034	27,854,828	28,614,729
WATER/SEWER: R/E APPROP	-42.50%		1,150,000	2,000,000			
WATER/SEWER: OTHER							
SOLID WASTE ENTERPRISE	-28.57%	3.00%	250,000	350,000	360,500	371,315	382,454
TOTAL ENTERPRISE FUND REVENUE	4.19%		28,067,057	29,244,330	27,813,534	28,226,143	28,997,183
GRAND TOTAL: ALL REVENUES	5.17%	varies	229,408,333	241,258,124	247,118,225	256,176,764	265,208,705

City of Revere
Five Year Financial Forecast
FY2021 - FY2025

	% INC/DEC FY21 v FY22	% INC/DEC FY23-FY25	FY21 RECAP	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED
EXPENDITURES							
GENERAL GOVERNMENT - 100's							
CITY COUNCIL	3.10%	3.00%	322,838	332,838	342,823	353,108	363,701
MAYOR	18.83%	3.00%	531,106	631,106	650,039	669,540	689,627
Mayor - Salary Reserve		3.00%	0	700,000	0	0	700,000
NORTHEAST REGIONAL VOCATIONAL SCHOOL*		3.00%	1,999,430				
HUMAN RESOURCES	36.39%	3.00%	321,127	437,976	451,115	464,649	478,588
OFFICE OF INNOVATION AND DATA MGMT	37.51%	3.00%	475,954	654,479	674,113	694,337	715,167
CFO/AUDITOR/BUDGET	9.91%	3.00%	507,075	557,328	574,048	591,269	609,007
PURCHASING	10.42%	3.00%	248,794	274,708	282,949	291,438	300,181
INFORMATION TECHNOLOGY	4.25%	3.00%	1,235,888	1,288,428	1,327,081	1,366,893	1,407,900
ASSESSORS	3.12%	3.00%	450,033	464,085	478,008	492,348	507,118
COLLECTOR/TREASURER	5.61%	3.00%	1,190,856	1,257,617	1,295,346	1,334,206	1,374,232
SOLICITOR	20.57%	3.00%	477,478	575,698	592,969	610,758	629,081
CITY CLERK	6.64%	3.00%	342,107	364,840	375,785	387,059	398,671
ELECTIONS	0.05%	3.00%	390,932	391,132	402,866	414,952	427,400
LICENCE COMMISSION	0.00%	3.00%	6,200	6,200	6,386	6,578	6,775
CONSERVATION COMMISSION	0.00%	3.00%	7,000	7,000	7,210	7,426	7,649
APPEALS BOARD	0.00%	3.00%	12,320	12,320	12,690	13,070	13,462
STRATEGIC PLANNING/COMM DEVELOPMENT	27.87%	3.00%	217,533	278,162	286,507	295,102	303,955
ENGINEERING	73.08%	3.00%	213,715	369,893	380,990	392,419	404,192
* moved to 300's - Schools							
TOTAL: GENERAL GOVERNMENT	23.78%	3.00%	6,950,956	8,603,810	8,140,924	8,385,152	9,336,707
PUBLIC SAFETY - 200's							
POLICE	1.64%	4.00%	11,716,973	11,909,284	12,385,655	12,881,082	13,396,325
FIRE	1.91%	4.00%	10,716,770	10,920,938	11,357,776	11,812,087	12,284,570
REGIONAL EMERGENCY COMM CENTER	-7.94%	4.00%	1,644,084	1,513,580	1,574,123	1,637,088	1,702,572
MUNICIPAL INSPECTIONS	1.21%	4.00%	1,109,200	1,122,633	1,167,538	1,214,240	1,262,809
SHORT TERM RENTAL		4.00%	0	107,187	111,474	115,933	120,571
PARKING CLERK	47.99%	4.00%	419,105	620,238	435,869	645,048	453,304
TOTAL: PUBLIC SAFETY	2.30%	4.00%	25,606,132	26,193,860	27,032,436	28,305,477	29,220,151
PUBLIC WORKS - 400's							
Administration	40.50%	3.50%	426,918	599,817	620,811	642,539	665,028
Snow and Ice	0.00%	3.50%	350,000	350,000	362,250	374,929	388,051
Highway	15.91%	3.50%	770,026	892,524	923,762	956,094	989,557
Open Space/Parks	15.19%	3.50%	710,629	818,549	847,198	876,850	907,540
Facilities/Public Property	-1.31%	3.50%	1,717,806	1,695,260	1,754,594	1,816,005	1,879,565
TOTAL: PUBLIC WORKS	9.58%	3.50%	3,975,379	4,356,150	4,508,615	4,666,417	4,829,741

City of Revere
Five Year Financial Forecast
FY2021 - FY2025

	% INC/DEC FY21 v FY22	% INC/DEC FY23-FY25	FY21 RECAP	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED
HEALTH and HUMAN SERVICES (HHS) - 500's							
HHS: Public Health	-7.06%	3.50%	815,147	757,570	784,085	811,528	839,931
HHS: Community Engagement		3.50%	0	108,995	112,810	116,758	120,845
HHS: Substance Use Disorders and Homeless Initiatives		3.50%	0	18,328	18,969	19,633	20,321
HHS: Elder Affairs	2.53%	3.50%	234,806	240,756	249,182	257,904	266,930
HHS: Veterans Services	4.36%	3.50%	862,018	899,606	931,092	963,680	997,409
HHS: Commission on Disabilities	139.01%	3.50%	9,300	22,228	23,006	23,811	24,645
HHS: Consumer Affairs		3.50%	0	0	0	0	0
HHS: Human Rights Commission		3.50%	0	95,000	98,325	101,766	105,328
TOTAL: HUMAN SERVICES	11.51%	3.50%	1,921,271	2,142,483	2,217,470	2,295,081	2,375,409
LIBRARIES AND RECREATION - 600's							
LIBRARY	1.87%	3.00%	606,840	618,181	636,726	655,828	675,503
RECREATION	5.73%	3.00%	732,333	774,287	797,516	821,441	846,084
HISTORICAL AND CULTURAL RESOURCES	0.00%	3.00%	10,000	10,000	10,300	10,609	10,927
TOTAL: CULTURAL AND RECREATIONAL	3.95%	3.00%	1,349,173	1,402,468	1,444,542	1,487,878	1,532,515
SUBTOTAL - CITY DEPARTMENT COSTS	7.28%	varies	39,802,911	42,698,771	43,343,988	45,140,006	47,294,523
DEBT SERVICE - 700's							
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	5.66%	debt sched	2,739,544	2,894,543	3,460,743	3,469,543	3,469,543
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	81.02%	debt sched	1,843,194	3,336,562	1,575,467	1,435,921	1,435,921
SHORT TERM DEBT INTEREST	-89.36%	varies	141,000	15,000	200,000	200,000	200,000
PAYDOWN OF BAN'S			105,000				
ESTIMATED NEW DEBT - New High School Building						100,000	300,000
ESTIMATED NEW DEBT - North Shore Voc School Building						35,000	100,000
ESTIMATED NEW DEBT - Infrastructure - Stairs (\$1.4m)					101,500	99,925	98,350
ESTIMATED NEW DEBT - DPW equipment (\$975k)					140,500	138,750	136,250
ESTIMATED NEW DEBT - Two (2) new pumper trucks (\$1.5m)					133,750	131,500	128,250
ESTIMATED NEW DEBT - HVAC project - Lincoln School (\$2m)					145,000	142,750	140,500
SUBTOTAL - DEBT SERVICE (GENERAL FUND)	29.35%	varies	4,828,738	6,246,105	5,236,210	5,205,464	5,405,464
UNCLASSIFIED BENEFITS - 900's							
Employee Fringe Benefits - Health, Dental, Life, etc.	3.81%	6.00%	22,409,934	23,263,932	24,659,768	26,139,354	27,707,715
FICA - Medicare Tax (1.45%)	2.72%	3.00%	1,530,000	1,571,623	1,618,772	1,667,335	1,717,355
Property and Casualty Insurance	0.00%	3.00%	1,110,000	1,110,000	1,143,300	1,177,599	1,212,927
CONTRIBUTORY PENSION	3.42%	5.00%	13,513,019	13,975,332	14,674,099	15,407,804	16,178,194
SUBTOTAL - PENSION AND UNCLASSIFIED BENEFITS	3.52%	varies	38,562,953	39,920,887	42,095,938	44,392,091	46,816,191
EDUCATION - 300's							
Revere Public Schools (per schedule 19)	9.11%	4.00%	94,113,447	102,691,177	106,798,824	111,070,777	115,513,608
			-1,953,926				
NORTHEAST REGIONAL VOCATIONAL SCHOOL	-8.43%	4.00%	0	1,830,956	1,904,194	1,980,362	2,059,576
SUBTOTAL - SCHOOL DEPARTMENT	8.70%	4.00%	94,158,951	104,522,133	108,703,018	113,051,139	117,573,185
SUBTOTAL: GENERAL FUND	9.04%	varies	177,353,553	193,387,896	199,379,154	207,788,700	217,089,362

City of Revere
Five Year Financial Forecast
FY2021 - FY2025

	% INC/DEC FY21 v FY22	% INC/DEC FY23-FY25	FY21 RECAP	FY22 PROJECTED	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED
WATER/SEWER ENTERPRISE							
SALARIES	10.73%	3.50%	1,540,791	1,706,184	1,765,900	1,827,707	1,891,677
EXPENSES	3.53%	3.50%	1,426,600	1,476,900	1,528,592	1,582,092	1,637,465
EXPENSES - Long Term Debt Principal - Existing	19.63%	debt sched	3,943,720	4,717,822	4,740,990	4,503,000	4,599,455
EXPENSES - Long Term Debt Interest - Existing	4.76%	debt sched	1,700,296	1,781,218	1,780,713	1,697,365	1,612,289
EXPENSES - Short Term Debt Interest							
EXPENSES - SRF Admin Fees	5.70%	debt sched	110,649	116,959	117,403	112,048	106,585
MWRA ASSESSMENT - Water	3.08%	3.50%	5,608,417	5,781,193	5,983,535	6,192,958	6,409,712
MWRA ASSESSMENT - Sewer	-0.88%	3.50%	11,244,370	11,145,798	11,535,901	11,939,657	12,357,545
SUBTOTAL: WATER/SEWER ENTERPRISE	4.50%	varies	25,574,843	26,726,074	27,453,034	27,854,828	28,614,729
SOLID WASTE ENTERPRISE							
SALARY	31.07%	3.50%	357,738	468,881	485,292	502,277	519,857
EXPENSES	30.43%	3.50%	23,000	30,000	31,050	32,137	33,262
CONTRACTED SERVICES - Trash Pickup	2.00%	2.00%	2,206,260	2,250,380	2,295,388	2,341,295	2,388,121
CONTRACTED SERVICES - Recycling Disposal	-18.18%	3.00%	550,000	450,000	463,500	477,405	491,727
CONTRACTED SERVICES - Solid Waste Disposal	18.85%	3.00%	1,220,000	1,450,000	1,493,500	1,538,305	1,584,454
CAPITAL - lease payments and barrel replacement	-41.18%	lease sched	340,000	200,000	0	0	0
NEW EQUIPMENT - additional barrels/recycling bins as needed	0.00%	3.00%	15,000	15,000	15,450	15,914	16,391
PRIOR YEAR DEFICIT							
SUBTOTAL: SOLID WASTE ENTERPRISE	3.23%	varies	4,711,998	4,864,261	4,784,179	4,907,333	5,033,812
SUBTOTAL: CITY, SCHOOL, AND ENTERPRISE	8.35%	varies	207,640,394	224,978,231	231,616,367	240,550,861	250,737,902
OTHER EXPENDITURES							
CHERRY SHEET ASSESSMENT	13.85%	3.00%	13,021,909	14,825,770	15,270,543	15,728,659	16,200,519
CHERRY SHEET OFFSET	5.30%	3.00%	85,530	90,064	92,766	95,549	98,415
OVERLAY	15.16%	5.00%	840,733	968,218	1,016,629	1,067,460	1,120,833
SNOW AND ICE DEFICIT	0.00%	0.00%	0	395,841		0	0
OTHER DEFICITS RAISED ON RECAP							
Final Court Judgements							
Overlay Deficit							
Tax Title							
SUPPLEMENTAL APPROPRIATIONS							
Raise and Appropriate (pg 4 column B except budget)							
From Free Cash (pg 4 column c of recap)	-100.00%		4,754,266				
From Other Available Funds (pg 4 of recap)	-100.00%		2,848,691				
TOTAL: OTHER EXPENDITURES	-24.46%	varies	21,551,129	16,279,893	16,379,938	16,891,669	17,419,768
GRAND TOTAL: ALL EXPENDITURES	5.26%	varies	229,191,523	241,258,124	247,996,305	257,442,529	268,157,670
BUDGET GAP (positive = excess capacity)			216,810	0	-878,080	-1,265,766	-2,948,965

Five Year Financial Forecast - Narrative

FY2021 through FY2025

Executive Summary

The five-year financial forecast for the City of Revere is used as a budget tool that enables municipal officials to review operating needs, identify fiscal challenges and opportunities, and help develop long term budgeting policies as part of an overall strategic plan. The five-year financial forecast is invaluable in identifying key areas that the City needs to focus on, such as rising health insurance costs, retirement assessments, and collective bargaining agreements. It also helps the City plan for its capital budget, debt service management, and long-term sustainability.

Financial forecasting is the process of projecting revenues and expenditures over a multi-year period. Factors that affect forecasting are current and future economic conditions, collective bargaining agreements, future operating and capital scenarios, and other factors that affect future revenues and expenditures.

The five-year financial forecast is also used as a communication tool for both the City Council and the public. The forecast is always evolving and is constantly updated as information becomes available.

The FY2022 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public education. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and departmental equipment.

The FY2022 is balanced, with approximately \$241.3 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets. Below is a breakdown of all revenues and expenses as detailed in this forecast.

Revenues

Tax Levy: \$100,756,922

The tax levy is the City's primary revenue source, comprising approximately 47.5% of the City's total general fund revenues. Residential property values pay 77% of the total property taxes, while commercial, industrial, and personal property values pay 23%. The City has a split tax rate of 1.75, which translates to a residential rate of \$11.06/m and a commercial rate of \$21.83/m for FY2021.

The City realizes an automatic 2.5% increase to the tax levy under Proposition 2 ½, plus any increase due to "new growth" in the City. New growth includes new development, condominium conversions, and renovations/expansions to existing properties, to name a few. Based upon data presented by the Chairman of the Board of Assessors, new growth for the City for FY2022 is estimated to be \$2,700,000.

New growth estimated for fiscal years 2023, 2024, and 2025 are estimated based upon calculations presented by the Board of Assessors based upon reasonable estimates of typical new growth, as well as estimated construction schedules for some of the larger projects in the City, including Suffolk Downs, Revere Beach, and other larger developments in the pipeline.

Local Receipts: \$15,940,290

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has increased its estimate for local receipts by 7.3% for FY2022 (from \$14.9m to \$15.9m) due to the anticipated use of American Rescue Plan Act (ARPA) revenue replacement as a miscellaneous non-recurring revenue as allowed by rules and regulations of ARPA funds.

Various local receipts have been increased and decreased to reflect historic performance as well as the anticipated effects of the pandemic on local receipts overall. For example, motor vehicle excise has been increased by \$200k from FY2021 estimates due to the anticipated increase in registered vehicles. Also, anticipated building permits have increased by \$400k in anticipation of the Suffolk Downs development commencement that was stalled due to the pandemic. However, these increases are offset by decreases in rooms excise taxes by \$300k and decreases in investment income by \$315k that reflect the reality of FY2021 actual revenues received through the first three quarters of FY2021.

Local receipts are anticipated to grow at different levels as indicated in the five-year financial forecast, with an overall growth of approximately 2% in totality (not including the use of one-time revenues from ARPA funds).

Cherry Sheet Revenue (State Aid): \$95,316,582

Named for the cherry-colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

This year's budget restarts the implementation of the funding schedules in the 2019 Student Opportunity Act that were delayed last year after the coronavirus recession upset the original first-year funding plan. The Governor's budgeted \$5.5 billion Chapter 70 appropriation will fully fund the first year of the Student Opportunity's seven-year plan to add \$1.5 billion in new state funding for K-12 education. The majority of the funds would implement the improvements to the foundation budget, adding weight for low-income students, English Language Learners, special education costs and school employee health benefits.

Also, Unrestricted General Government Aid (UGGA) is budgeted to increase at the same rate as projected growth of state revenues: 3.5%. The implementation of this state-local revenue sharing framework is good news to the City in these challenging times.

It is always difficult to gauge the amount that the Commonwealth will allocate to the 351 municipalities due to the volatile economy and evolving funding formulas. Nevertheless, we need to assume a figure for purposes of completing the five-year financial forecast. Therefore, it is predicted that State Aid will increase by 2.5% for FY2023 through FY2025.

Enterprise Fund Revenue: \$29,244,330

An enterprise fund, authorized by MGL Chapter 44, Section 53F ½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

The City of Revere currently has two Enterprise Funds; Water and Sewer Enterprise and Solid Waste Enterprise.

Water/Sewer Enterprise: \$28,894,330

The water and sewer enterprise fund provides for full cost recovery including indirect costs that are appropriated in the general fund. Water and sewer enterprise fund revenues are estimated to have various increases over the next three fiscal years depending on the costs of assessments from the MWRA, as well as the debt service from some of the major projects underway in the City, including the completion of the water meter and lead service replacement projects, the reconstruction of several water mains, rehabilitation of the sewer lines, and the consent decree infrastructure improvements.

Due to the effects of the coronavirus recession, the Enterprise Fund has ended fiscal year 2020 with a surplus of approximately \$655k, a significant decrease from the \$3m surplus from fiscal year 2019. However, due to strict adherence to funding the Water and Sewer Stabilization Fund, we currently have a balance of over \$7.5 million available to address extraordinary or unforeseen events.

For FY2022, it is the recommendation of Mayor Arrigo that the City use \$2 million of the Water and Sewer Stabilization Fund to stabilize an otherwise significantly larger rate increase that would be necessary to cover the fixed costs of debt service and MWRA assessments.

A comprehensive rate study is being conducted in FY2022 by CDM Smith that will give the City a multi-year rate setting strategy that will bring revenues in line with anticipated expenditures over the next three to five years.

Until this study is completed, we will forecast enterprise fund revenues to increase 3% to keep up with the continued efforts put forward by the department to upgrade the City's infrastructure, including the elimination of inflow/infiltration of sewer lines, and illicit connections to the city's infrastructure.

Solid Waste/Recycling Enterprise: \$350,000

The Solid Waste Enterprise fund is currently in its third year of establishment. As stated above, an enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

In the case of collecting and disposing of the City's solid waste and recycling, there is a significant subsidy from the City's general fund to the enterprise fund. In fact, only \$350,000 in projected revenues will offset the nearly \$4.86 million cost of providing the service. The modified trash collection ordinance that was recently passed will help increase anticipated revenues by allowing for the enforcement of improper use of trash receptacles through the City's 40U health violation program.

It is estimated that the City will collect \$350,000 in revenues from the sale of overflow barrels, fines for improperly stored trash and recycling violations. For FY2023 through FY2025, it is estimated that the solid waste enterprise revenues will increase by 3%.

Other Financial Sources:

As mentioned above in the local receipts' summary, it is anticipated that the City will use \$1,145,290 of ARPA revenue to balance the FY2022 budget.

Balancing the budget with one-time revenues is something that is not recommended on a yearly basis. However, as allowed by the terms and conditions of the uses of the ARPA funds, the administration recommends using the one-time revenue replacement opportunity as allowed to restore the FY2022 budget back to pre-pandemic levels, restoring staffing levels and adding positions and services to best serve the City as we recover from the recession.

For purposes of the five-year financial forecast, the administration will slowly reduce the use of ARPA fund revenue replacement up to and through FY2025.

Expenses

General Government: \$8,603,810

Departments under General Government include all the financial offices and overhead support functions, including Mayor, City Council, Finance, Legal, City Clerk, Elections, Planning and Community Development.

General government spending for FY2022 is scheduled to increase by \$1.6 million, however, \$700k is for salary reserves in the Mayor's budget, as all collective bargaining agreements are scheduled to expire on June 30, 2021. When netting out the salary reserve, and the \$100k of additional funding in the Mayor's budget for communications, the general government portion of the budget is scheduled to increase by \$800k from FY2021.

The major driving factor in this increase is the addition of new positions, some of which are fully funded by ARPA funding, however, those positions that have been deemed by the Mayor to be long term positions are funded as part of the general operating budget appropriation.

In the Office of Innovation and Data Management, there are two (2) new positions added to address the increased volume of work due to the pandemic as well as the continued outreach to our diverse residency. Furthermore, as the public realizes that we have an effective and efficient

311/constituent services department, the call volume to the department increases. These increases to the call volume are encouraging as we remain committed to having a 21st century government that engages its residents, addresses their concerns, and records this data for future analysis.

The Auditing Department is also proposing using ARPA funds to continue funding the grants administrator/internal auditor position that was hired during the pandemic to accurately account for all federal and state funding that has been awarded to the City during the pandemic. For FY2022, the administration is proposing funding a full-time grant writer that will seek out, apply for, and ultimately receive grants city-wide that should pay for itself within 24 months. These are the types of positions that the administration will seek to add with ARPA funds; positions that will help identify funding sources for our public safety, public works, public health, and all other departments of the City.

The Information Technology (IT) budget has one new full time equivalent (FTE) that is needed to keep up with the frantic pace of IT improvements being addressed by the Director of IT. This support specialist will be key in helping the City update hardware and software needs, as well as assist in the migration of the City's financial software system to one integrated system that will allow for daily interaction between the assessor, collector, treasurer, auditing, and payroll to be automated and streamlined.

Staffing in the Collector/Treasurer's office is proposed to increase by two (2) FTEs to restore the staffing level that the office had pre-pandemic. Increases in call volume and alternative payment methods have increased demands on the office. Furthermore, the migration from Govern to MUNIS in the Collector/Treasurer's office has increased workloads as we begin the arduous task of converting 10 years of real estate, motor vehicle excise, tax title, and water/sewer billing data from our old system to the new financial software.

For the Office of Strategic Planning and Economic Development, the addition of one (1) FTE is recommended by the administration to allow for the hiring of an administrative assistant that will help the new Chief with the management of the department, including all the special revenue funds that pass through the department. While the department only funds 2.7 FTEs in the general fund, it is a department of eight, with most all other employees funded through the respective grants for which it manages. It is proposed that 2.25 FTEs are funded using ARPA funds, including .25 FTE of a Business Liaison, .25 FTE of an Open Space and Environmental Planner, .75 of a Transportation Manager, and 1.0 FTE of a Housing and Stability Officer. All positions being considered with ARPA funds will cover not only the salary costs (proportionally), but also the fringe benefit expenses that come along with the position, including health insurance, retirement benefits, and applicable FICA taxes.

In the Engineering Department, one (1) new FTE is being proposed by the administration for the addition of a Staff Engineer/Program Manager. In prior years, a position was approved in the budget but never filled, and it was determined that the proposed pay at the time (\$65k), did not attract the employee needed to handle this responsibility. For FY2022, the administration is proposing the salary at \$86k, with the hope that this staff engineer/program manager can ultimately help the City decrease its costs in contracting for these services.

For forecasting purposes, the estimated expense increase for general government services for the City will be 3.0% for FY2023 through FY2025.

Public Safety: \$26,193,860

Departments under Public Safety include Police, Fire, Municipal Inspections, Regional Emergency Communications Center, and Parking Departments.

In FY2022, Public Safety is budgeted at a 2.3% increase in spending. Some of the increase is due to additional staffing of uniformed police officers (2 FTE's) and fire fighters (2 FTE's). The administration is also requesting a full time Crime Data Analyst (1 FTE) in the general fund budget, as well as an IT specialist (1 FTE) added using ARPA funds in the police budget. These positions will ensure that the newly appointed Chief have the staffing and resources to address all spikes in crime using critical data provided by this new position. Also, regarding IT needs, past practice had uniformed police officers acting as "de-facto" IT specialists. Going forward, a civilian IT professional will allow for more boots on the streets, with the proposed IT specialist working in collaboration with both the Chief of Police and the IT Director. This "dotted line" organizational arrangement will ensure that the communication between the City and the Police Department, regarding technology needs, is addressed on both a macro and micro level.

The budget for the City's apportionment of the Metro North Regional Emergency Call Center (MNRECC) has decreased by approximately 7.9% (approx. \$130k), due to a shift in percentages of the total budget based upon call volume between Winthrop and Revere. The budget allocation model for the MNRECC is developed using two components, population and call volume. Revere's percentage of population served is 74%, and the call volume is 79%. The blended rate for Revere is 76.6% for all apportioned costs. This is a decrease from the 78% apportionment from FY2021 which, when combined with the nearly \$250k in additional grant dollars (from \$950k to \$1.2m), helped reduce the overall assessment to the City.

For the other public safety departments, the addition of three (3) new parking control officers and two (2) new inspectors are proposed. As indicated in the FY2021 five-year forecast, both the parking and municipal inspections departments had suffered reductions in force (RIFs) in FY2021 and we are now able to increase staffing in these departments due to the end of the pandemic and subsequent increase in revenues, both from normal "business-as-usual" as well as federal recovery aid.

The implementation of two resident parking sticker programs, one for overnight parking and another for resident beach parking has drastically increased the workload of the parking department, and additional resources are needed to keep up with the administrative workload and increased enforcement. It is anticipated that increases in violations for resident parking and increased meter revenues (due to the completion of the Shirley Ave. infrastructure improvements) will fully cover all increased costs within the parking department.

The city has also created a new department for tracking and enforcing the newly adopted short term rental ordinance. This department will look to have all short-term rentals registered within the City, as well as comply with all applicable ordinances. Revenue generated from this department will ultimately help offset the costs, though it has yet to be determined that this will be a full cost recovery. However, it is important to the administration that short-term rentals comply with all the newly adopted rules and regulations to ensure that they do not become a nuisance to the community.

The estimated expense increase for public safety for the City will be 4.0% for FY2023 through FY2025. These projected increases are due to the Mayor's commitment to maintain the staffing levels of its public safety departments, as well as a commitment to continue to fund the Metro North Regional Emergency Communication Center (911) for the benefit of the City and its residents.

Department of Public Works: \$4,356,150

Departments under Public Works (DPW) include Public Works Administration, Snow and Ice Removal, Highway, Open Space/Parks, and Facilities/Public Property. The Water, Sewer, and Drain (W/S/D) department and the Solid Waste department are also part of the DPW but are budgeted separately as enterprise funds.

Enterprise Fund accounting allows the City to treat the collection of its solid waste, recyclables, yard waste, and bulky items in a separate account that segregates revenues and expenses in the same manner as the Water/Sewer Enterprise Fund. While revenues of the Solid Waste Enterprise Fund do not cover the total cost of expenses incurred, as they do in the W/S/D Enterprise Fund, it does allow for identifying the true costs to the City for solid waste and recycling operations.

In FY2021, the Mayor created the cabinet level position of Chief of Infrastructure and Public Works, to coordinate the departments of the DPW Administration, Highway, Parks/ Open Space, Facilities/ Public Property, Engineering, Water/ Sewer/ Drain, and Solid Waste. To continue supporting this reorganization, in FY2022 the Mayor has created two new administrative positions to provide needed oversight and coordination across all divisions of the DPW. The Business Manager will be responsible for directing the business of the DPW, including the modification and administration of all time and attendance of the DPW (payroll), coordination of bid specifications for proper procurement, administration of all DPW contracts, both at implementation and during the life of the contract, capital asset management, and other administrative tasks. The Construction Oversight position will provide oversight on various DPW projects to ensure all city contractors are performing and delivering as per the specifications of the respective contract or purchase order.

To be more efficient and effective, all services that are done within these departments will be examined and modified where needed. Impact bargaining with the unions will allow for more versatility in the manner in which services are provided. Many support services that had been reduced or cut due to the pandemic are being phased back in with the FY2022 budget. Examples of such third party and support services include the ROCA program, which will assist the DPW in maintaining our open spaces and main corridors and increasing funding for the senior work program that supplements the facilities and parks departments. Additionally, adding a craftsman in both the Highway and Facilities/ Public Properties divisions will provide much needed manpower that is required to help maintain and preserve the City's buildings and infrastructure.

As a result of the reorganization of the DPW, as well as the increases in force, the FY2022 budget has been increased by \$380k over the FY2021 budget that was drastically reduced due to the financial effects of the pandemic.

Estimated expense increase for the Department of Public Works is expected to increase at 3.5% per year from FY2023 through FY2025.

Health and Human Services: \$2,142,483

Departments under Human Services include the Public Health Department (Board of Health, Nurses, Community Outreach and Substance Use and Homeless Initiatives departments), Elder Affairs, Veterans Affairs, Consumer Affairs, Commission on Disability, and the newly created Human Rights Commission (HRC). The role of the HRC is to protect the civil and human rights of both residents and visitors of the city.

The pandemic has highlighted several areas of concern that the Mayor wishes to focus on to help improve quality of life for city residents. To help address the concerns and improve upon these areas, several changes were made within Health and Human Services.

First, the department formerly known as Healthy Community Initiatives (HCI) has been reorganized and renamed as Community Engagement. This department will provide outreach with opportunities for active living and healthy eating, promoting civic engagement, and providing leadership development. Also, the Community Engagement department will coordinate all food justice operations, including food access to the needy, urban farming, and the farmer's market. As the coordinator of the City's grants for the Youth Works program and Healthy Summer Youth Job program, the Community Engagement department assures that the funds are administered and spent accordingly. These programs helped over seventy (70) Revere youth workers obtain jobs that will help them develop skills and experience that will serve them well as they prepare for their future.

Next, the Substance Use Disorders (SUDI) department has also taken on Homeless Initiatives as part of its scope, as there is often overlap between the two. The newly branded Substance Use Disorders and Homeless Initiatives department will assist some of the City's most underserved and vulnerable population. During the pandemic, the department piloted a homeless outreach and emergency housing program to prevent widespread transmission of Covid-19. The department runs almost exclusively on grant dollars, and for FY2022, the mission will continue to be a resource for better opportunities of wellness and quality of life for those affected by substance use disorders and homelessness.

Finally, the FY2022 budget has created a Human Rights Commission to investigate instances of civil and human rights violations as well as work within the community to provide education and representation for all residents of the City. The new budget has funding to hire the City's first Director of Diversity and Inclusion, which will oversee the mission of the Human Rights Commission and to deliver upon the goals set forth.

The overall budget of all departments of the City's Health and Human Services has increased by \$221k for FY2022, or 11.5%, eliminating the 11% reduction that was necessary as part of balancing the FY2021 budget. FY2020 had a budget of \$2.2 million that had to be reduced to \$1.95 million for FY2021. We are happy to report that spending for Health and Human Services is proposed at \$2.14 million for FY2022, nearly eliminating all cuts from FY2021, while expanding the services that will be delivered with the addition of the Human Rights Commission and the expansion of the Substance Use Disorders department to serve the City's homeless population.

Estimated costs to Health and Human Services are expected to increase by 3.5% through FY2025 for purposes of forecasting.

Cultural and Recreation: \$1,402,468

Departments under Cultural and Recreation include the Library, Parks & Recreation, and Historical & Cultural Resources

Expenses in the Library Department are projected to increase by 1.9% for FY2022 due to normal increases in salaries and expenses. Certain requirements of the Commonwealth require the budget of the library to be funded at a level to meet its minimum appropriation requirement. The budget set forth in FY2022 allows for such funding.

The hiring of a new Library Director has given the library new energy, and it is noticeable when entering the library. Outdated, damaged, or otherwise unused materials have been purged and replaced with newer materials to better serve those residents who utilize the library. New virtual programs were created during the pandemic, including a writing contest to engage the youth. Physical repairs to the library during the closure include plastering and painting the main reading room, repairs to the roof, and cleaning of the attic that has resulted in the creation of exclusive space for young adults.

Expenses in the Parks & Recreation department will increase by 5.7% due to several factors, including an increase in hours to one position that was previously part-time and an increase in funding for recreational programming. The recreational programs line item has been increased to reflect the restored activities and events anticipated in FY2022.

During FY2021, the City put together bid documents to seek opportunities to expand upon the current physical space of the Parks and Recreation department to help better serve the community. We received one bid from the owners of 321 Charger St, where approximately 25,000 sq. ft. is available in the space formerly occupied by a fitness center. We are currently in the process of working out final details on a projected three-year lease that is part of the City's Capital Improvement Plan. Once finalized, the administration hopes to obtain the funding to open a much larger and more dynamic facility that will not only serve as the City's Park and Recreation headquarters, but also serve as a Health and Wellness Center that can serve the entire City of Revere. As of the date of this presentation, many of the details are still being deliberated. However, it is worth noting as part of the five-year financial forecast, staffing and operational costs will increase in future years if we are able to obtain the additional space.

Estimated costs to Cultural and Recreation are expected to increase by 3.0% through FY2024 for purposes of forecasting, but this estimate may be modified as more details are gathered on a new facility.

Fixed Costs: \$46,166,992

Fixed costs are costs that are legally or contractually mandated such as debt service, health insurance, retirement assessment, Medicare, and property/casualty insurance. Fixed costs continue to be the biggest challenge in municipal budgets. Each fixed cost has its own projected increase over the five-year forecast that reflects estimated average costs municipalities are seeing in each category.

The projected increases for FY2023 through FY2025 for each fixed cost are as follows:

- Health Insurance: 6.0%
 - In FY2022, the City will see an increase of 3.8% due to the natural increase in health care costs combined with the budgeted additional staffing in school and city departments during FY2022.
 - The City's Medex Retiree plan has increased 19% in FY2022 due to the natural inflation of associated costs of the plan, as well as the actual costs of delivering services and administration of this self-insured plan.
 - The City, to achieve cost savings, implemented an "Opt-Out" program which will compensate employees who are able to come off the City's health insurance plans. This program will help reduce the head count of our employees who take the health care benefit and therefore reduce costs of providing health insurance.

- The increased costs of health insurance city-wide is something that the administration is addressing as part of its collective bargaining, as well as the resurrection of the public employee committee (PEC), a group of representatives of all the City's collective bargaining units, as well as a representative on behalf of the retirees. It is the hope of the administration that negotiations with the PEC will result in plan design changes or other concessions that will help contain the costs of providing quality health insurance to its employees and retirees.
- Any savings obtained through collective bargaining or any other methods available to the administration will not only help with the overall financial stability to the City but will also help drastically reduce the City's unfunded "other post-employment benefits" obligations, which currently is \$288 million.
- Retirement Assessment: Per amortization schedule
 - Estimated increases are needed to fully fund the unfunded liability by 2033. After 2033, the City will pay its normal costs.
- Medicare: 3.0%
 - Estimated average of salary increase over the next three years.
- Municipal Insurance: 3.0%
 - In FY2021, the City put out a bid for insurance in the hope of controlling costs. Results are pending.
 - Estimated based upon increased investments in the City's capital and infrastructure and normal inflationary costs.
- Debt service: Per estimated funding schedule
 - The City's capital plan is an evolving document and will always adjust based upon the needs of the community, current market conditions, and changing circumstances of both the schools and general government operations.
 - The FY2022 Debt Schedule reflects three major construction projects in process: the new DPW building, the DCR facility, and the Point of Pines Fire Station.
 - Also, the City is forecasting debt related to two additional construction projects, the new Revere High School as well as a planned new building for the Northeast Vocational School.
 - Refunding opportunities that allow the City to refinance existing debt are reviewed annually with the City's financial advisors in a continued effort to keep debt service as low as possible.

Education – Revere School District: \$102,691,177

The School Committee oversees the budget process for the schools, and it has a bottom-line budget of \$102,691,177 for FY2022, an increase of 9.1% from FY2021. The school department's budget has been built on Chapter 70 estimates that are in line with the five-year financial forecast.

With the FY2022 Governor's budget, as well as the House and Senate versions of the Commonwealth's budget, the City of Revere is slated to receive over \$10.5 million of new funding to deliver on the Student Opportunity Act (SOA). The funding of the SOA implements the recommendations of the 2015 Foundation Budget Review Commission which increases foundation budget levels for those communities with English Language Learners (ELL) and low-income students.

As a result of the beginning of delivering on the recommended funding levels of the SOA, the City of Revere is poised to drastically increase its ability to hire staffing and other resources to deliver additional services to the students of the district. As required by the Department of Elementary and Secondary Education (DESE), the City is required to fund an amount that meets the foundation budget and the net school spending requirement. Since the City typically funds the budget at this level, the amount above cannot be reduced without the risk of not complying with DESE regulations.

For financial forecasting purposes, we will forecast that the cost of education will increase the general fund budget by 4% per year in both personnel and non-personnel expenses. However, the overall cost may far exceed this estimate. It is most likely to be offset with an increase of Chapter 70 funding from the State, which will offset the additional increase on the revenue side of the forecast through the Cherry Sheet estimated revenue.

Please see the school department's section of the budget for additional information about the school's overall budget and the details of such.

Education – Northeast Vocational: \$1,830,956

Revere's assessment for FY2022 decreased by 8% due to several factors. First, the Northeast Metropolitan Regional Vocational School received almost \$450,000 in additional Chapter 70 funding than was budgeted in FY2021. Second, \$800,000 of certified excess funds were used to offset member communities' assessments. Finally, transportation reimbursement funds were used to offset transportation costs for FY2022.

Northeast Metropolitan Regional Vocational School entered the feasibility and schematic design state of the MSBA building project in school year 2019-2020. For FY2022, a combination of \$1.2 million in MSBA reimbursement and \$300,000 from excess funds will offset the costs of the design development stage; therefore, there will be no effect on the City for this fiscal year.

The costs associated with the new building project are projected to begin affecting the city's assessment in FY2023. These estimated debt service costs are forecasted as part of debt service. For general operating costs of the Northeast Vocational School, we are projecting a 4% increase for FY2023 through FY2025.

Enterprise Fund Expenses - Water/Sewer/Drain (W/S/D) Enterprise \$26,726,074

Expenses in this enterprise fund represent personnel, expenses, contracted services, assessments, and debt service costs.

To be more efficient and effective, all services that are done within these departments are examined and modified as needed. Impact bargaining with the unions will allow for more versatility in the way services are provided. Two craftsmen positions were moved to the DPW, and were replaced with two laborer positions, keeping the labor force level for the WSD Enterprise. Two (2) new administrative positions are proposed for FY2022, an AMI Data Analyst and Construction Oversight.

The AMI (Advanced Meter Infrastructure) Analyst will be responsible for the daily operations, monitoring, and exception processing of the AMI and MDMS applications, data, and processes to ensure the accuracy of data used for billing, products, and services. With the installation of new meter reading equipment and software, the needs of the department about the water meter division have pivoted from meter technician driven to data

analysis driven. The new meters installed citywide run on a sophisticated software platform that can be extremely useful to the department, including the ability to detect leaks immediately by monitoring meters that run consistently during off-peak hours. There is also the ability to have a portal for customers to review their usage. It is the goal of the WSD to utilize data from the Sensus meter system to better serve the community and ensure all ratepayers are being properly billed for their respective usage.

The proposed Construction Oversight position will be responsible for providing oversight and administrative support in the areas of water distribution, wastewater collection, stormwater collection, street and sidewalk improvement (on WSD projects), land survey, instrumentation and control, and geographic information systems (GIS) update and maintenance. Many of these services are provided by engineering and consulting firms that are costly to the City, and the ability to bring some of these services in house should deliver long term cost savings as well as better accountability to the City when managing the many infrastructure projects and repairs of the department.

Many support services that had been reduced or cut due to the pandemic are being level funded with the FY2022 budget. In many of these cases, the purchases of equipment over the past several years have allowed the W/S/D department to do more work in house, thereby saving money on contracted services.

Expenses are projected to rise from FY2023-FY2025 as follows:

- Water/Sewer Enterprise
 - Personnel: 3.5%
 - Expenses: 3.5%
 - MWRA Assessment ~ Water 3.5%
 - MWRA Assessment ~ Sewer 3.5%
 - SRF Fees projected debt schedule.
 - Debt Service: projected debt schedule.

Enterprise Fund Expenses - Solid Waste/Recycling Disposal \$4,864,261

Expenses in the Solid Waste Enterprise fund consist of salary and expenses, as well as contracted services for the collection and disposal of the City's solid waste and recycling.

For FY2022, a clerk has been moved from the DPW administration budget to the Solid Waste Enterprise Fund to be a dedicated administrator of all contracts of the Solid Waste Enterprise Fund, to handle specific 311 calls, and to serve as the principal contact for all recycling efforts. Having a dedicated clerk will result in more timely and efficient management of this department and will streamline communications between the vendors, constituents, and management.

The City has a tentative agreement on a new contract with Capitol Waste, which also now includes administration of the disposal of the City's single stream recycling. The new contract will result in a substantial per ton savings for recycling disposal. Additionally, a modified collection

schedule will create savings to the City, as well as provide additional services including a daily pickup of all City trash barrels along Broadway, Shirley Ave., and Beachmont.

Also, the 16,000 uniform blue barrels that were purchased in 2019 will be paid in full in January 2022, resulting in \$140,000 savings from the FY2021 budget for the debt service that was required to obtain and distribute the barrels.

For FY2023 and beyond, the City is forecasting increases in Solid Waste/Recycling costs as follows:

- Solid Waste Enterprise
 - Salary: 3.5%
 - Expenses: 3.5%
 - Contracted Services (including):
 - Solid Waste Pick up 2.0%
 - Solid Waste Disposal 3.0%
 - Recycling Disposal 3.0%

Cherry Sheet Assessment: \$14,825,770

Named for the cherry-colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

The categories of charges include state assessments (retired teachers' insurance, mosquito control, RMV non-renewal surcharge, etc.), transportation authorities (MBTA primarily), annual charges (special education), and tuition assessments (school choice and charter schools). This year's overall assessments have increased by \$1.5 million from last year's assessment of \$13,021,909. The majority (\$1.4 million) of this increase is directly related to the increase of charter school sending tuition, which has increased as a result of the funding of the Student Opportunity Act that was referenced earlier as part of the Education portion of this narrative.

It is projected that the Cherry Sheet assessment from the Commonwealth will increase 3% from FY2023 to FY2025.

Other Expenditures: \$1,454,123

- Overlay: \$968,218
 - Overlay is an account established annually to fund anticipated property tax abatements and statutory exemptions adopted by the Council.
 - Overlay will be increased by amounts set by the Assessor for FY2023 - 2025 for purposes of forecasting.
- Cherry Sheet Offset: \$90,064

- Offset receipts are receipts from the Cherry Sheet that are to be used for a specific purpose (public library). These obligations are expected to increase 3% for FY2023 to FY2025.
- Snow and Ice Deficit: \$395,841
 - The City incurred a snow and ice deficit during the winter of FY2021. Per Massachusetts General Law, any city that overspends their snow and ice budget is required to raise the deficit on the following years' tax rate if the deficit is not provided for during the fiscal year in which it occurred.

Conclusion

The City of Revere, like all municipalities throughout the Commonwealth, continues to struggle with the effects of the COVID-19 pandemic, as well as rising fixed costs, increasing demands for services, and contractual obligations. Despite this, we have put forth a budget and a spending plan that is responsible, with realistic revenue estimates based upon currently known information that has been analyzed and adjusted accordingly.

The five-year financial forecast is a tool that helps us best manage the challenges of such events. It is a tool that uses reasonable estimates in both revenue and expenditure trends while considering the overall economic picture of the current times. It has flexibility to adapt as needed, and consistently evolves as economic trends and other extraordinary and unforeseen events happen.

The goal is to project revenues and expenditures up to five years into the future which helps the administration analyze where current trends are leading and estimate if money will be available for discretionary spending such as capital purchases, collective bargaining settlements, and new municipal program. It also will help identify those "budget buster" items that need reform from the local or state government.

The five-year forecast, combined with the capital improvement program and FY2022 budget, will continue to be the basis for all future financial planning for the City of Revere.

Organizational Structure

Departments and Functions

The City's organizational structure for FY 2022 provides the citizenry a visual of the overall structure of the organization. Organization responsibility codes (see below) are used in the organizational structure and in the organization chart to clearly identify the department, board, or committee (organizational unit) responsible for the management, oversight, and financial controls, (organizational unit cost centers).

Organizational Unit Responsibility Codes

Organization department codes group departments in a series of numbers as follows:

- 100's (general government)
- 200's (public safety)
- 300's (schools)
- 400's (department of public works)
- 500's (health and human services)
- 600's (library and recreation)
- 700's (debt)
- 800's (intergovernmental – assessments from Commonwealth)
- 900's (unclassified – health insurance, pension and other fixed costs)

Organizational Unit Cost Centers

Cost centers are used to classify revenues and expenditures for external financial reporting. Classification of expenditures by organizational unit is essential to responsible accounting. The classification corresponds with the government unit's organizational structure.

GENERAL GOVERNMENT (100)

Organization Responsibility codes 100-199 are reserved for general government:

110 Legislative - Expenditures related to the legislative operations of the community. Reporting units in this category include:

- City Council (111)

120 Executive - Expenditures related to the executive operations of the community. Reporting units in this category include:

- Executive Office of Mayor (121)
- Human Resources (125)
- Innovation and Data Management (127)

130 Financial Administration - Expenditures related to the financial administration of the community. Reporting units in this category include:

- Chief Financial Officer, City Auditor and Budget Director (135)
- Purchasing and Procurement (138)
- Information Technology (140)
- Assessing (141)
- Treasurer/Collector (145)

150 Operations Support - Expenditures related to the non-financial administration of the community. Reporting units in this category include:

- Office of the City Solicitor (151)

160 Licensing and Registration - Expenditures related to the licensing and registration operations of the community. Reporting units in this category include:

- Office of the City Clerk (161)
- Office of Elections (162)
- Licensing Commission (165)

170 Land Use - Expenditures related to the management and control of land use within the community. Reporting units in this category include:

- Conservation Commission (171)
- Zoning Board of Appeals (176)

180 Development - Expenditures related to encouraging and managing the physical and economic growth of the community. Reporting units in this category include:

- Strategic Planning and Economic Development (182)
- Engineering (184)

PUBLIC SAFETY (200)

Organization Responsibility codes 200-299 are reserved for public safety:

210 Police - Expenditures for law enforcement.

- Police (210)

220 Fire - Expenditures for preventing and fighting fires.

- Fire (220)

230 Emergency Communications – Expenditures for assessment for operations of emergency communications.

- Metro North Regional Emergency Communication Center (230)

240 Protective Inspection - Expenditures related to the protective inspection operations of the community. Reporting units in this category include:

- Municipal Inspections (241)
- Short Term Rental Inspections (242)

290 Other - Expenditures related to public safety which does not fall readily into one of the previous categories. Reporting units in this category include:

- Parking Clerk (295)

EDUCATION (300)

Organizational Responsibility codes 300-399 are reserved for education:

300 Education - Expenditures for education of the Revere Public Schools. In developing this area, the Department of Elementary and Secondary Education's End of Year report can be reviewed and provided information for preparation.

- Revere Public Schools (300)
- Northeast Regional Vocational School (322) *

**Relocated from Executive to Education for FY2022*

PUBLIC WORKS (400)

Organizational Responsibility codes 400-499 are reserved for city services (public works):

420 Department of Public Works - Expenditures related to the construction, maintenance, and repair of highways and streets in the community. Reporting units in this category include:

- Public Works Administration (420)
- Snow and Ice Removal (421)
- Highway (422)
- Parks and Open Space (423)
- Facilities/Public Property (424)
- Solid Waste/Recycling (425) *
- Water/Sewer/Drains (430) *

**Enterprise Funds*

HEALTH and HUMAN SERVICES (500)

Organization Responsibility codes 500-599 are reserved for health and human services:

520 Public Health - Expenditures related to inspection and regulatory activities which contribute to the conservation and improvement of public health. Reporting units in this category include:

- Public Health (522)
- Community Engagement (524)
- Substance Use Disorders and Homeless Initiatives (525)

540 Public Resources – Expenditures related to activities of veterans, elderly, and disabled: Reporting units in this category include:

- Elder Affairs (541)
- Veteran’s Affairs (543)
- Commission on Disabilities (549)

590 Other – Expenditures for human services which do not readily fall into one of the previous categories. Reporting units include:

- Consumer Affairs (590)
- Human Rights Commission (595)

CULTURE AND RECREATION (600)

Organization Responsibility codes 600-699 are reserved for culture and recreation:

610 Library - Expenditures related to the operation of a public library.

- Library (610)

650 Recreation - Expenditures related to the provision of recreational activities or the operation of recreational facilities.

- Recreation (650)
- Historical and Cultural Resources (691)

DEBT SERVICE (700)

Organization Responsibility codes 700-799 are reserved for debt service:

700 Bonded Debt - Expenditures for periodic payments bonded debt.

- Debt Service (700)

INTERGOVERNMENTAL EXPENDITURES (800)

Organization Responsibility codes 800-899 are reserved for intergovernmental expenditures (cherry sheet charges):

820 State Assessments and Charges - Expenditures for periodic payments of cherry sheet charges from the Commonwealth.

- State Assessments and Charges (820)

UNCLASSIFIED (900)

Organizational Responsibility codes 900-999 are reserved for unclassified expenditures:

900 Employee Benefits - Expenditures related to employee benefits not made directly to employee, but which are allocated to specific costs and benefits on behalf of employees. Reporting units in this category include:

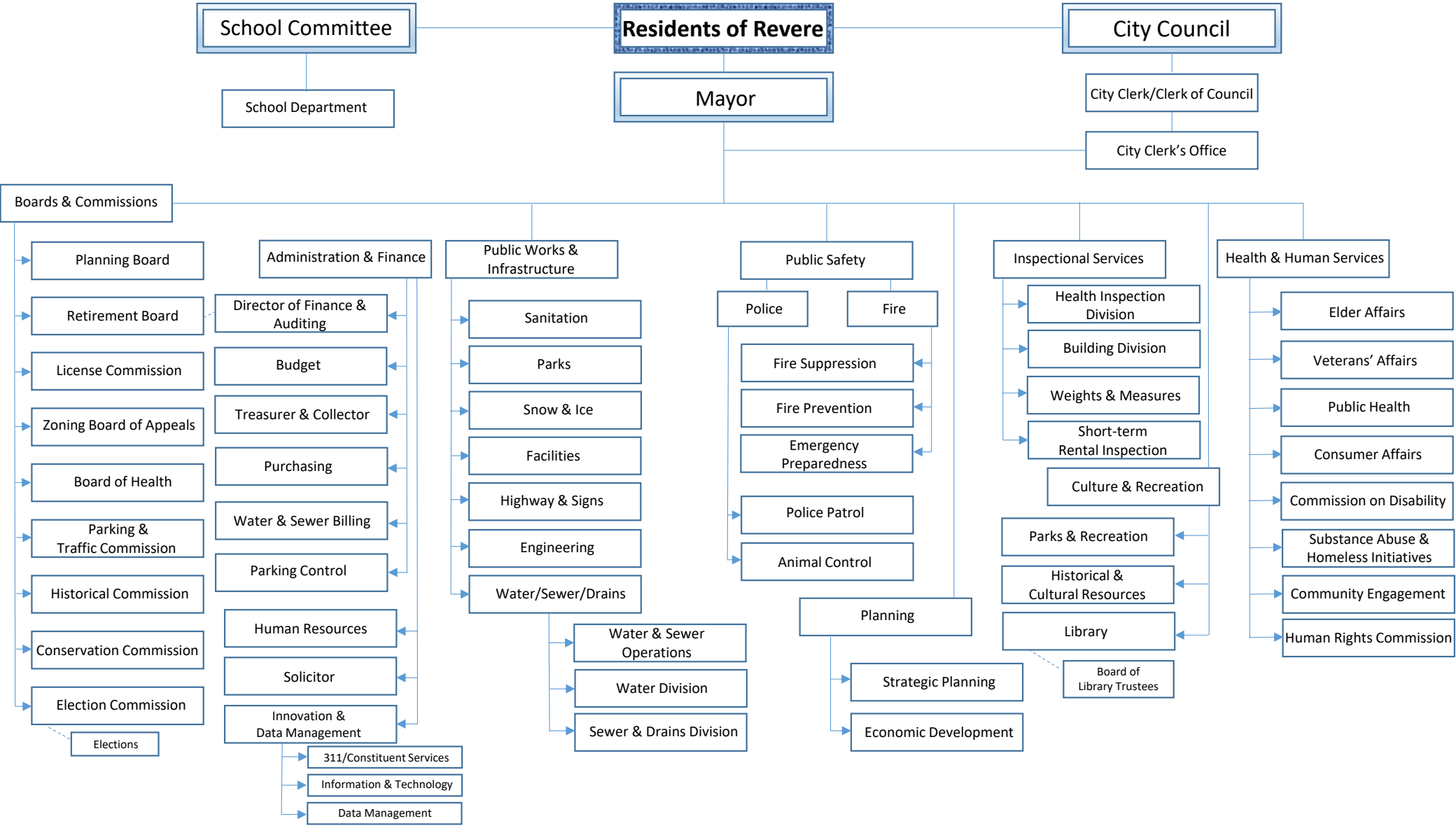
- Medicare (FICA) Taxes (901)
- Employee Group Insurance (909)

910 Retirement and Pension Contributions - Expenditures for retirement and pension contributions. Reporting units in this category include:

- Retirement and Pension Contributions (911)

940 Property and Casualty Insurance - Expenditures for property and casualty insurance and related costs. Reporting units in this category include:

- Property and Casualty Insurance (940)



FY 2022 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count.

The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

General Government

Department	FY20 Actual	FY21 Actual	FY22 Budget	Change (FY21/FY2)	Note
City Council	-	-	-	-	
Mayor's Office	5.62	5.77	5.77	-	
Human Resources *	3.00	3.00	3.00	-	
Office of Innovation & Data Management	4.00	5.00	7.00	2.00	a
Auditing	5.00	6.00	7.00	1.00	b
Purchasing	2.00	2.00	2.00	-	
Information Technology	2.00	2.00	3.00	1.00	c
Assessors	5.72	5.72	5.51	(0.21)	d
Collector/Treasurer	13.00	11.00	13.00	2.00	e
Solicitor	4.00	4.00	4.00	-	
City Clerk	4.51	4.00	4.00	-	
Election Commission	3.00	3.00	3.00	-	
Licensing	-	-	-	-	
Conservation Commission	-	-	-	-	
Zoning Board of Appeals	-	-	-	-	
Office of Strategic Planning & Economic Development *	7.00	6.67	7.67	1.00	f
Engineering	3.00	2.00	3.00	1.00	g
General Government	61.85	60.16	67.95	7.79	

Public Safety					
Department	FY20 Actual	FY21 Actual	FY22 Budget	Change (FY21/FY2)	Note
Police Department - Sworn	107.00	107.00	109.00	2.00	h
Police Department - Civilian	8.00	7.00	9.74	2.74	i
Fire Department - Sworn *	107.00	112.00	114.00	2.00	j
Fire Department - Civilian	2.00	2.00	2.00	-	
Regional Emergency Communication Center (RECC)	-	-	-	-	
Municipal Inspections *	17.51	18.50	19.00	0.50	k
Short Term Rental Inspections	-	-	1.00	1.00	l
Parking Control *	10.00	10.00	13.00	3.00	m
Public Safety	251.51	256.50	267.74	11.24	
School Department					
School Department *	1,237.00	1,237.00	1,366.00	129.00	n
Regional Schools	-	-	-	-	
Department of Public Works					
Public Works Administration	5.00	5.50	6.50	1.00	o
Public Works Snow & Ice	-	-	-	-	
Public Works Highway Division	5.00	6.00	7.00	1.00	p
Public Works Open Space	4.00	3.00	3.00	-	
Public Works Facilities/ Public Property	5.00	4.00	5.00	1.00	q
Public Works General	19.00	18.50	21.50	3.00	
Human Services					
HEALTH AND HUMAN SERVICES: Public Health	10.00	10.00	10.00	-	r
HEALTH AND HUMAN SERVICES: Community Engagement *	2.52	-	1.00	1.00	r
HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Services *	2.72	2.00	2.00	-	
HEALTH AND HUMAN SERVICES: Elder Affairs *	5.50	3.51	3.00	(0.51)	s
HEALTH AND HUMAN SERVICES: Veterans' Affairs	2.00	2.00	2.00	-	
HEALTH AND HUMAN SERVICES: Commission on Disabilities	-	-	-	-	
Consumer Affairs *	1.62	1.00	1.00	-	
Human Rights Commission	-	-	1.00	1.00	t
Human Services	24.36	18.51	20.00	1.49	

Cultural & Recreational Departments					
Department	FY20 Actual	FY21 Actual	FY22 Budget	Change (FY21/FY2)	Note
Library *	7.95	5.52	6.72	1.20	u
Parks & Recreation *	7.43	6.75	7.75	1.00	v
Human Services	15.38	12.27	14.47	2.20	
Unclassified					
Retirement & Pension *	2.00	2.00	2.00	-	
Total General Fund FTE's					
	1,611.10	1,604.94	1,759.66	154.72	
Enterprise Funds					
Dept of Public Works: Water/Sewer Enterprise Fund	24.00	20.50	23.00	2.50	w
Dept of Public Works: Solid Waste Enterprise Fund	6.00	6.00	7.00	1.00	x
Total Enterprise FTE's	30.00	26.50	30.00	3.50	

* Includes Partial or Full Grant or other funding source

Notes:	
(a)	One (1) new position was added during FY21 with grant funds (bilingual call taker). FY22 adds two (2) additional new employees using ARPA grant funds (one additional call taker and one data analyst).
(b)	one (1) new position added during FY21 with grant funds (grant administrator/internal auditor). FY22 looks to add an additional FTE (grant writer) that will work under the CFO/Auditor and Grant Administrator.
(c)	one (1) new position added in FY22 (support specialist)
(d)	one FTE reduced from .72 to .51 (20 hrs)
(e)	two (2) new positions added to bring staffing level back to FY2020 level
(f)	two (2) new positions added (Housing Stability Officer and Administrative Assistant) and one (1) position reduced by .33 (Director of Economic Development)
(g)	one (1) new position added (Staff Engineer/Program Manager)
(h)	two (2) new sworn officers added
(i)	two (2) new positions added in administration (crime data analyst and IT administrator) and one position moved from part time to .82 FTE (Victim Advocate)
(j)	two (2) new firefighters added
(k)	one (1) inspector added during FY21, and an increase in FTE for an existing inspector for FY22.
(l)	one (1) new employee added to the newly created Short Term Rental Inspection department
(m)	three (3) new Parking Control Officers added
(n)	An increase of 129 positions are proposed, which will include 67 teachers, 53 support staff, and 4 administrative positions.
(o)	one (1) new position added (Business Manager - for Chief of Infrastructure)
(p)	one (1) new position added (Craftsman)
(q)	one (1) new position added (Craftsman)
(r)	one (1) new position (Clerk II) added, but one (1) position moved to Community Engagement (Director), which is a net overall increase of 1.0 FTE
(s)	one (1) less FTE due to restructure and greater use of part time help via grant funds
(t)	one (1) new position (Director of Diversity and Inclusion) in newly created Human Rights Commission budget
(u)	restructuring of Library has decreased FTE by 1.8. Further staffing needs once open to public will be addressed with grants and other financing sources
(v)	one (1) new position due to increasing existing employee from part time to full time.
(w)	two (2) new positions (laborers) added. Also, two new positions added (AMI Data Analyst and Construction Oversight) by moving two (2) Craftsmen to DPW
(x)	one (1) new position added by moving a principal clerk from DPW admin to DPW Solid Waste to oversee administrative administration and contract oversight

Section II - Department Detail

111 - City Council

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

FY2021 Accomplishments

- The City Council approved several loan orders totaling \$8,750,000 all related to major water and sewer infrastructure improvements. These new loan orders will assist the City in complying with the demands of the EPA, the US Justice Department, and the Consent Decree specifically by conducting field investigations to evaluate site conditions for alternative connections, eliminating activities associated with illicit wastewater discharges, improving flood control, and completing pump station capital improvements.
- The City Council approved the use of \$336,345 from the Community Improvement Trust Fund for the Riverfront Master Plan, a community garden, Curtis Park, FEMA Map revisions, and traffic signalization improvements on Broadway. Each of these expenditures will improve the quality of life for Revere residents and beautify major neighborhoods especially in Wards One, Two, and Five.
- The City Council approved the Revere Riverfront Overlay Zoning District as part of the City's Master Plan to move forward with the highest and best use for a major entry way into the City from the North Shore. The overlay district will mitigate flooding in the Riverside neighborhood, create many water-based recreational opportunities for residents, and transform a blighted junk yard, dilapidated pier, and abandoned restaurant into a beautiful place to live and play.
- The City Council approved a new ordinance establishing regulations for short-term rentals. In doing so, the City Council has protected the quality of life for homeowners and has stopped predatory investors from using much needed housing opportunities for residents into a profit driven business.



FY2022 Goals & Objectives

- 1) **Goal:** To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.
Objective: To make the City a safe place to live and work.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 2) **Goal:** To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.
Objective: To grow the commercial tax base and provide relief to the residential taxpayers.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** To work with the Mayor and the City's financial team to establish and implement 10% residential tax exemption.
Objective: To provide financial relief to residential taxpayers.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.
- 4) **Goal:** To work with the Planning & Economic Development team to create an RFP which would provide for the highest and best use of surplus city-owned properties, specifically the McKinley School.
Objective: To provide a public building or public amenities that will be useful for residents or develop privately to grow the city's tax base
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021*</u>	<u>Projected FY 2022</u>
Regular Meetings Held	23	24	15	24
Sub-Committee Meetings Held	46	37	32	40
Council Orders Reviewed	386	416	234	380
Ordinances Passed	8	9	11	10
Special Permits Reviewed	13	11	7	11
Loan Orders Approved	3	3	3	3

- As of March 10, 2021.

CITY OF REVERE: FY 2022 BUDGET SUMMARY
CITY COUNCIL

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011111	510100	PERMANENT SALARIES	233,250	240,172	207,194	211,338	158,504	211,338	211,338
011111	511100	LONGEVITY	38,300	37,467	36,400	32,300	22,617	32,300	32,300
011111	512400	STIPEND	79,044	76,200	79,200	79,200	59,400	79,200	79,200
011117	574100	OUTSIDE LEGAL SERVICES	-	-	-	-	-	10,000	10,000
TOTAL	CITY COUNCIL		350,594	353,839	322,794	322,838	240,520	332,838	332,838

City of Revere - Fiscal Year 2022 Budget

111 - CITY COUNCIL

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Council President	N	01/01/97	25.51				21,138	21,138	11,000				32,138		32,138
City Councillor	N	01/02/12	10.50				19,020	19,020	8,300				27,320		27,320
City Councillor	N	01/01/87	35.52				19,020	19,020	13,000				32,020		32,020
City Councillor	N	01/01/16	6.50				19,020	19,020	7,200				26,220		26,220
City Councillor	N	11/30/82	39.61				19,020	19,020	13,800				32,820		32,820
City Councillor	N	01/22/14	8.44				19,020	19,020	7,200				26,220		26,220
City Councillor	N	01/01/70	52.53				19,020	19,020	14,000				33,020		33,020
City Councillor	N	01/01/74	48.53				19,020	19,020	14,000				33,020		33,020
City Councillor	N	01/01/08	14.50				19,020	19,020	8,600				27,620		27,620
City Councillor	N	01/01/20	2.50				19,020	19,020	7,200				26,220		26,220
City Councillor	N	01/01/18	4.50				19,020	19,020	7,200				26,220		26,220
								211,338	111,500	-	-	-	322,838	-	322,838
														OT	-
														Per Mayor	322,838

City of Revere - Fiscal Year 2022 Budget

111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Outside Legal Services	011117-574100	-	10,000	10,000	-
	Total Non Payroll Expenditures	-	10,000	10,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	322,838	322,838	322,838	-
Total Non Payroll Expenses	-	10,000	10,000	-
Total Department Expenses	322,838	332,838	332,838	-

121 - Mayor

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide high quality, efficient municipal services to our residents and business owners. Upholding professional services through integrity, accountability, and teamwork, embracing technology and innovation, and valuing diversity in the community and workplace, the Mayor's Office sets best practices for all municipal departments. To optimize the City's recovery from the COVID-19 pandemic, the Mayor's Office shall improve public health, promote economic opportunity, and strengthen neighborhoods for all.

FY2021 Accomplishments

- Responded to the COVID-19 crisis with an emphasis on promoting stability and equity for our residents, earning us accolades from regional and state authorities. The City was a leader in community outreach, testing, and vaccination efforts and adopted critical interventions to disrupt the collateral consequences of the pandemic on the community's families and businesses.
- Overhauled the City's Health and Human Services division at the onset of the pandemic to manage our public health response most efficiently.
- Worked collaboratively with Department Heads and the City Council to adopt a balanced, responsible FY2021 operating budget and capital budget amidst the precarity of the COVID-19 pandemic.
- Launched the Garfield School as a community center where residents could partake in exercise, recreation, and civic life.
- Delivered and implemented novel technological solutions to municipal operations, including robust video conferencing services, online communications through Public Input, Soofa signs throughout the City, and others for internal use.
- Made significant progress in the building processes for the new high school, DPW facility, and Point of Pines fire station.
- Began a year-long Racial Equity Municipal Action Plan in collaboration with MAPC and peer municipalities to assess and implement practices that promote diversity, equity, and inclusion while bolstering public trust.



- Reorganized Mayoral Cabinet structure to foster cross-departmental dialogue and develop strong, thoughtful leadership throughout City operations.

FY2022 Goals & Objectives

- 1) **Goal:** To create a Parking Benefit District to reinvest parking revenue back into the district for a wide range of improvements.
Objective: To ensure that parking meter revenue is reinvested directly back to the district for improvements such as pedestrian safety, trees, and benches and lighting.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Promote Economic Opportunity
- 2) **Goal:** Disburse funding for capital improvements, housing stability, food security, and other recovery initiatives.
Objective: Manage \$30,000,000 federal allocation from the American Rescue Plan Act and allocate according to its highest and best use for a just recovery.
Mayoral Focus Area: Promote Economic Opportunity, Uphold Professional & Ethical Standards, Value Diversity & Strengthen Neighborhoods, Embracing Technology & Innovation
- 3) **Goal:** Complete the Racial Equity Municipal Action Plan process and implement policies designed by the municipal REMAP team.
Objective: Promote diversity, equity, and inclusion within municipal operations and ensure City Hall is accessible to all residents.
Mayoral Focus Area: Value Diversity & Strengthen Neighborhoods, Uphold Professional & Ethical Standards
- 4) **Goal:** Hire a social worker integrated into the Health and Human Services division of our City departments.
Objective: Establish and integrate Health and Human Services as a division of departments and foster cross-departmental collaboration.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Improve Public Health, Value Diversity & Strengthen Neighborhoods
- 5) **Goal:** Develop and implement strategies to promote housing affordability with feedback from residents and other stakeholders.
Objective: Combat the housing crisis facing our City and region while enabling responsible growth.
Mayoral Focus Area: Value Diversity & Strengthen Neighborhoods, Promote Economic Opportunity

CITY OF REVERE: FY 2022 BUDGET SUMMARY
MAYOR'S OFFICE

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011211	510100	PERMANENT SALARIES	369,686	452,293	479,288	481,106	296,909	481,106	481,106
011211	512301	EDUCATIONAL INCENTIVE	80	-	-	-	173	-	-
011211	516600	SICK LEAVE BB	2,536	-	-	-	3,627	-	-
011212	525000	CONTRACTED SERVICES	108,642	70,700	-	-	3,978	100,000	100,000
011212	525900	HOME CARE	45,000	45,000	45,000	-	-	-	-
011212	529000	RSRVE-CONTRACT NEG.	25,410	6,481	-	-	-	700,000	700,000
011214	540000	OFFICE SUPPLIES	15,345	14,653	15,000	15,000	6,721	15,000	15,000
011217	572200	MAYOR MUNICIPAL	28,260	23,529	35,000	35,000	28,552	35,000	35,000
TOTAL	MAYOR'S OFFICE		594,959	612,657	574,288	531,106	339,960	1,331,106	1,331,106

City of Revere - Fiscal Year 2022 Budget

121 - MAYOR'S OFFICE

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Mayor		01/02/12	10.50		39.0	1.00	133,996	133,996	-				133,996		133,996
Chief of Staff		07/29/19	2.92		39.0	1.00	120,000	120,000	-				120,000		120,000
Mayor's Aide		01/03/18	2.90		39.0	1.00	50,000	50,000	-				50,000		50,000
Executive Secretary		02/17/16	6.37		39.0	1.00	61,596	61,596	-				61,596		61,596
Principal Clerk		01/27/20	2.42		39.0	1.00	48,094	48,094	-				48,094		48,094
Community Liaison		07/02/18	4.00		30.0	0.77	43,034	33,136	-				33,136		33,136
						<u>5.77</u>	<u>446,822</u>		-	-	-	-	<u>446,822</u>	-	<u>446,822</u>
														Other PT Salaries OT Per Mayor	34,284 481,106

City of Revere - Fiscal Year 2022 Budget

121 - MAYOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Contracted Services	011212-525000	-	100,000	100,000	-
Communications and translation services.					
Reserve - Contract Negotiations	011212-529000	-	700,000	700,000	-
Office Supplies	011214-540000	15,000	15,000	15,000	-
Mayor Municipal	011217-572200	35,000	35,000	35,000	-
	Total Non Payroll Expenditures	<u>50,000</u>	<u>850,000</u>	<u>850,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	481,106	481,106	481,106	-
Total Non Payroll Expenses	50,000	850,000	850,000	-
Total Department Expenses	<u>531,106</u>	<u>1,331,106</u>	<u>1,331,106</u>	<u>-</u>

125 - Human Resources

Contact Information: John Viarella, Director, 781-286-8202

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To provide the best services possible to employees, retirees and citizens of Revere. To apply best practices in all areas of Human Resource management and by doing so; improving the lives of City employees and retirees and assisting the Mayor's office in running the City as efficiently and effectively as possible.

FY2021 Accomplishments

- Acquired a \$20,000 grant for DPW safety training.
- Adapted and complied to all Covid 19 regulations including health screening, quarantine procedures and return to work protocol
- Created a temporary work from home policy to allow City business to function during the closure of City Hall and other City buildings
- Ensured compliance with State and Federal regulations as they apply to Covid 19
- Made refinements to the employee on-boarding process

FY2022 Goals & Objectives

- 1) **Goal:** Learn and utilize the Munis Payroll and Human Resources module.

Objective: Full implementation of the MUNIS system will allow the HR Department to produce and analyze HR related data which, in turn provides the ability to make informed data driven decisions with regard to HR policy and practices. It will also aid us in determining more effective programs to assist other departments within the City.

Performance Measure: 1. Train all three Human Resource employees by end of FY 2022. 2. Enter all human resource data within six months of MUNIS upgrade. Completion of this objective is dependent upon the ability of the MIS Department to install the new version of the MUNIS system.

Mayoral Focus Area: Embrace Technology.

- 2) **Goal:** Procure and implement the Munis applicant tracking module.
Objective: Full implementation of the MUNIS system will allow the HR Department to produce and analyze HR related data which, in turn provides the ability to make informed data driven decisions with regard to HR policy and practices. It will allow us to examine applicant data, which will be instrumental in developing more effective recruitment strategies.
Performance Measure: 1. Train all three Human Resource employees by end of FY 2022. 2. Enter all human resource data within six months of MUNIS upgrade. Completion of this objective is dependent upon the ability of the MIS Department to install the new version of the MUNIS system.
Mayoral Focus Area: Embrace Technology.
- 3) **Goal:** Train department heads and managers on the progressive discipline process.
Objective: Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently with regard to employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes.
Performance Measure: Hold one formal training session each quarter throughout FY 2022.
Mayoral Focus Area: Uphold Professional & Ethical Standards.
- 4) **Goal:** Conduct research on additional software to augment the Human Resource department's capabilities.
Objective: Fully utilize the software programs currently available and determine if there are additional needs.
Performance Measure: Reduce the use of paper by 50% within the Human Resource Department by the end of FY 2022.
Mayoral Focus Area: Embrace Technology.
- 5) **Goal:** Provide training and development programs for City hall staff.
Objective: Provide training and information that will strengthen the capabilities of City Hall workers allowing them to better perform at their jobs.
Performance Measure: Host at least three training seminars by the end of FY 2022.
Mayoral Focus Area: Professionalize City Services

CITY OF REVERE: FY 2022 BUDGET SUMMARY
HUMAN RESOURCES

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011251	510100	PERMANENT SALARIES	154,407	164,130	164,903	193,215	126,417	150,263	150,263
011251	510101	OTHER SALARIES	-	-	2,040	-	-	-	-
011251	511100	LONGEVITY	3,240	3,602	4,000	4,200	1,597	-	-
011251	512301	EDUCATIONAL INCENTIVE	14,007	14,894	19,029	19,412	9,655	18,963	18,963
011251	512400	STIPEND	-	-	-	-	-	9,750	9,750
011251	516600	SICK LEAVE BB	1,263	83	-	-	15,818	-	-
011252	512100	MEDICARE TAXES	(2)	(32)	-	-	-	-	-
011252	525000	CONTRACTED SERVICES	-	7,048	-	-	-	-	-
011252	526100	EMPLOYEE TRAINING	-	-	20,000	20,000	11,006	150,000	150,000
011252	527010	RENTALS & LEASES	-	-	3,300	3,300	-	-	-
011254	540000	OFFICE SUPPLIES	1,463	1,491	1,500	1,500	1,232	1,500	1,500
011257	570000	OTHER EXPENSES	2,496	1,323	7,500	7,500	1,936	7,500	7,500
011257	574100	OUTSIDE LEGAL SERV	-	61,040	25,000	72,000	49,801	95,000	95,000
011257	570001	EMPLOYEE RECOGNITION	-	-	-	-	-	5,000	5,000
011257	570002	OUTSIDE CONSULTING	-	-	-	-	-	20,000	-
TOTAL	HUMAN RESOURCES		176,874	253,579	247,272	321,127	217,462	457,976	437,976

125 - HUMAN RESOURCES

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
HR Director	N	07/17/17	4.96		39.0	1.00	107,521	107,521	19,752				127,273	9,000	118,273
Senior Generalist	N	05/07/18	4.15		39.0	1.00	55,770	55,770	4,933				60,703	-	60,703
Human Resource Generalist	N	11/30/20	1.58		39.0	1.00	53,700	53,700	4,028				57,728	57,728	-
						<u>3.00</u>		<u>216,991</u>	<u>28,713</u>	-	-	-	245,704	66,728	178,976
														Part time other	
														Per Mayor	178,976

City of Revere - Fiscal Year 2022 Budget

125 - HUMAN RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Employee Training	011252-526100	20,000	150,000	150,000	-
Professional Development, Babon program. certifications, etc					
Rentals & Leases	011252-527010	3,300	-	-	-
Office Supplies	011254-540000	1,500	1,500	1,500	-
Office supplies			1,500		
Other Expenses	011257-570000	7,500	7,500	7,500	-
Recruitment			5,000		
New Equipment			2,500		
Outside Legal Services	011257-574100	72,000	95,000	95,000	-
Labor Counsel			90,000		
Other legal specialists			5,000		
Employee Recognition & Team Building	011257-570001	-	5,000	5,000	-
Outside Consulting		-	20,000	-	(20,000)
	Total Non Payroll Expenditures	104,300	279,000	259,000	(20,000)
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	212,627	178,976	178,976	-
Total Non Payroll Expenses	104,300	279,000	259,000	(20,000)
Total Department Expenses	316,927	457,976	437,976	(20,000)

127 - Office of Innovation and Data Management

Contact Information: Reuben Kantor, Chief Innovation Officer, 781-286-8187

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

Mission Statement

To improve the interaction between city government and residents through improved constituent experience, expanded use of technology, and utilizing data to drive city performance.

FY2021 Accomplishments

- Public Input. Launched and expanded non-emergency email and texting software to better engage with residents. To date 165,000 emails have been sent.
- Engagement Hub. Launched new www.revere.org/engage web functionality for improved engagement of the public to get better incoming response and feedback from the public.
- Joining the Zoom World. Launched and expanded full throttle into the Zoom world. Since launching our zoom accounts in March, city employees have hosted more than 1413 meetings with 14,164 participants, accounting for more 10,307 hours of meetings.
- Covid Page. Launched and expanded dynamic Covid information web page to provide information about the disease, the city's response, food and testing resources, ways to acquire PPE, business requirements, and internet access options.
- Covid and Vaccination Data. Have updated the daily and weekly covid throughout the pandemic, tracking cases, positivity rate, age data, deceased data, and monitoring state benchmarks on a regular and ongoing basis. Added municipal level vaccination data tracking in March 2021. Data continues to be an important factor in decision making related to COVID actions by the City.
- RevereWorks. Built a new web page for a new workforce development initiative, following the significant impacts Covid had on Revere employment levels.
- Housing Assistance. Managed the program in conjunction with the Housing Stability Officer related to housing assistance funds for residents, amounting to more than \$1 million of assistance for rental and mortgage assistance, and building webpages and other multilingual communications tools.
- Online Forms. We have moved more than a dozen paper-only forms to online, including violation appeals, rodent control waivers, retirement forms and parking forms.
- Certificates of Fitness Online. We moved the Certificate of Fitness application and payment process to a fully online system.



- Shop Local. At shoplocal.revere.org we created a new map to allow residents to find updated hours, takeout and delivery availability, and other details related to local food establishments.
- Property Lookup. Launched a new mapping feature for the public to look up their address with voting information.
- Better Interactive Website. Added a new website feedback form to improve the city's response to how residents and users are looking for information online.
- Helped stand up first-in-state Covid vaccination hotline. Working with Senior Center, Board of Health, Director of Outreach, and MIS, built call system, call infrastructure, call lists, reporting structure, and ongoing data management for COVID hotline, resulting in 60-70% call contact rates and high rate of success in appointment bookings for vaccines.
- Online City Hall Appointments. A new system was launched with IT to allow residents to book appointments online with city staff.
- New Internal Violation Collections Process. Overhauled the process for managing and maintaining the end-of-year accounting for the 40U violation tracking system.
- Enhanced epermitting processes. Worked with ISD to continue enhancements, expansions, improvements of the city's epermitting system.
- New Ambassador Database Launched. A new database was launched to track the thousands of outreach contacts being made by the new Revere Covid Ambassador team.
- Soofa Signs. New communications method achieved with dynamic digital signage in 4 locations around the city that also allows local businesses to advertise.
- Resource Request Database Created. Our food and resource management team have created, tracked, and delivered thousands of food boxes and bags, PPE, and other needs, pulling from the 311 system and ensuring delivery as needed for those in need due to Covid or other related issues. Worked closely with the team to maximize impact and use of the data system, and to ensure tight communications between the data systems and 311 staff. Revere has been complemented by the state Contact Tracing Collaborative for having among the best resource allocation systems they have worked with in the state.
- Live Election Results. For two primary and one general election, OIDM worked with the Elections Department and RevereTV to deliver real time election results, with final unofficial results published on revere.org and RevereTV between 20 and 40 minutes after the close of polls.
- In process of online payment system overhaul. Expect to launch a new online payment system just around the start of the new fiscal year that will allow for a significant expansion of online payment ability to new departments.
- Launched Cabinet Data Initiative. Worked with Collins Center to launch pilot data initiative for cabinet meetings.
- Overhaul City Servers and Online Services. In the middle of COVID the IT Department overhauled city servers, significantly increasing security, improving access, and saving money at the same time. City also upgraded its Wi-Fi and overhauled a significant portion of its outdated computer systems. (OIDM had some small involvement. This was primarily an IT accomplishment.)

- Significant upgrade and increase in 311 capacity. To allow for the easiest access to city resources during COVID, the city expanded and enhanced the 311 office, in response to a tripling of call volume and a significant increase in 311 use from people for whom English is not their native language.
- Created a finely tuned 311 team. Have developed a strong, bilingual, hard-working 311 team that has been remote throughout the pandemic due to office space constraints. This has also been effective as a rotating group of part time city staff have come through our office to assist during the pandemic.
- Reduced number of open 311 service requests by half in the last year. Due to more focus on open and older requests, have been able to ensure better constituent response.
- Revere Racial Equity Data. In conjunction with the City Planner, led a group of graduate students who studied and created a racial equity data presentation for the Human Rights Commission.
- City Racial Equity Data. Worked with a BU data science class to study city-generated data sets for racial equity results of city functions.
- Short Term Rental Software. Worked with new Short Term Rental office to integrate software usage for managing and tracking short term rentals, including building a new registration system.
- Community Grant Program. OI DM worked with HCI and OPD to lead, implement and oversee COVID community grants.
- Daily Health Check form. Working with Public Health and Human Resources created system and process for the Daily Health Check form, including ongoing edits and adjustments throughout the year.
- Ambassador training. OI DM worked closely with HCI and their contract training to create a strong ambassador training program.
- Forum Panelist. Represented the city at a panel on Covid engagement at the Engaging Local Government Leaders (ELGL) 2020 Conference.
- Building Scanning Project. Worked with Building Department to launch the project to scan and compartmentalize hundreds of thousands of Building Department files going back over decades.
- Software Selection for DPW Work Order System. Coordinated effort with DPW to study, select and procure the new DPW work order system that is now in process of being implemented for early FY22 launch.

FY2022 Goals & Objectives

- 1) **Goal:** Continue to grow the response capabilities of Revere 311, with expected call volume at least 50% above pre-pandemic levels.
Objective: During the Covid-19 pandemic, 311 call volume more than doubled and the presence of 311 in the community grew substantially as 311 became a key COVID and non-COVID resource. Even as COVID-related calls reduced, non-COVID calls were on the upswing. With the addition of bilingual call takers, response capability and the overall efficiency of the department will improve. 311 will continue to be a core function of the city that will need to grow. The department will also need to have space for this expansion. As COVID calls reduce, will want to ensure non-covid call and request volume remains high.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity

- 2) **Goal:** Integrate Data Analyst
Objective: To improve the ability for most city departments to gain access to data analytics assistance and utilize data to enhance municipal function. This will assist Water and Sewer in their data needs, including working with new work order system. As the city expands data use into cabinet meetings, it will be necessary to expand our capacity to deliver on the data needs of the city.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 3) **Goal:** Increase usage of online resources. Increase website traffic, mobile app downloads, and online payments. Website saw double prepandemic traffic and want to continue that trend to meet double prepandemic online traffic.
Objective: Promote and educate residents to utilize the City’s mobile apps and website to improve civic involvement and raise awareness of city resources. In turn, this will help redirect some of the call volume to revere.org or 311 mobile app and will reduce time pressure on departmental staff. Higher percentage of service requests online: targeting 40%.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 4) **Goal:** High-level quality assurance of service requests. Consistent 4-5 ratings on 311 service request satisfaction.
Objective: Continue to monitor all open service requests to ensure call takers are accurately entering information and requests are being addressed in a timely manner. This includes equipping call takers with the necessary information to assist constituents accurately and effectively. Bring in interns to follow up on completed work orders to measure constituent satisfaction.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 5) **Goal:** Reduce call waiting times: Consistent goal of being above 85% of calls waiting less than 45 seconds to reach an operator. **Objective:** Additional staff and training for current 311 employees will help decrease call waiting times. Restructure the 311 call-in prompts to allow residents to press “x” for an “express line” for bill pay related inquiries. This will alleviate the call waiting queue as these residents are just transferred once connected.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 6) **Goal:** Audit of all service request types in the 311 Q-Alert Software
Objective: Full review of all service request types to add, remove, or modify existing requests to enhance workflow and maximize possible interactions with city departments
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 7) **Goal:** Integrate new DPW Work Order software. Seamless as possible transition out of existing system.
Objective: Oversee and manage the transition of the existing DPW software to new software with full integration from Mobile311 to Cartegraph.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 8) **Goal:** Improve interdepartmental communications to 311
Objective: 311 is the front lines of resident interaction with City Hall. It is imperative 311 is up to date with the latest information on current events, city programs, and policies & procedures. Work with department heads to streamline information. Create an environment where 311 is the first call for ongoing departmental changes.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

- 9) **Goal:** Foster an improved culture of drone usage for improved city services and employee safety. Start tracking drone use hours by months and show a monthly increase of 25% usage across departments over the year.
Objective: To improve the ability to collect and utilize data for increased city function and collaborate with city departments to integrate drone usage.
Mayoral Focus Area: Embrace Technology

- 10) **Goal:** Integrate Waste Collection Contractor into 311/DPW Software after RFP. 80% of missed pickups should be addressed directly by waste contractor within mobile applications or existing software systems.
Objective: A bulk of inquiries to the 311 Call Center are trash related requests. Integrating the contractors into the 311 software will streamline the reporting mechanism of missed pick-ups and hold the contractors accountable.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 11) **Goal:** Bring online bill pay to more departments.
Objective: Targets: Licensing, Clerk, 40U, with a goal of doubling total online bill payments from 2021.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 12) **Goal:** Major integrations for Laserfiche to improve access across departments of important data.
Objective: Integrate Laserfiche with CitizenServe and Tolemi.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 13) **Goal:** Increased use of mapping for improves city services.
Objective: Use Tolemi to create improved Safe Housing Task Force, upgraded reprecincting/redistricting data and information, and inter-departmental communication between Building, Health, Assessing, Water/Sewer Billing, and OIDM.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology
- 14) **Goal:** Expand use of PublicInput Engagement Hub tool to at least 6 departments.
Objective: Use of this tool with Community Engagement, Elections, Parks and Rec, Planning, Mayor’s Office, and OIDM, at a minimum.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology

Performance Measures

	FY 2019	FY 2020	Projected FY21	Projected FY22
Constituent Service (311) Calls Received	27,682	38,000	52,175	52,000
Constituent (311) Service Requests Opened	5,756	7,000	8,000	10,000
Constituent (311) Service Requests Closed	5,739	6,300	7300	10,000
% 311 Requests Online (web+mobile)	38.90%	38%	35%	31%
New Software Implemented	5	10	5	5
Rodent-related Constituent Service Request	146	150	157	140
Rodent Inspections	1,829	2700	2500	1500
Rodent Treatments	2,353	1,500	2000	1700
E-permitting Total Online Requests	6,892	8000	8500	9,7500
E-permitting Payments Online Total	\$ 622,454	\$ 933,680	738,635	1,000,000
E-permitting Payments % Paid Online Total	72%	75%	25%	65%
Trash App Installations	598	1038	1000	3300
Trash Game Plays	n/a	223	500	800
Trash App Schedule Views	8,275	42,655	50,000	150,000
Public Input Subscribers	n/a	1348	2500	3000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
OFFICE OF INNOVATION & DATA MANAGEMENT**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011271	510100	PERMANENT SALARIES	180,432	222,029	236,372	242,177	204,905	333,731	327,087
011271	510900	OVERTIME	-	-	3,000	15,000	(1,756)	-	-
011271	512301	EDUCATIONAL INCENTIVE	3,825	764	13,058	14,027	11,633	20,182	19,812
011272	520900	TELEPHONE/COMMUNICATIONS				2,700	1,689		
011272	522400	COMPUTER OPERATIONS	2,002	12,801	167,200	174,550	166,856	286,150	272,800
011272	525000	CONTRACTED SERVICES	29,948	80,022	27,000	23,000	11,544	28,500	28,500
011272	526100	EMPLOYEE TRAINING	1,975	1,511	-	-	-	-	-
011274	540000	OFFICE SUPPLIES	2,365	2,034	2,500	4,500	2,606	6,280	6,280
TOTAL	OFFICE OF INNOVATION & DATA MANAGEMEN		220,547	319,162	449,130	475,954	397,478	674,843	654,479

127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Chief Innovation Officer	N	08/29/16	4.84		39	1.00	109,091	109,091	10,909				120,000		120,000
Director - 311	N	06/26/17	4.01		39	1.00	65,000	65,000	4,875				69,875		69,875
Assistant to the Director	N	06/26/17	4.01		39	1.00	53,700	53,700	9,028				62,728		62,728
Call Center Representative	N	11/13/18	2.63		39	1.00	46,398	46,398	750				47,148		47,148
Call Center Representative	N	05/18/20	1.12		39	1.00	46,398	46,398	750				47,148		47,148
Data Analyst	Y				39	1.00	65,000	65,000	-				65,000	65,000	-
Temp Call Center Represent	Y				39	1.00	46,401	46,401	-				46,401	46,401	-
						<u>7.00</u>		<u>431,988</u>	<u>26,312</u>	-	-	-	<u>458,300</u>	<u>111,401</u>	<u>346,899</u>
														OT	-
														Per Mayor	346,899

City of Revere - Fiscal Year 2022 Budget

127- OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Telephone/ Communications	011272-520900	2,700	-	-	-
Computer Operations	011272-522400	174,550	286,150	272,800	(13,350)
CitizenServe for epermitting		65,500	73,800	73,800	
Laserfiche		50,000	60,000	65,000	
Software		-	15,000	15,000	
Tolemi *		-	20,000	20,000	
Public Input		-	30,000	30,000	
CodeRED		17,050	-	6,000	
Everbridge		-	20,000	20,000	
Qalert Software for 311 CRM		15,000	24,000	24,000	
ClearGov		14,000	-	-	
Aptuitive		10,000	5,000	10,000	
Drone Ops		3,000	3,000	3,000	
Host Compliance		-	30,850	-	
Zoom		-	4,500	6,000	
Contracted Services	011272-525000	23,000	28,500	28,500	-
Collins Center		20,000	25,000	25,000	
Translation services.		3,000	3,500	3,500	
Office Supplies	011274-540000	4,500	6,280	6,280	-
Misc Office supplies.			4,180		
Printing			2,100		
Capital Expenditures	011278-580000	-	-	-	-
	Total Non Payroll Expenditures	204,750	320,930	307,580	(13,350)
Footnotes:					
* Partially grant funded.					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	318,319	353,913	346,899	(7,014)
Total Non Payroll Expenses	204,750	320,930	307,580	(13,350)
Total Department Expenses	523,069	674,843	654,479	(20,364)

135 – Chief Financial Officer, Auditing, & Budget

Contact Information: Richard Viscay, CFO, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

Department Description

The Chief Financial Officer (CFO) is the centralized financial management organization for the City. The CFO also serves as the City Auditor and Budget Director. The primary role of the CFO is to ensure the execution of the CFO's vision and strategy, oversee financial reform where needed, and to implement continuous improvements to ensure efficient and effective financial functions for all city departments.

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City, and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

FY2021 Accomplishments

- Implemented modified policies and procedures to ensure that the daily, weekly, and monthly procedures of the entire finance department functioned timely and accurately through the pandemic, including the installation of a drop box for payments, lockbox services for tax and excise collections, and adjustments to credit card convenience fees that allowed constituents to pay their bills with credit cards without having to absorb convenience fees.
- Received the GFOA's Distinguished Budget Award for the FY2021 budget document for the eighth consecutive year.
- Closed books and had City audit completed on a timely basis.

- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Hired a CPA to serve as the City's internal auditor and grant administrator, using CARES dollars to properly manage and account for all Federal funding received during the pandemic. The grant administrator also serves as the primary FEMA financial administrator to ensure that all reimbursement submissions comply with the rules and regulations of the agency. The total amount of funds managed approximately \$7.5 million, with another \$30 million coming in FY2022 - FY2025.
- Updated all departmental revolving funds in accordance with Massachusetts General Law Chapter 44 Section 53 E ½, as amended by the Municipal Modification Act, which ordained departmental revolving funds and how they are to be administered.

FY2022 Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for all financial departments that handle cash and accounts receivables, as well as standardize operational procedures for all accounting and budgeting throughout the City.
Objective: To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Implement new software that will digitize and transform the way the FY2022 adopted budget will be accessed to the public.
Objective: To create a budget access experience to the stakeholders of the city that is dynamic, informative, and easy to navigate.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 3) **Goal:** Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.
Objective: To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 4) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.
Objective: To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise during the course of business.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Create new internship program for Revere High School students who are seeking careers in finance and accounting.
Objective: To promote the profession of municipal finance, accounting, and budgeting to the students at Revere High School, as well as to hire bright young minds to help in financial operations of the City.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 6) **Goal:** Promote training and continuing education for all staff members.
Objective: To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

	FY 2019	FY 2020	FY 2021	Projected FY 2022
Free Cash Certified (General Fund)	\$ 6,127,553	\$ 6,303,811	\$ 1,329,154	\$2,500,000
Retained Earnings Certified (Water/Sewer)	\$ 2,858,970	\$ 3,017,848	\$ 655,295	\$2,000,000
General Fund Stabilization Fund Balance	\$ 8,472,452	\$ 8,560,371	\$ 8,890,000	\$9,200,000
Water and Sewer Stabilization Fund Balance	\$ 6,707,168	\$ 7,273,419	\$ 7,395,000	\$5,700,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
CHIEF FINANCIAL OFFICER, AUDITOR & BUDGET DIRECTOR**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011351	510100	PERMANENT SALARIES	273,482	341,348	353,500	365,848	283,878	469,917	389,917
011351	510900	OVERTIME	2,010	2,775	5,000	5,000	-	10,000	10,000
011351	511100	LONGEVITY	4,100	4,360	5,200	6,600	4,446	6,700	6,700
011351	512301	EDUCATIONAL INCENTIVE	19,208	25,329	26,161	28,527	21,431	29,611	29,611
011351	516600	SICK LEAVE BB	1,140	24	-	-	4,160	-	-
011352	520900	TELEPHONE	410	-	-	-	-	-	-
011352	522800	AUDIT & ACCOUNTING SERVICES	147,979	-	70,000	78,100	25,000	88,100	88,100
011352	523440	PRINTING & MAILING	-	19,463	2,000	3,000	1,569	3,000	3,000
011352	525000	CONTRACTED SERVICES	26,235	1,879	-	10,000	17,860	20,000	20,000
011354	540000	OFFICE SUPPLIES	10,881	7,620	10,000	10,000	5,285	10,000	10,000
011357	570900	INSURANCE	-	14,546	-	-	-	-	-
TOTAL	AUDITING DEPARTMENT		485,445	417,344	471,861	507,075	363,630	637,328	557,328

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Chief Financial Officer/ Audit	N	02/01/99	23.42	X	39.0	1.00	146,909	146,909	18,091				165,000		165,000
Assistant Budget Director	N	10/20/11	10.70		39.0	1.00	81,600	81,600	7,220				88,820		88,820
Assistant Auditor	N	08/02/04	17.92	X	39.0	1.00	63,629	63,629	6,972				70,601		70,601
Grant Admin/ Internal Auditc	N	12/20/17	4.53	X	39.0	1.00	90,000	90,000	-				90,000	90,000	-
Administrative Assistant	N	11/05/12	9.65		39.0	1.00	53,700	53,700	4,028				57,728		57,728
Clerk II	N	03/30/21	1.25		39.0	1.00	44,079	44,079	-				44,079		44,079
Grant Writer	Y				39.0	1.00	80,000	80,000	-				80,000	80,000	-
						<u>7.00</u>		<u>559,917</u>	<u>36,311</u>	-	-	-	596,228	170,000	<u>426,228</u>
														OT Per Mayor	10,000
															436,228

City of Revere - Fiscal Year 2022 Budget

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Audit & Accounting Services	011352-522800	78,100	88,100	88,100	-
Preparation of GAAP Financial Statements.		55,100	60,100	60,100	
Annual Audit services, including completion of CAFR.		8,000	13,000	13,000	
Special Engagements		15,000	15,000	15,000	
Printing & Mailing	011352-523440	3,000	3,000	3,000	-
Printing Budgets and related supplies.			3,000		
Contracted Services	011352-525000	10,000	20,000	20,000	-
Cleargov			20,000		
Office Supplies	011354-540000	10,000	10,000	10,000	-
Misc Office Expense: Certifications; Alarm services; Software upgrades.			7,500		
Staff training; Dues/ memberships.			2,500		
Total Non Payroll Expenditures		<u>101,100</u>	<u>121,100</u>	<u>121,100</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	405,975	516,228	436,228	(80,000)
Total Non Payroll Expenses	101,100	121,100	121,100	-
Total Department Expenses	<u>507,075</u>	<u>637,328</u>	<u>557,328</u>	<u>(80,000)</u>

138 - Purchasing

Contact Information: Michael Piccardi, Purchasing Agent, 781-286-8157

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

FY2021 Accomplishments

- Due to COVID regulations, implemented the availability of electronic bidding documents to vendors.
- Resolved many issues which arose with various department personnel and/or vendors.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.
- Created a “9 Easy Steps to MUNIS” cheat sheet, for new users to the MUNIS system, to assist in using and learning how to enter requisitions.
- Held a training session for City employees to be able to better understand and use the COMMBUYS website.

FY2022 Goals & Objectives

- 1) **Goal:** Work with the IT Department to get Purchase Order’s processed electronically, eliminating the signing of Purchase orders.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Professionalize City Services and Maximize and Modernize Economic Development.
- 2) **Goal:** Continue to join or initiate new cooperative bids with other municipalities.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue to encourage city employees to use state contracts when in the best interest of the City.
Objective: Promote cost savings and ease of use.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 4) **Goal:** Continue to bring awareness to management and departments of state procurement requirements.
Objective: Create a better understanding of Massachusetts procurement laws.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 5) **Goal:** Continue to educate City employees in the dollar thresholds according to the Mass General Laws.
Objective: Help employees to follow the various methods of procuring goods and services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	<u>Fiscal Year 2019</u>	<u>Fiscal Year 2020</u>	<u>Fiscal Year 2021*</u>	<u>Projected Fiscal Year 2022</u>
Purchase Orders	4,109	3,544	2,337	4,000
Requisitions	4,403	3,627	2,524	4,200
Total Bids and RFPs	30	30	21	50
New Contracts	20	24	17	45
Contract Renewals	10	6	6	8
Written Responses	18	21	5	20

*FY 2021 amounts are as of 3/10/2021

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
PURCHASING**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011381	510100	PERMANENT SALARIES	123,114	138,662	143,065	137,950	91,633	185,932	141,864
011381	511100	LONGEVITY	6,790	6,959	8,000	-	1,350	2,000	2,000
011381	512301	EDUCATIONAL INCENTIVE	1,626	2,038	2,080	2,844	2,078	2,844	2,844
011381	516600	SICK LEAVE BB	2,539	152	-	-	1,652	-	-
011382	522200	POSTAGE	122,477	98,751	100,000	100,000	75,037	120,000	120,000
011384	540000	OFFICE SUPPLIES	14,240	4,908	8,000	8,000	10,318	8,000	8,000
TOTAL	PURCHASING DEPARTMENT		270,786	251,470	261,145	248,794	182,068	318,776	274,708

138 - PURCHASING

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Purchasing Agent	N	12/05/05	16.58	0	39.0	1.00	81,255	81,255	4,844				86,099		86,099
Asst Purchasing Agent	N	05/20/19	3.12		39.0	1.00	60,609	60,609	-				60,609		60,609
						<u>2.00</u>		<u>141,864</u>	<u>4,844</u>	-	-	-	<u>146,708</u>	-	<u>146,708</u>
														OT Per Mayor	146,708

City of Revere - Fiscal Year 2022 Budget

138 - PURCHASING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Postage Postage for City Hall mailings (rate increased by \$.015/ piece), including quarterly tax bills, excise tax bills.	011382-522200	100,000	120,000	120,000	-
Office Supplies Office supplies; including printed forms, toner cartridges, paper, etc Equipment maint/repairs: Time stamp, postage machine, printers, etc	011384-540000	8,000	8,000 4,700 3,300	8,000	-
Total Non Payroll Expenditures		<u>108,000</u>	<u>128,000</u>	<u>128,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	140,794	190,776	146,708	(44,068)
Total Non Payroll Expenses	108,000	128,000	128,000	-
Total Department Expenses	<u>248,794</u>	<u>318,776</u>	<u>274,708</u>	<u>(44,068)</u>

140 - Information Technology

Contact Information: Jorge Pazos, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

The mission of the Information Technology Department is to integrate city-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all city departments.

The Information Technology Department will continue an ambitious modernization plan in FY22. Core City of Revere information technology assets will continue to shift to modern cloud hosted services. The City of Revere is making this shift to provide highly available, cost-effective, modern services to employees and residents. The Information Technology Department will also seek to invest in needed infrastructure improvements.

FY2021 Accomplishments

- Migrated IT infrastructure to new managed service provider on-time and within project budget.
- Migrated on-premises Tyler Munis financial system to Tyler Munis hosted application service.
- Migrated Exchange email servers to Office 365.
- Implemented monitoring, patching and cybersecurity programs for all City systems.
- Upgraded 64% of all City workstations to provide staff with the tools required to perform their duties.
- Upgraded various building control systems such as video surveillance, access control and HVAC management.
- Completed upgrade of internet service from 200Mbps to 1Gbps (1000Mbps) to provide improved internet access for City operations.
- Began consolidation of collections application under a single financial system to improve processes, transparency, and financial reporting and management.

FY2022 Goals & Objectives

1. **Goal:** Conversion of collections applications to Tyler Munis, with completion of motor vehicle, real estate, and personal property collections by the end of FY22.
Mayoral Focus Areas: Professionalize City Services; Embrace Technology

2. **Goal:** Upgrade of Tyler Munis from version 11.3 to Tyler Munis 2019, a web-based version of the Munis application providing greater flexibility and modern functions for City staff.
Mayoral Focus Areas: Embrace Technology

3. **Goal:** Begin modernization of telecommunications services, starting with a review of current services and contracts. Rebid of existing services and development of a long-term telecommunications plan to be completed by the end of FY22.
Mayoral Focus Areas: Professionalize City Services; Embrace Technology

4. **Goal:** Infrastructure improvements designed to improve or streamline the operations of City departments, including wireless network expansion, computer and printer upgrades and improvements to building control systems.
Mayoral Focus Areas: Professionalize City Services; Embrace Technology

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Phones and Tablets Used	59	64	28	28
New Computer Installs	30	34	115	60
Support Tickets Received	408	600	2,750	3,670
Support Tickets Resolved	360	500	2,649	3,570
Servers Migrated to Cloud	3	5	17	2
Number of Munis Users	139	145	145	166

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
INFORMATION TECHNOLOGY**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011401	510100	PERMANENT SALARIES	158,456	170,990	175,315	182,936	137,682	232,726	232,726
011401	510900	OVERTIME	-	-	-	-	-	2,500	-
011401	511100	LONGEVITY	2,478	2,678	3,200	-	-	-	-
011401	512210	TRAVEL ALLOWANCE	900	600	-	-	-	-	-
011401	512301	EDUCATIONAL INCENTIVE	4,404	4,997	5,097	5,198	3,799	5,198	5,198
011401	516600	SICK LEAVE BB	3,181	203	-	-	-	-	-
011402	520900	TELEPHONE/COMMUNIC.	58,548	57,672	73,000	75,500	74,543	77,500	77,500
011402	525000	COMP CONT SERV	323,621	987,751	963,235	963,754	754,652	964,504	964,504
011404	540000	OFFICE SUPPLIES	2,498	2,618	3,500	3,500	1,053	3,500	3,500
011404	545500	COMPUTER OPERATIONS	10,605	9,801	10,700	-	9,496	5,000	5,000
011407	570500	TRAVEL ALLOWANCE	-	-	-	5,000	1,797	-	-
011407	587300	CAPITAL IMPROVEMENTS	934,582	10,000	-	-	127,068	-	-
TOTAL	INFORMATION TECHNOLOGY		1,499,273	1,247,310	1,234,047	1,235,888	1,110,090	1,290,928	1,288,428

140 - INFORMATION TECHNOLOGY

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director	N	03/30/20	2.25	0	39.0	1.00	103,416	103,416	-				103,416		103,416
Assistant Director	N	01/15/14	8.46		39.0	1.00	69,310	69,310	5,198				74,508		74,508
Support Specialist	Y	07/03/17	4.99		39.0	1.00	60,000	60,000	-				60,000		60,000
						<u>3.00</u>		<u>232,726</u>	<u>5,198</u>	-	-	-	<u>237,924</u>	-	<u>237,924</u>
															OT Per Mayor 237,924

City of Revere - Fiscal Year 2022 Budget

140 - INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Telephone/Communications	011402-520900	75,500	77,500	77,500	-
Telephone Services - Broadview		59,000	59,000	59,000	
Telephone - Licensing(Software-Yearly)		10,700	12,500	12,500	
Telephone Maintenance(Hardware-Yearly)		5,800	6,000	6,000	
Computer Contracted Services	011402-525000	963,754	964,504	964,504	-
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		227,304	227,304	227,304	
MSGovern TX & UB Billing		123,650	130,000	130,000	
Patriot Properties Property Database		19,700	21,000	21,000	
Verizon Wireless Mass360 Management Software		3,000	-	-	
FileMaker Safe Housing Database		-	2,800	2,800	
ESRI G.I.S. Licensing		6,000	3,000	3,000	
Aptuitiv Website hosting & Support		1,600	1,600	1,600	
Logmein Desktop Support		3,300	3,300	3,300	
Support Services					
Thrive		530,000	515,000	515,000	
Verizon Wireless Tablet & Phones (centralized)		2,300	13,000	13,000	
Crown Castle Internet Connection 1GB		400	27,000	27,000	
Retrofit Annual Printer Maintenance		9,500	9,500	9,500	
Addition Networks Internet Connection 20MB		37,000	11,000	11,000	
Office supplies	011404-540000	3,500	3,500	3,500	-
Paper for Printer and Plotter; toner and ink.			3,500		
Computer Operations	011404-545500	5,000	5,000	5,000	-
Miscellaneous hardware for PC, printers, and Network		2,500	2,500	2,500	
M.G.I.G.A Dues		2,500	2,500	2,500	
Total Non Payroll Expenditures		1,047,754	1,050,504	1,050,504	-
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	193,134	240,424	237,924	(2,500)
Total Non Payroll Expenses	1,047,754	1,050,504	1,050,504	-
Total Department Expenses	1,240,888	1,290,928	1,288,428	(2,500)

141 - Assessor's Office

Contact Information: Dana Brangiforte, Chairman of the Board of Assessor's, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

The Revere Assessors Department provides exceptional, methodical services to the residents and businesses of Revere. The mission of the Assessor's Department is to administer the City's assessment program in a manner that assures public confidence in our accuracy, productivity, and fairness in accordance with Massachusetts General laws and regulations of the Massachusetts Department of Revenue. In agreement with such laws, we administer motor vehicle excise, abatements, and statutory exemption programs. We address questions and concerns of property owners and residents with integrity and professionalism striving to deliver excellence in public service.

FY2021 Accomplishments

- Effectively operated office during a pandemic with no interruption of services to the public.
- Added more information and forms to Assessor's website making it easier to complete transactions.
- Administered Clause 41 C ½ Senior Exemption to almost 800 seniors.
- Attained approval of record new growth and tax rate from Department of Revenue.
- Successfully performed fiscal Year 2021 interim year adjustment and value certification from Department of Revenue.
- Effectively defended and settled all Appellate Tax Board cases, limiting the cities exposure and liabilities of tax refunds.

FY2022 Goals & Objectives

- 1) **Goal:** Successfully perform FY2022 interim year adjustment and attain approval of our tax rate from DOR.
Objective: Submit all required supporting analysis for certification to DOR by November 1, 2021.
Mayoral Focus Area: Maximize and Modernize Economic Development
- 2) **Goal:** Begin process to digitize all documents within the Assessor's Office.
Objective: Scan and electronically file all exemptions and abatements.
Mayoral Focus Area: Embrace Technology and Professionalize City Services
- 3) **Goal:** Continue to review exempt properties and pursue PILOT agreements.
Objective: Engage exempt entities to provide payments or services in exchange for city services they are receiving.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

4) **Goal:** Improve return rate of sales questionnaires.

Objective: Increasing the current return rate of 30% will ensure accuracy of our data and aid the assessors in providing more precise assessments by utilizing the data on these returns.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>Projected FY2022</u>
Total Value of all Real and Personal Property	6,823,172,500	7,709,746,559	8,148,458,661	8,600,000,000
Growth	\$1,663,780	\$1,957,926	\$2,862,132	\$2,800,000
Values Certified by DOR	10/26/2018	11/19/2019	11/23/2020	11/1/2021
Tax Rate Approved by DOR	11/30/2018	12/6/2019	12/3/2020	12/1/2021
# of deeds processed	1150	1214	1150	1200
Exemptions processed	969	1015	1333	1400
Real and Personal Property Abatements	109	109	85	100
Motor Vehicle Abatements	1450	1451	1487	1500
Inspections of Properties	1600	1600	1600	1600

CITY OF REVERE: FY 2022 BUDGET SUMMARY
ASSESSORS

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011411	510100	PERMANENT SALARIES	267,395	301,336	335,127	344,193	250,053	331,465	330,912
011411	510900	OVERTIME	1,859	904	1,000	1,000	-	1,000	1,000
011411	511100	LONGEVITY	10,920	12,224	13,723	14,472	9,770	13,926	13,926
011411	512210	TRAVEL ALLOWANCE	2,700	7,092	9,785	9,792	7,344	9,036	9,036
011411	512301	EDUCATIONAL INCENTIVE	9,506	10,931	11,141	11,376	8,304	9,458	10,011
011411	516600	SICK LEAVE BB	4,434	43	-	-	5,030	-	-
011412	525000	CONTRACTED SERVICES	-	-	-	-	-	30,000	30,000
011412	521700	REVALUATION	176,100	56,500	56,500	56,500	54,800	56,500	56,500
011412	522400	COMPUTER SERVICES	3,036	2,300	4,300	4,300	1,769	4,300	4,300
011414	540000	OFFICE SUPPLIES	5,080	2,424	5,700	5,700	1,920	5,700	5,700
011417	570000	OTHER EXPENSES	5,739	2,569	2,700	2,700	550	2,700	2,700
TOTAL	ASSESSORS		486,769	396,323	439,976	450,033	339,539	464,085	464,085

141 - ASSESSORS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Assessor / Chairman	N	04/14/06	16.22		39.0	1.00	89,266	89,266	8,495			3,600	101,361		101,361
Assessor/ Field Lister	N	06/26/17	5.01		39.0	1.00	54,031	54,031	-			3,600	57,631		57,631
Assessor / Data Manager	N	05/20/02	20.13	X	20.0	0.51	54,180	27,632	4,642			1,836	34,110		34,110
Special Asst to the Board	N	12/31/86	35.52	X	39.0	1.00	66,918	66,918	5,800				72,718		72,718
Principal Clerk	N	10/09/90	31.75	X	39.0	1.00	50,494	50,494	5,000				55,494		55,494
Clerk I	N	03/04/19	3.33		39.0	1.00	42,571	42,571	-				42,571		42,571
						<u>5.51</u>		<u>330,912</u>	<u>23,937</u>	-	-	<u>9,036</u>	<u>363,885</u>	-	<u>363,885</u>
														OT	<u>1,000</u>
														Per Mayor	364,885

City of Revere - Fiscal Year 2022 Budget

141 - ASSESSORS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Contracted Services Commercial and industrial consulting services.	011412-525000	-	30,000	30,000	-
Revaluation FY2022 Interim Year adjustment and Street Level Photography	011412-521700	56,500	56,500	56,500	-
Computer Services Supplies & Service Maint. for tax bills.	011412-522400	4,300	4,300	4,300	-
Office Supplies Office Supplies, Book Binding, Mailings	011414-540000	5,700	5,700	5,700	-
Other Expenses Dues, conferences, continuing educational courses.	011417-570000	2,700	2,700	2,700	-
	Total Non Payroll Expenditures	<u>69,200</u>	<u>99,200</u>	<u>99,200</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	380,833	364,885	364,885	-
Total Non Payroll Expenses	69,200	99,200	99,200	-
Total Department Expenses	<u>450,033</u>	<u>464,085</u>	<u>464,085</u>	<u>-</u>

145 – Treasurer/Collector

Contact Information: Cathy Bowden, Treasurer/Collector, 781-286-8120

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To maximize the City's financial resources by efficiently and effectively administering the collections of all the City's receivables and by effectively and efficiently managing the City's bank accounts, short-term investments, disbursements, and debt.

FY2021 Accomplishments

- Maintained a Bond Rating from Standard and Poor's Rating Agency at AA with a positive outlook.
- Implemented lock box for processing payments received via mail which has decreased the time taken to process and deposit payments as well as created capacity in the Collector's office to handle the increased call volume during the pandemic.
- Chose a new vendor for our collections, tax title, cashiering and utility billing that will synergize with the City's current general ledger accounting system, which will ultimately significantly decrease the amount of manual postings and adjustments and will allow for more timely reporting on cash receipts and accounts receivable.
- Remodeled Collector's office, providing individual workstations for all employees and ensuring a professional looking environment.
- Reduced the amount of bank accounts to reduce fees and simplify reconciliation processes.

FY2022 Goals & Objectives

- 1) **Goal:** Implement new receivable software in both Treasurer and Collector's office
Objective: Create efficiencies and increase automation of processes that were previously administered manually.
Mayoral Focus Area: Professionalize City Services, Uphold Professional and Modernize Economic Development.
- 2) **Goal:** Establish and/or review all financial policies in the City and further reduce them to a written format.
Objective: Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) **Goal:** Establish financial policies for funding for the newly created OPEB Liability Trust Fund.
Objective: Take a responsible approach to the City’s future obligations.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 4) **Goal:** Assist the Department of Public Works and Water/Sewer/Drain departments in upgrading their time keeping system to Executive Time, attendance, and scheduling system (MUNIS integration).
Objective: To track time more efficiently using technology vs. manual punch clock record keeping.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

- 5) **Goal:** Increase training for all staff, including Treasurer and Collector best practices, customer service, and any other trainings involving currently used technologies and financial systems.
Objective: To ensure that all employees can perform their jobs at peak levels and to encourage development of staff to create opportunities from job growth and promotions.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

Performance Measures

Collector's Office Collections	<u>FY 2019</u>	<u>FY 2020</u>	<u>Projected FY 2021</u>	<u>Projected FY 2022</u>
Real Estate Tax	85,718,537	86,795,487	88,965,374	91,189,509
% RE Collected	98.9%	95.2%	94.3%	94.3%
Personal Property Tax	2,098,479	\$ 2,224,501	2,268,991	2,314,371
Motor Vehicle Tax	6,271,480	\$ 5,584,869	5,696,566	5,810,498
Water/Sewer Tax	23,573,235	\$ 22,716,023	23,170,343	23,633,750
40U (on Tax bill)	398,696	\$ 410,719	354,000	360,000
Payments processed via lockbox	0	0	3000	6000
Credit card fees covered*	0	0	410,000	TBD
Water Liens Tax	2,546,655	\$ 2,352,500	1,787,233	1,800,000

*The City has been absorbing the 3% credit card processing fee since April 2020 due to the closing of City Hall and the need to receive payments electronically.

Treasurer's Office	<u>FY 2019</u>	<u>FY 2020</u>	<u>Projected FY 2021</u>	<u>Projected FY 2022</u>
Tax Title Properties *principal only	3,141,805	\$ 3,331,284	2,221,647**	2,266,080
Tax Title Collections *principal only	1,508,915	\$1,368,414	1,079,128	1,100,711
Foreclosures *principal only	219,145	147,520	119,397	119,397
Payrolls Processed	367	329	325	325
W-2's distributed	2,407	2,221	2,200	2,350
Foreclosed land auction receipts *purchase price	430,300	n/a	775,000	n/a

* We auction off properties quickly via in-house public auction. All properties in the City that can be on tax rolls are on the tax rolls.

**Includes Tax Title Turnover processed March 2021, number lower because the turnover was done later.

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011451	510100	PERMANENT SALARIES	637,624	689,668	758,948	627,376	391,879	728,105	728,105
011451	510900	OVERTIME	49,362	52,900	25,000	40,000	3,716	10,000	10,000
011451	511100	LONGEVITY	15,826	16,552	18,000	9,600	5,872	7,700	7,700
011451	511400	WORKERS COMP	7,170	-	-	-	-	-	-
011451	511500	WORKERS COMP MED.	-	-	-	-	-	-	-
011451	511600	WORKERS COMP UNEMP	-	-	-	-	-	-	-
011451	511900	GROUP HEALTH	-	-	-	-	-	-	-
011451	512100	MEDICARE TAXES	-	(18)	-	-	-	-	-
011451	512301	EDUCATIONAL INCENTIVE	45,299	40,123	38,632	23,880	16,512	21,812	21,812
011451	516600	SICK LEAVE BB	8,392	224	-	-	9,231	-	-
011452	525000	CONTRACTED SERVICES	25,446	-	-	85,000	-	85,000	85,000
011454	540000	OFFICE SUPPLIES	41,893	79,500	70,000	60,000	49,902	60,000	60,000
011454	545500	COMPUTER OPERATIONS	50,285	24,842	25,000	20,000	-	20,000	20,000
011457	522800	AUDIT/ACCOUNTING SERV	-	-	-	-	-	-	-
011457	571900	TAX TITLE	216,231	374	-	-	-	-	-
011457	572100	BANKING SERVICES	351,458	265,370	300,000	325,000	334,096	325,000	325,000
011459	591000	BONDED DEBT RESV/TF IN	-	-	-	-	-	-	-
011459	591100	BONDED DEBT	-	-	-	-	-	-	-
011459	591200	NOTES BOND	71,362	-	-	-	-	-	-
011459	591210	SRF BOND ADMIN FEES	-	-	-	-	-	-	-
011459	591500	INTEREST LT DEBT	-	-	-	-	-	-	-
TOTAL	COLLECTOR/ TREASURER		1,520,348	1,169,535	1,235,580	1,190,856	811,209	1,257,617	1,257,617

145 - COLLECTOR/ TREASURER

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Collector/ Treasurer	N	10/09/90	31.75	X	39.0	1.00	101,102	101,102	12,583				113,685		113,685
Assistant Treasurer	N				39.0	1.00	66,234	66,234	-				66,234		66,234
Hris/ Payroll	N	06/29/20	2.00		39.0	1.00	67,626	67,626	-				67,626		67,626
Principal Accounting Clerk	N	07/16/18	3.96		39.0	1.00	50,702	50,702	750				51,452		51,452
Principal Accounting Clerk	N	04/11/07	15.23		39.0	1.00	50,702	50,702	5,403				56,105		56,105
Principal Clerk	N	09/23/19	2.77		39.0	1.00	48,096	48,096	-				48,096		48,096
Clerk I	N	04/22/19	3.19		39.0	1.00	42,571	42,571	-				42,571		42,571
Assistant Collector	N	01/15/14	8.46		39.0	1.00	66,234	66,234	6,623				72,857		72,857
Principal Accounting Clerk	N	07/19/11	10.96		39.0	1.00	50,702	50,702	4,903				55,605		55,605
Principal Accounting Clerk	N	01/29/20	2.42		39.0	1.00	50,702	50,702	-				50,702		50,702
Principal Clerk	N	07/16/18	3.96		39.0	1.00	48,096	48,096	-				48,096		48,096
Clerk Ii	Y	03/15/21	1.29		39.0	1.00	41,919	41,919	750				42,669		42,669
Clerk Ii	Y				39.0	1.00	41,919	41,919	-				41,919		41,919
						<u>13.00</u>		<u>726,605</u>	<u>31,012</u>	-	-	-	<u>757,617</u>	-	<u>757,617</u>
														OT	10,000
														Per Mayor	767,617

City of Revere - Fiscal Year 2022 Budget

145 - COLLECTOR/TREASURER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Contracted Services	011452-525000	85,000	85,000	85,000	-
Office Supplies Armored car services; alarm services; office supplies, equipment lease; tax bill supplies.	011454-540000	60,000	60,000	60,000	-
Computer Operations	011454-545500	20,000	20,000	20,000	-
Banking Services Monthly Charges Convenience Fees	011457-572100	325,000	325,000	325,000	-
Total Non Payroll Expenditures		<u>490,000</u>	<u>490,000</u>	<u>490,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	700,856	767,617	767,617	-
Total Non Payroll Expenses	490,000	490,000	490,000	-
Total Department Expenses	<u>1,190,856</u>	<u>1,257,617</u>	<u>1,257,617</u>	<u>-</u>

151 – Solicitor’s Office

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide legal counsel for the City to operate at maximum potential with minimal risk.

FY2021 Accomplishments

- Defended and managed Chapter 84 (a law that governs injuries or damages sustained on public ways) and Chapter 258 (law that governs all other negligence claims) citizen claims filed with the Solicitor’s Office (not filed in court) with minimal cost to the City.
- Defended lawsuits against the City and its Boards.
- Assisted with reviewing and creating an urban farming ordinance, a wage theft ordinance, and an ordinance to establish a housing trust fund.
- COVID-19: assisted with and/or created the documents necessary to establish temporary housing, a vaccination center, small business grants, restaurant relief grants, taxi and livery service, rental assistance, mortgage assistance, and assisted with interpreting and implementing temporary emergency changes to zoning and other municipal laws.
- Assisted departments with implementation and responses to the Commonwealth’s public records law, and adherence to the Commonwealth’s open meeting law.
- Assisted with reviewing, editing, implementing, signing, and distributing city contracts.
- Assisted with oversight of EPA/DEP Consent Decree.
- Assisted with real estate title work for the Department of Public Works facility, Revere League for Special Needs, city parks and pump stations.
- Reviewed, assisted, or created real estate documents for drainage and sewer easements, as well as the Broadway Signalization Project.

FY2022 Goals & Objectives

- 1) **Goal:** Continue to successfully defend claims against the City.
Objective: Utilize all available resources to defend claims, including the assistance of outside counsel.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

2) **Goal:** Revise, amend or create new ordinances as needed.

Objective: To improve government efficiency. Meet with department heads and/or committees to discuss and conduct review of ordinances.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

3) **Goal:** Address City’s real estate and land-use needs.

Objective: Work with department heads and City’s real estate attorneys to clear title, procure land, and establish or remove easements and encroachments to City properties.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

4) **Goal:** Ensure compliance with federal and state laws as they apply to municipalities

Objective: Work with department heads and staff to inform/educate as to proper procedures for complying with the open meeting law, ethics rules, and enforcement powers and limitation

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Contracts Administered and Reviewed	47	53	48	49
Lawsuits Defended and Settled	11	10	13	11
Citizen Ch. 84/Ch. 258 Claims Denied and Settled	57	35	35	42

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
SOLICITOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011511	510100	PERMANENT SALARIES	287,932	304,698	314,451	320,755	237,430	342,004	337,400
011511	511100	LONGEVITY	5,090	5,053	6,800	7,300	4,146	7,400	7,400
011511	512301	EDUCATIONAL INCENTIVE	25,331	26,127	25,414	25,923	20,005	31,390	32,398
011511	516600	SICK LEAVE BB	4,789	6,001	-	-	5,864	-	-
011512	522410	LEGAL RESEARCH SERV&PUBL	5,514	6,584	9,000	9,000	5,871	9,000	9,000
011514	540000	OFFICE SUPPLIES	7,638	3,803	7,500	7,500	2,518	7,500	7,500
011517	570000	OTHER EXPENSES	2,886	-	12,500	4,000	1,197	4,000	4,000
011517	571000	LITIGATION	54	(96)	3,000	3,000	-	3,000	3,000
011517	571100	JUDGMENTS	-	50,000	-	-	1,500	-	-
011517	571300	SETTLEMENT	7,030	16,601	25,000	25,000	157,058	50,000	25,000
011517	574100	OUTSIDE LEGAL SERV	586,936	75,044	100,000	75,000	43,602	150,000	150,000
TOTAL	SOLICITOR'S OFFICE		933,200	493,815	503,665	477,478	479,191	604,294	575,698

151 - SOLICITOR'S OFFICE FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Solicitor	N	05/10/01	21.15	X	39.0	1.00	116,022	116,022	14,402				130,424		130,424
Assistant Solicitor	N	07/09/98	23.99	X	39.0	1.00	108,948	108,948	14,295				123,243		123,243
Principal Clerk/ Paralegal	N	01/04/21	1.48		39.0	1.00	58,730	58,730	5,873				64,603		64,603
Administrative Assistant	N	09/16/10	11.79		39.0	1.00	53,700	53,700	5,228				58,928		58,928
						<u>4.00</u>		<u>337,400</u>	<u>39,798</u>	-	-	-	<u>377,198</u>	-	<u>377,198</u>
														Other *	-
														OT	
														Per Mayor	377,198

* Parking Hearing Officer to be paid from Parking Meter Receipts. 40U Hearing Officer to be paid from 40U Revolving Fund.

City of Revere - Fiscal Year 2022 Budget

151 - SOLICITOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Legal Research Services and Publications Online research, legal/educational books, materials & services	011512-522410	9,000	9,000	9,000	-
Office Supplies Copier lease, equipment maint., office supplies & stationary	011514-540000	7,500	7,500	7,500	-
Other Charges & Expenses Bar dues, non litigation travel, music licenses	011517-570000	4,000	4,000	4,000	-
Litigation Expenses Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees	011517-570000	3,000	3,000	3,000	-
Releases/Settlements Settlement/Payment of Legal Claims	011517-571300	25,000	50,000	25,000	(25,000)
Outside Legal Services Contracted Legal Services	011517-574100	75,000	150,000	150,000	-
Total Non Payroll Expenditures		<u>123,500</u>	<u>223,500</u>	<u>198,500</u>	<u>(25,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	353,978	380,794	377,198	(3,596)
Total Non Payroll Expenses	123,500	223,500	198,500	(25,000)
Total Department Expenses	<u>477,478</u>	<u>604,294</u>	<u>575,698</u>	<u>(28,596)</u>

161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To accurately preserve public records, establish, maintain, correct, index and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

FY2021 Accomplishments

- For fiscal year 2021, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering approximately 700 birth records, 500 death records, and 400 marriage licenses.
- For fiscal year 2021, the Office of the Clerk has registered approximately 250 new business certificates and/or business certificate renewals.
- Started an electronic file in LaserFiche for City Council special permits, Zoning Board of Appeals variances, and historical City Council meeting minutes to enable quick and efficient document retrieval and to ensure safe and secure filing of commonly requested permanent records.
- Due to the Covid-19 pandemic and Governor Baker's March 12, 2020 Executive Order, the Clerk's Office worked with the Chief of Innovation and Data Management to provide adequate and alternative means of public participation for the City Council, Planning Board, Conservation Commission, Disability Commission, and other board meetings through Zoom.
- Hired a bilingual administrative assistant, which has allowed the City Clerk's Office to better assist the growing needs and demographics of the City of Revere.



FY2022 Goals & Objectives

- 1) **Goal:** To launch online requests and payments for vital records and dog licenses.
1. **Objective:** To serve the public quickly and efficiently by offering an alternative method of obtaining certain documents.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, and Value Diversity.

- 2) **Goal:** Continue to build the electronic file system within LaserFiche for all City Council special permits, Zoning Board of Appeals variances, and City Council meeting minutes.

Objective: To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

- 3) **Goal:** Continue to maintain and build a well-organized public records archive by working with the Department of Innovation and Data Management and the Archivist to implement and utilize Laserfiche throughout various departments.

Objective: To quickly and efficiently facilitate and respond to public records requests.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

The City Clerk anticipates that the number of vital records registered will continue to increase over time as the City of Revere increases in population.

	<u>Fiscal Year</u> <u>2019</u>	<u>Fiscal Year</u> <u>2020</u>	<u>Fiscal Year</u> <u>2021*</u>	<u>Projected</u> <u>Fiscal Year 2022</u>
Births Recorded	730	705	423	720
Deaths Recorded	464	580	301	520
Marriage Licenses Recorded	407	450	216	430
Business Certificates Issued	259	243	220	250
Dog Licenses Issued	866	851	493	860

* As of March 10, 2021

CITY OF REVERE: FY 2022 BUDGET SUMMARY
CITY CLERK

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011611	510100	PERMANENT SALARIES	240,585	247,658	330,294	276,992	224,388	304,084	306,874
011611	510900	OVERTIME	-	57	-	-	348	-	-
011611	511100	LONGEVITY	324	10,579	11,790	10,941	6,218	6,790	4,000
011611	512301	EDUCATIONAL INCENTIVE	9,916	12,848	13,270	11,474	8,233	11,266	11,266
011611	516600	SICK LEAVE BB	12,373	74	-	-	7,764	-	-
011612	521900	MEMORIALS	2,071	16,723	-	-	-	-	-
011612	525000	CONTRACTED SERVICES	22,372	25,656	17,000	17,700	17,666	17,700	17,700
011614	540000	OFFICE SUPPLIES	-	-	28,750	25,000	11,917	25,000	25,000
TOTAL	CITY CLERK		287,641	313,596	401,104	342,107	276,533	364,840	364,840

161 - CITY CLERK

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
City Clerk	N	01/07/04	18.49	X	39.0	1.00	96,513	96,513	23,534				120,047		120,047
Assistant City Clerk	N	08/29/11	10.84		39.0	1.00	53,700	53,700	16,050				69,750		69,750
Principal Clerk	N	10/08/20	1.73		39.0	1.00	48,104	48,104	750				48,854		48,854
Clerk II	N	09/23/19	2.77		39.0	1.00	46,397	46,397	750				47,147		47,147
						<u>4.00</u>		<u>244,714</u>	<u>41,084</u>	-	-	-	<u>285,798</u>	-	<u>285,798</u>
														PT Salaries	36,342
														OT	-
														Per Mayor	322,140

City of Revere - Fiscal Year 2022 Budget

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Contracted Services	011612-525000	17,700	17,700	17,700	-
Granicus					
Office Supplies	011614-540000	25,000	25,000	25,000	-
Other Charges & Expenditures	011612-525000	-	-	-	-
Legal review & republication of City Ordinances.					
	Total Non Payroll Expenditures	<u>42,700</u>	<u>42,700</u>	<u>42,700</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	299,407	322,140	322,140	-
Total Non Payroll Expenses	42,700	42,700	42,700	-
Total Department Expenses	<u>342,107</u>	<u>364,840</u>	<u>364,840</u>	<u>-</u>

162 - Election Commission

Contact Information: Diane R. Colella, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, MA 02151

Mission Statement

Our department directs all Municipal, State and Federal elections within Revere. We pledge to conduct secure elections, maintain accurate voter registration records, provide voter education, and encourage voter participation. We adhere to Massachusetts General Laws, Campaign Finance Laws, and the Revised Ordinances of the City of Revere. We provide exceptional customer service to residents and businesses seeking our assistance. The Committee on re-precincting provides a fair and transparent process for the drawing of new precincts. We work toward exceeding the goals set by the Administration while embracing value, diversity, technology, and teamwork.

To accomplish this mission, we will:

- Value diversity in the community and in the workplace.
- Embrace technology by providing the voters of the City of Revere with a comprehensive website so that data can be accessed quickly and easily. Provide the end of night Election results within thirty minutes of the close of polls and upgrade the voting equipment with the newest releases as approved by the Secretary of State's Office. We will provide critical information regarding Election equipment to Elected Officials and voters as soon as it becomes available.
- Work alongside the Secretary of State's Office and the Office of Campaign and Political Finance to ensure that the City of Revere complies with and practices the most current version of the Massachusetts General Laws regarding Elections and Campaign Finance.

FY2021 Accomplishments

- Enclosed is a Performance Measurements sheet to provide the year in review and a chart to show the Voter Turnout by Election. The Performance Measurements sheet provides statistical information regarding the number of transactions processed by year in the Election Department.



- Since the program began in January 2018, the Election Department has reviewed and corrected over 1,259 invalid addresses found on incoming voter registration forms. For houses having two doors with two numbers, a resolution was provided by the City Engineer to approve the use of two-house numbers until the property is transferred.
- During the Pandemic, the Election Department administered three successful State Elections in 2020 and two successful State Elections in the first quarter of 2021. Many changes had to be made to accommodate and keep safe the voters and the candidates. The changes included: working with the candidates to process Nomination papers; moving (15) fifteen polling locations from elderly housing complexes to school gymnasiums; notifying 24,466 voters by US Mail of the change and notifying the Secretary of State's Office by completing a Site Access Accessibility Survey and an Evaluation for each location changed. The Evaluation was posted on the city's website.
Trained over (100) new poll workers and hired and trained additional staff to work in the office to assist with processing the vote by mail ballots. Purchased and installed a drop box for voters to deposit their completed ballot and purchased a plethora of Personal Protection Equipment to keep the voters and poll workers safe. Held extended Early voting in person sessions for September and November and extended deadlines for voters wanting to register to vote. Five successful Elections were held without ONE incident of a voter or poll worker contracting the Covid-19 Virus.
- Successfully conducted the 2021 Annual City Census.
- Successfully processed the 2020 Campaign Finance responses from the Elected Officials and candidates.
- Prepared 50 Nomination Paper packets for candidates seeking office in 2021. Held the Official kick off to the 2021 Election season in May 2021.
- Formed a Complete Count Committee to include the Mayor, his staff, City Officials and key stakeholders in the Community to promote the response of the 2020 Federal Census. As Co-Director of this effort along with Dimple Rana, Director of Healthy Community Initiatives, the goal is to ensure that every resident of the City of Revere is counted. The residents' response directly effects Federal funding received by the City and the Congressional representation.

FY 2022 Goals & Objectives

- 1) **Goal:** Work with Communities of Interest to increase voter registration and participation in the Electoral process.
Objective: To increase voter awareness for Communities of Interest by registering them to vote and when possible, recruit them to work at the polls on Election Day. I will do this by hosting voter registration sessions over the summer months at local events held throughout the city. I will work with local businesses and key departments at City Hall to attend events they host in hopes of recruiting poll workers and voters.
Mayoral Focus Area: Value Diversity.

- 2) **Goal:** To hire a new member of the Board of Election Commissioners.
Objective: Ensure successful, high quality, efficient Elections for the Elected Officials, candidates, and registrants of the City of Revere.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** To provide constituents with the Election results soon after the polls close.
Objective: To obtain and post on the Election Departments website and on the wall of City Hall and at the polling location the Election results immediately following the close of polls. At 8:00 p.m. 3 copies of the paper tapes are printed from the DS200 precinct tabulator. One copy is used to tally, one copy is hung on the wall of City Hall for Public viewing, one copy is given to a runner to deliver to City Hall. Additionally, a picture is taken of the tape and sent to City Hall to be posted on the website. Lastly, another more detailed copy of the Election results is posted to the website after the numbers are input into the Election system.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 4) **Goal:** Run successful Elections.
Objective: Run successful Elections with minimal interruptions or obstacles and keep the voters and poll workers safe and out of harm's way. This is done by wearing a face covering, practicing social distancing, wearing gloves, and making sure you stand behind the sneeze guard while assisting voters.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards.
- 5) **Goal:** Work within the parameters of the approved budget so that the ratepayers know we have them in mind when spending their tax dollars.
Objective: Be mindful when spending taxpayer dollars. Negotiate with suppliers and reduce, reuse, and recycle when possible.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards.
- 6) **Goal:** Provide exceptional customer service to constituents and businesses seeking our assistance and to treat all people equally and with respect and dignity.
Objective: Show the constituents that you are here to assist them by listening to their concern and provide them with a solution to their situation. Be professional, courteous, have patience and show respect.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards and Value Diversity.

7) **Goal:** Successfully complete the re-precincting project and provide a fair and transparent process to the residents of the City of Revere. Work with the members of the re-precincting team to get the project done on time and as prescribed by Massachusetts General Laws while ensuring that the lines drawn are fair for all residents.

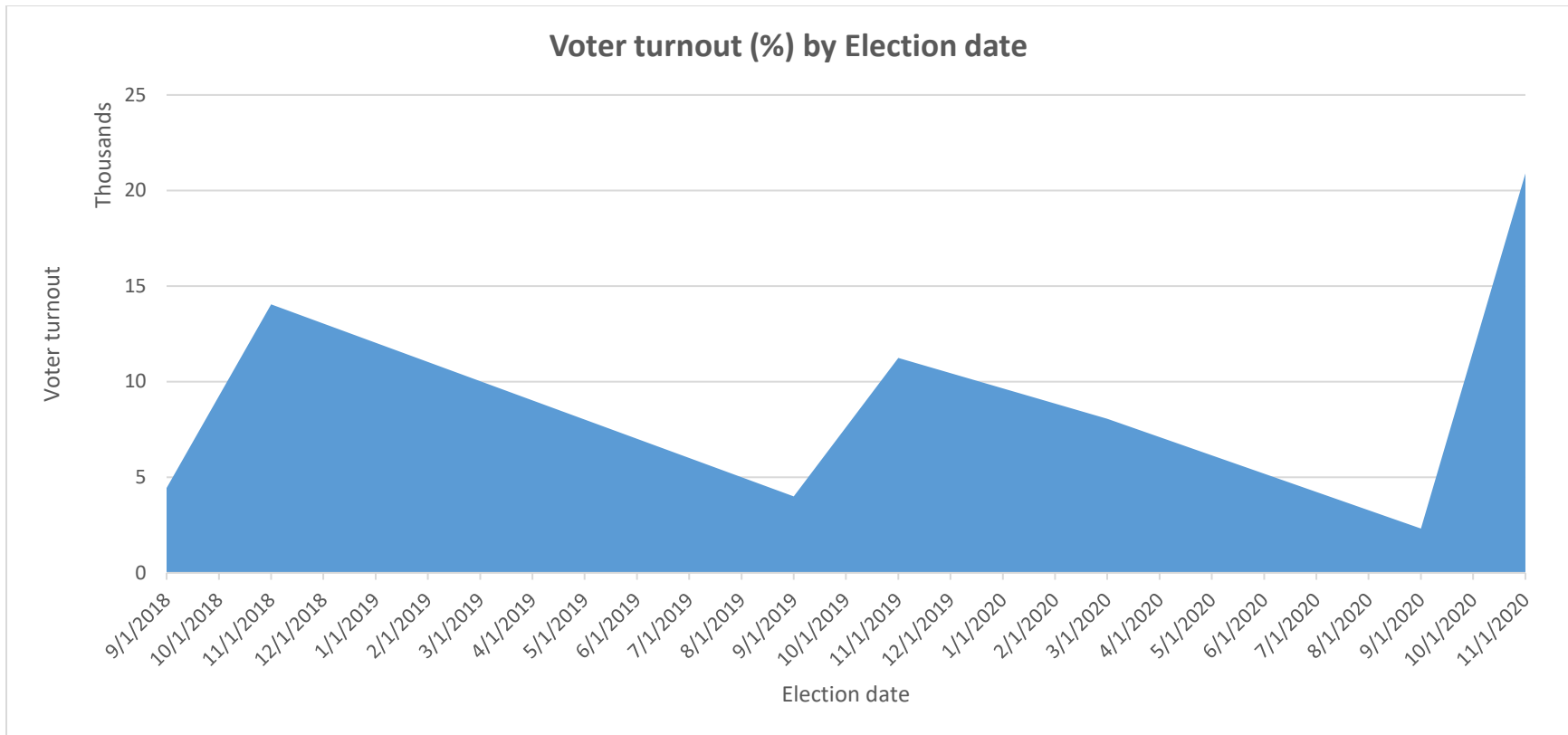
Objective: To work with all the departments involved in the decision-making process to reprecinct the City of Revere.

Mayoral Focus Area: Embrace Technology, Uphold the highest professional and ethical standards, and Value Diversity.

Performance Measures

Below are Performance Measurements, which provide the year in review and a chart showing the Voter Turnout by Election. Together, they provide statistical information regarding the number of transactions processed in 2020-2021 by the Election Department.

	<u>Calendar Year</u> <u>2019</u>	<u>Calendar Year</u> <u>2020</u>	<u>Projected</u> <u>Calendar Year</u> <u>2021</u>	<u>Projected</u> <u>Calendar Year</u> <u>2022</u>
Voters Registered	2,497	4,613	2,300	2,500
Absentee Ballots Processed	994	1,290	600	600
Early Voting and Vote by Mail Ballots Processed	0	19,335	0	5,000
Specially Qualified Voters	15	136	50	100
Notary Public Services	120	101	125	130
Census Forms Mailed	25,838	24,113	24,000	25,000
Census Forms Returned	19,000	18,000	17,500	17,000
Confirmation Cards Sent to Voters to Confirm Residency	9,360	9,462	15,000	11,000
Voters deleted due to death	n/a	385	250	250
Voter Registration Forms Sent to Residents Turning Eighteen	450	314	325	300
Addresses reviewed for accuracy	1,000	1,259	250	350
Number of Registered Voters	28,080	28,692	29,000	32,500
Population per the Federal Government	53,966	53,073	53,000	55,000



Election date	Voter turnout	% Turnout
9/4/2018	4,432	15.86
11/6/2018	14,040	49.38
9/10/2019	4,005	15.97
11/5/2019	11,241	39.79
3/3/2020	8,063	27.98
9/1/2020	2,311	7.94
11/3/2020	20,892	68.65

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011621	510100	PERMANENT SALARIES	164,433	174,235	178,064	181,530	133,148	221,927	181,530
011621	510101	OTHER SALARIES	5,400	10,627	23,000	23,000	29,114	23,000	23,000
011621	510102	POLL WORKERS	29,557	34,884	79,000	79,000	58,531	79,000	79,000
011621	510103	CUSTODIANS/ELECTION	2,266	3,832	6,000	6,000	8,075	7,000	6,000
011621	511100	LONGEVITY	2,094	2,294	3,800	4,200	2,746	4,400	4,400
011621	512301	EDUCATIONAL INCENTIVE	9,358	9,517	9,708	9,902	7,236	9,902	9,902
011621	516600	SICK LEAVE BB	1,746	-	-	-	1,669	-	-
011622	522100	RENTALS	2,895	7,748	8,700	8,700	18,564	8,700	8,700
011622	522200	POSTAGE	15,053	14,035	16,500	16,500	11,779	17,500	16,500
011622	522400	COMPUTER SERVICES	33,685	18,141	22,000	22,000	11,195	22,000	22,000
011622	523440	PRINTING & MAILING	-	10,303	28,000	28,000	16,383	30,500	28,000
011622	525000	CONTRACTED SERVICES	425	300	4,100	4,100	1,339	4,100	4,100
011624	540000	OFFICE SUPPLIES	2,474	3,184	2,500	2,500	2,406	3,000	2,500
011628	541620	ELECTION SUPPLIES	-	3,856	5,500	5,500	3,842	5,500	5,500
TOTAL	ELECTION		269,386	292,956	386,872	390,932	306,028	436,529	391,132

162 - ELECTION COMMISSION

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Election Commissioner	N	01/11/01	21.48	X	39.0	1.00	78,327	78,327	9,075	-	-	-	87,402	-	87,402
Assistant to Commissioner	N	06/15/10	12.05		39.0	1.00	53,696	53,696	5,977	-	-	-	59,673	-	59,673
Clerk II	N				39.0	1.00	44,807	44,807	750	-	-	-	45,557	-	45,557
						<u>3.00</u>		<u>176,830</u>	<u>15,802</u>	-			<u>192,632</u>	-	<u>192,632</u>
															Staff OT 6,000
															DPW OT 17,000
															Board Salaries 3,200
															School Custodial OT 6,000
															Per Mayor 224,832

City of Revere - Fiscal Year 2022 Budget

162 - ELECTION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Poll Workers Salaries Two local elections.	011621-510102	79,000	79,000	79,000	-
Rentals Truck rentals; polling locations; equipment rentals.	011622-522100	8,700	8,700	8,700	-
Postage	011622-522200	16,500	17,500	16,500	(1,000)
Computer Services Code memory packs for (2) Local Elections. Annual Maintenance contract of Unity software and (23) tabulators; repairs.	011622-522400	22,000	22,000	22,000	-
Printing & Mailing Annual city census, annual street listing, and confirmation cards; signs and envelopes.	011622-523440	28,000	30,500	28,000	(2,500)
Contracted Services Translation services; constable services; shredding; alarm monitoring; bind voter registrations; shipping charges.	011622-525000	4,100	4,100	4,100	-
Office Supplies	011624-540000	2,500	3,000	2,500	(500)
Election Supplies Includes newspaper ads for last day to register.	011624-541620	5,500	5,500	5,500	-
	Total Non Payroll Expenditures	<u>166,300</u>	<u>170,300</u>	<u>166,300</u>	<u>(4,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	224,632	266,229	224,832	(41,397)
Total Non Payroll Expenses	166,300	170,300	166,300	(4,000)
Total Department Expenses	<u>390,932</u>	<u>436,529</u>	<u>391,132</u>	<u>(45,397)</u>

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
LICENSE COMMISSION**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,200	3,200	3,200	2,400	3,200	3,200
011654	540000	OFFICE SUPPLIES	1,003	995	3,000	3,000	-	3,000	3,000
TOTAL	LICENSE COMMISSION		4,203	4,195	6,200	6,200	2,400	6,200	6,200

165 - LICENSING COMMISSION FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman	N					-			1,600				1,600		1,600
Board member	N					-			800				800		800
Board member	N					-			800				800		800
						<u>-</u>			<u>3,200</u>				<u>3,200</u>		<u>3,200</u>
														OT Per Mayor	3,200

165 - LICENSING COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Office Supplies	011654-540000	3,000	3,000	3,000	-
Office Supplies & Stationary					
	Total Non Payroll Expenditures	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	3,200	3,200	3,200	-
Total Non Payroll Expenses	3,000	3,000	3,000	-
Total Department Expenses	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>	<u>-</u>

171 - Conservation Commission

Contact Information: Techrosette Leng, Chief of Planning and Community Development, 781-286-8137

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, MA 02151

Mission Statement

To protect the wetlands of the City by controlling the activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation, and aesthetics.

FY2022 Goals & Objectives

- 1) **Goal:** To continue to process permits in accordance with timelines set forth by regulatory requirements contained in 310CMR10.00.

Objective: Protect the wetlands of the City for economic and environmental purposes.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011711	510100	PERMANENT SALARIES	5,400	6,800	6,400	6,400	4,200	6,400	6,400
011714	540000	OFFICE SUPPLIES	458	455	600	600	434	600	600
TOTAL	CONSERVATION COMMISSION		5,858	7,255	7,000	7,000	4,634	7,000	7,000

171 - CONSERVATION COMMISSION

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman	N							1,600					1,600		1,600
Board member	N							800					800		800
Board member	N							800					800		800
Board member	N							800					800		800
Board member	N							800					800		800
Board member	N							800					800		800
Board member	N							800					800		800
								-					-		-
								-	6,400	-	-	-	6,400	-	6,400
								-					-		-
														OT Per Mayor	6,400

City of Revere - Fiscal Year 2022 Budget

171 - CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Office Supplies</u>	011714-540000	600	600	600	-
Office Supplies					
	Total Non Payroll Expenditures	<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	6,400	6,400	6,400	-
Total Non Payroll Expenses	600	600	600	-
Total Department Expenses	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>-</u>

176 - Zoning Board of Appeals

Contact Information: Ashley Melnik, Clerk of Board
 Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.



FY2022 Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by each petitioner and consider testimony provided by any parties of interest to discharge the legal obligations of the Zoning Board of Appeals expeditiously and impartially.

Objective: Continue to deliver results with an objective mindset.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

The Zoning Board of Appeals anticipates that the number of applications received per year will continue to increase as long as the economy and housing market remains strong in Revere.

	<u>Calendar Year</u> 2019	<u>Calendar Year</u> 2020	<u>Calendar Year</u> 2021*	<u>Calendar Year 2022</u> Projected
ZBA Applications	36	39	12	35
Granted	31	31	7	-
Denied	3	2	-	-
Withdrawn	2	6	-	-
Sustained	-	-	-	-

* Applications heard as of March 10, 2021.

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
ZONING BOARD OF APPEALS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011761	510100	PERMANENT SALARIES	10,314	9,200	11,600	11,600	6,900	11,600	11,600
011764	540000	OFFICE SUPPLIES	693	399	720	720	-	720	720
TOTAL	ZONING BOARD OF APPEALS		11,007	9,599	12,320	12,320	6,900	12,320	12,320

City of Revere - Fiscal Year 2022 Budget

176 - ZONING BOARD OF APPEALS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
ZBA Clerk								6,000					6,000		6,000
ZBA Board Chair								1,600					1,600		1,600
ZBA Board Member								800					800		800
ZBA Board Member								800					800		800
ZBA Board Member								800					800		800
ZBA Board Member								800					800		800
ZBA Board Member - Alternate								800					800		800
						<u>-</u>		<u>-</u>	11,600	<u>-</u>	<u>-</u>	<u>-</u>	11,600	<u>-</u>	11,600
														OT	-
														Per Mayor	11,600

City of Revere - Fiscal Year 2022 Budget

176 - ZONING BOARD OF APPEALS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Office Supplies</u>	011764-540000	720	720	720	-
Office Supplies					
	Total Non Payroll Expenditures	<u>720</u>	<u>720</u>	<u>720</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	11,600	11,600	11,600	-
Total Non Payroll Expenses	720	720	720	-
Total Department Expenses	<u>12,320</u>	<u>12,320</u>	<u>12,320</u>	<u>-</u>

182 – Department of Planning and Community Development (DPCD)

Contact Information: Techrosette Leng, Chief of Planning and Community Development, 781-286-8137

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

Mission Statement

The Department of Planning and Community Development creates an environment and conditions in the City of Revere that are conducive to attracting, growing, and retaining businesses and residents, in turn stabilizing and strengthening Revere's diverse neighborhoods and quality of life. Through long-range planning initiatives, technical review, grant management, data analysis, and inclusive stakeholder engagement, DPCD applies its technical and community expertise to inform and guide responsible land use and growth management, enhance our community's resiliency to natural and manmade hazards, and increase the overall competitiveness of our commercial sector and resident workforce in a 21st century economy.

FY2021 Accomplishments

- Commencing in Revere the first phase of overall Suffolk Downs redevelopment.
- Completing permitting and continuing construction on the Waterfront Square complex.
- Funding and completion of the RiverFront Master Plan, including adoption by the Planning Board; City Council approval of a Zoning Overlay District; and continuing progress on development and transportation planning.
- Planning and permitting for a second Amazon site at Showcase Cinemas/Copeland Circle.
- Completing and expanding the scope of storefront/signage improvement projects on Broadway and Shirley Avenue.
- Working with the Revere School Department on siting, planning, and funding of a new high school.
- Overseeing two MassWorks Infrastructure Projects: \$2M on Shirley Avenue and \$1M on Ocean Avenue.
- Processing over 200 projects through the Site Plan Review Committee and Planning Board.
- Managing the Community Development Block Grant Program, CARES Act funds, and HUD monitoring improvements.
- Overseeing development of a Workforce Development Plan and Regional Digital Equity Plan with MAPC.
- Securing and managing over \$1M in local parkland and environmental improvement initiatives.
- Managing historic preservation and accessibility improvements for Revere's History Museum.
- Undertaking the assessment, planning, and commencing of reconstruction of the City's public stairs.

- Overseeing the adaptive re-signalization of Broadway and related accessibility and public safety enhancements.
- Securing MVP Community status, qualifying Revere for funds to study coastal resiliency in key neighborhoods.
- Co-leading the launch of the North Suffolk Resiliency Office and hiring of Resiliency and Sustainability Planners.
- Establishing a Public Arts Commission to advance public art, and creative economy initiatives.
- Securing planning grants to advance collaboration in regional watershed, workforce, and business development initiatives.
- Securing funding for business recovery, placemaking, and taxi/livery grants supporting Covid response needs.
- Leading Covid business response initiatives, including counseling and grant administration to over 150 businesses.
- Directing funding to over 350 businesses and residents through housing and microenterprise assistance programs.
- Hiring Covid stability officers to guide and refer constituents through emergency business and housing resources.

FY2022 Goals & Objectives

1) **Goal:** To continue economic development activities throughout the City.

Objective: To prioritize and implement recommendations within the Next Stop Revere Master Plan. To continue progress on the Suffolk Downs Phase 1 construction plans in Revere, with specific attention to construction of the Innovation Center and advanced manufacturing facilities, construction management, and continued collaboration of acceptable interim conditions on the balance of the site in Revere. To continue the planning and permitting processes for the mixed-use redevelopment of both Caddy Farms and Wonderland, including efforts to attract biotechnology/advanced manufacturing tenants and address transportation-related issues and opportunities in the vicinity of these sites. To work with Amazon to address their transportation requirements and to enhance their working relationship with the Revere community. To oversee continuing construction of waterfront residential and mixed-use projects on Revere Beach Boulevard, Ocean Avenue, Revere Street, and Shirley Avenue. To facilitate at least ten storefront and signage improvement projects on Shirley Ave. To advance planning for the adaptive re-use and rehabilitation of the vacant McKinley School, Winthrop Avenue Fire Station, and Revere History Museum. To advance implementation of workforce development priorities, with a view to increasing training and employment opportunities for Revere residents. To foster joint transportation and development planning with Lynn focused on properties and roadways in the northern sector of Revere and the southern sector of Lynn. To expand collaborative transportation and/or development advocacy efforts among the municipalities north of Boston to promote economic/workforce development. To reactivate planning for a local travel/tourism council. To identify and secure additional funding for all the above.

Mayoral Focus Areas: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity

2) **Goal:** To preserve and promote the affordability of housing opportunities in Revere.

Objective: To advance key housing goals of the Next Stop Revere Master Plan, beginning with the establishment of an Affordable Housing Trust Fund and board to facilitate shared goal setting and funding priorities in Revere. To collaborate with the Revere Housing Authority, the Neighborhood Developers, HYM Investment Group, and other interested partners to formulate strategies for increasing the number and variety of deed-restricted affordable housing units, with a particular focus on publicly-owned properties that further enable development feasibility. To increase capacity to administer housing rehabilitation programs that improve the quality of the existing housing stock in the community, particularly for low and moderate income homeowners, and to expand availability and access to first-time homebuyer programs and resources in Revere. To work with private developers to minimize and proactively assess and address any residential and commercial displacement resulting from their plans. To secure and deploy additional programs and resources that benefit Revere residents directly, both homeowners and renters. To identify and secure additional funding and partnerships enabling all the above.

Mayoral Focus Areas: Maximize and Modernize Economic Development, Value Diversity

- 3) **Goal:** To secure and administer resources supporting the City's recovery from the Covid-19 pandemic.

Objective: To advise on and lead efforts to secure and leverage federal, state, regional, and leveraged private funds to advance immediate and long-term community and economic goals. To provide timely and responsive administration of Federal Community Development Block Grant (CDBG) funds for eligible activities in compliance with Department of Housing and Urban Development funding requirements. To target and recruit funding and resources as needed to vulnerable homeowners, renters, and commercial tenants through existing or new housing assistance and business development or technical assistance programs. To align near-term programmatic and infrastructure investments with longer term goals established in citywide planning documents, including but not limited to the Next Stop Revere Master Plan, Workforce Development Plan, and Open Space and Recreation Plan. To collect and monitor data on the demographic and geographic distribution and impacts of key investments. To identify and secure additional funding to implement all the above.

Mayoral Focus Areas: Professionalize City Services, Uphold Professional and Ethical Standards, Maximize and Modernize Economic Development, Value Diversity

- 4) **Goal:** To enhance the infrastructure and resiliency of the City.

Objective: To reconstruct at least one major park in the City and to refurbish at least two others. To lead Hazard Mitigation planning efforts to identify critical risks and prioritize mitigation and adaptation measures for Revere. To pursue land acquisitions to support marsh restoration, thereby alleviating flooding of Rte. 1A and surrounding neighborhoods. To facilitate the acquisition of the Riverside boatyard and securing of funds for design, permitting, and construction of the site. To prepare a Climate Ready Plan and a Zero Waste Plan for the City. To secure funding to advance at one or more priority projects within the City's Complete

Streets Assessment. To complete construction on 2-3 sets of the City's concrete public stairs. To complete the launch of all BlueBike Stations citywide. To transition the Broadway Bus Lane from a pilot program to a permanent feature of the City's transportation network. To support other city departments in their efforts to enhance accessibility and replace critical elements of their infrastructure, with special focus on a new DPW facility, a new Revere High School, improved youth and senior centers, and improved public housing inventory. To work with DCR on the ongoing improvement, activation, and maintenance of the DCR Reservation. To promote waterfront recreational and commercial activity in a manner that animates and activates this environmental resource across seasons. To plan and implement a redesign of various roadways and streetscapes, including the completion of the MassWorks Shirley Avenue and Ocean Avenue projects. To rehabilitate the McMackin Field and support reactivation of 200 Winthrop Avenue part of the complex. To identify and secure additional funding for all the above.

Mayoral Focus Areas: Maximize and Modernize Economic Development, Value Diversity

5) **Goal:** To strengthen the professional functions of the Department of Planning and Community Development.

Objective: To improve and modernize the functionality of the Department's physical work environment through mechanical upgrades, accessibility improvements, and renovations. To enhance and sustain the zoning review, workforce development, and transportation planning capabilities of the Department. To improve the overall Federal CDBG Program management, compliance, and reporting capacity of the Department. To utilize regional higher education and technical assistance resources to enhance and complement staffing capacity. To enhance the core administrative and financial functions within the Department. To improve and modernize the Department's technological and public engagement functions. To identify and secure additional funding for all the above.

Mayoral Focus Areas: Professionalize City Services, Uphold Professional and Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity

Performance Measures

Economic Development	FY 2019	FY 2020	FY 2021
Major Ongoing Residential Projects	15	10	19
Major Ongoing Commercial Projects	8	8	8
Major Ongoing Mixed-Use Projects	4	4	5
Other: Medical	1	0	0

Planning Board	FY 2019	FY 2020	FY 2021
Number of Meetings	13	13	14
Projects Reviewed	6	12	6
Projects Approved	6	12	6

Site Plan Review Committee	FY 2019	FY 2020	FY 2021
Number of Meetings	44	48	48
Proposals Reviewed	235	300	250
Proposals Approved	206	225	200

Park Planning	FY 2019	FY 2020	FY 2021
Parks in Planning	4	3	4
Parks in Construction	3	2	1
Parks Completed	3	2	3

Storefront/Signage Program	FY 2019	FY 2020	FY 2021
Projects in Process	1	7	14
Projects Completed	9	8	13

Covid Relief Funds Secured/Distributed	FY 2019	FY 2020	FY 2021
Covid: Taxi/Transportation	\$0	\$66,900	\$46,800
Covid: Restaurant Recovery	\$0	\$0	\$300,000
Covid: Direct Housing Assistance	\$0	\$0	\$993,000
Covid: Direct Business Assistance	\$0	\$281,000	\$133,500

Planning / Technical Assistance Projects		FY 2021
Projects in Process	Hazard Mitigation Plan Broadway District Local Rapid Recovery Plan Revere-Chelsea Digital Equity Plan Broadway Signalization Project Accelerating Climate Resiliency: Regional Resiliency Working Group	5
Projects Completed	Municipal Vulnerability Preparedness Feasibility Study Revere Workforce Development Plan HUD CDBG Consolidated Plan 2020-2024	2

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
PLANNING/ COMMUNITY DEVELOPMENT**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011821	510100	PERMANENT SALARIES	229,692	177,722	259,491	206,783	217,712	268,000	262,768
011821	511100	LONGEVITY	-	987	-	-	-	-	-
011821	512301	EDUCATIONAL INCENTIVE	4,255	(0)	5,240	6,750	7,365	8,994	8,994
011821	516600	SICK LEAVE BB	-	-	-	-	3,405	-	-
011822	525000	CONTRACTED SERVICES	42,860	48,259	-	-	13,546	154,000	-
011824	540000	OFFICE SUPPLIES	3,556	2,889	4,000	4,000	3,558	6,400	6,400
011827	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	-	-	-
011827	572500	WORK STUDY PROGRAM	-	-	-	-	-	-	-
TOTAL	PLANNING/ COMMUNITY DEVELOPMENT		280,363	229,856	268,731	217,533	245,586	437,394	278,162

Footnotes:

* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Chief of Planning and Develo	N	02/20/18	4.36		39.0	1.00	119,925	119,925	8,994				128,919	-	128,919
Director of Economic Develo	N	07/05/16	5.99		26.3	0.67	128,917	86,374	-				86,374	-	86,374
Administrative Asst	Y				39.0	1.00	48,469	48,469	-				48,469	-	48,469
Business Liaison	N	01/03/06	16.50		39.0	1.00	79,598	79,598	9,960				89,558	89,558	-
Open Space and Environmen	N	09/10/14	6.81		39.0	1.00	63,732	63,732	6,373				70,105	70,105	-
Transportation Manager	N	07/01/15	7.00		39.0	1.00	63,732	63,732	4,780				68,512	68,512	-
Chief City Planner	N	06/01/77	44.11	X	18.0	-	79,598	55,233	-				55,233	55,233	-
Housing Stability Officer	N	10/08/20	1.73		39.0	1.00	54,695	54,695	-				54,695	54,695	-
CDBG Program Manager	N	03/16/20	2.29		39.0	1.00	62,929	62,929	-				62,929	62,929	-
Board Chairman									1,600				1,600		1,600
Board Members (8)									6,400				6,400		6,400
						<u>7.67</u>		<u>634,687</u>	<u>38,107</u>	-	-	-	<u>672,794</u>	<u>401,032</u>	<u>271,762</u>
														Total PT Salaries	-
														Grant Funded PT Salaries	-
														OT	-
														Per Mayor	271,762

City of Revere - Fiscal Year 2022 Budget

182 - OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Contracted Services	011822-525000	-	154,000	-	(154,000)
Community Reinvestment Associates - Infrastructure, travel, tourism. *			90,000	-	
North Suffolk Resiliency Manager (40% 80k)			32,000	-	
North Suffolk Sustainability Manager (40% of 80k)			32,000	-	
Office Supplies	011824-540000	4,000	6,400	6,400	-
Office Supplies, legal ads, copies/ maintenance					
Total Non Payroll Expenditures		<u>4,000</u>	<u>160,400</u>	<u>6,400</u>	<u>(154,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	233,670	276,994	271,762	(5,232)
Total Non Payroll Expenses	4,000	160,400	6,400	(154,000)
Total Department Expenses	<u>237,670</u>	<u>437,394</u>	<u>278,162</u>	<u>(159,232)</u>

184 - Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To develop, track and improve all City infrastructure, such that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents is continually improved.

FY2021 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Supported DPW maintenance and improvement work to City infrastructure and documented completed projects.
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments and street extensions) for technical compliance and for impacts to existing City infrastructure.
- Worked to design other non-Consent Decree related projects throughout the City.
- Oversaw the design of water system improvements in various locations, and stormwater system improvements on Pearl Ave., Geneva St. and McClure St.
- Oversaw the design and implementation of water system improvements at the T. Carroll Way Booster Station including new motors, variable speed drives and controllers.



- Obtained annual City permits (MWRA, MassDOT, MassDEP, etc.) as well as maintained Year 3 compliance for the USEPA MS4 permit.
- Worked to further develop the City sewer and stormwater educational outreach program.
- Worked to develop a FOG Program with standards for City-wide implementation.
- Supported DPW operation and maintenance of instrumentation related to the automation of City assets (i.e. pump stations, tide gates, etc.)

FY2022 Goals & Objectives

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.
Objective: To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.
Objective: To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.
Objective: Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.
- Objective:** Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met, and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.
- Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects.
- Objective:** Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.
- Mayoral Focus Area:** Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** Move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure regarding O/M of City utilities.
- Objective:** Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.
- Mayoral Focus Area:** Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Scanned and catalogued department records	639	200	337	250
Address discrepancies corrected	126	143	104	100
Infrastructure discrepancies corrected	12	15	18	15
Record searches	115	30	49	30
Sanitary sewer main rehabilitation	26,000 lf	33,000 lf	20,000 lf	25,000 lf
Redirection of inflow sources	100	25	25	25
Private project technical design docs reviewed	40	80	50	30
Street opening permits reviewed	165	300	200	150
Occupancy permits reviewed	n/a	30	40	40

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
ENGINEERING**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
011841	510100	PERMANENT SALARIES	176,581	130,381	210,126	146,718	113,155	233,232	232,896
011841	511100	LONGEVITY	-	-	-	1,000	-	1,000	1,000
011841	512301	EDUCATIONAL INCENTIVE	7,950	6,311	7,251	7,397	5,405	20,738	7,397
011841	516600	SICK LEAVE BB	2,943	-	-	-	2,608	-	-
011842	520900	TELEPHONE/COMMUNICATIONS	672	-	750	750	240	750	750
011842	525000	CONTRACTED SERVICES	-	675	25,000	43,600	8,400	116,600	113,600
011844	544000	MATERIALS	2,920	5,841	20,850	12,000	1,566	17,000	12,000
011847	570000	OTHER EXPENSES	1,258	2,663	2,250	2,250	-	26,100	2,250
011847	570500	TRAVEL ALLOWANCE	113	-	900	-	-	-	-
TOTAL	ENGINEERING		192,437	145,870	267,127	213,715	131,373	415,420	369,893

184 - ENGINEERING

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
City Engineer	N	07/19/11	10.96		39.0	1.00	98,622	98,622	8,397				107,019	-	107,019
Principal Clerk	N	01/09/17	5.47		39.0	1.00	48,096	48,096	-				48,096		48,096
Staff Engineer/Project Manağ	Y		-		39.0	1.00	86,178	86,178	-				86,178		86,178
						3.00	232,896	232,896	8,397	-			241,293	-	241,293
														OT	
														Per Mayor	241,293

City of Revere - Fiscal Year 2022 Budget

184 - ENGINEERING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Telephone/ Communications	011842-520900	750	750	750	-
Telephone Expense					
Contracted Services	011842-525000	43,600	116,600	113,600	(3,000)
On call engineering services		40,000	40,000	40,000	
Outfall sampling and MS4 Compliance		-	73,000	70,000	
Stormwater Education Collaborative		3,600	3,600	3,600	
Materials & Supplies	011844-544000	12,000	17,000	12,000	(5,000)
Office Supplies			2,000		
Large Format Printer Lease			15,000		
Other Charges & Expenses	011847-570000	2,250	26,100	2,250	(23,850)
Large format, flat file cabinets (2) for perpetual record plan storage			15,000		
Mobile leak locator kit and subscription			11,100		
	Total Non Payroll Expenditures	<u>58,600</u>	<u>160,450</u>	<u>128,600</u>	<u>(31,850)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	155,115	254,970	241,293	(13,677)
Total Non Payroll Expenses	58,600	160,450	128,600	(31,850)
Total Department Expenses	<u>213,715</u>	<u>415,420</u>	<u>369,893</u>	<u>(45,527)</u>

210 - Police Department

Contact Information: David Callahan, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere

Mission Statement

We, the members of the Revere Police Department are committed, take pride, and are dedicated to the needs of our community in the delivery of quality police services in an effective, responsible and professional manner.

We recognize and accept our responsibility to maintain order while affording dignity and respect to each and every individual that we encounter. Our objective is to improve the quality of life through the community and inter-agency partnerships to thereby promote a safe and secure community for all.

FY2021 Accomplishments

- Completed 65% review and update of all department policies and procedures moving towards Certification and Accreditation. The Certification Program currently consists of 159 standards, all of which are mandatory. The 159 standards for certification are part of the 257 mandatory standards for Accreditation, certification is a significant milestone towards achieving Accreditation.
- Conducted additional intensive four-day training for all supervisors in the department. The training focused on effective leadership, supervision, and accountability.
- Acquired six message boards through various grants to communicate and inform residence of current situations within the community. These boards are dual purpose boards that can also be utilized to monitor the flow, volume, and speed of vehicular traffic.
- The department added five new surveillance cameras to aide in crime prevention as well as assist in the investigation of crimes committed within the City of Revere. Additionally, through a federal grant, the Criminal Investigation Division completed upgrades to two computer labs to increase our computer forensic and surveillance capabilities. This included new hardware, software and larger monitors which improve the investigators' ability to view and save digital evidence.
- The department purchased forty new digital portable police radios through grants and other funding to replace older outdated analog radios that had been purchased in the early to mid-2000s.
- Joined the regional Critical Incident Stress Management Team "CISM". This is a regional peer support program designed to assist participating communities in responding to major critical events and to provide services and support to those officers that have

been affected by these incidents. The department sent three officers to be trained and become members of the CISM response group. This will be necessary to the health and wellness of the officers that serve our community.

- Expanded the Police Athletic League programming through various grants, to include a new program where police officers work with youth building flower boxes and planting flowers, along with a gardening program throughout the city. The goal is to deliver and set up 25 planting boxes at residences throughout the city. We had many officers involved in the Summer Tip Off Basketball Tournament that took place in second week of June at Harry Dello Russo Stadium. There also is a Thursday Night Hoops hosted by the police department. The Revere Police (PAL) have partnered with the Revere Recreation Center for additional youth programs including a newly created Women’s Leadership Summit and CSI Academy. The main focus will be to have positive engagement with the community.

FY2022 Goals & Objectives

- 1) **Goal:** Implementation of a new Use of Force Policy and Use of Force Reporting which will separately document each use of force incident along with what type of force was used. There will also be mandatory reporting forms that must be completed by the officer as well as the supervisor that reviewed the incident.
Objective: To increase officer accountability and transparency by providing better and more accurate documentation of use of force incidents by officers. This will make it easier to access and share the data.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 2) **Goal:** Increase officer training in CIT (Crisis Intervention Training) to further educate officers on current and updated de-escalation techniques.
Objective: To provide officers with a better ability to manage those persons experiencing some type of mental health crisis.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity
- 3) **Goal:** Complete review of all policies and procedures to ensure compliance with recent mandated Police Reform Legislation.
Objective: To ensure complete compliance with all the changes and update implemented through the latest Police Reform Legislation.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 4) **Goal:** To increase the number of opportunities for Police Officers to engage with members of the Community.
Objective: The Department will utilize a portion of Shannon Community Safety Initiative (CSI) funds to expand from an enforcement-based approach to reduce gang and youth violence, to include strengthening our community partnerships through

increased participation in youth events. Further the department will focus on positively engaging with members of the youth population through home visits where relevant services can be offered.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

Performance Measures

	<u>CY 2018</u>	<u>CY 2019</u>	<u>CY 2020</u>	<u>Projected FY 2022</u>
Calls for Service	29,385	28,968	26,418	25,000
Motor vehicle accident reports	678	642	517	600
Murder & Nonnegligent Manslaughter	0	2	1	0
Kidnapping/Abduction	4	2	4	0
Sex Offenses	56	35	30	30
Aggravated Assault	196	125	146	145
Simple Assault	342	275	252	290
Motor Vehicle Theft	86	62	97	80
Robbery	35	39	36	35
Shoplifting	205	201	88	
Theft from Building	76	68	59	
Theft from Motor Vehicle	105	84	126	
All Other Larceny	308	169	244	

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012101	510100	PERMANENT SALARIES	1,232,506	1,272,160	1,501,796	1,462,409	1,014,934	1,462,670	1,494,830
012101	510101	OTHER SALARIES	550,791	478,103	461,000	461,000	280,535	500,000	461,000
012101	510110	CHIEF SALARY	192,347	183,239	194,035	202,673	107,596	186,500	186,500
012101	510111	EXECUTIVE OFFICER SALARY	3,620	-	106,396	109,588	69,127	109,588	109,588
012101	510112	SENIOR CAPT SALARY	217,657	102,522	106,396	109,588	96,812	109,588	109,588
012101	510113	CAPTAIN SALARY	134,000	275,800	191,188	208,738	228,910	208,738	208,738
012101	510114	LIEUTENANT SALARY	985,429	926,649	1,001,845	1,050,288	774,062	1,050,288	1,050,288
012101	510115	SERGEANT SALARY	1,116,845	1,100,329	1,197,371	1,249,006	906,661	1,234,842	1,234,842
012101	510116	PATROL OFFICER SALARY	3,376,107	3,351,596	3,765,134	4,088,651	2,707,649	4,088,218	4,088,218
012101	511100	LONGEVITY	196,300	200,219	216,400	209,800	159,885	228,800	228,800
012101	511300	HOLIDAY PAY	490,552	489,397	575,283	613,570	254,623	622,299	622,299
012101	512000	MEDICAL EXPENSES	125,949	21,763	25,000	25,000	13,323	25,000	25,000
012101	512200	CLOTHING	107,450	125,375	127,150	125,400	61,175	129,350	129,350
012101	512301	EDUCATIONAL INCENTIVE	911,826	883,089	809,132	964,762	832,337	968,743	968,743
012101	516600	SICK LEAVE BB	93,392	10,894	-	-	116,649	-	-
012111	512200	AUXILIARY POLICE CLOTHING	3,924	4,550	4,500	4,500	-	4,500	4,500
012102	520300	UTILITIES	131,653	114,383	110,000	110,000	102,141	110,000	110,000
012102	520800	GASOLINE & OIL	104,259	105,216	120,000	120,000	82,233	120,000	120,000
012102	520900	TELEPHONE/COMMUNICATIONS	56,596	34,689	45,000	45,000	27,544	45,000	45,000
012102	521100	RADIO SYSTEM	34,714	16,856	30,000	30,000	7,065	30,000	30,000
012102	521800	TRAFFIC CONTROL	5,438	2,929	10,000	10,000	5,851	10,000	10,000
012102	522100	RENTALS	-	-	27,600	30,000	11,660	30,000	30,000
012102	522400	COMPUTER SERVICES	101,025	125,859	140,000	140,000	161,519	140,000	140,000
012102	523900	ANIMAL CONTROL	13,856	55	5,000	5,000	3,548	5,000	5,000
012102	524200	AUTO MAINTENANCE	66,194	50,900	55,000	55,000	45,991	60,000	55,000
012102	524500	BUILDING MAINT/REPAIR	83,599	91,052	75,000	75,000	92,317	75,000	75,000
012102	524600	MAINT OF EQUIPMENT	39,147	44,917	45,000	45,000	22,279	45,000	45,000
012102	524700	WEAPONS	21,418	23,131	25,000	25,000	22,684	25,000	25,000
012102	525000	CONSULTANT SERVICES	-	-	-	-	-	100,000	100,000
012102	526100	EMPLOYEE TRAINING	66,895	36,820	45,000	45,000	33,303	100,000	100,000
012102	528400	GRANT WRITER	32,000	32,000	32,000	32,000	-	32,000	32,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
POLICE DEPARTMENT (continued)**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012104	540000	OFFICE SUPPLIES	18,543	14,768	15,000	15,000	9,325	15,000	15,000
012104	545000	I.D.	5,401	2,328	10,000	10,000	5,051	10,000	10,000
012107	570000	OTHER EXPENSES	22,659	32,925	35,000	35,000	11,453	35,000	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	5,000	5,000	5,000
012107	572250	GRANT MATCHING FUNDS	-	-	-	-	-	-	-
012108	587100	NEW EQUIPMENT	177,608	55,664	-	-	131,438	-	-
TOTAL	POLICE DEPARTMENT		10,724,700	10,215,178	11,112,226	11,716,973	8,404,677	11,921,124	11,909,284

210 - POLICE DEPARTMENT: Uniformed Base

Salaries and Wages								
Title	Step	FY 21 Budgeted		FY 22 Dept Recommendation		FY 22 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 202,673	1.00	\$ 186,500	1.00	\$ 186,500	\$ -
Executive Officer	26	1.00	109,588	1.00	109,588	1.00	109,588	-
Senior Captain	26	1.00	109,588	1.00	109,588	1.00	109,588	-
Captain	26	-	-	2.00	208,738	2.00	208,738	-
Captain	16	2.00	208,738	-	-	-	-	-
Lieutenant	26	8.00	713,656	8.00	713,656	8.00	713,656	-
Lieutenant	16	4.00	336,632	4.00	336,632	4.00	336,632	-
Lieutenant		-	-	-	-	-	-	-
Sergeant	26	6.00	609,952	6.00	457,464	6.00	457,464	-
Sergeant	16	8.00	431,568	6.00	431,568	6.00	431,568	-
Sergeant		3.00	207,486	5.00	345,810	5.00	345,810	-
Patrol Officers (Step 3)	26	11.00	807,196	12.00	696,146	12.00	696,146	-
Patrol Officers (Step 3)	16	12.00	614,770	11.00	751,908	11.00	751,908	-
Patrol Officers (Step 3)		39.00	2,305,407	37.00	2,187,181	37.00	2,187,181	-
Patrol Officers (Step 2)		6.00	335,076	6.00	335,076	6.00	335,076	-
Patrol Officers (Step 1)		2.00	26,202	6.00	117,907	6.00	117,907	-
Patrol Officers (School Funded)		3.00	-	3.00	-	3.00	-	-
Sub Total Base Salaries		107.00	\$ 7,018,532	109.00	\$ 6,987,762	109.00	\$ 6,987,762	\$ -
Longevity			\$ 209,800		\$ 216,000		\$ 216,000	\$ -
10 Year Differential			65,078		51,301		51,301	-
Night Differential			401,175		400,596		400,596	-
B-2 Schedule			413,014		409,804		409,804	-
Narcan			51,000		52,500		52,500	-
Quinn Bill - Academic Achievement			964,762		958,464		958,464	-
Holiday Pay			613,570		622,299		622,299	-
Sick Leave Buy Back			-		-		-	-
Matching Funds			6,000		6,000		6,000	-
Extra Day			-		-		-	-
First Responder			50,000		50,000		50,000	-
Clothing Allowance			125,400		128,700		128,700	-
Sub Total Other Salary			\$ 2,899,799		\$ 2,895,664		\$ 2,895,664	\$ -
Court Time			225,000		225,000		225,000	-
Overtime			225,000		225,000		225,000	-
Election Details			45,000		45,000		45,000	-
Sub Total Overtime			\$ 495,000		\$ 495,000		\$ 495,000	\$ -
Total Salaries - Uniformed base			\$ 10,413,331		\$ 10,378,426		\$ 10,378,426	\$ -

Footnotes:

210 - POLICE DEPARTMENT: Civilian

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Administrative Assistant	N	10/18/06	15.71		39.0	1.00	53,700	53,700	4,430	-			58,130		58,130
Clerk I	N	12/16/13	8.54		36.0	0.92	44,806	41,222	-	-			41,222		41,222
Animal Control Director	N	01/01/93	29.51	X	39.0	1.00	50,494	50,494	4,600	350			55,444		55,444
Mechanic	N	12/18/03	18.55	X	39.0	1.00	70,724	70,724	7,400	300			78,424		78,424
Victim Advocate	N	09/26/18	3.76		32.0	0.82	53,154	43,586	-	-			43,586	-	43,586
Public Safety Grant Manager	N	04/01/08	14.25		39.0	1.00	66,235	66,235	8,224	-			74,459		74,459
Police Clerk	N	09/22/08	13.78		39.0	1.00	50,701	50,701	3,175	-			53,876		53,876
Police Clerk	N	03/15/12	10.30		39.0	1.00	49,521	49,521	1,000	-			50,521		50,521
IT/MIS Technical	Y				39.0	1.00	69,317	69,317	-				69,317	69,317	-
Crime/ Technology Analyst	Y				39.0	1.00	53,696	53,696	-				53,696		53,696
						<u>9.74</u>		<u>549,196</u>	<u>28,829</u>	<u>650</u>	<u>-</u>	<u>-</u>	<u>578,675</u>	<u>69,317</u>	<u>509,358</u>
														PT Salaries	
														OT	5,000
														Per Mayor	514,358

City of Revere - Fiscal Year 2022 Budget

210 - POLICE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Medical Expenses	012101-512000	25,000	25,000	25,000	-
Public Safety 111F administration; mandatory drug testing.					
Auxiliary Uniform/Clothing Allowance	012102-520000	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police					
Utilities	012102-520300	110,000	110,000	110,000	-
Natural gas, electricity					
Gasoline & Oil	012102-520800	120,000	120,000	120,000	-
Gas & Oil for all Police Vehicles					
Telephone/Communications	012102-520900	45,000	45,000	45,000	-
Comcast, Paetec, Verizon, Verizon Wireless, etc.					
Radio System	012102-521100	30,000	30,000	30,000	-
GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios					
Traffic Control	012102-521800	10,000	10,000	10,000	-
Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges					
Rentals	012102-522100	30,000	30,000	30,000	-
Rent for substations on Pleasant St & Shirley Ave					
Computer Services & Maintenance	012102-522400	140,000	140,000	140,000	-
Computer Hardware & Software Support, Supplies; IMC/ License support					
Animal Control	012102-523900	5,000	5,000	5,000	-
Mandated treatment of stray animals: Detention, stay, medical services and/or euthanasia.					
Automotive Maintenance	012102-524200	55,000	60,000	55,000	(5,000)
Maintenance & Repair of all Police Vehicles					
Building Maintenance & Repair	012102-524500	75,000	75,000	75,000	-
Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M					
Maintenance Of Equipment	012102-524600	45,000	45,000	45,000	-
Repairs & Services of Equipment; Copiers, fax, printers, etc.					
Weapons & Support	012102-524700	25,000	25,000	25,000	-
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
Employee Training	012102-526100	45,000	100,000	100,000	-
Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues					

City of Revere - Fiscal Year 2022 Budget

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Grant Writer	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
Office Supplies	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
Identifications	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
Other Charges & Expenses	012107-570000	35,000	35,000	35,000	-
Gun Permits, FID Cards, Dues, Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals, Mandatory Random Drug Testing					
Drug Unit	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
Consultant Services		-	100,000	100,000	-
Mental health support; operational review		-	100,000		
Grant Matching Funds *	012107-572250	-	-	-	-
Bullet proof vests - grant match		-	-		
New Equipment *	012108-587100	-	-	-	-
New Cruisers		-	-		
	Total Non Payroll Expenditures	<u>861,500</u>	<u>1,021,500</u>	<u>1,016,500</u>	<u>(5,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	10,855,473	10,899,624	10,892,784	(6,840)
Total Non Payroll Expenses	861,500	1,021,500	1,016,500	(5,000)
Total Department Expenses	<u>11,716,973</u>	<u>11,921,124</u>	<u>11,909,284</u>	<u>(11,840)</u>

220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere, 02151

Mission Statement

To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting and maintain the expertise and training to provide these services with the utmost dedication, pride, and efficiency.

FY 2021 Accomplishments

- Responded to COVID-19 global pandemic with enhanced standard operating procedures that assured that none of our citizens were left behind. Our members endured great hardship and many of them caught the virus due to work related exposure.
- Partnered with MEMA, MGH, and the City of Chelsea to create a COVID-19 isolation ward at the Quality Inn hotel on Route 1 in the city of Revere. This allowed for quarantining residents that were infected to help control the spread of this deadly virus.
- Bonded 1.5 million dollars for replacement of Engine 3 and Engine 5 to replace (2) of our oldest apparatus. The manufacturer (E One) has been selected and will begin building to specifications in early summer 2021. Delivery of the new apparatus is projected for Spring 2022.
- Secured (2) Department of Fire Services grants and purchased a new NFPA compliant turnout gear washer/extractor for Headquarters.
- Removed the deteriorated and condemned rear porch and stairs at Headquarters and constructed a new code compliant rear egress with weather resistant materials.
- Secured a UASI grant for the purchase of a custom high-water rescue/response vehicle scheduled for build and purchase in FY 22.
- Secured a Department of Fire Services grant for the purchase of an NFPA compliant turnout gear washer/extractor for the Engine 1/Ladder 1 Parkway firehouse.
- Adapted a portion of our Fire/EMS training to online formats to allow members to learn critical skills while maintaining social distancing guidelines during the COVID-19 pandemic.



FY2022 Goals & Objectives

1. **Goal:** To obtain an AFG Staffing Grant to hire 14 additional firefighters in preparation for the reopening of E2's firehouse in the Point of Pines Neighborhood.

Objective: If awarded this grant will improve our staffing to meet NFPA 1710 standards which will enhance the safety of our citizens and members while responding to and working at all types of emergency incidents. The grant funding opportunity will cover 3 years of salary and benefits for the new hires, a significant savings to the city. This will also move us forward in preparation for staffing of the new Engine 2 POP Alden A. Mills Firehouse scheduled to open within the next two years.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.



2. **Goal:** To secure an AFG Grant to purchase a new pump apparatus for E2's new firehouse.

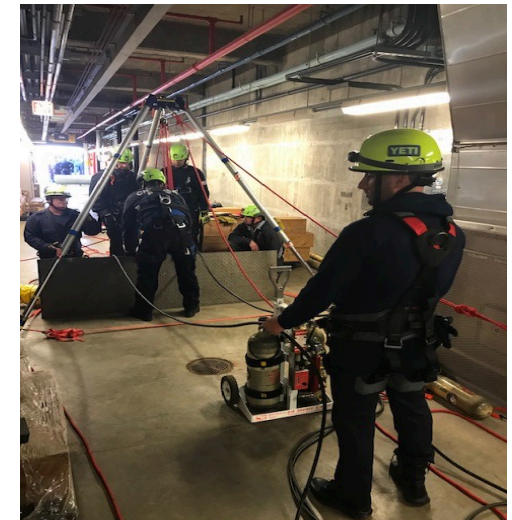
Objective: If awarded this grant will fund the purchase of a new NFPA compliant for Engine Company 2, which has been out of service since 1990. The reopening of this fire company will assure that the residents of this isolated section of the city will have fire and emergency services available within NFPA response guidelines.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

3. **Goal:** To obtain an AFG Grant to purchase an NFPA compliant SCBA compressor.

Objective: To replace the current 30-year-old non-compliant and failing SCBA compressor with a new modern, safe, and reliable unit that will assure that our members are protected against carcinogens/contaminates in their breathing air tanks.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.



4. **Goal:** To demo and begin construction of the new POP Firehouse.
Objective: To bring fire and emergency response guidelines up to NFPA standards not only for the Point of Pines neighborhood but for the entire City of Revere.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

5. **Goal:** To complete crucial repairs to Central and Freeman Street Firehouses.
Objective: To begin long needed firehouse improvements to include, repair and replacement of the brick and structural members of the north facing apparatus wall at the Central Firehouse. Replacement and upgrade of the obsolete and inefficient HVAC system(s) at the Central and Freeman Street Firehouses. Replacement of the outdated equipment will provide reliable and energy efficient heating and cooling to these aging city buildings.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

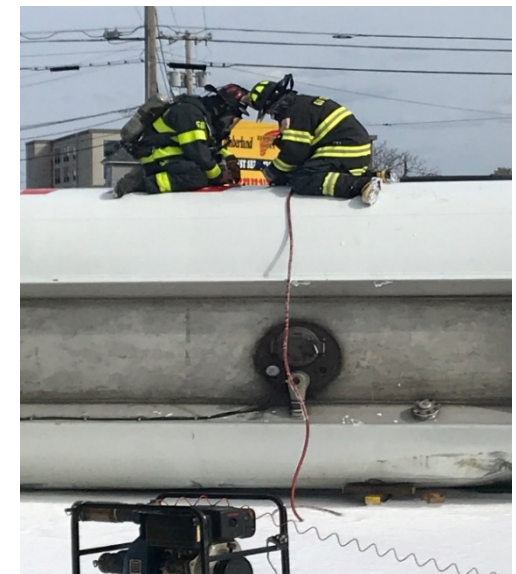
6. **Goal:** To install a separate HVAC system in the basement at the Central Firehouse.
Objective: This will be the first step in a multi-step, multi-year plan to move the firefighting bunker gear and equipment storage to a separate area in the basement, completion of which will comply with NFPA, NIOSH, and OSHA standards for chronic exposure to carcinogens and preventing migration of these contaminants into the living and working areas.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

7. **Goal:** To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.

Objective: To provide for safe and sanitary conditions for the members assigned to the E3 Firehouse.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.



8. **Goal:** To continue to replace administrative and operational vehicles of the Revere Fire Department.

Objective: Purchase a new 2022 Ford Expedition Deputy Chief’s command car to replace an aging (2014 Chevrolet Tahoe) vehicle, a new 2022 Ford 12 passenger van which will allow us to transport fire department members to and from incidents to the Mass Fire Academy, to remote training sites, and for logistical use at large city events (Sand Sculpting Festival, Food Truck Festival, etc.)

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

Performance Measures

	<u>Calendar Year</u> <u>2019</u>	<u>Calendar Year</u> <u>2020</u>	<u>Calendar Year</u> <u>2021*</u>	<u>Projected</u> <u>Calendar</u> <u>Year 2022</u>
Fire, Other	6	7	3	8
Building Fire	14	19	6	24
Cooking Fire, Confined to Container	162	120	36	100
Fuel Burner/Boil Malfunction, Fire Confined	4	13	1	4
Trash or Rubbish Fire, Contained	8	8	4	4
Fire in Mobile Property, Used as Fixed Structure, Other	1	5	1	4
Fire in Mobile Homes	1	0	1	4
Mobile Property (Vehicle) Fire, Other	5	5	1	20
Passenger Vehicle Fire	6	9	1	4
Brush, or Brush and Grass Mixture Fire	2	4	1	4
Grass Fire	2	2	1	4
Outside Rubbish Fire, Other	7	16	6	16
Mulch/Other Small Outside Fire	22	83	10	16
Outside Stationary Compactor/Compacted Trash Fire	1	8	2	4
Special Outside Fire, Other	1	1	1	4
Total	<u>243</u>	<u>304</u>	<u>75</u>	<u>165</u>

* As of March 2021.

CITY OF REVERE: FY 2022 BUDGET SUMMARY
FIRE DEPARTMENT

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012201	510100	PERMANENT SALARIES	661,736	707,714	689,158	666,309	549,770	1,406,076	800,697
012201	510104	FIRE CHIEF	133,526	146,676	148,197	152,575	113,760	142,818	155,672
012201	510105	SR DEPUTY CHIEF	106,820	110,812	116,725	120,227	87,858	110,300	120,227
012201	510106	FIRE DEPUTY CHIEF	508,682	526,461	552,603	569,180	416,225	522,185	569,180
012201	510107	CAPTAIN SALARY	1,140,315	1,204,449	1,231,887	1,256,841	938,056	1,150,429	1,253,966
012201	510108	LIEUTENANT REG SALARY	1,407,191	1,358,482	1,587,058	1,632,200	1,197,564	1,567,345	1,708,404
012201	510109	FIREFIGHTERS	3,522,410	3,740,548	4,145,402	4,393,078	3,139,022	3,988,362	4,371,742
012201	510900	OVERTIME	836,648	841,496	525,000	525,000	240,483	575,000	525,000
012201	511100	LONGEVITY	159,437	147,990	167,400	166,000	107,202	159,300	159,300
012201	511300	HOLIDAY PAY	443,006	469,828	400,280	430,906	246,736	424,419	424,419
012201	512000	MEDICAL EXPENSES	127,774	13,649	10,000	10,000	20,610	20,000	10,000
012201	512200	CLOTHING	105,050	111,650	119,900	123,200	60,500	125,400	125,400
012201	512301	EDUCATIONAL INCENTIVE	218,617	217,166	236,675	223,904	210,412	321,954	229,581
012201	516600	SICK LEAVE BB	124,303	(5,693)	-	-	122,922	-	-
012202	520300	UTILITIES	74,080	102,334	100,000	100,000	74,139	120,000	100,000
012202	520300	STREET LIGHTS	-	-	-	-	-	10,000	-
012202	520800	GASOLINE & OIL	-	-	50,000	50,000	15,639	63,000	50,000
012202	521000	FIRE ALARM	24,197	17,273	25,000	25,000	4,630	40,000	25,000
012202	521100	RADIO SYSTEM	44,678	43,180	45,000	45,000	41,762	45,000	45,000
012202	521900	MEMORIALS	2,384	669	1,500	1,500	210	1,500	1,500
012202	522400	COMPUTER SERVICES	-	-	35,000	35,000	10,039	35,000	35,000
012202	524200	AUTO MAINTENANCE	212,978	110,805	55,000	65,000	81,903	103,000	65,000
012202	524500	BUILDING MAINT/REPAIR	60,938	63,923	61,000	50,000	44,216	50,000	50,000
012202	526100	EMPLOYEE TRAINING	15,451	15,191	25,000	35,000	27,899	35,000	35,000
012204	540000	OFFICE SUPPLIES	14,880	1,133	5,500	5,500	3,415	5,500	5,500
012204	542500	MEDICAL SUPPLIES	3,153	4,772	5,000	5,000	955	8,000	5,000
012207	570000	OTHER EXPENSES	4,220	2,430	13,000	22,000	19,716	22,000	22,000
012207	570029	FIREFIGHTING EQUIPMENT	-	-	-	-	-	40,000	10,000
012207	570031	FIREFIGHTER PROTECTIVE EQUIPMEI	-	-	-	-	-	25,000	10,000
012207	572250	GRANT MATCHING	-	-	-	8,350	-	8,350	8,350
012208	587100	NEW EQUIPMENT	42,234	54,392	-	-	(689)	-	-
012208	587200	PERSONAL EQUIPMENT	15,962	8,968	-	-	72,353	-	-
TOTAL	FIRE DEPARTMENT		10,010,670	10,016,296	10,351,285	10,716,770	7,847,306	11,124,938	10,920,938

220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 21 Budgeted		FY 22 Dept Recommendation		FY 22 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	20	1.00	\$ 139,977	1.00	\$ 142,818	1.00	\$ 142,818	\$ -
Senior Deputy Chief	20	1.00	110,300	1.00	110,300	1.00	110,300	-
Deputy Chief	20	4.00	420,196	4.00	420,196	4.00	420,196	-
Deputy Chief	16	1.00	101,989	1.00	101,989	1.00	101,989	-
Deputy Chief		-	-	-	-	-	-	-
Captain	20	7.00	633,913	6.00	543,354	6.00	543,354	-
Captain	16	4.00	351,684	5.00	439,605	5.00	439,605	-
Captain		2.00	167,470	2.00	167,470	2.00	167,470	-
Lieutenant	20	3.00	234,201	2.00	156,134	2.00	156,134	-
Lieutenant	16	10.00	757,930	11.00	833,723	11.00	833,723	-
Lieutenant		7.00	505,302	8.00	577,488	8.00	577,488	-
Firefighters (3)	20	8.00	538,392	7.00	471,093	7.00	471,093	-
Firefighters (3)	16	11.00	718,729	10.00	653,390	10.00	653,390	-
Firefighters (3)		40.00	2,489,040	35.00	2,177,910	35.00	2,177,910	-
Firefighters (2)		8.00	470,312	13.00	764,257	13.00	764,257	-
Firefighters (1)		5.00	234,447	8.00	193,074	8.00	193,074	-
Funded by Grant			(458,430)		(271,363)		(271,363)	-
Sub Total Base Salaries		112.00	\$ 7,415,452	114.00	\$ 7,481,439	114.00	\$ 7,481,439	\$ -
Hazardous Duty Pay			\$ 708,649		\$ 697,752		\$ 697,752	-
Longevity			162,200		159,300		159,300	\$ -
Academic Achievement			223,904		229,581		229,581	-
B2 Stipend			76,935		92,373		92,373	-
Narcan			56,000		57,000		57,000	-
Defibrillator Certified			180,320		197,902		197,902	-
EMT Certified			212,520		322,344		322,344	-
Holiday Pay			430,906		424,419		424,419	-
Personal Day			36,058		35,500		35,500	-
Clothing			123,200		125,400		125,400	-
Sub Total Other Salary			\$ 2,210,692		\$ 2,341,571		\$ 2,341,571	\$ -
Overtime			500,000		525,000		500,000	(25,000)
Special Event Overtime			25,000		50,000		25,000	(25,000)
Total Salaries			\$ 10,151,144		\$ 10,398,010		\$ 10,348,010	\$ (25,000)

Footnotes:

Four firefighters partially funded (35%) by grant beginning in FY19 for the first quarter of FY2022; four additional firefighters partially funded (75%) by new grant beginning in FY20.

220 - FIRE DEPARTMENT: Civilian

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Administrative Asst	N	12/04/17	4.57		39.0	1.00	53,700	53,700	-	-			53,700		53,700
Clerk II	N				39.0	1.00	41,878	41,878	-	-			41,878		41,878
						<u>2.00</u>		<u>95,578</u>	-	-	-	-	95,578	-	95,578
														PT Salaries	
														OT	
														Per Mayor	95,578

City of Revere - Fiscal Year 2022 Budget

220 - FIRE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Medical Expenses Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor	012201-512000	10,000	20,000	10,000	(10,000)
Utilities Electricity, natural gas, telephone, Comcast.	012202-520300	100,000	120,000	100,000	(20,000)
Street Lights Double utility pole	012202-520300	-	10,000	-	(10,000)
Gasoline & Oil Fuel - gasoline & diesel, motor oil Fuel - Boat	012202-520800	50,000	63,000 60,000 3,000	50,000	(13,000)
Fire Alarm Maintenance & repair; supplies. Master boxes.	012202-521000	25,000	40,000	25,000	(15,000)
Radio System Repair & upkeep of 911 system Maintenance Contract	012202-521100	45,000	45,000	45,000	-
Memorials Firefighter memorial services & supplies	012202-521900	1,500	1,500	1,500	-
Computer Services GovConnect Tri Tech Software	012202-522400	35,000	35,000	35,000	-
Automotive Maintenance Equipment maintenance & repairs; tires. Rescue boat - winterize, other other maintenance	012202-524200	65,000	103,000 100,000 3,000	65,000	(38,000)
Building Maintenance & Repair Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors	012202-524500	50,000	50,000	50,000	-
Employee Training Emergency training book & test	012202-526100	35,000	35,000	35,000	-
Office Supplies	012204-540000	5,500	5,500	5,500	-
Medical Supplies Emergency medical services supplies: gloves, oxygen, masks, etc	012204-542500	5,000	8,000	5,000	(3,000)

City of Revere - Fiscal Year 2022 Budget

220 - FIRE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Other Charges & Expenses	012207-570000	22,000	22,000	22,000	-
Metro district dues, misc expenses					
Firefighting Equipment *	012207-570029	-	40,000	10,000	(30,000)
Equipment supplies, replacements, upgrades. Fire hoses, nozzles, masks.					
Firefighter Protective Equipment *	012207-570031	-	25,000	10,000	(15,000)
Routinely replaced firefighter protective gear.					
Grant Matching Funds	012207-572250	8,350	8,350	8,350	-
Hazard Mitigation Plan local cost share.					
Total Non Payroll Expenditures		<u>457,350</u>	<u>631,350</u>	<u>477,350</u>	<u>(154,000)</u>
Footnotes:					
* Funded through CIP appropriations.					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	10,259,420	10,493,588	10,443,588	(50,000)
Total Non Payroll Expenses	457,350	631,350	477,350	(154,000)
Total Department Expenses	<u>10,716,770</u>	<u>11,124,938</u>	<u>10,920,938</u>	<u>(204,000)</u>

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
REGIONAL EMERGENCY COMMUNICATION CENTER**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012302	525000	CONTRACTED SERVICES	1,614,669	1,363,066	1,583,986	1,565,894	1,496,532	1,513,580	1,513,580
TOTAL	REGIONAL EMERGENCY COMMUNICATION CE		1,614,669	1,363,066	1,583,986	1,565,894	1,496,532	1,513,580	1,513,580

230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Regional Emergency Comm. Ctr. Allocated Costs					
RECC Allocated Costs		1,565,894	1,513,580	1,513,580	-
		<u>1,565,894</u>	<u>1,513,580</u>	<u>1,513,580</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,565,894	1,513,580	1,513,580	-
Total Department Expenses	<u>1,565,894</u>	<u>1,513,580</u>	<u>1,513,580</u>	<u>-</u>

241 – Municipal Inspections

Contact Information: Michael Wells, Director of Municipal Inspections, 781-286-8196

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To ensure the safety and welfare of the general public by enforcing, through inspections, licensing, and permitting, State laws and City Ordinances.

FY2021 Accomplishments

- Laserfiche was contracted to begin scanning and creating new electronic files of existing building jackets. Project is still ongoing.
- Continue to improve upon the cleanliness of the City and decreasing rodent population through diligent enforcement of the trash ordinance by Exterior Sanitary Inspectors.
- Provided additional code enforcement to dumpsters.
- Provided efficient intake process and effective investigation of all code enforcement concerns with appropriate follow-up and prompt resolution of all service requests.
- Enhanced customer service and communication with the public by utilizing the translation skills of newly hired multilingual office support staff.
- Worked in conjunction with Northeast Massachusetts Mosquito Control and Wetlands Management District to reduce mosquito population and risk of mosquito-borne viruses such as West Nile and Eastern Equine Encephalitis.
- Enforced accuracy requirements on weighing & measuring devices. Confirmed all City Seals were up to date.
- Created Safe Housing Blue Team (Inside Counsel) & Red Team (Outside Counsel)
- Certificate of Fitness Inspections became electronic thru CitizenServe.
- Increased turnaround time on e-permitting building application intake process.
- Hired COVID Inspectors & utilized Code Enforcement Inspectors to ensure that our business community was operating safely & in compliance with COVID regulations.
- Created & enforced COVID policies & regulations on 14+ large scale construction projects.
- General Counsel sent overdue letters to all applicants of unpaid building permits – generating \$300,000+ in revenue.

FY2022 Goals & Objectives

- 1) **Goal:** Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.
Objective: To ensure non-compliant conditions are corrected for public safety in homes and buildings.
Mayoral Focus Area: Uphold Professional & Ethical Standards
- 2) **Goal:** Maintain Inspection results of retail Store scanner systems, electronic scales, and taxi meters.
Objective: Implement improvement for record keeping and data reporting.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Maximize & Modernize Economic Development; Uphold Professional & Ethical Standards
- 3) **Goal:** Provide public access to Food Establishment inspection reports via the City website.
Objective: Improve transparency by granting public access to food establishment inspection report information online
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
- 4) **Goal:** Begin implementation of tracking system for issues involving interior housing code enforcement complaints and violations.
Objective: Streamline Interior Housing Division inspection and code enforcement process.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
- 5) **Goal:** General Counsel to address Pre-Safe Housing Task Force properties from escalating to Safe Housing Task Force Active list.
Objective: facilitate mediation with property owner to correct violations prior to legal action.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
- 6) **Goal:** To automate internal communication between QAlert service requests and CitizenServe
Objective: to eliminate manual entry of service request into CitizenServe and improve turnaround response time.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 7) **Goal:** To provide efficient services to all contractors & residents
Objective: Create a culture of being customer oriented thru trainings & workshops
Mayoral Focus Area: Professionalize City Services

Performance Measures

Performance Type	FY2019	FY2020	FY2021	PROJECTED FY2022
Number of interior housing inspections conducted	1,040	1,050	900	1,150
Number of food establishment inspections & re-inspections	660	626	193	630
Number of overgrowth/unsanitary condition inspections	400	310	214	300
Number of unsanitary/improper trash disposal inspection	200	252	165	225
Number of illegally dumped item inspections	80	39	35	35
Number of private uncleared sidewalk inspections	60	63	21	60
Number of water runoff from private property inspections	50	33	18	35
Number of trash violations issued (new category)	N/A	N/A	6,282	6,000
Number of dumpster violations issued (new category)	N/A	N/A	182	200
Number of overgrowth violations issued (new category)	N/A	N/A	248	200
Number of reported Landlord/Apartment Issue	73	123	136	125
Number of reported Abandoned/Vacant Properties	5	15	9	15
Number of reported Mosquitos and bugs issues	4	20	18	15
Number of Building Permit Applications	1,225	1,449	1,448	1,475
Number of Certificates of Occupancy	76	93	141	110
Number of Electrical Permit Applications	919	1,160	911	1,000
Number of Plumbing Permit Applications	488	575	572	580
Number of Electrical Fire (EF) Permit Applications			249	250
Number of Gas Permit Applications	350	387	425	400
Number of Mechanical Permit Applications	18	17	23	20
Number of Sheet Metal Permit Applications	63	85	78	85
Number of COVID19 Construction Related Requests	N/A	N/A	25	0
Number of COVID19 Business Related Requests	N/A	N/A	277	0

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
MUNICIPAL INSPECTIONS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012411	510100	PERMANENT SALARIES	404,531	462,442	1,077,319	988,781	754,546	1,135,443	1,006,284
012411	510900	SALARY - OVERTIME	-	-	-	-	-	-	20,000
012411	511100	LONGEVITY	5,709	6,614	18,887	22,668	13,185	20,468	12,400
012411	512210	TRAVEL ALLOWANCE	17,738	18,000	41,400	41,400	25,650	48,600	43,200
012411	512215	CELL PHONE ALLOWANCE	2,374	1,800	3,780	3,780	2,295	4,500	3,960
012411	512301	EDUCATIONAL INCENTIVE	15,251	17,598	36,493	32,571	23,345	28,709	14,389
012411	516600	SICK LEAVE BB	6,874	148	-	-	16,065	-	-
012412	525000	CONTRACTED SERVICES	60,400	10,000	-	-	-	-	-
012412	526100	EMPLOYEE TRAINING	1,665	1,168	5,300	5,300	244	5,300	5,300
012412	527010	RENTALS AND LEASES	-	-	3,700	2,700	1,060	5,000	2,700
012414	540000	OFFICE SUPPLIES	7,229	5,223	7,000	12,000	10,663	13,726	12,000
012414	540000	OFFICE SUPPLIES HEALTH INSP	-	-	5,000	-	-	-	-
012414	545500	COMPUTER OPERATIONS	-	-	-	-	-	18,000	2,400
012417	570000	OTHER CHARGES & EXPENSES	-	-	-	-	-	-	-
TOTAL	MUNICIPAL INSPECTIONS		521,771	522,993	1,198,879	1,109,200	847,052	1,279,746	1,122,633

241 - MUNICIPAL INSPECTIONS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated		
Per Mayor:																	
Director - Municipal Inspecti	N	10/13/16	5.72		39.0	1.00	98,838	98,838	7,413	-	360	3,600	110,211	-	110,211		
Building Commissioner	N	09/15/10	11.80		39.0	1.00	93,012	93,012	8,176	-	360	3,600	105,148	-	105,148		
Special Assistant to the Direc	N	10/12/06	15.73		39.0	1.00	63,732	63,732	4,031	-	-	-	67,763	67,763	-		
Principal Clerk	N	10/06/10	11.74		39.0	1.00	48,094	48,094	1,200	-	-	-	49,294	-	49,294		
Principal Clerk	N	07/29/19	2.92		39.0	1.00	45,694	45,694	750	-	-	-	46,444	-	46,444		
Clerk II	N	08/17/20	1.87		39.0	1.00	44,081	44,081	750	-	-	-	44,831	-	44,831		
Principal Clerk	N	07/01/13	9.00		39.0	1.00	48,094	48,094	2,883	-	-	-	50,977	50,977	-		
Building General Counsel	N	10/01/07	14.76		39.0	1.00	104,057	104,057	12,006	-	-	-	116,063	116,063	-		
Senior Inspector	N	01/24/00	22.45	X	39.0	1.00	66,339	66,339	4,606	-	360	3,600	74,905	-	74,905		
Inspector - Sanitary	N	03/31/75	47.28	X	39.0	1.00	61,578	61,578	6,800	-	180	1,800	70,358	70,358	-		
Inspector - Gas/Plumbing/Mt	N	08/04/04	17.92	X	39.0	1.00	82,639	82,639	3,860	-	360	3,600	90,459	-	90,459		
Inspector - Electrical	N	07/24/17	4.94		39.0	1.00	56,699	56,699	-	-	360	3,600	60,659	-	60,659		
Sealer	N	07/05/00	22.00	X	39.0	1.00	75,377	75,377	7,488	-	-	3,600	86,465	-	86,465		
Inspector - Sanitary	N	12/11/17	4.55		39.0	1.00	58,643	58,643	-	-	360	3,600	62,603	-	62,603		
Inspector - Food	N	10/09/20	1.72		39.0	1.00	55,707	55,707	-	-	360	3,600	59,667	-	59,667		
Inspector - Health	N	11/15/16	5.62		39.0	1.00	58,643	58,643	-	-	360	3,600	62,603	-	62,603		
Inspector - Sanitary	N	07/15/05	16.97	X	39.0	1.00	61,581	61,581	2,000	-	360	3,600	67,541	-	67,541		
Inspector - Sanitary	N	07/30/18	3.92		39.0	1.00	58,643	58,643	-	-	360	3,600	62,603	-	62,603		
Inspector - Building	N	03/01/21	1.33		39.0	1.00	63,172	63,172	750	-	360	3,600	67,882	-	67,882		
							<u>19.00</u>	<u>1,244,623</u>	<u>62,713</u>	<u>-</u>	<u>4,140</u>	<u>45,000</u>	<u>1,356,476</u>	<u>305,161</u>	<u>1,051,315</u>		
															PT Salaries	28,918	
																Building OT	20,000
																Per Mayor	1,100,233

City of Revere - Fiscal Year 2022 Budget

241 - MUNICIPAL INSPECTIONS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Employee Training	012412-526100	5,300	5,300	5,300	-
Rentals and Leases	012412-527010	2,700	5,000	2,700	(2,300)
Copier lease			4,500		
Kyocera copier maintenance			500		
Office Supplies	012414-540000	12,000	13,726	12,000	(1,726)
General Office Supplies			12,000		
Ticket-writing devices paper/ envelopes *			1,726		
Computer Operations	012414-545500	-	18,000	2,400	(15,600)
Food Code Pro			2,400		
ISD Ticket-writing devices *			14,400		
ASANA *			1,200		
Total Non Payroll Expenditures		20,000	42,026	22,400	(19,626)

Footnotes:

* Funded through 40U Account.

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	1,089,200	1,237,720	1,100,233	(137,487)
Total Non Payroll Expenses	20,000	42,026	22,400	(19,626)
Total Department Expenses	1,109,200	1,279,746	1,122,633	(157,113)

242 – Short Term Rental Inspections

Contact Information: Nick Catinazzo, Director

Location: 6 Pleasant Street, Revere, MA 02151

Mission Statement

The Short-term Rental Office regulates the legal operation and registration of Short-Term rentals in the City of Revere, protects the safety of renters and residents, ensures that the primary use remains residential, and ensures that Short-term rentals will not be a detriment to the character and livability of the surrounding residential neighborhood.

FY2021 Accomplishments

- Developed inspection plan with the fire department to make sure short-term rental properties are up to code.
- Created a website for owners to register their properties, schedule inspections, pay fees, and gain access to all information relating to short-term rentals.
- Started a new short-term rental office, implementing new procedures and forms to regulate short-term rentals within the City of Revere.
- Identified 170 short-term rental properties within the City of Revere
- Manage 95 current active listings.
- Conducted 10 inspections of registered properties.
- Sent 77 notices to non-compliant properties that fines will ensue in October if they do not come into compliance.
- Identified 80% of all active short-term rentals in the City of Revere.

FY2022 Goals & Objectives

- 1) **Goal:** Register all short-term rentals that are active in the City of Revere and bring them into safety compliance.
Objective: Identify all active short-term rental properties in the City of Revere, check for safety compliance, and register them under the new city ordinance.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Embrace Technology
- 2) **Goal:** Identify all active short-term rentals in the City of Revere using technology.
Objective: Ensure that short-term rentals will not be a detriment to the character and livability of the surrounding residential neighborhood.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 3) **Goal:** Inform all hosts of current city regulations and ordinances related to short-term rentals.
Objective: Create a safe environment for both renters and residents.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Short-term rental properties identified.	N/A	N/A	170	185
Current active listings managed.	N/A	N/A	95	100
Inspections conducted.	N/A	N/A	10	50

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
SHORT TERM RENTAL INSPECTIONS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012491	510100	PERMANENT SALARIES	-	-	-	-	-	84,687	84,687
012491	511100	LONGEVITY	-	-	-	-	-	-	-
012491	512400	STIPEND	-	-	-	-	-	-	-
012491	516600	SICK LEAVE BB	-	-	-	-	-	-	-
012492	522400	COMPUTER SERVICES	-	-	-	-	-	20,000	20,000
012494	540000	OFFICE SUPPLIES	-	-	-	-	-	2,500	2,500
TOTAL	SHORT TERM RENTAL INSPECTIONS		-	-	-	-	-	107,187	107,187

242 - SHORT TERM RENTAL INSPECTIONS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director	Y				18.0	-	42,813	-	-	-	-	-	-	-	-
Clerk II	Y				39.0	1.00	41,874	41,874	-	-	-	-	41,874	-	41,874
						<u>1.00</u>		<u>41,874</u>	-	-	-	-	<u>41,874</u>	-	<u>41,874</u>
														PT Salaries	42,813
														Per Mayor	84,687

City of Revere - Fiscal Year 2022 Budget

242 - SHORT TERM RENTAL INSPECTIONS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Office Supplies</u>	012424-540000	-	2,500	2,500	-
			2,500		
<u>Computer Operations</u>	012424-545500	-	20,000	20,000	-
Granicus			20,000		
		-	22,500	22,500	-
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	84,687	84,687	-
Total Non Payroll Expenses	-	22,500	22,500	-
Total Department Expenses	-	107,187	107,187	-

295 - Parking Control

Contact Information: Zachary Babo, Director of Parking, 781-629-2542

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

Mission Statement

To advance the City's vision for efficient and effective parking solutions that support economic growth and development and provide residents, visitors and business owners with easy-to-use technology, experienced customer service, clear information and operational transparency.

FY2021 Accomplishments

- Executed the City-Wide Overnight Parking Program according to the City's Overnight Parking Permit Ordinance, issuing over 27,000 permits.
- Diversified staffing that can communicate in six different languages, including Spanish, Portuguese, Russian, Arabic, and French.
- Collaborated with the DPW to install new signage across all city streets.
- Collaborated with the Traffic Commission and the City's Office of Strategic Planning and Office Development to reimagine and design the use for the Central Ave Municipal Parking Lot to create a mixed-use lot for businesses owners, residents, and visitors.
- Implemented several health and safety measures to remain fully open and available to assist citizens throughout the pandemic with an all hands-on-deck teamwork approach.
- During the pandemic, the parking department created a virtual hearing system to replace in person hearings using Laserfiche software for constituents to appeal citations and adjudicated over 1,000 appeals effectively.
- Investigated hundreds of requests for constituent services and resolved issues promptly.
- Updated the Parking department's website to include more detailed and easier to follow directions for residents to do business with the parking department online, including:
 - Pay parking violations.
 - Apply for residential, commercial, and visitor permits.
 - Appeal parking violations.
- During the pandemic, redeployed staffing from enforcement to administrative to better serve our constituents.
 - Answered over 10,000 phone calls from residents.
 - Improved response time by redeploying staff
 - Created appointment system to deal with the more complicated parking issues.

- Launched an email address dedicated to addressing parking questions and replied to hundreds of emails.
- Expanded the Parking department workforce by adding two additional Parking Enforcement Officers to address the newly implemented citywide overnight parking program.
- Added one new Parking Enforcement vehicle to the Parking Department Fleet, reenforcing the pride and integrity of the Parking Department.

FY2022 Goals & Objectives

- 1) **Goal:** To implement and manage beach sticker parking.
Objective: To provide a convenient option for our residents to enjoy America’s first public beach without the concern of paying for parking at the meter.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology
- 2) **Goal:** To create a business parking permit program and to install multi-space meter system in the Central Ave. parking lot.
Objective: To maximize the curbside parking spaces for local business patrons and provide a convenient parking experience for the business employees and customers along our business district to encourage economic growth and to expand parking options downtown.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology
- 3) **Goal:** To hire three new parking control officers for better night and weekend coverage.
Objective: To continue to protect parking spaces throughout our City’s 500 streets for residents with permits by enforcing our City’s Resident Parking Ordinance.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology
- 4) **Goal:** To create an ecosystem for our Passport parking meter app, allowing customers to use additional options to pay at the meter, making payment more convenient, and future proofing for innovations.
Objective: To embrace technology by improving our parking meter payment app Passport by enhancing the application and offering additional payment options.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

- 5) **Goal:** Continue to provide excellent customer service and communication with our citizens.
Objective: Provide Parking Department Team members with the most current technology to provide constituents with clear, accurate, and easily understood information. Working with constituent services to inform the public of any new information related to any new parking changes or developments. We will work to continuously train our staff in all the technologies to ensure that we are current in our parking software capabilities.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** To explore the possibility of introducing and integrating EV Smart Charging stations that can connect to our payment network at the meters.
Objective: To create an incentive to encourage residents to buy and drive EV's to reducing carbon emissions and air pollution by creating sufficient access to a charging infrastructure by installing EV Smart Charging Stations in areas such as Central St. Parking Lot, Broadway and Shirley Ave.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	FY 2019	FY 2020	Projected FY 2021	Projected FY 2022
Violations Issued	27,000	28,482	33,481	37,000
Violation Revenue	\$1,200,000	\$1,146,700	\$1,380,000	\$1,600,000
Violations Appealed	1,500	1,621	1,524	1,750
Meter Revenue	\$172,866	\$171,638	\$159,062	\$240,000
Residential Parking Permits	3,700	11,380	27,000	28,600
Beach Parking Permits	n/a	n/a	34,000	34,200
Broken Parking Meters	9	0	10	0
Broken Parking Meters Repaired within 48 hours	100%	100%	100%	100%
% Meters Paid with Credit Card	n/a	23%	28%	35%
% Meters Paid with App	n/a	n/a	10%	20%
% Meters Paid with Coins	100%	77%	62%	55%
Total Hours Meters in Use	60 Hours	60 Hours	60 Hours	60 Hours
Average Credit Card Payment	1.40	1.41	1.60	1.85
Average App Payment	n/a	1.65	1.70	1.85
Average Cash Payment	n/a	.50	.50	.50

CITY OF REVERE: FY 2022 BUDGET SUMMARY
PARKING CONTROL

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
012951	510100	PERMANENT SALARIES	302,646	427,982	416,326	378,905	300,383	561,516	482,538
012951	510101	OTHER SALARIES	-	-	-	-	-	-	20,000
012951	510900	OVERTIME	-	12,475	15,000	15,000	10,385	15,000	15,000
012951	511100	LONGEVITY	6,557	2,190	2,400	2,600	1,658	2,600	2,600
012951	512200	CLOTHING ALLOWANCE	595	2,250	3,000	3,000	2,250	7,500	4,500
012951	512210	TRAVEL ALLOWANCE	-	-	3,600	3,600	-	3,600	3,600
012951	512301	EDUCATIONAL INCENTIVE	13	-	-	-	-	-	-
012951	516600	SICK LEAVE BB	2,460	-	-	-	-	-	-
012952	523440	PRINTING & MAILING	-	-	5,000	5,000	4,130	5,000	5,000
012952	524600	MAINT OF EQUIPMENT	2,442	-	-	-	-	-	-
012952	525000	CONTRACTED SERVICES	94,414	-	-	-	-	-	-
012954	540000	OFFICE SUPPLIES	13,184	8,959	11,000	11,000	5,332	87,000	87,000
012958	587100	NEW EQUIPMENT	-	24,855	-	-	-	-	-
TOTAL	PARKING CONTROL		422,311	478,711	456,326	419,105	324,138	682,216	620,238
	540000	OFFICE SUPPLIES	-	-	-	-	-	-	-
TOTAL	TRAFFIC COMMISSION		-	-	-	-	-	-	-

* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.

295 - PARKING CONTROL

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Parking Clerk	N	04/30/18	4.17		39.0	1.00	78,030	78,030	-	-		3,600	81,630	-	81,630
Assistant Director	N	05/07/18	4.15		39.0	1.00	56,706	56,706	750	-			57,456	-	57,456
Principal Clerk	N	04/17/18	3.21		39.0	1.00	44,807	44,807	-	-			44,807	-	44,807
Clerk II	N	01/00/00	122.58		39.0	1.00	40,440	40,440	-	-			40,440	-	40,440
Parking Control Officer	N	05/14/14	8.13		40.0	1.00	44,587	44,587	-	750			45,337	-	45,337
Parking Control Officer	N	11/25/02	19.61	X	40.0	1.00	46,816	46,816	2,600	750			50,166	-	50,166
Parking Control Officer (over	N	02/01/17	5.41		40.0	1.00	44,587	44,587	750	750			46,087	46,087	-
Parking Control Officer	N	08/01/18	3.92		40.0	1.00	44,587	44,587	750	750			46,087	-	46,087
Parking Control Officer	N	10/22/20	1.69		40.0	1.00	44,587	44,587	-	750			45,337	-	45,337
Parking Control Officer/ Mair	N	09/12/20	1.80		40.0	1.00	44,587	44,587	-	750			45,337	45,337	-
Parking Control Officer	Y				40.0	1.00	40,239	40,239	-	750			40,989	-	40,989
Parking Control Officer	Y				40.0	1.00	40,239	40,239	-	750			40,989	-	40,989
Parking Control Officer	Y				40.0	1.00	40,239	40,239	-	750			40,989	40,989	-
						<u>13.00</u>		<u>610,451</u>	<u>4,850</u>	<u>6,750</u>	<u>-</u>	<u>3,600</u>	<u>625,651</u>	<u>132,413</u>	<u>493,238</u>
														PT Salaries	20,000
														OT	15,000
														Per Mayor	528,238

City of Revere - Fiscal Year 2022 Budget

295 - PARKING CONTROL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Printing & Mailing	012952-523440	5,000	5,000	5,000	-
Office Supplies	012954-540000	11,000	87,000	87,000	-
Parking Permits - Residential and Beach		4,000	80,000		
Mailings		6,000	6,000		
Misc office supplies		1,000	1,000		
Capital Expenditures	012952-527010	-	-	-	-
Total Non Payroll Expenditures		<u>16,000</u>	<u>92,000</u>	<u>92,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	403,105	590,216	528,238	(61,978)
Total Non Payroll Expenses	16,000	92,000	92,000	-
Total Department Expenses	<u>419,105</u>	<u>682,216</u>	<u>620,238</u>	<u>(61,978)</u>

420 - Department of Public Works

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works, 781-286-8145

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To continue to cultivate public trust and enhance the highest quality of life for Revere's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost effective services and infrastructure that promotes public health, personal safety, economic growth, and civic vitality.



Department of Public Works: Administration

FY2021 Accomplishments

- Purchased and implemented the use of 45 GPS trackers which allowed for better coordination of salt and snow plowing operations during the winter.
- Worked closely with the Public Health Department to provide PPE.
- Provided logistical support for the distribution and set up of testing and vaccination sites.

FY2022 Goals & Objectives

- 1) **Goal:** To focus our workforce and resources on services and projects that will provide maximum benefits for the City and its residents.
Objective: Review current procedures to identify areas for potential improvements in response times and work order implementation utilizing the new Cartegraph facilities management software; stream-line communications between various departments (ISD) to share ideas and to provide continuity for permitting procedures and fines; and interact with other cities to promote informational idea exchanges.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

Department of Public Works: Highway/ Signs Division

FY2021 Accomplishments

- Replaced 80% of ADA compliant signs throughout the City, with the remainder to be replaced by early spring 2021.
- Installed approximately 3,500 signs for "Street Sweeping" and "Overnight Resident Parking Only" throughout the city.
- Aggressively addressed the 311 backlog of sidewalk repairs, which has been brought up to date as of Fall 2020.

FY2022 Goals & Objectives

- 1) **Goal:** To continue to improve the aesthetics and cleanliness of City streets.
Objective: Develop an ambitious weed, grass, scrub, and brush removal plan with an emphasis on City owned grass strips, parking lots, and vacant lots.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 2) **Goal:** To utilize Street Scan software to identify the streets most needed for repair & repaving.
Objective: Continue to address 311 sidewalk repair complaints in a timely & efficient manner and to increase the number of streets for reconstruction/repaving.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

Department of Public Works: Parks & Open Space

FY2021 Accomplishments

- Inspected all city “Tot Lots” by state certified inspectors, and a regular inspection schedule has been put into place.

FY2022 Goals & Objectives

- 1) **Goal:** To assess the health of Public Shade Trees throughout the City.
Objective: Aggressively prune or remove all hazardous shade trees; institute a systematic tree trimming program; utilize new grant from the DEP and current DCR & City Tree Planting Program to increase tree canopy throughout the City.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

Department of Public Works: Facilities/ Public Property

FY2021 Accomplishments

- Hired an OPM and architect to work on the new DPW building and help develop a building best suited for both the current and future needs of the city.
- Coordinated the disinfecting and deep cleaning of all municipal buildings.

FY2022 Goals & Objectives

- 1) **Goal:** To work closely with the OPM to find temporary space for the current DPW.
Objective: To find an appropriate location that will cause the least disruption to the DPW’s daily operation.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development

2) **Goal:** To continue updating and improving Municipal offices and buildings.

Objective: To improve City staff work environment and to institute a sense of pride for residents who utilize City Buildings and programs; and to increase Facilities personnel, enabling more work to be done directly by Public Works staff.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Projected FY 2021</u>	<u>Projected FY 2022</u>
Tree Work Orders	357	344	501	550
Sign Work Orders	445	334	1,179	500
Signs Average Days to Complete	12	9	22	15
Pothole Work Orders	846	353	650	750
Potholes Average Days to Complete	15	9	19	10
Driveway Permits Issued Online	26	29	35	35
Temporary Dumpster/Pod Permits Issued Online	144	141	145	145
Total DPW Work Orders	15,993	9,447	14500	17,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Administration**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
DEPT OF PUBLIC WORKS: Administration									
014201	510100	PERMANENT SALARIES	1,023,303	348,093	359,001	387,692	297,465	514,612	478,134
014201	510101	OTHER SALARIES	-	-	9,149	-	-	-	-
014201	510900	SALARY - OVERTIME	181,513	34,693	10,000	-	4,684	10,000	-
014201	511100	LONGEVITY	61,000	14,265	15,400	15,600	11,796	16,800	15,400
014201	512200	CLOTHING	17,600	3,300	3,300	2,200	1,100	2,200	1,650
014201	512210	TRAVEL ALLOWANCE	6,000	4,000	4,000	-	1,500	2,000	1,000
014201	512301	EDUCATIONAL INCENTIVE	3,015	1,971	4,064	6,463	4,972	6,463	6,463
014201	512400	STIPEND	23,012	3,782	3,700	8,700	2,704	3,700	3,700
014201	516600	SICK LEAVE BB	8,858	31	-	-	5,398	-	-
014202	524200	AUTOMOTIVE MAINT	-	-	-	10,000	3,210	10,000	10,000
014202	525000	CONTRACTED SERVICES	-	-	-	-	-	20,000	-
014204	540000	OFFICE SUPPLIES	39,186	25,175	17,940	17,940	8,722	17,940	17,940
014204	541500	EQUIPMENT & SUPPLIES	22,147	31,867	30,000	30,000	5,413	30,000	30,000
014204	545500	COMPUTER OPERATIONS	1,275	7,199	17,180	17,180	9,655	45,760	35,530
014208	580000	CAPITAL OUTLAY	-	-	-	-	27,400	-	-
014208	587100	NEW EQUIPMENT	-	-	-	-	2,572	-	-
TOTAL	DEPT OF PUBLIC WORKS: Administration		1,386,910	474,375	473,734	495,775	386,590	679,475	599,817

420 - DEPT OF PUBLIC WORKS: Administration FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Chief of Infrastructure & Public Works						0.50	150,000	150,000	-				150,000	150,000	-
Superintendent Of Dpw	N	09/02/80	41.85	X	39.0	1.00	132,651	132,651	10,500	1,100		-	144,251		144,251
Administrative Assistant	N	11/01/85	36.68	X	40.0	1.00	57,826	57,826	6,000	-		-	63,826		63,826
Infrastructure Program Mgr	N	07/22/09	13.00		39.0	1.00	86,178	86,178	7,663	-		-	93,841		93,841
Senior Supervisor	N	10/02/01	20.76	X	40.0	1.00	70,669	36,479	1,400	550		1,000	39,429		39,429
Business Manager	Y				39.0	1.00	-	90,000	-	-		-	90,000		90,000
Construction Oversight	Y				40.0	1.00	75,000	75,000	-	-		-	75,000		75,000
						<u>6.50</u>		<u>478,134</u>	<u>25,563</u>	<u>1,650</u>		<u>-</u>	<u>506,347</u>	<u>-</u>	<u>506,347</u>
														DPW Overtime	
														Per Mayor	506,347

City of Revere - Fiscal Year 2022 Budget

420 - DEPT OF PUBLIC WORKS: Administration

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Automotive Maintenance Oil changes, inspection stickers, etc.	014202-524200	10,000	10,000	10,000	-
Contracted Services Dept of Children & Families (DCF - ROCA)	014202-525003	-	20,000	-	(20,000)
Office Supplies Cell phone service; advertisements. Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	17,940	17,940	17,940	-
Equipment & Supplies Misc hardware/ building supplies	014204-541500	30,000	30,000	30,000	-
Computer Operations Work order system Mobile311 for DPW Answering service Hardware/ Software updates & supplies	014204-545500	17,180	45,760	35,530	(10,230)
		<u>75,120</u>	<u>123,700</u>	<u>93,470</u>	<u>(30,230)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	432,663	555,775	506,347	(49,428)
Total Non Payroll Expenses	75,120	123,700	93,470	(30,230)
Total Department Expenses	<u>507,783</u>	<u>679,475</u>	<u>599,817</u>	<u>(79,658)</u>

CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Snow & Ice

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
DEPT OF PUBLIC WORKS: Snow & Ice									
014211	511000	SNOW REMOVAL OT	117,500	140,632	100,000	100,000	138,846	100,000	100,000
014212	521600	SNOW REMOVAL PRIVATE CONTRAC	895,847	560,176	200,000	200,000	247,032	200,000	200,000
014212	522400	COMPUTER OPERATIONS	-	-	8,000	8,000	3,876	8,000	8,000
014212	524600	MAINT OF EQUIPMENT	-	-	12,000	12,000	91,650	12,000	12,000
014214	544000	MATERIALS	-	-	30,000	30,000	208,723	30,000	30,000
TOTAL	DEPT OF PUBLIC WORKS: Snow & Ice		1,013,347	700,808	350,000	350,000	690,127	350,000	350,000

City of Revere - Fiscal Year 2022 Budget

421 - DEPT OF PUBLIC WORKS: Snow & Ice

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Snow Removal - Overtime	014211-511000	100,000	100,000	100,000	-
Snow Removal - Private Contractors Private contractors/ ROCA snow angels	014212-521600	200,000	200,000	200,000	-
Computer Operations GPS Tracking	014212-522400	8,000	8,000	8,000	-
Maintenance of Equipment Repairs of vehicles	014212-524600	12,000	12,000	12,000	-
Materials Salt	014214-544000	30,000	30,000	30,000	-
		<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	100,000	100,000	100,000	-
Total Non Payroll Expenses	250,000	250,000	250,000	-
Total Department Expenses	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>

CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Highway Division

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
DEPT OF PUBLIC WORKS: Highway Division									
014221	510100	PERMANENT SALARIES	-	398,745	284,701	358,917	242,981	420,824	420,824
014221	510900	SALARY - OVERTIME	-	66,178	20,000	30,000	22,824	26,000	20,000
014221	511100	LONGEVITY	-	12,339	13,600	14,000	5,781	20,000	20,000
014221	512200	CLOTHING	-	8,250	5,500	6,600	3,300	7,700	7,700
014222	523500	STREET SIGNS	32,476	23,906	23,750	20,000	5,552	20,000	20,000
014222	525200	CONTR PAINTING SERV	51,005	15,544	50,000	50,000	17,879	50,000	50,000
014222	525310	CONTR POTHOLE REPAIR	52,329	51,647	47,500	40,000	63,337	40,000	20,000
014222	526201	STREET SWEEPING	120,725	-	135,000	149,000	110,865	149,000	149,000
014222	528900	CATCH BASIN/ LATERAL LINE	35,600	130,530	-	-	67,723	-	-
014222	529300	TRAFFIC SIGNAL REP	53,729	87,220	75,000	75,000	29,776	75,000	75,000
014224	544000	MATERIALS	66,292	83,024	100,000	100,000	76,402	100,000	100,000
014228	587100	NEW EQUIPMENT	21,990	2,396	10,000	10,000	146,111	10,000	10,000
TOTAL	DEPT OF PUBLIC WORKS: Highway Division		434,146	879,778	765,051	853,517	792,531	918,524	892,524

422 - DEPT OF PUBLIC WORKS: Highway/ Signs Division

FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Highway Supervisor	N	11/03/86	35.68	X	40.0	1.00	65,703	67,991	5,800	1,100	-	-	74,891	-	74,891
Supervisor	N	10/01/93	27.76		40.0	1.00	65,703	67,991	4,400	1,100	-	-	73,491	-	73,491
Highway Foreman	N	04/01/02	20.26	X	40.0	1.00	58,610	60,898	2,800	1,100	-	-	64,798	-	64,798
Foreman	N	04/13/95	27.23		40.0	1.00	58,610	60,898	4,200	1,100	-	-	66,198	-	66,198
Foreman/Signs	N	08/22/11	10.86		40.0	1.00	55,819	58,107	2,500	1,100	-	-	61,707	-	61,707
Craftsman	N	11/05/18	3.65		40.0	1.00	53,373	53,373	1,800	1,100	-	-	56,273	-	56,273
Laborer	N	11/05/18	3.65		40.0	1.00	50,066	50,066	-	1,100	-	-	51,166	-	51,166
						7.00	407,883	419,324	21,500	7,700	-	-	448,524	-	448,524
														PT Salaries	
														DPW Overtime	20,000
														Per Mayor	468,524

City of Revere - Fiscal Year 2022 Budget

422 - DEPT OF PUBLIC WORKS: Highway and Signs Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Street Signs Sign materials; banner removal/ install	014222-523500	20,000	20,000	20,000	-
Contracted Painting Services Painting of city streets, crosswalks, & school crossing zones	014222-525200	50,000	50,000	50,000	-
Contracted Pothole & Trench repair	014222-525310	40,000	40,000	20,000	(20,000)
Street Sweeping Street sweeping services (annual contract) Street sweeping additional costs, incl advertisement and mailings	014222-526201	149,000	149,000 135,000 14,000	149,000	-
Traffic Signal Repair Signalization repairs	014222-529300	75,000	75,000	75,000	-
Materials Replacement parts: fencing hand rails, carpentry & plumbing supplies Operating supplies; asphalt; gas & propane refills.	014224-544000	100,000	100,000	100,000	-
New Equipment Highway and landscaping small equipment.	014228-587100	10,000	10,000	10,000	-
		<u>444,000</u>	<u>444,000</u>	<u>424,000</u>	<u>(20,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	409,517	474,524	468,524	(6,000)
Total Non Payroll Expenses	444,000	444,000	424,000	(20,000)
Total Department Expenses	<u>853,517</u>	<u>918,524</u>	<u>892,524</u>	<u>(26,000)</u>

CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Parks & Open Space

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
DEPT OF PUBLIC WORKS: Parks & Open Space									
014231	510100	PERMANENT SALARIES	-	199,766	257,366	181,429	93,168	176,019	176,019
014231	510900	SALARY - OVERTIME	-	90,484	17,500	20,000	10,811	26,000	20,000
014231	511100	LONGEVITY	-	9,322	11,200	5,400	3,577	-	-
014231	511200	SR CITIZENS PARK MAINTENANCE	299,000	310,064	250,000	50,000	36,555	135,432	100,000
014231	512200	CLOTHING	-	3,300	4,400	3,300	1,100	3,300	3,300
014231	512400	STIPEND	-	1,251	1,200	-	-	3,000	3,000
014202	523700	SPRAYING & PLANTING	71,021	58,298	59,850	55,000	41,755	55,000	55,000
014202	523800	TREE REMOVAL	91,167	49,819	50,000	50,000	5,737	80,000	50,000
014202	525003	CONTRACTED SERVICES	-	-	-	-	-	169,000	113,230
014202	529400	FIELD MAINTENANCE	265,538	166,703	225,000	250,000	156,659	250,000	250,000
014204	541000	MISC TOOLS	3,773	3,772	3,800	3,000	2,531	3,000	3,000
014207	570150	POLICE DETAILS	5,290	1,104	25,000	20,000	12,096	20,000	20,000
014208	587300	CAPITAL IMPROVEMENTS	50,110	38,135	48,450	25,000	15,072	25,000	25,000
TOTAL	DEPT OF PUBLIC WORKS: Parks & Open Space		785,899	932,017	953,766	663,129	379,061	945,751	818,549

423 - DEPT OF PUBLIC WORKS: Parks & Open Space FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Supervisor	N				40.0	1.00	65,703	67,991	-	1,100		-	69,091		69,091
Craftsman	N	11/06/17	4.65		40.0	1.00	53,381	55,669	-	1,100		-	56,769		56,769
Laborer	N	11/05/18	3.65		40.0	1.00	50,071	52,359	3,000	1,100			56,459		56,459
						<u>3.00</u>	<u>169,155</u>	<u>176,019</u>	<u>3,000</u>	<u>3,300</u>	<u>-</u>	<u>-</u>	<u>182,319</u>	<u>-</u>	<u>182,319</u>
														Senior Park Program	100,000
														DPW Overtime	20,000
														Per Mayor	302,319

City of Revere - Fiscal Year 2022 Budget

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Spraying and Planting	014232-523700	55,000	55,000	55,000	-
Planting/hanging flowers Supplies: fertilizer, mulch, plant maint. Holiday Decorations					
Tree Removal *	014232-523800	50,000	80,000	50,000	(30,000)
Tree trimming & removal					
Contracted Services	014232-525003	-	169,000	113,230	(55,770)
Dept of Children & Families (DCF - ROCA - 3 days/week)					
Field Maintenance	014232-529400	250,000	250,000	250,000	-
Landscaping Contract 1			40,000		
Landscaping Contract 2			41,815		
Landscaping Contract 3			113,410		
Field maintenance			54,775		
Miscellaneous Tools & Equipment	014234-541000	3,000	3,000	3,000	-
Replacement of small equipment: shovels, rakes, etc					
Police Details	014237-570150	20,000	20,000	20,000	-
For assisted tree removal & road work					
Capital Maintenance & Repair	014238-587300	25,000	25,000	25,000	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc Playground repairs Repairs to parks/ turf/ repair & replace park equipment					
		<u>403,000</u>	<u>602,000</u>	<u>516,230</u>	<u>(85,770)</u>
Footnotes:					
* Partially funded through CIP Appropriation.					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	260,129	343,751	302,319	(41,432)
Total Non Payroll Expenses	403,000	602,000	516,230	(85,770)
Total Department Expenses	<u>663,129</u>	<u>945,751</u>	<u>818,549</u>	<u>(127,202)</u>

CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Facilities/ Public Property

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
DEPT OF PUBLIC WORKS: Facilities/ Public Property Division									
014241	510100	PERMANENT SALARIES	-	248,768	284,360	246,160	160,749	295,223	289,980
014241	510900	SALARY - OVERTIME	-	23,420	57,500	30,000	19,915	39,000	30,000
014241	511100	LONGEVITY	-	9,684	7,800	4,000	4,893	1,800	1,800
014241	512200	CLOTHING	-	4,400	21,341	4,400	2,750	7,700	4,400
014241	512400	STIPEND	-	4,719	5,500	3,350	1,791	1,200	1,200
014242	520400	STREET LIGHTS	884,948	826,513	618,000	550,000	546,710	550,000	550,000
014242	520500	PUBLIC BUILDING HEAT	46,336	79,718	90,000	100,000	73,743	100,000	100,000
014242	520600	PUBLIC BUILDING LIGHTS	228,833	265,917	292,000	300,000	217,996	300,000	300,000
014242	520800	GASOLINE & OIL	61,744	59,888	60,000	60,000	20,019	60,000	60,000
014242	524500	BUILDING MAINT/REPAIR	98,192	173,498	60,000	60,000	62,987	60,000	60,000
014242	524600	MAINT OF EQUIPMENT	84,200	175,616	150,000	150,000	90,269	150,000	150,000
014242	525003	PRISONERS CREW	144,266	122,843	150,000	60,000	31,795	75,000	75,000
014242	527010	RENTALS & LEASES	30,965	35,807	41,000	41,000	32,279	76,000	41,000
014242	528200	DRAINAGE & SEWER MAINT	13,634	-	-	-	-	-	-
014242	528500	EQUIPMENT LEASE	9,281	9,033	11,880	11,880	3,013	11,880	11,880
014242	528800	CULVERT CLEANING	19,972	23,923	-	-	-	-	-
014244	542000	JANITORIAL SUPPLIES	24,013	28,123	23,750	20,000	11,506	20,000	20,000
TOTAL	DEPT OF PUBLIC WORKS: Facilities/ Public Pro		1,646,384	2,091,871	1,873,131	1,640,790	1,280,416	1,747,803	1,695,260

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Municipal Building Supervisor	N	11/16/06	14.63		40.0	1.00	77,234	79,522	3,000	1,100			83,622		83,622
Craftsman	N	08/12/13	8.89		40.0	1.00	53,381	55,669	-	1,100			56,769		56,769
Laborer	N	11/05/18	3.65		40.0	1.00	50,071	52,359	-	1,100			53,459		53,459
Craftsman	N				40.0	1.00	50,071	52,359	-	-			52,359		52,359
Laborer	N				40.0	1.00	50,071	50,071	-	1,100			51,171		51,171
						5.00	280,828	289,980	3,000	4,400	-	-	297,380	-	297,380
														PT Salaries	
														DPW Overtime	30,000
														Per Mayor	327,380

City of Revere - Fiscal Year 2022 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Street Lighting Street lighting for most city streets, roads, flood lights and traffic signals	014242-520400	550,000	550,000	550,000	-
Public Building Heat Heating - Oil; Natural Gas	014242-520500	100,000	100,000	100,000	-
Public Building Lights Electricity for Municipal and School buildings; Stadium; pump stations	014242-520600	300,000	300,000	300,000	-
Gasoline & Oil Fuel - unleaded & diesel; pump repairs	014242-520800	60,000	60,000	60,000	-
Building Maintenance & Repair HVAC/ Electric/ Plumbing/ Roofing repair services Contracted Pest control, security Elevator repairs/ inspections Misc services including lock smith, glass replacement, etc	014242-524500	60,000	60,000	60,000	-
Maintenance of Equipment Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc R&M fleet and small equip. Fleet inspections/registrations. Locksmith services. Materials for equipment R&M, including Hydraulic oil, etc	014242-524600	150,000	150,000	150,000	-
Contracted Services Cleaning company	014242-525003	60,000	75,000	75,000	-
Rentals & Leases Rental of land and lease of trailers for temporary relocation of DPW facility.	014242-527010	41,000	76,000	41,000	(35,000)
Rental/ Equipment Lease Copier lease; storage space; garage space	014242-528500	11,880	11,880	11,880	-
Culvert Cleaning Culvert cleaning & mowing of phragmites. Mosquito control	014242-528800	-	-	-	-

City of Revere - Fiscal Year 2022 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Janitorial Supplies	014244-542000	20,000	20,000	20,000	-
Janitorial supplies for all municipal buildings					
		<u>1,352,880</u>	<u>1,402,880</u>	<u>1,367,880</u>	<u>(35,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	287,910	344,923	327,380	(17,543)
Total Non Payroll Expenses	1,352,880	1,402,880	1,367,880	(35,000)
Total Department Expenses	<u>1,640,790</u>	<u>1,747,803</u>	<u>1,695,260</u>	<u>(52,543)</u>

522 – HEALTH AND HUMAN SERVICES: Public Health Initiatives

Contact Information: Lauren Buck, Director of Public Health

Location: 25 Winthrop Ave, Revere, 02151

Mission Statement

To protect the health, safety and wellbeing of the city's residents, workforce, and visitors.

To accomplish our mission, we will:

- Promote health equity so that all those in our community enjoy optimal health.
- Prevent illness by surveillance of contagious diseases, execution of vaccine clinics, and implementation of state and federal guidelines.
- Promote healthy behavior through public health programming including education and outreach.
- Enforce State and Local laws, bylaws, and regulations.

FY2021 Accomplishments

- Spearheaded the citywide effort to combat the COVID-19 pandemic by:
 - Leading emergency response efforts.
 - Coordinating COVID-19 testing operations including contracting with private ambulance services to set up resident-only testing locations and collaborating with state efforts to bring 'Stop the Spread' testing locations to our area.
 - Initiating contact tracing efforts with the combined effort of school nurses and city staff and hired and trained a multi-lingual contact tracer to increase effectiveness.
 - Leading the effort to administer COVID-19 vaccine.
 - i. Established a city-run COVID vaccine clinic at Rumney Marsh Academy which, to date, has administered over 9,000 vaccinations.
 - ii. Partnered with community organizations like East Boston Neighborhood Health Center, MGH, FEMA, Cataldo Ambulance and CHA to further outreach efforts and vaccination efforts, including setting up a higher throughput clinic at the Wonderland Ballroom location.

- iii. Initiated and completed a vaccination program for the city's homebound residents that reached about 170 people.
 - iv. Partnered with Revere Housing Authority to offer a mobile clinic at multiple housing authority locations.
 - v. Partnered with faith leaders to provide mobile vaccine clinics at places of worship
 - vi. Partnered with RPS to bring vaccine clinics directly to RPS students
- Helped to combat the spread of influenza by increasing our influenza vaccination efforts.
 - Hosted 4 flu vaccination clinics, 3 targeted at vulnerable pediatric populations, worked in collaboration with schools and school nursing staff.
 - Administered over 1,500 influenza vaccinations.
- Strengthened ties to neighboring communities within the North Suffolk Public Health Collaborative.
 - Worked with town of Winthrop and city of Chelsea in partnership with MAPC to initiate COVID vaccination efforts to first responders in our communities.
 - Regularly met with NSPHC to discuss COVID response, potential for shared epidemiologist position
- Implemented regular health education outreach through multiple appearances on Revere TV, city-run social media, and tele-town hall events.
 - Collaborated with Elder Affairs to discuss COVID precautions with senior population.
 - Started Focus of Health, public health focused TV spot that focuses on public health issues in our city.
 - Took part in multiple tele-townhall events focused on populations such as childcare providers, restaurants, landlords to educate on the most up-to-date policies and practices related to COVID-19.
 - Partnered with Revere Public Schools to bring COVID-19 vaccine education to students and families of RPS.

FY2022 Goals & Objectives

1. **Goal:** Continue to work to end COVID-19 pandemic
Objective: Continue to lead vaccination efforts with a goal of reaching herd immunity (70% of community vaccinated) by summer 2021. Organize a memorial for residents lost to the pandemic. Continue to educate about risks and benefits of public health safety measures for transmission mitigation. Continue contact tracing efforts to help ensure any future clusters or variant cases are addressed timely and effectively.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

2. **Goal:** Continue to grow a robust vaccination program that is accessible for all residents.
Objective: Ensure compliance with state regulations and implement best practices as determined by Mass DPH. Add freezer capabilities to our program. Work with school department to start the process of bringing a childhood immunization program to schools.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

3. **Goal:** Strengthen relationships with neighboring communities to work on social determinants of health and chronic disease management.
Objective: Continue participation in NSPHC, including the working groups for Behavioral Health, Housing, Economic Security. Continue working with MAPC on community program of Air Quality Monitoring and Reporting/Mitigation. Move forward with shared epidemiologist position and public health nurse. Work on youth mental health programing in coordination with RPS, CBOs and neighboring communities.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

4. **Goal:** Update Medical Emergency Operations Plan according to the recommendations from the state emergency preparedness planning team (4AB)
Objective: Have an updated comprehensive emergency preparedness plan where all stakeholders have a working knowledge of plan and have active participation in updates. Prepare an After-Action Report based on work of Emergency Response Team throughout the COVID-19 pandemic. Ensure that all members of emergency preparedness team are up to date with appropriate certifications.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

5. **Goal:** Update Board of Health regulations to reflect current ordinances and ensure an organized, accessible system for residents to access.
Objective: Work on drafting regulations for beekeeping, body art, and other necessary ordinances that fall under the Board of Health purview. Implement easily accessible application process for licensing.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
PUBLIC HEALTH INITIATIVES**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015221	510100	PERMANENT SALARIES	480,084	478,040	662,844	708,717	491,711	708,972	668,532
015221	511100	LONGEVITY	3,100	3,463	9,800	4,600	2,202	2,600	2,600
015221	512210	TRAVEL ALLOWANCE	-	3,600	3,600	3,600	600	3,600	3,600
015221	512215	TELEPHONE/COMMUNICATIONS	360	360	360	360	60	360	360
015221	512301	EDUCATIONAL INCENTIVE	19,162	24,986	33,568	40,170	28,406	24,778	24,778
015221	516600	SICK LEAVE BB	3,763	110	-	-	8,536	-	-
015227	525000	CONTRACTED SERVICES	-	-	-	50,000	25,000	50,000	50,000
015224	540000	OFFICE SUPPLIES	-	-	7,700	7,700	2,983	7,700	7,700
015227	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	-	-	-
TOTAL	PUBLIC HEALTH INITIATIVES		506,469	510,559	717,872	815,147	559,499	798,010	757,570

522 - HEALTH AND HUMAN SERVICES: Public Health FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Per Mayor:																
Chief - Health and Human Sn	N				39.0	1.00	120,000	120,000	-				120,000	-	120,000	
Director - Public Health	N	10/26/20	1.68		39.0	1.00	98,838	98,838	-		360	3,600	102,798	-	102,798	
Administrative Assistant	N	10/26/20	1.68		39.0	1.00	51,010	51,010	-				51,010	-	51,010	
Nurse - Float	N	09/16/19	2.79		35.0	1.00	59,813	59,813	2,991				62,804	-	62,804	
Nurse	N	10/22/14	7.69		35.0	1.00	66,273	66,273	4,970				71,243	-	71,243	
Nurse	N	09/10/14	7.81		35.0	1.00	66,273	66,273	3,314				69,587	-	69,587	
Nurse	N	09/15/16	5.79		35.0	1.00	66,274	66,274	4,971				71,245	-	71,245	
Nurse	N	07/01/03	19.01		35.0	1.00	69,578	69,578	7,818				77,396	-	77,396	
Nurse	N	05/07/18	4.15		35.0	1.00	66,273	66,273	3,314				69,587	-	69,587	
Clerk II	Y					1.00		40,440	-				40,440	40,440	-	
						<u>10.00</u>		<u>704,772</u>	<u>27,378</u>	<u>-</u>	<u>360</u>	<u>3,600</u>	<u>736,110</u>	<u>40,440</u>	<u>695,670</u>	
															Board Salaries	4,200
															OT	
															Per Mayor	699,870

City of Revere - Fiscal Year 2022 Budget

522 - HEALTH AND HUMAN SERVICES: Public Health

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Office Supplies	015227-570000	7,700	7,700	7,700	-
Office supplies general			5,000		
Copier lease			2,200		
Kyocera copier maintenance			500		
Contracted Services	015227-525000	50,000	50,000	50,000	-
MAPC - regional health collaborative					
Total Non Payroll Expenditures		<u>57,700</u>	<u>57,700</u>	<u>57,700</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	788,475	740,310	699,870	(40,440)
Total Non Payroll Expenses	57,700	57,700	57,700	-
Total Department Expenses	<u>846,175</u>	<u>798,010</u>	<u>757,570</u>	<u>(40,440)</u>

524 – Health & Human Services: Community Health and Engagement

Contact Information: Dimple Rana, Director and Co-Leader of Revere on the Move, 781-286-8172

Location: Revere City Hall, Basement, 281 Broadway, Revere, 02151

Mission Statement

To increase access to opportunities for active living and healthy eating, through community engagement and leadership development to promote civic engagement to address social determinants of health through policy, system, and environmental changes.

FY2021 Accomplishments

- Facilitated and implemented of Covid-19 emergency food relief programs.
 - The program included produce pop-ups, meals from Off Their Plate and World Central Kitchen, temporary relocation of the First Congregational Church's Revere Food Pantry, Grab and Go meals, and more.
 - As of April 30, 2021, a total of 116,657 food bags, boxes, and meals have been served since March 18, 2020.
- Coordinated the Covid Ambassador Program, plus a youth component, which has been replicated by the state including other cities and towns.
 - The Ambassadors are multi-lingual and multi-cultural resident leaders who are a core part of assisting the City with communication and outreach regarding the Covid 19 pandemic.
 - Our priority is to reach primarily into Revere's immigrant communities because our data is showing a disproportionate impact of Covid in these communities.
 - The Ambassadors direct two-way communications with the city and residents, including extensive and deep outreach within the community.
- Launched and facilitated the Revere Covid-19 Community Response Network.
 - The Community Response Network consists of city of Revere staff, Revere Public School staff, community organizations, faith leaders, business owners, childcare providers, and residents who are organizing COVID-19 outreach and wellness efforts for our city's vulnerable populations, businesses, and all impacted by the Covid-19 emergency.
 - The network is divided into several subgroups which include: Wellness and Neighbor Checks, Food and Supply, Financial Assistance and Housing, Mental Health and Trauma, Youth Engagement, Communications, the Español Network, the Brazilian Network, and the Business Network.

- Implemented a Food Truck and Peddling Ordinance which was approved and signed by the Mayor and City Council in June 2020. The official kickoff is slated for June 21, 2021.
- Enabled a systems change where all city materials are translated for print, social and visual media in English, Spanish, Portuguese, and Arabic, the four major languages of the City of Revere.
- Led department in implementing a \$117,000 YouthWorks grant, a state-funded youth employment program that helps teens and young adults get the skills and experience needed to find and keep jobs.
 - Over 70 youth staff took part in paid short-term work placements during the summer and/or school year at public, private and nonprofit worksites.

Goals & Objectives

1) **Goal:** Implement a Revere Food Hub – “Grow in Revere”

Objective: The goal of Grow in Revere is to increase access to healthy food, build leadership among Revere residents, expand multi-sector connectedness across diverse residents, and strengthen the economy with new opportunities in the food industry. Our planning objectives are to:

- Build leadership of diverse residents of Revere to direct Grow in Revere activities through a new multi-sector Revere Food Policy Council.
- Equip and open a central, resident-led, intergenerational Food Hub to increase access to healthy food and entrepreneurship.
- Prepare food sector entrepreneurs with certification training and new business opportunities.
- Provide education for Revere residents about the importance of nutritious food to health.
- Strengthen cultural connectedness among diverse Revere residents to achieve common goals.

Mayoral Focus Areas: Uphold Professional & Ethical Standards, Value Diversity

2) **Goal:** Implement Urban Farming Initiatives

Objective: To assist in the implementation of a new City ordinance for urban farming and agriculture.

- Urban Farming and Agriculture are part of a local food system where food is produced within an urban area and marketed to consumers within that area. Urban farming can also include animal husbandry (e.g., breeding and raising livestock), beekeeping, aquaculture (e.g., fish farming), aquaponics (e.g., integrating fish farming and agriculture), and non-food products such as producing seeds, cultivating seedlings, and growing flowers.

- Urban farms can also contribute to the revitalization of abandoned or underutilized urban land, social and economic benefits to urban communities, and beneficial impacts on the urban landscape.

Mayoral Focus Areas: Professionalize City Services, Maximize and Modernize Economic Development

- 3) **Goal:** Implement and strengthen community engagement practices through continued development of the Covid Ambassador Program and resident led leadership.

Objective: To build trust, enlist new resources and allies while building with current ones, create better communication between the city and residents, and improve overall health outcomes as successful projects evolve into lasting collaborations.

- Health is socially determined where health issues are best addressed by engaging community partners who bring their own perspectives and understandings of community life and health issues to a project.
- As health inequities are rooted in larger socioeconomic inequities, our approach to health improvement will consider the concerns of communities and be able to benefit diverse populations.
- We aim to develop our community engagement practices in fairness, justice, empowerment, participation, and self-determination.

Mayoral Focus Areas: Professionalize City Services, Uphold Professional & Ethical Standards

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Policy, Systems, and Environmental changes	2	3	5	7
Bike Lanes	3	3	3	3
Community Biking/Walking Trail	1	1	1	1
Community Engagement staff	N/A	N/A	33	20
Community Events	20	24	25	30
Community Gardens	2	2	4	5
Community Garden plots	47	47	73	88
Community Partners	55	60	65	70
Community Playground Builds	8	9	0	1
Community Supported Agriculture bags	N/A	N/A	522	800
Covid-19 food resources	N/A	N/A	116,657	125,000
Facebook page likes	1,500	2,000	3,000	4,000
Farmers Market Customer Counts	5,000	4,000	6,000	7,000
Farmers Market Matching Program	500	500	1,000	1,500
Farmers Market Vendors	20	10	2	15
Food Trucks and Food Peddlers	2	10	3	20
Instagram followers	N/A	N/A	400	600
Mini-Grants	5	5	7	10
Neighborhood Groups	4	5	3	6
Raised garden beds pilot program	N/A	N/A	20	40
SNAP applications	N/A	N/A	180	600
Summer Youth Staff	16	60	80	100
Urban Trails	4	5	5	5
Volunteers	300	400	900	1,000
Weekly email subscribers	700	1,000	1,500	2,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
COMMUNITY ENGAGEMENT**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015241	510100	PERMANENT SALARIES	105,390	87,806	129,605	-	-	95,934	95,934
015241	512301	EDUCATIONAL INCENTIVE	8,511	9,633	9,832	-	-	8,061	8,061
015241	516600	SICK LEAVE BB	780	287	-	-	-	-	-
015241	520900	TELEPHONE	772	993	900	-	-	-	-
015254	540000	OFFICE SUPPLIES	973	693	1,000	-	-	5,000	5,000
015254	545500	COMPUTER OPERATIONS	-	22,588	700	-	-	-	-
015248	580000	CAPITAL OUTLAY	-	-	-	-	-	-	-
TOTAL	COMMUNITY ENGAGEMENT		116,426	122,001	142,037	-	-	108,995	108,995

524 - HEALTH AND HUMAN SERVICES: Community Engagement

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Director of Community Engagem	N	10/14/15	5.72		39.0	1.00	80,606	80,606	10,061				90,667		90,667
Social Worker		07/01/17	5.00		-	-	66,640	13,328	-				13,328		13,328
						<u>1.00</u>		<u>93,934</u>	<u>10,061</u>	-	-	-	<u>103,995</u>	-	<u>103,995</u>
														PT Salaries	
														OT	
														Per Mayor	103,995

City of Revere - Fiscal Year 2022 Budget

524 - HEALTH AND HUMAN SERVICES: Community Engagement

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Office Supplies	015244-540000	-	5,000	5,000	-
Total Non Payroll Expenditures		-	5,000	5,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	103,995	103,995	-
Total Non Payroll Expenses	-	5,000	5,000	-
Total Department Expenses	-	108,995	108,995	-

525 – HEALTH & HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere, 02151

Mission Statement

To serve as a resource that enhances the municipality's capacity to successfully identify and address complex public health issues that disproportionately affect the most vulnerable among us.

FY2021 Accomplishments

- Piloted a Homeless Outreach and Emergency Housing program to prevent widespread transmission of Covid-19 among those experiencing unsheltered homelessness.
- Partnered with Health Innovations, a community-based organization that provides health and social services to those vulnerable populations within Revere.
- Assisted policymakers to draft legislation that increases access to medication assisted recovery and eliminates barriers to recovery.
- Led the Mental Health subcommittee under the Covid-19 Revere Response Network and coordinated public forums and round tables comprised of local providers and subject matter experts.
- Held the first virtual Revere Beach Memorial to pay tribute to those who lost their lives to drug overdose.

FY2022 Goals & Objectives

- 1) **Goal:** Prevention of transmission of blood-borne diseases among active drug users. Secure DPH funding designated for Syringe Service Program in Revere.
Objective: Expand access to harm reduction services.
Mayoral Focus Area: Professionalize City Services.
- 2) **Goal:** Develop data-driven strategies and interventions. Utilize an Application Program Interface (API) that is utilized by appropriated parties.
Objective: Create infrastructure to collect and monitor drug-related data.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 3) **Goal:** Police and operations that reflect recovery-oriented language. Key stakeholders informed about the importance of language.
Objective: Launch a stigma campaign.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 4) **Goal:** Create a robust report with quantitative and qualitative data that highlights the magnitude of the problem. Proficient knowledge to develop a comprehensive homelessness plan.
Objective: Conduct a regional homelessness assessment.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 5) **Goal:** Draft a set of recommendations to present to key stakeholders based on findings and best practice. Increase capacity and readiness to implement a strategic plan.
Objective: Develop a comprehensive homelessness strategy that is data-driven and results-oriented.
Mayoral Focus Area: Maximize & Modernize Development

- 6) **Goal:** Host a community event dedicated to families who have lost a loved one. Create a community space designated for those to honor their loved ones.
Objective: Dedicate an outdoor space to families who have lost a loved one to overdose.
Mayoral Focus Area: Uphold Professional & Ethical Standards

- 7) **Goal:** Utilize an academic institution identified to conduct a feasibility study and present the findings of that study to key stakeholders and elected officials.
Objective: Conduct a feasibility study on recovery-friendly businesses.
Mayoral Focus Area: Maximize & Modernize Development

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Outreach	618	650	716	750
Narcan Enrollments	166	150	144	150
Referral to Services	344	350	402	400

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
SUBSTANCE USE INITIATIVES**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015251	510100	PERMANENT SALARIES	19,602	37,605	29,894	-	-	16,000	13,328
015251	511100	LONGEVITY	311	940	1,149	-	-	-	-
015251	512301	EDUCATIONAL INCENTIVE	-	-	6,395	-	-	-	-
015251	516600	SICK LEAVE BB	-	310	-	-	-	-	-
015254	540000	OFFICE SUPPLIES	839	601	1,000	-	-	5,000	5,000
TOTAL	SUBSTANCE USE INITIATIVES		20,752	39,456	38,438	-	-	21,000	18,328

525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:															
Director	N	04/09/14	7.23		39.0	1.00	86,978	86,978	6,523				93,501	93,501	-
Program Assistant	N	04/22/20	1.19		39.0	1.00	53,864	53,864	-				53,864	53,864	-
Social Worker		07/01/17	5.00			-	66,640	13,328	-				13,328		13,328
						<u>2.00</u>		<u>154,170</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,693</u>	<u>147,365</u>	<u>13,328</u>
														PT Salaries	-
														OT	-
														Per Mayor	13,328

City of Revere - Fiscal Year 2022 Budget

525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Purchase of Services	015252-520000	-	-	-	-
Office Supplies	015254-540000	-	5,000	5,000	-
Other Expenses	015257-570000	-	-	-	-
Total Non Payroll Expenditures		-	5,000	5,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses		-	16,000	13,328	(2,672)
Total Non Payroll Expenses		-	5,000	5,000	-
Total Department Expenses		-	21,000	18,328	(2,672)

541 - HEALTH & HUMAN SERVICES: Elder Affairs

Contact Information: Debra Peczka DiGiulio, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

Mission Statement

To provide advocacy and support systems to meet the needs of our seniors through physical, educational, and cultural activities and services that enhance the quality of life for our aging population.

FY2021 Accomplishments

Overview: Revere's Elder Affairs activities were severely curtailed due to COVID-19 pandemic restrictions. During that period, Elder Affairs focused much of its time and resources supporting activities to ensure the welfare of our senior population, participating in food pantries, wellbeing checks and COVID vaccine appointments. Although the pandemic consumed much our time and energy during this period, Elder Affairs made the best use of the shutdown period by acquiring personnel for key planning, outreach and facilities support functions, making major renovations and ensuring that we will be in the best position possible to welcome our senior population back to the Rosetti Cowan Center when we are able to reopen. Detailed accomplishments for FY 2021 are as follows:



- Completed Interior renovations to the building:
 - First Floor walls repainted, new drapes installed, Norman Gautreau prints added to walls, and exterior doors replaced.
 - Repurposed approximately 30% of 2nd floor space to create offices for Consumer Affairs and Board of Health departments.
 - Created small conference room and divided large crafts room into two smaller crafts rooms to provide more effective space for multiple simultaneous activities.
 - Second Floor activities room: Completed cleanup, repairs and repainted of walls, reconfigured space allocations to support Bocci and other activities.
- Completed work to refurbish Senior Center shuttle vans including routine maintenance, detailing and new lettering for vans.
- Support City COVID Vaccine outreach to Revere Seniors. Created Call center, obtained volunteers and managed call center activities daily calls answering question and getting Seniors registered for vaccinations.
- Participated in and provided support for Food Pantry activities during COVID lockdown period.
- Maintained Ongoing communications and support for city seniors during the period that the senior Center was closed.
- Continued Communications with Council for Elder Affairs and coordinated development of FY2021 activities Goals and objectives.

- Expanded Senior Center communication and coordination with community groups to broaden awareness of Senior center activities and support for seniors during and after the COVID crisis.
- Coordinated with MACIR to provide free laptops and computer literacy training to Council of Elder Affairs members.
- Collaborated with Revere TV to develop and produce developed programming for Revere seniors, including: “Senior FYI” TV show, craft shows, cooking shows, exercise, and yoga programs and COVID Related informational programs.
- Redesigned and issued Senior Center Newsletter to all seniors in Revere.
- Hired Assistant Director to oversee facilities management, transportation management, Senior Center food services management and at as backup for Senior Center Director.
- Hired Coordinator to develop and execute plans to:
 - Acquire Senior Center volunteers that will be representative of the city’s cultural makeup.
 - Conduct outreach program to expand membership base and achieve greater levels of greater levels of cultural diversity in Senior Center members
- Completed Planning and preparations for reopening of Senior Center.

FY2022 Goals & Objectives

- 1) **Goal:** Ensure that Senior Center membership and activities are representative and responsive to Revere’s needs.
Objective: Increase cultural diversity in Senior Center membership; increase cultural diversity among members of the Council for Elder Affairs; increase cultural diversity among senior center volunteers; and develop culturally diverse senior center events and activities.
Mayor Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

- 2) **Goal:** Ensure that Senior Center activities effectively support the health, entertainment, and general well being of our Senior Community.
Objective: Conduct survey of membership to identify activities that interest them; coordinate with Senior health consultants to identify and implement programs promoting healthy activities; expand program of special events including luncheon events, entertainment, and day trips to places of cultural and scenic interest; and identify and implement programs to meet informational and educational needs.
Mayor Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

- 3) **Goal:** Ensure that Senior Center can effectively support the transportation needs of our Senior Community.
Objective: Collaborate with other city’s transportation and mobility specialists to obtain grants to enhance mobility needs of senior center and other departments with mobility challenged constituents; incorporate features of MYSenior Center Application to enhance ride scheduling capabilities with electronic scheduling and ride logging; acquire and implement tools to improve senior shuttle service

flexibility through enhanced communications with Senior Center shuttle drivers; and ensure transportation passenger safety with driver training and certification.

Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 4) **Goal:** Ensure that Senior Center staff are effectively informed on current and new developments in senior care programs, processes, and tools.

Objective: Participate in Mass. Council on Aging conferences and meetings; collaborate with area non-profit organizations (e.g., MVES, Neighborhood Pace, etc.) to share information and ideas; and identify and conduct staff and volunteer training programs to increase knowledge and skills related to senior care.

Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 5) **Goal:** Ensure the proper employment and maintenance of tools to catalogue pertinent information to support effective outreach to all seniors in the city.

Objective: Review and update MySeniorCenter application database to ensure that all current member information is present and correct; and collaborate with City Departments to record contact information for all seniors in the city, to enhance the city's and the Senior Center's ability to communicate with seniors.

Mayoral Focus Area: Professionalize City Services, Value Diversity.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020*</u>	<u>FY 2021**</u>	<u>Projected FY 2022</u>
Total Meals Served	4,968	3,312	828	5,772
Health and Exercise Program Participants	1,973	1,315	329***	1,443
Health and Exercise Program Sessions	300	200	50***	287
Blood Pressure Sessions	24	16	4	24
Blood Pressure Clients Served	500	333	83	505
Hearing Test Sessions	12	8	2	12
Hearing Test Clients	150	100	25	120
Podiatrist Sessions	12	8	2	12
Podiatrist Clients	350	233	58	300
Chair Massage Sessions	24	16	4	24
Chair Massage Clients	54	36	9	48
Recreation/Socialization Events	220	147	37	212
Recreation/Socialization Attendees	5,000	3,333	833	5,144
Shine Sessions	48	9	8	48
Shine Participants	450	667	75	402
Shuttle Usage (weekly average)	200	32	33	199
People Served by Phone (estimate)	16,000	300	2667	14,820
Cultural Events	13	133	2	16
Cultural Event Attendees	1,000	667	167	1,067

* Covid shutdown for 4 months.

** Covid Shutdown for 10 months.

*** Includes estimated RTV viewers.

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015411	510100	PERMANENT SALARIES	245,421	249,023	231,519	178,630	116,393	177,560	174,888
015411	510101	OTHER SALARIES	-	-	31,945	3,700	13,020	-	-
015411	511100	LONGEVITY	2,800	2,438	3,700			-	-
015411	512200	CLOTHING	400	200	400			-	-
015411	512301	EDUCATIONAL INCENTIVE	7,026	7,145	7,259	7,476	4,903	5,868	5,868
015411	516600	SICK LEAVE BB	2,729	77	-			-	-
015412	522100	RENTALS	4,325	3,238	4,000	45,000	45,000	45,000	45,000
015412	525700	ELDER PROGRAMS	11,872	-	-			-	-
015414	540000	OFFICE SUPPLIES	651	493	500	-	69	15,000	15,000
TOTAL	ELDER AFFAIRS		275,224	262,614	279,323	234,806	179,385	243,428	240,756

541 - HEALTH AND HUMAN SERVICES: Elder Affairs FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director	N	01/05/16	6.49		40.0	1.00	78,238	78,238	5,868	-			84,106	-	84,106
Assistant Director	Y	01/11/20	2.47		40.0	1.00	58,153	58,153	-	-			58,153	-	58,153
Volunteer Coordinator	Y	01/07/21	1.48		19.0	-	43,659	20,738	-	-			20,738	20,738	-
Senior Center Caretaker/ Var	N	04/01/21	1.25		40.0	1.00	41,683	41,683	-	-			41,683	41,683	-
Clerk II	Y				19.0	-	45,198	21,469	-	-			21,469	-	21,469
Social Worker					-	-	66,640	13,328	-	-			13,328	-	13,328
						3.00	233,609		5,868	-	-	-	239,477	62,421	177,056
														Board Members	3,700
														Other PT Salaries	-
														OT	-
														Per Mayor	180,756

City of Revere - Fiscal Year 2022 Budget

541 - HEALTH AND HUMAN SERVICES: Eider Affairs

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Assessments	015412-522100	45,000	45,000	45,000	-
North Shore Elder Services FY2022 Assessment					
Office Supplies	015414-540000	-	15,000	15,000	-
Copier maint, cartridges, paper, other supplies.					
		<u>45,000</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	189,806	183,428	180,756	(2,672)
Total Non Payroll Expenses	45,000	60,000	60,000	-
Total Department Expenses	<u><u>234,806</u></u>	<u><u>243,428</u></u>	<u><u>240,756</u></u>	<u><u>(2,672)</u></u>

543 - HEALTH & HUMAN SERVICES: Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To provide services and benefits to eligible veterans and their families in a timely manner in compliance with Massachusetts General Law, and further, represent and advocate for veterans and family members with the U.S Government and private agencies, veteran service organizations and the public to maximize utilization of available resources.

FY2021 Accomplishments

- Administered \$554,404 in Chapter 115 Benefits.
- Expanded our food distribution to serve an average of 450 households in the community, adding 100 Veteran families to the food rolls.
- Held the City's first virtual Memorial & Veterans Day Ceremonies, giving Veterans of the community the ability to take part in our events.
- As of March 18, 2021, the annual amount of federal benefits paid to Revere Veterans or widows now totals over \$1.7 million dollars.
- From March 2020 to March 2021, we filed 143 VA Claims, never closing unless mandated.
- Continued a good working relationship with veteran residents throughout Revere Housing, and the social workers at 123 Shirley Ave to ensure all veterans housing is maintaining quality & equal housing opportunities.
- Renovated the Veterans Office to bring the space into the 21st century. This will give a better working environment for staff, and Veterans or guests.
- Worked with private stakeholders to test and vaccinate veterans in our community.

FY2022 Goals & Objectives

1) **Goal:** Continue to expand veteran and family outreach

Objective: Host quarterly virtual and in-person coffee hours, collaborate with other city department to coordinate services, host financial advice and literacy courses provided by Department of Veteran Services, and maintain a strong social media and

Revere TV presence to inform veterans and families about our services and other resources. Start filming a monthly veteran’s talk show with Revere TV to inform all our veterans of upcoming events.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity, Maximize and Modernize Economic Development

- 2) **Goal:** Continue a working collaboration among veteran groups and organizations in the community to help our local posts to build membership.
Objective: Reconvene Veterans Council and continue to engage local posts for future collaboration for events and fundraisers.
Mayoral Focus Area: Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue to build a strong working relationship with the other departments within Health and Human Services.
Objective: To build on the already expanding collaborative work within the city’s H&H Dept. The overlap in our clients have never been greater.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity.

- 4) **Goal:** Increase community education through a comprehensive media and event outreach campaign
Objective: Partner with Revere TV to develop a monthly program dedicated to Veteran and Military issues, and implement an annual in-school reading program with 1st-3rd grade students to educate about the importance of Veterans.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
VA Claims Submitted	79	109	143	170
VA Disability Payments to Revere Veterans	\$266,008	\$375,778	\$405,750	\$455,000
Chapter 115 Cases Filed	90	83	75	85
Number of memorial ceremonies	5	3	0	10
Number of events	5	4	0	8
Amount of Chapter 115 Benefits Administered	\$510,273	\$554,404	\$551,613	\$555,000
Average Food Bank Participants	260	325	450	470

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
VETERANS AFFAIRS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015431	510100	PERMANENT SALARIES	111,945	118,784	123,215	125,671	91,010	168,171	161,259
015431	510900	OVERTIME	-	-	-	-	-	2,000	2,000
015431	511100	LONGEVITY	2,009	2,205	2,600	2,800	1,900	2,800	2,800
015431	512210	TRAVEL ALLOWANCE	891	2,100	3,600	3,600	1,350	1,800	1,800
015431	512215	CELL PHONE ALLOWANCE	-	2,025	900	-	1,350	1,800	1,800
015431	512301	EDUCATIONAL INCENTIVE	-	4,995	5,095	5,197	3,798	5,197	5,197
015431	516600	SICK LEAVE BB	942	121	-	-	2,515	-	-
015432	525600	SPECIAL EVENTS	5,111	3,341	10,000	10,000	1,302	10,000	10,000
015434	540000	OFFICE SUPPLIES	3,678	5,048	9,750	9,750	3,962	9,750	9,750
015437	571500	VETERANS BENEFITS	726,786	636,413	805,000	705,000	437,499	705,000	705,000
TOTAL	VETERANS AFFAIRS		851,361	775,033	960,160	862,018	544,685	906,518	899,606

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Veterans' Agent	N	02/15/17	5.37		39.0	1.00	69,291	69,291	5,197	-	1,800	1,800	78,088		78,088
Assistant to the Director	N	06/07/01	21.08	X	39.0	1.00	56,380	56,380	2,800				59,180		59,180
Social Worker					-	-	66,640	13,328	-				13,328		13,328
Veterans Services Agent	Y				19.0	-	22,260	22,260	-				22,260		22,260
						<u>2.00</u>		<u>161,259</u>	<u>7,997</u>	<u>-</u>	<u>1,800</u>	<u>1,800</u>	<u>172,856</u>	<u>-</u>	<u>172,856</u>
														OT	2,000
														Per Mayor	174,856

City of Revere - Fiscal Year 2022 Budget

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Special Events Veterans' memorial services, activities	015432-525600	10,000	10,000	10,000	-
Office Expense Toner cartridges, paper, office supplies Vetraspec	015434-540000	9,750	9,750 9,300 450	9,750	-
Veterans' Benefits Veterans payroll, health insurance, burial fees, etc	015437-571500	705,000	705,000	705,000	-
		<u>724,750</u>	<u>724,750</u>	<u>724,750</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	137,268	181,768	174,856	(6,912)
Total Non Payroll Expenses	724,750	724,750	724,750	-
Total Department Expenses	<u>862,018</u>	<u>906,518</u>	<u>899,606</u>	<u>(6,912)</u>

549 - HEALTH & HUMAN SERVICES: Commission on Disabilities

Contact Information: Ralph DeCicco, Chair/ADA Coordinator, 781-286-8267

Pauline Perno, Vice Chair

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

FY2021 Accomplishments

- Established and shifted office duties remotely along with providing resources and needs to disabled residents due to the Covid 19 Pandemic.
- Continued to update Disability page on Cities Web Site with important information for disabled residents and families.
- Applied for and received a Grant to establish in home tutoring for students with disabilities/special education needs during the Covid 19 Pandemic.
- Worked on the new Broadway Signalization Project with our Community Planning Office to help develop and establish more Accessibility and Safety for disabled residents.
- Worked with our Community Planning office on the development of a fully compliant accessible playground at the existing Ambrose Street playground.



FY2022 Goals & Objectives

- 1) **Goal:** Become a full-time regularly staffed department within the City of Revere.
Objective: Be able to continue providing the necessary time and resources to the residents of the City.
Mayoral Focus Area: Professionalize City Services, Uphold Professional Ethical Standards.
- 2) **Goal:** To Adopt MGL. 40 Section 22G which states “Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities.”

Objective: Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Commission Meetings	10	11	10	11
Residents Served by Phone or In-Person	350	550	650	650
Residents Registered on City Database per Disability Accessibility Surveys	25	70	100	100
Handicap Sign Applications Filed	12	25	30	30

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015491	510100	PERMANENT SALARIES	4,896	5,967	6,300	6,300	4,325	19,228	19,228
015497	570000	OTHER EXPENSES	675	708	3,000	3,000	-	3,000	3,000
TOTAL	COMMISSION ON DISABILITIES		5,570	6,674	9,300	9,300	4,325	22,228	22,228

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Social Worker	0	01/00/00	-				66,640	13,328	-				13,328		13,328
Chairman/ ADA Coordinator	N	11/14/16	5.63				-	-	2,150				2,150		2,150
Vice Chair	N	04/02/18	4.25				-	-	2,150				2,150		2,150
Member	N	11/14/16	5.63				-	-	400				400		400
Member	N	10/29/18	3.67				-	-	400				400		400
Member	N	04/03/17	5.24				-	-	-				-		-
Member	N	12/01/17	4.58				-	-	400				400		400
Member	N	12/01/20	1.58				-	-	400				400		400
								13,328	5,900	-	-	-	19,228	-	19,228
														Per Mayor	19,228

City of Revere - Fiscal Year 2022 Budget

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Other Charges & Expenses</u>	015497-570000	3,000	3,000	3,000	-
		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	6,300	19,228	19,228	-
Total Non Payroll Expenses	3,000	3,000	3,000	-
Total Department Expenses	<u>9,300</u>	<u>22,228</u>	<u>22,228</u>	-

590 - Consumer Affairs

Contact Information: Allan Fitzmaurice, Director, 781-286-8114

Location: Rossetti-Cowan Senior Center, 25 Winthrop Ave, Revere, 02151

Mission Statement

To assist residents of the 10 municipalities we serve by resolving disputes with businesses, as well as educating consumers of their consumer rights and providing information on the latest scams and how not to fall victim to fraudulent offers and attempts to obtain personal information that may lead to identity theft.

FY2021 Accomplishments

- Relocated the Consumer Affairs Office to the Revere Senior Center. Our new office provides greater accessibility to residents, especially the Senior population, which makes up a large part of our constituents.
- Streamlined the complaint process which significantly decreased the time it takes to process and resolve a consumer complaint.
- Provided residents facing eviction with the information and application forms for programs that provide rental and relocation assistance.
- Promoted the Consumer Affairs Office and National Consumer Protection Week during interviews on 8 radio stations.

FY2022 Goals & Objectives

- 1) **Goal:** Increase the awareness of Consumer Information using Social Media and Community Access Cable Television.
Objective: To limit the amount of people who may fall victim to fraudulent offers and scams.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 2) **Goal:** Schedule more group presentations at Community Organization Events.
Objective: To inform residents of their rights as a consumer and the services offered by the Attorney General and Consumer Affairs Office.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 3) **Goal:** Perform outreach activities in the four municipalities that will be added to the Revere Consumer Affairs Office's jurisdiction in FY2022. As of July 1, 2021, the city of Peabody and the towns of Lynnfield, Stoneham, and Wakefield will join the five cities and five towns that the office currently serves.

Objective: To introduce the residents of Lynnfield, Peabody, Stoneham, and Wakefield to the mediation service our office provides in cooperation with the Massachusetts Attorney General’s Consumer Advocacy and Response Division.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Cases mediated	336	344	367	450
Amount recovered for consumers	\$ 114,173	\$136,061	\$257,046	\$270,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
CONSUMER AFFAIRS**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015901	510100	PERMANENT SALARIES	39,001	43,619	47,058	-	-	-	-
015901	511100	LONGEVITY	2,206	2,300	2,800	-	-	-	-
015901	516600	SICK LEAVE BB	1,348	8	-	-	-	-	-
TOTAL	CONSUMER AFFAIRS		42,555	45,926	49,858	-	-	-	-

590 - CONSUMER AFFAIRS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director	N	06/26/17	5.00		39.0	1.00	54,413	54,413	-	-			54,413	54,413	-
						<u>1.00</u>		<u>54,413</u>	-	-			<u>54,413</u>	<u>54,413</u>	-
														Other PT Salaries	-
														OT	-
														Per Mayor	-

City of Revere - Fiscal Year 2022 Budget

590 - CONSUMER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Office Supplies</u>	015904-540000	-	-	-	-
		-	-	-	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	-	-	-	-

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HUMAN RIGHTS COMMISSION**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
015951	510100	PERMANENT SALARIES	39,001	43,619	47,058	-	-	90,000	85,000
015951	511100	LONGEVITY	2,206	2,300	2,800	-	-	-	-
015951	540000	OFFICE SUPPLIES	-	-	-	-	-	10,000	10,000
TOTAL	HUMAN RIGHTS COMMISSION		41,207	45,919	49,858	-	-	100,000	95,000

595 - HUMAN RIGHTS COMMISSION

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director of Diversity, Inclusio	Y				39.0	1.00	85,000	85,000	-	-			85,000	-	85,000
						<u>1.00</u>		<u>85,000</u>	<u>-</u>	<u>-</u>			<u>85,000</u>	<u>-</u>	<u>85,000</u>
														Other PT Salaries	
														OT	-
														Per Mayor	85,000

City of Revere - Fiscal Year 2022 Budget

595 - HUMAN RIGHTS COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Office Supplies	015904-540000	-	10,000	10,000	-
		-	10,000	10,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	90,000	85,000	(5,000)
Total Non Payroll Expenses	-	10,000	10,000	-
Total Department Expenses	-	100,000	95,000	(5,000)

610 - Library

Contact Information: Diana Luongo, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

Mission Statement

To foster the intellectual and cultural life of the community of Revere by providing quality literature, media, programming, and access to technology to residents of all ages.

FY2021 Accomplishments

Programming & Collections

- Provided an average of 25 hours a week of curbside service during pandemic closures to enable patrons to request and borrow library materials.
- Cataloged/ added over 100 titles to collection.
- Provided over 8,000 interlibrary loan interactions (roughly 4,000 borrowing; 4,000 lending).
- Offered roughly 40 virtual programs during pandemic closure ranging from staff directed to outsourced vendors for children, teens, and adults, including a successful writing contest to engage our youth patrons.
- Offered two highly successful in-person programs, an Easter Egg Hunt and a Mother's Day Picnic.
- Revamped our Young Adult and Adult reading materials, including ELL, LGBTQ, and non-fiction collections.
- Continued to focus new acquisitions generally to reflect "DICE" commitment.
- Purged damaged, outdated, and unused materials to create space for new acquisitions.
- Narrowed down our magazine collection.



Physical Plant & Technology

- Successfully completed two major young adult initiatives: Separated the young adult collection from the adult collection, creating a space for just young adults in the underutilized attic area, and ran a successful writing contest for our young adults.
- Completed several maintenance projects on the building, including patching the roof to stop any leaking, painting and plastering the main reading room, cleaning out attics to repurpose underutilized space and identify and segregate materials for City auction, and planning the creation of two new meeting rooms[1].
- Gathered quotes to [2]redo floors in main reading, 4 offices, and stacks area.
- Increased public website accessibility and convenience of use by adding resources and services to RPL website.
- Increased outreach/marketing to patrons by creating an email distribution list for revamped monthly newsletter and other marketing. Distributed 8 monthly newsletter issues to roughly 100 recipients.
- Scheduled and completed NOBLE Network review of public computer resources to support upgrade recommendation.
- Scheduled NOBLE Network review of staff computer resources to evaluate for possible upgrade.
- Renewed contract with NOBLE Network
- Contracted for sanitization service (Saniguard) which is for both our bathroom handles and doorknobs to provide anti-bacterial protectant layer, and (Jade) air filters for quality assurance for staff and patrons protection during the pandemic.
- Created/revitalized several community relationships with the Revere Historical Society (RSCHP), the Revere Journal, 311, Elder Services, the Recreation Center, and Revere TV, among others.

FY2022 Goals & Objectives

- 1) **Goal:** Increase quality and quantity of services to patrons and the public at large.
Objective: Hire qualified library professionals and provide ongoing professional development opportunities.
Mayoral Focus Area: Professionalize City Services, Embrace Diversity, Value Diversity
- 2) **Goal:** Reclassify staff positions to attract qualified professionals.
Objective: Engage with community officials and union representatives to ensure that employee job titles match their roles and market value for each position.
Mayoral Focus Area: Professionalize City Services, Embrace Diversity, Value Diversity

- 3) **Goal:** Launch new Young Adult space and host monthly reading groups as part of our diversity commitment to feature ELL and LGBTQ specific programs.
Objective: Provide a safe, inviting space for ALL youth patrons.
Mayoral Focus Area: Professionalize City Services, Embrace Diversity, Value Diversity

- 4) **Goal:** Offer more technology based educational services using outside vendors to host virtual sessions.
Objective: Improve patron technology-related skills and increase accessibility to technology-based services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

- 5) **Goal:** Launch a virtual or in person pride month program and continuous safe meeting space for our LGBTQ community.
Objective: To offer a safe space and encourage reading and technology for our LGBTQ community.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Public Computer Logins	16,317	18,624	0	18,000
Total Circulations (includes books, audio, e-books, and inter-library loans)	28,798	31,083	15,264	34,028
Number of Children's Programs	115	100	31	200
Children's Program Attendance	1,009	920	45	1,500
Total views on social media	0	0	4,724	600
Museum Discounts Given	535	658	150	700
Number of adult programs	0	0	8	50

CITY OF REVERE: FY 2022 BUDGET SUMMARY
LIBRARY

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
016101	510100	PERMANENT SALARIES	399,622	416,452	445,099	399,188	272,098	580,633	421,394
016101	510101	OTHER SALARIES		487	1,668	36,400	-	-	24,352
016101	511100	LONGEVITY	6,011	4,758	5,200	5,516	1,727	-	-
016101	512301	EDUCATIONAL INCENTIVE	20,765	18,664	16,914	7,236	6,758	11,148	10,357
016101	516600	SICK LEAVE BB	-	-	-	-	-	-	-
016102	520300	UTILITIES	8,425	-	-	-	-	-	-
016102	524500	BUILDING MAINT/REPAIR	1,703	0	-	-	-	-	-
016102	525300	NOBLE	63,889	54,067	57,000	57,000	44,051	57,000	57,000
016102	526200	OTHER SERVICES	3,165	-	-	-	-	-	-
016104	540000	OFFICE SUPPLIES	817	-	-	-	-	-	-
016104	542000	JANITORIAL SUPPLIES	530	-	-	-	-	-	-
016104	542200	LIBRARY SUPPLIES	76,303	61,610	72,042	99,000	88,136	102,578	102,578
016107	573500	LOCAL MATCHING FUNDS	6,469	4,092	2,500	2,500	-	2,500	2,500
016108	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-
TOTAL	LIBRARY		587,699	560,131	600,423	606,840	412,769	753,859	618,181

610 - LIBRARY

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Library Director	N	03/14/13	9.30		39	1.00	90,000	90,000	6,750				96,750		96,750
Assistant Library Director	Y				39	1.00	74,493	74,493	-				74,493		74,493
Children's Librarian	N	11/06/17	3.27		39	1.00	58,643	58,643	-				58,643		58,643
Library Assistant III	N				39	1.00	50,493	50,493	-				50,493		50,493
Library Assistant III	N	11/20/17	3.61		28	0.72	48,094	34,628	-				34,628		34,628
Library Assistant II	N	11/15/16	4.62		39	1.00	48,094	48,094	3,607				51,701		51,701
Library Assistant II	N	03/25/19	122.58		39	1.00	58,643	58,643	-				58,643		58,643
						<u>6.72</u>		<u>414,994</u>	<u>10,357</u>	-	-	-	425,351	-	425,351
														Board Members	6,400
														Other PT Salaries	24,352
														OT	
														Per Mayor	456,103

City of Revere - Fiscal Year 2022 Budget

610 - LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Other Services - NOBLE Contracted library service with North of Boston Library Exchange.	016102-525300	57,000	57,000	57,000	-
Library Supplies Books, Online databases and services, book jackets CO20-380: Library Services	016104-542200	99,000 1,567	102,578	102,578	-
Other Expenses Discretionary spending on library services, travel reimbursement, computer equipment	016107-570000	2,500	2,500	2,500	-
		<u>160,067</u>	<u>162,078</u>	<u>162,078</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	448,340	591,781	456,103	(135,678)
Total Non Payroll Expenses	160,067	162,078	162,078	-
Total Department Expenses	<u>608,407</u>	<u>753,859</u>	<u>618,181</u>	<u>(135,678)</u>

650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

FY2021 Accomplishments

- Successfully added multiple online programs.
- Increased social media followers (Facebook) by 14% from 4570 followers to 5224.
- Successfully transitioned the Adult ESL program to virtual classes.
- Transitioned staff to help with food and mask distribution.
- Continued to run Covid friendly activities and events.
- Upgraded Parks and Recreation space with new kitchen equipment and paint.

FY2022 Goals & Objectives

- 1) **Goal:** To incorporate more online features for everyday communications with the Parks and Recreation Department.
Objective: Provide additional technology
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
- 2) **Goal:** Implement online payment services
Objective: Provide additional technology
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.
- 3) **Goal:** Continue to expand programming across the board for kids, teenagers and adults.
Objective: Provide additional programs for the citizens of Revere
Mayoral Focus Area: Professionalize City Services, Value Diversity.

- 4) **Goal:** Continue to lead capital projects upgrading parks, playgrounds and open spaces.
Objective: Provide esthetically pleasing outdoor spaces for leisure activities
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development

- 5) **Goal:** Locate additional space for expanded Recreational activities
Objective: Maximize current space
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Total Ezfacility Clients	10,650	11,933	12,500	13,000
Estimated Event Participants	3,200	4,000	2,000	4,000
Total Summer Interns Assigned	250	270	115	150
Total Open Gym Programs Held	44	25	0	40
Social Media Outreach Followers	3,750	4,570	5,224	5,500

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
016501	510100	PERMANENT SALARIES	216,501	205,661	331,122	340,889	257,552	723,532	358,532
016501	510103	CUSTODIAN SALARIES	-	40,309	70,000	70,000	-	70,000	70,000
016501	510800	SEASONAL SALARIES	214,116	110,077	155,000	155,000	72,024	155,000	155,000
016501	510900	OVERTIME	-	14,378	15,000	15,000	12,167	30,000	15,000
016501	511100	LONGEVITY	1,050	1,126	1,400	12,500	1,900	3,812	3,812
016501	512210	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	2,700	3,600	3,600
016501	512301	EDUCATIONAL INCENTIVE	6,471	8,020	8,179	8,344	6,097	8,343	8,343
016501	516600	SICK LEAVE BB	2,272	98	-	-	7,119	-	-
016502	520900	TELEPHONE	-	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	134,691	68,846	75,000	75,000	18,484	100,000	100,000
016504	541500	EQUIPMENT & SUPPLIES	10,744	20,574	22,000	22,000	19,351	50,000	30,000
016507	570000	OTHER CHARGES & EXPENSES	-	-	-	30,000	-	30,000	30,000
TOTAL	PARKS & RECREATION		589,444	472,689	681,301	732,333	397,394	1,174,287	774,287

650 - PARKS & RECREATION SERVICES

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Director	N	06/11/13	9.06		39.0	1.00		76,365	7,673			3,600	87,638	-	87,638
Assistant Director	N	04/01/08	14.25		39.0	1.00		56,699	14,570			-	71,269	-	71,269
Sports Coordinator	N	10/02/17	4.75		39.0	1.00		69,318	-			-	69,318	34,659	34,659
Activity/ Program Coordinatc	N	08/28/13	8.84		36.3	0.93		38,731	-			-	38,731	-	38,731
Activity/ Program Coordinatc	N	07/01/19	3.00		39.0	1.00		44,805	1,100			-	45,905	-	45,905
Activity/ Program Coordinatc	N	10/15/07	14.72		32.0	0.82		36,130	1,312			-	37,442	-	37,442
Activity/ Program Coordinatc	N	09/03/19	2.82		39.0	1.00		44,799	-			-	44,799	44,799	-
Community School Coordinat	N	05/06/13	9.16		39.0	1.00		58,643	-			-	58,643	-	58,643
								<u>7.75</u>							
								<u>425,490</u>	<u>24,655</u>	<u>-</u>	<u>-</u>	<u>3,600</u>	<u>453,745</u>	<u>79,458</u>	<u>374,287</u>
															Seasonal Salaries 155,000
															Custodial OT 70,000
															OT 15,000
															Per Mayor 614,287

* Previously funded through the School Department.

City of Revere - Fiscal Year 2022 Budget

650 - PARKS & RECREATION SERVICES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Recreational Programs	016502-525600	75,000	100,000	100,000	-
Concerts, Holiday Activities & Summer Programs			100,000		
Equipment & Supplies	016504-541500	22,000	50,000	30,000	(20,000)
Office supplies, equipment lease, field supplies					
Community School	016507-570000	30,000	30,000	30,000	-
		<u>127,000</u>	<u>180,000</u>	<u>160,000</u>	<u>(20,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	605,333	994,287	614,287	(380,000)
Total Non Payroll Expenses	127,000	180,000	160,000	(20,000)
Total Department Expenses	<u>732,333</u>	<u>1,174,287</u>	<u>774,287</u>	<u>(400,000)</u>

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
HISTORICAL AND CULTURAL RESOURCES**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
016917	570000	OTHER CHARGES & EXPENDITURES	-	-	10,000	10,000	-	10,000	10,000
TOTAL	HISTORICAL AND CULTURAL RESOURCES		-		10,000	10,000	-	10,000	10,000

City of Revere - Fiscal Year 2022 Budget

691 - HISTORICAL AND CULTURAL RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Other Charges & Expenditures</u>	016917-570000	10,000	10,000	10,000	-
		10,000	10,000	10,000	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
Total Department Expenses	10,000	10,000	10,000	-

CITY OF REVERE: FY 2022 BUDGET SUMMARY
DEBT SERVICE

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
017009	591100	BONDED DEBT	2,997,543	2,964,543	2,739,543	2,844,543	3,339,543	2,894,543	2,894,543
017009	591210	INTEREST ON ST DEBT	-	151,420	397,761	141,000	140,956	15,000	15,000
017009	591500	INTEREST ON LT DEBT	2,192,233	1,912,886	1,948,804	1,843,195	1,324,286	3,336,562	3,336,562
TOTAL	DEBT SERVICE		5,189,776	5,028,850	5,086,108	4,828,738	4,804,785	6,246,105	6,246,105

City of Revere - Fiscal Year 2022 Budget

700 - DEBT SERVICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Bonded Debt	017009-591100	2,844,543	2,894,543	2,894,543	-
Principal Payments on O/S Bonded indebtedness (Tax levy)		3,874,543	3,779,543		
Paydown of BANS		105,000	-		
Less: Lease Rental Car Subsidy		(250,000)	(150,000)		
Less: Ameresco Pymt from School Dept		(535,000)	(435,000)		
Less: School Bldg Debt Serv. Premiums		(350,000)	(300,000)		
Interest on Short Term Debt	017009-591210	141,000	15,000	15,000	-
Interest pymts on Temporary Borrowing (Tax Levy)		141,000			
Interest on Long Term Debt	017009-591500	1,843,195	3,336,562	3,336,562	-
Interest pymts on O/S Bonded Indebtedness		2,040,489	3,558,437		
Less: Ameresco School Charge back		(197,294)	(221,875)		
		<u>4,828,738</u>	<u>6,246,105</u>	<u>6,246,105</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	4,828,738	6,246,105	6,246,105	-
Total Department Expenses	<u>4,828,738</u>	<u>6,246,105</u>	<u>6,246,105</u>	<u>-</u>

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
019001	511400	WORKERS COMP	227,145	-	-	-	-	-	-
019001	511500	WORKERS COMP MED.	113,634	-	-	-	-	-	-
019001	511600	WORKERS COMP UNEMP	83,746	-	-	-	-	-	-
019001	511900	GROUP HEALTH	17,662,114	20,078,807	21,848,404	22,409,934	15,203,963	23,421,137	23,263,932
019001	512100	MEDICARE TAXES	1,378,949	1,465,046	1,500,000	1,530,000	977,123	1,600,000	1,571,623
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-	-
019407	570900	INSURANCE	1,183,668	1,084,049	1,010,000	1,110,000	1,216,073	1,200,000	1,110,000
TOTAL	UNCLASSIFIED		20,649,256	22,627,901	24,358,404	25,049,934	17,397,158	26,221,137	25,945,555

City of Revere - Fiscal Year 2022 Budget

900 - UNCLASSIFIED

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Health Insurance	019001-511900	22,409,934	23,421,137	23,263,932	(157,205)
Net Health Insurance/ EAP		22,375,614	23,386,817		
Employee Dental/ Vision		34,320	34,320		
Medicare Taxes	019001-512100	1,530,000	1,600,000	1,571,623	(28,377)
Employer Medicare tax @ 1.45%					
Sick Leave Buy Back	019001-516600	-	-	-	-
Insurance Premiums	019407-570900	1,110,000	1,200,000	1,110,000	(90,000)
Insurance premiums (Property, vehicles, casualty, legal/officers liability)		1,090,000	1,165,000	1,090,000	
Insurance environmental (3 year 2021)				-	
Deductibles		10,000	25,000	10,000	
Insurance advisory service		10,000	10,000	10,000	
		<u>25,049,934</u>	<u>26,221,137</u>	<u>25,945,555</u>	<u>(275,583)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	<u>25,049,934</u>	<u>26,221,137</u>	<u>25,945,555</u>	<u>(275,583)</u>
Total Department Expenses	<u>25,049,934</u>	<u>26,221,137</u>	<u>25,945,555</u>	<u>(275,583)</u>

911 – Retirement and Pension: Revere Retirement Board - Finance and Administration

Contact Information: Sandor Zapolin – Administrator, Revere Retirement Board
Richard Viscay – Chairman, Revere Retirement Board
Location: 14 Yeamans St., Unit C2, Revere, MA 02151

Mission Statement

To provide benefits to retirees in an efficient manner, provide guidance to active members on their retirement plans and assure the long-term stability of the retirement system funds.

Board Members

- Richard Viscay, Chairman – Ex-Officio member
- John Henry, Mayor Appointee
- Sean Manion, Elected Member
- James Cullen, Elected Member
- Gennaro Cataldo, Fifth Member

FY2021 Accomplishments

- The Board designed and moved into new office space on Yeamans Street, allowing greater space and privacy for retirees and active employees to discuss their retirement plans.
- Held a hearing and voted to grant a Cost-of-Living Adjustment for eligible retirees effective July 1, 2021.
- Produced a newsletter to educate retirees and active employees about retirement as part of a plan to increase counselling and education about the retirement system as a part of a plan for life after work.
- Processed disability retirements in an efficient and effective manner, utilizing both the state and independent medical experts to assure that only eligible retirees receive long term disability benefits.
- Conducted an election for the two elected members of the Board.

FY2022 Goals & Objectives

- 1) **Goal:** Enact a retirement counselling and education program to provide guidance to active members and retirees using one on one counselling, group education sessions and producing educational materials for members of all ages.
Objective: Provide excellent customer service to retirees and active members of all ages.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity

- 2) **Goal:** Facilitate state and private audits of the retirement system to assure members that funds and operations are conducted in a fiduciarly appropriate manner.
Objective: Work with PERAC and Powers & Sullivan auditors to complete appropriate audits.
Mayoral Focus Area: Uphold Professional & Ethical Standards

- 3) **Goal:** Ensure that disability retirement process is conducted in a fair and efficient manner, utilizing medical experts with an emphasis on exploring modified duties as an alternate to retirement.
Objective: Work to assure disability retirements are efficient and appropriate.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Assets under management	\$156,965,703	\$181,305,846	\$203,214,069	\$210,000,000
Active Members	621	786	653	700
Retired Members/Survivors	525	500	495	500
Inactive Members	100	104	104	100
Disability Retirees	218	210	192	200

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
RETIREMENT & PENSION OFFICE**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
019111	511800	CONTRIBUTORY PENSION	11,566,412	12,057,685	12,655,956	13,513,019	13,513,019	14,137,836	13,975,332
TOTAL	PENSION & RETIREMENT		11,566,412	12,057,685	12,655,956	13,513,019	13,513,019	14,137,836	13,975,332

City of Revere - Fiscal Year 2022 Budget

911 - RETIREMENT & PENSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Retirement Expenses	019117-575000	13,513,019	14,137,836	13,975,332	(162,504)
Total Non Payroll Expenditures		<u>13,513,019</u>	<u>14,137,836</u>	<u>13,975,332</u>	<u>(162,504)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	13,513,019	14,137,836	13,975,332	(162,504)
Total Department Expenses	<u>13,513,019</u>	<u>14,137,836</u>	<u>13,975,332</u>	<u>(162,504)</u>

Section III - Public Schools



RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

<i>Mission</i>		
<p>The Revere Public Schools is committed to provide personalized and meaningful education to all students so that they individually experience superior personal development by:</p> <ul style="list-style-type: none"> •Engaging all members of our educational community in the decision-making process •Ensuring rigor and relevance throughout all curricular areas •Ensuring positive relationships among all members of the school community •Fostering resilience within all members of the school community •Fostering and celebrating innovation throughout our system 		
<i>Vision</i>		
<p>To be an inclusive community of continuous learners in which all stakeholder voices are valued and contribute meaningfully to district-level decision making.</p>		
<i>Theory of Action</i>		
<p>If we focus on, provide educator professional development in, and provision adequately in the following four areas</p> <ul style="list-style-type: none"> • Rigorous Curricula • Relevant Curricula • Relationships • Resilience <p>then all students will receive a personalized and meaningful education so that they individually experience superior personal development.</p>		
<i>Strategic Objectives</i>		
<p><i>Building an Antiracist Community</i> We believe that creating an equitable and inclusive school community requires deliberate work. All aspects of teaching and learning should celebrate the uniqueness and diversity of staff, students, and families and leverage our understanding of our community as a scaffold to support deeper, more meaningful learning. All community members should be honored and respected; their voices and membership should be valued.</p>	<p><i>Promoting Social and Emotional Health</i> We believe that student social and emotional wellbeing and effective instruction are equally important to each student’s academic success. This requires fostering strong, respectful relationships and making schoolwork relevant to students’ lives and learning preferences.</p>	<p><i>Meeting the Needs of All Students</i> We believe that structures, practices, and policies must be grounded in the collective learning needs of current students and shaped by our evolving knowledge of educational best practices. No school or district structure, policy, or practice should inhibit access to high quality instruction or needlessly infringe on the ability to participate in any aspect of the school community.</p>

1. Build a strong, diverse school community that is representative of our students		
2. Foster an environment that fully integrates anti-racist, culturally responsive teaching practices and efforts to pro-actively support student needs		
3. Foster an inclusive and equitable community where all members are valued and empowered to contribute to our ongoing improvement.	4. Foster strong emotional health and wellbeing for all students 5. Provide authentic learning experiences with real-world applications of content to better engage students.	6. Establish structures and policies that support the growth of all students without bias.
<i>Strategic Initiatives</i>	<i>Strategic Initiatives</i>	<i>Strategic Initiatives</i>
1.1 Increase gender and racial diversity of staff, particularly among teachers and administrators	3.1 Create, adopt, and apply equitable practices across the district	5.1 Provide more internship and early college/dual enrollment opportunities so more students can participate
1.2 Ensure all staff members feel supported and included in our diverse community	3.2 Create opportunities for parent engagement and input in school and district decision making	5.2 Increase opportunities for students to have voice and choice in their academic programs
1.3 Ensure all students feel supported and included in our diverse community	3.3 Ensure services that foster equity, such as translation and interpreter services, are readily available	5.3 Enable students to exercise choice in how they demonstrate their knowledge and learning
1.4 Ensure all families feel supported and included in our diverse community	3.4 Ensure parent groups like PTO, SEPAC, and ELPAC are representative of the racial diversity of our school community	6.1 Review existing school committee policies critically through the lens of equity and identify areas needing improvement
2.1 Provide training and learning experiences on antiracism, restorative practices and equity for all staff members and students	4.1 Increase the districts capacity to provide social/emotional and mental/behavioral health interventions	6.2 Review student handbooks critically through the lens of equity and identify areas needing improvement
2.2 Review existing/create new student support practices to ensure alignment with student needs and make changes where necessary	4.2 Provide SEL professional development for staff	6.3 Work to build a new Revere High School that supports modern educational practices
		6.4 Ensure teaching practices across classrooms focus on effective, student centered, deeper learning experiences

Outcomes

1. Building an Antiracist Community
 - a. By June 2025, 90% of parents will report feeling welcomed in their child's school(s) and that information about the schools and their child's progress is readily accessible to them.
 - b. By June 2025, 90% of parents, students, and staff will report feeling welcomed and included in the Revere Public Schools. This metric will stand when data are disaggregated by race, El status, special education status, poverty level, and gender identification.
2. Promoting Social and Emotional Health
 - a. By 2025, 80% of students will report feeling supported socially and emotionally in the Revere Public schools.
 - b. By 2025, 80% of students will report feeling in control of their academic progress and capable of managing and thriving through social and emotional challenges.
 - c. By 2025, 75% of high school seniors will complete an internship or a college credit granting class.
3. Meeting the Needs of All Students
 - a. By 2025, 80% of classroom observations will evidence a focus on student centered, deeper learning experiences.
 - b. By 2025, 100% of policies and procedures will be grounded in equitable practices.
 - c. By June 2025, disaggregated data will show achievement levels among different subgroups will be within 10 percentage points of each other.

Strategic Initiative/Objective 1.1 Increase gender and racial diversity of staff, particularly among teachers and administrators

Process Benchmark	Person Responsible	Date	Status
Increase the percentage of staff that reflects the racial and linguistic diversity of our students	Asst. Supts, principals	June 2022	
Increase the number of partnerships between RPS and colleges, universities, and organizations that support education candidates and educators of color	Superintendent, Principals	June 2022	
Engage with state and local agencies to create opportunities for racially and ethnically diverse Revere residents, students and alumni to become educators	Asst. Supts	June 2022	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Openings are posted on platforms beyond SchoolSpring	Dr. Mokaba, Dr. Garcia	March 2021	
Revere is an active member district in the Mass Partnership for Diversity in Education	Dr. Garcia, Dr. Mulligan, RELB RHIP	December 2021	
Affinity groups for staff support are established and improve recruitment/retention	Central Office	June 2021	
Staff and student gender and racial balance is increased across grade spans and subject areas	Principals	June 2022	
Potential education candidates of color throughout the Revere schools and the Revere community are identified and encouraged to enter the field	Asst. Supt., INSPIRED Fellows	June 2022	
Complete the Influence 100 Program with DESE	Central Office, Dr. Napier	June 2021	
Expand the Teacher Fellowship program with Salem State to include more Revere students	Dr. Gallucci	June 2022	
Explore options to engage paraprofessionals, parent liaisons, translators, security and other staff in educator preparation programs	Dr. Gallucci, Dr. Garcia	June 2022	



Strategic Initiative/Objective 2.1 Provide training and learning experiences on antiracism, restorative practices and equity for all staff members and students

Process Benchmark	Person Responsible	Date	Status
Provide training and learning experiences on antiracism, restorative practices and equity for all staff members.	Administrators, School Committee	June 2022	
Provide course work/learning experiences on antiracism, restorative practices and equity for all middle and high school students.	Building Administrators & Equity Advisory Board	June 2022	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Equitable instructional practices are implemented during classroom observations	Teachers, Administrators	September 2021	
Equity rubrics are used regularly to assess lesson plans and instructional practices	Teachers, Administrators	September 2022	
Students are able to describe strategies that are restorative	Building Administrators	January 2022	
Teachers regularly implement restorative practices to mediate classroom conflicts	Teachers	June 2022	
Grading practices and tracking structures are more equitable	Teachers, Administrators	September 2020	
Members of the school community act in antiracist ways as measured by school climate surveys	All community members	June 2021	
Practices and policies set forth by the Equity Advisory Board and school-based Equity Teams are implemented with fidelity	All community members	June 2022	



RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

Strategic Initiative/Objective 3.1 Create, adopt, and apply equitable practices across the district

Process Benchmark	Person Responsible	Date	Status
Establish a districtwide Equity Advisory Board that leads and guides equity work throughout all schools	Asst. Supt.	November 2020	
Establish or reaffirm school-based Equity Teams that coordinate with the equity Advisory Board and drive all equity work at the school level	Principals	December 2020	
Conduct a comprehensive equity audit of the school district	Central Office, Consultant	June 2021	
Identify 2 priority equity actions/practices in which all schools will engage	Equity Advisory Board, Principals, Equity Teams	January 2021	
Create an anti-racist learning plan for all administrators	Equity Advisory Board	December 2021	
Identify an accessible schedule of meetings for the Equity Advisory Board and building-based Equity Teams	Asst. Supt.	December 2021	
Use findings and recommendations from the equity audit to create a comprehensive, four year equity improvement plan	Central Office, Equity Advisory Board, School Committee	August 2021	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Administrators model anti-racist behaviors and attitudes for all staff members	Administrators	September 2021	
Teachers employ anti-racist teaching strategies as evidenced by classroom observations	Administrators, teachers	June 2022	
Monitor achievement of honors distinction at the middle and high school levels by race, gender, and other metrics to assess equity	Principals, Central Office	June 2021 initial check, June 2022	
First year of the Equity Improvement Plan is implemented	All members	June 2022	

Strategic Initiative/Objective 3.2 Create opportunities for parent engagement and input in school and district decision-making

Process Benchmark	Person Responsible	Date	Status
Increase equitable representation of parents in diverse school-based committees (School Improvement Councils, PTO, LPAC, SEPAC, equity teams, hiring committees, etc.)	Central Office, Administration & Parent Liaison	June 2022	
Increase communication with families of different racial and linguistic backgrounds	Teachers, admin, central office, Parent Liaison	June 2022	
Improve parent understanding of the systems within each school and the district	Principals	June 2022	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Dedicated employee time is available for communication with families/caregivers (preps, family liaison work, administrative reach out, etc.)	Administrators, teachers, parent liaisons	September 2020	
Provide translation services as frequently as possible for all communication with families/care givers	Central office	September 2020	
Each school identifies and works to remove systemic barriers inhibiting parent involvement across all racial and linguistic backgrounds	All stakeholders	June 2022	
Educate parents on all systems within a school through ongoing webinars, multiple parent university offerings, PTO meetings, and frequent updates to RPS website	Central office and Principals	June 2022	
Parents are invited to communicate their views, perspectives, and needs through surveys	Central Office and Principals	August 2020	

Strategic Initiative/Objective 5.2 Increase opportunities for students to have voice and choice in their academic programs

Process Benchmark	Person Responsible	Date	Status
Examine current policies and gather baseline data of student voice and choice in academic programs at the different grade levels/schools.	Building Admin, Teachers, Students	June 2022	
Create opportunities for students to provide feedback on current and desired academic programs	Directors, Admin, Teachers, Students	June 2021	
Examine graduation requirements/pathways to graduation to provide flexible ways to earn credits beyond “in school” learning	Central Office, School Committee, HS Principals, Students, Caregivers	June 2022	
Create opportunities for flexibility in credits, courses, curriculum, and pathways to graduation	Central Office, School Committee, HS Principals, Students, caregivers	June 2022	
Explore remote learning/hybrid opportunities in an in-person setting, including, staffing, course opportunities, technology, etc	Central Office, School Committee, Teachers, Students, Caregivers	June 2022	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Survey students to identify preferred elective options	Building Leadership Teams	February 2021	
Program of Studies documents are amended to reflect student voice and opportunities	Admin, Students, Guardians	February 2021	
Two new opportunities for remote learning are defined for after we return to in-person instruction	Admin, teachers	June 2021	
Identify staffing needs and/or new positions required to fulfill student identified course needs	Principals, Central Office	May 2021	
Student surveys indicate students feel included and valued in decisions such as these	Central Office	June 2021	



RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

Strategic Initiative/Objective 6.4 Ensure teaching practices across classrooms focus on effective, student centered, deeper learning experiences

Process Benchmark	Person Responsible	Date	Status
Created a shared vision of what student-centered learning is and what deeper learning means.	Teaching & Learning RELB Committee	June 2022	
Develop and implement professional development for teachers and administrators to identify best practices for student-centered learning and deeper learning across schools.	Dr. Mokaba & Curriculum Directors	June 2022	
Align grading systems and language (at all grade levels) to ensure a clear measure of students' growth and mastery of content.	District, Grading Practices sub committees	June 2022	
Classroom practice will show an increase in the incidence of students engaging in deeper learning or students-centered activities			

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
"Deeper learning" vision will be defined, established, and communicated district-wide.	All stakeholders	June 2021	
Each school's SIP includes at least one action step related to the implementation of Student-Centered and/or Deeper Learning experiences for students	Principals, School Improvement teams	June 2021	
Focus classroom observation feedback on the implementation of student-centered and deeper learning practices	Administrators, Teachers	June 2022	
Teacher and student survey data will show expanded understanding of and use of deeper learning and student-centered practices	Central Office, Administrators, Teachers	June 2022	
Performance Based Assessments are increasingly being developed during professional development and administered as part of school assessment systems	Directors, Principals, Coaches and PLG facilitators	June 2021	
Student work at school and district showcases will celebrate the established deeper learning vision and student centered practices.	Administrators, Teachers	June 2021	

REVERE PUBLIC SCHOOLS
FY 2022 BUDGET
SUMMARIZED BY SERIES

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL	%
1000	ADMINISTRATION	\$ 1,916,987	\$ 763,400	\$ 2,680,387	2.6%
2000	INSTRUCTIONAL SERVICES	\$ 60,566,146	\$ 3,853,606	\$ 64,419,752	62.7%
3000	OTHER STUDENT SERVICES	\$ 3,740,902	\$ 6,214,197	\$ 9,955,099	9.7%
	<i>STUDENT SERVICES 3100 3200</i>	\$ 1,505,922	\$ 50,000	\$ 1,555,922	
	<i>TRANSPORTATION 3300</i>	\$ 910,421	\$ 5,863,857	\$ 6,774,278	
	<i>FOOD SERVICE 3400</i>		\$ 80,340	\$ 80,340	
	<i>STUDENT BODY ACTIVITIES 3500</i>	\$ 395,921	\$ 190,000	\$ 585,921	
	<i>SCHOOL SECURITY 3600</i>	\$ 928,638	\$ 30,000	\$ 958,638	
4000	OPERATION OF PLANT/MAINT	\$ 2,372,291	\$ 6,959,165	\$ 9,331,456	9.1%
5000	EMPLOYEE BENEFITS & INSURANCE	\$ 707,931	\$ 475,000	\$ 1,182,931	1.2%
	<i>EMPLOYER RETIREMENT CONTRIBUTIONS 5100</i>	\$ 151,500		\$ 151,500	
	<i>INSURANCE FOR ACTIVE EMPLOYEES 5200</i>	\$ 150,000	\$ 475,000	\$ 625,000	
	<i>INSURANCE FOR RETIRED EMPLOYEES 5250</i>				
	<i>NON EMPLOYEE INSURANCE 5260</i>				
	<i>SCHOOL CROSSING GUARDS 5550</i>	\$ 406,431		\$ 406,431	
6000	CIVIC & COMMUNITY SERVICES	\$ 39,784		\$ 39,784	0.0%
7000	BUILDING IMPROVEMENTS		\$ 843,119	\$ 843,119	0.8%
9000	PROGRAMS WITH OTHER SCHOOLS		\$ 14,238,649	\$ 14,238,649	13.9%
SCHOOL DEPARTMENT BUDGET		\$ 69,344,041	\$ 33,347,136	\$ 102,691,177	
CITY QUALIFYING COSTS				\$ 25,558,589	
SCHOOLS FOR CITY CHARGE BACKS				\$ 8,848,371	
NET SCHOOL SPENDING REQUIREMENT				\$ 119,401,395	

Revere Public Schools
FISCAL YEAR 2022 BUDGET

	FY21 AS VOTED	FY21 FINAL NSS	FY22 WORKING	INCR (DECR)	% INC
REVENUES					
Chapter 70	72,177,946	70,298,333	80,950,866	10,652,533	15.2%
Net Minimum Contribution	36,998,310	36,923,997	38,450,529	1,526,532	4.1%
TOTAL REVENUES	109,176,256	107,222,330	119,401,395	12,179,065	11.4%

SCHEDULE 19					
City Charge Backs	23,522,926	23,522,926	25,558,589	2,035,663	8.7%
Excludable Costs	(8,460,117)	(8,460,117)	(8,848,371)	(388,254)	4.6%
NET CHARGE BACKS	15,062,809	15,062,809	16,710,218	1,647,409	10.9%

ANTICIPATED APPROPRIATION	94,113,447	92,159,521	102,691,177	10,531,656	11.7%
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SCHOOL DEPARTMENT BUDGET					
Salary	62,593,684	61,640,833	69,344,041	7,703,208	12.5%
Nonsalary	31,519,763	30,518,688	33,347,136	2,828,448	9.3%

CURRENT SCHOOLS BUDGET	94,113,447	92,159,521	102,691,177	10,531,656	11.4%
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FY22 SCHEDULE 19 AGREEMENT

Revere Public Schools and City of Revere

	FY21 AGREEMENT June 2020	FY21 ACTUAL July 2020	FY22 SENATE May 2021	CHANGE	%CH
<i>Net School Spending Requirement</i>					
Chapter 70 (Commonwealth of Massachusetts)	72,177,946	70,298,333	80,950,866	10,652,533	15.2%
Net Minimum Contribution (City of Revere)	36,998,310	36,923,997	38,450,529	1,526,532	4.1%
NET SCHOOL SPENDING REQ	109,176,256	107,222,330	119,401,395	12,179,065	11.4%
<i>Less Qualifying City Costs</i>					
Administration (1000)	969,688	969,688	957,703	-11,985	-1.2%
Support Staff (3200)	440,102	440,102	557,391	117,289	26.7%
Operations/Maintenance (4210)	191,580	191,580	197,327	5,747	3.0%
Employee Retirement Contributions (5100)	3,159,848	3,159,848	3,284,608	124,760	3.9%
Active Employee Insurance (5200)	12,234,455	12,234,455	13,014,848	780,393	6.4%
Retired Employee Insurance (5250)	567,741	567,741	618,711	50,970	9.0%
Non Employee Insurance (5260)	150,000	150,000	150,000	0	0.0%
Tuitions (incl. School Choice) (9100)	5,809,512	5,809,512	6,778,001	968,489	16.7%
TOTAL QUALIFYING CITY COSTS	23,522,926	23,522,926	25,558,589	2,035,663	8.7%
<i>Add Excludable School Committee Costs</i>					
Finance & Technology (1000)	53,560	53,560	55,167	1,607	3.0%
Pupil Transportation (3300)	6,567,551	6,567,551	6,935,334	367,783	5.6%
School Security (3600)	368,429	368,429	357,319	-11,110	-3.0%
Custodial & Grounds (4110)	221,731	221,731	228,383	6,652	3.0%
Crossing Guards (5550)	394,593	394,593	406,431	11,838	3.0%
Civic Activities & Community Service (6200)	21,959	21,959	22,618	659	3.0%
Asset Acquisition & Improvement (7300)	832,294	832,294	843,119	10,825	1.3%
TOTAL EXCLUDABLE SC COSTS	8,460,117	8,460,117	8,848,371	388,254	4.6%
SCHOOL COMMITTEE APPROPRIATION	94,113,447	92,159,521	102,691,177		

REVERE PUBLIC SCHOOLS
 FY22 BUDGET
SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE % CH

1000 SERIES

School Committee	51,600	52,000	400	1%
Superintendents	552,964	704,511	151,547	27%
Superintendent Clerical Staff	181,311	183,647	2,336	1%
Other District Wide Administration	220,977	53,600	-167,377	-76%
Business and Finance	415,232	416,332	1,100	0%
Business and Finance Clerical Staff	363,528	366,897	3,369	1%
Administrative Technology	0	140,000	140,000	100%

TOTAL 1000 SERIES	1,785,612	1,916,987	131,375	7%
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2000 SERIES

DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS

Curriculum Directors	0	126,721	126,721	0%
Principals	1,515,318	1,449,141	-66,177	-4%
Assistant Principals	2,219,479	2,587,740	368,261	17%

REVERE PUBLIC SCHOOLS
 FY22 BUDGET
SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE % CH

CLASSROOM TEACHERS AND SPECIALISTS

Beachmont Elementary	1,732,032	1,849,976	117,944	7%
Garfield Elementary	3,311,663	3,652,692	341,029	10%
Lincoln Elementary	2,422,153	2,705,337	283,184	12%
Hill Elementary	2,919,695	3,329,754	410,059	14%
Paul Revere Elementary	2,046,900	2,296,915	250,015	12%
Whelan Elementary	2,882,552	3,089,025	206,473	7%
Rumney Middle	2,124,295	2,451,931	327,636	15%
Garfield Middle	2,523,544	2,750,267	226,723	9%
Anthony Middle	2,814,553	2,999,398	184,845	7%
Revere High School	8,060,302	8,674,246	613,944	8%
Seacoast School	777,544	849,395	71,851	9%
Special Needs	8,346,030	9,107,751	761,721	9%

INSTRUCTIONAL SUPPORT AND COORDINATION

Instructional Support	386,405	736,490	350,085	91%
Instructional Coordinators (SPED)	888,712	899,327	10,615	1%

REVERE PUBLIC SCHOOLS
 FY22 BUDGET
SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE % CH

GUIDANCE COUNSELORS AND SOCIAL WORKERS

Guidance	1,157,233	1,294,989	137,756	12%
Social Workers	1,760,557	2,125,069	364,512	21%

OPERATIONAL ASSISTANTS AND TECHNOLOGISTS

Curriculum Directors Staff	413,979	431,219	17,240	4%
School Building Leadership Staff	909,771	940,956	31,185	3%
Building Technologists	995,544	1,010,781	15,237	2%

PARAPROFESSIONALS

Regular Aides	305,652	210,553	-95,099	-31%
SPED Aides	1,164,984	1,341,986	177,002	15%

NEGOTIATIONS

Negotiations	0	1,237,621	1,237,621	100%
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REVERE PUBLIC SCHOOLS
 FY22 BUDGET
SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE % CH

MISCELLANEOUS

Miscellaneous Payments to Teachers	576,050	801,450	225,400	39%
Substitute Teachers	727,505	713,193	-14,312	-2%
Librarians and Media Center Directors	241,054	235,968	-5,086	-2%
Professional Development Leadership	164,485	172,088	7,603	5%
Degree Changes	300,000	300,000	0	0%
Miscellaneous	192,560	194,167	1,607	1%

TOTAL 2000 SERIES	53,880,551	60,566,146	6,685,595	12%
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3000 SERIES

Attendance/Parent Liasion	805,459	870,186	64,727	8%
Health-Nurses	618,711	635,736	17,025	3%
Transportation	1,004,207	910,421	-93,786	-9%
Athletics	397,421	395,921	-1,500	0%
Security	951,896	928,638	-23,258	-2%

TOTAL 3000 SERIES	3,777,694	3,740,902	-36,792	-1%
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REVERE PUBLIC SCHOOLS
 FY22 BUDGET
SALARY ACCOUNT SUMMARY

	FY21	FY22	VARIANCE	% CH
4000 SERIES				
Custodial	1,930,113	1,850,652	-79,461	-4%
Maintenance	520,331	521,639	1,308	0%
TOTAL 4000 SERIES	2,450,444	2,372,291	-78,153	-3%
5000 SERIES				
Retirement/Buyback Incentives	50,000	75,000	25,000	50%
Sick Leave Buyback	76,500	76,500	0	0%
Unemployment	150,000	150,000	0	0%
School Crossing Guards	383,100	406,431	23,331	6%
TOTAL 5000 SERIES	659,600	707,931	48,331	7%
6000 SERIES				
Civic Activities and Community Service	39,783	39,784	1	0%
TOTAL 6000 SERIES	39,783	39,784	1	0%
TOTAL SALARY ACCOUNTS	62,593,684	69,344,041	6,750,357	11%

REVERE PUBLIC SCHOOLS
FY22 STAFFING LEVELS

	FY21	FY22	CHANGE	APPR	GRANT	REV
ADMINISTRATIVE						
School Committee	6	6	0	6		
Superintendents	3	4	1	4		
Other District Wide Administration	1	1	0	0	1	
Human Resources	0	2	2	1	1	
Business/Finance	4	4	0	4		
Administrative Technologists	1	1	0	1		
Operations Assistants	10	10	0	9	1	
TOTAL ADMIN	25	28	3	25	3	0
INSTRUCTIONAL						
Directors	6	7	1	4	3	
Principals	11	11	0	11		
Assistant Principals	19	22	3	22		
Educational Support Coaches	4	10	6	10		
Educational Team Leaders (SPED)	10	10	0	10		
Classroom Teachers	601	654	53	617	37	
Early Childhood	7	6	-1	0	4	2
Librarians	1	1	0	1		
Guidance Counselors	14	15	1	15		
Social Workers	24	30	6	27	3	
School Psychologists	0	3	3	0	3	
Operations Assistants	23	23	0	22.5	0.5	
Technologists	14	14	0	14		
Paraprofessionals	164	200	36	102	98	
TOTAL INSTR	898	1,006	108	855.5	148.5	2
SUPPORT STAFF						
Directors	4	3	-1	3		
Operational Assistants	1	1	0	1		
HART Staff	5	4	-1	4		
PIC Staff	8	6	-2	6		
Family Liasons	0	12	12	12		
Nurses	12	14	2	13	1	
Drivers	17	17	0	17		
Monitors	24	29	5	24	5	
Cafeteria Workers	152	152	0	152		0
School Resource Officers	3	3	0	3		
Security Guards	18	21	3	18	3	
Crossing Guards	36	36	0	36		
TOTAL SUPPORT	280	298	18	289	9	0
PLANT AND MAINTENANCE						
Directors	1	1	0	1		
Operations Assistants	1	1	0	0		1
Custodians	26	24	-2	24		
Tradesmen	6	8	2	6	2	
TOTAL PLANT	34	34	0	31	2	1
DISTRICT TOTAL	1,237	1,366	129	1,201	163	3

Proposed new spending FY22 reviewed in April 2021

APPR	ESSR II	ESSR III
3,800,985	2,681,015	0

District Wide Staff		Salary	Differential		
Human Resources Officer	1	90,000		90,000	90,000
Communications Coordinator	1	70,000		70,000	70,000
Parent Information Center Coordinator	ALREADY IN BUDGET				
	2			160,000	

Administrators

Director of 'ELL/World Language	1	97,815	28,906	126,721	126,721
Assistant Principal (GES)	1	97,815	19,873	117,688	117,688
Assistant Principal (WHE)	1	97,815	19,873	117,688	117,688
Assistant Principal (HIL)	1	97,815	19,873	117,688	117,688
	4			479,785	

Support Staff

Paraprofessionals (K/bus moonitor)	30	24,411		732,330	732,330
Parent Liasons (PT to FT)	11	35,000		385,000	385,000
Tradesperson Maintenance	2	80,000		160,000	160,000
Security/Translator (WR, GAR, Dist)	3	35,000		105,000	105,000
Bus Monitors	5	9,737		48,685	48,685
Facilities Director Increase	1	30,000		30,000	30,000
Buisness Office Clerk	1	40,000		40,000	40,000
	53			1,501,015	

Teachers

EL Teachers (Several)	8	60,000		480,000	480,000
Social Workers/Guidance (Several)	6	60,000		360,000	360,000
Health/wellness RHS	1	60,000		60,000	60,000
Health/wellness Elem	1	60,000		60,000	60,000
Adaptive PE/PE (2 Dist adapt, RHS)	3	60,000		180,000	180,000
Speech/OT/PT	2	60,000		120,000	120,000
Special educators	7	60,000		420,000	420,000
Reading Interventionists	3	60,000		180,000	180,000
Math Interventionists	6	60,000		360,000	360,000

STEM Interventionists	3	60,000		180,000	180,000
Encore (SBA 2, GES, RMA 2)	5	60,000		300,000	300,000
Music/Theater (RHS)	1	60,000		60,000	60,000
Nurse (Hill)	1	60,000		60,000	60,000
Hist/Soc Stud Teachers (SEA, GMS)	2	60,000		120,000	120,000
Financial Lit (RHS)	1	60,000		60,000	60,000
STEM/PLTW Teacher (GMS, RMA, SBA)	3	60,000		180,000	180,000
Physics (RHS)	1	60,000		60,000	60,000
Biology (RHS)	1	60,000		60,000	60,000
Consulting Ts/Coaches (DIST)	6	60,000		360,000	360,000
BCBA for SEL Plan (DIST)	3	60,000		180,000	180,000
School Psychologists (DIST)	3	90,000		270,000	270,000
	67			4,110,000	

Stipends

Mentors	10	25,000		25,000	24,000
PLG Facilitators	45	2,000		90,000	90,000
Equity Advisors	22	2,000		44,000	44,000
Robotics	4	2,300		9,200	9,200
Director discretionary stipends	8	3,000		24,000	24,000
Lead Teachers (RHS)	10	4,000		40,000	40,000
	99			232,200	

Total Salaries

6,483,000

REVERE PUBLIC SCHOOLS
ANTICIPATED CFWD ALLOCATION

Please see below allocations for FREE CASH CFWD that will be available after FY20 and must be expended on Net School Spending eligible expenses.

Account	Original Budget	Covered by CFWD	Actual Voted
Beachmont Elementary	2,249,976	400,000	1,849,976
Garfield Elementary	4,352,692	700,000	3,652,692
Lincoln Elementary	3,205,337	500,000	2,705,337
Hill Elementary	3,929,754	600,000	3,329,754
Paul Revere Elementary	2,696,915	400,000	2,296,915
Whelan Elementary	3,789,025	700,000	3,089,025
Rumney Middle	2,951,931	500,000	2,451,931
Garfield Middle	3,350,267	600,000	2,750,267
Anthony Middle	3,599,398	600,000	2,999,398
Revere High	10,574,246	1,900,000	8,674,246
Seacoast High	949,395	100,000	849,395
Totals	41,648,936	7,000,000	34,648,936

REVERE PUBLIC SCHOOLS
FY22 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE %

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	666,500	763,400	96,900	15%
1000 SERIES TOTAL	666,500	763,400	96,900	15%

2000 SERIES: INSTRUCTIONAL NON SALARY

Schools

Beachmont Elementary	56,332	56,332	0	0%
Garfield Elementary	78,742	78,742	0	0%
Lincoln Elementary	51,236	71,236	20,000	39%
Hill Elementary	72,316	72,316	0	0%
Paul Revere Elementary	42,542	62,542	20,000	47%
Whelan Elementary	74,260	74,260	0	0%
Rumney Middle	44,680	64,680	20,000	45%
Garfield Middle	41,500	61,500	20,000	48%
Anthony Middle	42,880	62,880	20,000	47%
Revere High	106,040	118,760	12,720	12%
Seacoast High	17,900	17,900	0	0%

REVERE PUBLIC SCHOOLS
FY22 BUDGET
 NON-SALARY ACCOUNT SUMMARY

	FY21	FY22	VARIANCE	%
<i>Districtwide</i>				
Curriculum Directors	40,000	40,000	0	0%
Instructional District Wide	616,603	617,058	455	0%
Professional Development	220,000	230,000	10,000	5%
Guidance & Testing	55,355	75,000	19,645	35%
<i>Special Education</i>				
Special Education Program	1,775,000	1,600,000	(175,000)	-10%
<i>Technology</i>				
Classrooms and Labs	370,400	550,400	180,000	49%
2000 SERIES TOTAL	3,705,786	3,853,606	147,820	4%

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	50,000	50,000	0	0%
School Security	30,000	30,000	0	0%
Athletics	190,000	190,000	0	0%
Transportation	5,563,344	5,863,857	300,513	5%
Food Services	80,340	80,340	0	0%
3000 SERIES TOTAL	5,913,684	6,214,197	300,513	5%

REVERE PUBLIC SCHOOLS
FY22 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE %

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,535,751	1,612,539	76,788	5%
Utilities	2,701,197	2,836,258	135,061	5%
Operations and Maintenance	1,818,080	1,832,832	14,752	1%
Network and Telecommunications	687,536	677,536	(10,000)	-1%
4000 SERIES TOTAL	6,742,564	6,959,165	216,601	3%

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	475,000	475,000	0	0%
5000 SERIES TOTAL	475,000	475,000	0	0%

7000 SERIES: BUILDING IMPROVEMENTS

Building Improvements	832,294	843,119	10,825	1%
7000 SERIES TOTAL	832,294	843,119	10,825	1%

REVERE PUBLIC SCHOOLS
FY22 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY21 FY22 VARIANCE %

9000 SERIES: PROGRAMS WITH OTHER SCHOOLS

Tuitions	13,183,935	14,238,649	1,054,714	8%
9000 SERIES TOTAL	13,183,935	14,238,649	1,054,714	8%
TOTAL NON-SALARY ACCTS	31,519,763	33,347,136	1,827,373	6%

322 – Northeast Metropolitan Regional Technical Vocational High School

Contact Information: information@northeastmetrotech.com, 781-246-0810

Location: 100 Hemlock Rd, Wakefield, MA

Northeast Metro Tech High School is a four-year public regional vocational high school. The Northeast Metropolitan Regional Vocational School District is comprised of 12 communities North of Boston which send us students of diverse social, cultural, economic, and educational backgrounds. Understanding diversity, we strive to provide services and programs to meet students' needs in the areas of vocational, academic, physical, social, ethical, moral, and emotional development.

Northeast operates on a rotating block schedule that alternates between academic and vocational studies weekly. Total enrollment is approximately 1250 students. After a Vocational Exploratory Program in grade 9, students select from seventeen different vocational areas. Beginning in the last quarter of the 9th grade, student will select a career path that results in the attainment of a Certificate of Vocational Proficiency and a High School Diploma. All students must meet the State requirement of the Massachusetts Comprehensive Assessment System testing to earn a High School Diploma. Honors classes are offered in all major academic areas. Rank in class is computed for all students at the end of the junior year using weighted grades. All subjects are included in the computation except Physical Education and Resource Center (Pass/Fail). Final rank is determined at the end of the senior year on the same basis.

Northeast Metro Tech serves the communities of Chelsea, Malden, Melrose, North Reading, Reading, Revere, Saugus, Stoneham, Wakefield, Winchester, Winthrop, and Woburn.

Statement of Purpose

Believing that all students are capable of learning, Northeast Metropolitan Regional Vocational School through the integration of the efforts of its communities, parents, administration, faculty, students, and staff, is committed to supplying to its students a rigorous academic and career/technical education in an open, diverse, and supportive environment.

Mission Statement

Believing that all students are capable of learning, Northeast Metropolitan Regional Vocational School – through the integration of the efforts of the communities, parents, administration, faculty, students, and staff – is committed to supplying to its students a rigorous academic and career/technical education in an open, diverse, and supportive environment.

Equal Opportunity in Both Education and Employment

Northeast Metropolitan Regional Vocational School admits students and makes available to them its advantages, privileges and courses of study without regard to race, color, sex, religion, national origin, sexual orientation or disability.

Northeast Metropolitan Regional Vocational School provides equal employment opportunities in all areas and does not unlawfully discriminate on the basis of race, age, color, religion, gender, ancestry, national origin, disability, veteran status, marital status, sexual orientation, or any other basis protected by state and federal laws.

History

The Northeast Metro Tech School District was formed in an agreement adopted by an overwhelming mandate of the voting populace of 12 Massachusetts communities in 1964. It was originally formed by an informal agreement to work toward a common goal – a regional vocational school offering a variety of vocational and technical courses which no one of the 12 communities could have afforded on its own.

The District stretches from the coast inland to the picturesque Mystic Valley and encompasses about 70 miles of the Commonwealth’s North Shore, stretching into Suffolk, Middlesex, and Essex Counties.

Enrollment	Students	Students	Variance	Variance %	Contribution %	Per Pupil Cost of Assessment
	Oct 1, 2019 (FY21)	Oct 1, 2020 (FY22)				
Chelsea	256	238	-18	-7.03%	18.58%	\$ 4,214
Malden	141	152	11	7.80%	11.87%	\$ 10,651
Melrose	46	44	-2	-4.35%	3.43%	\$ 17,151
North Reading	32	34	2	6.25%	2.65%	\$ 17,322
Reading	26	33	7	26.92%	2.58%	\$ 17,322
Revere	265	248	-17	-6.42%	19.36%	\$ 7,335
Saugus	179	170	-9	-5.03%	13.27%	\$ 17,322
Stoneham	79	80	1	1.27%	6.25%	\$ 17,198
Wakefield	82	100	18	21.95%	7.81%	\$ 17,322
Winchester	6	11	5	83.33%	0.86%	\$ 17,322
Winthrop	48	57	9	18.75%	4.45%	\$ 15,643
Woburn	111	114	3	2.70%	8.90%	\$ 17,322
Total Enrollment	1271	1281	10	0.79%	100.00%	

CITY OF REVERE: FY 2022 BUDGET SUMMARY
REGIONAL SCHOOLS

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
013221	510100	PERMANENT SALARIES	6,000	6,000	6,000	6,000	6,000	6,000	6,000
013221	511100	LONGEVITY	6,800	6,800	6,800	6,800	-	-	-
013221	512400	STIPEND	6,000	5,500	6,000	6,000	1,000	6,000	6,000
013222	524800	NE REG SCH	1,957,177	2,008,889	2,115,505	1,980,630	1,485,473	1,818,956	1,818,956
TOTAL	REGIONAL SCHOOLS		1,975,977	2,027,189	2,134,305	1,999,430	1,492,473	1,830,956	1,830,956

322 - REGIONAL SCHOOLS

FY 2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	16 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Vocational School Represent	N	07/01/76	46.03				6,000	6,000	6,000				12,000		12,000	
								6,000	6,000	-	-	-	12,000	-	12,000	
															OT Per Mayor	12,000

City of Revere - Fiscal Year 2022 Budget

322 - REGIONAL SCHOOLS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Northeast Regional School	013222-524800	1,980,630	1,818,956	1,818,956	-
Total Non Payroll Expenditures		<u>1,980,630</u>	<u>1,818,956</u>	<u>1,818,956</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	18,800	12,000	12,000	-
Total Non Payroll Expenses	1,980,630	1,818,956	1,818,956	-
Total Department Expenses	<u>1,999,430</u>	<u>1,830,956</u>	<u>1,830,956</u>	<u>-</u>

Section IV- Enterprise Funds

Enterprise Fund Overview

Description of the Purpose of an Enterprise Fund

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenditures of an Enterprise Fund are segregated into a separate fund with its own financial reporting and accountability.

An Enterprise Fund raises revenues through its own user charges and, where applicable, other funding sources. A community may choose to recover total service costs through user charges, but it is not required.

Water/Sewer Enterprise Fund

The Water/Sewer Enterprise Fund was formed in FY2002. Revenues consist of water/sewer user charges, penalties & interest assessments, water/sewer liens added to taxes, and miscellaneous revenue. Costs include mandated MWRA assessments, salaries, contracted services, maintenance fees, shared overhead costs, pension, health benefits and debt service. The Water/Sewer Enterprise Fund is a “full cost recovery” enterprise fund, meaning that all revenues generated from user charges cover both direct costs of the enterprise fund, as well as indirect costs (shared overhead) needed to operate and administer the fund.

The proposed FY22 total cost of \$28,894,330 includes shared overhead costs, pension, and health benefits of \$2,168,256. The total direct expenses of \$26,726,074 represent an increase of \$1,139,223 over FY2021. This increase is primarily attributable to additional FTE’s and an increase in debt service payments due to new debt issued through the Clean Water Trust. Also, worth noting is while our Water Assessment from the MWRA increased by 3.08%, our Sewer Assessment decreased by approximately \$100,000, or -0.88%. All other expenses that were not fixed (debt service and MWRA Assessments) increased in the aggregate by 3.53% due to the replenishing of several line items that were decreased during FY2021 and the pandemic.

To ensure that the City will generate enough revenue to cover all FY2022 expenses, it will be necessary to increase water and sewer rates by 3.9% for FY2022. Also, to keep the water rates from increasing more than the recommended 3.9% for FY2022, the Mayor is proposing that we use \$2,000,000 from the Water/Sewer Stabilization Fund to offset further increases. This transfer will leave a healthy \$5,500,000 remaining in the Water/Sewer Stabilization Fund, nearly 20% of the total annual operating budget for FY2022.

For FY2022, the City has added Capital Improvement Plan (CIP) for water/sewer/drains, which can be found in the CIP portion of the budget. The addition of a multi-year Capital Improvement Plan and FY2022 Capital budget will allow for the continuation of improvements to our water, sewer, and drainage systems citywide, as well as the purchase of equipment needed to properly maintain and repair the infrastructure of the City.

Solid Waste Enterprise Fund

The Solid Waste Enterprise Fund was adopted in FY2019 as part of the budget process. Revenues consist of charges for extra barrels, trash related 40u fines, fees, and other miscellaneous revenue. Costs include salaries, contracted services, maintenance fees, shared costs, and direct costs to rollout the new barrels.

The proposed FY2022 total costs of \$4,864,261 is an estimate based on actual historical data, as this is only the fourth year that these specific expenses have been segregated out of the General Fund. The FY2022 total costs represent an increase of approximately \$150,000 over FY2021. Increases in the cost of disposing of single stream recycling continue to be the biggest challenge for the City.

As part of the FY2022 budget process, the City has negotiated a new contract for solid waste and recycling collection and disposal that will help stabilize our hauling costs, decrease our single stream recycling costs, and replace aging equipment used to collect and dispose of our solid waste and recyclables.

The new contract with Capitol allows for us to save money by carving out the portion of the route that collects and disposes of solid waste from the Revere Housing Authority (RHA). The savings to the City is approximately \$150,000 per year. As a courtesy to the RHA, Capitol Waste will continue to pick up and dispose of the trash and recyclables for the housing authority if the Authority agree to pay Capitol directly for the services.

Also, the City was able to negotiate with Capitol Waste to take advantage of their favorable recycling disposal rates with Casella. Currently, the City is paying \$110/ton for “clean” recycling and \$150/ton for “dirty” recycling. Most all the current recycling is considered “dirty” and, as such, we are paying \$150/ton. With the new contract, Capitol Waste will be paying for recycling on behalf of the City at a rate of \$80/ton and will pass through these costs as part of its monthly billing of collections. This is estimated to decrease or expenses on recycling by approximately \$150,000.

For FY2022, we have applied for and are expected to receive a grant between \$25,000 and \$40,000 to promote proper recycling habits and enforcement. The grant will pay for inspections of recycled materials, as well as the distribution of information about proper recycling practices.

FY2022 will also be the last year in which we pay for the 16,000 barrels the City purchased to help with aesthetics, uniformity, and to help control costs of trash disposal. The last payment for these barrels is January 2022 and all debt service for the purchase of these barrels will be complete.

Enforcement of the newly adopted trash regulations should help raise revenues to avoid any revenue deficits for FY2022. All health code violations related to the new regulations will be deposited into the solid waste enterprise fund. Accordingly, we have increased estimated revenue by \$100,000 to \$350,000, which will help offset the total costs of managing solid waste in the City.

While the revenues do not cover the total costs of operations as they do in the water and sewer enterprise fund, they do offset the costs of the expenses. By isolating the revenues and expenses, with the adoption of the solid waste enterprise fund, the City hopes to better understand the net operating costs of the fund and be better equipped to manage related expenses.

430 – Water & Sewer Enterprise

Contact Information: Don Ciaramella, Superintendent 781-286-8145

Location: 321R Charger Street, Revere, 02151

Mission Statement

To rebuild and maintain the City of Revere's aging infrastructure to support the quality of life in our community, as well as ensuring the public drinking water system is safe for all the City's residents, businesses, and visitors and determined to educate all residents, including our younger generation, to understand the limits of our sewer system and emphasize the environmental impact of improper disposal of waste in our sewers and storm water system.

FY2021 Accomplishments

- Rebuilt the Peal Ave. Stairs as part of a community service project.
- Installed a new 285' lineal feet of 18" diameter ADS drain main in along Asti Ave. to facilitate storm water runoff from Geneva Street down Asti Avenue then connecting to a DOT box culvert.
- Implemented a Water Line Gate Exercise Maintenance Program to exercise all 1600 plus water gates in the City's with this program. WSD first will clear all debris that prevents access to the water gate in the water gate box. Once there is unfettered access to the water gate, the gate will be exercised to break any tuberculation in the gate so that we can determine if the gate is in good working order. It will then be determined if the gate is in working order if it needs to be overhauled or if it needs replacement.
- The Mission connection Wait Park Sanitary Pump Station was reestablished with the help of Weston and Sampson. This sanitary station had not communicated with the City of Revere's Mission System for many years and many attempts to reconnect this pump station to our Mission System had failed.
- In 2020, WSD will complete the Hydrant Inspection Program. This program was designed to test, evaluate, exercise, and paint all 850 fire hydrants in the City of Revere. WSD will have compiled all flow date (GPM), PSI date and general hydrant information on all 850 hydrants.
- The permit process was completed for dredging of Green Creek. Dredging of Green Creek will commence this year and will be completed in FY 2023.



- Rehabilitation of the Point of Pines Drain Station building was completed. A new rubber roof was installed on this building. Previously there was no roof on the structure at all. Rainfall was allowed to enter the building and cause potential damaged to the equipment housed in this structure.
- WSD was able to un-earth two previously unknown storm water drainage outfalls on Salem Street that serve to drain North Revere.
- WSD corrected the North Marshall Street Sanitary Pump Station dry well which had I&I issues since at least 2016.
- Point of Pines Sanitary Station had been in operation for the last 7 years without the 3 pumps being overhauled. This year a spare pump was purchased for approximately \$20,000 and all 3 pumps were systematically removed and overhauled so that the pump station runs at peak efficiency.
- A new pedestrian bridge was constructed and installed by the WSD at the end of Sears Street.
- A new 2inch Water Service was Installed into City Hall.
- Asti Avenue and Geneva Street Drain Improvement Project in which New Drain Line and Catch Basins were Installed.
- Pitcairn – Patriots Parkway- Squire Road – New Drain Line, 2 Catch Basins and Manholes Installed
- Pitcairn to Rumney Road - New Drain Line, 2 Catch Basins and Manholes Installed
- McClure Street – Drainage Improvements – Installed 7 new Catch Basins.
- Pearl Avenue w/ New Drain Outfall & Catch Basins
- Cleaned Eastern County Ditch
- New Pump and Discharge on Festa Road
- Richie Road Station - New Pump and Transducers
- Point of Pines Drain Station – Rehauled Entire Station Including Valves and Gates
- New Flap Gate Outfall on Rice Avenue Pump Station
- Oak Island Tide Gate Maintenance Refurbished
- Refurbished Station at Rumney Marsh
- 50+ Plus Catch Basins and Manholes Rebuilt Throughout the City
- New Drain on George Avenue
- Updated Booster Station Pumps at Reservoir Ave - Now they are all Variable Speed Pumps
- 84 Water Break Repairs- City Wide
- New 12” Inch Main Shirley Avenue – Beach Street – Ocean Avenue
- Replaced 8 New Hydrants on Revere Beach Boulevard
- New Hydrants-25
 - 2 on Breeden’s Lane
 - 1 on Rumney Road and Patriot Parkway
 - 2 on Endicott Avenue
 - 1 on Adams Court
 - 1 on Proctor Avenue

- 1 on Burnett Road
- 1 on Argyle Street and Ellerton Street
- 1 on Tuckerman Street
- 1 on Tapley Avenue
- 1 on Revere Street and Sachem Street
- 1 on Interval Street
- 2 on Bellevue Avenue
- 8 on Revere Beach Blvd
- 1 on Pitcairn St and Patriot Parkway
- 1 on Stark Ave and Rumney Rd
- Rebuilt over 60 Hydrants.
- Repainted 80% of all Hydrants Throughout the City
- New Water Mains on Alice Street and Vera Street tied into Dashwood Street.
- New Water Mains on South Cambridge, Cambridge Street, Essex Street, Furness Street & Genesee Street
- New Water Main on Taft Street
- Breeden’s Lane - Add on Water Main to Existing Running Down Entire Street.
- Belleview Avenue - Add on Water Main to Existing Running Down Entire Street.
- Gate Replacements-20
 - 1 at North Shore Road at Revere Street
 - 1 at Butler 12 Inch Gate
 - 3 New Gates Rumney Road – Stark Avenue
 - 3 at Rumney Road & Broadway
 - 1 at Endicott Avenue
 - 2 New at Bellingham Street & Washington Park
 - 2 on Patriots Parkway and Pitcairn Street
 - 1 at 35 Squire Road
 - 1 at Central Avenue and School Street
 - 1 at Overlook Ave and Campbell Ave
 - 1 at Reservoir Ave
 - 2 at Irving St
 - 1 at Victoria St and Vinyl St
- Rebuilt/Refurbished 15 Gates
- 400,000 Linear Feet of Sewer Lines Cleaned by National Water Main Contract and Water. Sewer & Drain Department
- New Sewer Line on Jones Road, Henry Street and George Avenue

- New Sewer Station on the Corner of George Avenue
- New Beachmont Pump Station
- New Tsurumi Pump in the Point of Pines
- Serviced Point of Pines Pumps – Changed to all New Equipment.
- Serviced and Refurbished Waite Park Pumps, Check Valves and New Transducer
- Service Goldie Street Pumps
- Fixed Dix Street issue of Constantly Burning Out. Rewired Entire Station and Replaced One Pump
- Refurbished Atwood Street New Transducer
- Milano Electrical Issues and New Transducer
- New Bypass at Waite Park
- Cleaned Grease Out of All Sewer Pumps Stations
- New Enclosure on Malden Street
- Beachmont Public Stairs
- Bollards Installed around Malden Street Pump Station
- Laid New Electrical Conduit on Oakwood Avenue and Gordon Road.

FY2022 Goals & Objectives

- 1) **Goal:** To complete major drainage rehab from the Malden St. area to the Squire Rd. area. Currently 2/3 of the city is without proper drainage.
Objective: To alleviate flooding conditions throughout the City. To continue to identify problem areas and increase the percentage of drainage.
Mayoral Goal: Professionalize City Services, Embrace Technology

- 2) **Goal:** The Water, Sewer and Drain Dept has identified new issues related to isolation values. By replacing valves in the areas of Reservoir and Suffolk Ave., we will alleviate low pressure issues.
Objective: Continue to improve the water system infrastructure.
Mayoral Goal: Professionalize City Services, Uphold Professional and Ethical Standards

- 3) **Goal:** The City of Revere currently is working to replace the single speed pump system located at the Reservoir with a variable speed pump station system. We are currently the only City in Massachusetts that still runs off the old model single speed pump system.
Mayoral Goal: Professionalize City Services, Uphold Professional and Ethical Standards, Embrace Technology

- 4) **Goal:** Add a new sanitary pump station to the Beachmont area. Specifically, to impact the George Ave. and Henry St areas.
Objective: By implementing a new pump station, new sewer lines and mains in this area, we will help alleviate sewer backups and provide better gravity feed to the pump station.
Mayoral Goal: Professionalize City Services, Embrace Technology

- 5) **Goal:** To request a bid to replace 40 new fire hydrants within the City.
Objective: To replace, paint and establish fire hydrants throughout the City and continue the hydrant program. This will help the City keep up with fire protection codes.
Mayoral Goal: Professionalize City Services, Uphold Professional and Ethical Standards
- 6) **Goal:** Begin to exercise gates throughout the City that have not been assessed or exercised in many years due to the lack of manpower.
Objective: To ensure that the gates have proper movement in the case of an emergency shut down.
Mayoral goal: Uphold Professional and Ethical Standards
- 7) **Goal:** To continue the City's leak detection program
Objective: To decrease the amount of unaccounted for water throughout the City.
Mayoral goal: Uphold Professional and Ethical Standards
- 8) **Goal:** Continue to work with engineering firms to help better familiarize staff with our current water infrastructure.
Mayoral goal: Professionalize City Services, Uphold Professional and Ethical Standards, Embrace Technology

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Total Work Orders Completed	5,042	7,672	5,081	5,500
Total Sewer and Drain	3,141	3,887	2,650	300
Total Water	1,901	3,439	1,910	2,200
Catch Basin Cleanings and Maintenance	1,667	736	324	350
Pump Station Inspections	647	975	375	400
Manhole Inspects and Repairs	74	88	78	80
Hydrant Inspection and Maintenance	763	850	525	600
Sink Hole Repair	27	34	16	20
Turn-on and Shut-offs	80	187	185	185
SSO Response	8	1	0	0
Sewer Blockages Main and Private	99	164	130	120
Water Main Breaks	36	69	70	60
Water Box Repair	70	106	65	75
Water-Mark Out and Dig Safe	505	959	1,080	1,100

FY 2022 Budget Summary

Water & Sewer Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	1,706,184
Expenses		1,476,900
Assessments - Sewer		11,145,798
Assessments - Water		5,781,193
Debt & Interest		6,615,999

Total W/S Enterprise Appropriated Costs: \$ 26,726,074

B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund

Health & Dental Insurance		348,642
Medicare		23,128
Pensions		233,383
Shared Employees		882,960
Shared Facilities		680,143

Total Costs Appropriated in General Fund & Transferred to W/S Enterprise Fund: \$ 2,168,256

Total W/S Enterprise Fund Costs: \$ 28,894,330

C. General Fund Subsidy

Revenue - from Rate	\$	29,354,330
P.S.M. - Outside Meter Credit		(250,000)
Discount - Senior		(210,000)
Less Total Costs		28,894,330

Total General Fund Subsidy: \$ -

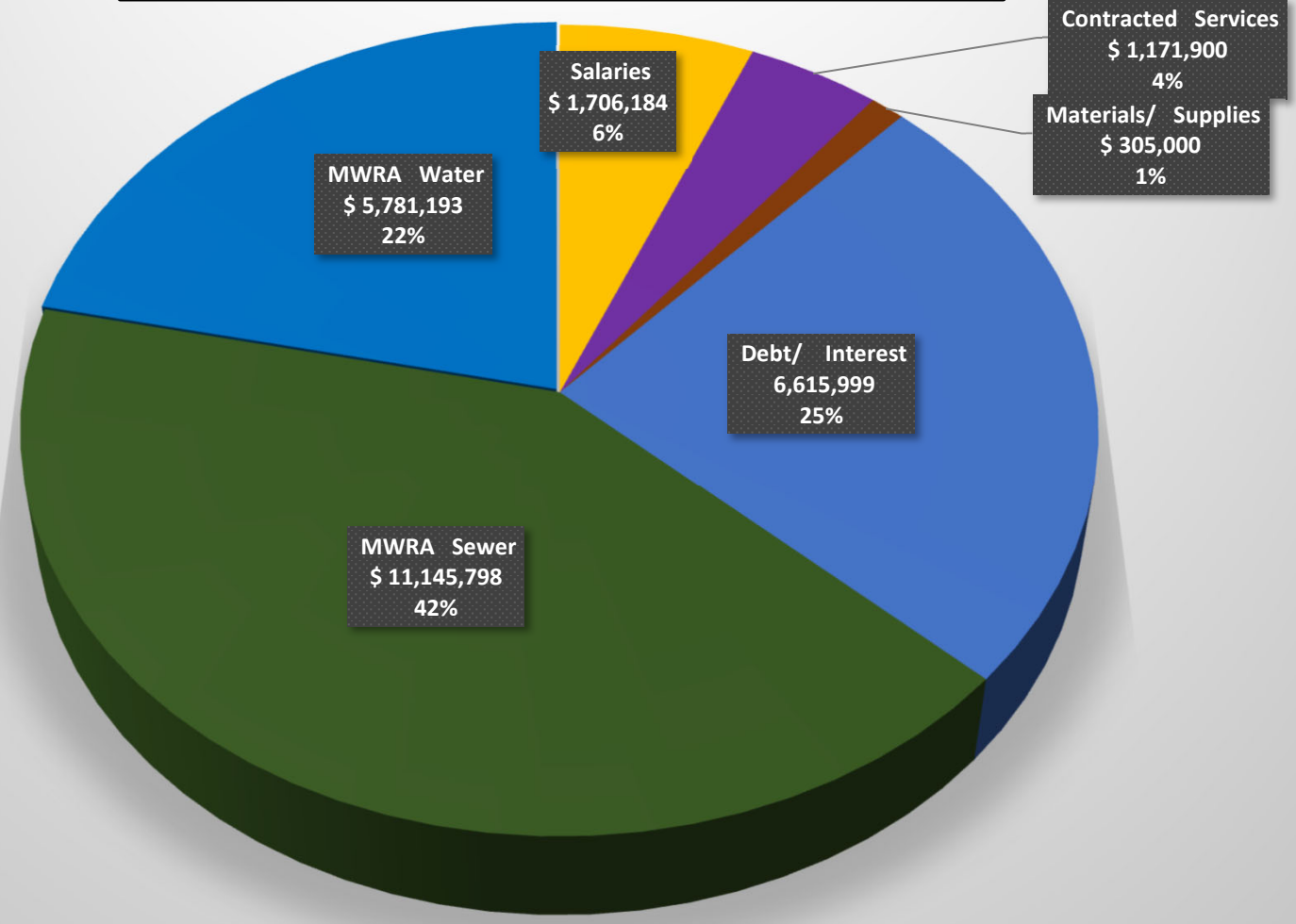
D. Source of Funding for Costs Appropriated in W/S Enterprise Fund

Revenue	\$	26,894,330
Taxation		-
From Retained Earnings		-
Free Cash/ Stabilization		2,000,000

Total Source of Funding for Costs

Appropriated in W/S Enterprise Fund: \$ 28,894,330

City of Revere - FY2022 Budget
Public Works - Water & Sewer Enterprise Fund
Direct Expenses: \$26,726,074



**CITY OF REVERE: FY 2022 BUDGET SUMMARY
WATER & SEWER ENTERPRISE**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
604301	510100	PERMANENT SALARIES	1,035,226	1,330,539	1,548,925	1,322,269	1,032,421	1,746,833	1,504,641
604301	510900	SALARY - OVERTIME	223,298	232,789	146,000	146,000	187,713	129,196	129,196
604301	511100	LONGEVITY	21,900	23,195	28,000	14,200	8,623	14,200	14,200
604301	512200	CLOTHING ALLOWANCE	14,850	16,500	20,900	16,500	8,800	17,600	17,600
604301	512210	TRAVEL ALLOWANCE	2,000	1,833	-	-	-	-	-
604301	512301	EDUCATIONAL INCENTIVE	5,120	7,268	13,140	8,811	5,394	8,387	8,387
604301	512400	STIPEND	12,569	10,751	14,000	33,011	8,500	32,160	32,160
604301	516600	SALARY - SICK LEAVE BUY BACK	4,846	18	-	-	12,574	-	-
604302	520800	GASOLINE & OIL	41,240	35,789	66,500	66,500	14,569	66,500	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	-	2,758	22,000	25,000	5,474	28,100	25,000
604302	521200	MWRA ASSESSMENT - SEWER	10,775,969	10,761,283	10,994,231	11,244,370	7,523,884	11,145,798	11,145,798
604302	521300	MWRA ASSESSMENT - WATER	4,896,715	5,185,345	5,263,284	5,608,417	3,914,304	5,781,193	5,781,193
604302	522400	COMPUTER SERVICES	-	12,609	39,000	60,000	49,633	97,400	60,000
604302	522800	AUDIT & ACCOUNTING SERVICES	-	11,400	12,000	12,000	-	12,000	12,000
604302	523440	PRINTING & MAILING	-	37,452	40,000	50,000	24,360	50,000	50,000
604302	524000	PEST/ RODENT CONTROL	-	45,788	100,000	20,000	37,704	20,000	20,000
604302	524500	BUILDING MAINTENANCE & REPA	138,691	110,668	100,000	100,000	78,233	150,000	100,000
604302	524600	MAINTENANCE OF EQUIPMENT	120,327	64,305	100,000	85,000	72,627	135,000	50,000
604302	525000	CONTRACTED SERVICES	507,015	464,990	-	-	-	500,000	-
604302	525100	MEDICAL EXPENSES	-	-	-	2,000	634	2,000	2,000
604302	526500	PREVENTATIVE MAINTENANCE	-	-	-	-	-	140,000	75,000
604302	526600	EMERGENCY REPAIRS	-	-	-	-	-	200,000	100,000
604302	527010	RENTALS & LEASES	38,998	30,766	50,000	50,000	21,557	55,000	55,000
604302	528200	DRAINAGE AND SEWER MAINTEN	528,376	89,064	275,000	275,000	331,080	455,000	275,000
604302	528300	LEAK DETECTION	-	15,435	16,000	16,000	13,125	16,000	16,000
604302	528600	SAFE WATER DRINKING ASSESSM	12,105	11,612	15,400	15,400	12,432	15,400	15,400
604302	528800	CULVERT CLEANING	-	-	-	15,000	9,849	45,000	25,000
604302	528900	CATCH BASIN/LATERAL LINE	419,775	289,961	500,000	200,000	95,268	200,000	150,000
604304	540000	OFFICE SUPPLIES	24,223	10,540	15,000	15,000	5,974	15,000	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIP	2,716	7,961	35,000	35,000	14,836	50,000	35,000
604304	541500	WATER METERS	46,373	60,180	-	-	-	30,000	30,000

**CITY OF REVERE: FY 2022 BUDGET SUMMARY
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
604304	544000	MATERIALS	86,223	137,577	100,000	200,000	144,229	280,000	200,000
604304	544500	SEWER & WATER SERVICES	60,411	31,802	32,000	34,700	20,767	34,700	25,000
604307	570150	POLICE DETAILS	15,111	14,008	25,000	25,000	17,741	25,000	25,000
604307	572100	BANKING SERVICES	-	104,017	70,000	100,000	118	100,000	25,000
604308	574100	OUTSIDE LEGAL SERVICES	181,191	27,591	25,000	25,000	11,177	50,000	25,000
604308	587100	NEW EQUIPMENT	62,600	211,553	-	-	218,688	150,000	-
604308	587300	CAPITAL IMPROVEMENTS	387,000	90,442	-	-	467,781	-	-
604309	591100	BONDED DEBT	2,599,679	2,634,460	3,656,327	-	-	4,717,822	4,717,822
604309	591200	NOTES AND BONDS	-	111,208	-	3,943,720	3,052,413	-	-
604309	591210	SRF BOND ADMIN FEES	279,657	122,873	112,781	-	13,241	116,959	116,959
604309	591215	INTEREST ON ST DEBT	-	10,000	-	110,649	109,994	-	-
604309	591500	INTEREST ON LT DEBT	1,262,067	1,452,364	1,689,835	1,700,296	1,682,547	1,781,218	1,781,218
604308	596000	TRANSFERS OUT	3,641,378	2,861,093	-	-	2,254,222	-	-
TOTAL	WATER & SEWER ENTERPRISE		27,447,650	26,679,786	25,125,323	25,574,843	21,482,486	28,413,466	26,726,074

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Chief of Public Works/ Infrast	N	02/12/14	8.38		39.0	1.00	150,000	150,000	-	1,100		-	151,100	75,550	75,550
Assistant Superintendent	N	10/06/88	33.75		39.0	1.00	122,569	122,569	15,400	1,100		-	139,069	-	139,069
Class 4 Water Distribution Op	N	01/01/06	16.50		39.0	1.00	101,959	101,959	2,000	-		-	103,959	-	103,959
Special Assistant W&S Admin	N	01/18/17	5.45		39.0	1.00	63,732	63,732	4,780	-		-	68,512	-	68,512
Principal Clerk	N	05/08/12	10.15		39.0	1.00	48,095	48,095	1,000	-		-	49,095	-	49,095
Principal Clerk	N	12/10/18	3.56		39.0	1.00	48,095	48,095	-	-		-	48,095	-	48,095
Principal Clerk	N	01/15/14	8.46		39.0	1.00	48,094	48,094	3,607	-		-	51,701	-	51,701
Enterprise General Foreman	N	11/16/06	15.63		40.0	1.00	82,638	82,638	22,460	1,100		-	106,198	-	106,198
Supervisor	N	09/28/16	5.76		40.0	1.00	64,854	64,854	-	1,100		-	65,954	-	65,954
Water Technician	N	02/05/96	26.42		40.0	1.00	71,467	71,467	4,000	1,100		-	76,567	-	76,567
Supervisor	N	11/06/17	4.65		40.0	1.00	68,608	68,608	1,500	1,100		-	71,208	-	71,208
Supervisor	N	11/06/17	4.65		40.0	1.00	64,854	64,854	-	1,100		-	65,954	-	65,954
Working Foreman	N	11/13/17	4.63		40.0	1.00	58,115	58,115	-	1,100		-	59,215	-	59,215
Working Foreman	N	11/05/18	3.65		40.0	1.00	58,115	58,115	-	1,100		-	59,215	-	59,215
Laborer	N	09/03/19	2.82		40.0	1.00	50,066	50,066	-	1,100		-	51,166	-	51,166
Craftsman	N	11/05/18	3.65		40.0	1.00	53,373	53,373	-	1,100		-	54,473	-	54,473
Laborer	N	09/09/19	2.81		40.0	1.00	50,066	50,066	-	1,100		-	51,166	-	51,166
Laborer	N	11/26/18	3.59		40.0	1.00	50,071	52,359	-	1,100		-	53,459	-	53,459
Laborer	N	11/27/18	3.59		40.0	1.00	50,066	50,066	-	1,100		-	51,166	-	51,166
AMI Analyst	Y				39.0	1.00	58,000	58,000	-	-		-	58,000	-	58,000
Laborer	Y				40.0	1.00	50,066	50,066	-	1,100		-	51,166	-	51,166
Laborer	Y				40.0	1.00	50,066	50,066	-	1,100		-	51,166	-	51,166
Construction Oversight	Y				40.0	1.00	75,000	75,000	-	-		-	75,000	-	75,000
						23.00	1,537,969	1,540,257	54,747	17,600	-	-	1,612,604	75,550	1,537,054
														Part Time Other Salaries	39,934
														On Call	26,000
														Emergency OT	83,196
														Scheduled OT	20,000
														1,706,184	

City of Revere - Fiscal Year 2022 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Gasoline & Oil	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
Telephone Communication	604302-520900	25,000	28,100	25,000	(3,100)
Cell Phones			25,000		
Water meter reader transmitter			500		
Answering Services			800		
W/S alarms/fax data line			1,800		
MWRA Assessment - Sewer	604302-521200	11,244,370	11,145,798	11,145,798	-
MWRA Assessment - Water	604302-521300	5,608,417	5,781,193	5,781,193	-
Computer Services	604302-522400	60,000	97,400	60,000	(37,400)
Sensus Analytics Software			20,000		
Cartegraph			50,000	27,000	
Computer Hardware/Meter Handheld Devices			12,000		
Computer Software			10,000		
Citizen Serve			5,400		
Audit & Accounting Services	604302-522800	12,000	12,000	12,000	-
Printing & Mailing	604302-523440	50,000	50,000	50,000	-
Pest/ Rodent Control	604302-524000	20,000	20,000	20,000	-
Building Maintenance & Repair	604302-524500	100,000	150,000	100,000	(50,000)
Building alarm; general repairs; pump station repairs.			100,000		
Pump Stations Preventative Maintenance			50,000		
Maintenance of Equipment	604302-524600	85,000	135,000	50,000	(85,000)
Repairs of vehicles.					
Contracted Services *	604302-525000	-	500,000	-	(500,000)
Project Mgmt & design for EPA Consent Decree					
Medical Expenses	604302-525100	2,000	2,000	2,000	-
Preventative Maintenance	604302-526500	-	140,000	75,000	(65,000)
Generator Preventive Maintenance & Repairs			40,000	25,000	
Pump Preventive Maintenance & Repairs			100,000	50,000	
Emergency Repairs	604302-526600	-	200,000	100,000	(100,000)
Emergency Water Main Repair			100,000	50,000	

City of Revere - Fiscal Year 2022 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Rentals & Leases	604302-527010	50,000	55,000	55,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.		41,000	46,000		
Copy machine lease		3,300	3,300		
Other rentals as needed		5,700	5,700		
Drainage & Sewer Maintenance	604302-528200	275,000	455,000	275,000	(180,000)
Removal of excavation materials		200,000	300,000		
Wet well cleaning of pump stations		50,000	150,000		
Soil testing		25,000	5,000		
Leak Detection	604302-528300	16,000	16,000	16,000	-
Safe Water Drinking Assessment	604302-528600	15,400	15,400	15,400	-
Culvert Cleaning	604302-528800	-	45,000	25,000	(20,000)
Phragmites/invasive species - fire prevention					
Catch Basin/ Lateral Line	604302-528900	200,000	200,000	150,000	(50,000)
Contracted cleaning of sewer lines.			500,000		
Office Supplies	604304-540000	15,000	15,000	15,000	-
Office Supplies.			15,000		
Tools & Equipment	604304-541000	35,000	50,000	35,000	(15,000)
Small tools			20,000		
Clothing			3,000		
Equipment			27,000		
Water Meters	604304-541500	15,000	30,000	30,000	-
Materials & Supplies	604304-544000	200,000	280,000	200,000	(80,000)
Processed Gravel			40,000		
Materials for emergency water projects			150,000		
Concrete			20,000		
Infrastructure materials - manhole covers/hydrants/piping/couplings/ etc.			28,000		
Replenish supplies (paint etc.)			2,000		
Pavement work			40,000		
Sewer & Water Services	604304-544500	34,700	34,700	25,000	(9,700)
Dig Safe			13,700		
EZpass			1,000		
MBTA Utility Fees			13,000		
Educational Membership Fees (NEWEA etc..)			2,000		
MWRA Lab Fees			5,000		

City of Revere - Fiscal Year 2022 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
<u>Sewer & Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
<u>Banking Services - Lockbox</u>	604307-572100	100,000	100,000	25,000	(75,000)
<u>Outside Legal Services</u>	604308-574100	25,000	50,000	25,000	(25,000)
<u>New Equipment *</u>	604308-587100	-	150,000	-	(150,000)
<u>Capital Improvements</u>	604308-587300	-	-	-	-
	Total Non Payroll Expenditures	<u>18,279,387</u>	<u>19,849,091</u>	<u>18,403,891</u>	<u>-</u>
Footnotes:					
* Funded through CIP.					

City of Revere - Fiscal Year 2022 Budget

DEBT SERVICE: Water and Sewer Enterprise Fund

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Bonded Debt	604309-591100	3,943,720	4,717,822	4,717,822	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)					
SRF Bond Administrative Fees *	604309-591210	110,649	116,959	116,959	-
Interest on Short Term Debt	604309-591215	-	-	-	-
Interest on Long Term Debt	604309-591500	1,700,296	1,781,218	1,781,218	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)					
		<u>5,754,665</u>	<u>6,615,999</u>	<u>6,615,999</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses	1,552,799	1,948,376	1,706,184	(242,192)
Total Non Payroll Expenses	1,426,600	2,922,100	1,476,900	(1,445,200)
MWRA Assessments	16,852,787	16,926,991	16,926,991	
Total Debt Expense	5,754,665	6,615,999	6,615,999	-
Total Department Expenses	<u>25,586,851</u>	<u>28,413,466</u>	<u>26,726,074</u>	<u>(1,687,392)</u>

425 – Solid Waste Enterprise

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To continue to cultivate public trust and enhance the highest quality of life for Revere's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective services and infrastructure that promotes public health, personal safety, economic growth and civic vitality.

FY2021 Accomplishments

- Extended the street sweeping program to include the month of December.
- Added 2 additional weeks for yard waste pickup, for a total of 20 weeks.
- Re-evaluated and put together a new, viable, three-year city trash and recycling contract.
- Successfully completed the second year of recycling enforcement program funded by the Mass DEP.

FY2022 Goals & Objectives

- 1) **Goal:** To focus our workforce and resources on services and projects that will provide maximum benefits for the City and its residents.

Objective: Streamline communications between various departments to exchange ideas and enhance efficiencies. Interact with other cities to promote informational idea exchanges. Organize a household hazardous waste program and spring clean-up. Continue applying for DEP grants for various programs such as Composting and Recycling Education.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 2) **Goal:** To continue to improve the aesthetics and cleanliness of City streets.

Objective: Put out to bid an enhanced Trash & Recycle contract. Create a Solid Waste Enterprise position to closely monitor the City's trash and recycle collections to ensure compliance with both the new City Trash Contract & the existing City Trash Ordinance. Research and implement an Adopt-A-Street Programs for residents to participate in to help build and promote Community pride.

Mayoral Focus Area: Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development



3) **Goal:** To purchase a new City trash compactor.

Objective: Increase the frequency of trash barrel pickups at City parks & streets.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
New Trash Carts - Initial Delivery	706	479	710	550
New Trash Carts Subsequent Delivery	394	289	585	750
New Trash Carts Purchased	215	331	230	300
Recycling Bins Delivered	50	20	12	10
Trash Carts Reported Missing	706	479	710	550

FY 2022 Budget Summary

Solid Waste/ Recycling Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	468,881
Expenses		4,195,380
Capital Expenditures		200,000

Total Enterprise Appropriated Costs: \$ 4,864,261

B. Costs Appropriated in General Fund Transferred to Solid Waste/ Recycling Enterprise Fund

Health & Dental Insurance	\$	-
Medicare		-
Pensions		-
Shared Employees		-
Shared Facilities		-

Total Costs Appropriated in General Fund & Transferred to Enterprise Fund: \$ -

Total Solid Waste/ Recycling Enterprise Fund Costs: \$ 4,864,261

C. General Fund Subsidy

Revenue - from charges, fines, textiles, etc	\$	350,000
Less Total Costs		4,864,261

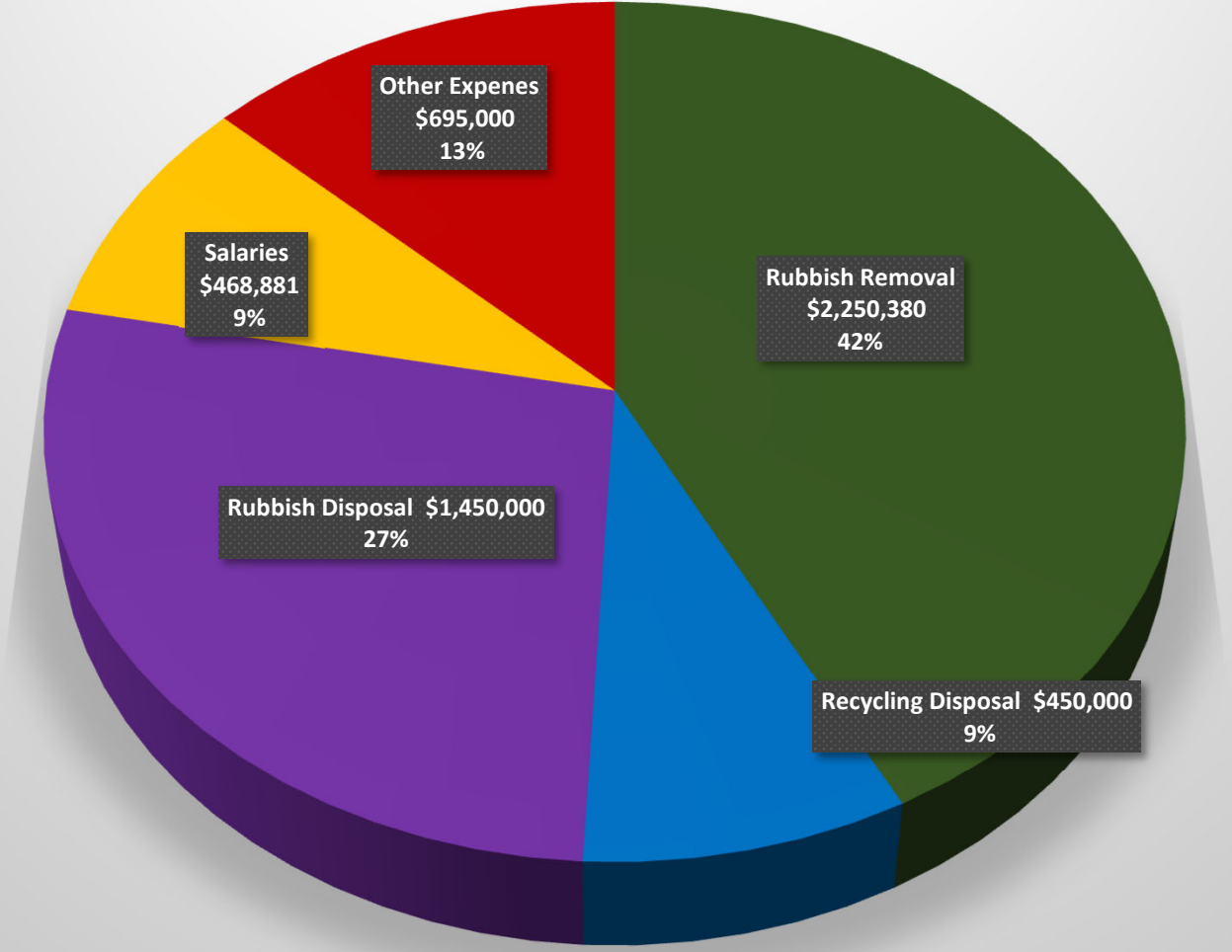
Total General Fund Subsidy: \$ (4,514,261)

D. Source of Funding for Costs Appropriated in Solid Waste/ Recycling Enterprise Fund

Revenue	\$	350,000
Taxation		4,514,261
From Retained Earnings		-
Free Cash		-

**Total Source of Funding for Costs
Appropriated in Solid Waste/ Recycling Enterprise Fund:** \$ 4,864,261

**City of Revere - FY2022 Budget
Public Works - Solid Waste Enterprise
Direct Expenses: \$4,864,261**



**CITY OF REVERE: FY 2022 BUDGET SUMMARY
SOLID WASTE/ RECYCLING ENTERPRISE**

Org	Object	DESCRIPTION	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY 2021 Budget	FY 2021 Q3 YTD	FY2022 Dept Req	FY 2022 Mayors Rec
624231	510100	PERMANENT SALARIES	-	245,240	337,884	357,145	248,432	408,792	411,230
624231	510900	SALARY - OVERTIME	-	43,120	30,000	20,151	24,816	26,000	20,151
624231	511100	LONGEVITY	-	15,101	16,400	18,000	12,112	18,000	18,000
624231	512200	CLOTHING	-	4,400	6,600	6,600	3,300	6,600	6,600
624231	512210	TRAVEL ALLOWANCE	-	2,000	2,000	2,000	1,372	2,000	2,000
624231	512400	STIPEND	-	2,700	2,700	4,200	3,554	14,900	10,900
624231	516600	SALARY - SICK LEAVE BUY BACK	-	-	-	-	1,020	-	-
624232	521400	RUBBISH REMOVAL	-	1,901,198	2,163,000	2,206,260	1,619,349	2,250,380	2,250,380
624232	521450	RECYCLING DISPOSAL	-	373,441	300,000	550,000	464,837	600,000	450,000
624232	521500	RUBBISH DISPOSAL	-	1,276,392	1,220,000	1,220,000	1,240,405	1,450,000	1,450,000
624232	522400	COMPUTER SERVICES	-	990	18,000	18,000	10,190	25,000	25,000
624232	524000	PEST/ RODENT CONTROL	-	3,877	20,000	5,000	-	20,000	5,000
624232	525000	CONTRACTED SERVICES	-	-	-	-	-	-	-
624238	580000	CAPITAL OUTLAY	-	249,517	340,000	340,000	348,750	200,000	200,000
624238	587100	NEW EQUIPMENT	-	-	20,000	15,000	264	50,000	15,000
TOTAL	SOLID WASTE/RECYLCING ENTERPRISE		-	4,117,974	4,476,584	4,762,356	3,978,401	5,071,672	4,864,261

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

FY2022

Job Title	New Position?	Service Date	Yrs of Service at 6/30/22	15 Yr Step	FTE # of Hours	FTE	FT Base Salary	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor															
Sanitation Supervisor	N	09/22/86	35.79	X	40.0	1.00	72,966	72,966	13,700	1,100		2,000	89,766		89,766
Sanitation Supervisor	N	04/04/88	34.26	X	40.0	1.00	65,703	67,991	5,400	1,100		-	74,491		74,491
Craftsman	N	01/04/87	35.51	X	40.0	1.00	56,050	58,338	5,800	1,100		-	65,238		65,238
Swingshift Working Foreman	N	12/12/11	10.56		40.0	1.00	55,819	58,107	1,000	1,100		-	60,207		60,207
Craftsman	N	02/13/12	10.38		40.0	1.00	53,373	53,373	-	1,100		-	54,473		54,473
Laborer	N	11/05/18	3.65		40.0	1.00	50,071	52,359	3,000	1,100		-	56,459		56,459
Principal Clerk	N	09/24/18	3.77		39.0	1.00	48,096	48,096	-	-		-	48,096		48,096
						7.00	402,079	411,230	28,900	6,600	-	2,000	448,730	-	448,730
														PT Salaries	
														DPW Overtime	20,151
														Per Mayor	468,881

City of Revere - Fiscal Year 2022 Budget

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

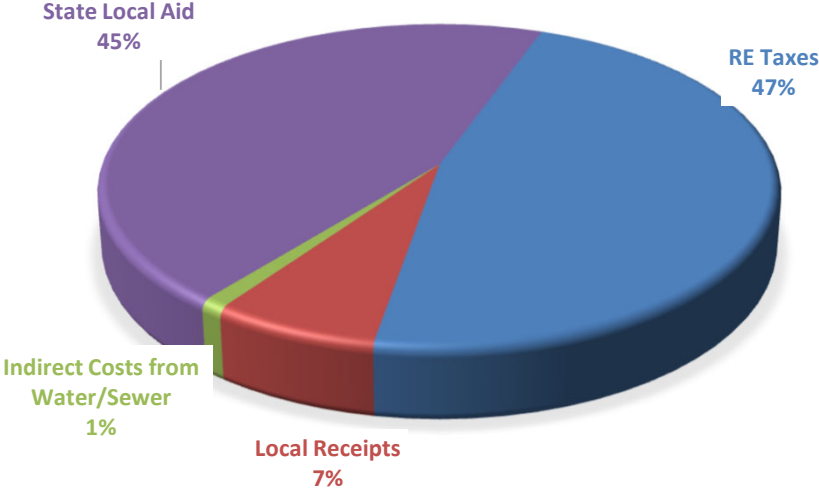
425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise					
Account Name	Account Number	Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Rubbish Removal	624232-521400	2,206,260	2,250,380	2,250,380	-
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
Recycling Disposal	624232-521450	550,000	600,000	450,000	(150,000)
Rubbish Disposal	624232-521500	1,220,000	1,450,000	1,450,000	-
Disposal of yard & curbside waste materials, paint & oil, white goods, etc.					
Computer Services	624232-522400	18,000	25,000	25,000	-
Trash app					
Trash cart tracking software					
Pest/ Rodent Control	624232-524000	5,000	20,000	5,000	(15,000)
Capital Outlay	624238-580000	340,000	200,000	200,000	-
Trash barrels - lease.					
New Equipment	624238-587100	15,000	50,000	15,000	(35,000)
Purchase of additional waste or recycling barrels as needed.					
Total Non Payroll Expenditures		<u>4,354,260</u>	<u>4,595,380</u>	<u>4,395,380</u>	<u>(200,000)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2021	Dep Req FY 2022	Mayor Req FY 2022	Difference
Total Payroll Expenses		408,096	476,292	468,881	(7,411)
Total Non Payroll Expenses		4,354,260	4,595,380	4,395,380	(200,000)
Total Department Expenses		<u>4,762,356</u>	<u>5,071,672</u>	<u>4,864,261</u>	<u>(207,411)</u>

Section V - Revenue Detail

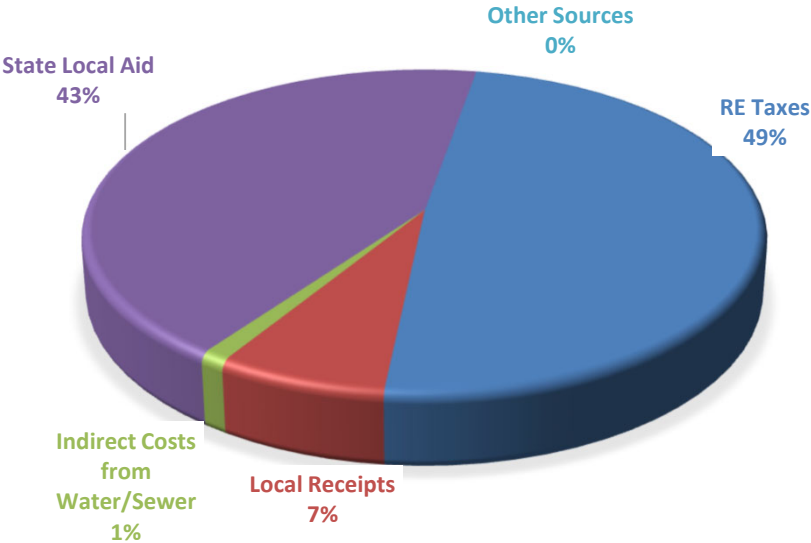
TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including real estate taxes, local receipts, and state aid. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

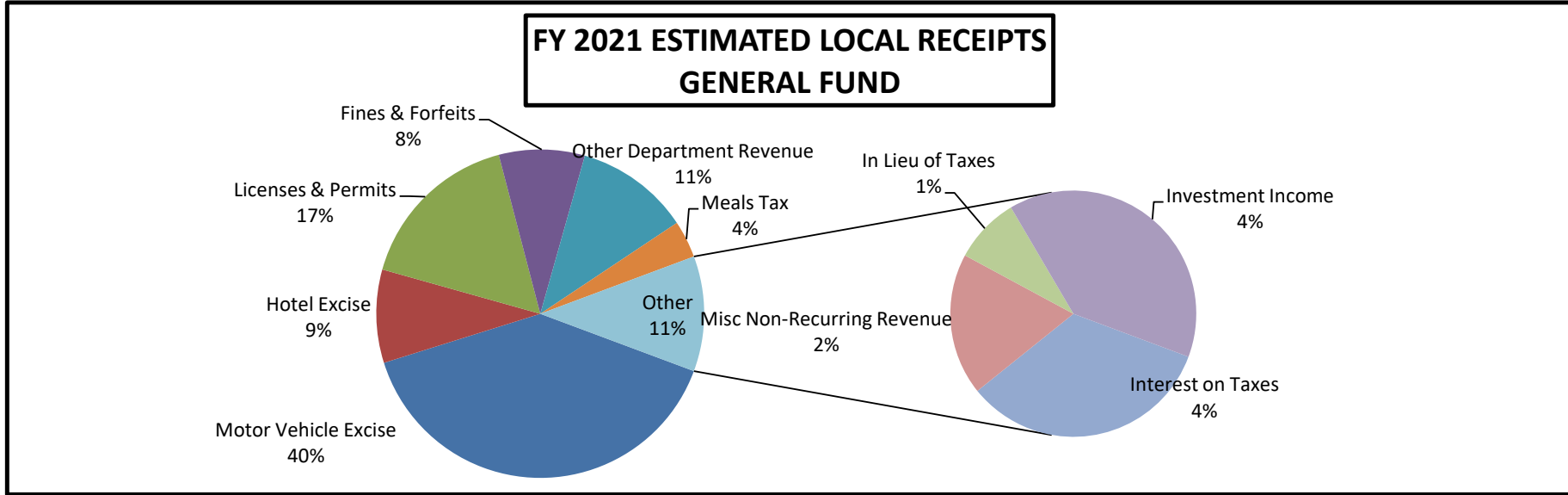
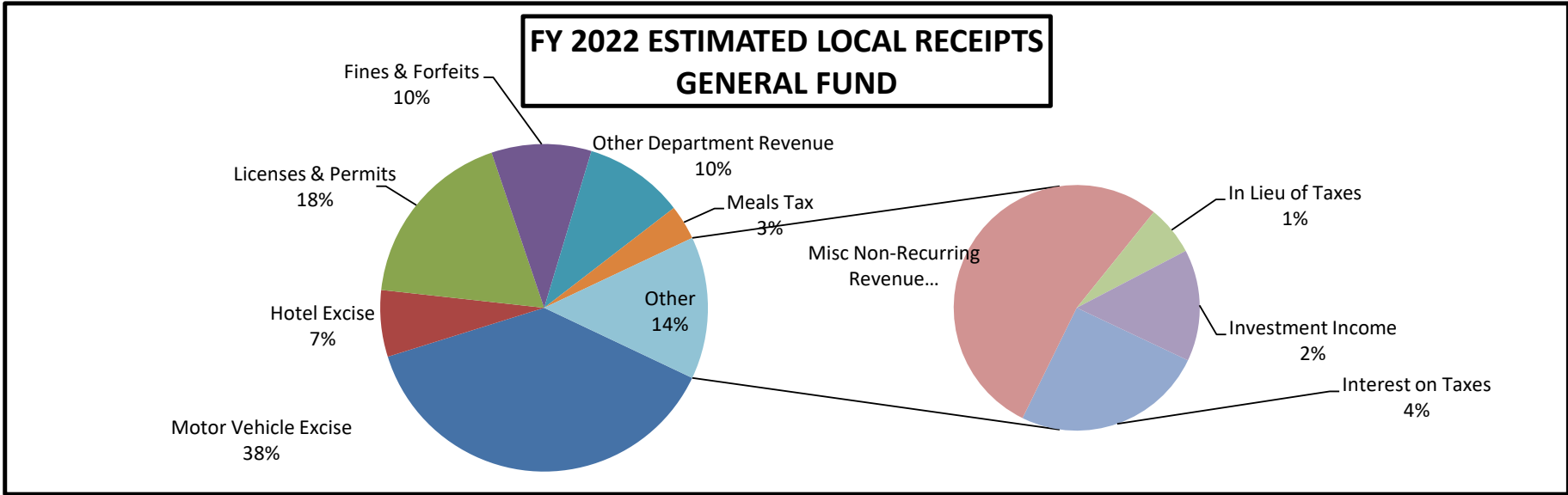
FY 2022 ESTIMATED REVENUES GENERAL FUND



FY 2021 ESTIMATED REVENUES GENERAL FUND

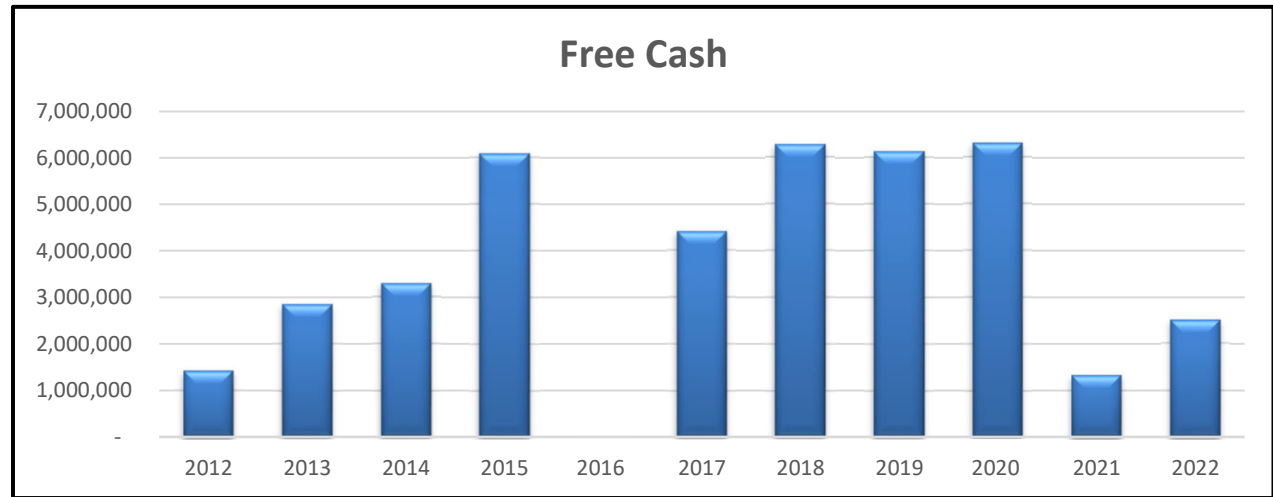


LOCAL RECEIPTS - GENERAL FUND



City of Revere - Free Cash - 10 Year Analysis

	FREE CASH	
2012	1,419,030	11 FC
2013	2,851,427	12 FC
2014	3,292,270	13 FC
2015	6,088,407	14 FC
2016	-	
2017	4,412,174	15,16FC *
2018	6,273,580	17 FC
2019	6,127,553	18 FC
2020	6,303,811	19 FC
2021	1,329,154	20 FC
2022	2,500,000	est



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund. Beginning in FY2018, the City has been growing the Capital Improvement Stabilization Fund by appropriating 20% of Free Cash.

All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

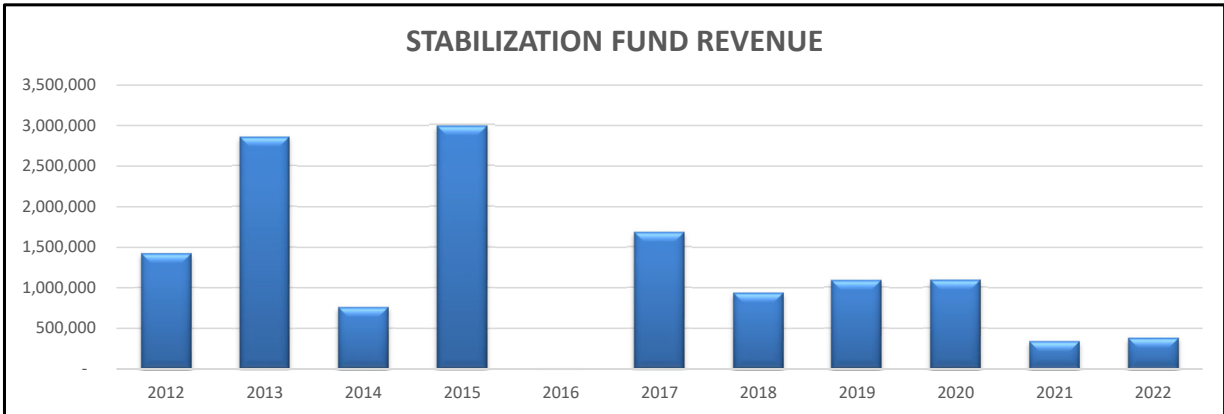
Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

At June 30, 2020, the most recent year that has been certified by the state, Free Cash totaled \$1,329,154. It is anticipated that free cash will increase to approximately \$2.5 million due to the recovery from the pandemic beginning in March 2020.

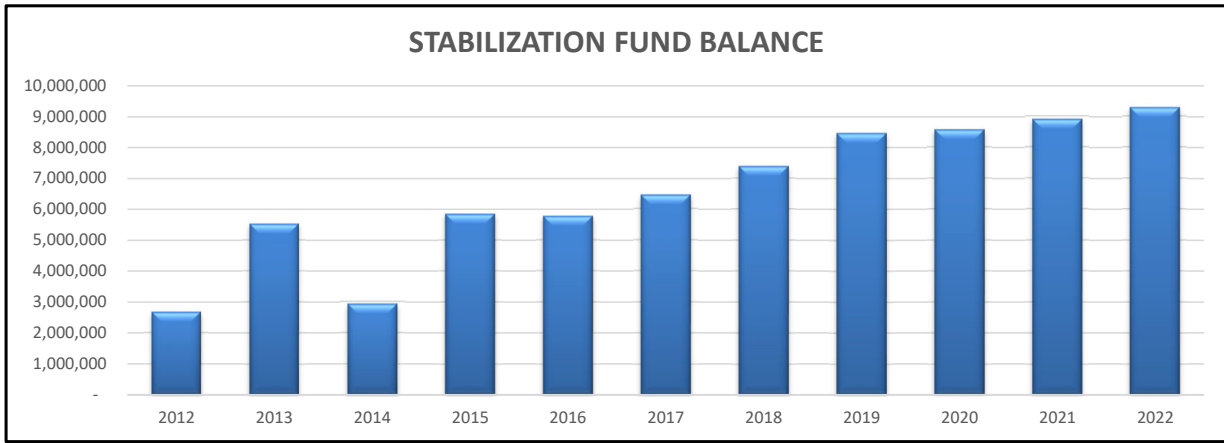
* FY2015 and FY2016 Free Cash were combined due to a timing issue in FY2016.

City of Revere - Stabilization Fund - 10 Year Analysis

STABILIZATION FUND		
FY	REVENUE	FUND BALANCE
2012	1,419,030	2,663,458
2013	2,851,427	5,514,885
2014	759,925	2,924,810
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	941,037	7,386,313
2019	1,086,140	8,472,453
2020	1,087,917	8,560,370
2021	337,261	8,897,632
2022	382,800	9,280,432



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



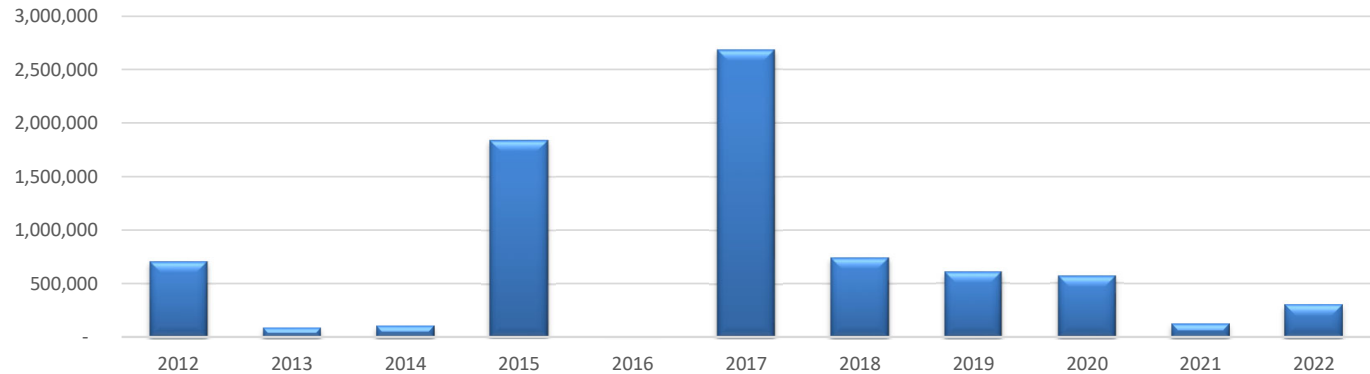
- Revenue sources for the stabilization fund are as follows:
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
 - b) Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
 - c) Host Community Fees: Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
 - d) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

City of Revere - Water/ Sewer Stabilization Fund - 10 Year Analysis

WS ENTERPRISE STABILIZATION FUND

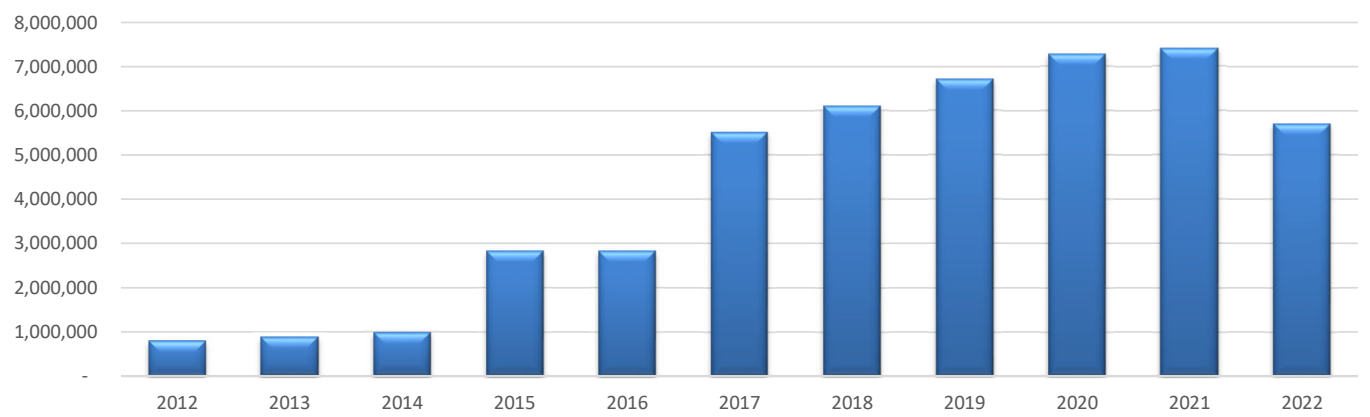
<u>FY</u>	<u>REVENUE</u>	<u>FUND BALANCE</u>
2012	705,095	798,722
2013	86,043	884,765
2014	101,545	986,310
2015	1,841,475	2,827,785
2016	-	2,827,785
2017	2,685,593	5,513,378
2018	741,023	6,101,401
2019	605,767	6,707,168
2020	566,251	7,273,419
2021	123,294	7,396,713
2022	305,400	5,702,113

WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE



Revenue sources for the stabilization fund are as follows:

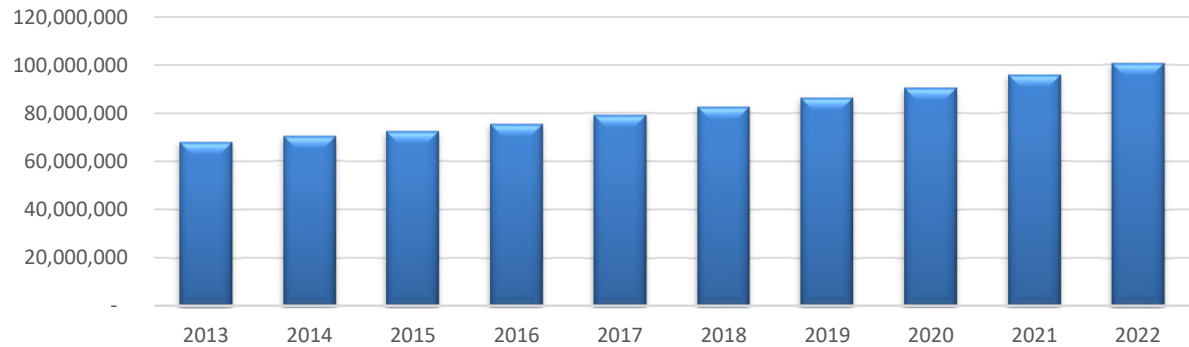
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

City of Revere - Local Revenue - 10 Year Analysis

Real & Personal Property Taxes

	Actual	
2013	67,981,190	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	
2018	82,651,350	
2019	86,350,244	
2020	90,462,324	
2021	95,665,289	Projected
2022	100,756,922	Projected

Real & Personal Property Taxes

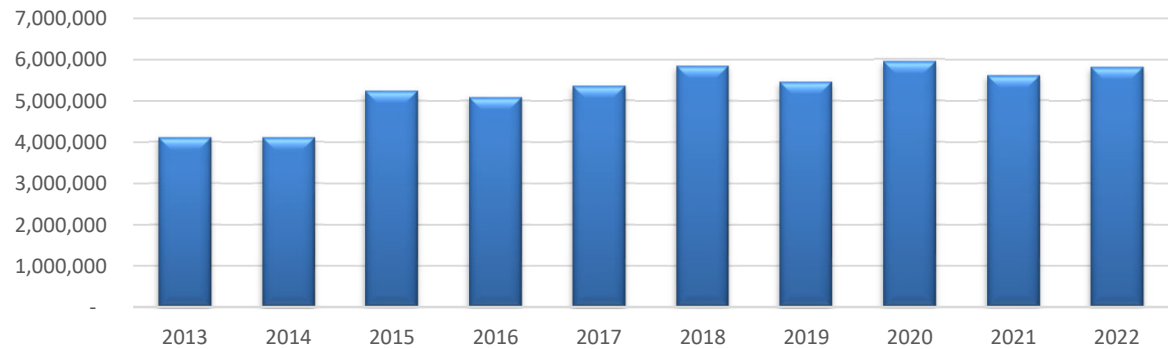


Real Estate & Personal Property Taxes: Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Motor Vehicle Excise

	Actual	
2013	4,100,000	
2014	4,100,000	
2015	5,239,805	
2016	5,081,711	
2017	5,350,845	
2018	5,844,249	
2019	5,460,000	
2020	5,950,000	
2021	5,600,000	Projected
2022	5,800,000	Projected

Motor Vehicle Excise



Motor Vehicle Excise: The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

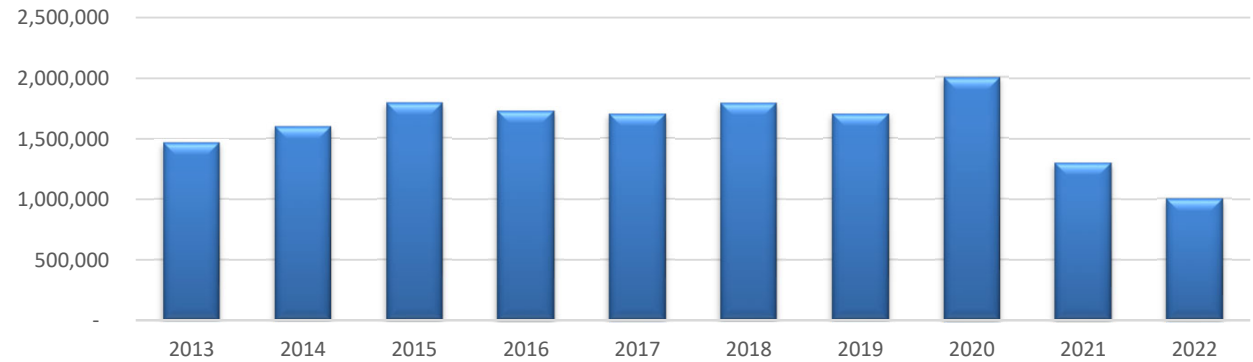
City of Revere - Local Revenue - 10 Year Analysis

Hotel Excise

Actual

2013	1,464,524	
2014	1,598,288	
2015	1,788,577	
2016	1,727,749	
2017	1,699,684	
2018	1,796,177	
2019	1,700,000	
2020	2,000,000	
2021	1,300,000	Projected
2022	1,000,000	Projected

Hotel Excise Taxes



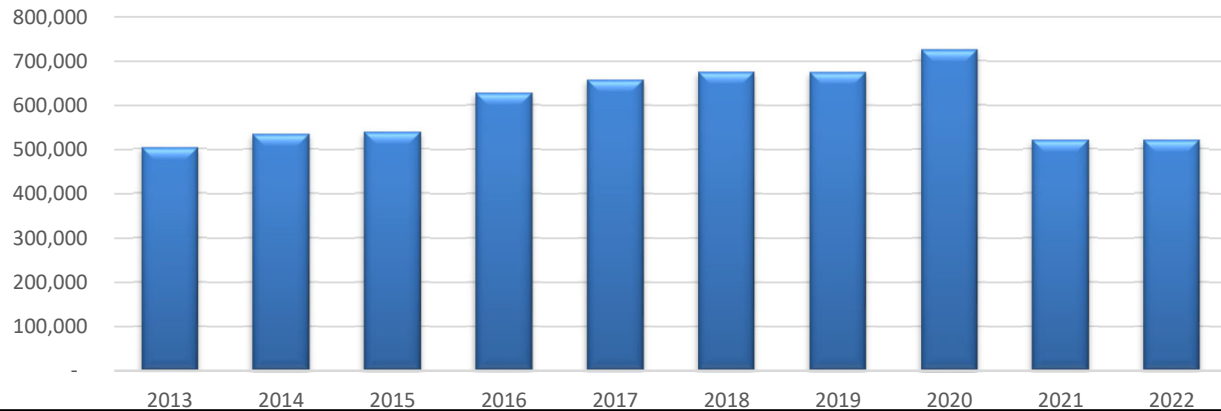
Hotel Excise Taxes: (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

Meals Tax

Actual

2013	502,495	
2014	533,565	
2015	537,968	
2016	626,835	
2017	657,244	
2018	675,481	
2019	675,000	
2020	725,000	
2021	520,000	Projected
2022	520,000	Projected

Meals Tax

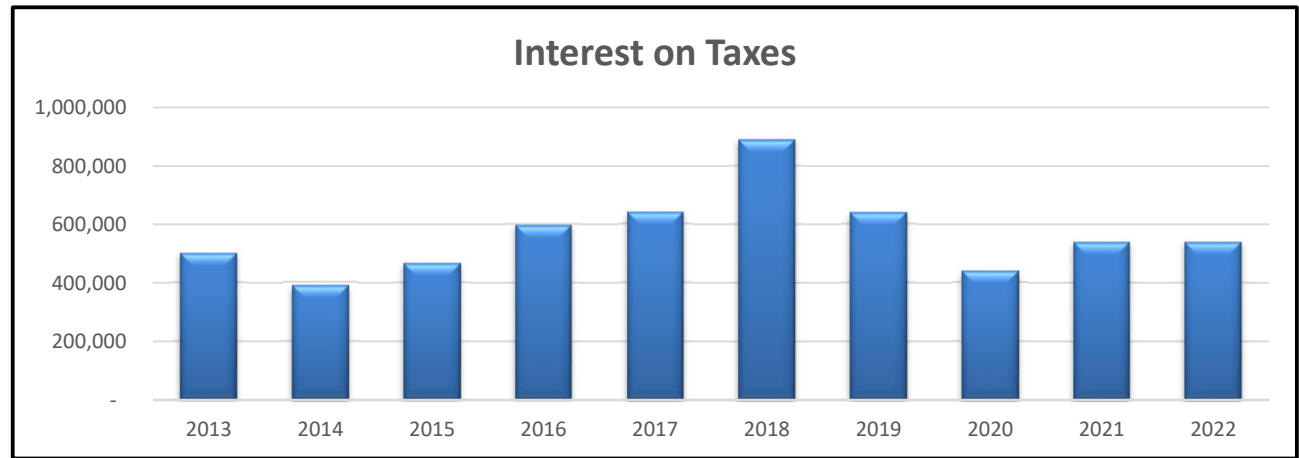


Meals Tax: (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

City of Revere - Local Revenue - 10 Year Analysis

Interest on Taxes

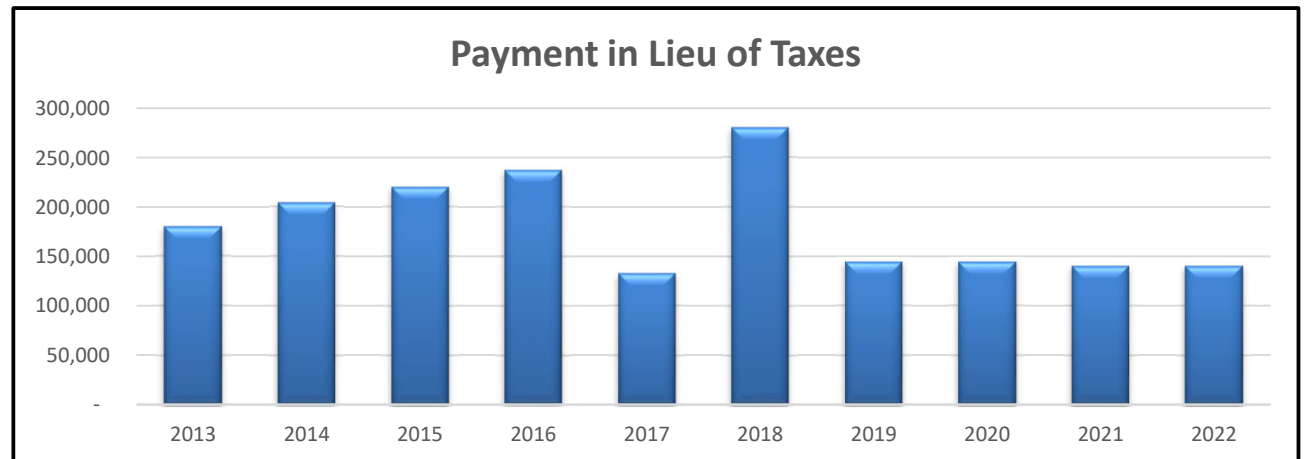
	Actual	
2013	500,000	
2014	390,000	
2015	465,719	
2016	597,950	
2017	641,505	
2018	889,791	
2019	640,000	
2020	440,000	
2021	540,000	Projected
2022	540,000	Projected



Interest on Taxes: This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

Payment In Lieu of Taxes

	Actual	
2013	179,500	
2014	204,000	
2015	219,835	
2016	236,873	
2017	132,506	
2018	279,961	
2019	144,000	
2020	144,000	
2021	140,000	Projected
2022	140,000	Projected

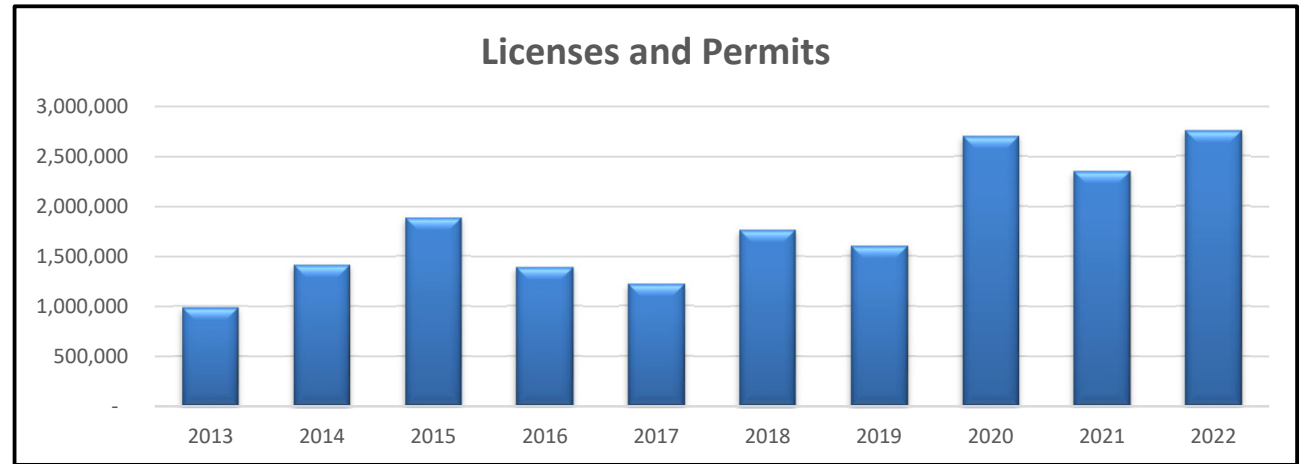


Payment in Lieu of Taxes: Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

City of Revere - Local Revenue - 10 Year Analysis

Licenses and Permits

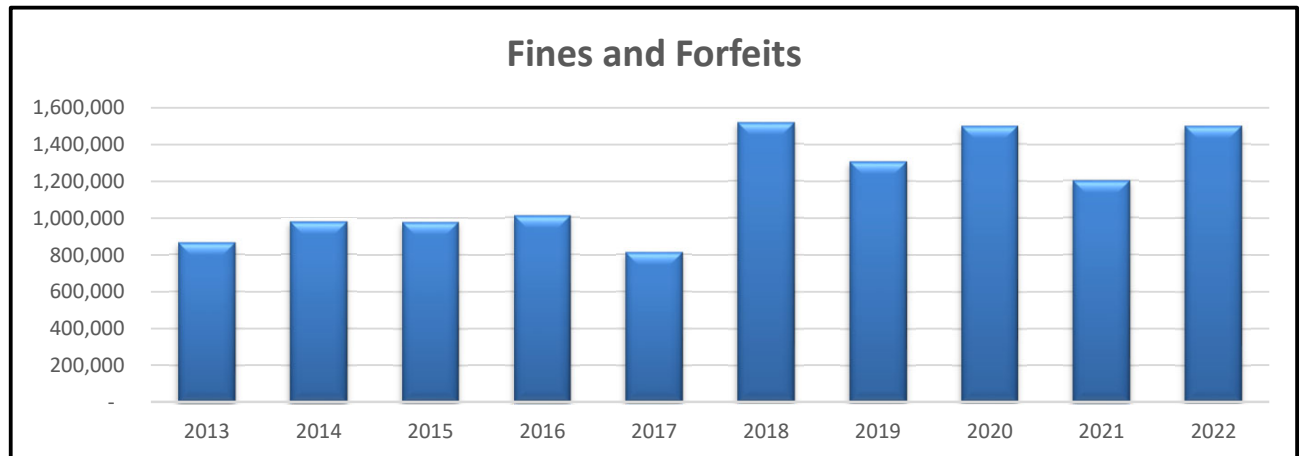
	Actual	
2013	985,547	
2014	1,411,278	
2015	1,881,508	
2016	1,382,497	
2017	1,215,769	
2018	1,759,986	
2019	1,600,000	
2020	2,700,000	
2021	2,350,000	Projected
2022	2,750,000	Projected



Licenses and Permits: License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

Fines and Forfeits

	Actual	
2013	864,368	
2014	975,598	
2015	977,642	
2016	1,010,412	
2017	812,165	
2018	1,516,913	
2019	1,305,851	
2020	1,500,000	
2021	1,200,000	Projected
2022	1,500,000	Projected



Fines and Forfeits: *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

Parking Fines - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

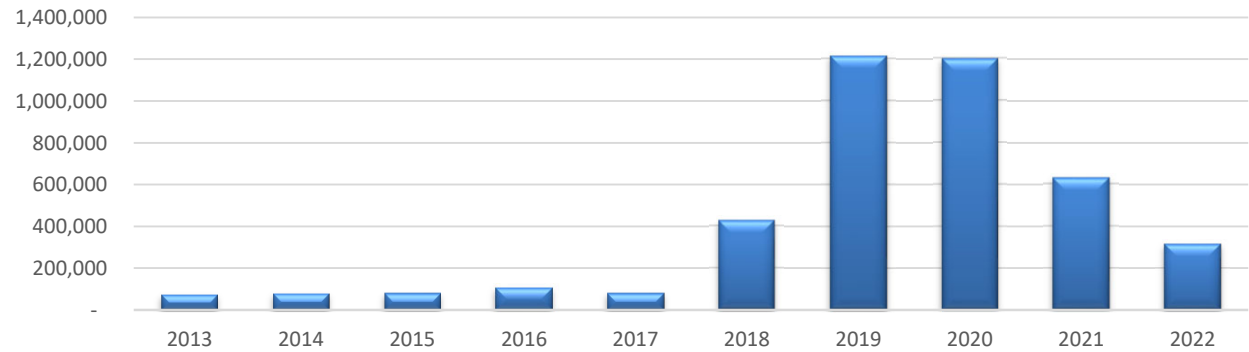
City of Revere - Local Revenue - 10 Year Analysis

Investment Income

Actual

2013	72,764
2014	78,035
2015	79,004
2016	106,959
2017	80,000
2018	425,818
2019	1,214,506
2020	1,200,000
2021	630,000 Projected
2022	315,000 Projected

Investment Income



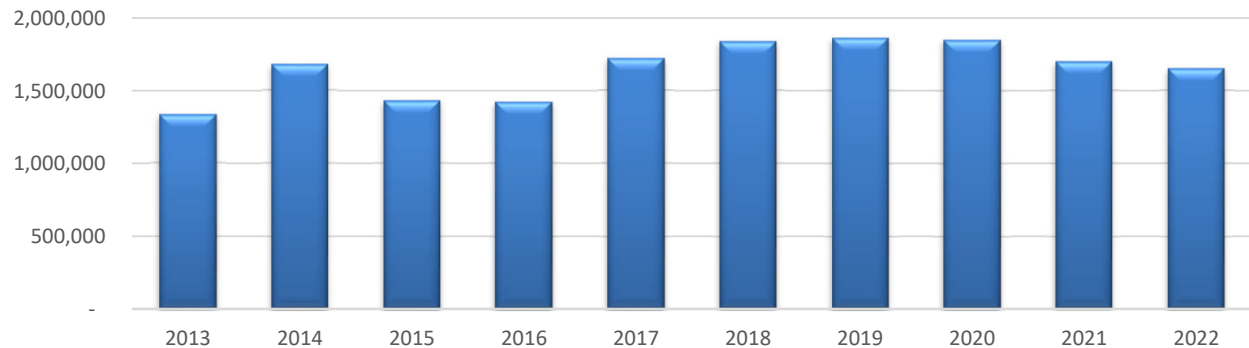
Interest Income: Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

Other Department Revenue

Actual

2013	1,330,819
2014	1,677,383
2015	1,427,482
2016	1,419,000
2017	1,719,515
2018	1,835,193
2019	1,863,198
2020	1,850,000
2021	1,700,000 Projected
2022	1,650,000 Projected

Other Departmental Revenue

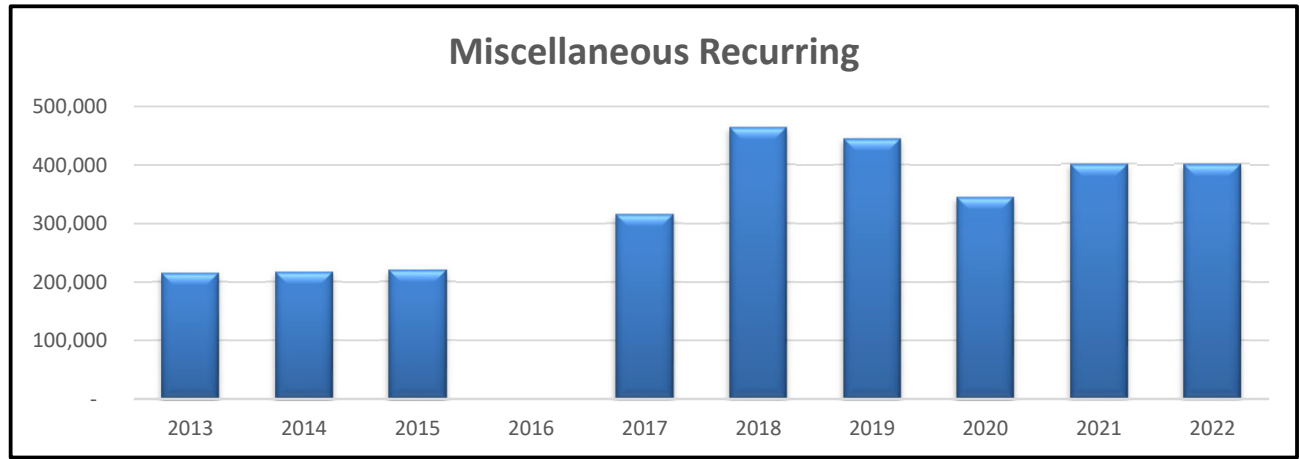


Other Departmental Revenue: Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Municipal Inspections, Collector/Treasurer, and other departments.

City of Revere - Local Revenue - 10 Year Analysis

Miscellaneous Recurring

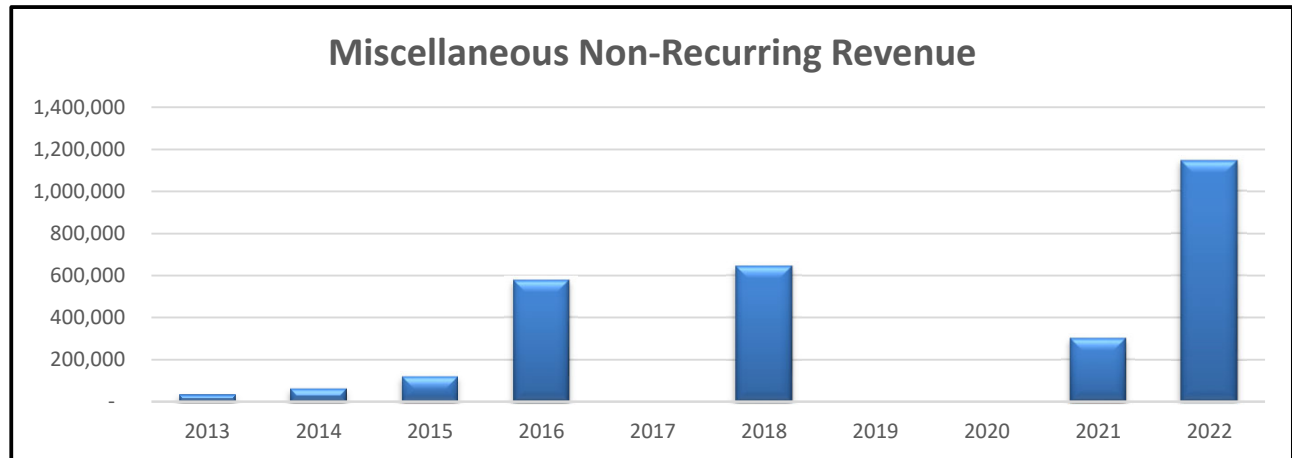
	<u>Actual</u>	
2013	215,198	
2014	216,937	
2015	219,922	
2016	-	
2017	315,691	
2018	463,922	
2019	445,000	
2020	345,000	
2021	400,000	Projected
2022	400,000	Projected



Miscellaneous Recurring Revenue: This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

Miscellaneous Non-Recurring Revenue

	<u>Actual</u>	
2013	31,893	
2014	59,997	
2015	120,346	
2016	577,027	
2017	-	
2018	645,525	
2019	-	
2020	-	
2021	300,000	Projected
2022	1,145,290	Projected



Miscellaneous Non-Recurring Revenue: This category is used for all one time income sources.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

GENERAL FUND - 01				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	20,915,450	20,501,186	(414,264)	-2%
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,761,888	4,470,564	17%
FY 2018	26,761,888	23,129,749	(3,632,139)	-16%
FY 2019	23,129,749	23,237,152	107,403	0%
FY 2020	23,237,152	20,530,761	(2,706,391)	-13%
FY 2021 Est	20,530,761	21,530,761	1,000,000	5%
FY 2022 Est	21,530,761	22,880,761	1,350,000	6%

WATER/SEWER ENTERPRISE FUND - 60				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	1,514,497	2,392,684	878,188	37%
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,010,681	953,071	16%
FY 2018	6,010,681	5,836,229	(174,452)	-3%
FY 2019	5,836,229	5,879,403	43,174	1%
FY 2020	5,879,403	3,243,902	(2,635,501)	-81%
FY 2021 Est	3,243,902	2,918,902	(325,000)	-11%
FY 2022 Est	2,918,902	3,218,902	300,000	9%

STABILIZATION FUND - GENERAL FUND - 8415				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	2,663,458	5,514,885	2,851,427	52%
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018	6,445,276	7,386,313	941,037	13%
FY 2019	7,386,313	8,472,453	1,086,140	13%
FY 2020	8,472,453	8,560,371	87,918	1%
FY 2021 Est	8,560,371	8,897,632	337,261	4%
FY 2022 Est	8,897,632	9,280,432	382,800	4%

STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	798,722	884,765	86,043	10%
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018	5,513,378	6,101,401	588,023	10%
FY 2019	6,101,401	6,707,168	605,767	9%
FY 2020	6,707,168	7,273,419	566,251	8%
FY 2021 Est	7,273,419	7,396,713	123,294	2%
FY 2022 Est	7,396,713	5,702,113	(1,694,600)	-30%*

* The City voted to use \$1 million from the stabilization fund to help stabilize rates for FY2022.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

HEALTH INSURANCE TRUST FUND - 8402				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	5,407,209	5,529,713	122,503	2%
FY 2014	5,529,713	6,026,654	496,941	8%
FY 2015	6,026,654	3,339,162	(2,687,492)	-80%
FY 2016	3,339,162	4,508,000	1,168,838	26%
FY 2017	4,508,000	4,394,660	(113,340)	-3%
FY 2018	4,394,660	3,147,190	(1,247,470)	-40%
FY 2019	3,147,190	4,888,655	1,741,466	36%
FY 2020	4,888,655	9,354,544	4,465,889	48%
FY 2021 Est	9,354,544	8,754,544	(600,000)	-7%
FY 2022 Est	8,754,544	8,454,544	(300,000)	-4%

WORKERS COMP INS FUND - 8404				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	386,924	386,924	100%
FY 2019	386,924	293,327	(93,597)	-32%
FY 2020	293,327	267,842	(25,485)	-10%
FY 2021 Est	267,842	160,000	(107,842)	-67%
FY 2022 Est	160,000	150,000	(10,000)	-7%

COMMUNITY IMPROVEMENT TRUST FUND - 8405				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	59	59	-	0%
FY 2014	59	59	-	0%
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018	806,128	755,805	(50,323)	-7%
FY 2019	755,805	505,106	(250,699)	-50%
FY 2020	505,106	748,368	243,262	33%
FY 2021 Est	748,368	686,925	(61,443)	-9%
FY 2022 Est	686,925	750,000	63,075	8%

STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018	1,000,000	981,716	(18,284)	-2%
FY 2019	981,716	1,082,526	100,810	9%
FY 2020	1,082,526	1,311,839	229,313	17%
FY 2021 Est	1,311,839	358,316	(953,523)	-266%
FY 2022 Est	358,316	343,316	(15,000)	-4%

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

COMMUNITY SCHOLARSHIP FUND - 8407				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	36,096	36,994	898	2%
FY 2014	36,994	34,898	(2,096)	-6%
FY 2015	34,898	36,580	1,682	5%
FY 2016	36,580	75,552	38,972	52%
FY 2017	75,552	76,089	536	1%
FY 2018	76,089	56,592	(19,496)	-34%
FY 2019	56,592	44,068	(12,524)	-28%
FY 2020	44,068	34,160	(9,908)	-29%
FY 2021 Est	34,160	36,050	1,890	5%
FY 2022 Est	36,050	34,050	(2,000)	-6%

POST EMPL BENE STABILIZATION - 8413				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	250,000	250,000	100%
FY 2019	250,000	504,144	254,144	50%
FY 2020	504,144	749,670	245,526	33%
FY 2021 Est	749,670	1,077,937	328,267	30%
FY 2022 Est	1,077,937	1,327,937	250,000	19%*

* The City's goal is to add \$250,000/year minimum to fully fund OPEB liabilities.

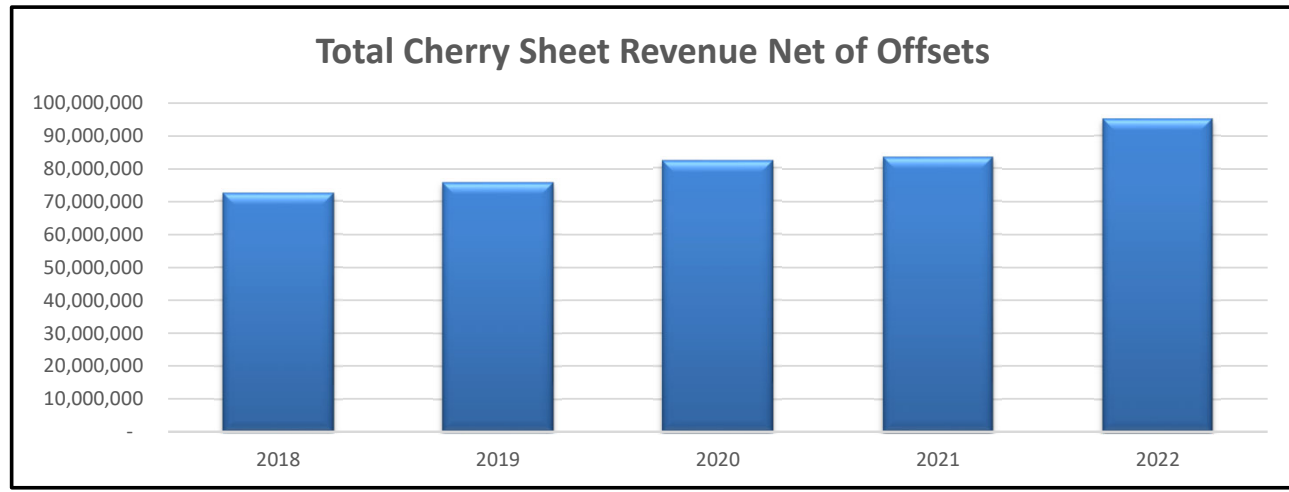
SICK LEAVE BUY BACK STAB - 8414				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	425,000	425,000	100%
FY 2019	425,000	70,370	(354,630)	-504%
FY 2020	70,370	19,570	(50,800)	-260%
FY 2021 Est	19,570	20,000	430	2%
FY 2022 Est	20,000	20,000	-	0%

SOLID WASTE ENTERPRISE FUND - 62				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2013	-	-	-	0%
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	524	524	100%
FY 2019	524	15,260	14,736	97%
FY 2020	15,260	158,180	142,920	90%
FY 2021 Est	158,180	150,000	(8,180)	-5%
FY 2022 Est	150,000	140,000	(10,000)	-7%

Revenue Detail: Summary Charts

State Local Aid Receipts ("Cherry Sheet") - The Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are issued once the state budget is enacted by the Legislature and approved by the Governor. Funds received under programs designated as "Offset Items" may be spent without appropriation in the local budget. All other receipt items on the Cherry Sheet are considered revenues of the municipality or regional school district's general fund and may be spent for any purpose, subject to appropriation.

Total Cherry Sheet Revenue (Net of Offsets)	
Actual	
2018	72,541,380
2019	75,899,584
2020	82,284,423
2021	83,502,441
2022	95,226,518 Projected



Total Cherry Sheet Revenue (Net of Offsets) - The total of all cherry sheet revenue is shown above.

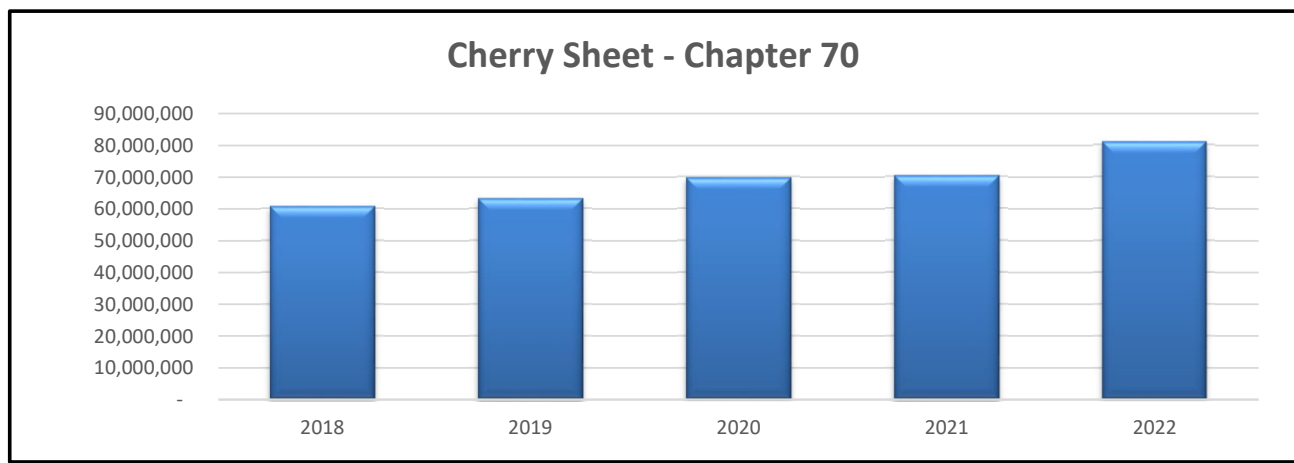
Library Offset Receipts	
Actual	
2018	68,004
2019	70,187
2020	70,820
2021	85,530
2022	90,064 Projected

Cherry Sheet Offsets -
 The state provides receipts that are paid directly to departments through state granting agencies and are not part of the City's General Fund Cherry Sheet Revenue.

 Although the School Lunch program is funded in both the FY2016 final budget and the Governor's budget proposal, the state has removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting.

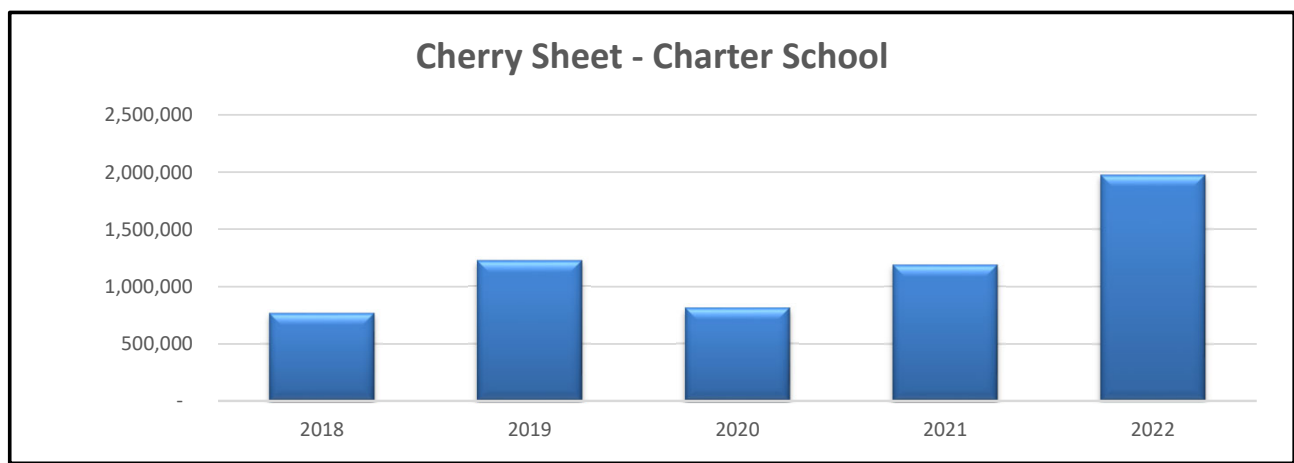
Revenue Detail: Summary Charts

Chapter 70 Reimbursement	
Actual	
2018	60,733,485
2019	63,146,237
2020	69,669,229
2021	70,298,333
2022	80,950,866 Projected



Chapter 70 - Education Reform was undertaken in an effort to ensure both adequate funding of the Commonwealth's public schools and to bring equity to local taxation effort based on a community's ability to pay. Before receiving any educational aid, all districts are required to submit End of Year Pupil and Financial Reports to the Department of Elementary and Secondary Education.

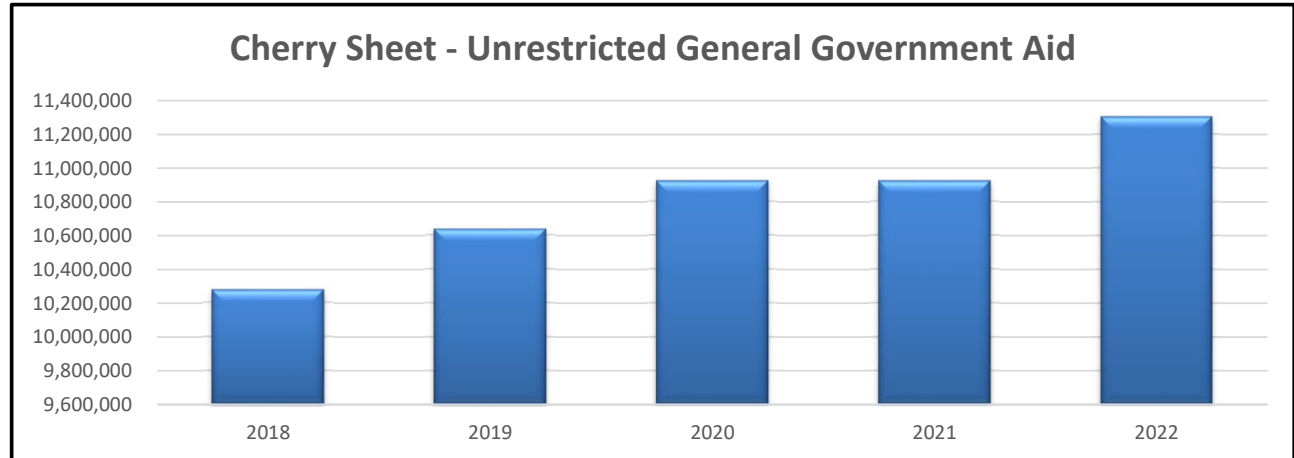
Charter School Reimbursement	
Actual	
2018	767,855
2019	1,223,104
2020	807,825
2021	1,190,126
2022	1,974,579 Projected



Charter School Reimbursement - The purpose of this revenue is to reimburse sending districts for the student tuition and the capital facilities tuition component they pay to Commonwealth charter schools. Sending districts are reimbursed a portion of the costs associated with pupils attending charter schools beginning with the second quarterly distribution.

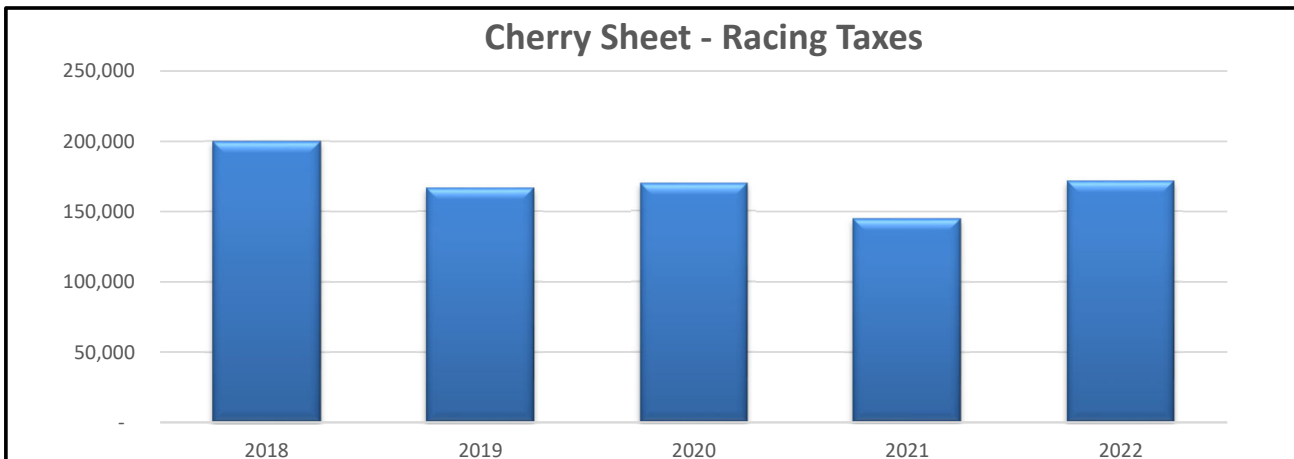
Revenue Detail: Summary Charts

<u>Unrestricted General Government Aid</u>	
	Actual
2018	10,276,496
2019	10,636,173
2020	10,923,350
2021	10,923,350
2022	11,305,667 Projected



Unrestricted General Government Aid - The purpose of this aid is to provide general purpose financial assistance to municipalities. The Lottery formula is equalizing, with municipalities with lower property values receiving proportionately more aid than those with greater property values.

<u>Local Share of Racing Taxes</u>	
	Actual
2018	200,094
2019	166,731
2020	169,794
2021	145,094
2022	171,750 Projected



Local Share of Racing Taxes - To return a portion of the taxes collected from race tracks to those municipalities where the tracks are located. The Racing Commission certifies to the Treasurer the amounts to be distributed.

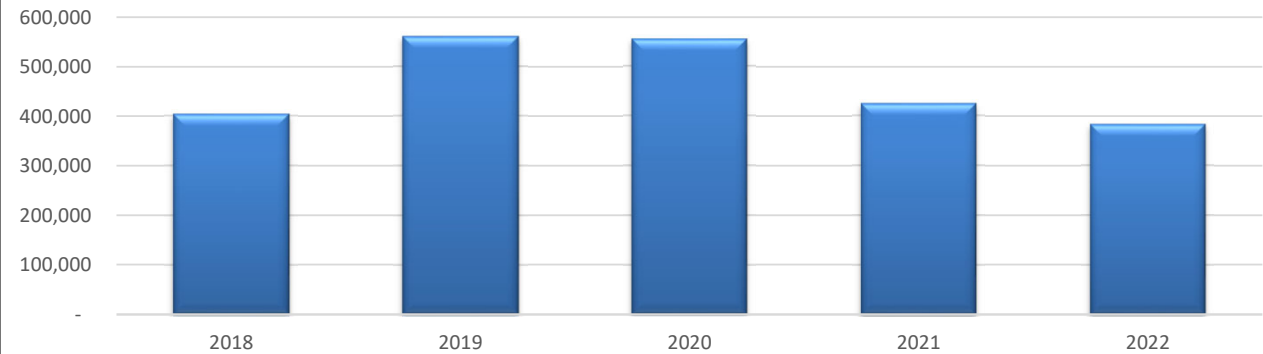
Revenue Detail: Summary Charts

Veterans' Benefits

Actual

2018	404,200
2019	561,019
2020	554,812
2021	424,705
2022	383,169 Projected

Cherry Sheet - Veterans' Benefits



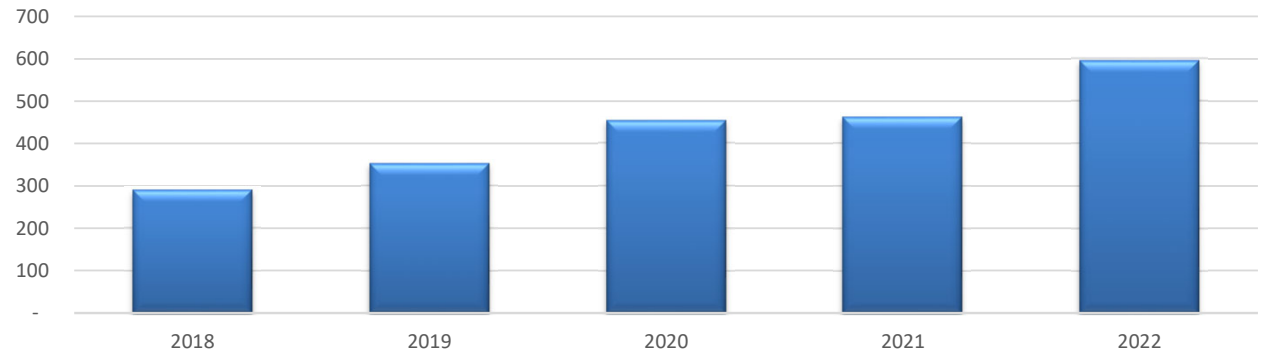
Veterans Benefits - To reimburse municipalities for a portion of authorized amounts spent for veterans' financial, medical, and burial benefits. The veterans' agent and the treasurer of each municipality shall certify the names and other information required within 30 days after the end of the month in which the expenditures were made.

State Owned Land

Actual

2018	289
2019	352
2020	453
2021	462
2022	595 Projected

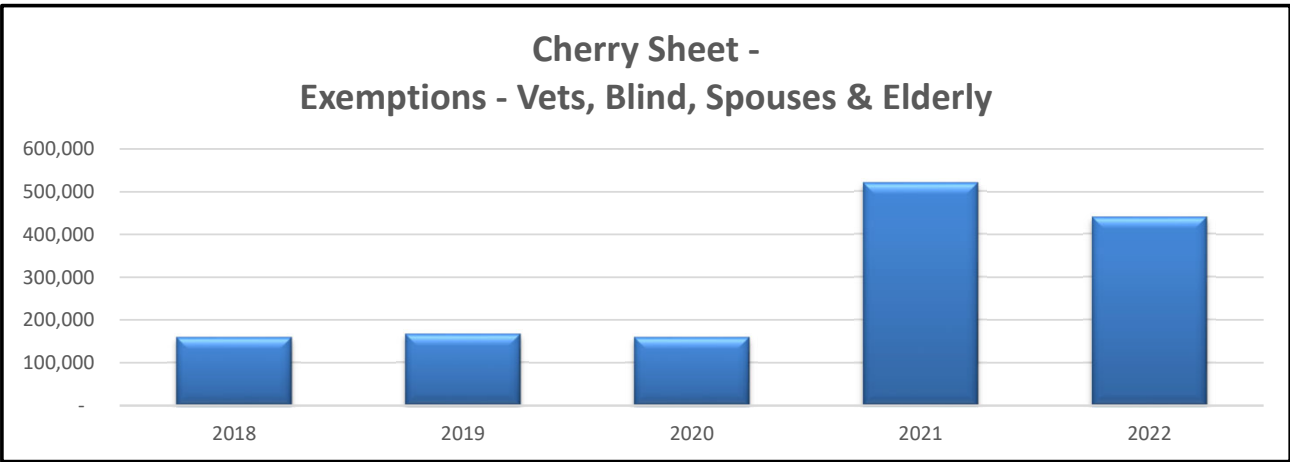
Cherry Sheet - State Owned Land



State Owned Land - To reimburse communities for forgone tax revenues due to certain types of tax exempt state owned land. The Bureau of Local Assessment is required to conduct a reappraisal of all eligible property every four years.

Revenue Detail: Summary Charts

Exemption - Vets, Spouses & Elderly	
	<u>Actual</u>
2018	158,960
2019	165,968
2020	158,960
2021	520,371
2022	439,892 Projected



The Cherry Sheet reimburses the City for loss of taxes due to real estate abatements to veterans, surviving spouses, and the legally blind. The amounts are determined by Chapter 50, Section 5 of M. G. L.

Section VI - Debt

Indebtedness

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval mayor.

Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit applies at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed

seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

CITY OF REVERE
Direct Debt Summary
As of June 30, 2020

Inside the General Debt Limit:		
Water	\$ 4,438,800	
School	4,173,160	
General	36,361,500	
MCWT	<u>67,322,851</u>	
Total Inside Debt Limit		\$ 112,296,311
Outside the General Debt Limit:		
Water	2,152,000	
School	18,366,508	
MCWT	<u>6,359,443</u>	
Total Outside Debt Limit		<u>26,877,951</u>
Total Outstanding		\$ 139,174,261
This Issue of Bonds to be dated October 22, 2020		36,575,000
Temporary Loans		
Bond Anticipation Notes Outstanding	14,077,633	
Less:		
Funded with Bond Proceeds	<u>(10,826,006)</u>	
Total Short-Term Debt Outstanding After This Issue		<u>3,251,627</u>
Total Direct Debt		<u><u>\$ 179,000,888</u></u>

Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2020.

Fiscal Year	School	Water	General	MCWT	Total
2021	\$ 1,329,543	\$ 1,034,000	\$ 2,545,000	\$ 2,895,073	\$ 7,803,615
2022	1,339,543	1,039,000	2,575,000	2,962,956	7,916,498
2023	1,359,243	1,032,800	2,686,500	3,032,440	8,110,982
2024	1,384,543	745,000	2,690,000	3,103,564	7,923,107
2025	1,409,543	750,000	2,435,000	3,176,367	7,770,909
2026	1,174,543	565,000	2,540,000	3,250,890	7,530,432
2027	1,074,543	500,000	2,415,000	3,072,464	7,062,007
2028	1,109,543	505,000	2,505,000	3,145,019	7,264,561
2029	919,543	420,000	2,520,000	3,219,288	7,078,831
2030	939,543	-	1,940,000	3,003,253	5,882,795
2031	954,543	-	1,605,000	2,872,545	5,432,088
2032	555,000	-	1,350,000	2,906,129	4,811,129
2033	580,000	-	1,225,000	2,975,897	4,780,897
2034	595,000	-	1,260,000	2,699,342	4,554,342
2035	615,000	-	1,305,000	2,764,958	4,684,958
2036	630,000	-	1,140,000	2,752,971	4,522,971
2037	650,000	-	1,165,000	2,820,112	4,635,112
2038	675,000	-	1,215,000	2,166,294	4,056,294
2039	695,000	-	1,245,000	2,221,064	4,161,064
2040	715,000	-	-	2,277,222	2,992,222
2041	745,000	-	-	2,237,664	2,982,664
2042	770,000	-	-	2,294,594	3,064,594
2043	795,000	-	-	2,352,971	3,147,971
2044	825,000	-	-	2,158,074	2,983,074
2045	700,000	-	-	2,212,959	2,912,959
2046	-	-	-	1,904,206	1,904,206
2047	-	-	-	1,603,783	1,603,783
2048	-	-	-	553,300	553,300
2049	-	-	-	566,651	566,651
2050	-	-	-	480,245	480,245
	<u>\$ 22,539,668</u>	<u>\$ 6,590,800</u>	<u>\$ 36,361,500</u>	<u>\$ 73,682,294</u>	<u>\$ 139,174,261</u>

Annual Debt Service as of June 30, 2020

Fiscal Year	Outstanding		Total Debt Service
	Principal	Interest	
2021	\$ 7,803,615	\$ 3,732,919	\$ 11,536,534
2022	7,916,498	3,506,889	11,423,387
2023	8,110,982	3,282,961	11,393,943
2024	7,923,107	3,052,900	10,976,007
2025	7,770,909	2,821,217	10,592,126
2026	7,530,432	2,602,081	10,132,513
2027	7,062,007	2,389,073	9,451,080
2028	7,264,561	2,181,363	9,445,924
2029	7,078,831	1,976,988	9,055,819
2030	5,882,795	1,800,180	7,682,975
2031	5,432,088	1,645,426	7,077,514
2032	4,811,129	1,511,066	6,322,196
2033	4,780,897	1,388,637	6,169,534
2034	4,554,342	1,266,672	5,821,014
2035	4,684,958	1,148,755	5,833,713
2036	4,522,971	1,030,073	5,553,044
2037	4,635,112	912,973	5,548,084
2038	4,056,294	792,799	4,849,093
2039	4,161,064	682,927	4,843,992
2040	2,992,222	571,497	3,563,720
2041	2,982,664	494,510	3,477,174
2042	3,064,594	416,154	3,480,748
2043	3,147,971	335,112	3,483,083
2044	2,983,074	254,360	3,237,434
2045	2,912,959	176,765	3,089,724
2046	1,904,206	112,119	2,016,325
2047	1,603,783	67,150	1,670,933
2048	553,300	29,408	582,708
2049	566,651	16,896	583,547
2050	480,245	5,283	485,528
	<u>\$ 139,174,261</u>	<u>\$ 40,205,152</u>	<u>\$ 179,379,414</u>

Coverage of State Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of outstanding state qualified debt service. The following table presents debt service on the City’s State Qualified Bonds and the coverage ratio of total state aid to projected qualified debt service projected qualified debt service.

Fiscal Year	Total Outstanding Qualified Bond Debt Service	Total State Aid	Coverage Ratio
2021	\$ 5,730,741	\$ 83,831,942	14.63
2022	5,624,344	85,508,580	15.20
2023	5,595,919	87,218,752	15.59
2024	5,467,884	88,963,127	16.27
2025	5,084,788	90,742,390	17.85
2026	4,810,834	92,557,237	19.24
2027	4,384,644	94,408,382	21.53
2028	4,380,331	96,296,550	21.98
2029	3,990,956	98,222,481	24.61
2030	3,327,869	100,186,930	30.11
2031	2,923,509	102,190,669	34.95
2032	2,503,719	104,234,482	41.63
2033	2,346,050	106,319,172	45.32
2034	2,340,044	108,445,555	46.34
2035	2,348,088	110,614,467	47.11
2036	2,141,856	112,826,756	52.68
2037	2,132,150	115,083,291	53.98
2038	2,150,900	117,384,957	54.57
2039	2,142,069	119,732,656	55.90
2040	857,972	122,127,309	142.34
2041	863,672	124,569,855	144.23
2042	863,369	127,061,252	147.17
2043	861,731	129,602,477	150.40
2044	863,750	132,194,527	153.05
2045	712,250	134,838,418	189.31
Total	\$ 74,449,439		

Authorized Unissued Debt and Prospective Financing

Following the delivery of the Bonds, the City will have approximately \$36.5 million authorized and unissued primarily for municipal building construction (approximately \$2.4 million), school construction (approximately \$7.93 million) and water and sewer purposes (approximately \$24.9 million). It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2019 was \$935,796.

Overlapping Debt

The City is in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere's gross share of such debt and the fiscal 2021 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/20</u>	<u>Revere's Estimated Share of Debt</u>	<u>Dollar Assessment (Debt & Operating Expenses) Fiscal 2021</u>	
Suffolk County	-	-	-	
Massachusetts Water Resources Authority				
Water	\$1,982,967,000		2.086%	\$3,289,290
Sewer	3,227,492,000		2.204	7,007,480
Massachusetts Bay Transportation Authority	5,475,549,153		2.082	3,616,480
Northeast Metropolitan Regional Vocational School District	-	20.669		1,980,630

Key Debt Ratios

Long-Term Debt Outstanding	\$ 139,174,261	\$ 133,196,679	\$ 131,345,629	\$ 132,161,083	\$ 83,085,513
Per Capita	\$2,689	\$2,574	\$2,538	\$2,554	\$1,605
Percent of Assessed Valuation	1.92 %	2.09 %	2.30 %	2.62 %	1.80 %
Percent of Equalized Valuation	2.28 %	2.18 %	2.69 %	2.70 %	2.01 %
Per Capita as a Percent of Per Capita Income	10.72 %	10.26 %	10.12 %	10.18 %	6.40 %

Bond Rating: Revere, Massachusetts; Non-School State Programs

Rating Action

S&P Global Ratings assigned its 'AA' long-term and underlying ratings to Revere, Mass.' 2020 general obligation (GO) state qualified municipal purpose loan bonds. The outlook is stable.

Revere's full-faith-and-credit-GO pledge secures the bonds. Despite the limitations imposed by the commonwealth levy limit law, we did not make a rating distinction between the limited-tax GO pledge and the city's general creditworthiness, because the tax limitation imposed on its ability to raise revenue is already embedded in our analysis of its financial and economic conditions. Bond proceeds from this issuance will permanently finance GO bond anticipation notes outstanding and provide new-money funding for a number of building construction projects, as well as a feasibility study.

The long-term rating also reflects our assessment of the security provided by the Massachusetts Qualified Bond Act. Under the Qualified Bond Act (Massachusetts General Law, Chapter 44A), approval by the Municipal Finance Oversight Board, which oversees and monitors the program, is required. Once a participant is approved, the state treasurer pays debt service directly to the paying agent from money withheld from the borrower's annual state aid appropriation. If necessary, the state treasurer advances debt service from legally available funds and withholds the amount paid from aid payable to the municipality. There is no appropriation risk related to the debt service payment. Given the law's provisions, we view the state's obligation to pay debt service identical to the commonwealth's unconditional debt obligation, and we rate the program on par with Massachusetts' GO debt. Therefore, the long-term rating will move in tandem with the state GO rating. (For more information on the creditworthiness of the commonwealth, please refer to the full analysis on Massachusetts, published June 4, 2020, on RatingsDirect.)

Credit overview

Supporting the long-term rating are the city's consistently strong economic growth, which we expect to generate significant new growth revenues over the long term, and operating results over the past several years that have led to maintenance of very strong operating reserves. While we note significant uncertainty around certain revenue shortfalls and potential state aid cuts that could weaken the city's performance as it heads into fiscal year 2021, we understand management has already taken measures to cushion the effects of potential revenue shortfalls. That said, given that there is still much uncertainty related to the potential effects of COVID-19 and the ensuing recession, we will continue to monitor for any material adverse effects throughout the outlook period. Our outlook is generally for two years, but we see some risks as a result of the COVID-19 pandemic and U.S. recession over the next six to 12 months. For more information on the coronavirus' effect on U.S. Public Finance, please see our reports "The COVID-19 Outbreak Weakens U.S. State And Local Government Credit Conditions" (published April 2, 2020, on RatingsDirect) and "U.S. Real-Time Economic Data Suggests Hopeful Signs Of A Recovery Could Be Short-Lived" (published July 16, 2020).

The long-term rating reflects our view of the city's:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with standard financial policies and practices under our Financial Management Assessment (FMA) methodology;

- Adequate budgetary performance, with a slight operating surplus in the general fund and an operating surplus at the total governmental fund level in fiscal 2019;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2019 of 17% of operating expenditures;
- Very strong liquidity, with total government available cash at 23.0% of total governmental fund expenditures and 8.8x governmental debt service, and access to external liquidity we consider strong;
- Adequate debt and contingent liability profile, with debt service carrying charges at 2.6% of expenditures and net direct debt that is 52.4% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value, but a large pension and other postemployment benefit (OPEB) obligation and the lack of a plan to sufficiently address it; and
- Strong institutional framework score.

Environmental, social, and governance factors

We evaluated the city's environmental, social, and governance (ESG) factors relative to its economy, financial measures, management, and debt and long-term liability profile. We consider the city's social risks, absent the implications of COVID-19, to be in line with those of the sector. We also view its governance risks as in line with those of the sector. We view its environmental risks as above the sector average, given significant tax base exposure along the Atlantic Ocean. However, management is taking key steps to mitigate this risk, including adopting updated flood-plain maps and working with developers to ensure new development mitigates coastal risk. The city is also leveraging state grants to address certain climate resiliency projects, such as storm wall improvements, and management expects to continue taking a proactive approach in mitigating coastal and weather-related risks.

Stable Outlook

Downside scenario

If budgetary performance were to deteriorate, leading to a decrease in reserves, or if the debt and contingent liability profile were to weaken as a result of additional debt issuance or increased retirement costs, we could lower the rating.

Upside scenario

We could raise the rating if management were to maintain very strong budgetary flexibility at levels we consider comparable with those of higher-rated peers through consistent positive financial performance while reducing its long-term retirement liabilities and debt, coupled with improved economic indicators in line with those of higher-rated peers, management of sewer liabilities, and continued formalization and integration of financial management policies.

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - General

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
8/1/2004	Beachmont School	3.69% Inside	Principal 0.00 Interest 0.00
2/15/2007	A.C. Whelan	4.11% Inside Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 40,000.00 Interest 5,332.00
2/15/2007	A.C. Whelan	4.11% Inside Chapter 44 s. 7(3) Authorized 4/26/00&6/28/04 Order No.00-194	Principal 150,000.00 Interest 24,000.40
2/15/2007	Rumney Marsh Academy	4.11% Inside Chapter 44 s. 7(3) Authorized 12/29/00 &1/4/02	Principal 75,000.00 Interest 9,994.00
2/15/2007	School Roof Planning	4.11% Inside Chapter 44 s. 7(22) Authorized 1/9/02 Order #01-590C	Principal 5,000.00 Interest 688.00
2/15/2007	High School Roof Remodeling	4.11% Inside Chapter 44 s. 7(3A) Authorized 7/16/02 Order #02-319	Principal 15,000.00 Interest 2,012.00
2/15/2007	Beachmont School Contamination Remediat	4.11% Outside Chapter 44 s.8(9) & 164 of the Acts of 2003 Authorized 9/5/2003 Order #03-387	Principal 125,000.00 Interest 18,561.60
2/15/2007	Fire Dept. Equipment	4.11% Inside Chapter 44 s. 7(9) Authorized 7/16/02 Order #01-590D	Principal 60,000.00 Interest 3,460.00
8/1/2010	General Obligation Bond School & Energy Improvement	Inside Chapter 44 s. 7(3A)& 7(3B) auth 5/15/09	Principal 435,000.00 Interest 221,875.00

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2022	
8/5/2010	General Obligation State Qualified Bonds Paul Revere School	3.19% Inside	Chapter 44 §7(3)	Principal	65,000.00
				Interest	40,125.00
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside	Chapter 44 §7 G.L. c.70B	Principal	299,543.00
				Interest	59,909.00
2/19/2015	General Obligation Bonds Police Communication Upgrades 1	2.73% Inside	Chapter 44 s. 7(14) auth. 3/2/2011	Principal	
				Interest	
2/19/2015	General Obligation Bonds Police Communication Upgrades 2	2.93% Inside	Chapter 44 s. 7(14) auth. 3/2/2011	Principal	40,000.00
				Interest	2,200.00
2/19/2015	General Obligation Bonds Land Acquisition	3.63% Inside	Chapter 44 s. 7(3) auth. 3/12/2013	Principal	130,000.00
				Interest	73,843.76
4/16/2015	General Obligation Bonds Harry Della Russo Stadium	3.43% Inside	Chapter 44, s7(25) auth. 3/13/13	Principal	205,000.00
				Interest	69,950.00
4/16/2015	General Obligation Bonds Judgement	3.36% Inside	Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013 auth 9/24/13	Principal	185,000.00
				Interest	36,700.00
4/16/2015	General Obligation Bonds Fire Trucks	3.22% Inside	Chapter 44, s7(9) auth. 10/8/13	Principal	215,000.00
				Interest	22,500.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 1	4.79% Inside	Chapter 44 s 7(3) C 370 and C 221	Principal	545,000.00
				Interest	466,950.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 2	4.79% Inside	Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	30,000.00
				Interest	26,100.00
4/20/2016	General Obligation State Qualified Bonds Public Safety 3	4.79% Inside	Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	55,000.00
				Interest	45,700.00
4/20/2016	General Obligation State Qualified Bonds Fire Equipment	4.79% Inside	Chapter 44 s 7(9)	Principal	115,000.00
				Interest	14,800.00

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022	
4/20/2016	General Obligation State Qualified Bonds Rumney Marsh School	4.79% Inside Chapter 44 s 7(3)	Principal	170,000.00
			Interest	53,400.00
4/20/2016	General Obligation State Qualified Bonds AC. Whelan School	4.79% Inside Chapter 44 s 7(3)	Principal	10,000.00
			Interest	2,200.00
4/13/2017	James J Hill School	3.47% Outside Chapter 70B, auth 3/12/2013	Principal	295,000.00
			Interest	413,375.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside Chapter 44, s. 7(1) auth. 3/12/2013	Principal	120,000.00
			Interest	61,100.00
4/13/2017	St Mary's Ball Field -2	4.15% Inside Chapter 44, s. 7(1) auth. 3/25/2015	Principal	85,000.00
			Interest	43,875.00
4/13/2017	Harry Della Russo	3.98% Inside Chapter 44, s. 7(1) auth. 4/12/2015	Principal	105,000.00
			Interest	58,475.00
4/15/2019	Garfield School Roof General Obligation State Qualified Bonds	3.80% Outside	Principal	60,000.00
			Interest	71,431.26
4/15/2019	Garfield School Boiler General Obligation State Qualified Bonds	3.80% Outside	Principal	10,000.00
			Interest	14,543.76
4/15/2019	DPW Vehicles General Obligation State Qualified Bonds	4.67% Inside	Principal	65,000.00
			Interest	22,475.00
4/15/2019	Fire Ladder Truck General Obligation State Qualified Bonds	4.15% Inside	Principal	55,000.00
			Interest	53,675.00
10/15/2020	State Qualified Bonds DCR Maintenance Building (ISQ)	Inside	Principal	5,000.00
			Interest	358,562.22

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
10/15/2020	State Qualified Bonds	Inside	Principal 5,000.00
	DPW Building (ISQ)		Interest 853,322.22
10/15/2020	State Qualified Bonds	Inside	Principal 5,000.00
	Pines Fire Station Construction (ISQ)		Interest 407,301.11
	Total Principal		3,779,543.00
	Total Interest		3,558,436.33
	Grand Total		7,337,979.33
	<u>BANS</u>		
	Staff Sergeant James J. Hill	1,000,000.00	Interest 14,958.33
			Total BAN Interest 14,958.33
			Total Principal 3,779,543.00
			Total Interest 3,558,436.33
			Total P & I 7,352,937.66

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE		Interest Rate	Debit Limit Chapter	2022
2/15/2007	Departmental Equipment - Water	4.27% Inside Chapter 44 s. 7(9) Authorized 8/31/04 Order #04-110	Principal	80,000.00
			Interest	12,952.00
7/8/2010	Massachusetts Clean Water Trust	2.00% Inside CW-09-4	Principal	28,847.00
			Interest	6,034.65
			Adm. Fees	452.60
6/13/2012	Massachusetts Clean Water Trust	2.00% Inside CWP-10-15	Principal	28,267.00
			Interest	7,374.13
			Adm. Fees	553.06
6/13/2012	Massachusetts Clean Water Trust	2.37% Inside CWP-10-22	Principal	146,335.00
			Interest	98,953.91
			Adm. Fees	6,262.91
5/22/2013	Massachusetts Clean Water Trust	2.00% Inside CWP-11-26	Principal	240,600.00
			Interest	65,171.72
			Adm. Fees	4,887.88
6/17/2013	MWRA - Water Bond	0.00% Outside	Principal	375,000.00
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside CWP-11-25	Principal	58,620.00
			Interest	18,946.58
			Adm. Fees	1,421.00
5/15/2015	Mass Water Clean Water Trust	0.00%	Principal	226,625.00
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside Chapter 44,7(22) or 29C CW-13-17	Principal	151,332.00
			Interest	15,805.52
			Adm. Fees	1,185.42
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside Chapter 44,7(22) or 29C CWP-12-13	Principal	77,414.00
			Interest	8,085.28
			Adm. Fees	606.40

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
2/11/2016	Mass Water Clean Water Trust Series 19	2.40% Inside	Principal 184,327.00
		Chapter 44,7(1) or 8(15) or 29C	Interest 152,742.48
		CWP-13-16	Adm. Fees 9,546.40
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside	Principal 47,383.94
		CW-13-08	Interest 37,167.20
			Adm. Fees 2,322.94
1/7/2015	Massachusetts Clean Water Trust	2.40% Inside	Principal 150,556.67
		CWP-12-12	Interest 118,094.90
			Adm. Fees 7,380.94
4/13/2017	Massachusetts Clean Water Trust	CW-13-14	Principal 13,225.00
			Interest 4,997.08
			Adm. Fees 374.78
4/13/2017	Massachusetts Clean Water Trust	CW-14-11	Principal 52,901.00
			Interest 19,988.30
			Adm. Fees 1,499.12
4/13/2017	Massachusetts Clean Water Trust	CW-14-25	Principal 30,859.00
			Interest 11,659.84
			Adm. Fees 874.48
4/13/2017	Massachusetts Clean Water Trust	CW-15-18	Principal 74,943.00
			Interest 28,316.72
			Adm. Fees 2,123.76
4/13/2017	Massachusetts Clean Water Trust	CW-15-19	Principal 35,267.00
			Interest 13,325.52
			Adm. Fees 999.42

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
4/13/2017	Massachusetts Clean Water Trust	CW-15-29	Principal 256,352.09 Interest 224,065.00 Adm. Fees 14,004.06
4/13/2017	Massachusetts Clean Water Trust	CW-14-12	Principal 305,819.09 Interest 267,302.26 Adm. Fees 16,706.40
4/13/2017	Massachusetts Clean Water Trust	DW-13-08	Principal 24,246.00 Interest 9,161.30 Adm. Fees 687.10
4/13/2017	Massachusetts Clean Water Trust	DWP-13-09	Principal 280,831.00 Interest 106,110.58 Adm. Fees 7,958.30
11/27/2017	MWRA - Water Bond	0.00% Outside	Principal 59,670.00
8/15/2018	MWRA - Water Bond		Principal 39,600.00
9/12/2018	Massachusetts Clean Water Trust	CW-13-16A	Principal 41,395.98 Interest 39,591.84 Adm. Fees 2,474.49
9/12/2018	Massachusetts Clean Water Trust	CWP-16-19	Principal 141,879.00 Interest 23,085.83 Adm. Fees 1,731.43
9/12/2018	Massachusetts Clean Water Trust	CWP-16-23	Principal 80,398.00 Interest 13,081.98 Adm. Fees 981.15
2/15/2019	MWRA - Water Bond	0.00% Inside	Principal 382,200.00

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
9/12/2018	Massachusetts Clean Water Trust	DW-13-10	Principal 22,489.02
			Interest 3,659.21
			Adm. Fees 274.44
4/11/2019	Water & Sewer Enterprise Capital Equip	4.67% Inside	Principal 65,000.00
			Interest 21,875.00
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-17	Principal 102,086.00
			Interest 91,142.70
			Adm. Fees 6,214.28
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-18	Principal 99,985.00
			Interest 89,266.88
			Adm. Fees 6,086.37
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-26	Principal 32,363.00
			Interest 14,703.43
			Adm. Fees 1,102.85
10/24/2019	Massachusetts Clean Water Trust	2.20% CW-17-27	Principal 46,633.00
			Interest 41,633.94
			Adm. Fees 2,838.68
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-28	Principal 55,545.00
			Interest 10,357.29
			Adm. Fees 776.80
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-29	Principal 111,089.00
			Interest 20,714.59
			Adm. Fees 1,553.60

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2022
10/24/2019	Massachusetts Clean Water Trust	2.00% DW-13-09-A	Principal 32,199.00 Interest 14,628.87 Adm. Fees 1,097.17
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-17-27-A	Principal 12,466.00 Interest 5,576.05 Adm. Fees 380.18
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-19	Principal 50,000.00 Interest 6,777.78 Adm. Fees 508.33
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-26	Principal 100,000.00 Interest 13,555.56 Adm. Fees 1,016.67
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-27	Principal 78,201.00 Interest 21,201.12 Adm. Fees 1,590.08
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-18-28	Principal 147,180.00 Interest 65,838.33 Adm. Fees 4,488.98
5/11/2021	Massachusetts Clean Water Trust	2.20% DW-17-14	Principal 99,143.00 Interest 44,349.71 Adm. Fees 3,023.84
5/11/2021	Massachusetts Clean Water Trust	2.00% DW-18-08	Principal 25,000.00 Interest 3,388.89 Adm. Fees 254.17

FY2022 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter		2022
5/11/2021	Massachusetts Clean Water Trust	2.00% DWP-18-09		Principal	23,549.00
				Interest	10,534.00
				Adm. Fees	718.23
<u>BANS</u>					
				Total BAN Interest	-
				Total Principal	4,717,821.79
				Total Interest	1,781,217.97
				Total Adm. Fees	116,958.71
				Grand Total	6,615,998.47

Section VII - Financial Policies

FINANCIAL POLICIES

Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."

- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.

- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.

- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

Basis of Accounting & Basis of Budgeting

Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

REVOLVING FUNDS

A revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the particular service or program. These funds are accounted for separately from the general fund. Many of these fund are established through Massachusetts General Laws (M.G.L.) and are accounted for in the manner prescribed by the particular law. Some examples of revolving funds established by law are School Rental Receipts (M.G.L. Ch. 40 Sec. 3), Student Activity and Athletic Fund (M.G.L. Ch. 71 Sec 47), and Wetland Protection Fund (MGL Ch. 131 Sec. 40).

When a specific law does not exist for the establishment of a specific source and use of funds, cities and towns have the option to create general departmental revolving funds under M.G.L. Ch. 44 Sec. 53E½ (see below). These fund are created with city council approval. Departmental revolving funds identify which department's receipts are to be credited to the revolving fund and specifies the program or purposes for which money may be spent. It designates the department, board or official with authority to expend the funds and places a limit on the total amount of the annual expenditure. The Municipal Modernization Act has changed some of the language, and the changes to the language is described below.

MGL - Section 53 E ½

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of one or more revolving funds by one or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund:

- (1) The programs or activities for which the revolving fund may be expended;
- (2) The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund;
- (3) The board, department or officer authorized to expend from such fund; and
- (4) Any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin.

Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Departmental Revolving Fund Ordinance

G.L. c. 44, § 53E½

ORDER. To see if the city will vote to amend the general ordinances of the city by adding a new section to establish and authorize revolving funds for use by certain city departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto.

Departmental Revolving Funds

1. Purpose.

This ordinance establishes and authorizes revolving funds for use by city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.

These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

2. Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund [except for those employed as school bus drivers].
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the mayor and city council.

3. Interest.

Interest earned on monies credited to a revolving fund established by this by-law/ordinance shall be credited to the general fund.

4. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

See attached table.

**Table VII
Departmental Revolving Funds**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related dog expenses (police and ACO included)		FY2022 and Subsequent Years
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		FY2022 and Subsequent Years
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		FY2022 and Subsequent Years
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2022 and Subsequent Years
Comm on Disabilities	1815	549 - Commission on Disabilities	Mayor and Chairman	Donations, Fees, Fines and Council Orders	Expenses related to Commission on Disabilities initiatives		FY2022 and Subsequent Years
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2022 and Subsequent Years
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		FY2022 and Subsequent Years
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		FY2022 and Subsequent Years
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Comm School	1840						FY2022 and Subsequent Years
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$50k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		FY2022 and Subsequent Years
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		FY2022 and Subsequent Years
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2022 and Subsequent Years
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2022 and Subsequent Years
Water/Sewer Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for meters	Costs of purchasing meters and other related expenses		FY2022 and Subsequent Years
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		FY2022 and Subsequent Years
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		FY2022 and Subsequent Years
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2022 and Subsequent Years
Emergency and After Hour Inspections	1867	241 - Inspectional Services	Mayor and Inspection Services Director	Fees and charges for emergency and after hour inspections	Related expenses for emergency and after hour inspections	Fund can be used to cover additional costs, including overtime costs, of any staff needed to perform inspections.	FY2022 and Subsequent Years
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2022 and Subsequent Years
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2022 and Subsequent Years
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Agent	Non Tax Bill Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		FY2022 and Subsequent Years
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	FY2022 and Subsequent Years

Section VIII - Capital Improvement Plan

Capital Improvement Plan

Introduction

Over the next five years, the City of Revere plans to invest \$107 million in general fund capital improvements citywide, not including the amounts assumed for the new Revere High School construction (which is at the feasibility stage) and the Northern Strand Trail, which is a five (5) community project being managed by the City of Revere and funded by the Commonwealth. This figure includes an array of funding from local, grant, and enterprise sources. The City's Capital Improvement Plan (CIP) for FY2021 to FY2025 strives to balance many significant and competing infrastructure needs, including vehicle and equipment acquisitions, parks and open space, public buildings and facilities, and roadways and sidewalks. Additionally, and as an added feature of the FY2022 capital plan and budget, we have broken down separately the capital plan and budget for the water, sewer and drains enterprise funds. As you will see, over the next five years, the City plans to invest over \$66 million in water and sewer infrastructure, including \$16 million as part of the FY2022 capital budget.

The goal of the plan is to thoughtfully allocate the limited resources that are available, while considering the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan in advance for upgrades of equipment and infrastructure so as to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

During the FY2022 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

What is a capital budget? What is a capital project?

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;
- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects;
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”

The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

What is a capital plan?

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community’s capital expenditure and “one of most important responsibilities of local government officials.” Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
- high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
- large scale, ambitious public improvements can be phased over multiple years;
- critical parcels of land can be purchased before costs increase;
- costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided; and,
- methodical progress can be made toward meeting community goals.

CIP Overview

In the FY2021-FY2025 Capital Improvement Plan, the City of Revere will expend just over \$107.4 million in funds for all general fund capital expenditures, including the DPW facility, DCR facility, and Point of Pines fire station. These projects range in size from \$175k to update and replace citywide technology systems and infrastructure, to \$22.5 million for the new DPW facility. The 2022 capital budget show approximately \$22.2 million in expenditures, including \$5 million for streets and sidewalks citywide, \$10 million for a proposed early child care center at the McKinley school, and \$725k for new equipment for equipment and vehicles for our police and fire departments.

Funding for FY2022 expenditures will be provided from an array of sources, including:

- approx. \$6.2 million in general fund debt;
- over \$800k in Pay as You Go capital;
- approx. \$12.5 million in other financing source, including grants and Chapter 90 funds.

About the City

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city's nearly 54,000 residents.¹ Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer, and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

Revere's population is growing and has been doing so for some time. In fact, between 1990 and 2010, the total population grew by 20% from 42,641 to 51,755 (+9,114 residents). Growth was evenly spread across the two decades, with an increase of approximately 4,700 residents in the 1990s and approximately 4,400 in the 2000s. More recent population estimates show continued growth, with an increase to 54,157 residents (+2,402 residents) as of 2014. By 2030, the Metropolitan Area Planning Council (MAPC) projects that Revere's population will increase further to 54,636.²

Infrastructure components for which the City of Revere is responsible include:

City Facilities

The City manages 15 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street
Fire Department storage	929 Winthrop Avenue
Revere Historical Society	108 Beach Street
McKinley School	65 Yeamans Street

¹ U.S. Census, 2013 population estimate of 53,756 residents.

² MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 17.

REVERE CITY FACILITIES	
City Facility	Address
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Rossetti-Cowan Senior Center	25 Winthrop Avenue

Information Technology

The City’s information technology infrastructure includes a fiber optic-based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the Senior Center. The City Network contains approximately 300 users with 11 virtualized servers and 5 physical servers that are in place.

In the FY2022 budget, the City authorized an ambitious modernization plan to move most on-premises infrastructure to modern cloud hosted services, requiring a significant up-front investment, but resulting in highly-available, cost-effective, modern services to employees and residents. The City plans to use funding from the American Recovery Plan Act (ARPA) to continue to upgrade technology infrastructure and mobile capabilities citywide.

Parks and Open Space

Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Hill Park (3.19 acres) and Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation.”³ An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).⁴

³ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 41.

⁴ A complete list of active and passive open space can be found in Table 22 of the City of Revere Open Space and Recreation Plan (2010-2017).

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- *Revere Beach Reservation - Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100th anniversary in 1996.*
- *Belle Isle Marsh – The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston’s last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches and an observation tower.*
- *Rumney Marsh – Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.⁵*

In recent years, the City has upgraded several parks and playgrounds, including Oak Island Park, Curtis Park, and Gibson Park. For FY2022, the city continues to support park and open space improvements with money earmarked for upgrades to the fields at St. Mary’s three baseball fields, updated playground equipment, and a new initiative to increase to amount of pocket parks throughout the city.

Roadways and Sidewalks

A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere’s roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off of local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.
- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017.

However, several years ago, the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. The City has since invested a significant amount of money on addressing these substandard streets, including approximately \$3.5 million dollars alone during

⁵ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 8-9

FY2020 and FY2021. The City has updated the StreetScan analysis by scanning all streets again this spring through our Chapter 90 funding from the State, which allocates funds to all cities and towns for roadway repairs. The City is proposing a \$5 million dollar bond authorization for funding these repairs over the next two to three years, as municipal bonds are at record low rates and it would be an opportune time to secure these funds for repairs and maintenance on our roadway and sidewalk infrastructure.

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways, but may also use local streets on occasion.

School Facilities

The Revere School District operates ten school facilities including six elementary schools, three middle schools, and the high school, as well as Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue
Staff Sgt. James Hill Elementary School	51 Park Avenue
Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
Paul Revere Elementary School	395 Revere Street
Rumney Marsh Academy (middle school)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The roof of the Garfield School was recently replaced, with 77.5% of the total project cost being reimbursable from the MSBA (i.e., \$7 million out of \$7.8 million). In addition, the City has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) seeking funding for a new Revere High School. The City has bonded \$2m for such study as part of its Capital Improvement Plan. A school building committee has been formed and the committee is now in the feasibility stages of locating a spot for a new high school. This new high school is estimated to cost over \$300 million dollars, with an anticipated reimbursement of approximately 75% of eligible costs. As such, we have a placeholder in the Capital Improvement Plan for

\$300 million in FY2025, with \$225 million anticipated to be derived from MSBA grant reimbursement, and \$75 million to be bonded and paid for within the existing appropriated budget. It is anticipated that the city share of the debt service can be supported by the new growth expected from developments at Suffolk Downs, Wonderland, Revere Showcase Cinema site, and Revere Beach.

The schools are also in the feasibility stages of getting grant dollars from the MSBA for a new boiler at the Beachmont School as well as new windows and doors at the Lincoln School. The city appropriated \$120k for studies of both projects and, if we are successful in qualifying for funding, we expect that the MSBA will fund approximately 77% of the total costs of each project. We have earmarked \$1.5 million for the new boiler and \$3 million for the new windows and doors. We will not move forward until we know the status of our applications to the State, but felt it important to have these anticipated projects reflected in the capital plan.

Sewer

The City's wastewater collection system consists of about 98 miles of separated sanitary sewer with the majority of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. The majority of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade's Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city's topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City's sewer lines. Some streets still have homes with septic disposal systems. Revere Beach Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted

manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in November 2010, the EPA, MassDEP, and the City of Revere entered into a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows by 2022. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be repaid by water/sewer enterprise fund revenues in order to meet the CD's obligations. This recent multi-million dollar investment is making progress toward the CD's rigorous timelines, but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of challenge facing Revere, City officials have worked with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers.

Storm Water Collection

Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed.⁶ Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

Due to the City being located in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain a number of tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising up into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set in an attempt to allow some sea water upstream in order to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are

⁶The Central County Ditch, the Eastern County Ditch, Linden Brook, Town Line Brook, Trifone Brook, Diamond Creek, Sales Creek, Pines River and the Belle Isle Inlet are bodies that receive local storm water.

located on Route 1 (Cutler Highway inlet of Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- *Roughan's Point – Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100 year storm could still result in flooding of streets and low lying properties. The Broadsound Avenue pump station is designed to handle flooding on Broadsound Avenue.*
- *Lower Revere Street and Kelley's Meadows – These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.*
- *Mills Avenue – During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.*
- *Rice Avenue – There is a short sea wall on Rice Avenue but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.*
- *Garfield School – The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.*
- *Town Line Brook – Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.*
- *DPW Yard – There is flooding that occurs at the DPW yard.⁷*

Vehicles and Equipment

Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck, vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines, three engines with ladders, and a number of smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses. The Police Department currently has 22 marked vehicles, 34 support vehicles, and four motorcycles. The Parking Clerk has a total of five vehicles, and the Council on Aging has two transportation vans and a small SUV.

⁷ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 36.

As part of the annual Capital Improvement Budget submittal, and the five-year Capital Improvement Plan, the administration continues to work with all departments to determine the needs of vehicles, equipment, and other capital items of this nature to try to balance the costs of new equipment vs. the costs of maintaining older, less reliable vehicles and equipment.

The City did shift its capital plan to fund two new pumper trucks in the FY2021 capital budget, and we have \$1.5 million earmarked for a new ladder truck in FY2023. For FY2022, we will be funding new administrative vehicles for fire and police, as well as a new mobile City Hall to bring more services and communications directly to the residents of the City.

Water

The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City's system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High pressure zone.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new mains, valves and hydrants. In addition, the City has outlined the need to remove the old reservoir no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

For FY2022, the City will aggressively fund the deferred repairs and maintenance of water mains citywide. Over \$5 million worth of funding will be allocated for water mains throughout the City, with \$1.1 million coming from the MWRA's water system improvements loan program (LWSAP), \$3 million coming from the sale of municipal bonds, and \$1 million coming from ARPA, the federal rescue plan funding that allows for water and sewer infrastructure upgrades.

Capital Funding Sources

There are a number of ways to finance capital improvement projects. Some of the most common methods are:

Local Resources

- Municipal Indebtedness: The most commonly used method of financing large capital projects is general obligation bonds. They are issued for a period of time ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
 - Bonds funded within the tax limits of Proposition 2 ½: Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned in order to not impact the annual operating budget.
 - Bonds funded outside the tax limits of Proposition 2 ½ : Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
 - Bonds funded with Enterprise Funds: Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.
- Capital Outlay / Pay As You Go: Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned in order to not impact the annual operating budget.
- Capital Outlay / Expenditure Exclusion: Expenditure Exclusion projects are similar to Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- Capital Stabilization Fund: Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- Sale of Surplus Real Property: Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).

- Enterprise Retained Earnings / Stabilization Fund: Enterprise operations, such as water and sewer, are able to maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- Municipal Infiltration and Inflow (I/I) Fund: This is a revolving account funded by large development projects. In order to obtain a sewer connection permit and tie in to the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project on a daily basis. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- Free Cash: Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.
- Special Purpose Funds: Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

Special Revenue Sources

Special revenue sources include state and federal funds and private grants. Examples include:

- Federal Community Development Block Grant (CDBG): In 2010, as Revere’s population exceed 50,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.
- Massachusetts Chapter 90 Roadway Funds: Each year, the Massachusetts Department of Transportation (Mass DOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and, c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- Massachusetts Department of Environmental Protection’s Dam and Seawall Repair and Removal Program: This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- Massachusetts Department of Environmental Protection’s State Revolving Loan Funds (SRF): The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- Massachusetts School Building Authority (MSBA) – The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the

MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.

- Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs: The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”⁸ Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the Mass Works Infrastructure Program.

The following schedule represents the City’s five year CIP as amended during the FY2020 budget process. This document is always evolving based upon departmental needs, available funding, and grant awards.

⁸ MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsaprogram.html>, retrieved August 7, 2015.

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2021 - 2025

CAPITAL REQUEST	Actual FY 2021	PROPOSED FUNDING SOURCE	Requested FY 2022	Requested FY 2023	Requested FY 2024	Requested FY 2025
Vehicle/Equipment Acquisition (Including I.T.)						
Mayor - New Mobile City Hall Vehicle		CIP Stab Fund	\$ 55,000			
I.T. - Replacement of Technology Systems (Citywide - non school)	\$ 75,000	ARPA Funds	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
I.T. - Infrastructure	\$ 100,000	ARPA Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Police - Equipment (cruisers)	\$ 50,000	CIP Stab Fund	\$ 65,000	\$ 130,000	\$ 135,000	\$ 140,000
Police - Equipment ~ Mobile Radio Replacement	\$ 42,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - Equipment ~ Electric Control Devices (ECD's) & Firearms Replacement/Upgrades		CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire - Equipment ~ Mobile Radio Replacement	\$ 58,000	Grant - UASI	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Equipment ~ All Band Portable Radio Replacement for Command Staff		CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire - Equipment ~ Apparatus Mobile Radio Replacement		CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - Administrative Vehicles		CIP Stab Fund	\$ 70,000			
Fire Department - Operations Vehicle		CIP Stab Fund		\$ 50,000		
Fire - Equipment ~ Building Improvements/Door Access Control		Grant - UASI	\$ 50,000			
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	\$ 50,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Fire Alarm Repairs - Citywide		CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - High Water Rescue Vehicle		Grant - UASI	\$ 175,000			
Fire Department - Pumper ~ Engine 3 - replacement	\$ 750,000	Bonding				
Fire Department - Pumper ~ Engine 5 - replacement	\$ 750,000	Bonding				
Fire Department - Ladder 1 replacement		Bonding		\$ 1,500,000		
Parking Department - Vehicles		CIP Stab Fund				
Parking Department - Vehicles	\$ 30,000	Revolving Fund	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000
Parking Department - Expanded Parking Meter Program		Revolving Fund	\$ 50,000			
DPW/Parking - Equipment - Street Signage (Residential Parking/Street Sweeping)	\$ 150,000	CIP Stab Fund				
DPW - Equipment - Street Signage (ADA compliant street signs - citywide)	\$ 50,000	CIP Stab Fund				
DPW - Vehicles (4x4 Silverado with plow)	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 55,000	\$ 55,000	\$ 60,000
DPW - Vehicles (4x4 Silverado with compressor/generator)	\$ 85,000	Bonding				
DPW - International Dump Truck with Plow (4 wheel drive)	\$ 450,000	Bonding		\$ 450,000	\$ 235,000	\$ 235,000
DPW - Street Sweeper Replacement	\$ 280,000	Bonding			\$ 300,000	
DPW - Backhoe Replacement		Bonding	\$ 125,000			
DPW - Loader Replacement		Bonding		\$ 225,000		
Subtotal: Equipment Acquisition	\$ 3,020,000		\$ 1,225,000	\$ 3,020,000	\$ 1,340,000	\$ 1,050,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2021 - 2025

CAPITAL REQUEST	Actual FY 2021	PROPOSED FUNDING SOURCE	Requested FY 2022	Requested FY 2023	Requested FY 2024	Requested FY 2025
Parks and Open Space						
Planning - Northern Strand (Revere - Lead Community)	\$ 13,800,000	Grant				
Schools/DPW/Parks & Recreation - High School Turf Field Replacement		TBD		\$ 400,000		
Schools/DPW/Parks & Recreation - High School Turf Field Lighting		TBD		\$ 250,000		
DPW - Playground Equipment replace/repairs	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning/DPW - Park Renovations (matching funds)		CIP Stab Fund	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000
DPCD - Pocket Park Renovations		CDBG Funds	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000
Paks & Recreation - Field Maintenance/Repairs @ St. Mary's Fields (3 total)		CIP Stab Fund	\$ 85,000			
Parks & Recreation - Ball Field Maintenance Equipment		Special Revenue Grant	\$ 40,000			
Parks & Recreation - Health and Wellness Facility		TBD	\$ 350,000	\$ 450,000	\$ 450,000	
Subtotal: Parks and Open Space	\$ 13,900,000		\$ 700,000	\$ 1,325,000	\$ 675,000	\$ 225,000
Public Buildings and Facilities						
Police - Building Maintenance/Upgrades/Repairs	\$ 50,000	CIP Stab Fund				
Fire - Building Maintenance/Upgrades/Repairs	\$ 50,000	CIP Stab Fund				
Police - Building Maintenance/Upgrades/Repairs		Special Rev - Bldg Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Building Maintenance/Upgrades/Repairs		Special Rev - Bldg Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Point of Pines Fire Station - Feasibility Study		Bonding				
Fire - Point of Pines Fire Station	\$ 9,250,000	Bonding				
Schools - New Generators - High School, Beachmont & Lincoln Schools	\$ 285,000	School Dept				
Schools - New Bleachers - Beachmont School	\$ 55,000	School Dept				
Schools - Lighting/Weatherization/HVAC Mechanical Upgrades - Beachmont School	\$ 200,000	Grant				
Schools - Lincoln Air Conditioning	\$ 2,000,000	Bonding				
School - New High School (Feasibility)	\$ 2,000,000	Bonding				
School/MSBA - Beachmont School Boilers (City Share @ 23% of \$1.5m estimate)	\$ 60,000	Bonding	\$ 350,000			
School/MSBA - Beachmont School Boilers (MSBA Share @ 77% of \$1.5m estimate)		MSBA Grant	\$ 1,150,000			
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)	\$ 60,000	Bonding	\$ 700,000			
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)		MSBA Grant	\$ 2,300,000			
School - New High School (Construction - City Share @ \$300m estimate)		Bonding/MSBA				\$ 75,000,000
School - New High School (Construction - City Share @ \$300m estimate)		MSBA Grant				\$ 225,000,000
School - New Vocational High School (Revere pro rata share)		Operating Budget (Assessment)		\$ 366,850	\$ 360,907	\$ 1,089,032
City/School - Renovations - McKinley School		ESSER Grants	\$ 6,000,000			
City/School - Renovations - McKinley School		Repurpose of Bonds	\$ 1,300,000			
City/School - Renovations - McKinley School		Bonding (Auth/Unissued)	\$ 2,500,000			
DPW - Repairs to Public Stairways	\$ 1,400,000	Bonding				
DCR - Facility	\$ 11,600,000	Bonding				
DPW - Facility	\$ 22,500,000	Bonding				
Subtotal: Public Buildings and Facilities	\$ 49,510,000		\$ 14,400,000	\$ 466,850	\$ 460,907	\$ 301,189,032

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2021 - 2025

CAPITAL REQUEST	Actual FY 2021	PROPOSED FUNDING SOURCE	Requested FY 2022	Requested FY 2023	Requested FY 2024	Requested FY 2025
Roadways and Sidewalks						
Planning - Street Repairs (pavement management)	\$ 700,000	Free Cash				
DPW - Street and Sidewalk Repairs (smaller 311/DPW repairs)	\$ 300,000	Free Cash				
Complete Streets	\$ 100,000	CIP Stab Fund				
DPW - Street and Sidewalk Repairs (pavement management & 311/small repairs)		Bonding	\$ 5,000,000			
DPW - Full Depth Repavement Program - Chapter 90	\$ 800,000	Special Rev - Chap 90	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Planning - Street Repairs (Transportation Network Infrastructure Fund)	\$ 100,000	Special Rev - Trans Network	\$ 25,000	\$ 75,000	\$ 125,000	\$ 125,000
Planning - Roadway Improvement Advanced Planning Grant (Rt 1/Rt 99)	\$ 425,000	Grant				
Planning - Street Light Replacement Program	\$ 300,000	Grant				
Planning - Roadways (Massworks - Ocean Ave)	\$ 2,000,000	Grant				
Planning - Traffic Lights Improvements - Broadway	\$ 1,700,000	Grant				
Subtotal: Roadways and Sidewalks	\$ 6,425,000		\$ 5,825,000	\$ 875,000	\$ 925,000	\$ 925,000
Total - General Fund Capital Expenditures	\$ 72,855,000		\$ 22,150,000	\$ 5,686,850	\$ 3,400,907	\$ 303,389,032

IMPACT OF GENERAL FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Description	Funding	Cost	Impact
Mayor - New Mobile City Hall Vehicle	CIP Stab Fund	\$ 55,000	Less Maintenance - Increased Revenues
I.T. - Replacement of Technology Systems (Citywide - non school)	ARPA Funds	\$ 75,000	New Capital Investment - Improved productivity
I.T. - Infrastructure	ARPA Funds	\$ 100,000	New Capital Investment - Improved productivity
Police - Equipment (cruisers)	CIP Stab Fund	\$ 65,000	New Capital Investment - Less Maintenance
Police - Equipment ~ Mobile Radio Replacement	CIP Stab Fund	\$ 75,000	New Capital Investment - Less Maintenance
Police - Equipment ~ Electric Control Devices (ECD's) & Firearms Replacement/Upgrades	CIP Stab Fund	\$ 25,000	Increase Employee safety
Fire - Equipment ~ Mobile Radio Replacement	Grant UASI	\$ 50,000	New Capital Investment - Less Maintenance
Fire - Equipment ~ All Band Portable Radio Replacement for Command Staff	CIP Stab Fund	\$ 75,000	Increase Employee safety
Fire Department - Administrative Vehicles	CIP Stab Fund	\$ 70,000	New Capital Investment - Less Maintenance
Fire - Equipment ~ Building Improvements/Door Access Control	Grant UASI	\$ 50,000	New Capital Investment - Less Maintenance
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	CIP Stab Fund	\$ 75,000	Increase Employee safety
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment	CIP Stab Fund	\$ 50,000	New Capital Investment
Fire Department - Equipment ~ Fire Alarm Repairs - Citywide	CIP Stab Fund	\$ 25,000	Increased Safety
Fire Department - High Water Rescue Vehicle	Grant UASI	\$ 175,000	New Capital Investment - Improved productivity
Parking Department - Vehicles	Revolving Fund	\$ 35,000	New Capital Investment - Less Maintenance
Parking Department - Expanded Parking Meter Program	Revolving Fund	\$ 50,000	Increased Revenue
DPW - Vehicles (4x4 Silverado with plow)	CIP Stab Fund	\$ 50,000	New Capital Investment - Less Maintenance
DPW - Backhoe Replacement	Bonding	\$ 125,000	New Capital Investment - Less Maintenance
DPW - Playground Equipment replace/repairs	CIP Stab Fund	\$ 50,000	Less Maintenance Costs
DPW - Open Space - Tree Planting and Removal	CIP Stab Fund	\$ 50,000	No Impact
Planning/DPW - Park Renovations (matching funds)	CIP Stab Fund	\$ 50,000	Less Maintenance Costs
DPCD - Pocket Park Renovations	CDBG Funds	\$ 75,000	Less Maintenance Costs
Parks & Recreation - Field Maintenance/Repairs @ St. Mary's Fields (3 total)	CIP Stab Fund	\$ 85,000	Less Maintenance Costs
Parks & Recreation - Ball Field Maintenance Equipment	SR Grant	\$ 40,000	New Capital Investment - Less Maintenance
Parks & Recreation - Health and Wellness Facility	TBD	\$ 350,000	New Capital Investment - Improved productivity
Police - Building Maintenance/Upgrades/Repairs	SR-Bldg Repair	\$ 50,000	Less Maintenance - Improved Safety
Fire - Building Maintenance/Upgrades/Repairs	SR-Bldg Repair	\$ 50,000	Less Maintenance - Improved Safety
School/MSBA - Beachmont School Boilers (City Share @ 23% of \$1.5m estimate)	Bonding	\$ 350,000	New Capital Investment - Less Maintenance
School/MSBA - Beachmont School Boilers (MSBA Share @ 77% of \$1.5m estimate)	MSBA Grant	\$ 1,150,000	New Capital Investment - Less Maintenance
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)	Bonding	\$ 700,000	New Capital Investment - Less Maintenance
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)	MSBA Grant	\$ 2,300,000	New Capital Investment - Less Maintenance
City/School - Renovations - McKinley School	ESSER Grants	\$ 6,000,000	Less Maintenance - Improved Safety
City/School - Renovations - McKinley School	Repurpose Bond	\$ 1,300,000	Less Maintenance - Improved Safety
City/School - Renovations - McKinley School	Bonding	\$ 2,500,000	Less Maintenance - Improved Safety

IMPACT OF GENERAL FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Description	Funding	Cost	Impact
DPW - Street and Sidewalk Repairs (pavement management & 311/small repairs)	Bonding	\$ 5,000,000	New Capital Investment - Improved Safety
DPW - Full Depth Repavement Program - Chapter 90	CH 90	\$ 800,000	New Capital Investment - Improved Safety
Planning - Street Repairs (Transportation Network Infrastructure Fund)	SR-Trans Netwrk	\$ 25,000	New Capital Investment - Improved Safety

Grand Total General Fund Capital Projects \$ 22,150,000

City of Revere
Five Year Capital Improvement Plan - Water and Sewer Enterprise Fund
Fiscal Years 2021 - 2025

CAPITAL REQUEST	FY2021	FUNDING SOURCE	FY2022	FY2023	FY2024	FY2025
Water/Sewer Vehicle & Equipment Acquisition						
GapVax Excavator	\$ 550,000.00	Bonding - SRF Funds				
GapVax Excavator		Retained Earnings		\$ 580,000.00		
Water/Sewer Crew Cab Pickup	\$ 48,000.00	Retained Earnings	\$ 50,000.00	\$ 50,000.00	\$ 52,000.00	\$ 54,000.00
Bobcat Skid-Steer Loader & Trailer	\$ 55,000.00	Retained Earnings				
One Ton Chevy Chassis - Sander	\$ 102,000.00	Retained Earnings				
Water Meter Van	\$ 35,000.00	Retained Earnings				\$ 40,000.00
Ten (10) Wheel Dump Truck	\$ 235,000.00	Retained Earnings				
Hot Box	\$ 60,000.00	Retained Earnings				
Case Backhoe	\$ 120,000.00	Retained Earnings				
Subtotal: Vehicle & Equipment Acquisition	\$ 1,205,000.00		\$ 50,000.00	\$ 630,000.00	\$ 52,000.00	\$ 94,000.00
Water Infrastructure						
Hydrant and Gate Replacement Citywide	\$ 250,000.00	ARPA Funding	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Water Systems Improvements - Taft/Argyle/Ellerton/York/Beverly St.	\$ 578,500.00	MWRA LWSAP Program	\$ 1,110,000.00			
Water Main Replacement - Citywide		Bonding	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Water Main Replacement - Citywide		ARPA Funding	\$ 1,000,000.00	\$ 1,000,000.00	\$ 500,000.00	\$ 500,000.00
Water System Improvements - LWSAP eligible projects		MWRA LWSAP Program	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00
Subtotal: Water Infrastructure	\$ 828,500.00		\$ 5,360,000.00	\$ 4,781,500.00	\$ 4,281,500.00	\$ 4,281,500.00
Sewer Infrastructure & Storm Water Management						
Webster Street Outfall	\$ 571,000.00	Inflow/Infiltration Fund				
Green Creek Dredging - Engineering and Permitting	\$ 150,000.00	Inflow/Infiltration Fund				
Pitcairn Street Drainage Extension	\$ 55,000.00	In House - WSD				
McClure/Geneva Street Infrastructure Improvements - Design/Construction	\$ 591,000.00	Inflow/Infiltration Fund				
Fats/Oil/Grease Intervention Program	\$ 260,000.00	Bonding - SRF Funds				
Phase 11 Construction - I/I, IDDE, Pump Station and Drainage	\$ 6,700,000.00	Bonding - SRF Funds				
Phase 12 Investigations - I/I, IDDE, Pump Station and Drainage	\$ 1,300,000.00	Bonding - SRF Funds				
Alternative Wastewater Connections and Storage Evaluations	\$ 750,000.00	Bonding - SRF Funds				
Phase 12 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 5,500,000.00			
Phase 13 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 1,500,000.00			
Phase 13 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 3,000,000.00		
Phase 14 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 1,000,000.00		
Phase 14 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 3,000,000.00	
Phase 15 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 1,000,000.00	
Phase 15 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds				\$ 3,000,000.00
Program Management - Sewer Infrastructure/Storm Water Mgmt		MWRA I/I Program	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Program Management - Sewer Infrastructure/Storm Water Mgmt		Retained Earnings	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
MWRA: Inflow/Infiltration Program - Phase 8 & 9		MWRA I/I Program	\$ 2,175,000.00			
MWRA: Inflow/Infiltration Program - Phase 10		MWRA I/I Program		\$ 1,253,000.00		
MWRA: Inflow/Infiltration Program - Phase 11		MWRA I/I Program			\$ 1,670,000.00	
MWRA: Inflow/Infiltration Program - Phase 12		MWRA I/I Program				\$ 1,670,000.00
Point of Pines Drain Station - Pump #2		Retained Earnings	\$ 115,000.00			
Sargent Street/Trifone Brook Infrastructure Improvements - Design		Bonding - SRF Funds	\$ 465,000.00			
Sargent Street/Trifone Brook Infrastructure Improvements - Construction		Bonding		\$ 5,000,000.00		
Sherman St./Griswald Park Infrastructure Improvements - Design	\$ 75,000.00	Inflow/Infiltration Fund				
Sherman St./Griswald Park Infrastructure Improvements - Construction		Bonding		\$ 950,000.00		
Festa & Nell Road Drainage Improvements - Design		Bonding - SRF Funds	\$ 35,000.00			
Festa & Nell Road Drainage Improvements - Construction		Bonding		\$ 350,000.00		
Hastings St/Martin St Headwall & Drainage Improvement - Design		Retained Earnings	\$ 150,000.00			
Hastings St/Martin St Headwall & Drainage Improvement - Construction		Bonding		\$ 1,500,000.00		
Ward 1 & 5 Drainage Improvements - Design		Retained Earnings		\$ 500,000.00		
Ward 1 & 5 Drainage Improvements - Construction		Bonding			\$ 5,000,000.00	
Taft & Wilson Area Storm Ceptor Installation - Design		Retained Earnings			\$ 50,000.00	
Taft & Wilson Area Storm Ceptor Installation - Construction		Bonding				\$ 500,000.00
Malden Street Drainage Infrastructure Improvements - Design		Retained Earnings			\$ 450,000.00	
Malden Street Drainage Infrastructure Improvements - Construction		Bonding				\$ 4,500,000.00
Subtotal: Sewer Infrastructure & Storm Water Management	\$ 10,452,000.00		\$ 10,540,000.00	\$ 14,153,000.00	\$ 11,770,000.00	\$ 10,270,000.00
Grand Total: Water/Sewer Capital Improvement Plan	\$ 12,485,500.00		\$ 15,950,000.00	\$ 19,564,500.00	\$ 16,103,500.00	\$ 14,645,500.00

IMPACT OF ENTERPRISE FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Description	Funding	Cost	Impact
Water/Sewer Crew Cab Pickup	Retained Earnings	\$ 50,000	New Capital Investment - Increased Productivity
Hydrant and Gate Replacement Citywide	ARPA Funding	\$ 250,000	New Capital Investment - Less Maintenance
Water Systems Improvements - Taft/Argyle/Ellerton/York/Beverly St.	MWRA LWSAP Program	\$ 1,110,000	New Capital Investment - Less Maintenance
Water Main Replacement - Citywide	Bonding	\$ 3,000,000	New Capital Investment - Less Maintenance
Water Main Replacement - Citywide	ARPA Funding	\$ 1,000,000	New Capital Investment - Less Maintenance
Phase 12 Construction - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 5,500,000	New Capital Investment - Less Maintenance
Phase 13 Investigations - I/I, IDDE, Pump Station and Drainage	Bonding - SRF Funds	\$ 1,500,000	New Capital Investment - Less Maintenance
Program Management - Sewer Infrastructure/Storm Water Mgmt	MWRA I/I Program	\$ 500,000	New Capital Investment - Less Maintenance
Program Management - Sewer Infrastructure/Storm Water Mgmt	Retained Earnings	\$ 100,000	New Capital Investment - Less Maintenance
MWRA: Inflow/Infiltration Program - Phase 8 & 9	MWRA I/I Program	\$ 2,175,000	New Capital Investment - Less Maintenance
Point of Pines Drain Station - Pump #2	Retained Earnings	\$ 115,000	New Capital Investment - Less Maintenance
Sargent Street/Trifone Brook Infrastructure Improvements - Design	Bonding - SRF Funds	\$ 465,000	New Capital Investment - Less Maintenance
Festa & Nell Road Drainage Improvements - Design	Bonding - SRF Funds	\$ 35,000	Less Maintenance Costs
Hastings St/Martin St Headwall & Drainage Improvement - Design	Retained Earnings	\$ 150,000	Less Maintenance Costs

Grand Total Enterprise Fund Capital Projects \$ 15,950,000

Commonwealth of Massachusetts - Chapter 90 Fund Overview

Roadway projects include resurfacing and related work (the minimum for resurfacing shall be 3/4" course with a continuous length of 500') and other work incidental to the above such as:

- Preliminary engineering including state aid/consultant design agreements.
- Right-of-way acquisition.
- Shoulders.
- Side road approaches.
- Landscaping and tree planting.
- Roadside drainage.
- Structures (including bridges), sidewalks, traffic control and service facilities.
- Street lighting (excluding operating costs).
- Other purposes authorized by the department.

The municipality must provide documentation of compliance with Chapter 149, Sections 44J and 26-27F; as applicable.

Additional project guidelines for Chapter 90 work voted and approved by the Board of Commissioners on September 28, 1994

Highway Construction, Preservation and Improvement Projects that Create or Extend the Life of Capital Facilities

Resurfacing, Graveling, Microsurfacing, Pug Mill Mix (cold mix), Chip Stone Seal, Oil and Stone, Infrared Repairs (in connection with surface treatments), Recycled Aggregate Pavement, Rip Rap, Fabric, Crack Sealing, Drainage, Intersections, Shoulders, Guardrails, Sidewalks, Footbridges, Berms and Curbs, Traffic Controls and Related Facilities, Right of Way Acquisition, Street Lighting (excluding

operating costs and decorative enhancements), Construction, Direction and Warning Signs (must comply with MUTCD), Bridges, and Tree Planting/Landscaping in association with a project.

Projects and Uses

Bikeways, Salt Sheds, Garages (construction and additions) for storage of road building equipment. Bikeways and Public use of off-street parking facilities related to mass transportation, a facility with bus or rail services. Engineering services and expenses related to highway and mass transportation purposes. Pavement management systems, development, and maintenance.

Road Building Machinery, Equipment and Tools

Care, repair, and storage must be project related and submitted on the same project request form. Purchase, replacement and long-term lease of road building machinery, equipment and tools that must remain the property of the municipality. Long-term lease will be reimbursed once annually for the construction season.

Road Building Equipment

Air Compressor, Asphalt Hot Box, Backhoe, Berm Machine, Catch Basin Cleaner, Chipper, Wood & Brush, Chain Saw, Clam or Dragline, Compactor, Concrete, Floor Trowel, Concrete Mixer, Crack Sealer, Crane, Excavator, Generator, Grader, Gradall, Infrared Machine, Jackhammer, Lab Testing Equipment, Loader, Pavement Breaker, Paver, Pump, Roller, Spreader for Chip Seal Project, Stripper, Survey Equipment, Sweeper, Tools, Tractor, Trailer, Trencher, Truck, Minimum 27,000 Pounds, Welder.

State Revolving Fund

Each June, the Division of Municipal Services (DMS) launches a solicitation of proposals for SRF financial assistance for the next calendar year. The applications, called Project Evaluation Forms, along with supporting documentation, are due by the August deadline noted in the solicitation. The information provided in the PEF allows the Division to rate and rank projects based upon the severity of the problem being addressed and the appropriateness of the solution described. Some local governments submit the PEFs themselves, but most applicants engage environmental consulting companies that are familiar with the condition of the local infrastructure and with the SRF financing process.

The proposals selected to receive SRF financing are published in the fall on the Draft Intended Use Plan IUP. The IUP lists proponents, project name and cost, for the selected projects. Following a 30-day public comment period, the IUP is finalized, typically with some additional projects added. As dictated by Congress, only projects listed on an IUP may receive SRF financing.

SRF Clean Water Program - Overview

This program is designed to provide a low-cost financing method that communities can take advantage of to make sure they are meeting water-quality standards.

The program emphasizes:

- Watershed management priorities
- Stormwater management
- Green infrastructure

One major goal of the program is to encourage communities to undertake projects with meaningful water quality and public health benefits and which address the needs of the communities and the watersheds.

Eligible Projects

Funding is available for the planning and construction of projects including:

- CSO mitigation
- New wastewater treatment facilities and upgrades of existing facilities
- Infiltration/inflow correction
- Wastewater collection systems
- Nonpoint source pollution abatement projects, such as:
 - Landfill capping
 - Community programs for upgrading septic systems (Title 5)

- Brownfield remediation
- Pollution prevention
- Stormwater remediation

In addition, non-structural projects are eligible for SRF funding, such as:

- Green infrastructure planning projects for nonpoint source problems which are consistent with the MassDEP's Nonpoint Source Management Plan and that identify pollution sources and suggest potential remediation strategies.
- An enhanced loan subsidy is also available for certain wastewater nutrient management projects.

SRF Drinking Water Program - Overview

This program provides low-cost financing to help community public water suppliers comply with federal and state drinking water requirements.

The program's goals are to protect public health and strengthen compliance with drinking water requirements, while addressing the Commonwealth's drinking water needs, through affordability and proper watershed management priorities.

Eligible Projects

You can receive financial assistance for the engineering, design, and construction of drinking water projects, such as new wastewater treatment facilities that protect public health and improve compliance with federal and state drinking water regulations.

Eligible projects include:

- new and upgraded drinking water treatment facilities.
- projects to replace contaminated sources, new water treatment, or storage facilities.
- consolidation or restructuring of water systems.
- projects and system activities that provide treatment, or effective alternatives to treatment, for compliance with regulated health standards, such as the Surface Water Treatment Rule.
- installation or replacement of transmission or distribution systems.

Ineligible projects include:

- Dams
- Purchase of water rights
- Reservoirs, lab fees
- Fire protection projects
- Other non-capital expenses

Program Details

To be considered for funding, a public water supplier must complete a project evaluation form (PEF) during the project solicitation period in May. The application requires thorough information showing the project's significant benefits to public health or drinking water quality, local funding authorization, and a commitment that the borrower can file a timely loan application. MassDEP will rank the projects using a rating system which assigns points based on various criteria.

These criteria include the extent to which the project:

- Eliminates or mitigates a public health risk
- Is necessary to achieve or maintain compliance with applicable drinking water quality requirements
- Is affordable to users in the service area
- Consolidates or restructures a public water system
- Implements, or is consistent with, watershed management plans (or addresses a watershed priority) and is consistent with local and regional growth or infrastructure plans

The current subsidy level is provided via a 2% interest loan. The Program will operate with approximately \$125-\$150 million in financing annually.

Readiness to Proceed

Readiness to proceed is a central theme for SRF financing. Proponents must secure local borrowing authorization of the cost of the project by June 30 of the IUP year. Proponents must complete and submit a Loan application with buildable plans and specifications, by Oct 15 of the same year. Once a proposal is approved by DMS, the proponent has 6 months to initiate construction. Proposals that do not meet those deadlines may be removed from the IUP and replaced by a lower ranked project which is ready to proceed.

SRF Administration

DMS administers the SRF program in partnership with the Massachusetts Clean Water Trust. DEP's role is to oversee the project, while CWT oversees the financial aspects. DMS and CWT conduct Borrowers' Meetings annually, at the four MassDEP regional offices. At those meetings, the two agencies walk borrowers through the SRF administrative processes and allow for Q&A interaction between SRF and the audience. DMS and CWT strongly encourage new borrowers to attend the session nearest them.

DMS staff reviews Loan applications to ensure that the applicant has developed a suitable project plan which will address the problem described in the PEF. Design plans and specifications, environmental or building permits, and federal program requirements must be satisfied, for the project to receive an SRF loan. The Division then certifies the completed application to the Clean Water Trust, initiating the formal financing offer, and setting the project bidding process in motion.

CWT will subsequently execute interim financing agreements and later the permanent loan documents, then will work with the Borrowers through the following years to insure timely repayment and management of accounts.

Bidding and Construction

SRF financed projects are owned and managed locally. DEP's oversight role is to ensure that the project is eligible for SRF financing to the maximum extent possible, within SRF requirements. DMS will therefore review project bid documents before they are published, and then inform the Borrower that the bid language conforms to SRF requirements. If there are ineligible costs in the bid, DMS will so inform the Borrower, before the local bid is published.

Once the Borrower receives good bids, a copy of the executed construction contract, the construction services contract, certain administrative costs and a 5% contingency are combined as the basis for the loan amount. DMS will develop a regulatory agreement committing to the loan amount, the rate, and the term, while detailing the Division's and the owners' responsibilities to oversee the project during construction and through to completion.

Interim Financing

CWT has interim financing available for SRF borrowers. CWT charges 0% interest on the interim loans, saving the borrowers the interest costs associated with Bond Anticipation Notes. The proceeds of the interim loan are available to the Borrower to pay its consultants and contractors in a timely manner. DEP and CWT work aggressively to process the requisitions for the interim financing, within five business days of receipt.

Permanent Financing

Approximately once per year, the CWT converts outstanding interim loans into permanent loans, for projects at or near completion. The CWT will notify all interim borrowers of the conversion and will work with borrowers to formulate the loan repayment schedule and terms. The standard terms are 2% interest for 20 years, though 30-year repayment periods are available with interest rates inching up to 2.4%. Certain projects that are intended to address nutrient pollution are possibly eligible for 0% interest, under state law.

Local Water System Assistance Program (LWSAP)

Massachusetts Water Resources Authority

MWRA's Local Water System Assistance Program (LWSAP) provides a total of \$725 million in interest-free loans to member water communities to perform water system improvement projects. Community loans are repaid to MWRA over a 10-year period. The program's goal is to improve local water system pipeline conditions to help maintain high water quality from MWRA's treatment plant through local pipelines to customers' taps. There have been three Phases of MWRA Community Water Loans:

- Phase 3 Water Loan Program from FY18 through FY30 at \$293 million.
- Phase 2 Water Loan Program from FY11 through FY23 at \$210 million.
- Phase 1 Water Loan Program completed in FY13 at \$222 million.

Allocation of Loan Funds to Member Communities

The LWSAP budget is allocated among 47-member water communities (44 metro-Boston/metro-west water communities and three Chicopee Valley Aqueduct water communities). Please see the links to the tables "LWSAP Allocation and Funding Utilization by Community" which are updated periodically. For communities that are partially served by MWRA, their allocation is prorated based on the percent use of MWRA water. Distribution of Program funds is spread over a multi-year period as noted above. Each community's annual allocation is restricted to the larger of (1) 10 percent of their total allocation or (2) \$500,000. If not utilized each year annual allocations roll-over and accumulate up to the community's total allocation. The annual allocation restrictions are intended to limit MWRA loan distributions. The Phase 2 LWSAP Loan funds will sunset at the end of FY23.

Eligible Project Costs

Applications for financial assistance are due to MWRA at least one month prior to the quarterly distribution date. Binding commitments to provide financial assistance for local water projects will be issued by the MWRA in the form of a financial assistance and loan agreement subject to the availability of funds. The loan agreement will incorporate an opinion from the community's bond counsel stating that the loan is a valid general obligation of the municipality. Financial assistance will be distributed quarterly, on or about: February 15, May 15, August 15, and November 15. The financial assistance award will be transferred into a Massachusetts Municipal Depository Trust (MMDT) account established by the community. All financial assistance funds, together with the earned interest from the MMDT account, will be applied to the cost of approved community water system rehabilitation projects. The interest-free loan will be repaid to the MWRA over a ten-year period, beginning one year after the original quarterly funding distribution date.

Local projects that rehabilitate water distribution systems, improve water quality, and/or enhance system efficiency are eligible for MWRA financial assistance. All project costs incurred on or after January 1, 2010 will be considered for eligibility in an application under the LWSAP. Communities may utilize 100 percent of their LWSAP funding allocation on water quality-based projects, as listed below:

- Replacement or abandonment of unlined water mains.
- Sliplining of unlined water mains.
- Water main cleaning and lining of unlined water mains.
- Replacement or abandonment of asbestos cement pipe or other water pipeline work performed for water quality purposes.
- Identification and replacement of water service connections constructed of lead pipe, lead-lined pipe, brass pipe or other services in poor condition.
- Identification and replacement of water service connections with lead gooseneck connections and galvanized (or other material) service line pipe connected via a lead gooseneck.
- Looping of dead-end water mains.
- Water valve and hydrant installation or replacement.
- Water storage tank installation, rehabilitation, or replacement.
- Engineering planning, design and construction services associated with the above items.

To provide communities with some flexibility regarding water system rehabilitation needs, additional community projects (known as "tier two" projects) that target water system efficiency are also eligible for LWSAP loan funding. To emphasize the Program's goal of improving water quality, there shall be a direct correlation between the maximum amount of LWSAP funds that may be used for tier two projects and the percentage of lined water main miles in each community. Specifically, the amount of LWSAP funds that may be used for tier two projects shall be restricted to the percent of lined water main miles times the community's total LWSAP allocation. Tier two eligible projects include:

- Water meter purchase and installation.
- Water meter reading system purchase and installation.
- Water booster pump station installation and/or upgrades.
- GIS mapping and system modeling.
- Engineering planning, design and construction services associated with the above items.

Program Benefits

MWRA's goal in providing financial assistance to member communities is to improve local water systems to help maintain high quality water as it passes from MWRA's facilities through local pipelines to customers' taps. Continued improvement of local water systems is a critical element of

MWRA's Integrated Water Supply Improvement Program. Older water mains, particularly those constructed of unlined cast-iron pipe, need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual and potential bacteria growth. To date, about 26 percent of local distribution systems remain unlined; representing a regional need of about \$1.4 billion for future water main rehabilitation. The LWSAP continues the efforts of MWRA's \$30 million pilot distribution system rehabilitation program (FY98-99) and the \$222 million Local Pipeline Assistance Program (FY00-13) that have previously provided water system loans to communities.

To ensure pipeline improvements, MWRA annually rehabilitates portions of the regional network of larger pipelines that distribute water to member community systems and provides financial assistance for local water system improvements. At present, the regional water system consists of about 74% lined water pipe. Since 1998, MWRA has provided local communities \$486 million in interest-free loans to fund 571 miles (about 8%) of community water main cleaning and lining or water main replacement projects.



Participating Water Communities

MWRA has a total of 52 water communities (with Dedham/Westwood Water District counted as one), of which 47 are allocated loan funds under the Local Water System Assistance Program. The five communities ineligible for LWSAP loan funds are special cases, as follows: Clinton, Leominster (emergency only), and Worcester (emergency only), that receive untreated water from the Wachusett Reservoir; Cambridge, that receives water on an emergency-only basis; and Lynn, that receives water for the GE plant only.

Phase 1 - Local Pipeline Assistance Program is Complete

MWRA's Phase 1-Local Pipeline Assistance Program ("LPAP") was completed in June 2013, with the distribution of \$222 million in interest-free loans to MWRA water communities to perform local water main rehabilitation projects.

Sample Projects that have Received Local Water System Funding

Many local projects that receive MWRA Local Water System Financial Assistance funding include a combination of water, sewer, drain and roadway reconstruction. For these multifaceted projects, water system loan funding is prorated based on the percentage of eligible water system work. A typical pipeline project is shown below.

Typical Pipeline Replacement Project - West Roxbury, MA



Many local projects that receive MWRA Local Water System Financial Assistance funding utilize water pipeline cleaning and lining construction technology to cost effectively rehabilitate older cast iron pipe to a condition that will provide decades of additional service life. This construction method does not require an open excavation along the entire length of the pipeline. Instead, small excavation pits are used to access the existing pipe. A typical pipeline rehabilitation cleaning and lining project with temporary water piping is shown below.

Pipeline Rehabilitation Cleaning and Lining - Norwood



Some local projects that receive MWRA Local Water System Financial Assistance funding have employed trenchless construction technology. For example, a project in Milton, MA used pipe bursting and new pipe pull-through to avoid open trench construction impacts to a wetland area.

Milton Pipe Bursting Project



Some local projects that receive MWRA Local Water System Financial Assistance funding have included the replacement of lead water service lines. In March 2016, the MWRA Board of Directors approved an enhancement to the Local Water System Assistance Program to provide up to \$100 million in 10-year interest-free loans to communities solely for efforts to fully replace lead service lines.

Lead Service Replacement Projects



Community Support Program: Infiltration/Inflow Local Financial Assistance

Massachusetts Water Resources Authority

MWRA's I/I Local Financial Assistance Program provides \$760 million in grants and interest-free loans to MWRA sewer communities to perform local infiltration and inflow "I/I" reduction and sewer rehabilitation. Funds are approved for distribution through Fiscal Year 2030.

In June, 2018, on recommendation of the MWRA Advisory Board, the MWRA Board of Directors approved a \$300 million addition to the community Infiltration/Inflow Local Financial Assistance Program for FY19-30.

Program enhancements include:

- Addition of Phase 11 and 12 funds (\$100 million per Phase)
- Phase 11 and 12 funds distributed as 75% grant and 25% interest-free loan
- Addition of \$100 million Phase 13 funds that are a loan only allocation
- Loan repayment over ten (10) years
- 90-day notification to MWRA for community applications exceeding \$2 million
- Continuation of projected 3-year community spending plan

Eligible projects are detailed in the Program Guidelines and include:

- Pipeline Replacement
- Public and Private Inflow Source Removal
- I/I Reduction Planning
- Sewer Rehabilitation Construction
- Engineering Design
- Engineering Services During Construction

PROJECT BENEFITS

MWRA's I/I Local Financial Assistance Program was initiated in May 1993 to provide funding to member sewer communities to perform I/I reduction and sewer system rehabilitation projects within their locally owned collection systems.

This program is a critical component of MWRA's Regional I/I Reduction Plan. Specifically, local sewer system rehabilitation projects are intended to at least offset ongoing collection system deterioration thus preventing a net increase in regional I/I. In the long-term, system rehabilitation should

result in lower I/I, which will allow for future increases in sanitary flows (residential, commercial, industrial, and institutional) without a net increase in total wastewater flow. The program fosters efficient operation and maintenance of local sewer systems.

HOW FUNDS ARE ALLOCATED AND DISTRIBUTED

I/I Local Financial Assistance Funds are allocated to member sewer communities based on their percent share of wholesale sewer charges. For grant/loan funds remaining under Program Phases 7/8, member communities receive a 45% grant and a 55% interest-free loan. The loan is repaid to MWRA over a 5-year period beginning one year after distribution of the financial assistance.

For grant/loan funds under Program Phases 9 through 12, member communities will receive a 75% grant and a 25% interest-free loan. The loan will be repaid to MWRA over a 10-year period beginning one year after distribution of the financial assistance. Communities are required to exhaust their remaining earlier phase funds prior to becoming eligible for distribution of later phase funds. Phase 10 and 11 funds become available to a community in the fiscal year following the distribution of half of its Phase 9 funds. Phase 12 funds became available to a community in the fiscal year following the distribution of half of its Phase 11 funds. The allocation of Phase 11 through 13 funds are based upon each community's percent share of the FY19 wholesale sewer charges.

APPLICATIONS OVER \$2 MILLION ARE SUBJECT TO A 90-DAY NOTIFICATION

The I/I Local Financial Assistance Guidelines require communities to submit completed financial assistance applications at least 30 days prior to the target funding distribution date. For Phase 9 through 13 funds, community funding applications that exceed \$2 million are subject to a 90-day notification period prior to the target distribution date. The completed funding application is still due to MWRA 30-days prior to the target distribution date. However, the extended notification period for large funding applications will assist MWRA in budgeting for the Program and management of its Construction Fund. Based on the combined impact of each quarter's community funding assistance applications, MWRA's Executive Director is authorized to waive the 90-day notification rule on a case-by-case basis.

COMMUNITY PROJECTED SPENDING PLAN

Beginning in March 2015, MWRA staff (with assistance from the Advisory Board) has surveyed the communities each spring to develop 3-year rolling projected spending plan for Phase 9 through 13 funds. Community projections for the first year should be as close to actual as possible, with the second and third year being planning estimates. The goal will be to provide the best available information to the MWRA Budget Department in early May to assist in finalizing MWRA's annual CIP.

BACKGROUND ON INFILTRATION AND INFLOW

Wastewater discharged by member sewer communities to MWRA is influenced by seasonal and wet-weather conditions related to infiltration and inflow (I/I). I/I is extraneous water that enters all wastewater collection systems through a variety of sources. I/I, as well as stormwater from combined sewers, reduce sewer system capacity that would otherwise be available to transport sanitary flow.



Infiltration into a sanitary sewer

Infiltration is groundwater that enters the collection system through physical defects such as cracked pipes/manholes or deteriorated joints. Typically, many sewer pipes (as well as private service laterals connecting homes and businesses) are below the surrounding groundwater table. Therefore, leakage into the sewer (infiltration) is a broad problem that is difficult and expensive to identify and reduce.



Inflow into a manhole

Inflow is extraneous flow entering the collection system through point sources and may be directly related to storm water run-off from sources such as roof leaders, yard and area drains, basement sump pumps, manhole covers, cross connections from storm drains or catch basins, drains from springs and swampy areas, leaking tide gates, etc.



Private inflow from a sump pump

Inflow causes a rapid increase in wastewater flow that occurs during and after storms. The volume of inflow entering a collection system typically depends on the magnitude and duration of a storm event, as well as related impacts such as snowmelt and storm tides.

Section IX - Appendix

Departmental Fund Relationships

This table illustrates the relationship between functional units, major funds, and nonmajor funds in the aggregate. It further indicates which funds are appropriated by the City Council prior to June 30 for the following fiscal year. Trust and Agency funds are not directly appropriated; a Council Order is needed to appropriate funds into other accounts from which the money can be spent.

Department	Governmental Funds				Enterprise Funds		Trust & Agency Funds				
	Major	Non-Major	Non-Major	Non-Major	Major	Major	Non-Major	Non-Major	Non-Major	Non-Major	
	General Fund	Special Revenue Funds	Revolving Funds	Capital Projects	Water/ Sewer	Trash	Permanent Trust Funds	Private Scholarships & Trusts	Agency Funds - Escrow, Details, etc.	Stabilization Funds	
Department	Appropriated				Appropriated	Appropriated				Appropriated	
City Council	Yes										
Mayor's Office	Yes	Yes	Yes								
Human Resources	Yes	Yes					Yes				
Office of Innovation & Data Management	Yes										
Auditing	Yes	Yes		Yes				Yes		Yes	
Purchasing	Yes										
Information Technology	Yes										
Assessors	Yes										
Collector/Treasurer	Yes		Yes					Yes			
Solicitor's Office	Yes										
City Clerk	Yes		Yes								
Election Commission	Yes										
License Commission	Yes										
Conservation Commission	Yes		Yes								
Zoning Board of Appeals	Yes		Yes								
Office of Strategic Plan. & Econ. Development	Yes	Yes		Yes			Yes				
Engineering	Yes	Yes									
Police Department	Yes	Yes	Yes							Yes	
Fire Department	Yes	Yes	Yes							Yes	
Regional Emergency Comm. Ctr. (RECC)	Yes										
Municipal Inspections	Yes		Yes								
Short Term Rental Inspections	Yes										
Parking Control	Yes	Yes									
School Department	Yes	Yes	Yes	Yes				Yes			
Regional Schools	Yes										
Dept of Public Works: Administration	Yes	Yes	Yes								
Dept of Public Works: Snow & Ice	Yes										
Dept of Public Works: Highway Division	Yes										
Dept of Public Works: Open Space	Yes										
Dept of Public Works: Facilities/ Public Property	Yes										
Public Works - Solid Waste Enterprise		Yes				Yes					
Public Works - Water/ Sewer Enterprise			Yes	Yes	Yes						Yes
HHS: Public Health	Yes	Yes	Yes								
HHS: Community Engagement	Yes	Yes	Yes								
HHS: Substance Use Disorders and Homeless Initiatives	Yes	Yes									
HHS: Elder Affairs	Yes	Yes	Yes								
Office of Veterans Services	Yes		Yes								
Commission on Disability	Yes		Yes								
Consumer Affairs		Yes									
Human Rights Commission	Yes										
Library	Yes	Yes	Yes								
Parks & Recreation Services	Yes	Yes	Yes								
Historical and Cultural Resources	Yes										
Debt Service	Yes				Yes						
Unclassified	Yes										
Retirement & Pension	Yes										

Summary Contact List			
Department	Contact	Phone	Email
City Council/ City Clerk	Ashley Melnik	(781) 286-8131	amelnik@revere.org
Mayor's Office	Brian Arrigo	(781) 286-8110	revere_mayor@revere.org
Human Resources	John Viarella	(781) 286-8202	jviarella@revere.org
Office of Innovation & Data Management	Reuben Kantor	(781) 286-8311	rkantor@revere.org
Auditing	Richard Viscay	(781) 286-8131	rviscay@revere.org
Purchasing	Michael Piccardi	(781) 286-8157	mpiccardi@revere.org
Information Technology	Jorge Pazos	781-286-8140	jpazos@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Collector/Treasurer	Cathy Bowden	781-286-8120	cbowden@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Diane Collela	781-286-8200	dcolella@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Conservation Commission	Nick Moulaison Sr	781-286-8181	nmoulaison@revere.org
Zoning Board of Appeals	Ashley Melnik	781-286-8160	amelnik@revere.org
Office of Strategic Plan. & Econ. Development	Techrosette Leng	781-286-8181	tleng@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	David Callahan	781-284-1212	dcallahan@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Municipal Inspections	Michael Wells	781-286-8197	mwells@revere.org
Short Term Rentals	Nick Catinazzo	781-286-8100	ncatinazzo@revere.org
Parking Control	Zachary Babo	781-629-2542	zbabo@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Water/ Sewer/ Drain	Don Ciaramella	781-286-8145	dciamarella@revere.org
H&HS: Public Health Initiatives	Dr. Nathalie Kong	781-485-8470	nkong@revere.org
H&HS: Community Engagement	Dimple Rana	781-286-8172	drana@revere.org
H&HS: Substance Use Disorders and Homeless Initiatives	Julia Newhall	781-629-4158	jnewhall@revere.org
H&HS: Council on Elder Affairs	Debra Peczka DiGiulio	781-286-8156	dpeczka@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdecicco@revere.org
Consumer Affairs	Allan Fitzmaurice	781-286-8114	afitzmaurice@revere.org
Library	Diana Luongo	781-286-8380	dluongo@noblenet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
121 - MAYOR'S OFFICE	Mayor	Arrigo	Brian	01/02/12	1.00	133,996
121 - MAYOR'S OFFICE	Chief of Staff	Hanton	Kim	07/29/19	1.00	120,000
121 - MAYOR'S OFFICE	Mayor's Aide	Jaramillo	Juan Diego	01/03/18	1.00	50,000
121 - MAYOR'S OFFICE	Executive Secretary	DeMaio	Linda	02/17/16	1.00	61,596
121 - MAYOR'S OFFICE	Principal Clerk	McLaughlin	Jacqueline	01/27/20	1.00	48,094
121 - MAYOR'S OFFICE	Community Liaison	Nickerson	Priscilla	07/02/18	0.77	33,136
125 - HUMAN RESOURCES	HR Director	Viarella	John	07/17/17	1.00	107,521
125 - HUMAN RESOURCES	Senior Generalist	Escobar	Maria	05/07/18	1.00	55,770
125 - HUMAN RESOURCES	Human Resource Generalist	Mahoney	Maria	11/30/20	1.00	53,700
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Chief Innovation Officer	Kantor	Reuben	08/29/16	1.00	109,091
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director - 311	Romano	Nicholas	06/26/17	1.00	65,000
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Assistant to the Director	Mondestin	Randall	06/26/17	1.00	53,700
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Cardona-Ramirez	Angelica	11/13/18	1.00	46,398
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Cardona	Diana	05/18/20	1.00	46,398
135 - AUDITING/ BUDGET	Chief Financial Officer/ Auditor/ Budget	Viscay	Richard	02/01/99	1.00	146,909
135 - AUDITING/ BUDGET	Assistant Budget Director	Newton	Assunta	10/20/11	1.00	81,600
135 - AUDITING/ BUDGET	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	63,629
135 - AUDITING/ BUDGET	Grant Admin/ Internal Auditor	Orellana	Miguel	12/20/17	1.00	90,000
135 - AUDITING/ BUDGET	Administrative Assistant	Iafrate	Brenda	11/05/12	1.00	53,700
135 - AUDITING/ BUDGET	Clerk II	Ragucci	Chantal	03/30/21	1.00	44,079
135 - AUDITING/ BUDGET	Grant Writer				1.00	80,000
138 - PURCHASING	Purchasing Agent	Piccardi	Michael	12/05/05	1.00	81,255
138 - PURCHASING	Asst Purchasing Agent	Bombaci	Acadia	05/20/19	1.00	60,609
140 - INFORMATION TECHNOLOGY	Director	Pazos	Jorge	03/30/20	1.00	103,416
140 - INFORMATION TECHNOLOGY	Assistant Director	Skero	Vedran	01/15/14	1.00	69,310
140 - INFORMATION TECHNOLOGY	Support Specialist	Bowden	Patrick	07/03/17	1.00	60,000
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	89,266
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	54,031
141 - ASSESSORS	Assessor / Data Manager	Verrengia	John	05/20/02	0.51	27,632
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	66,918
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	50,494
141 - ASSESSORS	Clerk I	Romano	Gennara	03/04/19	1.00	42,571

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
145 - COLLECTOR/TREASURER	Collector/ Treasurer	Bowden	Cathy	10/09/90	1.00	101,102
145 - COLLECTOR/TREASURER	Assistant Treasurer	D'Angelo	Domenic	01/00/00	1.00	66,234
145 - COLLECTOR/TREASURER	Hris/ Payroll	Mundis	Eileen	06/29/20	1.00	67,626
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Restrepo	Kevin	07/16/18	1.00	50,702
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Audet	Michelle	04/11/07	1.00	50,702
145 - COLLECTOR/TREASURER	Principal Clerk	Maddrey	Tarik	09/23/19	1.00	48,096
145 - COLLECTOR/TREASURER	Clerk I	Ferrante	Melissa	04/22/19	1.00	42,571
145 - COLLECTOR/TREASURER	Assistant Collector	Masiello	Denise	01/15/14	1.00	66,234
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Bitto	Margherita	07/19/11	1.00	50,702
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Porter	Scott	01/29/20	1.00	50,702
145 - COLLECTOR/TREASURER	Principal Clerk	Rindone	Vanessa	07/16/18	1.00	48,096
145 - COLLECTOR/TREASURER	Clerk Ii	Tejada	Sandra	03/15/21	1.00	41,919
145 - COLLECTOR/TREASURER	Clerk Ii				1.00	41,919
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	116,022
151 - SOLICITOR'S OFFICE	Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	108,948
151 - SOLICITOR'S OFFICE	Principal Clerk/ Paralegal	Pelletier	Sheryl	01/04/21	1.00	58,730
151 - SOLICITOR'S OFFICE	Administrative Assistant	Haney	Maggie	09/16/10	1.00	53,700
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	96,513
161 - CITY CLERK	Assistant City Clerk	Beals	Christine	08/29/11	1.00	53,700
161 - CITY CLERK	Principal Clerk	Ramirez	Katherin	10/08/20	1.00	48,104
161 - CITY CLERK	Clerk II	Roman	Cynthia	09/23/19	1.00	46,397
162 - ELECTION COMMISSION	Election Commissioner	Colella	Diane	01/11/01	1.00	78,327
162 - ELECTION COMMISSION	Assistant to Commissioner	Welch	Caitlin	06/15/10	1.00	53,696
162 - ELECTION COMMISSION	Clerk II				1.00	44,807
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Chief of Planning and Development	Leng	Techrosette	02/20/18	1.00	119,925
183 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Director of Economic Development	O'Brien	Robert	07/05/16	0.67	86,374
184 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Administrative Asst				1.00	48,469
185 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liaison	Festa	John	01/03/06	1.00	79,598
186 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Open Space and Environmental Planner	Baker	Lauriellen	09/10/14	1.00	63,732
187 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Transportation Manager	Demauro	Julie	07/01/15	1.00	63,732
189 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Housing Stability Officer	Moreno Manzano	Valentina	10/08/20	1.00	54,695
190 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	CDBG Program Manager	Osterman	Danielle	03/16/20	1.00	62,929
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/19/11	1.00	98,622
184 - ENGINEERING	Principal Clerk	Scalese	Francesca	01/09/17	1.00	48,096
184 - ENGINEERING	Staff Engineer/Project Manager				1.00	86,178

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	Police Chief	Callahan	David	02/10/91	1.00	186,500
210 - POLICE DEPARTMENT: Sworn	Executive Officer	Randall	Sean	02/10/91	1.00	109,588
210 - POLICE DEPARTMENT: Sworn	Senior Captain-26	Ford	Steven	11/06/88	1.00	109,588
210 - POLICE DEPARTMENT: Sworn	Captain-26	Mangino	Michelle	06/26/94	1.00	104,369
210 - POLICE DEPARTMENT: Sworn	Captain-26	O'Hara	Amy	06/26/94	1.00	104,369
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Azzari	John	11/06/87	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Callahan	Charles	04/26/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Chapman	Brian	04/26/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Covino	Joseph	01/31/03	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Dusseault	Patrick	01/31/05	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Graff	Jeffrey	04/10/94	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Impemba	Robert	01/31/05	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Lavita	Maria	04/03/96	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malley	Glenn	05/20/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malone	Thomas	02/19/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mason	Michael	12/06/92	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mclaughlin	Michael	04/13/86	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Sergeant	Alfaro	Milton	09/10/14	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Bruzzese	Stacey	04/12/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Cannon	John	05/19/97	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Carey	Patricia	06/16/94	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Colannino	Kevin	09/24/95	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant	Dean	Jackie	03/11/13	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Gagliardi	John	05/19/97	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Giannino	Christopher	10/15/89	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant	Hickey	Dennis	01/23/12	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Internicola	Joseph	04/12/02	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Picardi	James	02/10/91	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Pressley	David	02/19/93	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Romboli	Lynn	09/24/95	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Rose	James	01/02/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Trovato	Michael	09/11/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant	Turner	Joseph	10/23/11	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant	Zagarella	Robert	11/28/13	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Ahern	Stephen	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Alas	Christopher	04/23/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Apollo	Daniel	03/05/18	1.00	59,113

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arana	Sasha	10/14/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arsenault	Dennis	09/10/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bagnera	Christina	04/19/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bertrand	Gina	06/04/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Birritteri	Mark	01/31/05	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Bruker	Kenneth	02/18/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Caramanica	David	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Chann	John	02/07/93	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Cipoletta	Randy	04/19/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Crevoiserat	Paul	09/01/88	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Damore	Michael	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Delloiacono	Anthony	09/16/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Dellorusso	Michael	05/19/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Dercolo	Michael	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Digitale	Emilio	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Duca	Joseph	01/31/03	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Elalam	Youness	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fantasia	Nicholas	03/12/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fusco	Emilio	09/16/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Galvez	Brenda	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Gibson	Jon-Richard	07/12/03	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Griffin	James	08/13/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Hartigan	Patrick	02/10/91	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Herrera	Chase	03/12/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Kephart	Renee	10/21/02	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lamonica	Daryle	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Langone	Jeffrey	05/19/97	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Larosa	Louis	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Launie	Steven	09/13/06	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lauria	Andrew	12/07/86	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Leslie	Brendon	11/19/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Leslie	Matthew	03/11/13	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lessner	Keith	04/19/05	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lucero	Paul	04/03/94	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Macaskill	Leo	02/19/93	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Malvarosa	Julieann	09/24/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mannara	Franco	04/03/96	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Marks	Daniel	06/04/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Mathews	Sean	06/04/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Melendez	Joel	04/02/18	1.00	59,113

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Orellana	Christian	04/02/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Patrizzi	Guido	03/11/13	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Puopolo	Robert	10/30/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Reardon	Terence	03/05/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Resic	Kenan	03/11/13	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Romero	Jorge	10/20/07	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Salvati	Gerard	05/21/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Silvestro	Mark	03/14/16	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Tammaro	Gregory	01/10/88	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Tiso	Michael	06/04/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Trifkovic	Vedran	03/12/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Vecchia	Derek	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Wilson	David	04/26/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Zingali	Douglas	05/19/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Matos	Anthony	03/25/19	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	O'Hara	Kevin	05/20/19	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Sabino	Sindy	03/25/19	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Builes	Raisa	07/27/20	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Marks	Robert	07/06/09	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Osorio	Jose	06/01/20	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Panzini	Christopher	06/01/20	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Pizzi	Stephen	11/13/17	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Taborda	Johan	07/27/20	1.00	55,846
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	26,202
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	26,202
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	26,202
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	13,101
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	13,101
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	13,101
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3 - 26	Cafarelli	John	05/11/93	1.00	63,286
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Singer	Joseph	10/11/06	1.00	62,659
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Brenes	Bryan	10/16/17	1.00	59,113
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	10/18/06	1.00	53,700
210 - POLICE DEPARTMENT: Civilian	Clerk I	Turnullo	Michele	12/16/13	0.92	41,222
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	01/01/93	1.00	50,494
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	70,724
210 - POLICE DEPARTMENT: Civilian	Victim Advocate	Agneta	Gladys	09/26/18	0.82	43,586

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
210 - POLICE DEPARTMENT: Civilian	Public Safety Grant Manager	Callahan	Kathleen	04/01/08	1.00	66,235
210 - POLICE DEPARTMENT: Civilian	Police Clerk	Papasodora	Denise	09/22/08	1.00	50,701
210 - POLICE DEPARTMENT: Civilian	Police Clerk	De Los Santos	Lori	03/15/12	1.00	49,521
210 - POLICE DEPARTMENT: Civilian	IT/MIS Technical				1.00	69,317
210 - POLICE DEPARTMENT: Civilian	Crime/ Technology Analyst				1.00	53,696
220 - FIRE DEPARTMENT: Sworn	Fire Chief	Bright	Christopher	02/16/86	1.00	142,818
220 - FIRE DEPARTMENT: Sworn	Sr Deputy Chief	Cullen	James	04/04/99	1.00	110,300
220 - FIRE DEPARTMENT: Sworn	Deputy	Cheever	Paul	08/02/04	1.00	101,989
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Giampietro	Anthony	04/04/99	1.00	105,049
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Manion	Sean	11/19/95	1.00	105,049
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Rich	Glen	11/19/95	1.00	105,049
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Todisco	Thomas	11/01/93	1.00	105,049
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Bowden	Michael	12/02/01	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Dicarlo	Michael	04/04/99	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Ferrante	Steven	02/16/86	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fleming	John	11/19/95	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Fortuna	Robert	06/01/97	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain	Griffin	Sean	10/12/11	1.00	83,735
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Holmberg	Carl	02/13/01	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Landry	Guy	06/01/97	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain	Laurano	Joseph	08/10/05	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain	Mansfield	Robert	02/17/13	1.00	83,735
220 - FIRE DEPARTMENT: Sworn	Captain	Parsons	Steven	08/02/04	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Captain - 16	Prizio	Thomas	01/10/88	1.00	90,559
220 - FIRE DEPARTMENT: Sworn	Captain	Wolfgang	Mark	08/02/04	1.00	87,921
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Brown	William	08/10/05	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Buonopane	Nicholas	02/17/13	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Carey	John	11/13/94	1.00	78,067
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Nadworny	Jamie	09/09/13	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Churchill	William	10/03/11	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Conley	Michael	10/12/11	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Demauro	Robert	03/17/10	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Doherty	Brian	08/10/05	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Doherty	Kevin	08/27/07	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Dwyer	Andrew	08/10/15	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Esposito	Robert	01/11/02	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Laurano	Richard Iii	10/12/11	1.00	72,186

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Leary	Erin	08/10/05	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Mullen	Steven	10/03/11	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Forte	Michael	10/01/17	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Noll	Joseph	02/17/13	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	O'Hara	Kevin	08/02/04	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	O'Hara	Michael	10/12/11	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Capuano	William	10/03/11	1.00	78,067
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 16	Robson	Corey	08/02/04	1.00	75,793
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Russo	Nicholas	08/10/15	1.00	72,186
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Barry	Frank	04/04/99	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Calsimitto	Paul	06/01/97	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Floyd	Lawrence	11/19/95	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Giannino	Joseph	11/13/94	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Iovine	Louis	02/16/86	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Mclaughlin	Peter	06/01/97	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Steriti	Edward	06/01/97	1.00	67,299
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Amato	Michael	03/14/10	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Belliveau	Robert	02/17/13	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bianchino	Jason	10/01/17	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bonito	Brendan	10/01/17	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bowen	Gregg	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Bruno	Sean	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Cadogan	Timothy	10/01/17	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ciampoli	Brian	09/09/13	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Delgreco	Charles	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dibartolomeo	Leonard	02/11/19	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dicarlo	Ryan	08/10/15	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Digiovanni	Michael	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dimartino	Michael	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Doherty	Daniel	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dusvitch	Joseph	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferragamo	Michael	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferrante	Steven Jr.	08/10/15	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Festa	Gerard	02/11/19	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Foster	Charles	08/10/15	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Fusco	Charles	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Gibson	Eric	02/11/19	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Hartman	Brian	02/11/19	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Iovine	Louis	09/04/18	1.00	62,226

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Johnson	Barry	03/14/10	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Lally	Justin	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macdonald	Samuel	09/09/13	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mcinnis	Paul	03/14/10	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Messina	Jason	11/14/16	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Mirasolo	Christopher	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Muniz	Ariel	11/14/16	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Murphy	Michael	08/10/05	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Palleschi	Michael	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Rizzo	Ryan	11/14/16	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Roosa	Patrick	08/10/15	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Sarcia	Kristopher	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Serino	John	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Serino	David	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 16	Smith	Charles	08/02/04	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stankovski	David	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Michael	09/09/13	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Frank	09/16/05	1.00	65,339
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Joseph	09/09/13	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Velez	Manuel	09/04/18	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Viviano	Stephen	10/03/11	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Warren	Michael	11/14/16	1.00	62,226
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bulla	Philip	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	D'Ambrosio	Joseph	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Heard	Joe	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Hill	Jason	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Lavasseur	George	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Macmillan	William	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Mullen	Michael	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Pani	Giancarlo	11/04/19	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bonasoro		06/15/20	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Buonfiglio		06/15/20	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Ortega		06/15/20	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Parlante		06/15/20	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Tata		06/15/20	1.00	58,789
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	41,373
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	41,373
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	41,373
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	13,791

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	13,791
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	13,791
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	13,791
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	13,791
220 - FIRE DEPARTMENT: Civilian	Administrative Asst	Vozzella	Alyssa	12/04/17	1.00	53,700
220 - FIRE DEPARTMENT: Civilian	Clerk II				1.00	41,878
241 - MUNICIPAL INSPECTIONS	Director - Municipal Inspections	Wells	Michael	10/13/16	1.00	98,838
241 - MUNICIPAL INSPECTIONS	Building Commissioner	Cavagnaro	Louis	09/15/10	1.00	93,012
241 - MUNICIPAL INSPECTIONS	Special Assistant To The Director	Argenzio	Colleen	10/12/06	1.00	63,732
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Moscone	Valerie	10/06/10	1.00	48,094
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Mendes	Marcia	07/29/19	1.00	45,694
241 - MUNICIPAL INSPECTIONS	Clerk II	Sandoval	Norma	08/17/20	1.00	44,081
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Redding	Linda	07/01/13	1.00	48,094
241 - MUNICIPAL INSPECTIONS	Building General Counsel	Mccormick	Cheryl	10/01/07	1.00	104,057
241 - MUNICIPAL INSPECTIONS	Senior Inspector	Dicks	Richard	01/24/00	1.00	66,339
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Sclafani	Frank	03/31/75	1.00	61,578
241 - MUNICIPAL INSPECTIONS	Inspector - Gas/Plumbing/Mechanical	Locke	Mark	08/04/04	1.00	82,639
241 - MUNICIPAL INSPECTIONS	Inspector - Electrical	Fabiano	Matteo	07/24/17	1.00	56,699
241 - MUNICIPAL INSPECTIONS	Sealer	Ferrara	John	07/05/00	1.00	75,377
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Habeeb	Joseph	12/11/17	1.00	58,643
241 - MUNICIPAL INSPECTIONS	Inspector - Food	Khessouane	Elfinesh	10/09/20	1.00	55,707
241 - MUNICIPAL INSPECTIONS	Inspector - Health	Lacentra	Ricci	11/15/16	1.00	58,643
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Tenaglia	Robert	07/15/05	1.00	61,581
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Babo	Zach	07/30/18	1.00	58,643
241 - MUNICIPAL INSPECTIONS	Inspector - Building	Martins	Jorge	03/01/21	1.00	63,172
242 - SHORT TERM RENTAL INSPECTIONS	Director	Catinazzo	Nicholas		-	42,813
242 - SHORT TERM RENTAL INSPECTIONS	Clerk II				1.00	41,874
295 - PARKING CONTROL	Parking Clerk	Rose	James	04/30/18	1.00	78,030
295 - PARKING CONTROL	Assistant Director	Guevara-Flores	Louis	05/07/18	1.00	56,706
295 - PARKING CONTROL	Principal Clerk	DeBonis	Kelly	04/17/18	1.00	44,807
295 - PARKING CONTROL	Clerk II	Majano	Christian	01/00/00	1.00	40,440
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Lincoln	Sonia	11/25/02	1.00	46,816
295 - PARKING CONTROL	Parking Control Officer (overnight)	Veras	Anthony	02/01/17	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer	Roudani	Abdeslam	10/22/20	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer/ Maintenance	Scoppettuollo	Joseph	09/12/20	1.00	44,587
295 - PARKING CONTROL	Parking Control Officer				1.00	40,239

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
295 - PARKING CONTROL	Parking Control Officer				1.00	40,239
295 - PARKING CONTROL	Parking Control Officer				1.00	40,239
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of Dpw	Argenzio	Paul	09/02/80	1.00	132,651
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	57,826
420 - DEPT OF PUBLIC WORKS: Administration	Infrastructure Program Mgr	Kessman	Michael	07/22/09	1.00	86,178
420 - DEPT OF PUBLIC WORKS: Administration	Senior Supervisor	Lavery	Paul	10/02/01	1.00	36,479
420 - DEPT OF PUBLIC WORKS: Administration	Business Manager				1.00	90,000
420 - DEPT OF PUBLIC WORKS: Administration	Construction Oversight				1.00	75,000
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Supervisor	Cecere	Michael	11/03/86	1.00	67,991
422 - DEPT OF PUBLIC WORKS: Highway Division	Supervisor	Verdura	Angelo	10/01/93	1.00	67,991
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	60,898
422 - DEPT OF PUBLIC WORKS: Highway Division	Foreman	Sarro	Richard	04/13/95	1.00	60,898
422 - DEPT OF PUBLIC WORKS: Highway Division	Foreman/Signs	Doherty	John	08/22/11	1.00	58,107
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Micciche	Michael	11/05/18	1.00	53,373
422 - DEPT OF PUBLIC WORKS: Highway Division	Laborer	Bruker	Christopher	11/05/18	1.00	50,066
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Supervisor	Vacant		01/00/00	1.00	67,991
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Craftsman	Curiale	Salvatore	11/06/17	1.00	55,669
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Guinasso	William	11/05/18	1.00	52,359
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Municipal Building Supervisor	Penta	Steven	11/16/06	1.00	79,522
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Craftsman	Traversy	Thomas	08/12/13	1.00	55,669
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Pino	John	11/05/18	1.00	52,359
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Craftsman				1.00	52,359
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer				1.00	50,071
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Chief - Health and Human Srvices				1.00	120,000
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Director - Public Health	Buck	Lauren	10/26/20	1.00	98,838
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Administrative Assistant	Sepulveda	Paula	10/26/20	1.00	51,010
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse - Float	Catano	Isabel	01/00/00	1.00	59,813
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Ciccolo	Angela	09/16/19	1.00	66,273
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dionne	Bridget	10/22/14	1.00	66,273
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Hatch	Jenifer	09/10/14	1.00	66,274
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Sacco-Maguire	Adrienne	09/15/16	1.00	69,578
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Stasio	Marina	07/01/03	1.00	66,273
524 - HEALTH AND HUMAN SERVICES: Community Engagemen	Director of Community Engagement	Rana	Dimple	10/14/15	1.00	80,606
525 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Director	Newhall	Julia	04/09/14	1.00	86,978
526 - PUBLIC HEALTH DEPARTMENT: Substance Use Disorders	Program Assistant	Silvestri	Nicole	04/22/20	1.00	53,864

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
541 - ELDER AFFAIRS	Director	Digiulio	Debra	01/05/16	1.00	78,238
541 - ELDER AFFAIRS	Assistant Director	Haas	Robert	01/11/20	1.00	58,153
541 - ELDER AFFAIRS	Senior Center Caretaker/ Van Driver	Moscato	Steven	04/01/21	1.00	41,683
543 - VETERANS' AFFAIRS	Veterans' Agent	Silvestri	Marc	02/15/17	1.00	69,291
543 - VETERANS' AFFAIRS	Assistant To The Director	Dreeszen	Donna	06/07/01	1.00	56,380
590 - CONSUMER AFFAIRS	Director	Fitzmaurice	Allan	06/26/17	1.00	54,413
610 - LIBRARY	Library Director	Luongo	Diana	03/14/13	1.00	90,000
610 - LIBRARY	Assistant Library Director				1.00	74,493
610 - LIBRARY	Children'S Librarian	Paskos	Sydney	11/06/17	1.00	58,643
610 - LIBRARY	Library Assistant Iii				1.00	50,493
610 - LIBRARY	Library Assistant Iii	Heaven-Peloquin	Rhea	11/20/17	0.72	34,628
610 - LIBRARY	Library Assistant Ii	Croghan	Ross	11/15/16	1.00	48,094
610 - LIBRARY	Library Assistant Ii	Maniscalco	Krystee	03/25/19	1.00	58,643
650 - PARKS & RECREATION SERVICES	Director	Hinojosa	Michael	06/11/13	1.00	76,365
650 - PARKS & RECREATION SERVICES	Assistant Director	Giuffrida	Charles	04/01/08	1.00	56,699
650 - PARKS & RECREATION SERVICES	Sports Coordinator	Leone	John	10/02/17	1.00	69,318
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Caputo-Vranos	Sally	08/28/13	0.93	38,731
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Borriello	Adriana	07/01/19	1.00	44,805
650 - PARKS & RECREATION SERVICES	Activity/ Program Coordinator	Duggan	Jennifer	10/15/07	0.82	36,130
650 - PARKS & RECREATION SERVICES	Community School Coordinator *	Drammeh	Fatou	05/06/13	1.00	58,643
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	D'Ambrosio	Jay	09/22/86	1.00	72,966
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	Demattio	Joseph	04/04/88	1.00	65,703
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Diblassi	James	01/04/87	1.00	56,050
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Swingshift Working Foreman	Demauro	Edward	12/12/11	1.00	55,819
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Vesce	Brian	02/13/12	1.00	53,373
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Laborer	Porter	Seth	11/05/18	1.00	50,071
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Principal Clerk	Anemeduris	Debra	09/24/18	1.00	48,096
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Chief Of Public Works/ Infrastructure	Ciaramella	Donald	02/12/14	1.00	150,000
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Maglione	Joseph	10/06/88	1.00	122,569
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	101,959
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Special Assistant W&S Admin	O'Hara	Kori	01/18/17	1.00	63,732
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Penta	Deborah	05/08/12	1.00	48,095
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Micciulla	Christine	12/10/18	1.00	48,095
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Dusevitch	Karen	01/15/14	1.00	48,094
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Enterprise General Foreman	Lake	Joseph	11/16/06	1.00	82,638
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Fabiano	Christopher	09/28/16	1.00	64,854
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Technician	Maniscalco	John	02/05/96	1.00	71,467

City of Revere Employee Listing - Fiscal Year 2022 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	Base Salary
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Ciaramella	Christopher	11/06/17	1.00	68,608
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Hilton	Marc	11/06/17	1.00	64,854
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Sevastakis	Nicholas	11/13/17	1.00	58,115
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	D'Amelio	Francesco	11/05/18	1.00	58,115
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Courage	Christopher	09/03/19	1.00	50,066
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Digregorio	Michael	11/05/18	1.00	53,373
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Petrigno	Michael	09/09/19	1.00	50,066
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Selevitch	Joseph	11/26/18	1.00	52,359
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Tallent	Joseph	11/27/18	1.00	50,066
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Ami Analyst				1.00	58,000
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer				1.00	50,066
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer				1.00	50,066
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Construction Oversight				1.00	75,000

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | ROBERT B. McCARTHY | JENNIFER F. SULLIVAN

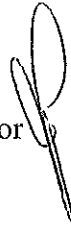
MEMORANDUM

TO: Revere Retirement Board

FROM: John W. Parsons, Esq., Executive Director

RE: Appropriation for Fiscal Year 2022

DATE: December 10, 2020



Required Fiscal Year 2022 Appropriation: **\$15,026,449**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2022 which commences July 1, 2021.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2022 appropriation to be paid by each of the governmental units within your system.

Based on the agreement between the City of Revere and the Town of Winthrop, the MNRE will pay the employer's share of the normal cost (the present value of benefits earned each year) of its employees each year. Our calculations are based on the results of the January 1, 2019 actuarial valuation and the appropriation data provided to us as of September 30, 2019. We will review the normal cost for the MNRE in each actuarial valuation we perform. The next valuation will be performed as of January 1, 2021.

The allocation by governmental unit is as follows:

City	\$10,853,228
School	3,284,608
Housing	778,640
MNRE	109,973

If you have any questions, please contact PERAC's Actuary, John Boorack, at (617) 666-4446 Extension 935.

JWP/jfb

Attachment

cc: Office of the Mayor
City Council
c/o City Clerk

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FIVE MIDDLESEX AVENUE, SUITE 304 | SOMERVILLE, MA 02145

PH 617 666 4446 | FAX 617 628 4002 | TTY 617 591 8917 | WWW.MASS.GOV/PERAC



Revere Retirement Board

Projected Appropriations

Fiscal Year 2022 - July 1, 2021 to June 30, 2022

Aggregate amount of appropriation: **\$15,026,449**

Fiscal Year	Estimated Cost of Benefits	Funding Schedule (Excluding ERI)	ERI	Total Appropriation	Pension Fund Allocation	Pension Reserve Fund Allocation	Transfer From PRF to PF
FY 2022	\$14,790,120	\$15,026,449	\$0	\$15,026,449	\$14,790,120	\$236,329	\$0
FY 2023	\$15,125,850	\$15,777,771	\$0	\$15,777,771	\$15,125,850	\$651,921	\$0
FY 2024	\$15,469,205	\$16,566,660	\$0	\$16,566,660	\$15,469,205	\$1,097,455	\$0
FY 2025	\$15,820,359	\$17,394,993	\$0	\$17,394,993	\$15,820,359	\$1,574,634	\$0
FY 2026	\$16,179,488	\$18,264,742	\$0	\$18,264,742	\$16,179,488	\$2,085,254	\$0

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.



REVERE BUDGET- FISCAL YEAR 2022
For Period 7/1/21 Through 6/30/22
5.5% Rate Increase - 20% HMO Contributions - Current

Plan Name	Enrollment	I/F	# of Months	Rate	EMPLOYER		EMPLOYEE		TOTAL Cost	Employer %
					Share	Cost	Share	Cost		
BLUE CHOICE NE	24	I	12	1421.97	1066.48	307,146	355.49	102,382	409,527	75.00
	10	F	12	3847.90	2885.93	346,311	961.98	115,437	461,748	75.00
(Retired pre 7/1/07)	4	I	12	1421.97	1279.77	61,429	142.20	6,825	68,255	90.00
5.5%	BLUE CHOICE TOTALS:					714,886		224,644	939,530	
HMO BLUE NE	345	I	12	898.28	718.62	2,975,103	179.66	743,776	3,718,879	80.00
	431	F	12	2360.17	1888.14	9,765,439	472.03	2,441,360	12,206,799	80.00
HMO Blue	20	I	12	898.28	808.45	194,028	89.83	21,559	215,587	90.00
(Retired pre 7/1/07)	3	F	12	2360.17	2124.15	76,470	236.02	8,497	84,966	90.00
5.5%	HMO BLUE TOTALS:					13,011,041		3,215,191	16,226,232	
HPHC HMO	165	I	12	874.80	699.84	1,385,683	174.96	346,421	1,732,104	80.00
	203	F	12	2336.69	1869.35	4,553,741	467.34	1,138,435	5,692,177	80.00
HPHC HMO	3	I	12	874.80	787.32	28,344	87.48	3,149	31,493	90.00
(Retired pre 7/1/07)	5	F	12	2336.69	2103.02	126,181	233.67	14,020	140,201	90.00
5.5%	HPHC TOTALS:					6,093,949		1,502,026	7,595,975	
MEDEX \$10/20/35 RX	230	I	12	770.17	577.63	1,594,252	192.54	531,417	2,125,669	75.00
19.5%	MEDEX TOTALS:					1,594,252		531,417	2,125,669	
MANAGED BLUE FOR SRS.	96	I	12	496.00	396.80	457,114	99.20	114,278	571,392	80.00
(Retired pre 7/1/07)	135	I	12	496.00	446.40	723,168	49.60	80,352	803,520	90.00
4.9%	MANAGED BLUE FOR SENIORS TOTALS:					1,180,282		194,630	1,374,912	
DENTAL BLUE	813	I	12	42.23	21.12	205,998	21.12	205,998	411,996	50.00
	875	F	12	99.24	49.62	521,010	49.62	521,010	1,042,020	50.00
0%	DENTAL BLUE TOTALS:					727,008		727,008	1,454,016	
BUDGET TOTALS:						23,321,417		6,394,917	29,716,334	
MEDICARE PART B PENALTY:						5,400				
LIFE:						60,000				
GRAND TOTAL						23,386,817				

Updated 2/24/21

Section X - Glossary

GLOSSARY OF TERMS

Abatement - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting Period - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

Accounting System - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

Activity - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

Adopted Budget - The resulting budget that has been approved by the City Council.

Allocation - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

Annual Budget - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

Arbitrage - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

Balanced Budget - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes (BAN) - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

Budget Document - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

Budget Message - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

Capital Budget - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

Capital Improvement Program (CIP) - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Charges for Service - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

Cherry Sheet - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

Community Preservation Act (CPA) - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

Consent Decree: A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

Cost Center - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

Debt Limits - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

Debt Service - Payment of interest and repayment of principal to holders of government debt instruments.

Deficit or Budget Deficit - The excess of budget expenditures over receipts. City and State laws require a balance budget.

Department - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

Encumbrance - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equalized Value (EQV) – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

Exemptions - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

Expenditures - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.

Financial Accountability - The obligation of government to justify the raising of public resources and what those resources were expended for.

Financial Condition - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

Financing Plan - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

Fiscal Period - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

Fixed Asset - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full and Fair Market Valuation - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance -The portion of Fund Equity available for appropriation.

Fund Equity -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

General Fund - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

Government Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at www.gasb.org.

Grant - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

Inter-fund Transactions - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Intra-fund Transactions - Financial transactions between activities within the same fund. An example would be a budget transfer.

Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Levy Ceiling - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

Levy Limit - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

License and Permit Fees - The charges related to regulatory activities and privileges granted by government in connection with regulations.

Line-item Budget - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

Major Funds - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Massachusetts Department of Revenue (DOR) - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

Massachusetts Public Employee Retirement Administration Commission (PERAC) - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

MBTA-Massachusetts Bay Transportation Authority - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

MGL- Massachusetts General Law - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

MSBA-Massachusetts School Building Authority - The MSBA is the state authority that oversees all school building projects and funding. The web site is www.mass.gov/msba

Modified Accrual Basis - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

New Growth - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

Non-expendable Trust Fund - A fund, the principal, and sometimes also the earnings, of which may not be expended.

Non-Tax Revenue - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

Other Financing Sources (OFS) - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

Other Financing Uses (OFU) - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Operating Budget - A budget that applies to all outlays other than capital outlays.

Overlay - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

Overlay Surplus – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

Performance Indicator - Variables measuring the degree of goal and objective fulfillment achieved by programs.

Performance Standard - A statement of the conditions that will exist when a job is well done.

PILOT – Payment in Lieu of Taxes - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

Policy - A definite course of action adopted after a review of information and directed at the realization of goals.

Priority - A value that ranks goals and objectives in order of importance relative to one another.

Procedure - A method used in carrying out a policy or plan of action.

Program - Collections of work related activities initiated to accomplish a desired end.

Program Budget - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

Proposition 2 ½ - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Rating Agencies - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserves - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Retained Earnings - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

Revolving Fund - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

Request for Proposal (RFP) - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

RMV- Registry of Motor Vehicles - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

Sanitary Sewer Overflows (SSOs) – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

Service Level - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

Special Revenue Fund (SRF) - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

Submitted Budget - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

Supplemental Appropriations - Appropriation's requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

Tax Anticipation Notes (TAN) - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

Tax Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Unit Cost - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

Valuation (100%) - Requirement that the assessed valuation must be the same as the market value for all properties.

Warrant - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

Warrant Payable - The amount of warrants outstanding and unpaid.